

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-05 of the Council of the City of Dawson called for 6:00 PM on Wednesday, February 24, 2021, City of Dawson Council Chambers

PRESENT:	Mayor Councillor Councillor Councillor	Wayne Potoroka Stephen Johnson Bill Kendrick Molly Shore
REGRETS:	Councillor	Natasha Ayoub
ALSO PRESENT:	CAO EA Rec Manager CFO Fire Chief PW Manager	Cory Bellmore Elizabeth Grenon Paul Robitaille Kim McMynn Mike Masserey Gagan Sandhu

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 6:00 p.m.

Agenda Item: Agenda

CW21-05-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Special Committee of the Whole meeting CW21-05 be accepted as presented.
Carried 4-0

Agenda Item: Financial and Budget Reports

a) Draft 2021 Fees and Charges and Capital Budget

CW21-05-02 Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole acknowledge receipt of the draft 2021, Fees and Charges and Capital Budget and provide comments.
Carried 4-0

CAO gave an overview of the proposed changes to the Draft 2021 Fees and Charges.

There are not a lot of changes, mostly just clean up odd numbers (Rec Department) and clarity of wording in the descriptions. No general increases this year.

Council held discussion on the 2021 Capital Budget and Fees and Charges Bylaws.

Fees and Charges

Administration fees: Increases to Certified Bylaw, Processing Fees (Tax liens, land registration), and Tax Certificates. This is because it requires more staff time and money for these services.

Cable System: These are changes from the new packages that were created last year.

Planning & Development:

- Comment: There was talk about the notion of a Mining Development fee and an Administration fee for Yukon Government items.

- Question: Temporary Development Permits, which bylaw are they going to be defined under, the OCP, Zoning or Fees and Charges Bylaw?
- Answer: Will check with the CDO.

Recreation and Parks: The only change to the fees was to round it up so that the Attendants aren't needing to make change all the time. Example from \$3.50 to \$4.00.

- Question: Is the arena ice rental fee high enough?
- Answer: Probably not, it was increased two years ago. Would have to calculate it out based on staff, maintenance, etc.

Water Delivery Service: These fees eventually need to be discussed further. There was a 3% increase in 2019 and no increases in 2020.

Waste Management:

- Question: A bed and breakfast (B&B) owner was charged a commercial and residential waste management fee. Were other B&B's charged both fees? What is the current fee approach for B&B's? Are they classed residential or commercial?
- Answer: There was a bunch of work done on this by the CFO. It came down to the fact that the Bed and Breakfast Bylaw had been repealed. Other B&B's weren't doubled charged because they are zoned commercial.
- Comment: Maybe the waste management fees should be increased for vacant lots to encourage people to develop.
- Comment: Waste management fees for vacant lots should be discussed further. Find out what other municipalities do.
- Question: Should we change the waste management fees for Mobile Refreshment Stands like the proposed Rec fee changes (get rid of the small change).
- Answer: These fees weren't looked at because they get paid at the City Office and are usually not paid with cash like at the Fitness Centre.
- Comment: Discussion of vacant lot fees should be discussed at another Committee of the Whole meeting soon.

Capital Project Budget

Most of the projects are carried over from previous years.

The numbers for the restoration of the CBC building came from the original plan.

Records Management is ongoing.

Administration:

- Question: What is "Other Grant Funding"?
- Answer: In the past, we've received \$100,000 from Parks Canada. We didn't receive that money in 2020.
- Question: The \$50,00 for records management, is that a spitball amount?
- Answer: Would like to spend it on bringing a professional in to help and to bring in the mobile truck shredder.
- Comment: OCP Review amount of \$50,000 may not be enough. In the past, when a full review was done it cost approximately \$150,000.

Councillor Kendrick left the meeting.

Technology Replacement Plan: Replacing servers, some desktops, upgrading Council Chambers AV equipment, and purchasing a promethean board.

- Comment: \$15,000 for Council Chamber AV Equipment doesn't seem like that's enough money.
- Comment: We shouldn't rely on just the CFYT live stream or cable system, should look into streaming live off of the City website as well.

Protective Services: "Space Needs Assessment" is new to the budget and needs to be done for both Protective Services and Public Works. The West Dawson Fire truck is not for a new truck it is to purchase new equipment for the truck because it didn't come with any (hoses, etc.).

- Question: \$220,000 to convert training centre to propane, what's all involved with that?
- Answer: Currently at the training centre, pallets are burned which is hard on the building. The fire-resistant pads on the walls are cracking and falling apart. Using propane is much cleaner, quicker to use and a lot safer to for use in the facility. Would need to purchase a large propane tank and other equipment. This amount was carried over from last year.
- Question: There's a line for "upgrade fire dispatch center" but no money is allocated to it, why?
- Answer: Not sure what needs to happen to upgrade it so didn't know how much money to allocate.
- Comment: The "Bylaw Enforcement Truck-Electric" replacement should be sooner than later. It should be the test vehicle to see if an electric vehicle will work well in the colder conditions and if not then the current Bylaw Enforcement vehicle can be used as a backup.

Rec Department:

- Question: Is the price for the Zamboni an actual quote or just from market research that was done? Could we get an electric Zamboni?
- Answer: That amount is from quotes and we did look into an electric Zamboni and they are a bit pricier. Not sure if once the charging station is installed in one building if it can be moved to another building easily.
- Question: Do we need new treadmills, and do we need to spend \$10,000 on one?
- Answer: Yes, new treadmills are needed, they are used the most. We budget what the replacement value cost would be for a new treadmill.
- Question: Does the rowing machine get a lot of use?
- Answer: Will check with the Attendants.
- Comment: The BMX/Pump Track should be paved as it would be better for all uses and there would be lower maintenance costs.
- Question: Why is Glycol Flushing and Replacement and Controls Maintenance in the Capital Projects Budget instead of the Operational Budget?
- Answer: Most of it was based on conversations with Building Maintenance.
- Question: Is the Minto Park Playground Resurfacing amount coming out of pocket?
- Answer: It is to pay for the installation of the new wood mulch and to remove the current rubber mulch so it's basically labour costs.
- Question: What upgrades are happening at the Minto Park Concession building?
- Answer: Looking to improve the heating (in-floor heating) due to complaints of the floor being too cold because it was never insulated. Fixing the counter in the kitchen because you can't serve out of it. Installing sound baffles.
- Question: There is no money allocated for disc golf, why is that?
- Answer: We brought people up to design the course and they were convinced that there wasn't enough room in the north end.
- Question: Are we spreading ourselves thin with all these activities?
- Answer: That's why we are trying to focus on easily maintained activities.

Public Works:

- Comment: If we are replacing the street signs, now might be a good time to incorporate the Hän language on signs.
- Question: Are we going to see a more flushed out version of the Public Works Capital Projects? There are a lot of empty spaces in the budget.
- Answer: Some items are carryover from previous years.
- Question: Will replacement of the old pumphouse happen before or after the installation of new water reservoir tanks?
- Answer: After.
- Comment: Solid Waste Management Program Design isn't assigned to a year.
- Answer: It was a line item that was carried over from previous years. That money is for hiring someone to help facilitate us to the next steps in this project.
- Question: There are a lot of sewer replacements in the budget are these for new lots?
- Answer: This is for the replacement of current infrastructure.
- Comment: Diversion Center should come out of Gas Tax funding and the City should manage the project themselves.
- Question: The garbage truck looks pricey, is that what it is going to cost?
- Answer: Yes. We tried getting quotes from manufacturers but haven't been able to do that. From the quick research we did, that price is what the average cost would be.

Agenda Item: Adjournment

CW21-05-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that Special Committee of the Whole meeting CW21-05 be adjourned at 8:25 p.m. with the next regular meeting of Committee of the Whole being March 24, 2021.
Carried 3-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-05 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-08-04 AT COMMITTEE OF THE WHOLE MEETING CW21-08 OF MARCH 24, 2021.

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO