

CITY OF DAWSON
AGENDA-COMMITTEE OF THE WHOLE MEETING #CW25-04
DATE: Tuesday April 1, 2025
TIME: 7:00 PM
LOCATION: City of Dawson Council Chambers

Join Zoom Meeting

<https://us02web.zoom.us/j/82061724600?pwd=3uZaaxC7Cl92tQv4rTCBObMke9E7TC.1>

Meeting ID: **820 6172 4600**

Passcode: **597908**

1. CALL TO ORDER

2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA

1. Committee of the Whole Meeting CW25-04

DELEGATIONS, GUEST PRESENTATIONS, PUBLIC QUESTIONS & COMMENTS *[Delegation by pre-notice, Guest Presentation by Invitation, Public Q & Comment 2 min ea. with max limit at discretion of Chair (testing...)]*

3. CORRESPONDENCE

1. RCMP Monthly Policing Report-January & February
2. Heritage Advisory Committee Minutes HAC#24-22, HAC# 24-23, HAC#25-01, HAC#25-02, HAC#2025-03

4. MINUTES

1. Committee of the Whole Minutes CW25-03 of March 4, 2025

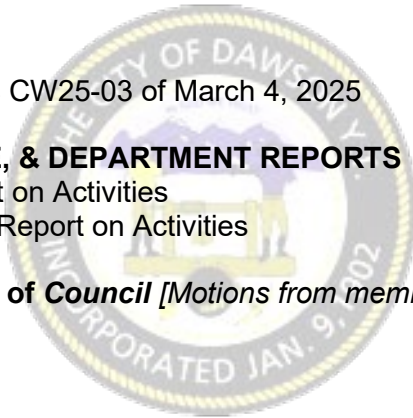
5. SPECIAL MEETING, COMMITTEE, & DEPARTMENT REPORTS

1. Public Works Department Report on Activities
2. Protective Services Department Report on Activities

6. NEW BUSINESS FROM Members of Council *[Motions from members of council, Notice of Motion on Substantive issues (testing...)]*

PUBLIC QUESTIONS

7. ADJOURNMENT



MONTHLY POLICING REPORT January, 2025

Dawson City RCMP Detachment “M” Division Yukon



The Dawson City RCMP Detachment responded to a total of 64 calls for service during the month of January, 2025.

OCCURENCES	January, 2025	Year to date, 2025	January, 2024	Year to date 2024	Year Total 2024
Assaults (all categories)	2	2	3	3	65
Sexual Assault	1	1	1	1	5
Break and Enter	2	2	1	1	30
Thefts (all categories)	2	2	3	3	87
Drugs (all categories)	1	1	0	0	7
Cause a Disturbance	3	3	1	1	62
Mischief	4	4	7	7	125
Impaired Driving	3	3	0	0	41
Vehicle Collisions	4	4	4	4	55
Mental Health Act	3	3	0	0	39
Assistance to General Public	2	2	2	2	33
Search and Rescue	0	0	0	0	6 Land 4 Marine
Missing Persons	0	0	0	0	9
Wellbeing Checks	2	2	3	3	155
Check Stops (represents the actual number of check stops)	0	0	0	0	1
Other Calls for Service	35	35	28	28	686
Total Calls for Service	64	64	53	53	1410
Criminal Code Charges / (CDSA)	4 Criminal Code	4 Criminal Code	No Charges	No Charges	147 Criminal Code
Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)	2 Motor Vehicle Act	2 Motor Vehicle Act	1 Motor Vehicle Act	1 Motor Vehicle Act	83 Motor Vehicle Act 2 Liquor Act 1 Animal Control

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or changing/removing the scoring on a file. Numbers as at/corrected to 2025.01.31

	January, 2025	Year to Date 2025 Total	January, 2024	Year Total 2024
Prisoners held locally	7	7	3	98
Prisoners remanded	0	0	0	2
Totals	7	7	3	98

Justice Reports	January, 2025	Year to Date 2025	January, 2024	Year Total 2024
Victim Services Referrals Offered	1	1	2	62
Youth Diversions	0	0	0	0
Adult Diversions	0	0	0	0
Restorative Justice Offered Total	0	0	0	0

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice

(1) Substance Abuse

January 2025 saw a total of 64 calls for service which is an increase compared to January 2024. Issues resulting from substance abuse ranged from two assault complaints, three impaired driving complaints and seven disturbance/mischief complaints. Members also assisted EMS with a non-fatal overdose which was not believed to be related to Fentanyl or other opioid overdoses. Members of the Dawson RCMP continue conducting proactive patrols, especially on the colder days and nights, to ensure the safety of the vulnerable people in the community.

(2) Road Safety

Road safety is a priority for the Dawson City RCMP and January was relatively quiet. Members conducted several traffic stops for various infractions and as a result, two impaired drivers were arrested and charged, and two roadside suspensions were issued for alcohol consumption while driving. There were four vehicle collisions reported for the month and fortunately, no injuries were reported except for one moose which had to be euthanized. Regular patrols of the school zones continue each week.

(3) Youth Initiatives

Members continue to attend the Robert Service School in the mornings for the breakfast program.

(4) Attendance at THFN, City of Dawson and Community Events

- Regular visits at THFN for coffee each week
- Snowmobile Patrol to Stewart Island
- THFN Chief and Council Meeting
- Meeting with THFN Justice Coordinator
- Assisted with traffic control for bike course
- Visit with Mayor at the detachment
- Members played in Victor Henry Cup tournament
- Meetings with hospital staff

(5) Restorative Justice

There are currently no restorative justice initiatives.

Kindest regards,



Cst. Scott THOMAS

For

Sgt. David WALLACE
N. C. O. In Charge - RCMP
Box 159
Dawson City, Yukon
Y0B 1G0

/am

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**MONTHLY
POLICING REPORT
February, 2025**

**Dawson City RCMP Detachment
“M” Division
Yukon**



The Dawson City RCMP Detachment responded to a total of 62 calls for service during the month of February, 2025.

OCCURENCES	February, 2025	Year to date, 2025	February, 2024	Year to date 2024	Year Total 2024
Assaults (all categories)	3	5	1	6	65
Sexual Assault	0	1	0	2	5
Break and Enter	0	2	0	1	30
Thefts (all categories)	2	4	2	5	87
Drugs (all categories)	0	1	0	0	7
Cause a Disturbance	4	7	0	1	62
Mischief	8	12	9	16	125
Impaired Driving	0	3	0	0	41
Vehicle Collisions	2	6	4	8	55
Mental Health Act	6	9	1	4	39
Assistance to General Public	2	4	2	4	33
Search and Rescue	1 Land	1 Land	0	0	6 Land 4 Marine
Missing Persons	1	1	1	0	9
Wellbeing Checks	4	6	7	10	155
Check Stops (represents the actual number of check stops)	0	0	0	0	1
Other Calls for Service	29	64	40	58	686
Total Calls for Service	62	126	67	125	1410
Criminal Code Charges / (CDSA)	1 Criminal Code	5 Criminal Code	6 Criminal Code	6 Criminal Code	147 Criminal Code
Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)	0	2 Motor Vehicle Act	5 Motor Vehicle Act	5 Motor Vehicle Act	83 Motor Vehicle Act 2 Liquor Act 1 Animal Control

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or changing/removing the scoring on a file. Numbers as at/corrected to 2025.03.01

	February, 2025	Year to Date 2025 Total	February, 2024	Year Total 2024
Prisoners held locally	6	13	3	98
Prisoners remanded	0	0	0	2
Totals	6	13	3	98

Justice Reports	February, 2025	Year to Date 2025	February, 2024	Year Total 2024
Victim Services Referrals Offered	2	3	5	62
Youth Diversions	0	0	0	0
Adult Diversions	0	0	0	0
Restorative Justice Offered Total	0	0	0	0

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice

(1) Substance Abuse

Dawson City RCMP saw a total of 62 calls for service for the month of February 2025. Issues resulting from substance abuse ranged from one assault causing bodily harm incident, two Liquor Act complaints and twelve disturbance/mischief complaints. Members of the Dawson RCMP continue conducting proactive patrols, and even though the temperatures have been warmer than normal, members are still watching out for the safety of the community's vulnerable.

(2) Road Safety

Road safety is a priority for the Dawson City RCMP and January was relatively quiet. Members conducted regular patrols of the town and outlying areas which did not yield any Motor Vehicle Act charges or concerns. There were two vehicle collisions reported for the month and fortunately, no injuries were reported. Although, one collision could have been much more serious with a pickup truck colliding with a fuel tanker. That matter is still under investigation. Regular patrols of the school zones continue each week.

(3) Youth Initiatives

Members continue to attend the Robert Service School in the mornings for the breakfast program. Cst. LAPOINTE has been helping out with coaching the youth cross country skiing program. Sgt. WALLACE and Cst. LAPOINTE stopped in to check out a fur skinning event with the youth at THFN. Cst. THOMAS assisted with transporting one of the NWT hockey teams into town for the U11 Hockey Tournament. Members also attended some of the games.

(4) Attendance at THFN, City of Dawson and Community Events

- Regular visits at THFN for coffee each week
- Elder's Council Meeting – LAPOINTE, WEEDMARK and THOMAS introductions
- Porcupine Caribou Management Board feast
- Interagency Meeting
- Harm Reduction Meeting at Hospital
- Elder's Bingo
- Meetings with hospital staff
- Lunch at THFN

(5) Restorative Justice

There are currently no restorative justice initiatives.



Kindest regards,

Cst. Scott THOMAS

For

Sgt. David WALLACE
N. C. O. In Charge - RCMP
Box 159
Dawson City, Yukon
Y0B 1G0

/am

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Committee Minutes

Wednesday 20th, November, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-22

Facilitators: Pahdee Poolkasem, PDA

Attendees: Aaron Woroniuk, Mike Ellis, Kayla Goodwin, Sylvia Soulliere, Rebecca Jansen

Regrets: Megan Gamble

Meeting Called to order at 7:03PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Mike Ellis

Resolution: 24-22-01

Second: Sylvia Soulliere

THAT the Agenda for Heritage Advisory Committee Meeting 24-22 has been adopted as presented.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 24-22-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

DP #24-100 and DP #24-101

- The delegate stated that the plans were designed to emulate the styles typical in Dawson in the 1896-1910, "the most photographed era that should be legitimate today, despite not being captured in the design guidelines"
- HAC expressed their concerns about the design's potential to contribute to a discouraged cookie cutter/tract housing look on the block
- The delegate produced unsourced photographs which allegedly show cookie cutter houses and other elements of the design being present in the 1896-1910 period
- HAC inquired about potential future development on the adjacent vacant lots which are owned by the same owner – the delegate stated that they do not know
- HAC asked the delegate which railing option out of the 6 provided will be used on the developments
- The delegate stated that the railing options will be decided by the property owner
- HAC inquired about the reasoning behind the staggered setbacks
- The delegate stated that the reasoning behind the varying setbacks was to provide parking and privacy to future owners of the houses.

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Aaron Woroniuk

Resolution: 24-22-03

Second: Sylvia Soulliere

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes

Presenter: Mike Ellis

Resolution: 24-22-04

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-21 as presented.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Adoption of Meeting Minutes

Presenter: Sylvia Soulliere

Resolution: 24-22-05

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee TABLE the minutes from meeting #24-15 as presented.

Discussion: HAC requested a follow up to confirm if the awning of the design of DP #24-017 Hotel will “have a galvanized steel pipe structure and be made of light cotton canvas”

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications

Presenter: Aaron Woroniuk

Resolution: 24-22-06

Second: Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #24-100.

Discussion:

- HAC stated that they do not recommend the Double 1x3 Spindles or Double 1x6 Spindles railings
- HAC stated that they prefer that the railings for DP #24-100 and DP #24-101 be different

Votes For: 4

Votes Against:

Abstained: 0

CARRIED

Agenda Item: Applications

Presenter: Aaron Woroniuk

Resolution: 24-22-07

Second: Sylvia Soulliere

THAT the Heritage Advisory Committee APPROVE development permit #24-101.

Discussion:

- HAC stated that they do not recommend the Double 1x3 Spindles or Double 1x6 Spindles railings

- HAC stated that they prefer that the railings for DP #24-100 and DP #24-101 be different

Votes For: 4

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 24-22-08

Presenter: Sylvia Soulliere

Second: Mike Ellis

That Heritage Advisory Committee meeting HAC 24-22 be adjourned at 7:49 on November 20thth, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: 4/12/24

Committee Minutes

Wednesday 4th, December, 2024
19:00

Meeting Type: Regular

Meeting: # HAC 24-23

Facilitators: Pahdee Poolkasem, PDA

Attendees: Aaron Woroniuk, Megan Gamble, Kayla Goodwin, Sylvia Soulliere

Regrets: Rebecca Jansen, Mike Ellis

Meeting Called to order at 7:03PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 24-23-01

Second: Sylvia Soulliere

THAT the Agenda for Heritage Advisory Committee Meeting 24-23 has been adopted as presented.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Megan Gamble

Resolution: 24-23-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

DP #24-109 – Ashley Bower-Bramadat

- The delegate stated that the mural is currently installed in the school next to the year photos, where it is too high to be seen
- They stated that positioning it on the exterior of the school would increase its visibility and recognize and honor Elder Angie Joseph-Rear, the painter of the mural
- The mural will be set up as it is now but with a clear protective coat to protect it against the elements

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Aaron Woroniuk

Resolution: 24-23-03

Second: Sylvia Soulliere

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes**Resolution:** 24-23-04**Presenter:** Megan Gamble**Second:** Aaron Woroniuk

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-22 as presented.

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications**Resolution:** 24-23-05**Presenter:** Aaron Woroniuk**Second:** Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #24-109.

Discussion:

- HAC discussed how the mural conforms to the design guidelines

Votes For: 4

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business**Resolution:** N/a**Discussion:** None.

Agenda Item: Unfinished Business**Resolution:** n/a**Discussion:** None.

Agenda Item: Adjournment**Resolution:** 24-23-06**Presenter:** Sylvia Soulliere**Second:** Megan Gamble

That Heritage Advisory Committee meeting HAC 24-23 be adjourned at 7:08 on December 4th, 2024.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: 15th January 2025

Committee Minutes

Wednesday 15th, January, 2025
19:00

Meeting Type: Regular

Meeting: # HAC 25-01

Facilitators: Farzad Zarringhalam, PDM

Attendees: Aaron Woroniuk, Megan Gamble, Kayla Goodwin, Mike Ellis

Regrets: Rebecca Jansen, Sylvia Soulliere

Meeting Called to order at 7:04PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 25-01-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 25-01 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Megan Gamble

Resolution: 25-01-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion: None

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Aaron Woroniuk

Resolution: 25-01-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

- None

Agenda Item: Adoption of Meeting Minutes

Presenter: Megan Gamble

Resolution: 25-01-04

Second: Mike Ellis

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-23 as presented.

Discussion: None.

Votes For: 3 Votes Against: 0 Abstained: 0 CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications

Resolution: 25-01-05

Presenter: Aaron Woroniuk

Second: Megan Gamble

THAT the Heritage Advisory Committee APPROVE development permit #24-117 (CBC Restoration Project).

Discussion:

- HAC discussed how the restoration project conforms to the design guidelines

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: Applications

Resolution: 25-01-06

Presenter: Aaron Woroniuk

Second: Mike Ellis

THAT the Heritage Advisory Committee TABLE development permit #24-118 (Mammoths and Miners Mural).

Discussion:

- HAC raised concerns about the location and massing of the mural and requested to meet with the applicant to discuss the project further

Votes For: 3 Votes Against: Abstained: 0 CARRIED

Agenda Item: New Business

Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 25-01-07

Presenter: Mike Ellis

Second: Megan Gamble

That Heritage Advisory Committee meeting HAC 25-01 be adjourned at 7:17 on January 15th, 2025.

Votes For: 3 Votes Against: 0 Abstained: 0 CARRIED

Minutes accepted on: February 5th, 2025

Committee Minutes

Wednesday 5th, February, 2025
19:00

Meeting Type: Regular

Meeting: # HAC 25-02

Facilitators: Farzad Zarringhalam, PDM, Pahdee Poolkasem, PDA

Attendees: Aaron Woroniuk, Ludovic Antoine, Mike Ellis, Rebecca Jansen

Regrets: Kayla Goodwin, Megan Gamble

Meeting Called to order at 7:03PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Aaron Woroniuk

Resolution: 25-02-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 25-02 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 25-02-02

Second: Aaron Woroniuk

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion: None

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Aaron Woroniuk

Resolution: 25-02-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion:

DP #24-005 (Garden Suite)– Sylvia Frisch

- The delegate stated that they have adjusted the windows of their design to have more rectangular dimensions as per previous HAC comments that the windows were too square
- HAC stated that windows composed of 4 panes of glass are typically 6 over 6

- DP #24-118 (Mural) – Marie Spina
 - The delegate stated that the mural will be painted directly on the building
 - The delegate stated that her client had desired for the mural to cover the whole wall
 - HAC discussed how similar mural designs are popular in Whitehorse

DP #25-003 (Addition) – Kevin Barnes and Kelly Chartrand

- The delegate stated that the additional space will be for working on projects
- The delegate stated that there have been modifications made to the building in the past 20 years, such as a second story built in 2005/2006
- The delegate stated that the house is 4 feet higher than the street
- The delegate stated that the the finish on the roof of the addition will match the existing roofing with galvanized half inch corrugated silver tin
- The delegate stated that the windows of the addition will match the windows on the existing historic building as closely as possible

Agenda Item: Adoption of Meeting Minutes

Resolution: 25-02-04

Presenter: Aaron Woroniuk

Second: Mike Ellis

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-01 as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications

Resolution: 25-02-05

Presenter: Aaron Woroniuk

Second: Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #24-005 (Garden Suite).

Discussion:

- HAC stated that the updated window dimensions are now acceptable
- HAC requested that the following conditions be added to the development permit:
 - o That muntin and mullions be added to the windows
 - o That the door schedule be chosen from the Heritage Design Guidelines

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: 25-02-06

Presenter: Aaron Woroniuk

Second: Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #24-118 (Mammoths and Miners Mural).

Discussion:

- HAC discussed how this painted mural is reversible and because it is not on a historic building, it is acceptable

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: Applications**Resolution:** 25-02-07**Presenter:** Ludovic Antoine**Second:** Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #25-005 (Addition).

Discussion:

- HAC discussed how muntin and mullions are typically recommended. However, because the historic structure does not possess these features, they recommend a window design without muntin and mullions
- HAC requested that the following conditions be added to the development permit
 - o That the windows of the addition closely match the design of the existing structure
 - o That the windows do not possess muntin or mullions

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business**Resolution:** N/a**Discussion:** None.

Agenda Item: Unfinished Business**Resolution:** n/a**Discussion:** None.

Agenda Item: Adjournment**Resolution:** 25-02-08**Presenter:** Mike Ellis**Second:**

That Heritage Advisory Committee meeting HAC 25-02 be adjourned at 8:09 on February 5th, 2025.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: 19 February 2025

Committee Minutes

Wednesday 19th, February, 2025
19:00

Meeting Type: Regular

Meeting: # HAC 25-03

Facilitators: Pahdee Poolkasem, PDA

Attendees: Ludovic Antoine, Mike Ellis, Kayla Goodwin, Megan Gamble

Regrets: Rebecca Jansen, Aaron Woroniuk

Meeting Called to order at 7:02PM

Minutes

Agenda Item: Agenda Adoption

Presenter: Megan Gamble

Resolution: 25-03-01

Second: Mike Ellis

THAT the Agenda for Heritage Advisory Committee Meeting 25-03 has been adopted as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Conflict of Interest

Resolution: n/a

Discussion: None.

Agenda Item: Committee of the Whole

Presenter: Mike Ellis

Resolution: 25-03-02

Second: Megan Gamble

THAT the Heritage Advisory Committee move into the Committee of the Whole.

Discussion: None

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Delegations

Discussion:

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Megan Gamble

Resolution: 25-03-03

Second: Mike Ellis

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion:

DP #25-004 (Major Alterations)– Jaimee Gilson

- The delegate stated that the primary dwelling was constructed 8 years prior
- HAC inquired about the plans for the roof of the extension and discussed the following with the delegate:
 - o The roof currently cannot be seen from Craig Street
 - o The roof is currently not symmetrical
 - o The roof is 19 feet tall from ground to floor
- The delegate stated that the existing garden suite was approved to be higher than the primary
- HAC inquired about the parking space provision – the delegate stated that parking is located on the driveway, enough for 3 cars

- DP #25-007 (School Roof Repairs) – Laura Watson
- The delegate stated that roof will be repaired with a higher slope to prevent leakage
- They stated that the same materials will be used as what is existing – the only change is the slope of the roof

Votes For: 3

Votes Against: 0

Abstained: 0 CARRIED

Agenda Item: Business Arising from Delegations

Discussion: None

Agenda Item: Adoption of Meeting Minutes

Presenter: Ludovic Antoine

Resolution: 25-03-04

Seconded: Mike Ellis

THAT the Heritage Advisory Committee APPROVE the minutes from meeting #24-02 as presented.

Discussion: None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Business Arising from the Minutes

None.

Agenda Item: Applications

Presenter: Megan Gamble

Resolution: 25-03-05

Seconded: Mike Ellis

THAT the Heritage Advisory Committee TABLE development permit #25-004 (Major Alterations).

Discussion:

- HAC requested for the following:
 - o That the pitch of the roof of the extension be even on both sides
 - o That elevation plans of all sides of the extension be provided
 - o That one new window be added to the extension

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: Applications

Presenter: Ludovic Antoine

Resolution: 25-03-06

Seconded: Mike Ellis

THAT the Heritage Advisory Committee APPROVE development permit #25-007 (School Roof Repairs).

Discussion:

- HAC discussed how the proposal conforms to the guidelines

Votes For: 3

Votes Against:

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: N/a

Discussion: None.

Agenda Item: Unfinished Business

Resolution: n/a

Discussion: None.

Agenda Item: Adjournment

Resolution: 25-03-07

Presenter: Mike Ellis

Seconded: Megan Gamble

That Heritage Advisory Committee meeting HAC 25-03 be adjourned at 7:17 on February 19th, 2025.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Minutes accepted on: March 19th, 2025

MINUTES OF COMMITTEE OF THE WHOLE MEETING CW25-03 of the Council of the City of Dawson
held on Tuesday, March 4, 2025 at 7:00 p.m. via City of Dawson Council Chambers

PRESENT:

Mayor Johnson
Councillor Hobbs
Councillor Eastbound
Councillor Lynn
Councillor Graf

REGRETS:

ALSO PRESENT:

CAO: David Henderson
MC: Elizabeth Grenon
PDM: Farzad Zarringhalam
PWM: Jonathan Howe

1 CALL TO ORDER

The Chair, Mayor Johnson called Committee of the Whole meeting CW25-03 to order at 7:00 p.m..

CW25-03-01 2 ADOPTION OF AGENDA
Moved By: Councillor Eastbound
Seconded By: Councillor Lynn

That the agenda for Committee of the Whole Meeting CW25-03 of March 4, 2025 be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Hobbs arrived at the meeting.

CW25-03-02 3 CORRESPONDENCE
Moved By: Councillor Eastbound
Seconded By: Councillor Graf

That Committee of the Whole acknowledge receipt of the following correspondence: 1. Tanya Westland-Healthy Babies Healthy Families RE: Potential Closure of Essential Service in Dawson City, 2. Glenda Bolt RE: D. Carey Development Permit, 3. Minister Mostyn RE: Comprehensive Municipal Grant, 4. William Kendrick RE: Biomass Heating, provided for informational purposes.

CARRIED UNANIMOUSLY

4 MINUTES

CW25-03-03 4.1 Committee of the Whole Minutes CW25-02 of February 4, 2025
Moved By: Councillor Lynn
Seconded By: Councillor Hobbs

That the minutes of Committee of the Whole Meeting CW25-02 of February 4, 2025 be approved as presented.

CARRIED UNANIMOUSLY

	5	SPECIAL MEETING, COMMITTEE, & DEPARTMENTAL REPORTS
CW25-03-04	5.1	Recess Moved By: Councillor Eastbound Seconded By: Councillor Hobbs That Committee of the Whole take a five-minute recess. CARRIED UNANIMOUSLY
CW25-03-05	5.2	CAO Report on Activities Moved By: Mayor Johnson Seconded By: Councillor Eastbound That Committee of the Whole forward receive the CAO Report on Activities, provided for informational purposes. CARRIED UNANIMOUSLY
CW25-03-06	5.3	Sale of a City-Owned Lot to Klondike Development Organization (KDO) Moved By: Councillor Hobbs Seconded By: Councillor Eastbound That Committee of the Whole table the Sale of a City-Owned Lot to Klondike Development Organization Report until the next Council meeting. CARRIED UNANIMOUSLY
	6	NEW BUSINESS
CW25-03-07	6.1	Motion to Schedule March 11, 2025 as a Budget Meeting of Council Moved By: Councillor Lynn Seconded By: Councillor Hobbs That Committee of the Whole direct administration to schedule a Council Budget Meeting for March 11, 2025. CARRIED UNANIMOUSLY
	7	BYLAWS & POLICIES
CW25-03-08	7.1	Solid Waste Cost Recovery Policy Moved By: Councillor Hobbs Seconded By: Councillor Lynn That Committee of the Whole forward to Council the Solid Waste Cost Recovery Policy for adoption. CARRIED 4-1
	8	CLOSED MEETING-Section 213(3)(e) & 213(3)(c)
CW25-03-09	8.1	Move into Closed Session of Committee of the Whole Moved By: Mayor Johnson Seconded By: Councillor Hobbs

That Committee of the Whole move into a closed session of Committee of the Whole for the purposes of discussing a matter still under consideration and a personnel related matter.

CARRIED UNANIMOUSLY

CW25-03-10

8.2

Revert to Open Session of Committee of the Whole

Moved By: Councillor Eastbound

Seconded By: Councillor Hobbs

That Committee of the Whole revert to an open session of Committee of the Whole to proceed with the agenda.

CARRIED UNANIMOUSLY

CW25-03-11

9

ADJOURNMENT

Moved By: Councillor Eastbound

Seconded By: Councillor Graf

That Committee of the Whole Meeting CW25-03 be adjourned at 9:58 p.m. with the next regular meeting of Committee of the Whole being April 1, 2025.

CARRIED UNANIMOUSLY

THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW25-03 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW25-04-XX AT COMMITTEE OF THE WHOLE MEETING CW25-04 OF APRIL 1, 2025.

Stephen Johnson, Chair

David Henderson, CAO

City of Dawson

PUBLIC WORKS DEPARTMENT REPORT ON ACTIVITIES

Task/Objective	Current Status	Next Steps	Important Dates/Deadlines
Drainage Basin 2 Upgrades for water and sewer	Currently in design phase to establish full scope and needs as required by CoD.	Continued coordination with A.E. and YG Communities.	Biweekly meetings
Water Modelling	Pursuing financial options and integration with YG on establishing a review of current (2016) water model.	Discussions with YG for potential to fold into other projects or stand alone	Continuing discussions
Water Metering	Working with Finance and Greenwood Engineering to onboard outstanding meters	Isolate and determine unregistered meters or meter refusals.	Ongoing
Waste Management	Planning scenarios and options for future development of waste management systems including composting/recycling potential. Tipping fee structure	Discussion with CAO and council team to determine metrics and structural development	Meeting Monday April 1st
Landfill Licencing Agreements	Licence request and deliverables in YG hands to establish 10-year operating licence.		Licence approval expected within 2 weeks.
Water Reservoir Replacement	Ongoing meetings with engineering, construction and YG	Hyperchlorination, bringing new reservoir online, purging/demolition of existing	Beginning early April. Ongoing throughout summer
North End Subdivision Water/Sewer Installation	Engineering/Design complete. Contract with Norcope signed. Work plan and scheduling to be confirmed	Review plan and schedule. Beginning Mob and construction.	Construction expected to begin first week of July
Klondike Valley Subdivision	Review and comment on infrastructure design for water/sewer/storm water management. Review with CAO insurance responsibilities for highway	Infrastructure design complete. Awaiting infiltration results from Tetrattech to determine storm water needs and design.	Ongoing meetings

Dredge Pond II Subdivision	Review and consultation on design requirements with Greenwood Engineering.	YG to inform	Ongoing
Sewage Lagoon	Community engagement ongoing. Site selection in process	Complete site selection with working group. Begin design phase	Ongoing 10 year project.
Recreation Centre	Review and establish appropriate infrastructure design including water sewer, road structures, lift station demolition and rebuild. Support Rec manager regarding internal design needs as relates to water and sewer/mechanical	Awaiting design team completion. Ground work to commence.	Construction to commence weather dependant
Storm Water Valve Pilot Project	Two check valves installed at Turner and Queen.	Determine effectiveness of valve operation. Determine timeline to install remaining valve or readdress valve typing.	Spring thaw.
Docks	Intention to install docks for summer 2025	Determine state of docks and upgrade as necessary. Coordinate with interested party on timing. Develop contract for installation.	May 1 st examination and repair. Installation water level dependant (mid-late May)
Dike Improvement Project	Preliminary engineering complete. Total design in development	On going discussion with YG regarding timing and engineering and scope	Ongoing summer 2025
Engagement with YG Highways on matters of mutual interest.	Culvert replacement at Dredge Pond West Access. Rerouting traffic through Rabbit Creek Rd. Snow removal and dumping areas. Other	Continued coordination and planning	Construction expected to begin June. Ongoing negotiation.
Contactor Management	Includes contractor direction, calcium purchasing and delivery, aggregate supply etc.	Calcium delivered. Other continuous.	Ongoing
Landfill Management: water sampling	Water sampling via Tetrach. Deliver results and respond to Environmental Health	Water sampling in last year of three year contract. Begin preparation of new contract.	2025 sampling beginning June, completed in October. New contract developed for January 2026
Landfill Management: Biannual cover		Prepare tender for spring and fall cover projects	Tender planned for early May release.

Landfill Management: Operational	Shift and develop existing cells. Coordinate with operator and Waste supervisor. Develop access to WWTP cell.	Mostly continuous. Road project complete.	Ongoing
Landfill Management: Metal Removal	Preparing RFD to counsel for tender on removal of white metals	Design Tender and award	May 2025
Spring Road Stripping	Completed.	None	None
HR Process	Ongoing	Ongoing	As required
Job Descriptions	Review and update PW job descriptions	Coordinate with supervisors and HR.	Summer 2025
Propane Boiler Upgrade Admin	Completed	Onboard staff on operations and maintenance	Ongoing
CBC Building	Prepare for summer 2025 phase. Contract for Construction Manager. Coordinate with design and engineering team and Proj. manager.	Review tenders and award. Develop path forward with construction team.	Tender planned for early May release.
Recycling Depot: Shredder	Shredder at depot	Complete shredder buildout and develop electrical to accommodate. Alert public to service provided.	ongoing
Recycling Depot: Bailer	Contract signed with Harmony for build/delivery/technical support of industrial baler	Await construction (expected timeline 14-16 weeks). Ship. Install with Harmony support and training	Summer/Fall 2025
Recycling Depot: Solar	Panels are installed. Need to integrate with building.	Buckbrush Contracting to complete	June 2025
Recycling Depot: Heat pump.	External infrastructure installed and tied to building.	Complete internal structure.	Summer 2025
Biomass District Heating	TH biomass to connect to City Buildings	Determine infrastructure paths to mesh with existing infrastructure. Delivering plans and drawings to Greenwood engineering. Approve final direction of heating piping.	Ongoing
Asset Management Plans	Begin review of Asset management system	Support project manager, CAO, and planning to determine scope and actual assets.	Ongoing
Emergency Planning Training	Completion of ICS 100 and 200 to support position on emergency response team	Training complete. Preparation for seasonal table tops.	Late April expected

Crocus Bluff minor upgrades	Intention to paint exterior and inspect water damage.	Investigation by Building maintenance team. Painting presumably to tender	Summer 2025
Furnace upgrade Public Works	Furnace reached end of life	Prepare tender for spring and fall cover projects	Tender planned for early May release.
Curling Upgrades	Repair water damage tiling. Environmental Health concerns with propane location	Building Maintenance to complete minor repairs. Coordinate with Health and Project Manager regarding propane vs. air intake	TBD
Generator “Toasting”	Run generators at maximum load for extended period to ensure proper operation.	Completed	None
Operational/Capital Budget	Prepare capital expenditures and predicted operational costs	Completed	
Financial Management	Continuous review of expenditures and comparison of quarterly reports to predicted costs	Consistent review of expenses with supervisors and supervision of all expenditures within department	Ongoing/Quarterly analysis
Major Service Installations	Plan and design multiple large and small service installations throughout community. Of special interest are TH buildings	Review with PW Supervisor and plan timing. Coordinate with clients.	Ongoing
Inventory	Take detailed stock of inventory for summer season.	Review with PW Supervisor to ensure needed supplies are on hand.	Late May review.
SWTP Interactions	Coordinate with SWTP and Pumphouse staff on matters of mutual interest.	Monitor flow conditions to compare with water distribution. Collect data on water table levels. Engage with bylaw to have comprehensive grease trap inspection of industrial kitchens	Spring/summer 2025
Sewer Flushing	Implement flushing regime of entire sewer infrastructure.	Prepare flusher truck. Begin systematic flushing.	Summer 2025
Storm System Thawing	Steam boiler is prepared in order to ensure storm system is open to accept spring runoff.	Complete preparation and await thawing. Coordinate with Pumphouse for temporary bleeder installation	June 2025

City of Dawson
FIRE DEPARTMENT REPORT ON ACTIVITIES

#	TASK/OBJECTIVE	DESCRIPTION	CURRENT STATUS	NEXT STEPS	DEADLINES/ DATES/ MILESTONES	PROJECT LEAD
1	Clear training grounds area	Move the docks and clear out old pipes and other concrete, clear out everything so we can start building training centre	Nothing done since 2019	Get a commitment to get the materials off my side of the property.	ASAP	Mike
2	Build a Live Fire Training structure	C cans structure to be purchased and transported to the Callison Yard	Cannot order until grounds are cleared	Will be ordered once the property is cleared, already have a vendor on standby	This year early fall	Mike
3	Fire Truck	Engine 3 is 27 years old, hasn't met the NFPA Standard for 7 years. Has issues, tank leaks need to be replaced, primer does not work well, mechanical issues.	Does not meet the NFPA standard	To purchase a new truck. I have recd quotes 6 years ago. Quote was 375,000. Now quote is 1,200,000. I am looking for 4 quotes, expect another 25% added this year.	ASAP-	Mike
4	Firehall	Firehall cannot accommodate our current needs, will not be able to house a ladder truck.	Too small	Discussion made with EMS to build a Fire-Paramedic Fire Hall.	Future	Mike
5	Training	Loosing a few senior members of the fire department, over 100 years of service	Need to promote members with training	Need to provide the current members with training in order to have them ready to be promoted	ASAP	Mike
6	OHNS	OHNS will be visiting Dawson City Fire Department soon, list of many things they will find to be required to be upgraded	Currently updating	PPE ordered and will be here within 6 weeks. Ladders we can reach the 3 rd floor windows not the roof. Need a ladder truck.	ASAP	Mike
7	Compressor	Breathing air compressor here, being installed third week of April	Old compressor does not meet the new NFPA standards	Old compressor to be overhauled and an upgrade to meet the new NFPA standard. 10 members will be certified or re-certified to be able to operate new compressor and be in compliance with NFPA standards.	ASAP	Mike
8	Recruiting new hires	Training schedules to start in May, Officer training to start asap	Complete class 3 licences	To have everyone trained and upgraded also with driver licence abstracts	ASAP	Mike
9	Tablets for the fire trucks were supposed to be ordered 3 years	Need these tablets for pre-incident, planning, inspections and emergency information	Have none	We need to order asap, total cost over \$5000.00	ASAP	Mike
10	Upgrade to our alarm monitoring system	Negotiating with Northwest Tel and parks Canada	Currently system limping along	To get a new monitoring system	ASAP	Mike
11	Drones	We initiated a Drone Program last fall; members have gone online to do theory training and will be doing hands on training soon	Online training	When weather conditions permit outside hands on training will start. Once completed drones will be sued for mapping, pre-incident planning, safety at fires, search and rescue, monitoring river conditions and many other life safety situations.	ASAP	Mike
12	Pit	Roof collapsed on the roof of the Pit. Southeast corner of the pit above the garage. Heavy snow load pulled the structure off the side wall of the	Under investigation currently	Whitehorse Fire Marshal Confirmation that local chief can order the business closed. Under fire prevention act can close the building. Lawyer aware	ASAP	Mike

		hotel, crashed through 2x8 mezzanine floor, damaging wiring, stability structure		of this closure.		
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