



THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C22-10
WEDNESDAY, May 4, 2022 at 7:00 p.m.
Council Chambers, City of Dawson Office

Join Zoom Meeting

<https://us02web.zoom.us/j/87900159501?pwd=SDN4ZVpHeHZoOEK4OGpBazZ3WIJ6Zz09>

Meeting ID: 879 0015 9501

Passcode: 515406

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

- a) Council Meeting Agenda #C22-10

3. DELEGATIONS & GUESTS

- a) Derrick Hastings: Recycling and Composting

4. BUSINESS ARISING FROM DELEGATIONS & GUESTS

- a) Derrick Hastings: Recycling and Composting

5. PROCLAMATIONS

- a) Journée De La Francophonie Yukonnaise

6. ADOPTION OF THE MINUTES

- a) Council Meeting Minutes C22-07 of April 13, 2022
- b) Special Council Meeting Minutes C22-08 of April 20, 2022

7. BUSINESS ARISING FROM MINUTES

- a) Council Meeting Minutes C22-07 of April 13, 2022
- b) Special Council Meeting Minutes C22-08 of April 20, 2022

8. BUDGET & FINANCIAL REPORTS

- a) Accounts Payable 22-05 Cheques #57541-57586
- b) Accounts Payable 22-06 Cheques #57587-57645
- c) Accounts Payable 22-07 Cheques #57646-57689 and EFT's

9. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

10. BYLAWS & POLICIES

- a) Bylaw 2022-13 - Reserves Fund Bylaw -First Reading
- b) Bylaw 2021-14 – OCP Amendment No. 5 – Housekeeping bylaw – Second Reading
- c) Policy 2022-01 Art Procurement Policy

11. CORRESPONDENCE

- a) Annika Palm, Senior Project Manager, Infrastructure Development Branch RE: City of Dawson Recreation Centre
- b) RCMP Monthly Policing Report: February
- c) Minister Pillai, Housing Initiatives Fund

12. BUSINESS ARISING FROM CORRESPONDENCE

- a) Confirmation of YG as Project Manager for Schematic Design Phase of the Recreation Centre

13. PUBLIC QUESTIONS

14. IN CAMERA - Legal

15. ADJOURNMENT

PROCLAMATION

JOURNÉE DE LA FRANCOPHONIE YUKONNAISE



Whereas

French-speaking people have been an integral part of the Yukon for over 150 years; and

Whereas

French-speaking people make significant contributions to the cultural, economic, social, and linguistic well-being of our town; and

Whereas

the Association of franco-yukonnaise has developed services necessary for a vibrant French-speaking community In the Yukon since 1982; and

Whereas

a day highlighting the importance of Yukon's French-speaking community will encourage awareness, appreciation, and celebration of the French language and culture amongst all residents of the Yukon;

Therefore

I, William Kendrick, do hereby proclaim **SUNDAY, MAY 15TH, 2022** to be:

**"JOURNÉE DE LA FRANCOPHONIE
YUKONNAISE"**

in the City of Dawson, Yukon Territory, and commit this observance to the people of Dawson City.

Mayor William Kendrick
Dated this 4th day of May, 2022.

MINUTES OF COUNCIL MEETING C22-07 of the Council of the City of Dawson held on Wednesday, April 13, 2022 at 7:00 p.m. City of Dawson Council Chambers

PRESENT:	Mayor	William Kendrick
	Councillor	Elizabeth Archbold
	Councillor	Alexander Somerville
	Councillor	Patrik Pikálek

REGRETS:	Councillor	Brennan Lister
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ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk
	Rec Manager	Paul Robitaille

Agenda Item: Call to Order

The Chair, Mayor Kendrick called Council meeting C22-07 to order at 7:00 p.m.

Agenda Item: Agenda

C22-07-01 Moved by Councillor Somerville, seconded by Councillor Pikálek that the agenda for Council meeting C22-07 of April 13, 2022 be accepted as presented.
Motion Carried 4-0

Agenda Item: Minutes

a) Council Meeting Minutes C22-06 of March 30, 2022

C22-07-02 Moved by Mayor Kendrick, seconded by Councillor Pikálek that the minutes of Council Meeting C22-06 of March 30, 2022 be accepted as presented.
Motion Carried 4-0

Agenda Item: Business Arising from Minutes

a) Special Council Meeting Minutes C22-06 of March 30, 2022

Councillor Pikálek and Councillor Somerville each read a poem.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Request for Decision: Dawson City Farmer's Market Society Lease Amendment

C22-07-03 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council directs administration to amend the lease agreement with the Dawson City Farmers Society as per the attached amendments.
Motion Carried 4-0

b) Request for Decision: Subdivision Application #18-036- Lot 1075, Quad 116B/03

C22-07-04 Moved by Councillor Somerville, seconded by Mayor Kendrick that Council approve Subdivision Application #18-036 subject to the following conditions:
1. The addition of 'heliports' to the list of permitted uses in the M1 zone through the passing of Zoning Bylaw Amendment No.14 (#2021-15).
2. An amendment of the M1 'Zone-Specific Regulations' to grant subdivision authority to

parcels with a pre-existing legally non-conforming use or structure, so long as the subdivision does not increase the legally non-conforming nature of the use or structure through the passing of Zoning Bylaw Amendment No.14 (#2021-15).

3. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Manager.

4. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.

5. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

Motion Carried 4-0

c) Request for Decision: Upper Hammarstrand Trail Build Tender Award

C22-07-05 Moved by Mayor Kendrick, seconded by Councillor Pikálek that Council award the Upper Hammarstrand Trail Build to Transition Industries for \$57,000, as per their submitted bid.
Motion Carried 4-0

d) Information Report: Laundromat Water & Sewer Rates

C22-07-06 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council accepts Information Report: Laundromat Water & Sewer Rates, for informational purposes.
Motion Carried 4-0

Agenda Item: Bylaws & Policies

a) Bylaw 2022-05: Official Community Plan Amendment No. 6 Bylaw – Second Reading (Klondike East Bench Direct Control District)

C22-07-07 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-05, being the Official Community Plan Amendment No. 6 Bylaw, second reading.
Motion Carried 4-0

b) Bylaw 2022-06: Zoning Bylaw Amendment No. 16- Second Reading (Lot 5,6,7 Block R Ladue Estate)

C22-07-08 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-06, being Zoning Bylaw Amendment No. 16, second reading.
Motion Carried 4-0

c) Bylaw 2022-06: Zoning Bylaw Amendment No. 16- Third Reading (Lot 5,6,7 Block R Ladue Estate)

C22-07-09 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council give Bylaw 2022-06, being Zoning Bylaw Amendment No. 16, third and final reading on the following condition:
1. The applicant shall take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision, as per approved subdivision permit #22-007.
Motion Carried 4-0

d) Bylaw 2022-07: Official Community Plan Amendment No. 7 Bylaw – First Reading (Klondike River Bench Direct Control District)

C22-07-10 Moved by Councillor Archbold, seconded by Councillor Somerville that Council give Bylaw 2022-07, being the Official Community Plan Bylaw Amendment No. 7, first reading.
Motion Carried 4-0

e) Bylaw 2022-08: Official Community Plan Amendment No. 8 Bylaw- First Reading (Infill #1)

C22-07-11 Moved by Councillor Somerville, seconded by Mayor Kendrick that Council accept the Klondike Development Organization, Industrial and Commercial Land Needs Report, as information.
Motion Carried 4-0

C22-07-12 Moved by Councillor Somerville, seconded by Mayor Kendrick that Council give Bylaw 2022-08, being the Official Community Plan Bylaw Amendment No. 8, first reading.
Motion Carried 4-0

f) Bylaw 2022-10: Zoning Bylaw Amendment No. 17 Bylaw- First Reading (Infill #1)

C22-07-13 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-10, being Zoning Bylaw Amendment No. 17, first reading.
Motion Carried 4-0

g) Bylaw 2022-09: Official Community Plan Amendment No. 9- First Reading (Infill #2)

C22-07-14 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-09, being the Official Community Plan Bylaw Amendment No. 9, first reading.
Motion Carried 4-0

h) Bylaw 2022-11: Zoning Bylaw Amendment No. 18- First Reading (Infill #2)

C22-07-15 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council move into Committee of the Whole for the purposes of asking the Planning & Development Manager questions.
Motion Carried 4-0

C22-07-16 Moved by Councillor Pikálek, seconded by Councillor Somerville that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 4-0

C22-07-17 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council give Bylaw 2022-11, being Zoning Bylaw Amendment No. 18, first reading.
Motion Carried 4-0

Agenda Item: Public Questions

C22-07-18 Moved by Councillor Somerville, seconded by Councillor Pikálek that Council moves to Committee of the Whole for the purposes of hearing public questions.
Motion Carried 4-0

Dan Davidson: Any word on this lagoon that we are supposed to be building going to go?
Council: We are expecting a presentation and the information on that between April and May.

Dan Davidson: I presume that you follow some of the debate in the legislature regarding sources of funding for the recreation center. Do we have any more information about that at the moment?
Council: We did get an update that the government is looking for additional funding monies for the rec center. They have committed to us personally that they want to see this project happen and that they understand that the expectation is that it is going to be more than the twenty-four million dollar that's in the purse right now.

C22-07-19 Moved by Councillor Somerville, seconded by Councillor Archbold that Committee of the Whole break for a two-minute recess.
Motion Carried 3-1

Dan Davidson: There was some discussion at an earlier meeting, sometime ago, about the actual placement of the rec centre on the lot, whether it would be on the high end of the lot or closer to the Klondike Highway. Has that been resolved?

Council: We provided that feedback and we are expecting, I believe it's later this month, that design team to come back to us with their latest iteration.

C22-07-20 Moved by Mayor Kendrick, seconded by Councillor Pikálek that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Adjourn

C22-07-21 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council Meeting C22-07 be adjourned at 8:53 p.m. with the next regular meeting of Council being May 4, 2022.
Motion Carried 4-0

THE MINUTES OF COUNCIL MEETING C22-07 WERE APPROVED BY COUNCIL RESOLUTION #C22-10-02 AT COUNCIL MEETING C22-10 OF May 4, 2022.

William Kendrick, Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING C22-08 of the Council of the City of Dawson held on Wednesday, April 20, 2022 at 7:00 p.m. City of Dawson Council Chambers

PRESENT:

Mayor	William Kendrick
Councillor	Elizabeth Archbold
Councillor	Alex Somerville
Councillor	Patrik Pikálek
Councillor	Brennan Lister

REGRETS:

ALSO PRESENT:

CAO	Cory Bellmore
EA	Elizabeth Grenon

Agenda Item: Call to Order

The Chair, Mayor Kendrick called Special Council meeting C22-08 to order at 7:00 p.m.

Agenda Item: Agenda

C22-08-01 Moved by Mayor Kendrick, seconded by Councillor Somerville that the agenda for Special Council meeting C22-08 of April 20, 2022 be accepted as presented.
Motion Carried 5-0

Agenda Item: In Camera

C22-08-02 Moved by Mayor Kendrick, seconded by Councillor Somerville that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a land and legal related matter.
Motion Carried 5-0

C22-08-03 Moved by Councillor Somerville, seconded by Councillor Pikálek that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

C22-08-04 Moved by Councillor Pikálek, seconded by Mayor Kendrick that Council directs the CAO, in consultation with the Mayor, to negotiate the purchase of Lot 1058-2, subject to the successful passing of a Land Acquisition Bylaw.
Motion Carried 5-0

Agenda Item: Adjourn

C22-08-05 Moved by Councillor Pikálek, seconded by Councillor Somerville that Special Council meeting C22-08 be adjourned at 7:39 p.m. with the next regular meeting of Council being May 4, 2022.
Motion Carried 5-0

THE MINUTES OF SPECIAL COUNCIL MEETING C22-08 WERE APPROVED BY COUNCIL RESOLUTION #C22-10-06 AT COUNCIL MEETING C22-10 OF MAY 4, 2022.

William Kendrick, Mayor

Cory Bellmore, CAO

The City of Dawson
Cheque Run 22-05
3/11/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
57541	44478 Yukon Inc.-Tangerine	\$2,677.50		ADM	IT NtwkSupp
57542	Advance North Mechanical	\$4,214.88	\$1,154.73	PS	VehR&M
			\$3,060.15	REC	VehR&M
			\$4,214.88		
57543	Advanced Energy Solutions Inc.	\$16,147.36		PW	SpecProjects-EnergySvgs
57544	AFD Petroleum Ltd	\$44,203.54	\$25,815.63	PW	BldgFuel WTF
			\$9,594.97	REC	BldgFuel Arena
			\$2,480.10	ADM	BldgFuel Chall
			\$1,062.92	PS	BldgFuel Fhall
			\$1,884.27	PW	BldgFuel Garage
			\$440.24	PW	BldgFuel Wood Shp
			\$400.80	PW	BldgFuel Quigley
			\$576.21	ADM	BldgFuel FC Residence
			\$753.65	ADM	BldgFuel CAO Residence
			\$1,194.75	ALL	Vehicle Fuel
			\$44,203.54		
57545	Air North Partnership	\$427.68		PW	Freight
57546	Ajax Steel Ltd.	\$43.93		PW	OpSupplies
57547	Arctic Inland Resources Ltd.	\$107.43		PW	NonCapEquip
57548	Associated Engineering (B.C.) Ltd	\$637.88		PW	ProFeesEng
57549	BHB Mini Storage	\$105.00		ADM	ArchiveStorage
57550	Blattler, Debra	\$110.00		ADM	Refund
57551	Brenntag Canada Inc.	\$95.91		PW	Chemicals
57552	Bureau Veritas	\$290.22		PW	WtrSampling
57553	Cag One Skatesharpener Inc.	\$509.25		REC	OpSupp SkateSharpening
57554	Chief Isaac Incorporated	\$621.60		PW	ContSvs-Janitorial
57555	Colliers Project Leaders Inc.	\$8,213.84		PW	ProFees RecyclingCtre
57556	Dawson City General Store	\$208.08		ADM	OffSupplies
57557	Dawson Hardware Ltd.	\$302.80	\$14.18	PW	OpSupp RecylCtre
			\$6.13	PW	OpSuppWS
			\$54.87	PW	SafetyGear
			\$11.31	PW	OpSuppJani
			\$68.01	PW	NonCapEquip
			\$37.79	PW	OpSupp
			\$46.29	ADM	OffSupp&NonCapEquip
			\$64.22	REC	BldgR&M Arena
			\$302.80		
57558	Dominion Station	\$403.92		PW	Fuel
57559	Eecol Electric Corp	\$2,040.94		REC	BldgR&M Wtrfrnt
57560	Graf Enviro Services Inc.	\$12,720.75	\$6,877.50	PW	ContSv BinRentals Jan&Feb
			\$5,843.25	PW	ContSv SnowRemoval
			\$12,720.75		
57561	Grenon Enterprises Ltd.	\$26,559.76	\$2,475.38	PW	ContSvs-Reimbursed by Sidhu
			\$393.75	PW	ContSvs Stm 6th&Harper
			\$14,366.63	PW	ContSvs Feb 13-19
			\$157.50	PW	VehR&M
			\$9,009.00	PW	ContSvs WtrDelivery
			\$157.50	PW	ContSvs BiffyRental Recycling Ctre
			\$26,559.76		
57562	Hastings, Derrick	\$41.40		PW	Refund on Depositables
57563	Hurlburt Enterprises Inc.	\$2,129.40		PW	Diesel tank
57564	Infosat Communications	\$79.25		PS	SatPhone
57565	Klondike Office Systems	\$489.66	\$49.58	ADM	Chg on CopyCount REC

The City of Dawson
 Cheque Run 22-05
 3/11/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
			\$314.24	ADM	Chg on CopyCount PW
			\$125.84	ADM	Chg on CopyCount ADM
			\$489.66		
57566	Literary Society of the Klondike	\$1,585.50	\$1,165.50	ADM	Advertising
			\$420.00	CABLE	Advertising
			\$1,585.50		
57567	Lawson Lundell LLP	\$140.18		ADM	ProFees Legal
57568	Manitoulin Transport	\$959.75	\$56.26		REC Freight
	Manitoulin Transport	\$959.75	\$335.92		PW Freight
	Manitoulin Transport	\$959.75	\$138.01		PW Freight
	Manitoulin Transport	\$959.75	\$138.01		PW Freight
	Manitoulin Transport	\$959.75	\$194.75		PW Freight
	Manitoulin Transport	\$959.75	\$40.54		REC Freight
	Manitoulin Transport	\$959.75	\$56.26		REC Freight
57569	Kim A McMynn	\$3,699.02	\$455.52	ADM	Travel/ IT supplies
			\$3,243.50	PW	Floats for RecyclingCtre
			\$3,699.02		
57570	Neutron Factory Works	\$7,581.95		PW	OpSupplies
57571	Northern Superior Mechanical	\$640.77	\$8.11	PW	VehR&M
			\$26.45	PW	HvyEquipR&M
			\$389.80	PW	VehR&M
			\$66.28	PW	NonCapEquip
			\$105.46	PW	OpSupplies
			\$44.67	REC	BldgR&M
			\$640.77		
57572	Northlands Water & Sewer Supplies	\$2,970.92		PW	OpSupplies
57573	Pacific Northwest Moving	\$613.42		REC	Freight
57574	Pacific Tier Solutions Inc.	\$2,598.22		REC	IT NtworkSupp
57575	Taste of Pinoy	\$539.99		ADM	Meeting-Caterer
57576	Bingham, Brenda	\$102.34		CABLE	Refund on Overpayment
57577	Rogers, Blake	\$320.32		ADM	Reimbursement-Vehicle thaw
57578	Tintina Heavy Repair	\$536.03		PW	VehR&M
57579	Total North Communications Ltd	\$647.07	\$90.57	ADM	IT Support
			\$556.50	ADM	IT MarchPhone
			\$647.07		
57580	Tsunami Solutions Ltd./SafetyLine	\$170.10		PW	SafetyLine
57581	Uline Canada Corporation	\$1,569.65		PW	Safety&JaniSupplies
57582	Vigliotti, Daniel	\$43.50		PW	Refund on Depositables
57583	Western Lock & Key	\$210.00		PW	BldgR&M
57584	WSP Canada Inc	\$2,336.25		PW	ProFeesWtrLic
57585	Yukon Government-Finance	\$40,317.51		ADM	Assessment Service
57586	Yukon Honda	\$263.57		PW	ContsSvs-Mechanic

The City of Dawson
Cheque Run 22-06
3/25/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
57587	AGF Investments Inc.	\$917.28		ADM	RRSP PP5-6
57588	Assante Financial Management	\$640.00		ADM	RRSP PP5-6
57589	BMO Nesbitt Burns	\$850.00		ADM	RRSP PP5-6
57590	BMO Bank of Montreal	\$1,413.94		ADM	RRSP PP5-6
57591	Cambrian Credit Union	\$1,262.26		ADM	RRSP PP5-6
57592	Canada Revenue Agency	\$123.94		ADM	RRSP PP5-6
57593	CIBC - Whitehorse	\$950.00		ADM	RRSP PP5-6
57594	Investors Group	\$1,991.76		ADM	RRSP PP5-6
57595	Public Service Alliance of Canada	\$2,813.02		ADM	PSAC Union Dues PP5-6
57596	Questrade Inc.	\$840.00		ADM	RRSP PP5-6
57597	RBC Dominion Securities	\$1,324.96		ADM	RRSP PP5-6
57598	Royal Bank - Whitehorse Branch	\$800.00		ADM	RRSP PP5-6
57599	Royal Bank of Canada Brampton	\$300.00		ADM	RRSP PP5-6
57600	Scotia Securities	\$2,100.00		ADM	RRSP PP5-6
57601	Simplii Financial	\$850.00		ADM	RRSP PP5-6
57602	Tangerine	\$300.00		ADM	RRSP PP5-6
57603	CIBC-Dawson City	\$1,290.38		ADM	RRSP PP5-6
57604	Canada Revenue Agency	\$625.76		ADM	CRA PIER2020
57605	CIBC-Dawson City	\$640.00		ADM	RRSP PP5-6
57606	CIBC - Whitehorse	\$950.00		ADM	RRSP PP5-6
57607	Royal Bank - Whitehorse Branch	\$750.64		ADM	RRSP PP5-6
57608	CIBC-Dawson City	\$1,009.26		ADM	RRSP PP5-6
57609	CIBC-Dawson City	\$600.00		ADM	RRSP PP5-6
57610	CIBC-Dawson City	\$1,225.50		ADM	RRSP PP5-6
57611	Across The River Consulting	\$3,192.00		PL&D	ContSvs
57612	Advance North Mechanical	\$861.33		PW	VehR&M
57613	AFD Petroleum Ltd	\$32,829.83	\$3,152.55	REC	BldgFuel Arena
			\$20,801.44	PW	BldgFuel WTP
			\$1,615.27	PW	BldgFuel Garage
			\$992.75	REC	BldgFuel Waterfront Bldg 1
			\$6,267.82	ALL	VehFuel
			\$32,829.83		
57614	Air North Partnership	\$194.23	\$94.15	PW	Freight
			\$100.08	PW	Freight
			\$194.23		
57615	Arctic Inland Resources Ltd.	\$723.44	\$70.75	PW	BldgR&M
			\$652.69	PW	NonCapEquip
			\$723.44		
57616	Arctech Circle Welding Services	\$955.50		PW	ContSvs-HvyEquipR&M
57617	Bonanza Market	\$207.80	\$202.71	REC	ProgSupp
			\$5.09	ADM	OffSupp
			\$207.80		
57618	Canadian Freightways TST-CF	\$367.31		PW	Freight
57619	Chief Isaac Incorporated	\$1,978.20	\$1,825.95	PW	ContSvs-Janitorial
			\$152.25	PW	SafetyLine
			\$1,978.20		
57620	Cotter Enterprises	\$3,123.75		CABLE	ContSvs February
57621	Dawson City General Store	\$554.48	\$337.15	REC	ProgSupp
			\$166.97	ADM	OffSupp
			\$50.36	REC	SafetySupp
			\$554.48		

The City of Dawson
Cheque Run 22-06
3/25/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
57622	Dawson Hardware Ltd.	\$699.92	\$64.86	REC	OpSupp
			\$157.97	PW	OpSupp
			\$60.45	PW	OpSupp-RecyclingCtre
			\$43.45	PW	SafetySupp
			\$115.48	REC	OpSupp
			\$19.08	ADM	OpSupp
			\$26.76	ADM	OffSupp
			\$67.47	PW	JaniSupp
			\$9.33	PS	OpSupp
			\$94.46	PW	NonCapEquip
			\$20.78	REC	OpSupp-Arena
			\$19.83	ADM	BldgR&M
			\$699.92		
57623	Eldorado Hotel	\$124.09		PS	Meals
57624	Frank's Plumbing	\$350.00		REC	ContSvs-Gasfitter
57625	Greenwood Engineering Solutions	\$6,208.74		PW	ContSvs-WtrmeterProj
57626	Grenon Enterprises Ltd.	\$34,285.15	\$8,961.76	PW	ContSvs-Feb20-26
			\$14,794.51	PW	ContSvs-Fe27-Mar05
			\$131.25	PW	ContSvs-Thaw
			\$9,872.63	PW	ContSvsMar6-12
			\$262.50	PW	ContSvs-Thaw
			\$262.50	PW	ContSvs-Steam
			\$34,285.15		
57627	Hastings, Derrick	\$93.35		ADM	Recycling Refund
57628	Inland Kenworth Partnership	\$409.36		PW	VehR&M
57629	King, Amanda	\$975.50		ADM	Equip - Laptop
57630	Manitoulin Transport	\$438.38		PW	Freight
57631	Menzies, Peter	\$182.20			Recycling Refund
57632	Northern Superior Mechanical	\$693.76	\$198.89	PW	OpSupplies
			\$476.98	PW	NonCapEquip
			\$17.89	PW	VehR&M
			\$693.76		
57633	Northwestel Inc.	\$5,119.55		ALL	Phone March
57634	Norton Rose Fulbright	\$9,908.33		ADM	Legal
57635	Raven's Nook	\$92.40		PW	SafetyGear
57636	Rudis, Ben	\$420.00		REC	IT NtwkSupp
57637	Superior Propane Inc	\$69.89		REC	Fuel
57638	Tenaquip Ltd.	\$980.29		PW	SafetySupp
57639	Tintina Heavy Repair	\$740.78	\$609.53	PW	VehR&M
57639	Tintina Heavy Repair		\$131.25	PW	Baler R&M
			\$740.78		
57640	Total North Communications Ltd	\$120.75		ADM	ADM IT Supp WtfrtBldg
57641	Tucker Carruthers	\$8,019.38		ADM	Legal
57642	WSP Canada Inc	\$5,945.63	\$3,425.63	REC	REC ContSvs-Eng
57642	WSP Canada Inc		\$2,520.00	PW	Wtr License Reporting
			\$5,945.63		
57643	Yukon Energy Corporation	\$36,161.82	\$32,905.13	ALL	MAIN Electrical Bill Mar16
			\$3,256.69	PW	StreetLites Mar09
			\$36,161.82		
57644	Yukon Service Supply Co.	\$2,364.82		PW	JaniSupp
57645	Tr'ondek Hwichin	\$5,000.00		ADM	Senior's Grants for 2021

The City of Dawson
Cheque Run 22-07
4/8/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
57646	44478 Yukon Inc.-Tangerine Tech	\$6,976.20		ADM	IT NtwkSupp
57647	Advance North Mechanical	\$3,479.69		PW	VehR&M
57648	AFD Petroleum Ltd	\$12,991.60	\$3,088.64	ALL	VehFuel
			\$1,249.57	REC	BldgFuel Arena
			\$8,653.39	PW	BldgFuel WTP
			\$12,991.60		
57649	Air North Partnership	\$514.29	\$94.04	PW	Freight
			\$100.08	PW	Freight
			\$128.42	PW	Freight
			\$91.67	PW	Freight
			\$100.08	PW	Freight
			\$514.29		
57650	Munisight Ltd.	\$6,294.75		ADM	IT Netwk Support
57651	Annabelle's Noodle House	\$300.00		REC	Deposit Refund
57652	Arctic Inland Resources Ltd.	\$1,226.07	\$134.11	REC	OpSupp Arena
			\$1,091.96	PS	NonCapEquip
			\$1,226.07		
57653	Associated Engineering	\$317.52		PW	ContSvs - WTP
57654	Aurora Inn	\$156.45		REC	Accommodations SKI Prog
57655	Barua, Kiran	\$416.86		REC	CommGrant
57656	BHB Mini Storage	\$105.00		ADM	ContSvs-Archives
57657	BluMetric Environmental Inc.	\$2,307.67		PW	ContSvs-Holdback
57658	Bonanza Market	\$53.17		REC	ProgSupp
57659	Brown, Shelley	\$50.00		REC	Reimburse SKI Lifts
57660	Bureau Veritas	\$807.45		PW	ContSvs - water sampling
57661	Chief Isaac Incorporated	\$1,476.30		PW	ContSvs-Janitorial
57662	CIMCO	\$1,850.25		REC	BldgR&M Arena
57663	Colliers Project Leaders Inc.	\$8,948.84	\$735.00	ADM	CBC Restoration
			\$8,213.84	PW	ContSvs Recycling Ctre
			\$8,948.84		
57664	Cotter Enterprises	\$4,068.75		CABLE	March Contracted Services
57665	Dawson City General Store	\$121.46		ADM	OffSupp
57666	Dawson Hardware Ltd.	\$541.26	\$56.69	PW	BldgR&M RecyclingCtre
			\$6.70	REC	SafetySupp
			\$45.51	REC	OpSupp Arena
			\$33.05	PW	NonCapEquip
			\$19.85	REC	NonCapEquip
			\$23.37	PW	OpSupp
			\$24.55	REC	OpSupp Pool
			\$43.45	PW	SafetySupp
			\$33.05	PW	OpSupp RecyclingCtre
			\$94.48	PW	SafetySupp RecyclingCtre
			\$160.56	REC	OpSupp Arena
			\$541.26		
57667	ElderActive Recreation Assoc	\$378.00		REC	ContSvs- Instructor
57668	Enforcement Training Academy	\$1,837.50		PS	Training
57669	Franks, Austin	\$105.00		PW	Reimburse - drivers

The City of Dawson
Cheque Run 22-07
4/8/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
57670	Frank's Plumbing	\$536.03		REC	BldgR&M Arena
57671	Grenon Enterprises Ltd.	\$8,951.27	\$5,110.88	PW	Roads Mar13-19
			\$328.13	PW	Steam manhole
			\$3,184.13	PW	Roads Mar20-26
			\$328.13	PW	Steam manhole
			\$8,951.27		
57672	Groundswell Planning	\$1,080.00		REC	Contracted Services
57673	Humane Society Dawson	\$3,650.00		PS	Contracted Services 2Qtr
57674	Juliette's Manor	\$4,050.00		ADM	Deposit and first month lease
57675	Klondike Office Systems	\$482.09		ADM	CopyCount
57676	MacDougall, Megan	\$180.00		REC	YLAP Instructor
57677	Manitoulin Transport	\$745.03	\$153.72	PW	Freight
			\$591.31	PW	Freight
			\$745.03		
57678	Kim A McMynn	\$1,980.00		PW	Cash for Recylcing floats
57679	Northern Superior Mechanical	\$548.71	\$288.34	PW	OpSupplies
			\$65.08	PW	HvyEquip R&M
			\$179.07	PW	NonCapEquip
			\$16.22	PW	VehR&M
			\$548.71		
57680	Off Road Mechanical Services	\$262.27		PW	HvyEquip R&M
57681	Pacific Northwest Moving	\$95.71		PW	Freight
57682	Pacific Tier Solutions Inc.	\$42.62		REC	IT BookKing program
57683	Queer Yukon Society	\$2,050.00		REC	CommGrant
57684	Ramtech Environmental Products	\$1,944.30		PW	Office Supplies
57685	Staples #251 Whitehorse	\$327.72		ADM	Office Supplies
57686	Tintina Heavy Repair	\$328.13		PW	VehR&M
57687	Total North Communications Ltd	\$556.50		ADM	ITSupp-PhoneSystem
57688	Whitehorse Toyota	\$648.48		PW	VehR&M
57689	Yukon Service Supply Co.	\$2,518.84	\$571.04	PW	Janitorial Supplies
			\$1,377.77	PW	Janitorial Supplies
			\$306.50	PW	Janitorial Supplies
			\$263.53	REC	Operating Supplies
			\$2,518.84		

Electronic Fund Transfers

Mar 01	Canada Life	\$17,784.54	various	March employee benefits
Mar 01	Roynat Leases	\$387.51	various	Photocopier leases
Mar 04	Payroll	\$122,830.66	ALL	PP#5
Mar 18	Payroll	\$139,567.34	ALL	PP#6
Mar 18	Wells Fargo Lease	\$261.45	ADM	Photocopier lease
Mar 21	Visa	\$8,259.78	various	Per attached
Mar 21	CCSA	\$8,193.15	CABLE	monthly cable charge
Mar 23	Dayforce	\$191.52	ALL	IT - payroll/training
Mar 28	CIBC-RRSP	\$730.80	ADM	RRSP PP#5-#6
Mar 28	Wells Fargo Lease	\$655.20	ADM	Photocopier lease
Mar 31	Bank charges	\$253.68	ADM	Bank/Visa machine
Mar 31	Refund of Dawson Creek Payments	\$221.59	ADM	2 Deposits in error

Aventura Visa Statement Date: **January 28 to February 27 , 2022**

				\$503.32	\$8,259.78
TX Date	Vendor	Detail	Purchase \$	Gst	QST Total
1/27/2022	Halfmoon Yoga	operating supplies	\$110.97	\$5.55	\$116.52
1/27/2022	Canadian Tire	operating supplies	\$91.97	\$4.60	\$96.57
1/28/2022	PHE Canada	training	\$214.29	\$10.71	\$225.00
2/1/2022	Canada Post	training	\$379.05	\$18.95	\$398.00
5/7/2022	Kesito	operating supplies	\$99.98	\$5.00	\$104.98
2/14/2022	Maintain X	Building R&M	\$582.82	\$29.14	\$611.96
2/14/2022	When I work	Network Charge Waterfront	\$28.09	\$1.40	\$29.49
2/21/2022	Adobe	Photo Plan (20GB)	\$12.99	\$0.65	\$13.64
2/23/2022	RoadPost Canada	Inreach - Safety Supplies	\$23.95	\$1.20	\$25.15
				77.21	\$1,621.31

TX Date	Vendor	Detail	Purchase \$	Gst	Total
1/27/2022	Eldorado	meeting	\$69.70	\$3.49	\$73.19
				\$3.49	\$73.19

TX Date	Vendor	Detail	Purchase \$	Gst	Total
1/28/2022	Grand & Toy	Office supplies	\$279.06	\$13.95	\$293.01
5/2/2022	Worksite Safety	training	\$234.55	\$11.73	\$246.28
2/4/2022	Lorex Canada	Office furniture	\$458.99	\$22.95	\$481.94
2/8/2022	Vimar Equipment	camera	\$496.48	\$24.82	\$521.30
2/9/2022	Worksite Safety	training	\$99.90	\$5.00	\$104.90
2/9/2022	Worksite Safety	training	\$69.90	\$3.50	\$73.40
2/17/2022	Grand & Toy	Janitorial supplies	\$324.40	\$16.22	\$340.62
				\$98.16	\$2,061.45

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2/10/2022	Red Mammoth	meeting	\$96.30	\$4.81	\$101.11
2/22/2022	Coles	staff activity	\$138.91	\$6.95	\$145.86
2/22/2022	Dollarama	staff activity	\$113.75	\$5.69	\$119.44
2/22/2022	Northwestel	cell phone purchase	\$882.60	\$44.13	\$926.73
2/22/2022	Wal-Mart	staff activity	\$444.18	\$22.21	\$466.39
2/23/2022	Canada Post	postage	\$145.54	\$7.28	\$152.82
				\$91.06	\$1,912.35

Card Number: Bell Mobility					
TX Date	Vendor	Detail	Purchase \$	Gst	Total
2/22/2022	Bell Mobility	M&C	\$100.00	\$5.00	\$105.00
		ADM	\$368.08	\$18.40	\$386.48
		PS	\$200.00	\$10.00	\$210.00
		PW	\$1,100.00	\$55.00	\$1,155.00
		REC	\$500.00	\$25.00	\$525.00
		WASTE	\$100.00	\$5.00	\$105.00
		WATER	\$100.00	\$5.00	\$105.00
				123.40	\$2,591.48

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Reserves Fund Bylaw 2022-13	
PREPARED BY:	Kim McMynn	ATTACHMENTS: <ul style="list-style-type: none">Reserves Fund Bylaw 2022-13
DATE:	April 29, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">Reserve Bylaw 1-21 and 12-14		

ISSUE / PURPOSE

It is respectfully recommended that Council to give First Reading to Reserve Bylaw 2022-13.

BACKGROUND SUMMARY

Under the Municipal Act section 244, Council may, by bylaw, establish one or more reserve funds in the name of the municipality. Section 244 (2) provides that a bylaw shall specify the purpose for which the reserve fund is established.

Over the years, the City has accumulated additional Administration reserve funds. This reserve is funded by annual contributions when budgets allow, and earns interest on the amount held in guaranteed investment certificates.

ANALYSIS / DISCUSSION

The current Reserve Bylaw is not consistent with the reserves that have been set up in the accounting system, and is not consistent with the reserve balances that appear in the annual audit. From investigation, it appears that Council has directed Administration to restrict funds, resulting in addition of reserve balances, without the additional amendment to the applicable bylaw.

In the Reserve Bylaw 11-21 and 12-14, the reserve categories provide for 18 separate reserve accounts. The audited financial statements contain 20 separate Reserve categories and the accounting system tracks 21 separate reserve balances. Investigation indicates that while some accounts were set up to restrict funds such as the carbon tax rebate, there was not clear direction provided to Administration on how the Reserves would continue to be funded, and what projects or expenditures the funds could be used for.

As well, it appears that some of the reserves were set up to separate funds from unrestricted funds. This provides a level of protection to prevent Administration from using for annual operating or capital budgets and are generally classified as restricted funds. Restricted funds are tied to legal agreements signed with the territorial or federal government and cannot be used for purposes other than those in the agreements. By their very nature, they are restricted from unauthorized use by Administration, and do not require a separate reserve account.

Upon review of the reserve accounts, some accounts are very similar in nature and to provide clarity, should be combined. The draft bylaw sets out 12 Reserve categories. No funds will be removed, but will be reallocated to other reserves.


The Reserve previously named the Recreation Complex Reserve, by its very name restricts the use of this fund, and once the new recreation facility is complete, the fund could then be used for the replacement of another City facility. Therefore, the name of the Reserve has been amended to the broader name of Facilities Reserve.

Canada Building-Community Funds **CBCF** (formerly called Gas Tax) are restricted and are handled separately under the Finance policy. Going forward, excess funds will still be segregated from the General Operating account into interest bearing investments, but no longer be administered using the Reserves Fund Bylaw, but by following the guidelines under the Finance Policy.

The Development Reserve and the annual \$50,000 funds in the CMG for protective services are now part of the annual operating budget and no longer required. The balance in these Reserve funds have been transferred to like and similar reserves.

The funds that support the Reserve Fund balances should be segregated from the general operating bank account. There is no requirement to invest funds into separate accounts to match the balances in each Reserve account. In Administration's view, it is best to invest the funds in investments that match the estimated need of funds, maximizing the interest earned used instruments with differing maturity dates.

At the Committee of the Whole meeting held October 7, 2021 (CW21-26) members of Council considered preliminary changes and provided Administration some guidance. These suggestions have been incorporated in the attached document.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	April 29, 2022	



THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

WHEREAS section 244 of the *Municipal Act* (2002) provides that Council may, by bylaw, establish one or more reserve funds in the name of the municipality; and

WHEREAS section 244 (2) of the *Municipal Act* (2002) provides that a bylaw to establish a reserve fund shall specify the purpose for which the reserve fund is established, whether or not the reserve fund is cash funded, the method of calculating contributions to the reserve fund, and the criteria and conditions governing withdrawals from the reserve fund;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Reserves Fund Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to establish reserve accounts and to set out the purpose of each account and the method by which the accounts will be administered.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.

PART II – APPLICATION



THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

4.00 Establishment of Reserves

- 4.01 The City is hereby authorized to establish and maintain reserves for future expenditures as identified in Appendix “A” attached hereto and forming part of this bylaw.

5.00 Funding of Reserves

- 5.01 Each Reserve shall be funded in accordance with this Bylaw. All Reserves are to be fully funded within 30 days of the release of the annual audit.
- 5.02 All Reserves shall be held in a segregated account or investments. These funds may be held in a consolidated account, but must be accounted for in a manner that makes it possible at all times to determine the identity of each Reserve.
- 5.03 Money placed into the consolidated account to the credit of a particular Reserve shall not, except by bylaw, be expended, pledged or applied to a purpose other than that for which the Reserve was established.
- 5.04 A Reserve shall not accumulate funds in excess of any amount specified under the purpose of the Fund.

6.00 Utilization of Reserve Funds

- 6.01 The SFO shall include all anticipated reserve transfers in the City’s annual budget.
- 6.02 The SFO shall administer all Reserves and report each year to Council on the status of each reserve.
- 6.03 Council shall review the status of each Reserve and determine the adequacy of the Reserve annually.
- 6.04 Any reserve transfers not included in the annual budget shall require a resolution of Council approving the use of these funds.
- 6.05 Interest earned from all Reserves shall be credited to the general revenues of the City, except for the following Reserve Funds: Parking, Load Capacity, Water and Sewer, and Facilities.
- 6.06 With the exception of the donated portion of any Fund, Council may, by resolution, reallocate monies from one reserve account to another.



THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

PART III – FORCE AND EFFECT

700 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

8.00 Bylaw Repealed

- 8.01 Bylaw 11-21 and 12-14, and amendments thereto, are hereby repealed.

9.00 Enactment

- 9.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

10.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

APPENDIX 'A'

NAME	FUNDING SOURCE/LEVELS	CASH FUNDED	PURPOSE, CRITERIA, CONDITIONS OF USE
Parking Reserve	<p>From Developers who do not wish to construct off-street parking.</p> <p>This reserve shall hold a balance equal to the total funds received less amounts expended for the creation of parking spaces.</p>	Yes	To track funds taken in by the City as cash in lieu of parking requirements and reserved for the future development of parking spaces in the City.
Load Capacity Reserve	<p>From new developments placing increased load upon the water/sewer system.</p> <p>The balance of this reserve shall be the total of all funds received as load capacity charges less amounts expended for the enhancement of the water and sewer system.</p>	Yes	To track funds taken in by the City of Dawson as a load capacity charge on new developments and which are to be used for the enhancement of the City's water and sewer system.
Heritage Fund Reserve	As directed by Council or as donated to by any person.	Yes	<p>To assist with any of the following:</p> <ul style="list-style-type: none">-Restoration, enhancement or renovation of Municipal Historic Sites;



THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

			<p>-Acquisition of Municipal Historic Sites by the City of Dawson;</p> <p>- Provision of financial assistance to owners or lessees of Municipal Historic Sites for restoration, enhancement or renovation of the site;</p> <p>-Increasing public awareness of heritage resources and heritage management of the City;</p> <p>-Other heritage purposes as specified by resolution of Council.</p>
Land Development Reserve	As directed by Council	Yes	<p>Funds from the Land Development Reserve may be expended for:</p> <ul style="list-style-type: none"> - The acquisition of properties through the tax lien procedure; - Engineering, surveying, town planning and other related studies for any proposed municipal development; - Any development approved by Council such as building or upgrading of streets, roads, lanes, storm drains, water lines, sewer lines, water storage, sidewalks, parks, etc.
Contingency Reserve	<p>As directed by Council</p> <p>Target balance for this fund shall be \$500,000.</p>	Yes	To provide funds for unbudgeted emergency purposes.
Equipment Replacement Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the City's 10-year Equipment Replacement plan.



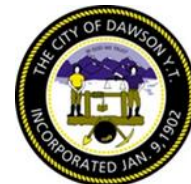
THE CITY OF DAWSON

Reserves Fund Bylaw

Bylaw No. 2022-13

Water and Sewer System Reserve	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the water and sewer system.
Cable Television Reserve	As directed by Council The target balance of this reserve shall be \$100,000.	Yes	To set aside funds for the purpose of being able to fund repair, replacement of, or upgrades to the Cable Television system.
Road Maintenance	As directed by Council	Yes	To set aside funds for the purpose of absorbing impact of major cost increases associated with unusual snow and/or ice conditions.
Waste Management Reserve	As directed by Council	Yes	To set aside funds for the purpose of undertaking work at the municipal landfill site or initiating programs associated with waste collection and waste diversion.
Facilities Reserve	Annual contribution of an amount equal to the revenue generated by a 0.1% tax rate plus interest earned.	Yes	To accumulate funds to be used for the planning, siting, or construction of new facilities.
Green Initiatives Reserve	Annual Carbon Tax payment	Yes	To set aside funds for the purpose of undertaking clean energy and/or green initiatives. Funds may be expended for Climate change projects undertaken by the City.

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Official Community Plan and Zoning Bylaw 2021 Annual Review	
PREPARED BY:	Planning & Development	ATTACHMENTS: 1. Bylaw 2021-14 (OCP Amendment No. 4)
DATE:	April 28, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Council give Second Reading to OCP Amendment Bylaw No. 4 (Bylaw 2021-14).

ISSUE / PURPOSE


The Official Community Plan (OCP) is required to be reviewed on an ongoing basis, specifically in October each year. The Zoning Bylaw (ZBL) is reviewed annually in tandem. This review was initiated in September 2021.

BACKGROUND SUMMARY

First Reading occurred on December 8, 2021 and a Public Hearing passed on February 9, 2021. Committee of the Whole reviewed and deliberated on this OCP amendment bylaw, as well as the housekeeping zoning bylaw amendment, on March 16, 2022 and April 27, 2022.

As there were not further amendments following the April 27, 2022 COW, direction was given to forward OCP Amendment Bylaw 2021-14 to Council. Zoning Bylaw amendment 2021-15 will be forwarded to Council once the requested changes have been actioned. The reason the OCP amendment is being forwarded separately is because OCP bylaws have a longer timeline due to the required 45 day Ministerial review period for Ministerial Notification, as per the Municipal Act. The intent is to have this review period commence while the Zoning Bylaw amendment is being worked on.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	April 29, 2022	



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 278 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council must, within three years of formation or alteration of municipal boundaries, adopt or amend by bylaw an official community plan.

WHEREAS section 285 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that an official community plan may be amended, so long as the amendment is made in accordance with the same procedure established for adoption of an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Official Community Plan Amendment No. 5 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A series of text amendments
- (b) A re-designation of lands from Institutional to Urban Residential and Mixed Use
- (c) A re-designation of lands from Urban Residential to Institutional



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

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THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Amended Area" means the area shown in Appendix 1;
- (c) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (d) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (e) "City" means the City of Dawson;
- (f) "Council" means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendments

- 4.01 Repeal S.6.3 and replace with: "Foster a vibrant and livable neighborhood character by developing and applying strategies to promote future development and adaptive reuse of under-used properties and derelict buildings, such as development incentives and disincentives".
- 4.02 Repeal S.7.2 and replace with: "Develop and apply strategies, such as incentivizing and disincentivizing, to promote owners of vacant land and underutilized parcels, particularly in the historic townsite, to either develop or sell their land".
- 4.03 Repeal S.12.2 and replace with: "Develop and maintain partnerships with Tr'ondëk Hwëch'in, Yukon Government, industry, and other nongovernment organizations to enhance and maintain recreational facilities".
- 4.04 This bylaw re-designates Lot 1183 QUAD 116B/03, Lots 1-4 + 8-15, Block 14, Government Reserve Addition, and Lot 4, 5, 8, 9 Block 15, Government Reserve Addition to Urban Residential (UR), as shown in Appendix 1.



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	December 8, 2021
MINISTERIAL NOTICE	January 6, 2022
PUBLIC HEARING	February 9, 2022
SECOND	
MINISTERIAL APPROVAL	
THIRD and FINAL	

William Kendrick, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



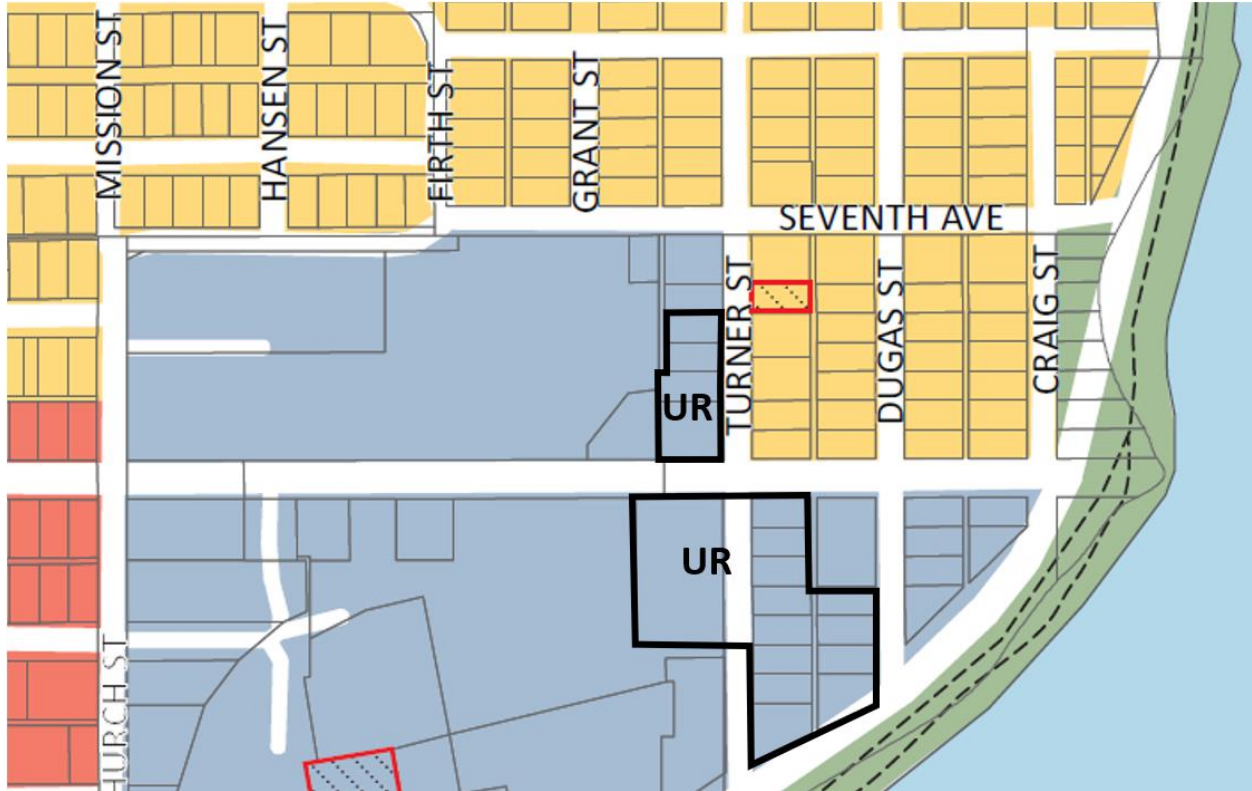
THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

8.00 Appendices

Appendix 1. Amendment to Schedule C



Map legend

OCP Land Use Designations	
UR - Urban Residential	FP - Future Planning
DC - Downtown Core	TH - Tr'ondëk Hwëch'in Settlement Lands
MU - Mixed Use	North End Plan Area
INT - Institutional	Moosehide Slide Historic Place
P - Parks & Natural Space	Existing Trails
FRP - Future Residential Planning	



City of Dawson

Art Procurement Policy

2022-01

POLICY STATEMENT

The City of Dawson is dedicated to enhancing Arts and Culture as an integral part of our community. The City of Dawson's goal is for a vibrant, dynamic arts and cultural community as identified in the municipal Sustainability Plan and Official Community Plan. The City of Dawson recognizes that arts and culture is an essential part of the community's growth and overall good health.

1.00 Purpose

- 1.01 An Art Procurement Program will contribute to the appearance of our public buildings and spaces, and help provide education about the importance of arts and culture to our residents. The program will reflect the professional interests of visual arts in the town, serving as a means to publicly promote local talent and artistic accomplishments and contribute to the professional development and economic success of our local artists.

2.00 Definitions

- 2.01 The following terms are used within this policy and are defined as follows:
- a) "artwork" means a physical work of art installed in the public realm. These works of art may be installed within buildings, or outdoors on public lands.
 - b) "installed" means a piece of artwork that is fully prepared by the artist for public viewing with no assistance from City staff.
 - c) "program" means the City of Dawson Art Procurement Program as described in this policy.
 - d) "public space" means interior or exterior spaces frequented by the public, or within public view, and accessible to or visible by the public during normal business hours or longer.
 - e) "selection committee" means the appointed members who will review the submissions and make recommendations to Council for purchase.
 - f) "City" means the City of Dawson.

3.00 Objective

- a) To support the growth of a vibrant arts and culture community and uphold the principles of the *Arts and Culture Policy #2021-01*;
- b) Enhance Public spaces with the presence of public art.

Procedure

4.00 Artist Eligibility

Artists will be eligible to participate in the Program provided that they meet the following criteria;

- a) Artists wishing to participate in the Program **MUST** have been a resident of Dawson for at least 12 consecutive months.
- b) Artist eligibility will not be reliant on an artist's professional status but rather on the artwork.
- c) No work by any members of the selection committee or their immediate family will be considered for purchase.

5.00 Artwork Criteria

The suitability of the artwork for the Program will depend upon whether or not the artwork meets the following established criteria:

- a) The artwork should originate from the primary art market/artist where the artist maintains ownership of the work. Artwork from a secondary market, including artist's estates, will **NOT** be considered for the Program.
- b) Artwork presented for selection must be an original design. Reproductions or photographic reproductions of artwork will not be accepted under the Program.
- c) Creative works in any discipline will be eligible for selection, provided it is a two-dimensional or three-dimensional art form, is accessible to the public and is an original or limited edition which includes, but is not limited to:
 - i) Paintings and drawings, produced entirely by hand on any support or in any material (excluding industrial designs and manufactured articles decorated by hand);
 - ii) Original prints, posters and photographs, as the media for original creativity;
 - iii) Original artistic assemblages and montages in any material;
 - iv) Work of statutory art and sculpture in any material;
 - v) Works of applied art in such materials as glass, ceramics, metal, wood, etc.

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- d) Illustrated and detailed proposals for artwork are only eligible for a sculpture piece. All other artwork submitted must be complete and available for procurement as of the date of submission.
 - e) Submitted artwork must be sturdy, vandal resistant (if an outside piece) and low maintenance.

6.00 Submission Guidelines

- a) Artists can submit a maximum of three (3) artworks for consideration, either in person and/or through a commercial representative of the Artist.
- b) Descriptive details of each work must be submitted, including the title, date completed, medium, dimensions and cost. Each submission must be on a separate form (Appendix A). There will be no limit on the date of creation of artwork submitted for the Program.
- c) Artwork proposals for outdoor sculptures must include specific details on potential placement, size, materials used and expected days to complete as well as instruction on any potential maintenance
- d) Artists may present prices for their work as installed or uninstalled. These prices should be clearly stated with each submission.

7.00 Selection Committee Composition

- a) An Art Procurement selection committee will be appointed by Mayor and Council to oversee the selection of artworks. The committee will consist of one (1) arts professional from the School of Visual Arts (SOVA), two (2) representatives from the community at large and two (2) City of Dawson staff members.
- b) Committee members will be appointed in December on an bi- annual basis and will serve for a period of two (2) years.
- c) A minimum of 3 selection committee members is required for selection of art
- d) A selection committee member may abstain from participating as a selection committee member if they or a direct member of their family will be submitting art for consideration
- e) A schedule will be established for the selection of artwork by the committee.
- f) The decisions of the committee will be final.

8.00 Selection process

The selection process for the Program will be administered in accordance with the clauses outlined below:

- a) A call for submissions will be announced in January of each year and will include the submission deadline in July, date of adjudication in September and date of the public meeting of Council in December at which the selected artworks will be announced.
- b) The following general selection criteria will be used in the selection of artworks. Each criteria will receive a weighting but the weighting will be determined on a project by project basis by the committee. For example, in certain circumstances the “Relevance of theme” may weight higher in one year over another.

Example of Public Art Project Weighting

Description	Indoor Pieces	Outdoor Pieces
Compliance with submission requirements and budget	40	40
Artistic Merit – imagination and innovation	20	20
Experience in delivering projects of similar scope	5	5
Feasibility of construction or installation (Indoor)	5	
Installed outdoor pieces		0
Relevance of theme and local content	25	25
Durability and ease of long term maintenance (indoor pieces)	5	
Durability and ease of long term maintenance (outdoor pieces)		10
Total Points	100	100

- c) All submissions received will be available for public viewing from the date of adjudication until the announcement of selected works in December.

9.00 Program Financing

- a) Minimum funding of \$3000.00 annually will be budgeted for the Art Procurement Program. This funding is subject to review by Council through the annual budgetary process.

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- b) The committee may recommend that Council consider additional funding if a piece is thought to be particularly beneficial to the City's collection.

10.00 Conditions of Purchase

- a) Purchase contracts between the artists and the City will include the use of artwork for display in a public place. These contracts will also include permission for the use of the images on the City's website for brief periods throughout the year in which the artwork is chosen.
- b) After the selection process, payment will be issued to the artist once the artwork has been received and all contracts have been signed.

11.00 Display of Artwork

- a) With the exception of outside pieces, selected artwork will be displayed at City Hall for the first year of acquisition. Following that year, the piece may be relocated to another city owned building.
- b) The City will maintain the artwork for a lifespan that is reasonable for the piece.
- c) The City has the right and responsibility of deaccession of public art. All reasonable efforts shall be made to rectify problems or re-site artwork where appropriate. Reasons for deaccession include:
 - i. Endangerment to public safety
 - ii. Excessive repairs or maintenance, or repair is not feasible
 - iii. Public accessibility is no longer available
 - iv. Demolition of a structure incorporating public art or redevelopment of site incorporating public art
 - v. Expiry of lifespan

Roll of Staff:

- 1. Ensure the proper maintenance of all existing artworks.
- 2. Determine suitable public places and spaces for the display of the artwork.
- 3. Develop a list of potential committee members.
- 4. Coordinate the Call for Submissions and assist the committee in arranging and scheduling the selection process.

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5. Ensure that copyright, ownership, publication, exhibition and selection committee feedback are appropriately considered and fulfilled in accordance with any legal requirements

POLICY TITLE: *Art Procurement Program*

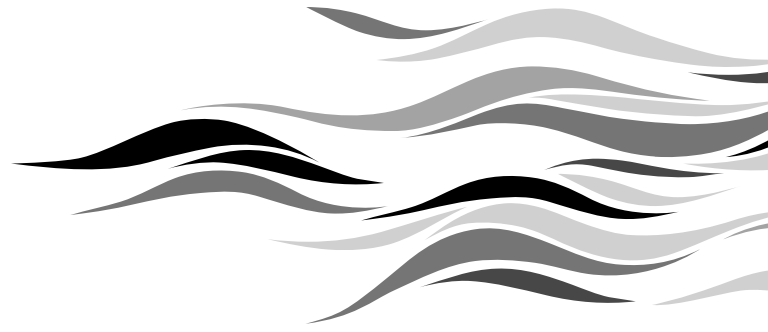
POLICY #: 2022-01

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

RESOLUTION #:

Original signed by:



Community Services | Community Development, Infrastructure Development Branch
PO Box 2703 (C-13), Whitehorse, Yukon, Y1A 2C6

April 12, 2022

Cory Bellmore
Chief Administrative Officer
City of Dawson
cao@cityofdawson.ca

sent via email

RE: City of Dawson Recreation Centre

Infrastructure Development Branch (IDB) is seeking confirmation of Dawson's approval to move forward with the next phase of the City of Dawson's Recreation Centre Project, with IDB managing the project phase.

The next phase of the project is Schematic Design and will include:

- Refinement of the facility components and programming areas
- Preliminary Design Drawings
- Updated cost estimate (Class C). We will work with a quantity surveyor for capital and O&M cost estimates.
- Collection of any outstanding background information on the site. (May include: survey, geotech, environmental assessment).
- Community engagement (only if requested by the City. This could be more targeted work with specific user groups, or just an update to the community).
- The design consultant will be retained by IDB using an existing Standing Offer Agreement for recreation design services.

Funding for the Schematic Design Phase will be provided by Yukon Government.

Feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Annika Palm', with a stylized, flowing script.

Annika Palm
Senior Project Manager
Infrastructure Development Branch

cc: Paul Robitaille



**MONTHLY
POLICING REPORT
February, 2022**

**Dawson City RCMP Detachment
“M” Division
Yukon**

The Dawson City RCMP Detachment responded to a total of 87 calls for service during the month of February, 2022.

OCCURENCES	February, 2022	Year to Date 2022	February, 2021	Year to date 2021	Year Total 2021
Assaults (all categories)	5	17	7	11	67
Sexual Assault	0	0	0	3	13
Break and Enter	2	4	2	3	15
Thefts (all categories)	2	4	2	4	46
Drugs (all categories)	1	1	1	3	28
Cause a Disturbance	2	8	0	7	90
Mischief	7	14	8	15	145
Impaired Driving	1	1	2	5	49
Vehicle Collisions	4	10	5	8	54
Mental Health Act	5	11	4	9	35
Assistance to General Public	6	8	5	4	66
Search and Rescue	0	0	0	1	3
Missing Persons	3	3	1	4	13
Wellbeing Checks	2	10	6	11	63
Check Stops (represents the actual number of check stops)	0	2		0	4
Other Calls for Service	47	116	64	109	1224
Total Calls for Service	87	209	107	197	1915
Criminal Code Charges / (CDSA)	2	7	10	15	151 CC 3 CDSA
Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)		1 MVA	1 MVA	1 MVA	8 CEMA 6 LA 36 MVA 1 CAN. ACT 1 Camp. Act

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or proving an incident to be unfounded. Numbers as at/corrected to 2022.02.28



	February, 2022	Year to Date 2022 Total	February, 2021	Year Total 2021
Prisoners held locally	2	7	6	65
Prisoners remanded	0	0	0	8
Total Prisoners	2	7	6	65

Justice Reports	February, 2022	Year to Date 2022	February, 2021	Year Total 2021
Victim Services Referrals Offered	5	14	6	94
Youth Diversions	0	0	0	3
Adult Diversions	0	0	0	2
Restorative Justice Total	0	0	0	5



Amazing Aurora viewed in front of the Dawson Detachment
On February 11th at 9 am

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

(5) Restorative Justice

(1) Substance Abuse

With restrictions easing up, the bars have increased capacity resulting RCMP conducting more foot patrols and licensed premises checks in and around the downtown area. It remains a priority to make sure that RCMP members are visible in high traffic areas in order to encourage safe and responsible consumption.

(2) Road Safety

The RCMP Traffic Section from Whitehorse have been scheduled to attend the area and assist in both enforcement and education to help ensure compliance during Thaw di Gras the following month.

Members continue to utilize the powers of Mandatory Alcohol Screening to check for and deter impaired drivers. Members of the community have expressed thanks during traffic stops where MAS has been implemented.

(3) Youth Initiatives

Members are continuing to complete sporadic walkabouts throughout the school and have been involved in other events such as the youth conference held at the Youth Centre.

Members also assisted with a skating / skate tying session with children at the school for grades K-1 and 2-3 over the course of two days.

(4) Attendance at THFN and Community Events

Both curling and hockey have continued on limited bases with multiple members attending and participating in league events. Members also took part in a community prayer circle.

A planned appearance to assist with the mail hand off at the Percy DeWolfe race is anticipated for the following month.

(5) Restorative Justice

There were no new matters considered for Restorative Justice this month.

Interesting Fact

"I've only had a few." "I feel fine to drive." "I'm only going down the road." "I'll take the back roads."

These justifications may make sense to someone who is impaired, but the reality is very different and very dangerous. Every day in this country, 4 people are killed and 175 are injured in impaired driving crashes.

In Canada, the *Criminal Code* BAC limit is .08%. This is the level at which Criminal Code impaired driving charges can be laid. It is important to realize, though, that even small amounts of alcohol can impair driving ability.

Drivers with even a little alcohol in their systems are more likely to be involved in a crash causing death than a sober driver. Alcohol decreases a person's ability to drive a motor vehicle safely. The more you drink, the greater the effect. The amount of alcohol required to become impaired differs according to how fast you drink, your weight, your gender, and how much food you have in your stomach. Because of these variables, the safest choice is always not to drink and drive.

Kindest regards,



Constable David MacNeil

Dawson City RCMP-GRC
Box 159
Dawson City, Yukon
Y0B 1G0



April 27, 2022

Bill Kendrick
Mayor, City of Dawson
1226 Front Street
Dawson City, YT Y0B 1G0

Dear Mayor Kendrick:

Re: Housing Initiatives Fund – Affordable Housing Development in Dawson

Thank you for your email dated April 8, 2022 requesting an update on how developers in Dawson City can be successful in future Housing Initiative Fund intakes.

I am pleased to see the level of interest Dawson City builders and homeowners have expressed in the Housing Initiative Fund fifth intake. With the Housing Initiative Fund being a capital construction grant, there was a considerable amount of uptake, which resulted in many excellent housing development project proposals.

Applications are assessed by an evaluation committee that scores proposals based on criteria that focuses on the project plan, project size and long-term financial viability. Additional considerations were provided for project readiness, target population and First Nations.

I am unable to speak to specifics for Dawson City project proposals. I would encourage that those who were unsuccessful in their application to follow up with Kim Ho, Senior Partnership Advisor at (867) 332-0486 or Kim.Ho@yukon.ca for feedback to support a future application. The sixth intake for the Housing Initiatives Fund will open in November 2022 and we would be pleased to see their project proposals.

The Yukon Housing Corporation (YHC) and its Board of Directors regularly review the program to ensure that the Housing Initiatives Fund is accessible and relevant to the Yukon's housing market with considerations geared to the changing market conditions. I welcome your feedback on the established criteria for consideration for our next intake in the Fall of 2022. YHC is committed to equitable distribution of funding and will continue to support long-term affordable housing development in Dawson City and across the Yukon.

I appreciate your commitment to addressing long-standing housing challenges in Dawson City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ranj Pillai', with a stylized, cursive script.

Ranj Pillai

Minister responsible for the Yukon Housing Corporation