

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

NOTICE OF SPECIAL COUNCIL MEETING #C24-10

This is to inform you a special meeting of City Council will be held as follows:

DATE OF MEETING: WEDNESDAY, MAY 29, 2024
PLACE OF MEETING: COUNCIL CHAMBERS, CITY OFFICE
TIME OF MEETING: 5:00 PM

PURPOSE OF MEETING:

1. Call to Order
2. Adoption of the Agenda C24-10
3. Move into Closed Meeting of Council
 - a. Municipal Act Section 213(3)(e)-Matters Still Under Consideration
 - b. Municipal Act Section 213(3)(c)-Personal Information, Including Personnel Information
4. Revert to Open Session of Council
5. Art & Margaret Fry Recreation Centre Concession Lease
6. 2024 Municipal Election Bylaw (#2024-09)- 1st Reading
7. Zoning Bylaw Amendment No. 32 Bylaw (#2024-11)- 1st Reading
8. Dredge Pond II Official Community Plan and Zoning Amendments
 - a. Official Community Plan Amendment No. 11 Bylaw (#2024-07)- 2nd Reading
 - b. Zoning Bylaw Amendment No. 31 Bylaw (#2024-08)- 2nd Reading
9. Snow and Ice Control Policy (#2024-01)- Final Approval
10. Adjournment

Date Meeting Requested: May 22, 2024

Special Council Meeting request by: Alexander Somerville, Councillor & Patrik Pikálek, Councillor

Original signed by:
CAO, David Henderson

May 22, 2024
Date

ZOOM DETAILS:

<https://us02web.zoom.us/j/89232545546?pwd=EHuaTWmCrzndhLpFZRq75k4fZKw6MB.1>

Meeting ID: 892 3254 5546
Passcode: 865264

**REQUEST FOR SPECIAL COUNCIL MEETING
#C24-10**

As per Municipal Act Section 184, Special Meetings must be requested in writing by either:

- a) Mayor
- b) Two Councillors

Date of Request: May 22, 2024

Special Council Meeting request by: Alexander Somerville, Councillor & Patrik Pikálek, Councillor

Original signed by:
Chair, Alexander Somerville

May 29, 2024
Date

Original signed by:
Councillor, Patrik Pikálek

May 29, 2024
Date





City of Dawson Report to Council

Agenda Item	Art and Margaret Fry Recreation Centre – Concession Lease
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	May 21, 2024
References	2017-05 Property Lease Policy
Attachments	

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendations

That Council award the Art and Margaret Fry Recreation Centre Concession Lease to Grumpy Schnitzel.

Executive Summary

The goal of this Report to Council is to award a lease at the Art and Margaret Fry Recreation Centre Concession Space.

Background

In 2023, Council approved a lease for the Art and Margaret Fry Recreation Centre Concession that ends on August 31, 2024. As a result of a request from the current lessor to renew the lease, Administration referred to *Property Lease 2017-05, Section 4: Procedures* to initiate this process.

Based on public and user group feedback, Administration decided to release a Request for Proposals to determine interested parties in the fairest manner possible. Three bids were submitted, which were evaluated by administration using the criteria prescribed by the Property Lease Policy. As a result of this evaluation, administration recommends Grumpy Schnitzel be awarded a lease from November 1, 2024, to August 31, 2025.

Discussion / Analysis

Under the Property Lease Policy Council is to be informed of the expiration of a lease 3 months prior to the expiry date . The Current Lease expires on Aug 3rd, 2024.

Right of first refusal was not considered in the current circumstance given the special nature of the current lease and the anticipated short-term nature the current lease and usage.

Request for proposals was prepared and advertised within the procedures defined by the policy. Submissions were received, reviewed and a recommendation to council identified as per the policy.

To ensure the integrity and confidentiality of the tendering process, any discussions related to this matter should be conducted in a closed session of Council. This is to protect confidential information, prevent any potential conflicts of interest, and maintain fairness and transparency in the tendering process.

Fiscal Impact

The lease of this property will allow Parks and Recreation to meet budget targets for the Art and Margaret Fry Recreation Centre revenues.

Alternatives Considered

Council could reject the recommendation made by Administration on this lease.

Next Steps

Following Council's decision, Administration will notify the bidders and collaborate with the future lessee to ensure the space is ready for use at the start of the new lease.

Approved by	Name	Position	Date
	David Henderson	CAO	17-May-2024



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

WHEREAS section 53 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw regulate the conduct of an election; and

WHEREAS section 60 (1)(a) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may dispense with the requirement of a list of electors for an election; and

WHEREAS section 61 (1)(b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw provide for a system of registration of person entitled to vote at an election which shall include the prescribed oath required to be signed by each person applying to vote; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2024 Municipal Election Bylaw**.

2.00 Purpose

2.01 The purpose of this bylaw is to regulate the conduct of the 2024 municipal election.



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

Table of Contents

PART I - INTERPRETATION 1

1.00 Short Title 1

2.00 Purpose 1

3.00 Definitions 3

PART II – APPLICATION 3

4.00 Election Officials 3

5.00 Nominations 3

6.00 Places and Hours of Polls 4

7.00 Registration of Voters 4

8.00 Notice to Electors 5

9.00 Challenged Electors 5

10.00 Fees 6

PART III – FORCE AND EFFECT 6

11.00 Appendices 6

12.00 Severability 6

13.00 Enactment 6

14.00 Bylaw Readings 7

PART IV – APPENDIX (APPENDICES) 8



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.

PART II – APPLICATION

4.00 Election Officials

- 4.01 Pursuant to section 56(1) of the *Municipal Act*, Mr. Charles Brunner is hereby appointed as Returning Officer and is hereby responsible for the administration of the 2024 municipal election.
- 4.02 Pursuant to section 56 (1)(e) of the *Municipal Act*, the Returning Officer is hereby delegated the power to appoint Deputy Returning Officers.
- 4.03 For the purposes of fulfilling the requirements of Division 3 of the *Municipal Act*, the CAO or their designate shall serve as the Designated Municipal Officer.
- 4.04 Election officials shall, during their employment, refrain from any active or public support or criticism of any candidate.

5.00 Nominations

- 5.01 Nomination Day is Thursday, September 26, 2024.
- 5.02 Nomination proceedings shall take place in the City Council Chambers located on the upper floor of the City Administration Building located at 1336 Front Street.



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

- 5.03 The Returning Officer shall receive nominations no later than 12 noon on Thursday, September 26, 2024.
- 5.04 Nominations may be presented to the Designated Municipal Officer, or Returning Officer, or via fax.
- 5.05 All faxed nominations shall be clearly marked "ELECTION NOMINATION" and be sent to the attention of the Returning Officer or Designated Municipal Officer.
- 5.06 In all cases, it shall be the responsibility of the person presenting the nomination to ensure that the nomination is complete and presented prior to the deadline pursuant to this bylaw.

6.00 Places and Hours of Polls

- 6.01 The advanced polling place and the regular polling place shall be established at the Art and Margaret Fry Recreation Centre.
- 6.02 The advanced poll shall be held Thursday, October 10, 2024, and the hours of the poll shall be from 8 a.m. to 8 p.m.
- 6.03 Pursuant to section 53(d) of the *Municipal Act*, council does hereby establish a mobile polling station for the express purpose of attending health care and extended health care facilities within the City of Dawson or at residences of electors' incapable of attending a poll due to physical incapacity.
- 6.04 The mobile poll shall be conducted on Thursday, October 10, 2024.
- 6.05 The Returning Officer is hereby delegated the authority to determine the hours and manner of operation of the mobile poll within the constraints of the *Municipal Act* requirements for conducting an election.
- 6.06 The regular poll shall be held Thursday, October 17, 2021, and the hours shall be from 8 a.m. to 8 p.m.

7.00 Registration of Voters

- 7.01 Pursuant to section 60(1) of the *Municipal Act*, the city hereby dispenses with the requirement to produce a list of electors for the 2024 municipal election.



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

7.02 Pursuant to section 60(1)(b) and 61(1)(b) of the *Municipal Act*, the city does hereby establish the following procedures and forms to govern the conduct of the 2024 municipal election:

- (a) All individuals meeting the eligibility criteria contained in section 48 of the *Municipal Act* and wishing to cast a ballot shall be required to register by swearing or affirming the Oath of Elector Eligibility, contained in Appendix A of this bylaw, in the presence of a Deputy Returning Officer.
- (b) Once the Voting Register has been completed, the Deputy Returning Officer shall present the elector with ballot(s).

8.00 NOTICE TO ELECTORS

8.01 The Designated Municipal Officer shall supply to the Returning Officer signage to be displayed at all polling stations which shall inform voters of the following:

- (a) The offences contained in section 160 of the *Municipal Act*; and
- (b) The penalties associated with the offences contained in section 160 of the *Municipal Act*; and
- (c) A statement that, pursuant to this bylaw, the name of any individual challenged by a Deputy Returning Officer, a candidate or candidate's agent, or by an elector, who swears an oath of eligibility and votes in the election shall be forwarded to the appropriate authorities for investigation and possible prosecution.

9.00 Challenged Electors

9.01 Within 7 days of receipt of election records from the Returning Officer, the Designated Municipal Officer shall examine the Voting Register for the purpose of identifying any elector who was challenged at the poll.

9.02 The Designated Municipal Officer shall, within 5 days of examining the Voting Register, forward copies of the Voting Registrations of all challenged electors to the appropriate authorities for investigation and prosecution.



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

10.00 Fees

10.01 The following rates shall be paid to persons, other than full time officers or employees of the city, acting as election officials:

Returning Officer	as per contract \$5250
Deputy Returning Officer	\$25.00 per hour
Polling Clerk	\$20.00 per hour

PART III – FORCE AND EFFECT

11.00 Appendices

11.01 Appendix “A” attached to and referred to in this bylaw forms part of this bylaw and is to be read in conjunction with this bylaw.

12.00 Severability

12.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

13.00 Enactment

13.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

14.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Alexander Somerville, Chair
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2024 Municipal Election Bylaw

Bylaw No. 2024-09

PART IV – APPENDIX A

DRAFT

APPENDIX "A"

VOTING REGISTER
Municipal Act – Section 60
City of Dawson Bylaw #2024-09

Local Jurisdiction: City of Dawson
Election Date: October 17, 2024
Voting Station: _____

Oath of Elector Eligibility

I, _____, of _____
(Name of Elector) (Street Address of Residence)

Do hereby swear / affirm that I am eligible to vote in the above mentioned election because:

- I have not voted previously in this election;
- I am 18 years of age or older;
- I am a Canadian Citizen; and
- I have resided within the boundaries of the City of Dawson for the 12 consecutive months preceding Election Day

Signature of Elector

Signature of Deputy Returning Officer

Deputy Returning Officer

Voter Number: _____

Ballots Issued to Elector (Check [x] all that apply)

- MAYOR
- COUNCILLORS

OBJECTION TO PERSON VOTING	Name of Candidate / Candidate Agent Making Objection	Deputy's Initials
	Reason for Objection:	
INCAPACITATED ELECTOR	Ballot of Incapacitated Elector was marked by another person: Check []	
	Reason:	



City of Dawson Report to Council

Agenda Item	Zoning Bylaw Amendment No.32
Prepared By	Planning and Development
Meeting Date	May 21, 2024
References (Bylaws, Policy, Leg.)	OCP, Zoning Bylaw, Housing Needs Assessment
Attachments	Draft Bylaw 2024-11

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council give First Reading to Zoning Bylaw Amendment No.32 (Bylaw #2024-11).

Executive Summary

TH submitted a zoning bylaw amendment application to rezone Lots 19 and 20, Block G, Ladue Estate, to allow for the construction of a housing complex. These lots are currently zoned R1 (single detached/duplex residential).

TH has requested that the Planning Department expedite the process in order to meet the financial requirements. To enable this, the public hearing has been scheduled for the same meeting as the first reading to receive public feedback, allowing the second and third readings to proceed at the following Council meeting.

Background

Lots 3-20, Block G, Ladue Estate, were rezoned from C1 to R1 on May 12, 2020, under Zoning Bylaw Amendment No. 10. The reason for the amendment was to bring the zoning in line with the existing uses of these properties.

Discussion / Analysis

Lots 19 and 20 are currently vacant – with a few small sheds to be removed.

Official Community Plan

The lots are designated as Urban Residential. The area predominantly consists of low- and medium-density residential uses.

The rezoning aligns with the OCP long-term housing goals, which include:

- Meet the full spectrum of housing needs in the community.
- Minimize the amount of vacant or underutilized residential land in the historic townsite.

Zoning Bylaw

The lots meet the minimum parcel size requirement for the R2 Zone. The proposed development also conforms to the permitted uses for the R2 Zone.

Need for the use (in reference to the Housing Needs Assessment - HNA)

According to the HNA the absolute number of seniors and Elders has nearly doubled between 2010 and 2020 in Dawson. It has been identified that “there is a growing gap between currently available housing and support options and the increasing population of Elders and seniors in Yukon”. Therefore, the report concludes, “there is a need for ongoing resources to adequately and appropriately meet the needs of an aging population and enable Elders and seniors to age in place.”

Benefit to the public and TH citizens

The provision of housing for Elders within the historic townsite will ensure that they have easier access to the public facilities, which are within walking distance. It would also ensure that TH citizens continue to live in their traditional territory.

Impact on neighborhood properties

The proposed development (6-8 unit residential) is consistent with the existing developments in the area. There will be no impact in terms of noise, odours, or safety. Furthermore, properties to the west and south-west of Lot 20 are already designated R2.

Capacity of existing infrastructure

Public Works has indicated that there will be no concerns with servicing the proposed residential development on these lots.

Fiscal Impact

The proposed multi-unit residential development will result in greater annual taxation.

Alternatives Considered

Do not give First Reading to Zoning Bylaw Amendment No.32 (Bylaw #2024-11).

Next Steps

Bringing the amendment before council for second and third readings on June 18, 2024.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	May 17, 2024



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 32 Bylaw

Bylaw No. 2024-11

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **Zoning Bylaw Amendment No. 32 Bylaw**.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) An amendment to the Zoning Bylaw from R1: Single-detached/duplex residential to R2: Multi-unit residential located at Lot 19 and 20, Block G, Ladue Estate.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 32 Bylaw

Bylaw No. 2024-11

Table of Contents

PART I - INTERPRETATION 1

 1.00 Short Title 1

 2.00 Purpose 1

 3.00 Definitions 3

PART II – APPLICATION 3

 4.00 Amendment 3

PART III – FORCE AND EFFECT 3

 5.00 Severability 3

 6.00 Enactment 3

 7.00 Bylaw Readings 4

PART IV – APPENDIX A 5

DRAFT



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 32 Bylaw

Bylaw No. 2024-11

3.00 Definitions

3.01 In this Bylaw:

- (a) “city” means the City of Dawson;
- (b) “council” means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

4.01 This bylaw amends Lot 19 and 20, Block G, Ladue Estate from R1: Single-detached/duplex residential to R2: Multi-unit residential in the Zoning Bylaw Schedule C: Historic Townsite, as shown in Appendix A of this bylaw.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 32 Bylaw

Bylaw No. 2024-11

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer



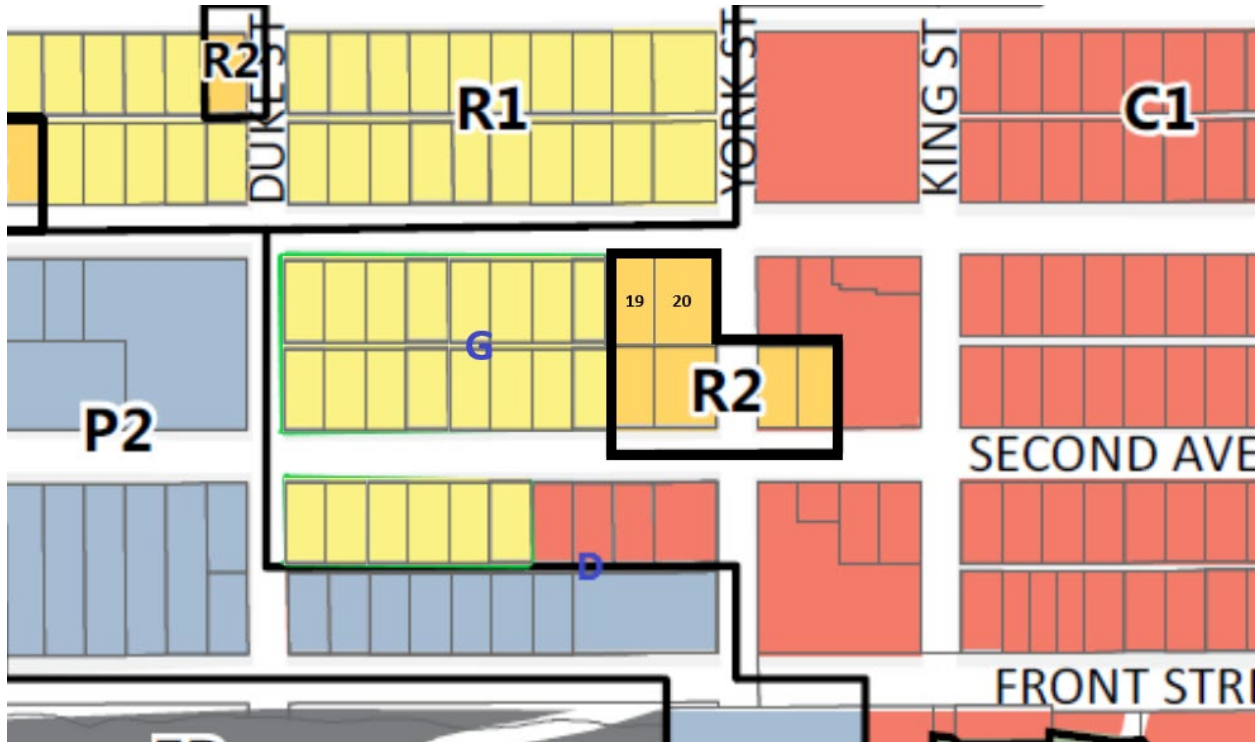
THE CITY OF DAWSON

Zoning Bylaw Amendment No. 32 Bylaw

Bylaw No. 2024-11

PART IV – APPENDIX A

Figure 1. Amended area





City of Dawson

Report to Council

Agenda Item	OCP Amendment No.11; ZBL Amendment No.31
Prepared By	Planning and Development
Meeting Date	May 21, 2024
References (Bylaws, Policy, Leg.)	Municipal Act, OCP, ZBL
Attachments	Bylaw 2024-07 and Bylaw 2024-08

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

1. That Council give Second Reading to OCP Amendment No.11 Bylaw (Bylaw #2024-07).
2. That Council give Second Reading to Zoning Bylaw Amendment No.31 (Bylaw #2024-08).

Executive Summary

These amendments to the Official Community Plan and Zoning Bylaw are to fulfill the vision and objectives of the Dredge Pond II Master Plan.

Background

Yukon Government Land Development Branch (YG LDB) submitted a joint OCP and ZBL Amendment application for Dredge Pond II area. These bylaws were given First Reading at the March 19 Council meeting.

Discussion / Analysis

The OCP Amendment will amend the Dredge Pond II area from FRP (Future Residential Planning) to CR (Country Residential) and P (Parks and Natural Space). Country residential development will align with the goals of the FRP designation. According to the Master Plan, geotechnical factors will render nearly half of the entire land unsuitable for residential development. Finally, little about a fourth of the area is set aside for historic purposes, including the protection of dredge tailings and cultural landscape.

To be consistent with the OCP, as required by the Municipal Act, the Zoning Bylaw Schedule B Map must change portions of the land from FP - Future Planning to R3 - Country Residential and P1 - Parks & Natural Spaces.

As stated in the Master Plan, the studies suggest the need for some text amendments to the Zoning Bylaw in order to reduce risks. These text amendments are:

- For habitable buildings, the underside of wooden floor systems or top of concrete slab are required to be constructed at or over the 200-year flood elevation plus 1 m of freeboard.
- For habitable manufactured homes, the ground level or top of concrete or asphalt pad on which it is located shall be constructed at or over the 200-year flood elevation plus 1 m of freeboard.
- Buildings shall not be constructed in regions where tailing ponds have been infilled due to anticipated settlement.

Fiscal Impact

NA

Alternatives Considered

That Council do not give Second Reading to OCP Amendment No.11 Bylaw and Zoning Bylaw Amendment No.31 Bylaw.

Next Steps

Sending the OCP amendment to the Minister for review and approval.

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	May 17, 2024



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2024-07

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 278 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council must, within three years of formation or alteration of municipal boundaries, adopt or amend by bylaw an official community plan.

WHEREAS section 285 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that an official community plan may be amended, so long as the amendment is made in accordance with the same procedure established for adoption of an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Official Community Plan Amendment No. 11 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) redesignating Dredge Pond II area from FRP - Future Residential Planning to CR - Country Residential and P - Parks and Natural Space



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2024-07

Table of Contents

PART I - INTERPRETATION	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION	3
4.00 Amendment	3
PART III – FORCE AND EFFECT	3
5.00 Severability	3
6.00 Enactment	3
7.00 Bylaw Readings	4

DRAFT



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2024-07

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (c) "city" means the City of Dawson;
- (d) "council" means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

4.01 This bylaw redesignates Dredge Pond II Subdivision area from FRP - Future Residential Planning to CR - Country Residential and P - Parks and Natural Space, as shown in Appendix A of this bylaw.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2024-07

6.02

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
MINISTERIAL NOTICE	
PUBLIC HEARING	
SECOND	
MINISTERIAL APPROVAL	
THIRD and FINAL	

Original signed by

William Kendrick, Mayor

Presiding Officer

David Henderson, CAO

Chief Administrative Officer

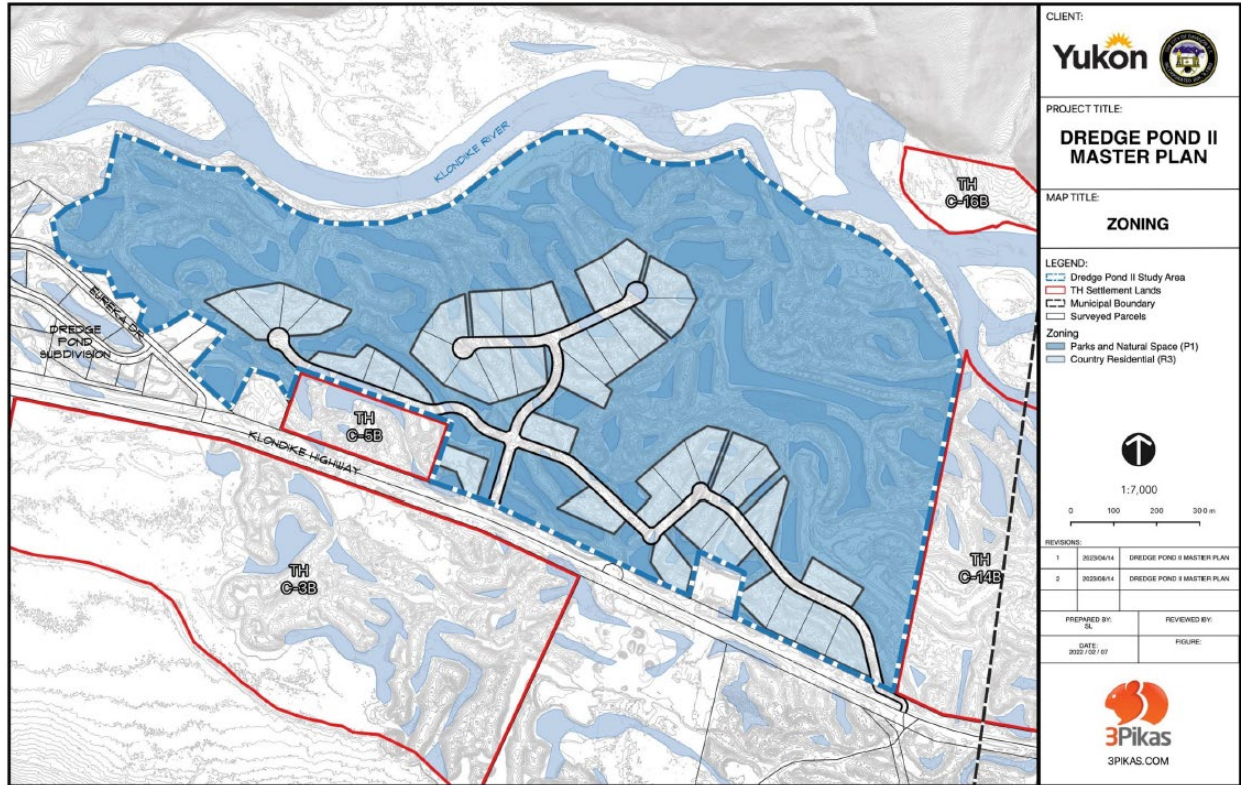


THE CITY OF DAWSON

Official Community Plan Amendment No. 11 Bylaw

Bylaw No. 2024-07

PART IV – APPENDIX A



This map is to be updated for the Second Reading of this Bylaw Amendment in order to be consistent with the Map in Schedule B of the current Official Community Plan.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 31 Bylaw

Bylaw No. 2024-08

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the **Zoning Bylaw Amendment No. 31 Bylaw**

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A series of text amendments.
- (b) An amendment to the Zoning Bylaw from FP to R3 and P1.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 31 Bylaw

Bylaw No. 2024-08

Table of Contents

PART I - INTERPRETATION	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION	3
4.00 Amendment	3
PART III – FORCE AND EFFECT	3
5.00 Severability	3
6.00 Enactment	4
7.00 Bylaw Readings	4



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 31 Bylaw

Bylaw No. 2024-08

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretation Act*, RSY 2002, c. 125, shall apply;
- (b) “City” means the City of Dawson; and
- (c) “Council” means the Council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

4.01 This bylaw amends areas in Dredge Pond II Subdivision from FP - Future Planning to R3 - Country Residential and P1 - Parks & Natural Spaces, as shown in Appendix A of this bylaw.

4.02 Insert the following:

“11.0.3 Special Modifications:

.1 The following applies to all developments in Dredge Pond II Subdivision:

- For habitable buildings, the underside of wooden floor systems or top of concrete slab are required to be constructed at or over the 200-year flood elevation plus 1 m of freeboard.
- For habitable manufactured homes, the ground level or top of concrete or asphalt pad on which it is located shall be constructed at or over the 200-year flood elevation plus 1 m of freeboard.
- Buildings shall not be constructed in regions where tailing ponds have been infilled due to anticipated settlement.”

PART III – FORCE AND EFFECT

5.00 Severability



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 31 Bylaw

Bylaw No. 2024-08

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer

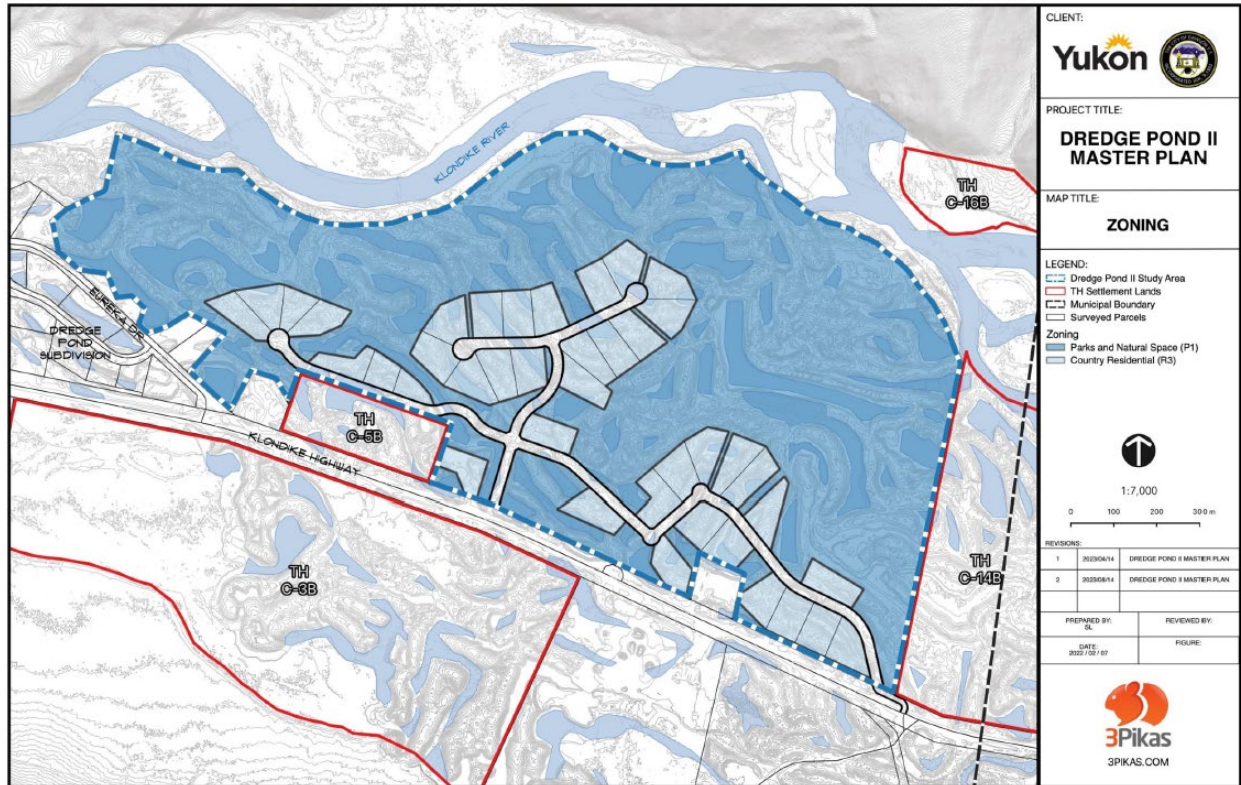


THE CITY OF DAWSON

Zoning Bylaw Amendment No. 31 Bylaw

Bylaw No. 2024-08

8.00 Appendix A



This map is to be updated for the Second Reading of this Bylaw Amendment in order to be consistent with the Map in Schedule B of the current Zoning Bylaw.



City of Dawson

Snow and Ice Control Policy

2024-01

POLICY STATEMENT

The City of Dawson's objective is to provide a sustainable level of snow clearing services using available resources that meets the needs of its community.

1.00 Purpose

1.01 The Snow and Ice Control Policy is necessary to make a clear statement of the intent of the City of Dawson's winter maintenance operations, to establish priorities and service levels and to manage budgetary constraints. An effective and efficient Snow and Ice Control program is vital to allowing the City to function under normal winter weather conditions to reduce snow and ice hazards and to provide reasonable winter mobility on City infrastructure including roadways, active transportation networks, lanes, and parking lots, while allowing citizens an understanding of their rights and responsibilities under this policy.

2.00 Objectives

- 2.01 The objectives of the City's Snow and Ice Control Policy are to:
- a) Allow safe and equitable access to winter Transportation Routes including roadways, Sidewalks, and active Transportation Routes.
 - b) Provide for the operation and safe access of vehicles providing Fire, Police, and Emergency Medical Services;
 - c) Prevent or reduce collisions, slips, falls and injury to people due to winter conditions;
 - d) Balance the limited resources of the City and the competing interests of City residents and other stakeholders.

This policy covers most winter maintenance scenarios. When unusual conditions or extreme weather events occur, including, without limitation, above average snow fall or extreme winter storms, the Public Works or designate shall use their discretion and judgement in the application of this policy to achieve the desired level of service as resources permit. This may include temporary deviation from the established priorities and service standards, or other decisions which may result in temporary inconsistencies with this policy.

This policy is intended to assist transportation network users that are properly equipped for winter conditions, operating vehicles, and other equipment in a manner consistent with effective winter driving habits and with due care and attention to conditions. This policy will be reviewed

periodically to ensure that the priorities, service levels and support systems continue to meet the purpose of this policy, the competing interests of the City's residents and other stakeholders are balanced effectively, and to ensure adequate resources and reserves are both in place and available for winter maintenance operations.

3.00 Definitions

3.01 The following terms are used within this policy and are defined as follows:

- a) "DOWNTOWN CORE" means the area bordered by Front Street, Fifth Ave, Albert Street and Craig St. but including Streets up to 8th Avenue.
- b) "COMPACTED SNOW SURFACE" means that snow will be allowed to accumulate and be packed by traffic or levelled by snow ploughs.
- c) "DE-ICER" means the chemical agent that the City uses to mix with sand to control ice, usually sodium chloride.
- d) "DRAINAGE PROBLEM" means problems caused by accumulated or running snow melt water.
- e) "FEES AND CHARGES BYLAW" means the City's *Fees and Charges Bylaw* as amended or replaced from time to time.
- f) "GLACIATION" means ground water surfacing, freezing and the accumulation of ice.
- g) "ICE CONTROL" means control of the build-up of packed snow or ice through the use of equipment, Sanding and De-Icer.
- h) "Public Works Manager" means the Public Works Manager or their approved designate.
- i) "OPENED" means the ploughing of snow from the driving lanes to the side.
- j) "ROAD" means a road as identified in Appendix A. For greater certainty, Roads do not include Low volume roads or "end roads" that were not designed and constructed to the applicable Engineering Standards of the time and such roads are not subject to this Policy.
- k) "SANDING" means the application, either manually or by mechanical spreaders, of De-Icer treated sand to improve traction.
- l) "SIDEWALK" means the hard surface designed and constructed for and normally used by pedestrians, excluding multi-use paths.
- m) "SNOW AND ICE CONTROL" means all operations associated with Snow Ploughing, Snow Loading and Hauling, and Ice Control.
- n) "SNOW STORAGE SITE" means a pre-approved location for the dumping and storage of hauled snow.

-
- o) "SNOW LOADING AND HAULING" means the removal of snow from City Roads, parking lots, lanes and Sidewalks by loading the snow from windrows onto trucks and hauling the snow to Snow Storage Sites.
 - p) "SNOW PLOUGHING" means the ploughing of snow into windrows in storage areas on City roads, lanes, Sidewalks and paved trails. Storage areas can be, among other things, on centre medians, boulevards, adjacent to the curb or Sidewalk and at the edge of back lanes or City owned parking lots.
 - q) "TRANSPORTATION ROUTE" means a Road, Sidewalk or paved trail as identified in Appendix A or C.

4.00 Responsibilities

4.01 City Council shall set and adopt:

- a) The snow removal budget;
- b) The levels of service under this policy; and
- c) The priority 1 and 2 street, trail and sidewalk maps and all prioritization of services under this Policy.

4.02 The Public Works Manager or designate shall oversee the implementation of the Snow and Ice Control Policy by:

- d) Determining when and how to initiate and perform snow and Ice Control operations in accordance with this policy;
- e) Allocating and scheduling resources in accordance with the priorities established by Council under this policy;
- f) Coordinating and allocating resources with other City departments as needed to perform snow and ice control operations in accordance with this policy;
- g) Obtaining, allocating and scheduling privately held resources;
- h) Addressing public concerns in respect of Snow and Ice Control;
- i) Managing the winter roads and snow removal budget; and
- j) Recommending revisions to this policy to Council on an as needed basis.

4.03 Public Works employees shall operate City owned equipment in their Snow and Ice Control duties in accordance with this policy and the instructions of the Public Works Manager or designate.

5.00 Transportation Route Priority and Standards

5.01 The City operates with a limited amount of funds which are required for a number of purposes and projects. In establishing the Snow and Ice Control Policy, the City must take into consideration its limited financial resources, equipment and personnel. Priorities and standards are established to provide the greatest benefit to the majority of the travelling public. This involves balancing the City's

limited resources with the competing interests of City residents and other stakeholders. How, when and where the City undertakes Snow and Ice Control depends on the City Council approved priority system, as detailed in this policy, as well as other factors which may include, without limitation:

- a) Temperatures before, during, and after snowfall or other event;
- b) Duration of the event;
- c) Amount of accumulated snow; Contractor triggered at 75mm accumulation
- d) Temperature of the Road surface;
- e) Wind speed and direction; and
- f) The weather forecast for the days following the storm

5.02 City Council has set three priority ratings for routes with consideration given to, among other things, traffic volume, terrain, transit, emergency services, drift exposure, drainage problems, road classification, road geometrics, and the requirement for City staff to respond to changing needs within the community. The standard of service for Snow and Ice Control is to be completed in accordance with this policy and approved budgets. The priority ratings and standards of service are described as follows:

Priority	Description	Standard
1	<ul style="list-style-type: none"> • Freeways and major arterial Roads • Emergency routes • Major transit routes • Roads with steep grades • Areas with known Drainage Problems during spring melt • Downtown Core 	<ul style="list-style-type: none"> • Routes Opened in 24 hours • Routes ploughed to the shoulder in 72 hours • Ice Control operations in 24 hours
2	<ul style="list-style-type: none"> • Arterial Roads • Transit routes • Major industrial Roads • Access to prioritized City facilities • Prioritized City-owned parking lots • Emergency routes within priority 2 zones 	<ul style="list-style-type: none"> • Routes Opened in 48 hours • Routes ploughed to the shoulder in 72 hours • Ice Control operations in 48 hours
3	<ul style="list-style-type: none"> • Remainder of City Roads (excluding 'low volume') • City owned parking lots and lanes 	<ul style="list-style-type: none"> • Roads Opened, ploughed and Ice Control performed after higher priority Transportation Routes

6.00 Snow Ploughing of Roads, City-Owned Parking Lots, and Lanes

6.01 Snow Ploughing and Sanding operations will commence in priority order in accordance with this policy during a snow event forecast to include snow accumulation, and in consideration of, among other things, field conditions and the weather forecast. When heavy snowfalls are continuous, or follow closely one after the other, operations will be repeated or continued on the highest priority until completed before moving on to the next highest priority.

-
- 6.02 Priority 1 Roads will be ploughed to remove snow while still maintaining insulation for frost protection of underground utilities as a Compacted Snow Surface.
 - 6.03 Priority 2 Roads will be ploughed to remove snow, but snow of varying depths may be left on the Road in accordance with what is required to minimize driving difficulty.
 - 6.04 Snow Ploughing of priority 3 Roads, laneways and parking lots will be completed after all other priority Roads are ploughed and will only be completed as required to ensure that they are passable. Priority 3 Roads will be bladed flat and maintained as a Compacted Snow Surface.
 - 6.05 Snow Ploughing may result in windrows on both sides of the Road or to the center of the Road. The clearing of windrows in front of driveways left by Snow Ploughing equipment shall be the responsibility of the property owner or other affected individual, company, or party.
 - 6.06 The City will clear windrows from the front of driveways for occupants who have applied and have been approved for the senior citizens or persons with disabilities windrow removal service. Windrows will be cleared after Snow Ploughing operations are complete in order of Road priority listed in this policy and as other operations allow.
 - 6.07 The clearing of snow between the edge of the street and all public fire hydrants is the responsibility of the City. The work shall be completed when the snow depth obstructs the hydrant from clear view. Residents shall not pile driveway or Sidewalk snow around fire hydrants.

7.00 Snow Loading and Hauling from Roads, City-Owned Parking Lots, and Lanes

- 7.01 Snow Loading and Hauling operations on Roads will be initiated in priority order.
- 7.02 Snow clearing and Snow Loading and Hauling operations will take place on priority 1 and priority 2 Roads and priority parking lots, including those located in residential areas, at any time, 24 hours per day, seven days per week. Disruption in residential areas will be reduced where possible between the hours of 2300 and 0700.

8.00 Ice Control for Roads, City-Owned Parking Lots, and Lanes

- 8.01 Following Snow Ploughing the City will provide Ice Control on Roads, City parking lots and lanes in accordance with the priorities described for Snow Ploughing, and more specifically in accordance with the following sub-priorities:
 - a) Roads with steep grades,
 - b) Intersections and corners on Priority 1 roadways,
 - c) Intersections and corners on Priority 2 Roads,
 - d) Intersections and corners within priority City-owned parking lots,
 - e) Intersections and corners on Priority 3 Roads,
 - f) Parking lots and lanes as required providing for Ice Control, and
 - g) As required in emergency situations.

8.02 Ice Control will not normally be undertaken outside of areas listed.

9.00 Glaciation

9.01 The City shall not be responsible for ice accumulation on properties other than roads and highways to ensure safe passage. The City reserves the right to limit traffic on roads and highways deemed “uncontrollable” in terms of ice accumulation. This may include traffic restriction or complete closure as deemed necessary by the Public Works manager or designate.

10.00 Sidewalks

10.01 The City will provide Ice Control on sidewalks adjacent to City property, as required by the City’s Maintenance Bylaw.

10.02 Sidewalks adjacent to other public parties, businesses or private owners are the responsibility of the property owner.

11.00 Hours of Operation and Staff Deployment

11.01 The City will provide Snow Ploughing and Removal as needed within the geographical boundaries of the City of Dawson, excluding the Klondike Highway and private developments.

11.02 When abnormal winter weather or Road conditions exist as caused by severe or repetitive storms or emergency situations, overtime, additional City equipment and outside forces and equipment may be mobilized at the discretion of the Public Works Manager or designate.

11.03 Except for emergency situations, as determined by the Public Works Manager or designate, Snow and Ice Control operations will be suspended where the daily high temperature is lower than minus 35 degrees Celsius (-35°C).

12.00 Parking Bans

12.01 Parking bans may be implemented as required to provide for Snow and Ice Control operations. Notification will be provided to area residents at least 24 hours prior to a parking ban, except in the case of an emergency. Vehicles that do not adhere to the parking ban shall be towed, and the owner of the vehicle shall be responsible for all towing costs.

13.00 Communication

13.01 All concerns and inquiries shall be handled by the Public Works Administrative Assistant at the City of Dawson 867-993-7400 ext. 306, Monday to Friday, 0900 to 1700. At all other times, emergency concerns and inquires shall be directed to the After Hours Line at 867-993-3868.

13.02 Maintenance activities or information may be advertised in local newspapers, daily radio reports, social media and may be included in Public Works Department pages on the City website (www.cityofdawson.ca).

14.00 Snow Storage Sites

-
- 14.01 No person, other than an employee of the Public Works Department or a person contracted by the City for snow removal, engaged in ordinary duties, shall use a snow storage site without first obtaining a permit from the Public Works Department.
- 14.02 The fee for a permit will be as listed in the City's Fees and Charges Bylaw and will be valid for the current winter season.
- 14.03 The Manager of the Public Works Department may restrict the use of certain snow storage sites and may make rules governing the disposal of snow in snow storage sites.
- 14.04 The Manager of the Public Works Department reserves the right to limit, amend or cancel any permit at any time and for any reason, in their sole discretion.

15.00 Force and Effect

- 15.01 This policy shall come into full force and effect upon adoption by Council.

POLICY TITLE: *Snow and Ice Control Policy*

POLICY #: 2024-01

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

RESOLUTION #:

Alexander Somerville, Presiding Officer

David Henderson, CAO