

MINUTES OF COMMITTEE OF WHOLE MEETING CW21-02 of the Council of the City of Dawson called for 7:00 PM on Wednesday, February 3, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Natasha Ayoub
	Councillor	Molly Shore

REGRETS:

ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk
	PWM	Gagan Sandhu

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:01 p.m.

Agenda Item: Agenda

CW21-02-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Committee of the Whole meeting #CW21-02 be accepted as presented.
Carried 5-0

Agenda Item: Minutes

a) Committee of Whole Meeting Minutes CW21-01 of January 13, 2021

CW21-02-02 Moved by Councillor Kendrick, seconded by Councillor Ayoub that the minutes of Committee of the Whole meeting #CW21-01 of January 13, 2021 be accepted as presented.
Carried 5-0

Agenda Item: Business Arising from Minutes

a) Committee of Whole Meeting Minutes CW21-01 of January 13, 2021

CW21-01-03: Council inquired if administration had found information on 12" culverts.- *Yes, it was looked into and in the past, 12" culverts were the standard size used under driveways on the Dome Road.*

Pg. 3 Public Questions- New Lagoon update: Council asked if administration had heard back from YG about the location and development of the new lagoon.- *No, haven't heard back from YG on a timeline but administration has met with Tr'ondëk Hwëch'in about their participation with the Lagoon project.*

CW21-01-07- Infrastructure Priorities: Council asked if administration had sent a response to YG- *Yes, we didn't send an updated list we just informed them that we are reviewing it and would get back to them.*

Pg. 3 Public Questions- School Portables: Council pointed out that the answer given to Mr. Davidson may have been incorrect. At the January 13th COW meeting, there were HAC minutes that showed there was a Development Permit and Demo Permit for school portables. If Mr.

Davidson was still interested in seeing those, he can view the HAC minutes as they are public documents.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) RFD- Water Metering

CW21-02-03 Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole provide feedback on the Draft Water Metering Program Summary Report.
Carried 5-0

Council felt that there was a disconnect between the report recommendations and the Public Works Managers' Analysis and Discussion of the RFD. Section 4.1 of report talks about consulting with City staff and locating the meter downstream of the bleeder; however, the RFD says upstream of the bleeder.- *There may have been some misinterpretation between the consultants and City staff because Section 4.1 was already discussed with the consultants. That section will be amended to reflect the City's original recommendations (pre-bleeder).*

Council asked how the bleeder water could be controlled.- *Standard bleeder reduction rate based on an ideal volume of +/- 1 litre/sec bleeder rate, during the months a bleeder is on. Lots of options, fixed charge plus consumption charge plus the more you consume the more you pay. Bleeder education while meter is being installed.*

How are people going to control the amount of water they bleed? - *Eventually, the orifice will erode and create a larger opening; therefore, causing more water to bleed. Part of the bleeder education will be to give the customer information on the need for yearly maintenance, etc.*

Council inquired why it was initially recommended to have the meter post- bleeder? - *Because the consultant thought the City didn't want a complicated billing system.*

Council pointed out that the part in Section 1.2 that talks about previous meters not being installed due to public concerns about how meters would be read and how customers would be billed, is untrue.

Council asked what they would be buying and what the rollout plan is. They also asked if an RFP for the procurement of water meters and roll out plan will be presented to Council for approval before going out.- *Before an RFP goes out, Council will need to decide on the preferred material type, technology of the meter and technology of the meter reader. Whatever is decided will go into the RFP and be presented to Council before it goes out.*

Council noted that Sections 1.3, 3.1 and 3.3 mention the word(s) residential or resident. Council thought that the purpose of metering was to reduce customer per capita water use not just residential. This wording may imply that the focus is residential and doesn't include commercial, etc.

In the paragraph Figure 4.1 of the Memo-Water Rates Review document, it states that it would cost approximately \$20,000 per year to cover the costs of collecting water meter data for billing purposes. So, wouldn't Drive By/AMR cost less than Touch Read and wouldn't the Fixed Network/AMI cost less than Drive By/AMR? Council suggested having an estimate of the actual labour cost of all these systems.

Report from September 2020 doesn't reflect comments from Council.- *Comments were provided to consultant by administration. Consultants wanted to gather all comments from all reports and make changes together.*

Looking at Table 3.2, why didn't report point out the massive jump from 2019 that coincides with the new Water Treatment Plant opening, about a 20,000 cubic meter difference?- *There were more waterline breaks than normal when the new Water Treatment Plant came online. Administration is still collecting data and will give that information to the consultants and the reports will be updated to reflect the collected data.*

With the Drive By option, is there City staff right now that already do similar tasks and if this option were chosen it could be incorporated into their normal duties? *Administration hasn't fully discussed requiring another position to do that work so the thought is that it would get incorporated into a current position.*

Council asked what administrations' preference would be regarding the meter types. *Administration would prefer the Drive By option.*

How is the City paying for the Capital Costs associated with implementing the water meter program?- *Gas Taxes*

In the paragraph below Figure 4.1 on page 6 of the Memo-Water Rates Review document, it states that Dawson would like to generate \$800,000 in water revenues. What does the City currently collect in water revenues.- *\$800,000 is what we currently collect.*

Is the proposed schedule of Section 10.2 feasible?- *Schedule may be delayed by a month.*

CW21-02-04 Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole forwards to Council approval for administration to retain Greenwood/Urban System to:

- develop a Request for Proposal (RFP) for the procurement of water meter supply/installation and non-touch meter reading program for the City of Dawson that includes that the meter location be upstream of the customers' bleeders, and
- assist with facilitating public education and engagement of the program to gain public buy-in and understanding.

Carried 5-0

Would Greenwood be able to bid on the RFP and is it an invitational RFP?- *No, Greenwood would not be able to bid and it will be an open RFP not invitational.*

b) RFD- Eliza Building (Chief Isaac)

CW21-02-05 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole accept this report as information and forward the proposal to Council for approval. Carried 5-0

Council inquired how the meeting went with the proponent and why wood siding wasn't on the table?- *It went well. The proposal they submitted included 5 out of 6 resolutions to the Compliance Order. Wood cove siding was not required due to concerns from the proponent, i.e. cost, and environmental factors (wasted material). HAC & the CDO ultimately decided that wood cove siding not be a sticking point because it's not explicitly stated in the design guidelines that you can't have tin siding on a commercial building in the downtown core.*

c) IR- Dome Road Draft Engagement Materials

CW21-02-06 Moved by Councillor Ayoub, seconded by Mayor Potoroka that Committee of the Whole review the draft engagement materials and provide comments to the planning committee. Carried 5-0

Council inquired if drill testing and environmental hazard assessments would be done on the areas. They also asked what the schedule was for the stability studies?- *Work was doubled up with the rec centre location project. Administration will get back to Council with that information.*

Given what the Vision statement says, Council felt that it shouldn't be a condition of success to have the area serviced by municipal water and sewer.

Council wanted it to be clear in the Engagement Sessions and in the materials that these ideas are just a starting point.

Council felt that "Attention: City of Dawson Landowner" from the letter in the engagement materials excluded young people who may not own property yet or even people who rent or lease property. They also wanted to make sure that the mailing list wasn't generated from just the assessment roll as people might get missed or residents outside of the municipal boundaries aren't included. A suggested change was "Community Member."

Council wanted Question 1 of the survey to allow people to choose multiple options not just one.

The maps on the poster are confusing and Council suggested using the Area A and Area D maps instead. They also noted that portions of the letters in "Vision, Opportunities, and Constraints" were missing or smudged out.

Council asked if the maps could show measurements or distances so people will get an idea of how big the areas are.- *That type of information will be provided at the public engagement sessions.*

Council asked where the name suggestions came from.- *The ideas were suggestions from the people who attended the Visioning Charette and then they voted on the suggestions.*

Council asked if Question 12 of the survey could be changed to remove the suggested names and just have people come up with their own ideas on what to name the area.

Agenda Item: Bylaws & Policies

a) Zoning Bylaw Amendment No. 11 (2021-01)

CW21-02-07 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole forward Zoning Bylaw Amendment No. 11, #2021-01 to Council for Second Reading and direct administration to include the research request in the 2021 Zoning Bylaw housekeeping review. Carried 4-1

b) Zoning Bylaw Amendment No. 5 (2019-15)

CW21-02-08 Moved by Councillor Shore, seconded by Councillor Ayoub that Committee of the Whole forward to Council Zoning Bylaw Amendment No. 5, #2019-15 for Third and Final Reading. Carried 4-1

Agenda Item: Correspondence

- CW21-02-09** Moved by Councillor Kendrick, seconded by Mayor Potoroka that Committee of the Whole acknowledges receipt of correspondence from:
- a) RCMP RE: Monthly Policing Report- December 2020
 - b) Metrix Group RE: City of Dawson 2020 Audit Plan
 - c) Leah Stone, Director of Transportation Aviation, Highways & Public Work RE: Public Airports Act Regulation review provided for informational purposes.
- Carried 5-0

Agenda Item: Public Questions

Dan Davidson-

Q: Do we know the number of people who have been vaccinated last week?

A: Yes, but cannot say because YG wants to make that announcement.

Agenda Item: In Camera

- CW21-02-10** Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole extend meeting #CW21-02 no longer than 1 hour.
Carried 5-0
- CW21-02-11** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole move into a closed session for the purposes of discussing a land related matter as authorized by section 213 (3) of the *Municipal Act*.
Carried 5-0
- CW21-02-12** Moved by Councillor Johnson, seconded by Mayor Potoroka that Committee of the Whole reverts to an open session of Committee of the Whole and proceeds with the agenda.
Carried 5-0
- CW21-02-13** Moved by Councillor Johnson, seconded by Mayor Potoroka that Committee of the Whole select Option 1 of the RFD-Zoning Amendment Bylaw No. 8 and forward the issue to Council.
Carried 5-0

Agenda Item: Adjournment

- CW21-02-14** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole meeting CW21-02 be adjourned at 10:57 p.m. with the next regular meeting of Committee of the Whole being March 3, 2021.
Carried 5-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW21-02 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW21-08-02 AT COMMITTEE OF WHOLE MEETING CW21-08 OF MARCH 24, 2021.

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO