



THE CITY OF DAWSON

COUNCIL MEETING #C19-09

AGENDA

MONDAY, APRIL 29, 2019

7:00 p.m.

Council Chambers, City of Dawson Office

Poetry Reading by Dan Davidson

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C19-09
- 3. DELEGATIONS AND GUESTS**
- 4. BUSINESS ARISING FROM DELEGATIONS**
- 5. ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes #C19-07 of April 8, 2019
 - b) Special Council Meeting Minutes #C19-08 of April 15, 2019
- 6. BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes #C19-07 of April 8, 2019
 - b) Special Council Meeting Minutes #C19-08 of April 15, 2019
- 7. FINANCIAL AND BUDGET REPORTS**
 - a) 2019 Accounts Payable Report #19-05 RE: Cheques #53510 – 53543
 - b) 2019 Accounts Payable Report #19-06 RE: Cheques #53544 - 53619
- 8. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Request for Decision RE: Tr'ondëk Hwëch'in Temporary Camping Request
 - b) Request for Decision RE: Policing Priorities for 2019/20
 - c) Request for Decision RE: Canadian Bank of Commerce NHS: Extant Recording Contract Award
 - d) Request for Decision RE: Administration Building: Exterior Painting Contract Award
 - e) Request for Decision RE: Recreation Grants
 - f) Resolution RE: Banking Agreement
- 9. BYLAWS AND POLICIES**
- 10. CORRESPONDENCE**
 - a) Metrix Group LLP. RE: 2018 Audit Planning
 - b) Minister Ranj Pillai RE: Response to Questions on the Decision Document for the Klondike East Project
 - c) Jaime W. Pitfield, Deputy Minister RE Engagement on the Yukon Motor Vehicles Act
 - d) Brian Crist, Manager Highways & Airports RE: Request to Waive Noise Bylaw
 - e) RCMP, Dawson Detachment, "M" Division – March 2019 Policing Report
 - f) Association franco-yukonnaise RE: Franco-Yukonnie Day Flag raising on May 15 2019
 - g) Heritage Advisory Committee Meeting Minutes #HAC19-04, HAC19-05 & HAC19-06
 - h) Recreation Board Meeting Minutes #R19-03
 - i) Committee of the Whole Meeting Minutes #CW19-10
- 11. PUBLIC QUESTIONS**
- 12. INCAMERA**
 - a) Financial Related Matter
- 13. ADJOURNMENT**

MINUTES OF COUNCIL MEETING #C19-07 of the council of the City of Dawson held on Monday, April 8, 2019 at 7:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Stephen Johnson
Councillor Bill Kendrick

REGRETS: Councillor Molly Shore

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron
CDO Clarissa Huffman

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-07 to order at 7:07 PM.

Agenda Item: Agenda

Council requested Wendy Cairns be added to the agenda as a delegate.

C19-07-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for council meeting # C19-07 of April 8, 2019 be adopted as amended.
Motion Carried 4-0

Agenda Item: Public Hearing

C19-07-02 Moved by Councillor Johnson, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of holding a public hearing and for hearing delegations.
Motion Carried 4-0

a) Subdivision Application RE: 19-014 Lot 50, Dome Subdivision

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Delegations

a) Wendy Cairns RE: Gym Equipment

Wendy Cairns was in attendance as part of a group that wants to see a rowing machine as part of the current cardio equipment at the gym. She shared with council the benefits of a rowing machine for one's health and fitness and the accessibility of it. She also presented council with a non-binding petition that was circulated amongst gym users and that has close to 90 signatures on it. She explained it is a petition to the City of Dawson to install a rowing machine into the line-up of cardio equipment at the City of Dawson's Fitness Facility without further delay.

b) Jane Koepke, Groundswell Planning RE: Recreation Department Master Plan

Jane Koepke was in attendance to present council with an interim report on the development of the Parks & Recreation Master Plan. The public engagement phase of the project was recently wrapped up and the interim report is a summary of the preliminary engagement findings. She provided council with an overview of the engagement activities conducted and highlights of what was heard for each activity. The engagement activities conducted included

- 6 interviews with a broad cross-section of recreation providers and partners, in both the public and non-profit sectors
- a household survey that received 172 responses
- a user group/facility user survey that received 12 responses
- a user group /facility user drop in session that had one group attend
- a “graffiti wall” installed at RSS, the Downtown, and the arena

Jane Koepke explained to council next steps will include putting the information gathered from the engagement activities together with the background and current state reports, along with information on current trends and taxes from elsewhere and then try to make sense of it and understand what the key planning issues are. These conversations will occur in a workshop type of environment after which she will start drafting the initial draft plan.

C19-07-03 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Business Arising from Delegations

Council requested a copy of Wendy Cairns’ presentation be forwarded to council and the Recreation Department.

Council inquired if any opportunity was provided to include healthcare providers in the survey?

Council noted there was a gap with the preliminary engagement findings as there is missing feedback from a number of community groups who provide recreation in the community i.e.: baseball, soccer, cricket, hockey, CPNP, etc. Council suggested reaching out to these groups in a way that they might respond to as we still need to hear from them.

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C19-06 of March 25, 2019

Council held discussion regarding the recent change of language in the minutes from the use of “absent” to the use of “regrets” when a councillor is not in attendance at a meeting.

C19-07-04 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the minutes of council meeting #C19-06 of March 25, 2019 be approved as presented.
Motion Carried 4-0

Agenda Item: Business Arising from the Minutes

- a) Council Meeting Minutes #C19-06 of March 25, 2019
Council requested the meeting minutes reflect council had a discussion between the use of the word “regrets” and “absent”.
- Page 3: Council requested an update on the KVA and the Incentive Policy.
- Page 3: Councillor Johnson as a member of the AYC committee responsible for resolutions provided an update in regards to resolutions submitted. The committee reviewed the seven resolutions that were submitted and made some minor changes. The revised resolutions will be going back to the originator for consideration of changes.
- Page 5: Council discussed a news release being issued to let the community know about some of the big items the city will be spending money on in 2019 including studying the implementation of water metering program. Council suggested a discussion take place at the upcoming budget meeting about what items should be highlighted in the news release.

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Request for Decision RE: North End Large Block Options
- There was discussion of council regarding the overblown proposed cost of the development and a suggestion was raised that it may be time for the city to consider going the project alone.
- C19-07-05** Moved by Councillor Ayoub, seconded by Mayor Potoroka that Council approves sub-option F, as presented in the Request for Decision RE: North End Large Block Options as the preferred configuration of Block B, Smith Addition.
Motion Carried 3-1
- b) Request for Decision RE: Licence of Occupation: Lots 1-3, Block I, Ladue
- C19-07-06** Moved by Councillor Kendrick, seconded by Councillor Ayoub that council directs administration to enter into a License of Occupation with Dawson Downtown Ltd. for the purposes of encroaching onto City of Dawson property, with feedback on how to incorporate the issues raised in this report.
Motion Carried 4-0
- c) Request for Decision RE: Subdivision Application #19-014: Lot 50 Dome Road
- C19-07-07** Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council approve Subdivision Application #18-068, subject to the conditions presented in the Request for Decision RE: Subdivision Application #19-014: Lot 50 Dome Road.
Motion Carried 4-0
- d) Request for Direction RE: Policing Priorities for 2019/20
- C19-07-08** Moved by Councillor Johnson, seconded by Councillor Kendrick that council directs administration to issue a letter to Sgt. Rob Morin, NCOi/c notifying him the priority issues

council would like the local Detachment to focus on for 2019/20 are the same as the 2018/19 priorities.

C19-07-09 Moved by Mayor Potoroka, seconded by Councillor Kendrick to postpone item.
Motion Carried 4-0

e) Request for Decision RE: Dawson City Music Festival Noise Variance and Overflow Camping Request

C19-07-10 Moved by Mayor Potoroka, seconded by Councillor Johnson that council approve the request received from Dawson City Music Festival for a variance to Property Maintenance & Nuisance Abatement Bylaw #07-03, Part II 11(1), "Incessant Noise" and grant official permission to use the Crocus Bluff Ball Diamond as an overflow campground, Camping Bylaw# 222, Sections 3(1) & 4 (1).
Motion Carried 4-0

Agenda Item: Bylaws and Policies

a) Tax Levy Bylaw #2019-01 – Second Reading

C19-07-11 Moved by Councillor Kendrick, seconded by Councillor Ayoub that bylaw #2019-01 being the Tax Levy Bylaw be given second reading.
Motion Carried 4-0

b) Fees and Charges 2019 Amendment Bylaw #2019-02 - Second Reading

Council inquired if the figure was available for the difference in revenue brought upon by not increasing the water and sewer rates for residential customers. The CAO informed council the figure was not available.

There was a question of council regarding rounding. Council suggested the matter be discussed at the upcoming budget meeting, along with other questions of council, including

- Why there is no charge for lockers?
- Are ice fees reasonable?
- Is cost of bulk water appropriate?
- Why no increase for water delivery?
- Why the increase in waste management fees?
- Was there a change to mobile refreshment waste management fees?
- Protective Services fire call out revenue?
- Cost of garbage collection?
- Cost of extra month of ice?

C19-07-12 Moved by Councillor Johnson, seconded by Mayor Potoroka that bylaw #2019-02 being the Fees and Charges 2019 Amendment Bylaw be given second reading.
Motion Carried 3-1

c) 2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03 - Second Reading

C19-07-13 Moved by Councillor Johnson, seconded by Councillor Ayoub That bylaw #2019-03 being the 2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw be given second reading.

Motion Carried 4-0

Agenda Item: Correspondence

C19-07-14 Moved by Councillor Kendrick, seconded by Councillor Ayoub that council acknowledge receipt of the following correspondence:

- Minister John Streicker RE: Quigley Waste Management Facility Agreement
- Federal/Provincial/Territorial Emergency Management Exemplary Service Award
- Klondike Development Organization RE: Request for Letter of Support
- Committee of the Whole Meeting Minutes #CW19-08 & CW19-09
- Recreation Board Meeting Minutes #R18-06 & R19-01

For informational purposes.

Motion Carried 4-0

C19-07-15 Moved by Councillor Johnson, seconded by Mayor Potoroka that council approves the city issuing a letter in support of the Klondike Development Organization's funding application to the Community Development Fund and their project to enhance the Midnight Dome.

Motion Carried 4-0

Council suggested KDO be contacted to inquire about their plan for garbage collection.

Agenda Item: Public Questions

C19-07-16 Moved by Councillor Kendrick, seconded by Mayor Potoroka that council move to committee of the whole for the purposes of hearing public questions.

Motion Carried 4-0

Colm Cairns informed council the bench on the Dome needs to be replaced as it is rotting. He also noted to be careful about providing garbage cans as they become stuffed and overflowed. Council noted the cans would be YG's and they most likely have a plan to deal with it.

Marta Selassie inquired if council has ever entertained providing a tax credit or some form of credit for those that participate in the home recycling program? Council explained they have talked around these issues but have never come to any definitive decisions.

Dan Davidson informed council he had been told by several people that there was already a plan a foot and a contract was already let to replace all the water meters in town. He asked council if it was true? Council informed him it was not true.

Dan Davidson inquired why some fees have pennies attached to the end of them and why do they all not end in fives or zeros and round numbers to make it simple? Council noted they did not have an answer but thanked him for pointing it out to them.

C19-07-17 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with agenda.

Motion Carried 4-0

Agenda Item: Adjournment

C19-07-18 Moved by Mayor Potoroka, seconded by Councillor Ayoub that council meeting #C19-07 be adjourned at 9:01 p.m. with the next regular meeting of council being April 29, 2019.
Motion Carried 4-0

THE MINUTES OF COUNCIL MEETING C19-07 WERE APPROVED BY COUNCIL RESOLUTION #C19-__-__ AT COUNCIL MEETING #C19-__ OF APRIL 29, 2019.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING #C19-08 of the council of the City of Dawson held on Monday, April 15, 2019 at 6:30 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Stephen Johnson
Councillor Bill Kendrick

REGRETS: Councillor Molly Shore

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-08 to order at 6:30 PM.

Agenda Item: Agenda

C19-08-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for council meeting # C19-08 of April 15, 2019 be adopted as presented.
Motion Carried 4-0

Agenda Item: Bylaws and Policies

a) *Tax Levy Bylaw #2019-01 – Third and Final Reading*

C19-08-02 Moved by Mayor Potoroka, seconded by Councillor Johnson that bylaw #2019-01 being the Tax Levy Bylaw be given third and final reading.
Motion Carried 4-0

b) *Fees and Charges 2019 Amendment Bylaw #2019-02 - Third and Final Reading*

Council requested the meeting minutes identify council's desire to communicate to property owners about the water meter project being undertaken this year.

Council noted a desire to hold discussion at an upcoming meeting regarding procedures for introducing motions at meetings.

Council requested the description for waste management be amended to "waste management and diversion".

Council requested the last two sentences on page 9 of Appendix A be amended to read as follows

* a 10% discount will be given to youth, seniors or registered non-profits

** a 10% discount will be given to residents within the municipal boundary

C19-08-03 Moved by Mayor Potoroka, seconded by Councillor Ayoub that bylaw #2019-02 being the Fees and Charges 2019 Amendment Bylaw be given third and final reading as amended.
Motion Carried 4-0

- c) *2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03 - Third and Final Reading*

C19-08-04 Moved by Councillor Johnson, seconded by Councillor Kendrick that bylaw #2019-03 being the 2019 Annual Operating Budget and the Capital Expenditure Program Bylaw be given third and final reading.
Motion Carried 4-0

Agenda Item: Correspondence

C19-08-05 Moved by Mayor Potoroka, seconded by Councillor Kendrick that council acknowledges receipt of the letter of request from the Little Blue Daycare, and approves the city issuing a letter in support of the Little Blue Daycare's funding application to CDF for their outdoor play area renovation project.
Motion Carried 4-0

Agenda Item: Adjournment

C19-08-06 Moved by Councillor Johnson, seconded by Mayor Potoroka that council meeting #C19-08 be adjourned at 6:52 p.m. with the next regular meeting of council being April 29, 2019.
Motion Carried 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING C19-08 WERE APPROVED BY COUNCIL RESOLUTION #C19-__-__ AT COUNCIL MEETING #C19-__ OF APRIL 29, 2019.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

The City of Dawson
Cheque Run #19-5

#19-5

Cheque #	Vendor Name	Chq Amount	Distribution	Dept.	Detail
53510	Bellmore, Cory	\$856.74	\$856.74	ADM	Travel
53511	Cotter Enterprises	\$2,837.62	\$2,837.62	CABLE	Contracted Fees
53512	VOID				
53513	North 60 Petro	\$29,289.23	\$29,289.23	ALL DEPTS	Fuel- blgs/vehicles
53514	Yukon Energy Corp.	\$54,166.28	\$54,166.28	ALL DEPTS	Energy/buildings
53515	Yukon Inn	\$1,831.20	\$1,831.20	ADM/M&C	Travel/AYC Board Mtg
53516	Advance North Mechanical	\$115.70	\$115.70	PS	Vehicle R&M
53517	Air North	\$255.88	\$256	PW	Freight
53518	Arctic Inland Resources	\$1,109.53	\$296.23	Rec	Minto Kitchen
			\$813.30	PW	Operating Supplies
			<u>\$1,109.53</u>		
53519	Aurora	\$131.25	\$105.00	Adm	Notary
53520	Black Press Group	\$607.93	\$607.93	PW	Advertising
53521	Chief Isaac Inc	\$4,518.93	\$3,725.69	various	janitorial
			<u>\$793.24</u>	various	safety line services
53522	Dawson General Store	\$204.78	\$204.78	rec	program supplies
53523	Dawson Hardware	\$174.93	\$174.93	various	building r&m
53524	Dawson Trading Post	\$15.70	\$15.70	adm	supplies
53525	Egov Solutions	\$10,699.50	\$10,699.50	CAP	Asset Mgmt Software
53526	Fitness West	\$1,529.33	\$1,529.33	Rec	equipment
53527	Gold Rush Inn	\$182.70	\$182.70	M&C	travel
53528	Grenon	\$12,405.50	\$4,819.50	pw	Roads
			<u>\$7,586.00</u>	pw	Water Delivery
			<u>\$12,405.50</u>		
53529	Klondike Business Solutions	\$269.07	\$269.07	adm	Photocopier Exp
53530	Klondike Sun Newspaper	\$635.25	\$635.25	adm	advertising
53531	Kluane Freightlines	\$130.10	\$130.10	adm	freight
53532	Manitoulin Transport	\$2,132.20	\$2,132.20	various	freight
53533	Maximillians Gold Rush	\$11.45	\$11.45	rec	program supplies
53534	Maxxam Analytics	\$158.55	\$158.55	pw	water samples
53535	Nordique Fire Protection	\$18,617.22	\$14,698.09	ps	Confined Space gear
			\$3,919.13	ps	Extracation tools/mounts
			<u>\$18,617.22</u>		
53536	North 60 Petro	\$61,515.99	\$2,782.90	various	vehicle fuel
			<u>\$58,733.09</u>	various	building fuel
53537	Northern Industrial Sales	326.62	326.62	pw	safety supplies/building r&m
53538	Northern Superior Mechanical	23.99	23.99	pw	vehicle r&m
53539	Premier Industrial	2,363.54	2,363.54	various	Building R&M
53540	Staples	2,674.69	2,674.69	various	office supplies
53541	Thyssenkrupp Elevator	1,623.13	1,623.13	adm	Building R&M
53542	Total North Communications	1,261.05	1,261.05	adm	Network Support
53543	yukon College	95.00	95.00	rec	Food Safe

The City of Dawson
Cheque Run #19-6

#19-6

Cheque #	Vendor Name	Chq Amount	Distribution	Dept.	Detail
53544	Across The River Consulting	\$921.38	921.38	ps	contracted services
53545	Air North	\$380.68	380.68	pw	freight
53546	Arctic Inland Resources Ltd.	\$278.19	210.32	rec	op supplies
			51.93	pw	sidewalks
			15.94	admin	adm bldg
			278.19		
53547	Assante In Trust	\$720.00	720	admin	RRSP
53548	Associated Engineering (B.C.) Ltd	\$13,009.50	13009.5	pw	water lic insp
53549	BHB Mini Storage	\$105.00	105	admin	storage
53550	Biernaskie, Kim	\$74.29	74.29	pw	reimburse supplies
53551	Bonanza Market	\$178.32	178.32	rec	program supplies
53552	Braga, Darcy	\$200.00	200	admin	sr. hog
53553	Brenntag Canada Inc.	\$2,170.68	2170.68	pw	chlorine
53554	Canadian Engineered Products & Sales	\$578.96	578.96	pw	heavy equip r&m
53555	Canadian Prenatal Nutrition Program	\$700.00	700	admin	comm grants
53556	Canadian Dollar Store	\$211.05	211.05	rec	program supplies
53557	Conservation Klondike Society	\$360.00	360	admin	recycling fees
53558	Cotter Enterprises	\$4,312.87	4312.87	cable	contracted services
53559	Crocker Equipment	\$825.76	825.76	rec	zamboni
53560	Dauphinee, Mark	\$53.06	53.06	pw	reimburse meals
53561	Davis, Kirsten	\$263.41	263.41	rec	reimburse equip purchase
53562	Dawson Society for Children & Families	\$1,500.00	1500	admin	comm grants
53563	Dawson City General Store	\$332.46	332.46	various	supplies
53564	Dawson Hardware Ltd	\$1,132.83	1132.83	various	supplies
53565	Dominion Shell	\$7.88	7.88	pw	vechicle r&m
53566	Ed Repair & Services	\$21,210.00	21210	pw	contracted services
53567	Gold Rush Inn	\$840.00	840	pw	rooms-training
53568	Grabowski, Patti	\$40.00	40	rec	fob return
53569	Grenon Enterprises Ltd.	\$33,306.01	16046.63	pw	roads
			17259.38	pw	contracted services
			33306.01		
53570	Grenon, Gerry	\$200.00	200	admin	sr. hog
53571	Groundswell Industries Inc.	\$1,911.00	1911	rec	Parks & Rec MP
53572	Hawkins, JP	\$500.00	500	rec	rec board grant
53573	High Country Inn	\$485.10	485.1	council	rooms-ayc
53574	Huffman, Clarissa	\$3,615.72	3615.72	planning	reiburse - training plan
53575	Infosat Communications	\$119.89	119.89	ps	communications
53576	Investors Group Financial Services Inc	\$1,650.04	1650.04	admin	rrsp
53577	ivari	\$950.00	950	admin	rrsp
53578	Johnson, Stephen	\$1,009.79	1009.79	council	trave
53579	Klondike Visitor's Association	\$1,500.00	1500	admin	comm grants
53580	Klondike Sun Newspaper	\$1,438.50	1438.5	admin/cable	advertising
53581	Lackowicz & Hoffman LLP	\$388.03	388.03	pw	legal
53582	Lamerton Land Surveys	\$472.50	472.5	planning	survey
53583	Lawson Lundell LLP	\$420.00	420	admin	legal
53584	Mackenzie Petroleum Ltd	\$220.00	220	rec	propane
53585	Manitoulin Transport	\$1,048.32	1048.32	pw	freight
53586	Mann, Jamie	\$437.50	437.5	admin	contracted services
53587	Maxxam Analytics	\$2,463.30	2463.3	pw	water testing
53588	North 60 Petro	\$38,905.87	\$570.47	various	vehicle fuel
			369.99	adm	heating fuel
			2494.76	ps	heating fuel
			20794.99	pw	heating fuel
			14675.66	rec	heating fuel
			38905.87		

53589	Northern Industrial Sales	\$3,304.11	3304.11	various	operating supplies/non cap equip
53590	Northern Superior Mechanical	\$346.49	346.49	pw	landfill tools
53591	Northwestel Inc	\$4,562.63	4562.63	various	phone/internet
53592	Northlands Water & Sewer Supplies Ltd.	\$661.50	661.5	pw	supplies
53593	Office Supply Centre Ltd.	\$4,205.25	4205.25	various	office furniture
53594	Pacific Tier Solutions Inc.- Book King Sol.	\$1,899.36	1889.36	rec	software
53595	Pitney Bowes	\$13.54	13.54	admin	postage machine
53596	Pitney Works	\$23.00	23	admin	postage machine
53597	Pop Stop Etc.	\$296.00	296	admin	supplies
53598	Public Service Alliance of Canada	\$9,091.84	9091.84	admin	union dues
53599	Raven's Nook	\$512.53	512.53	ps	safety supplies
53600	Raven Rescue Ltd.	\$7,307.58	7307.58	ps	safety supplies/ spec. clothing
53601	Sew What Upholstery & Supplies	\$398.28	398.28	ps	rescue gear bag
53602	Shiver Arts Society	\$2,000.00	2000	admin	comm grants
53603	Simplii Financial	\$680.00	680	admin	rrrsp
53604	Smith, Colleen	\$200.00	200	admin	sr. hog
53605	Sokolowski, Laurie	\$140.52	140.52	admin	sr. hog
53606	Stantec Architecture Ltd.	\$1,236.37	1236.37	planning	GIS mapping
53607	Staples #251 Whitehorse	\$996.78	996.78	various	office supplies
53608	Tardif Etienne	\$3,293.72	3293.72	rec	beekeeping course
53609	The Monte Carlo Limited	\$113.33	113.33	adm	supplies
53610	Trinus Technologies Inc.	\$7,798.01	7798.01	various	comp network/replacements
53611	Tsunami Solutions - 61267	\$170.10	170.1	pw/rec	Safety line monitoring
53612	Wood, Nate	\$558.45	558.45	pw	trave
53613	WSP Canada Inc	\$1,740.38	1740.38	rec	AFFRC structure review
53614	Yukon College	\$8,359.50	8359.5	pw	water courses
53615	Yukon Energy Corporation	\$26,601.73	26601.73	various	Energy charge
53616	Yukon Inn	\$228.90	228.9	admin	room-ayc
53617	Yukon Government Energy, Mines & Resources	\$5,000.00	5000	admin	corporate energy plan
53618	Yukon Government - Community Services	\$35,645.77	35645.77	admin	assessment services
53619	Yukon Chimney Sweep	\$344.40	344.4	admin	building r&m

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Tr'ondëk Hwëch'in Temporary Camping Request		
PREPARED BY:	Elizabeth Grenon, Bylaw Enforcement Officer	ATTACHMENTS: <ul style="list-style-type: none">	
DATE:	April 2, 2019		
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">Camping BylawCampsite Policy			

RECOMMENDATION

THAT Council grant official permission to Tr'ondëk Hwëch'in to allow temporary camping at C4 vacant lots as per request.

ISSUE / PURPOSE

Tr'ondëk Hwëch'in has submitted a request for permission to use the C4 vacant lots for temporary camping.

BACKGROUND SUMMARY

Tr'ondëk Hwëch'in would like to use the vacant lots in C4 as a temporary campsite from June 24-28, 2019 for attendees of the CYFN AGM. They are anticipating around 50-60 people and Tr'ondëk Hwëch'in will supply drinking water and outhouses.

ANALYSIS / DISCUSSION

- The *Camping Bylaw* allows council to designate a campground by resolution.
- Each year Dawson City Music Festival requests temporary camping at Crocus Bluff Ball Diamond, and past practice has been to approve their request.

APPROVAL

NAME:		SIGNATURE:
DATE:		

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Policing Priorities for 2019/20	
PREPARED BY:	Cory Bellmore, CAO	ATTACHMENTS: ▪
DATE:	April 4, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	▪	

RECOMMENDATION

It is respectfully requested that council directs administration to issue a letter to Sgt. Rob Morin, NCOi/c notifying him the priority issues council would like the local Detachment to focus on for 2019/20 are the same as the 2018/19 priorities.

BACKGROUND

Each year the local Detachment reaches out to ask council what areas or activities council would like the local Detachment to concentrate their efforts on for the coming year with regards to policing in the community. The Detachment uses this information to develop an annual performance plan which assists them in addressing the policing priorities identified by the community.

Last year council identified the following as policing priorities for 2018/19:

- Hard / illegal drugs and excessive alcohol - harm reduction and enforcement, and keeping it away from the youth
- Traffic safety
- Safer youth through activities and involvement with youth
- Crime prevention, education and community involvement

Sgt. Rob Morin, Detachment Commander, Dawson City RCMP attended the March 25th council meeting to seek input from council regarding the policing priorities for 2019/20. The community policing priorities for 2018/19 included substance abuse, traffic enforcement, interaction with youth, and increased visibility around the community. Council requested the matter be referred to committee for discussion.

OPTIONS

Options:

1. Same priorities as last year
2. Same priorities as last year, with amendments as specified by council
3. New policing priorities, as specified by council

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:	March 28, 2019	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Canadian Bank of Commerce NHS: Extant Recording contract award	
PREPARED BY:	T. Buhler	ATTACHMENTS: ▪ n/a
DATE:	April 29, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: ▪ Procurement Policy #14-02 ▪ Canadian Bank of Commerce Historic Site Bylaw # 13-01		

RECOMMENDATION

That Council award the Canadian Bank of Commerce NHS: Extant Recording contract to 19662 Yukon Inc. o/a Technical Arts and Services for \$38,600.00 (plus GST) as per the bid submitted.

ISSUE

To award the Canadian Bank of Commerce NHS: Extant Recording contract.

BACKGROUND SUMMARY

Stabilization priorities for 2019 include the extant recording of the interior and exterior of the Canadian Bank of Commerce NHS. Extant recording will document past building practices and details and guide future work at the site by providing a full set of survey drawings and photographs that can be used to obtain quotes and develop re-use strategies. This is work that is strongly recommended by the various heritage organizations who have provided funding for this project in the past, i.e. Parks Canada Cost Sharing Program and Yukon Government Historic Properties Assistance Program.

ANALYSIS / DISCUSSION

The Request for Proposals: Canadian Bank of Commerce NHS: Extant Recording was issued for tender on February 19, 2019 and closed March 21, 2019. Two (2) bids were submitted, however one (1) bid was submitted past the time specified and was returned unopened, therefore one (1) bid was officially received:

19662 Yukon Inc. o/a Technical Arts and Services - \$36,800.00

The bid was evaluated as per the Evaluation Form in the RFP bid documents:

Item of Work	Scoring Amount
Fee for Full Scope [40%]	40%
Completed Bid Forms A – F and Signature Page [20%]	20%
Two (2) examples of similar extant drawings completed using the methodology proposed for this project [40%]	40%
Total out of 100	100%

19662 Yukon Inc. o/a Technical Arts and Services was the only compliant bid in the evaluation review. The bid came in \$12,600 above the estimated price. Additional funds to pay for this work will be provided by the project contingency.

OPTIONS

1. That Council award the Canadian Bank of Commerce NHS: Extant Recording contract to 19662 Yukon Inc. o/a Technical Arts and Services for \$36,800.00 (plus GST) as per bid submitted,
OR
2. That Council not award the Canadian Bank of Commerce NHS: Extant Recording contract.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES
--

Official Community Plan, Section 3.2 Municipal Infrastructure

Official Community Plan, Section 3.9 Heritage Preservation

APPROVAL	
NAME:	Cory Bellmore, CAO
DATE:	
SIGNATURE:	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Administration Building: Exterior Painting contract award		
PREPARED BY:	T. Buhler	ATTACHMENTS: <ul style="list-style-type: none">n/a	
DATE:	April 29, 2019		
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">Procurement Policy #14-02			

RECOMMENDATION

That Council award the Administration Building: Exterior Painting contract to Big B Contracting for \$27,900.00 (plus GST) as per their submitted bid.

ISSUE

To award the Administration Building: Exterior Painting contract.

BACKGROUND SUMMARY

Building Maintenance priorities for 2019 include the exterior painting of the Administration Building.

ANALYSIS / DISCUSSION

The Request for Quotes: Administration Building: Exterior Painting was issued for tender on February 19, 2019 and closed March 14, 2019. Two (2) bids were received:

Big B Contracting - \$27,900.00

ColorCast Contracting - \$51,250.00

Bids were evaluated as per the Evaluation Form in the RFP bid documents:

Item of Work	Scoring Amount
Fee for Full Scope	80%
Information on complete Bid Forms and within Proposal	20%
Total	100%

Given that Big B Contracting were the top scoring compliant bid in the evaluation review, and their bid submission falls within the budget allocated for the project, Administration recommends the contract for Administration Building: Exterior Painting be awarded to Big B Contracting.

Options:

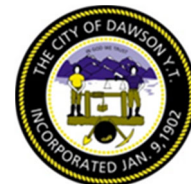
1. That Council award the Administration Building: Exterior Painting contract to Big B Contracting for \$27,900.00 (plus GST) as per their submitted bid, or
2. That Council not award the Administration Building: Exterior Painting contract.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES
--

Official Community Plan, Section 3.2 Municipal Infrastructure

APPROVAL	
NAME:	Cory Bellmore, CAO
DATE:	
SIGNATURE:	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Recreation Grants	
PREPARED BY:	Marta Selassie, Recreation Manager	ATTACHMENTS: ▪
DATE:	April 10, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	▪ Recreation Grants Policy	

RECOMMENDATION

That Council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$760.

ISSUE / PURPOSE

The Recreation Board dispenses two levels of funding under the Recreation Grant Program. Level 1 is intended for individuals or small groups. Level 2 is for community groups, organizations, non-profits and leagues. The 2019-20 Community Lottery Program total funding provided to the City is \$32,368 there is currently \$32,368 remaining until March 31, 2020.

ANALYSIS / DISCUSSION

The Recreation Board recommends to Council that the amount below be approved by resolution.

Project / Description	# of participants	Applicant	Request	Rec. Grant	Approved for
Curling Championships ~ registration fees	2	Chuck Barber	\$160	\$160	Registration fees
North Stars Volleyball ~ regulation balls & bag	9	Suzanne Crocker	\$600	\$600	Equipment
TOTALS			\$ 760.00	\$ 760.00	

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

CIBC GENERAL BANKING RESOLUTION

Resolved that:

1. **CIBC as banker.** The Corporation appoints **Canadian Imperial Bank of Commerce ("CIBC")** as its banker.

2. **Authorized Signing Officers**(2) **REFER TO SCHEDULE A**

or any(2) **RFR TO SCHDL A** of them (each being an "Authorized Signing Officer") is/are authorized for and on behalf of the Corporation from time to time to:

- a) sign or endorse any cheques, promissory notes and evidences of indebtedness, whether or not an overdraft is created in any Account as a result;
- b) provide any authority to any CIBC officer to accept and/or pay any and all drafts, bills of exchange or promissory notes on the Corporation's behalf;
- c) enter into any securities-related transactions with CIBC or any of its securities subsidiaries;
- d) receive from CIBC or any of its subsidiaries any stocks, bonds or other property of our firm;
- e) sign receipts for and orders relating to any of the Corporation's property held by or on behalf of CIBC or any of its subsidiaries;
- f) borrow money or otherwise obtain credit from CIBC by way of loans, advances, overdrafts or otherwise; and to give security over any or all of the Corporation's currently owned or after-acquired, real or personal, movable or immovable property to secure any such credit obtained by CIBC, and to sign all documents necessary to do so;
- g) guarantee to CIBC the indebtedness and liability of any person, firm or corporation, in either a limited or unlimited amount and either with or without security; and
- h) sign any agreement with or authority to CIBC or any of its subsidiaries relating to the Corporation's banking and financial services needs, whether generally or with regard to any particular transaction (including, among other things, (i) the Account Operation Agreement, (ii) interest rate, foreign exchange and commodity-related banking arrangements, and (iii) CIBC's service agreements for centralized cash control, third party payments, electronic data interchange, money market trader and any other of CIBC's cash management services).

3. **Delegation of Authority**(3) **RFR TO SCHDL A** of the Authorized Signing Officers may, from time to time, delegate authority in writing to one or more delegates to do any or all of the actions described in clause 2. Such delegation may be for either a limited or unlimited period of time. The delegation letter will identify by name and title, and contain specimen signatures of, each delegatee.

4. **Trade name.** If the Corporation operates any Account under one or more business or trade names, the terms of this resolution apply to each such Account.

5. **Accounts.** In this resolution, the phrase "Account" means each and every account of the Corporation maintained with CIBC, whether in a trade name or otherwise;

6. **CIBC's reliance.** CIBC may rely on everything that is done and on all documents signed on the Corporation's behalf in accordance with this resolution. All such documents will be valid and binding upon the Corporation whether or not the Corporation's corporate seal (if there is one) has been placed on any such document.

7. **Copy of this Resolution.** The Corporation will provide CIBC with a certified true copy of this resolution and a list of the names of all individuals authorized to act in accordance with this resolution, as well as specimens of their signatures. Each office and branch of CIBC may act in accordance with those documents and this resolution until due written notice has been given to and received by a responsible CIBC officer.

We certify that the above is a true copy of a resolution passed by the Board of Directors of the Corporation on(4) April 29, 2019 and recorded in the Minute Book of the proceedings of the Board of Directors, and that the said resolution is now in full force and effect.

"SCHEDULE A"

(Re: General Banking Resolution)

CITY OF DAWSON

Transit/Account numbers:

Transit # 00480

Account #(s)

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Authorized to Sign: **TWO SIGNING OFFICERS** to sign of which only ONE SIGNING OFFICER
can be an ELECTED OFFICIAL

Clause 2. Authorized Signing Officers

ELECTED OFFICIAL:

NAME	TITLE
MAYOR	WAYNE POTOROKA
COUNCILLOR	MOLLY SHORE
COUNCILLOR	STEPHEN JOHNSON
COUNCILLOR	WILLIAM KENDRICK
COUNCILLOR	NATASHA AYOUB

UNELECTED OFFICIAL:

NAME	TITLE
CAO	CORY BELLMORE
PUBLIC WORKS SUPERINTENDENT	MARK DAUPHINEE
RECREATION MANAGER	MARTA SELASSIE

Clause 3. Delegation of Authority:

Authorized to Sign:

	Same as above

This "Schedule A" (referring to the General Banking Resolution) supersedes and cancels any and all "Schedule A" that you may presently have on file.

DATED:

X _____
NAME:
TITLE:

X _____
NAME:
TITLE:

April 18, 2019

City of Dawson
P.O. Box 308
Dawson City, Yukon
Y0B 1G0

Sent via e-mail: cao@cityofdawson.ca

Attention: Council Members

Dear Council Members:

Re: 2018 AUDIT PLANNING

A. INTRODUCTION

The objectives of this letter are as follows:

- a) To communicate clearly with Council our responsibilities in relation to the financial statement audit, and provide an overview of the planned scope and timing of the audit;
- b) To obtain from Council information relevant to the audit;
- c) To provide Council with timely observations arising from the audit that are significant and relevant to Council's responsibility to oversee the financial reporting process; and
- d) To promote effective two-way communication between the auditor and Council.

Clear two-way communication between the auditor and those charged with governance is an integral part of every audit. After reviewing this letter please advise us whether there are additional areas of concern to Council which we should consider.

This letter should not be distributed without the prior consent of Metrix Group LLP and Metrix Group LLP accepts no responsibility to a third party who uses this communication.

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B. SERVICES TO BE PROVIDE

We have been engaged by Council to perform the following services:

a) Audit services

- Audit of the City of Dawson (the “City”) financial statements.

b) Non-audit services

- We have not been engaged to provide any non-audit services.

C. AUDITOR INDEPENDENCE

At the core of the provision of external audit services is the concept of independence. Canadian Auditing Standards recommends that we communicate to Council, at least annually, all relationships between our firm and the City of Dawson that, in our professional judgment, may reasonably be thought to bear on our independence.

We are currently not aware of any relationships between the City and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence. We will provide our annual letter confirming our independence up to the date of our report at the conclusion of the audit.

D. AUDITOR RESPONSIBILITIES

It is important for Council to understand the responsibilities that rest with the City and its management and those that belong to the auditor in relation to the financial statement audit.

Our audit of the City's financial statements will be performed in accordance with Canadian Auditing Standards. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the City in accordance with Canadian public sector accounting standards. Accordingly, we will plan and perform our audit to provide reasonable, but not absolute, assurance of detecting fraud and errors that have a material effect on the financial statements taken as a whole, including illegal acts whose consequences have a material effect on the financial statements.

Canadian Auditing Standards does not require the auditor to design procedures for the purpose of identifying supplementary matters to communicate to Council.

E. MANAGEMENT RESPONSIBILITIES

Management is responsible for the preparation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

F. PLANNED SCOPE AND TIMING OF THE AUDIT

In gathering our audit evidence, we will utilize an approach to the audit of the City that allows us to issue an audit opinion on the financial statements in the most cost-effective manner, while still obtaining the assurance necessary to support our audit opinion. In performing our audit, our work will be focused on, but not limited to, areas that we believe have a higher risk of being materially misstated.

To assess risk correctly, we will require a clear understanding of the City's business and the environment it operates in. We will gain this understanding primarily through discussions with management and staff.

Audit Strategy

Based on our knowledge of the City's operations, we anticipate utilizing a combination of tests of relevant internal controls and substantive procedures (analysis of data and obtaining direct evidence as to the validity of the items such as third-party confirmation). This type of approach is more appropriate when an entity processes a high volume of transactions and has strong internal controls. By obtaining some of our assurance through tests of controls, we can reduce the substantive procedures that are required.

Materiality

Materiality in an audit is used as a guide for planning the nature and extent of audit procedures and for assessing the sufficiency of audit evidence gathered. It is also used in evaluating the misstatements found and determining the appropriate audit opinion to express.

A misstatement, or the aggregate of all misstatements in financial statements, is considered to be material if, in the light of surrounding circumstances, it is probable that the decision of a person who is relying on the financial statements, and who has a reasonable knowledge of business and economic activities (the user), would be changed or influenced by such misstatement or the aggregate of all misstatements. The materiality decision ultimately is based on the auditors' professional judgment.

Canadian Auditing Standards require the use of both quantitative and qualitative factors in determining materiality. In planning our audit, we have concluded that a materiality level of 2% of revenue is appropriate. However, we anticipate that management will record any adjustments that we propose that are of a non-trivial nature.

Management Representations

Management's representations are integral to the audit evidence we will gather. Prior to the release of our report, we will require management's representations in writing to support the content of our report.

Audit Team

We will provide skilled professionals who have experience working on local government audits as follows:

Phil Dirks, CPA, CA	Engagement Partner
Curtis Friesen, CPA, CA	Concurring Partner
Stephen Webber, CPA	Manager
Mitchel Opryshko (CPA student)	Junior

Timing of the Audit

The year-end audit fieldwork is scheduled to take place on May 20, 2019.

We anticipate presenting the audited financial statements to Council in June 2019.

G. AUDIT FEES

We understand that the City demands value and we strive to provide the highest quality services while working with the City to control costs. We previously (letter dated June 8, 2015) provided an estimate of our audit fees for the 2018 fiscal year in the amount of \$24,000.

The above fee estimate, which does not include Goods and Services tax or out-of-pocket expenses, is based on the assumption our responsibilities will be limited to the expression of an opinion on the City's financial statements. We will not be required to perform accounting work, prepare working papers, or provide any other non-audit responsibilities.

H. REQUESTS OF COUNCIL

During the course of your duties as Council, you may become aware of additional areas of concern from an audit perspective that you would like us to address. We welcome discussion on any areas of audit concern that you may have.

Additionally, we request that you inform us (prior to the commencement of our year-end work) whether Council has knowledge of any actual, suspected, or alleged fraud affecting the City.

I. NEW AND REVISED PUBLIC SECTOR ACCOUNTING BOARD STANDARDS

The following is a summary of recently issued *Public Sector Accounting Board* pronouncements. We encourage the City's accounting staff to review these to determine the potential impact to the City.

Effective Fiscal Years Beginning on or After April 1, 2018

PS 3430 - Restructuring Transactions (new)

- Establishes standards for recognizing and measuring the assets and liabilities transferred in a restructuring transaction.
- The transfer of assets and liabilities in a restructuring transaction will be accounted for at their carrying amounts at the transaction date.
- Earlier adoption is permitted.

Effective Fiscal Years Beginning on or After April 1, 2021

PS 3280 – Asset Retirement Obligations (new)

- Establishes standard that addresses the accounting and reporting of legal obligations associated with the retirement of tangible capital assets.
- Includes obligations associated with solid waste landfill sites covered under *PS 3270 – Solid Waste Landfill Closure & Post-Closure Liability*.
- Earlier adoption is permitted.

Effective Fiscal Years Beginning on or After April 1, 2022

PS 3400 – Revenue (new)

- Establishes a standard that addresses the accounting and reporting of revenue not previously addressed in the CPA Canada Public Sector Accounting Handbook.
- Provides a framework for recognizing revenue by distinguishing between revenue that arises from transactions that include performance obligations from transactions that do not have performance obligations.
- Earlier adoption is permitted.

J. COMMUNICATION OF THE RESULTS

At the completion of our audit, we will communicate to Council matters arising from the financial statement audit. Our communication will include the following:

- Matters required to be communicated to the Council under Canadian Auditing Standards including possible fraudulent activities, possible illegal acts, significant weaknesses in internal control and certain related party transactions;
- Our views about significant qualitative aspects of the City's accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Other matters, if any, arising from the audit that, in our professional judgment, are significant to the oversight of the financial reporting process; and
- Any other matters previously agreed to with Council.

We trust this communication will provide you with an update on the current developments within the accounting profession, as well as clarify our responsibility and audit approach.

Please do not hesitate to contact us about any of the above items or other matters of concern to the City Council.

Yours truly,

METRIX GROUP LLP



Philip J. Dirks, CPA, CA
Partner

PJD/law

cc: Cory Bellmore, Chief Administrative Officer



March 14, 2019

His Worship Mayor Wayne Potoroka
Dawson City
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka:

Re: Response to Questions on the Decision Document for the Klondike East Project

Thank you for your letter received on February 11, 2019, regarding the City of Dawson's concerns on the Decision Document for the Klondike East Bench Project.

The Yukon government recognizes the significance of the Moose Mountain ski trails to the city of Dawson and that striking a balance between the interests of the rights holders and the public is important. As the Decision Body, the Mineral Resources Branch carefully reviewed and considered the Yukon Environmental and Socio-economic Assessment Board evaluation report for the proposed Klondike East Bench mining operation, along with concerns raised by Tr'ondëk Hwëch'in First Nation, City of Dawson, rights holders, community groups and community members prior to issuing the Decision Document.

With respect to the setback from the trails, the Decision Body determined that a 30 metre buffer along with the requirements to maintain stable banks and prevent undercutting was sufficient to ensure the safety of users of the trail system while protecting the trail from any impacts by the proposed mining and reclamation activities. This change also provides a reasonable area to allow the miner to conduct some of the mining and reclamation activities in areas on claims south of the trail network.

Regarding your questions about the transportation plan term in the Decision Document, the use of the Dome Road was assessed as part of the mining project and will be included in the licence subject to the terms and conditions of the transportation plan. It is the Decision Body's intention that the City of Dawson would be consulted once the plan has been submitted for review. The goal of the plan is to ensure the safety and effective movement of traffic while minimizing risk for users of the Dome Road. For any mining operations occurring in areas that are frequented by the public, safety of the public is a primary concern for the Yukon government.

Mayor Potoroka

Page 2

March 14, 2019

I am confident in the ability of our Compliance Monitoring and Inspection Branch to work with any operator to ensure compliance and, where required, enforce the final licence requirements. The Yukon government would also be willing to discuss a joint monitoring, inspection and reporting plan for the site with the City of Dawson. I would also like to note that mining operators are subject to other federal, territorial and municipal regulations not covered under the terms of mining approvals and permits; for example the *Occupational Health and Safety Regulations* or municipal development permits. These can be used to provide additional oversight of mining activities, if necessary.

We appreciate the opportunity to provide some clarity. Please let us know if you have any further questions.

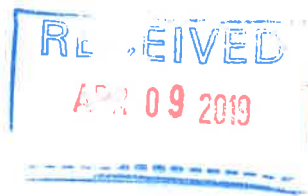
Sincerely,

A handwritten signature in black ink, appearing to read "Ranj Pillai". The signature is fluid and cursive, with a large initial "R" and a long horizontal stroke extending to the right.

Ranj Pillai

Minister of Energy, Mines and Resources

cc: Paul Moore, Deputy Minister
Minister John Streicker
Klondike MLS Sandy Silver



**Highways and Public Works
PO Box 2703, Whitehorse, Yukon Y1A 2C6**

APR 01 2019

Mayor Potoroka and Council
City of Dawson
Box 308
Dawson City, Y.T. Y0B 1G0

Re: Engagement on the Yukon Motor Vehicles Act

Your Worship:

As our work on rewriting Yukon's Motor Vehicles Act progresses, we are seeking feedback from all Yukoners on the future of traffic safety laws in Yukon. At this time, I would like to extend an invitation to engage in more detailed discussions about potential issues to address in the Motor Vehicles Act and any concerns you may have about traffic safety in your community.

Government of Yukon representatives will be contacting your officials shortly to discuss your interest in a face-to-face meeting in your community and to make the appropriate arrangements, as needed.

Additionally, on April 2, all Yukoners will be invited to share their views on the Motor Vehicles Act via an online survey, which can be found at www.engageyukon.ca. We encourage your members to share their views on traffic safety laws by completing the survey, available until May 31.

If you have any questions or would like to submit documents for consideration, please email mva@gov.yk.ca. You can also call us at 867-633-7937.

Sincerely,

Jaime W. Pitfield
Deputy Minister of Highways and Public Works

cc: Samantha Crosby, A/Director, Community Affairs, Department of Community Services
Cory Bellmore, Chief Administrative Officer, City of Dawson

Date: April 23, 2019 at 11:30:00 AM PDT

Subject: Request for waiving of noise bylaw May 19-26th - HPW Maintenance Yard

Hi Cory,

Thanks to you and Mayor/Council for meeting with us regarding the upcoming project to pave the Dawson City Runway. As per our discussion, the paving operations at the airport will be carried out between May 19 through May 26th and will involve the operation of the asphalt batch plant located at the Highway Maintenance Yard along with hauling of asphalt to the runway. The contractor (Skookum) does not anticipate operating a night shift however conditions may require it if weather or other factors affect the schedule.

For this reason, we request that the noise bylaw restricting work between the hours of 7am to 11pm be waived during the paving phase May 19 through May 26th allowing work to proceed 24 hours/day if required. The Maintenance Yard is just inside municipal boundaries and there no adjacent residents and very few residents in the general area. Further, the batch plant operations does not produce much noise in comparison to crushing operations that occurred this spring. The other noise would be the sounds generated by routine truck traffic transporting asphalt from the Highways Yard to the airport.

Best Regards,

Brian Crist, P. Eng.

Manager Highways & Airports Design & Construction

Highways and Public Works | Transportation Engineering Branch

C 867-335-0235 | F 867-393-6447 | Yukon.ca

**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
March, 2019**

**Dawson City RCMP Detachment
“M” Division Yukon**



The Dawson City RCMP Detachment responded to a total of 65 calls for service during the month of March, 2019.

OCCURRENCES	<u>March/2019</u>	<u>Year to Date 2019</u>	<u>March/2018</u>	<u>Year Total 2018</u>
Assaults (including common assault, assault with a weapon, assault causing bodily harm etc.)	5	9	2	69
Sexualized Assaults	0	1	0	5
Break and Enters	2	2	0	16
Thefts (all categories)	3	6	2	43
Drugs (all categories)	0	0	0	19
Liquor Act	3	6	1	57
Cause Disturbance	2	2	2	51
Mischief	9	16	3	119
Impaired Driving	3	3	2	49
Vehicle Collisions	2	16	6	73
False Alarms	5	5	3	19
Mental Health Act	1	7		25
Assistance to General Public	3	6	3	43
Missing Persons/Requests to Locate/Well Being Checks	4	21	6	57
Other Complaints	23	58	32	618
Total Charges laid	7	9	2	104
Total Call for Service	65	158	62	1264

	March/ 2019	Year to Date 2019	March/2018	Year Total 2018
Prisoners held locally	5	9	1	80
Prisoners remanded	1	1	0	3
Total Prisoners	6	10	1	83

Justice Reports	March/2019	Year to Date 2019	March/2018	Year Total 2018
Victim Services Referrals Offered	1	4	3	45
Youth Diversions	1	2	n/a	n/a
Adult Diversions	0	0	n/a	n/a

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Traffic Enforcement
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

(1) Substance Abuse

As the weather is warming up, there has been an increased attendance to the licensed establishments in Dawson; as well as an increase in general foot traffic around town. As such, patrols are being stepped up to try and discourage public drinking as well as ensuring members of the public under the influence are safe. There have been numerous instances this month where detachment members have given vulnerable parties a drive to a safe location.

Over the course of this last fiscal year members have been trying to further the priority of substance abuse through stepped up foot patrol, bar walks, and by trying to ensure the safety of persons under the influence. They have also done a number of educational presentations both in the community and in the school. Detachment members have taken training with regards to the recently passed cannabis legislation. If substance abuse is again identified as a policing priority

for this next year, we will build on the successes and try to tailor our approach to try to find new ways to tackle this problem.

(2) Traffic Enforcement

For this last month the main focus of our traffic enforcement efforts were at the school where issues were identified with people parking in the crosswalk as well as passing the school bus when it was picking up children. It is hoped that we will be able to curb this driving behaviour with police presence, although tickets have been issued as well.

Over the past year, Dawson City has enlisted the assistance of Traffic Services for enforcement initiatives, having this unit working the Dawson City area on four occasions. Detachment members have also participated in Canada Road Safety Week, Operation Impact, and the designated Impaired Operation Enforcement days. This detachment has laid 13 Impaired Driving related charges over the year. Members have also taken training in the new Impaired Driving legislation which came into effect last December. One member of the detachment has also been trained in the area of Field Sobriety Testing, with more training to come.

(3) Youth Initiatives

This last month saw the conclusion of the Top Cops Reading Program for grades K to 4 at the school. On March 5th, Cst. Warren arranged an awards presentation at the school. Along with handing out prizes to the program participants, members of the detachment set up a kid-friendly mini PARE test for the children to run. The PARE – Physical Abilities Requirement Evaluation – is an obstacle course that police officers have to be able to complete within a certain time period in order to be considered fit for duty. The version set up for the children was a much more fun version of this course and the detachment members had gotten just as much enjoyment out of the event as the kids.



Cst. Tower continues to coach basketball at the school and both Csts. Perry and Popescul attended the Youth Centre video game tournament, despite their limited gaming skills.

Over the course of the year members attended and assisted with a number of activities that were geared towards the youth in the community. These include the Grade 6 camping trip at Tombstone Park last June, the First Hunt, coaching basketball and hockey, attending open gym nights, and video game tournaments as previously mentioned. I believe that these interactions with youth are helping to establish a positive relationship of trust between the police and young people in the community. I further believe that interactions with youth should be considered a policing priority for the coming year.

(4) Attendance at THFN and Community Events

All detachment personnel and members have become regular attendees at Bannock Thursdays whenever possible, with P/S Andrea Magee taking advantage of the get together for a snack and a chat as well. We all look forward to this weekly event.

Detachment staff all participated in many of the Thaw De Gras events. Cst. Popescul tried out his hand at the log saw; Cst. Tower and family competed in the tea boil (Josh burnt up an article of clothing in the process) and other events, as did Cst. Boyko and family. Sgt. Morin assisted the Rangers with the air rifle competition. Detachment members also put a team in the snowshoe baseball tournament; with the Commanding Officer, Scott Sheppard captaining the team. We didn't win, but put in a good showing.

Cst. Boyko appeared in Red Serge to help start the annual Percy DeWolfe Memorial dog sled race; with other members and families attending as well.

Over the past year, Dawson City members and family have been deeply involved in the community with attendance and participation in events too numerous to list. Events ranging from the Moosehide Gathering, Discovery Day parade, Remembrance Day Ceremonies, to various open house events, traditional feasts, and sporting events, members have felt welcomed in the community and look forward to these times when they and their families can get involved with the other members of the community. With two new detachment members arriving soon, it is much appreciated to know that they and their families will be welcomed the same way.

Fun Fact

According to the Dawson City Mounted Police Arrests and Complaints Log for Sunday, March 18th, 1900, 7 people (John Burke, Daniel Griffith, M.F. Johnsen, L.J. Berry, O.J. Andersen, E.J. Fitzpatrick, G.M. Hill) were arrested for "Profanation of the Lord's Day". This was a violation of an Act which prevented all forms of trade and labour on Sundays, as well as requiring the

closure of all public houses and taverns. All of the men appeared in court the next day at 10:00 AM before Superintendent A.B Perry (Regimental # 00044). The case against Burke was withdrawn. Fitzpatrick and Hill were "discharged with a caution". Griffith was "fined the cost of the court". The other three were "fined \$5and costs".

Regards,
Sgt. Rob MORIN
N. C. O. In Charge
Dawson City RCMP-GRC
Box 159
Dawson City, Yukon
Y0B 1G0

April 11, 2019

Via Email from:
relations@afy.yk.ca
Association franco-yukonnaise
302 rue Strickland
Whitehorse, YT
Y1A 2K1

Mayor and Council,

RE: Franco-Yukonnie Day Flag raising on May 15 2019

As every year, I would like to know if the City of Dawson could do the Francophone flag raising on May 15, at noon, to celebrate the Franco-Yukonnie Day?

Thank you.

Have a lovely day,

Audrey Percheron, agente de projets et de communication/ *Projects and Communications Officer*

867 668-2663, poste/ext. 225

Association franco-
yukonnaise : afy.yk.ca

Suivez-nous sur [Facebook](#) • [Twitter](#) •

[Linked in](#)

Télécopieur/Fax. : 867 668-3511

302, rue Strickland, Whitehorse (Yukon) Y1A 2K1

Committee Minutes

WEDNESDAY, 6th of March 2019

19:00

Council Chamber

Meeting Type: Regular

Meeting: # HAC 19-03

Facilitators: Clarissa Huffman

Attendees: Jim Williams (chair), Eve Dewald, Angharad Wenz, Rebecca Jansen

Regrets: Dylan Meyerhoffer, Patrik Pikálek

Meeting Called to order at 19:06

Minutes

Agenda Item: Agenda Adoption

Presenter: Jim Williams

Resolution: #19-04-01

Second: Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting HAC 19-04 has been adopted as presented.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: none.

Agenda Item: Adoption of the Minutes

Presenter: Jim Williams

Resolution: #19-04-02

Second: Eve Dewald

THAT the Minutes for HAC meeting 19-03 are accepted as amended.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Unfinished Business: HAC Bylaws

Presenter: Jim Williams

Resolution: #19-04-03

Second: Eve Dewald

Discussion:

Heritage Bylaw:

- The municipal historic sites nomination form provides more clarity on criteria for nomination, should some of that information be in the bylaws for clarity?
- If we are going to move towards one comprehensive bylaw, make sure all of the appropriate authorities are in the preamble
- For all of the sections that duplicate the Historic Resources Act, we could just have one clause that refers directly to the relevant parts of the Act, as this provides for more detail, is less confusing, and provides less opportunity for conflicting information. We could add additional clauses where we feel we need to be more specific for a Dawson context.
- Can s.12 be made more clear? The Committee struggled with understanding the intent of this clause.
- We don't currently have a Historic Resources Permit, even though our bylaw says we do. We need to design this program, including application criteria. In other jurisdictions, the HRP is designated only for designated historic sites, but this creates a gap for Dawson given that there are way more non-designated structures than there are designated ones, so having a program for non-designated structures would help us to not lost valuable historic fabric.
- The by-law is supposed to designate an inspector but doesn't. The bylaw should designate the CDO as the inspector.

Heritage Fund Bylaw:

- How does the Heritage Fund compare to the Heritage Reserve in the budget? Are they the same? How much are we contributing to our Heritage Reserve each year? Should we be determining this by bylaw? All of this needs to be more clear.
- Should funding only be for designated sites, or should there be multiple levels of funding to also capture Dawson's non-designated historic fabric? A lot of non-designated sites have similar heritage values to designated sites. YG Historic Resources fund requires the building to be in the inventory, but does not require it to be designated. It encourages the designation of sites by increasing the amount of funding available to designated structures. .
- We don't currently have an application process to access this fund. S. 9 touches on it, but it is still really unclear.
- S. 12 refers to allocations, but again, it is not clear how this is intended to work. The Committee agreed that it would be reasonable to expect that a certain amount of dollars be available for public access through an application process each year, but that a portion of the money should be earmarked for HAC/municipal heritage related project priorities.
- There was discussion around the fact that non-built form cultural heritage projects should be eligible in some way too, if they support the HAC mandate

Heritage Advisory Committee Bylaw:

- HAC is supportive of moving towards one comprehensive heritage bylaw that includes different sections for mandate of the committee, heritage fund, municipal historic sites, etc., to be more efficient and less repetitive.
- We should find a way to encourage Advisory members. TH doesn't seem to have much interest, but we want to encourage partnership. Every September when memberships are up for renewal, it is helpful to send messages to advisory bodies reminding them that a seat is available, if they have anyone that would like to take it on. Potentially we could create more flexibility by saying that advisors can receive the agendas and packages, and choose to participate only if there is an item that is of interest/concern to them. HAC expressed that maybe Yukon College might want to have an opportunity for heritage or building/architecture students participate in the board as some capacity as a way for them to share knowledge and gain applied experience.

- We should have a focus on capacity building and succession planning by appointing a deputy chair by resolution of the Committee. This could be offered to the longest-standing non-chair member, and if they decline it the floor would be open to picking another member.
- We need to make sure that all decisions of the HAC are made based on the policies in effect and the design guidelines. The creation of a development and heritage guide later this year should help immensely with this. Additionally, having a short staff briefing note for each application making a recommendation to HAC based on an interpretation of the policies would be helpful to make sure that HAC is considering all of the relevant information. This would help to make decision-making be less arbitrary.
- There should be a bigger focus on training HAC members and new member orientation. This is a major hurdle, especially for new members that feel they don't have the expertise to make valid comments. A lack of technical knowledge is also a gap.
- Electronic participation at meetings should be allowed, and phone participation should still count as quorum. However, we would want to make sure that we aren't taking advantage of this, perhaps by including language saying that electronic participation is only allowed in extenuating circumstances, or if you are out of town, etc.
- HAC is fine with updating the language to state that agendas and packages are always received electronically.
- Discussion was had about using special meetings as a way to talk about complex applications in a more focused setting prior to bringing them to the table at a regularly scheduled meeting. There was talk about potentially having these be closed meetings, but we would need to check the Municipal Act for rules about in-camera sessions.
- Digital adoption of the minutes, rather than requiring a hard copy signature, is fine with HAC.
- Regarding s. 72, there is appetite to be more flexible here, for example allowing time sensitive items to be added or amended by resolution of the board at the beginning of the meeting. It should be clear that time sensitive items can only be forwarded for consideration at the discretion of the CDO (i.e. the CDO has the authority to use judgement and either suggest a time sensitive item OR send the item to the next meeting, depending on the situation). It should also be clear that the Committee isn't required to accept a time-sensitive item. It is by vote/resolution at the beginning of the meeting and isn't a guarantee.

Zoning Bylaw Appendix A:

- Additional research and clarifying points (for example the North End Character statement that was drafted) should be added to the Heritage Management Plan as an amendment.
- There should be a required review period for the Heritage Bylaw(s) and the Heritage Management Plan, similar to how there is for the OCP and ZBL, to make sure they stay relevant.
- It should be more clear exactly what the expectations are, right now you really have to dig for the relevant info
- We should make sure that the zoning bylaw and heritage management plan are two distinct documents that are separate but complimentary. For instance, the Zoning Bylaw lays out the provisions for each zone class (setbacks, lot coverage, etc), and the Heritage Management Plan would layout streetscape and design considerations based on Heritage Management zones. An example: I want to build a house on my lot in the North End. The R1: Urban Residential Zone provisions would apply for setbacks, and the North End Character Area would apply for design implications.
- We would also need clarity on which plan takes precedent in the event of a conflict.
- The heritage management areas in Appendix A actually corresponds with the Heritage Management Plan, not the Zoning Bylaw. This section is extremely confusing and repetitive. It would be more effective to use this information as criteria for a Historic Resources Permit, and to make sure that the relationship between a Historic Resources Permit and a Development

Permit is clearly laid out, and there is a clear demonstration of which is required under what circumstances.

- If this can be done effectively, Appendix A could likely be removed entirely.
- Regarding s. 2 c-e, how does this fit within the variance section of the Municipal Act? Are we even allowed to do this? How can we word this to allow this flexibility but make sure it is legal.. also the wording is extremely confusing.

Historic Properties Stewardship Rebate Bylaw:

- It's really not clear how this program was intended to work. Additionally, if the program was to end in 2014, why was the bylaw not repealed?
- Where is the money intended to come from? If it is the Heritage Fund, why is this program not mentioned in that bylaw?
- Is this program really an efficient way to incentivize redevelopment and/or restoration?
- Having a robust Heritage Fund with an application process that the public can access would be way more efficient, and it would help to make sure the money actually gets used for heritage purposes, which you can't guarantee with this stewardship rebate.
- Maybe people with historic properties could get an occasional reminder that these programs exist to help with uptake.

Votes For: 3

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Adjournment

Presenter: Jim Williams

Resolution: #19-04-04

Second: Angharad Wenz

That Heritage Advisory Committee meeting HAC 19-04 be adjourned at 20:56 hours on the 6th of March, 2019.

Discussion: None.

Minutes accepted: HAC 19-05 on : March 20th 2019

Committee Minutes

WEDNESDAY, 20th of March 2019

19:00

Conference Room

Meeting Type: Regular

Meeting: # HAC 19-05

Facilitators: Sylvia Soulliere

Attendees: Jim Williams (chair), Eve Dewald, Angharad Wenz, Barb Hogan (phone in)

Regrets: Dylan Meyerhoffer, Patrik Pikálek

Meeting Called to order at 19:04

Minutes

Agenda Item: Agenda Adoption

Presenter: Jim Williams

Resolution: #19-05-01

Second: Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting HAC 19-05 has been edited to table Agenda item 12b) ii and to add items 12c) North End Development and 13a) Meeting with City Council.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: none.

Agenda Item: Committee of the Whole

Resolution: #19-05-02

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion: none.

Agenda Item: Delegates

Presenter: Dick Van Nostrand

Resolution: #19-05-03

Discussion:

- Delegate Dick Van Nostrand is building a residence in the South end of town under permit #19-006 and brought photos with him to appeal his original ideas presented at HAC Meeting 19-03. The Committee was concerned at the lack of details in the original site plan and the amount of tin. Jim Williams stressed the need for details on the trim which will help break up the tin. Van Nostrand reassured the Committee the tin would be broken up with board and batten or horizontal scalloped siding.

Agenda Item: Revert to Heritage Advisory Committee
Resolution: #19-05-04

Presenter: Jim Williams
Second: Angharad Wenz

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: none.

Agenda Item: Business Arising from Delegations
Resolution: #19-05-05

Presenter: Jim Williams
Second: Angharad Wenz

Discussion:

- The Committee discussed the existence of tin buildings in Dawson and the prime examples of design they would like to see implemented, such as Bombay Peggy's and the tin cabins on York. While the description of the work provided by Van Nostrand sounds compliant, the Committee requests to see a detailed design plan with elevations and materials listed.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Adoption of the Minutes
Resolution: #19-05-06

Presenter: Jim Williams
Second: Angharad Wenz

THAT the Minutes for HAC meeting 19-04 are accepted as presented.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes
Resolution: #19-05-07

Presenter: Jim Williams
Second: Eve Dewald

Discussion:

- The Committee discussed the need for funding to be available to more than just municipally designated buildings as the only municipally designated buildings in town are government owned. This is a section in the Heritage Management Plan that should be resolved.
- However, as municipally designated buildings are protected from demolition, it may be in the City's best interest to begin pursuing designation for buildings with historical value that are privately owned i.e The Flora Dora Hotel, Caley's, The Warehouse. Some questions that came from this; Can we exchange financial support for private owners complying with municipal designation? Angharad Wenz stressed that while ensuring the town's new infill is historically sympathetic, the Committee should prioritize saving any and all remaining historical fabric.
- The discussion of using Heritage Funds to create a Heritage Management and Zoning Guide to Development. An attractive, professional brochure which has Statements of Significance for architecture and cultural landscapes that is easy to understand.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Unfinished Business:
Sections 3. & 4. from Heritage Management Plan
Resolution: #19-05-08

Presenter: Jim Williams
Second: Angharad Wenz

- Jim Williams commented how the Statements of Significance for each cultural landscape should be more detailed on how our infill guidelines achieve the preservation of the cultural significance.
- Angharad Wenz stated the Committee needs to outline a list of "rules" for processing demolition permits and defining these "Exceptional circumstances" for demolitions. The first process of this would be creating a "Value Statement" for each demolition permit that is brought to HAC – research is to be done on the building in question with cross referencing how significant the architecture design is to the culture of Dawson City. For example, the MacDonald Lodge was not a grand example of the Dawson style and therefore could be sacrificed. Questions like "Did anyone significant live here? What about this building contributes to the Heritage of Dawson?" There should also be room for negotiating and moving the building to be saved.
- Initiatives such as rewarding community members that have contributed to the upkeep of their heritage home should come from the Heritage Fund. Having a plaque on their home and writing an article in the Klondike Sun would a) potentially incentivize more property owners to upkeep their homes b) provide publicity/awareness of historically significant architecture, buildings and locations.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

Agenda Item: New Business
Resolution: #19-05-09

Presenter: Jim Williams
Second: Angharad Wenz

Discussion:

- The Committee wants to organize an agenda to present to Council regarding their ideas, concerns and comments. The idea of creating a limit to the amount of multi-unit residential buildings per block was discussed heavily, for example, only 10% of a block can be converted into multi-unit residential buildings to prevent the creation of ghettos.
 - The North End Plan was also discussed as HAC addressed their concerns about changes the historic City Plan of Dawson by closing a section of Edward Street. If Edward Street was closed, it would have to be registered with the Territory – HAC would like to see if the proper procedures were followed when the Road Closure occurred. Was there a public hearing?
 - A major part of the North End Plan was surrounding walkability – If this section of Edward Street is in fact closed, it takes away from the idea of walkability.
-

Agenda Item: Adjournment**Resolution: #19-05-10****Presenter: Jim Williams****Second: Angharad Wenz**

That Heritage Advisory Committee meeting HAC 19-05 be adjourned at 20:56 hours on the 6th of March, 2019.

Discussion: None.**Minutes accepted: HAC 19-06 on April 3rd 2019**

Committee Minutes

WEDNESDAY April 3rd 2019

19:00

Conference Room

Meeting Type: Regular

Meeting: # HAC 19-06

Facilitators: Sylvia Soulliere

Attendees: Jim Williams (chair), Angharad Wenz, Dylan Meyerhoffer, Patrik Pikálek

Regrets: Eve Dewald

Meeting Called to order at 19:05

Minutes

Agenda Item: Agenda Adoption

Presenter: Jim Williams

Resolution: #19-06-01

Second: Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting HAC 19-06 has been amended to table items 12a) and 13a) and have added items 12b) Agenda Creation for Council Meeting.

Discussion: none

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: none.

Agenda Item: Committee of the Whole

Resolution: #19-06-02

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion: none.

Agenda Item: Delegates

Presenter: Lee Manning

Resolution: #19-06-03

Discussion:

- Delegate Lee Manning described his project over the phone. He has purchased the Annex located at 1057 Third Ave and intends to refurbish the interior and exterior to open as a year-round hotel. The windows & balcony are to be removed as they need to install lighting and a sign. The balcony is also considered hazardous and at risk for falling. The steps will be reconfigured into the building so they aren't overhanging on the boardwalk. A ramp at the back of the building is to be installed. It is their intention to leave the 'windows' as boards to display local art murals on a 2-3 month rotation.

Agenda Item: Revert to Heritage Advisory Committee
Resolution: #19-06-04

Presenter: Jim Williams
Second: Angharad Wenz

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: none.

Agenda Item: Business Arising from Delegations
Resolution: #19-06-05

Presenter: Jim Williams
Second: Angharad Wenz

Discussion:

- The Committee discussed the possible problems with the murals and their concern regarding the subject matter of the art potentially not being Northern/Yukon sympathetic. This will be addressed under the development permit for their sign.
 - The fences on either side of the Annex are to be built with vertical planks with a gateway.
-

Agenda Item: Adoption of the Minutes
Resolution: #19-06-06

Presenter: Jim Williams
Second: Angharad Wenz

THAT the Minutes for HAC meeting 19-05 are accepted as presented.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Business Arising from the Minutes
Resolution: #19-06-07

Presenter: Jim Williams
Second: Eve Dewald

Discussion:

- The Committee needs a residential example of a mixed materials building with board & batten and tin. The prime examples are Bombay Peggys & the York Street cabins; check with Trina Buhler if she has any pictures or examples of this.

Votes For: 3

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Unfinished Business:

Presenter: Jim Williams

Second: Angharad Wenz

Resolution: #19-06-08

- The North End Plan was discussed heavily as HAC feels it is apart of their mandate to protect all historical aspects of Dawson, especially the City Plan. Closing Edward Street would be detrimental to City Plan and in HAC's perspective, not worth the 1 or 2 lots that would be available for sale from its closure.
- A rough agenda was drafted for HAC's meeting with Council which included the following topics:
 - Development in the Downtown Core
 - Enforcement
 - Restriction of Multi-Unit Residences
 - Heritage Fund Management
 - North End Development

Discussion: none

Votes For: 3

Votes Against: 0

Abstained:0

Agenda Item: New Business: Desktop Review

Presenter: Jim Williams

Resolution: #19-06-09

Second: Angharad Wenz

Discussion: none.

TABLED

Agenda Item: Adjournment

Presenter: Jim Williams

Resolution: #19-06-10

Second: Angharad Wenz

That Heritage Advisory Committee meeting HAC 19-06 be adjourned at 20:48 hours on the 6th of April 3rd

Discussion: None.

Minutes accepted: HAC 19-07 on April 17th 2019

THE CITY OF DAWSON
RECREATION BOARD MEETING #R19-03
Monday, March 11, 2019
Recreation Office – Art and Margaret Fry Recreation Centre

MINUTES

PRESENT: Members Peter Menzies
 Dawn Kisoun
 Gwyneth Williams
 JP Hawkins (arrived late)

 Staff Marta Selassie

ABSENT: Monna Sprokkreeff
 Paul Robitaille
 Catherine McCrystal

CALL TO ORDER:

Peter Menzies, with the consensus of all members present, called meeting R19-03 to order at 5:42 pm.

1. AGENDA:

- a. Moved by Dawn Kisoun, seconded by Gwyneth Williams, that Recreation Board Agenda R19-03 be accepted as amended. (R19-03-01)

CARRIED 3-0

2. DELEGATION:

- a. Kate Crocker and Christine Heisler attended the meeting to discuss their funding application. The team of 8 elite female athletes one coach and one chaperone will be travelling to Toronto in May to participate in the national volleyball championships. This group has continued practicing on the weekends all winter in preparation to play in nationals. Christine, the coach, hopes to grow and promote this level of volleyball in Dawson. The girls on the team have been fundraising to support their trip and are seeking financial assistance from the board for registration, regulation sized volleyballs and some travel if allowable.

3. MINUTES:

- a. Moved by Dawn Kisoun, seconded by JP Hawkins that Recreation Board minutes R19-01 be approved as presented. (R19-03-02)

CARRIED 3-0

4. BUSINESS ARISING FROM MINUTES:

- a.

5. CORRESPONDENCE:

- a.

6. FINANCIALS:

- a.

7. GRANTS:

- a. Moved by Dawn Kisoun, seconded by JP Hawkins that the Recreation Board grant North Stars Volleyball \$2,580 towards registration and coaching development (R19-03-03).

CARRIED 4-0

- b. Moved by JP Hawkins, seconded by Peter Menzies that the Recreation Board grant Matthew McHugh \$250 towards registration in the Silver Sled Dog Race (R19-03-04).

CARRIED 4-0

- c. Moved by Peter Menzies, seconded by Gwyneth Williams that the Recreation Board authorize the recreation department to utilize remaining 2018-2019 funding (R19-03-05).

CARRIED 4-0

8. RECEIPT APPROVAL:

- a.

9. PLANNING:

- a. Recreation Master Plan – Jane Keopke was present and met with the board after the meeting to discuss the planning process and recreation in Dawson.

10. OTHER BUSINESS:

- a. Minto Building – Dawn Kisoun had requested this be added to the agenda at the January meeting. Dawn wanted to know what happened to the framed shirt she left at the building (Rec Manager will inquire with staff). Also expressed concern over lack of service window and Dutch doors in the “Parkside Room”. Rec manager will look into an opening window and the possibility of Dutch doors for the summer months.

11. NEXT MEETING:

- a. Monday, April 8, 2019 5:30 pm.

ADJOURNMENT: The meeting adjourned at 6:20 pm

originals signed by
Chair Person
Peter Menzies

originals signed by
Recreation Manager
Marta Selassie

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-10 of the council of the City of Dawson called for 7:00 PM on Monday, April 01, 2019 in the City of Dawson Council Chambers.

PRESENT:	Mayor Councillor Councillor Councillor Councillor	Wayne Potoroka Natasha Ayoub Stephen Johnson Bill Kendrick Molly Shore
ALSO PRESENT:	CAO EA Recreation Manager CDO PW Superintendent	Cory Bellmore Heather Favron Marta Selassie Clarissa Huffman Mark Dauphinee

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-10-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of Whole accepts Community Counselling and Support Services Society RE: Request for Letter of Support as a time sensitive item pursuant to Section 7(1) of Bylaw #11-12 being the Council Proceedings Bylaw. Carried 5-0

The committee requested the agenda be amended by moving agenda item 6 (d) to 6(a).

CW19-10-02 Moved by Councillor Kendrick, seconded by Mayor Potoroka that the agenda for committee of the whole meeting #CW19-10 be accepted as amended. Carried 5-0

Agenda Item: Adoption of the Minutes

a) Committee of Whole Meeting Minutes CW19-08 of March 18, 2019

The committee requested the meeting number and date be corrected in the header on the first page.

CW19-10-03 Moved by Councillor Kendrick, seconded by Mayor Potoroka that the minutes of committee of the whole meeting #CW19-08 of March 18, 2019 be accepted as amended. Carried 5-0

b) Special Committee of Whole Meeting Minutes CW19-09 of March 20, 2019

CW19-10-04 Moved by Councillor Kendrick, seconded by Councillor Shore that the minutes of special committee of the whole meeting #CW19-09 of March 20, 2019 be accepted as presented. Carried 5-0

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Request for Direction RE: North End Lot Block Options

Jim Williams was in attendance on behalf of the Heritage Advisory Committee (HAC) to clarify HAC's perspective regarding the closure of Edward Street. Ideally the HAC would like to see Edward Street remain as a road.

North End residents, were in attendance to voice opposition to proposed development options and the closing of Edward Street. Edward Street should be kept open as a road and not developed for housing.

The committee held discussion regarding the proposed North End development options presented and the pros and cons of closing Edward Street for lot development. The committee brought forward alternative options for consideration; sub-option F and sub-option G.

Configuration of sub-option F includes Edward Street being a road, 2 small lots on south end of the block, 3 large lots, and 2 small lots to the north end of the block with all lots being serviced off of Second Avenue. Configuration of sub-option G includes Edward Street being a road, and 10 small lots with servicing coming off of Second Avenue, running through the middle of the block and back to Second Avenue.

CW19-10-05 Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of the whole forwards the Request for Decision RE: North End Large Block Options to council with a recommendation to approve sub-option F. Carried 4-1

b) Request for Direction RE: 2019/20 Policing Priorities

CW19-10-06 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole forwards to council the following recommended policing priorities for 2019/20: Same as identified last year. Carried 5-0

c) Request for Decision RE: Licence of Occupation: Lots 1-3, Block I, Ladue Estate

CW19-10-07 Moved by Councillor Kendrick, seconded by Councillor Ayoub that committee of the whole forwards the Request for Decision RE: Licence of Occupation: Lots 1-3, Block I, Ladue to council with a recommendation for approval. Carried 5-0

d) Request for Decision RE: Subdivision Application #19-014: Lot 50 Dome Road

CW19-10-08 Moved by Councillor Kendrick, seconded by Councillor Ayoub that committee of the whole forwards the Request for Decision RE: Subdivision Application #19-014: Lot 50 Dome Road to council with a recommendation for approval. Carried 5-0

e) Request for Direction RE: Dawson City Music Festival Noise Variance and Overflow Camping Request

CW19-10-09 Moved by Councillor Kendrick, seconded by Councillor Shore that committee of the whole forwards the Request for Direction RE: Dawson City Music Festival Noise Variance and Overflow Camping Request to council with a recommendation to approve. Carried 5-0

Agenda Item: Bylaws and Policies

a) 2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03

CW19-10-10 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole forwards the 2019 Annual Operating Budget and the Capital Expenditure Program Bylaw #2019-03, as presented, to council with a recommendation to proceed with second reading. Carried 5-0

Agenda Item: Correspondence

CW19-10-11 Moved by Councillor Kendrick, seconded by Mayor Potoroka that committee of the whole acknowledges receipt of letter from Community Counselling and Support Services Society.

CW19-10-12 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of whole recess for 5 minutes. Carried 5-0
Main Motion Carried 5-0

Agenda Item: In camera Session

CW19-10-13 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole move into a closed session for the purposes of discussing legal and land related matters as authorized by section 213 (3) of the Municipal Act. Carried 5-0

CW19-10-14 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to an open session of committee. Carried 5-0

CW19-10-15 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of whole extend the meeting not to extend more than one hour. Carried 5-0

CW19-10-16 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to a closed session of committee. Carried 5-0

CW19-10-17 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 5-0

Agenda Item: Adjournment

CW19-10-18 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole meeting CW19-10 be adjourned at 10:52 p.m. with the next regular meeting of committee of the whole being Monday, April 15, 2019. Carried 5-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-10 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW19-13-02 AT COMMITTEE OF WHOLE MEETING CW19-13 OF APRIL 15, 2019.

Original signed by:

Wayne Potoroka, Mayor

Cory Bellmore, CAO