

# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)



## NOTICE OF SPECIAL COUNCIL MEETING #C21-10

This is to inform you a special meeting of City Council will be held as follows:

**DATE OF MEETING:** WEDNESDAY, APRIL 14, 2021  
**PLACE OF MEETING:** COUNCIL CHAMBERS, CITY OFFICE  
**TIME OF MEETING:** 7:00 PM

### PURPOSE OF MEETING:

1. Tax Levy Bylaw (2021-02)
2. Fees and Charges 2021 Amendment Bylaw (2021-03)
3. Annual Operating Budget and the Capital Expenditure Program Bylaw (2021-04)
4. RFD- Sole Source Contract, Swimming Pool Main Drain Replacement
5. In Camera- Legal Related Matter

DATE MEETING REQUESTED: March 31, 2021  
MEETING REQUESTED BY: WAYNE POTOROKA, MAYOR

Original signed by: April 14, 2021  
Cory Bellmore, CAO Date



# THE CITY OF DAWSON

## 2021 Tax Levy Bylaw

Bylaw No. 2021-02

**WHEREAS** section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

**WHEREAS** section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

**WHEREAS** section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

1.01 This bylaw may be cited as the **2021 Tax Levy Bylaw**.

#### 2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2021.

#### 3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson;
- (d) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.
- (e) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City



# THE CITY OF DAWSON

## 2021 Tax Levy Bylaw

Bylaw No. 2021-02

of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.

### PART II – APPLICATION

#### 4.00 Tax Rates Established

- 4.01 A general tax for the year 2021 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of 1.85 percent.
- 4.02 A general tax for the year 2021 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate of 1.56 percent.

#### 5.00 Minimum Tax

- 5.01 The minimum tax for the year 2021 on any real property classified “residential” shall be eight hundred dollars (\$800.00) except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and fifty dollars (\$350.00).
- 5.02 The minimum tax for the year 2021 on any real property in the City of Dawson classified “non-residential” shall be eleven hundred dollars (\$1,100.00).

### PART III – FORCE AND EFFECT

#### 6.00 Severability

- 6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 7.00 Bylaw Repealed

- 7.01 Bylaw 2020-04, and amendments thereto, are hereby repealed.
- 7.02 All previous year’s tax levies as presented in property tax notices from the City of Dawson shall continue to apply.

#### 8.00 Enactment



# THE CITY OF DAWSON

## 2021 Tax Levy Bylaw

Bylaw No. 2021-02

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2021.

### 9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	March 31, 2021
THIRD and FINAL	

\_\_\_\_\_  
Wayne Potoroka, Mayor

**Presiding Officer**

\_\_\_\_\_  
Cory Bellmore, CAO

**Chief Administrative Officer**



# THE CITY OF DAWSON

## *Fees and Charges 2021 Amendment Bylaw*

Bylaw No. 2021-03

**WHEREAS** section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

### **WHEREAS**

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### **PART I - INTERPRETATION**

#### **1.00 Short Title**

- 1.01 This bylaw may be cited as the *Fees and Charges 2021 Amendment Bylaw*.

#### **2.00 Purpose**

- 2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

#### **3.00 Definitions**

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



# THE CITY OF DAWSON

## Fees and Charges 2021 Amendment Bylaw

Bylaw No. 2021-03

### PART II – APPLICATION

#### 4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

### PART III – FORCE AND EFFECT

#### 5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 6.00 Bylaw Repealed

6.01 Bylaw #2020-05 is hereby repealed.

#### 7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

#### 8.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	March 31, 2021
THIRD and FINAL	

Wayne Potoroka, Mayor

**Presiding Officer**

Cory Bellmore, CAO

**Chief Administrative Officer**



# THE CITY OF DAWSON

## *Fees and Charges 2021 Amendment Bylaw*

Bylaw No. 2021-03

### **PART IV – APPENDIX**

#### Appendix A – Fees and Charges

DRAFT

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Administration</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Certified Bylaw	\$25.00	per bylaw
	NSF Cheque Service Charge	\$40.00	each
	Stop Payment Fee	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$50.00	each
	Tax Certificate	\$50.00	per property
	Administration of Non-Municipal program	5.00%	value of program
<b>Animal Control</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	License Fee, Annual - Dangerous animal	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	per dog, per day
	Impound - First Occurrence	\$25.00	per dog
	Impound - Second Occurrence	\$75.00	per dog
	Impound - Third Occurrence	\$125.00	per dog
	Impound - Fourth Occurrence	\$300.00	per dog
	Impound - Fifth and Subsequent Occurrences	\$500.00	per dog
	Replacement Tag	\$15.00	per unit
	Special Needs Dog	No Fee	
<b>Business Licensing</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Local - Initial Business License Fee	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	per year
	Regional - Business License Fee	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	per year



Appendix A - 2021 Fees and Charges for Bylaw 2021-03

All rates are subject to GST when applicable

		<b>2021</b>	
<b>Cable System</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Analog Service - Residential Regular Rate	\$47.25	per month
	Analog Service - Residential Senior Rate	\$43.58	per month
	Analog Service - Single Unit Commercial Rate	\$47.39	per month
	Analog Service - Multi Unit Commercial / Institution:		
	Base Rate, plus	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$74.03	per month
	Digital Service - Residential Senior Rate	\$66.68	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$5.40	per month
	Digital Additional Programming:		
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #7 Family & Kids	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$20.50	per package per month
	Digital Specialty Package - Entertainment HD	\$8.50	per package per month
	Digital Sports HD	\$5.00	per package per month
	Digital Sportnet World HD	\$20.00	per package per month
	Digital Network News HD	\$6.00	per package per month
	Digital Hollywood Suites HD	\$8.00	per package per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:		
	Connection for new service:		
	Administration/Connection Fee (Connection already exists)	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	per transfer
	Fibre Optic Rental	\$315.00	per month per 1 pair of fibre

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

			<b>2021</b>	
		Additional Fibre Optic Rental	\$55.00	per month Per each additional pair of fibre

Appendix A - 2021 Fees and Charges for Bylaw 2021-03

All rates are subject to GST when applicable

		<b>2021</b>	
<b>Camping Bylaw</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Fee to remove a tent	\$75.00	per tent
	Storage fee for tent	\$10.00	per tent per day
<b>Cemetery</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Disinterment or Reinterment of any Cadaver	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus actual costs	each
	Plot and Perpetual Care - Ashes	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$575.00	each
<b>Development &amp; Planning</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Advertising - Required Advertising associated with any application	\$80	signage replacement fee
	Appeal to Council	\$105.00	per application
	Application to Consolidate	\$105.00	per application
	Cash in Lieu of on-site parking	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential, New Builds		
	Base Rate, plus	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (additions and changes to main building)	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)	\$25.00	per application
	Development Permit Application - Residential New Build (Single-Detached/Secondary Suite)	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	per application
	Extension of Approval	\$105.00	per application
	OCP Amendment application	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	per application
	Subdivision Application Fee	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days	\$25.00	per application

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
	Temporary Development Permit - More than 7 days	\$105.00	per application
	Variance Application	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	per application

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Fire Protection</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Inspection Service: Third Party Requests for Business Premises	\$75.00	per hour
	Inspection Service: File Search	\$75.00	per hour
	Inspection Service: Request for on-site inspection	\$75.00	per hour
	Inspection Service: Non-routine inspection	\$75.00	per hour
	Burning Permit Application	\$0.00	per application
	False Alarm Responses:		
	1-2 responses per calendar year	No Fee	
	3-5 responses per calendar year	\$250.00	per response
	greater than five responses per calendar year	\$500.00	per response
	Emergency Response	\$0.00	
	Base Rate, plus	\$500.00	per hour, per unit plus disposable materials
	Disposable materials	Costs + 21.5% Markup	
	Confined Space Rescue Stand-by	\$500.00	per request
	Confined Space Rescue Response	\$500 + actual costs	per response
<b>Public Works</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Equipment Rental including operator:		
	Backhoe	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	per hour (one hour min.)
	Labour:		
	Service Call / double time	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	per employee per hour (min 1 hr)
	Other:		
	External contractor and material mark-up	21.5%	
	Municipal Dock Rental	\$105.00	per foot per season

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Recreation and Parks</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Art & Margaret Fry Recreation Centre		
	Arena Ice Rental - Adult	\$120.00	hour
	Arena Ice Rental - Youth	\$60.00	hour
	Arena Ice Rental - Tournament*	\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*	\$50.00	hour
	Change fee	\$100.00	
	Locker Rental Fee	\$50.00	per season
	Arena Dry Floor	\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit	\$400.00	per day or part thereof
	Arena Kitchen	\$175.00	per day or part thereof
	Arena Kitchen - Non-profit	\$110.00	per day or part thereof
	Arena Concession Area	\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)	\$4.00	day
	Arena - Child 10 Punch Pass (3-12 years)	\$32.00	10 times
	Arena - Child Season Pass (3-12 years)	\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	season
	Arena - Adult Day Pass (19-59 years)	\$6.00	day
	Arena - Adult 10 Punch Pass (19-59 years)	\$48.00	10 times
	Arena - Adult Season Pass (19-59 years)	\$210.00	season
	Arena - Family Day Pass (related & living in one household)	\$13.00	day
	Arena - Family 10 Punch Pass (related & living in one household)	\$108.00	10 times
	Arena - Family Season Pass (related & living in one household)	\$470.00	season

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Recreation and Parks</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Parks & Greenspace		
	Minto or Crocus - Ball Diamond	\$120.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	season
	Crocus - Day Camp	\$1,200.00	season
	Crocus - Concession	\$110.00	per day or part thereof
	Minto - Concession	\$150.00	per day or part thereof
	Minto - Kitchen or Concession	\$75.00	per day or part thereof
	Minto - Program Room - program	\$15.00	hour
	Minto - Program Room - private event	\$40.00	first hour
	Minto - Program Room - private event	\$15.00	each additional hour
	Parks or Greenspace*	\$52.00	per day or part thereof
	Gazebo*	\$52.00	per day or part thereof
	Picnic Shelter*	\$52.00	per day or part thereof
	Community Garden Plot	\$30.00	season
	Dawson City Swimming Pool		
	Swimming Pool Rental* - under 25 swimmers	\$120.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	\$4.00	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	\$32.00	10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$140.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	\$6.00	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$48.00	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	\$13.00	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$108.00	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	season

Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Recreation and Parks</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Equipment Rental		
	Cross Country Ski Package*	\$10.00	per day or part thereof
	Cross Country Ski Package*	\$20.00	3 days
	Cross Country Ski Package*	\$40.00	7 days
	Cross Country Skis, boots or poles	\$5.00	per day or part thereof
	Snowshoes*	\$10.00	per day or part thereof
	Snowshoes*	\$15.00	3 days
	Coffee Urns	\$10.50	per day or part thereof
	Picnic Table	\$12.00	per day or part thereof
	Fitness Centre		
	Fitness Centre*	\$7.00	day
	Fitness Centre*, **	\$35.00	month
	Fitness Centre*, **	\$88.00	3 months
	Fitness Centre*, **	\$165.00	6 months
	Fitness Centre*, **	\$319.00	year
	Deposits		
	Damage Deposit - Facility	\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	fully refundable if conditions met
	Deposit - Key	\$40.00	fully refundable if conditions met
	Program Cancellation	\$10.00	
	* indicates a 10% discount for youth, seniors or registered non-profit		
	** indicates a 10% discount for residents within the municipal boundary		
<b>Single Use Plastics</b>	<b>Fee Description</b>		
	Providing a checkout bag, plastic straw or utensils <u>or</u> providing a bag that is not paper or reusable <u>or</u> discouraging the use of a customers own reusable bag or straw or utensil		
	First Offence	\$75.00	per occurrence
	Second Offence	\$150.00	per occurrence



Appendix A - 2021 Fees and Charges for Bylaw 2021-03  
All rates are subject to GST when applicable

		<b>2021</b>	
<b>Traffic Control</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Erection of Barriers for Public Utility	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	occasion
<b>Vehicle for Hire</b>	<b>Fee Description</b>		
	Vehicle for Hire License or Renewal	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	per application
<b>Waste Management</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Waste Management Fee - Commerical Space	\$300.00	year
	Waste Management Fee - Institutional Residential	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	\$300.00	year
	Waste Management Fee - Residential Unit (including B&B)	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$150.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$150.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$120.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$120.00	year
<b>Water Delivery Service</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	One delivery every two weeks	\$1,166.88	per year
	One delivery every two weeks	\$97.24	monthly installment payment
	One delivery per week	\$2,333.76	per year
	One delivery per week	\$194.48	monthly installment payment

Appendix A - 2021 Fees and Charges for Bylaw 2021-03

All rates are subject to GST when applicable

		<b>2021</b>	
<b>Water Services</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Private owned/occupied Residential/ Trondek Hwechin residential	\$635.59	per year - paid quarterly
	Privately owned/rental Residential - Seinor Discounted	\$370.03	per year
	Privately owned/rental Residential	\$635.59	per year - paid quarterly
	Commercial Residential	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	per serviced space per year
	School	\$1,020.20	per classroom per year
	Car Wash	\$938.88	per year
	Sewage Disposal Facility	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

		<b>2021</b>	
<b>Sewer Services</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Unit</b>
	Private owned/occupied Residential /Trondek Hwechin residential	\$481.82	per year - paid quarterly
	Private owned/occupied Residential - Seignor Discounted	\$280.51	
	Privately owned/rental Residential /Trondek Hwechin residential	\$481.82	per year - paid quarterly
	Commercial Residential	\$741.76	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$236.95	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$118.48	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		
	First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	per unit per year
	Non-Residential Washroom - Institutional	\$870.54	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$139.08	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$870.54	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	per janitorial room per year
	R.V. Park/Campground	\$48.94	per serviced space per year
	School	\$775.24	per classroom per year
	Car Wash	\$716.01	per year
	Sewage Disposal Facility	\$257.56	per year
	Public Shower & Staff Shower	\$226.65	per shower per year
	Stand Alone Sink	\$118.48	per sink per year
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	

		<b>2021</b>	
<b>Water Delivery - Senior Discount</b>	Seniors Water Delivery Discount Discount:	<b>Fee</b>	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$700.13	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$58.34	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$1,400.26	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$116.69	per monthly installment
<b>W&amp;S - Load Capacity</b>	Load Capacity Charge-single family residential	<b>Fee</b>	
	Single family residential	\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential	\$415.00	per additional bathroom
	Multi-family or commercial property	\$415.00	per water outlet
<b>TABLE A:</b>			
151 - 200 = 8 units			
201 - 250 = 10 units			
251 - 300 = 12 units			
301 - 350 = 14 units			
351 - max = 16 units			
Plus 2 units for each additional 50 seating capacity			



# THE CITY OF DAWSON

## 2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

**WHEREAS** section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

**WHEREAS** section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

- 1.01 This bylaw may be cited as the **2021 Annual Operating Budget and the Capital Expenditure Program Bylaw.**

#### 2.00 Purpose

- 2.01 The purpose of this bylaw is to adopt the 2021 annual operating budget and the capital expenditure program for the years 2021 to 2023.

#### 3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



# THE CITY OF DAWSON

## 2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

### PART II – APPLICATION

#### 4.00 Budget

- 4.01 The 2021 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2021 to 2023 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

#### 5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

#### 6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program.
  - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program.

### PART III – FORCE AND EFFECT

#### 7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



# THE CITY OF DAWSON

## 2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

### 8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2020.

### 9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	March 31, 2021
THIRD and FINAL	

\_\_\_\_\_  
Wayne Potoroka, Mayor  
Presiding Officer

\_\_\_\_\_  
Cory Bellmore, CAO  
Chief Administrative Officer



# THE CITY OF DAWSON

## *2021 Annual Operating Budget and the Capital Expenditure Program*

Bylaw No. 2021-04

### **PART IV – APPENDIX**

Appendix A – 2021 Annual Operating Budget

Appendix B - 2021 to 2023 Capital Expenditure Program

DRAFT



**Budget 2021**

			2020 Budget	2020 Actuals	2021 Budget
				Unaudited	
<b>REVENUE:</b>					
	<b>General Municipality:</b>				
		General Taxation	2,114,927	2,210,835	2,254,000
		Grants in Lieu of Taxes	994,750	1,003,355	1,010,136
		Grants	2,404,470	2,711,261	2,711,591
		Penalties and Interest	15,750	9,951	13,500
		Other Revenue	17,200	5,443	39,600
		Sale of Services	58,800	91,474	88,350
	<b>Total General Municipality:</b>		5,605,897	6,032,320	6,117,177
	<b>Cable</b>		356,209	207,288	219,558
	<b>Protective Services:</b>				
		Fire Protection	80,329	66,815	74,800
		Bylaw Enforcement	4,000	1,435	5,000
	<b>Total Protective Services:</b>		84,329	68,250	79,800
	<b>Public Works:</b>				
		Water Service	899,826	936,773	926,000
		Sewer Service	644,745	681,405	618,175
		Waste Management	327,599	341,815	337,000
		Other Revenue	158,310	94,502	151,000
	<b>Total Public Works:</b>		2,030,480	2,054,495	2,032,175
	<b>Public Health - Cemetery</b>		3,000	2,723	3,000
	<b>Planning</b>		21,221	17,445	95,200
	<b>Recreation:</b>				
		Recreation Common	46,051	46,171	49,551
		Programming & Events	40,900	10,400	40,000
		AMFRC	51,000	4,825	42,500
		Water Front	38,000	- 476	10,000
		Pool	28,950	-	30,250
		Green Space	23,500	- 529	18,000
	<b>Total Recreation:</b>		228,401	60,391	190,301
<b>TOTAL REVENUE:</b>			8,329,537	8,442,911	8,737,211

**Budget 2021**

		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
<b>EXPENDITURES:</b>				
	<b>General Municipality:</b>			
	Mayor and Council	179,369	136,691	154,558
	Council Election	-	-	10,000
	Grants/Subsidies	360,766	287,690	352,186
	Administration	1,050,236	971,169	1,221,018
	Other Property Expenses	31,160	10,221	11,000
	Computer Information Systems		61,749	150,000
	Communications		8,508	142,700
	Municipal Safety Program	7,459	8,954	9,050
	<b>Total General Municipality:</b>	<b>1,628,990</b>	<b>1,484,982</b>	<b>2,050,512</b>
	<b>Special Projects/Events</b>	<b>45,000</b>	<b>-</b>	<b>-</b>
	<b>Cable</b>	<b>261,193</b>	<b>249,890</b>	<b>219,558</b>
	<b>Protective Services:</b>			
	Fire Protection	330,632	264,482	350,707
	Emergency Measures	29,068	23,824	38,958
	Bylaw Enforcement	138,514	111,944	116,616
	<b>Total Protective Services:</b>	<b>498,214</b>	<b>400,250</b>	<b>506,281</b>
	<b>Public Works:</b>			
	Common	316,332	408,479	372,022
	Roads and Streets - Summer	160,721	116,680	155,793
	Roads and Streets - Winter	303,046	354,689	324,941
	Sidewalks	77,723	42,238	75,346
	Dock	19,550	2,418	14,650
	Surface Drainage	79,925	95,375	74,528
	Water Services	737,435	797,165	861,913
	Sewer Services	319,390	176,166	261,057
	Waste Water Treatment Plant	220,000	219,892	223,911
	Waste Management	775,591	646,435	587,970
	Building Maintenance	1,313,125	1,165,075	1,390,579
	<b>Total Public Works:</b>	<b>4,322,838</b>	<b>4,024,614</b>	<b>4,342,710</b>
	<b>Public Health - Cemetery</b>	<b>15,000</b>	<b>-</b>	<b>13,000</b>
	<b>Planning</b>	<b>343,790</b>	<b>143,019</b>	<b>349,026</b>
	<b>Recreation:</b>			
	Recreation Common	360,888	276,424	397,797
	Programming & Events	280,942	207,211	302,189
	AMFRC	133,051	160,805	214,761
	Water Front	12,307	5,081	22,837
	Pool	145,541	3,016	152,553
	Green Space	278,435	145,908	283,836
	<b>Total Recreation:</b>	<b>1,211,164</b>	<b>798,445</b>	<b>1,373,973</b>
	<b>TOTAL EXPENDITURES:</b>	<b>8,326,188</b>	<b>7,101,201</b>	<b>8,855,059</b>
	<b>NET OPERATING SURPLUS BEFORE RESERVE TRANSFER</b>			
	<b>NON OPERATING EXPENSES:</b>			
	Transfer to Administration Equipment			(9,377)
	Transfer to Public Works Capital			(22,775)
	Transfer from Unrestricted Reserves			100,000
	Transfer from Downtown Revitalization			20,000
	Transfer from Future Land Development			30,000
	<b>NET SURPLUS/DEFICIT</b>	<b>3,349</b>	<b>1,341,710</b>	<b>(0)</b>

**Budget 2021**

			2020 Budget	2020 Actuals	2021 Budget
				Unaudited	
<b>RESERVE TRANSFERS:</b>					
<b>Transfer from Restricted Reserves:</b>					
	Parking				
	Future Land Development				
	Council Equipment				
	Administration				
		Capital	50,000		150,000
		Equipment Reserve	112,410		163,409
	Protective Services		156,000		114,000
	Public Works				
		Equipment Replacement	45,000		232,000
		Water Service	35,000		
		Sewer Service	35,000		
		Road Maintenance			
		Road Replacement			
		Waste			
	Recreation				
		Capital	50,000		160,000
		Equipment Replacement	20,000		240,000
		Facility Reserve (from tax levy)	100,000		100,000
	Cable				
	Heritage				
	Green Initiatives				22,275
	Downtown Revitalization				
	Load Capacity				
<b>Total Transfers From Restricted Reserves:</b>			<b>603,410</b>		<b>1,181,684</b>
<b>Transfer to Restricted Reserves:</b>					
	Parking				
	Future Land Development				75,000
	Council Equipment				
	Administration				
		Capital	77,909		
		Equipment Reserve	25,000		64,377
	Protective Services		60,000		65,000
	Public Works				-
		Equipment Replacement	60,000		50,000
		Water Service			15,000
		Sewer Service			15,000
		Road Maintenance			
		Road Replacement			
		Waste			100,000
	Recreation				
		Capital	50,000		60,000
		Equipment Replacement			100,000
		Facility Reserve (from tax levy)	192,950		350,000
	Cable				
	Heritage				
	Green Initiatives		12,612		35,275
	Downtown Revitalization				
	Load Capacity				
<b>Transfer to Restricted Reserves:</b>			<b>478,471</b>		<b>929,652</b>
<b>Operating Reserve Transfers:</b>					
		<b>For Information - Calculated in O &amp; M budgets</b>			
		Transfer from Cable Reserve	86,509	*	
		Road - Operating Reserve	45,000	*	
* operating transfer reserves are calculated in operational detail and listed here for reserve transparency					
<b>Total Transfer to Restricted Reserves</b>			<b>478,471</b>		<b>929,652</b>

**Budget 2021**

			2020 Budget	2020 Actuals	2021 Budget
				Unaudited	
NET RESERVE TRANSFER FOR FUNDING AND REPLENISHING OF CAPITAL RESERVES			(124,939)		(252,032)
NET OPERATING SURPLUS AFTER RESERVE TRANSFER			128,288		252,032
NON OPERATING EXPENSES:					
	Capital Projects funded through Operating Funds				
	Lot Development				
	Sale/purchase of Lots		100,000		100,000
	Purchase of Gravel/Chemical for Inventory				
	Art Purchase		25,000		
TOTAL NON OPERATING EXPENSES:			125,000		100,000
NET OPERATING SURPLUS AFTER NON OPERATING EXPENSES:			3,288		152,032
NET CASH SURPLUS/DEFICIT			3,288		152,032

## Budget 2021

GENERAL MUNICIPAL		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
<b>GENERAL MUNICIPAL REVENUES</b>				
<b>REVENUES: GENERAL TAXATION</b>				
	Property Taxes - Residential	1,047,535	1,088,265	1,126,000
	Property Taxes - Non-Residential	1,067,392	1,122,570	1,128,000
<b>TOTAL GENERAL TAXATION REVENUE</b>		<b>2,114,927</b>	<b>2,210,835</b>	<b>2,254,000</b>
<b>REVENUES: GRANTS IN LIEU OF TAXES</b>				
	Federal Grants in Lieu - Residential	27,663	27,663	28,000
	Territorial Grants in Lieu - Residential	10,921	10,921	10,921
	Federal Grants in Lieu - Non-Residential	159,215	159,215	159,215
	Territorial Grants in Lieu - Non-Residential	410,511	410,511	415,000
	Tr'ondek Hwech'in Grants In Lieu	386,439	395,045	397,000
<b>TOTAL GRANTS IN LIEU REVENUES</b>		<b>994,750</b>	<b>1,003,355</b>	<b>1,010,136</b>
<b>REVENUES: GRANTS</b>				
	Comprehensive Municipal Grant	2,387,858	2,387,843	2,512,359
	Community Trust Training Grant	4,000	2,386	4,000
	Carbon Rebate	12,612	12,612	35,275
	Covid restart funding		308,420	159,957
<b>TOTAL GRANT REVENUES</b>		<b>2,404,470</b>	<b>2,711,261</b>	<b>2,711,591</b>
<b>REVENUES: PENALTIES &amp; INTEREST</b>				
	Penalties & Interest - Property Taxes	10,000	9,951	10,000
	Penalties & Interest - Water & Sewer	5,000		3,000
	Administration Fee - Tax Liens	750		500
<b>TOTAL PENALTIES &amp; INTEREST REVENUE</b>		<b>15,750</b>	<b>9,951</b>	<b>13,500</b>
<b>REVENUE: OTHER REVENUE</b>				
	Interest on Investments	37,000	65,226	12,500
	Less Interest Transferred to Reserves	(23,000)	(59,922)	(9,900)
	Bad Debt Recovery	1,000		1,000
	Miscellaneous Revenue	2,200	139	10,000
	WCB Choice Reward Program	-		6,000
	Transfer in from Heritage Reserve			20,000
<b>TOTAL OTHER REVENUE:</b>		<b>17,200</b>	<b>5,443</b>	<b>39,600</b>
<b>REVENUE: SALE OF SERVICES</b>				
	Business Licence	30,000	39,664	35,000
	Intermunicipal Business Licence	1,000	85	1,000
	Certificate and Searches	1,800	1,365	1,000
	Building Lease/Rental Income	25,000	50,360	51,350
	Street Vendor Sales	1,000		
<b>TOTAL SALE OF SERVICES REVENUE</b>		<b>58,800</b>	<b>91,474</b>	<b>88,350</b>
<b>TOTAL GENERAL MUNICIPAL REVENUE</b>		<b>5,605,897</b>	<b>6,032,320</b>	<b>6,117,177</b>

## Budget 2021

GENERAL MUNICIPAL		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
<b>EXPENDITURES: MAYOR AND COUNCIL</b>				
	Wages & Honoraria - Mayor/Council	57,000	54,718	55,000
	Benefits - Mayor/Council	2,600	1,967	2,000
	Employee Wages - Council Services Admin.	50,930	41,107	41,107
	Employee Benefits - Council Services Admin.	10,654	10,451	10,451
	Membership/Conference Fees	28,000	24,454	30,000
	Training - Mayor and Council	1,500		5,000
	Travel - Accomodation and Meals	9,500		2,500
	Travel - Transportation	8,500		5,000
	Advertising	500	1,295	
	Hospitality	4,000	1,373	2,000
	Supplies - Office	2,500	759	
	Non Capital Equipment/Office Furniture	1,500	460	1,500
	Photocopier Expense	500		
	Insurance	160	107	
	Janitorial	750		
	Telephone	775		
<b>TOTAL MAYOR AND COUNCIL EXPENSES</b>		<b>179,369</b>	<b>136,691</b>	<b>154,558</b>
<b>EXPENDITURES: ELECTIONS/REFERENDUMS</b>				
	Honoraria - Election	-		10,000
<b>TOTAL ELECTIONS/REFERENDUMS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENDITURES: GRANTS/SUBSIDY</b>				
	Homeowner Senior Tax Grants	24,000	19,680	22,000
	Development Incentive Grant	40,699	17,787	44,186
	Water and Sewer - Senior Discount	45,000	59,800	60,000
	Community Grants	40,000	14,792	30,000
	Heritage Fund	20,000		20,000
	Dawson Ski Hill Grants	6,067	5,631	6,000
	KDO Funding	35,000	35,000	35,000
	COVID-19 funding	150,000	135,000	35,000
	Reconciliation			100,000
<b>TOTAL GRANTS/SUBSIDY EXPENSES</b>		<b>360,766</b>	<b>287,690</b>	<b>352,186</b>
<b>EXPENDITURES: ADMINISTRATION</b>				
	Wages - Administration	441,077	365,416	457,206
	Benefits - Administration	87,171	45,000	91,520
	Professional Fees	90,000	80,456	40,000
	Audit	30,500	22,000	30,000
	Legal	150,000	91,540	150,000
	Human Resource	18,000	5,280	15,000
	Membership/Conference	2,500		2,500
	Training	25,000	1,333	10,000
	Travel - Accomodation and Meals	7,000	375	5,000
	Travel - Transportation	10,000	4,721	7,500
	Advertising	11,000	14,120	
	Promotional Material/Hosting Events	3,000	2,219	3,000
	Subscriptions & Publications	2,000	3,492	3,500
	Postage ALL DEPTS	4,600	12,283	13,500
	Freight	2,000	1,555	2,000
	Computer Network Charge	40,000	1,118	
	Supplies - Office ALL DEPTS	9,000	18,615	29,900
	Non Capital Equipment	10,000	1,327	4,000
	Photocopier Expense - ALL DEPTS	2,535	6,991	9,000
	Insurance - ALL DEPTS	42,000	216,357	264,392

## Budget 2021

GENERAL MUNICIPAL		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
	Telephone and Fax	15,210	30,772	33,000
	Bank Charges	2,500	5,032	3,000
	Payroll Fees	3,500	950	3,000
	Bad Debt Expense	2,500		4,500
	Cash Over/Short	240		
	Contracted Services	2,000	2,658	
	Assessment Fees	36,700	37,559	38,500
	Tax Liens/Title Searches	203		
	Intermunicipal Business Licence	-		1,000
<b>TOTAL ADMINISTRATION EXPENSES</b>		<b>1,050,236</b>	<b>971,169</b>	<b>1,221,018</b>
<b>EXPENDITURES: OTHER PROPERTY EXPENSES</b>				
	Utility - 8th Ave Residence	3,000	2,105	-
	Heating - 8th Residence	3,500	3,194	-
	Repairs and Maintenance - 8th Residence	7,500	358	7,000
	Utility - 6th Ave. Rental	2,000	1,235	
	Heating - 6th Ave. Rental	2,500		
	Repairs and Maintenance - 6th Ave. Rental	6,000	3,329	4,000
	Land Lease /property taxes	4,840		
	Land Lease	1,820		
<b>TOTAL OTHER PROPERTY EXPENSES</b>		<b>31,160</b>	<b>10,221</b>	<b>11,000</b>
<b>EXPENDITURES: COMPUTER INFORMATION SYSTEMS</b>				
	Accounting System Support Plan	22,000	1,455	40,000
	Network Workstation Support Plan & Updates	20,000	59,195	50,000
	Network Software and Accessories	8,000	254	35,000
	Repairs, Maintenance & Non Capital Replacement	30,000	845	25,000
	Cost Recapture	(81,600)		
<b>TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES</b>			<b>61,749</b>	<b>150,000</b>
<b>EXPENDITURES: COMMUNICATIONS</b>				
	Communications - Wages	-		75,000
	Communications - Benefits	-		12,000
	Communications - Advertising			28,200
	Supplies	-		15,000
	Insurance Premiums	2,282		
	Licence Fees		2,513	2,500
	Contracted Services	5,000	5,995	10,000
	Cost Recapture	(7,282)		
<b>TOTAL COMMUNICATIONS EXPENSES</b>		<b>-</b>	<b>8,508</b>	<b>142,700</b>
<b>EXPENDITURES: MUNICIPAL HEALTH &amp; SAFETY PROGRAM</b>				
	Wages - Safety	4,599	8,437	8,500
	Benefits - Safety	860	517	550
	Training	2,000	-	
<b>TOTAL MUNICIPAL HEALTH &amp; SAFETY PROGRAM EXPENSES</b>		<b>7,459</b>	<b>8,954</b>	<b>9,050</b>
<b>TOTAL GENERAL MUNICIPAL EXPENSES</b>		<b>1,628,990</b>	<b>1,484,982</b>	<b>2,050,512</b>
<b>EXPENDITURES: SPECIAL PROJECTS/EVENTS</b>				
	Downtown Revitalization	45,000		-
<b>TOTAL SPECIAL PROJECTS/ EVENTS EXPENSES</b>		<b>45,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL MUNICIPALITY REVENUES:</b>		<b>5,605,897</b>	<b>6,032,320</b>	<b>6,117,177</b>
<b>TOTAL GENERAL MUNICIPALITY EXPENSES:</b>		<b>1,673,990</b>	<b>1,484,982</b>	<b>2,050,512</b>
<b>NET GENERAL MUNICIPALITY EXPENSES</b>		<b>3,931,908</b>	<b>4,547,337</b>	<b>4,066,665</b>

## Budget 2021

<b>CABLE</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
<b>REVENUES - CABLE:</b>		<b>Unaudited</b>	
Cable Television:			
Analog Basic	190,000	143,527	144,083
Digital Basic	54,000	54,566	55,575
Additional Packages	18,000	4,441	14,000
Reconnects	1,000	1,289	1,000
New Installations/Reconnects	2,500	135	1,500
Fibre Optic Rental	4,200	3,330	3,400
Transfer in from Operating Reserve	86,509		-
<b>TOTAL REVENUE - CABLE:</b>	<b>356,209</b>	<b>207,288</b>	<b>219,558</b>
<b>EXPENDITURES - CABLE:</b>			
Wages	16,433	18,000	13,937
Benefits	2,934	2,642	3,263
Professional Fees	5,000		
Travel - Accomodation and Meals	500		
Travel - Transportation	50		
Advertising/Analog Channel Guide	2,228	3,780	7,080
Postage	3,300		
Freight	200		
Computer Network Charge	350		
Supplies - Office	3,000		2,500
Non-capital Equipment/Office Furniture	2,000	5,040	2,000
Photocopier Expense	750	-	
Tower/Equipment Repairs and Mtnce.	14,500	3,005	5,000
Electrical	12,000	13,748	14,000
Telephone and Fax	3,500	2,181	2,200
Contracted Services	50,000	54,745	55,000
Supplies - Operating	10,000	4,201	
Cable Pole Rental/Site Lease	29,448	33,064	30,000
Television Stations	105,000	109,484	84,578
<b>TOTAL EXPENDITURES - CABLE:</b>	<b>261,193</b>	<b>249,890</b>	<b>219,558</b>
<b>TOTAL CABLE REVENUES:</b>	<b>356,209</b>	<b>207,288</b>	<b>219,558</b>
<b>TOTAL CABLE EXPENSES:</b>	<b>261,193</b>	<b>249,890</b>	<b>219,558</b>
<b>NET CABLE EXPENSES</b>	<b>95,016</b>	<b>(42,602)</b>	<b>0</b>



## Budget 2021

		2020 Budget	2020	2021 Budget
<b>CEMETERY</b>			<b>Unaudited</b>	
<b>REVENUE - CEMETERY PLOTS:</b>				
	Sale of Cemetery Plots	3,000	2,723	3,000
	Transfer in from Reserves	-		
<b>TOTAL CEMETERY REVENUE:</b>		<b>3,000</b>	<b>2,723</b>	<b>3,000</b>
<b>EXPENDITURES - CEMETERY PLOTS:</b>				
	Contracted Services	10,000		8,000
	Landscaping	5,000		5,000
	Equipment Rentals	-		
<b>TOTAL CEMETERY EXPENSE:</b>		<b>15,000</b>	<b>-</b>	<b>13,000</b>
<b>TOTAL CEMETERY REVENUES:</b>		<b>3,000</b>	<b>2,723</b>	<b>3,000</b>
<b>TOTAL CEMETERY EXPENSES:</b>		<b>15,000</b>	<b>-</b>	<b>13,000</b>
<b>NET CEMETERY EXPENSES</b>		<b>(12,000)</b>	<b>2,723</b>	<b>(10,000)</b>

## Budget 2021

		2020 Budget	2020 Actuals	2021 Budget
<b>PLANNING &amp; DEVELOPMENT:</b>			<b>Unaudited</b>	
<b>REVENUES - PLANNING:</b>				
	Development Permits	11,313	16,605	25,000
	Subdivision Development Fees	4,698	-	5,000
	Historic Resources Permits	5,000	-	5,000
	Appeals	210	-	200
	Land Sales		840	60,000
<b>TOTAL REVENUE - PLANNING:</b>		<b>21,221</b>	<b>17,445</b>	<b>95,200</b>
<b>EXPENDITURES - PLANNING:</b>				
	Wages - Planning	139,390	98,612	130,247
	Benefits - Planning	22,079	11,091	25,279
	Honoraria	12,000	3,908	12,000
	Professional Fees	70,000	17,501	100,000
	Training	5,115	250	4,000
	Travel - Accomodation and Meals	1,535	-	1,500
	Travel - Transportation	2,495	-	2,500
	Advertising	5,500	-	
	Promotional Material/Special Events	-	49	
	Subscriptions & Publications	500		500
	Postage	220		
	Computer Network Charge	309		
	Supplies - Office	1,200	750	1,000
	Non Capital Equipment/Office Furniture	3,000	1,066	2,000
	Photocopier Expense	447		
	Downtown Revitalization	45,000	-	20,000
	Contracted services	10,000	525	20,000
	Land Development Costs	25,000	9,266	30,000
<b>TOTAL EXPENDITURES - PLANNING:</b>		<b>343,790</b>	<b>143,019</b>	<b>349,026</b>
<b>TOTAL PLANNING REVENUES:</b>		<b>21,221</b>	<b>17,445</b>	<b>95,200</b>
<b>TOTAL PLANNING EXPENSES:</b>		<b>343,790</b>	<b>143,019</b>	<b>349,026</b>
<b>NET PLANNING EXPENSES</b>		<b>(322,569)</b>	<b>(125,574)</b>	<b>(253,826)</b>

**Budget 2021**

	2020 Budget	2020 Actuals	2021 Budget
		Unaudited	
<b>PROTECTIVE SERVICES</b>			
<b>REVENUES - FIRE PROTECTION</b>			
Fire Alarm Monitoring	23,829	13,350	13,800
Inspection Services	1,500		1,500
Fire Alarm Response	2,000		2,000
Emergency Response	500	3,000	3,000
Miscellaneous Protective Services	2,500	465	4,000
CMG - Fire Suppression	50,000	50,000	50,000
Training Facility rental	-		500
<b>TOTAL FIRE PROTECTION REVENUES</b>	<b>80,329</b>	<b>66,815</b>	<b>74,800</b>
<b>EXPENSES - FIRE PROTECTION</b>			
Wages - Fire Protection	77,584	87,700	76,980
Benefits - Fire Protection	13,757	16,522	16,193
Fire Fighter Call Outs	60,000	40,000	45,000
Benefits - Fire Fighter Call Outs	18,200	4,981	5,500
Professional Fees	2,000	1,800	2,000
Membership/Conference	1,500	150	1,000
Training/Certificates	20,000	29,850	40,000
Travel - Accomodation and Meals	3,000	2,238	2,000
Travel - Transportation	2,500	628	1,500
Advertising	3,000	917	
Promotional Material/Special Events	5,000	-	5,000
Subscriptions & Publications	3,000		2,000
Postage	500	-	
Freight	2,000		2,000
Computer Network Charge	1,251		
Communication Charge	1,151		
Supplies - Office	1,000	98	
Non Capital Equipment	5,300	791	10,000
Photocopier Expense	550		
Cable TV	1,293	783	1,400
Insurance (FF additional)		5,083	5,083
Telephone and Fax	13,446	6,131	6,500
Contracted Services	30,000	17,352	20,000
Supplies - Operating and safety	16,000	13,562	22,000
Supplies - Specialty Clothing	20,000	23,357	40,000
Supplies - Safety	5,100	4,935	5,000
Smoke/CO Detector Campaign	1,000	221	1,000
Software and Support - Fire	2,500		
Training facility	2,000		5,000
Equipment rental	1,100		1,500
Vehicle Fuel	3,000	2,982	3,000
Vehicle Repairs and Maintenance	2,500	824	2,500
Heavy Equipment Fuel	1,000	868	1,000
Heavy Equipment Repairs and Maintenance	8,000	393	5,000
Equipment Lease	2,400	2,316	22,550
<b>TOTAL FIRE PROTECTION EXPENSES</b>	<b>330,632</b>	<b>264,482</b>	<b>350,707</b>
<b>NET FIRE PROTECTION EXPENSES</b>	<b>(250,303)</b>	<b>(197,667)</b>	<b>(275,907)</b>

**Budget 2021**

	2020 Budget	2020 Actuals	2021 Budget
		Unaudited	
<b>EMERGENCY MEASURES</b>			
<b>EXPENSES - EMERGENCY MEASURES:</b>			
Wages - EMO	16,433	18,122	21,033
Benefits - EMO	2,934	1,801	4,275
Training/Certificates	3,000		4,000
Travel - Accomodation and Meals	500	2,777	2,000
Travel - Transportation	500		1,500
Advertising	500	238	
Promotional Material/Special Events	150	26	150
Supplies	500		500
Non Capital Equipment	2,500	428	2,500
Insurance	1,551		
Contract Services	-	177	
Safety Kits and Supplies	500	254	3,000
<b>TOTAL EMERGENCY MEASURES EXPENDITURE</b>	<b>29,068</b>	<b>23,824</b>	<b>38,958</b>
<b>BYLAW ENFORCEMENT</b>			
<b>REVENUES - BYLAW ENFORCEMENT</b>			
Bylaw Revenue	1,000		2,000
Animal Control Fees	3,000	1,435	3,000
<b>TOTAL BYLAW ENFORCEMENT REVENUES</b>	<b>4,000</b>	<b>1,435</b>	<b>5,000</b>
<b>EXPENSES - BYLAW ENFORCEMENT:</b>			
Wages - Bylaw	85,025	79,871	65,536
Benefits - Bylaw	18,178	9,424	13,180
Professional Fees	2,000	-	-
Membership/Conference	1,000		1,000
Training	2,000		5,000
Travel - Accomodation and Meals	2,000	1,794	2,000
Travel - Transportation	2,000		1,500
Advertising	850		
Promotional Material/Special Events	750		750
Freight	300		300
Signs/Supplies	1,500	6	3,000
Non Capital Equipment	500		500
Insurance	1,561		
Contracted Services	1,500	45	3,500
Animal Control - Humane Society	16,000	18,250	14,600
Operating Supplies/Signs/Animal control	800	54	3,000
Specialty Clothing	800	1,682	1,000
Vehicle Fuel	750	645	750
Vehicle Repairs and Maintenance	1,000	173	1,000
<b>TOTAL BYLAW ENFORCEMENT EXPENDITURE</b>	<b>138,514</b>	<b>111,944</b>	<b>116,616</b>
<b>NET BYLAW ENFORCEMENT EXPENDITURES</b>	<b>(134,514)</b>	<b>(110,509)</b>	<b>(111,616)</b>
<b>TOTAL PROTECTIVE SERVICES REVENUES:</b>	<b>84,329</b>	<b>68,250</b>	<b>79,800</b>
<b>TOTAL PROTECTIVE SERVICES EXPENSES:</b>	<b>498,214</b>	<b>400,250</b>	<b>506,281</b>
<b>NET PROTECTIVE SERVICES EXPENSES</b>	<b>(413,885)</b>	<b>(332,000)</b>	<b>(426,481)</b>

**Budget 2021**

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	<b>REVENUE - PUBLIC WORKS:</b>			
	<b>WATER SERVICE REVENUE:</b>			
	Water Utility Fee	799,300	826,416	820,000
	Water Service Call	3,085		
	New Installation		31,355	
	Coin Operated Truck Fill	15,000	8,766	15,000
	Water Delivery	67,800	61,266	81,000
	Disconnect/Reconnect Water Services	14,641	8,970	10,000
	Funding from YG - for added electrical costs	-		
	<b>TOTAL WATER SERVICE REVENUE:</b>	<b>899,826</b>	<b>936,773</b>	<b>926,000</b>
	<b>SEWER SERVICE REVENUE:</b>			
	Sewer Utility Fee	644,231	618,932	617,675
	Sewer Service Calls	514		500
	YG Charge for WWTP	-	62,473	
	<b>TOTAL SEWER SERVICE REVENUE:</b>	<b>644,745</b>	<b>681,405</b>	<b>618,175</b>
	<b>WASTE MANAGEMENT REVENUE:</b>			
	Waste Management Fees	232,599	244,342	242,000
	YG Funding for Waste Management	75,000	62,473	75,000
	Ground Water Monitoring	20,000	35,000	20,000
	<b>TOTAL WASTE MANAGEMENT REVENUE:</b>	<b>327,599</b>	<b>341,815</b>	<b>337,000</b>
	<b>OTHER REVENUE:</b>			
	New Installation Fee - Labour	35,660	37,330	68,000
	Sale of Gravel	3,060	1,259	3,000
	Sale of Inventory/Cost Recovery Contracted Servies		45,924	15,000
	New Installation Fee - Sale of Inventory	35,660		35,000
	Load Capacity	24,480	6,150	25,000
	Grant - Training	5,000	3,839	5,000
	Transfer in from Reserves	45,000		
	Lease Income - Dock	9,450		
	<b>TOTAL OTHER REVENUE:</b>	<b>158,310</b>	<b>94,502</b>	<b>151,000</b>
	<b>TOTAL REVENUE - PUBLIC WORKS:</b>	<b>2,030,480</b>	<b>2,054,495</b>	<b>2,032,175</b>
	<b>EXPENDITURES - PUBLIC WORKS:</b>			
	<b>COMMON:</b>			
	Wages - PW Common	114,592	194,000	114,197
	Benefits - PW Common	25,260	24,893	24,937
	Professional Fees	1,000	3,774	1,000
	Membership/Conference	150		3,000
	Training	15,000	5,996	10,000
	Travel - Accomodation and Meals	7,700	4,114	5,000
	Travel - Transportation	2,000	259	2,000
	Advertising	400		
	Promotional Material/Special Events	800	1,274	800
	Subscriptions & Publications	300		500
	Postage	750	32	
	Freight	2,000	3,247	2,500
	Computer Network Charge/Alarm Systems	2,500		
	Communication Charge	250		
	Supplies - Office	3,200	1,288	
	Non Capital Equipment	21,500	3,109	20,000
	Photocopier Expense (lease)	1,800	2,550	1,388
	Insurance		39	
	Telephone and Fax	16,000	12,610	13,000
	Contract Services - Common	3,000	11,053	6,000
	Supplies - Common Operating	7,000	9,540	5,000
	Supplies - Safety	15,000	15,572	15,000
	Vehicle Fuel	4,300	15,572	24,750

**Budget 2021**

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	Vehicle Repairs and Maintenance	4,200	16,303	32,250
	Heavy Equipment Fuel		10,821	8,200
	Heavy Equipment R&M		18,318	24,500
	Mosquito Control	22,000	16,262	18,000
	New Installation Costs	45,630	37,853	40,000
	<b>TOTAL COMMON EXPENDITURES:</b>	<b>316,332</b>	<b>408,479</b>	<b>372,022</b>
	<b>TRANSPORTATION:</b>			
	<b>ROADS AND STREETS - SUMMER:</b>			
	Wages - PW Roads Summer	36,925	32,000	40,729
	Benefits - PW Roads Summer	8,071	2,566	8,564
	Advertising	500		
	Freight	500	506	1,000
	Computer Network Charge	1,500		
	Communication Charge	250		
	Non Capital Equipment/Office Furniture	-	133	
	Insurance	1,575		
	Contracted Services	68,000	54,290	60,000
	Supplies - Operating	500	48	500
	Chemicals	6,000	5,434	6,000
	Cold Mix	3,100		3,000
	Gravel	10,500		10,000
	Signs	5,100	1,183	5,000
	Street Lights	13,000	20,520	21,000
	Vehicle Fuel	500		
	Vehicle Repairs and Maintenance	500		
	Heavy Equipment Fuel	1,100		
	Heavy Equipment Repairs and Maintenance	3,100		
	<b>TOTAL ROADS AND STREETS - SUMMER:</b>	<b>160,721</b>	<b>116,680</b>	<b>155,793</b>
	<b>ROADS AND STREETS - WINTER:</b>			
	Wages - PW Roads Winter	60,596	62,500	68,063
	Benefits - PW Roads Winter	13,400	7,238	14,378
	Advertising	500		
	Freight	500	5,034	2,500
	Non capital equipment		5,724	
	Computer Network Charge	1,500		
	Communication Charge	250		
	Insurance	1,600		
	Contracted Services	180,000	237,660	205,000
	Supplies	500	318	500
	3/8 Minus Sand Mix	15,000	13,440	15,000
	Signs	500		500
	Street Lights	18,000	14,619	19,000
	Equipment Rental	-		
	Vehicle Fuel	1,300		
	Vehicle Repairs and Maintenance	1,300	4,974	
	Heavy Equipment Fuel	2,000	234	
	Heavy Equipment Repairs and Maintenance	6,100	2,948	
	<b>TOTAL ROADS AND STREETS - WINTER</b>	<b>303,046</b>	<b>354,689</b>	<b>324,941</b>

**Budget 2021**

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	<b>SIDEWALKS:</b>			
	Wages - PW Sidewalks	24,475	11,800	28,162
	Benefits - PW Sidewalks	5,498	1,397	5,983
	Freight	-	756	
	Computer Network Charge	750		
	Insurance	800		
	Contracted Services	20,000	13,178	20,000
	Supplies - Material	22,000	15,108	20,000
	Gravel	1,200		1,200
	Vehicle Fuel	500		
	Vehicle Repairs and Maintenance	500		
	Heavy Equipment Fuel	500		
	Heavy Equipment Repairs and Maintenance	1,500		
	<b>TOTAL SIDEWALKS:</b>	<b>77,723</b>	<b>42,238</b>	<b>75,346</b>
	<b>FLOATING DOCK:</b>			
	Repair and Maintenance	5,000	1,795	2,500
	Insurance	900		
	Contracted Services	13,500	473	12,000
	Marine Lease	150	150	150
	<b>TOTAL FLOATING DOCK:</b>	<b>19,550</b>	<b>2,418</b>	<b>14,650</b>
	<b>SURFACE DRAINAGE:</b>			
	Wages - PW Surface Drainage	37,298	59,500	41,667
	Benefits - PW Surface Drainage	8,227	6,694	8,761
	Freight	500	161	500
	Computer Network Charge	750	-	
	General Operat-Non Capital Equipment	1,000	2,495	2,500
	Electrical	1,050	957	1,100
	Insurance	900		
	Contracted Services	15,500	11,908	15,000
	Supplies	5,000	222	5,000
	Vehicle Fuel	1,750		
	Vehicle Repairs and Maintenance	1,750	455	
	Heavy Equipment Fuel	1,600		
	Heavy Equipment Repairs and Maintenance	4,600	12,985	
	<b>TOTAL SURFACE DRAINAGE</b>	<b>79,925</b>	<b>95,375</b>	<b>74,528</b>
	<b>ENVIRONMENTAL USE AND PROTECTIONS:</b>			
	<b>WATER SERVICES:</b>			
	Wages - PW Water Services	377,466	475,000	404,227
	Benefits - PW Water Services	85,319	51,466	86,185
	Professional Fees	40,000	43,129	40,000
	Professional Fees - Water Licence	15,000	2,354	20,000
	Membership/Conference/Certificates	350		4,000
	Training	12,000	3,801	10,000
	Travel - Accomodation and Meals	7,000	1,346	5,000
	Travel - Transportation	2,000	795	2,500
	Advertising	200	84	
	Freight	20,000	16,424	20,000
	Computer Network Charge	5,900		
	Communication Charge	1,200		
	Non Capital Equipment	8,300	5,442	8,000
	Telephone	2,500	14,290	15,000
	Contract Services	25,000	56,805	50,000
	Supplies - Operating	20,000	12,856	70,000
	Supplies - Safety	5,000	1,413	5,000

**Budget 2021**

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	Chemicals	4,000	7,281	5,000
	Water Sampling/Testing	7,200	8,901	9,000
	Equipment Rental	-	340	
	Vehicle Fuel	7,000	2,446	
	Vehicle Repairs and Maintenance	8,000	3,563	
	Heavy Equipment Fuel	1,000		
	Heavy Equipment Repairs	3,000		
	Water Delivery	80,000	89,430	108,000
	<b>TOTAL WATER SERVICES:</b>	<b>737,435</b>	<b>797,165</b>	<b>861,913</b>
	<b>SEWER SERVICES:</b>			
	Wages - PW Sewer Services	171,393	155,200	181,507
	Benefits - PW Sewer Services	38,215	16,357	39,050
	Professional Fees	15,000		
	Membership/Conference/Dues	350		1,000
	Training	6,900		5,000
	Travel - Accomodation and Meals	4,000		3,000
	Travel - Transportation	1,000		1,500
	Advertising	250		
	Freight	5,050	143	1,000
	Computer Network Charge	3,800		
	Communication Charge	900		
	Non Capital Equipment	3,042		3,000
	Repairs and Maintenance	10,000		
	Insurance	7,000	(7,514)	
	Contracted Services	20,280	7,015	10,000
	Supplies	12,168	1,734	8,000
	Supplies - Safety	5,000	1,191	5,000
	Chemicals	3,042		3,000
	Vehicle Fuel	4,000	-	
	Vehicle repair and maintenance PW Sewer	4,000		
	Heavy Equipment Fuel	1,000		
	Heavy Equipment R&M	3,000	2,039	
	<b>TOTAL SEWER SERVICES:</b>	<b>319,390</b>	<b>176,166</b>	<b>261,057</b>
	<b>WASTE WATER TREATMENT PLANT:</b>			
	Wages - PW WWTP	-	496	
	Benefits - PW WWTP	-	12	
	Repairs and Maintenance - WWTP related	-	383	
	Supplies - Safety	-	176	
	YG Payment towards Operating WWTP	220,000	218,311	223,911
	Vehicle Repairs and Maintenance		515	
	<b>TOTAL WASTE WATER TREATMENT PLANT:</b>	<b>220,000</b>	<b>219,892</b>	<b>223,911</b>
	<b>WASTE MANAGEMENT:</b>			
	Wages - PW Waste Management	238,954	123,247	285,158
	Benefits - PW Waste Management	43,837	13,008	42,312
	Professional Fees	20,000	2,925	20,000
	Training	4,000		4,000
	Travel - Accomodation and Meals	2,000		2,000
	Travel - Transportation	2,000		1,500
	Advertising	1,000		
	Freight	800		1,000
	Computer Network Charge	3,500		
	Communication Charge	1,000		
	Non-Capital Equipment	3,600	58	3,000
	Insurance	9,000		
	Janitorial Supplies	200		



# Budget 2021

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	Telephone and Fax	2,500	-	
	Contracted Services	70,000	52,029	45,000
	Waste Diversion CKS	100,000	100,000	100,000
	Waste Diversion Planning & Implementation	25,000		
	Supplies	1,500	6,100	1,500
	Supplies - Safety	4,000	899	5,000
	Sampling/Testing	30,000	62,299	40,000
	Vehicle Fuel (including garbage truck)	10,000	145	10,000
	Vehicle Repairs and Maintenance	8,000	5,038	8,000
	Water Delivery/Septic	1,200	225	1,000
	Heavy Equipment Fuel	3,500	2,389	3,500
	Heavy Equipment Repairs and Maintenance	10,000	16,733	15,000
	Waste Collection	180,000	261,340	-
	<b>TOTAL WASTE MANAGEMENT:</b>	<b>775,591</b>	<b>646,435</b>	<b>587,970</b>
	<b>BUILDING MAINTENANCE</b>			
	Wages - PW Other	225,165	196,000	230,939
	Benefits - PW Other	47,200	20,219	47,141
	<b>ADMIN BLDG</b>			
	Building Repairs and Maintenance	40,000	6,668	40,000
	Electrical	11,000	13,605	15,000
	Heating	20,300	16,304	18,000
	Janitorial - City Hall	3,077	4,657	-
	<b>CABLE</b>			
	Janitorial - City Hall	450		
	<b>PROTECTIVE SERVICES</b>			
	Building Repairs and Maintenance	4,000	596	4,000
	Electrical	5,430	6,105	5,500
	Heating	9,309	6,988	7,500
	Janitorial - Fire Hall	1,034	152	-
	<b>PUBLIC WORKS</b>			
	Building Repairs and Maintenance	8,200	5,087	8,000
	Electrical	5,500	7,289	6,500
	Heating	15,000	16,659	18,000
	Janitorial - ALL DEPTS	760	1,020	41,000
	<b>WTP</b>			
	Repairs and Maintenance	15,000	42,234	75,000
	Electrical	100,000	163,633	175,000
	Heating	250,000	250,768	200,000
	<b>SEWER</b>			
	Electrical	22,000	28,875	30,000
	<b>WASTE MGMT</b>			
	Building Repairs and Maintenance	2,000		12,000
	Electrical	-		6,000
	Heating	2,000	3,865	4,000
	<b>AMFRC</b>			
	Building R & M - AMFRC	100,000	74,020	75,000
	Electrical - AMFRC	90,000	116,856	120,000
	Propane - AMFRC	1,000	1,606	1,000
	Heating - AMFRC	135,000	107,213	110,000
	Janitorial - AMFRC	12,000	9,104	-
	<b>WATERFRONT</b>			
	Building R & M	40,000	14,500	15,000
	Electrical	6,000	4,775	6,000
	Heating	5,000	4,052	5,000
	Janitorial	15,000	7,555	-

# Budget 2021

	<b>PUBLIC WORKS</b>	<b>2020 Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>
			<b>Unaudited</b>	
	<b>POOL</b>			
	Building Repairs and Maintenance	50,000	5,048	45,000
	Electrical	15,000	3,444	17,000
	Heating	34,000	1,253	34,000
	<b>GREENSPACE</b>			
	Repairs & Maintenance - Minto	2,500	10,906	3,000
	Repairs & Maintenance - Other	7,000	1,474	5,000
	Electric - Minto	4,000	7,131	8,000
	Electric - Other	3,200	3,083	3,000
	Greenspace Janitorial	6,000	2,331	
	<b>TOTAL Building Maintenance:</b>	<b>1,313,125</b>	<b>1,165,075</b>	<b>1,390,579</b>
	<b>TOTAL PUBLIC WORKS REVENUE</b>	<b>2,030,480</b>	<b>2,054,495</b>	<b>2,032,175</b>
	<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>4,322,838</b>	<b>2,859,539</b>	<b>4,342,710</b>
	<b>NET PUBLIC WORKS EXPENDITURES</b>	<b>(2,292,358)</b>	<b>(805,045)</b>	<b>(2,310,535)</b>

# Budget 2021

RECREATION:		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
<b>REVENUE - RECREATION COMMON</b>				
	Lotteries - Yukon	43,051	43,051	43,051
	Equipment Rental	3,000	(160)	1,500
	Miscellaneous Revenue		3,280	5,000
<b>TOTAL REVENUES-RECREATION COMMON</b>		<b>46,051</b>	<b>46,171</b>	<b>49,551</b>
<b>EXPENDITURES - COMMON SERVICES:</b>				
	Wages - Recreation	140,914	179,082	232,165
	Benefits - Recreation	28,723	20,115	31,660
	Professional Fees		8,032	20,000
	Training	5,000	2,343	5,000
	Travel - Accomodation and Meals	5,000		3,000
	Travel - Transportation	4,000		2,000
	Advertising	1,000	186	
	Postage	500		
	Freight	200	31	200
	Computer Network Charge	12,000	5,811	
	Supplies - Office	6,000	2,578	
	Non Capital Equipment/Office Furniture	6,000	3,073	8,000
	Photocopier Expense (lease)	1,000	465	2,148
	Insurance	60,000		
	Telephone and Fax	15,000	5,436	5,400
	Bank Service Charges/Debit Machine Exp.	2,500		2,500
	Contracted Services	20,000	4,236	20,000
	Supplies - Safety	4,000	14,396	10,000
	Lottery Grants	43,051	15,380	43,051
	Vehicle Fuel	3,000	9,761	7,673
	Vehicle Repairs and Maintenance	3,000	5,499	5,000
<b>TOTAL REC. COMMON/CENTER EXPENSES:</b>		<b>360,888</b>	<b>276,424</b>	<b>397,797</b>
<b>REVENUE - PROGRAMS AND EVENTS</b>				
	YLAP Grant/Youth Summer Activity Grant	12,500	10,400	12,500
	Programs - Under 14 yrs of age	20,000		15,000
	Programs - 15 yrs +	6,000		10,000
	Canada Day Grant	2,400		2,500
<b>TOTAL REVENUES - PROGRAMS AND EVENTS</b>		<b>40,900</b>	<b>10,400</b>	<b>40,000</b>
<b>EXPENDITURES - PROGRAMS AND EVENTS</b>				
	Wages - Programs and Events	175,985	160,900	181,043
	Benefits - Programs and Events	36,907	17,613	36,947
	WCB - Instructors	500		500
	Membership/Conference Fees	200	50	200
	Training	1,000	574	1,000
	Travel - Accomodation & Transportation	2,000		2,000
	Freight	500	32	500
	Non Capital Equipment	2,000		8,000
	Contracted Services - Instructors	22,000	11,753	25,000
	Supplies Programming	12,000	6,314	12,000
	Supplies - YLAP	12,500	1,600	12,500
	Rental Space	250	5,000	10,000
	Canada Day	4,600	328	2,500
	Discovery Day	3,000	1,142	2,500
	Celebration of Lights	7,500	1,904	7,500
<b>TOTAL PROGRAMS &amp; EVENTS EXPENSES:</b>		<b>280,942</b>	<b>207,211</b>	<b>302,189</b>
<b>NET - PROGRAMS &amp; EVENTS EXPENSES</b>		<b>(240,042)</b>	<b>(196,811)</b>	<b>(262,189)</b>

# Budget 2021

RECREATION:		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
<b>REVENUE - AMFRC</b>				
	Public Skating	3,000		4,500
	Ice Fees	40,000	(718)	30,000
	Curling Club Lease	4,000	4,000	4,000
	Recreation Facility Rental	4,000	1,543	4,000
<b>TOTAL REVENUES - AMFRC</b>		<b>51,000</b>	<b>4,825</b>	<b>42,500</b>
<b>EXPENDITURES - AMFRC</b>				
	Wages - AMFRC	89,025	123,130	152,640
	Benefits - AMFRC	17,026	13,728	17,120
	Freight - AMFRC	2,000	1,333	3,000
	Equipment R & M	20,000	14,279	15,000
	Contracted Services	-	820	20,000
	Supplies Operating - AMFRC	3,000	4,940	4,500
	Equip Fuel - AMFRC	2,000	2,574	2,500
<b>TOTAL AMFRC EXPENSES:</b>		<b>133,051</b>	<b>160,805</b>	<b>214,761</b>
<b>NET - AMFRC EXPENSES</b>		<b>(82,051)</b>	<b>(155,980)</b>	<b>(172,261)</b>
<b>REVENUE - WATERFRONT</b>				
	Fitness Passes	38,000	(476)	10,000
<b>TOTAL REVENUES - WATERFRONT</b>		<b>38,000</b>	<b>(476)</b>	<b>10,000</b>
<b>EXPENDITURES - WATERFRONT</b>				
	Wages - Waterfront	4,130		13,861
	Benefits - Waterfront	927		976
	Freight	250	699	500
	Equipment R & M	5,000	2,589	5,000
	Supplies Operating	2,000	1,793	2,500
<b>TOTAL WATERFRONT EXPENSES:</b>		<b>12,307</b>	<b>5,081</b>	<b>22,837</b>
<b>NET - WATERFRONT EXPENSES</b>		<b>25,693</b>	<b>(5,557)</b>	<b>(12,837)</b>
<b>REVENUE - POOL</b>				
	Pool Training Funding	500		
	Public Swim	15,000		17,000
	Swimming Lessons 14-	10,000		10,000
	Swimming Lessons 15+	1,500		2,000
	Merchandise	200		-
	Swim Club	1,500		1,000
	Rentals	250		250
<b>TOTAL REVENUES - POOL</b>		<b>28,950</b>	<b>-</b>	<b>30,250</b>
<b>EXPENDITURES - POOL</b>				
	Wages - Pool	112,453	1,922	121,317
	Benefits - Pool	11,388	208	11,535
	Membership/Conference	200		200
	Training	5,000		5,000
	Travel - Accomodation and Meals	2,000		2,000
	Travel - Transportation	1,500		1,500
	Freight	1,500		1,500
	Janitorial Supplies	2,000	886	
	Supplies - lesson materials			1,000
	Supplies - Operational	5,000		5,500
	Swim Club Expenditures	1,000		500
	Supplies - Lesson Material	1,000		-
	Chemicals	2,500		2,500
<b>TOTAL POOL EXPENSES:</b>		<b>145,541</b>	<b>3,016</b>	<b>152,553</b>
<b>NET - POOL EXPENSES</b>		<b>(116,591)</b>	<b>(3,016)</b>	<b>(122,303)</b>

# Budget 2021

RECREATION:		2020 Budget	2020 Actuals	2021 Budget
			Unaudited	
REVENUE - GREEN SPACE				
	Rentals - Minto	7,000		3,500
	Vendor Stalls	1,000	2,000	1,000
	Commemorative Parks Program Donations	3,000		1,000
	Growing Forward Grant	2,500		
	Rentals - Parks & Greenspaces	10,000	(2,529)	2,500
	Miscellaneous Revenue			10,000
TOTAL REVENUES - GREEN SPACE		23,500	(529)	18,000
EXPENDITURES - GREEN SPACE				
	Wages	106,883	55,801	123,033
	Benefits	17,952	5,675	17,203
	Training	500		1,000
	Freight	600	31	600
	Non Capital Equipment	2,000	1,042	5,000
	Commemorative Parks Program	3,000	275	1,000
	Equipment Repairs & Maintenance	1,500	219	10,000
	Contracted Services	30,000	24,414	35,000
	Parks & Greenspace Maintenance	40,000	765	10,000
	Trail Maintenance - Green Space	8,000	979	8,000
	Land Lease	500	150	500
	Golf Course - Operating Lease	50,000	49,000	50,000
	DC Minor Soccer	7,000	6,869	7,000
	Community Garden	10,000	596	15,000
	Equipment Fuel	500	93	500
TOTAL GREEN SPACE & PARK MTNCE EXPENSE		278,435	145,908	283,836
NET GREEN SPACE EXPENSES		(254,935)	(146,437)	(265,836)
TOTAL RECREATION REVENUES:		228,401	60,391	190,301
TOTAL RECREATION EXPENSES:		1,211,164	798,445	1,373,973
NET RECREATION EXPENSES		(982,763)	(738,054)	(1,183,672)

**City of Dawson**  
**Administration - Technology**  
**10 Year Equipment Replacement Plan 2021-2029**

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
<b>Communications</b>											
Council Chamber AV System	2021	30,000									
Prometheum Board	2021	14,000									
Phone System	2013			5,000							
Website Upgrade	2018								15,000		
<b>Server System</b>											
Diamond Server	2016						15,000				
General Server	2015	24,462									
Backup Server	2015	20,000									
Asset Management Server	2019				20,000						
Other required Hardware	2021	10,000					10,000				
Software and licensing	2016	27,370					27,370				
<b>Workstations and Computers</b>											
CAO and EA (computers and laptops)	2020	9,377			2,000	5,000				2,000	
Front Cash	2021					4,000					
Finance department (4)	2016	6,800					11,200				
Planning department (2)	2019				4,000					4,000	
Portective Services (2)	2013-2019	2,800			2,000		2,000			2,000	
Public Works (8)	2018-2019	6,200			6,000	4,500	6,000			6,000	
Recreation (7)	2014-2019	12,400			2,000		12,000			2,000	
Self-isolating/Work from home	2020					5,000					
<b>Total Expenditure</b>		<b>\$ 163,409</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 36,000</b>	<b>\$ 18,500</b>	<b>\$ 83,570</b>			<b>\$ 16,000</b>	<b>\$ -</b>

Administration Equipment Reserve Opening Balance	\$104,243	\$ 61,263	\$ 91,263	\$116,263	\$110,263	\$121,763	\$ 68,193	\$ 98,193	\$128,193
Current Year Equipment Expenditures	163,409	-	5,000	36,000	18,500	83,570	-	-	16,000
Administration Equipment Reserve	64,377								
Administration Reserve Contribution									
Covid Restart Funding	56,052	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
<b>Administration Equipment Reserve YE Balance</b>	<b>\$ 61,263</b>	<b>\$ 91,263</b>	<b>\$116,263</b>	<b>\$110,263</b>	<b>\$121,763</b>	<b>\$ 68,193</b>	<b>\$ 98,193</b>	<b>\$128,193</b>	<b>\$142,193</b>

**City of Dawson**  
**Protective Services**  
**10 Year Equipment Replacement Plan 2021-2029**

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
<b>Vehicles</b>											
Bylaw Truck - electric	2013		54,000								
Rescue Truck	1999	60,000									
Command Vehicle	2016									45,000	
Rescue Trailer	2009										9,000
<b>Heavy Equipment</b>											
Fire Engine	2015										400,000
Fire Engine	1998			450,000							
Ladder Truck Upgrades					20,000						
West Dawson Fire Truck upgrades	2020	20,000									
<b>Other Equipment</b>											
Fire Alarm Monitoring System	2002										30,000
Fire Extinguisher Training Unit	2014										35,000
Jordair Air Compressor											35,000
Positive Pressure Fans	2020	8,000									
Extrication Equipment	2002									47,000	
Extrication Equipment	2018										55,000
Extrication Jack Struts	2020	18,000									
SCBA Gear	2016			90,000							
Helmets	2000	8,000				5,000					
<b>Total Expenditure</b>		<b>\$ 114,000</b>	<b>\$ 54,000</b>	<b>\$ 540,000</b>	<b>\$ 20,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>			<b>\$ 92,000</b>	<b>\$ 564,000</b>

Protective Services Equipment Opening Balance	\$ 162,868	\$ 113,868	\$ 109,868	\$ 19,868	\$ 49,868	\$ 94,868	\$ 144,868	\$ 194,868	\$ 244,868
Current Year Equipment Expenditures	114,000	54,000	540,000	20,000	5,000	-	-	-	92,000
Protective Services Reserve Contribution	65,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Outside Financing/Sale of equipment			400,000						
<b>Protective Services Equipment Reserve YE Balance</b>	<b>\$ 113,868</b>	<b>\$ 109,868</b>	<b>\$ 19,868</b>	<b>\$ 49,868</b>	<b>\$ 94,868</b>	<b>\$ 144,868</b>	<b>\$ 194,868</b>	<b>\$ 244,868</b>	<b>\$ 202,868</b>

City of Dawson  
Public Works  
10 Year Equipment Replacement Plan 2021-2029

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
<b>Vehicles</b>											
Nissan Rogue	2017							35,000			
Pumphouse Service Truck	2012		70,000								
On Call truck	2018								45,000		
PW Truck	2009										45,000
Plow Truck	2009									70,000	
PW Van	2016						50,000				
Building Maintenance Van	2015					50,000					
Landfill Truck	1997										45,000
PW 1/2 ton truck	1993	36,000									
4x4 Pickup	1997	36,000									
4x4 Pickup	2007										25,000
PW 3/4 ton truck	1990										20,000
PW 1/2 ton truck	1989										60,000
<b>Heavy Equipment</b>											
Crane - 5 Ton	1990	70,000									
IMT Boom Crane	1989	90,000									
Dump Truck	2000							120,000			
Steam Trailer	2013									125,000	
In-Town Backhoe (Caterpillar)	2016						175,000				
Landfill Backhoe (Caterpillar)	2007										105,000
Backhoe (Rubber Tire)	2017							20,000			
Vactor Truck	1996			150,000							
Garbage Collection Truck	2020	-									
Loader/Backhoe (Caterpillar)	1998										105,000
<b>PW Equipment</b>											
Mobile Generator (York Street Lift Station)	1994										30,000
Mobile Generator (Bonanza Gold Lift Station)	1998			10,000							
Electrofusion Machine	2018								6,000		
Pipe Threader	2014										11,000
Plate Tamper	2015					8,000					
Main Lift	2015										15,000
Dri Prime Pump	2015										40,000
Snow Removal Equipment	2017							15,000			
<b>Total Expenditure</b>		<b>\$ 232,000</b>	<b>\$ 70,000</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ 58,000</b>	<b>\$ 225,000</b>	<b>\$ 190,000</b>	<b>\$ 51,000</b>	<b>\$ 195,000</b>	<b>\$ 501,000</b>

PW Equipment Reserve Opening Balance	\$ 286,572	\$ 104,572	\$ 84,572	\$ 4,572	\$ 39,572	\$ 16,572	\$ 1,572	\$ 1,572	\$ 5,572
Current Year Equipment Expenditures	232,000	70,000	160,000	-	58,000	225,000	190,000	51,000	195,000
Outside Financing	-								
Public Works Reserve Contribution	50,000	50,000	80,000	35,000	35,000	210,000	190,000	55,000	190,000
<b>PW Equipment Reserve Ending Balance</b>	<b>\$ 104,572</b>	<b>\$ 84,572</b>	<b>\$ 4,572</b>	<b>\$ 39,572</b>	<b>\$ 16,572</b>	<b>\$ 1,572</b>	<b>\$ 1,572</b>	<b>\$ 5,572</b>	<b>\$ 572</b>



**City of Dawson**  
**Recreation Department**  
**10 Year Equipment Replacement Plan 2021-2029**

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
<b>Vehicles</b>											
GMC	2011	45,000									
Toyota Tacoma	2013			45,000							
Ford E350XL Van	2007										60,000
Chev Express Van	2019									60,000	
<b>Arena Equipment</b>											
Ice Resurfacing Machine - Electric	1994	180,000									
Skate Sharpener	-	5,000									
<b>Parks/Landscaping Equipment</b>											
Trailer	2013					10,000					
Riding Mower	2013				16,500						
Husqvarna Roto-tiller	2010										5,000
Husqvarna Aerator	2008		5,000								
Minto Park Playground	2010						75,000				75,000
Waterfront Interpretive Panels	2009				15,000						
Pool Lockers	2019										35,000
<b>Arena Kitchen Equipment Replacement</b>											
Gas Oven/Stovetop	2001										16,000
Curling Stand Up Freezer	2001										5,000
Curling Stand Up Cooler	2001										8,000
<b>Weight Room Equipment Replacement</b>											
Precor Treadmill	2018				10,000						
Precor Treadmill	2010	10,000									
Precor Recumbent Bike	-			5,000							
Precor Bike	2013			5,000							
Precor Treadmill	2013		10,000								
Precor AMT	2013			8,000							
Precor AMT	2013					8,000					
Rowing Machine	2019									5,000	
<b>Total Expenditure</b>		<b>\$ 240,000</b>	<b>\$ 15,000</b>	<b>\$ 63,000</b>	<b>\$ 41,500</b>	<b>\$ 18,000</b>	<b>\$ 75,000</b>			<b>\$ 65,000</b>	<b>\$ 204,000</b>

Recreation Equipment Reserve Opening Balance	\$ 123,555	\$ 333,555	\$ 368,555	\$ 340,555	\$ 349,055	\$ 361,055	\$ 316,055	\$ 346,055	\$ 376,055
Current Year Equipment Expenditures	240,000	15,000	63,000	41,500	18,000	75,000	-	-	65,000
Outside Financing				15,000					
Recreation Facilities Reserve	350,000								
Recreation Reserve Contribution	100,000	50,000	35,000	35,000	30,000	30,000	30,000	30,000	30,000
<b>Recreation Equipment Reserve YE Balance</b>	<b>\$ 333,555</b>	<b>\$ 368,555</b>	<b>\$ 340,555</b>	<b>\$ 349,055</b>	<b>\$ 361,055</b>	<b>\$ 316,055</b>	<b>\$ 346,055</b>	<b>\$ 376,055</b>	<b>\$ 341,055</b>

City of Dawson  
2021 - 2023 Capital Project Plan  
Administration

<b>Projects:</b>	<b>Project Value</b>	<b>Funding Source</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Future</b>
<b>Expenses:</b>						
Restoration of CBC Building	1,227,000	A/B/E	526,500	326,500	200,000	
OCP Review	150,000	B				150,000
Records Management CP14	50,000	B	50,000			
Land Purchase	100,000	E				100,000
<b>Total Capital Projects</b>	<b>\$ 1,527,000</b>		<b>\$ 576,500</b>	<b>\$ 326,500</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>
<b>Funding:</b>						
A - Reserves			150,000			150,000
B - Gas Tax Funding			426,500	326,500	200,000	
E - Other Grant Funding						100,000
<b>Total Funding</b>			<b>\$ 576,500</b>	<b>\$ 326,500</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>

City of Dawson  
2021 - 2023 Capital Project Plan  
Protective Services

Projects:	Project Value	Funding Source	2021	2022	2023	Future
<b>Expenses:</b>						
Backup Generator for City Office/Emergency operations	30,000	B	30,000			
Convert fire training facility to propane	220,000	E/G	220,000			
Upgrades to Training Facility	100,000	B	100,000	100,000	100,000	
Signage and installation (including Han)				25,000		
Space Needs Assessment (PS & PW)	40,000	B	40,000			
<b>Total Capital Projects</b>	<b>\$ 390,000</b>		<b>\$ 390,000</b>	<b>\$ 125,000</b>	<b>\$ 100,000</b>	<b>-</b>
<b>Funding:</b>						
B - Gas Tax Funding			170,000	100,000	100,000	
E - Other Grant Funding			170,000			
G - YG Contribution Agreement			50,000	25,000		
<b>Total Funding</b>			<b>\$ 390,000</b>	<b>\$ 125,000</b>	<b>\$ 100,000</b>	<b>-</b>

City of Dawson  
2021 - 2023 Capital Project Plan  
Public Works

Projects:	Project Value	Funding Source	2021	2022	2023	Future
<b>Expenses:</b>						
Energy Upgrade Project	509,380	A/G/H	509,380			
Water Treatment Plant Demolition	2,000,000	G				2,000,000
Water Meter Supply and Installation RFP	95,000	G	95,000			
Phase 2 - Reservoir Construction	4,000,000	G	4,000,000			
Upsize Loop 4 Water Main	4,000,000	G			4,000,000	
5th Ave Sewer Replacement Craig St to Harper St	2,825,000	G	1,412,500			
5th Ave Sewer Replacement King St to Albert St	2,825,000	G		1,412,500		
Solid Waste Management program design	40,000	A				40,000
Diversion Centre	1,864,000	B	1,864,000			
Garbage Collection Truck	320,000	B	320,000			
Household Collection Bins	67,000	B	67,000			
In House Upgrades to Water/Sewer/Drainage	350,000	A				350,000
<b>Total Capital Projects</b>	<b>\$ 18,386,000</b>		<b>\$ 8,267,880</b>	<b>\$ 1,412,500</b>	<b>\$ 4,000,000</b>	<b>\$ 2,390,000</b>
<b>Funding:</b>						
A - Reserves			22,275			390,000
B - Gas Tax Funding			2,346,000			
G - YG Contribution Agreement			5,812,500	1,412,500	4,000,000	2,000,000
H - Other Funding			87,105			
<b>I - Project Dependant on funding Source Secured</b>						
<b>Total Funding</b>			<b>\$ 8,267,880</b>	<b>\$ 1,412,500</b>	<b>\$ 4,000,000</b>	<b>\$ 2,390,000</b>

City of Dawson  
2021 - 2023 Capital Project Plan  
Recreation

Projects:	Project Value	Funding Source	2021	2022	2023	Future
<b>Expenses:</b>						
New Recreation Centre Planning	100,000	A.1	100,000			
Geodetic and Datum Surveys	210,000	A	70,000	70,000	70,000	
Glycol Flushing and Replacement	30,000	B	30,000			
Pool - Main Drain	75,000	B	75,000			
Pool Floor - slopes and drains	75,000	B	75,000			
Front Street/9th Ave to Millenium Trail Connectors	25,000	B		25,000		
Trail Connections to Dome/other unfinished trails	50,000	I	50,000			
New Trails Creation and Upgrades	100,000	B		50,000	50,000	
Resurface Millenium Trail	50,000	I			50,000	
Trail Map - Signage	25,000	E/I	12,500	12,500		
Clock Replacement (Waterfront)	10,000	A	10,000			
Interpretive Panels	10,000	I		10,000		
Gazebo Roof Replacement	25,000	I		25,000		
Wood Mulch - Playground	25,000	I		25,000		
Minto Park Playground Resurfacing	20,000	A	20,000			
Concession Upgrades	20,000	A	20,000			
Minto Park Sign	5,000	A	5,000			
Safety Netting - Minto park	10,000	I		10,000		
BMX/Pump Track	60,000	A/E	100,000			
Gaw Field Sign	5,000	A	5,000			
Skate Park Upgrades	50,000	I			50,000	
Redesign Skatepark/Basketball Courts	27,500	I	30,000	25,000		
Basketball nets	5,000	I	5,000			
Crocus Bluff Parkette	25,000	I			25,000	
Outdoor Workout Equipment - Crocus Bluff	7,500				7,500	
Bike Racks in Parks	10,000	I	5,000	5,000		
Front Street Banners	10,000	I	5,000	5,000		
<b>Total Capital Projects</b>	<b>\$ 1,065,000</b>		<b>\$ 617,500</b>	<b>\$ 262,500</b>	<b>\$ 252,500</b>	<b>\$ -</b>
<b>Funding:</b>						
A - Equipment Reserves			160,000	70,000	70,000	
A.1 - Recreation Facility Reserves			100,000			
B - Gas Tax Funding			180,000			
E - Other Grant Funding			82,500			
<b>I - Project Dependant on funding Source Secured</b>			<b>95,000</b>	<b>192,500</b>	<b>182,500</b>	
<b>Total Funding</b>			<b>\$ 617,500</b>	<b>\$ 262,500</b>	<b>\$ 252,500</b>	<b>\$ -</b>

# THE CITY OF DAWSON

## Request for Decision



---

**TO:** Mayor and Council  
**FROM:** Paul Robitaille, Parks and Recreation Manager, City of Dawson  
**DATE:** April 9, 2021  
**SUBJECT:** Swimming Pool Main Drain Replacement - Sole Source Contract

---

### RECOMMENDATION

THAT Council waive the appropriate procurement methodology as allowed in items 4 and 5 of Policy #14-02 and authorize a sole source contract with Master Pools Alta Ltd. for the swimming pool main drain replacement for the estimated amount of **\$27,800.00 plus GST**

### PURPOSE

To ensure the pool can open for the 2021 season while adhering to Environmental Health requirements.

### BACKGROUND

In 2019, Environmental Health performed a review of all pools in the Territory and required each facility to make various upgrades. One of the requirements for the City of Dawson was to replace the main drain.

The replacement was scheduled to be done in Spring 2020.

In February 2021, Master Pools Alta Ltd. Received approval to be deemed *essential workers* from Yukon Government. They are scheduled to do work in multiple communities in early May. We have tentatively scheduled to have them complete this work on the week of May 7 to 14, pending approval from Mayor and Council.

At this time, there is no in-Yukon company that can perform this work.

Funding for this work is already approved as part of Gas Tax Funding (Resolution C18-03), however we had to extend the date of this project to accommodate for COVID-19 travel restrictions.

## ANALYSIS / DISCUSSION

The City of Dawson Procurement Policy does not speak to sole source contracts.

Public Sector Procurement Program defines "sole-source contract" as *a contract directly awarded to or negotiated with a sole supplier without a competitive process. With sole source there is only one capable and available supplier.*

A tentative schedule would be as follows:

April 14	Committee of the Whole Review – review sole source contract
April 14	Council Review – award sole source contract
April 28	Contract Signing and Pre-Construction Meeting
May 7	Project Starts (1 week)
May 14	Project Ends

The above schedule does not leave much room for delay.

Administration Recommends that the Pool Wall Repair and Flooring Replacement Contract be awarded to Master Pools Alta Ltd for **\$27,800.00 plus GST**

## IMPLICATIONS

### **General:**

The listed actions are required by OHS prior to opening in 2021.

### **Staffing:**

Awarding this project will mean an investment in time by the Project Manager and Recreation for planning and administering the contract.

### **Financial:**

Gas tax funding has been requested and approved via **Request for Decision Swimming Pool OHS Requirements, Budget Amendment and Gas Tax Application**. The Gas Tax fund allows sole sourcing as long as it is within the City of Dawson procurement policies.

### **Policy / Legislated Requirements:**

The action required for compliance to the OHS order is to provide a work plan to implement the required remediation as per the "Dawson City Pool Mechanical Inspection" dated September 16, 2019 by Delta-T Consultants Limited.

**Follow up Action:**

Not applicable

**Communication:**

Not applicable.

<b>RELEVANT CONSULTATION</b>
------------------------------

Not applicable.

<b>ALIGNMENT TO OFFICIAL COMMUNITY PLAN &amp; MUNICIPAL PRIORITIES</b>
--

3.5 Parks and Recreation


(b) Maintain and develop quality recreational infrastructure and facilities.

<b>OPTIONS</b>
----------------

1. THAT Council waive the appropriate procurement methodology as allowed in items 4 and 5 of Policy #14-02 and authorize a sole source contract with Master Pools Alta Ltd. for the swimming pool main drain replacement for the estimated amount of **\$27,800.00 plus GST**

OR

1. THAT Council not proceed with developing a sole source contract with Master Pools Alta Ltd.

APPROVAL		
NAME:	Paul Robitaille, A/CAO	SIGNATURE: 
DATE:	April 9, 2021	