



THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C23-14

**WEDNESDAY, Sept 6, 2023 at 7:00 p.m.
Council Chambers, City of Dawson Office**

Join Zoom Meeting

<https://us02web.zoom.us/j/89041048635?pwd=OWRKQXpGMUtodnpPOHVDc0N6Qmp6Zz09>

Meeting ID: 890 4104 8635

Passcode: 204733

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

1. Council Meeting Agenda #C23-14

3. DELEGATIONS & GUESTS

4. ADOPTION OF THE MINUTES

1. Council Meeting Minutes C23-12 of June 14, 2023
2. Special Council Meeting Minutes C23-13 of Friday Aug 11, 2023

5. BUSINESS ARISING FROM MINUTES

6. New Business

1. Notice of Motion - Proposed Procedural Changes
2. Motion – Delegation of Chair

7. FINANCIAL & BUDGET REPORTS

1. AP Cheques and EFT from 59201 – 5960

8. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

1. Arena Concession Lease
2. Shredder Purchase
3. CAO – FCM Travel Report
4. Mayor – FCM Travel Report

9. BYLAWS & POLICIES

1. Bylaw #2023-10 OCP Amendment #11 (Schmidt Mining) 2nd reading
2. Bylaw #2023-11 ZBL Amendment # 22 (Schmidt Mining) 2nd reading
3. Bylaw #2023-13 ZBL Amendment #24 – Microbrewery – Craft Distillery
4. Consolidation extension

10. CORRESPONDENCE

11. BUSINESS ARISING FROM CORRESPONDENCE

12. PUBLIC QUESTIONS

13. IN CAMERA-PERSONNEL RELATED MATTER

14. ADJOURNMENT

Notice of Motion

From Committee of the Whole

As per the Municipal Act requirements for a notice of a pending Procedural Motion prior to the 1st reading of said motion at Council.

Proposed Amendments to The Town of the City of Dawson Council Proceedings ByLAW #11-12

That Section 5: MAYOR, be amended to read:

5. CHAIRPERSON

Per Section 180a of the Municipal Act, the Chairperson shall preside over the conduct of the meeting and:

- 1) shall maintain order and preserve the decorum of the meeting;*
- 2) shall decide points of order without debate or comment other than to state the rule governing;*
- 3) shall determine which member has the right to speak;*
- 4) shall rule when a motion is out of order;*
- 5) may call a member to order;*
- 6) shall be permitted to participate in the debate of any matter without the need to relinquish the Chair; and*
- 7) shall vote on every matter unless they are excused or disqualified from voting pursuant to the provisions of the Municipal Act.*

And That Sections 9.5 and 9.6 revised to read:

5) Chairperson to Open Meetings. When a quorum is present, the Chairperson must call the meeting to order and shall serve as Chairperson of that meeting.

6) Appointment of Chairperson.

1. At the first meeting of each calendar year Council shall, from amongst its Members, designate a Member to serve as Chairperson

2. When a quorum is present, but the Chairperson is not present within fifteen (15) minutes after the time at which the meeting is scheduled to begin, the Chief Administrative Officer shall call the meeting to order and, by resolution, the Council shall appoint a Member to act as Chairperson for that meeting.

And that a new section be added to read:

REVIEW

During the first six months of council's term of Office, council shall schedule a review of the Council Proceedings Bylaw and proceed to amend it if deemed advisable at that time.

Alexander Somerville

Motion

That Council approve Deputy Mayor Pikalek to chair Committee of the Whole Meeting CW23-12 until the Public Question portion of the meeting.

Mover Mayor William Kendrick

The City of Dawson
 Cheque Run 23-09
 5/4/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	#59201 - #59211	\$7,359.48			RRSP8-9
59212	Total North Communications Ltd	\$567.00		ADM	ContSvs-Phone
59213	Delisle, Jeff	\$25.00		PW	Training ICS
59214	44478 Yukon Inc.	\$13,970.82		ADM	ContSvs-IT
59215	Hummingbird Mobile Health	\$1,102.50		PW	Hearing Tests
59216	Advance North Mechanical	\$3,944.81	\$1,703.20	PW	HvyEqR&M
			\$2,241.61	PW	VehR&M
			\$3,944.81		
59217	AFD Petroleum Ltd.	\$5,921.30	\$4,427.60	ALL	Vehicle Fuel
			\$1,493.70	ALL	Vehicle Fuel
			\$5,921.30		
59218	Air North Partnership	\$920.22	\$123.90	ADM	Travel - CAO
			\$389.57	M&C	Travel - Mayor/Council
			\$406.75	PW	Freight
			\$920.22		
59219	Arctic Inland Resources Ltd.	\$344.33	\$97.29	ADM	BldgR&M-CAORes
			\$101.07	REC	Tools
			\$145.97	REC	P&Gmaint
			\$344.33		
59220	BHB Mini Storage	\$105.00		ADM	ArchiveStor
59221	Bonanza Market	\$209.08		REC	ProgSupp
59222	Zebruck, Richard	\$25.00		PS	Training
59223	Stad, Chuck	\$2,236.85		PS	Travel-Fire Dept
59224	Rusty Nail Contracting	\$3,990.00		ADM	FCHseBldgR&M
59225	Steven Richards Construction	\$4,816.95		ADM	Signage
59226	Raven's Nook	\$155.40	\$63.00	REC	SafetyGear
			\$92.40	PW	SafetyGear
			\$155.40		
59227	Public Service Alliance	\$4,165.57		ADM	UnionDues 8-9
59228	Inno-Sci-EdDev	\$2,201.22		ADM	AnnualFees-Radio
59229	Norton Rose Fulbright	\$1,516.73		PL&D	ProFees
59230	Northern Superior Mechanical	\$561.96	\$13.86	PW	Supplies/Recy Depot
			\$488.17	PW	Supplies/Drainage
			\$10.32	PW	Drainage Supplies
			\$49.61	REC	VehR&M
			\$561.96		
59231	N.A. Jacobsen	\$4,680.90		PW	Engineering Services
59232	Maximillian's Gold Rush Emporium	\$61.74		REC	ProgSupp
59233	Lawson Lundell LLP	\$14,645.61	\$957.60	ADM	ProSvs
			\$13,688.01	ADM	ProSvs
			\$14,645.61		
59234	Brown, Shelley	\$619.50		REC	Reimb-Training
59235	Bureau Veritas	\$1,211.13		PW	Water Sampling
59236	CIMCO Refrigeration	\$8,428.87	\$2,596.91	REC	Bldg R&M-Arena
			\$5,831.96	REC	Ice Plant Repairs
			\$8,428.87		
59237	Combustion Control Inc.	\$3,504.41		PW	OpSupp
59238	Colliers Project Leaders Inc.	\$1,559.25		ADM	Consult/CIBC Blg
59239	Dawson Hardware Ltd.	\$2,364.74	\$12.27	PW	OpSupp
			\$193.04	ADM	BldgR&M Elevator
			\$149.96	PW	BldgR&M
			\$53.81	REC	OpSupp-Pool
			\$49.34	PW	NonCapEq
			\$13.95	PW	SafetySupp

The City of Dawson
 Cheque Run 23-09
 5/4/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	Dawson Hardware Ltd. (cont)		\$152.63	PW	SafetyGear
			\$81.03	PW	OpSupp
			\$368.84	PW	JaniSupp
			\$118.89	PW	OpSupp-RDepot
			\$37.78	PW	NonCapEq
			\$375.52	REC	OpSupp
			\$120.61	REC	ProSupp-Gdn
			\$7.54	REC	OpSupp-Arena
			\$170.30	REC	OpSupp-Pool
			\$277.87	REC	BldgR&M-Pool
			\$123.74	ADM	BldgR&M
			\$21.72	PS	OpSupp
			\$35.90	ADM	BldgR&M
			<hr/>		
			\$2,364.74		
59240	Dawson City General Store	\$406.44	\$31.49	PW	JaniSupp
			\$212.07	ADM	OffSupp
			\$162.88	REC	ProgSupp
			<hr/>		
			\$406.44		
59241	Fine Tuned Heavy Equipment Inc.	\$612.35		PW	Heavy Eq R&M
59242	Endurance Automotive	\$334.42		PW	VehR&M
59243	Gold Rush Inn	\$709.80		REC	Travel-Accom-2 People
59244	Flynn Electrical Contracting	\$244.65		PW	ContSvs-Elect-RDepot
59245	VOID				
59246	Kemp-Griffen, Owen	\$2,673.38		PS	Training Travel
59247	Juliette's Manor	\$2,450.00		ADM	Staff Housing
59248	Grenon Enterprises Ltd.	\$9,830.64	\$131.25	PW	Haulage-Sand
			\$3,115.88	PW	ContSvs-Apr2-8
			\$6,583.51	PW	ContSvs-Apr9-15
			<hr/>		
			\$9,830.64		
59249	Gower, Chris	\$6,475.88		ADM	ProFees-CBB Resto
	#59250-59262	\$11,611.78			RRSP 8-9
59263	Rheaume, Marthe	\$22,299.75		ADM	Refund Overpayment
Electronic Fund Transfers					
May 1	Canada Life	\$18,325.59		various	May employee benefits
May 1	Roynat Leases	\$186.90		various	Photocopier leases
May 5	CIBC RRSP	\$1,827.00		various	RRSP 5-7
May 12	Payroll	\$149,718.32		ALL	PP#10
May 18	Wells Fargo Lease	\$261.45		ADM	Photocopier lease
May 18	Visa	\$11,950.61		various	not yet allocated
May 23	CCSA	\$7,739.03		CABLE	monthly cable charge
May 26	Wells Fargo Lease	\$393.75		ADM	Photocopier lease
May 26	Payroll	\$142,669.85		ALL	PP#11
May 31	Bank charges	\$639.31		ADM	Bank chgs
May 31	CIBC RRSP	\$730.80		various	RRSP 8-9
May 31	Refund of Dawson Creek Paymts	\$1,466.07		ADM	4 Deposits in error

The City of Dawson
 Cheque Run 23-10
 5/19/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59264	Kendrick, William	\$993.88		M&C	TravelClaim
59265	Grainger Canada	\$1,898.02		PW	OpSupp
59266	Advance North Mechanical	\$1,936.97	\$388.47	PW	VehR&M
			\$408.37	PW	VehR&M
			\$485.81	PW	VehR&M
			\$324.10	PW	VehR&M
			\$330.22	PW	VehR&M
			\$1,936.97		
59267	AFD Petroleum Ltd.	\$12,956.39	\$3,866.27	ALL	VehFuel
			\$4,536.62	ALL	VehFuel
			\$4,553.50	ALL	VehFuel
			\$12,956.39		
59268	Air North Partnership	\$827.76	\$339.51	PW	Freight
			\$488.25	ADM	Airfare
			\$827.76		
59269	Arcrite Northern Ltd.	\$901.95		REC	ContSvs-CurlRk
59270	Arctic Inland Resources	\$471.22	\$102.80	PW	OpSupp
			\$368.42	PW	NonCapEquip
			\$471.22		
59271	Arctech Circle Welding	\$1,459.50	\$1,123.50	PW	HvyEqR&M
			\$336.00	ADM	BldgR&M Elevator
			\$1,459.50		
59272	Armstrong, Dane	\$286.75		REC	TrvlTraining
59273	Aurora Inn	\$250.00		ADM	DonationRawT
59274	Bonanza Market	\$201.25		REC	ProgSupp
59275	Brenntag Canada Inc.	\$688.70		PW	Chemicals
59276	Brown, Shelley	\$1,385.87		REC	Reimb-TrvTraining
59277	Chief Isaac Incorporated	\$181.65		PW	SafetyLine
59278	Chief Isaac Mechanical	\$5,717.80		PW	HvyEqR&M
59279	CIMCO Refrigeration	\$1,198.16		REC	BldgR&M
59280	Crocker, Kate	\$200.00		REC	PoolFloat
59281	Dawson City General Store	\$607.44	\$139.10	REC	GardenPromo
			\$349.24	REC	ProgSupp
			\$70.82	ADM	OffSupp
			\$48.28	PW	JaniSupp
			\$607.44		
59282	Dawson Firefighters Assoc	\$11,195.00		PS	CR#23-137 Qutrly
59283	Dawson Hardware Ltd.	\$1,609.82	\$93.53	PW	NonCapEquip
			\$108.60	REC	OpSupp
			\$19.83	REC	OpSupp-Grdn
			\$610.78	REC	BldgR&MPool
			\$36.15	REC	ProgSupp

The City of Dawson
 Cheque Run 23-10
 5/19/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	Dawson Hardware Ltd. (cont)		\$119.57	REC	ProgSuppGrdn
			\$160.09	REC	OpSuppP&G
			\$178.54	ADM	OffSupp
			\$71.41	PW	SafetySupp
			\$21.50	PW	OpSupp
			\$11.33	PW	BldgR&M
			\$37.77	PW	JaniSupp
			\$28.33	REC	SafetySupp
			\$112.39	REC	Chemicals-Pool
			<hr/>		
			\$1,609.82		
59284	Digby, Karen	\$503.67		REC	Instructor
59285	Dominion Station	\$247.16		PW	VehFuel
59286	Eight Days Martial Arts	\$1,788.00		REC	Instructors
59287	The Feed Store-Pet Junction	\$95.70		PS	Safety&OpSupp
59288	Franks, Kahlan	\$286.75		REC	Training
59289	Gower, Chris	\$1,636.58		ADM	TrvlFeesCBC
59290	Grenon Enterprises Ltd.	\$22,477.94	\$2,362.51	PW	ContSvWtrMn7
			\$459.38	PW	SteamCulMaryM
			\$5,273.64	PW	ContSvAp16-22
			\$75.08	PW	WtrDelRecCtre
			\$9,309.30	PW	WtrDel
			\$4,998.03	PW	ContSvAp23-30
			<hr/>		
			\$22,477.94		
59291	Infosat Communications	\$89.96		PS	SatPhone
59292	Kirkwood Elevators Ltd.	\$62,937.00		ADM	BldgR&M
59293	Klondike Office Systems	\$54.01		ADM	CopyCt
59294	Literary Soc. of the Klondike	\$1,375.50	\$1,165.50	ADM	Advertising
			\$210.00	CABLE	Advertising
			<hr/>		
			\$1,375.50		
59295	Manitoulin Transport	\$317.79		PW	Freight
59296	Meagher, James	\$402.65		REC	TrvlTraining
59297	Northern Superior	\$320.97	\$172.27	PW	OpSupp
			\$25.68	REC	OpSupp
			\$4.16	PW	BldgR&M
			\$60.33	PW	NonCapEquip
			\$58.53	PW	HvyEquipR&M
			<hr/>		
			\$320.97		
59298	Northwestel Inc.	\$6,562.85		ALL	Phone
59299	Raven's Nook	\$1,065.75	\$897.75	PW	SafetyGear
			\$168.00	REC	SafetyGear
			<hr/>		
			\$1,065.75		

The City of Dawson
 Cheque Run 23-10
 5/19/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59300	Raven Inn	\$246.75		M&C	Accomm-Spriggs
59301	A Ray of Sunshine	\$18.84		REC	ProgSupp
59302	RDH Building Science	\$9,918.56		ADM	CBCBldgResto
59303	Steven Richards Construction	\$147.00		REC	ContSvs
59304	Sweet Sweet Yukon	\$82.00		ADM	PromoSpcEvt
59305	Territorial Treasurer	\$157.50		PW	AnnMarineLease
59306	Triple J Hotel	\$250.00		ADM	GiftCert
59307	Tsunami Solutions Ltd.	\$170.10		PW	SafetyLine
59308	Tucker Carruthers	\$1,195.43		PS	ProFees-Legal
59309	Univerus Software Cda	\$241.16		ADM	ADM IT-eCommFees
59310	WSP Canada Inc	\$2,859.15		REC	ProFees-Arena
59311	Yukon University	\$1,606.50		PW	Training
59312	Yukon Energy Corp	\$31,920.11	\$28,679.34	ALL	Pwr
			\$3,240.77	PW	StLites
			\$31,920.11		
59313	Yukon Service Supply Co.	\$2,917.60		PW	JaniSupp
59314	Yukon Gardens	\$4,900.85		REC	OpSupp-ContractGrdns
59315	Zarowny, Capri	\$2,200.00		ADM	Recycling Floats
59316	Henderson, David	\$1,551.43		ADM	Reimb AYC conference
59317	Colliers Project Managers	\$1,081.50		ADM	CBC RestoPrj
59318	Cotter Enterprises	\$5,202.75		CABLE	ContSvs
59319	Henderson, David	\$361.13		ADM	Reimb-Staples
59320	Henry, Jalen	\$60.00		PS	ContSvs
59321	Kendrick, William	\$2,176.00		M&C	FCM AnnConf
59322	Masserey, Michael	\$431.64		PS	Reimb-LocalPurchase

The City of Dawson
 Cheque Run 23-11
 6/2/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	#59323 - #59344	\$24,833.34			RRRSP 10-11
59345	Grainger Canada	\$467.99		PW	OpSupp
59346	Advance North Mechanical	\$3,342.10	\$989.66	PS	VehR&M
			\$1,819.14	PW	VehR&M
			\$533.30	REC	VehR&M
			\$3,342.10		
59347	Air North Partnership	\$1,241.81	\$858.90	REC	Freight
			\$382.91	PW	Freight
			\$1,241.81		
59348	Arctic Inland Resources	\$1,293.89	\$388.71	PW	OpSupp
			\$619.33	PW	HvyEqR&M
			\$43.39	REC	OpSuppPool
			\$102.95	PW	Tools
			\$139.51	PW	BldgR&M
			\$1,293.89		
59349	ATAP Infrastructure Mgt	\$19,425.00		PW	IT-York St LftStn
59350	BHB Mini Storage	\$131.25		ADM	ArchiveStorage
59351	Bonanza Market	\$371.55		REC	ProgSupp
59352	Brown, Shelley	\$56.09		REC	Reimburse
59353	Building Systems Consulting	\$12,092.85		ADm	BldgR&M
59354	Dawson City General Store	\$97.76	\$16.57	ADM	OffSupp
			\$81.19	REC	ProgSupp
			\$97.76		
59355	Dawson Hardware Ltd.	\$4,824.23	\$16.05	REC	ProgSupp
			\$36.13	REC	OpSupp
			\$2,224.96	PW	OpSupp
			\$125.65	REC	SafetySupp
			\$1,114.82	REC	BldgR&MPool
			\$145.93	REC	BldgR&M
			\$102.46	PW	JaniSupp
			\$144.50	REC	Chemicals
			\$59.51	PW	Tools
			\$23.30	PW	BldgR&M
			\$589.05	REC	OpSuppGdn
			\$94.49	PW	SafetyGear
			\$147.38	ADM	IT-OpSupp
			\$4,824.23		
59356	Dawson Trading Post	\$377.37		REC	ProgSupp
59357	Eldorado Hotel	\$202.52		PS	PromoSpcEvt
59358	Gladish, Naomi	\$292.95		REC	NonCapEq
59359	Gold Rush Inn	\$626.85		M&C	Accomm

The City of Dawson
 Cheque Run 23-11
 6/2/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59360	Grenon Enterprises Ltd.	\$1,997.63	\$131.25	PW	ContSv-StmDigby
			\$388.50	PW	SupptoJlondon
			\$262.50	PW	ContSv-StmDigb
			\$328.13	PW	ContSv-StmBhsW
			\$131.25	PW	ContSv-Stm6Mho
			\$388.50	PW	ScrndtoFldgate
			\$105.00	REC	ContSv-Minto
			\$262.50	REC	StmFStWashroo
			\$1,997.63		
59361	Jacobs Industries Ltd	\$76.44		PW	OpSupp
59362	Juliette's Manor	\$2,450.00		ADM	StaffAccomm
59363	Lawson Lundell LLP	\$2,969.65		ADM	ProFees-Legal
59364	Masserey, Mike	\$278.93		PS	Reimburse
59365	Mayes Enterprises	\$4,695.87		REC	BldgR&M
59366	Mediquest Technologies Inc.	\$318.15		REC	SafetySupp
59367	Nordique Fire Protection	\$1,692.60		PS	VehR&M
59368	Northern Superior	\$150.54	\$75.83	REC	VehR&M
			\$20.15	PW	OpSupp
			\$54.56	PW	VehR&M
			\$150.54		
59369	Raven's Nook	\$346.50		PW	SafetyGear
59370	Raven Inn	\$520.80		M&C	Accomm
59371	A Ray of Sunshine	\$371.93	\$309.03	ADM	PromoSpcev
			\$62.90	REC	PrgSupp
			\$371.93		
59372	Underhill Geomatics Ltd.	\$14,091.00		REC	BldgR&M
59373	Wilmhurst, Brian	\$757.80		ADM	Refundables
59374	Yukon University	\$1,660.00		PW	Training

The City of Dawson
 Cheque Run 23-12
 6/16/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59375	44478 Yukon Inc.	\$6,425.29		ADM	ContSvs-IT-May
59376	AFD Petroleum Ltd.	\$70,352.41	\$1,646.41	REC	BldFuelPool
			\$1,773.32	REC	BldFuelArena
			\$3,933.30	ALL	VehFuel
			\$2,999.38	ALL	VehFuel
			\$60,000.00	ALL	OnAcct
			\$70,352.41		
59377	ISCO-AH McElroy	\$2,031.96		PW	OpSupp
59378	Building Systems Consulting Inc.	\$3,894.98		ADM	CBC Resto
59379	Bureau Veritas	\$1,016.62		PW	ContSvsWt
59380	Chief Isaac Incorporated	\$181.65		PW	SafetyLine
59381	Chief Isaac Mechanical	\$3,229.95		PW	HvEqR&M
59382	Clear Water Controls	\$759.11		PW	OpSupp
59383	Dawson City General Store	\$516.32	\$78.50	PW	JaniSupp
			\$214.74	ADM	OffSupp
			\$223.08	REC	ProgSupp
			\$516.32		
59384	Dawson Hardware Ltd.	\$2,063.76	\$277.83	PW	BldgR&M
			\$446.95	REC	OpSupp CommGdn
			\$415.80	PW	OpSupp
			\$113.25	REC	BldgR&M
			\$103.94	PW	Tools
			\$45.34	PW	JaniSupp
			\$45.33	REC	OpSupp
			\$614.20	ADM	OffSupp
			\$1.12	PW	VehR&M
			\$2,063.76		
59385	Gary Smith Painting	\$8,400.00		REC	ContSvs
59386	Graf Enviro Services Inc.	\$7,140.00			PW BinApr-May
59387	Greenwood Engineering	\$2,321.81			PW ContSv-WtrM
59388	Grenon Enterprises Ltd.	\$30,361.28	\$5,478.38	PW	ContSvAp30-Ma6
			\$5,145.00	PW	ContSv-Ma7-13
			\$131.25	PW	ConSvStm4&Duke
			\$6,940.50	PW	ContSvMa14-20
			\$582.75	PW	QuigleyWtrTank
			\$10,660.65	PW	ResWtrDel
			\$1,422.75	PW	ContSvs-W.DawsonRd
			\$30,361.28		
59389	Infosat Communications	\$89.96		PS	SatPhone
59390	Klondike Chevrolet-Buick-GMC	\$200.73		REC	VehR&M
59391	B & D Luggage Services	\$45.00		REC	ProgSupp
59392	Menzies, Peter	\$373.55		ADM	Refundables

The City of Dawson
 Cheque Run 23-12
 6/16/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59393	Northern Superior Mechanical	\$527.32	\$204.64	PW	VehR&M
			\$54.01	PW	NonCapEq
			\$149.26	PW	HvyEqR&M
			\$17.23	REC	EquipR&M
			\$102.18	PW	OpSupp
			<hr/>		
			\$527.32		
59394	ORO Enterprises Ltd	\$95,000.00		PW	Progress Paymt
59395	Pacific Northwest Moving	\$3,833.98	\$3,782.71	PW	Freight
			\$51.27	REC	Freight
			<hr/>		
			\$3,833.98		
59396	Polarettes Gymnastics Club	\$5,600.00		REC	ContSvs-Instructors
59397	Raven's Nook	\$929.28		PW	SafetyGear
59398	A Ray of Sunshine	\$35.56		REC	OpSuppCommGdn
59399	Forget Me Not Botanicals	\$6,250.00		REC	ContSvs
59400	Swinton, Ashley	\$1,303.00		REC	CR#23-172 SpEvt
59401	Dumka, Greg	\$31.50		PL&D	CR#23-166 Refund
59402	Gilpin, James	\$750.80		REC	CR#23-167 ContSvs
59403	Havrelock, Darby	\$51.25		REC	CR#23-168 Training
59404	Tornado Global Hydrovacs	\$429.45		PW	HvyEqR&M
59405	Total North Communications Ltd	\$567.00		ADM	IT-Phone
59406	VOID				
59407	Zarowny, Capri	\$4,500.00		ADM	Recycle Floats
59408	PP#13 Manual Cheque	\$400.00		REC	PP#13
Electronic Fund Transfers					
June 1	Canada Life	\$17,658.60		various	June employee benefits
June 1	Roynat Leases	\$186.90		various	Photocopier leases
June 9	Payroll	\$126,444.55		ALL	PP#12
June 19	Wells Fargo Lease	\$324.44		ADM	Photocopier lease
June 19	Visa	\$11,489.33		various	not yet allocated
June 20	CCSA	\$10,131.96		CABLE	monthly cable charge
June 22	Wells Fargo Lease	\$393.75		ADM	Photocopier lease
June 23	Payroll	\$146,217.58		ALL	PP#13
June 30	Bank charges	\$1,070.70		ADM	(due to loan guarantee KDO)
June 30	Refund of Dawson Creek Paymts	\$1,371.00		ADM	3 Deposits in error

The City of Dawson
 Cheque Run 23-13
 6/30/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59409	Kendrick,William	\$1,111.39		ADM	Conference TrvlClaim
59410	Grainger Canada	\$1,053.36		PW	OpSupp
59411	Advance North Mechanical	\$732.49		PW	VehR&M
59412	Air North Partnership	\$728.75		PW	Freight
59413	Arctic Inland Resources Ltd.	\$730.95	\$437.18	REC	BldgR&M
			\$99.18	PW	NonCapEq
			\$194.59	PW	BldgR&M
			\$730.95		
59414	Assoc. of Yukon Communities	\$702.14	\$595.00	ADM	Jan-May IMBL
			\$107.14	ADM	TrvlInsM&C
			\$702.14		
59415	Chilkoot Geological Engineers	\$16,186.80		REC	BldgR&M Arena
59416	Commercial Aquatic Supplies	\$3,313.59		REC	OpSupp
59417	The Feed Store-Pet Junction	\$610.63		PS	PromoSpcEvt
59418	Klondike Office Systems	\$1,446.84		ADM	CopyCt
59419	Neptune Technology Group	\$40,462.99		PW	Progress Pay07
59420	Raven Inn	\$241.50		M&C	Accomm
59421	Total Fire Protection Services	\$861.00	\$525.00	REC	BldgR&M
			\$336.00	PW	BldgR&M
			\$861.00		
59422	Tsunami Solutions Ltd.	\$170.10		PW	SafetyLine
59423	Unbeatable Printing	\$561.75		PS	ContSvs-Signs
59424	Yukon Service Supply Co.	\$334.83		PW	JaniSupp
59425	Advance North Mechanical	\$1,299.70		PW	VehR&M
59426	AFD Petroleum Ltd.	\$39,221.47	\$15,002.49	PW	BldgFuel-WTP
			\$276.10	REC	BldgFuelWFrT
			\$365.85	PW	BldgFuelWdShp
			\$1,645.95	ADM	BldgFuelCH
			\$705.42	PS	BldgFuelCH
			\$7,205.32	REC	BldgFuelArena
			\$966.25	PW	BldgFuelGarage
			\$13,054.10	REC	BldgFuelPool
			\$39,221.48		
59427	Air North Partnership	\$586.48	\$528.24	PW	Freight
			\$58.24	REC	Freight
			\$586.48		
59428	Arctic Inland Resources Ltd.	\$744.44	\$100.09	REC	NonCapEq
			\$342.75	ADM	BldgR&M
			\$301.60	REC	OpSupp
			\$744.44		
59429	Assoc. of Yukon Fire Chiefs	\$150.00		PS	Membership
59430	Blackbird Russel, Elizabeth	\$625.00		REC	Instructor
59431	Bonanza Market	\$1,006.84	\$119.06	REC	ProgSupp
			\$8.19	ADM	OffSupp
			\$879.59	PW	SpcEvt-Diversion Ctre
			\$1,006.84		
59432	Colliers Project Leaders Inc.	\$73.50		ADM	CBC Resto
59433	Custom Business Systems Ltd	\$876.75		ADM	OpSupp
59434	Dawson City Arts Society	\$500.00		ADM	CommGrant
59435	Dawson Community Radio Scty	\$2,400.00		ADM	Radio Advertising
59436	Dawson City General Store	\$968.76	\$151.62	REC	ProgSupp
			\$218.74	ADM	OffSupp
			\$222.52	PW	OpSupp
			\$5.96	PW	JaniSupp

The City of Dawson
 Cheque Run 23-13
 6/30/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	Dawson City General Store (cont)		\$21.97	REC	OpSupp
			\$323.82	REC	CdnDaySupp
			\$24.13	PW	SafetySupp
			\$968.76		
59437	Dawson Hardware Ltd.	\$3,196.82	\$187.07	REC	SafetySupp
			\$1,121.02	PW	OpSupp
			\$252.16	REC	OpSupp
			\$43.46	REC	NonCapEq
			\$474.52	REC	P&GMaint
			\$18.21	PW	JaniSupp
			\$49.12	REC	EquipR&M
			\$124.74	REC	BldgR&M
			\$14.14	ADM	CBC Resto
			\$355.96	PW	BldgR&M
			\$113.37	PS	OpSupp
			\$15.11	REC	OpSupp Pool
			\$77.46	REC	BldgR&MArena
			\$41.54	PW	SafetySupp
			\$47.24	PW	OpSuppQuigley
			\$96.37	REC	OpSuppGdn
			\$135.11	PW	SafetySupp
			\$30.22	REC	BldgR&MPool
			\$3,196.82		
59438	Dawson Trading Post	\$53.45		REC	SafetySupp
59439	VOID				
59440	Dominion Station	\$255.00		PW	VehFuel
59441	Emco Corporation	\$99.11		REC	BldgR&Mpool
59442	The Feed Store-Pet Junction	\$610.63		PS	PromoSpEv
59443	Gammie Trucking Ltd.	\$362.25		REC	ContSvs
59444	Gold Rush Inn	\$2,089.50	\$835.80	M&C	Accomm
			\$1,253.70	REC	Accomm
			\$2,089.50		
59445	Yukon-Motor Vehicles	\$1,155.00		ALL	VehReg
59446	Gower, Chris	\$5,355.00		ADM	CBC Resto
59447	Graf Enviro Services Inc.	\$4,515.00		PW	ContSvs
59448	Greenwood Engineering	\$3,858.75		PW	ContSvs
59449	Grenon Enterprises Ltd.	\$16,310.72	\$1,837.50	PW	ContSvsMy21-27
			\$777.00	PW	ContSvsScrnRk
			\$4,987.50	PW	ContSvsMy28-J3
			\$2,556.75	PW	ContSvsJn4-10
			\$582.75	PW	ContSvsVacTrk
			\$2,937.38	PW	ContSvsJn11-17
			\$1,168.13	PW	ConSvMar30-31
			\$75.08	PW	WtrDelRecCtre
			\$1,388.63	PW	ContSvsLftStns
			\$16,310.72		
59450	Hirakida, Kimiko	\$3,417.50		REC	PoolReCert's
59451	Kang, Angela	\$300.00		REC	Instructor
59452	Kendrick, William	\$1,350.00		M&C	PerDiems
59453	Logue, Marjorie	\$5,000.00		PL&D	RefundDevPmt
59454	Manitoulin Transport	\$810.83	\$766.56	REC	Freight
			\$44.27	PW	Freight
			\$810.83		
59455	Masserey, Mike	\$198.23		PS	Reimb

The City of Dawson
 Cheque Run 23-13
 6/30/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59456	McConkey, George	\$1,300.00		REC	Canada Day
59457	Mitchell, Dawne	\$200.00		REC	ContSvs
59458	Neptune Technology Group	\$40,462.99		PW	Progress Payment
59459	Nordique Fire Protection	\$207.53		PS	OpSupp
59460	Northern Superior Mechanical	\$602.44	\$144.76	REC	EquipR&M
			\$312.05	PW	OpSupp
			\$86.72	PW	SafetySupp
			\$58.91	ADM	BldgR&M
			\$602.44		
59461	Northwestel Inc.	\$6,973.85		ALL	Phone
59462	Northlands Water & Sewer	\$7,811.79		PW	OpSupp
59463	Paterson, Julia	\$262.50		REC	Instructor
59464	Raven's Nook	\$1,454.25	\$488.25	REC	SafetyGear
			\$966.00	PW	SafetyGear
			\$1,454.25		
59465	A Ray of Sunshine	\$23.60		PW	SafetySupp
59466	Robitaille, Paul	\$837.05		REC	NonCapEq
59467	Smith Cameron Pump Solutions	\$1,228.50		PW	OpSupp
59468	Sifton Range Environtl Consulting	\$1,050.00		PW	ContSvs
59469	Slattery, Shari	\$300.00		REC	Instructor
59470	Softball Yukon	\$450.00		REC	OpSupp
59471	Somerville, Alex	\$820.28		M&C	Reimb-ConfHotel
59472	Spectrum Security - Sound Ltd.	\$126.00		REC	ContSvs
59473	Stantec Architecture Ltd.	\$3,379.95		PL&D	ProFees
59474	Staples #251 Whitehorse	\$767.94		ADM	OffSupp
59475	Gagne, Kayla	\$2,000.00		REC	CommGrnt
59476	Ramirez, Ricardo	\$125.00		ADM	Refund-overpayment
59477	Tyrner, Darcy	\$280.00		PW	Refund-overpayment
59478	Tennis Yukon	\$450.00		REC	Instructor
59479	Tetra Tech Canada Inc.	\$10,500.00		PW	ContSvs
59480	Total North Communications	\$157.50		ADM	IT-Phone
59481	Towns, Paul	\$1,025.00		REC	Instructor
59482	Tr'ondök Hwöch'in	\$246.71		REC	RefundFob
59483	Uline Canada Corporation	\$6,444.39	\$6,204.39	PW	OpSupp
			\$240.00	ADM	OpSupp
			\$6,444.39		
59484	Unbeatable Printing	\$1,315.65		REC	ProgSuppTriatholon
59485	Underhill Geomatics Ltd.	\$14,091.00		REC	BldgR&M
59486	Van Den Berg, Dr. Gabriel	\$200.00		PS	ProFeesMed
59487	Van Nostrand, Angela	\$250.00		REC	Canada day
59488	WFR Wholesale Fire & Rescue	\$56.44		PS	OpSupp
59489	Yukon Energy Corporation	\$23,010.99	\$3,290.96	PW	StreetLights
			\$19,720.03	ALL	Power June
			\$23,010.99		
59490	Yukon Honda	\$256.70	\$256.70		EqR&M
59491	Yukon Inn	\$450.45		PS	Accomm
59492	Yukon Disc	\$5,842.99		REC	ContSvs

The City of Dawson
 Cheque Run 23-14
 7/14/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59493	44478 Yukon Inc.	\$6,147.75		ADM	ContSvs-ITJune
59494	Advanced Media Technologies	\$58,406.60		CABLE	OpSupp
59495	AFD Petroleum Ltd.	\$8,457.80	\$2,300.92	ALL	VehFuel
			\$1,094.94	ALL	VehFuel
			\$2,949.26	ALL	VehFuel
			\$910.57	ALL	VehFuel
			\$1,202.11	ALL	VehFuel
			\$8,457.80		
59496	Air North Partnership	\$604.70	\$294.90	REC	Freight
			\$309.80	PW	Freight
			\$604.70		
59497	Arctic Inland Resources Ltd.	\$4,663.62	\$166.15	PW	BldgR&M
			\$531.89	PW	OpSupp
			\$3,385.56	PW	BrdwalkR&M
			\$580.02	REC	P&GMaint
			\$4,663.62		
59498	Armstrong, Jacob	\$10,600.00		REC	CapEquip
59499	Associated Engineering	\$1,703.84		PW	ProFeesEng
59500	BHB Mini Storage	\$131.25		ADM	ArchiveStor
59501	Bonanza Market	\$726.17		REC	CdaDayCele
59502	Brenntag Canada Inc.	\$134.35		PW	Chemicals
59503	Chilkoot Geological Engineers	\$10,893.75		REC	ProFee-Arena
59504	Commercial Aquatic Supplies	\$5,507.88		REC	OpSuppPool
59505	Dawson Chamber of Commerce	\$2,363.25		ADM	CommGrant
59506	Dawson City General Store	\$185.60	\$40.45	REC	OpSupp
			\$59.93	ADM	OffSupp
			\$7.13	PW	OpSupp
			\$78.09	REC	ProgSupp
			\$185.60		
59507	Dawson City Minor Soccer	\$3,180.86		REC	FieldMaint
59508	Dawson Hardware Ltd.	\$1,930.18	\$14.16	PW	SafetySupp
			\$136.01	PW	JaniSupp
			\$26.01	REC	OpSuppP&G
			\$83.12	ADM	OffSupp
			\$271.35	PW	OpSupp
			\$29.26	PW	SafetySupp
			\$5.01	PW	BldgR&M
			\$241.85	REC	Chemicals
			\$283.43	ADM	OffSupp
			\$839.98	PW	NonCapEquip
			\$1,930.18		
59509	Display Systems International	\$315.00		CABLE	OpSupp
59510	Environmental Operators Certif.	\$630.00		PW	FacilityAnnDues
59511	First Nations Bank of Canada	\$1,728.45		ADM	Property Tax Refund
59512	Gammie Trucking Ltd.	\$2,063.25		PW	OpSuppRds
59513	Grenon Enterprises Ltd.	\$10,900.58	\$10,585.58	PW	WaterDel
			\$315.00	REC	PPotSvs
			\$10,900.58		
59514	HiMark Mechanical	\$656.25		PW	EquipR&M-Quigley
59515	Infosat Communications	\$89.96		PS	SatPhone
59516	John Howland Photography	\$750.00		REC	ProFees
59517	Kilrich Industries	\$128.68		PW	BldgR&M
59518	Klondike Office Systems	\$454.84		ADM	CopyCt
59519	Klondike Institute Arts /Culture	\$4,000.00		REC	REC Grant

The City of Dawson
 Cheque Run 23-14
 7/14/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59520	VOID				
59521	Literary Society of the Klondike	\$2,331.00		ADM	Advertising
59522	Klondike Printing	\$252.00		REC	ProgSupp
59523	B & D Luggage Services	\$380.00	\$65.00	ADM	PromoSpEvt
			\$220.00	REC	CdaDayCele
			\$95.00	REC	Triathlon
			\$380.00		
59524	Listers Motor Sports	\$163.63		REC	EqR&M
59525	Manitoulin Transport	\$2,975.03		PW	Freight
59526	Maximillian's Gold Rush	\$62.50		ADM	PromoSpEvt
59527	Northern Superior Mechanical	\$38.52		PW	BldgR&M
59528	Paterson, Julia	\$168.75		REC	Instructor
59529	Practica	\$553.85		REC	OpSuppP&G
59530	R&J Sign Company	\$3,408.00		REC	Signage
59531	Raven's Nook	\$94.50	\$52.50	PW	SafetyGear
			\$42.00	REC	CdaDayCele
			\$94.50		
59532	A Ray of Sunshine	\$371.63		REC	CdaDayCele
59533	Smith Cameron Pump	\$40,446.00		PW	OpSupp-WTP
59534	Spectrum Security	\$220.47		PW	WTPAlarmMonitor
59535	Swinton, Ashley	\$4,850.00		REC	Instructor
59536	Total Fire Protection	\$7,906.50	\$1,207.50	ADM	BldgR&M
			\$2,289.00	PW	BldgR&M
			\$2,467.50	PW	ContSvs
			\$1,942.50	REC	BldgR&Marena
			\$7,906.50		
59537	Total North	\$567.00		ADM	IT-Phone
59538	Tsunami Solutions Ltd.	\$170.10		PW	SafetyLine
59539	WFR Wholesale Fire	\$185.73		PS	OpSupp
59540	Wildstone Construction	\$116,966.43		ADM	CBankResto
59541	Williams Construction	\$15,750.00		REC	ContSvs
59542	Wynker Electric & Controls	\$2,492.21		PW	OpSupp
59543	Yukon Honda	\$231.59		REC	EquipR&M
59544	Zarowny, Capri	\$7,000.00		ADM	Recycle Float
59545	VOID				Misprint
	#59546 - #59568	\$21,978.73			RRSP 12-13
Electronic Fund Transfers					
July 4	Canada Life	\$17,648.87		various	July employee benefits
July 4	Roynat Leases	\$186.90		various	Photocopier leases
July 7	Payroll	\$143,990.90		ALL	PP#14
July 18	Wells Fargo Lease	\$261.45		ADM	Photocopier lease
July 18	Visa	\$16,141.67		various	not yet allocated
July 20	CCSA	\$9,655.38		CABLE	monthly cable charge
July 21	Payroll	\$131,998.32		ALL	PP#15
July 26	Wells Fargo Lease	\$393.75		ADM	Photocopier lease
July 31	Bank charges	\$647.47		ADM	Bank chgs
July 31	Refund of Dawson Creek Paymts	\$5,056.23		ADM	4 Deposits in error

The City of Dawson
 Cheque Run 23-15
 7/28/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59569	Manual Payroll cheque	\$2,054.03		ADM	PP#14
59570	Klondike Kate's Cabins	\$1,512.00		REC	Accommodations
59571	Advance North Mechanical	\$1,077.62		PW	VehR&M
59572	Advanced Media Technologies	\$3,475.00		CABLE	OpSupp-ITSupp
59573	VOID				
59574	Air North Partnership	\$632.29	\$113.22	REC	Freight
			\$65.65	ADM	Freight
			\$453.42	PW	Freight
			\$632.29		
59575	Arctic Inland Resources Ltd.	\$1,695.53	\$100.09	PW	BldgR&M
			\$722.36	REC	GdnOpSupp
			\$873.08	PW	BrdwalkSupp
			\$1,695.53		
59576	Arctech Circle Welding Services	\$315.00		PW	HvyEqR&M
59577	Bonanza Market	\$76.49	\$69.80	REC	ProgSupp
			\$6.69	ADM	OffSupp
			\$76.49		
59578	Building Systems Consulting	\$4,116.00		ADM	BldgR&M
59579	Canadian Freightways TST-CF	\$797.88		PW	Freight
59580	Chief Isaac Incorporated	\$181.65		PW	SafetyLine
59581	Child Development Centre	\$3,000.00		ADM	Community Grant
59582	Cotter Enterprises	\$9,779.67		CABLE	ContSvs
59583	Dave's Trophy Express	\$252.00	\$152.25	REC	ContSvs-Plaques
			\$99.75	ADM	ContSvs-Plaques
			\$252.00		
59584	Dawson City General Store	\$85.18	\$73.19	REC	ProgSupp
			\$11.99	PW	OpSupp
			\$85.18		
59585	Dawson City Minor Soccer	\$638.28		REC	Pitch Maintenance
59586	Dawson Hardware Ltd.	\$1,513.67	\$107.23	REC	OpSupp
			\$35.90	REC	NonCapEquip
			\$703.75	PW	OpSupp
			\$34.00	PW	SafetySupp
			\$328.82	PW	NonCapEquip
			\$47.22	REC	BldgR&M
			\$51.83	REC	ProgSupp
			\$17.92	REC	Tools
			\$139.81	REC	SafetySupp
			\$24.55	REC	BldgR&M
			\$22.64	PS	OpSupp
			\$1,513.67		

The City of Dawson
 Cheque Run 23-15
 7/28/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59587	Dawson City Golf Association	\$45,000.00		REC	OpFunds
59588	Endurance Automotive	\$372.81		PW	VehR&M
59589	Gammie Trucking Ltd.	\$3,522.75	\$404.25	REC	P&GMaint
			\$2,835.00	PW	ContSvs-Quigley
			\$283.50	PW	ContSvs-Gral
			<hr/>		
			\$3,522.75		
59590	Glanza, Dexter	\$183.80		ADM	Refund on Deposits
59591	Greenwood Engineering	\$15,920.41	\$3,622.50	PW	ContSvs-WtrMtrImple
			\$12,297.91	PW	ContSvs-NrthEndDev
			<hr/>		
			\$15,920.41		
59592	Grenon Enterprises Ltd.	\$13,996.50	\$3,344.25	PW	ContSvJun18-24
			\$388.50	PW	ContSvGrlRun
			\$472.50	PW	ContSvJun25-J1
			\$971.25	PW	LdRnsAustin
			\$194.25	PW	LdRnsAustin
			\$3,507.00	PW	ContSvJul2-8
			\$194.25	PW	BeddingSnd
			\$735.00	PW	Stm-FrtStBlock
			\$157.50	PW	GrlRunShop
			\$1,396.50	PW	ContSvsJul9-15
			\$2,635.50	PW	ContSvJul16-22
			<hr/>		
			\$13,996.50		
59593	Humane Society Dawson	\$3,650.00		PS	ContSvs3Q
59594	Inte Graphics Ltd.	\$164.07		ADM	ContSvs-GArts
59595	Juliette's Manor	\$4,900.00		ADM	StaffAccomm 2mos
59596	Klondike Office Systems	\$6,298.95		PW	NonCapEq
59597	Manitoulin Transport	\$187.68		PW	Freight
59598	Meagher, James	\$2,000.00		REC	Grant-Thai G
59599	Metrix Group LLP	\$23,100.00		ADM	Auditors
59600	Musyj, Shelly	\$3,050.00	\$50.00	REC	Reimb- SpcEvt
			\$3,000.00	REC-PW	NonCapEquip-Trailer
			<hr/>		
			\$3,050.00		
59601	Nordique Fire Protection	\$807.45		PS	SafetySupp
59602	Northern Superior	\$659.92	\$91.25	PW	OpSupp
			\$568.67	PW	VehR&M
			<hr/>		
			\$659.92		
59603	Northwestel Inc.	\$6,599.39		ALL	Phone
59604	Norton Rose Fulbright	\$1,123.50		PL&D	ProFees-Legal
59605	Parenteau, Nathalie	\$750.00		ADM	ContSvs-GraphicDesign
59606	Paterson, Julia	\$243.75		REC	Instructor

The City of Dawson
 Cheque Run 23-15
 7/28/2023

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
59607	R&J Sign Company	\$5,000.00		REC	ContSvs-Banner
59608	Raven's Nook	\$278.25	\$236.25	PW	SafetyGear
			\$42.00	REC	CdaDayCele
			\$278.25		
59609	Forget Me Not Botanicals	\$6,250.00		REC	ContSvs-Gardens
59610	Terra Riders	\$14,103.00		REC	ContSvs-BikeTrails
59611	Tower, Josh	\$314.00		ADM	Refund on Deposits
59612	Tucker Carruthers	\$435.75		PS	ProFees-Legal
59613	Uline Canada Corporation	\$204.69		REC	OpSuppPool
59614	Urban Recycling Solutions Ltd.	\$32,287.50		PW	ContSvs-WM
59615	WSP Canada Inc	\$1,164.98		REC	ContSvs-Arena
59616	Yukon Energy Corporation	\$27,800.99	\$6,630.84	PW	StreetLights
			\$21,170.15	ALL	MainPwr
			\$27,800.99		
59617	Yukon Service Supply Co.	\$497.22		PW	JaniSupp
59618	VOID				
59619	Zarowny, Capri	\$200.00		ADM	Petty Cash
59620	Yukon Workers' Comp. Board	\$55,789.18		ADM	FinalAssessmt



City of Dawson

Report to Council

Agenda Item	AMFRC Concession Services Lease Agreement
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	September 6, 2023
References (Bylaws, Policy, Leg.)	Property Lease Policy 2017-05
Attachments	

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council direct Administration to enter into a lease agreement with Tr'ondëk Hwëch'in (TH) for the provision of their Nutrition Program at the Art & Margaret Fry Recreation Centre for a monthly lease rate equal to or greater than the rate charged in the previous year arrived at through competitive tendering , plus propane cost for a term commencing September 1, 2023, and expiring August 31, 2024.

Executive Summary

Tr'ondëk Hwëch'in operates a school food program that is available to all students. TH does not have adequate facilities to provide the full program and have requested the lease of the kitchen facilities at the Recreation Centre. Given the community benefits of the program to the entire community staff recommend leasing the kitchen facilities for the school nutrition program. Doing so will mean there will not be a commercial kitchen on a regular basis at the arena and staff believe this can be partially compensated for via vending machines and potentially canteen service availability for tournaments.

Background

Tr'ondëk Hwëch'in approached the City of Dawson with a request to lease the kitchen to provide their Nutrition Program, which is operated by their Education Department. The main intent of this request is to provide food for all Robert Service School students five days of the week. Tr'ondëk Hwëch'in's request is to utilize the kitchen as a site to prepare meals, as well as to operate it as the cafeteria for high school students during lunch hours. For more details on the Nutrition Program, see the attached document – TH Nutrition Program.

Their request comes due to a lack of industrial kitchen space at the school and too many programs operating out of the kitchen at the TH Hall. These factors have limited in what they can provide.

The Art & Margaret Fry Recreation Centre is typically leased, based on a Request for Quotations, by a business-owner between October and March, to sell food to users of our facility and the public. The last number of years this tender has had limited interest.

Discussion / Analysis

Property Lease Policy 2017-5

The Property Lease Policy regulates the leasing of City of Dawson property and facilities for public use for periods more than 14 days. Any agreement beyond this period must be approved by Council. For this reason, we are bringing this item forth to Council. Administration believes the prospective lessee adheres to the objectives of this policy, mainly based on the benefit it offers our community.

The process of this policy generally involves making the space equitably available to the public, which is our standard practice for this space. However, based on the nature of this request; our ongoing efforts to partner with Tr'ondëk Hwëch'in; and the adherence to the attributes and objectives of our Property Lease Policy, Administration recommends that Council direct Administration to forego our standard process, based on section 4.3 of this policy, which allows Council by resolution to direct Administration to modify the application and approval process.

Cont.....

Challenges/Risks

There are challenges with the lease that has been requested. However, Administration believes these are surmountable:

- Lack of Public Concession for Users

It is a concern that we would not have a public concession to feed users throughout the skating season. However, this program offers an immense benefit to the health of our youth and the community. To ensure users have some eating options at this facility, Administration plans to install vending machine(s). Administration believes we have time to stock these machines, and they will likely offer a new source of revenue.

- Lack of Places to Eat in Winter

Although there remain portions of the winter where we lack many eateries in our community, the number of restaurants open in the winter has vastly increased compared to when the Recreation Centre was initially built.

- Increased Traffic / Unsupervised Youth

We expect this request to result in additional youth in our space, increased usage of our washrooms and increased traffic in the concession space as a whole, mainly while it operates as a cafeteria. We have reassurances that the high school students would be supervised, and we see the increased visitation of youth as an opportunity to get more of them utilizing our facility and programs.

- New Model / Unknowns

As this would be a new model, and a new type of operation within our facility, there are reservations and risks which this lease could present which we will not be made aware of until it comes into effect. For these reasons, we only recommend agreeing to this request for one year at this time. Based on conversations and our ongoing positive relationship with Tr'ondëk Hwëch'in, and Robert Service School, we believe that all challenges are surmountable within a year timeframe.

Fiscal Impact

Lease Amount

If approved, the final lease rate and elements will be discussed in Camera but the lease rate will be at or above the previous years lease rate which was arrived at through a competitive bidding process. A competitive bidding process is the surest way to establish a fair market price.

Proceeding in this manner will ensure a minor positive impact on the Municipal Budget

Alternatives Considered

Continue with current process of public tendering for the use of the Concession space.

- Negative - Limited business at the site has driven down the lease bid results and proven to be a challenging business environment over the years. The TH nutritional program requires additional space to fully meet demand for the program and the Rec facilities have been identified as best fit so program may not be able to maximize benefits.
- Positive - it is assumed that food and snacks would remain in place for arena users .
- 2nd or third best choices for TH program can be suggested to TH such as the Curling Club or commercial Kitchens although these may or may not be suitable
- Tendering process would take time and TH program needs to get up and running ASAP - If TH participated in a tendering process there is no guarantee that they would be the successful bidder and they would then have to review alternative options for the nutrition program

Next Steps

Upon approval Staff will sign a Lease Agreement with Tr'ondëk Hwëch'in.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Sept 1, 2023



City of Dawson Report to Council

Agenda Item	Purchase of Shred-Tech Stationary Shredder
Prepared By	Kim McMynn
Meeting Date	August 31, 2023
References (Bylaws, Policy, Leg.)	Procurement Policy 2021-03
Attachments	

<input checked="" type="checkbox"/>	Council Decision
<input type="checkbox"/>	Council Direction
<input type="checkbox"/>	Council Information
<input type="checkbox"/>	Closed Meeting

Recommendation

That Council authorize the purchase of Shred-Tech Model ST-15E Stationary Shredder to be installed at the Diversion Centre for \$62,354 plus shipping, as required under the provisions of section 3.1.1 of the Procurement Policy (purchases in excess of \$50,000).

Executive Summary

As part of the operations at the Diversion Centre, a commercial shredder would add great value to the City as well as provide value in the community. This commercial shredding machine requires the authorization of council as the purchase price exceeds \$50,000. No budget amendment is required as it was captured in the Diversion Centre equipment costs budgeted for 2023.

Background

As part of our Records Management strategy, it is necessary that certain documents will be destroyed when authorized. Due to possible sensitivity of such information, commercial shredding of the documents is best practise. Storage of the City's archived documents have met capacity in our storage unit and the excess is being temporarily stored in the City Main offices, putting stress on the building structure. The City approached the only commercial shredding service located in Whitehorse and learned that the company was ceasing operations and could no longer provide the service. We began researching other options, but the final result was that the City acquire its own shredder. Due to the fact that over 100 boxes of archived materials will meet the requirement for disposal over the next few years, the recommended course was to purchase a commercial shredder.

Discussion / Analysis

Staff researched availability of commercial shredding machines that could meet the following requirements:

- 1) Could handle an entire filing box of documents at a time
- 2) Had a conveyor type lift system, as many of the archived boxes weigh a considerable amount (safety consideration)
- 3) Did not require the removal of paperclips, staples or other binding materials
- 4) Could handle heavier grade materials such as cardboard covers
- 5) Met the space requirements available in the Diversion Centre
- 6) Available in Canada

Management followed the principles as outlined in section 1.2 and determined that due to the limited number of companies providing this equipment in North America, a single source approach was necessary. And based on the requirements listed above, only one company was found in Canada that distributes a commercial shredder that meets the above criteria – Shred-Tech Corporation.

Fiscal Impact

There is no impact to the budget as it was estimated in the equipment acquisitions of the Diversion Centre and originally budgeted for \$70,000. Since the only commercial operation in the Yukon has ceased operations, the City can provide this service to business, governments and residents of Dawson and the surrounding area for a fee, adding much needed revenue to the Diversion Centre operations.

Funding is primarily from Gas Tax funds.

Alternatives Considered

Shipping the boxes to a commercial shredding service outside of the Yukon – The sensitivity of some of the documents, especially those containing account number and names, would require a staff member to accompany the boxes for safe storage. The labour, travel and freight costs would not make this option cost effective in the long run.

Purchasing a smaller office shredder – this was deemed as too labour intensive as large metal clips and certain thick binding materials would have to be removed. The sorting and shredding of each box would be cost and time prohibitive when considering the number of boxes currently on the premises and in storage.

Next Steps

Administration respectfully requests from Council approval to purchase the Shred-Tech Model ST-15E Stationary Shredder.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Sept 1, 2023



City of Dawson Report to Council

Agenda Item	CAO FCM 2023 Travel Report
Prepared By	David Henderson CAO
Meeting Date	August 24, 2023
References (Bylaws, Policy, Leg.)	Travel Policy #08-01 Councillor Convention Attendance Policy #14-06
Attachments	-

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council receive this report for Information Only

Executive Summary

Mayor Kendrick, Councillor Somerville, and CAO Henderson attended the federation of Canadian Municipalities (FCM) 2023 conference in Toronto from May 25 to May 28.

The conference had a full slate of Daily Main floor presentations as well as smaller subgroup presentations, workshops, and regional caucus meetings on Municipal topics and issues common to Canadian municipalities.

During the trade show the exhibitors hall was open where hundreds of government agencies, programs, and suppliers displayed their wares and programs and answered questions.

Attendance is considered valuable for informed decision making by elected officials and senior staff. Attendance is also valuable for developing contacts for government programs and Municipal specific suppliers

Background

The Federation of Canadian Municipalities (FCM) has been the National Municipal Organization since 1901 with 2,100 municipalities as members representing approx. 90% of the Canadian population.

The organization advocates for municipalities with the Federal Government for federal programs and policies.

FCM has two primary meetings per year –

1. **The annual Conference and trade show** which is held in a different municipality each year and is attended by 1500 – 2,000 delegates from across the country – Members of elected councils from both small and large municipalities plus CAO's or senior administrative staff. Attendees listen to presentations on Federal programs and issues, attend workshops on various issues, connect with municipal representatives from similar communities and discuss common issues and solutions. The conference has a large trade show where agencies and suppliers present and discuss their programs and services.
2. **The annual lobbying attendance in Ottawa** as part of the advocacy on behalf of Municipalities – usually attended by elected officials or staff directly involved in lobbying specific issues with the federal government.

FCM also provides ongoing training programs and Funding programs primarily around green initiatives.

The Councillor Convention Attendance Policy authorizes each member of council to attend the FCM conference once during their term of council or additionally if specifically approved by council.

The City of Dawson Travel Policy identifies the process for approval to attend conferences , expense claims, and reporting out

Cont.....

Discussion / Analysis

Attendees utilized a number of study tours scheduled by the host municipality on Heritage Planning, Equity Planning, Waste to renewable gas, Smart Cities, residential density etc....

Speeches on national issues were received from National party Leaders and representatives, a New Framework for Municipalities was discussed , a discussion of Municipal issues in the next federal election.

Lunch and learn sessions on various topics provided.

A Northern Territories Caucus meeting was held with FCM representatives to discuss issues specific to the North.

Workshops included HR Recruitment and staff retention in a competitive environment, advocating for rural communities, Climate solutions, Canada's next generation of Housing, Think Globally act Locally, P3's and the public Interest, action against online harassment,

FCM 2023 also including a business agenda whereby the Board members and regional representatives were elected.

Trade show Booths were arguably the most productive aspect for the CAO with multiple potentially useful contacts on the following areas -

- Engineering companies serving the Northern territories and dealing with various projects including wastewater treatment, recreation facility construction, heating systems, and roadwork
- Various digital online services that allow municipal transactions and payment online
- Canoe procurement group which is a public sector buying group that uses common tender documents and group buying to lower municipal costs (AYC is looking at utilizing this group for AYC members)
- CIMCO refrigeration – specialists in Arena refrigeration – a current supplier of Dawson – with a discussion of new systems they use for new builds
- Various companies that provide emergency digital communications services via text messaging / email / etc for emergency notifications
- CMHC – discussion of housing programs
- Waste Container manufacturers
- Fire Marque – a company that bills insurance companies for municipal costs related to a fire or accident.
- Redbrick Communications discussions

Fiscal Impact

The approx. cost for an individual to attend the FCM conference in Toronto, all taxes included is \$5, 675. This cost includes flights from Dawson to Whitehorse to Toronto and return Flights, Hotels in Whitehorse and Toronto, conference registration of \$1,163 each. Plus applicable taxes.

The 2024 conference is in Calgary Alberta and travel and accommodation costs should be lower.

The value of this investment is in the education of participants, knowledge of legislation and funding programs, connections with the people developing and awarding funding, lobbying upper government on funding and program issues specific to the remote North, connecting with Fellow Yukon Municipal leaders and staff on the same issues and developing solutions.

The general structure of Municipal governments and services is common across the country and the issues and challenges faced by Yukon Municipalities tend to be unique variations on common issues, so the solutions developed in other communities often have transferability to issues encountered in Dawson.

Alternatives Considered

Dawson policies cover elected official attendance at the Association of Yukon Communities annual conference – to be held in Dawson in 2024 and 2025. This conference compliments the FCM conference and focuses more specifically on Yukon issues

Senior administrative staff attend role specific conferences as well as the FCM and AYC conferences depending on availability.

Next Steps

This report is provided for information purposes.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	June 26, 2023

Report to Council



For Council Decision
 For Council Direction
 For Council Information

In Camera

AGENDA ITEM:	Travel Report - 2023 FCM Conference	
PREPARED BY:	Mayor William Kendrick	ATTACHMENTS:
DATE:	September 1, 2023	
RELEVANT BYLAWS / POLICY / LEGISLATION: City of Dawson Travel Policy #08-01, Councillor Convention Attendance Policy #14-06		

RECOMMENDATION

That council receive this travel report for informational purposes.

Travel Report

Mayor Kendrick, CAO Henderson, and Councillor Somerville attended the 2023 Federation of Canadian Municipalities (FCM) Annual Conference in late May/early June. CAO David Henderson has also provided a travel report that provides, amongst other things, some background information about FCM and some general information about the conference. This brief report covers a summary of some other items that Dawson Council and the community may find of interest.

Mayor Kendrick and Councillor Somerville participated in the annual meeting and voted on a variety of resolutions put forward to advance municipal priorities. A key resolution made was an appeal to the federal government to work on a new Municipal Funding Formula/New Fiscal Framework that will better finance municipalities to deal with rising costs, pressures for new services, adapting to climate change, and the needs for new housing to address rising populations.

Mayor also attended a variety of sessions including one on working to fight online harassment, and how to work together to shape a more positive and welcoming landscape for municipal politics and new participants to local democratic institutions.

Dawson City attendees participated in the Northern Territories Caucus meeting. There was also a Northern Reception, which was new to FCM, as previously the North has been lumped into a reception with northern portions of many provinces.

Below, a few highlights illustrate some of the value and insights that can be gained from participating at a FCM Annual Conference.

Finding the Missing Middle: Low-Rise Housing Study Tour

Mayor participated in this study tour, which was given by a City of Toronto planner. Its focus was on how laneway suites and garden suites are helping to address the housing shortage, and how they can be encouraged. Flexibility is critical. Key elements of their strategy included the following:

- Development charges are waived and there are also financial incentives if the housing is affordable (up to \$100K per unit - this is Toronto!)
- Laneway and garden suites are connected with water and sewer from the existing dwelling on the property, thereby minimizing the ripping up of existing infrastructure, and reducing expensive piping and installation costs. Water is charged by metering in Toronto.
- No parking minimums although residential parking zones apply.
- No minimum size requirements for dwellings, and lot consolidations in certain zones are not allowed.
- When consulting the population about their strategy, they did so with virtual engagement sessions.



Laneway and Garden Suite Study Tour

Conversation with the Mayor of Fernie, B.C.

While on the shuttle bus back from the closing dinner, Mayor had a conversation with Fernie, B.C.'s Mayor Nic Milligan. The Town of Fernie, with a population of approximately 5,000, is a tourism and mining community and has many similar challenges to Dawson.

- Fernie has an accommodation levy (aka Hotel Tax) which is applied to hotels as well as Air BNBs and VRBOs that generates revenue for the municipality.
- Rather than try to monitor these AirBNBs and VRBOs themselves, the municipality utilizes a third-party called AirDNA to monitor and calculate levies and fees on these short-term rentals in the community.

Trade Show

There were literally a hundred or so non-profit organizations and businesses participating in the trade show. I will highlight two exhibitors of interest below:

Food Cycle Science Corporation

This company has received funding through Agriculture Canada to increase food waste diversion from landfills. They are looking to partner with small, rural, northern, and indigenous communities to offer innovative residential food waste diversion solutions, and are currently partnered with 94 municipalities, including Nelson, B.C. and Bancroft, Ontario. The company is actively seeking additional partners, and has contacted Dawson City to see if the town is interested. More information can be found here:

<https://foodcyclescience.com/pages/municipal-solutions>

Citi IQ

CitiIQ employs an evidence-based methodology to create a comprehensive, objective measurement tool for assessment of the health of a city or town. Through a lens of 35 needs or considerations, that span economic, environment and social infrastructure, they present their methodology as a way to objectively assess the strengths and weaknesses of the city, gain consensus and set goals, evaluate policy impacts, support municipal financing, and track and compare progress. Whether or not a town like Dawson ever employed their system or not, even just having a look at their methodology and considerations may help inform Dawson City when updating the OCP or measuring progress towards goals and objectives. More information can be found here:

<https://www.citiq.com/>

<https://www.citiq.com/methodology>



Some Photos from the FCM Conference

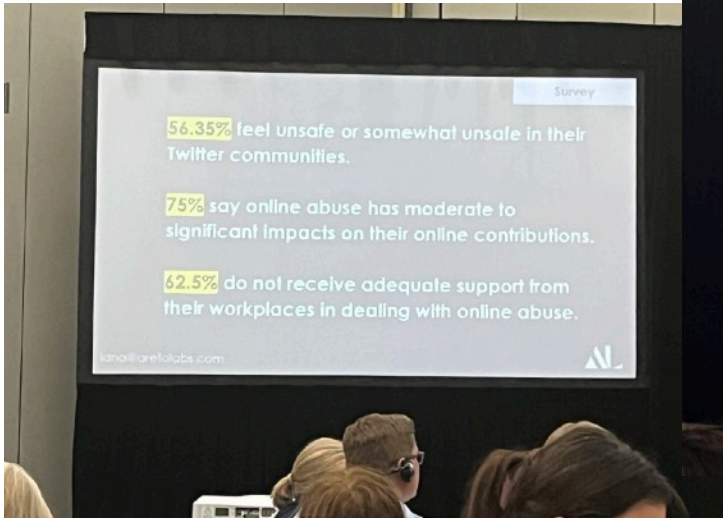


Northern Reception at the FCM Conference



Mayor participating in Northern Members Meeting

Taking action against online harassment workshop: ideas, innovations, allies



Yukon participants at dinner with Association of Yukon Communities' President and Executive Director



Some Municipal Logo examples (City of Dawson is working on revising logo)



Councillor Somerville meets Councillor Somerville, and here are the photos to prove it!



APPROVAL		
NAME:	David Henderson CAO	SIGNATURE:
DATE:	Sept.1, 2023	



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 278 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council must, within three years of formation or alteration of municipal boundaries, adopt or amend by bylaw an official community plan.

WHEREAS section 285 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that an official community plan may be amended, so long as the amendment is made in accordance with the same procedure established for adoption of an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***OCP Amendment No. 11 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) A re-designation of lands from Parks & Natural Spaces, Future Planning, and Country Residential to Mixed Use to accommodate a time limited re-zoning of lands from Parks and Natural Space, Future Planning, and Country Residential to Industrial until January 1, 2033, after which they will automatically be re-designated Parks & Natural Spaces, Future Planning, and Country Residential.



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

Table of Contents

PART I - INTERPRETATION 1

 1.00 Short Title 1

 2.00 Purpose 1

 3.00 Definitions 3

PART II – APPLICATION 3

 4.00 Amendment 3

PART III – FORCE AND EFFECT 3

 5.00 Severability 3

 6.00 Enactment 4

 7.00 Bylaw Readings 4

 8.00 Appendices 5

Appendix 1. Amended Area 5

..... 5

DRAFT



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “Amended Area” means the area shown in Appendix 1;
- (c) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (d) “City” means the City of Dawson;
- (e) “Council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

- 4.01 This bylaw re-designates a portion of the Amended Area from Future Planning to Mixed Use, as shown in Appendix 1.
- 4.02 This bylaw re-designates a portion of the Amended Area from Parks & Natural Spaces to Mixed Use, as shown in Appendix 1.
- 4.03 This bylaw re-designates a portion of the Amended Area from Country Residential to Mixed Use, as shown in Appendix 1.

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	May 17, 2023
NOTICE TO MINISTER	May 24, 2023
PUBLIC HEARING	May 31, 2023
SECOND	
MINISTERIAL APPROVAL	
THIRD and FINAL	

Original signed by

William Kendrick, Mayor

Presiding Officer

David Henderson, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

8.00 Appendices

Appendix 1. Amended Area

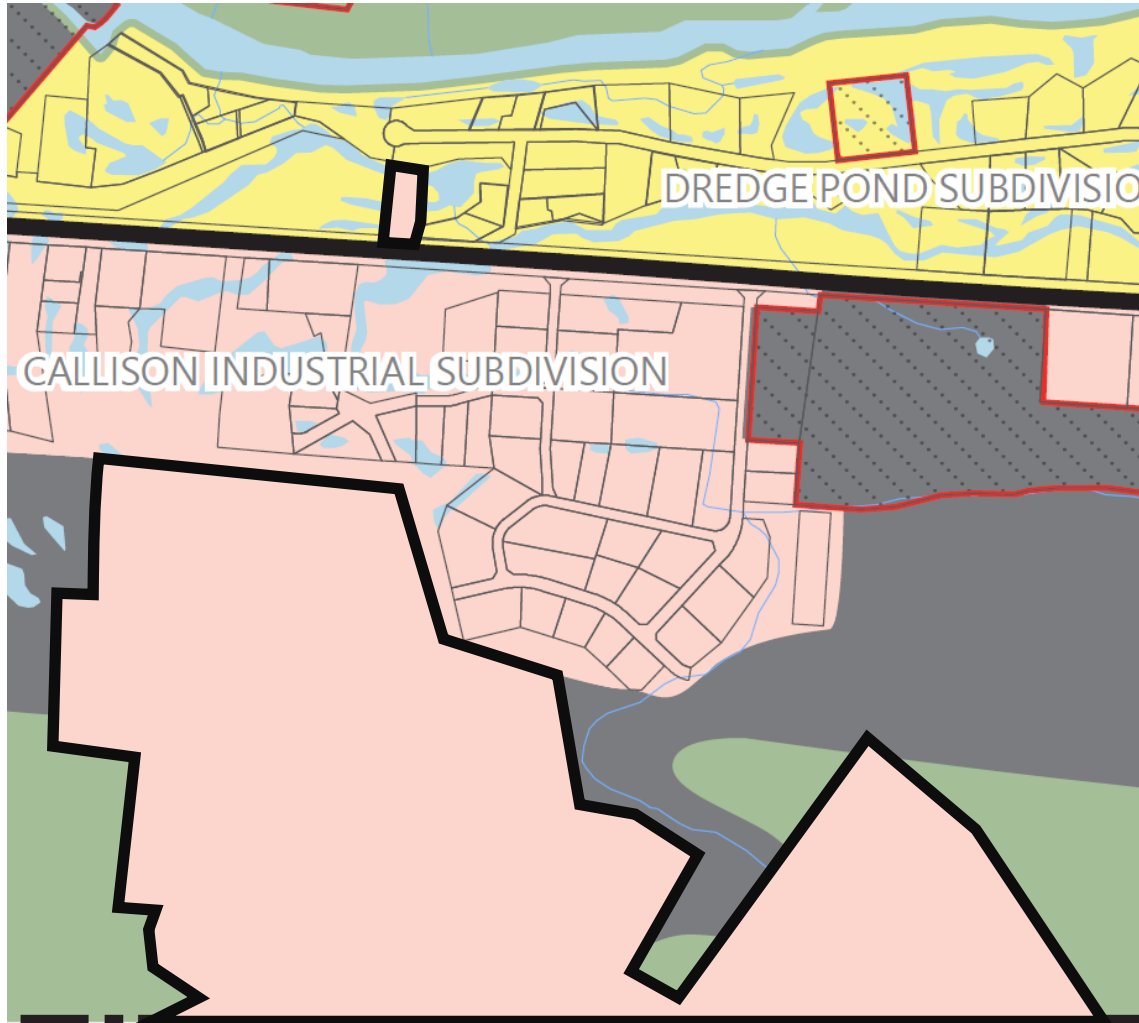


Figure 1. Map amendment



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2023-10

P 30923 (only the portion that does not overlap with titled properties or the highway)	P 08240	P 08239	P 08934	P 08222
P 08920	P 08923	38625	P 09318	38626
P 08246	P 08242	P 08243	P 08919	P 08918
P 08921	38870_	38871	38872	P 08244
P 08261	38726	38725	02842	03822
03823	P 09324	42820	P 09285	38889
42588	P 08248	P 08260	P 09319	38897
P 09504	P 09512	P 09582	P 09581	P 09585
P 08470	P 08469	42410	P 0980	P 09886
P 28408	P 28409	P 09580	P 08922	

Table 1. Grant Numbers within the Amended Area.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council, within two years after the adoption of an official community plan, or as soon as is practicable after the adoption of an amendment to an official community plan, a council must adopt a zoning bylaw.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that no person shall carry out any development that is contrary to or at variance with a zoning bylaw.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Zoning Amendment No. 22 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) A time limited re-zoning of lands from Parks and Natural Space, Future Planning, and Country Residential to Industrial until January 1, 2033, after which they will automatically be rezoned Parks and Natural Space, Future Planning, and Country Residential.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

Table of Contents

PART I - INTERPRETATION	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION	3
4.00 Amendment	3
PART III – FORCE AND EFFECT	4
5.00 Severability	4
6.00 Enactment	4
7.00 Bylaw Readings	4
8.00 Appendices	5

DRAFT



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretation Act*, RSY 2002, c. 125, shall apply;
- (b) “Amended Area” means the area shown in Appendix 1;
- (c) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (d) “City” means the City of Dawson;
- (e) “Council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

- 4.01 Section 13.1.4 is hereby amended by adding a new paragraph as follows:
- b) Grant numbers: P 30923 (only the portion that does not overlap with titled properties or the highway), P 08240, P 08239, P 08934, P 08222, P 08920, P 08923, 38625, P 09318, 38626, P 08246, P 08242, P 08243, P 08919, P 08918, P 08921, 38870_, 38871, 38872, P 08244, P 08261, 38726, 38725, 02842, 03822, 03823, P 09324, 42820, P 09285, 38889, 42588, P 08248, P 08260, P 09319, 38897, P 09504, P 09512, P 09582, P 09581, P 09585, P 08470, P 08469, 42410, P 0980, P 09886, P 28408, P 28409, P 09580, P 08922 are temporarily zoned Industrial until January 1, 2033, as per Bylaw No. 2023-11.
- 4.02 The zoning maps attached to and forming part of Zoning Bylaw 2018-19 are hereby amended by changing the zoning of a portion of the Amended Area from Future Planning to Industrial, as shown in Appendix 1, until January 1, 2033.
- 4.03 The zoning maps attached to and forming part of Zoning Bylaw 2018-19 are hereby amended by changing the zoning of a portion of the Amended Area from Parks and Natural Space to Industrial, as shown in Appendix 1, until January 1, 2033.
- 4.04 The zoning maps attached to and forming part of Zoning Bylaw 2018-19 are hereby amended by changing the zoning of a portion of the Amended Area from Country Residential to Industrial, as shown in Appendix 1, until January 1, 2033.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	May 17, 2023
PUBLIC HEARING	May 31, 2023
SECOND	
THIRD and FINAL	

Original signed by

William Kendrick, Mayor

Presiding Officer

David Henderson, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

8.00 Appendices

Appendix 1. Amended Area

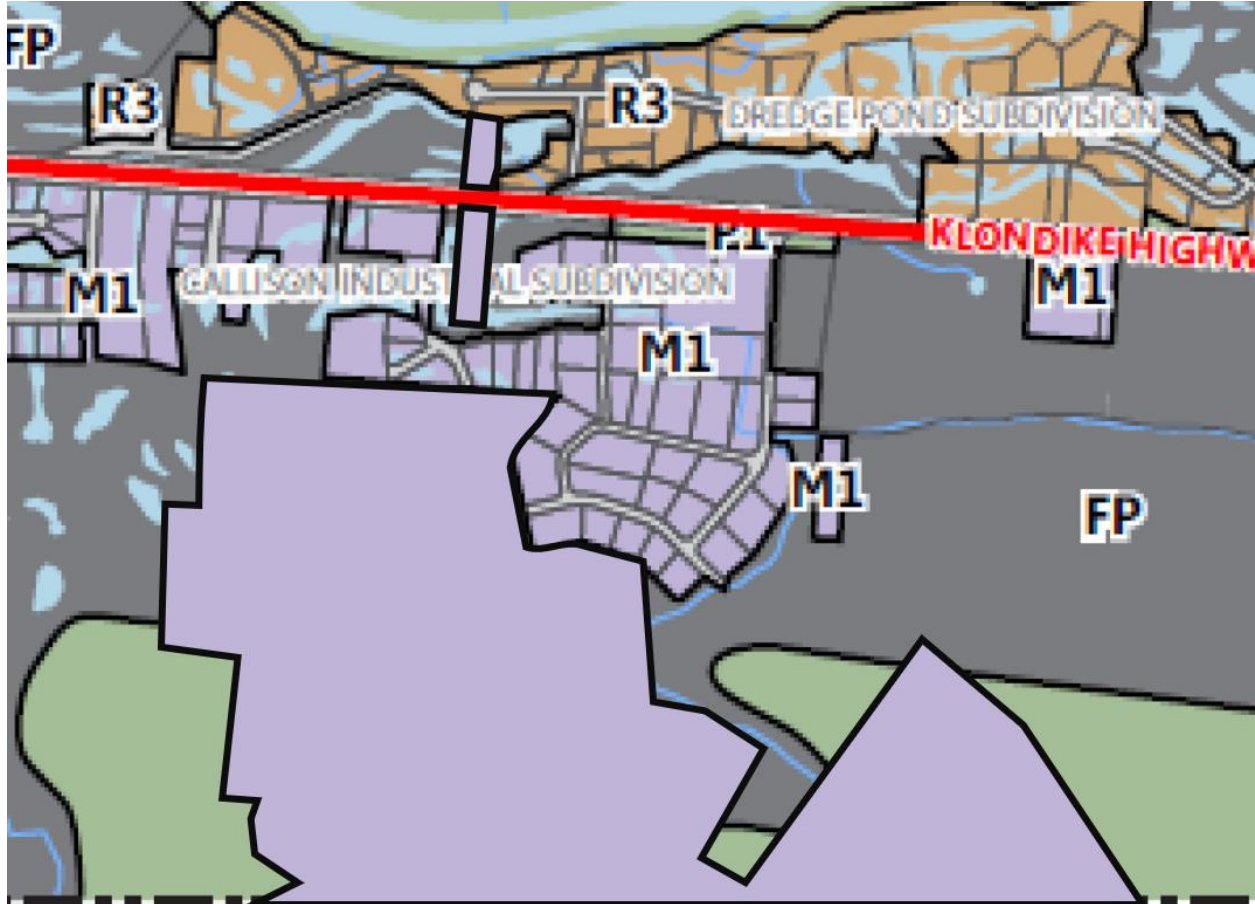


Figure 1. Map amendment.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 22 Bylaw

Bylaw No. 2023-11

P 30923 (only the portion that does not overlap with titled properties or the highway)	P 08240	P 08239	P 08934	P 08222
P 08920	P 08923	38625	P 09318	38626
P 08246	P 08242	P 08243	P 08919	P 08918
P 08921	38870_	38871	38872	P 08244
P 08261	38726	38725	02842	03822
03823	P 09324	42820	P 09285	38889
42588	P 08248	P 08260	P 09319	38897
P 09504	P 09512	P 09582	P 09581	P 09585
P 08470	P 08469	42410	P 0980	P 09886
P 28408	P 28409	P 09580	P 08922	

Table 1. Grant Numbers within the Amended Area.



City of Dawson

Report to Council

Agenda Item	OCP Amendment No. 11 (2023-10) and ZBL Amendment No. 22 (2023-11)
Prepared By	Planning and Development
Meeting Date	September 6, 2023
References (Bylaws, Policy, Leg.)	None
Attachments	Draft bylaws

<input checked="" type="checkbox"/>	Council Decision
<input type="checkbox"/>	Council Direction
<input type="checkbox"/>	Council Information
<input type="checkbox"/>	Closed Meeting

Recommendation

That Council give Second Reading to Official Community Plan (OCP) Amendment No. 11 (Bylaw #2023-10) and Zoning Bylaw Amendment No. 22 (Bylaw #2023-11) subject to the applicant and the City of Dawson signing a binding agreement to relinquish the claims after an agreed-upon amount of time before Third Reading

Executive Summary

The applicant has submitted an application for an OCP/ZBL amendment to amend the designations for their claims from various zonings to Industrial, to facilitate an existing Class 4 placer mining operation.

Background

These bylaws received their first reading on May 17, 2023. The text in draft bylaws has been modified to exclude the parts of a claim that overlap residential areas.

2nd Reading has been delayed pending additional review of concerns identified by Tr'ondek Hwech'in, and additional review of zoning history and legal questions. These questions appear to be satisfied sufficiently at the current time to move to 2nd reading.

Discussion / Analysis

It should be noted that there are First Nation Settlement Lands within 500 meters of the amended area, necessitating the sending of notification letters to TH prior to the public hearing. Staff initially overlooked this. Since then, TH Land Planning has been contacted to initiate consultation. The above-mentioned text amendment has been done per TH's recommendation.

Staff also contacted the YG Mining Administration Officer to query about the reclamation plan approval procedure. During the meeting, it was determined that a copy of the plan will be sent to the City and TH for their input on the plan prior to its approval. CoD Staff were informed that the proponent is still finalizing the plan. This will be addressed once the Development Permit for Mining is submitted.

The City is presently working with lawyers to draft an effective relinquishment agreement that addresses all parties involved.

Alternatives Considered

Do not give Second Reading to Official Community Plan (OCP) Amendment No. 11 (Bylaw #2023-10) and Zoning Bylaw Amendment No. 22 (Bylaw #2023-11). Considering a 45-day ministerial approval period, this would however hinder the process.

Next Steps

Before the Third Reading, the OCP amendment will be sent to the Minister for their approval.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Sept 1, 2023



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 24 Bylaw

Bylaw No. 2023-13

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the **Zoning Bylaw Amendment No. 24 Bylaw**

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A series of text amendments.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 24 Bylaw

Bylaw No. 2023-13

Table of Contents

PART I - INTERPRETATION	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION	3
4.00 Amendments	3
PART III – FORCE AND EFFECT	3
5.00 Severability	3
6.00 Enactment	4
7.00 Bylaw Readings	4

DRAFT



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 24 Bylaw

Bylaw No. 2023-13

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendments

- 4.01 Insert the following definition to S.2.2: “MICROBREWERY/CRAFT DISTILLERY means the distilling or brewing of alcoholic beverages or alcoholic products with a maximum annual production of 50,000 liters. Product tasting and retail sales of all products produced on-site is permitted. All equipment and manufacturing processes must be contained indoors up to maximum floor area of 275m², and shall not create a nuisance. Limited outside storage of product for display and distilling purposes is permitted provided the storage area does not encroach into public land, parking areas, drive aisles or access to a building”.
- 4.02 Insert the following to S.12.1.1 (as a Permitted Use in C1 Zone): “Microbrewery/Craft Distillery”.

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause, or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 24 Bylaw

Bylaw No. 2023-13

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



City of Dawson

Report to Council

Agenda Item	Zoning Bylaw Amendment No.24 (Bylaw #2023-13)
Prepared By	Planning and Development
Meeting Date	September 6, 2023
References (Bylaws, Policy, Leg.)	Municipal Act, Official Community Plan, Zoning Bylaw
Attachments	Draft Bylaw #2023-13

<input checked="" type="checkbox"/>	Council Decision
<input type="checkbox"/>	Council Direction
<input type="checkbox"/>	Council Information
<input type="checkbox"/>	Closed Meeting

Recommendation

That Council give First Reading to Zoning Bylaw Amendment No.24 (Bylaw #2023-13).

Executive Summary

The proposed amendment will define and add “Microbrewery/Craft Distillery” as a Permitted Use for commercially zoned properties (C1).

Background

The applicant contacted the Planning staff to inquire about the necessary steps for operating a small brewery as a "home industry" on their property. They were informed that home industries are not permitted in the R1 (Single Detached and Duplex Residential) zone. It was also noted that the addition of home industries to R1 is undesirable from a planning standpoint due to the risks associated with these types of uses, such as safety, fire, odour, etc.

Due to their size and primary focus on product manufacturing and distribution, distilleries and breweries were traditionally viewed as exclusively industrial activities. In Canada, the microbrewing and craft distilling industries have experienced significant growth in recent years. As such, the Planning Department received a request for a Zoning Bylaw amendment to facilitate the possible operation of a craft distillery in the city.

Distilleries are currently only allowed in the M1 Zone (Industrial), regardless of the volume of production. There is no industrially zoned space in the historic townsite that causes even the smallest companies to look for a location outside of the historic townsite where they are outside of the reach of the city's services. This is disheartening in light of the possibility of local small-scale distilleries developing into restaurants or bars that enrich the city's culture.

Due to this application and the growing interest in these industries, the staff recommends amending the Zoning Bylaw to include Microbrewery/Craft Distillery as a permitted use in C1 Zone (Core Commercial) where they are appropriate.

Discussion / Analysis

Small-scale beer and spirit production would be allowed in addition to retail sales, a tasting room, and/or a restaurant, all of which might be provided in a single location, if Microbrewery/Craft Distillery was added as a permitted use in the C1 Zone.

Municipal Act

Section 289(1) states that “[a] zoning bylaw may prohibit, regulate, and control the use and development of land and buildings in a municipality.” Moreover, section 290(1)(c) includes “the class of use of land or buildings or both that shall be subjected to special regulations or standards” as a content of zoning bylaw.

Official Community Plan (OCP)

This is how the OCP describes Downtown Core:

“This location is recognized as the heart of Dawson City since it accommodates a broad range of uses focusing on the commercial, cultural, and community needs of residents and visitors.”

The proposed bylaw amendment corresponds to this description. In addition, it promotes the city's economic growth as specified in section 8.0: “Economic development involves supporting new or existing economic sectors, attracting new businesses, and creating an environment where different economic interests are balanced.”

Zoning Bylaw

The purpose of the C1 zone is to permit a mixture of commercial and residential uses and to promote a vibrant commercial core.

The proposed amendment only includes Microbrewery/Craft Distillery as a Permitted Use for commercially zoned properties. However, distilleries and breweries may remain in the M1 zone if they do not operate a lounge. This assures that manufacturing-focused breweries and distilleries can only be located on M1-zoned properties, whereas retail and commercial ones may be on commercially zoned properties.

Department Heads

This application was circulated to all department heads, and no comments or concerns were received at the time of writing this report.

Building Code

When a structure is designed as a distillery, they fall under the Part 3 Classification as per the code and further would require the involvement of a full design team consisting of professional architects and engineers to ensure all life and safety requirements have or will be achieved.

Yukon Liquor Corporation

The following three inquiries were directed to Yukon Liquor Corporation. Their response is highlighted in red below.

- Is there a distinction in your legislation between "craft distillery" and "industrial distillery"? **There is no distinction in our legislation between craft or industrial.**
- Is there a maximum annual output volume for craft distilleries? **The maximum output from a craft to industrial distilleries would be markup on liquor tax.**
- Is there a floor area minimum and maximum for craft distilleries? **No minimum floor area.**

Unlike British Columbia regulations, the Yukon Liquor Corporation does not distinguish between craft and industrial distilleries. Therefore, a precise definition of the term is required in the Zoning Bylaw to ensure that industrial distilleries are not permitted in the downtown core.

Definition

The following definition is suggested to be added to the section 2.2 of the Zoning Bylaw:

Microbrewery/Craft Distillery means the distilling or brewing of alcoholic beverages or alcoholic products with a maximum annual production of 50,000 liters. Product tasting and retail sales of all products produced on-site is permitted. All equipment and manufacturing processes must be contained indoors up to maximum floor area of 275m², and shall not create a nuisance. Limited outside storage of product for display and distilling purposes is permitted provided the storage area does not encroach into public land, parking areas, drive aisles or access to a building.

This definition is consistent with definitions and regulations in municipalities in British Columbia that have proven effective. Maximum annual production volume and floor area will guarantee that the operation is not industrial.

Fiscal Impact

NA.

Alternatives Considered

Do not pass First Reading of Zoning Bylaw Amendment No.24 (Bylaw #2023-13).

Next Steps

If the first reading is passed, a public hearing will be held before the 2nd and 3rd readings.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Sept 1, 2023



City of Dawson Report to Council

Agenda Item	Extension of Consolidation Application #22-075
Prepared By	Planning and Development
Meeting Date	September 6, 2023
References (Bylaws, Policy, Leg.)	Municipal Act
Attachments	None

<input checked="" type="checkbox"/>	Council Decision
<input type="checkbox"/>	Council Direction
<input type="checkbox"/>	Council Information
<input type="checkbox"/>	Closed Meeting

Recommendation

That Council grant a 12-month extension of the subdivision authority to consolidate Lots 15 (N¼), 16 and 17 (S½), Block J, Ladue Estate (Consolidation Application #22-075), subject to the following conditions:

- The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
- The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
- The applicant shall not alter or move the existing historic shed located on Lot 17 (S½) Block J Ladue without first consulting the Planning Development Officer, Heritage Advisory Committee and Yukon Government and obtaining the required authorizations in full compliance with any and all relevant statutes and bylaws.

Background

Subdivision Application 22-075 was received August 5, 2022; the application was approved by Council on August 31, 2022 at meeting #C22-19 via resolution.

The contracted surveyor requested an extension of approval on behalf of the applicant on August 12, 2023 due to a busy schedule.

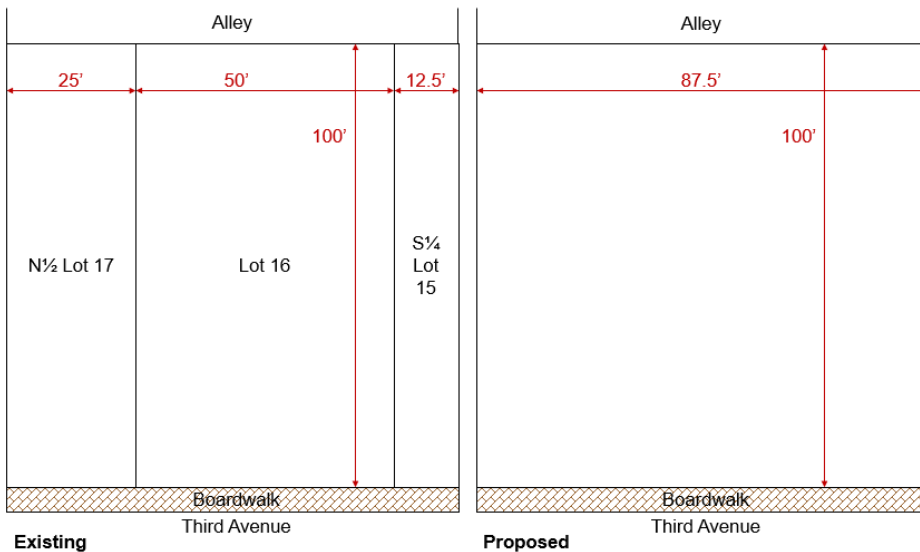


Figure 1: Existing and proposed lot configuration.

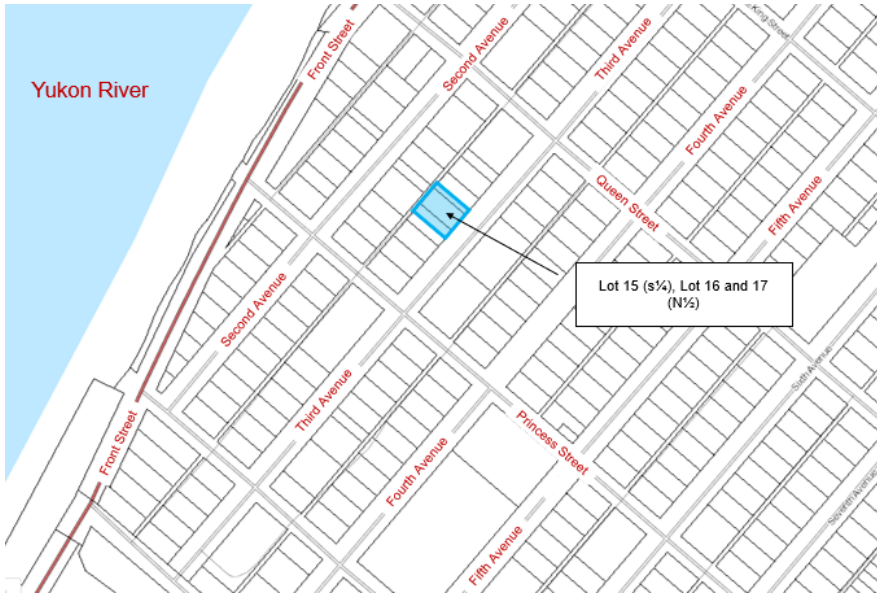


Figure 2: Context map showing location of lots under consideration.

Discussion / Analysis

Municipal Act

As per the Municipal Act S. 322(3), “the period of time for which the plan of subdivision approval is effective and within which the plan of subdivision must be submitted to the land titles office must not exceed 12 months from the date of approval of the application unless the applicant and the approving authority agree to a further 12 month period”.

The Municipal Act S. 319(2) states “Approval of an application shall be valid for a period of 12 months and may be subject to renewal for one more period of 12 months at the discretion of the approving authority”.

Alternatives Considered

Council does not grant extension authority to consolidate Lots 15 (N¼), 16 and 17 (S½), Block J, Ladue Estate (Consolidation Application #22-075).

Approved by	Name	Position	Date
	David Henderson	CAO	Sept 1, 2023