

**MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-12** of the Council of the City of Dawson held on Wednesday, September 13, 2023 at 7:00 p.m. via City of Dawson Council Chambers

**PRESENT:**

Mayor Kendrick  
Councillor Somerville  
Councillor Pikálek  
Councillor Spriggs  
Councillor Lister

**ALSO PRESENT:**

CAO: David Henderson  
A/MC: Shelly Musyj  
PDM: Farzad Zarringhalam  
PJM: Owen Kemp-Griffin

	<b>1</b>	<b>Call To Order</b>	The Chair, Mayor Kenrick called Committee of the Whole meeting CW23-12 to order at 7:00 p.m.
<b>CW23-12-01</b>	<b>2</b>	<b>Acceptance of Addendum &amp; Adoption of Agenda</b> <b>Moved By:</b> Mayor Kendrick <b>Seconded By:</b> Councillor Somerville	That the agenda for Committee of the Whole meeting CW23-12 of be amended to: 1. Remove minutes 2. Add in camera session for legal and confidential matters  CARRIED 5-0
<b>CW23-12-02</b>	<b>2.1</b>	<b>Acceptance of Addendum &amp; Adoption of Agenda</b> <b>Moved By:</b> Mayor Kendrick <b>Seconded By:</b> Councillor Spriggs	That the agenda for Committee of the Whole meeting CW23-12, September 13, 2023 be accepted as amended.  CARRIED 5-0
	<b>3</b>	<b>Budget &amp; Financial Reports</b>	
<b>CW23-12-03</b>	<b>3.1</b>	<b>Report on 2024 Budget Process</b> <b>Moved By:</b> Councillor Spriggs <b>Seconded By:</b> Councillor Pikálek	That Committee receive the budget plan for the preparation and adoption of the 2024 Operating and Capital budgets and direct administration to proceed.  CARRIED 5-0
	<b>4</b>	<b>Special Meeting, Committee, and Departmental Reports</b>	
<b>CW23-12-04</b>	<b>4.1</b>	<b>Public works – Admin Building HVAC Upgrade</b> <b>Moved By:</b> Councillor Somerville <b>Seconded By:</b> Councillor Spriggs	

That Committee of the Whole recommends that Council award the Administration Building HVAC Upgrade contract to Borealis Fuels & Logistics for \$480,585.00 plus GST as per their submitted bid.

CARRIED 5-0

CW23-12-05	4.2	<b>Public Works – Boiler Servicing Contract</b>
		<b>Moved By:</b> Councillor Somerville <b>Seconded By:</b> Councillor Spriggs
		That Committee of the Whole recommends that Council award the annual Boiler Service 3-year contract to CCI Combustion Control Inc for \$125,198.00 as per their submitted bid
		CARRIED 5-0
CW23-12-06	4.3	<b>Planning – Rezoning North End Lots Recommendation</b>
		<b>Moved By:</b> Councillor Somerville <b>Seconded By:</b> Councillor Pikálek
		That Committee of the Whole recommends that Council endorses Administrations plan to rezone Block B, Smith Addition (North End project) to R2 (multi-unit residential) and to publish a Request for Proposals (RFP) for the construction of multi-unit dwellings on this block.
		CARRIED 3-2
	4.3.1	<b>Split the Motion</b>
		<b>Moved By:</b> Councillor Somerville <b>Seconded By:</b> Councillor Spriggs
		That Committee of the Whole split the motion regarding the rezoning of Block B, Smith Addition and publishing a Request for Proposal into separate motions.
		DEFEATED 1-4
CW23-12-07	4.4	<b>From member through Committee - Report on Sister City MOU</b>
		<b>Moved By:</b> Mayor Kendrick <b>Seconded By:</b> Councillor Somerville
		That Committee of the Whole endorse the attached MOU establishing a sister city relationship with the Czech Republic Town of Zabreh na Morave for Council adoption.
		CARRIED 5-0
CW23-12-08	4.4.1	<b>Recess</b>
		<b>Moved By:</b> Councillor Pikálek <b>Seconded By:</b> Councillor Somerville
		That Committee of the Whole take a five-minute recess.
		CARRIED 5-0
CW23-12-09	4.5	<b>Administration – Meeting Scheduling Recommendation</b>
		<b>Moved By:</b> Councillor Somerville <b>Seconded By:</b> Councillor Spriggs

That Committee of the Whole recommends that Council change, by resolution, the meeting day for council and committee of the whole meetings from Wednesday to Tuesday.

And that Council Change, by resolution, the meeting schedule for Council committee meetings and committee of the whole meetings, effective October 2023 or immediately following the passing of such resolution by council, to the following:

- Committee of the Whole meetings will be scheduled for the first Tuesday of the Month excepting the months of July, August, and January.
- Council Meeting will be scheduled for the 3<sup>rd</sup> Tuesday of the month.

CARRIED 5-0

---

## 5 In Camera-Land and Legal Related Matters

---

CW23-12-10

- 5.1 Move to In Camera**  
**Moved By:** Mayor Kendrick  
**Seconded By:** Councillor Pikálek

That Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of legal and confidential matters.

CARRIED 5-0

Councillor Somerville declared a conflict of interest and left the meeting.

CW23-12-11

- 5.2 Extend Meeting**  
**Moved By:** Mayor Kendrick  
**Seconded By:** Councillor Spriggs

That Committee of the Whole Meeting CW23-12 be extended not to exceed one hour.

CARRIED 4-1

Councillor Somerville returned to the meeting.

CW23-12-12

- 6 Adjournment**  
**Moved By:** Mayor Kendrick  
**Seconded By:** Councillor Spriggs

That Committee of the Whole Meeting CW23-12 be adjourned at 10:22 p.m. with the next regular meeting of Committee of the Whole being November 7, 2023.

CARRIED 5-0

---

**THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-12 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW23-14-03 AT COMMITTEE OF THE WHOLE MEETING CW23-14 OF NOVEMBER 7, 2023.**

Original signed by:

\_\_\_\_\_  
 William Kendrick, Mayor

\_\_\_\_\_  
 David Henderson, CAO