

THE CITY OF DAWSON

COMMITTEE OF THE WHOLE MEETING #CW21-30

DATE: WEDNESDAY December 1, 2021

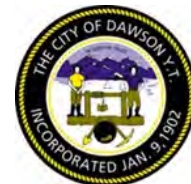
TIME: 7:00 PM

LOCATION: City of Dawson Council Chambers



- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA**
 - a) Committee of the Whole Meeting CW21-30
- 3. DELEGATIONS & GUESTS**
 - a) Yukon Government Lands Branch RE: Land Development
 - b) Yukon Government Lands Branch & Stantec RE: Dome Road Master Plan
- 4. BUSINESS ARISING FROM DELEGATIONS & GUESTS**
 - a) Yukon Government Lands Branch RE: Land Development
 - b) Yukon Government Lands Branch & Stantec RE: Dome Road Master Plan
- 5. MINUTES**
 - a) Special Committee of the Whole Meeting Minutes CW21-28 of November 3, 2021
 - b) Special Committee of the Whole Meeting Minutes CW21-29 of November 17, 2021
- 6. BUSINESS ARISING FROM MINUTES**
 - a) Special Committee of the Whole Meeting Minutes CW21-28 of November 3, 2021
 - b) Special Committee of the Whole Meeting Minutes CW21-29 of November 17, 2021
- 7. REFERRALS FROM PRIOR MEETINGS**
 - a) Stephanie Newsome, Yukon News RE: Letter of Support Request
 - b) Pat & Dianne Brooks RE: Goldrush Campground
 - c) Minister Streicker RE: Notification of Clean Energy Act Engagement
- 8. FINANCIAL & BUDGET REPORTS**
 - a) Provisional Budget
- 9. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) 2022 Council Meeting Dates
 - b) 2022 Deputy Mayor Appointments
 - c) Klondike Visitor Association, Association of Yukon Communities Appointments
 - d) Recreation Board and Community Grants Committee Appointments
 - e) Volunteer Vouchers
 - f) Communication Position
 - g) City of Dawson Interim Recycling Plan
- 10. BYLAWS & POLICIES**
 - a) Official Community Plan Amendment No. 4 Bylaw (2021-14)
 - b) Zoning Bylaw Amendment No. 14 Bylaw (2021-15)
- 11. CORRESPONDENCE**
 - a) Heritage Advisory Committee Meeting Minutes 21-15, 21-16 & 21-17
 - b) Danny Dowhal, Chair, Dawson City Media Cooperative RE: Future of Community Television in Dawson City
 - c) Ruth White RE: Managing Our Present Environmental and Health Needs Without Adding New Ones
 - d) Media Design 11/12 Class, Robert Service School RE: Sponsorship
 - e) RCMP RE: Monthly Policing Report- October
- 12. PUBLIC QUESTIONS**
- 13. ADJOURNMENT**

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Dome Road Master Plan	
PREPARED BY:	Stephanie Pawluk, CDO	ATTACHMENTS: <ul style="list-style-type: none">• Concept Plans• Memorandum – City of Dawson Growth• Development Cost Summary
DATE:	November 24, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">• OCP• Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Committee of the Whole provide direction to the project team to continue developing the Dome Road Master Plan.

Options noted below.

ISSUE / PURPOSE

To provide an overview of the project and to request direction on the development of the Dome Road Master Plan.

BACKGROUND SUMMARY

The Dome Road future neighbourhood is seen as the next major residential area that will help meet the short- and long-term housing needs of the community. The Dome Road area is the last developable area near the Historic Townsite that will allow for serviced, sizeable, and efficient development.

The OCP designates Area A and C as Future Residential Planning, and Area D/F as Institutional (the rec centre will be located here) and Urban Residential. The Zoning Bylaw designates Area A and C as Future Planning, and Area D/F as Institutional and Single Detached/Duplex Residential. These land use designations set the direction for the Master Planning.

Following the direction set by the OCP and Zoning Bylaw, Council directed Administration to proceed with the Dome Road Master Plan. Here is a brief history of Council direction:

- Resolution C19-15-10 (July 20, 2019) directs Administration to begin planning work for Dome Road.
- Resolution C20-12-09 (July 21, 2020): “that council provide feedback on the Dome Road Project Charter and provide direction to administration to appoint the CDO to assist with the development of these lands and provide the Department of Community Services the mandate to proceed.”
- Resolution C20-21-13 (Nov 18, 2020): “that Council approve the Dome Road Master Planning Draft Engagement Plan and the Covid-19 Response Plan.”
- Resolution CW21-02-06 (Feb 3, 2021): Council provided feedback on engagement materials prior to community engagement.
- Resolution CW21-11-07 (May 11, 2021): “that Committee of the Whole accept the Dome Road What We Heard Report as information.”

- CW21-22-12 (August 24, 2021): “that Committee of the Whole accept the Dome Road Community Engagement Package as information.”

The objective of this process is to design a residential subdivision along Dome Road that is supported by the local community while carefully considering how to develop the site in the most appropriate way, maximizing development efficiencies and evaluating servicing options to responsibly manage infrastructure.

Project overview

- The Dome Road Master Planning process commenced in September of 2020. This project is managed by YG, Stantec is the consultant, and Administration’s involvement is set by the Project Charter and seen through participation in the Dome Road Technical Advisory Working Group.
- The first round of engagement was held in late February/early March of 2021 to gather public comments on the draft vision and goals. Additionally, a joint TH/City of Dawson Council meeting was held in February 2021 to gather key interests and feedback on the parcels and draft vision.
- Following this, Stantec compiled a What We Heard Report outlining the findings of this engagement. As a result, the Planning Brief was finalized. The vision that was established for the area is:

“The Dome Road subdivision will be a comprehensively planned neighbourhood that represents a long-term housing solution for Dawson. The area will provide a range of housing types at different price points to meet the needs of Dawsonites at different stages of life. Access to Settlement Parcel 94-B, Thomas Gulch and other special areas to the east will be protected and formalized so that Tr-ondëk Hwëch’in citizens can continue to participate in cultural, social, and traditional pursuits on their lands.

Homes will be built around a system of connected greenspaces and services by municipal water and sewer. Roads and trails will provide safe and direct access for pedestrians, cyclists, and vehicles including cars, ATVs and snowmachines, within the neighbourhood, to the Historic Townsite, the river and other destinations. The housing types, density and focus of the development areas will reflect the unique opportunities, constraints, and features of each site.”

- The project team then moved into the draft concept planning phase, which included:
 - the creation of draft neighbourhood concept design options (the initial draft concept designs were presented to Council during the Council workshop on July 15th, 2021, from which Council feedback was incorporated);
 - conducting the second round of community engagement which occurred in September 2021, and the presentation of the draft concepts at a TH Council meeting;
 - and now, the presentation of the recommended concept plans to Council to confirm direction prior to progressing to the last phase.
- Pending Council direction, the next step is the development and presentation of the draft Dome Road Master Plan and Pre-Design Report to Council, for adoption.

The Master Plan and Pre-Design Report will include:

- Highlights of the charrette work (e.g. the final vision and guiding principles);
- The final Master Plan design;
- A final subdivision plan. It will include elements such as housing units, transportation, trails and recreation, zoning, and lot lines;
- A phasing plan and implementation plan that outlines a detailed step-by-step account of next steps and responsibilities;
- A final preliminary servicing plan that includes all engineering and servicing requirements for the subdivision, including off-site requirements. This includes connections to water, sewer, surface works, fire protection, power supply, telecommunications, and storm drainage. It will include impacts on the existing/future transportation network, assessment of preliminary roadway/lot grading, and estimated cut/fill volumes. There will also be information on lot clearing that is based on an appropriate drainage plan;

- As part of the pre-design work, a geotechnical testpitting program has been performed throughout the development areas;
- Servicing Class “C” cost estimates based on the Master Plan and pre-design work;
- An economic and market analysis of the proposed development including anticipated absorption, market conditions, housing demand and preferences, lot release models, and cost-recovery models.

For more information, key deliverables that have been received through the process can be found on the City Dome Road webpage at: <https://www.cityofdawson.ca/p/dome-road-master-planning>

ANALYSIS

Over the past year, this master planning process has incorporated feedback on an ongoing basis from Council, Administration, Tr’ondëk Hwëch’in, and the public in developing the concept plans being presented at this time.

Given the recent election and new Council, the project team is providing an overview of the process that has occurred to date, including the recommended concept plans that this process has yielded. Given the new Council, the project team is requesting confirmation of the **high-level development direction** prior to continuing the development of the master plan.

If the direction is to stay the course, the next step is the development and presentation of the draft Dome Road Master Plan and Pre-Design Report to Council for adoption. The project team requires direction so it can proceed with the final Master Plan and future steps including YESAB, OCP/Zoning amendments, detailed design, and construction of the first phase. Receiving direction will aid the goal of releasing much-needed residential lots to the community.

The **Memorandum on City of Dawson growth and O&M** was provided in response to previous Council and Administration questions related to growth and O&M. As described by the consultant, “the key message of the memo is: Dome Road represents a 15-20 year time period, housing and population will grow over time and there is a high level of cost and O&M regardless of where development is located.”


Cost Estimate: Stantec has provided an estimate, presented as major categories, Section A-I. The total projected cost of development is (\$33M).

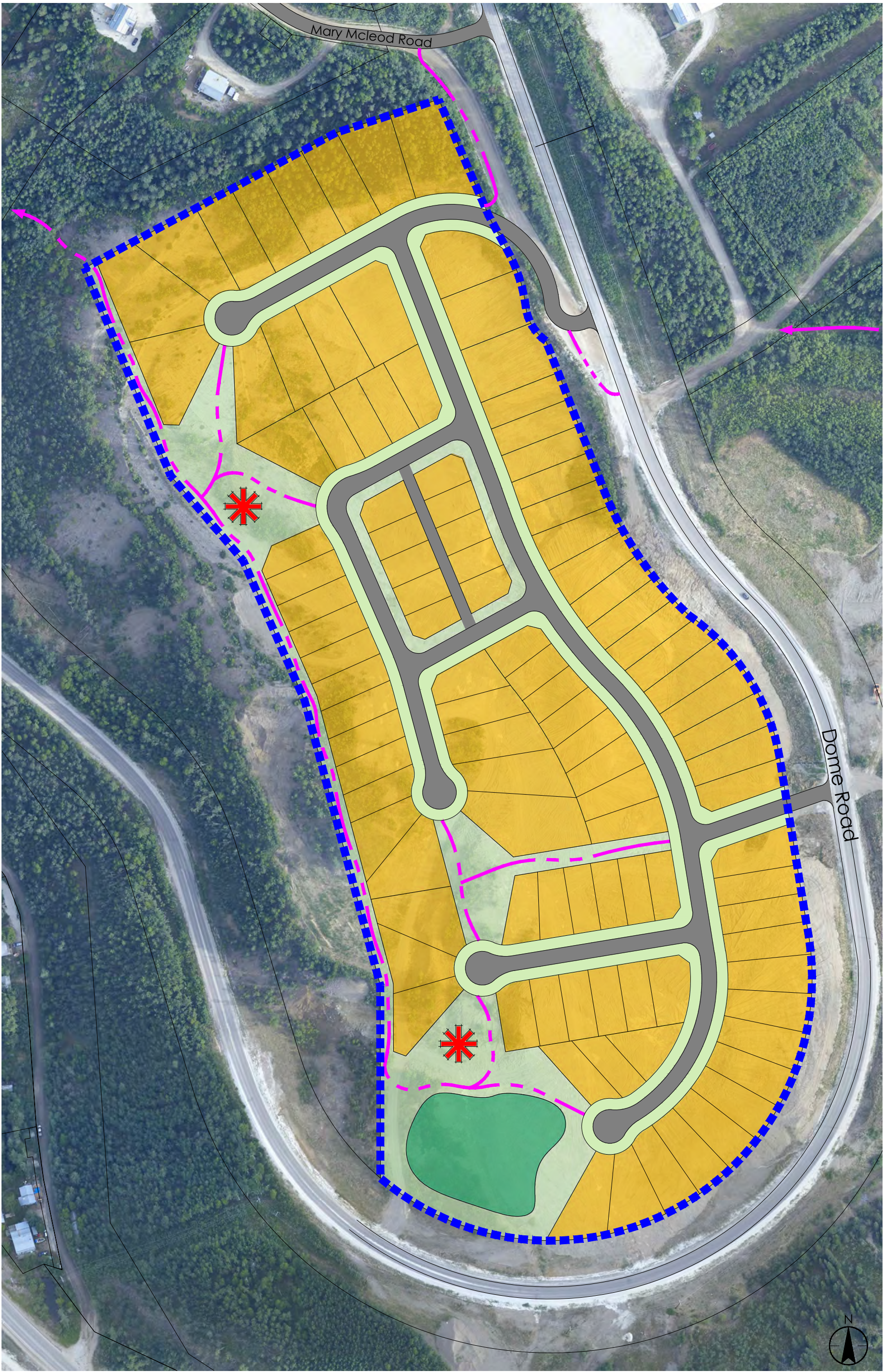
OPTIONS

That Committee of the Whole:

1. Direct the project team to continue developing the Master Plan, as per the recommended concepts.
2. Provide feedback and direct the project team to continue developing the Master Plan, as per the recommended concepts.
3. Provide feedback and provide alternative direction to the project team.

APPROVAL

NAME:	Paul Robitaille, Acting CAO	SIGNATURE: 
DATE:	November 26, 2021	



Parcel A
Preferred Layout
Dome Road

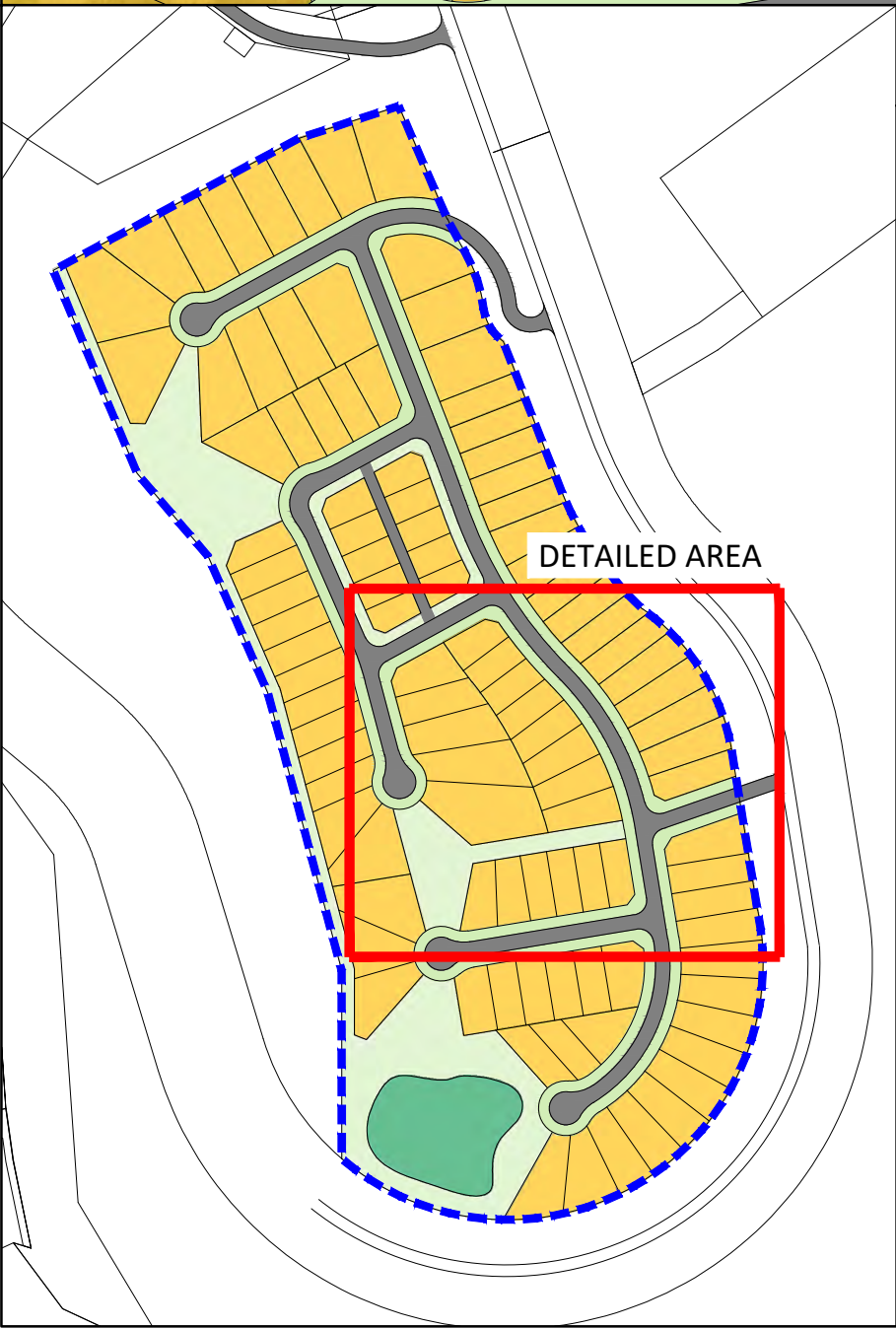
- Legend:**
- R1 Zone (Single Detached & Duplex Residential) 104 Lots
 - Open Space
 - Stomwater Management Facility
 - Trail Connections
 - Community Amenity / Playground

Prepared for:
Government of
Yukon

Stantec
#1100, 4900-50th Street, Red Deer, AB T4N1X7
Ph:(403) 341-3320 Fx:(403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:2,000
PROJECT #:

November, 2021



****NOTE:**
The lotting and dimensions are conceptual in nature. Final lot sizes to be determined at time of subdivision.
****All dimensions shown are in metres.**



Parcel A

Preferred Layout

Dome Road

Legend:

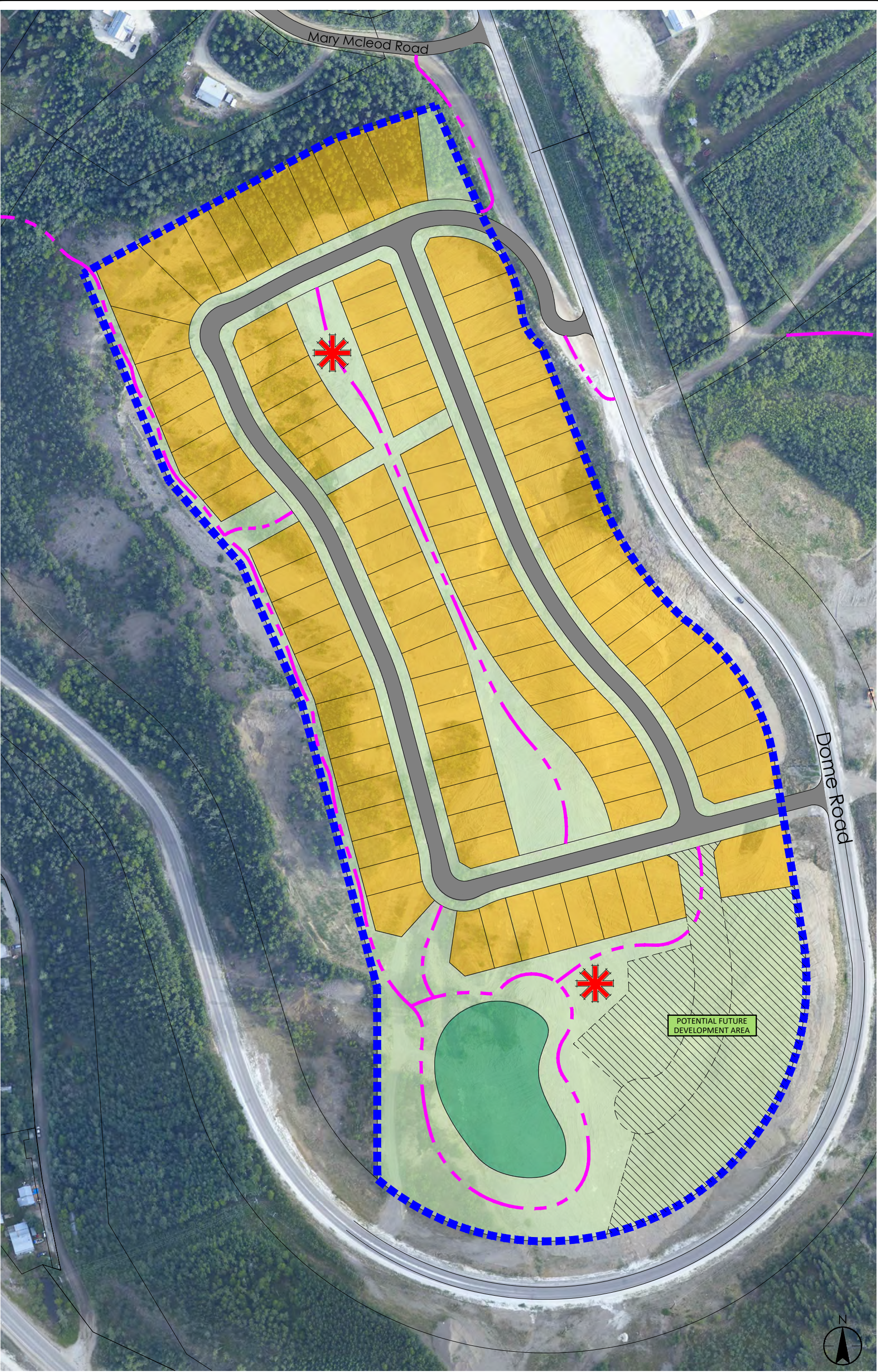
- R1 Zone (Single Detached & Duplex Residential)
- Open Space
- Stormwater Management Facility
- Trail Connections

Prepared for:
Government of
Yukon

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DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:1,000
PROJECT #:

November, 2021



Parcel A
Layout Option 3
Dome Road

- Legend:
- R1 Zone (Single Detached & Duplex Residential) 104 Lots
 - Open Space
 - Stomwater Management Facility
 - Trail Connections
 - Community Amenity / Playground

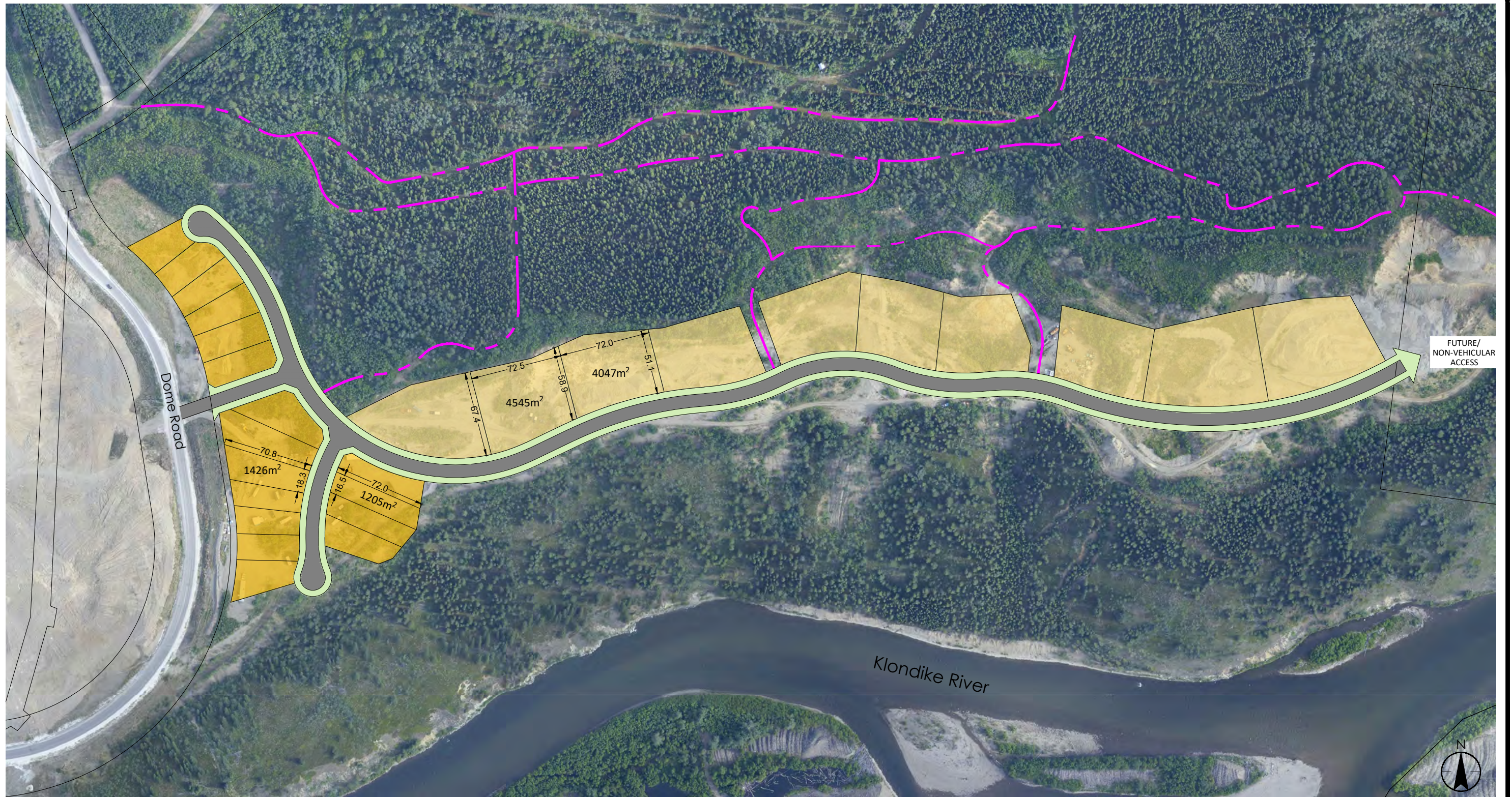
Prepared for:
Government of
Yukon

Stantec
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Ph: (403) 341-3320 Fx: (403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:2,000
PROJECT #:

November, 2021

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Parcel C
Preferred Layout
Dome Road

****NOTE:**
The lotting and dimensions are
conceptual in nature. Final lot
sizes to be determined at
time of subdivision.

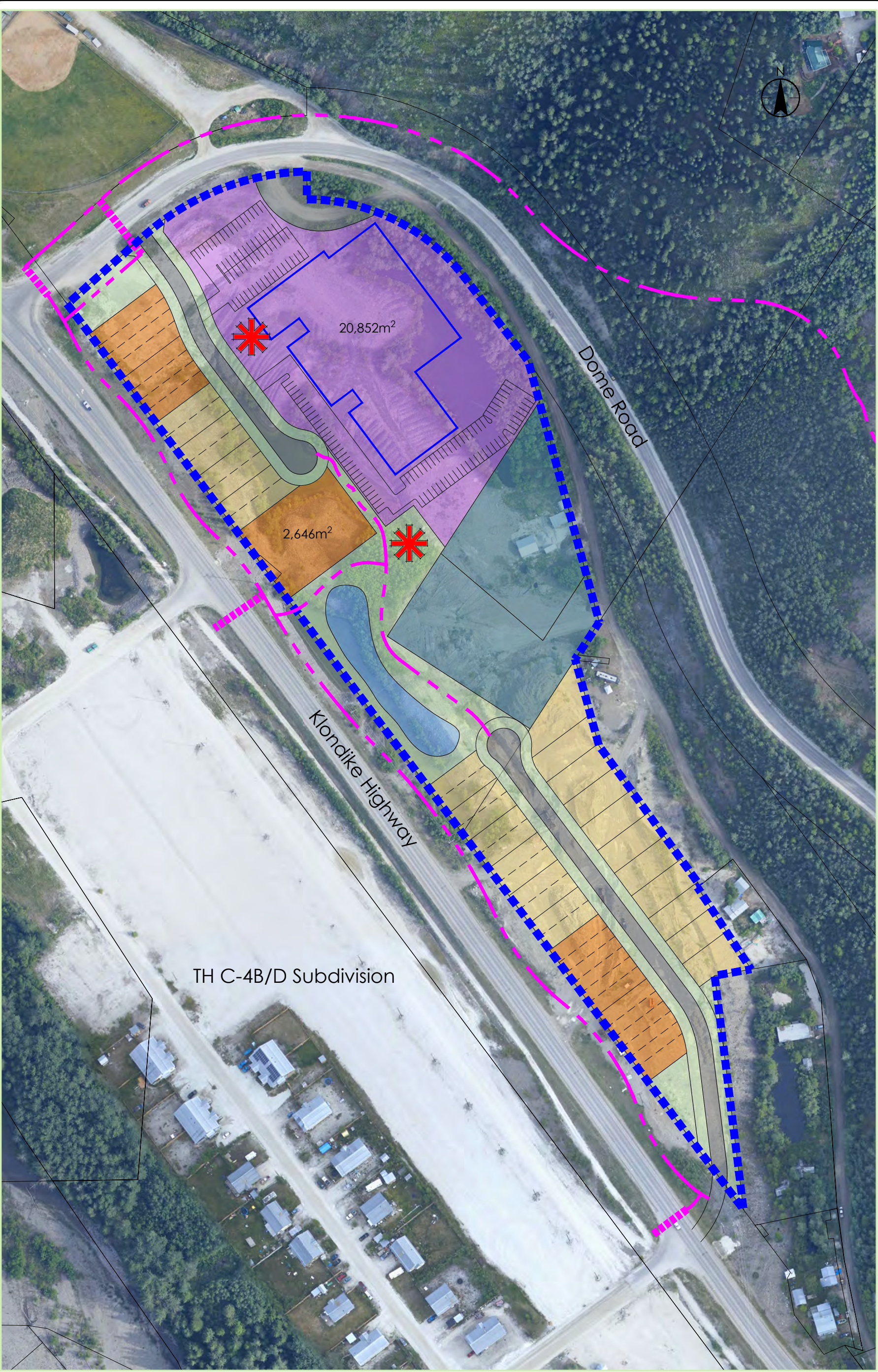
- Legend:**
- R1 Zone (Single Detached & Duplex Residential) 17 Lots
 - R3 Zone (Country Residential) 10 Lots
 - Roadway
 - Existing Ski Trails & Connections
- **All dimensions shown are in metres.**

Prepared for:
Government of
Yukon

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: NTS
PROJECT #: 1128

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November, 2021



Parcel D/F

Preferred Layout

Dome Road

Legend:

- Recreational
- R1 Zone (Single Detached and Duplex Residential) 11 Single & 20 Duplex
- R2 Zone (Multi-Unit Residential) 20 Townhome & 16 Condominium
- Out Parcel - Private
- Open Space
- Community Amenity / Playground

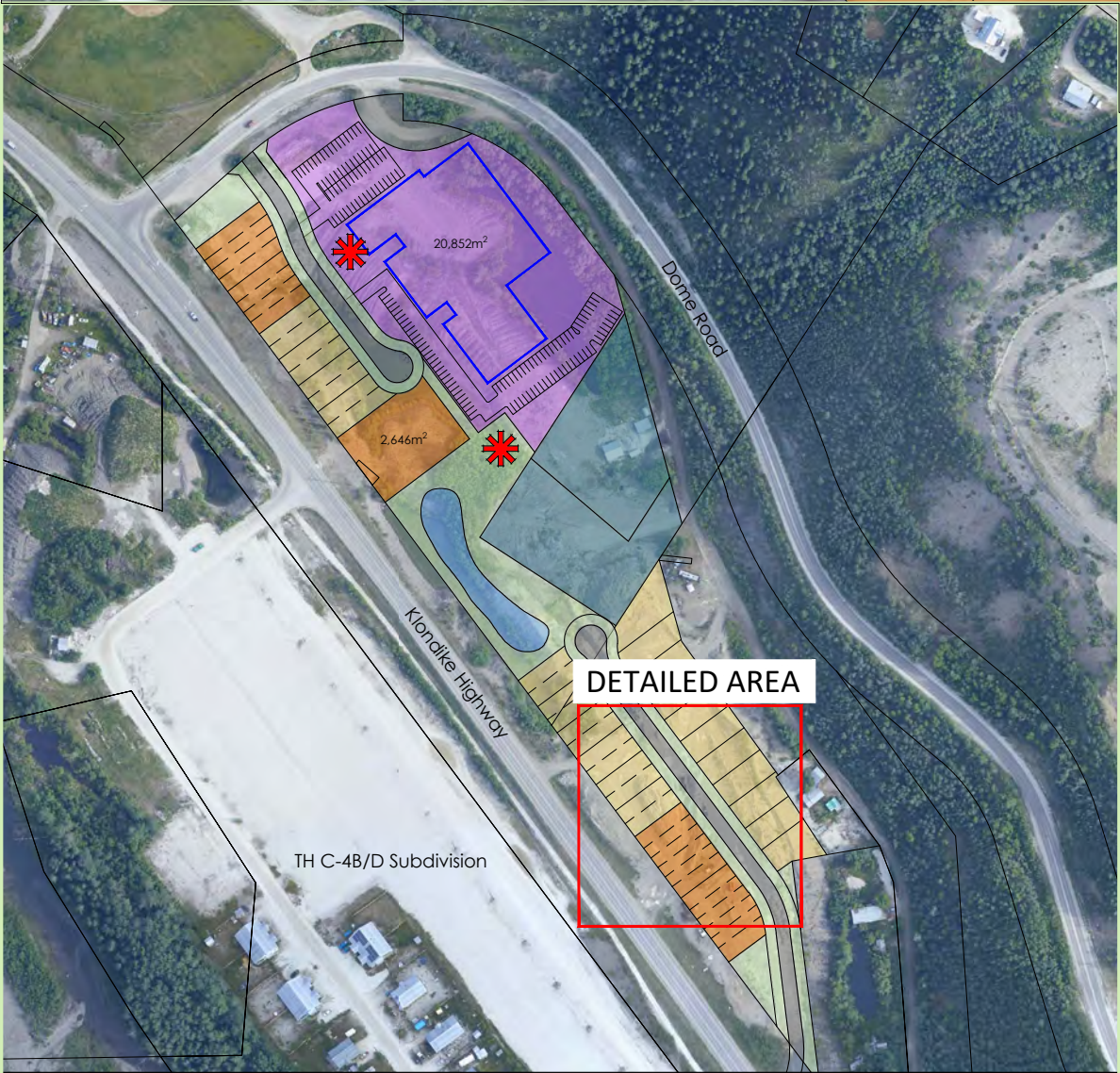
- Storm Pond
- Plan Boundary

Prepared for:
Government
of Yukon

#1100, 4900-50th Street, Red Deer, AB T4N1X7
Ph:(403) 341-3320 Fx:(403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:2,000
PROJECT #:

November, 2021



****NOTE:**

The lotting and dimensions are conceptual in nature. Final lot sizes to be determined at time of subdivision.

**All dimensions shown are in metres.

Parcel D/F

Preferred Layout

Dome Road

- Legend:
- Recreational
 - R1 Zone (Single Detached and Duplex Residential)
 - R2 Zone (Multi-Unit Residential)
 - Out Parcel - Private
 - Open Space
 - Storm Pond
 - Plan Boundary

Prepared for:
Government
of Yukon

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DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:2,000
PROJECT #:

November, 2021

To: Ben Campbell
Senior Project Manager, YG LDB
File: 144903058

From: Stantec Architecture Ltd
Date: November 23, 2021

Reference: City of Dawson Growth Concerns

CONTEXT

Housing is a challenge in Dawson; there is a shortage of homes for both permanent, year-round residents and temporary summer workers. The challenge of housing is multi-faceted; ageing historic housing, privately-held undeveloped lands in the Historic Townsite, existing mining interests throughout the Klondike Valley, and the lack of easily-serviceable development lands have added to this problem. Inadequate housing stock, high costs, limited availability of housing options for existing residents have led to difficulty attracting and retaining residents. To strengthen the economy, continue to improve the quality of life for Dawson residents, and build on local community assets, the housing issues facing Dawson need to be addressed.

The Dome Road Subdivision is one of the few easily serviceable development areas in Dawson and is the last developable area near the Historic Townsite that will allow for the efficient development of many serviced lots. Any new serviced or unserviced development outside of Dawson's Historic Townsite will require extensive new infrastructure and related capital costs. Due to the Dome Road Subdivision's proximity to the Historic Townsite, this area represents a critically important opportunity to responsibly introduce new housing for the community, within walking distance to the community's amenities; as such, the Government of Yukon (YG) and the City of Dawson need to work together to carefully manage the development of this area.

The Dome Road Subdivision development will consist of three separate areas (Parcels A, C and D/ F), each with a layout designed to reflect its unique site conditions, geography, and connections to surrounding areas. Once developed, these lots will help meet the community's short- and long-term housing needs by providing a range of different housing options. Developing serviced rather than unserviced lots in the Dome Road Subdivision area is being done to promote community sustainability by reducing the overall land area required for new homes, minimizing the length of roadways and servicing required, and allowing residents to walk or cycle to the Historic Townsite. These homes will also not require homeowners to understand, operate, manage, and maintain individual wells and septic fields. In the long-term, serviced lots will reduce costs and challenges for both the City and homeowner.

OFFICIAL COMMUNITY PLAN AND COUNCIL DIRECTION

The City of Dawson Official Community Plan (OCP) recognizes and prioritizes the need for compact development to increase sustainability. The following OCP policies relate to the Dome Road Subdivision:

- Promote the development of continuous and compact development in order to reduce the infrastructure required and its associated costs.
- Where possible, consider extending piped water and sanitary services to areas of the community that are not connected to these services.
- Increase the capacity of the existing water and sanitary servicing systems to accommodate future community growth and system expansion.
- Meet the needs of Dawson's diverse population by encouraging the development of a range of housing types.
- Investigate the suitability of the Slinky Mine (Dome Road) area for new residential development.

Reference: City of Dawson Growth Concerns

This direction was further confirmed by the City of Dawson Council in 2019 when they passed a resolution directing Administration to begin preliminary planning work for the Dome Road future residential area and indicated the development should be connected to municipal water and sewer services in order to maximize the developable land available and encourage density through smaller lots.

ANTICIPATED GROWTH

During the planning of the Dome Road Subdivision, residents were engaged several times. Some residents voiced concerns about potential negative impacts that population growth could have on the school, roads, servicing infrastructure, community amenities, and the local way of life. Although the Dome Road Subdivision is the current development being considered, growth will occur regardless of whether the Dome Road Subdivision is developed. Potential negative impacts that residents voiced may be felt regardless of where new lots are developed.

When considering this concern, it is important to recognize the Dome Road Subdivision lots proposed will be developed over the next 15 to 20 years or longer if the population growth in the community is slower than predicted. The development will be phased to allow for various housing options and price points to be introduced as needed and to ensure efficient use of new and existing infrastructure. This gradual introduction of new lots, and associated new residents into the community, will allow for slow and progressive municipal consideration of any decisions that may be required to accommodate the new growth.

Population Projections

In 2019, the Yukon Bureau of Statistics (YBS) provided population projections for Dawson to 2040. At this time, YBS has projected that, under the preferred or anticipated scenario, the population of Dawson will be 3,480 in 2040, an increase of 1,157 people, or 49.8%, from 2018 (See Figure 1). Predicting population growth is difficult. Actual rates will depend on regional economic factors, internal and external demographic trends, the housing market, and community amenities.

Dome Road Subdivision

The following tables illustrate the anticipated population growth associated with the Dome Road Subdivision. Table 1 below illustrates the number of lots estimated for each of the three development parcels of the Dome Road Subdivision.

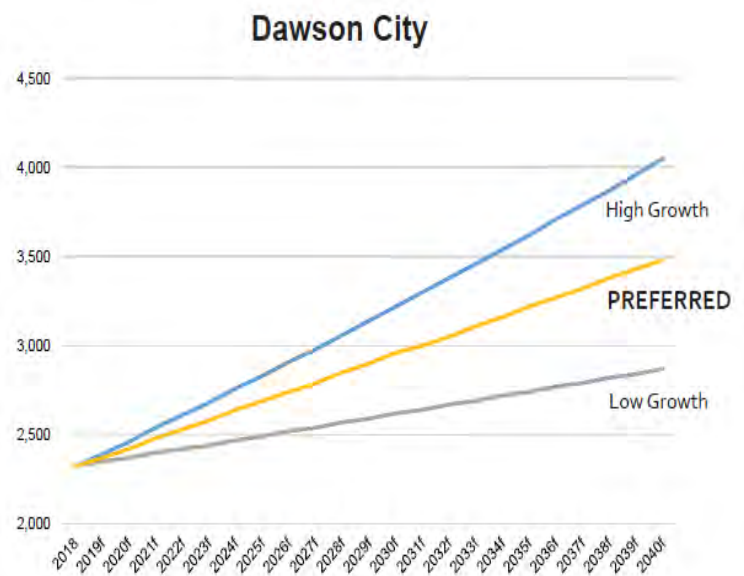


Figure 1. Population projections from Yukon Bureau of Statistics

Reference: City of Dawson Growth Concerns

Table 1 – Dome Road Subdivision total dwelling units, by parcel

	Dwelling Units	% of Stock
Dome Road - Total Housing Stock	198	100%
Parcel A (Serviced Single Family)	104	52.5%
Parcel C (Serviced Single Family and Rural Acreages)	27	13.6%
Parcel D/ F	67	33.8%
<i>Serviced Single Family</i>	<i>11</i>	<i>5.6%</i>
<i>Duplex Units</i>	<i>20</i>	<i>10.1%</i>
<i>Townhouses</i>	<i>20</i>	<i>10.1%</i>
<i>Multi-family units</i>	<i>16</i>	<i>8.1%</i>

Table 2 below illustrates how lots may be released for sale over time. As shown, there are 198 total dwelling units proposed for the Dome Road Subdivision, with dwelling units being sold over a 17-year period, with an estimate of 396 residents when the development is complete. Using the lot-release information provided, this population represents an increase of 20 to 30 people per year and within the YBS population projections for Dawson to 2040.

As shown in Table 2, annual population increases associated with the Dome Road subdivision will range from 20-60 new residents per year and will be based on the type of housing and number of dwelling units being introduced. In addition to estimating the number of new residents per year, an estimate of the number of new school-aged children per year has also been included. To prepare this estimate, the City's 2021 demographic information was used as collected by YBS which showed that 12% of the community's existing population is school-aged. This rate was then applied to the estimated population for the Dome Road Subdivision area.

Table 2 – Dome Road Subdivision potential lot release plan and associated population estimations, by year

Lot Release Year ¹	Description	Parcel	Lots	Dwelling Units	Estimated Population	
					Total ²	K-12 ³
1	2 Duplexes (4 units), 8 Townhouses	Parcel F	6	16	32	4
2	Single family	Parcel A	10	10	20	2
3	Single family	Parcel A	10	10	20	2
4	Single family	Parcel A	10	10	20	2
5	Single family	Parcel A	10	10	20	2
6	Multi-family	Parcel F	1	16	32	4
7	Single family	Parcel A	10	10	20	2
8	Single family	Parcel A	10	10	20	2
9	3 Duplex lots (6 units), 10 Townhouses	Parcel D	6	16	32	4

¹ Based on the potential size of each phase, a 17-year land release was assumed for the Dome Road Subdivision. The actual construction of lots and their release into the market can differ.

² Estimate is based on an average household of 2.0 ppl per household, from the 2016 Stats Canada Census.

³ The number of school-age children anticipated in Dome Road Subdivision (K-12 at 12%) is derived using the age distributions reported by the YBS for June 2021.

Reference: City of Dawson Growth Concerns

Lot Release Year ¹	Description	Parcel	Lots	Dwelling Units	Estimated Population	
					Total ²	K-12 ³
10	3 Duplex lots (6 units), 11 Townhouses	Parcel D	7	10	20	2
11	3 Duplex lots (6 units), 6 Townhouses	Parcel D	46	9	20	2
12	Single family	Parcel A	10	10	20	2
13	Single family	Parcel A	10	10	20	2
14	Single family	Parcel A	10	10	20	2
15	Single family	Parcel A	10	14	28	3
16	Single family	Parcel C	17	17	34	4
17	Single family	Parcel C	10	10	20	2
				198	396	48

INFRASTRUCTURE COSTS

Communities should be designed to be resilient and able to adapt to changing conditions such as growth rates, demographics, regional context, energy prices, local lifestyle, climate, residents' needs, and preferences. Cost-effective communities are designed with consideration for construction, long-term maintenance, operation, and affordability. The Dome Road Subdivision must be designed and constructed to ensure a sustainable and healthy lifecycle.

At the direction of Dawson City Council, the Dome Road Subdivision has been designed with municipal servicing; however, one of the concerns expressed during community engagement was regarding the cost of installing and maintaining servicing infrastructure for the Dome Road Subdivision.

As described in the previous section, the Dome Road Subdivision will develop in phases over 15 to 20 years or more. YG, as the developer, will pay for and install all the initial infrastructure and be responsible for it during construction and until the end of a post-construction warranty period. This includes all roadways, sidewalks, trails, servicing pipelines, and landscaping. After the Final Acceptance Certificate is issued, the City will take over ownership of all the infrastructure and its future maintenance. While a typical warranty period is one year following the issue of a Construction Completion Certificate the City and YG will determine the length of the warranty period and any other expectations through their Development Agreement process.

Lifecycle and Replacement

A community that is well planned, designed, and constructed should operate for 20 to 30 years before major replacements are required. As shown in Table 3, the typical lifespan of community infrastructure varies and is impacted by a variety of factors including how it is maintained and operated, the local climate and ground conditions, how well it is installed, and the specific materials and systems selected.

Reference: City of Dawson Growth Concerns

Table 3 – Typical infrastructure lifecycle

Infrastructure Type		Lifecycle	Factors That Will Impact Lifecycle
Roadways		10 to 20 years	Temperature, precipitation (e.g., snow, rain), traffic and vehicle loads, maintenance, subbase and subgrade material, installation conditions and methods, drainage.
Underground servicing	<i>Sanitary mains</i>	Up to 100 years	Operating conditions (e.g., temperature and pressure), pipe material, external pipe loading (e.g., traffic, groundwater), contaminated surrounding material, installation conditions and methods, maintenance.
	<i>Water mains</i>		
	<i>Storm main</i>		
Above ground servicing	<i>Booster station</i>	Up to 50 years	Installation conditions and methods, regular maintenance, technology advances.
	<i>Lift station</i>		

Operation and Maintenance

We understand that the City of Dawson's administration is concerned about the operation and maintenance (O&M) of the Dome Road Subdivision infrastructure. This development is significant for the region and maintaining its new infrastructure will impact both the municipal budget and departmental capacity. As shown in Table 4, estimated annual O&M costs are impacted in the same way as lifecycle estimations for the same infrastructure. Although concerns about the O&M requirements of the Dome Road Subdivision's infrastructure are justified, the development will be phased over 15 to 20 years with costs and responsibilities being introduced gradually. In addition, this infrastructure will be new and thus relatively less expensive or demanding up-front to maintain, as compared to older infrastructure existing throughout the community.

Table 4 – Estimate of O&M costs

Infrastructure Type		Cost/year	Factors that Will Impact O&M
Roadways		Dependent on City level of standard	Temperature, precipitation (e.g., snow and rain), traffic and vehicle loads, maintenance, subbase and subgrade material, installation conditions and methods, frequency of snow clearing, and drainage.
Underground servicing	<i>Sanity Mains</i>	\$2,000	Operating conditions (e.g., temperature and pressure), pipe material, external pipe loading (e.g. traffic, groundwater), contaminated surrounding material, installation conditions and methods, maintenance. O&M will be comparable in all municipal development.
	<i>Water Mains</i>		
	<i>Storm Main</i>		
Above ground servicing	<i>Booster Station</i>	\$15,000	Installation conditions and methods, water/ wastewater quality, equipment maintenance requirements, equipment materials, SCADA / programming requirements (fees), and training. The lift station is intended to service an area greater than the Dome Road Subdivision.
	<i>Lift Station</i>		
Parks and Landscape		Dependent on City level of standard	Installation conditions and methods, temperature, precipitation amounts, and type of vegetation and park equipment selected.

Reference: City of Dawson Growth Concerns

Notwithstanding what has been provided above, the City of Dawson's expected level of service will have significant impacts to the overall lifecycle of infrastructure and the costs required for O&M and a more detailed estimate of costs could be developed with support from the City administration based on the level of service and maintenance desired. To truly understand the impacts of the Dome Road Subdivision, the following information would be required:

- What: O&M activity to be carried out
- When: the frequency of this activity
- Who: the human resources required for the task, the current capacity of current staff
- With what: what are the materials, spare parts, tools, and equipment needed

Other Considerations

To further describe information about the Dome Road Subdivision's required municipal infrastructure, items have been grouped into the three separate categories as listed below.

1. **Off-Site Infrastructure Improvements:** Related to the water supply and sanitary system at a community level. Examples include the community's wastewater lagoon and drinking water reservoir.
2. **Development Extensions and Upgrades:** Off-site improvements that only benefit the Dome Road Subdivision. Examples include water and sanitary extensions from Klondike Highway to Parcels A & C, trails, potential Dome Road widening, improvements at the intersection of Dome Road and the Klondike Highway, and servicing for the new recreation facility.
3. **On-Site Development:** Development cost of the individual parcels including internal roadways, piped servicing, grading, stormwater ditches and management, electrical, and open space.

Off-Site Infrastructure Improvements

- **Water Reservoir and Sewage Lagoon**
Dawson is in the unique situation that both the water reservoir and wastewater lagoon systems need to be replaced; both facilities are currently insufficient and will not meet the community's future needs. These new facilities should be planned and designed to accommodate the 25-year growth scenario which includes the build-out of the Dome Road Subdivision. These replacements are not directly related to the requirements of the Dome Road area and would be needed even if no new lots were being planned elsewhere in the community. For the community-wide infrastructure, such as the water reservoir and sewage lagoon, the costs would not be included in the Dome Road Subdivision lots. Also, as the new water reservoir and lagoon have not yet been designed, it is not yet known how O&M for these new systems will compare to the O&M of the existing systems. Prior to the life cycle analysis on community-wide infrastructure, it is difficult to accurately determine the O&M costs directly associated with the Dome Road Subdivision.

Development Extensions and Upgrades

- **Water and Wastewater Connections**
The Dome Road Subdivision will require significant infrastructure to connect water and wastewater for to service lots in Parcels A and C. This infrastructure cannot be easily phased but must be built and

Reference: City of Dawson Growth Concerns

connected to supply water and sewer services to the very first developed lots. Phasing of construction and timing of lot sales will need to be considered together and carefully planned.

- **Inefficiencies**

It is understood that the infrastructure for Parcel A will operate inefficiently until full build-out of the homes. The implications of this inefficiency will depend on the timing of population growth, lot absorption rate, and speed at which homes are built and occupied.

For the booster station, a variable frequency device (VFD) could be installed to help adjust the pump speeds to accommodate the demand throughout the system or if full build-out requires three pumps, only two could be installed at the start of the development. For the lift station, smaller pumps could be installed at the start of the development or full build-out pumps could be installed but the impeller size would change as the demand changes.

On-Site Development

On-site development costs include all components within Parcels A, C and D/ F required to bring the lots to market. All developable land with the City of Dawson has unique challenges and considerations that will impact how it is serviced and the cost of servicing. On-site development costs should be comparable regardless of where the development is located within the community; servicing to individual lots along Dome Road will not be significantly more expensive than servicing similar lots elsewhere. The number and size of lots and the overall density of the development will have the greatest impact on affordability.

CONCLUSION

At full build-out, Dome Road Subdivision will be a significant new neighbourhood, home to many new residents and housing units. With this growth will come additional capital spending and capacity pressure. We understand that the Dome Road Subdivision is daunting based on its scale; the community has not seen the development of this many lots since the Historic Townsite; however, it is an important project to address critical housing issues in Dawson.

The Dome Road Subdivision represents one of the City's only unincumbered development areas that can be used to support new residential development; as such, it must be completed in a responsible and sustainable manner, allowing for increased density, infrastructure efficiencies, and an ability to preserve natural areas. Although at first glance this development may seem overwhelming, it will be phased over 15 to 20-years and constructed based on market demand and responsible capital spending. As the development progresses and the community grows, so too will the property tax base, economic opportunities, community amenities, and municipal operations making the development more approachable as it goes along. Also, as development proceeds, Mayor and Council will be able to use the information provided in this memo, as modified based on the land release schedule, to monitor population estimates and anticipate the increased growth associated with the development, making decisions regarding future community needs well in advance.

Like with any new development, the Dome Road Subdivision has its challenges and will require additional O&M efforts and funds; this is true with every development. To reduce these costs, the Dome Road Subdivision has been carefully planned to increase density and thus reduce the amount of infrastructure and cost per person, it will also need to be constructed to meet or exceed municipal standards. Every aspect of the Dome Road Subdivision should be carefully reviewed to ensure the life cycle of the asset can be maximized when combined with appropriate maintenance and management. Asset management plans and

November 23, 2021

Ben Campbell

Page 8 of 8

Reference: City of Dawson Growth Concerns

defined levels of service/ standards can also assist with O&M budget planning and increasing the lifecycle of assets.

Next Steps

Future stages of the Dome Road Subdivision planning and design work will include an overall servicing study, additional detailed technical reports, phase-based detail design and various applications to ensure that best practices are being applied. Following the completion of the various studies and reports, land release strategies will need to be completed to determine how much land will be developed at a time. These strategies must consider alignment with market demand to ensure the appropriate number and type of lots are available to the public at any given time; and the construction, capacity, and timing of community-wide infrastructure and efficiencies related to construction cost.

DOME ROAD MASTER PLAN (SECTION SUMMARY)

OPINION OF PROBABLE COST (+/-40%)

Item #	Description	
NEIGHBOURHOOD IMPROVEMENTS		
SECTION A. GENERAL REQUIREMENTS		SECTION SUBTOTAL
1.0	Mobilization & Demobilization (added in Parcel Breakdown)	\$ 691,000
2.0	Traffic Control	
3.0	Utility Coordination	
4.0	Construction Survey	
5.0	Utilization of City Forces	
6.0	Off-site Trails	
7.0	Legal Survey	
8.0	Additional Studies (Geotechnical, Asbestos)	
SECTION B. KLONDIKE HWY & DOME RD INTERSECTION ⁽²⁾		SECTION SUBTOTAL
1.1	BST Milling	\$ 182,325
1.2	Subgrade Preparation	
1.3	Sub-base, 1050mm depth	
1.4	Base, 150mm depth	
1.5	BST Resurfacing	
SECTION C. DOME ROAD RESURFACING ⁽²⁾		SECTION SUBTOTAL
1.1	Dome Road BST Milling	\$ 703,800
1.2	Dome Road Base, 150mm depth	
1.3	Dome Road, BST Resurfacing	
SECTION D. DOME ROAD WET WELL (from Reservoir Replacement Conceptual Design Report, AE)		SECTION SUBTOTAL
1.1	30 L/s Pump Station (incl. bldg, wet well, FCV, PRV and valve chamber)	\$ 7,488,000
1.2	95 L/s Fire Pump	
1.3	250 mm Fire Flow PRV (incl. process piping and valves - housed in Pump Bldg)	
1.4	Valve Chamber	
1.5	100 mm Flow Control Valve at WTP	
1.6	Upgrades to WTP Collision Boiler	
1.7	Site Servicing (Electrical)	
1.8	450 kW Backup Generator (house in separate enclosure)	
1.9	Fiber Optic Line to Pump Bldg	
1.10	Dome Road Lift Station Replacement ⁽²⁾	
SECTION E. WATER, SANITARY, & POWER TO AREAS		SECTION SUBTOTAL
1.1	Trenching & Native Backfill for Water Distribution System (All depths and pipe sizes/materials)	\$ 3,910,000
1.2	Trenching & Native Backfill for Sanitary Distribution System (All depths and pipe sizes/materials)	
1.3	Supply & Install 200mm PVC Water Main (All Depths)	
1.4	Supply & Install 200mm Insulated Sanitary Main (All Depths)	
1.5	Power Poles (every 60 m along roadways)	
SECTION F.		SECTION SUBTOTAL
1.1	Contingency (20%)	\$ 4,152,040
1.2	Detailed Design and Construction Management (12%)	

Item #	Description	
PARCEL DEVELOPMENT		
SECTION G. PARCEL A - OPTION 2		
Item #	Description	SECTION SUBTOTAL
1.0	GENERAL REQUIREMENT	\$ 8,458,623
2.0	AREA GRADING	
3.0	WATER & SANITARY MAIN	
4.0	WATER & SANITARY SERVICES	
5.0	POWER & TELEPHONE	
6.0	ROAD	
7.0	MISC.	
8.0	CONTINGENCY AND ENG. FEES	
SECTION H. PARCEL C - OPTION 1		
Item #	Description	SECTION SUBTOTAL
1.0	GENERAL REQUIREMENT	\$ 4,126,950
2.0	AREA GRADING	
3.0	WATER & SANITARY MAIN	
4.0	WATER & SANITARY SERVICES	
5.0	POWER & TELEPHONE	
6.0	ROAD	
7.0	MISC.	
8.0	CONTINGENCY AND ENG. FEES	
SECTION I. PARCEL D/F - OPTION 1		
Item #	Description	SECTION SUBTOTAL
1.0	GENERAL REQUIREMENT	\$ 3,899,227
2.0	AREA GRADING	
3.0	WATER & SANITARY MAIN	
4.0	WATER & SANITARY SERVICES	
5.0	POWER & TELEPHONE	
6.0	ROAD	
7.0	MISC.	
8.0	CONTINGENCY AND ENG. FEES	
TOTAL		\$ 33,611,965

The Opinion of Probable Cost (OPC) (+/-40%) was developed with a 20% contingency, for the high-level scope of new construction based on estimated detailed engineering design, construction administration/inspection, surveying and project management; consulting services for a site-specific regulatory submission and permitting; estimated area and quantity measurements. Quantities may vary based on a topographic survey and detailed design.

Any probable cost cannot consist of all contractor mobilization & demobilization and front-end costs, overhead and profit, as well as detailed schedule of values, which would require the review of drawings, specifications, and material schedules.

Stantec does not guarantee the accuracy of these costs and shall incur no liability where actual construction costs are exceeded. Costing has been developed with recently tendered comparisons.

- 1 The estimates of quantities for unit price items for this project are measured from the scaled conceptual drawings.
- 2 The infrastructure should be part of cost sharing as the Dome Road subdivision is not fully responsible for the improvements. Dome Road Subdivision should be responsible for a portion of these cost.
- 3 Parcel C requires that Parcel A also be serviced.
- 4 Unit rates reflect 2021 pricing. The OPC does not reflect multi-year construction nor multiple phases.

Map#	Project	Description	Status	Next Steps
1	Dome Road Residential Neighbourhood	Future serviced residential subdivision in three areas along the lower Dome Road. Development could accommodate over 400 residents. The development would be connected to municipal water and sewer in order to provide more lots and meet the long-term growth of Dawson.	YG/CoD signed Project Charter in 2020 to commence planning work and identify area as a serviced residential subdivision. CoD led Visioning Charrette in 2019. Feasibility work largely completed. Master Plan initiated in 2020 by YG and is nearing completion. YG and CoD have worked together throughout the Master Plan which has involved public, stakeholder, and TH engagement.	Master Plan to be completed by early 2022. Next steps include detailed engineering for first phase of development, YESAB, OCP/Zoning amendments, subdivision, and construction. Targeting first phase of lots in 2022 or 2023.
2	Dredge Pond II	Future country residential subdivision east of the existing Dredge Pond subdivision. Lots would have private water/septic systems.	YG/CoD has signed a Project Charter to commence planning work. Feasibility work, including updated flood studies is largely completed.	YG to initiate planning contract with consultant. Project includes public engagement, concept design, preliminary engineering, and cost estimates. Planning to be completed by spring 2022, followed by YESAB, design and advancement of an early phase of lots, if feasible.
3	Commercial/Residential Infill Site 1	2-4 lot unserviced lot development at the intersection of Bonanza Creek Road and Rabbit Creek Road. Lots would have private water/septic systems.	Development was a proposed commercial infill site. In 2021 Council passed a resolution to reinvestigate site as a combination of country residential and commercial lots. Project requires an OCP amendment as it is currently designated as Mixed-Use (commercial only). Feasibility work is largely completed to a commercial standard.	City of Dawson to review direction and potentially pursue an OCP and Zoning Bylaw amendment. YG will wait until OCP and zoning amendments have passed before proceeding with next steps.
4	Commercial/Residential Infill Site 2	Up to 22 lot serviced lot development east of NAPA between the Klondike Highway and Klondike River. Lots would be connected to municipal water and sewer.	Development was a proposed commercial infill site. In 2021, Council passed a resolution to reinvestigate site as a combination of residential and commercial lots. Project requires an OCP amendment as it is currently designated as Mixed-Use (commercial only). Feasibility work is largely completed to a commercial standard.	City of Dawson to review direction and potentially pursue an OCP and Zoning Bylaw amendment. YG will wait until OCP and zoning amendments have passed before proceeding with next steps.
5	Industrial Infill Site	Unserviced parcel for industrial development.	Parcel will be released as a single raw-land parcel to the private sector for development. If subdivided, project could have ~4-8 new lots. Project received zoning amendment approval as an Industrial lot. Access will be provided from the Klondike Highway. Feasibility work is primarily complete.	YG is pursuing next steps including mining claim holder notification and lot parcel surveying. Anticipate lot release in 2022.

Map#	Project	Description	Status	Next Steps
6	North End Development	16 proposed serviced residential lots (including 2 lease lots). Service to 8 existing private lots on 2 nd Avenue.	Tender documents prepared for 2 tenders (civil works and interior lot development works). 3 rd party review by YG Department of Environment regarding Risk Assessment is near completion.	YG-City Working Group is supporting jurisdictional research, monitoring and early warning design and implementation and the City's emergency response plan. City of Dawson's decision and considerations to advance this project. Public communications necessary once decisions have been made about project scope and extent of development.
7	City – owned Land for Potential Development	YG worked with the City to carry out background work on these and other parcels to identify underutilized and/or potential areas for serviced lot extensions in the downtown area. Past Council identified these lots/parcels from a larger group identified for potential investigation for future development.	Existing background information was completed by the City and/or YG and provided to City of Dawson.	City of Dawson may consider future development at some or all of these locations and identify next steps.
8	Proposed Lagoon Site	Potential complementary industrial lots near potential future lagoon site. This is a long-term development area and will only be considered if and when the lagoon is built.	YG is coordinating internally to determine potential of industrial lots.	Lagoon planning and design process will identify the area required for the lagoon. YG to continue coordinating internally on industrial lot potential.
9	Rabbit Creek Area	Potential long-term future industrial area.	Initial feasibility work is completed. The area has active mining operations. Geotechnical assessment found that lot development could happen in some areas, but there are constraints related to drainage courses and ground conditions. The area is Future Planning in the OCP.	This is a long-term development area. City of Dawson to provide direction on this area through the OCP before next steps can be pursued.
10	YG Lots to be released	There are four downtown lots that have been or are being prepared for release to public.	Two of the lots are currently being prepared for release. One lot is being held back as it requires OIC approval for release (required under the Financial Administration Act) and environmental work is being completed on the other lot.	Two lots (1 Turner Street lot; 1 North End lot) will be released by EMR-Land Management Branch shortly. Two lots (Turner Street lot; and 2nd Avenue lot) are targeted for release in spring 2022.

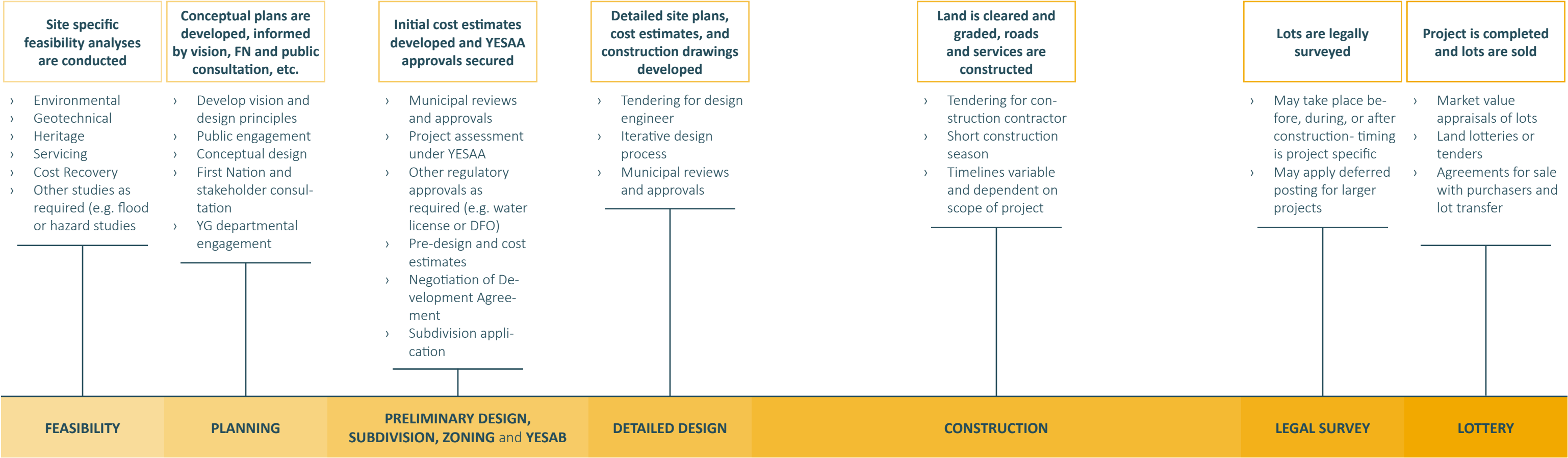
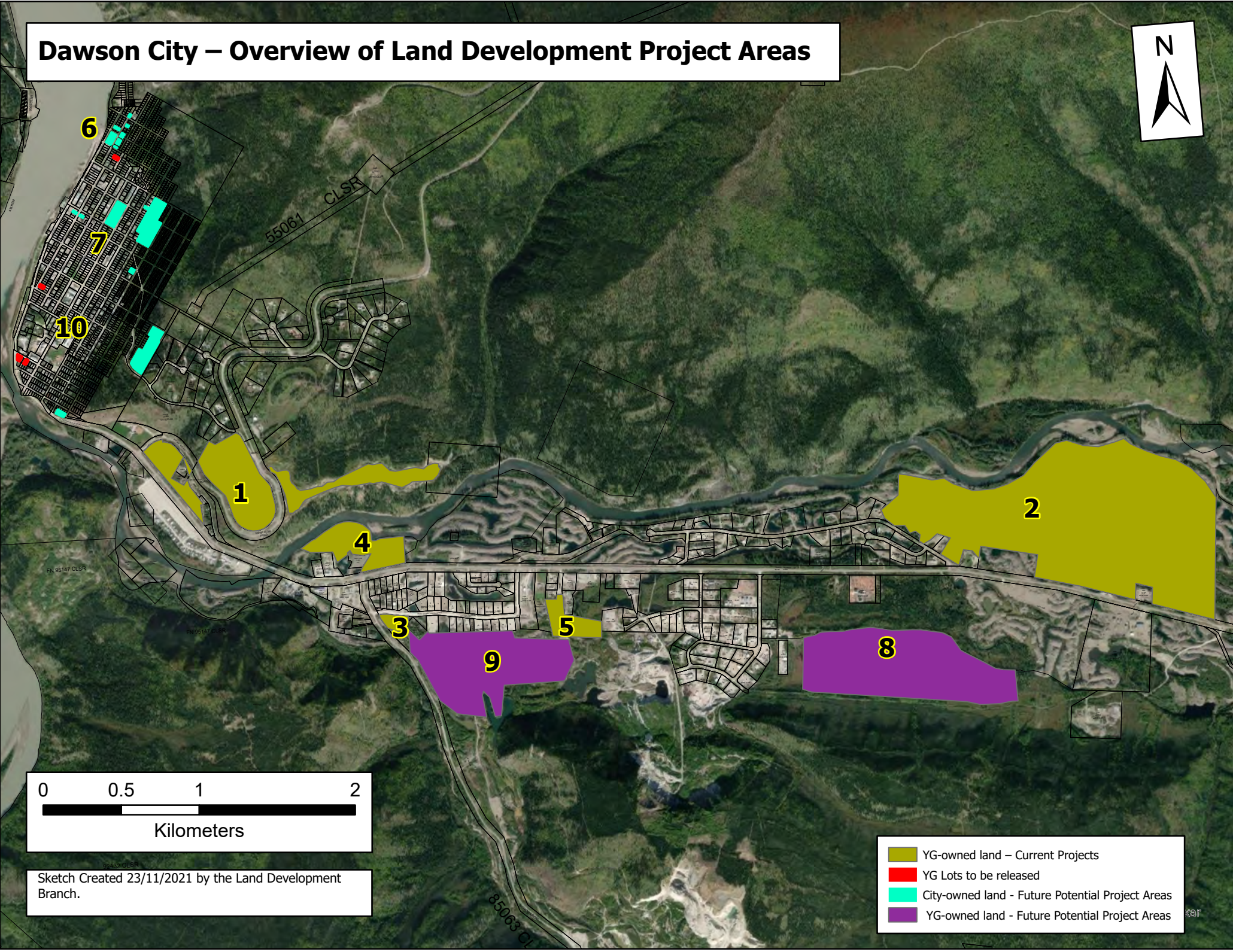


Diagram: General Land Development Process showing typical Mayor/Council decision points
Note: the land development process also involves municipal staff and Mayor/Council input and review throughout most phases, for example through design reviews, construction inspections, etc.

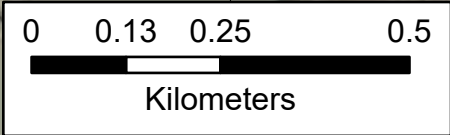
Dawson City – Overview of Land Development Project Areas



Sketch Created 23/11/2021 by the Land Development Branch.

- YG-owned land – Current Projects
- YG Lots to be released
- City-owned land - Future Potential Project Areas
- YG-owned land - Future Potential Project Areas

Dawson City – Overview of Land Development Project Areas – Townsite Area



Sketch Created 24/11/2021 by the Land Development Branch.

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-28 of the Council of the City of Dawson called for 7:00 PM on Wednesday, November 3, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	William Kendrick
	Councillor	Elizabeth Archbold
	Councillor	Alex Somerville
	Councillor	Patrik Pikálek
	Councillor	Brennan Lister

REGRETS:

ALSO PRESENT:	CAO	Cory Bellmore
	A/EA	Amanda King
	CDO	Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Mayor Kendrick called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW21-28-01 Moved by Mayor Kendrick, seconded by Councillor Somerville that the agenda for Special Committee of the Whole meeting CW21-28 be accepted as amended.
Carried 5-0

Agenda Item: Public Hearing

a) Lots 4 + South ½ of 5, Block J, Ladue Estate, Plan #8338A

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Minutes

a) Committee of the Whole Meeting CW21-27 of October 13, 2021

CW21-28-02 Moved by Mayor Kendrick, seconded by Councillor Pikálek that the minutes of Committee of the Whole Meeting CW21-27 of October 13, 2021 be accepted as presented.
Carried 5-0

Agenda Item: Business Arising from Minutes

a) Committee of the Whole Meeting CW21-27 of October 13, 2021

- OCP Review

- Council made enquiries about comments from outgoing and current Council. CDO provided information for the process of review.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Latvian Flag Request

CW21-28-03 Moved by Councillor Pikálek, seconded by Mayor Kendrick that Committee of the Whole accept the flagpole request as presented and forward to the mayor a recommendation to accept the request.
Defeated 1-4

CW21-28-04 Moved by Councillor Somerville, seconded by Mayor Kendrick to postpone indefinitely.
Defeated 2-3

b) Consolidation Application #21-105 – Lots 3,4,5,6,7, Block LD, Ladue

The CAO provided a breakdown of the conditions process and background information.

CW21-28-05 Moved by Councillor Somerville, seconded by Councillor Pikálek that Committee of the Whole accept this report as information and forward the recommendation to Council to approve Consolidation Application #21-105 on the following conditions:
1) The applicant successfully passes a Zoning Bylaw amendment to rezone Lot 3 from R1 to R2 in order to undergo consolidation, in line with the other four lots and to accommodate multi-unit residential as a new use, given that this is the intended direction of development.
2) The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Manager.
3) The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
4) The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
Carried 5-0

Agenda Item: Bylaws & Policies

a) Harrington's Store Municipal Historic Site Bylaw (2021-07)

CW21-28-06 Moved by Mayor Kendrick, seconded by Councillor Archbold that Committee of the Whole forward the Harrington's Store Municipal Historic Site nomination package and Bylaw #2021-07 to Council for Third and Final Reading.
Carried 3-2

b) Billy Biggs Municipal Historic Site Bylaw (2021-08)

Council noted the documents be amended from Bigg's to Biggs.

CW21-28-07 Moved by Councillor Somerville, seconded by Mayor Kendrick that Committee of the Whole forward the Billy Biggs Municipal Historic Site nomination package and Bylaw #2021-08 to Council for Third and Final Reading.
Carried 3-2

c) Zoning Bylaw Amendment No.13 Bylaw (2021-12)

The CAO provided background information and a general overview of the process.

CW21-28-08 Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole forward the Zoning Bylaw Amendment No.13 to amend Infill Area 3 from Future Planning to Industrial to Council for Third and Final Reading. Carried 5-0

Agenda Item: Public Questions

- d) Re: Harrington's Store – Dan Davidson asked if there was a reason to be concerned about the designations. Council responded that they had no further answer.

Agenda Item: In Camera

CW21-28-09 Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land and legal related matters
Carried 5-0

CW21-28-10 Moved by Councillor Somerville, seconded by Mayor Kendrick that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda
Carried 5-0

Mayor Kendrick declared a conflict of interest and left the meeting.

CW21-28-11 Moved by Councillor Somerville, seconded by Councillor Archbold that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land and legal related matters
Carried 4-0

CW21-28-12 Moved by Councillor Somerville, seconded by Councillor Pikálek that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda.
Carried 4-0

CW21-28-13 Moved by Councillor Somerville, seconded by Councillor Pikálek that Committee of the Whole direct Administration to draft a one-year License of Occupation with the applicant for the east half portion of the road right of way adjacent to the south 25 ft of Lot 4 Block G, Government Addition and forward to Council for approval, for the purpose of addressing the applicant's time sensitive, temporary septic tank replacement with the following condition placed on the LOO: upon expiry of the LOO the applicant will remove the septic tank from and remediate any contamination on the City property.
Carried 4-0

Agenda Item: Adjournment

CW21-28-14 Moved by Councillor Pikálek, seconded by Councillor Lister that Committee of the Whole meeting CW21-28 be adjourned at 9:58 p.m. with the next regular meeting of Committee of the Whole being December 1, 2021.
Carried 4-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-28 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-28- [REDACTED] AT COMMITTEE OF THE WHOLE MEETING CW21-29 OF DECEMBER 1, 2021.

William Kendrick, Chair

Cory Bellmore, CAO

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-29 of the Council of the City of Dawson called for 7:00 PM on Wednesday, November 17, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	William Kendrick
	Councillor	Elizabeth Archbold
	Councillor	Alex Somerville
	Councillor	Patrik Pikálek
	Councillor	Brennan Lister

REGRETS:

ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Mayor Kendrick called the meeting to order at 7:01 p.m.

Agenda Item: Agenda

CW21-29-01 Moved by Mayor Kendrick, seconded by Councillor Somerville that the agenda for Special Committee of the Whole meeting CW21-29 be accepted as presented.
Carried 5-0

Agenda Item: In Camera

CW21-29-02 Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land and legal related matters
Carried 5-0

CW21-29-03 Moved by Councillor Somerville, seconded by Councillor Lister that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda
Carried 5-0

Agenda Item: Adjournment

CW21-29-04 Moved by Councillor Somerville, seconded by Councillor Archbold that Committee of the Whole meeting CW21-29 be adjourned at 8:45 p.m. with the next regular meeting of Committee of the Whole being December 1, 2021.
Carried 5-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-29 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-30-__ AT COMMITTEE OF THE WHOLE MEETING CW21-30 OF DECEMBER 1, 2021.

William Kendrick, Chair

Cory Bellmore, CAO

From: [Finance Administration](#)
To: [Executive Assistant](#)
Subject: FW: Yukon News
Date: October 5, 2021 10:52:10 AM
Attachments: [image001.png](#)



Capri Zarowny
Administrative Assistant
Finance Department | City of Dawson
T 867-993-7400 (Ext. 403) | cityofdawson.ca

From: Stephanien <stephanien@yukon-news.com>
Sent: Tuesday, October 5, 2021 9:35 AM
To: Wayne Potoroka <wayne.potoroka@cityofdawson.ca>
Cc: info <info@cityofdawson.ca>
Subject: Yukon News

Dawson Mayor and Council:

For over 50 years the *Yukon News* has connected Yukoners with community news coverage and as we look forward to a post-pandemic Yukon, we are asking for your support in telling the stories of the people who live here and documenting the rich history of the Yukon.

At a time of mass mis-information on social media, the *Yukon News* provides local journalism Yukoners can trust. Community newspapers, like many businesses in the Yukon are struggling with the economic downturn caused by COVID-19. However, our biggest challenge is a significant loss of operating revenue due to the Government of Yukon decision to reduce print advertising. Changes to the Bids&Tenders process mean public tenders are no longer being advertised in community newspapers.

How does this affect Dawson citizens? The *Yukon News* relies on revenue from advertising to hire journalists and pay for the distribution of thousands of newspapers to Yukon Communities each week. We hire local transport companies such as Watson Lake Freight and Shuttle Service, Kluane Freightlines and A-1 Deliveries to transport our newspapers. Distribution of the *Yukon News* is not subsidized by the federal or territorial government. While it is our intention to continue to provide all Yukoners with local accurate news information, complimentary newspapers to some Communities may be affected.

Looking ahead to 2022, I am focussed on preserving jobs, supporting local companies and continuing the distribution of the *Yukon News* to communities like Dawson.

I am hoping Dawson Mayor and Council will assist us by providing a letter of support which will be sent to the Government of Yukon as well as Canadian Heritage stating the importance of community newspapers such as the *Yukon News* to your Community.

I respect the demands on your time as the health and wellbeing of your community is your priority and appreciate your attention and assistance.

Respectfully yours,

Stephanie Newsome

Yukon News

Publisher

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Phone: 604-467-8858 FAX: 604-467-1225 Cel 604-230-2508

October 27, 2021

Bill Kendrick, Mayor
Alexander Somerville, Councillor
Patrik Pikalek, Councillor
Elizabeth Archibold, Councillor
Brennan Lister, Councillor
P.O. Box 308
Dawson City, Yukon
Y0B 1G0

Mayor and Council

Re: Goldrush Campground Lease

Further to our continued discussions during 2020 and 2021, and the ultimate decision of Council to rescind the lease cancellation, we wish to respond to the recent letter from CFO Kim McMynn, in reference to Section 4.02 Taxes and Other Charges, (copy attached).

We agree with the interpretation on the part of the City, Parts 1 through 5, and would suggest that language be added to indicate that the charges will be presented on a monthly basis to include April, May, June, July, August and September in any calendar year, or, that payment be made at the end of each operational season, (August/September).

With a change in Council, we believe you can appreciate that the issue of the long term retention of Goldrush Campground can be seen with "new eyes" and a fresh perspective of the issues involved.

At this time I would refer to Section 6.02 of the current Lease, specifically subsection (e) which states:

Either party may terminate this lease agreement by providing two (2) years notice of termination in writing.

We recommend and request that this clause be removed in its entirety from the lease.

The previous Mayor and Councilors became aware of the consternation this potential closure was causing in the residential and business community, after the owners and operators, and a large number of Dawson residents expressed their strong opposition to any attempts to close the campground.

Over the years this business has contributed a great deal of revenue to the business community and the City of Dawson, both directly and indirectly, and to close off this revenue stream, especially during and immediately after the ongoing COVID crisis would be short sighted in the extreme.

Incoming Council may not be aware that the creation of a campground within the City of Dawson was carried out nearly 50 years ago when the Yukon Government gave the land to the city for **the use of a campground**, in response to the city's request to help create a business that would generate revenue within the community.

Goldrush Campground has been an exemplary corporate citizen since its opening many years ago, and can continue in this manner with your support.

Council can act positively to ensure the long term operation of this critical part of the financial health of the Dawson economy by ensuring the survival of Goldrush Campground.

We thank you for your consideration in this matter and look for a favourable resolve to our request.

A handwritten signature in black ink, appearing to read 'Pat & Dianne Brooks', written in a cursive style.

Pat & Dianne Brooks
Goldrush Campground

c.c. Kim McMynn, CFO
file

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca



September 7, 2021

Gold Rush Campground

Box 198
Dawson City, Yukon
Y0B 1G0

RE: CLARIFICATION OF SECTION 4.02 GOLDRUSH CAMPGROUND LEASE

Dear Pat and Dianne

Pursuant to the Council resolution rescinding the termination of the lease, we will continue charging as we have since the inception of this lease as explained below.

This letter outlines the City's understanding of
Section 4.02 Taxes and Other Charges.

a) The Lessee shall pay business and other taxes on land and improvements, service connections, utilities, other charges, rates, duties, or assessments levied in respect of the improvements or business of the Lessee on the Property as and when the same become due.

The City interprets this section as follows:

- 1) An invoice will be prepared on an annual basis charging an assessment on the value of improvements. This calculation will be based on the value of the improvements per the Annual Property Tax Assessment Roll issued by the Yukon Government, applying the residential Tax Rate to the improvements as per the Tax Levy Bylaw in force for the year. Land value will not be included.
- 2) An invoice will be prepared on an annual basis for utilities for water, sewer and waste based on the Fees and Charges Amendment Bylaw in force for the year.
- 3) An invoice will be prepared at the time of completion of any new service connections requested by the Lessee.
- 4) Monthly cable invoicing will be prepared as per services requested, applying the Fees and Charges Amendment Bylaw in force for the year.
- 5) An application for business license(s) must be completed annually.

Please confirm that this is your interpretation of Section 4.02 on or before October 31, 2021 via email or letter, and please keep this letter in your records for reference. If you have any questions, please do not hesitate to contact me by email or telephone.

Sincerely,

Chief Financial Officer
(867) 993-7400 Ext. 415
cfo@cityofdawson.ca

reasonable time in which to initiate action under this section, the seasonality of the operation and the influences of the local climate shall be taken into account.

- c) Should the Lessee cease to operate a campsite on the Property for one complete summer season, or attempt to change the use of the Property without the Lessor's written approval, or should the Lessee abandon the Property at any time then this lease terminates and the provisions for removal of buildings, equipment, materials and supplies as set out in Section 6.02 (a) above shall apply.
- d) The obligation of the Lessee for indemnity and for the payment under this agreement of taxes and other charges incurred up to the time of termination shall survive termination of this Lease.
- e) Either party may terminate this lease agreement by providing two (2) years notice of termination in writing.

6.03 Amendments

- a) The terms of this Lease can only be amended with the mutual consent of both parties.

6.04 Marginal Notes and Headings

- a) The parties hereto agree that the marginal notes and headings form no part of this Lease and shall be deemed to have been inserted for convenience of reference only.

6.05 Notification

- a) Written notice may be given to the parties:

For the Gold Rush Campground Ltd.:
Box 198, Dawson City, Yukon Y0B 1G0

For the City of Dawson:
Box 308, Dawson City, Yukon, Y0B 1G0

JMB



November 1, 2021

Mayor Bill Kendrick
Box 308
Dawson City, YT
Y0B 1G0
bill.kendrick@cityofdawson.ca

Sent Via Email & Hard Copy



Dear Mayor Kendrick:

Re: Notification of Clean Energy Act Engagement

I am pleased to announce that the Government of Yukon is conducting an engagement on the proposed Clean Energy Act (the "Act"). The engagement will run from October 25, 2021 until January 7, 2022 and is an opportunity for Yukon municipalities to provide input on the proposed legislation.

Creating and enacting the proposed Act is a significant implementation initiative from the Government of Yukon's climate change, clean energy and green economy strategy, *Our Clean Future*. The purpose of the Act and associated regulations is to legislate our greenhouse gas commitments, provide the Government of Yukon with the regulatory tools needed to meet those greenhouse gas commitments, and ensure long-term climate change accountability through public reporting. A discussion paper, *Creating a Clean Energy Act* is attached and also available for review online on the Clean Energy Act engagement page at www.engageyukon.ca.

The proposed Act is the Yukon's first climate change legislation and sets out several key targets, including the Yukon's greenhouse gas emissions reduction targets; renewable electricity generation requirement; zero-emission vehicle sales targets; and renewable heating targets.

Additionally, the proposed Act includes provisions that will enable the Government of Yukon to develop regulations for sector specific greenhouse gas emissions targets; renewable fuels content standards for transportation and electricity generation; and made-in-Yukon energy efficiency ratings.

The proposed Act also includes a commitment to release annual reports in the Legislature on greenhouse gas emissions and energy data; information on risks the Yukon faces from climate change; progress on greenhouse gas emissions, energy objectives and climate risk management; and how current and newly proposed actions are expected to achieve our climate change and energy objectives.

Mayor Kendrick
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Please note, the Government of Yukon is committed to the established target-based provisions (including the renewable electricity requirement) that were engaged on in 12 Yukon communities. As such, these commitments are already set and not expected to change as a result of this engagement. We are seeking feedback on the implementation aspects of the proposed legislation. Guiding questions are included in the discussion paper to help develop and provide input.

To provide written input, please email cleanenergyact@yukon.ca. If you wish to provide input by other means, you may call (867) 332-0940 to coordinate. To seek additional information or to let us know who is your representative is on this matter, please contact cleanenergyact@yukon.ca or call (867) 332-0940.

Thank you for your consideration of this important legislative initiative.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Streicker', with a long, sweeping horizontal line extending to the right.

Minister John Streicker
Energy, Mines and Resources

Enclosure: *Creating a Clean Energy Act for the Yukon*

cc: All Yukon Mayors, Yukon First Nation Chiefs and Grand Chief Peter Johnston

Creating a Clean Energy Act for the Yukon

Purpose

Energy plays a role in almost every aspect of our lives: our daily commutes, our homes and our computing and communications technologies. Our industrial and commercial operations all rely on energy. Producing the energy we need often requires burning fossil fuels. Every time we burn fossil fuels, we generate greenhouse gas emissions that contribute to climate change.

The Government of Yukon is committed to reducing the Yukon's greenhouse gas emissions, with the exception of mining emissions, by 45 per cent by 2030, reaching net-zero emissions across the Yukon's entire economy by 2050.

The purpose of the *Clean Energy Act* and associated regulations is to **legislate our greenhouse gas commitments, provide the Government of Yukon with the regulatory tools needed to meet those greenhouse gas commitments, and ensure long-term climate change accountability through public reporting.**

Note that the target-based provisions (including the renewable energy requirement) that make up the bulk of the proposed *Clean Energy Act* were part of the extensive public engagement activities during the development of *Our Clean Future* and are public commitments of the Government of Yukon. As such, these commitments are not expected to change in substance or in scale, e.g. by increasing the 2030 greenhouse gas target, as a result of this engagement.

By legislating greenhouse gas emissions targets and renewable electricity targets, clean energy legislation will bring the Yukon in line with the most progressive energy and climate change accountability legislation in North America. The legislation will ensure public accountability and transparency as we work towards our climate change objectives. Additionally, the associated regulations will enable the Government of Yukon to build on and maintain the momentum needed to deliver on our commitments.

Overview

The following provisions are proposed for inclusion in the Yukon's clean energy legislation, including in a Clean Energy Act and associated regulations:

1. Statement of clean energy objectives;
2. Reporting requirements;
3. Greenhouse gas emissions reduction targets;
4. Renewable electricity generation requirement;
5. Zero emission vehicle sales targets;
6. Renewable fuel content standards;
7. Renewable heating target; and
8. Ability to set energy efficiency criteria for products.

Roles and Responsibilities

While clean energy legislation plays an important role in ensuring the Government of Yukon delivers on several key climate change commitments, it is important to distinguish whose 'shoulders' these commitments fall on – in other words, who is responsible for implementing the actions to meet the legislated commitments. The Government of Yukon is responsible for establishing enabling policies and programs and working with Yukon public and businesses to meet greenhouse gas, renewable heating and zero emission vehicle sales targets. Yukon Energy Corporation is responsible for meeting the renewable electricity generation requirement.

While Yukon Energy Corporation is responsible for the renewable electricity requirement, it is an integral action in meeting the Government of Yukon's greenhouse gas emissions reduction targets. This overlap demonstrates the connection between clean energy and climate change at the core of this legislation (see the proposed provision on a renewable electricity generation requirement for further discussion on collaboration and factors needed to meet the renewable electricity target).

Achieving a 45 per cent reduction in emissions

Many of the targets and requirements that we are proposing to include in the Yukon's clean energy legislation were designed to achieve a 30 per cent reduction in greenhouse gas emissions, with the exception of mining emissions, by 2030. Recently, the Government of Yukon announced an increase to the Yukon's greenhouse gas reduction target to 45 per cent by 2030. As a result, some of the targets and requirements noted in this discussion document may need to be increased to remain in line with the new target.

Over the next few months, the Government of Yukon will work with the Yukon Climate Leadership Council to identify additional actions needed to reach the new greenhouse gas reduction target and to assess whether any of the targets and requirements set out in this discussion document need to be increased. Therefore, as you read this discussion document, we ask you to focus on the types of provisions we are proposing to include in the clean energy legislation rather than the specific numbers. For example, we would like to hear your thoughts on whether we should legislate sales targets for zero emission vehicles, rather than the specific level those targets should be set at.

Proposed elements of the new clean energy legislation

1. Statement of clean energy objectives

The Government of Yukon is proposing that the *Clean Energy Act* include a statement of objectives on the government's values and intentions relating to matters included in the legislation. These statements can point to and support future policymaking.

The following are examples of statements proposed for inclusion in the Yukon's clean energy legislation:

- To use and foster the development of innovative technologies in the Yukon that support energy conservation and efficiency, and the use of clean or renewable resources; and
- To support green economic development for Yukon First Nations governments, municipalities and rural communities through clean or renewable resources.

Questions:

- What objectives do you think are important to include in the clean energy legislation?

2. Reporting requirements

Requirements for regular and transparent reporting ensure the Government of Yukon will share information on progress, whether we are on track or falling short of meeting our climate change commitments. These requirements are essential to ensure long-term transparency and accountability to the public. The Government of Yukon is proposing that the Yukon's clean energy legislation require the Government of Yukon to table a report in the Legislature each year that includes:

- The territory's most recent greenhouse gas emissions and energy data;
- The most recent information on the risks the Yukon faces from climate change, updated through a climate risk assessment every five years;

- Progress on current and newly proposed actions to reduce greenhouse gas emissions, enhance energy security, and manage climate risks; and
- How current and newly proposed actions are expected to achieve the climate change and energy objectives and targets set in legislation or policy.

Questions:

- What information do you want to see when the Government of Yukon reports on its climate change and energy commitments?

3. Greenhouse gas emissions reduction targets

Legislating greenhouse gas emissions reduction targets ensures long-term government accountability and sets the benchmark for developing measures to reach those targets. Although legislating emissions reduction targets does not guarantee the Government of Yukon will meet these targets, it binds the government to a standard, and sets the course for implementing policies and programs to achieve those standards.

The Government of Yukon is proposing to include the following greenhouse gas reduction targets in the Yukon's clean energy legislation:

- Reducing the Yukon's greenhouse gas emissions from transportation, heating, electricity generation, waste and other areas by 45 per cent by 2030 compared to 2010 levels; and
- Reducing the Yukon's total greenhouse gas emissions to achieve net-zero emissions by 2050.

In addition to the two targets above, we propose that the Clean Energy Act give the Government of Yukon the authority to set sector specific emissions targets as a regulation under the Act.

Questions:

- Do you have any considerations for the Government of Yukon relating to legislating greenhouse gases emissions targets?

4. Renewable electricity generation requirement

The Yukon faces a unique set of circumstances and challenges regarding energy generation. The Yukon Integrated System (Yukon's main grid) is islanded, meaning we are not connected to the North American grid. This means all electricity used in the Yukon must be generated here. Historically, the Yukon met over 90 per cent of Yukoners' electrical needs using clean, renewable power from hydroelectricity. This percentage can fluctuate from year to year depending on energy demands, winter temperatures, and water levels (e.g., in a dry year the utility generates less hydroelectricity).

As the Yukon's economy and population continue to grow and Yukoners increasingly invest in electric heat and electric technologies, such as electric cars, the demand for electricity grows too. Legislating a renewable electricity generation requirement provides direction and empowers the Government of Yukon and Yukon Energy Corporation to implement the measures required to meet the Yukon's renewable energy goals.

The following renewable energy generation provision is proposed for inclusion in the Yukon's clean energy legislation:

- A regulatory requirement that at least 93 per cent of electricity generated on the Yukon Integrated System comes from renewable resources, calculated as a 25-year long-term rolling average.

While we are proposing to legislate a minimum of 93 per cent renewable electricity generation, the Government of Yukon aspires to reach a long-term average of 97 per cent of electricity generated through renewable resources on the Yukon's main grid by 2030. Achieving 97 per cent generation of renewable electricity in the Yukon, along with significant uptake of zero-emission vehicles, accounts for a large proportion of the Yukon's emissions reduction goals by 2030.

The renewable electricity requirement of 93 per cent was developed with the Yukon Energy Corporation and is consistent with its [10-year Renewable Electricity Plan](#). The 10-year plan is Yukon Energy Corporation's roadmap to meeting this target. Legislating a renewable electricity requirement will enable the Yukon Utilities Board to approve Yukon Energy Corporation's renewable energy initiatives. This will empower the utility to maintain and generate the high percentage of renewable electricity needed to meet increasing demands.

Major investment in new large-scale renewable energy projects, as outlined in the Yukon Energy Corporation's 10-year plan, has implications for electricity rates in the Yukon. The Yukon Energy Corporation recognizes that the investment in the Yukon's electrical system in excess of \$500 million laid out in the 10-year plan is too much for Yukon ratepayers to bear on their own. The utility will be developing collaborative partnerships with First Nations governments and development corporations, securing federal funding, and gaining Yukoners' support. These are all key factors to the 10-year plan's success.

Questions:

- Do you have any considerations for the Government of Yukon relating to legislating the proposed renewable electricity requirement?

5. Zero emission vehicles sales targets

Transportation is the largest source of greenhouse gas emissions in the Yukon at 61 per cent. Road transportation is the source of nearly 90 per cent of transportation emissions and those emissions are roughly split between personal vehicles and commercial and industrial vehicles transporting food, fuel and other products to the Yukon.

The Government of Yukon established ambitious targets for zero-emission vehicle sales in *Our Clean Future* to reach the 2030 emissions reduction target. Specifically, we are aiming for 10 per cent of light-duty vehicles sold by 2025 and for 30 per cent sold by 2030 to be zero-emission. Legislating these targets will set the stage for long-term government accountability, empowers the Government of Yukon to develop measures to reach them and signals to the private sector the growing demand for zero emission vehicle production.

The following zero emissions vehicle sales targets are proposed for inclusion in the Yukon's clean energy legislation:

- 10 per cent of light duty vehicles sold in the Yukon will be zero-emission vehicles by 2025; and
- 30 per cent of light duty vehicles sold in the Yukon will be zero-emission vehicles by 2030.

The Government of Yukon is also committed to establishing a system to ensure these sales targets are met. Many other jurisdictions have zero-emission vehicle sales targets and there are two types of approaches to reaching them:

Voluntary reporting system: The government works collaboratively with the auto industry, dealerships, charging infrastructure companies, and research organizations through a voluntary reporting system. Auto manufacturers report information to a third-party research organization about their zero-emission vehicle sales. The manufacturers are recognized as leaders when they meet the jurisdiction-wide sales target. In some cases, the government encourages manufacturers to meet the targets by only providing rebates to manufacturers who are taking action to make zero-emission vehicles available to the public.

Regulatory system: This is known as a "ZEV sales mandate." A ZEV (zero-emission vehicle) sales mandate establishes a system whereby manufacturers are required to obtain a certain number of zero-emission vehicle sales credits per year. They obtain the credits by selling zero-emission vehicles, purchasing credits from other manufacturers that have sold a high number of zero-emission vehicles, or by paying a fine. British Columbia, Québec, California and several other US states have all legislated a regulatory approach to meet zero-emission vehicle sales targets.

There are pros and cons to each type of system. The Government of Yukon is looking for input on the best way for the territory to reach our zero-emission vehicle sales targets.

Questions:

- Which approach would you prefer for reaching the Yukon's zero-emission vehicle sales target:
 - a voluntary approach? or
 - a regulatory approach?
- Why do you prefer this approach?

6. Renewable fuel content standards

Liquid fossil fuels such as gasoline and diesel will continue to be the main source of energy for transportation in the Yukon over the next 10 years, despite an increase in the use of zero emission vehicles and alternative forms of transportation. Diesel and liquefied natural gas will also be used to support the Yukon's electricity production during peak times, when backup power is needed, and to provide electricity in off-grid communities whose main source of power is diesel generators.

A key way to reduce greenhouse gas emissions from fossil fuels is to blend them with ethanol, biodiesel, or renewable diesel that produce fewer greenhouse gas emissions than fossil fuels across their lifecycle. These renewable fuels are produced from organic matter such as agricultural waste and plant oils. Renewable fuels also contribute to healthier air quality because their emissions contain fewer harmful pollutants.

We propose that the Clean Energy Act include language that will enable the Government of Yukon to establish renewable fuel requirements in regulation at a later date. The regulations under the Act will then specify the requirements and details. The Government of Yukon will engage with experts, stakeholders, industry members and the public during the development of the regulations for renewable fuels in addition to this broader engagement on the Clean Energy Act.

Engagement opportunity

- You will have an opportunity to provide input on this topic during a separate future engagement on the development of renewable fuels regulations under the Clean Energy Act.

7. Renewable heating

Heating is the Yukon's second largest contributor of greenhouse gas emissions at 21 per cent. Meeting the heating needs through local renewable resources such as renewably sourced electricity and biomass will reduce greenhouse gas emissions and contribute to a local green

economy. Over the long-term, introducing new renewable resources, such as geothermal energy, could bolster the renewable energy supply to meet the Yukon's heating demand. By increasing the use of renewable heating sources, coupled with energy efficiency programming, such as retrofit rebates for homes, commercial and industrial buildings, the Government of Yukon will significantly decrease the reliance on fossil fuels for heating. Legislating a renewable heating target ensures long-term government accountability and ongoing action to meet the Yukon's renewable heating objectives.

The following renewable heating target is proposed for inclusion in the Yukon's clean energy legislation:

- The Yukon will meet 50 per cent of its heating demand through renewable resources by 2030.

Questions:

- Do you have any considerations for the Government of Yukon relating to legislating the renewable heating target?

8. Ability to set energy criteria for energy efficient products

Clean Energy legislation will enable the Government of Yukon to set energy efficiency criteria into legislation. This will enable the Energy Branch to develop policies that reflect new and improved technologies available for public consumption.

While there are well-established national energy efficiency programs, such as ENERGY STAR®, these energy efficiency criteria are often developed for southern jurisdictions and are not-aligned with our cold climate needs and circumstances in the Yukon. For example, ENERGY STAR® ratings for air-source heat pumps are skewed towards a cooling performance minimum, whereas heat pumps in the Yukon need to have a heating performance minimum. The purpose of developing our own criteria for energy efficiency products is to ensure those products meet Yukon-specific energy needs.

The following provision is proposed for inclusion in the Yukon's clean energy legislation:

- Authority to set energy efficiency standards or criteria in policy for products manufactured or sold in the Yukon.

Questions:

- What should the Government of Yukon consider in developing made-in-Yukon energy efficiency criteria?

Concluding engagement questions:

- Overall, do you agree with the proposed clean energy provisions?
- Why do you agree or disagree, overall, with the proposed clean energy provisions?

- Is there anything else you think should be included in the clean energy legislation?
- How do you think the clean energy legislation will affect you and other Yukoners and explain why?

Thank you for participating and providing feedback on the development of a the Yukon Clean Energy Act. The Government of Yukon will compile the feedback into a *What We Heard* report that will be publicly available late fall of 2021.

Background

On September 14, 2020, the Government of Yukon released *Our Clean Future: A Yukon strategy for climate change, energy and a green economy*. *Our Clean Future* sets out the Yukon's goals over the next 10 years to address the climate change emergency and set the Yukon on a path towards a cleaner, more sustainable future. The Yukon-wide strategy is organized into seven areas: transportation, homes and buildings, energy production, people and the environment, communities, innovation and leadership. Each area includes several objectives and accompanying actions.

A crucial objective of the strategy is to reduce the greenhouse gas emissions that cause climate change. This challenge cannot be accomplished in isolation from government policy. For more information on the Government of Yukon's objectives and actions to reduce greenhouse gas emissions visit [Our Clean Future](#).

The Government of Yukon has committed to develop a *Clean Energy Act* and regulations by 2022 to help hold ourselves accountable and ensure the commitments in *Our Clean Future* are met. This timeline was recently modified from the initial commitment under *Our Clean Future* to complete the Act by 2023 in recognition of the importance of this legislation.

The Yukon currently has no legislation establishing greenhouse gas reduction targets, renewable energy targets, or the authority to regulate activities and products to reduce emissions. The Yukon Clean Energy Act will be the first multifaceted energy legislation for the Yukon as well as, the territory's first climate change legislation. The previous Yukon legislation related to energy is specific to a singular need, ranging from establishing agencies such as the Yukon Development Corporation and the Yukon Utilities Board, to ensuring the safety of electrical installations. This legislation leaves gaps that the Government of Yukon can address through a new Clean Energy Act and associated regulations.

Prior to, and following the release of *Our Clean Future*, a working group comprised of employees from the Government of Yukon and the Yukon Development Corporation worked together to research and propose provisions to be included in Clean Energy legislation. By reviewing the legislative landscape across Canada and in international jurisdictions, and by drawing from actions set out in *Our Clean Future*, the working group has proposed provisions

for inclusion in the Clean Energy legislation. These proposed provisions are presented in this discussion document to obtain feedback from stakeholders, First Nations, and the public.

Target modeling

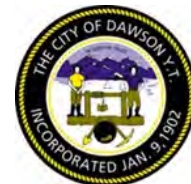
The development of the goals and actions in *Our Clean Future* was done through consultation with Navius Research, a leading expert in modeling the environmental and economic impacts of energy and climate policy. Using historical data, expected economic growth rates, and by factoring in existing policies from the governments of Yukon and Canada, Navius' energy-economy model developed projections of the Yukon's future greenhouse gas emissions.

By inputting green policy alternatives into the model, Navius Research also forecasted how the Yukon's greenhouse gas emissions could be decreased through government policy and programs, and provided a blueprint for the Yukon to strive towards a cleaner future. The data collected through the model's forecast was used to inform the ambitious targets set out in *Our Clean Future* and the actions needed to achieve those targets. We are proposing to implement key actions from the modelling work through the Yukon's Clean Energy legislation. As noted at the beginning of this document, some of the targets and requirements stemming from the Navius modelling may need to be increased to align with the new 45 per cent greenhouse gas reduction target. However, we know that the types of legislative provisions proposed in this document will continue to be key to reaching the new greenhouse gas reduction target.

Prior engagement

The Government of Yukon staff conducted extensive engagement across the Yukon on proposed content for *Our Clean Future*. This engagement included public meetings, a survey, and one-on-one meetings with stakeholders, industry members, Yukon First Nations, transboundary Indigenous groups and Yukon municipalities. Feedback received through the engagement process informed revisions and improvements to finalize the strategy and continues to help guide the implementation of the actions in *Our Clean Future*. For more information, see *Our Clean Future's* [What We Heard](#) report.

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Provisional Budget	
PREPARED BY:	K McMyynn, CFO	ATTACHMENTS: <ul style="list-style-type: none">• Draft Provisional Budget 2022
DATE:	November 24, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: Section 237- Yukon Municipal Act		

RECOMMENDATION

That Committee of the Whole review and forward to Council the 2022 provisional budget for approval.

ISSUE / PURPOSE

As required by Sec 237 of the Yukon Municipal Act, council is required to pass a provisional operating budget prior to December 31st.

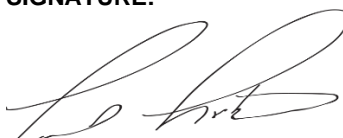
BACKGROUND SUMMARY

Each year a provisional budget is passed in Dec to allow continued operations in the new year.

ANALYSIS / DISCUSSION

Provisional budgets are generally prepared on the operations budget of the previous year with adjustments made for known changes. More detailed analysis and decision for 2022, as well as capital expenditures will be in the 2022 Budget Bylaw presented in early 2022. The draft Provisional Budget for 2022 is attached for Committee of the Whole to review and forward to Council for approval with or without amendments.

APPROVAL

NAME:	Paul Robitaille, Acting CAO	SIGNATURE: 
DATE:	November 26, 2021	

Provisional Budget 2022

GENERAL MUNICIPAL	2019 Budget	2019 Actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
GENERAL MUNICIPAL REVENUES							
REVENUES: GENERAL TAXATION							
Property Taxes - Residential	1,013,398	926,651	1,047,535	1,088,265	1,126,000	1,120,368	1,153,979
Property Taxes - Non-Residential	1,071,502	1,153,888	1,067,392	1,122,570	1,128,000	1,122,626	1,156,305
TOTAL GENERAL TAXATION REVENUE	2,084,900	2,080,539	2,114,927	2,210,835	2,254,000	2,242,994	2,310,284
REVENUES: GRANTS IN LIEU OF TAXES							
Federal Grants in Lieu - Residential	26,655	26,655	27,663	27,663	28,000	27,697	28,528
Territorial Grants in Lieu - Residential	11,000	10,587	10,921	10,921	10,921	14,936	15,384
Federal Grants in Lieu - Non-Residential	151,471	152,819	159,215	159,215	159,215	159,215	163,991
Territorial Grants in Lieu - Non-Residential	400,069	402,285	410,511	410,511	415,000	416,170	428,655
Tr'ondek Hwech'in Grants In Lieu	375,724	375,724	386,439	395,045	397,000	386,439	398,032
TOTAL GRANTS IN LIEU REVENUES	964,919	968,069	994,750	1,003,355	1,010,136	1,004,457	1,034,591
REVENUES: GRANTS							
Comprehensive Municipal Grant	2,278,153	2,278,153	2,387,858	2,387,843	2,512,359	2,512,359	2,600,592
Community Trust Training Grant	4,000	3,348	4,000	2,590	4,000	-	4,000
Carbon Rebate			12,612	12,612	35,275	35,275	35,275
Covid restart funding				308,420	159,957	159,957	-
TOTAL GRANT REVENUES	2,282,153	2,281,501	2,404,470	2,711,465	2,711,591	2,707,591	2,639,867
REVENUES: PENALTIES & INTEREST							
Penalties & Interest - Property Taxes	22,127	18,307	10,000	5,895	10,000	15,464	10,000
Penalties & Interest - Water & Sewer	13,787	522	5,000		3,000	4,015	3,000
Administration Fee - Tax Liens	803	668	750		500	-	500
TOTAL PENALTIES & INTEREST REVENUE	36,717	19,496	15,750	5,895	13,500	19,479	13,500
REVENUE: OTHER REVENUE							
Interest on General Account and Investments	37,000	85,310	37,000	64,746	12,500	28,506	24,000
Less Interest Transferred to Reserves	(23,000)	(78,003)	(23,000)	(59,922)	(9,900)	(27,770)	(17,500)
Bad Debt Recovery	1,000		1,000		1,000	1,032	1,000
Miscellaneous Revenue	2,200	2,577	2,200	10	10,000	16,455	5,000
WCB Choice Reward Program			-		6,000	6,000	-
Transfer in from Heritage Reserve					20,000	-	-
TOTAL OTHER REVENUE:	17,200	9,883	17,200	4,834	39,600	24,223	12,500
1 Based on letter from Property Assessment & Taxation Branch - Improvement increase of approximately 5% expected							
2 Subject to interest rate fluctuations							
REVENUE: SALE OF SERVICES							
Business Licence	39,410	38,763	30,000	40,024	35,000	29,355	35,000
Intermunicipal Business Licence	1,000	1,305	1,000	85	1,000	2,992	1,000
Certificate and Searches	1,800	1,959	1,800	1,295	1,000	1,174	1,200
Building Lease/Rental Income	27,650	50,535	25,000	59,110	51,350	47,650	56,750
Miscellaneous Income	1,500	543	1,000				
TOTAL SALE OF SERVICES REVENUE	71,360	93,104	58,800	100,514	88,350	81,171	93,950
TOTAL GENERAL MUNICIPAL REVENUE	5,457,249	5,452,592	5,605,897	6,036,898	6,117,177	6,079,915	6,104,692
EXPENDITURES: MAYOR AND COUNCIL							
Wages & Honoraria - Mayor/Council	55,792	57,428	57,000	54,267	55,000	44,196	75,000
Benefits - Mayor/Council	1,697	2,525	2,600	2,609	2,000	2,106	3,750
Employee Wages - Council Services Admin.	27,012	28,226	50,930	50,782	41,107	33,641	43,231
Employee Benefits - Council Services Admin.		4,937	10,654	8,008	10,451	5,562	6,485
Membership/Conference Fees	25,770	26,535	28,000	24,454	30,000	26,750	30,000
Training - Mayor and Council	1,500	-	1,500		5,000	-	5,000
Travel - Accomodation and Meals	8,000	10,104	9,500	323	2,500	-	5,000
Travel - Transportation	7,500	8,137	8,500		5,000	107	7,500
Advertising		397	500	1,295	now in Communications		
Hospitality	4,000	2,749	4,000	1,373	2,000	987	2,000
Supplies - Office	2,500	1,480	2,500	846	now in Administration		
Non Capital Equipment/Office Furniture	2,250	1,510	1,500	1,479	1,500	-	1,500
Photocopier Expense	500	482	500		now in Administration		
Insurance	160	107	160	107	now in Administration		
Janitorial	1,450	620	750		now in Administration		
Telephone	775	891	775	595	now in Administration		
TOTAL MAYOR AND COUNCIL EXPENSES	138,906	146,204	179,369	146,138	154,558	113,349	179,466
3 Reflects remuneration increases as per bylaw and costs of additional meetings							
4 Assumes more out of town conferences							

Provisional Budget 2022

GENERAL MUNICIPAL	2019 Budget	2019 Actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
EXPENDITURES: ELECTIONS/REFERENDUMS							
Election		2,408	-		10,000	-	-
TOTAL ELECTIONS/REFERENDUMS EXPENSES		2,408	-	-	10,000	-	-
EXPENDITURES: GRANTS/SUBSIDY							
Homeowner Senior Tax Grants	24,000	21,483	24,000	19,680	22,000	18,231	22,000
Development Incentive Grant	10,123	9,422	40,699	17,787	44,186	47,683	50,000
Heritage Grant	5,070	488	-		now in Heritage Fund below		
Water and Sewer - Senior Discount	50,700	42,672	45,000	60,030	60,000	35,878	50,000
Community Grants	30,420	24,013	40,000	26,147	30,000	12,683	30,000
Heritage Fund			20,000		20,000	-	-
Dawson Ski Hill Grants	41,067	41,073	6,067	5,631	6,000	5,631	6,000
KDO Funding			35,000	35,000	35,000	35,000	35,000
COVID-19 funding			150,000	136,860	35,000	21,250	-
Reconciliation					100,000	-	100,000
TOTAL GRANTS/SUBSIDY EXPENSES	161,380	139,150	360,766	301,135	352,186	176,356	293,000
5 No election expenses anticipated							
6 Calculation to be completed once final assessment roll received							
EXPENDITURES: ADMINISTRATION							
Wages - Administration	496,268	383,256	441,077	399,769	457,206	360,782	486,615
Benefits - Administration	104,390	54,196	87,171	112,220	91,520	57,259	72,992
Professional Fees	86,000	71,557	90,000	80,456	40,000	-	40,000
Audit	30,500	32,083	30,500	22,000	30,000	22,000	25,000
Legal	80,000	33,006	150,000	91,540	150,000	57,247	150,000
Human Resource	5,000	2,971	18,000	5,805	15,000	7,123	15,000
Membership/Conference	2,535	2,164	2,500	250	2,500	290	2,500
Training	25,000	32,883	25,000	5,376	10,000	2,173	10,000
Travel - Accommodation and Meals	8,000	5,604	7,000	718	5,000	1,014	6,000
Travel - Transportation	8,000	10,554	10,000	5,049	7,500	61	10,000
Advertising	11,000	13,295	11,000	14,120	now in Communications		
Promotional Material/Hosting Events	3,000	3,696	3,000	2,219	3,000	60	3,000
Subscriptions & Publications	1,200	2,093	2,000	3,812	3,500	-	2,000
Postage ALL DEPTS	4,600	6,305	4,600	15,114	13,500	7,505	13,500
Freight	1,600	2,278	2,000	1,555	2,000	1,272	2,000
Computer Network Charge	35,000	30,186	40,000	1,118	now in Computer Information Systems		
Supplies - Office ALL DEPTS	9,000	7,461	9,000	15,430	29,900	22,311	30,000
Non Capital Equipment	5,000	9,894	10,000	16,446	4,000	1,994	4,000
Photocopier Expense - ALL DEPTS	2,535	5,057	2,535	7,962	9,000	6,774	9,000
Building Repairs and Maintenance	118,000	77,083	40,000	6,739	40,000	29,711	40,000
Electrical	11,000	2,365	11,000	13,559	15,000	9,537	15,000
Heating	20,300	15,103	20,300	17,330	18,000	8,559	18,000
Insurance - ALL DEPTS	36,837	39,110	42,000	222,318	264,392	267,332	290,000
Janitorial - City Hall	3,077	3,557	3,077	4,774	now in Building Maintenance		
Telephone and Fax	15,210	27,723	15,210	31,092	33,000	25,979	33,000
Bank Charges	2,500	4,649	2,740	8,217	3,000	2,646	8,100
Payroll Fees	3,500	5,538	3,500	1,037	3,000	2,038	3,360
Bad Debt Expense	3,042		2,500	600	4,500	-	4,500
Contracted Services	1,521	1,960	2,000	2,658	now in Computer Information Systems		
Assessment Fees	34,476	36,224	36,700	37,559	38,500	37,932	38,500
Tax Liens/Title Searches	203	55	203			-	
Intermunicipal Business Licence			-		1,000	-	1,000
TOTAL ADMINISTRATION EXPENSES	1,168,294	921,904	1,124,613	1,146,842	1,294,018	931,598	1,333,068
7 Insurance rates expected to rise due to catastrophic events in Canada							
8 New cash management plan costs to be offset by interest on General Account being offered by bank							

Provisional Budget 2022

GENERAL MUNICIPAL	2019 Budget	2019 Actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
EXPENDITURES: OTHER PROPERTY EXPENSES							
Utility - 8th Ave Residence	3,000	2,333	3,000	2,105	-	-	
Heating - 8th Residence	3,500	2,374	3,500	3,194	-	-	
Repairs and Maintenance - 8th Residence	10,500	6,049	7,500	2,531	7,000	1,911	7,000
Utility - 6th Ave. Rental	972		2,000	1,235			
Heating - 6th Ave. Rental	2,500	2,801	2,500				
Repairs and Maintenance - 6th Ave. Rental	15,500	12,963	6,000	3,329	4,000	634	10,000
Land Lease /property taxes	4,840	225	4,840				
Land Lease	1,820	100	1,820				
TOTAL OTHER PROPERTY EXPENSES	42,632	26,845	31,160	12,394	11,000	2,545	17,000
EXPENDITURES: COMPUTER INFORMATION SYSTEMS							
Accounting System Support Plan	17,000	32,193	23,600	19,560	40,000	27,586	30,000
Network Workstation Support Plan & Updates	15,000	25,606	20,000	67,062	50,000	43,710	45,000
Network Software and Accessories	6,500	8,609	8,000	6,012	35,000	22,335	35,000
Repairs, Maintenance & Non Capital Replacement	17,000	5,259	30,000	845	25,000	252	8,000
Cost Recapture	(55,500)	(35,822)	(81,600)		No longer in use		
TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES		35,844	-	93,479	150,000	93,883	118,000
9 Recovered from renter							
10 Plan to catch up on needed repairs, deferred from 2021							
11 Permafrost shift and soffit/facia repairs							
12 With new equipment, expect repair costs to drop							
EXPENDITURES: COMMUNICATIONS							
Communications - Wages			-		75,000	-	65,169
Communications - Benefits			-		12,000	-	9,775
Communications - Advertising ALL DEPTS					28,200	11,389	28,200
Supplies			-		15,000	-	15,000
Insurance Premiums	2,282		2,282		now in Administration		
Licence Fees				2,513	2,500	1,993	2,500
Contracted Services			5,000	5,995	10,000	145	10,000
Cost Recapture	(2,282)	(35,822)	(7,282)		No longer in use		
TOTAL COMMUNICATIONS EXPENSES	-	(35,822)	-	8,508	142,700	13,527	130,645
EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM							
Wages - Safety	7,656		4,599	9,881	8,500	3,534	4,909
Benefits - Safety	1,610		860	830	550	522	736
TOTAL MUNICIPAL HEALTH & SAFETY EXPENSES	14,266	-	7,459	10,711	9,050	4,056	5,645
TOTAL GENERAL MUNICIPAL EXPENSES	1,525,478	1,234,125	1,703,367	1,719,207	2,123,512	1,335,315	2,076,824
TOTAL GENERAL MUNICIPALITY REVENUES:	5,457,249	5,452,592	5,605,897	6,036,898	6,117,177	6,079,915	6,104,692
TOTAL GENERAL MUNICIPALITY EXPENSES:	1,525,478	1,234,125	1,748,367	1,719,207	2,123,512	1,335,315	2,076,824
NET GENERAL MUNICIPALITY	3,931,771	4,218,467	3,857,531	4,317,691	3,993,665	4,744,600	4,027,868
13 With new staff position, expect to see an increase							

Provisional Budget 2022

CABLE	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUES - CABLE:							
Cable Television:							
Analog Basic	195,231	157,829	190,000	143,521	144,083	109,901	100,000
Digital Basic	53,774	47,152	54,000	54,566	55,575	42,641	40,000
Packages	18,289	14,448	18,000	4,441	14,000	10,226	10,000
Reconnects	1,010	1,372	1,000	1,289	1,000	1,000	-
New Installations/Reconnects	3,856	37	2,500	135	1,500	305	2,000
Fibre Optic Rental	4,111	4,070	4,200	4,440	3,400	3,330	3,400
TOTAL REVENUE - CABLE:	276,271	224,908	356,209	208,392	219,558	167,403	155,400
EXPENDITURES - CABLE:							
Wages	16,100	19,826	16,433	19,864	13,937	20,445	27,095
Benefits	3,387	1,583	2,934	3,271	3,263	3,076	4,064
Professional Fees	10,000	1,375	5,000				
Travel - Accomodation and Meals	500		500				
Travel - Transportation	50		50				
Advertising/Analog Channel Guide	2,228	3,757	2,228	3,780	7,080	5,000	7,080
Postage	3,342	1,600	3,300				
Freight	54	1,021	200				
Computer Network Charge	335	68	350				
Supplies - Office	3,000	1,504	3,000	28	2,500	1,143	2,500
Non-capital Equipment/Office Furniture	2,000	18,965	2,000	5,040	2,000	-	2,000
Photocopier Expense	729	724	750	-			
Tower/Equipment Repairs and Mtnc.	14,115	11,760	14,500	3,005	5,000	-	5,000
Electrical	11,295	12,739	12,000	12,726	14,000	10,846	13,000
Insurance	-	1,854					
Janitorial - City Hall	432	407	450				
Telephone and Fax	3,449	3,014	3,500	2,181	2,200	1,725	2,200
Contracted Services	51,364	52,888	50,000	54,745	55,000	32,380	40,000
Supplies - Operating	11	-	10,000	4,203			2,000
Cable Pole Rental/Site Lease	29,448	31,823	29,448	33,064	30,000	-	35,000
Television Stations	105,992	146,059	105,000	109,484	84,578	62,394	90,000
TOTAL EXPENDITURES - CABLE:	257,831	310,965	261,643	251,391	219,558	137,009	229,939
TOTAL CABLE REVENUES:	276,271	224,908	356,209	208,392	219,558	167,403	155,400
TOTAL CABLE EXPENSES:	257,831	310,965	261,643	251,391	219,558	137,009	229,939
NET CABLE EXPENSES	18,440	(86,057)	94,566	(42,999)	0	30,394	(74,539)

1 Expect decrease due to competition

2 Increase expected

CEMETERY	2019 Budget	2019 actual	2020 Budget	2020	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUE - CEMETERY PLOTS:							
Sale of Cemetery Plots	3,000	1,200	3,000	2,723	3,000	1,200	3,000
TOTAL CEMETERY REVENUE:	3,000	1,200	3,000	2,723	3,000	1,200	3,000
EXPENDITURES - CEMETERY PLOTS:							
Contracted Services	10,000	550	10,000		8,000	-	8,000
Landscaping	5,000		5,000		5,000	-	5,000
TOTAL CEMETERY EXPENSE:	15,000	639	15,000	-	13,000	-	13,000
TOTAL CEMETERY REVENUES:	3,000	1,200	3,000	2,723	3,000	1,200	3,000
TOTAL CEMETERY EXPENSES:	15,000	639	15,000	-	13,000	-	13,000
NET CEMETERY EXPENSES	(12,000)	561	(12,000)	2,723	(10,000)	1,200	(10,000)

Provisional Budget 2022

	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
PLANNING & DEVELOPMENT:							
REVENUES - PLANNING:							
Development Permits	25,830	23,049	16,313	21,231	30,000	29,672	30,000
Subdivision Development Fees	6,980		4,698	-	5,000	105	5,000
Land Sales				840	60,000	-	10,000
Cash in Lieu (parking)	43,000				-	43,400	-
TOTAL REVENUE - PLANNING:	75,810	23,049	21,011	22,071	95,000	73,177	45,000
EXPENDITURES - PLANNING:							
Wages - Planning	141,580	138,092	139,390	109,616	130,247	84,931	227,430
Benefits - Planning	29,781	13,478	22,079	22,525	25,279	13,442	34,114
Honoraria	-		12,000	10,400	12,000	6,277	12,000
Legal	76,000	36,444	70,000	17,501	100,000	1,047	50,000
Training	5,115	5,114	5,115	250	4,000	427	6,000
Travel - Accomodation and Meals	3,035	1,896	1,535	-	1,500	-	3,000
Travel - Transportation	3,955	1,444	2,495	-	2,500	-	4,000
Advertising	5,115	1,721	5,500	695	now in Communications		
Promotional Material/Special Events	-		-	49	now in Communications		
Subscriptions & Publications	600		500		500	-	500
Postage	220	284	220		now in Administration		
Computer Network Charge	266	350	309		now in Administration		
Supplies - Office	1,300	812	1,200	750	1,000	now in Administration	
Non Capital Equipment/Office Furniture	5,000	482	3,000	1,066	2,000	718	3,000
Photocopier Expense	500	482	447		now in Administration		
Downtown Revitalization	20,000	2,464	45,000	-	20,000	-	20,000
Contracted services	30,000	450	10,000	525	20,000	1,496	60,000
Survey and Title Costs	50,000	4,783	25,000	9,266	30,000	24,088	30,000
TOTAL EXPENDITURES - PLANNING:	372,467	208,296	343,790	172,643	349,026	132,425	450,044
TOTAL PLANNING REVENUES:	75,810	23,049	21,011	22,071	95,000	73,177	45,000
TOTAL PLANNING EXPENSES:	372,467	208,296	343,790	172,643	349,026	132,425	450,044
NET PLANNING EXPENSES	(296,657)	(185,247)	(322,779)	(150,572)	(254,026)	(59,248)	(405,044)
1 Addition of one more staff member							
2 Vacant Land Tax study							

Provisional Budget 2022

PROTECTIVE SERVICES	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUES - FIRE PROTECTION							
Fire Alarm Monitoring	23,829	14,700	23,829	20,235	13,800	9,585	12,780
Inspection Services	1,500	75	1,500		1,500	-	2,000
Fire Alarm Response	2,000		2,000	3,000	2,000	-	3,000
Miscellaneous Protective Services	2,500	2,165	2,500	465	4,000	589	6,000
CMG - Fire Suppression	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Training Facility rental	-		-		500	-	
TOTAL FIRE PROTECTION REVENUES	79,829	66,940	79,829	73,700	71,800	60,174	73,780
EXPENSES - FIRE PROTECTION							
Wages - Fire Protection	80,140	78,643	77,584	86,594	76,980	59,502	82,601
Benefits - Fire Protection	18,307	12,376	13,757	46,509	16,193	8,467	12,390
Fire Fighter Call Outs	60,000	47,160	60,000	31,065	45,000	26,530	45,000
Benefits - Fire Fighter Call Outs	23,000	4,721	18,200	6,937	5,500	18,014	20,000
Professional Fees (medical fees)	2,000	1,445	2,000	1,800	2,000	455	2,000
Membership/Conference	1,500	413	1,500	150	1,000	150	1,000
Training/Certificates	20,000	12,110	20,000	29,850	40,000	27,860	50,000
Travel - Accomodation and Meals	6,000	417	3,000	2,238	2,000	3,042	6,000
Travel - Transportation	5,000		2,500	628	1,500	211	5,000
Advertising	6,000	4,762	3,000	917	now in Communications		
Promotional Material/Special Events	5,000	5,541	5,000	(1,159)	5,000	1,124	5,000
Subscriptions & Publications	3,000	3,388	3,000		2,000	-	2,000
Postage	500	229	500	-		-	
Freight	2,000	238	2,000		2,000	958	2,000
Computer Network Charge	1,251	522	1,251		now in Administration		
Communication Charge	1,151	1,484	1,151		now in Administration		
Supplies - Office	1,000	1,207	1,000	98	now in Administration		
Non Capital Equipment	5,300	4,466	5,300	791	10,000	1,732	10,000
Photocopier Expense	550	482	550		now in Administration		
Building Repairs and Maintenance	10,000	1,234	4,000	596	4,000	2,307	4,000
Electrical	5,430	3,523	5,430	6,065	5,500	4,621	5,000
Cable TV	1,293	725	1,293	783	1,400	no longer in use	
Heating	9,309	10,759	9,309	7,427	7,500	3,853	6,500
Insurance (FF additional)	32,000	35,950		5,083	5,083	4,262	5,000
Janitorial - Fire Hall	1,034	667	1,034	153	now in Building Maintenance		
Telephone and Fax	13,446	10,365	13,446	7,587	6,500	5,444	6,500
Contracted Services	40,000	8,832	30,000	17,352	20,000	16,038	20,000
Supplies - Operating and safety	16,000	20,040	16,000	13,562	22,000	12,016	25,000
Supplies - Specialty Clothing	20,000	25,074	20,000	23,357	40,000	20	40,000
Supplies - Safety	5,100	2,226	5,100	4,935	5,000	2,162	5,000
Smoke/CO Detector Campaign	5,500	1,010	1,000	221	1,000	-	5,000
Software and Support - Fire	2,500	36	2,500		now in Computer Information Systems		
Training facility	2,000	-	2,000		5,000	-	5,000
Equipment rental	1,100	-	1,100		1,500	-	-
Vehicle Fuel	3,000	1,961	3,000	2,917	3,000	1,666	3,000
Vehicle Repairs and Maintenance	2,500	1,391	2,500	824	2,500	421	2,500
Heavy Equipment Fuel	1,000	816	1,000	765	1,000	323	1,000
Heavy Equipment Repairs and Maintenance	10,000	6,049	8,000	393	5,000	25	5,000
Equipment Lease	7,000	2,224	2,400	1,345	22,550	889	-
TOTAL FIRE PROTECTION EXPENSES	429,911	312,485	350,405	299,783	367,706	202,093	381,491
NET FIRE PROTECTION EXPENSES	(350,082)	(245,545)	(270,576)	(226,083)	(295,906)	(141,919)	(307,711)
1 Based on existing three year contracts							
2 CTTS funding for training							
3 WCB coverage to increase with additional new recruits							
4 Advanced training for long term volunteers (some of which will be out of town)/new recruits							
5 Turnout gear will be replaced on a regular rotating basis going forward							
6 Lease has ended							

Provisional Budget 2022

PROTECTIVE SERVICES	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
EMERGENCY MEASURES							
EXPENSES - EMERGENCY MEASURES:							
Benefits - EMO	3,603	262	2,934	2,860	4,275	2,000	4,000
Training/Certificates	3,000	-	3,000		4,000	-	4,000
Travel - Accomodation and Meals	500	378	500	2,777	2,000	-	2,000
Travel - Transportation	500	-	500		1,500	-	1,500
Advertising	500	265	500	238	now in Administration		
Non Capital Equipment	3,200	3,362	2,500	428	1,500	697	1,500
Insurance	1,551	1,640	1,551	-	now in Administration		
Safety Kits and Supplies	500	1,795	500	254	3,000	-	3,000
TOTAL EMERGENCY MEASURES EXPENDITURES	31,533	17,551	29,068	25,054	3,000	37	35,293
BYLAW ENFORCEMENT							
REVENUES - BYLAW ENFORCEMENT							
Bylaw Revenue	1,000	329	1,000		2,000	-	2,000
Animal Control Fees	3,000	1,065	3,000	1,435	3,000	2,330	3,000
TOTAL BYLAW ENFORCEMENT REVENUES	4,000	1,394	4,000	1,435	5,000	2,330	5,000
EXPENSES - BYLAW ENFORCEMENT:							
Wages - Bylaw	68,900	78,534	85,025	75,698	65,536	53,820	70,879
Benefits - Bylaw	15,740	9,821	18,178	20,991	13,180	5,236	8,505
Professional Fees	2,000		2,000	-	-	-	-
Membership/Conference	2,000		1,000		1,000	-	500
Training	3,000		2,000		5,000	50	5,000
Travel - Accomodation and Meals	2,000		2,000	1,794	2,000	-	3,000
Travel - Transportation	2,000		2,000		1,500	-	2,500
Advertising	1,500	397	850		now in Communications		
Promotional Material/Special Events	1,000	85	750		750	6	750
Freight	300		300		300	-	300
Signs/Supplies	1,500	86	1,500	6	3,000	3,000	3,000
Non Capital Equipment	500		500		500	126	500
Insurance	1,561	1,650	1,561		now in Administration		
Contracted Services	2,000	813	1,500	45	3,500	916	2,000
Animal Control - Humane Society	16,000	11,629	16,000	18,250	14,600	10,950	14,600
Operating Supplies/Signs/Animal control	800	129	800	54	3,000	37	3,000
Specialty Clothing	800	644	800	1,682	1,000	338	1,000
Vehicle Fuel	1,200	377	750	645	750	1,080	1,200
Vehicle Repairs and Maintenance	1,200	254	1,000	173	1,000	112	1,000
TOTAL BYLAW ENFORCEMENT EXPENDITURES:	124,001	104,421	138,514	119,338	116,616	75,671	117,734
NET BYLAW ENFORCEMENT EXPENDITURES	(120,001)	(103,027)	(134,514)	(117,903)	(111,616)	(73,341)	(112,734)
TOTAL PROTECTIVE SERVICES REVENUES:	83,829	68,334	83,829	75,135	76,800	62,504	78,780
TOTAL PROTECTIVE SERVICES EXPENSES:	585,445	434,457	517,987	444,175	487,322	277,801	534,519
NET PROTECTIVE SERVICES EXPENSES	(501,616)	(366,123)	(434,158)	(369,040)	(410,522)	(215,297)	(455,739)
7 Programming planned for 2022							
8 Out of town course planned							

Provisional Budget 2022

	PUBLIC WORKS	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUE - PUBLIC WORKS:								
WATER SERVICE REVENUE:								
	Water Utility Fee	790,422	813,744	799,300	826,416	820,000	759,991	830,000
	Water Service Call	3,042	1,550	3,085		no longer in use		
	Coin Operated Truck Fill	10,647	2,986	15,000	14,575	15,000	13,741	15,000
	Water Delivery	67,800	44,409	67,800	61,266	81,000	51,316	70,000
	Disconnect/Reconnect Water Services	12,269	30,388	14,641	8,970	10,000	4,381	5,000
TOTAL WATER SERVICE REVENUE:		884,180	893,077	899,826	911,227	926,000	829,429	920,000
SEWER SERVICE REVENUE:								
	Sewer Utility Fee	637,856	610,889	644,745	618,932	618,175	568,843	623,000
TOTAL SEWER SERVICE REVENUE:		637,856	610,889	644,745	618,932	618,175	568,843	623,000
WASTE MANAGEMENT REVENUE:								
	Waste Management Fees	229,388	214,992	232,599	244,402	242,000	234,958	257,000
	YG Funding for Waste Management	75,000	75,000	75,000	75,000	75,000	-	75,000
	Ground Water Monitoring	10,000		20,000	35,000	20,000	17,500	35,000
	Gas Tax Funding	-		-	41,044	no longer in use		
TOTAL WASTE MANAGEMENT REVENUE:		314,388	289,992	327,599	395,446	337,000	252,458	367,000
OTHER REVENUE:								
	New Installation Fee - Labour	6,500	49,405	35,660	37,330	68,000	5,734	45,000
	Sale of Gravel	2,535	179	3,060	(1,622)	3,000	1,430	1,500
	Cost Recovery Contracted Servies	9,705			45,924	15,000	18,176	-
	New Installation Fee - Sale of Inventory	35,000	34,688	35,660		35,000	3,540	35,000
	Load Capacity	20,280	28,210	24,480	37,505	25,000	6,640	20,000
	Grant - Training	15,717	2,234	5,000	5,430	5,000	5,154	5,000
TOTAL OTHER REVENUE:		99,187	124,166	158,310	124,567	151,000	40,674	106,500
TOTAL REVENUE - PUBLIC WORKS:		1,935,611	1,918,124	2,030,480	2,050,172	2,032,175	1,691,404	2,016,500
1 Change by residents for less frequent delivery								
2 Moving towards a full recovery policy								
3 Overbudgeted in past two years. Budget adjusted closer to 2020 actuals								
EXPENDITURES - PUBLIC WORKS:								
COMMON:								
	Wages - PW Common	139,542	219,432	114,592	179,438	114,197	99,659	176,298
	Benefits - PW Common	29,353	28,468	25,260	69,552	24,937	15,701	26,445
	Professional Fees	1,000	705	1,000	3,774	1,000	-	1,000
	Membership/Conference	101	985	150	-	3,000	177	3,000
	Training	12,675	20,654	15,000	9,534	10,000	3,584	10,000
	Travel - Accomodation and Meals	7,605	6,565	7,700	4,114	5,000	1,366	5,000
	Travel - Transportation	1,901	1,434	2,000	259	2,000	-	2,000
	Advertising	500	265	400	874	now in Communications		
	Promotional Material/Special Events	913	155	800	1,274	800	245	500
	Subscriptions & Publications	304		300		500	-	500
	Postage	740	229	750	32	now in Administration		
	Freight	2,028	3,364	2,000	3,247	2,500	1,273	2,000
	Computer Network Charge/Alarm Systems	2,434	993	2,500	-	now in Administration		
	Communication Charge	231		250		now in Administration		
	Supplies - Office	3,042	2,441	3,200	1,288	now in Administration		
	Non Capital Equipment	15,000	15,449	21,500	4,648	20,000	1,782	15,000
	Photocopier Expense (lease)	1,825	2,492	1,800	2,877	1,388	931	1,395
	Building Repairs and Maintenance	6,000	7,857	8,200	5,087	8,000	5,282	10,000
	Electrical	5,455	5,607	5,500	6,791	6,500	5,568	6,500
	Heating	16,731	13,952	15,000	16,659	18,000	9,915	15,000
	Insurance	2,617	3,226		39	1,388	433	now in Admin
	Janitorial - Public Works Blding	761	739		1,020	now in Building Maintenance		
	Telephone and Fax	15,514	15,028	16,000	17,579	13,000	12,517	15,000
	Contract Services - Common	3,000	7,525	3,000	11,053	6,000	1,508	5,000
	Supplies - Common Operating	7,098	7,543	7,000	15,806	5,000	7,898	10,000
	Supplies - Safety	7,098	17,344	15,000	15,572	15,000	11,740	15,000
	Vehicle Repairs and Maintenance	4,259	3,463	4,200	16,303	32,250	19,789	35,000
	Heavy Equipment Fuel	1,200	1,805		10,490	8,200	8,038	10,000
	Heavy Equipment R&M	4,000	6,042		18,318	24,500	7,589	50,000
	Mosquito Control	22,308	18,954	22,000	16,262	18,000	-	18,000
	New Installation Costs	45,630	2,408	45,630	37,853	40,000	-	-
TOTAL COMMON EXPENDITURES:		365,124	419,886	345,032	485,155	405,910	230,383	454,637

Provisional Budget 2022

	PUBLIC WORKS	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
	Benefits - PW Roads Summer	5,100	4,212	8,071	3,157	8,564	2,884	6,439
	Advertising	507	397	500		now in Communications		
	Freight	507	776	500	506	1,000	-	500
	Computer Network Charge	1,462	400	1,500		now in Administration		
	Communication Charge	231	-	250		now in Administration		
	Insurance	1,561	1,650	1,575		now in Administration		
	Contracted Services	67,228	45,583	68,000	54,290	now in Heritage Fund below		
	Supplies - Operating	507		500	181	500	526	1,000
	Chemicals	3,143	1,450	6,000	5,434	6,000	-	6,000
	Cold Mix	3,042		3,100		3,000	-	3,000
	Gravel	20,000		10,500		10,000	225	10,000
	Signs	5,070	3,312	5,100	1,425	5,000	12	5,000
	Street Lights	12,675	10,245	13,000	20,520	21,000	18,299	20,000
	Vehicle Fuel	507	406	500		now in PW Common		
	Vehicle Repairs and Maintenance	507	205	500		now in PW Common		
	Heavy Equipment Fuel	1,014	201	1,100		now in PW Common		
	Heavy Equipment Repairs and Maintenance	3,042	324	3,100		now in PW Common		
	TOTAL ROADS AND STREETS - SUMMER:	150,350	69,162	160,721	114,819	95,793	46,282	94,869
4	Repairs and maintenance catch-up planned for 2022							
5	Energy projects reducing costs							
6	More staff requiring phones (for safety)							
7	Moved to Cost Recovery Revenue line							
8	For Final reading we plan to combine Winter and Summer Roads							
	ROADS AND STREETS - WINTER:							
	Wages - PW Roads Winter	50,875	24,832	60,596	62,267	68,063	38,324	71,549
	Benefits - PW Roads Winter	10,702	3,336	13,400	11,767	14,378	4,538	10,732
	Advertising	507	397	500		now in Communications		
	Freight	507	97	500	5,034	2,500	-	2,500
	Computer Network Charge	1,462	400	1,500		now in Administration		
	Communication Charge	231		250		now in Administration		
	Insurance	1,561	1,650	1,600		now in Administration		
	Contracted Services	147,030	133,923	180,000	237,660	205,000	126,863	200,000
	Supplies	507		500	458	500	-	500
	3/8 Minus Sand Mix	15,000	11,670	15,000	42,053	15,000	-	15,000
	Winter Chemical				26,880			-
	Signs	507	682	500		500	-	500
	Street Lights	17,238	23,420	18,000	12,375	19,000	11,768	19,000
	Vehicle Fuel	1,268	395	1,300		now in PW Common		
	Vehicle Repairs and Maintenance	1,268	1,567	1,300	4,974	now in PW Common		
	Heavy Equipment Fuel	2,028	196	2,000	234	now in PW Common		
	Heavy Equipment Repairs and Maintenance	6,084	402	6,100	2,748	now in PW Common		
	TOTAL ROADS AND STREETS - WINTER	256,775	202,967	303,046	406,450	324,941	181,493	319,782
	SIDEWALKS:							
	Wages - PW Sidewalks	23,755	30,345	24,475	9,531	28,162	13,954	28,620
	Benefits - PW Sidewalks	4,997	3,069	5,498	2,036	5,983	1,532	4,293
	Freight	-		-	756			500
	Computer Network Charge	731	200	750		now in Administration		
	Insurance	784	829	800		now in Administration		
	Contracted Services	11,661	19,080	20,000	13,178	20,000	-	15,000
	Supplies - Material	17,000	21,843	22,000	15,108	20,000	19,042	20,000
	Gravel	1,268		1,200		1,200	-	-
	Vehicle Fuel	507	366	500		now in PW Common		
	Vehicle Repairs and Maintenance	507	185	500		now in PW Common		
	Heavy Equipment Fuel	507	181	500		now in PW Common		
	Heavy Equipment Repairs and Maintenance	1,521	293	1,500		now in PW Common		
	TOTAL SIDEWALKS:	63,238	76,390	77,723	40,609	75,345	34,528	68,413
	FLOATING DOCK:							
	Wages - PW Dock	2,121	217	-		now in PW Common		
	Benefits - PW Dock	446	28	-		now in PW Common		
	Repair and Maintenance	3,000		5,000	1,795	2,500	108	2,000
	Insurance	789	834	900	-	now in Administration		
	Contracted Services	11,000	13,388	13,500	473	12,000	-	10,000
	Marine Lease	150	300	150	150	150	150	150
	TOTAL FLOATING DOCK:	17,506	14,767	19,550	2,418	14,650	258	12,150

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Provisional Budget 2022

	PUBLIC WORKS	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
	SURFACE DRAINAGE:							
	Wages - PW Surface Drainage	51,907	20,378	37,298	43,946	41,667	19,094	42,930
	Benefits - PW Surface Drainage	10,919	2,671	8,227	5,427	8,761	2,048	6,439
	Freight	507		500	161	500	-	500
	Computer Network Charge	731	200	750	-	now in Administration		
	General Operat-Non Capital Equipment	500	226	1,000	2,495	2,500	461	2,500
	Electrical	1,014	707	1,050	916	1,100	1,851	1,500
	Insurance	784	829	900		now in Administration		
	Contracted Services	15,210	14,278	15,500	11,908	15,000	1,290	15,000
	Supplies	3,000	205	5,000	222	5,000	772	5,000
	Vehicle Fuel	1,724	307	1,750		now in PW Common		
	Vehicle Repairs and Maintenance	1,724	155	1,750	455	now in PW Common		
	Heavy Equipment Fuel	1,521	152	1,600		now in PW Common		
	Heavy Equipment Repairs and Maintenance	7,500	2,284	4,600	12,985	now in PW Common		
	TOTAL SURFACE DRAINAGE	97,041	42,392	79,925	78,515	74,528	25,516	73,869
	WATER SERVICES:							
	Wages - PW Water Services	398,211	391,892	377,466	453,235	404,227	338,793	346,583
	Benefits - PW Water Services	83,764	52,272	85,319	58,607	86,185	39,110	51,987
	Professional Fees	110,000	955	40,000	43,129	40,000	14,643	40,000
	Professional Fees - Water Licence	10,000	15,793	15,000	2,354	20,000	1,794	20,000
	Membership/Conference/Certificates	355	795	350	150	4,000	-	4,000
	Training	11,915	14,965	12,000	3,801	10,000	6,522	10,000
	Travel - Accommodation and Meals	7,149	5,159	7,000	1,346	5,000	36	5,000
	Travel - Transportation	1,788	65	2,000	795	2,500	-	2,500
	Advertising	203	132	200	84	now in Communications		
	Freight	13,182	25,418	20,000	16,424	20,000	13,103	15,000
	Computer Network Charge	5,847	1,601	5,900		now in Administration		
	Communication Charge	1,155		1,200		now in Administration		
	Non Capital Equipment	8,112	3,467	8,300	5,468	8,000	705	5,000
	Repairs and Maintenance	30,000	5,214	15,000	42,234	75,000	59,240	75,000
	Electrical	85,000	91,116	100,000	150,033	175,000	113,314	150,000
	Heating	200,000	101,316	250,000	250,768	200,000	142,091	175,000
	Insurance	9,361	10,396		-	now in Administration		
	Telephone	2,142	2,675	2,500	15,388	15,000	12,250	15,000
	Contract Services	25,000	34,175	25,000	56,805	50,000	39,226	50,000
	Supplies - Operating	25,000	10,665	20,000	16,443	70,000	51,730	70,000
	Supplies - Safety		5,848	5,000	1,413	5,000	1,619	5,000
	Chemicals	4,056	9,701	4,000	7,281	5,000	9,169	10,000
	Water Sampling/Testing	3,500	9,893	7,200	8,901	9,000	4,110	9,000
	Vehicle Fuel	11,377	4,877	7,000	2,446	now in PW Common		
	Vehicle Repairs and Maintenance	11,377	16,675	8,000	3,903	now in PW Common		
	Heavy Equipment Fuel	1,014	2,293	1,000		now in PW Common		
	Heavy Equipment Repairs	3,042	3,701	3,000		now in PW Common		
	Water Delivery	81,886	75,290	80,000	89,460	108,000	77,721	108,000
	TOTAL WATER SERVICES:	1,144,436	896,349	1,102,435	1,230,468	1,311,912	925,176	1,167,070
	SEWER SERVICES:							
	Wages - PW Sewer Services	160,985	164,850	171,393	150,511	181,507	91,223	181,244
	Benefits - PW Sewer Services	33,863	18,403	38,215	18,629	39,050	10,721	27,187
	Membership/Conference/Dues	355		350		1,000	200	1,000
	Training	6,845	1,558	6,900		5,000	90	5,000
	Travel - Accommodation and Meals	4,107	51	4,000		3,000	-	3,000
	Travel - Transportation	1,065		1,000		1,500	-	1,500
	Advertising	203	132	250		now in Communications		
	Freight	5,070	2,484	5,050	143	1,000	448	750
	Computer Network Charge	3,654	1,001	3,800		now in Administration		
	Communication Charge	5,000		900		now in Administration		
	Non Capital Equipment	3,042	910	3,042		3,000	16	3,000
	Repairs and Maintenance	10,000	26,244	10,000		now captured under Supplies		
	Electrical	25,000	21,135	22,000	26,555	30,000	19,045	25,000
	Insurance	6,239	6,595	7,000	(7,514)	now in Administration		
	Contracted Services	20,280	22,083	35,280	7,015	10,000	3,909	10,000
	Supplies	12,168	515	12,168	2,468	8,000	2,767	8,000
	Supplies - Safety	2,500	1,217	5,000	-	5,000	29	5,000
	Chemicals	3,042	1,916	3,042		3,000	-	3,000
	Vehicle Fuel	4,056	2,171	4,000	1,191	now in PW Common		
	Vehicle repair and maintenance PW Sewer	4,056	4,433	4,000	-	now in PW Common		
	Heavy Equipment Fuel	1,014	963	1,000		now in PW Common		
	Heavy Equipment R&M	3,042	5,946	3,000	2,039	now in PW Common		
	TOTAL SEWER SERVICES:	315,586	282,607	341,390	201,037	291,057	128,448	273,680

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	PUBLIC WORKS	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
WASTE WATER TREATMENT PLANT:								
	Wages - PW WWTP		11,776	-	496		No longer in use	
	Benefits - PW WWTP		1,072	-	12		No longer in use	
	Repairs and Maintenance - WWTP related			-	383		No longer in use	
	Supplies - Safety			-	176		No longer in use	
	YG Payment towards Operating WWTP	210,000	267,540	220,000	218,311	223,911	165,647	232,000
TOTAL WASTE WATER TREATMENT PLANT:		210,000	280,387	220,000	219,893	223,911	165,647	232,000
WASTE MANAGEMENT:								
	Wages - PW Waste Management	112,290	120,049	238,954	143,317	285,158	176,032	301,320
	Benefits - PW Waste Management	23,473	12,699	43,837	17,810	42,312	20,043	45,198
	Professional Fees	20,280		20,000	2,925	20,000	-	20,000
	Training	-		4,000		4,000	323	5,000
	Travel - Accomodation and Meals	-		2,000		2,000	201	5,000
	Travel - Transportation	-		2,000		1,500	623	2,500
	Advertising	507	397	1,000		now in Communications		
	Freight	761	30	800		1,000	209	500
	Computer Network Charge	3,654	1,001	3,500		now in Administration		
	Communication Charge	924		1,000		now in Administration		
	Non-Capital Equipment	2,000	2,216	3,600	2,558	3,000	2,631	50,000
	Building Repairs and Maintenance	2,000	317	2,000		12,000	503	10,000
	Electrical	-				6,000	373	9,000
	Heating	3,042	2,964	2,000	2,865	4,000	2,178	3,000
	Insurance	6,239	6,595	9,000		3,000	now in Administration	
	Janitorial Supplies	203		200		now in Building Maintenance		
	Telephone and Fax	776	150	2,500	600	now in PW Common		
	Contracted Services	86,050	53,664	95,000	52,029	45,000	72,357	200,000
	Waste Diversion CKS	100,000	100,000	100,000	100,000	100,000	81,750	20,000
	Recycling Depot - Supplies		-					30,000
	Supplies	1,521	697	1,500	6,100	1,500	633	1,500
	Supplies - Safety	761	3,069	4,000	899	5,000	1,319	5,000
	Sampling/Testing	24,336	19,876	30,000	62,299	40,000	11,956	40,000
	Vehicle Fuel (including garbage truck)	507	113	10,000	145	10,000	5,285	10,000
	Vehicle Repairs and Maintenance	507	763	8,000	5,038	8,000	10,529	15,000
	Water Delivery/Septic	1,014	315	1,200	225	1,000	-	1,000
	Heavy Equipment Fuel	3,042	4,161	3,500	2,389	3,500	1,345	3,500
	Heavy Equipment Repairs and Maintenance	9,126	5,375	10,000	16,733	15,000	1,883	20,000
	Waste Collection	325,000	298,300	180,000	261,340	No longer in use		
TOTAL WASTE MANAGEMENT:		728,013	632,752	779,591	677,272	612,970	390,173	797,518
BUILDING MAINTENANCE								
	Wages - PW Other	-	(142)	225,165	205,590	230,939	202,367	304,224
	Benefits - PW Other	-	104	47,200	27,535	47,141	22,139	45,634
	Janitorial Supplies - ALL DEPTS					41,000	15,516	30,000
TOTAL Building Maintennace:				272,365	233,125	319,080	240,022	379,857
TOTAL PUBLIC WORKS REVENUE		1,935,611	1,918,124	2,030,480	2,050,172	2,032,175	1,691,404	2,016,500
TOTAL PUBLIC WORKS EXPENDITURES		3,348,069	2,917,659	3,701,778	3,456,636	3,750,097	2,367,927	3,873,846
NET PUBLIC WORKS EXPENDITURES		(1,412,458)	(999,534)	(1,671,298)	(1,406,464)	(1,717,922)	(676,523)	(1,857,346)
9 Addition of hydro pole scheduled for 2022								
10 Removal of metals, vehicles and white metals								
11 Aging equipment								
12 Janitorial wages and Project Manager are also coded here/one new hire								

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RECREATION:	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUE - RECREATION COMMON							
Lotteries - Yukon	31,868	32,368	43,051	32,459	43,051	43,051	43,051
Equipment Rental	3,000	250	3,000	973	1,500	650	1,500
Misc Revenue (includes TCMF grant)	5,000	5,000		5,280	5,000	2,590	5,000
TOTAL REVENUES-RECREATION COMMO	39,868	37,618	46,051	38,712	49,551	46,291	49,551
EXPENDITURES - COMMON SERVICES:							
Wages - Recreation	157,181	199,951	140,914	188,903	232,165	118,803	165,053
Benefits - Recreation	33,063	27,402	28,723	20,172	31,660	14,279	19,806
Professional Fees	45,000	35,759		8,032	20,000	534	20,000
Training	5,000	638	5,000	5,609	5,000	1,205	5,000
Travel - Accomodation and Meals	5,000	963	5,000		3,000	2,282	3,000
Travel - Transportation	4,000	206	4,000		2,000	-	2,000
Advertising	1,000	885	1,000	1,141	now in Communications		
Postage	500	2,133	500	145	now in Administration		
Freight	200	225	200	31	200	883	200
Computer Network Charge	12,000	11,023	12,000	6,149	now in Administration		
Supplies - Office	6,000	2,061	6,000	3,888	now in Administration		
Non Capital Equipment/Office Furniture	5,000	5,288	6,000	3,073	8,000	3,400	8,000
Photocopier Expense (lease)	1,000	767	1,000	465	2,148	1,068	2,136
Insurance	55,000	58,284	60,000		now in Administration		
Telephone and Fax	15,000	5,746	15,000	8,603	5,400	4,158	5,400
Bank Service Charges/Debit Machine	2,500	2,324	2,500	2,936	2,500	4,184	2,500
Cash Over/Short		(2,173)	-	27	now in Administration		
Contracted Services	20,000	3,215	20,000	4,236	20,000	3,036	20,000
Supplies - Safety	4,000	4,201	4,000	14,396	10,000	8,188	10,000
Lottery Grants	31,368	32,358	43,051	32,459	43,051	24,724	43,051
Vehicle Fuel	-	15,281	3,000	9,296	7,673	3,383	7,500
Vehicle Repairs and Maintenance	3,000	7,160	3,000	5,499	5,000	1,342	5,000
TOTAL REC. COMMON/CENTER EXPENSE	408,312	413,695	360,888	315,060	397,797	191,469	318,646
REVENUE - PROGRAMS AND EVENTS							
YLAP Grant/Youth Activity Grant	12,500	1,250	12,500	5,250	12,500	14,500	14,500
Programs - Under 14 yrs of age	40,000	30,193	20,000	11,832	15,000	22,672	20,000
Programs - 15 yrs +	5,000	12,882	6,000	10,450	10,000	16,728	15,000
Canada Day Grant	4,600	2,400	2,400	-	-	-	
TOTAL REVENUES - PROGRAMS/EVENTS	62,100	46,725	40,900	27,532	37,500	53,900	49,500
EXPENDITURES - PROGRAMS AND EVENTS							
Wages - Programs and Events	175,355	156,284	175,985	163,495	181,043	121,472	154,646
Benefits - Programs and Events	37,386	15,324	37,407	24,502	37,447	13,193	23,197
Membership/Conference Fees	200	300	200	130	200	143	200
Training	1,000	175	1,000	687	1,000	399	1,000
Travel - Accom & Transportation	2,000	543	2,000	94	2,000	1,172	2,000
Freight	500	1,073	500	32	500	39	500
Non Capital Equipment	2,000		2,000		8,000	-	8,000
Contracted Services - Instructors	20,000	21,796	22,000	11,753	25,000	25,679	25,000
Supplies Programming	12,000	11,443	12,000	8,629	12,000	9,234	12,000
Supplies - YLAP	12,500	6,357	12,500	2,418	12,500	3,401	12,500
Rental Space	500	113	250	5,000	10,000	10,000	10,000
Canada Day	4,600	4,407	4,600	458	2,500	2,500	2,500
Discovery Day	4,200	2,250	3,000	1,142	2,500	1,687	2,500
Celebration of Lights	7,500	10,764	7,500	7,244	7,500	774	7,500
TOTAL PROGRAMS & EVENTS EXPENSES	279,741	230,829	280,942	225,584	302,190	189,693	261,543
NET - PROGRAMS & EVENTS EXPENSES	(217,641)	(184,104)	(240,042)	(198,052)	(264,690)	(135,793)	(212,043)

Provisional Budget 2022

RECREATION:	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
REVENUE - AMFRC							
Public Skating	2,600	3,851	3,000	2,348	4,500	1,967	4,500
Ice Fees	40,000	33,608	40,000	29,135	30,000	54,940	50,000
Curling Club Lease	4,000	4,000	4,000	-	4,000		4,000
Recreation Facility Rental	7,750	7,716	4,000	8,991	4,000	1,075	4,000
TOTAL REVENUES - AMFRC	54,350	49,176	51,000	40,474	42,500	57,982	62,500
EXPENDITURES - AMFRC							
Wages - AMFRC	157,818	99,573	89,025	231,739	152,640	104,965	177,284
Benefits - AMFRC	33,197	11,278	17,026	27,696	17,120	11,848	26,593
Freight - AMFRC	2,500	1,491	2,000	1,333	3,000	255	3,000
Building R & M - AMFRC	75,000	80,774	100,000	114,703	75,000	37,623	75,000
Equipment R & M	15,500	4,005	20,000	18,939	15,000	5,097	15,000
Electrical - AMFRC	80,000	89,575	90,000	108,328	120,000	99,942	120,000
Propane - AMFRC	2,000	131	1,000	1,606	1,000	334	1,000
Heating - AMFRC	150,000	127,418	135,000	110,856	110,000	43,341	110,000
Contracted Services	15,000	2,178	-	820	20,000	13,976	20,000
Janitorial - AMFRC	10,000	9,967		9,104	now in Building Maintenance		
Supplies Operating - AMFRC	2,500	711	3,000	6,309	4,500	517	4,500
Equip Fuel - AMFRC	2,000	2,771	2,000	2,574	2,500	816	2,500
TOTAL AMFRC EXPENSES:	561,769	446,124	459,051	634,007	520,760	318,714	554,876
NET - AMFRC EXPENSES	(507,419)	(396,948)	(408,051)	(593,533)	(478,260)	(260,732)	(492,376)
REVENUE - WATERFRONT							
Fitness Passes	47,000	47,852	38,000	14,200	10,000	28,227	25,000
TOTAL REVENUES - WATERFRONT	47,000	47,852	38,000	14,200	10,000	28,227	
EXPENDITURES - WATERFRONT							
Wages - Waterfront	13,559	12,241	4,130	23,565	13,861	8,336	15,922
Benefits - Waterfront	2,852	1,248	927	1,947	976	782	2,388
Freight	250	208	250	699	500	888	500
Building R & M	20,000	16,913	40,000	16,908	15,000	6,954	15,000
Equipment R & M	5,000		5,000	2,589	5,000	654	5,000
Electrical	5,000	5,579	6,000	4,282	6,000	4,295	6,000
Heating	5,000	4,398	5,000	4,052	5,000	8,421	5,000
Janitorial	9,662	13,946	15,000	7,555	now in Building Maintenance		
Supplies Operating	2,500	4,704	2,000	3,881	2,500	1,484	2,500
TOTAL WATERFRONT EXPENSES:	63,823	59,237	78,307	65,478	48,837	31,813	52,310
NET - WATERFRONT EXPENSES	(16,823)	(11,386)	(40,307)	(51,278)	(38,837)	(3,586)	(27,310)
REVENUE - POOL							
Public Swim	19,000	16,975	15,000		17,000	8,535	10,000
Swimming Lessons 14-	10,000	7,918	10,000		10,000	100	5,000
Swimming Lessons 15+	1,500		1,500		2,000		2,000
Merchandise	200	702	200		-		
Swim Club	1,500	1,050	2,000		1,000	600	1,000
Rentals	250	454	250		250	97	250
TOTAL REVENUES - POOL	32,450	27,098	28,950	-	30,250	9,332	18,250

Provisional Budget 2022

RECREATION:	2019 Budget	2019 actual	2020 Budget	2020 Actuals	2021 Budget	3rd Qtr YTD	2022 Provisional
EXPENDITURES - POOL							
Wages - Pool	140,850	102,625	112,453	1,555	121,317	97,896	102,867
Benefits - Pool	25,400	12,147	11,388	208	11,535	17,002	15,430
Membership/Conference	200	50	200		200	-	200
Training	5,000	3,720	5,000		5,000	1,935	5,000
Travel - Accomodation and Meals	2,500	1,423	2,000		2,000	358	2,000
Travel - Transportation	1,500		1,500		1,500	437	1,500
Freight	2,000	397	1,500		1,500	1,630	1,500
Supplies - Office	1,200	(190)			now in Administration		
Computer Network Charge	-		-		now in Administration		
Building Repairs and Maintenance	30,000	53,321	50,000	13,117	45,000	17,271	45,000
Electrical	20,000	13,216	15,000	2,360	17,000	8,755	17,000
Heating	40,000	32,575	34,000	1,253	34,000	21,676	34,000
Insurance	-	778			now in Administration		
Janitorial Supplies	3,000		2,000	886	now in Building Maintenance		
Supplies - lesson materials	5,000	100			1,000	726	1,000
Supplies - Operational	5,000	723	5,000		5,500	5,484	5,500
Swim Club Expenditures	1,000		1,000		500	377	500
Chemicals	5,000	1,856	2,500		2,500	2,311	2,500
TOTAL POOL EXPENSES:	289,150	223,133	244,541	19,379	248,552	175,858	233,997
NET - POOL EXPENSES	(256,700)	(196,035)	(215,591)	(19,379)	(218,302)	(166,526)	(215,747)
REVENUE - GREEN SPACE							
Rentals - Minto	8,000		7,000	445	3,500	4,480	4,500
Vendor Stalls	1,000	5,640	1,000	2,000	1,000	-	1,000
Commemorative Parks Donations	3,000	1,200	3,000		1,000	350	500
Rentals - Parks & Greenspaces	10,000	10,093	10,000	2,140	2,500	2,456	2,500
Miscellaneous Revenue			2,500		10,000	2,158	10,000
TOTAL REVENUES - GREEN SPACE	24,500	16,933	23,500	4,585	18,000	9,443	18,500
EXPENDITURES - GREEN SPACE							
Wages	109,187	88,082	106,883	52,960	123,033	100,435	163,673
Benefits	22,968	10,027	17,952	5,675	17,203	10,387	24,551
Training	500		500	-	1,000	-	1,000
Freight	600	62	600	31	600	1,244	600
Non Capital Equipment	1,000	1,576	2,000	1,042	5,000	5,908	5,000
Repairs & Maintenance - Minto	2,000	2,691	2,500	10,906	3,000	1,337	3,000
Repairs & Maintenance - Other	5,000	7,464	7,000	1,474	5,000	1,082	5,000
Commemorative Parks Program	4,500	1,200	3,000	275	1,000	271	1,000
Equipment Repairs & Maintenance	2,000	559	1,500	219	10,000	869	10,000
Electric - Minto	4,000	4,229	4,000	6,624	8,000	4,803	8,000
Electric - Other	3,000	3,467	3,200	2,824	3,000	4,189	3,000
Greenspace Janitorial	5,000	4,310		2,331	now in Building Maintenance		
Contracted Services	35,000	24,296	30,000	24,414	35,000	24,078	35,000
Parks & Greenspace Maintenance	65,000	1,716	40,000	10,046	10,000	4,471	10,000
Trail Maintenance - Green Space	10,000	384	8,000	979	8,000	1,913	8,000
Land Lease	500		500	150	500	300	500
Golf Course - Operating Lease	45,000	40,000	50,000	49,000	50,000	45,000	50,000
DC Minor Soccer	7,000	8,191	7,000	6,869	7,000	6,009	7,000
Community Garden	10,000	9,231	10,000	596	15,000	2,024	15,000
Equipment Fuel	500		500	92	500	-	500
TOTAL GREEN SPACE/PARK MTNCE EXP	332,755	207,483	295,135	176,507	302,836	214,320	350,824
NET GREEN SPACE EXPENSES	(308,255)	(190,550)	(271,635)	(171,922)	(284,836)	(204,877)	(332,324)
TOTAL RECREATION REVENUES:	260,268	225,401	228,401	125,503	187,801	205,175	223,301
TOTAL RECREATION EXPENSES:	1,935,550	1,580,501	1,718,864	1,436,015	1,820,972	1,121,867	1,772,197
NET RECREATION EXPENSES	(1,675,282)	(1,355,100)	(1,490,463)	(1,310,512)	(1,633,171)	(916,692)	(1,548,896)

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Establish 2022 Regular Meeting Dates of Council and Committee of the Whole	
PREPARED BY:	C Bellmore	ATTACHMENTS: <ul style="list-style-type: none">• Draft #1, 2, & 3 2022 Calendar• Previous Meeting Dates Summary
DATE:	November 17, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: Section 206- Yukon Municipal Act		

RECOMMENDATION

That Committee of the Whole recommends Council establish regular meeting dates for Council and Committee of the Whole for 2022 as presented.

ISSUE / PURPOSE

To establish regular meeting dates for Council and COW meetings for 2022.

BACKGROUND SUMMARY

As per Section 206 of the *Municipal Act*, "...Council shall have regularly scheduled public meetings as it may determine."

Following are the number of Council and Committee of the Whole Meetings for the past 3 years:

2021- COW: 29 Council: 24 (Jan-Nov) Expected total for 2021: 53

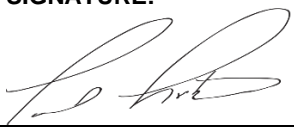
2020- COW: 16 Council: 22 Total: 38

2019- COW: 30 Council: 25 Total: 55 – This was an aggressive schedule that was reduced in 2020

ANALYSIS / DISCUSSION

There were many special meetings in 2018, in order to reduce this and make meetings of council more regular the 2019 calendar was produced. This calendar proved to be quite aggressive and difficult for administration to ensure information was prepared timely. In 2020 the calendar was produced with set Council and COW days with optional Wednesdays if required for special-budget or presentation meetings. This calendar was much more attainable and produced a much more attainable schedule for both Council and administration. The proposed 2021 calendar was similar to 2020, however there were more a lot more Special meetings than 2020.

The recent training with Gordon MacIntosh brought to light the fact that COW meetings had become a "dress rehearsal" to Council meetings and that a lot of redundant information was being produced and brought forward to multiple meetings. The proposed 2022 calendar is set up to reflect the recommendation from Gordon, in that COW meetings should be meant for discussion of new topics or requests for clarification. Purple days are meant for joint meetings (HAC, TH, etc.) meetings with other organizations, and special COW or Council meetings.

APPROVAL		
NAME:	Paul Robitaille, A/CAO	SIGNATURE: 
DATE:	November 26, 2021	

2022 REGULAR COUNCIL & COW MEETINGS

Yellow = Weeks with no regular meeting scheduled

JANUARY						
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	Council Meeting		Deputy Mayor Appointments	
	Committee of Whole Meeting		Councillor	January to March
	Meeting Organizations, Joint, Council, or Committee Meeting		Councillor	April to June
			Councillor	July to September
			Councillor	October to December

2022 REGULAR COUNCIL & COW MEETINGS

Yellow = Weeks with no regular meeting scheduled

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2022 REGULAR COUNCIL & COW MEETINGS

Yellow = Weeks with no regular meeting scheduled

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Council Meeting		Deputy Mayor Appointments	
	Committee of Whole Meeting		Councillor	January to March
	Meeting Organizations, Joint, Council, or Committee Meeting		Councillor	April to June
			Councillor	July to September
			Councillor	October to December

COUNCIL AND COMMITTEE OF WHOLE MEETING SUMMARY

# OF MEETINGS	2021			2020			2019			2018			2017	2016	2015	2014	2013	2012	2011
	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
Council	12	12	24	16	6	22	21	4	25	16	19	35	31	42	29	42	34	30	34
COW	12	17	29	17	1	16	18	12	30	17	14	31	22	20	20	17	22	4	0
TOTALS	24	29	53	33	7	38	39	16	55	33	33	66	53	62	49	59	56	34	34

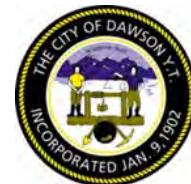
2018: 7 out of the 14 Special CoW meetings were evening

MEETING TIME	2021			2020			2019			2018			2017		
	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total
Council	27:43	10:35	38:08	37:04	8:24	45:28	38:49	2:08	39:13	25:43	13:26	39:09	29:14	8:45	37:59
COW	38:25	41:22	79:47	43:36	2:58	47:34	53:31	23:45	75:05	43:41	19:43	63:24	37:13	10:17	47:30
TOTALS	66:08	51:57	117:55	75:19	7:22	93:02	92:20	25:53	114:18	69:24	33:09	102:33	18:27	19:02	85:29

(#hrs:#min)

All totals do not include December 1 COW and December 8 Council

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	2022 Deputy Mayor Appointments	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS:
DATE:	November 21, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Section 182- Yukon Municipal Act	

RECOMMENDATION

That Committee of Whole recommends Council make the following appointments for the 2022 calendar year with respect to the position of Deputy Mayor:

Councillor ____ for months January, February and March,

Councillor ____ for the months April, May and June,

Councillor ____ for the months July, August and September,

Councillor ____ for the month of October, November and December.

ISSUE / PURPOSE

To appoint Councillors as Deputy Mayor for 2022.


BACKGROUND SUMMARY

As per Section 182 of the *Municipal Act*, "The council may appoint from among its members a deputy mayor who shall:

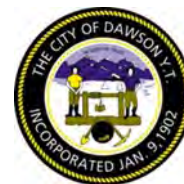
(a) in the absence or incapacity of the mayor, have all the powers and duties of the mayor; and

(b) when the mayor is not absent or incapacitated, and subject to the mayor taking precedence, have those powers and duties the council may direct."

APPROVAL

NAME:	Paul Robitaille, A/CAO	SIGNATURE: 
DATE:	November 26, 2021	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	KVA & AYC Appointments	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS:
DATE:	November 26, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATIONS

That Committee of the Whole review Council appointments for KVA & AYC and forwards the following recommendation to Council:

- Appoint / reappoint Councillor _____ as Council's representative for the Klondike Visitors Association (KVA) Board for a one-year term.
- Appoint / reappoint Councillor _____ as Council's representative for the Association of Yukon Communities (AYC) Board for a one-year term.

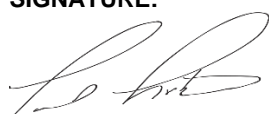
ISSUE / PURPOSE

To review Council appointments for representatives to the KVA and the AYC.

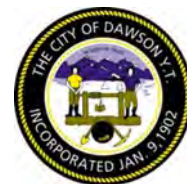
BACKGROUND SUMMARY

Resolution passed by Council at the November 18, 2020 Council meeting:

C20-21-14 Moved by Councillor Johnson, seconded by Councillor Ayoub that Council reappoint Councillor Kendrick as Council's representative for the Klondike Visitors Association (KVA) Board for a one-year term and reappoint Councillor Shore as Council's representative for the Association of Yukon Communities (AYC) Board for a one-year term.
Motion Carried 5-0

APPROVAL		
NAME:	Paul Robitaille, A/CAO	SIGNATURE: 
DATE:	November 26, 2021	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Recreation Board & Community Grants Committee Appointments	
PREPARED BY:	Paul Robitaille, Parks and Recreation Manager	ATTACHMENTS:
DATE:	November 25, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">• Recreation Board bylaw #01-02• Community Grants Policy #16-01		

RECOMMENDATIONS

That Committee of the Whole forward to Council to

- reappoint Catherine McCrystal, Dawn Kisoun and Peter Menzies to the Recreation Board with a term expiring October 31, 2023
- reappoint Glenda Bolt to the Community Grants Committee with a term expiring October 31, 2023.

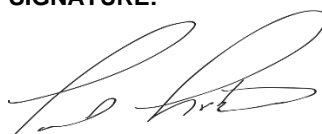
ISSUE / PURPOSE

To reappoint members to positions with expired terms on the Recreation Board and Community Grants Committee, and to appoint a member to a vacant position on the Recreation Board.

BACKGROUND SUMMARY

The Recreation Board and the Community Grants Committee serves at the pleasure of council.

APPROVAL

NAME:	Paul Robitaille	SIGNATURE: 
DATE:	November 26, 2021	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Volunteer Service Recognition Vouchers	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS: <ul style="list-style-type: none">• Appendix A- Volunteer Service Recognition List
DATE:	November 26, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATION

That Committee of the Whole forward to Council to direct Administration to issue 50 Dawson Dollars to each member of the Recreation Board, Community Grants Committee, Dawson City Fire Department, and the City's representative on Klondike Development Organization, as per past practice.

ISSUE / PURPOSE

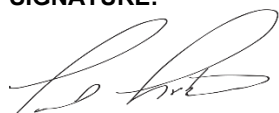
To recognize the contribution of volunteer service from the members on the Recreation Board, Community Grants Committee, Dawson City Fire Department, and the City's representative on Klondike Development Organization. Each individual will be issued 50 Dawson Dollars to officially thank them for making our community a better place to live, work, and play.

BACKGROUND SUMMARY

Volunteer service recognition funds have been allocated and are available in the 2021 Annual Operating Budget.

This year a total of 38 volunteers, as shown in Appendix "A", will be recognized for their volunteer service in 2021. Issuing Dawson Dollars allows recipients to choose the local business where they wish to spend their gift.

APPROVAL

NAME:	Paul Robitaille, A/CAO	SIGNATURE: 
DATE:	November 26, 2021	

2021 Volunteer Recognition List

Dawson City Fire Department

Edgar Blattler
Eric Blattler
Paul Derry
Chuck Stad
Tobias Graf
Torrie Hunter
Chris Mayes
Taylor Mayes
Henry Procyk
Dave Taylor
Jei Dura
Dylan McDougal
Julia Staudt
Joy Viguilla
Manishkumar Patel
Savannah McKenzie
Marianne Collins
Noah Robbins
James Logan
Owen Kemp-Griffin
Cedric Borchert
Sean Mackenzie
Chantel Poulin
Cassandra Bangay
Jalen Henry
Tara Saunders
Tereza Svetlikova
Chris Cassia
Jeff Delisle
Sarvajit Petel

Recreation Board

Catherine McCrystal
Peter Menzies
Dawn Kisoun
Megan MacDougall
Monna Sprokkreeff

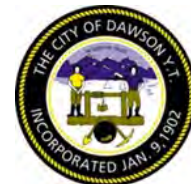
Community Grants Committee

Paul Derry
Glenda Bolt

Klondike Development Organization Board

Colm Cairns

Report to Council



☐ For Council Decision ☐ For Council Direction ☒ For Council Information

☐ In Camera

AGENDA ITEM:	Communications Coordinator Position Profile	
PREPARED BY:	Amanda King, HR	ATTACHMENTS: <ul style="list-style-type: none">N/A
DATE:	November 25, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

REPORT

Council expressed interest in seeing the position profile for the Communications Coordinator. The job description is complete and is ready for the first phase of recruitment.

Administration identified the need to create a new position to provide senior level communications, branding, assistance with coordination and drafting of policy and bylaw, and public relations administrative support to all City departments. This position will also be responsible for coordination of communication with our IT services.

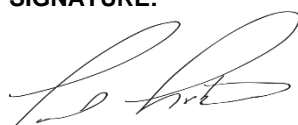
Communications and public relations pertaining to Council will remain with the Executive Assistant.

The main duties as per the job description are:

- Develop and implement the City's communication policy and plan.
- Support all departments in managing City of Dawson branding and messaging.
- Oversee and manage the City of Dawson website and social media presence, providing support and advice to all departments.
- Research, plan, assist, and evaluate/report on public engagement/public participation.
- Coordinate media requests and/or press conferences and briefings.
- Perform the IT duties currently under the responsibility of the CFO.
- Assist the management team in the analysis and development of bylaws, policies, plans and procedures.

Ancillary duties will include but not be limited to:

- Other information management requests, as required.
- Research and special assignments.

APPROVAL		
NAME:	P Robitaille, A/CAO	SIGNATURE: 
DATE:	November 26, 2021	



City of Dawson

Public Works

Interim Recycling Plan

Purpose: To provide Dawson City residents with recycling services during the period in which Conservation Klondike Society (CKS) terminates their recycling collection (December 15, 2021) until the new City operated Diversion Centre is completed (Fall 2022).

Location: Crocus Bluff Concession

Anticipated Start Date: December 16, 2021

Temporary Recycling Facility (TRF)

- Drop-off recycling collection.
- Refunds available. Finance Department working on set up for a separate bank account as well as process for A/P & A/R in regards to payments from Raven Recycling.
- 2 new City employees will operate. Two term positions have been posted – term as we organize and prepare what waste management will look like in its entirety going forward
- Collection bags will be provided by Government of Yukon (YG).
- YG has agreed they will collect recyclables from the TRF.
- Glass and cardboard will be accepted at the TRF and then transported by Waste Management to the designated places at the landfill.
- The bailer that was purchased by the City to CKS will be moved when CKS is ready.
- Sorting tables will be built in-house by Public Works and Building Maintenance.
- Skid steer may be considered for purchase to assist with facility operations. This piece of equipment will later be used in the new diversion centre. Alternatively, the City could hire a contractor to move pallets.
- The facility will be in operation for approximately 6 months. When the concession is needed for future recreational use, the Arena will be available to temporarily house recycling. This has been discussed with Recreation management and is supported.

Public Works will work with CKS for both the transition of recycling to the City in Dec. 2021 as well as with the project team for the new Diversion Centre

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Official Community Plan and Zoning Bylaw 2021 Annual Review	
PREPARED BY:	Stephanie Pawluk, CDO, Stephani McPhee, PDA	ATTACHMENTS: 1. Draft Bylaw 2021-14 (OCP Amendment No. 4) 2. Draft Bylaw 2021-15 (ZBL Amendment No. 14)
DATE:	November 25, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Municipal Act Official Community Plan Zoning Bylaw	

RECOMMENDATION

It is respectfully recommended that Committee of the Whole forward Amendment Bylaws 2021-14 and 2021-15 to Council for First Reading.

ISSUE / PURPOSE

The Official Community Plan is required to be reviewed on an ongoing basis, specifically in October each year. The Zoning Bylaw is reviewed annually in tandem. This review was initiated in September on account of the election.

BACKGROUND SUMMARY

OCP s. 16.2 states that "Council shall schedule a review of the OCP at the first regular meeting in the month of October in each year and proceed to amend it as deemed advisable at that time". The Zoning Bylaw is also reviewed in tandem.

ANALYSIS / DISCUSSION

When assessing the OCP and Zoning Bylaw, it is first important to understand the fundamental purpose of each document. Though they are both binding documents under *the Municipal Act*, they both serve a different purpose that is implemented differently in practice.

An OCP is conceptual and high-level, outlining municipal goals and strategies. According to S. 279(1) of the *Municipal Act*, the purpose of an OCP is to address a range of concepts such as goals for future land development, the provision of municipal services and facilities, environmental matters, transportation systems, etc.

A ZBL is different in the sense that it provides the actionable mechanism to implement the goals and conceptual framework provided by the OCP. According to S. 289(1) of *the Municipal Act*, "A zoning bylaw may prohibit, regulate, and control the use and development of land and buildings in a municipality".

OCP Bylaw Amendments

On October 13th at meeting CW21-27, Council presented a list of items in the Official Community Plan to be reviewed and researched by Administration. Administration received this feedback and conducted follow up research to inform the following proposed amendments.

1. Add stronger language to encourage the adaptive reuse or rehabilitation of vacant properties and derelict buildings. Administration recommends adding stronger language to both S.6.0 Land Use Concept and S.7.0 Housing to ensure that all underutilized land can be developed, not only residential properties.

6.0 Land Use Concept

Edit S.6.3 Implementation Approaches

- “~~Encourage~~ Promote a vibrant and livable neighborhood character by developing and applying strategies to enforce future development and adaptive reuse of under-used properties and derelict buildings, such as through ~~the consideration of development incentives and or disincentives~~”
- The rationale from Council was to provide stronger language in the OCP regarding the encouragement and repurposing of empty buildings. Although the recommendation was for S.7.0 Housing, Administration felt it was applicable in S.6.0 Land Use Concept as well. Administration felt that adding stronger language in both places meets Council’s intent of the development of vacant land and derelict buildings.

7.0 Housing

Edit S.7.2 Implementation Approaches to:

- Change “~~Encourage~~ Develop and apply strategies, such as through incentivizing and disincentivizing, to enforce owners of vacant land and underutilized parcels, particularly in the historic townsite, to either develop or sell their land”.
 - The intent of Council’s direction was to provide stronger language to the OCP around encouraging the repurposing of empty buildings.
2. At meeting CW21-27, Administration was directed to amend s.12.1 to:
 - “~~Encourage~~ Maintain healthy and active lifestyles through the provision of parks and recreational resources that meet the needs of Dawson’s diverse population.”
 - The intent of Council was to add more proactive language to this clause; however, Administration is questioning whether this change is proactive for the following reason: ‘maintain’ implies that the goal has already been achieved and that the direction is merely maintenance. For this reason, this change has not been included in the draft bylaw.
 3. S.12.2 Implementation Approaches:
Edit “~~Consider~~ Develop partnerships with Tr’ondëk Hwëch’in, Yukon Government, industry, ~~or~~ and other nongovernment organizations to enhance and maintain recreational facilities.”
 4. Council commented on S.14.0 Municipal Infrastructure, stating that stronger language should exist in the Implementation Approaches section to reinforce the Municipality’s duty to provide legitimate water and sewer disposal abilities to all residents.
Given the high-level nature of an Official Community Plan document, Administration feels that the language that already exists in S.14.2 ‘Implementation Approaches’ is sufficient to address the Municipality’s obligation to provide opportunity for sewage disposal. S.14.2 states, “Increase the capacity of the existing water and sanitary servicing systems to accommodate future community growth and system expansion”. This clause addresses this need to increase system expansion, inherently giving authority to implementation documents, including the Zoning Bylaw and other plans such as the North End Plan. For this reason, this change has not been included in the draft bylaw.

5. OCP map amendment to correct what is believed to have been a mistake when the 2018 OCP Land Use Designations map was created, which designated Blocks 11 + 14 Government Reserve Addition Institutional (INT). Administration recommends that Block 11, Lots 1+2, Block 12, Lot 1, Block 13, and Lot 16, Block 14, Government Reserve Addition be re-designated Mixed Use (MU) and Lots 1-4 + 8-15, Block 14, and Lot 16, 116B/3, Government Reserve Addition to Urban Residential (UR), as shown in Figure 1.

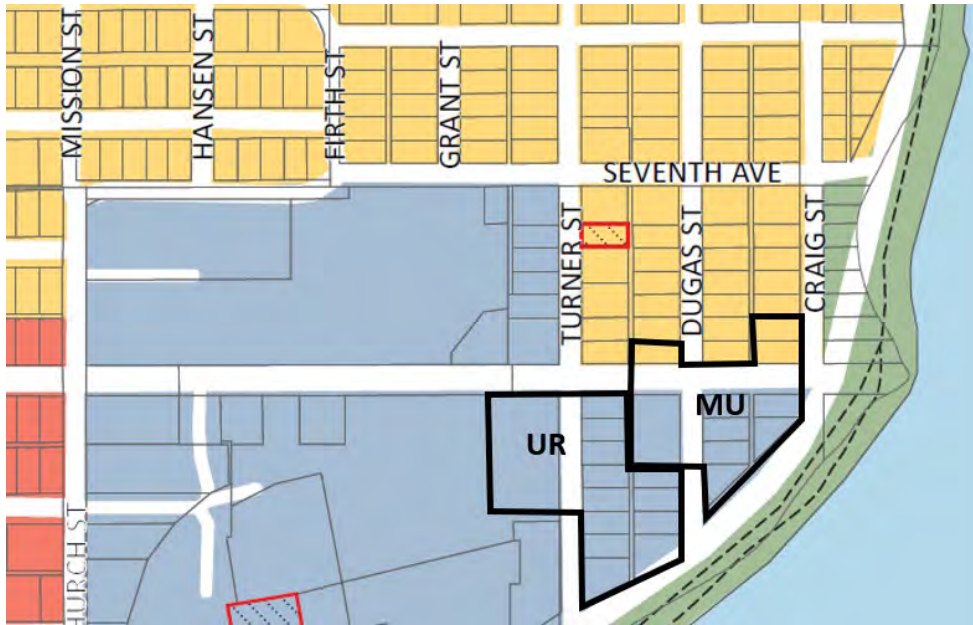


Figure 1.OCP Map Amendments

Zoning Bylaw Amendments

1. ZBL map amendment to correct what is believed to have been a mistake when the 2018 Zoning Bylaw map was created, which zoned titled Lot 1213 QUAD 116B/03 Future Planning (FP) instead of Commercial Mixed Use (C2), which it was previously zoned.

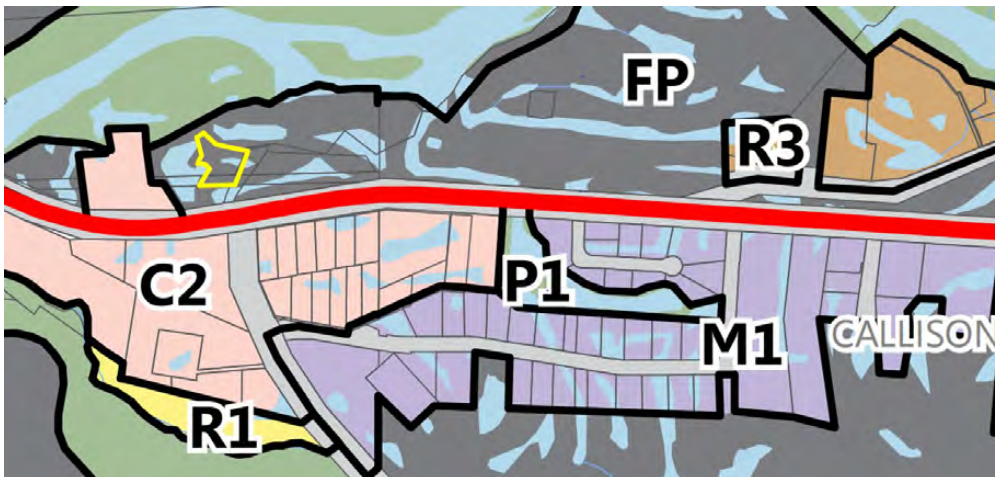


Figure 2: Zoning map

3. Amend 'Garden Suite' to differentiate Garden Suites from Secondary Suites, as they are differentiated in s. 8.8 'Secondary and Garden Suites'

GARDEN SUITE means a ~~type of secondary suite~~ self-contained secondary dwelling unit that is within in accessory building, located on a lot where the principal use is either a single detached dwelling unit or a duplex and where both dwelling units are registered under the same land title, as shown in figure 2-3. A garden suite can be up to 100% of the floor area of the accessory building.

Amend s. 8.8.3: "~~no more than~~ **only** one secondary suite **or garden suite** is permitted per principal single detached dwelling".

4. Add 'Heliport' to C2 and M1 permitted uses and to definitions. The City of Whitehorse defines and permits 'aircraft sales/service' in their Mixed-Use Commercial/Industrial zone. 'HELIPORT' means development used for the take-off and landing, sale, charter, or rental of helicopters together with maintenance services, and the sale of parts and accessories.
5. Add a definition for 'REGULAR MAINTENANCE AND REPAIR': **means the routine assessment of a building's structural integrity through repairs, maintenance, or installations that do not alter the size of the building, involve the rearrangement or replacement of structural supporting elements, or constitute structural alteration.**
6. Adding signage definition for clarity.
7. S. 4.1.1.3 indicates that a security deposit is to be posted for demolition applications to ensure that the intended redevelopment occurs. This section does not indicate precisely *when* the security deposit is to be released. This has caused deposits to be released inconsistently. Administration requests that Council chooses one of the following three options to provide administrative clarity. The recommended option is a) receipt of occupancy, to promote the competition of livable, usable structures.
 - a. **Receipt of the occupancy permit**, where applicable (it is not always applicable in cases where the redevelopment is a park for example).
 - i. If the goal is to ensure that the redevelopment is a usable, occupancy-level structure, then this would meet this goal. This is the recommended option.
 - b. **CDO confirmation of the completion of the development permit** that was approved as the redevelopment plan.
 - i. A site visit only ensures that the permitted development occurred where it was permitted to occur (adequate setbacks) and that the design is consistent with what was approved. It does not ensure internal completion of the structure. If the intent of the security deposit and re-development requirement is to have a structure that will meet the taxation threshold, then this meets the goal; however, if the goal is to have a usable, occupancy-level structure, then this does not meet the goal.
 - c. **Clad to weather building stage**. This would require the addition of a definition for clad to weather.
 - i. Clad to weather is defined by YG in a land lotteries document: "the building is clad to the weather when it is sealed to the elements (wind, rain or snow). Siding can be Tyvek, plywood with corners sealed, etc. All soffits and fascia must be installed."
 - ii. This is one step below CDO confirmation, as described above, because it would not be possible to assess the design at this stage.
 - iii. If the intent of the security deposit and re-development requirement is to have a structure that will meet the taxation threshold, then this meets the goal; however, if the goal is to have a usable, occupancy-level structure, then this does not meet the goal.

8. Amend s. 4.2 'Development Permit Not Required' to:

- a. S. 4.2.1 "regular maintenance and repair of any building or structure, provided it does not include structural alterations or does not change the use or intensity of use of the land, building, or structure, **or include external building envelope alterations within the Historic Townsite**"
- b. Remove 4.2.2 "regular maintenance and repair of any building or structure in the heritage management areas that meets the heritage management design guidelines".

This section can be removed since it will now be accounted for in s. 4.2.1. The intent of this change is to improve clarity and ensure external changes go through the permitting and HAC process in the historic townsite, even if they constitute regular maintenance and repair, as is practice.

9. Remove "**under section 4.4.1**" from s. 4.4.2: Development Permit Appeals as this is not how appeals have been implemented in practice. Referencing s. 4.4.1 means that applicants can only appeal the CDO's decision if the appeal is in regard to a development agreement, refusal on the basis of inadequate services such as water/sewer or outstanding taxes, permit conditions, or if a development permit is suspended or revoked. The City has been consistently offering applicants the opportunity to appeal permit decisions on any basis any time a permit is denied. The ZBL should be updated to accurately reflect this practice.

Additionally, Administration proposes adding additional steps to s. 4.4.2 to clarify the process of appeals. This would be done in accordance with other appeals outlined in the *Municipal Act* including subdivision and Board of Variance appeals.

4.4.2 Development Permit Appeals

1. An applicant aggrieved by the decision of the development officer **under section 4.4.1** may appeal to Council within 30 days of the date of the decision.
2. Appeal applicants shall be limited to the original development permit applicant and landowner.
3. **All maps, plans, drawings, and written material that the applicant intends to rely on in support of the appeal must be filed at least 10 days before the day of the hearing.**
4. **Council shall within 30 days of receipt of an appeal under this section grant permission, refuse permission, or grant permission with conditions.**
5. **The hearing of the appeal shall be public and the council must hear**
 - (a) the appellant or any person representing the appellant; and**
 - (b) every person who was given notice of the hearing who wishes to be heard or any other person who claims to be affected by the matter or their agents.**
6. **The decision of the council shall**
 - (a) be based on the facts and merits of the case;**
 - (b) be in writing and set forth the reasons; and**
 - (c) be personally delivered or mailed to the appellant within 10 days of the date the decision was made.**
7. **A decision of a council under this Section is final and binding and there is no further appeal from it.**

10. Administration had proposed a complete review of the public notification and hearing processes under s. 5.1 'Subdivision' at the September 14, 2021 meeting. It is now proposed that this comprehensive review be postponed until the draft Subdivision Bylaw be forwarded to Council for

First Reading in order to ensure alignment of the bylaws; however, recommends that s. 5.1.6 be repealed as Administrative practice has not included the posting of physical signs to properties being considered for a subdivision. The posting of a physical sign is not a requirement of the Municipal Act and Administrative resources could be better allocated.

11. Amend s. 6.2 for clarity: "When a structure is being moved off of a lot within the historic townsite, the application must be accompanied by an approved redevelopment plan **for the original lot**, to the satisfaction of the development officer."
12. Add a clause to s. 7.1 to clarify the required setback distance between accessory buildings. Currently, s. 7.1.2 outlines the required distance between principal and accessory buildings, but there is no indication of the required setback between accessory structures. For clarity, all building-to-building setbacks should be addressed.

Amend 7.1.2 to "~~accessory~~ buildings and structures must be set back at least 3.05 m (10 ft.) from:

- i. any principal building, **unless otherwise stated in the appropriate zone's 'Parcel Requirements' table.**
- ii. **any accessory building, unless otherwise stated in the appropriate zone's 'Parcel Requirements' table.**

13. It has been observed that the 10-foot setback requirements between principal and accessory buildings is perhaps no longer legislatively relevant nor best practice; therefore, it is proposed that 5ft be required between buildings in the R1 and R2 zones. The City of Whitehorse's Zoning Bylaw #2012-20 requires accessory buildings to "not be located less than 1 m (3.3 ft) from the principal building" (s. 5.1.2.e).

- The rationale behind minimizing the setback requirement between buildings on a lot is to offer more flexibility, specifically when it comes to the construction of garden suites, etc. Given the need for housing in the townsite, offering flexibility for property owners might provide incentive to build accessory dwelling units on lots that might not have been able to previously due to setback requirements.
- Additionally, it has been observed that many heritage structures in town do not have setbacks between them. As a result, a lack of flexibility in building-to-building setback distances on lots with heritage structures often leads to non-compliance, and therefore, no ability to obtain development permits. Therefore, applicants cannot upkeep or rehabilitate heritage structures.
- Informed by the Building Inspector, according to the National Building Code, no required setbacks specifically are in place to regulate the distance between residential buildings (accessory and principal). Although setbacks could be 0ft, according to Code, 5ft was chosen for the following reasons:
 - Hazard/fire reduction
 - Impacts on urban form and scale
 - More comprehensive research would be required to consider limiting the setback distance further

The Protective Services Manager gave his approval of minimizing the building-to-building setback in R1 and R2 zones to 4ft.

14. Add to section 7.5 'Heritage' to create a process whereby Council or the Heritage Advisory Committee (HAC recommended) makes decisions on compliance concerns that arise through the development permitting process on registered historic structures. In the past, these kinds of situations were addressed by variance applications to the Board of Variance; however, this is

technically inconsistent with the intention of variances, as outlined in the *Municipal Act*. As such, there is currently no process in place to approve major development permits (structural alterations) for registered historic structures that may have a noncompliant setback or may not meet the minimum square footage or height requirements. This results in owners of non-compliant registered historic structures not being able to (legally) upkeep and maintain the building, resulting in structural disrepair over time. This issue is in direct conflict with the City's mandate to protect registered historic structures.

It is important that not all exceptions from the requirements are granted for registered historic sites, as there are varying degrees and impacts of noncompliance and as such, there cannot be a one size fits all rule. This is why it is recommended that a board decision process be implemented as each situation is unique. It is not recommended that these decisions are made Administratively, as a public process ensures equitability and transparency.

Proposed: s. 7.5.1: "If, through the development permitting process for a structural alteration, it is found that a registered historic structure is legally non-conforming and does not meet the zone's minimum parcel requirements, the application is to be forwarded to the Heritage Advisory Committee.

- I. At the sole discretion of the Heritage Advisory Committee, the legal non-conforming, noncompliant minimum parcel requirement(s) of the registered historic structure may be waived so long as the proposed development does not increase the legal non-conforming nature of the use or structure.

15. Amend s. 9.2.5: "Except where cash in lieu is provided in accordance with City bylaws, the required off street parking and loading spaces shall be located on the same parcel as the building they serve or on a separate lot within 152.4 m (500 ft.) of the building **and must be registered as an easement**".

16. Add 'Child Care Centres' to Table 9-1 'REQUIRED OFF-STREET PARKING SPACES.' The City of Whitehorse's Zoning Bylaw #2012-20 requires 1 parking stall per 8 children for Child Care Centres. The same is recommended.

17. Add the following to Table 10-1 (under Signs):

Signs	Maximum Size	Permitted Type
Painted fascia sign	No maximum size	Fixed

Amend 10.0.4 to:

"Signage, **including lettering** must be erected **or applied** in such a manner as to reflect heritage design guidelines **and the heritage management plan** if it is located in the historic townsite."

Amend S.10.0.5 to:

"Prior to erection **or installation** all fixed, free-standing, or projecting types of signs shall be approved by the development officer", as per HAC's request.

18. Administrative edit of table numbering in the R2 zone on p. 54.

19. Amend s. 13.1.3.2.III as follows: residential security units must: "be constructed and operational after the construction of the principal building, **unless the permitted use of the property does not require a principal building**".

20. Administrative edit of s. 4.01 and 4.02 of Zoning Amendment Bylaw No. 6 (Bylaw #2019-17) due to incorrect numbering, as follows:

4.01 Section ~~14.2~~ 13.0 is hereby amended by adding a new section ~~14.2.4~~ 13.1.4 titled 'Special Modifications'.

4.02 Section ~~14.2.4~~ 13.1.4 is hereby amended by adding a new section as follows: a) Grant numbers: P 00748, P 00749, P 00750, P 07901, P 07992, P 07993, P 07994, P 08446, P 08861, P 08862, P 08981, P 10413, P 10414, P 10783, P 35904, P 35905 are temporarily zoned Industrial until November 4, 2030, as per Bylaw No. 2019-17.


21. Move 13.1.1.21 'residential security unit' to 13.1.2.4 Secondary uses in M1 zone.

22. Administrative edit: move Table 14-1 below s. 14.1.2.1

23. S. 14.2.3.1 currently renders all P2 zoned parcels in the Historic Townsite as C1. Administration believes this clause should read "The regulations contained in **Table 12-1** of this bylaw shall apply to all P2 parcels that are located within the historic townsite..." and has included this change in the amendment bylaw.

24. Repeal s. 17.5.6. Administrative practice has not included the posting of physical signs to properties being considered for a zoning amendment. The posting of a physical sign is not a requirement of the *Municipal Act* and Administrative resources could be better allocated.

25. Administrative numbering edit of s. A.1.4, A.2.4, A.3.2

APPROVAL		
NAME:	Paul Robitaille, Acting CAO	SIGNATURE: 
DATE:	November 26, 2021	



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Zoning Bylaw Amendment No. 14 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A re-zoning of Lot 1213 QUAD 116B/03 FP: Future Planning to C2: Commercial Mixed Use.
- (b) A series of text amendments.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

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THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendments

- 4.01 This bylaw amends Schedule B to re-zone Lot 1213 QUAD 116B/03 FP: Future Planning to C2: Commercial Mixed Use, as shown in Appendix 1.
- 4.02 Repeal the EXHIBITION AND CONVENTION FACILITIES definition in S.2.2 and replace with the following: “EXHIBITION AND CONVENTION FACILITIES means a development that provides permanent facilities for meetings, seminars and conventions, product and trade fairs, circuses, and other exhibitions”.
- 4.03 Repeal the GARDEN SUITE definition in S.2.2 and replace with the following: “GARDEN SUITE means a self-contained secondary dwelling unit that is within an accessory building, located on a lot where the principal use is either a single detached dwelling unit or a duplex and where both dwelling units are registered under the same land title, as shown in figure 2-3. A garden suite can be up to 100% of the floor area of the accessory building”.
- 4.04 Insert the following definition to S.2.2: “HELIPORT means development used for the take-off and landing, sale, charter, or rental of helicopters together with maintenance services, and the sale of parts and accessories”.
- 4.05 Insert the following definition to S.2.2: “REGULAR MAINTENANCE AND REPAIR means the routine assessment of a building’s structural integrity through repairs, maintenance, or installations that do not alter the size of the building, involve the rearrangement or replacement of structural supporting elements, or constitute structural alteration”.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

- 4.06 Insert the following definition to S.2.2: "SIGN, FIXED means a wall sign, fixed on the surface of a building".
- 4.07 Insert the following definition to S.2.2: "SIGN, FREE STANDING means a self-supporting sign permanently fixed to the ground and visibly separated from a building".
- 4.08 Insert the following definition to S. 2.2: "SIGN, PAINTED FASCIA means a wall sign painted directly on the surface of a building, visible to the street".
- 4.09 Insert the following definition to S. 2.2: "SIGN, PROJECTING means any self-supporting sign other than a wall sign which is attached to or projects more than 45cm from the face of a structure or building wall with no visible guywires, braces, or secondary supports".
- 4.10 Insert the following clause to S. 4.1.1.3: "The security deposit is to be released upon receipt of the occupancy permit, where applicable."
- 4.11 Repeal S. 4.2.1 and replace with the following: "regular maintenance and repair of any building or structure, provided it does not include structural alterations or does not change the use or intensity of use of the land, building, or structure, or include external building envelope alterations within the Historic Townsite".
- 4.12 Remove S. 4.2.2.
- 4.13 Remove "under section 4.4.1" from S. 4.4.2.
- 4.14 Insert the following clauses to S. 4.4.2 as follows:
3. "All maps, plans, drawings, and written material that the applicant intends to rely on in support of the appeal must be filed at least 10 days before the day of the hearing.
4. Council shall within 30 days of receipt of an appeal under this section grant permission, refuse permission, or grant permission with conditions.
5. The hearing of the appeal shall be public and Council must hear:
- (a) the appellant or any person representing the appellant; and
- (b) every person who was given notice of the hearing who wishes to be heard or any other person who claims to be affected by the matter or their agents.
6. The decision of Council shall:



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

- (a) be based on the facts and merits of the case;
- (b) be in writing and set forth the reasons; and
- (c) be personally delivered or mailed to the appellant within 10 days of the date the decision was made.

7. A decision of Council under this section is final and binding and there is no further appeal from it.

- 4.15 Repeal S. 5.1.6
- 4.16 Repeal S. 6.2 and replace with the following: "When a structure is being moved off of a lot within the historic townsite, the application must be accompanied by an approved redevelopment plan for the original lot, to the satisfaction of the development officer."
- 4.17 Repeal S. 7.1.2 and replace with the following: Amend S. 7.1.2 to "buildings and structures must be set back at least 3.05 m (10 ft.) from:
 - i. any principal building, unless otherwise stated in the appropriate zone's 'Parcel Requirements' table.
 - ii. any accessory building, unless otherwise stated in the appropriate zone's 'Parcel Requirements' table."
- 4.18 Insert the following to S. 7.5.1: "If, through the development permitting process for a structural alteration, it is found that a registered historic structure is legally non-conforming and does not meet the zone's minimum parcel requirements, the application is to be forwarded to the Heritage Advisory Committee.
 - I. At the sole discretion of the Heritage Advisory Committee, the legal non-conforming, noncompliant minimum parcel requirement(s) of the registered historic structure may be waived so long as the proposed development does not increase the legal non-conforming nature of the use or structure."
- 4.19 Repeal S. 8.8.3 and replace with the following: "only one secondary suite or garden suite is permitted per principal single detached dwelling".
- 4.20 Repeal S. 9.2.5 and replace with the following: "Except where cash in lieu is provided in accordance with City bylaws, the required off street parking and loading spaces shall be located on the same parcel as the building they serve or on a separate lot within 152.4 m (500 ft.) of the building and must be registered as an easement".



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

- 4.21 Insert 'Child Care Centres' as a use to Table 9-1 'REQUIRED OFF-STREET PARKING SPACES', requiring 1 parking stall per 8 children.
- 4.22 Insert 'Painted fascia sign' to Table 10-1 'SIGN REGULATIONS', with no maximum size requirement, as shown in Appendix 2.
- 4.23 Repeal S. 10.0.4 and replace with the following: "Signage, including lettering must be erected or applied in such a manner as to reflect *Heritage Design Guidelines* and the Heritage Management Plan if it is located in the historic townsite."
- 4.24 Repeal S. 10.0.5 and replace with the following: "Prior to erection or installation, all fixed, free-standing, or projecting types of signs shall be approved by the development officer."
- 4.25 Add the following bullet under 'Minimum setback of buildings from' in 'TABLE 11-1 R1 ZONE MINIMUM PARCEL REQUIREMENTS': "accessory buildings: 1.5m / 5ft".
- 4.26 Insert the following bullet under 'Minimum setback of buildings from' in 'TABLE 11-3 R2 ZONE MINIMUM PARCEL REQUIREMENTS': "accessory buildings: 1.5m / 5ft".
- 4.27 Repeal S. 11.2.2 table title and replace with the following: 'TABLE 11-2: R2 ZONE MINIMUM PARCEL REQUIREMENTS'.
- 5.00 Repeal S. 4.01 and 4.02 of Zoning Amendment Bylaw No. 6 (Bylaw #2019-17), and replace with the following:
- "4.01 Section 13.0 is hereby amended by adding a new section 13.1.4 titled 'Special Modifications'."
- "4.02 Section 13.1.4 is hereby amended by adding a new section as follows: a) Grant numbers: P 00748, P 00749, P 00750, P 07901, P 07992, P 07993, P 07994, P 08446, P 08861, P 08862, P 08981, P 10413, P 10414, P 10783, P 35904, P 35905 are temporarily zoned Industrial until November 4, 2030, as per Bylaw No. 2019-17."
- 5.01 Repeal S.13.1.3.2.III and replace with the following: "be constructed and operational after the construction of the principal building, unless the permitted use of the property does not require a principal building".
- 5.02 Remove 'residential security unit' from S.13.1.1.20 and add to Secondary Uses in S.13.1.2.4.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

- 5.03 Move 'TABLE 14-1: P1 ZONE MINIMUM PARCEL REQUIREMENTS' below S.14.1.2.1.
- 5.04 Repeal S.14.2.3.1 and replace with the following: "The regulations contained in Table 12-1 of this bylaw shall apply to all P2 parcels that are located within the historic townsite as shown on Schedule "D"."
- 5.05 Repeal s. 17.5.6.
- 5.06 Administrative numbering edit of s. A.1.4, A.2.4, A.3.2
- 5.07 Add 'Heliport' to 'Permitted Uses' in S.12.2.1 and S.13.1.1

PART III – FORCE AND EFFECT

6.00 Severability

- 6.01 If any section, subsection, sentence, clause, or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

7.00 Enactment

- 7.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



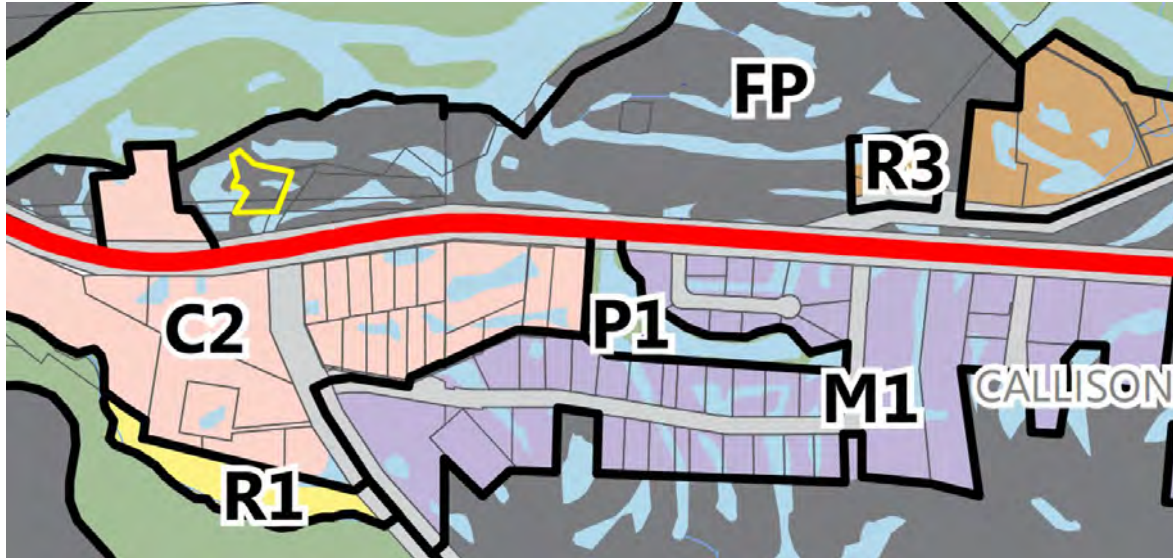
THE CITY OF DAWSON

Zoning Bylaw Amendment No. 14 Bylaw

Bylaw No. 2021-15

9.00 Appendices

Appendix 1. Amendment to Schedule B



Appendix 2. Amendment to Table 10-1

Signs	Maximum Size	Permitted Type
Painted fascia sign	No maximum size	Fixed



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 278 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council must, within three years of formation or alteration of municipal boundaries, adopt or amend by bylaw an official community plan.

WHEREAS section 285 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that an official community plan may be amended, so long as the amendment is made in accordance with the same procedure established for adoption of an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the **Official Community Plan Amendment No. 5 Bylaw**

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A series of text amendments
- (b) A re-designation of lands from Institutional to Urban Residential and Downtown Core



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

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THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Amended Area" means the area shown in Appendix 1;
- (c) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (d) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (e) "City" means the City of Dawson;
- (f) "Council" means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendments

- 4.01 Repeal S.6.3 and replace with: "Promote a vibrant and livable neighborhood character by developing and applying strategies to enforce future development and adaptive reuse of under-used properties and derelict buildings, such as through development incentives and disincentives".
- 4.02 Repeal S.7.2 and replace with: "Develop and apply strategies, such as incentivizing and disincentivizing, to enforce owners of vacant land and underutilized parcels, particularly in the historic townsite, to either develop or sell their land".
- 4.03 Repeal S.12.2 to: "Develop partnerships with Tr'ondëk Hwëch'in, Yukon Government, industry, and other nongovernment organizations to enhance and maintain recreational facilities."
- 4.04 This bylaw re-designates Block 11, Lots 1+2, Block 12, Lot 1, Block 13, and Lot 16, Block 14, Government Reserve Addition to Mixed Use (MU) and Lots 1-4 + 8-15, Block



THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

14, and Lot 16, 116B/3, Government Reserve Addition to Urban Residential (UR), as shown in Appendix 1.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
MINISTERIAL NOTICE	
PUBLIC HEARING	
SECOND	
MINISTERIAL APPROVAL	
THIRD and FINAL	

William Kendrick, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



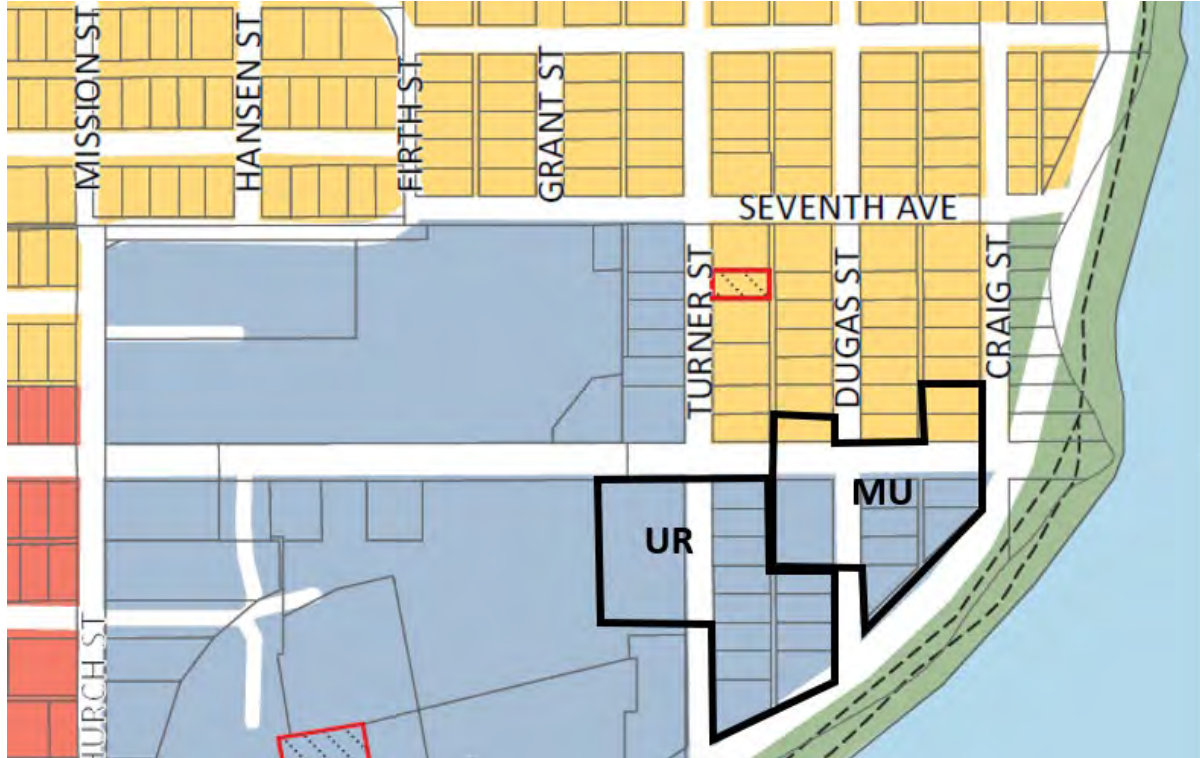
THE CITY OF DAWSON

Official Community Plan Amendment No. 5 Bylaw

Bylaw No. 2021-14

8.00 Appendices

Appendix 1. Amendment to Schedule C



Committee Minutes

THURSDAY 2nd SEPTEMBER 2021

19:00

Meeting Type: Regular Heritage Advisory Committee

Meeting: # HAC 21-15

Facilitator: Stephanie Pawluk, CDO

Attendees: Eve Dewald (chair), Angharad Wenz, Megan Gamble, Patrik Pikálek, Jim Williams, Rebecca Jansen

Regrets: None

Meeting Called to order at 7:05 PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Eve Dewald

Resolution: 21-15-01

Second: Patrik Pikálek

THAT the Agenda for Heritage Advisory Committee Meeting 21-15 be adopted as presented.

Discussion:

- None.

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Presenter: Eve Dewald

Resolution: 21-15-02

Second: Patrik Pikálek

None.

Agenda Item: Committee of the Whole

Presenter: Eve Dewald

Resolution: 21-15-03

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations

Presenter: Eve Dewald

Resolution: 21-15-4

Second: Patrik Pikálek

Rian Loughheed-Smith – DP 21-100 & DP 21-099 -not present.

Agenda Item: Delegations

Presenter: Eve Dewald

Resolution: 21-15-5

Second: Jim Williams

Larry Park – DP 21-101

Discussion:

- This application is for a wheelchair ramp installation at the RCMP office.
- Very few questions as the railing will remain like for like.

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Eve Dewald

Resolution: 21-15-6

Second: Jim Williams

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Resolution: #21-15-7

Discussion:

- None.

Agenda Item: Adoption of the Minutes

Resolution: 21-15-8

Presenter: Eve Dewald

Second: Jim Williams

THAT the Minutes for HAC meeting 21-13 are accepted as amended.

Discussion:

- Change “the fencing does not comply as horizontal fencing is noncompliant” to “The fencing is nonconventional”.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Adoption of the Minutes

Resolution: 21-15-9

Presenter: Eve Dewald

Second: Jim Williams

THAT the Minutes for HAC meeting 21-14 are accepted as presented.

Discussion: None

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

Resolution: 21-15-10

Presenter: Eve Dewald

Second: Jim Williams

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-15-11

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-100.

Discussion:

- HAC noted that the panels will not be visible from the street and that this is an excellent location for solar panels.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-15-12

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-099.

Discussion:

- Wrought iron was not common historically -typically this would have been wooden; however, HAC indicated that it is allowable.
- Is it prefabricated or hand made?
- Will there still be a gate at the garden? HAC indicated that the gated park is a valued community amenity.
- HAC requested to review sign material and font presented prior to approval.

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: #21-15-13

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-101.

Discussion:

- HAC was pleased that the railings are being copied like for like.

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: #21-15-14

Presenter: Angharad Wenz

Second: Jim Williams

Discussion:

- None.

Agenda Item: Unfinished Business

Resolution: #21-15-15

Presenter: Angharad Wenz

Second: Jim Williams

DP 21-096 – YG Digital Sign font and framing update

Discussion:

- The legs on the sign should be brought up to the top of the sign behind it and should be straight, as if it's a simple post holding the sign up. This is how signs were erected historically -two simple posts nailed to the back of a sign board.
- The back of the sign could be encased to make the back of the sign more visually pleasing. Wooden cladding was suggested.
- HAC suggested using the font titled '6X7 line space'.

DP 19-110 –heritage compliance question: what about the building is compliant, what is non-compliant?

Discussion:

- Proportions are correct. This was proved when the design was presented. The height is in line with what existed in the core historically.
- HAC believes that the metal windowsills are not noncompliant. There are many instances of metal windowsills in the commercial zone (Masonic Temple, BNA Bank).
- There were many examples of "Awkward facades" in the commercial core, historically.

- Street grade: many buildings along this section of second avenue are above street-grade; it matches with the context. While it matches the context, it is an estimated two feet higher than it should be, as prescribed by the Heritage Management Plan.
- KIAC is an example of an entrance to the side of the main façade.
- HAC concluded that the compliance of this building (the new Youth Centre) can be proven based on precedent and historic examples.

HAC terms ending

Discussion:

- Eve, Aggs, & Jim's HAC terms are ending on September 30th –Administration request for letters of renewal if members are hoping to return.

Letter to Chamber of Commerce re. neon signs

Discussion:

- Letter to be sent.

Agenda Item: Adjournment

Resolution: #21-15-16

Presenter: Angharad Wenz

Seconded: Jim Williams

That Heritage Advisory Committee meeting HAC 21-15 be adjourned at 8:05pm on September 2, 2021.

Minutes accepted on: September 16th, 2021.

Committee Minutes

THURSDAY 16th SEPTEMBER 2021

19:00

Meeting Type: Regular Heritage Advisory Committee

Meeting: # HAC 21-16

Facilitator: Stephani McPhee, PDA

Attendees: Eve Dewald (chair), Angharad Wenz, Megan Gamble, Patrik Pikálek, Jim Williams, Rebecca Jansen

Regrets: None

Meeting Called to order at 7:04 PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Angharad Wenz

Resolution: 21-16-01

Second: Jim Williams

THAT the Agenda for Heritage Advisory Committee Meeting 21-16 be adopted as amended.

Discussion:

- Ryan McLennan to be moved to the end of the delegations.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Presenter: Angharad Wenz

Resolution: 21-16-02

Second: Jim Williams

None.

Agenda Item: Committee of the Whole

Presenter: Angharad Wenz

Resolution: 21-16-03

Second: Jim Williams

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations

Presenter: Megan Gamble

Resolution: 21-16-04

Second: Angharad Wenz

JayJ Flynn – DP 21-098

Discussion:

- JayJ confirmed to HAC that the material to be used would be galvanized corrugate metal
- HAC expressed their concern about access onto the lot, inquiring about the boardwalk. JayJ confirmed that access would be from the back alleyway and their adjacent property.

Agenda Item: Delegations

Presenter: Angharad Wenz

Resolution: 21-16-05

Second: Jim Williams

Ryan MacArthur – DP 21-107

Discussion:

- Ryan confirmed that only the window in the annex room is being updated currently.

Agenda Item: Delegations**Resolution: 21-16-06****Presenter: Angharad Wenz****Second: Jim Williams**

Ryan MacArthur – DP 21-106

Discussion:

- Ryan clarified for HAC that the structure was moved on site a few years ago but wants to keep it as a permanent storage structure. It was historically the old Customs Shack.
- Ryan mentioned that they are willing to make alterations to the structure to improve its heritage compliance.
- HAC suggested that it would be better moved back a reasonable distance from 5th Ave.
- HAC stated that hitch should be removed and that a shed roof be constructed over the doors to make it look more authentic (could be something simple, made with tin)

Agenda Item: Delegations**Resolution: 21-16-07****Presenter: Angharad Wenz****Second: Jim Williams**

Ryan McLennan – DP 21-104 and 21-108

Discussion:

- HAC raised their concern about how snow and ice would affect the ramp coming off the roof, they recommended installing avalanche bars for safety.
- HAC advised that in the historic zone, the railing system must have spindles that are suspended between two rails.
- HAC prefers the idea of the original beams be maintained and built on top of, for the sake of preservice historic elements, rather than alterations being made to the base.

Agenda Item: Revert to Heritage Advisory Committee**Resolution: 21-16-08****Presenter: Angharad Wenz****Second: Patrik Pikálek**

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations**Resolution: 21-16-09****Discussion:** None.

Agenda Item: Adoption of the Minutes**Resolution: 21-16-10****Presenter: Patrik Pikálek****Second: Jim Williams**

THAT the Minutes for HAC meeting 21-15 are accepted as presented.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes**Presenter: Patrik Pikálek**

Resolution: 21-16-11

Second: Jim Williams

Discussion:

- Administration will send the letter re: Placer Mining signs on behalf of HAC.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 21-16-12

Presenter: Angharad Wenz

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-098.

Discussion:

- HAC requested that Administration inform the applicant about the requirements in the bylaw about commercial square footage vs. residential, and that they are aware of the situation that they have two lots side by side that will require compliance for each lot.
- HAC is pleased with the proposed development and feels that it will make the corner feel livelier.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-16-13

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-107.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-16-14

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permit 21-106 on the condition that the hitch be removed, and under the recommendations that a canopy is implemented and that the structure is moved back from 5th Avenue.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-16-15

Presenter: Eve Dewald

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move to APPROVE development permits 21-104 and 21-108, on the condition that the applicant retains as much of the historic fabric as possible.

Discussion: None.

Votes For: 5

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: New Business

Resolution: #21-16-16

Presenter: Angharad Wenz

Second: Jim Williams

Discussion:

- HAC hopes to give heritage awards to applicants of projects that they feel are shining examples of historic restoration. HAC noted that the green historic hostel building on Klondike Kate's lot is an example of this.
- HAC noted that funds could be used toward giving recognition to people going over and above.

Agenda Item: Unfinished Business**Resolution: #21-16-17****Presenter:** Angharad Wenz**Second:** Eve Dewald

THAT the Heritage Advisory Committee move to APPROVE development permit 21-099.

Discussion:

- The Rec Dept. gave the update to Administration that the arbor would be black smithed wrought iron, locally done, compliant to historic precedent. The arbor will sit in front of the current gate that is there, so the gate itself will remain.
- HAC likes the direction of the sign and were pleased with the handwritten font and drop shadow used.

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Adjournment**Resolution: #21-16-18****Presenter:** Angharad Wenz**Second:** Jim Williams

That Heritage Advisory Committee meeting HAC 21-16 be adjourned at 8:04pm on September 16th, 2021.

Minutes accepted on: November 4th, 2021

Committee Minutes

THURSDAY 4th NOVEMBER 2021

19:00

Meeting Type: Regular Heritage Advisory Committee

Meeting: # HAC 21-17

Facilitator: Stephani McPhee, PDA

Attendees: Eve Dewald (chair), Angharad Wenz, Megan Gamble, Jim Williams, Rebecca Jansen

Regrets: None

Meeting Called to order at 7:09 PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Angharad Wenz

Resolution: 21-17-01

Second: Jim Williams

THAT the Agenda for Heritage Advisory Committee Meeting 21-16 be adopted as amended.

Discussion:

- In new business to add the discussion about greeting the new Council and initiate future discussion about important matters to the Committee.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Presenter: Angharad Wenz

Resolution: 21-17-02

Second: Jim Williams

None.

Agenda Item: Committee of the Whole

Presenter: Angharad Wenz

Resolution: 21-17-03

Second: Jim Williams

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations

Presenter: Megan Gamble

Resolution: 21-17-04

Second: Angharad Wenz

Brodie Klemm – 20-074 CIBC building staircase and lift

Discussion:

- Brodie brought options to the HAC re: the CIBC buildings plans to update the stairs and lift. He informed that the original staircase is not to Building Code as 2 staircases are required. Plans for the exterior staircase options will go around a lift to provide access on the 2nd floor
- Another option provided offered to put the lift inside the building, with the staircase on the exterior like it was originally.
- Brodie clarified that the difference between option 2 and 3 is that the lift is enclosed in 2 and not enclosed in 3 on the exterior
- In option 5, the interior elevator has access from the addition. In this option, the deck on main floor, with entry off of the streetscape, is the main entry into the bank

- HAC made some recommendations to the options provided. They mentioned that previously there was some ornamentation around the doorway in the front, which they would recommend to ensure that it does not look like a blank wall.
- HAC recommended moving the staircase from the rear of the building to North side, to minimize the impact on the rear wall and consolidate everything on one side of the building. HAC likes the idea of wrapping the staircase around the lift outside, recommending that it is all condensed into one structure that is made to look like a separate building with its own roof system, doors, and windows. Given that it is a high-profile building, HAC hopes to minimize the addition by making it look like its own structure with heritage features. Tallness is what makes the addition awkward. HAC wondered if it could be stepped down on the sides so walking by it does not look overly abrasive to the streetscape.
- To summarize: the ideal situation here, according to HAC, would be if the two staircases could be in the same general location. HAC would like to see options of what this recommendation might look like in design, ideally using photos between 1898-1918 to show what it could mimic.
- Brodie confirmed that option one is preferred, in the Northwest corner, as it provides more usable space.
- HAC recommended that the architect bump the North projection away from street as much as possible, for streetscaping purposes – this is unless it's anticipated to be used as a storefront, which could be closer to the streetscape and still be historically compliant.

Agenda Item: Delegations

Resolution: 21-17-05

Presenter: Angharad Wenz

Second: Jim Williams

Craig Jarvis (YG) – 21-096 Ferry Landing Digital sign (DMS)

Discussion:

- The delegate was not present, however provided a sketch and mock-up of proposed design. HAC stated that the recommendation that they provided previously may have been misunderstood, as HAC only wishes to see 2 timbers around the sign to frame it.
- HAC will provide a sketch of what they meant, which will be more affordable and easier to build.

Agenda Item: Revert to Heritage Advisory Committee

Resolution: 21-17-06

Presenter: Angharad Wenz

Second: Megan Gamble

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Resolution: 21-17-07

20-074 – CIBC building staircase and lift

Discussion:

- HAC discussed another option, in the instance that the two required staircases must be separate. HAC requested to see what the following option would mean for design and practicality: to put an open staircase on the North side and put a bulkier elevator and stairs on the West side – this way it wouldn't need an intricate façade like was mentioned for the previous recommendation if everything were to be clustered on the North side of the building. The HAC would like to know what the architect thinks about the feasibility of this and would like to see what it could look like in a design.

Agenda Item: Adoption of the Minutes

Resolution: 21-17-08

Presenter: Megan Gamble

Second: Jim Williams

THAT the Minutes for HAC meeting 21-16 are accepted as presented.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

Resolution: 21-17-09

Presenter: Eve Dewald

Second: Jim Williams

Discussion:

- None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 21-17-10

Presenter: Eve Dewald

Second: Angharad Wenz

THAT the Heritage Advisory Committee move to TABLE development permit 20-074.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: #21-17-11

Presenter: Eve Dewald

Second: Angharad Wenz

THAT the Heritage Advisory Committee move to TABLE development permit 21-096.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: New Business

Resolution: #21-17-12

Presenter: Angharad Wenz

Second: Jim Williams

New HAC member appointments

Discussion:

- HAC informed Administration about a new HAC member application received on Nov 4: RJ Santos.
- HAC discussed member appointments and established that their priority is to learn and adapt to modern problems, to ensure that the public respects HAC's mandate. HAC feels that it is possible to maintain authenticity in the Townsite, while being flexible at the same time.
- The HAC is thrilled to have multiple people interested in HAC membership. Given the high interest at this point in time, HAC kindly recommends Charlotte as the chosen candidate, but wishes to extend the decision to Council.

TH Youth Centre new sign

Discussion:

- HAC would like Administration to remind TH that signs in the townsite require a development permit and of the fines associated with not having one.

Discussion:

- Administration is currently performing a Zoning and OCP review and wanted to extend the option to HAC to make any comments re: Sign size in the Historic Townsite, or on any other sign-related attributes than can be regulated within a Zoning Bylaw.
- HAC stated that signs can technically be huge.
- HAC decided to take away the thought to reflect on whether they have anything to contribute before the next meeting.

HAC introduction to new City Council

Discussion:

- HAC wishes to introduce themselves to the new Council and to have a meeting to initiate future collaboration
- In the near future, HAC hopes to come up with some bullet points about things to discuss (such as the shortage of housing in town, streetscapes: multi family dwellings and designs that could be compatible with heritage, as well as a strategy for success, the future of TH development and how we can work together, enforcement of heritage guidelines)
- Administration informed HAC that arranging a joint meeting is in the works and that they can expect for this to happen soon.

Agenda Item: Unfinished Business

Resolution: #21-17-14

Presenter: Eve Dewald

Seconders: Angharad Wenz

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Adjournment

Resolution: #21-17-15

Presenter: Eve Dewald

Seconders: Jim Williams

That Heritage Advisory Committee meeting HAC 21-17 be adjourned at 8:21pm on November 4th, 2021.

Minutes accepted on: November 17th, 2021

From: [CAO Dawson](#)
To: [Executive Assistant](#)
Subject: FW: Meeting regarding future of community television in Dawson City
Date: October 28, 2021 9:53:32 AM

For a future meeting. Maybe in the new year?

C

From: Danny Dowhal, Dawson Media Cooperative <ddowhal@dawsonmediacoop.com>
Sent: Thursday, October 28, 2021 9:11 AM
To: CAO Dawson <cao@cityofdawson.ca>
Cc: Bill Kendrick <bill.kendrick@cityofdawson.ca>
Subject: Meeting regarding future of community television in Dawson City

Dear Dawson City Council:

Dawson City Media Cooperative is a group of content producers and practitioners working together to foster video and film production as well as contribute to community television in the Klondike. The DCMC is a registered Yukon cooperative association.

We would like to request a meeting with Dawson City Council to discuss the future of local community television channels, either offered via current cable TV, or in the event another vendor acquires the existing facilities, or a new carrier, such as Northwestel, enters the local television marketplace.

CRTC regulations mandate that Canadians continue to have access to local programming that reflects their needs and interests. Community television provides both social and economic benefits. Given Dawson City's vibrant character, and the unique nature of this northern community, we feel it is imperative that everything possible be done to guarantee the continuation of local community content via existing and emerging delivery outlets.

Yours sincerely,
Danny Dowhal,
Chair, Dawson City Media Cooperative



From: [Finance Administration](#)
To: [Executive Assistant](#)
Subject: FW: Managing our present environmental, and health needs without adding new ones
Date: November 19, 2021 10:27:46 AM
Attachments: [image001.png](#)



Capri Zarowny
Administrative Assistant
Finance Department | City of Dawson
T 867-993-7400 (Ext. 403) | cityofdawson.ca

From: Leppender <ruthivyweatherby@gmail.com>
Sent: Saturday, November 13, 2021 11:56 AM
To: info <info@cityofdawson.ca>
Subject: Managing our present environmental, and health needs without adding new ones

I am deeply concerned about our territorial government placing the entire Yukon under an emergency order, especially since we have already been neglecting the state of environmental emergency AND the mental health pandemic. Dawson City contains a large number of people who live with mood disorders (such as depression and PTSD), or other more chronic mental illnesses (bipolar and brain damage). The external influence of COVID has harmed our community's members, and governing actions that were tolerated during the first state of emergency were done when nobody knew the virus's fatality rate; now we know it's less than 1%, compared to its predecessor SARS 3% fatality rate.

COVID does not seep up out of the ground, and since it is an imported illness there is no reason for our city to be under a state of emergency. It is winter, our tourism industry has been curtailed for the season, so our risk of becoming infected only exists if Whitehorse brings it to us. It's true the vaccine doesn't prevent infection and can only make the symptoms less uncomfortable, but as our politicians were so proud to declare we're one of the most highly vaccinated places on the planet. We don't need a state of emergency, unless we're talking about the black mold in all of our homes, or the need for greater mental health services in Dawson.

I propose that my town council fight for our community's freedoms, and object to this being made a Territory wide emergency. This is a Whitehorse issue, because as capital they are the hub of our region. If they cannot control the flow of people carrying this illness, then it is ours to question their ability as leaders; we should not bear the burden of their inability to protect us.

Many communities across Canada are rejecting these socialist measures, and frankly this town contains a variety of minds who are already under immense strain. Let us deal with our environment and emotional health, and leave COVID to those who willingly import it.

Please tell Whitehorse to stop fearmongering, and start accepting responsibility for making decisions that threaten outlying communities. I am asking you to simply hold our leaders to account, rather than letting them shrug their own accountability onto your shoulders (why should my town council bear the risk of responsibility for decisions they didn't make?) Please take care of us, NOT the tender backsides of your counterparts in other districts; this town is where your elected authority holds sway, and here is where your perspective must be fixed.

Sincerely;
Mrs. Ruth White.

Media Design 11/12 Class
Robert Service School
P.O. Box 278
Dawson City, YT
Y0B 1G0

November 15th, 2021

City of Dawson

P.O. Box
Dawson City, YT
Y0B 1G0

Dear *Manager of Finance*

The Media Design 11/12 Class is seeking sponsorship for our 2021-2022 Yearbook. Please see our **sponsorship scale** on the back of this letter.

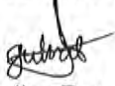
This year, we envision a hardcover yearbook with 60 pages. We are hoping to offset the printing costs with more sponsors than preceding years. With a school population of 226 from Kindergarten to Grade 12 and 40 staff members, we hope to sell at least 60 yearbooks. This means our yearbook would reach many of the school's families and the community of Dawson, therefore, so would your ad!

If you would like to sponsor an ad in our yearbook please contact our class advisor, Angela Edmunds, at angela.edmunds@yesnet.yk.ca and she can arrange to pick up the donation. You may also mail it to the address above or drop off your donation at the school's office.

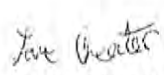
Thank you for your consideration, we look forward to hearing from you soon.

Sincerely,

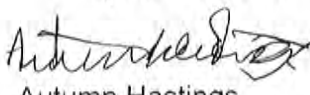
Media Design 11/12 Students


Sydka Perucho

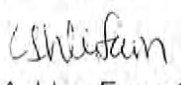

Denielle Glanza


Lane Cheater


Hana Lao


Autumn Hastings


Kevaghn Anderson


Ashlea Favron


Tess Crocker


Stevie Whiticar


Angelo Paraluman

2021-2022 RSS Yearbook Sponsorship

- ☐ \$300+
 - With your sponsorship you receive a ½ Page Advertisement
- ☐ \$200+
 - With your sponsorship you receive a ¼ Page Advertisement
- ☐ \$100+
 - With your sponsorship you receive a ⅛ Page Advertisement

Advertisements can be emailed to our advisor:

Angela Edmunds at angela.edmunds@yesnet.yk.ca

Advertisements will need to be received by **January 5th, 2022.**



MONTHLY POLICING REPORT October 2021

Dawson City RCMP Detachment “M” Division Yukon



The Dawson City RCMP Detachment responded to a total of 169 calls for service during the month of October 2021.

OCCURENCES	October, 2021	Year to Date 2021	October 2020	Year to date 2020	Year Total 2020
Assaults (all categories)	5	62	5	45	52
Sexual Assault	1	12	0	5	6
Break and Enter	0	13	1	9	13
Thefts (all categories)	1	41	2	52	56
Drugs (all categories)	1	27	2	24	28
Cause a Disturbance	4	81	5	58	70
Mischief	9	135	9	119	144
Impaired Driving	4	44	1	31	33
Vehicle Collisions	6	49	7	38	44
Mental Health Act	4	34	4	35	42
Assistance to General Public	4	53	2	73	81
Missing Persons (Search and Rescue) and Missing	0	16	3	7	28
Wellbeing Checks	3	51	4	63	74
Check Stops (represents the actual number of check stops)	1	13	1	41	42
Other Calls for Service	126	1192	124	1314	1133
Total Calls for Service	169	1823	170	1914	1846
Total Criminal Code Charges	19	137	2	43	69
Total Liquor Act/MVA/CEMA Charges	4 Motor Vehicle Act	25 MVA Act 6 Liquor Act 1 Cannabis Act 3 Controlled Drugs and Substances 7 CEMA 1 Campground Act	3 MVA Act	9 MVA Act	9 Motor Vehicle Act

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develop resulting in additional charges or proving an incident to be unfounded.

	October, 2021	Year to Date 2021 Total	October, 2020	Year Total 2020
Prisoners held locally	9	62	2	44
Prisoners remanded	0	8	0	3
Total Prisoners	9	53	38	46

Justice Reports	October, 2021	Year to Date 2021	October, 2020	Year Total 2020
Victim Services Referrals Offered	3	81	7	54
Youth Diversions	0	3	0	1
Adult Diversions	0	2	0	2
Restorative Justice Total	0	5	0	3



Cst. Phil Premerl's family decked out as Star Wars characters
Halloween 2021
Top: Dom, Phil holding Remi
Bottom: Aria, and Lira

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events
- (5) Restorative Justice

(1) Substance Abuse

On October 13, 2021, a series of RCMP Talks started at Robert Service School and were scheduled to take place over October and November. The first talk of the series was for grades 11 and 12 and focused on drug impaired driving and its dangers. This talk was focused on grades 11 and 12 in hopes that if they are out with friends they would make smart decisions and prevent those who may be intoxicated from driving a vehicle, skidoo or ATV. The next presentation in the series will be a substance use and misuse. An update will be provided on this topic next month along with bullying and cyber bullying.

Members of the Dawson City Detachment continue to make patrols of the downtown area at night and stop by local establishments to speak with patrons and staff. Members hope that these patrols will prevent establishments from potentially over serving customers and also ensure that patrons are getting home safely, making appropriate decisions to get home safely.

(2) Road Safety

With the tourist season coming to an end there has been a decrease in traffic however members are still conducting patrols of the Dempster Highway, the gold fields. Members of the Dawson City RCMP are still conducting several patrols a day around the school zone at Robert Service School educating people about the decreased speed there and to stop for the school buses while loading and unloading students.

(3) Youth Initiatives

Members of the Dawson City RCMP continue to be involved with the youth in the community by interacting with them while out on patrol often on foot at locations that youth are known to hang around. Members conduct foot patrols around various locations downtown and will check on youth when they are observed to make sure that everyone is safe.

Members of the Dawson City RCMP also continue to be involved with youth by attending events such as the First Hunt that took place on the Hart River Road and by coaching basketball on Saturdays through the Jr NBA Program.

(4) Attendance at THFN and Community Events

On October 4, 2021 members of the Dawson City Detachment attended the Sisters in Spirit MMIGW2S that took place between the Danoja Zho Cultural Centre and the fire pit on Front Street.

Members of the Dawson City RCMP also continue to meet with local partner agencies to engage and learn what the community needs are.

(5) Restorative Justice

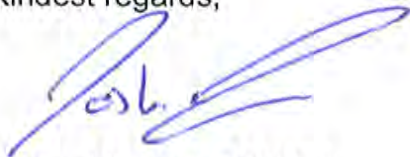
Members of the RCMP continue to be involved in the restorative justice program and took part in a restorative justice circle during the month of October.

Fun Fact

On December 27, 1901, the first annual winter patrol between Dawson and Fort McPherson was undertaken. #2628 Sgt. Harry MAPLEY and a guide on dog sled carried the mail over the Mackenzie Mountains and arrived at Fort McPherson on February 2, 1901.

They travelled a distance of 475 miles and enduring bone chilling temperatures of over 50 degrees below zero. The patrol became an annual event and continued for many years.

Kindest regards,



Constable Josh TOWER

For

S/S/M Rob MORIN
N. C. O. In Charge
Dawson City RCMP-GRC
Box 159
Dawson City, Yukon Y0B 1G0