COMMITTEE OF THE WHOLE MEETING #CW21-26

DATE:THURSDAY October 7, 2021TIME:7:30 PMLOCATION:City of Dawson Council Chambers



1. CALL TO ORDER

2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA

3. PUBLIC HEARINGS

a) Subdivision Application #21-105- Lots 3,4,5,6,7, Block LD, Ladue Estate

4. MINUTES

- a) Special Committee of the Whole Meeting Minutes CW21-23 of September 7, 2021
- b) Committee of the Whole Meeting Minutes CW21-24 of September 14, 2021

5. BUSINESS ARISING FROM MINUTES

- a) Special Committee of the Whole Meeting Minutes CW21-23 of September 7, 2021
- b) Committee of the Whole Meeting Minutes CW21-24 of September 14, 2021

6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

a) Request for Decision: Klondike Development Organization Lease Agreement

7. BYLAWS & POLICIES

a) 2021-13 Reserves Fund Bylaw

8. CORRESPONDENCE

- a) Minister Streicker RE: Sunnydale Slide
- b) Yukon Energy Corp. RE: September 14th Meeting
- c) RCMP RE: Monthly Policing Report- August

9. PUBLIC QUESTIONS

- 10. IN CAMERA
- 11. ADJOURNMENT

Report to Council



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Decision

For Council Direction X For Council Information

In Camera

SUBJECT:	Consolidation Application #21-105: Lots 3,4,5,6,7, Block LD, Ladue Estate		
PREPARED BY:	Stephani McPhee, PDA	ATTACHMENTS: 1. Public Hearing Notice	
DATE:	September 28, 2021		
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bylaw			

RECOMMENDATION

It is respectfully recommended that Council accept this report as information for the Public Hearing.

ISSUE / BACKGROUND

Subdivision Application #21-105 was received September 2021 and the applicant is applying to consolidate lots 3,4,5,6,7, Block LD, Ladue Estate. The final lot will be 2320m² (24,972ft²). The application is scheduled for a public hearing on October 7th, 2021.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, no concerns have been raised.

The application has been circulated to every property owner within a 100m radius of this property, inviting comments and questions. The following comments have been received at the time of submitting this report:

The Klondike Development Organization has contacted the Planning Department with questions regarding the intention to consolidate. They commented that the property is more flexible in its current state as separate lots, to provide the opportunity for a variety of housing on the site. Additionally, they noted that if Yukon Housing Corporation were to lease properties to different housing providers and/or developers, KDO wonders if theoretically it would make more sense for the area to be legally separated.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the site is via 6th Ave. and there is no boardwalk in this area of Dawson. There is an existing rear alley that is open and in use that provides additional access.



Figure 1: Existing and proposed lot configuration.



Figure 2: Context map showing location of lots under consideration.

Note: Satellite imagery is dated, buildings shown no longer exist on the lots in question.

Official Community Plan

The properties are currently designated as UR – Urban Residential. Uses associated with this designation include residential lots that are smaller in size than Country Residential lots. While the area predominantly consists of low- and medium-density residential uses, small-scale open spaces are also permitted in these areas. The consolidated lot would retain the same designation and any new use or development on the proposed lot would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning Bylaw

The Zoning Bylaw is intended to implement the goals of the OCP. Lot 3 is zoned R1 – Single Detached/Duplex Residential, and Lots 4,5,6 and 7 are zoned R2 – Multi-Unit Residential. A rezoning will be required on Lot 3 to R2 upon consolidation to match the other four lots and to accommodate multi-unit residential as a new use, given that this is the intended direction of development. Any future development of the proposed lots must also conform with the Zoning Bylaw.

Heritage Bylaw

Lots 3,4,5,6, and 7, Block LD, Ladue Estate are situated in the Historic Townsite and thus are subject to the City's Heritage Bylaw. Any new development will be required to conform to the Design Guidelines for Historic Dawson and Heritage Management Plan as according to the Heritage Bylaw.

APPROVAL				
NAME:	Cory Bellmore	SIGNATURE:		
DATE:	October 4, 2021	KBellmore		

Box 308 Dawson City, YT Y0B 1G0 PH: 867-993-7400 FAX: 867-993-7434 www.cityofdawson.ca



NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

Subdivision Application #21-105

Subject Property: LOTS 3,4,5,6,7, BLOCK LD, LADUE ESTATE, PLAN#8338A Date: October 7th, 2021 Time: 7:00pm Location: Council Chambers, City Hall Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11

As per the Municipal Act, S. 319.4, upon receiving an application for a consolidation, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the boundary adjustment of Lots 3-7, Block LD, Ladue Estate.



Figure. Five lots to be consolidated

For more information or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:

Stephanie Pawluk

Community Development & Planning Officer Box 308, Dawson City YT Y0B 1G0 <u>cdo@cityofdawson.ca</u> 867-993-7400 ext. 414

Stephani McPhee

Planning Assistant Box 308, Dawson City YT Y0B 1G0 planningassist@cityofdawson.ca 867-993-7400 ext. 438 MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-23 of the Council of the City of Dawson called for 7:00 PM on Tuesday, September 7, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka	
	Councillor	Stephen Johnson	
	Councillor	Bill Kendrick	
	Councillor	Natasha Ayoub	
REGRETS:	Councillor	Molly Shore	
ALSO PRESENT:	CAO	Cory Bellmore	
	CDO	Stephanie Pawluk	
	CFO	Kim McMynn	

The Chair, Mayor Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW21-23-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Special Committee of the Whole meeting CW21-23 be accepted as presented. Carried 4-0

Agenda Item: Bylaws & Policies

- a) Workplace Violence & Harassment Prevention Policy
- **CW21-23-02** Moved by Councillor Johnson, seconded by Councillor Ayoub that Committee of the Whole forward the Workplace Violence & Harassment Prevention Policy, as presented, to Council for approval. Carried 4-0
 - b) Procurement Policy
- **CW21-23-03** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole forward Council to approve Procurement Policy 2021-02. Carried 3-1
 - c) Arts & Culture Policy
- **CW21-23-04** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole review and provide feedback on attached Draft Arts & Culture Policy and forward to Council the amended version with the recommendation to approve. Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Lot 44 Service Connection

Councillors Kendrick and Ayoub declared conflict and stepped down from the meeting at 8:20 p.m.

As per Section 208.02 of the Yukon Municipal Act, quorum was reduced due to conflicts of interest.

- **CW21-23-05** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussion. Carried 2-0
- **CW21-23-06** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda. Carried 2-0
- **CW21-23-07** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole accept this package of information regarding the Water and Sewer Installation at lot 44 block 2 North End and that Committee of the Whole forward to council to approve a budget amendment for the total cost of this service connection from Water and Sewer Reserves, not to exceed \$20,000. Carried 2-0

Councillors Kendrick and Ayoub rejoined the meeting at 9:25 p.m.

Agenda Item: In Camera

- **CW21-23-08** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussing a land and legal related matter. Carried 4-0
- **CW21-23-09** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole revert to an open session of Committee of the Whole to extend the meeting. Carried 4-0
- **CW21-23-10** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda. Carried 4-0

Agenda Item: Adjournment

CW21-23-11 Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole meeting CW21-23 be adjourned at 10:40 p.m. with the next regular meeting of Committee of the Whole being September 14, 2021. Carried 4-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-23 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-25-___ AT COMMITTEE OF THE WHOLE MEETING CW21-25 OF OCTOBER 6, 2021.

Mayor Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF COMMITTEE OF THE WHOLE MEETING CW21-24 of the Council of the City of Dawson called for 7:00 PM on Tuesday, September 14, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka	
	Councillor	Stephen Johnson	
	Councillor	Bill Kendrick	
	Councillor	Natasha Ayoub	
	Councillor	Molly Shore	
REGRETS:			
ALSO PRESENT:	A/CAO	Kim McMynn	
	EA	Elizabeth Grenon	
	CDO	Stephanie Pawluk	
Agenda Item: Cal			

The Chair, Mayor Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW21-24-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Committee of the Whole meeting CW21-24 be accepted as presented. Carried 5-0

Agenda Item: Public Hearings

a) Subdivision Application #21-031- Lots 38 & 39, C4/B, Tr'ondëk Subdivision

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Subdivision Application #21-076- Lots 19 & 20, Block LA, Ladue Estate

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

c) Subdivision Application #21-089- Lot 1047-2, Quad 116B/03, North Klondike Highway

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

d) Subdivision Application #21-091-Infil #3, Callison Industrial Subdivision

The Chair called for submissions.

- Wayne Hawkes had concerns about his mining claims overlapping in the proposed infill area.
- Erini Petroutsas wanted to make sure that whatever road was created or used for access to the infill area, remained open to public use. She also pointed out that Industrial Zoning would still

conflict with mining in the area, i.e. mining requires a certain buffer distance between mining operations and private properties.

The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Minutes

- a) Committee of the Whole Meeting Minutes CW21-22 of August 24, 2021
- **CW21-24-02** Moved by Councillor Shore, seconded by Councillor Ayoub that the minutes of Committee of the Whole meeting CW21-22 of August 24, 2021, be accepted as presented. Carried 5-0

Agenda Item: Business Arising from Minutes

- a) Committee of the Whole Meeting Minutes CW21-22 of August 24, 2021
- CW21-22-06: Council asked if administration had contacted Environmental Health.
- Council asked why the Employee Code of Conduct was not on the website.

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Information Report: Recreation Facility Reserve
- **CW21-24-03** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole accepts the Recreation Facility Reserve Information Report, for informational purposes. Carried 5-0
 - b) Request for Decision: Annual Official Community Plan and Zoning Bylaw Review
- **CW21-24-04** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole provide feedback and direct Administration to pursue research and draft Zoning Bylaw amendments for review. Carried 5-0
 - Council provided feedback:
 - o Section 9.I- Can authority be given to the Heritage Advisory Committee?
 - Section 17- Chage "established" to "permitted"
 - Section 20- reduce the radius requirements

Agenda Item: Bylaws & Policies

- a) 2021-12 Zoning Bylaw Amendment No. 13
- **CW21-24-05** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council accept the Zoning Bylaw Amendment No. 13 report as information for the Public Hearing and forward the recommendation to Council to pass subsequent of Zoning Bylaw Amendment No. 13 to amend Infill Area 3 from Future Planning to Industrial. Carried 5-0

Agenda Item: Correspondence

CW21-24-06 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole acknowledges receipt of correspondence from:

a) Heritage Advisory Committee Meeting Minutes #HAC 21-12, #HAC 21-13 and #HAC 21-14,

provided for informational purposes. Carried 5-0

Agenda Item: Public Questions

Dan Davidson: What was the reasoning why Darrell Carey's appeal was denied? Council: Will get back to Dan after consulting legal to confirm if information can be public.

Agenda Item: In Camera

- **CW21-24-07** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussing a legal and labour related matter and that Council meeting CW21-24 be extended not to exceed one hour. Carried 5-0
- **CW21-24-08** Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda. Carried 5-0
- **CW21-24-09** Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole forward a decision to Council to acknowledge the identified Moosehide Slide risk and the BGC reports and move forward with the development and service extension as per option two of the attached North End Project options (Lots 1-12 excluding 8) and that committee of the whole direct Administration to assist Yukon Government in preparing a summary of the BGC reports they have commissioned and schedule a public meeting/presentation from YG and BGC on the information. Carried 5-0
- **CW21-24-10** Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole forward to Council to direct Administration to neither close George Street nor consider selling the proposed "Lot 13" in the Phase 1 North End development until the engineering, feasibility and implementation plan for a Phase 2 North End development has been completed. Carried 5-0
- **CW21-24-11** Moved by Councillor Johnson, seconded by Councillor Ayoub that Committee of the Whole forward to Council to direct administration to access the Canada Community-Building Fund (formerly Gas Tax) to complete the service-routing options and engineering, feasibility and implementation plan for Phase 2 North End development. Carried 5-0
- CW21-24-12 Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole forward to Council a budget amendment as follows: Move \$50,000 from Planning-Professional Fees: \$ 40,000 to Wages and \$10,000 to Benefits. Carried 5-0

Agenda Item: Adjournment

CW21-24-13 Moved by Councillor Johnson, seconded by Mayor Potoroka that Committee of the Whole meeting CW21-24 be adjourned at 10:25 p.m. with the next regular meeting of Committee of the Whole being October 6, 2021. Carried 5-0

THE MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW21-24 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION **#CW21-24-__** AT COMMITTEE OF WHOLE MEETING CW21-25 OF OCTOBER 6, 2021.

Mayor Potoroka, Chair

Kim McMynn, A/CAO



LEASE AGREEMENT

This Lease Agreement is made effective on this _____ day of October, 2021

Between Klondike Development Organization (KDO) Box 1613 Dawson City, Yukon Y0B 1G0

(Hereinafter known as "KDO", of the First Part)

And City of Dawson (the City) Box 308 Dawson City, Yukon Y0B 1G0

(Hereinafter known as the "City", of the Second Part)

LEASE AGREEMENT REGARDING THE OPERATION OF A SOLAR FARM ARRAY ON LOT 1029 AS IDENTIFIED IN SCHEDULE "A" OF THIS AGREEMENT

This Lease Agreement between the **City** and **Klondike Development Organization** recognizes the benefit and value of an independent green energy production in the City of Dawson.

WHEREAS the City supports and encourages local green energy production, and

WHEREAS KDO will operate and maintain the solar farm

WHEREAS council passed resolution # _____ at their meeting on November _____, approving this lease, now

Therefore, the parties to this Agreement agree to the terms and conditions set out hereunder.

1.00 TERM OF THE AGREEMENT

- 1.01 The term of this Agreement shall be for a term of 25 years, commencing on **November 1, 2021 a**nd expires **December 31, 2045**
- 1.03 This agreement may be terminated by either party giving the other party written notice at least two months in advance of the date of termination.
- 1.04 Providing that the Association shall not be in default hereunder, the Association shall have the right to renew this agreement for a further term of ten (10) years, on all the terms and conditions herein, excluding the right of renewal. Any right of renewal shall be exercised by notice in writing to the City at least six (6) months prior to the expiry of the term.

1.05 This Agreement allows KDO to install and operate a Solar Farm and the premises listed in 2.00

2.00 PREMISES

2.01 The City agrees to lease to the KDO the portion of lot 1029 on Dome Road that will serve as a solar farm. The portion of land under lease will be enclosed and demarcated with fencing.

3.00 REMUNERATION

2.02 Upon signing of this agreement, KDO agrees to pay the City rent as outlined in Appendix 'A' for the term of this agreement.

4.00 KDO OBLIGATIONS

- 4.01 KDO, at the cost and expense of KDO, shall, at all times, maintain the said land in a neat and tidy condition
- 4.02 KDO accepts the said land in an "as is" condition and may, with prior written consent of the City, which consent will not be unreasonably withheld, make improvements to the said land to make it suitable for KDO's purposes. Any such improvements made by KDO at any time during the term of this agreement shall be at the risk, cost and expense of KDO.
- 4.03 KDO shall maintain at all times during the term of this agreement and provide annually to the City, public liability and property damage insurance of at least two million dollars (\$2,000,000.00) against claims for personal injury, death or damage to property arising out of the operation of the KDO under this agreement, or of any of the acts or omissions of the KDO or any of its agents, employees or servants.

5.00 CITY OBLIGATIONS

5.02 The City shall maintain the area commonly referred to as the "The old Landfill" by; a. Ploughing snow as required for access

6.00 LIABILITY

- 6.01 KDO shall not have any claim or demand against the City or any of its officers, servants or agents for detriment, damage, accident or injury, of any nature whatsoever or howsoever caused to the said land or to any person or property, including any structures, erections, equipment, materials, supplies, motor or other vehicles, fixtures and articles, effects and things on or about the said land unless such damage or injury is due to the negligence of any officer, servant or agent of the City while acting within the scope of his duties or employment.
- 6.02 KDO at all times shall indemnify and save harmless the City or any of its officers, servants or agents from and against all claims and demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted, in any manner based upon, occasioned by or attributable to the execution of this agreement, or any action taken or things done or maintained by virtue hereof, or the exercise in any manner of rights arising hereunder, except claims for damage resulting from the negligence of any officer, servant or agent of the City while acting within the scope of his duties or employment.

7.00 CONDITIONS ON EXPIRY OF AGREEMENT

7.01 Any structures including repairs, alterations, or improvements made to them remaining on the said lands at the expiry of this agreement (except and subject as this agreement may otherwise specifically provide for) shall be vested in title in the City without any payment of compensation to KDO by the City. Nevertheless, the City shall have the option of requiring or compelling KDO upon written notice to remove such structures, and KDO shall be so bound to remove said structures and to restore the said land and premises to a neat and tidy condition, all at the cost of KDO and without any right on the part of KDO to seek compensation from the City for any reason whatsoever.

8.00 ASSIGNMENT OF AGREEMENT

8.01 KDO shall not make any assignment of this Agreement, nor transfer or sublease of the whole or any portion of the said land demised or leased hereunder, without obtaining the prior consent in writing of the City to such assignment, transfer or sub-lease, which consent will not be unreasonably withheld.

9.00 INDEPENDANT CONTRACTOR

9.01 It is acknowledged by the parties hereto that KDO will act as an independent contractor, and not as an employee of the City. KDO and the City acknowledge and agree that this agreement does not create a partnership of joint venture between them.

10.00 GENERAL PROVISIONS

- 10.01 Time shall be of the essence of this agreement and of every part hereto and no extension or variation of the agreement shall operate as a waiver of this provision.
- 10.02 This agreement shall ensure to the benefit of and be binding upon the parties hereto, their executors, administrators, successors and authorized assigns.
- 10.03 This Agreement may be amended by the mutual written consent of the Parties hereto. To be valid, any amendment to this Agreement shall be in writing and signed by the Parties hereto within the duration of this Agreement.
- 10.04 KDO shall abide by all applicable lawful rules, regulations and bylaws of the Federal and Territorial governments and of the City affecting or pertaining to its operations within the City.

SCHEDULE "A"

Base Lease rate \$1000/year, due upon signing and at each anniversary of this lease plus;

Variable annual increase of:

	\$1000	
2022	3.50%	\$1,035.00
2023	3.50%	\$1,071.23
2024	3.50%	\$1,108.72
2025	3.50%	\$1,147.52
2026	3.50%	\$1,187.69
2027	3.50%	\$1,229.26
2028	3.50%	\$1,272.28
2029	3.50%	\$1,316.81
2030	3.50%	\$1,362.90
2231	3.50%	\$1,410.60
2032	5.00%	\$1,481.13
2033	5.00%	\$1,555.19
2034	5.00%	\$1,632.94
2035	5.00%	\$1,714.59
2036	5.00%	\$1,800.32
2037	5.00%	\$1,890.34
2038	5.00%	\$1,984.85
2039	5.00%	\$2,084.10
2040	5.00%	\$2,188.30
2041	5.00%	\$2,297.72
2042	5.00%	\$2,412.60
2043	5.00%	\$2,533.23
2044	5.00%	\$2,659.89
2045	5.00%	\$2,792.89
2046	5.00%	\$2,932.53

In Witness whereof the parties have executed this agreement by their respective proper signatures as of the day and year written below:

FOR KLONDIKE DEVELOPMENT ORGANIZATION

Date

Witness name (printed clearly)

Officer Name (printed clearly)

Witness Signature

Officer Signature

FOR THE CITY OF DAWSON

Date

Witness name (printed clearly)

Witness Signature

Cory Bellmore, CAO





For Council Decision x For Council Direction

For Council Information

In Camera

AGENDA ITEM:	Recreation Facility Reserve			
PREPARED BY:	Kim McMynn	 ATTACHMENTS: Reserve Bylaw 11-21 and 12-14 		
DATE:	September 23, 2021	 Appendix A – Amendment No 1 		
 RELEVANT BYLAWS / POLICY / LEGISLATION: Reserve Bylaw 1-21 and 12-14 		 DRAFT Reserves Fund Bylaw 2021-13 Reserves Balance from the 2020 Audited Financial Statements 		

ISSUE / PURPOSE

Administration would like Council to provide feedback for updated reserves Bylaw 2021-13

BACKGROUND SUMMARY

Under the Municipal Act section 244, Council may, by bylaw, establish one or more reserve funds in the name of the municipality. Section 244 (2) provides that a bylaw shall specify the purpose for which the reserve fund is established.

Over the years, the City has accumulated additional Administration reserve funds. This reserve is funded by annual contributions when budgets allow, and earns interest on the amount held in guaranteed investment certificates.

ANALYSIS / DISCUSSION

The current Reserve Bylaw is not consistent with the reserves that have been set up in the accounting system, and is not consistent with the reserve balances that appear in the annual audit. From investigation, it appears that Council has directed Administration to restrict funds, resulting in addition of reserve balances, without the additional amendment to the applicable bylaw.

In the Reserve Bylaw 11-21 and 12-14, the reserve categories provide for 18 separate reserve accounts. The audited financial statements contain 20 separate Reserve categories and the accounting system tracks 21 separate reserve balances. Investigation indicates that while some accounts were set up to restrict funds such as the carbon tax rebate, there was not clear direction provided to Administration on how the Reserves would continue to be funded, and what projects or expenditures the funds could be used for.

As well, it appears that some of the reserves were set up to separate funds from unrestricted funds. This provides a level of protection to prevent Administration from using for annual operating or capital budgets and are generally classified as restricted funds. Restricted funds are tied to legal agreements signed with the territorial or federal government and cannot be used for purposes other than those in the agreements. By their very nature, they are restricted from unauthorized use by Administration, and do not require a separate reserve account.

Upon review of the reserve accounts, some accounts are very similar in nature and to provide clarity, should be combined. The draft bylaw sets out 12 Reserve categories. No funds will be removed, but will be reallocated to other reserves. Gas Tax funds are restricted and are handled separately under the Finance policy. The Development Reserve and the annual \$50,000 funds in the CMG for protective services are now part of the annual operating budget and no longer required. The balance in these Reserve funds have been transferred to like and similar reserves.

Analysis of Reserve bylaws in other similar municipalities reveal that interest earned on the Reserve fund investments are moved to general funds annually and accounted for in the annual operating budget. Administration proposes that this occur for all reserves except the Facilities Reserve.

The funds that support the Reserve Fund balances should be segregated from the general operating bank account. There is no requirement to invest funds into separate accounts to match the balances in each Reserve account. In Administration's view, it is best to invest the funds in investments that match the estimated need of funds, maximizing the interest earned used instruments with differing maturity dates.

RECOMMENTION:

Administration seeks direction from Council on the draft Reserve Fund bylaw, the new reserve categories, suggested funding sources and uses and the change to move interest earned on Restricted fund balances except the Facilities Reserve.

APPROVAL				
NAME:	Cory Bellmore, CAO	SIGNATURE:		
DATE:	October 4, 2021	KBellmore		

TOWN OF THE CITY OF DAWSON

RESERVES FUND BYLAW #11-21 (consolidated with #12-14)

Being a bylaw to establish reserve accounts and to set out the purpose of each account and the method by which the accounts will be administered.

WHEREAS section 244 of the *Municipal Act* (2002) provides that Council may by bylaw establish one or more reserve funds in the name of the municipality; and

WHEREAS section 244 (2) of the *Municipal Act* (2002) provides that a bylaw to establish a reserve fund shall specify the purpose for which the reserve fund is established, whether or not the reserve fund is cash funded, the method of calculating contributions to the reserve fund, and the criteria and conditions governing withdrawals from the reserve fund;

NOW THEREFORE the Council for the Town of the City of Dawson, duly assembled in open meeting, does hereby ENACT AS FOLLOWS:

SHORT TITLE

1. This bylaw may be cited as the "Reserves Fund Bylaw".

ESTABLISHMENT OF RESERVES

2. The Town of the City of Dawson is hereby authorized to establish and maintain reserves for future expenditures as identified in Appendix "A" attached hereto and forming part of this bylaw.

UTILIZATION OF RESERVE FUNDS

- 3. The CAO shall include all anticipated reserve transfers in the City of Dawson's annual budget. These budgeted transfers shall be made upon the approval of the CAO.
- 4. Any reserve transfers not included in the annual budget shall require a resolution of Council approving the use of these funds.
- 5. Notwithstanding section 4, the CAO and SFO may (under their joint signatures) transfer funds to and from the General Administration Reserve for the purposes of earning interest on funds not immediately required for operational purposes or making funds required for budgeted operations available.
- 6. With the exception of the Parking, Load Capacity, and donated portion of the Heritage Fund, Council may, by resolution, reallocate monies from one reserve account to another.

REPEALS

7. The following bylaws, and any amendments thereto, are hereby repealed:

BYLAW #	BYLAW NAME		DATE ENACTED
09-05	Heritage Fund Bylaw		October 6, 2009
241	Land Development		December 15 th , 1976
	Reserve Bylaw		
04-07	Capital Reserve Bylaw		February 17 th , 2004
98-03	Municipal Reserves		March 16, 1998
	Bylaw		

ENACTMENT

8. This bylaw shall come into full force and effect upon final passing.

READ A FIRST TIME THIS 23rd DAY OF November, 2011.

READ A SECOND TIME THIS 14th DAY OF December, 2011.

READ A THIRD AND FINAL TIME THIS 14th DAY OF December, 2011.

Originals signed by Peter Jenkins Mayor Originals signed by Jeff Renaud CAO

BYLAW 12-14 APPENDIX 'A"

NAME	FUNDING SOURCE/LEVELS	CASH FUNDED	PURPOSE, CRITERIA, CONDITIONS OF USE
Parking Reserve	From Developers who do not wish to construct off-street parking. This reserve shall hold a balance equal to the total funds received plus interest earned less amounts expended for the creation of parking spaces.	Yes	To track funds taken in by the City as cash in lieu of parking requirements and reserved for the future development of parking spaces in the City.
Load Capacity Reserve	From new developments placing increased load upon the water/sewer system. The balance of this reserve shall be the total of all funds received as load capacity charges plus interest earned less amounts expended for the enhancement of the water and sewer system.	Yes	To track funds taken in by the City of Dawson as a load capacity charge on new developments and which are to be used for the enhancement of the City's water and sewer system.
Heritage Fund Reserve	As directed by Council or as donated to by any person.	Yes	To assist with any of the following: -Restoration, enhancement or renovation of Municipal Historic Sites; -Acquisition of Municipal Historic Sites by the City of Dawson; - Provision of financial assistance to owners or lessees of Municipal Historic Sites for restoration, enhancement or renovation of the site; -Increasing public awareness of heritage resources and heritage management of the City; -Other heritage purposes as specified by resolution of Council.

Land Development Reserve	As directed by Council	Yes	 Funds from the Land Development Reserve may be expended for: The acquisition of properties through the tax lien procedure; Engineering, surveying, town planning and other related studies for any proposed municipal development; Any development approved by Council such as building or upgrading of streets, roads, lanes, storm drains, water lines, sewer lines, water storage, sidewalks, parks, etc.
Capital Contingency Reserve	As directed by Council Target balance for this fund shall be \$500,000.	Yes	To provide funds for emergency purposes
Protective Services Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Protective Services 10-year Equipment Replacement plan.
Computer Network Reserve	As directed by Council	Yes	To set aside funds for the purpose of purchasing computer software and hardware.
Public Works Equipment Replacement Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Public Works 10-year Equipment Replacement plan.
Recreation Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Recreation Department 10-year Equipment Replacement plan.
Water System Reserve	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the water system.
Sewer System Reserve	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the sewer system.
Cable Television Reserve	As directed by Council The target balance of this reserve shall be \$100,000.	Yes	To set aside funds for the purpose of being able to fund repair, replacement of , or upgrades to the Cable Television system.

Winter Maintenance Reserve	As directed by Council	Yes	To set aside funds for the purpose of absorbing impact of major cost increases associated with unusual snow and/or ice conditions.
Gas Tax Reserve	The balance of this account shall be the total of all monies forwarded to the City of Dawson from the Gas Tax program and not yet expended on approved project(s).	Yes	To provide a reserve to allow for the accounting of Gas Tax funds received but not yet expensed on an eligible project.
Roads Reserve	As directed by Council	Yes	
General Administration Reserve	As directed by Council	Yes	To set aside funds for the purpose of accommodating un-budgeted expenditures as determined by Council. This fund may also be used as a short investment mechanism to earn interest on monies not immediately required for operations.
Waste Management Reserve	As directed by Council	Yes	To set aside funds for the purpose of undertaking work at the municipal landfill site or initiating programs associated with waste collection.
Recreation Complex Reserve	Annual contribution of an amount equal to the revenue generated by a 0.1% tax rate.	Yes	To accumulate funds to be used for the planning, siting, or construction of a new recreation complex.

TOWN OF THE CITY OF DAWSON

RESERVES FUND

BYLAW #12-14

Being a bylaw to amend the Reserves Fund Bylaw #11-21.

WHEREAS section 244 of the *Municipal Act* (2002) provides that Council may by bylaw establish one or more reserve funds in the name of the municipality; and

WHEREAS section 244 (2) of the *Municipal Act* (2002) provides that a bylaw to establish a reserve fund shall specify the purpose for which the reserve fund is established, whether or not the reserve fund is cash funded, the method of calculating contributions to the reserve fund, and the criteria and conditions governing withdrawals from the reserve fund;

WHEREAS the Council of the Town of the City of Dawson passed Bylaw #11-21 being the Reserves Fund Bylaw; and

WHEREAS the Council of the Town of the City of Dawson is desirous of amending Bylaw #11-21 for the purpose of creating a Recreation Complex Reserve;

NOW THEREFORE the Council for the Town of the City of Dawson duly assembled in open meeting, does hereby ENACT AS FOLLOWS:

SHORT TITLE

1. This bylaw may be cited as the "Reserves Fund Amendment No. 1 Bylaw".

AMENDMENT

- 2. Appendix "A" contained in bylaw #11-21 is hereby repealed and is simultaneously replaced by Appendix "A" as attached to this bylaw.
- 3. Bylaw #12-12 being the 2012 Taxation Bylaw is hereby amended by deleting Section 7 in its entirety.

ENACTMENT

4. This bylaw shall come into full force and effect upon final passing.

READ A FIRST TIME THIS 25TH DAY OF APRIL, 2012. READ A SECOND TIME THIS 25TH DAY OF APRIL, 2012. READ A THIRD AND FINAL TIME THIS 9TH DAY OF May, 2012.

<u>Original signed by:</u> Peter Jenkins, Mayor

Jeff Renaud, CAO

BYLAW 12-14 APPENDIX 'A"

NAME	FUNDING SOURCE/LEVELS	CASH FUNDED	PURPOSE, CRITERIA, CONDITIONS OF USE
Parking Reserve	From Developers who do not wish to construct off-street parking. This reserve shall hold a balance equal to the total funds received plus interest earned less amounts expended for the creation of parking spaces.	Yes	To track funds taken in by the City as cash in lieu of parking requirements and reserved for the future development of parking spaces in the City.
Load Capacity Reserve	From new developments placing increased load upon the water/sewer system. The balance of this reserve shall be the total of all funds received as load capacity charges plus interest earned less amounts expended for the enhancement of the water and sewer system.	Yes	To track funds taken in by the City of Dawson as a load capacity charge on new developments and which are to be used for the enhancement of the City's water and sewer system.
Heritage Fund Reserve	As directed by Council or as donated to by any person.	Yes	To assist with any of the following: -Restoration, enhancement or renovation of Municipal Historic Sites; -Acquisition of Municipal Historic Sites by the City of Dawson; - Provision of financial assistance to owners or lessees of Municipal Historic Sites for restoration, enhancement or renovation of the site; -Increasing public awareness of heritage resources and heritage management of the City; -Other heritage purposes as specified by resolution of Council.

Land Development Reserve	As directed by Council	Yes	 Funds from the Land Development Reserve may be expended for: The acquisition of properties through the tax lien procedure; Engineering, surveying, town planning and other related studies for any proposed municipal development; Any development approved by Council such as building or upgrading of streets, roads, lanes, storm drains, water lines, sewer lines, water storage, sidewalks, parks, etc.
Capital Contingency Reserve	As directed by Council Target balance for this fund shall be \$500,000.	Yes	To provide funds for emergency purposes
Protective Services Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Protective Services 10-year Equipment Replacement plan.
Computer Network Reserve	As directed by Council	Yes	To set aside funds for the purpose of purchasing computer software and hardware.
Public Works Equipment Replacement Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Public Works 10-year Equipment Replacement plan.
Recreation Reserve	As directed by Council	Yes	To set aside funds for the purpose of funding the Recreation Department 10-year Equipment Replacement plan.
Water System Reserve	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the water system.
Sewer System Reserve	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the sewer system.
Cable Television Reserve	As directed by Council The target balance of this reserve shall be \$100,000.	Yes	To set aside funds for the purpose of being able to fund repair, replacement of , or upgrades to the Cable Television system.

Winter Maintenance Reserve	As directed by Council	Yes	To set aside funds for the purpose of absorbing impact of major cost increases associated with unusual snow and/or ice conditions.
Gas Tax Reserve	The balance of this account shall be the total of all monies forwarded to the City of Dawson from the Gas Tax program and not yet expended on approved project(s).	Yes	To provide a reserve to allow for the accounting of Gas Tax funds received but not yet expensed on an eligible project.
Roads Reserve	As directed by Council	Yes	
General Administration Reserve	As directed by Council	Yes	To set aside funds for the purpose of accommodating un-budgeted expenditures as determined by Council. This fund may also be used as a short investment mechanism to earn interest on monies not immediately required for operations.
Waste Management Reserve	As directed by Council	Yes	To set aside funds for the purpose of undertaking work at the municipal landfill site or initiating programs associated with waste collection.
Recreation Complex Reserve	Annual contribution of an amount equal to the revenue generated by a 0.1% tax rate.	Yes	To accumulate funds to be used for the planning, siting, or construction of a new recreation complex.



Reserves Fund Bylaw

Bylaw No. 2021-13

WHEREAS section 244 of the *Municipal Act* (2002) provides that Council may, by bylaw, establish one or more reserve funds in the name of the municipality; and

WHEREAS section 244 (2) of the *Municipal Act* (2002) provides that a bylaw to establish a reserve fund shall specify the purpose for which the reserve fund is established, whether or not the reserve fund is cash funded, the method of calculating contributions to the reserve fund, and the criteria and conditions governing withdrawals from the reserve fund;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

- 1.00 Short Title
- 1.01 This bylaw may be cited as the *Reserves Fund Bylaw*.
- 2.00 Purpose
- 2.01 The purpose of this bylaw is to establish reserve accounts and to set out the purpose of each account and the method by which the accounts will be administered.

3.00 Definitions

- 3.01 In this Bylaw:
 - (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
 - (b) "city" means the City of Dawson;
 - (c) "council" means the council of the City of Dawson.

PART II – APPLICATION



Reserves Fund Bylaw

Bylaw No. 2021-13

4.00 Establishment of Reserves

4.01 The City is hereby authorized to establish and maintain reserves for future expenditures as identified in Appendix "A" attached hereto and forming part of this bylaw.

5.00 Funding of Reserves

- 5.01 Each Reserve shall be funded in accordance with this Bylaw. All Reserves are to be fully funded within 30 days of the release of the annual audit.
- 5.02 All Reserves shall be held in a segregated account or investments. These funds may be held in a consolidated account, but must be accounted for in a manner that makes it possible at all times to determine the identity of each Reserve.
- 5.03 Money placed into the consolidated account to the credit of a particular Reserve shall not, except by bylaw, be expended, pledged or applied to a purpose other than that for which the Reserve was established.
- 5.04 A Reserve shall not accumulate funds in excess of any amount specified under the purpose of the Fund.

6.00 Utilization of Reserve Funds

- 6.01 The CFO shall include all anticipated reserve transfers in the City's annual budget.
- 6.02 The CFO shall administer all Reserves and report each year to Council on the status of each reserve.
- 6.03 Council shall review the status of each Reserve and determine the adequacy of the Reserve annually.
- 6.04 Any reserve transfers not included in the annual budget shall require a resolution of Council approving the use of these funds.
- 6.05 Interest earned from all Reserves shall be credited to the general revenues of the City, except the Facilities Reserve.
- 6.06 With the exception of the donated portion of any Fund, Council may, by resolution, reallocate monies from one reserve account to another.



Reserves Fund Bylaw

Bylaw No. 2021-13

PART III – FORCE AND EFFECT

7.00 Severability

7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

8.00 Bylaw Repealed

8.01 Bylaw 11-21 and 12-14, and amendments thereto, are hereby repealed.

9.00 Enactment

9.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

10.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor Presiding Officer Cory Bellmore, CAO Chief Administrative Officer



Reserves Fund Bylaw

Bylaw No. 2021-13

APPENDIX 'A"

Balances in red are as of audit Dec 31, 2020 (and/or comments) Blue denotes suggested wording

NAME	FUNDING SOURCE/LEVELS	CASH FUNDED	PURPOSE, CRITERIA, CONDITIONS OF USE
Parking Reserve \$28,230.65	From Developers who do not wish to construct off-street parking.	Yes	To track funds taken in by the City as cash in lieu of parking requirements and reserved for the future development of parking spaces in the City.
	This reserve shall hold a balance equal to the total funds received less amounts expended for the creation of parking spaces.		
Load Capacity Reserve \$205,004.40	From new developments placing increased load upon the water/sewer system.	Yes	To track funds taken in by the City of Dawson as a load capacity charge on new developments and which are to be used for the enhancement of the City's water and sewer system.
	The balance of this reserve shall be the total of all funds received as load capacity charges less amounts expended for the enhancement of the water and sewer system.		
Heritage Fund Reserve \$180,057.00	As directed by Council or as donated to by any person.	Yes	To assist with any of the following: -Restoration, enhancement or renovation of Municipal Historic Sites;



Reserves Fund Bylaw

Bylaw No. 2021-13

			-Acquisition of Municipal Historic Sites by the City of Dawson;
			- Provision of financial assistance to owners or lessees of Municipal Historic Sites for restoration, enhancement or renovation of the site;
			-Increasing public awareness of heritage resources and heritage management of the City;
			-Other heritage purposes as specified by resolution of Council.
Land Development Reserve	As directed by Council	Yes	Funds from the Land Development Reserve may be expended for:
\$115,571 and \$26,669 from Downtown Revitalization.			 The acquisition of properties through the tax lien procedure; Engineering, surveying, town planning and other related studies for any proposed municipal development; Any development approved by Council such as building or upgrading of streets, roads, lanes, storm drains, water lines, sewer lines, water storage, sidewalks, parks, etc.
Contingency Reserve	As directed by Council	Yes	To provide funds for unbudgeted emergency purposes
\$546,250 (shows as Admin Reserve in audit)			Currently over funded
	Target balance for this fund shall be \$500,000.		
Equipment Replacement Reserve \$162,868+ 104,243+286,572+130,571 +103,503+32,600 = \$787,757	As directed by Council	Yes	To set aside funds for the purpose of funding the City's 10-year Equipment Replacement plan.



Reserves Fund Bylaw

Bylaw No. 2021-13

Water and Sewer System Reserve \$344,559.88 and \$767,423.78 (from sewer)	As directed by Council	Yes	To set aside funds to allow for repairs and/or enhancements to the water and sewer system.
Cable Television Reserve \$122,525.86	As directed by Council	Yes	To set aside funds for the purpose of being able to fund repair, replacement of, or upgrades to the Cable Television system. Over funded
	The target balance of this reserve shall be \$100,000.		
Road Maintenance Reserve \$175,476.66 and \$159,125.20 (from Roads Reserve)	As directed by Council	Yes	To set aside funds for the purpose of absorbing impact of major cost increases associated with unusual snow and/or ice conditions.
Waste Management Reserve \$174,592.75	As directed by Council	Yes	To set aside funds for the purpose of undertaking work at the municipal landfill site or initiating programs associated with waste collection.
Facilities Reserve \$1,393,252.42	Annual contribution of an amount equal to the revenue generated by a 0.1% tax rate plus interest earned.	Yes	To accumulate funds to be used for the planning, siting, or construction of new facilities.
Green Initiatives Reserve \$12,612.	Annual Carbon Tax payment	Yes	To set aside funds for the purpose of undertaking clean energy and/or green initiatives. Funds may be expended for Climate change projects undertaken by the City.

Reserves Balance from the 2020 Audited Financial Statements:

9. RESERVES

	 2020		2019
Recreation - facility	\$ 1,393,252	\$	1,223,844
Sewer services	767,424		757,717
Administration	546,250		462,417
Water services	344,560		340,202
Equipment replacement	286,572		266,931
Load capacity	205,004		202,411
Heritage	180,057		177,779
Road maintenance	175,477		173,257
Waste management	174,593		172,384
Protective services	162,868		101,567
Road replacement	159,125		157,112
Recreation - capital	130,571		121,992
Cable	122,526		120,976
Future land development	115,571		114,110
Administration equipment replacement	104,243		96,151
Recreation - operating	103,503		102,194
Council equipment replacement	32,600		32,188
Parking	28,231		27,874
Downtown Revitalization	26,669		26,332
Green initiatives	 12,612	-	-
	\$ 5,071,708	\$	4,677,438





September 20, 2021

Mayor Wayne Potoroka The City of Dawson PO Box 308 Dawson City, Yukon Y0B 1G0

Dear Mayor Potoroka:

RE: Sunnydale Slide

Thank you for your letter, dated July 28, 2021, regarding the Sunnydale Slide. As you are likely aware, Jeff Bond from the Yukon Geological Survey visited the area on July 2 and 3 to establish a monitoring program for the slide.

The program includes five tension crack monitoring stations to measure the rate of opening of ground fractures, and ten Differential Global Positioning System (DGPS) stations to document ground movements. Additionally, a drone survey was flown over the site and images were used to create a detailed orthophoto. Going forward, the Yukon Geological Survey will visit the slide annually to collect data from the ground stations and fly additional drone surveys. Collectively, this information will enable them to identify areas where ground is moving and to measure its velocity.

A preliminary failure probability analysis was completed by BGC Engineering Inc. in December 2020. The consultants concluded that the ground is deforming slowly and they identified the likely deformation mechanisms. However, without accurate information on ground movement velocity, their estimate of annual failure probability has a wide range (from 1/2000 to 1/100). The velocity data being collected by the Yukon Geological Survey will allow this probability estimate to be refined.

As more is learned about the Sunnydale slide and any potential risk it poses, Yukon Geological Survey will adapt its frequency of monitoring and engage with Dawsonm City Council. It is also the Yukon Geological Survey's intention to include an element of citizen science in the monitoring program by capturing observations made by residents of Dawson. Wayne Potoroka Page 2

I am attaching an information sheet that Jeff Bond, Head of Surficial Geology for Yukon Geological Survey, compiled. The document briefly describes the monitoring work completed to date. Jeff will be spending most of September in Dawson City visiting Klondike-area placer operations; feel free to contact him at jeff.bond@yukon.ca if you would like to meet and discuss the monitoring plan for Sunnydale Slide.

As we adapt to a changing climate, it is anticipated that landslide events could become more frequent, so I appreciate your interest in the Sunnydale slide. Your engagement will help us to keep Yukoners informed of risks, and your support for our monitoring work will improve our understanding of potential failure mechanisms.

If you have any other questions, please contact Carolyn Relf, Director Yukon Geological Survey by email at <u>Carolyn.Relf@yukon.ca</u> or by phone at (867) 667.8892.

Sincerely,

ton In

John Streicker Minister of Energy, Mines and Resources

Enclosure: Sunnydale Landslide Monitoring Stations

cc: Premier Sandy Silver

Sunnydale Landslide Monitoring Stations



This map shows the general location of Sunnydale landslide and the monitoring array that was installed on July 2nd and 3rd, 2021. The outline of the landslide is generally depicted and we expect to refine this boundary as we learn more about the ground movement in the area. Two types of monitoring stations were installed: Tension crack monitoring stations (TCMS) and GPS pins (DGPS). The tension crack monitoring stations consist of two rebar pins spanning a crack in the ground to assess rate of opening. These are reassessed using a measuring tape. The GPS pins consist of a single rebar pin that has been surveyed with a differential GPS. These are reassessed using a differential GPS. The general location of the sites is provided in the table below. A detailed orthophoto of the slide will also be produced using drone images obtained during the survey. The current plan is to resurvey the stations on an annual basis unless changes are observed. For more information please contact Jeff Bond at the Yukon Geological Survey: 867-667-8514.



Peter von Gaza establishing a DGPS station and drone target on the Sunnydale landslide.

General location of the monitoring stations

Station	Lat	Long
DGPS 1	64.05691	-139.45706
DGPS 2	64.05741	-139.45657
DGPS 3	64.057	-139.45618
DGPS 4	64.05778	-139.45769
DGPS 5	64.05599	-139.45895
DGPS 6	64.05525	-139.4594
DGPS 7	64.05557	-139.4607
DGPS 9	64.05673	-139.46213
DGPS 10	64.05679	-139.46046
DGPS 16	64.05798	-139.46004
TCMS 1	64.05691	-139.45706
TCMS 2	64.05714	-139.45718
TCMS 3	64.05531	-139.4605
TCMS 4	64.05583	-139.4616
TCMS 5	64.05667	-139.4622



#2 Miles Canyon Road Box 5920, Whitehorse Yukon Y1A 6S7

yukonenergy.ca

September 22, 2021

Mayor Wayne Potoroka City of Dawson Box 308 Dawson City, YT Y0B 1G0

by email: wayne.potoroka@cityofdawson.ca

Dear Mayor Potoroka,

RE: September 14th meeting with Yukon Energy

I would like to thank you for the invitation to meet with yourself and Council last Tuesday, September 14th. Unfortunately due to fog, our flight was cancelled and I and other members of the Yukon Energy Board were unable to land in Dawson City and attend the meeting. I am happy to know that members of our management team were able to attend to share information about our upcoming Dawson Diesel Replacement and Relocation Project. I understand that the meeting went well with a great exchange of information and discussion.

Yukon Energy not only finds it important to provide renewable and reliable electricity to Yukoners, but to also develop and nurture meaningful relationships with municipalities across the territory.

As discussed at the meeting, we will be sharing more information on the Dawson Diesel and Relocation Project with residents and businesses in Dawson City over the next couple of months. I look forward to the opportunity to meet with yourself and Council in the very near future.

Sincerely,

Lesley Cabott Chair, Board of Directors Yukon Energy Corporation

the power of yukon



#2 Miles Canyon Road Box 5920, Whitehorse Yukon Y1A 6S7

yukonenergy.ca

cc. Andrew Hall, President & CEO, Yukon Energy Corporation Chris Milner, Vice President, Government Relations, Yukon Energy Corporation Cory Bellmore, Chief Administrative officer, City of Dawson



REC.1 7 2021

MONTHLY POLICING REPORT August, 2021

Dawson City RCMP Detachment "M" Division Yukon



Royal Canadian Gendarmerie royale Mounted Police du Canada



The Dawson City RCMP Detachment responded to a total of 267 calls for service during the month of August, 2021.

OCCURENCES	August, 2021	Year to Date 2021	August 2020	Year to date 2020	Year Total 2020
Assaults (all categories)	3	54	6	39	52
Sexual Assault	0	7	2	5	6
Break and Enter	2	12	1	5	13
Thefts (all categories)	5	34	8	41	56
Drugs (all categories)	7	25	1	17	28
Cause A Disturbance	13	67	8	46	70
Mischief	14	111	10	100	144
Impaired Driving	8	36	4	29	33
Vehicle Collisions	10	35	3	28	44
Mental Health Act	4	28	4	30	42
Assistance to General Public	3	34	11	68	81
Missing Persons (Search and Rescue) and Missing	1	14	2	15	28
Wellbeing Checks	7	43	9	55	74
Check Stops (represents the actual number of check stops	0	12	1	40	42
Other Calls for Service	190	458	319	731	1133
Total Calls for Service	267	1462	389	1249	1846
Total Criminal Code Charges	4	104	2	39	69
Total Liquor Act/MVA/CEMA Charges	1 MV Act 1 Liquor Act 1 Cannabis Act 3 Controlled Drugs and Substances Act	14 MVAct 6 Liquor Act 1 Cannabis Act 3 Controlled Drugs and Substances 7 CEMA 1 Campground	3 MVAct	9 MVAct	9 Motor Vehicle Act

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develop resulting in additional charges or proving an incident to be unfounded.



Dawson City RCMP detachment members marching in the 2021 Discovery Days Parade (photo credit: Leah GREENWAY)

	August, 2021	Year to Date 2021 Total	August, 2020	Year Total 2020
Prisoners held locally	10	38	10	44
Prisoners remanded	0	8	0	3
Total Prisoners	10	36	10	46

Justice Reports	August, 2021	Year to Date 2021	August, 2020	Year Total 2020
Victim Services Referrals Offered	6	67	4	54
Youth Diversions	0	3	0	1
Adult Diversions	0	0	0	2
Restorative Justice Total	0	3	0	3

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events
- (5) Restorative Justice

(1) Substance Abuse

The Dawson City RCMP have been maintaining visibility throughout Dawson City as the end of the "tourist season" comes to an end. In response to COVID-19 the Dawson City RCMP have been increasing vehicle patrols to assist in remaining visible in the community while respecting social distancing protocols. Yukon Traffic Services came to Dawson City to assist in enhanced road enforcement to prevent impaired driving through visibility and check stops over the Discovery Days celebrations. These measures assisted greatly for all in Dawson City to participate in a safely through the Discovery Days long weekend.

(2) Road Safety

As noted above, through the Discovery Day long weekend, Yukon Traffic Services attended Dawson City and completed multiple road safety initiatives throughout the long weekend including check points, increased vehicle stops, and mandatory alcohol screening of vehicle drivers. Rural patrols have also been scheduled and completed through the Gold Fields and on the Dempster Highway. The hope is that with increased visibility, motorists are reminded to slow and driver for the conditions of the roadway.

(3) Youth Initiatives

With school beginning this month, the Dawson City RCMP are beginning to re-engage with the school to determine what our role within the school will look like this year with COVID-19 measures throughout the school. The Dawson City RCMP have already been invited to participate with the Youth Council for another year and are planning school talks around a multitude of subjects, based on the needs of the school. We are hopeful that with the "new normal" around COVID-19 that we will still be able to be involved within the school similar to previous years.

(4) Attendance at THFN and Community Events

The Dawson City RCMP participated in the Discovery Days Parade by marching in red serge and driving vehicles. It is great to see the community come together and participate in the parade with an extended route to allow people not to congregate in large groups. A couple of members also attended the THFN General Assembly calling BINGO for all that were in attendance.

(5) Restorative Justice

There are no new cases for diversion to restorative justice. Continued efforts are being made to divert people, where appropriate, through the restorative justice program.

Fun Fact

On August 20, 1901 J.J. Johnson received a <u>warning</u> for having smuggled tobacco in his possession.

"Dawson City RCMP respectfully acknowledges that we work and live within the Traditional Territory of the Tr'ondek Hwech'in First Nation."

Kindest regards,

Cpl. Dustin GRANT

For

S/S/M Rob MORIN N. C. O. In Charge Dawson City RCMP-GRC Box 159 Dawson City, Yukon Y0B 1G0