

THE CITY OF DAWSON

COMMITTEE OF THE WHOLE MEETING #CW23-11

DATE: WEDNESDAY August 30, 2023

TIME: 7:00 PM

LOCATION: City of Dawson Council Chambers



Join Zoom Meeting

<https://us02web.zoom.us/j/84047501229?pwd=WEY3LzdLeWo0aHV0Z3pva3htMHJjZz09>

Meeting ID: 840 4750 1229

Passcode: 889449

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA**
 1. Committee of the Whole Meeting CW23-11
- 3. DELEGATIONS & GUESTS**
 1. Mike Palma RE: Water and Sewer Rates
- 4. MINUTES**
 1. Committee of the Whole Meeting Minutes CW23-10 of July 26, 2023
- 5. BUSINESS ARISING FROM MINUTES**
- 6. BUDGET & FINANCIAL REPORTS**
 1. Budget Process Report
- 7. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 1. AMFAC- Concession Services Lease Agreement
 2. Procedural Amendments
 3. Cable System Update
- 8. CORRESPONDENCE**
 1. RCMP Monthly Policing Report-July
 2. Heritage Advisory Committee Meeting Minutes: HAC#23-11, HAC#23-12, HAC#23-13
- 9. PUBLIC QUESTIONS**
- 10. IN CAMERA-LAND AND LEGAL RELATED MATTERS**
- 11. ADJOURNMENT**

MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-09 of the Council of the City of Dawson held on Wednesday, June 28, 2023 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Kendrick
Councillor Somerville
Councillor Pikálek
Councillor Spriggs
Councillor Lister

REGRETS:

ALSO PRESENT:

CAO: David Henderson
EA: Elizabeth Grenon
PDM: Farzad Zarringhalam
PWM: Jonathan Howe
PRJM: Owen Kemp-Griffin

	1	Call To Order The Chair, Mayor Kendrick called Committee of the Whole meeting CW23-10 to order at 7:01 p.m.
CW23-10-01	2	Acceptance of Addendum & Adoption of Agenda Moved By: Mayor Kendrick Seconded By: Councillor Somerville That the agenda for Committee of the Whole meeting CW23-10 of July 26, 2023 be adopted as amended. CARRIED 3-2
	3	Minutes
CW23-10-02	3.1	Committee of the Whole Meeting Minutes CW23-09 of June 28, 2023 Moved By: Councillor Somerville Seconded By: Councillor Spriggs That the minutes of Committee of the Whole Meeting CW23-09 of June 28, 2023 be approved as presented. CARRIED 5-0
	4	Business Arising From Minutes
	5	Budget & Financial Reports
CW23-10-03	5.1	Accounts Payable Cheque Runs #23-09 to #23-14, Cheques #59201-59568 & EFT's Moved By: Councillor Pikálek Seconded By: Councillor Somerville

That Committee of the Whole acknowledges receipt of the Accounts Payables #23-09 to #23-14, Cheques #59201 to #59568 and EFT's, provided for informational purposes.

CARRIED 5-0

6 Special Meeting, Committee, and Departmental Reports

CW23-10-04 **6.1 Housing Accelerator Fund-Proposal in Principle**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Committee of the Whole approve of the general outline of the Housing Accelerator Fund Application herein put forth by staff and endorse in principle the initiatives identified.

CARRIED 5-0

CAO Henderson gave an overview of the Housing Accelerator Fund.

CW23-10-05 **6.2 Sister City-Zabreh na Morave, Czech Republic**
Moved By: Councillor Pikálek
Seconded By: Mayor Kendrick

That Committee of the Whole authorize the initiation of communications with the city of Zabreh na Morave in the Czech Republic as a potential Sister City with the City of Dawson, and that Councillor Pikálek be authorized to work in conjunction with the Municipal Administration to conduct preliminary discussions and if successful to return to Council with a Sister City Proposal for Councils approval and formal establishment.

CARRIED 5-0

Councillor Pikálek spoke to his motion for the City of Dawson to become a sister city with Zabreh na Morave of the Czech Republic.

CW23-10-06 **6.3 Land Development Updates: North End-Edward Street Project, Klondike Highway Subdivision Parcel D/F Master Plan, and Dredge Pond II Subdivision**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Committee of the Whole receive the Land Development Update report for information purposes.

CARRIED 5-0

CAO Henderson gave an update on each land development project.

6.4 Procedural Changes

CAO Henderson discussed with Council making small incremental changes to Council meeting procedures.

7 Public Questions

Dan Davidson had a question regarding the future use of the lot that had the old Warehouse on it.

Kim Biernaskie had a question regarding the lots for sale near Minto Park.

8 In Camera-Legal and Land Related Matters

CW23-10-07 **8.1 Move to In Camera**
Moved By: Councillor Somerville
Seconded By: Councillor Pikálek

That Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a land and legal related matter.

CARRIED 5-0

CW23-10-08 **8.2 Revert to Open Session**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda.

CARRIED 5-0

CW23-10-09 **9 Adjournment**
Moved By: Councillor Pikálek
Seconded By: Councillor Somerville

That Committee of the Whole Meeting CW23-10 be adjourned at 9:29 p.m. with the next regular meeting of Committee of the Whole being August 30, 2023.

CARRIED 5-0

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW23-10 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW23-11-XX AT COMMITTEE OF THE WHOLE MEETING CW23-11 OF AUGUST 30, 2023.

William Kendrick, Chair

David Henderson, CAO



City of Dawson

Report to Council

Agenda Item	AMFRC Concession Services Lease Agreement
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	August 24, 2023
References (Bylaws, Policy, Leg.)	Property Lease Policy 2017-05
Attachments	TH Nutrition Program

<input checked="" type="checkbox"/>	Council Decision
<input type="checkbox"/>	Council Direction
<input type="checkbox"/>	Council Information
<input type="checkbox"/>	Closed Meeting

Recommendation

That Council direct Administration to enter into a lease agreement with Tr'ondëk Hwëch'in (TH) for the provision of their Nutrition Program at the Art & Margaret Fry Recreation Centre for a monthly lease rate of \$950/month, plus propane cost for a term commencing September 1, 2023, and expiring August 31, 2024.

Executive Summary

Trondek Hwichen operates a school food program that is available to all students. TH does not have adequate facilities to provide the full program and have requested the lease of the kitchen facilities at the Recreation Centre. Given the community benefits of the program to the entire community staff recommend leasing the kitchen facilities for the school nutrition program. Doing so will mean there will not be a commercial kitchen on a regular basis at the arena and staff believe this can be partially compensated for via vending machines and potentially canteen service availability for tournaments.

Background

Tr'ondëk Hwëch'in approached the City of Dawson with a request to lease the kitchen to provide their Nutrition Program, which is operated by their Education Department. The main intent of this request is to provide food for all Robert Service School students five days of the week. Tr'ondëk Hwëch'in's request is to utilize the kitchen as a site to prepare meals, as well as to operate it as the cafeteria for high school students during lunch hours. For more details on the Nutrition Program, see the attached document – TH Nutrition Program.

Their request comes due to a lack of industrial kitchen space at the school and too many programs operating out of the kitchen at the TH Hall. These factors have limited in what they can provide.

The Art & Margaret Fry Recreation Centre is typically leased, based on a Request for Quotations, by a business-owner between October and March, to sell food to users of our facility and the public. The last number of years this tender has had limited interest.

Discussion / Analysis

Property Lease Policy 2017-5

The Property Lease Policy regulates the leasing of City of Dawson property and facilities for public use for periods more than 14 days. Any agreement beyond this period must be approved by Council. For this reason, we are bringing this item forth to Council. Administration believes the prospective lessee adheres to the objectives of this policy, mainly based on the benefit it offers our community.

The process of this policy generally involves making the space equitably available to the public, which is our standard practice for this space. However, based on the nature of this request; our ongoing efforts to partner with Tr'ondëk Hwëch'in; and the adherence to the attributes and objectives of our Property Lease Policy, Administration recommends that Council direct Administration to forego our standard process, based on section 4.3 of this policy, which allows Council by resolution to direct Administration to modify the application and approval process.

Cont.....

Challenges/Risks

There are challenges with the lease that has been requested. However, Administration believes these are surmountable:

- Lack of Public Concession for Users

It is a concern that we would not have a public concession to feed users throughout the skating season. However, this program offers an immense benefit to the health of our youth and the community. To ensure users have some eating options at this facility, Administration plans to install vending machine(s). Administration believes we have time to stock these machines, and they will likely offer a new source of revenue.

- Lack of Places to Eat in Winter

Although there remain portions of the winter where we lack many eateries in our community, the number of restaurants open in the winter has vastly increased compared to when the Recreation Centre was initially built.

- Increased Traffic / Unsupervised Youth

We expect this request to result in additional youth in our space, increased usage of our washrooms and increased traffic in the concession space as a whole, mainly while it operates as a cafeteria. We have reassurances that the high school students would be supervised, and we see the increased visitation of youth as an opportunity to get more of them utilizing our facility and programs.

- New Model / Unknowns

As this would be a new model, and a new type of operation within our facility, there are reservations and risks which this lease could present which we will not be made aware of until it comes into effect. For these reasons, we only recommend agreeing to this request for one year at this time. Based on conversations and our ongoing positive relationship with Tr'ondëk Hwëch'in, and Robert Service School, we believe that all challenges are surmountable within a year timeframe.

Fiscal Impact

Lease Amount

Our recommended lease of Nine-hundred and fifty (\$950) per month, plus propane, is one-hundred dollars more than we have agreed to for the Concession lease in our last two tendering processes. However, we recommend this based on our increased costs to operate all facilities, inflation, the increase in cleaning, and time associated with stocking vending machines.

This will result in a minor increase in revenues and presumably a minor increase in expenses.

Greater Youth access to the Recreation Centre has the potential to increase youth usage of the recreation centre programming and revenues.

Alternatives Considered

Continue with the current setup / process which will result in the TH School food program not being able to adequately provide food for the student program.

Next Steps

If Council adopts the staff recommendation at committee the proposal will proceed to Council for approval.

Upon approval Staff will draw up and execute a lease document with Trondek Hwichen

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	June 26, 2023

Motion

That the City of Dawson Procedural Bylaw be amended such that:

Section 5 revised to read:

5. CHAIRPERSON

Per Section 180.1b of the Municipal Act, the Chairperson shall preside over the conduct of the meeting and:

- 1) shall maintain order and preserve the decorum of the meeting;*
- 2) shall decide points of order without debate or comment other than to state the rule governing;*
- 3) shall determine which member has the right to speak;*
- 4) shall rule when a motion is out of order;*
- 5) may call a member to order;*
- 6) shall be permitted to participate in the debate of any matter without the need to relinquish the Chair; and*
- 7) shall vote on every matter unless they are excused or disqualified from voting pursuant to the provisions of the Municipal Act.*

Sections 9.5 and 9.6 revised to read:

5) Chairperson to Open Meetings. When a quorum is present, the Chairperson must call the meeting to order and shall serve as Chairperson of that meeting.

6) Appointment of Chairperson.

1. At the first meeting of each calendar year Council shall, from amongst its Members, designate a Councillor to serve as Chairperson

2. When a quorum is present but the Chairperson is not present within fifteen (15) minutes after the time at which the meeting is scheduled to begin, the Chief Administrative Officer shall call the meeting to order and, by resolution, the Council shall appoint a Councillor to act as Chairperson for that meeting.

And a new section to read:

REVIEW

During the first six months of council's term of Office, council shall schedule a review of the Council Proceedings Bylaw and proceed to amend it if deemed advisable at that time.

Mover

Councillor Somerville

Motion

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Mover

Councillor Somerville



City of Dawson

Report to Council

Agenda Item	Dawson Cable System Update
Prepared By	David Henderson CAO
Meeting Date	Aug 30, 2023
References (Bylaws, Policy, Leg.)	-
Attachments	-

	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council accept this report for Information only..

Executive Summary

The Cable system has operated off two primary satellite fees. One of the Satellites is moving out of service and to compensate a number of equipment investments were required earlier in the year which were funded out of the remaining Cable reserves.

The equipment was delayed due to lingering supply chain issues and was installed by July of this year. The installation process was more challenging than expected and additional equipment was purchased. Customers experienced significant service outages through the month of July and limited outages or service deficiencies into the start of August.

Due to the lack of service for the month of July the decision was made to credit customers approx. 1 month of charges, effectively the month of September, as compensation for the lack of service in July.

Background

The system now has multiple competing commercial enterprises and a declining service base. The system is capital intensive in a competitive marketplace and requires technical staff and administrative systems that are challenging to maintain with a small customer base.

As a local Cable system, it does provide local coverage of council meetings and local advertising options.

Discussion / Analysis

As noted in budget discussions in March the Cable system is a service the City provides as a commercial enterprise. The system rates were raised in 2023 to cover ongoing operating losses. With this rebate, equivalent to 1/12 of annual revenues it is reasonable to expect an operation loss for fiscal 2023.

Given the degree of service outage in July, providing the rebate on charges was a reasonable response to customer concerns.

It is also apparent that providing the Cable service is not a core municipal service nor a viable commercial service for the municipality and further consideration should be given to discontinuing the service if a viable purchaser cannot be found for the operation.

Fiscal Impact

The rebate will have an approx. \$20,000 negative impact on the Cable system operations and thus on the net Municipal Operating Budget.

Alternatives Considered

1. Maintain the status quo – offer no rebate – As service was essentially not available in July staff were dealing with angry customers and potential challenges collecting on accounts. We did lose a number of customers that switched to alternative suppliers and faced the potential to lose many more customers.
2. Provide rebates to customers individually based on requests - although such an approach might have resulted in a lower financial hit industry information suggests this results in greater customer dissatisfaction and lost accounts – leading to greater ongoing losses

Next Steps

Staff will continue to maintain and operate the current step while remaining open to opportunities to sell the assets and operations. During the 2024 Budget process staff will review with council the cable system options.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	24-Aug-2023



**MONTHLY
POLICING REPORT
July, 2023**

**Dawson City RCMP Detachment
“M” Division
Yukon**

	July, 2023	Year to Date 2023 Total	July, 2022	Year Total 2021
Prisoners held locally	4	30	8	57
Prisoners remanded	0	0	0	2
Totals	4	26	8	59

Justice Reports	July, 2023	Year to Date 2023	July, 2022	Year Total 2021
Victim Services Referrals Offered	2	46	8	97
Youth Diversions	0	0	0	0
Adult Diversions	0	3	0	2
Restorative Justice Total	0	3	0	2

(2) Road Safety

Chief Superintendent Scott SHEPPARD attended the Dawson City Detachment and conducted a patrol of the Dempster Highway. C/Supt. conducted this patrol enforce the rules of the highway traffic act and assist travelers who may need assistance. During his patrol of the Dempster Highway, C/Supt. SHEPPARD responded to call for assistance as a group of travelers were stuck off the roadway.

As well as promoting road safety during the summer months, Sgt. WALLACE also made patrols of the Klondike River in the RCMP boat to ensure river safety for those on the water.

(3) Youth Initiatives

- Cst. TOWER issued positive tickets to youth who were demonstrating bicycle safety. Youth who were wearing helmets, driving on the right side of the road, stopping at stop signs and using proper turn signals received an ice cream coupon for Klondike Cream and Candy.
- Cst. TOWER and his spouse Joy, organized the Dawson City Youth Triathlon. The event consisted of a swim at the Dawson City Community Pool, biking along the dyke and running around a course in Minto Park.
- Cst. TOWER worked with youth to build a new mountain bike trail on the Dome that was completed in time to be used for this year's Midnight Dome Enduro.



Committee Minutes

TUESDAY July 4, 2023
19:00

Meeting Type: Regular

Meeting: HAC #23-11

Facilitators: Farzad Zarringhalam, PDM

Attendees: Megan Gamble (chair), Mike Ellis, J-P Tremblay, Kayla Goodwin

Regrets: Rebecca Jansen, Sean Warnick

Meeting Called to order at 7:07PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 23-11-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 23-11 is adopted as presented.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Mike Ellis declared conflict of interest regarding development permit application #22-131.

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Megan Gamble

Resolution: 23-11-02

Second: Mike Ellis

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Ricky Mawunganidze – DP #23-061

Discussion:

- The delegate described the project's scope for the tent village.
- HAC mentioned that because it is a temporary project, the washroom's design is acceptable, particularly because the structure is mobile.
- Wooden railings will be used for washroom structures.
- The installation of tents on a wooden platform and the wooden frames are something that HAC would like to see.
- HAC supports bringing back canvas tents in the city. HAC believes that given current building code and regulations, this is the best imitation of old tents the proponent could come up with.

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 23-11-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Resolution: n/a

Discussion: None.

Agenda Item: Adoption of Meeting Minutes

Resolution: 23-11-04

Presenter: Megan Gamble

Secunder: Mike Ellis

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #23-10 as presented.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

Resolution: n/a

Discussion: None.

Agenda Item: Applications

Resolution: 23-11-05

Presenter: Megan Gamble

Secunder: J-P Tremblay

THAT the Heritage Advisory Committee POSTPONE the decision on the amendment to development permit #22-131.

Discussion:

- The lack of quorum due to a member's conflict of interest.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: New Business

Resolution: 23-11-06

Presenter: Megan Gamble

Secunder: Mike Ellis

Direction from HAC for the design of Klondike Kate's Restaurant.

Discussion:

- HAC was asked for guidance on whether to restore Klondike Kate's restaurant's original design from the 1910s or to leave it as it is now, which is dated to the 1970s. The planning for a possible development permit for this structure will benefit from this direction.
- HAC recommended that the design fit in with Dawson's commercial district and what has already been there.
- HAC recommends that the aesthetics of the signs be somewhat maintained.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 23-11-07

Presenter: Mike Ellis

Secunder: Megan Gamble

That Heritage Advisory Committee meeting HAC #23-11 be adjourned at 7:50 pm on July 4, 2023.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Minutes accepted on: July 18, 2023

Committee Minutes

TUESDAY July 18, 2023
19:00

Meeting Type: Regular

Meeting: HAC #23-12

Facilitators: Farzad Zarringhalam, PDM

Attendees: Megan Gamble (chair), Sean Warnick, Mike Ellis, J-P Tremblay, Kayla Goodwin, Rebecca Jansen (due to technological challenges on the City's end, Rebecca Jansen had to leave early)

Meeting Called to order at 7:00PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 23-12-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 23-12 is adopted as presented.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Mike Ellis declared conflict of interest regarding development permit application #22-131.

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Megan Gamble

Resolution: 23-12-02

Second: Sean Warnick

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 23-12-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Resolution: n/a

Discussion: None.

Agenda Item: Adoption of Meeting Minutes

Presenter: Megan Gamble

Resolution: 23-12-04

Second: Sean Warnick

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #23-11 as presented.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

Resolution: n/a

Discussion: None.

Agenda Item: Applications

Resolution: 23-12-05

Presenter: Megan Gamble

Seconder: J-P Tremblay

THAT the Heritage Advisory Committee APPROVE the amendment to development permit #22-131.

Votes For: 2

Votes Against: 1

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 23-12-06

Presenter: Mike Ellis

Seconder: Sean Warnick

THAT the Heritage Advisory Committee APPROVE development permit #23-005.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 23-12-07

Presenter: Megan Gamble

Seconder: Sean Warnick

THAT the Heritage Advisory Committee TABLE development permit #23-065.

Discussion:

- HAC requested the following information:
 1. What is the historical reference for this sign? They're curious, especially given there aren't many curve signs in the city, and if this creates a precedent.
 2. What is the signage's scale in respect to the structure? They appear to be out of scale in the current drawing.
 3. How will the overhang look?
 4. What exactly would the ribbon ends look like?
 5. Why do we need the scroll? It appears out of place to them.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 23-12-08

Presenter: Megan Gamble

Seconder: Sean Warnick

THAT the Heritage Advisory Committee TABLE development permit #23-066.

Discussion:

- HAC requested the following information:
 1. How will it be framed?
 2. How will it be hung?
 3. What exactly are the materials?
- The sign appears a bit whimsical.
- The character of the signage is a bit problematic.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: New Business

Resolution: n/a

Requesting direction from HAC for the usage of materials from historic structures that are going to be demolished.

Discussion:

- HAC may perform site visits to determine salvage prospects for the materials.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 23-12-09

Presenter: Mike Ellis

Seconded: Megan Gamble

That Heritage Advisory Committee meeting HAC #23-12 be adjourned at 7:59 pm on July 18, 2023.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Minutes accepted on: Aug 1, 2023

Committee Minutes

TUESDAY August 1, 2023
19:00

Meeting Type: Regular

Meeting: HAC #23-13

Facilitators: Farzad Zarringhalam, PDM

Attendees: Megan Gamble (chair), Sean Warnick, Mike Ellis, J-P Tremblay, Kayla Goodwin, Rebecca Jansen

Meeting Called to order at 7:04PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 23-13-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 23-13 is adopted as presented.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Megan Gamble

Resolution: 23-13-02

Second: Sean Warnick

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 23-13-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Resolution: n/a

Discussion: None.

Agenda Item: Adoption of Meeting Minutes

Presenter: Megan Gamble

Resolution: 23-13-04

Second: Sean Warnick

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #23-12 as presented.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

Resolution: n/a

Discussion: None.

Agenda Item: Applications

Resolution: 23-13-05

Presenter: Megan Gamble

Second: Sean Warnick

THAT the Heritage Advisory Committee TABLE development permit #23-065.

Discussion:

- HAC encouraged the applicant to attend the following meeting to clarify some issues.
- HAC suggested the signage be either a canvas banner or painted on the gazebo.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: 23-13-06

Presenter: Megan Gamble

Second: Sean Warnick

THAT the Heritage Advisory Committee TABLE development permit #23-066.

Discussion:

- HAC encouraged the applicant to attend the following meeting to clarify some issues.
- HAC wants to know where the sign be mounted, what the posts look like, and why the sign is needed at all.
- HAC pointed out that because this sign will be installed on a designated site, it will most likely require additional permits (to alter a historic site) from other regulatory organizations.
- HAC pointed out that the sign should not detract from the character defining elements.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: n/a

Inquiring about HAC's view on a prospective structure within the historic townsite.

Discussion:

- In general, HAC supports the structure's move to the historic townsite, subject to some external alterations.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 23-13-07

Presenter: Mike Ellis

Second: Megan Gamble

That Heritage Advisory Committee meeting HAC #23-13 be adjourned at 8:15 pm on August 1, 2023.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: August 15, 2023