



THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C24-01
TUESDAY, January 16, 2024 at 7:00 p.m.
Council Chambers, City of Dawson Office

Join Zoom Meeting

<https://us02web.zoom.us/j/81363668422?pwd=aGNEWWdMNIVMNWh5K0c2cjhDSkx4UT09>

Meeting ID: 813 6366 8422

Passcode: 087348

1. CALL TO ORDER

1. Appointment of Chairperson

2. ADOPTION OF THE AGENDA

1. Council Meeting Agenda #C24-01

3. DELEGATIONS & GUESTS

1. Helen Dewell RE: Grimshaw, Alberta Multiplex

BUSINESS ARISING FROM DELEGATIONS & GUESTS

4. PUBLIC HEARINGS

1. Consolidation Application #23-117-Lots 3, 4 & 5, Block 1, Day's Addition
2. Zoning Bylaw Amendment No. 28 (2023-18)-Klondike Highway Subdivision Parcel D/F

5. ADOPTION OF THE MINUTES

1. Council Meeting Minutes C23-19 of December 19, 2023 & Special Council Meeting C23-20 of December 19, 2023

BUSINESS ARISING FROM MINUTES

6. FINANCIAL & BUDGET REPORTS

1. Canada Community Building Fund (CCBF) Update
2. Cashflow Report

7. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

1. Rec Centre – Work plan
2. Rec Centre – Motion from Member of Council
3. Consolidation Application #23-117-Lots 3, 4 & 5, Block 1, Day's Addition
4. Dredge Pond II

8. BYLAWS & POLICIES

1. 2024 Annual Operating Budget & Capital Expenditure Program Bylaw (#2024-01)- 1st Reading
2. 2024 Tax Levy Bylaw (#2024-02)- 1st Reading
3. Fees & Charges 2024 Amendment Bylaw (#2024-03)- 1st Reading

9. PUBLIC QUESTIONS

10. IN CAMERA-STRATEGY & CONFIDENTIAL MATTERS

11. ADJOURNMENT

January 9, 2024

City of Grimshaw
4612-50th St
Grimshaw, AB
T0H1W0
780-332-4626 Phone
780-332-1250 Fax

CAO Brian Allen – email: cao@grimshaw.ca

Case Study re: Mile Zero Regional Multiplex
4609-50th St
Grimshaw, AB

Documents submitted to support Helen Dewell's request to be a delegate at the Council Meeting on January 16th, 2024

The point of this case study is to illustrate how small town Grimshaw:

Consulted and communicated

Established a firm budget

Had the foresight to tour several arenas

Hired COREMODE & DICKSON to be the general contractor (with experience building arenas/recreation facilities)

Grimshaw is a town of 2600 people at Mile Zero on the Mackenzie Highway; located in northern/rural Alberta

Dawson City is a small, northern town at the end of the Klondike Highway

I offer information that I received during a telephone conversation with Brian Allen, former mayor of Grimshaw and present CAO of Grimshaw. Brian was involved in the planning, design, consultations with his community, hiring of an engineer, and hiring of the general contractor to oversee their multiplex construction. He was involved in the entire project from conception to completion.

The telephone conversation with Brian took place on December 19, 2023. Brian is proud of the process undertaken to construct the multiplex. The City of Grimshaw offers tours of their facility to assist other municipalities with their planning. He told me that a few residents of Grimshaw toured Athabasca, Wainwright, Viking, and High Prairie arenas/multiplexes during the planning stages for their facility. These tours provided valuable information and vision, which proved helpful in the planning process.

The original Grimshaw arena was built in 1950. Around 2005, a windstorm damaged the building, they repaired the building and insured it for \$10 million. In 2008, the building burned down. The insurance money, plus donations created the budget for the \$13 million new facility.

The total cost to construct the building and do the outside work, which involved a parking lot and sidewalks, came in at \$14.5 million. The new building was opened in 2017 and is fully paid for and completed on budget.

The Multiplex contains an arena that seats 1,000 people and has 8-10 change rooms. The ice plant, a Cimco EcoChill, is a modular unit on metal skids. This unit is delivered in one piece and simply installed by skidding it into place.

The Field House has a rubberized floor that is large enough for nine badminton courts, or multiple volleyball or basketball courts. The Catholic School and Public School in Grimshaw rent field house space for the school gym classes and daytime activities. This rental arrangement with the Department of Education pays for a portion of the annual O&M costs; a win win situation for both parties. It is worth considering the potential benefit of partnerships to keep underutilized buildings busy. Grimshaw's partnership with the two school divisions translated into a shared state of the art library facility. The community ended up with a much-needed community theatre/fine arts space, which resulted in a complete "recreation" facility not just a sports facility.

Grimshaw pays for its O&M by generating annual revenues, fundraising, and city tax money.

Brian Allen provided me with some basic numbers from the 2024 city budget:

Arena	\$607,000 revenue	\$820,000 expenses
Field House	\$126,000 revenue	\$250,000 expenses
Fitness Centre	\$121,000 revenue	\$246,000 expenses

Concession is leased out to a private business.

All recreational facilities will cost taxpayers' money. Grimshaw generates revenues to offset the expenses incurred by the Multiplex.

The City of Grimshaw hired an architect to review blueprints; an engineer to oversee technical details; a project manager; and, a general contractor, Coremode & Dickson, to coordinate the design build project.

The Mile Zero Regional Multiplex information package and blueprints are attached for your consideration. Please note that a walking track was designed into the facility.

I am not suggesting that we need the same facility as Grimshaw. I merely want to state that the community of Dawson City needs to fully participate in all aspects of the planning through to construction.

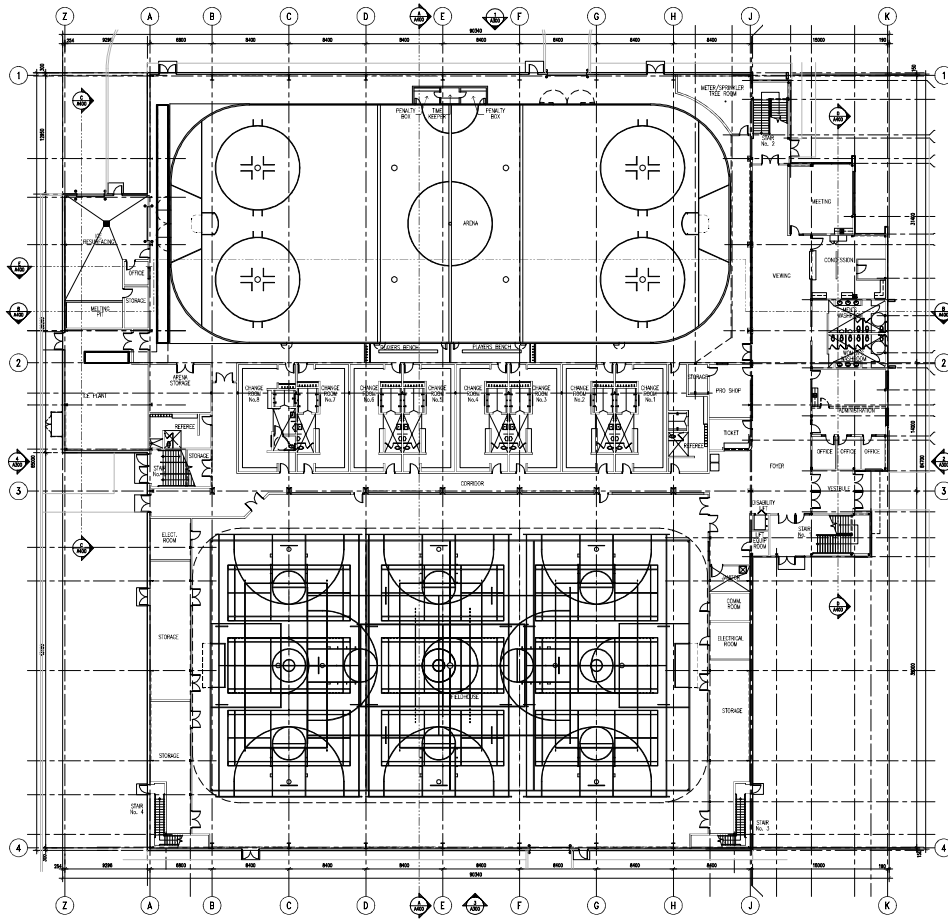
The City of Dawson should consider hiring an engineer and general contractor to work alongside and assist YG in the construction of a recreational facility. It would be prudent to develop a rapport with the project manager that has been appointed to this project.

I have been a resident of Dawson City since 1982. It is my hope that we can learn from past building projects and bring a fresh approach into the process of designing and building a new recreational facility. I am not an expert in any field related to this project, but I realize the importance of due diligence.

We can't pretend to be victims, blame YG for any building issues, and wash our hands of the process. This complex will be taken care of and used by Dawsonites/Dawson employees and we have to get it right.

Humbly submitted by,

Helen Dewell
hdewell@yahoo.ca



**ARCHITECTS
& INTERIOR
DESIGNERS**
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DATE	DESCRIPTION

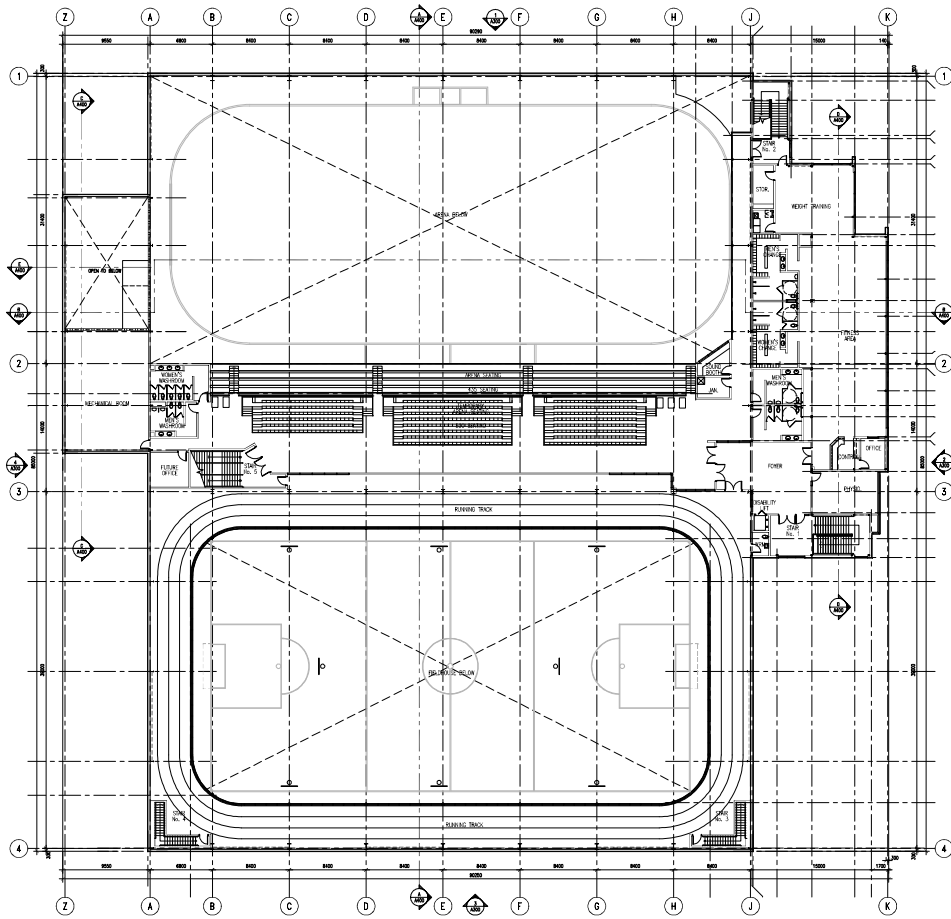
REVISIONS	
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PROJECT:
**GRIMSHAW
RECREATION CENTRE**

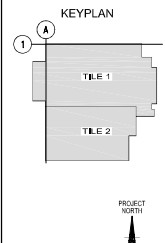
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ARCHITECTS & INTERIOR DESIGNERS
 210, 10100 - 104 St.
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NO.	DATE	DESCRIPTION

REVISIONS

SCALE: 1/8"=1'-0"

PROJECT: GRIMSHAW RECREATION CENTRE

Sheet Title: OVERALL SECOND FLOOR PLAN

Drawn: [Name]	Checked: [Name]
Project No: [Number]	Date: [Date]
Scale: [Scale]	Sheet No: [Number]
Client: [Name]	

A112

**MILE ZERO
REGIONAL MULTIPLEX**



*Mile
Zero*
REGIONAL MULTIPLEX

INFORMATION
PACKAGE



INFORMATION **PACKAGE**



Address

4609 50th Street
Grimshaw, AB
T0H-1W0



Telephone

780-332-4005 ext. 0



Online

www.grimshaw.com



FRONT DESK SCHEDULE

Monday to Thursday	8:30am to 10:00pm
Friday	8:30am to 9:00pm
Saturday and Sunday	10:00am to 8:00pm

FACILITY SCHEDULE

For the Arena, Field House and Don Stannard Meeting Room schedules, please call 780-332-4005 ext. 0

For the Northern Air Walking Track and Les Shaw Fitness Centre schedules, please call 780-332-4005 ext. 1

We recommend drop-in users contact the facility prior to arriving as all schedules are subject to change without prior notice.



INFORMATION **PACKAGE**

FACILITIES

ARENA

FIELD HOUSE

NORTHERN AIR
WALKING TRACK

LES SHAW
FITNESS CENTRE

DON STANNARD
MEETING ROOM

CONCESSION

ABOUT THE MILE ZERO REGIONAL MULTIPLEX

Located in the Town of Grimshaw, The Mile Zero Regional Multiplex is a multi-purpose facility, which offers a wide variety of physical activity and wellness opportunities to promote active living in our community and the surrounding area residents.

Fostering health, wellness and fitness opportunities, the Mile Zero Regional Multiplex supports such activities as: walking, running, cardiovascular and weight training, spin classes, hockey, figure skating, basketball, badminton, volleyball, pickleball, dance and much, much more.



INFORMATION PACKAGE

BECOME A MEMBER AT THE MILE ZERO REGIONAL MULTIPLEX

Whether you have always been devoted to an active, healthy lifestyle or you are now embarking on a new lifestyle change, the Mile Zero Regional Multiplex in Grimshaw offers diversity, convenience and is responsible to our citizens' needs.

MEMBERSHIPS

Various types of memberships are available for purchase that provide each individual with the optional usages of our fitness and recreational facilities within the Mile Zero Regional Multiplex.

ARENA

FIELD HOUSE

NORTHERN AIR
WALKING TRACK

LES SHAW
FITNESS CENTRE

Membership rates are available for:

- ✓ Youth (4-17 years old)
- ✓ Students (18-25 years old with valid student ID)
- ✓ Adults (18-54 years old)
- ✓ Seniors (55+ years old)
- ✓ Families (limited to six immediate family members (2) parents and (4) children 17 & younger)

**To find out more about our many types of membership options,
please call the MZRM at 780-332-4005 ext. 1**

INFORMATION PACKAGE

RATES

MEMBERSHIPS	Les Shaw Fitness Centre	Northern Air Walking Track or Field House	2 Facility Combo	Multiplex Combo
1 Month Adult	(47.00) + gst = \$49.35	(40.00) + gst = \$42.00	(63.00) + gst = \$66.15	(97.00) + gst = \$101.85
3 Month Adult	(106.00) + gst = \$111.30	(89.00) + gst = \$93.45	(132.00) + gst = \$138.60	(200.00) + gst = \$210.00
6 Month Adult	(187.00) + gst = \$196.35	(163.00) + gst = \$171.15	(218.00) + gst = \$228.90	(325.00) + gst = \$341.25
1 Year Adult	(297.00) + gst = \$311.85	(278.00) + gst = \$291.90	(353.00) + gst = \$370.65	(493.00) + gst = \$517.65
1 Month Youth/Senior/Student	(42.00) + gst = \$44.10	(35.00) + gst = \$36.75	(58.00) + gst = \$60.90	(92.00) + gst = \$96.60
3 Month Youth/Senior/Student	(86.00) + gst = \$90.30	(79.00) + gst = \$82.95	(113.00) + gst = \$118.65	(182.00) + gst = \$191.10
6 Month Youth/Senior/Student	(152.00) + gst = \$159.60	(138.00) + gst = \$144.90	(186.00) + gst = \$195.30	(290.00) + gst = \$304.50
1 Year Youth/Senior/Student	(227.00) + gst = \$238.35	(218.00) + gst = \$228.90	(283.00) + gst = \$297.15	(425.00) + gst = \$446.25
1 Month Family	(73.00) + gst = \$76.65	(61.00) + gst = \$64.05	(88.00) + gst = \$92.40	(122.00) + gst = \$128.10
3 Month Family	(157.00) + gst = \$164.85	(140.00) + gst = \$147.00	(182.00) + gst = \$191.10	(250.00) + gst = \$262.50
6 Month Family	(258.00) + gst = \$270.90	(239.00) + gst = \$250.95	(293.00) + gst = \$307.65	(395.00) + gst = \$414.75
1 Year Family	(417.00) + gst = \$437.85	(393.00) + gst = \$412.65	(472.00) + gst = \$495.60	(610.00) + gst = \$640.50
Drop In Youth/Senior/Student	(2.86) + gst = \$3.00	(2.86) + gst = \$3.00		(4.76) + gst = \$5.00
Drop In Adult	(4.76) + gst = \$5.00	(4.76) + gst = \$5.00		(7.62) + gst = \$8.00
Drop In Family	(14.29) + gst = \$15.00	(14.29) + gst = \$15.00		(19.05) + gst = \$20.00

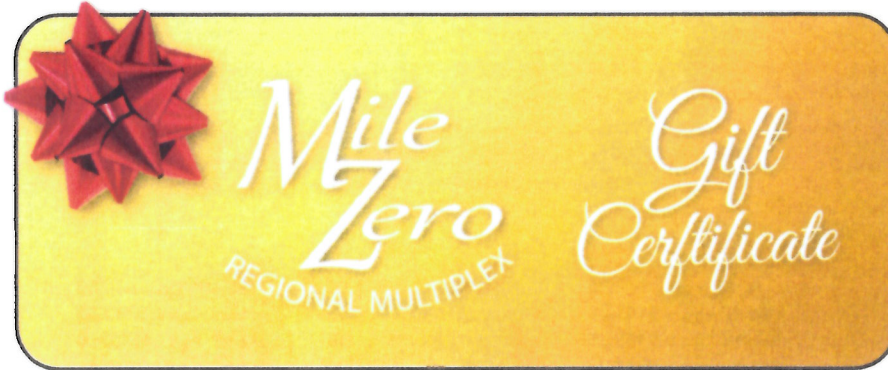
Fitness Centre Punch Passes

Adult 10 Punch Pass	(42.86) + gst = \$45.00
Youth/Senior/Student 10 Punch Pass	(25.71) + gst = \$27.00





INFORMATION **PACKAGE**



GIFT CERTIFICATES

Looking for a great gift idea for family, friends, corporate partners and employees? Why not give the gift of fitness?

Gift certificates are available for purchase at the administration front counter or at the Les Shaw Fitness Centre.



YOUTH PARTY RENTALS

Hosting a youth Birthday Party has just gotten easier!

The Town of Grimshaw is offering the following youth birthday party combo packages with one hour field house & meeting room rentals at the Mile Zero Regional Multiplex:

- | | |
|---|----------------------|
| 1. Field house 1/3 surface (1 court) and meeting room | \$45.00 + GST |
| 2. Field house 2/3 surface (2 courts) and meeting room | \$60.00 + GST |
| 3. Field house Full Service (3 courts) and meeting room | \$75.00 + GST |

For more information, call 780-332-4005 ext. 0



INFORMATION **PACKAGE**

NON-PROFIT/PRIVATE (FIELD HOUSE OR ARENA) RENTAL RATES

Non-Profit/Community Groups

A flat rate of \$500+GST per day will be charged for the booking. A damage deposit of \$500+GST will also be required for the rental. Any time needed above and beyond will be charged at the rate of \$25+GST per hour (for example, set up and clean up).

A non-profit organization is a registered club, charity, society or public service organization that operates solely for social welfare, civic improvement, pleasure or recreation or any other purpose except profit.

Private/Commercial

A flat rate of \$600+GST per day will be charged for the booking. A damage deposit of \$600+GST will also be required for the rental. Any time needed above and beyond will be charged at the rate of \$35+GST per hour (for example, set up and clean up).

The rate would cover various types of facility rentals such as weddings, reunions, birthday celebrations, Christmas parties, funerals and commercial for-profit events.

ADDITIONAL COSTS TO THE FACILITY RENTER (IF REQUIRED)

Stage	\$500
Curtains/Draping	\$2 per foot
2 Portable Liquor Serving Bars	\$65 per unit/per day

VENUE BOOKING FOR CONCERT EVENTS

A flat rate of \$2,000+GST will be charged for this type of booking. A damage deposit of \$2,000 will also be required for the rental as well as a clean-up fee.

This rate would cover music business promoters renting our facility for entertainment (for-profit) ventures.

Mile Zero

REGIONAL MULTIPLEX



Address
4609 50th Street
Grimshaw, AB
T0H-1W0



Telephone
780-332-4005 ext. 0



Online
www.grimshaw.com



January 16, 2024

Concluding comments re: Grimshaw Multiplex Case Study

Thank you for the opportunity to express my thoughts about the YG project to build a recreational facility in Dawson City. I trust that my submission has been read May I provide a bit of encouragement going forward?

It is with humility that I address you today, because I do not come with credentials. I'm just an old lady who has lived in Dawson City since 1982. There are three generations of Dewells living in this community. Looking forward, it would be amazing to see the improvement in health and recreation; and, perhaps correct some errors made in the past.

This is a daunting task that the community is facing. We need the leadership of the mayor & council to guide us through the process. I do not envy your task, but I implore you to tackle the project with due diligence. We do not need another problem facility in Dawson.

Based on the information I presented in the Grimshaw case study, it would be prudent to:

- Visit an existing, well-functioning arena/multiplex to gather information and vision
- Keep the design simple so that existing staff can successfully maintain the facility
- Create an advisory group of talented/qualified local individuals to offer advice and work alongside the YG project manager
- Commit to a well-designed facility and location at the beginning of the build & stay the course
- Have Mayor & Council commit to leading as a team

The \$65 million budget doesn't guarantee success. Other communities have built new facilities with less money that came in on budget within a two-year design and build timeline. Does Dawson/YG need to create a new design or can we adopt a design from an existing facility? Do we have to re-invent the wheel? Can we keep it simple and use a design that has been proven?

I appreciate your commitment to this major project. It seems like an over-whelming task, but our community will benefit from your determination to build a functioning facility. I thank you for the energy you will bring to the discussions. I encourage those involved to be good stewards and to be diligent. Dawson citizens are depending upon you. We have to get this right.

In closing, please be involved in the process, develop and maintain a rapport with the YG project manager, and see this project through to a successful conclusion.

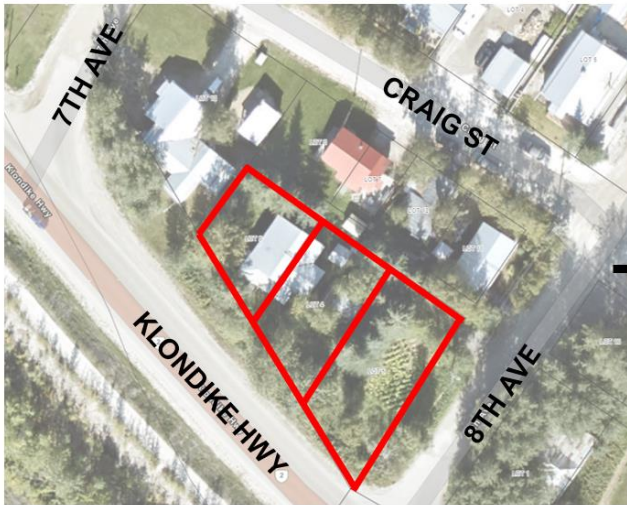


NOTICE OF PUBLIC HEARING

Consolidation Application

(Consolidation Application #23-117)

Subject Property	Lots 3, 4, and 5, Block 1, Day's Addition
Date and Time	16th January, 2024, 7:00pm
Location	Council Chambers, City Hall
Listen to Public Hearing	Radio CFYT 106.9 FM or cable channel #11



As per Bylaw, S.5.1.4.II, upon receiving an application for consolidation, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the consolidation application of Lots 3, 4, and 5, Block 1, Day's Addition

For more information or to provide your input prior to the public meeting, please contact:

Planning Assistant
Box 308, Dawson, YT Y0B 1G0
PlanningAssist@cityofdawson.ca
867-993-7400 ext. 438



NOTICE OF PUBLIC HEARING

Zoning Bylaw Amendment

(Zoning Bylaw Amendment No. 28 – Bylaw #2023-18)

Subject Properties	Klondike Highway Subdivision Parcel D/F
Date and Time	January 16, 2024, 7:00pm
Location	Council Chambers, City Hall
Listen to Public Hearing	Radio CFYT 106.9 FM or cable channel #11



As per the *Municipal Act*, S. 294.1, upon receiving amendments to the Zoning Bylaw, Council must give notice to the public of the proposed changes. Therefore, the City of Dawson is now requesting input from the public regarding the ZBL Amendment No.28 (Bylaw #2023-18) that **establishes a new residential zone (R4) in the City of Dawson Zoning Bylaw and governs future construction and development within the Klondike Highway Subdivision Parcel D/F.**

For more information or to provide your input prior to the public meeting, please contact:

Planning Assistant
Box 308, Dawson, YT Y0B 1G0
PlanningAssist@cityofdawson.ca
867-993-7400 ext. 438

MINUTES OF COUNCIL MEETING C23-19 of the Council of the City of Dawson held on Tuesday, December 19, 2023 at 7:00 p.m. via City of Dawson Council Chambers.

PRESENT:

Mayor William Kendrick
 Councillor Alexander Somerville
 Councillor Julia Spriggs
 Councillor Brennan Lister
 Councillor Patrik Pikálek

REGRETS:

ALSO PRESENT:

A/CAO: Paul Robitaille
 MC: Elizabeth Grenon
 CFO: Kim McMynn
 PDM: Farzad Zarringhalam
 PWM: Jonathan Howe
 FIREC: Mike Masserey

	1	Call To Order The Chair, Councillor Somerville called Council meeting C23-19 to order at 7:05 p.m.
C23-19-01	2	Adoption of the Agenda Moved By: Councillor Spriggs Seconded By: Councillor Somerville That the agenda for Council meeting C23-19 of December 19, 2023 be adopted as amended. CARRIED 4-0
	3	Public Hearings
	3.1	Subdivision Application #23-114-N'1/2 of S'1/2 of Lot 19, N'1/2 of Lot 19, Lot 18 and S'1/2 of Lot 17, Block J, Ladue Estate The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.
	4	Delegations & Guests
	4.1	Diana Andrew RE: Assiniboia Rec Centre Diana Andrew explained that she spoke with some people from the Town of Assiniboia in Saskatchewan and found out how they were able to build a reasonably priced rec center for their community.

5 Adoption of the Minutes

- C23-19-02** **5.1** **Council Meeting Minutes C23-18 of November 21, 2023**
Moved By: Councillor Spriggs
Seconded By: Councillor Lister
- That the minutes of Council Meeting C23-18 of November 21, 2023 be approved as presented.
- CARRIED 4-0
-

6 Financial and Budget Reports

- C23-19-03** **6.1** **Accounts Payables #23-20 Cheques#59877 to #60111 & EFT'S**
Moved By: Councillor Spriggs
Seconded By: Mayor Kendrick
- That Council refer the Accounts Payables #23-20 Cheques #59877 to #60111 and EFT's, to the next Committee of the Whole meeting.
- CARRIED 4-0
-

Councillor Pikalek arrived at the meeting.

- C23-19-04** **6.2** **Variance Report**
Moved By: Councillor Spriggs
Seconded By: Councillor Somerville
- That Council accept the October 2023 Variance Report as presented.
- CARRIED 5-0
-

- C23-19-05** **6.3** **Provisional Budget**
Moved By: Councillor Somerville
Seconded By: Councillor Spriggs
- That Council approve the 2024 Provisional Operating and Capital Budget as amended.
- CARRIED 5-0
-

- C23-19-06** **6.3.1** **Provisional Budget Amendment 1**
Moved By: Councillor Lister
Seconded By: Councillor Pikálek
- That Council remove Council Chamber AV from the Capital Budget of the 2024 provisional budget for more discussion.
- CARRIED 5-0
-

7 Special Meeting, Committee, and Departmental Reports

- C23-19-07** **7.1** **Food Cycle Program**
Moved By: Mayor Kendrick
Seconded By: Councillor Pikálek
-

That Council direct administration to implement a minimum 80-participant composting pilot project with Food Cycle Science Corporation by March 31, 2024.

CARRIED 5-0

C23-19-08	7.2	<p>Subdivision Application #23-114- N'1/2 of S'1/2 of Lot 19, N'1/2 of Lot 19, Lot 18 and S'1/2 of Lot 17, Block J, Ladue Estate Moved By: Mayor Kendrick Seconded By: Councillor Spriggs</p> <p>That Council grant subdivision authority to consolidate N'1/2 of S'1/2 of Lot 19, N'1/2 of Lot 19, Lot 18 and S'1/2 of Lot 17, Block J, Ladue Estate (Subdivision Application #23-114) subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval. 2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
		CARRIED 5-0
	7.3	<p>Dredge Pond II Master Plan-Letter Moved By: Mayor Kendrick Seconded By: Councillor Lister</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Review the City of Dawson's written response to Tr'ondëk Hwëch'in Letter regarding the Dredge Pond II Master Plan, and 2. That Council authorize the CAO to release the response to Tr'ondëk Hwëch'in, and 3. That Council adopt Dredge Pond II Master Plan.
		TABLED
C23-19-09	7.3.1	<p>Recess Moved By: Councillor Spriggs Seconded By: Councillor Pikálek</p> <p>That Council takes a three-minute recess.</p>
		CARRIED 5-0
C23-19-10	7.3.2	<p>Dredge Pond II Master Plan- Amendment #1 Moved By: Mayor Kendrick Seconded By: Councillor Spriggs</p> <p>That the main motion be separated into three separate motions.</p>
		CARRIED 5-0
C23-19-11	7.3.3	<p>Dredge Pond II Master Plan- Amendment #2 Moved By: Councillor Spriggs Seconded By: Councillor Somerville</p> <p>That motion 1 be struck from the main motion.</p>
		CARRIED 5-0

- C23-19-12** **7.3.4 Dredge Pond II Master Plan- Amendment #3**
Moved By: Councillor Somerville
Seconded By: Councillor Lister
- That Council postpone the discussion of the remaining two motions to the first Committee of the Whole meeting in February 2024.
- CARRIED 3-2
-
- C23-19-13** **7.4 2024 Deputy Mayor Appointments**
Moved By: Councillor Spriggs
Seconded By: Councillor Pikálek
- That Council make the following appointments for the 2024 calendar year with respect to the position of Deputy Mayor:
Councillor Somerville for months January and February
Councillor Spriggs for the months March, April, and May
Councillor Pikálek for the months June, July, and August
Councillor Lister for the months of September and October
- CARRIED 5-0
-
- C23-19-14** **7.5 Rec Board and Community Grants Committee- Member Appointments**
Moved By: Councillor Pikálek
Seconded By: Mayor Kendrick
- That Council:
- reappoint Peter Menzies to the Recreation Board with a term expiring October 31, 2026
 - reappoint Dawn Kisoun to the Recreation Board with a term expiring October 31, 2026
 - reappoint Glenda Bolt to the Community Grants Committee with a term expiring October 31, 2026.
- CARRIED 5-0
-
- C23-19-15** **7.6 Klondike Visitor’s Association (KVA) & Association of Yukon Communities (AYC)- Member Appointments**
Moved By: Councillor Pikálek
Seconded By: Councillor Spriggs
- That Council appoints for KVA & AYC, the following:
- Appoint Councillor Pikalek as Council’s representative for the Klondike Visitors Association (KVA) Board until the end of term.
 - Appoint Mayor Kendrick as Council’s representative for the Association of Yukon Communities (AYC) Board until the end of term.
 - Appoint Councillor Somerville as an alternate representative for the AYC board until the end of term.
- CARRIED 5-0
-
- C23-19-16** **7.6.1 Extend Meeting**
Moved By: Councillor Pikálek
Seconded By: Councillor Spriggs

That Council meeting C23-19 be extended not to exceed one hour.

CARRIED 5-0

C23-19-17 **7.7** **Rec Centre**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs

That Council direct administration to develop a workplan to redesign the proposed New City of Dawson Recreation Centre within a \$65 million Capital Budget.

Name	Yes	No
William Kendrick	✓	
Brennan Lister	✓	
Patrik Pikálek		✓
Alexander Somerville	✓	
Julia Spriggs	✓	

CARRIED 4-1

8 Bylaws & Policies

8.1 Zoning Bylaw Amendment No. 27 (#2023-17)- 2nd & 3rd Reading

C23-19-18 **8.1.1** **Second Reading**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs

That Council give bylaw #2023-17, being the Zoning Bylaw Amendment No. 27 Bylaw, second reading.

CARRIED 5-0

C23-19-19 **8.1.2** **Third and Final Reading**
Moved By: Councillor Spriggs
Seconded By: Councillor Somerville

That Council give bylaw #2023-17, being the Zoning Bylaw Amendment No. 27 Bylaw, third and final reading.

CARRIED 5-0

C23-19-20 **8.2** **Zoning Bylaw Amendment No. 28 Bylaw (#2023-18)- 1st Reading**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Council give Bylaw 2023-18, being the Zoning Bylaw Amendment No. 28 Bylaw, first reading.

CARRIED 5-0

C23-19-21 **9** **Correspondence**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Council acknowledge receipt of the following correspondence:

1. RCMP Monthly Policing Report- October
2. Heritage Advisory Committee Minutes #HAC 23-17 and #HAC 23-20
3. Damien Burns, Assistant Deputy Minister of Community Services RE: Dawson Recreation Centre Funding, for informational purposes.

CARRIED 5-0

10 Public Questions

Diana Andrew had questions regarding the provisional budget.

Kim Biernaskie had a question regarding the postponement of Dredge Pond II Master Plan.

George Filipovic had questions regarding the rec center.

11 Adjournment

No adjournment was made because the meeting automatically adjourned at 11:00PM.

THE MINUTES OF COUNCIL MEETING CW23-19 WERE APPROVED BY COUNCIL RESOLUTION #C24-01-XX AT COUNCIL MEETING C24-01 OF JANUARY 16, 2024.

Alexander Somerville, Chair

Paul Robitaille, A/CAO

MINUTES OF SPECIAL COUNCIL MEETING C23-20 of the Council of the City of Dawson held on Tuesday, December 19, 2023 at 6:30 p.m. via City of Dawson Council Chambers.

PRESENT:

Mayor William Kendrick
 Councillor Alexander Somerville
 Councillor Julia Spriggs
 Councillor Brennan Lister

REGRETS:

Councillor Patrik Pikálek

ALSO PRESENT:

A/CAO: Paul Robitaille
 MC: Elizabeth Grenon

	1	Call To Order The Chair, Councillor Somerville called Council meeting C23-20 to order at 6:30 p.m.
C23-20-01	2	Adoption of the Agenda Moved By: Councillor Spriggs Seconded By: Councillor Somerville That the agenda for Special Council meeting C23-20 of December 19, 2023 be adopted as presented. CARRIED 4-0
	3	In Camera
C23-20-02	3.1	Move to In Camera Moved By: Councillor Somerville Seconded By: Councillor Lister That Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a land related matter. CARRIED 4-0
C23-20-03	3.2	Revert to Open Session Moved By: Councillor Somerville Seconded By: Councillor Spriggs That Committee of the Whole revert to an open session of Council to proceed with the agenda. CARRIED 4-0
C23-20-04	4	Adjournment Moved By: Councillor Spriggs Seconded By: Councillor Somerville

That Special Council Meeting C23-20 be adjourned at 6:59 p.m. with the next regular meeting of Council being December 19, 2023.
CARRIED 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING C23-20 WERE APPROVED BY COUNCIL RESOLUTION #C24-01-XX AT COUNCIL MEETING C24-01 OF JANUARY 16, 2024.

Alexander Somerville, Chair

Paul Robitaille, A/CAO



City of Dawson Report to Council

Agenda Item	CCBF Fund Update
Prepared By	CAO
Meeting Date	January 16, 2024
References (Bylaws, Policy, Leg.)	
Attachments	CCBF PDF , Spreadsheet , eligible projects

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council receive this report for informational purposes.

Executive Summary

The Canada Community Building Fund (CCBF, formerly the “Gas Tax” is a federal program whereby taxes collected on gas across Canada are redistributed to Provinces / Territories / first Nations / Municipalities to fund Infrastructure projects. In the Yukon funds are distributed based on population with each Municipality allocated a dollar amount annually which is held by the Yukon government and released to the municipality based on project applications and approvals.

The following is a summary of CCBF funds for the City of Dawson since the inception of the program in 2009.

Total Funds Allocated to City of Dawson 2009 – 2023	15,115,349
Total Funds Utilized 2009 to 2022	(6,425,362)
Formally approved by CCBF and committed	<u>(1,738,659)</u>
	6,951,327
Additional allocation by March 31, 2024,	451,966
Funds Committed through Capital Budget (Not approved yet by CCBF)	<u>(3,500,000)</u>
Uncommitted CCBF funds	3,903,294

Background

Provinces and Territories are moving municipalities towards greater financial accountability through Asset Management requirements that identify long term repair, maintenance, and replacement costs of infrastructure. In doing so it has become apparent to municipalities that funding these costs require additional access to infrastructure money and the Federal government responded with the CCBF (Gas Tax) program in 2009.

The program gives greater flexibility to municipalities to determine their highest infrastructure priority while staying within the eligibility parameters of the program and defining the funds available to the municipality within the program.

A 10-year renewal of the program is anticipated to be adopted in 2024 on similar terms as the current program.

Internally City Managers identify potential eligible projects which are then vetted and prioritized by the CAO and recommended to Council either directly or through the Budget process.

Discussion / Analysis

NA

Fiscal Impact

NA

Alternatives Considered

NA

Next Steps

na

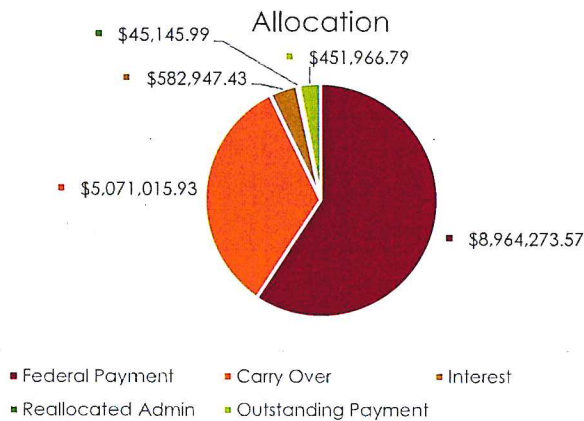
Approved by	Name	Position	Date
	David Henderson	CAO	Jan 11, 2024



CCBF Overview for City of Dawson

The Canada Community Building Fund (CCBF), formerly the Gas Tax Fund, provides long-term, stable funding to Yukon's Ultimate Recipients (URs) which are municipalities, Yukon First Nations and Community Services on behalf of unincorporated communities. The CCBF program supports Yukon's URs the ability to invest in vibrant and sustainable infrastructure that supports Yukoners living healthy, active and engaged lives.

The ten-year agreement for CCBF ("Administrative Agreement of the Federal Gas Tax Fund") expires on March 31, 2024. Below is a visual re-presentation of what funding was available to your community (allocation) and how it was used (distributed) as of August 8th 2023.



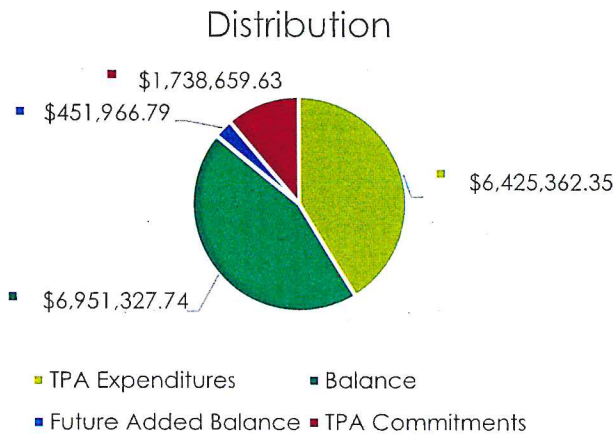
Federal payment: Amount of funding that YG has flowed to the URs from the federal government during the 2014-2024 agreement.

Carry over: Amount of funding that was carried over from the 2004-2014 agreement.

Interest: Interest earned in the YG trust account on behalf of the URs.

Reallocated Admin: Administration funding that was not used by YG gets reallocated to all the URs annually.

Outstanding payment: YG is expecting one last payment from Canada before March 31st 2024.



TPA Commitments: Funding associated to an approved project, a Transfer Payment Agreement (TPA) has been executed between YG and UR, but funding has not been recovered from YG.

TPA Expenditure: Funding associated to an approved project, a TPA has been executed between YG and a UR, and some or all of the funding has been recovered from YG.

Balance: Is the value of funding that is awaiting UR prioritization and the submittal of a proposal to YG.

Future added Balance: YG is expecting one last payment from Canada before March 31st 2024, when deposited into the trust, the payment will be added to the UR's Balance.

Project Name	Project #	Budget	Status
Project #2009-035 Well Intake Optimization Program	2009-035	131,786.34	Completed
Pumphouse Chlorination Room HVAC System	2009-036	1,522,000.36	Completed
Project #2009-041 GUDI Assessment	2009-041	53,383.50	Completed
Project #2009-044 Water Quality Program	2009-044	57,281.38	Completed
Project #2009-045 Valve Chamber Piping Replacement	2009-045	656,036.27	Completed
Project #2010-005 Compost Facility	2010-005	69,190.17	Completed
Boilers	2011-001	134,886.44	Completed
Housing	2012-006	26,200.00	Completed
Project #2013-009 Window Replacement	2013-009	33,825.00	Completed
Project #2013-031 Drinking Water Well Upgrade	2013-031	223,717.00	Completed
Project #2013-038 Upgrade STP1 Manhole	2013-038	174,285.00	Completed
Project #2014-002 Replacement of Drinking Wells	2014-002	-	Cancelled
Project #2016-016 Pool Upgrades	2016-016	530,000.00	Completed
Project #2016-033 Rec Centre Fire Suppression Syste	2016-033	115,900.00	Completed
Project 2017-003 Minto Park Concession Building	2017-003	511,370.00	Completed
Project 2017-027 OCP & Zoning Planning	2017-027	54,201.56	Completed
Project 2018-004 Pool Structural Repair	2018-004	110,245.04	Completed
Project 2018-014 CBC Building Restoration	2018-014	243,061.86	Completed
Project 2018-025 - Radio Tower Replacement	2018-025	11,792.93	Completed
Plan Phase 1	2018-028	45,600.61	Completed
AMFRC Zamboni Room Rehabilitation	2018-033	77,570.00	Completed
Vactor Truck Purchase	2018-040	30,561.40	Completed
Swimming Pool Wall & Floor Reno	2018-045	511,988.88	Completed
Canadian Bank of Commerce NHS Stabilization	2019-009		Cancelled
Trail Mgmt Plan Implimentation Phase 2	2019-011	91,878.05	Completed
Playground Surface Material Replacement	2019-047	69,675.00	Completed
Asset Management System Implementation - Phase 1	2019-069	8,175.56	Completed
Quigley Landfill Adaptive Management Plan	2020-017	55,000.00	Completed
Electric Zamboni Purchase	2021-045	\$ 193,030.00	Completed
Project #2022-054 Upper Hammerstrand Trail	2022-054	\$ 57,720.00	Completed
Hydro-Vac Purchase	2022-055	\$ 325,000.00	Completed
CBC NHS Restoration	2022-064	825,967.95	Active
Water Metering Program	2023-006	1,132,691.68	Active
Midnight Dome Uptrack Trail	2023-007	80,000.00	Pending Signature
Diversion Centre	2024		TBD
CBC NHS Restoration	2024		TBD

Total Funds Allocated to City of Dawson 2009 - 2023	15,115,349.72
Total Funds Utilized 2009 to 2022	(6,425,362.35)
formally approved and committed	(1,738,659.63)
available	<u>6,951,327.74</u>

additional allocation by march 31, 2024	451,966.79
Total Available CCBF Funds as of March 31st	7,403,294.53

City Of Dawson

Cash Flow Analysis - As at January 11,2024

Current Cash Account Status - January 11, 2024		
	General Bank Account	\$ 746,828
	Recreation Bank Account	\$ 170,729
	Flexible GIC's	\$ 4,094,905
		\$ 5,012,462
Cash Flow Analysis - Estimate (General Bank)		
	Balance as at January 11, 2024	\$ 746,828
	Payroll - 6 pay periods	\$ (1,029,000)
	Cheque Runs - 6	\$ (1,000,000)
	EFT's (Cable/Bank charges/Leases)	\$ (23,340)
	Revenues - Services	\$ 279,805
	CCBF- Water Meter	\$ 1,132,692 *
	CCBF - CBC Building	\$ 1,193,809 *
	Estimated Balance at March 31, 2024	\$ 1,300,794
*	Timing of Receipt of CCBF funds will determine if an additional transfer from Reserves will be required before CMG arrives on April 1.	



City of Dawson

Report to Council

Agenda Item	Dawson City Recreation Centre – Project Update
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	January 16, 2023
References (Bylaws, Policy, Leg.)	
Attachments	<i>Project Work Plan – Dawson Rec Centre - Draft</i>

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council directs administration to

1. Develop a Service Agreement with Yukon Government to design and build a Recreation Center in Dawson City that includes a progressive design-build procurement method and
2. utilizes a local advisory group to assist in the decision-making process.

Executive Summary

The City of Dawson and Yukon Government are working on the construction of a new Recreation Centre at the Dome Road (Lot 1059, Quad 116 B/3) as the existing Recreation Centre has faced structural issues since its construction (circa 2000).

The Yukon Government has committed \$65 million in capital funding to replace the existing structure. This funding is dependent on an existing federal funding program which is slated to expire soon.

In November of 2023, Class C cost estimates of the Rec Centre Project came in at approx. \$103,000,000 in Capital costs if built in 2026 and \$1.5 million in annual operating Costs.

Based on these estimates and the challenges it presents to the viability of the project, Council directed staff to work within the original \$65 million figure and produce a work plan to move forward on this project.

Administration has researched successful recreation centre projects elsewhere, discussed it internally, as well as with Yukon Government staff and recommend that we formalize a Service Agreement with Yukon Government on this project which utilizes a progressive design build and the creation of a local advisory group to assist in the project decision-making process.

Background

In 2017, City of Dawson Council decided to begin planning for a new recreation facility (C17-29-13).

Administration has worked with Yukon Government’s Infrastructure Branch and Tr’ondëk Hwëch’in, creating the Project Management Team, to act as project lead. Work to-date has resulted in a decision on the location of this facility (C-19-13-08) at the intersection of Dome Road and the Klondike Highway (Lot 1059, Quad 116 B/3).

Amenities to be included in this facility have been discussed within the project management team, with council, and through community engagement. The Feasibility Study, prepared by Republic Architecture and presented to Council, assisted in providing options for amenities to include, summarized community feedback, and provided six building options for council to discuss. Direction from Council was to pursue the amenities included in Option 1 at Dome Road (C21-19-12), with an opportunity for further expansion or refinement in the future.

A workshop was held in July 2022, where Council and the project management team provided feedback to consultants on building design and components. The results of this workshop were for consultants to provide two schematic designs (Option A + B) and cost estimates for these designs.

At Council Meeting C23-08, two draft schematic designs (Option A+B) were presented to Council for review. Option A was a one floor building with a skating rink, curling rink, gymnasium, and offices. Option B included the same amenities, with the development of the second floor, which included the fitness centre, running track, and curling lounge. Council directed administration to pursue the finalization of Option B.

At a committee of the Whole meeting on Dec 5, 2023, the schematics of the plan to date and the class C cost estimates were reviewed publicly with Council. At this point in the project development, cost estimates identified the capital cost, if built in 2026, at \$103 million and operating costs at \$1.5 million annually. These capital costs were substantially higher than previous iterative cost estimates and substantially higher than committed capital funding.

The Yukon Government has committed \$65 million in capital funding to the project, through an ICIP Federal Infrastructure funding program that requires the completed application in September of 2024. There is concern that the funding program may change after this intake and funding for Recreation Infrastructure is uncertain.

As a result of these estimates, Administration and Council discussed this matter at the December 19, 2023, Council Meeting where Council directed administration to develop a strategy to work within the \$65 million budget.

Discussion / Analysis

- **Progressive design-build procurement method:** For major capital projects, governments have traditionally utilized a design-bid-build method during procurement. In this process, the owner tenders separate contracts with the design and construction phase of the project. This method functions, but it also has deficiencies. The lack of contract-forced communication between the design and construction team can present challenges. Increasingly, this method can result in the development of unaffordable buildings, based on the disconnect between the design of the building and what the market dictates it costs to build. Based on high fluctuations in the cost of goods and services, the remoteness of our community, as well as the time it takes to develop community projects such as this; a traditional design-bid-build procurement process may be more difficult to accomplish within a fixed budget. Based on the deficiencies of design-bid-build procurement, many project managers for projects of this type utilize alternative procurement methods to accomplish their capital projects.

A progressive-design-build is an alternative procurement method where one contract is issued for design and construction of a project, with collaborative decision-making between the client, design team and construction company. Many municipalities who have successfully built similar projects utilized a variation of this methodology. The client prepares a Statement of Requirements, which determines the initial parameters of the design, and then can make slight modifications, to design a building that can be built at an agreed upon construction cost. Advantages of this method are the transparency in costing, flexibility in construction process, collaborative process throughout the project, reduction in contingencies and certainty in maximum pricing. For these reasons, City of Dawson Administration believes this type of procurement model should be employed.

- **Local advisory group:** Most successful projects in other communities have utilized a local working group in some capacity in the project management process. These are typically user-group representatives, local leaders, or recreation boards. They act as drivers and champions for the project and have varying degrees of decision-making power. Consultation has occurred for this project, but we have not created or utilized this type of decision-body as of yet. We believe a local advisory group would assist in taking more local ownership over the project, create additional collaboration, increase the functionality of the building, and assist in driving the project towards construction and finalization. The specific terms and reference for this type of groups, including the criteria for participation, role, and responsibilities, would need to be formalized. Administration initially recommends the following items be considered in the formalization of such a group:
 - o **Participants:** Our initial recommendation would be to seek representatives from a cross-section of user groups, who stand to benefit from a community wellness perspective from the amenities and functionality of this project. Initial groups we believe should be considered are: City of Dawson Recreation Board, Tr'ondëk Hwëch'in, Dawson City Minor Hockey, Klondike Ice Queens, Dawson City Old Timers Hockey Association, Klondike Hockey League, Elder Active Yukon, Dawson City Curling Club, Klondike Visitors Association, Dawson City Chamber of Commerce, Yukon Contractors Association, and Healthy Families, Healthy Babies.
 - o **Role:** We envision the roles of this group to be to provide collaborative direction during the design and construction to the project management team and act as community ambassadors/spokespeople. Main focus would be on overall functionality of spaces created for the communal good of our community.
 - o **Responsibility:** The authority given to this group in providing direction requires consideration as well. Our initial recommendation would be that Council provide high-level strategic direction on items such as capital and operational budget; building efficiency targets; objectives of the capital project, and empower decisions related to design and amenities to the project management team, with advice from the local advisory group. This would help empower and quicken the decision-making process on this project, with regular reporting still being provided to Council on key deliverables.
- **Service Agreement:** A Service Agreement is typically formalized near the detailed design stage of this type of major capital project. The roles, deliverables, and objectives of all parties involved in this project are included in this document. This includes a work plan. Attached to this report to council, we have included, for illustrative purposes, what the workplan referred to in a Service Agreement may contain. The Service Agreement would act as the formalization of the workplan between both parties. We would expect to return to Council to present this document once it has been further discussed between both parties.

- **Design Considerations:** Regardless of procurement method utilized, administration believes the following design considerations need to be included in the strategic direction of this building:
 - o Amenities: Administration believes our main goal should be to replace the amenities we currently stand to lose with the decommissioning of our current recreation centre (Skating rink, curling rink, concession, office space), and seek to add other amenities, based on what is deemed possible during the progressive design build process
 - o Practicality: Administration recommends that the focus of our design should be on functional elements over aesthetic elements.
 - o Energy-Efficiency: Administration recommends that the focus should be on accomplishing as energy efficient a building as possible, while not losing the functionality within the space, as this likely offers the main opportunity for financial savings from an operational perspective.

Fiscal Impact

- **Capital Cost:** The Yukon Government has identified a budget of sixty-five million dollars (\$65,000,000) to complete this project. Council had agreed to move forward under this Budget Cap. The project team and Local Advisory Group as applicable will work under this parameter.
- **Operation and Maintenance Costs:** The operation and maintenance (O+M) costs of this building will be determined by the design, amenities, and delivery of services we offer. These will be estimates until we move in and operate in this space for several years. Administration recommends that we design a building that is as practical and efficient as possible to minimize these costs.

Alternatives Considered

- **Continue with a design-bid-build procurement method:** Maintaining the status quo in our procurement method could be utilized, but we expect to continue to face similar challenges in designing an affordable building, without making drastic design changes. The uncertainty and risk this method presents for such a major capital project are deterrents to pursuing this procurement method.
- **Implement repairs and upgrades at the Art and Margaret Fry Recreation Centre:** Multiple Councils have considered the benefits and costs of making repairs to our current facility, as opposed to pursuing a new facility. Although this alternative remains an option, extremely high costs and uncertainty of success of repairs remain deterrents to pursuing this alternative. There is also uncertainty as to whether current funding could be utilized for this pursuit.

Next Steps

- o Yukon Government and City of Dawson will draft a Service Agreement between both organizations, which will be presented to Council.
- o City of Dawson will draft Terms of Reference for and establish a Local Advisory Group which will be presented to Council.
- o A Request for Qualifications (RFQ) would be drafted and tendered to hire a design-build contractor to begin the collaborative Progressive Design Build process.

Approved by	Signature	Position	Date
	<i>David Henderson</i>	CAO	January 10, 2024

TARGET SCHEDULE USING PROGRESSIVE DESIGN BUILD PROJECT DELIVERY MODEL

December 2023- January 2024 - Pre-Procurement

- Confirm suitability of progressive design-build (PDB) for this project, enabling collaborative design refinement during construction for streamlined processes, improved communication, and potential cost savings.
- Conduct an educational session for YG and CoD administration/staff on the PDB model in Yukon, as it will require familiarity by all involved parties.
- Establish a Project Team and draft Service Agreement between YG and CoD, outlining roles, lead, budget, and timelines for this project under this model.

City of Dawson Involvement

- Administration/Staff participation in PDB education session.
- Administration/Staff establish Project Team and draft Service Agreement.

February- April 2024 - Procurement

- YG and CoD staff establish Request for Qualifications (RFQ) scope and evaluation criteria for design-build teams, initiating the procurement process where potential firms demonstrate the qualifications, experience, and expertise to complete project.
- Publish the RFQ via YG's Bids and Tenders system.
- The project team evaluates submitted Qualification Statements and conducts interviews to select the design-builder.
- Phase 1 of the PDB contract is awarded. This involves design development, preconstruction services, and construction pricing.

City of Dawson Involvement

- Administration/Staff help establish Request for Qualifications scope and evaluation criteria for design-build teams.

May- July 2024 - Phase 1: Schematic Design Revision

- Phase 1 of the PDB begins where the project team and design-builder collaborate on revised Schematic Design using input from CoD.
- As the design progresses, progressive cost estimates are provided by the design-builder.
- Revised Schematic Design that aligns with the \$65M budget will be presented to CoD Council for final approval.

City of Dawson Involvement

- Administration/Staff providing input/direction for revised Schematic Design.
- Council's final endorsement/rejection of the revised Schematic Design.

September 2024 - Phase 1: ICIP Application

- Using the revised and approved Schematic Design, YG submits application to ICIP for approval of funding.

City of Dawson Involvement

- *Providing public support and unified messaging for the project.*

August 2024- June 2025 - Phase 1 Continued

- The design will progress in more detail, past Schematic Design to ~65% design, continuing Phase 1 of the PDB..
- As the design progresses, progressive estimates are provided by the design-builder.
- At ~65% design completion, the design-builder prepares and provides final costs to the project team and Council for their review.
 - o If YG, the City of Dawson and the design-builder agree with the design and identified cost, then the project moves into Phase 2.
 - o If the cost in combination with the design is unacceptable to the City of Dawson and YG, and an agreement can't be reached through negotiations, the contract with the design-builder ends at this stage and does not proceed into Phase 2. The design information can be utilized by YG in a public tender.

City of Dawson Involvement:

- *Review of design and identified cost of project at 65% design.*
- *Council approval/ rejection to proceed with Phase 2 of the PDB contract.*

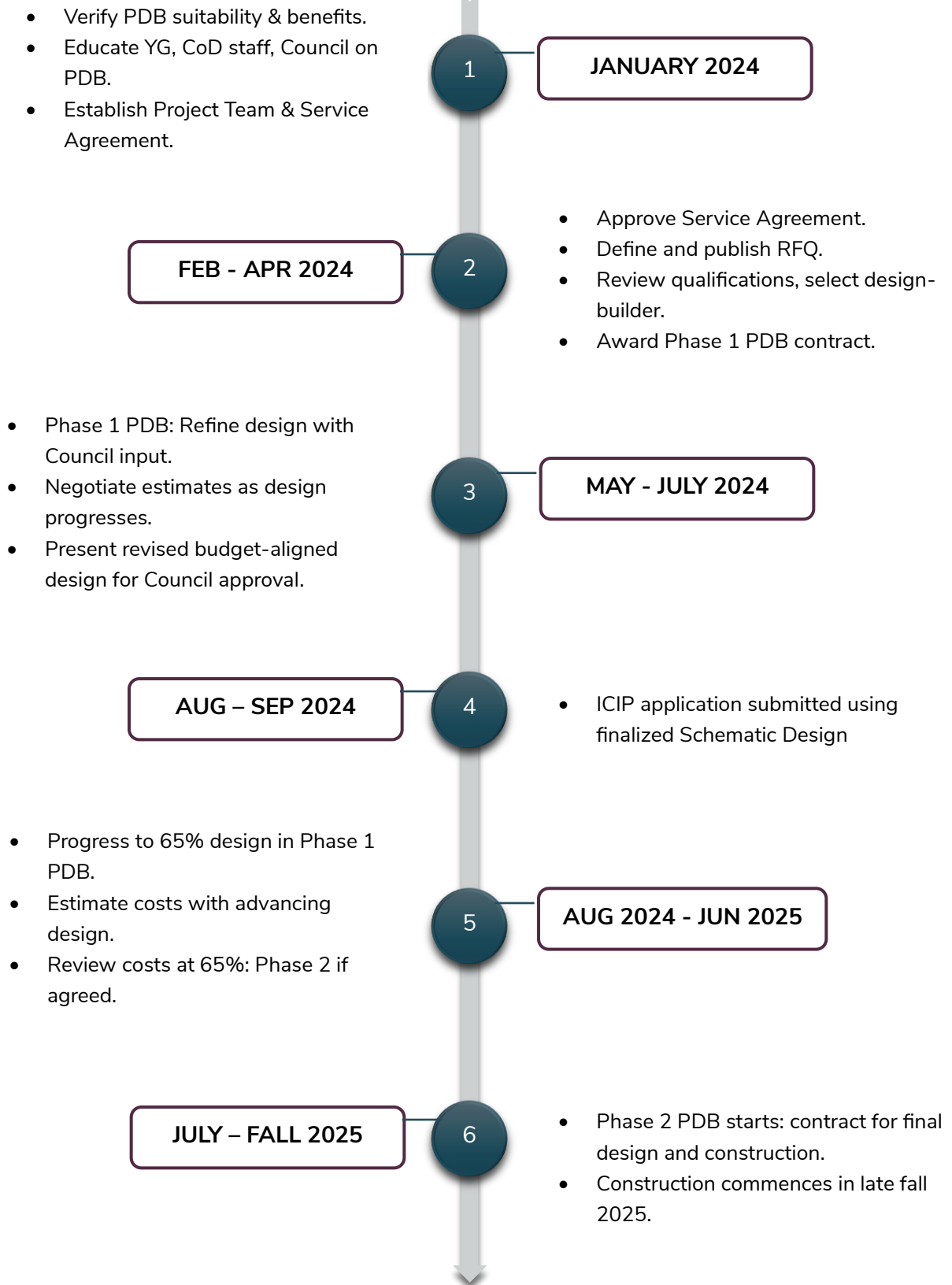
July to Fall 2025 - Phase 2: Final Design and Construction Begins

- Phase 2 of PDB begins: final design and construction is awarded using the CCDC 14, Design-Build contract.
- Construction begins late fall of 2025.

NOTES

Dates/timing provided are estimates and are subject to change.

TIMELINE



EXAMPLE AGREEMENT

Yukon-City of Dawson Service Agreement For Dawson City Reservoir Replacement

THIS AGREEMENT made at Whitehorse, Yukon

BETWEEN:

The Government of Yukon, as represented by the Minister of Community Services,
("Yukon")

AND:

City of Dawson, as represented by the Mayor, (the "Recipient")

Being collectively the parties (the "Parties") to this Service Agreement (the "Agreement").

WHEREAS:

- A. The Governments of Canada and Yukon have agreed to the *Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program* ("ICIP"), which provides funding based on certain terms and conditions for infrastructure investment that supports sustainable and inclusive communities, while driving economic growth;
- B. The Recipient wishes to replace the City's existing water reservoirs with two new reservoirs. (the "Project");
- C. The Project has been approved for funding by Canada under ICIP;
- D. The Recipient is the owner of the land on and under which the project will be built and, upon completion, will have all rights, title and ownership of the resulting infrastructure;
- E. Yukon and the Recipient wish to have Yukon manage the design and construction of the project on behalf of the Recipient.

NOW THEREFORE in consideration of the mutual promises contained herein, the Parties agree as follows:

1. This Agreement

This Agreement, together with all the Schedules and appendices, shall be read collectively and constitutes the whole Agreement between the Parties, and no oral or written representations on its subject matter are valid unless incorporated in this Agreement.

2. Definitions and Interpretation

2.1 In this Agreement:

"Budget" means the total amount of revenues and expenses, including any 'in-kind' and 'own-resources' assistance, budgeted for the Project and detailing the use of Funds as set out in Schedule A;

"Effective Date" means the date of the last signature of this Agreement;

"Eligible Expenditures" means those costs of the Project eligible for reimbursement by Canada as set out in Schedule D (Eligible and Ineligible Expenditures);

"Fund" means the funding provided for the Project by Yukon under the ICIP;

"Operation & Maintenance Manuals" means the instructional manuals on how to operate and maintain the infrastructure produced for the Project by the contractor and design consultant;

EXAMPLE AGREEMENT

Dawson Reservoir Replacement - Service Agreement

"Project" means the activities and work plan conceptually described herein, and in more detail in Schedule A;

"Project Manager" means a Yukon employee who will coordinate and manage all aspects of the Project;

"Substantial Completion" is when the prime consultant hired by Yukon for the Project certifies the Project is substantially complete;

"Total Performance" is when the work has been completed, and all contractors have complied with the contracts and all orders, instructions and requests made pursuant thereto, both to the satisfaction of the prime consultant, and the engineer has issued a Certificate of Total Performance to the contractor(s);

"Warranty" means contractors and consultants (if required) are required to warrant the Project against deficiencies in materials or workmanship for the length of time indicated in their contract from the date of Substantial Completion;

"Working Day" is Monday through Friday, excluding statutory holidays.

- 2.2 In this Agreement, words importing a singular number shall include the plural and vice versa, as required by the context.
- 2.3 In this Agreement, headings are inserted only for convenience of reference and shall not affect its construction or interpretation.

3. Funding & Term

- 3.1. The total expenditures on the Project will be based on actual costs, not to exceed \$9,800,640.00.
- 3.2. The Parties agree that the following are condition precedents for this Agreement and the Project:
 - 3.2.1. That no issues arise in the case of an environmental assessment that would impact project budget or schedule;
 - 3.2.2. money being appropriated by the Legislature for the purpose of this Agreement; and
 - 3.2.3. Canada formally approving the Project and Budget as eligible under the Fund.
- 3.3. The term of this Agreement shall be from the Effective Date to December 31st, 2025.

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4. Project Management

- 4.1. The Recipient's **Public Works Manager** will act as a representative for the Recipient (the "Project Liaison"). The Project Liaison will act as the main contact for Yukon with regards to all communication on this project, they will also take part in design reviews and provide input to Yukon about the design and construction of the Project.
- 4.2. The Recipient will also identify an alternate to act on behalf of the Project Liaison when the primary Project Liaison is unavailable.
- 4.3. The Recipient will bear its own cost for the Project Liaison and any other Recipient employees.
- 4.4. Yukon will supply for this project, at no cost to the Recipient, a Project Manager who will coordinate and manage all aspects of the Project (the "Project Manager").
- 4.5. The Project Liaison will participate in regular meetings as requested, but at least monthly, and provide timely briefings on the Project to the Recipient's senior representatives including the Mayor and Council.
- 4.6. Yukon will have control of the management, administration and delivery of the Project, including but not limited to:
 - 4.6.1. tendering and selection of successful bidders, including contractors, engineering firms, and other consultants that may be required;
 - 4.6.2. oversight of the design, permitting and construction of the Project, including related interaction with consultants and contractors; and
 - 4.6.3. Capital financial requirements for the design and construction of the Project.
- 4.7. Yukon will make reasonable efforts to complete the Project within the Budget and in accordance with the Work Plan attached to this Agreement as Schedule A.

5. Project Design Review Process

- 5.1. During design there will be a design review process that includes several stages where the Recipient and Yukon will discuss and provide input on project design documents (the "Design Review"). The stages of Design Review are identified in Schedule B.
- 5.2. Each Design Review will entail a detailed review of the design by, at least, the Project Liaison and the Project Manager culminating in written comments regarding the design by the Project Manager and the Project Liaison.
 - 5.2.1. All comments on the design by the Project Liaison must be submitted in writing via email to the Yukon appointed Project Manager; comments must be submitted within ten (10) working days.
 - 5.2.2. If comments are not received from the Project Liaison within ten (10) Working Days, this signifies the Recipient's acceptance the design documents as presented.
 - 5.2.3. Yukon will review the Project Liaison's comments with the Project Liaison and the design team to determine whether to make changes to the design. If comments are not incorporated, the Yukon Project Manager will, upon request, provide the Project Liaison with written rationale.

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- 5.2.4. Following the review period, the Project Manager will hold a summary meeting with the design team and the Project Liaison where feedback on the design is discussed and decisions on how the design will be moved forward are made.
- 5.3. At each stage of Design Review, the Project Liaison will be provided with 1 digital copy of each of the design documents to facilitate the generation of comments. These documents will be updated with the results of the previous Design Review phase if applicable.
- 5.4. Following the 95% Design Review meeting, the Project Manager and Project Liaison will indicate approval of the design documents by way of date and signature on a hard copy of the design documents. This will confirm that the Parties agree to move forward with the Project based on the design as approved.
- 5.5. If bids for the Project exceed the Project Budget the Parties will work together, if required, to modify the project to bring the project in on budget.
- 5.6. If the Recipient and Yukon cannot agree on project design or if either Party does not sign off on the design documents at the end of a Design Review phase, Yukon may choose to discontinue the Project.
- 5.7. At all times during the performance of the Project, the Project Liaison shall have access to all design, inspection, materials testing through the Project Manager.
- 5.7.1. Yukon will provide the Project Liaison a copy of the issued for tender and issued for construction drawings and specifications.

6. Infrastructure Operation and Maintenance

- 6.1. Yukon will notify the Recipient when the Project or parts of the Project have reached Substantial Completion via Substantial Completion Notice ("Substantial Completion Notice").
- 6.2. Yukon will include a list of deficiencies, if one exists, with the Substantial Completion Notice which Yukon will require the Project contractor to remedy per the terms agreed to in their contract.
- 6.3. The Recipient will assume ongoing responsibility for the Project including, but not limited to, operational control, maintenance and costs, on the date specified by Yukon on the Substantial Completion Notice.
- 6.3.1. If applicable, Yukon will ensure that during the commissioning period, the Project includes operator training.
- 6.4. Yukon will notify the Recipient when the deficiencies identified in section 6.2 have been addressed, indicating that the Project has reached Total Performance by providing a copy of the Certificate of Total Performance issued to the contractor.
- 6.5. Yukon will submit to the Recipient as-built drawings and operation & maintenance manuals for the Project prior to the notice of total performance described in section 6.4.

7. Warranty of the Project

- 7.1. Yukon will insure that the contractors and consultants, if required, are required to warrant the Project against deficiencies in materials or workmanship for a period as defined in their contract from the date of substantial completion (the "Warranty"). Yukon may require the contractors to maintain in full force and effect bonding, naming Yukon as an insured entity,

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and to remain in effect until the expiration of the Warranty and Yukon shall take all necessary steps to enforce the Warranty and make claims under the bonding.

8. Communication and Public Acknowledgement

- 8.1. The Recipient will provide Yukon with a minimum of five (5) business days' notice prior to communications with the public, and fifteen (15) days' notice prior to any media events in relation to the Project.
- 8.2. Any information released or announced to the public in any form by the Recipient in respect of the Project shall adequately acknowledge the contribution made by Yukon.
- 8.3. Any information released or announced to the public in any form by Yukon in respect of the Project shall adequately acknowledge the contribution made by the Recipient.
- 8.4. The Recipient will provide to Yukon any assistance Yukon requires to comply with the communications protocol of the ICIP which is attached as Schedule C.

9. Relationship of Parties

- 9.1. The Parties each agree that they are not partners, joint ventures, agents or contractors of the other.
- 9.2. The Recipient will not have the authority to instruct or direct any of Yukon's contractors or agents on the Project and the Recipient will not attempt to instruct any of Yukon's contractors or agents. Communications with contractors or agents from the Recipient will be routed through the Yukon Project Manager.

10. Dispute Resolution

- 10.1. The Parties shall: make all reasonable efforts to resolve disputes arising under this Agreement by amicable negotiations; handle any disputes in a confidential and respectful manner, and agree to provide, without prejudice, frank, candid and timely disclosure of relevant facts, information and documents to facilitate these negotiations, subject to law.
- 10.2. If there is a dispute about the performance of the Project the Project Liaison and the Yukon Project Manager will first attempt to resolve the matter.
- 10.3. If they are unable to do so, the issue will be referred to the Recipient's Chief Administrative Officer and Yukon's Director of Infrastructure Development to resolve the matter.
- 10.4. If a dispute has not been resolved by negotiation, then the dispute shall be referred to mediation upon either party providing written notice to the other Party that it wishes the dispute to be resolved by mediation. If the Parties are unable to agree upon the choice of a mediator, either Party may apply to a court in the jurisdiction where the Project is located to appoint a mediator.
- 10.5. Should mediation not resolve the dispute, a Party may refer the unresolved dispute to the courts or, upon mutual agreement, to any other form of dispute resolution, including arbitration.
- 10.6. Any endeavour to resolve disputes arising out of this Agreement by negotiation, mediation or other means of dispute resolution, including arbitration, will be conducted on a confidential basis. The Parties shall bear the costs of any dispute resolution process, including mediation or arbitration equally.
- 10.7. The Parties agree to submit to the exclusive jurisdiction of the court in the Yukon if a dispute is to be resolved by the courts, or to mediation or arbitration in the Yukon if a dispute is to be resolved by mediation or arbitration.

11. Disposal of Infrastructure Assets

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- 11.1. Unless otherwise agreed to by the Parties, the Recipient will retain title to and ownership of an Asset for a minimum of five (5) years after the date of the Substantial Completion Notice.
- 11.2. The Recipient undertakes to notify Yukon in writing, one hundred eighty (180) days in advance if, at any time within five (5) years after the Project Closure Date, if the Recipient proposes to sell, lease, encumber, use in a manner other than as described in their request for funding under the Fund or in the Agreement, or otherwise dispose of, directly or indirectly, any Asset, other than to Canada or a Crown corporation of Yukon that is the latter's agent for the purpose of implementing the Agreement and, upon disposition, undertakes to reimburse Yukon, at Yukon's discretion, the amount expended by Yukon described in section 3.1.

12. Assignment

- 12.1. This Agreement shall not be assigned, transferred, subcontracted or otherwise delegated by the Recipient without the prior written consent of Yukon. Any attempt to assign, transfer, subcontract or otherwise delegate any of the rights, duties, or obligations of this Agreement without written consent is void and of no effect.

13. Amendment

- 13.1. Amendment may be made to this Agreement in writing executed by the Parties.
- 13.2. The Parties agree that the authority to sign amendments on behalf of a Party may be delegated to the individuals holding the positions named in the notice section.

14. Termination

- 14.1. Prior to the tender being issued for the construction of the Project, the Recipient may, terminate this Agreement by sending written notice of its intent to terminate to Yukon.
- 14.2. Yukon may terminate this Agreement if:
 - 14.2.1. all of the bids for work on the Project are too high and the Parties cannot agree on a less expensive design;
 - 14.2.2. the Yukon Legislature does not approve the Budget or money being appropriated for the purposes of the Project;
 - 14.2.3. Canada fails to provide financial support in whole or in part for the Project;
 - 14.2.4. the Recipient fails to abide by the terms and conditions of this Agreement; or
 - 14.2.5. the Parties cannot come to agreement on design for the Project or the Recipient declines to sign off on design documents at the close of any Design Review stage per section 5.
- 14.3. Upon thirty (30) days prior written notice, Yukon may suspend the work or terminate the Agreement for its convenience at any time and without cause. In the event of suspension or termination pursuant to this section, the Yukon shall continue to discharge any outstanding obligations under this Agreement until the actual date of suspension or termination.

15. Liability & Indemnification

- 15.1. In exchange for the services provided under this Agreement, the Recipient fully waives and releases the Yukon, its elected officials, officers, employees, and its agents from any and all claims, actions, liabilities, demands, damages, expenses and costs of any nature or kind whatsoever against YG related to or arising from or in any way connected to the Project, whether known or unknown, whether in law or in equity or pursuant to statute, regulation or directive, including, but not limited to: all costs relating to or arising from the performance of the work under the Project; any reduction or change in the scope of the Project or site conditions for the Project; negligence; overhead and

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profit; any changes in methodology; delay costs; failure to mitigate costs; additional work; impact costs; productivity claims of any claim; lost profits or lost opportunity; or any consequential loss for any reason..

- 15.2. The Recipient agrees that the maximum amount of the total aggregate liability of the Yukon to the Recipient in connection with this Agreement, whether based in contract, tort (including negligence), strict liability or otherwise, is 50% of the Fund under this Agreement.
- 15.3. The Recipient shall save harmless and fully indemnify Yukon, its officers, employees, contractors and agents from and against all claims, liabilities, and demands arising directly or indirectly from:
- 15.3.1. any act, omission, or negligence of the Recipient, its officers, employees, contractors, members, agents or successors arising in connection with this Agreement;
 - 15.3.2. any breach of this Agreement by the Recipient, its officers, employees, contractors, members, agents or successors unless such breach is a direct result of a breach by Yukon of its obligations under this Agreement; and
 - 15.3.3. any injury (including death) to persons, damage or loss to property, infringement of rights, or any claims, demands, or liabilities whatsoever that may arise directly or indirectly out of the performance or non-performance (in whole or in part) of the Recipient's obligations under this Agreement;

The above indemnity shall include all reasonable legal costs.

- 15.4 For greater certainty, sections 15.1 to 15.4 shall survive and be enforceable despite the expiry, termination, or any failure to fulfill a condition precedent of this Agreement.

16. Notice

- 16.1. Any written communication, report, or notice required pursuant to this Agreement may be given by personal delivery to the undersigned, or by fax, electronic mail or by prepaid mail to the addresses set out below. A notice shall be considered to be received if delivered personally on the date of delivery; if delivered by fax, two (2) business days after transmission; or if delivered by mail, three (3) business days after mailing or by email the day the email is sent.

If to Yukon:

Infrastructure Development Branch
Department of Community Services
Government of Yukon
PO Box 2703 (C-13)
Whitehorse, YT Y1A 2C6

If to the Recipient:

Chief Administrative Officer
City of Dawson
Box 308, Y0B 1G0
Fax: 867-993-7434

17. Signing of this Agreement

- 17.1. Each Party represents and warrants that it has full power and authority to enter into, perform, and execute this Agreement, and each person signing this Agreement on behalf of a Party has been properly authorized and empowered to enter into and execute this Agreement.

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17.2. Each Party acknowledges that it has read this Agreement, understands it and agrees to be bound by it.


18. Miscellaneous

- 18.1. The parties shall from time to time execute and deliver all such further and other documents and instruments and do all such acts and such things as the other Party may, before or after the end of the Agreement specified in section 3.3, reasonably require to ensure that the full spirit, intent and meaning of this Agreement are carried out.
- 18.2. This Agreement will be deemed to have been made in and will be interpreted and enforced by the courts in Yukon and in accordance with the laws in force in the Yukon.
- 18.3. All obligations of the Recipient shall expressly, or by their nature, survive expiry or termination of this Agreement until, and unless, they are fulfilled.
- 18.4. If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or becomes unenforceable, in whole or in part, it shall be deemed to be severable and shall be deleted from this Agreement, but all the other terms and conditions of this Agreement shall continue to be valid and enforceable.
- 18.5. No action or failure to act by Yukon shall constitute a waiver of any right or duty afforded to it under the Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed to in writing.
- 18.6. Time shall in all respects be of the essence.

IN WITNESS WHEREOF the Parties have hereto executed this Agreement by their duly authorised representatives on the dates indicated.

GOVERNMENT OF YUKON
this 07 day of February, 2023
as represented by


Richard Mostyn
Minister, Community Services



(Signature of Minister)

In the presence of


Brandon Kassbaum
Witness (Print Name)



Witness (Signature)

[RECIPIENT]
this 22nd day of March, 2023
as represented by

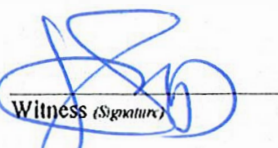
William Kendrick
Mayor



(Signature of Mayor)

In the presence of

Julia Spriggs
Witness (Print Name)



Witness (Signature)

*Alex for
Somerville
Deputy Mayor*

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Schedule A Work Plan & Estimated Budget

A.1 This Work Plan may be changed from time to time by Yukon as the Project progresses. For greater certainty any changes made to the Work Plan are not amendments of the Agreement.

Project Scope of Work:

- Demolish the old Pumphouse
- Demolish the existing reservoirs (staged with construction to maintain operation)
- Construct 2 new steel bolted tank reservoirs at the same site at the existing reservoirs
- The new reservoirs will improve chlorine contact time, meet the future drinking water and fire flow suppression needs, and provide the residents of Dawson City with a structurally sound and reliable means of water storage

Estimated Milestones	Date
Indicative Design Report	September 2022
Request for Qualifications for Design Build Team (new reservoirs)	January 2023
Request for Bids for Design Build Contract (new reservoirs)	February 2023
65 % Design Review	April 2023
95% Design Review	June 2023
Start Construction	July 2023
Substantial Completion	September 2024
Total Performance	September 2025

Budget

Task	Cost Estimate
Pumphouse Demolition	\$350,000
Owner's Advisor, Indicative Design and Payment Certifier	\$184,000
Design-Build Contract	\$8,000,000
Materials Testing QA/ QC, survey	\$60,000
Contingency	\$1,206,640

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Total Cost Estimate including construction, Engineering Fees and Contingency (excludes Yukon Project Management & expenses)	\$9,800,640
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Schedule B Design Review

For all regular meetings (per section 4.5) and Design Reviews (per section 5) the Project Manager and the Project Liaison will constitute a quorum. The community foreman and the prime consultant should also attend.

Design Reviews will be administered in accordance with section 2 of the Agreement and will be held in person.

Estimated Design Review Stages and Meetings	Date
Design – Indicative Design	June 28 2022- Complete
Design – 65%	April 2023
Design – 95%	May 2023
Design – 100%	June 2023

Regular meetings may be held in person or by phone in addition to the following regular meetings:

- Weekly Conference Calls
- Monthly Site Meetings (during active construction)

Meetings will be recorded by the Yukon Project Manager or the Project consultant and minutes distributed.

Following each phase, Yukon may opt not to initiate next phase until the Recipient has indicated agreement to design documents in writing

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Schedule C Communications Protocol

C.1 Purpose

- a) This Communications Protocol outlines the roles and responsibilities of Canada and Yukon, as well as those of the Recipient, with respect to Communications Activities related to this Agreement and the Projects funded through it.
- b) This Communications Protocol will guide the planning, development and implementation of all Communications Activities to ensure clear, consistent and coordinated communications to the Canadian public.
- c) The provisions of this Communications Protocol apply to all Communications Activities related to this Agreement and any Projects funded under this Agreement.

C.2 Guiding Principles

- a) Communications Activities undertaken in accordance with this Communications Protocol should ensure that Canadians are informed of infrastructure investments made to help improve their quality of life and that they receive consistent information about funded Projects and their benefits.
- b) Yukon is responsible for communicating the requirements and responsibilities outlined in this Communications Protocol to Recipients.

C.3 Joint Communications

- a) Canada, Yukon and the Recipient will have Joint Communications about the funding of the Project(s).
- b) Joint Communications under this Agreement should not occur without the prior knowledge and agreement of all Parties as well as the Recipient, where applicable.
- c) All Joint Communications material will be approved by Canada and Yukon prior to release, and will recognize the funding of all parties.
- d) Canada, Yukon or the Recipient may request Joint Communications to communicate to Canadians about the progress or completion of the Project(s). The requestor will provide at least 15 business days' notice to the other Party. If the Communications Activity is an event, it will take place at a mutually agreed date and location.
- e) The requestor of the Joint Communications will provide an equal opportunity for Canada, Yukon or the Recipient to participate and choose their own designated representative (in the case of an event).
- f) Yukon or the Recipient will be responsible for providing onsite communications and logistics support. Any related costs are eligible for cost-sharing in accordance with the formula outlined in the funding agreement.
- g) Canada has an obligation to communicate in English and French. Joint communications products must be bilingual and include the Canada wordmark and other Parties' logos. Canada will provide the translation and final approval on products.
- h) The conduct of all Joint Communications will follow the *Table of Precedence for Canada*.

C.4 Individual Communications

- a) Notwithstanding section C.3 of this Communications Protocol (Joint Communications), Canada and Yukon retain the right to meet their obligations to communicate information to Canadians about the Agreement and the use of funds through their own Communications Activities.
- b) Canada will post a copy of this Agreement on its website, in addition to information on any of the projects funded through it.
- c) Canada, Yukon and the Recipient may each include general Program messaging and examples of projects funded through the Agreement in their own Communications Activities. The authoring Party will not unreasonably restrict the use of such products or messaging by the other Parties, and if web or social media based, from linking to it.
- d) Canada, Yukon or the Recipient may issue digital communications to communicate progress of the Project(s).

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- e) Where a web site or web page is created to promote or communicate progress on a funded Project or Projects, it must recognize federal funding through the use of a digital sign or through the use of the Canada wordmark and the following wording, "This project is funded in part by the Government of Canada." The Canada wordmark or digital sign must link to Infrastructure Canada's website, at www.infrastructure.gc.ca. Canada will provide and publish guidelines for how this recognition is to appear.
- f) The Recipient will be required to send a minimum of one photograph to each of the Parties of the construction in progress, or of the completed project, for use in social media and other digital individual communications activities. Sending the photos will constitute permission to use and transfer of copyright. Photographs are to be sent to INFC.photos@canada.ca along with project name and location.

C.5 Operational Communications

- a) Yukon is solely responsible for operational communications with respect to Projects, including but not limited to: calls for tender, or construction and public safety notices. Operational communications as described above are not subject to the federal official language policy.
- b) Canada does not need to be informed on operational communications. However, such products should include, where appropriate, the following statement, "This project is funded in part by the Government of Canada." As appropriate, operational communications will also recognize the funding of Yukon in a similar manner.

C.6 Media Relations

- a) Canada and Yukon will share information promptly with the other Party should significant media inquiries be received or emerging media or stakeholder issues arise to a Project or the overall fund.

C.7 Signage

- a) Canada, Yukon or the Recipient may request a sign recognizing their funding contribution to a Project.
- b) Where a physical sign is to be installed, unless otherwise agreed upon by Canada, it will be Yukon who will produce and install a joint physical sign that recognizes funding of each Party at each Project site in accordance with current federal signage guidelines.
- c) The joint sign design, content and installation guidelines will be provided by Canada.
- d) The recognition of funding contributions of each Party and the Recipient will be of equal prominence and visibility.
- e) Digital signage may also be used in addition or in place of a physical sign in cases where a physical would not be appropriate due to project type, scope, location or duration.
- f) Where the Recipient decides to install a permanent plaque or other suitable marker with respect to a Project, it must recognize the federal and territorial contribution and be approved by Canada and Yukon.
- g) Where a physical sign is being installed, signage will be installed at each Project site one (1) month prior to the start of construction, be visible for the duration of that Project, and remain in place until one (1) month after construction is completed and the infrastructure is fully operational or opened for public use.
- h) Signage will be installed in a prominent and visible location that takes into consideration pedestrian and traffic safety and visibility.

C.9 Communicating With Recipients

- a) Yukon agrees to facilitate, as required, communications between Canada and the Recipient for Communications Activities.

C.10 Advertising Campaigns

- a) Recognizing that advertising can be an effective means of communicating with the public, Canada and/or Yukon may, at their own cost, organize an advertising or public information campaign related to this Agreement or eligible Projects. However, such a campaign will respect the provisions of this Agreement. In the event of such a campaign, the sponsoring Party or Recipient will inform the other Parties or Recipient of its intention no less than twenty-one (21) working days prior to the campaign launch.

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Schedule D Eligible and Ineligible Expenditures

D.1. Eligible Expenditures

Eligible Projects will support public infrastructure, defined as tangible capital assets primarily for public use and/or benefit.

Eligible Expenditures will include the following:

- i. All costs considered by Canada and Yukon to be direct and necessary for the successful implementation of an eligible Project, excluding those explicitly identified in section A.1 of the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program. e) (Ineligible Expenditures), and which may include capital costs, design and planning, and costs related to meeting specific Program requirements, including completing climate lens assessments as outlined in paragraph h) of section 4 of the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program. (Commitments by Yukon) and creating community employment benefit plans;
- ii. Costs will only be eligible if incurred after the Project Approval Date, except for costs associated with completing climate lens assessments as outlined in paragraph h) of section 4 of the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program (Commitments by Yukon), which are eligible before Project approval, but can only be paid if and when a Project is approved by Canada for contribution funding under this Agreement.

D.2. Ineligible Expenditures

The following are deemed ineligible expenditures:

- i. Costs Incurred before the Project Approval Date and any and all expenditures related to contracts signed prior to Project approval, except for expenditures associated with completing climate lens assessments as required under paragraph h) of section 4 of the Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program (Commitments by Yukon);
- ii. Costs Incurred for cancelled Projects;
- iii. Costs of relocating entire communities;
- iv. Land acquisition;
- v. Leasing land, buildings and other facilities; leasing equipment other than equipment directly related to the construction of the Project; real estate fees and related costs;
- vi. Financing charges, legal fees, and loan interest payments, including those related to easements (e.g. surveys);
- vii. Any goods and services costs which are received through donations or in kind;
- viii. Provincial sales tax, goods and services tax, or harmonized sales tax for which the Ultimate Recipient is eligible for a rebate, and any other costs eligible for rebates;
- ix. Costs associated with operating expenses and regularly scheduled maintenance work;
- x. Cost related to furnishing, as well as non-fixed assets which are not essential for the operation of the Asset/Project; and
- xi. All capital costs, including site preparation and construction costs, until Canada has confirmed that environmental assessment and Aboriginal consultation obligations as required under sections 11 (Environmental Assessment) and 12 (Aboriginal Consultation) have been met and continue to be met.

Report to Council



For Council Decision

For Council Direction

For Council Information

In Camera

AGENDA ITEM:	Recreation Centre - Feasibility of Downtown Location.	
PREPARED BY:	Mayor Kendrick	
DATE:	January 12, 2024	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATION

Be it resolved that Council direct Administration to comprehensively explore the feasibility of a downtown core location for a new recreation centre, with the working group team and YG project manager. Be it further resolved that Admin and the Rec Centre working group report back to Council whenever necessary for feedback and direction so as to not jeopardize any funding envelopes available for a new recreation centre.

(Or alternative wording that accomplishes Council's direction and Admin project needs.)

ISSUE / PURPOSE

In order to minimize life cycle, operational, and maintenance costs of a new Recreation Centre, some effort could be exercised to explore an alternative location that was not studied during the Pre-Feasibility Location phase of planning for a new Dawson Recreation Centre.

An alternative location in close proximity to the existing but under-utilized Biomass Facility could enable a Recreation Centre to be hooked up to a sustainable renewable heating source (in addition to any other heating source), thereby better delivering on both climate change mitigation and economic, social and environmental sustainability goals. Also, deploying Parks and Recreation staff close to other city assets would reduce costs and allow more efficient utilization of municipal parks and recreational assets.

The location can be described as: the area in proximity to the biomass heating facility behind the Waste Water Treatment Plant (WWTP), between this biomass building and the RCMP detachment and old territorial court house, and bordering Turner Street and 5th Ave. The location does involve land currently owned by the Yukon Government, Parks Canada, and also potentially the RCMP, but early indications are that such a land use agreement/property transfer and building relocations with/from these community partners is possible.

BACKGROUND SUMMARY

Upon receiving news in late 2023 that a proposed new recreation centre with multiple amenities was cost-prohibitive due to rising construction costs and other factors, Council was advised to work within the funding envelope and proceed with a reduced scope for a new recreation centre. Council recently confirmed the intent to work within the budget. The City and project partners and design team must continue to proceed in order to deliver the project. Operational and maintenance costs have been noted as key concerns of council in decisions relating to moving forward with the building of a new recreation centre.

ANALYSIS / DISCUSSION

There are multiple potential benefits of having a recreation centre in the downtown core at this alternative location, including:

- easier for young people, elders, and others who do not drive to access the facility (and also avoid the potential rock falls on the trail below Crocus Bluffs to the currently proposed location).
- closer to other city offices and most parks and recreation infrastructure, thereby maximizing potential to consolidate operations for efficiency and cost savings. Reduction of staff time in vehicles and vehicle use.
- potential to tie-in to the biomass heating facility, which was designed to heat public infrastructure. This facility would benefit from a greater economy of scale. Further tie-in to the heat recovery from ice operations would maximize environmental sustainability and cost savings. Increased access to other funding (for example, FCM's Green Municipal Funds).
- the area is permafrost free, simplifying the building of the foundation. Site prep costs may also be lower.
- the centre would be close to the hospital for medical emergencies, and also the RCMP, which will promote good community relations and engagement with youth.
- the centre will be close to the renovated Old Territorial Courthouse, which will soon have new uses and be operated by the Yukon Government.
- the location does have potential for further expansion/additional amenities upon the decommissioning of the southern portion of the existing WWTP.
- while it is true that many users of the facility live outside the downtown and the municipality, and additional housing will continue to expand out the Klondike Valley, the downtown core is frequently visited by those in the valley while still holding the majority of the Dawson region's population.
- the current proposed site for the new recreation centre has great potential for more housing (or continued use as a seasonal snow dump); the alternative downtown location discussed in this memo does not have the same sizeable potential for housing or other uses.

Some real basics wphoto.pdf



APPROVAL

NAME:

SIGNATURE:

DATE:





Total: 35.8 m
Area: 755.82 m²
Perimeter: 154.26 m

Area: 915.96 m²
Perimeter: 126.02 m

Total: 72.15 m

Total: 10.61 m

Total: 63.56 m

Total: 16.37 m

Total: 14.10 m

Total: 59.80 m

72.15 m

33.85 m

23.18 m

39.73 m

53 m

22.69 m

63.56 m

59.80 m



City of Dawson Report to Council

Agenda Item	Subdivision Application #23-117
Prepared By	Planning and Development
Meeting Date	January 16, 2024
References (Bylaws, Policy, Leg.)	Municipal Act, Subdivision Bylaw, OCP, Zoning Bylaw
Attachments	Notice of Public Hearing

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council grant subdivision authority to consolidate Lots 3, 4, and 5, Block 1, Day's Addition (Subdivision Application #23-117), subject to the following conditions:

1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

Executive Summary

City of Dawson received Subdivision Application #23-117 by which the applicant is applying to consolidate Lots 3, 4, and 5 Block 1, Day's Addition.

Background

The same individual owns Lots 3, 4, and 5, Block 1, Day's Addition. A single detached home is currently encroaching from Lot 3 to 4. The consolidation is intended to address noncompliance issues.



Discussion / Analysis

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, no concerns have been raised.

The application has been circulated to contiguous property owners inviting comments and questions. No comments were received at the time of writing this report.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing access to the properties are by Klondike Hwy, 8th Ave, and the laneway.

Official Community Plan

The properties are currently designated as UR – Urban Residential. Residential lots in these areas are intended to be smaller in size than Country Residential lots and will be designed for immediate or eventual connection to municipal water and sewer infrastructure. The consolidated lot would retain the same designation and any new use or development on the proposed lot would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning Bylaw

The Zoning Bylaw is intended to implement the goals of the OCP. Lots 3, 4, and 5 are zoned R1: Single Detached/Duplex Residential. The current uses of structures and setbacks conform to the provisions of the Zoning Bylaw. Any future development of the proposed lots must also conform with the Zoning Bylaw.

Heritage Bylaw

Lots 3, 4, and 5, Block 1, Day’s Addition are situated in the Historic Townsite and thus are subject to the City’s Heritage Bylaw. Any new development will be required to conform to the Design Guidelines for Historic Dawson and Heritage Management Plan as according to the Heritage Bylaw.

Fiscal Impact

Since Lots 3, 4, and 5 have already been amalgamated for tax purposes, the consolidation will not have any fiscal impacts.

Alternatives Considered

Do not grant subdivision authority to consolidate Lots 3, 4, and 5, Block 1, Day’s Addition.

Next Steps

Planning and Development Department will issue a decision letter in accordance with the council decision.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Jan 11, 2024



City of Dawson Report to Council

Agenda Item	Response to TH Letter - Dredge Pond II Master Plan
Prepared By	Planning and Development
Meeting Date	January 16, 2024
References (Bylaws, Policy, Leg.)	
Attachments	Tr'ondëk Hwëch'in Letter, City of Dawson draft response to Tr'ondëk Hwëch'in, Yukon news story

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council review and endorse the City of Dawson's draft written response to Tr'ondëk Hwëch'in Letter regarding the Dredge Pond II Master Plan and authorize CAO to release the response to Tr'ondëk Hwëch'in.

Executive Summary

The Dredge Pond II Master Plan was before Council for Consideration at the Council meeting of Nov 21. City of Dawson received a letter from Tr'ondëk Hwëch'in expressing several concerns with the Master Plan. The letter was addressed to Mayor and Council and a senior YG Administrator.

The Tr'ondëk Hwëch'in letter and a draft response from City of Dawson are attached to this report for council consideration. It should be noted that the municipality is not considered an upper level of government similar to Tr'ondek Hwech'in and the Yukon Government and as such the municipality is required to deal with input on land decisions in a public forum.

The draft has been brought back to council for consideration following administration level discussions suggesting the best way to proceed is to forward the municipalities response to Tr'ondek Hwech'in for their review and consideration along with the Response from the Developer (Yukon Government)

Background

Council postponed the discussion about the adoption of the Master Plan and the City of Dawson's response to TH's letter to the first Committee of the Whole meeting in February 2024.

Discussion / Analysis

Although the discussion about the letter has been postponed until the next Committee of the Whole meeting, it is suggested that council review the response and authorize the CAO to distribute the letter due to:

- The project's time constraint. The YG Land Development Branch aims to proceed to the next steps in the execution of the Master Plan, which are lengthy, and a delay in the adoption of the Master Plan can significantly delay the entire process. Given TH's council schedule, releasing the letter this week will ensure that the City receives a response before the February 20 meeting, which will inform the Plan's adoption.
- Discussion between TH and the City of Dawson administration suggested that the letter be officially received by TH so that they can discuss it at their council meeting and inform the City of Dawson about the outcome in writing. The response exclusively addresses comments pertinent to the City of Dawson. The Yukon Government Land Development Branch has responded to the remaining comments in a separate letter.

The staff recommendation regarding the historic tailing park is to retain the park in the plan given that the size has been reduced in the process to date, the scope of the "Park" is limited in that it will be largely intact tailings in an area that cannot be developed for housing, and there has been some community discussion previously about retaining an element of the tailings process as a visual record of the impact of such operations.

Fiscal Impact

NA

Next Steps

CAO will sign and send the City of Dawson response to TH.

Approved by	Name	Position	Date
	David Henderson	CAO	Jan 11, 2024



November 7, 2023

City of Dawson Mayor and Council
City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Laura Prentice
Director
Government of Yukon – Land Development Branch
307 Black Street
Whitehorse, YT Y1A 2N1

Dear City of Dawson Council and Government of Yukon Land Development Branch,

Re: Tr'ondëk Hwëch'in Government Response to Dredge Pond 2 Master Plan

On behalf of the Tr'ondëk Hwëch'in (TH) Council, I am writing to the City of Dawson (CoD) Council and Government of Yukon (YG) Land Development Branch (LDB) regarding the Dredge Pond 2 Master Plan. TH Council thanks the Land Development Branch for giving TH the opportunity to review the proposal before it is presented at CoD Committee of the Whole on November 7th, 2023. We also thank the LDB for working collaboratively with our staff over the last year before the Master Plan was finalized.

Generally, TH is supportive of this project but during our discussion on November 1st at a regularly scheduled TH Council meeting, several items were raised that need further clarification. We recognize the need for new residential land development and are encouraged to see this project moving forward but we would like to consult further with both CoD and YG before we feel able to offer endorsement of this project.

Flood Risk

TH are pleased to see that flood risk assessment and mitigation is planned as part of the project's detailed design phase. It cannot be overstated how important this work is to ensure the sustainable, safe development of this subdivision, especially after the flooding that occurred in May 2023. We note that these ponds are all interconnected and that it will be important to still allow adequate water flow through. As acknowledged in the report, any alterations made to the tailing ponds could impact existing drainage. One intervention may be spillways to help alleviate ice jams but until there is more detailed assessment available,

Tr'ondëk Hwëch'in Government
PO Box 599 · Dawson City, YT · Y0B 1G0
Phone 867-993-7100 · Fax 867-993-6553
Web www.trondek.ca

TH does not yet have confidence flooding will not pose a continued risk to the subdivision and its residents.

Official Community Plan and Zoning Bylaw Amendment Consultation

TH seek confirmation that prior to the OCP and Zoning Bylaws being revised, the CoD undertake formal consultation as per the TH Self Government Agreement. We must ensure that our Settlement Land interests are protected, particularly for parcels C-5B and C-14B which are adjacent to the proposed subdivision.

Access

TH requests that detailed design will incorporate access to C-14B. We need to ensure the Dredge Pond 2 subdivision is connected to Settlement Land so that it is not cut-off, and the subdivision is developed in a way that supports TH's future planning. We must also be sure that C-5B is accessible from one of the internal roads.

Septic service development

It is imperative that no below-ground septic development occurs within proximity to the Klondike River or any tailing ponds – adequate buffers must be developed during detailed design. TH are concerned that septic fields pose a significant hazard if they are not developed in consideration of how water flows through the area. The tailing ponds are connected to the river, and there is a risk that if sub-ground septic holding tanks fail or are inundated during a potential flood event, the Klondike River may be contaminated. We note that the report suggests septic holding tanks may be required, and we thus further add that if this is determined to be the safest option, that restrictive covenants are added to the property titles for each lot.

Heritage Park

TH does not support the creation of a Heritage Park within the subdivision and recommend this be left as open greenspace as the land itself is not developable as per Figure 6 of the Master Plan. There is no First Nation heritage in this area – the dredges have destroyed this and for TH, there is no remaining heritage value to be preserved. We do not support spending public funds (both by the Government of Yukon and the City of Dawson) to develop and maintain a Heritage Park that celebrates the extensive damage that occurred when the Klondike Valley was dredged. Additionally, tailing piles line the Klondike Valley, and we note that Parks Canada has already got significant representation of the dredge operations as part of the Klondike National Historic Site.

Lot Release and Community Benefit

TH expresses its desire that prior to release, a fair and equal lottery process is developed. It is residents of Dawson who must be able to purchase lots and build their own homes, and we must be sure that these lots are not released to private developers. If the intention is to release some lots not by lottery, TH wishes to be consulted prior to this decision being made.

Fish-habitat Offsetting Program Design

Prior to developing its proposal for offsetting as part of *Fisheries Act* authorization, TH must be consulted and able to influence the design. We are currently hiring for a Salmon Stewardship Coordinator and seek confirmation that our knowledge and expertise in this area will be incorporated.

Economic Opportunities

TH will be seeking access to contracting and employment opportunities for TH and citizen owned businesses, in accordance with the Yukon Government First Nation Procurement Policy.

TH Consultation and Engagement Going Forward

TH staff must be part of project planning and development going forward and TH Council briefed to the same schedule as the City of Dawson. It is imperative that this development occur with TH knowledge and values embedded. Government of Yukon LDB and the City of Dawson must involve TH staff on all aspects of this project to ensure this is a collaborative project between all three governments.

Considering these concerns, TH Council requests a written response from YG and the City of Dawson regarding all the items we have raised. We also request written confirmation that TH will be an active participant of this project going forward.

We look forward to continuing to collaborate on this project to ensure the development of this new subdivision occurs in a good way.

Sincerely,



Hähkè Darren Taylor
Tr'ondëk Hwëch'in



January 16, 2024

Tr'ondëk Hwëch'in Government
PO Box 599
Dawson City, YT Y0B 1G0

Re: Response to Tr'ondëk Hwëch'in Government Letter regarding Dredge Pond II Master Plan

Dear Hähkè Darren Taylor,

This letter is a response on behalf of the City of Dawson Council to your comments concerning the Dredge Pond II Master Plan. We appreciate your astute and constructive remarks.

The City of Dawson, in its capacity as a regulatory authority, will address the following points. It is our understanding that the Yukon Government Land Development Branch, as a developer, is responding to the remaining items in your letter.

Official Community Plan and Zoning Bylaw Amendment Consultation

We understand that TH is requesting confirmation that the City of Dawson consults with TH before amending the OCP and Zoning Bylaw. In order to secure the interests of Settlement Land, the City guarantees that TH will be consulted prior to amendment approvals. Additionally, City and TH staff are working together on developing a consultation protocol that will delineate the timing and manner in which consultations regarding development and planning projects will occur.

Historic Park

The City of Dawson is recommending that the historic park be maintained in the plan. During the community engagement process, tailings were identified as a distinctive characteristic of the area, as outlined in the Master Plan. Participants expressed their views regarding the retention of a portion of the tailings, as one of the last remaining sections within the municipal boundary. Furthermore, community members have previously written to the City requesting that a sample of tailings be preserved as a historic site or heritage reserve, given that they provide a sense of place, are irreplaceable and in danger of disappearing.

We recognize that the history of dredging represents a time where TH heritage values were impacted and the Klondike River valley was damaged. We also recognize that there were negative consequences of these activities. As a result, the proposed historic park could be programmed to tell that story of how the valley was altered and TH cultural and heritage values were impacted. It could be programmed to not celebrate the dredging history. If TH is willing, the City would work closely with you to ensure the story is told in the right way.

While the plan identifies the proposed historic park, a lot more work needs to be done to have the park established and programmed. The City will reach out to TH to ensure their interests, comments, and considerations are reflected.

Lot Release and Community Benefit

While the City of Dawson will not be involved in the lot release process, it concurs with TH's assertions regarding the importance of a fair lottery process and that Dawson residents should be given priority in the event that certain lots are not released through the lottery.

The City of Dawson appreciates your feedback regarding the Dredge Pond II Master Plan, and hopes that these responses sufficiently address your concerns.

Sincerely,

David Henderson
Chief Administrative Officer

City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dawson City to preserve tailing piles left over from dredge era

Maura Forrest

Mar 1, 2017 11:53 AM



The massive piles of gravel and rocks on either side of the North Klondike Highway are one of the most distinctive features of the drive into Dawson City.

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The advertisement includes a circular logo for Yukon Arts Centre, a text block, and a photograph of a stage performance with silhouettes of performers against a blue and purple background.



As the massive dredges crawled up creek beds in the Klondike, extracting gold from the gravel, the waste rock was ejected from their sterns, forming long, scalloped, snake-like mounds that have largely resisted nature's attempts to take them back.

Now, the City of Dawson has plans to turn one section of those old dredge tailings into a municipal historic site.

"To some, they look like a big pile of rocks," said Dawson mayor Wayne Potoroka. "To us, they're a representation of our mining industry, an important part of our mining history."

The area to be protected is a section of tailings on the north side of the Klondike Highway, just inside the municipal boundary, Potoroka said.

That section was chosen because it's "the only section of dredge tailings that isn't otherwise staked or being used," said Rebecca Jansen, the Yukon government's historic sites registrar. Most of the tailings are either privately owned or fall within existing mining claims, and could theoretically be mined again to extract more gold.

"The interest here is to designate and protect and then interpret a representative sample," Jansen said. "The intention isn't that we need to save every dredge tailing in the area."

Earlier this year, the City of Dawson sent a letter to the Yukon government asking for the property to be transferred from the territorial government to the City to be designated a municipal historic site.

On Jan. 31, Energy, Mines and Resources Minister Ranj Pillai responded and voiced his support for the project.

“Enabling the designation of the site as a municipal historic site and ensuring the City of Dawson has long term tenure to this land will help ensure that the important story of the Tr’ondek-Klondike region remains accessible to future generations,” he wrote in a letter to Potoroka.

Now, Jansen said, the City will work with the Department of Tourism and Culture to write a nomination for the property, which will be delivered to Dawson’s mayor and council. There will then be a 60-day public comment period, and if no one objects, the area will be designated after that.

Jansen said the process could be complete as early as this summer.

Myrna Butterworth, who grew up in Bear Creek, the industrial townsite just outside Dawson City, said the tailings piles have always been part of her life. But over time, she said, some of those piles have been flattened out and developed. She said the Dredge Pond and the Callison industrial subdivisions were both built on old tailings.

“It was a shame to see them flattened and done away with because everyone thought they were a mess,” she said.

She’d like to see an interpretive sign erected at the historic site to explain the history of the tailings piles, but otherwise, she said, the site should just be left as it is “and not disturbed anymore.”

Mike McDougall, president of the Klondike Placer Miners’ Association, said his father worked on the dredges for a year out of school, and he’d also like to see their legacy recognized.

He said much of the focus in Dawson City is on the Gold Rush, but that only lasted three years. The dredges don’t get much attention, he said, even though they ran for decades.

“The tailings represent that part of our history which we don’t dwell on very much.”

McDougall said the dredges were an engineering marvel, with components that travelled to Dawson City from all across North America.

“You don’t realize that this was this huge industrial complex which existed thousands of miles from the nearest source of support,” he said. “I’ve been a placer miner for 30 years, and I’m amazed at what they did.”

McDougall said it's important to preserve some of the tailings, because thanks to modern reclamation rules, current placer mining operations won't have the same lasting impact on the land. "We erase that evidence," he said.

It's an odd thing, perhaps — preserving the waste left behind by an industry subject to few environmental regulations that left huge scars on the landscape.

But Potoroka said most Dawson residents want to see some of the tailings protected.

"They do represent a real and important, significant time in Yukon history," he said. "We just want to make sure that we've got some set aside for the future."

The proposed municipal historic site will likely also be included in Dawson City's bid to become a UNESCO World Heritage site.

Contact Maura Forrest at maura.forrest@yukon-news.com

Trending

1



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2



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3

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4

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5

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THE CITY OF DAWSON

2024 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2024-01

WHEREAS section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

WHEREAS section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2024 Annual Operating Budget and the Capital Expenditure Program Bylaw**.

2.00 Purpose

2.01 The purpose of this bylaw is to adopt the 2024 annual operating budget and the capital expenditure program for the years 2024 to 2026.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

2024 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2024-01

PART II – APPLICATION

4.00 Budget

- 4.01 The 2024 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2024 to 2026 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2024 Annual Operating Budget and the 2024 to 2026 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2024 Annual Operating Budget and the 2024 to 2026 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2024 Annual Operating Budget and the 2024 to 2026 Capital Expenditure Program.
 - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2024 Annual Operating Budget and the 2024 to 2026 Capital Expenditure Program.

PART III – FORCE AND EFFECT

7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2024 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2024-01

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2024.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2024 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2024-01

PART IV – APPENDIX

Appendix A – 2024 Annual Operating Budget

Appendix B - 2024 to 2026 Capital Expenditure Program

First Reading Budget 2024

Summary A	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Property Taxes / Pmt in Lieu	3,246,103	3,449,210	3,661,329	3,752,862
Comprehensive Municipal Grant	2,562,359	2,600,592	2,620,997	2,922,102
	5,808,462	6,049,802	6,282,326	6,674,964
Departmental Expenses Net of Department Revenue				
Gen Gov	(1,517,742)	(1,631,169)	(1,817,254)	(1,931,081)
Public Works	(1,366,026)	(1,728,291)	(2,282,214)	(2,444,924)
Planning	(124,810)	(264,237)	(269,650)	(374,600)
Fire	(311,627)	(294,317)	(400,243)	(415,959)
Recreation	(1,303,275)	(1,378,147)	(1,450,478)	(1,495,432)
Cable	314	(29,183)	(0)	(29,623)
Net Expenses	(4,623,166)	(5,325,345)	(6,219,839)	(6,691,620)
Net Operating Surplus	1,185,296	724,457	62,487	(16,656)
Total Transfers to Reserves	929,652	446,361	259,300	250,000
From Unrestricted Surplus			(196,813)	(266,656)
Net Surplus/Deficit	255,644	278,096	0.00	0.00
Total Wages & Bnfits	3,474,907	3,923,846	4,083,552	4,268,855

First Reading Budget 2024

GENERAL MUNICIPAL	2021 Actual	2022 Actual	2023 Budget	2024 Budget	1
Property Tax					
Property Taxes - Residential	1,119,233	1,208,563	1,278,635	1,310,601	
Property Taxes - Non-Residential	1,115,590	1,165,112	1,236,711	1,267,629	
Total Property Tax	2,234,823	2,373,675	2,515,346	2,578,230	
Grants in Lieu of Taxes					
Federal Grants in Lieu - Residential	27,697	29,383	30,702	31,470	
Territorial Grants in Lieu - Residential	13,589	15,580	16,279	16,686	
Federal Grants in Lieu - Non-Residential	159,215	166,847	174,061	178,413	
Territorial Grants in Lieu - Non-Residential	416,170	434,691	460,316	471,824	
Tr'ondek Hwech'in Grants In Lieu	394,609	429,034	464,625	476,241	
Total Grants in Lieu of Taxes	1,011,280	1,075,535	1,145,983	1,174,633	
Comprehensive Municipal Grant	2,562,359	2,600,592	2,620,997	2,922,102	
1. Property tax and Grants in lieu calculated with 2.5% increase (including mininum tax)					

First Reading Budget 2024

GENERAL MUNICIPAL	2021 Actual	2022 Actual	2023 Budget	2024 Budget
REVENUES				
Grants				
Training Grant	2,590	2,500	4,000	4,000
Carbon Rebate	35,275	65,153	65,153	76,000
Total Grants	37,865	67,653	69,153	80,000
Penalties & Interest				
Penalties & Interest - Property Taxes	14,926	15,310	10,000	13,412
Penalties & Interest - Water & Sewer	8,991	13,632	6,000	9,541
Administration Fee - Tax Liens	-	-	600	600
Total Penalties & Interest	23,917	28,942	16,600	23,553
Other Revenue				
Bank Interest			6,000	10,000
Interest on Investments	23,976	45,290	45,000	100,000
Less Interest Transferred to Reserves	(22,773)	(41,763)	(40,000)	(75,000)
Bad Debt Recovery/NSF charges	80	-	1,000	-
Total Other Revenue	29,634	10,771	12,000	35,000
Sales of Services				
Business Licence	34,099	40,838	40,000	38,312
Intermunicipal Business Licence	4,457	2,487	1,500	2,815
Certificate and Searches	1,473	2,550	1,475	1,833
Building Lease/Rental Income	116,125	84,077	85,071	85,071
Total Sales of Services	156,154	129,952	128,046	128,031
TOTAL GENERAL MUNICIPAL REVENUE	247,570	237,318	225,799	266,584
EXPENDITURES: MAYOR AND COUNCIL				
Wages & Honoraria - Mayor/Council	60,712	67,680	70,000	71,750
Benefits - Mayor/Council	3,057	3,778	4,200	4,305
Employee Wages - Council Services Admin.	47,977	50,056	51,307	52,590
Employee Benefits - Council Services Admin.	7,234	7,819	7,696	7,889
Membership	26,750	26,606	27,000	29,814
Training/Conferences - Mayor and Council	5,015	4,728	5,000	5,125
Travel - Accommodation and Meals		4,916	11,500	11,788
Travel - Transportation	5,057	1,664	9,000	9,225
Special events/sponsorship	1,113	2,634	6,000	6,150
Non Capital Equipment/Office Furniture	308	1,500	1,500	1,538
TOTAL MAYOR AND COUNCIL EXPENSES	157,223	171,381	193,204	200,173
Elections	8,370	8,492	-	15,000
Total Elections	8,370	8,492	-	15,000
Grant Expenses				
Homeowner Senior Tax Grants	24,964	28,330	21,248	14,165
Development Incentive Grant	25,730	29,220	64,610	100,000
Water and Sewer - Senior Discount	51,173	54,357	43,665	30,076
Community Grants	40,465	16,250	30,000	30,000
Dawson Ski Hill Grants	8,131	5,871	6,000	6,000
KDO Funding	35,000	35,000	35,000	35,000
Total Grants / Subsidies	185,463	169,028	200,523	215,241

First Reading Budget 2024

GENERAL MUNICIPAL	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Administration				
Wages - Administration	501,646	542,709	555,000	568,875
Benefits - Administration	100,182	127,235	83,250	85,331
Professional Fees	24,294	1,331	2,000	2,000
Audit	22,000	22,000	22,000	22,000
Legal	64,798	66,180	100,000	100,000
Human Resource	14,329	14,732	15,000	15,375
Membership/Conference	290	1,295	2,500	2,563
Training	2,792	4,760	7,000	7,500
Travel - Accommodation and Meals	1,014	1,731	6,000	8,000
Travel - Transportation	2,526	2,452	10,000	10,250
Promotional Material/Hosting Events	1,960	7,479	3,000	20,000
Subscriptions & Publications	3,890	-	2,000	2,000
Postage ALL DEPTS	8,691	13,596	13,500	13,500
Freight	1,583	1,219	2,000	1,700
Supplies - Office ALL DEPTS	28,143	19,616	30,000	25,920
Non Capital Equipment	1,994	3,202	4,000	4,000
Photocopier Expense - ALL DEPTS	8,800	13,205	9,000	9,000
Building Repairs and Maintenance	34,021	15,449	15,000	21,490
Electrical	11,307	11,064	19,500	19,988
Heating	15,825	21,995	27,000	27,675
Insurance - ALL DEPTS	267,765	266,914	308,544	374,268
Telephone and Fax	31,190	31,442	33,000	33,825
Bank Charges	3,903	3,424	8,100	4,300
Payroll Fees	4,420	5,498	3,360	5,000
Bad Debt Expense	500	65	4,796	4,000
Assessment Fees	37,932	40,318	38,500	39,463
Tax Liens/Title Searches	-	150	200	200
Partnerships				15,000
Intermunicipal Business Licence	-	680	1,000	1,000
TOTAL ADMINISTRATION EXPENSES	1,195,795	1,239,741	1,325,250	1,444,221
Cemetery Revenues				
Sale of Cemetery Plots	2,400	4,300	4,300	4,300
Total Cemetery Revenues	2,400	4,300	4,300	4,300
Cemetery Expense				
Contracted Services	-	3,265	8,000	8,000
Landscaping/ Maintenance	-	-	5,000	5,000
Total Cemetery Expense	-	3,265	13,000	13,000
Other Property Expenses				
Repairs and Maintenance - 8th Residence	1,911	679	7,000	7,000
Repairs and Maintenance - 6th Ave. Rental	757	523	5,000	5,000
Property Lease /staff housing		8,709	12,100	12,100
Total Other property Expenses	2,668	9,911	24,100	24,100
1. Additional premium YICA (reciprocal insurance policy)				

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First Reading Budget 2024

GENERAL MUNICIPAL	2021 Actual	2022 Actual	2023 Budget	2024 Budget	
Computer Information Systems					
Accounting System Support Plan	27,918	23,389	30,000	30,750	
Network Workstation Support Plan & Updates	56,214	42,033	45,000	46,125	
Network Software and Accessories	30,760	18,176	25,000	25,625	
Repairs, Maintenance & Non Capital Replacement	697	7,929	4,000	4,100	
Additional Licensing				-	
TOTAL COMPUTER IT EXPENSES	115,589	91,527	104,000	106,600	
Communications					
Communications - Wages	-	29,338	-	-	
Communications - Benefits	-	4,408	-	-	
Communications - Advertising ALL DEPTS	22,403	26,473	18,200	22,655	2
Licence Fees	1,993	1,963	2,500	2,563	
Contracted Services	145	5,995	9,000	9,225	
TOTAL COMMUNICATIONS EXPENSES	2,138	68,177	29,700	34,443	
Bylaw Enforcement					
Revenues					
Bylaw Revenue	-	2,751	3,000	3,075	
Animal Control Fees	3,025	1,850	3,000	3,075	
Grants		3,000		-	
Total Expenses	3,025	7,601	6,000	6,150	
Expenses					
Wages - Bylaw	73,332	79,179	81,000	83,025	
Benefits - Bylaw	1,919	11,963	12,150	12,454	
Legal Fees / Professional Fees	-	-	30,000	20,000	
Training	473	3,399	4,000	4,000	
Travel - Accommodation and Meals	96	1,782	2,250	2,250	
Travel - Transportation	-	1,309	1,750	1,750	
Educational Material/Special Events	6	28	3,750	3,000	
Freight	-	-	300	300	
Non Capital Equipment	126	-	500	500	
Contracted Services	4,059	195	2,000	2,000	
Animal Control - Humane Society	14,600	14,694	14,600	14,600	
Operating Supplies/Signs/Animal control	605	1,445	3,000	3,000	
Specialty Clothing	338	787	1,000	1,000	
Vehicle Fuel	1,505	1,451	1,800	1,845	
Vehicle Repairs and Maintenance	942	1,911	1,000	1,025	
Total Expenses	98,001	118,143	159,100	150,749	
Health & Safety					
Wages - Safety	4,818	-	3,927	4,025	
Benefits - Safety	672	724	550	564	
Total Health & Safety	5,490	724	4,477	4,589	
TOTAL GENERAL MUNICIPAL EXPENSES	1,770,737	1,880,388	2,053,353	2,208,115	
2. Increase for Moosehide Gathering and Gold Show					
DEPARTMENTAL WAGES AND BENEFITS	746,338	867,014	810,077	830,329	

First Reading Budget 2024

Public Works	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Water Service				
Water Utility Fee	829,871	835,087	898,115	920,568
Bulk Water Sales - Fill Station	16,099	19,014	20,250	20,756
Water Delivery	60,213	64,422	74,109	75,962
Disconnect/Reconnect Water Services	8,690	12,190	9,585	9,825
Total Water Service	914,873	930,713	1,002,059	1,027,110
Sewer Service				
Sewer Utility Fee	622,012	624,559	679,948	696,947
Total Sewer Service	622,012	624,559	679,948	696,947
Waste Management				
Waste Management Fees	256,307	259,273	270,884	277,656
YG Funding for Waste Management	75,000	75,000	75,000	75,000
Ground Water Monitoring	32,589	35,000	35,000	35,000
Tipping Fees		-	50,000	50,000
YG Funding for Recycling Depot		38,556	42,840	42,840
Recycling Revenue (Raven Recycling)		18,201	50,000	50,000
Total Waste Management	363,896	426,030	523,724	530,496
Other				
New Installation Fee - Labour	39,850	28,745	45,000	46,125
Sale of Gravel	1,430	2,143	1,500	1,500
New Installation Fee - Sale of Inventory	3,740	25,727	35,000	35,000
Load Capacity	1,550	10,850	20,000	20,000
Grant - Training	5,154	2,940	5,000	5,000
Lease Income - Dock		-	5,000	5,000
Total Other	51,724	70,405	111,500	112,625
Total Revenue - Public Works	1,952,505	2,051,707	2,317,231	2,367,178
EXPENDITURES - PUBLIC WORKS:				
COMMON:				
Wages - PW Common	136,844	144,911	148,000	151,700
Benefits - PW Common	17,732	26,331	22,200	22,755
Professional Fees	-	105	1,000	1,000
Membership/Conference	177	6	3,000	3,075
Training	7,180	9,596	8,000	8,200
Travel - Accommodation and Meals	1,365	486	5,000	3,125
Travel - Transportation	-	105	2,000	2,050
Promotional Material/Special Events	283	-	500	513
Subscriptions & Publications	143	362	500	513
Freight	3,657	14,136	2,000	6,050
Non Capital Equipment	2,873	13,514	15,000	15,375
Photocopier Expense (lease)	1,394	1,388	1,395	1,430
Building Repairs and Maintenance	15,748	13,768	10,000	10,250

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	2021	2022	2023	2024
Public Works	Actual	Actual	Budget	Budget
Electrical	6,367	7,066	8,450	8,661
Heating	13,646	25,582	22,500	23,063
Telephone and Fax	16,957	15,423	15,000	15,375
Contract Services - Common	9,165	3,333	5,000	5,125
Supplies - Common Operating	9,165	12,664	20,000	20,500
Supplies - Safety	17,176	18,512	15,000	15,375
Vehicle Fuel	22,294	41,164	33,000	33,825
Vehicle Repairs and Maintenance	33,156	23,651	35,000	35,875
Heavy Equipment Fuel	11,163	26,634	15,000	15,375
Heavy Equipment R&M	27,960	74,683	75,000	76,875
Mosquito Control	16,570	17,672	18,000	18,450
TOTAL COMMON EXPENDITURES:	371,015	491,092	480,545	494,534
Transportation				
Roads - Summer				
Wages - PW Roads Summer	24,468	12,694	13,000	13,325
Benefits - PW Roads Summer	8,165	7,941	1,950	1,999
Freight	-	-	500	513
Contracted Services	55,170	71,930	60,000	61,500
Supplies - Operating	526	2,109	1,000	1,025
Chemicals	20,397	-	10,000	10,250
Cold Mix	-	-	3,000	3,075
Gravel	410	955	10,000	10,250
Signs	12	7,242	7,000	7,175
Street Lights	18,312	18,498	20,000	20,500
Total Roads - Summer	127,460	121,369	126,450	129,611
Roads - Winter				
Wages - PW Roads Winter	66,247	60,704	62,000	63,550
Benefits - PW Roads Winter	12,743	13,185	9,300	9,533
Freight	317	-	2,500	2,563
Contracted Services	179,211	245,568	250,000	256,250
Supplies	17	151	500	513
3/8 Minus Sand Mix	16,869	18,190	20,000	20,500
Winter Chemical	-	-	65,000	66,625
Signs	-	949	500	513
Street Lights	17,972	18,370	19,000	19,475
Total Roads - Winter	293,376	357,117	428,800	439,520
Sidewalks				
Wages - PW Sidewalks	15,082	10,518	11,000	11,275
Benefits - PW Sidewalks	1,651	1,165	1,650	1,691
Freight	-	-	500	513
Contracted Services	-	-	5,000	5,125
Supplies - Material	19,042	701	2,000	2,050
TOTAL SIDEWALKS:	35,775	12,384	20,150	20,654

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Public Works	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Dock				
Repair and Maintenance	108	1,159	3,000	3,075
Contracted Services	-	-	2,000	2,050
Marine Lease	150	150	150	150
Total Dock	258	1,309	5,150	5,275
Surface Drainage				
Wages - PW Surface Drainage	19,297	52,577	54,000	55,350
Benefits - PW Surface Drainage	2,061	5,725	8,100	8,303
Freight	271	-	500	513
General Operat-Non Capital Equipment	461	2,028	2,500	2,563
Electrical	2,009	2,273	2,250	2,306
Contracted Services	7,290	15,830	12,000	12,300
Supplies	772	3,437	5,000	5,125
Total Surface Drainage	32,161	81,870	84,350	86,459
ENVIRONMENTAL USE AND PROTECTIONS:				
Water				
Wages - PW Water Services	404,134	451,290	460,000	471,500
Benefits - PW Water Services	55,721	54,519	69,000	70,725
Professional Fees	14,643	1,104	10,000	10,250
Professional Fees - Water Licence	1,794	5,063	20,000	20,500
Membership/Conference/Certificates	446	1,101	4,000	4,100
Training	9,462	1,742	10,000	10,250
Travel - Accommodation and Meals	36	2,974	5,000	5,125
Travel - Transportation	-	-	2,500	2,563
Freight	17,112	26,077	22,000	22,550
Non Capital Equipment	5,238	3,921	5,000	5,125
Repairs and Maintenance	74,376	29,338	75,000	76,875
Electrical	135,706	142,270	195,000	199,875
Heating	174,614	210,507	300,000	307,500
Telephone	14,568	14,581	15,000	15,375
Contract Services	50,174	38,969	50,000	51,250
Supplies - Operating	61,537	91,416	100,000	120,000
Supplies - Safety	2,687	1,927	5,000	5,125
Chemicals	11,117	7,873	20,000	20,500
Water Sampling/Testing	8,425	14,027	12,000	12,300
Water Delivery	108,609	115,258	116,000	118,900
Total Water	1,150,399	1,213,957	1,495,500	1,550,388

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Public Works	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Sewer				
Wages - PW Sewer Services	184,571	149,505	153,000	156,825
Benefits - PW Sewer Services	20,444	22,567	22,950	23,524
Membership/Conference/Dues	200	-	1,000	1,025
Training	90	-	5,000	5,125
Travel - Accommodation and Meals	-	-	3,000	3,075
Travel - Transportation	-	-	1,500	1,538
Freight	1,434	2,160	1,500	1,538
Non Capital Equipment	16	-	3,000	3,075
Electrical	23,477	26,667	32,500	33,313
Contracted Services	2,151	8,127	60,000	61,500
Supplies	7,448	6,605	8,000	8,200
Supplies - Safety	29	3,358	5,000	5,125
Chemicals	-	-	3,000	3,075
Total Sewer	239,860	218,989	299,450	306,936
Waste Water Treatment plant				
YG Payment towards Operating WWTP	221,031	221,534	232,000	232,000
Total Wastewater Treatment Plant	221,031	221,534	232,000	232,000
Solid Waste Management				
Wages - PW Waste Management	257,960	262,486	338,000	346,450
Benefits - PW Waste Management	31,591	38,826	50,700	51,968
Professional Fees		-	10,000	10,250
Training	573	1,723	5,000	5,125
Travel - Accommodation and Meals	542	783	5,000	5,125
Travel - Transportation	1,246	484	2,500	2,563
Freight	209	61	500	513
Non-Capital Equipment	9,211	923	40,000	20,000
Building Repairs and Maintenance	1,783	676	7,000	7,175
Electrical	477	3,164	11,700	11,993
Heating	3,537	3,762	4,500	4,613
Contracted Services	117,315	117,580	150,000	153,750
Supplies	633	1,832	1,500	1,538
Supplies - Safety	3,888	2,229	3,000	3,075
Sampling/Testing	34,678	12,098	40,000	41,000
Vehicle Fuel (including garbage truck)	8,967	16,918	15,000	15,375
Vehicle Repairs and Maintenance	12,390	12,098	15,000	15,375
Water Delivery/Septic	72	407	1,000	1,025
Heavy Equipment Fuel	2,088	7,824	5,250	5,381
Heavy Equipment Repairs and Maintenance	7,249	4,763	20,000	20,500
Total Solid Waste Management	494,409	488,637	725,650	722,791

First Reading Budget 2024

Public Works	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Solid Waste Diversion				
Wages - PW Diversion		147,318	200,000	240,000
Benefits - PW Diversion		19,194	30,000	30,750
Curbside Pickup				70,000
Non-Capital Equipment		3,953	10,000	10,250
Electrical		6,636	50,000	51,250
Building Repairs and Maintenance		1,094	3,000	3,075
Contracted Services		12,410	5,000	5,125
Recycling Depot - Supplies		2,804	10,000	10,250
Supplies - Safety		3,921	5,000	5,125
Total Solid Waste Diversion		197,330	313,000	425,825
Building Maintenance				
Wages - PW Other	284,821	308,915	316,000	323,900
Benefits - PW Other	40,142	42,949	47,400	48,585
Janitorial Supplies - ALL DEPTS	27,825	22,546	25,000	25,625
Total Building Maintenance:	352,788	374,410	388,400	398,110
TOTAL PUBLIC WORKS EXPENDITURES	3,318,531	3,779,998	4,599,445	4,812,102
DEPARTMENTAL WAGES AND BENEFITS	1,583,674	1,833,321	2,018,250	2,103,706

First Reading Budget 2024

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
PLANNING & DEVELOPMENT:				
REVENUES - PLANNING:				
Development Permits	12,605	2,796	10,000	15,000
Subdivision Development Fees	210	420	5,000	-
Land Sales	-	-	60,000	25,000
Cash in Lieu (parking)	58,900	9,300	9,300	6,400
Transfer in from Reserves (Heritage)		10,000	10,000	10,000
TOTAL REVENUE - PLANNING:	71,715	22,516	94,300	56,400
EXPENDITURES - PLANNING:				
Wages - Planning	127,334	195,643	203,000	250,000
Benefits - Planning	17,306	28,639	30,450	37,500
Honoraria	8,400	9,969	12,000	12,000
Legal	1,690	26,029	30,000	50,000
Training	1,007	5,166	6,000	6,000
Travel - Accommodation and Meals	-	-	3,000	3,000
Travel - Transportation	-	-	4,000	4,000
Subscriptions & Publications	-	143	500	500
Non Capital Equipment/Office Furniture	718	-	3,000	3,000
Downtown Revitalization	-	10,600	30,000	30,000
Heritage Incentive		10,000	10,000	10,000
Contracted services	717	564	2,000	10,000
Survey and Title Costs	39,353	-	30,000	15,000
TOTAL EXPENDITURES - PLANNING:	196,525	286,753	363,950	431,000
DEPARTMENTAL WAGES AND BENEFITS	144,640	224,282	233,450	287,500

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	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Protective Services				
Fire Protection Revenues				
Fire Alarm Monitoring	14,380	13,150	9,955	10,204
Inspection Services	-	-	2,000	2,050
Fire & Alarm Response	-	9,500	5,000	5,125
Miscellaneous Protective Services	6,000	8,000	15,000	8,000
Training Facility rental	1,000			-
Total Fire Protection Revenues	21,380	30,650	31,955	25,379
Fire Protection Expenses				
Wages - Fire Protection	81,143	105,228	109,000	111,725
Benefits - Fire Protection	29,192	12,099	16,350	16,759
Fire Fighter Call Outs	35,760	24,655	30,000	30,750
Benefits - Fire Fighter WCB	18,509	25,868	24,000	24,600
Professional Fees (medical fees)	522	234	2,000	2,050
Membership/Conference	150	590	1,000	1,025
Training/Certificates	40,502	25,584	35,000	35,875
Travel - Accommodation and Meals	5,582	1,170	6,000	6,150
Travel - Transportation	211	-	5,000	5,125
Promotional Material	5,085	3,044	2,000	2,050
Special Events		2,984	8,000	3,000
Subscriptions & Publications	236	765	2,000	2,050
Freight	1,462	2,453	5,000	2,500
Non Capital Equipment	2,332	5,159	8,000	8,200
Building Repairs and Maintenance	3,184	1,859	4,000	2,000
Electrical	5,492	5,799	6,500	6,663
Heating	6,967	8,666	9,750	9,994
Insurance (FF additional)	4,262	4,716	5,000	5,125
Telephone and Fax	7,613	5,641	6,500	6,663
Contracted Services	22,388	14,155	42,000	43,050
Supplies - Operating and safety	16,637	28,630	30,000	30,750
Supplies - Specialty Clothing/other	11,337	15,292	20,000	20,500
Supplies - Safety	2,608	-	-	-
Smoke/CO Detector Campaign	323	-	5,000	5,125
Training facility	-	-	5,000	5,125
Vehicle Fuel	2,586	4,267	4,500	4,613
Vehicle Repairs and Maintenance	1,902	993	2,500	2,563
Heavy Equipment Fuel	873	1,494	1,500	1,538
Heavy Equipment Repairs and Maintenance	2,585	280	7,500	7,688
Equipment Lease	1,263	248	-	-
Total Fire Protection Expenses	310,706	301,873	403,100	403,253
Emergency Measures (EMO)				
EMO Revenues				
Service Fees		1,184		
EMO Expenses				
Wages - EMO	17,943	20,690	21,000	21,525
Benefits - EMO	2,573	2,832	3,150	3,229
Promotional Material/Special Events	-	-	-	2,000
Subscriptions & Publications				2,900
Supplies (includes Infosat communication)	861	1,185	1,948	1,997
Non Capital Equipment	924	755	1,000	1,025
Contract Services				3,360
Safety Kits and Supplies	-	-	2,000	2,050
Total EMO Expenses	22,301	24,278	29,098	38,085
DEPARTMENTAL WAGES AND BENEFITS	130,851	140,849	149,500	153,238

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Recreation	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Recreation Revenues - Common				
Lotteries - Yukon	39,156	43,051	43,051	45,000
Equipment Rental	2,523	6,296	6,000	6,150
Misc Revenue (includes misc grant)	5,580	5,772	7,500	7,688
Sponsored Initiatives	7,500	7,500	7,500	7,500
Total Recreation Revenues - Common	54,759	62,619	64,051	66,338
Recreation Expenses - Common				
Wages - Recreation	150,697	114,840	118,000	120,950
Benefits - Recreation	5,276	21,433	17,700	18,143
Professional Fees	2,374	2,000	8,000	8,000
Training	4,875	4,848	5,000	7,500
Travel - Accommodation and Meals	2,282	720	3,000	4,000
Travel - Transportation	-	-	3,000	3,075
Freight	3,543	13,964	13,000	13,325
Non Capital Equipment/Office Furniture	3,400	4,069	4,000	4,100
Photocopier Expense (lease)	1,780	1,998	2,136	2,189
Telephone and Fax	5,311	10,687	10,000	10,250
Bank Service Charges/Debit Machine	6,105	6,547	6,300	6,458
Contracted Services	3,036	16,262	10,000	10,250
Supplies - Safety	11,271	6,472	6,000	6,150
Lottery Grants	20,650	15,607	43,051	45,000
Vehicle Fuel	4,581	7,376	7,250	7,431
Vehicle Repairs and Maintenance	2,564	7,399	7,000	7,175
Sponsored Initiatives	2,000	9,622	10,000	7,500
Total Recreation Expenses - Common	229,745	243,844	273,437	281,496
Programs & Events Revenue				
YLAP Grant/Youth Activity Grant	15,900	13,000	12,500	12,500
Programs - Under 14 yrs of age	27,743	-	-	-
Programs	50,553	41,140	43,079	48,079
Grants	-	-	10,000	6,000
Total Programs & Events Revenue	94,196	54,140	65,579	66,579
Programs & Events Expenses				
Wages - Programs and Events	184,192	168,131	172,000	176,300
Benefits - Programs and Events	31,308	23,853	25,800	26,445
Membership/Conference Fees	143	-	300	300
Training	1,331	48	2,000	2,050
Travel - Accomm & Transportation	1,618	-	2,000	2,050
Non Capital Equipment	4,583	4,656	5,000	5,125
Contracted Services - Instructors	28,580	24,881	25,000	35,000
Supplies Programming	13,413	10,360	11,500	11,788
Supplies - YLAP	3,401	10,036	12,500	12,813
Rental Space	10,000	-	-	-
Canada Day	2,500	3,046	5,000	5,125
Discovery Day	1,687	2,275	2,500	2,563
Celebration of Lights	8,360	7,396	7,500	7,688
Total Programs & Events Expenses	291,116	254,682	271,100	287,245

First Reading Budget 2024

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Recreation				
Rec Center Revenue				
Merchandise/skate sharpening	2,460	1,728	1,331	3,364
Public Skating	6,848	9,391	10,001	10,251
Ice Fees	62,350	32,609	41,973	43,022
Curling Club Lease	4,000	4,000	5,000	5,125
Recreation Facility Rental & Kitchen lease	4,447	767	1,500	7,200
Total Rec Centre Revenue	77,645	48,495	59,805	68,962
Rec Centre Expenses				
Wages	195,246	207,038	212,000	217,300
Benefits	22,332	32,004	31,800	32,595
Building R & M	99,654	143,986	145,000	125,000
Equipment R & M	9,625	6,386	8,000	12,500
Electrical	129,939	85,587	125,000	120,000
Propane	40,662	2,901	2,000	2,050
Heating	77,389	98,551	105,000	107,625
Contracted Services	14,476	10,844	10,000	10,250
Supplies Operating	6,872	8,148	6,000	8,150
Equip Fuel	660	530	250	256
Total Rec Centre Expenses	596,855	595,975	645,050	635,726
Waterfront Building Revenues				
Fitness Passes	42,279	62,230	50,150	62,232
Total Revenues - Waterfront Building	42,279	62,230	50,150	62,232
Waterfront Building Expenses				
Wages - Waterfront	9,727	9,423	9,500	9,738
Benefits - Waterfront	7,589	713	1,425	1,461
Building R & M	6,995	8,500	10,000	10,250
Equipment R & M	2,224	652	5,000	5,125
Electrical	5,670	7,468	7,500	7,688
Heating	11,788	6,760	7,500	7,688
Supplies Operating	1,502	2,399	3,000	2,401
Total Waterfront Building Expenses	45,495	35,915	43,925	44,349
Pool Revenue				
Public Swim	9,789	13,053	13,901	14,249
Swimming Lessons 14-	100	-	-	-
Swimming Lessons	100	4,917	5,237	5,368
Swim Club	1,600	-	1,000	1,025
Rentals	97	-	250	256
Total Pool Revenues	11,686	17,970	20,388	20,898

First Reading Budget 2024

Recreation	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Pool Expenses				
Wages - Pool	102,069	109,740	100,000	102,500
Benefits - Pool	17,409	11,120	15,000	15,375
Membership/Conference	250	120	200	205
Training	2,243	5,996	6,000	6,150
Travel - Accommodation and Meals	358	1,019	1,250	1,281
Travel - Transportation	437	582	750	769
Building Repairs and Maintenance	19,601	35,112	32,500	33,313
Electrical	11,686	20,497	17,500	17,938
Heating	21,676	42,219	42,500	46,500
Supplies - lesson materials	726	-	500	513
Supplies - Operational	5,484	2,570	3,500	3,588
Swim Club Expenditures	377	208	500	513
Supplies - Lesson Material	-	329	500	513
Chemicals	2,311	4,384	4,500	6,500
Total Pool Expenss	184,627	233,896	225,200	235,655
Green Space Revenue				
Rentals - Minto	3,319	8,333	8,500	8,713
Farmers Market Lease	-	1,000	1,000	1,025
Commemorative Parks Donations	350	-	4,500	4,613
Misc Grant			20,000	5,000
Rentals - Parks & Greenspaces	2,456	3,062	3,261	3,343
Miscellaneous Revenue	2,158	8,335	2,500	2,563
Total Green Space Revenue	6,125	20,730	39,761	25,255
Green Space expenses				
Wages	102,582	117,768	120,000	123,000
Benefits	10,095	11,675	18,000	18,450
Training	-	-	2,000	2,050
Non Capital Equipment	6,739	9,774	10,000	10,250
Repairs & Maintenance - Minto	6,489	1,491	below	
Repairs & Maintenance - Other	1,082	4,980	below	
Commemorative Parks Program	271	6,122	6,000	6,150
Equipment Repairs & Maintenance	1,753	1,303	2,000	2,050
Electric - Minto	6,031	6,334	7,500	7,688
Electric - Other	3,656	-	3,500	3,588
Contracted Services	30,231	47,688	35,000	40,000
Parks & Greenspace Maintenance	9,686	11,893	20,000	23,000
Trail Maintenance - Green Space	2,073	121		
Land Lease	300	400	500	500
Golf Course - Operating Lease	45,000	45,000	45,000	65,000
DC Minor Soccer	6,851	6,960	7,000	7,000
Community Garden	9,288	8,511	15,000	12,500
Total Green Spaces Expenses	242,127	280,020	291,500	321,225
TOTAL RECREATION EXPENSES:	1,589,965	1,644,331	1,750,212	1,805,696
1. Increase for Review of Financial Statements 2020-2014				
DEPARTMENTAL WAGES AND BENEFITS	838,522	827,737	841,225	862,256

1

First Reading Budget 2024

Cable Television:	2021 Actual	2022 Actual	2023 Budget	2024 Budget	
Revenues					
Analog Basic	143,020	161,566	188,429	167,114	1
Digital Basic	56,356	44,644	48,941	33,845	
Packages	13,431	13,573	15,304	7,537	
New Installations/Reconnects	2,288	2,080	2,345	1,000	
Fibre Optic Rental	4,440	4,070	4,589	4,704	
Estimated loss of customer base			(2,500)	(2,500)	
Total Revenues	221,460	225,933	257,108	211,700	
Expenses					
Wages	27,024	26,590	27,000	27,675	
Benefits	3,858	4,054	4,050	4,151	
Advertising/Analog Channel Guide	6,920	9,591	2,358	-	
Supplies - Office	1,586	811	2,500	2,500	
Non-capital Equipment/Office Furniture	-	-	2,000	2,000	
Tower/Equipment Repairs and Mtnce.	2,276	7,565	7,000	5,000	
Electrical	12,776	11,711	13,000	13,325	
Telephone and Fax	2,083	2,270	2,200	2,255	
Contracted Services	37,120	37,760	40,000	54,000	
Supplies - Operating		1,314	2,000	2,050	
Cable Pole Rental/Site Lease	34,953	36,720	35,000	35,000	
Television Stations	92,550	116,730	120,000	93,367	
Total Expenses	221,146	255,116	257,108	241,323	
Net Cable	314	(29,183)	(0)	(29,623)	
1. Adjusted for lower number of subscribers; 10% increase in prices					
DEPARTMENTAL WAGES AND BENEFITS	30,882	30,644	31,050	31,826	

Capital Budget	2024	source of funds								2025	2026
		Facilities Reserve	Equipment Reserve	Water/ Sewer Reserve	Waste Reserve	Carryforward 2023 unspent	CCBF (formerly Gas Tax)	Grants (other)	YG TPA		
Vehicles											
PW Van (2016)	-	-	-	-	-	-	-	-	-	-	50,000
Bylaw Vehicle	-	-	-	-	-	-	-	-	-	-	60,000
Recreation Ford F150	-	-	-	-	-	-	-	-	-	40,000	-
	-	-	-	-	-	-	-	-	-	40,000	110,000
Public Works											
Garbage/Recycling Collection Truck (COF)											
Baler	300,000	-	-	-	-	-	300,000	-	-	-	-
PW Truck	45,000	-	-	-	45,000	-	-	-	-	-	-
Weigh Scales (COF)	200,000	-	-	-	-	-	-	-	200,000	-	-
Household Collection Bins	150,511	-	-	-	-	-	150,511	-	-	-	-
Metal removal (landfill)	200,000	-	-	-	-	-	200,000	-	-	-	-
Hydrological Assessment	50,000	-	-	-	-	-	50,000	-	-	-	-
In-Town Backhoe (Caterpillar)	-	-	-	-	-	-	-	-	-	-	175,000
Solid Waste Management	-	-	-	-	-	-	-	-	-	-	40,000
	945,511	-	-	-	45,000	-	700,511	-	200,000	40,000	175,000
Water and Wastewater											
Lift Station Upgrade	15,000	-	-	15,000	-	-	-	-	-	-	-
Phase 2 - Reservoir Construction (COF)	4,000,000	-	-	-	-	-	-	-	4,000,000	-	-
North End Service Construction	2,808,426	-	-	-	-	-	-	-	2,808,426	-	-
Vactor Truck	-	-	-	-	-	-	-	-	-	-	150,000
In House Upgrades to Water/Sewer/Drainage	200,000	-	-	200,000	-	-	-	-	-	-	-
Pumphouse Service Truck	-	-	-	-	-	-	-	-	-	-	100,000
5th Ave Sewer Replacement Craig to Harper St	-	-	-	-	-	-	-	-	-	-	2,825,000
	7,023,426	-	-	215,000	-	-	-	-	6,808,426	2,925,000	150,000
Administration											
Council Chamber AV System	60,000	-	-	-	-	-	-	-	-	-	-
Phone System	40,000	-	40,000	-	-	-	-	-	-	-	-
CBC Restoration Design Phase 2	96,534	-	-	-	-	-	96,534	-	-	-	-
CBC Restoration Phase 2	1,120,000	-	-	-	-	-	1,120,000	-	-	-	-
	1,256,534	-	40,000	-	-	-	1,216,534	-	-	-	-
Recreation											
Riding Mower	16,500	-	16,500	-	-	-	-	-	-	-	-
Waterfront Interpretive Panels	-	-	-	-	-	-	-	-	-	15,000	-
Bike Racks	11,000	-	11,000	-	-	-	-	-	-	-	-
Precor Treadmill	10,000	-	10,000	-	-	-	-	-	-	-	-
Precor Recumbent Bike	5,000	-	5,000	-	-	-	-	-	-	-	-
NRC Planning	50,000	50,000	-	-	-	-	-	-	-	-	-
NRC Planning	-	-	-	-	-	-	-	-	-	-	100,000
pool Extended Season Feasibility Study	40,000	-	-	-	-	-	-	40,000	-	-	-
Rec Centre - Structural Upgrades	250,000	-	-	-	-	-	250,000	-	-	-	-
Minto - Field Upgrades / storage shed	100,000	-	-	-	-	-	-	100,000	-	-	-
Waterfront Building - Exterior Painting	15,000	-	-	-	-	15,000	-	-	-	-	-
Crocus Bluff - Storage Shed renovations	15,000	-	-	-	-	15,000	-	-	-	-	-
Trail - 9th ave extension/improvement	40,000	-	-	-	-	-	-	40,000	-	-	-
trail - bike exits Nankak Zhu to Judge St /Crocus	60,000	-	-	-	-	-	60,000	-	-	-	-
Trail Map Signage	12,500	-	-	-	-	-	-	12,500	-	-	-
Trail - Uptrack to topof Dome	120,000	-	-	-	-	-	120,000	-	-	-	-
	745,000	50,000	42,500	-	-	30,000	430,000	192,500	-	15,000	100,000
Planning											
E-Permit System (COF)											
GIS system (COF)	1,000,000	-	-	-	-	-	-	1,000,000	-	-	-
Surveying "parts" and "roads" (COF)	1,000,000	-	-	-	-	-	-	1,000,000	-	-	-
Surveying "parts" and "roads" (COF)	-	-	-	-	-	-	-	-	-	-	500,000
	2,000,000	-	-	-	-	-	-	2,000,000	-	-	500,000
Fire / Emergency Services											
Rescue Trailer	-	-	-	-	-	-	-	-	-	9,000	-
Fire Engine	-	-	-	-	-	-	-	-	-	450,000	-
Ladder Truck Upgrades	25,000	-	25,000	-	-	-	-	-	-	-	-
Generator for EOC	65,000	-	-	-	-	-	65,000	-	-	-	-
Upgrades to Training Facility	50,000	-	-	-	-	-	50,000	-	-	-	-
Space Needs assessment PW & Fire)	40,000	-	-	-	-	-	40,000	-	-	-	-
Drone Equipment & Training	50,000	-	50,000	-	-	-	-	-	-	-	-
Jordair Air Compressor	35,000	-	35,000	-	-	-	-	-	-	-	-
SCBA Gear	50,000	-	50,000	-	-	-	-	-	-	-	-
FM Emergency Radios	20,000	-	20,000	-	-	-	-	-	-	-	-
	335,000	-	180,000	-	-	-	155,000	-	-	459,000	-
Minor Equipment Plan											
Council Computers	-	-	-	-	-	-	-	-	-	-	15,000
Server System											
General Server	-	-	-	-	-	-	-	-	-	-	25,000
Backup Server	-	-	-	-	-	-	-	-	-	-	25,000
Other required Hardware	-	-	-	-	-	-	-	-	-	-	10,000
Protective Services (Fire Alarm/trucks)											
PS Equipment (electronic)	-	-	-	-	-	-	-	-	-	7,000	-
Fire - Other Equipment											
Positive Pressure Fans	-	-	-	-	-	-	-	-	-	8,000	-
Confined Space Equipment	10,000	-	10,000	-	-	-	-	-	-	-	-
Helmets	10,000	-	10,000	-	-	-	-	-	-	-	-
PW Equipment											
Electrofusion Machine	-	-	-	-	-	-	-	-	-	6,000	-
Recreation											
Rowing Machine	-	-	-	-	-	-	-	-	-	-	5,000
Precor Bike	-	-	-	-	-	-	-	-	-	-	5,000
Spin Bike	-	-	-	-	-	-	-	-	-	-	3,000
Benches	-	-	-	-	-	-	-	-	-	-	5,000
	20,000	-	20,000	-	-	-	-	-	-	21,000	93,000
total	12,325,471	50,000	282,500	215,000	45,000	30,000	2,502,045	2,192,500	7,008,426	3,500,000	1,128,000



THE CITY OF DAWSON

2024 Tax Levy Bylaw

Bylaw No. 2024-02

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2024 Tax Levy Bylaw**.

2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2024.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson;
- (d) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.
- (e) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.



THE CITY OF DAWSON

2024 Tax Levy Bylaw

Bylaw No. 2024-02

- (f) “vacant residential” means all property classified as “Vacant” as defined in section 2.01 (g)(a) of the Taxation of Vacant Lands Policy (2022-02).

PART II – APPLICATION

4.00 Tax Rates Established

4.01 A general tax for the year 2024 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of **1.99 percent**.

4.02 A general tax for the year 2024 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate **1.67 percent**.

5.00 Minimum Tax

5.01 The minimum tax for the year 2024 on any real property classified “residential” shall be eight hundred and sixty dollars **(\$860.00)** except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and sixty dollars **(\$360.00)**.

5.02 The minimum tax for the year 2024 on any real property classified “non-residential” shall be one thousand one hundred and eighty-five dollars **(\$1,185.00)**.

6.00 Minimum Vacant Residential Land Tax

6.01 The minimum tax for the year 2024 on any real property classified as “vacant residential” shall be one thousand seven hundred and twenty dollars **(\$1,720.00)**.

PART III – FORCE AND EFFECT

7.00 Severability

7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2024 Tax Levy Bylaw

Bylaw No. 2024-02

8.00 Bylaw Repealed

8.01 Bylaw 2023-02, and amendments thereto, are hereby repealed.

8.02 All previous year's tax levies as presented in property tax notices from the City of Dawson shall continue to apply.

9.00 Enactment

9.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2024.

10.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor

Presiding Officer

David Henderson, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2024 Amendment Bylaw

Bylaw No. 2024-03

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the *Fees and Charges 2024 Amendment Bylaw*.

2.00 Purpose

2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Fees and Charges 2024 Amendment Bylaw

Bylaw No. 2024-03

PART II – APPLICATION

4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #2023-03 is hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor

Presiding Officer

David Henderson, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2024 Amendment Bylaw

Bylaw No. 2024-03

PART IV – APPENDIX

Appendix A – Fees and Charges

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
Administration	Fee Description	Fee	Fee	Fee	Unit
	Certified Bylaw	25.00	25.00	30.00	per bylaw
	NSF Cheque Service Charge	40.00	40.00	50.00	each
	Stop Payment Fee	35.00	35.00	40.00	each
	Processing Fee (tax Liens, land registrations)	50.00	50.00	55.00	each
	Document Search		50.00	55.00	each
	Tax Certificate	50.00	50.00	55.00	per property
	Administration of Non-Municipal program	5.00%	5.00%	6.50%	value of program
Animal Control					
Animal Control	Fee Description	Fee	Fee	Fee	Unit
	License Fee, Annual - Dangerous animal	250.00	250.00	255.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	75.00	75.00	80.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	40.00	40.00	45.00	per dog
	Feed and Care While Impounded	25.00	25.00	30.00	per animal, per day
	Impound - First Occurrence	25.00	25.00	30.00	per animal
	Impound - Second Occurrence	75.00	75.00	80.00	per animal
	Impound - Third Occurrence	125.00	125.00	130.00	per animal
	Impound - Fourth Occurrence	300.00	300.00	310.00	per animal
	Impound - Fifth and Subsequent Occurrences	500.00	500.00	515.00	per animal
	Replacement Tag	15.00	15.00	15.00	per unit
	Special Needs Dog	No Fee	No Fee	No Fee	
Business Licensi					
Business Licensi	Fee Description	Fee		Fee	Unit
	Local - Initial Business License Fee	125.00	125.00	130.00	per year
	Local - Additional Business License for same location	60.00	60.00	130.00	per year
	Regional - Business License Fee	210.00	210.00	225.00	per year
	Non-Local - Business License Fee	600.00	600.00	615.00	per year
Cable System					
Cable System	Fee Description	Fee	Fee	Fee	Unit
	Analog Service - Residential Regular Rate	48.00	56.16	62.00	per month
	Analog Service - Residential Senior Rate	44.00	52.65	58.00	per month
	Analog Service - Single Unit Commercial Rate	48.00	56.16	62.00	per month
	Analog Service - Multi Unit Commercial / Institution:				
	Base Rate, plus	150.00	175.50	195.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	20.00	23.40	26.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	10.00	11.70	15.00	per room per month
	Digital Service - Residential Regular Rate	80.00	93.60	105.00	per month
	Digital Service - Residential Senior Rate	68.00	83.07	95.00	per month
	Digital Service - Programming Fee for Additional Digital Receiver	8.00	9.36	10.50	per month
	Digital Additional Programming:				
	Digital Specialty Packages #10 Educational, #5 Business & Info, #8 Variety & Special Int, #7 Lifestyle, #4 Primetime, #12 Family & Kids	6.00	7.02	8.00	per package per month
	Digital Specialty Package #6 - Premium Movies	22.00	25.74	29.00	per package per month
	Digital Specialty Package - Entertainment HD	9.00	10.53	12.00	per package per month

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
	Digital Sports HD	8.00	9.36	11.00	per package per month
	Digital Sportnet World HD	35.00	40.95	45.00	per package per month
	Digital Network HD	10.00	11.70	13.00	per package per month
	Digital Hollywood Suites HD	10.00	11.70	12.00	per package per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaruants)	75.00	87.75	97.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaruants)	85.00	99.45	110.00	Seating capacity 101-150, per month
	High Definition Additional Programming:				
	Connection for new service:				
	Administration/Connection Fee (Connection already exists)	75.00	87.75	100.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	2 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	Cost+15%	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$100.00 + one month service	\$100.00 + one month service	\$100.00 + one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	25.00	29.25	30.00	per transfer
	Fibre Optic Rental	350.00	409.50	450.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	75.00	87.75	100.00	fibre
Camping Bylaw	Fee Description	Fee	Fee	Fee	Unit
	Fee to remove a tent	75.00	75.00	80.00	per tent
	Storage fee for tent	10.00	10.00	15.00	per tent per day
Cemetery	Fee Description	Fee	Fee	Fee	Unit
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	625.00	625.00	650.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	425.00	425.00	450.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus costs	\$210 plus costs	\$250 plus costs	each
	Plot and Perpetual Care - Ashes	500.00	500.00	525.00	each
	Plot and Perpetual Care - Cadaver	750.00	750.00	800.00	each
Development & Planning	Fee Description	Fee	Fee	Fee	Unit
	General				
	Appeal to Council			250.00	
	Cash in Lieu of on-site parking	3,100.00	3,300.00		per space
	Cash in Lieu of on-site parking (C1 and P2 Zones)	3,100.00	3,300.00	4,500.00	
	Cash in Lieu of on-site parking (R1,R2,R3,C2,M1,P1,A1,FP zones)	3,100.00	3,300.00	3,400.00	
	Extension of Approval (excluding subdivision applications)	105.00	120.00	100.00	per application
	Development Permit Search			50.00	per lot
	Advertising - Required Advertising associated with any application	80.00	85.00	90.00	signage replacement fee

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
Development Permits					
New Build (single detached or duplex)		155.00	165.00	175.00	per application
New Build (single detached or duplex + secondary/garden suite)				200.00	
New Build (secondary/garden suite)				100.00	
New Build (Multi-unit residential, apartment, townhouse)	260+.25 / sq ft dev		275+.3/sq ft dev	275 + \$0.1/ft2 of floor area	
New Build (Commercial, institutional, industrial, lodging facility)	260+.25 / sq ft dev		275+.3/sq ft dev	275 + \$0.15/ft2 of floor area	
New Build (non-dwelling accessory structure)				75.00	
Major Alteration (addition to the building, structural or exterior change)	105.00		120.00	100.00	
Minor Alteration (fence, solar panel/culvert/pole installation)	25.00		30.00	50.00	
Sign Application	25.00		30.00	50.00	
Temporary (less than 7 days)	25.00		30.00	50.00	
Temporary (more than 7 days)	105.00		120.00	150.00	
Amendment to Approved Development Permits				50.00	
Change of Use (Without new zoning requirement)				50.00	
Conditional Use				250.00	
Amendments and Variance					
OCP Amendment application	1,030.00		1,100.00	1,200.00	per application
Zoning Amendment Application Fee	410.00		450.00	600.00	per application
Combined OCP and Zoning Bylaw Amendment				1,500.00	
Variance Application	105.00		120.00	250.00	per application
Subdivision					
Subdivision	105.00		120.00	125.00	per lot created- Max. \$1,000
Consolidation	105.00		120.00	125.00	per lot consolidated - Max \$1,000
Extension of Approval (subdivision apps only)	105.00		120.00	125.00	
Boundary Adjustment	105.00		120.00	125.00	Per lots adjusted - Max \$1,000
Land application				450.00	
Move and Demolition					
Move Application				250.00	per application
Demolition (structures on Yukon Historic Sites Inventory)	210.00		225.00	350+Redevelopment Security Dep 1/sq ft of lot)	per application
Demolition (structures NOT on Yukon Historic Sites Inventory)				200+Redevelopment Security Dep 1/sq ft of lot)	per application
Traffic Control					
Erection of Barriers for Public Utility	350.00		350.00	360.00	occasion
Road Closure - Daily Fee	50.00		50.00	55.00	For each day over three days
Temporary Road Closure Application Fee	75.00		75.00	85.00	occasion
Permanent Road Closure Application	210.00		225.00	240.00	per application

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
Fire Protection	Fee Description	Fee	Fee	Fee	Unit
	Inspection Service: Third Party Requests for Business Premises	75.00	75.00	80.00	per hour
	Inspection Service: File Search	75.00	75.00	80.00	per hour
	Inspection Service: Request for on-site inspection	75.00	75.00	80.00	per hour
	Inspection Service: Non-routine inspection	75.00	75.00	80.00	per hour
	Burning Permit Application	-	-		per application
	False Alarm Responses:				
	1-2 responses per calendar year				
	3-5 responses per calendar year	250.00	250.00	260.00	per response
	greater than five responses per calendar year	500.00	500.00	515.00	per response
	Emergency Response				
	Base Rate, plus	500.00	500.00	520.00	per hour, per unit
	Disposable materials	Costs + 21.5% Markup	Costs + 21.5% Markup	Costs + 21.5% Markup	
	Contracted Services	\$500 + actual costs	\$500 + actual costs	\$520 + actual costs	
	Confined Space Rescue Stand-by	500.00	500.00	520.00	per request
	Confined Space Rescue Response	\$500 + actual costs	\$500 + actual costs	\$520 + actual costs	per response
Public Works	Fee Description	Fee	Fee	Fee	Unit
	Equipment Rental including operator:				
	Backhoe	150.00	159.75	165.00	per hour (one hour min.)
	Dump Truck	150.00	159.75	165.00	per hour (one hour min.)
	Labour:			-	
	Service Call / double time	150.00	159.75	165.00	per employee per hour (min 4 hrs)
	Service Call / time and half	120.00	128.00	131.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	80.00	85.00	90.00	per employee per hour (min 1 hr)
	Other:			-	
	External contractor and material mark-up	21.5%	21.5%	21.5%	
	Municipal Dock Rental	105.00	112.00	115.00	per foot per season
Parks	Fee Description	Fee	Fee	Fee	Unit
	Recreation Centre				
	Arena Ice Rental - Adult	120.00	130.00	132.50	hour
	Arena Ice Rental - Youth	60.00	65.00	67.50	hour
	Arena Ice Rental - Tournament*	1,500.00	1,600.00	1,650.00	per tournament
	Arena Ice Rental Tournament - Daily	new 50.00	700.00	725.00	daily
	Arena Ice Rental - Tournament additional hours*	50.00	55.00	57.50	hour
	Change fee	100.00	110.00	115.00	
	Locker Rental Fee	50.00	60.00	62.50	per season
	Arena Dry Floor	550.00	600.00	615.00	per day or part thereof
	Arena Dry Floor - Non-profit	400.00	450.00	460.00	per day or part thereof
	Arena Kitchen	175.00	190.00	190.00	per day or part thereof
	Arena Kitchen - Non-profit	110.00	120.00	125.00	per day or part thereof
	Arena Concession Area	45.00	50.00	52.50	per day or part thereof

Appendix A - 2024 Fees and Charges for Bylaw 2024-xx

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
	Arena - Child Day Pass (3-12 years)	4.00	4.50	4.50	day
	Arena - Child 10 Punch Pass (3-12 years)	34.00	37.50	37.50	10 times
	Arena - Child Season Pass (3-12 years)	150.00	160.00	160.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	5.50	5.50	5.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	42.00	45.00	45.00	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	185.00	200.00	200.00	season
	Arena - Adult Day Pass (19-59 years)	6.00	6.50	6.50	day
	Arena - Adult 10 Punch Pass (19-59 years)	48.00	52.50	52.50	10 times
	Arena - Adult Season Pass (19-59 years)	210.00	225.00	225.00	season
	Arena - Family Day Pass (related & living in one household)	13.00	14.00	14.00	day
	Arena - Family 10 Punch Pass (related & living in one household)	108.00	115.00	115.00	10 times
	Arena - Family Season Pass (related & living in one household)	470.00	500.00	510.00	season
	Skate Sharpening	new	5.00	6.00	
	Skate Sharpening - 10 Punch Pass	new	40.00	45.00	
	Parks & Greenspace				
	Minto or Crocus - Ball Diamond	120.00	130.00	132.50	per day or part thereof
	Minto or Crocus - Ball Diamond*	850.00	910.00	925.00	season
	Crocus - Day Camp	1,200.00	1,300.00	1,325.00	season
	Crocus - Concession	110.00	120.00	122.50	per day or part thereof
	Minto - Concession - Entire Building	150.00	160.00	165.00	per day or part thereof
	Minto - Kitchen or Program Room	75.00	80.00	82.00	per day or part thereof
	Minto - Program Room - program	15.00	16.00	16.50	hour
	Minto - Program Room - private event	40.00	45.00	46.00	first hour
	Minto - Program Room - private event	15.00	16.00	16.50	each additional hour
	Parks or Greenspace*	52.00	56.00	57.00	per day or part thereof
	Gazebo*	52.00	56.00	57.00	per day or part thereof
	Picnic Shelter*	52.00	56.00	57.00	per day or part thereof
	Community Garden Plot	30.00	40.00	42.50	season
	Dawson City Swimming Pool				
	Swimming Pool Rental* - under 25 swimmers	120.00	130.00	135.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	32.00	35.00	40.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	4.50	4.50	4.50	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	34.00	37.50	37.50	10 times
	Swimming Pool - Child Season Pass (3-12 years)	140.00	160.00	160.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	5.00	5.50	5.50	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	40.00	45.00	45.00	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	180.00	200.00	200.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	6.00	6.50	6.50	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	48.00	52.50	52.50	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	210.00	225.00	225.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	13.00	14.00	14.00	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	108.00	115.00	115.00	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	470.00	500.00	510.00	season

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
	Equipment Rental	Fee	Fee	Fee	
	Cross Country Ski , Snowshoe, or Kicksled Package*		10.00	10.00	per day
	Cross Country Ski , Snowshoe, or Kicksled Package*		20.00	20.00	3 days
	Cross Country Ski , Snowshoe, or Kicksled Package*		40.00	42.00	7 days
	Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)		5.00	5.00	per day
	Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)		10.00	10.00	3 days
	Cross Country Ski , Snowshoe, or Kicksled Package - Child (3-12)		20.00	22.00	7 days
	Coffee Urns	10.50	11.00	11.25	per day or part thereof
	Picnic Table	12.00	13.00	13.25	per day or part thereof
	Fitness Centre				
	Fitness Centre	7.00	8.00	8.00	day
	Fitness Centre	35.00	37.50	38.25	month
	Fitness Centre	88.00	95.00	97.00	3 months
	Fitness Centre	165.00	175.00	178.50	6 months
	Fitness Centre	319.00	340.00	347.00	year
	Deposits				
	Damage Deposit - Facility	350.00	350.00	350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	100.00	100.00	100.00	fully refundable if conditions met
	Deposit - Key	40.00	40.00	40.00	fully refundable if conditions met
	Program Cancellation	10.00	10.00	10.25	
Vehicle for Hire	Fee Description	Fee	Fee	Fee	
	Vehicle for Hire License or Renewal	100.00	100.00	105.00	per application
	Vehicle for Hire Operator's permit	30.00	30.00	35.00	per application
Waste Management	Fee Description	Fee	Fee	Fee	Unit
	Waste Management Fee - Commercial Space	300.00	319.50	330.00	year
	Waste Management Fee - Institutional Residential	300.00	319.50	327.00	year
	Waste Management Fee - Non-vacant Institutional Space	300.00	319.50	327.00	year
	Waste Management Fee - Residential Unit (including B&B)	195.00	208.00	213.00	year
	Waste Management Fee - Mobile Refreshment Stands	20.80	22.00	23.00	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	50.70	54.00	55.00	month
	Waste Management Fee - Mobile Refreshment Stands	152.10	162.00	166.00	season
	Waste Management Fee - Vacant Institutional Commercial Lot	150.00	319.50	327.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	150.00	319.50	327.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	120.00	319.50	327.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	120.00	208.00	213.00	year

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
Tippling Fees	under review - will apply to all drop offs	Fee	Fee	Fee	
	White metals (non-refrigerant)	new	new	17.00	
	White metals (refrigerant)	new	new	50.00	
	Commercial by volume				
	Pickup partial	new	new	5.00	
	Pickup full	new	new	10.00	
	Dumptruck	new	new	35.00	
	Other (measured)	new	new	2.50	per cubic meter
	E-Waste	new	new	5.00	per piece
	Metals				
	Half pickup load	new	new	75.00	
	Full pickup load	new	new	150.00	
	Dumptruck	new	new	600.00	
	Other (measured)	new	new	35.00	per cubic meter
	Standard vehicle	new	new	250.00	
Water Delivery	Fee Description	Fee	Fee	Fee	Unit
	One delivery every two weeks	1,166.88	1,248.00	1,279.00	per year
	One delivery every two weeks - senior	700.13	892.80	1,085.00	per year - paid monthly
	One delivery per week	2,333.76	2,496.00	2,558.00	per year
	One delivery per week - senior	1,400.26	1,785.60	2,170.00	per year - paid monthly
Water Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential/ Trondek Hwechin residential	635.59	677.00	694.00	per year - paid quarterly
	Privately owned/rental Residential - Senior Discounted	370.03	394.00	404.00	per year - paid quarterly
	Commercial Residential	974.40	1,038.00	1,065.00	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	103.66	130.00	135.00	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	512.58	546.00	560.00	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	309.58	330.00	340.00	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	157.33	168.00	175.00	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		-	-	
	First (2) Units (Refer to Table "A" for unit calculation)	426.30	454.00	475.00	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit ca	137.03	146.00	150.00	per unit per year
	Non-Residential Washroom - Institutional	1,141.88	1,216.00	1,250.00	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	182.70	195.00	200.00	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machi	1,141.88	1,216.00	1,250.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machi	938.88	1,000.00	1,025.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing	466.90	497.00	510.00	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washi	466.90	497.00	510.00	per machine per year
	Janitor Room - equipped with water outlet - Institutional	1,141.88	1,216.00	1,250.00	per janitorial room per year
	Janitor Room - equipped with water outlet - Commercial and all other Non-	182.70	195.00	200.00	per janitorial room per year
	R.V. Park/Campground	86.28	92.00	95.00	per serviced space per year

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

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FEES AND CHARGES		2022	2023	2024	
	School	1,020.20	1,087.00	1,115.00	per classroom per year
	Car Wash	938.88	1,000.00	1,025.00	per year
	Sewage Disposal Facility	340.03	362.00	375.00	per year
	Public Shower & Staff Shower	294.35	313.00	320.00	per shower per year
	Stand Alone Sink	157.33	168.00	175.00	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machine	106.58	114.00	120.00	per horsepower, per year
	Bulk water pick up at pumphouse	4.00	4.25	4.50	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	2 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	
Sewer Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential /Trondek Hwechin residential	481.82	513.00	530.00	per year - paid quarterly
	Private owned/occupied Residential - Seignor Discounted	280.51	299.00	310.00	per year - paid quarterly
	Privately owned/rental Residential /Trondek Hwechin residential	481.82	513.00	530.00	per year - paid quarterly
	Commercial Residential	741.76	790.00	810.00	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	77.52	96.90	100.00	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	391.49	417.00	430.00	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	236.95	252.00	260.00	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	118.48	126.00	130.00	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino			-	
	First (2) Units (Refer to Table "A" for unit calculation)	324.52	345.00	355.00	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	103.02	110.00	115.00	per unit per year
	Non-Residential Washroom - Institutional	870.54	927.00	950.00	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	130.08	140.00	145.00	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machi	870.54	927.00	950.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machi	716.01	763.00	785.00	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing	355.43	379.00	390.00	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	355.43	379.00	390.00	per machine per year
	Janitor Room - equiped with water outlet - Institutional	870.54	927.00	950.00	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-	139.08	148.00	155.00	per janitorial room per year
	R.V. Park/Campground	48.94	52.00	55.00	per serviced space per year
	School	775.24	826.00	850.00	per classroom per year
	Car Wash	716.01	763.00	785.00	per year
	Sewage Disposal Facility	257.56	274.00	280.00	per year
	Public Shower & Staff Shower	226.65	241.00	250.00	per shower per year
	Stand Alone Sink	118.48	126.00	130.00	per sink per year
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	3 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	

Appendix A - 2024 Fees and Charges for Bylaw 2024-03

All rates are subject to GST when applicable

FEES AND CHARGES		2022	2023	2024	
W&S - Load Cap	Load Capacity Charge-single family residential				
	Single family residential	1,550.00	1,650.75	1,700.00	per unit (includes 2 bathrooms)
	Single family residential	415.00	442.00	455.00	per additional bathroom
	Multi-family or commercial property	415.00	442.00	455.00	per water outlet
TABLE A:					
151 - 200 = 8 units					
201 - 250 = 10 units					
251 - 300 = 12 units					
301 - 350 = 14 units					
351 - max = 16 units					
Plus 2 units for each additional 50 seating capacity					