

MINUTES OF COUNCIL MEETING #C19-04 of the council of the City of Dawson held on Monday, February 25, 2019 at 7:00 PM in the City of Dawson Council Chambers.

PRESENT:	Deputy Mayor Councillor Councillor	Molly Shore Stephen Johnson Bill Kendrick
REGRETS:	Mayor Councillor	Wayne Potoroka Natasha Ayoub
ALSO PRESENT:	CAO EA	Cory Bellmore Heather Favron

Agenda Item: Call to Order

The Chair, Deputy Mayor Shore called council meeting #C19-04 to order at 7:02 PM.

Agenda Item: Agenda

C19-04-01 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the agenda for council meeting # C19-04 of February 25, 2019 be adopted as presented.
Motion Carried 3-1

Agenda Item: Delegations

C19-04-02 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 3-0

a) Jane Koepke, Groundswell Planning RE: Recreation Department Master Plan

Jan Koepke with Groundswell Planning was in attendance to provide council with an overview of the Parks and Recreation Master Plan project. Development of the plan will not only provide an opportunity for some education, it will be an opportunity to affirm with the residents what they are receiving and the value for it. The end result will be a plan with a vision, guiding principles, strategies that are effective, and hopefully a pretty clear pathway forward. An overview of the project timeline was provided, which included

- began about three weeks ago
- community visit scheduled for about two weeks-time
- survey scheduled to be launched in one week that will run for a couple of weeks
- there will be a two-week engagement period for this information gathering phase
- compiling the background information which will include leading trends and best practices on a national scale in terms of recreation delivery
- presenting the compiled information and planning concepts to the Steering Committee around the end of March in order to come up with a vision
- there will be another planning workshop
- draft report to be presented to council the end of April / early May for comments and input
- release draft report to the public for review and comment
- Final plan presented to council early June

Council inquired who would be on the Steering Committee. The Recreation Manger informed council it has not yet been finalized but administration is considering a small internal committee and looking

at including representation from the Recreation Department, from both programming and maintenance/facility operations, TH, Recreation Board, and maybe one other from across the department.

Council inquired what would be the relationship between the master planning exercise and planning for a new facility. Jane Koepke explained to council this master planning will be the high-level strategic planning exercise that looks at all of the city's recreation, all of the facilities including indoor and outdoor, all of its programs and partnerships. It would be normal to expect a short list to arise of key facilities and infrastructure priorities as part of master planning. Where the master planning will stop and the facility planning will carry on is looking at how the high priority elements may or may not get built into the facility.

Council inquired if the public raises various issues, both positive and negative, to what extent can information be removed from the document by the Steering Committee. Jane Koepke explained that all input in its entirety will be reported back in the form of a summary engagement report. The Steering Committee will be examining this information to understand what it means from a strategic planning context and then the key themes will then be reported back to council.

Council inquired if there would be any involvement of council prior to presentation of the draft report. Jane Koepke responded to council that currently that is the plan and intention, but certainly they are open to any other direction of council should they wish to be brought into the process sooner than that draft report being presented.

Council confirmed they would like to be involved prior to presentation of draft report by way of project update reports and a what we heard during consultation report.

b) Jane Koepke, Groundswell Planning RE: Development Incentives Policy / Development Cost Charge Program Design

Jane Koepke with Groundswell Planning was in attendance to provide council with an overview of the Development Incentives Policy / Development Cost Charge Program Design project. The process involves looking at the *Development Incentive Policy* adopted by council in 2015, and looking at whether or not that policy needs to be updated. One of the tasks the team has been asked to consider is whether or not if it is still appropriate for the city to be charging based on the cost of connecting new development to serving when a lot of municipalities use a development cost charge which reflects a much broader range of costs in the municipality related to new development.

This project will provide an opportunity to look at the policy and to talk with developers and initiators of housing projects in Dawson who have been through the process, along with city staff responsible for enforcing the policy to obtain feedback. It is also a chance to check in to see how other municipalities deal with some of the challenges. The outcome of the project will involve a new or amended *Development Incentives Policy* as well as a frame work for a development cost charge, and implementation strategy. The project team is working towards having the final presentation at the end of May early June.

Council inquired who would be part of the project teams. Jane Koepke informed council the project team for this project included herself, Ian Roberson and a researcher. The project team for the master planning project included herself, Mark Wickham, Derick , Paul Goudy, and Chris Clarke.

In response to question raised by council, Jane Koepke confirmed the team would be looking at secondary suites and associated incentives. Council suggested Lunenburg and Barkerville for municipalities to be researched.

- C19-04-03** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.
Motion Carried 3-0

Agenda Item: Adoption of the Minutes

- a) Council Meeting Minutes #C19-03 of February 11, 2019

Page 3: Council requested an amendment to the minutes to move the sentence from b) to c).

- C19-04-04** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the minutes of council meeting #C19-03 of February 11, 2019 be approved as amended.
Motion Carried 3-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Request for Decision RE: Gas Tax Funding for the Canadian Bank of Commerce NHS 2019 Stabilization work

- C19-04-05** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that Council direct Administration to apply for Gas Tax Funding for the Canadian Bank of Commerce NHS 2019 Stabilization work.
Motion Carried 3-0

- b) Request for Decision RE: Canadian Bank of Commerce NHS: Five Year Plan

- C19-04-06** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that Council approve the Canadian Bank of Commerce NHS: Five Year Plan.
Motion Carried 3-0

Agenda Item: Correspondence

A question of council was raised regarding scheduling of quarterly meetings with HAC and suggested a meeting be scheduled prior to summer.

- C19-04-07** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council acknowledge receipt of the following correspondence:
- Committee of the Whole Meeting Minutes #CW19-03, CW19-04 & CW19-05
For informational purposes.
Motion Carried 3-0

Agenda Item: Public Questions

- C19-04-08** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 3-0

Dan Davidson

Dan Davidson inquired if the city standard is to use British or American spelling as he noted the use of American spelling in the minutes on the bottom of page 3. Council noted the city has a style guide and the standard is Canadian spelling.

Dan Davidson asked council if anything further had been heard from Daryl Carey regarding his development permit. The CAO responded that the city has not received anything to date.

C19-04-09 Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole revert to council to proceed with agenda.
Motion Carried 3-0

Agenda Item: In Camera Session

C19-04-10 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land, legal and financial related matters.
Motion Carried 3-0

C19-04-11 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole revert to an open session of council to proceed with the agenda.
Motion Carried 3-0

Agenda Item: Adjournment

C19-04-12 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council meeting #C19-04 be adjourned at 8:55 p.m. with the next regular meeting of council being March 11, 2019.
Motion Carried 3-0

THE MINUTES OF COUNCIL MEETING C19-04 WERE APPROVED BY COUNCIL RESOLUTION #C19-05-05 AT COUNCIL MEETING #C19-05 OF MARCH 11, 2019.

Original signed by:

Molly Shore, Deputy Mayor

Cory Bellmore, CAO