

**CITY OF DAWSON**  
**AGENDA-COMMITTEE OF THE WHOLE MEETING #CW25-02**  
**DATE:** Tuesday February 4, 2025  
**TIME:** 7:00 PM  
**LOCATION:** City of Dawson Council Chambers

Join Zoom Meeting

<https://us02web.zoom.us/j/83489246342?pwd=d0mZ4SUtaR9IHAPveUFQlscwBD99OG.1>

Meeting ID: **834 8924 6342**

Passcode: **460930**

**1. CALL TO ORDER**

**2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA**

1. Committee of the Whole Meeting CW25-02

**3. CORRESPONDENCE**

1. RCMP Monthly Policing Reports-November & December

**4. DELEGATIONS, GUEST PRESENTATIONS, PUBLIC QUESTIONS & COMMENTS** *[Delegation by pre-notice, Guest Presentation by Invitation, Public Q & Comment 2 min ea. with max limit at discretion of Chair (testing...)]*

1. GUEST PRESENTATION: Dawson Recreation Centre - Project Update
2. GUEST PRESENTATION: Yukon Government Land Development Branch- Projects Update

**5. MINUTES**

1. Committee of the Whole Minutes CW25-01 of January 7, 2025

**6. FINANCIAL, BUDGET & ACCOUNTS PAYABLES REPORTS**

1. Budget Variance Report January – December 2024
2. Accounts Payable Lists #24-22 - #24-26, Cheque #53930 to #61616 & EFTs
3. Visa Expense Lists October – December 2024

**7. SPECIAL MEETING, COMMITTEE, & DEPARTMENT REPORTS**

1. Dawson City Music Festival Memorandum of Understanding (MOU)
2. Department Update: Planning Department
3. Department Update: Finance Department

**8. BYLAWS & POLICIES**

1. Sale of Municipal Land Policy

**9. NEW BUSINESS FROM Members of Council** *[Motions from members of council, Notice of Motion on Substantive issues (testing....)]*

**PUBLIC QUESTIONS**

**10. CLOSED MEETING-Section 213(3)(e) of Municipal Act**

**11. ADJOURNMENT**



**MONTHLY  
POLICING REPORT  
November, 2024**

**Dawson City RCMP Detachment  
“M” Division  
Yukon**

The Dawson City RCMP Detachment responded to a total of 97 calls for service during the month of November, 2024.

OCCURENCES	November, 2024	Year to date, 2024	November, 2023	Year to date 2023	Year Total 2023
Assaults (all categories)	6	61	2	42	46
Sexual Assault	0	5	1	7	7
Break and Enter	2	26	1	12	12
Thefts (all categories)	3	82	5	89	92
Drugs (all categories)	1	7	0	4	4
Cause a Disturbance	3	59	2	60	62
Mischief	8	116	3	112	111
Impaired Driving	2	40	3	23	23
Vehicle Collisions	2	50	4	56	67
Mental Health Act	5	36	2	45	49
Assistance to General Public	1	32	2	66	71
Search and Rescue	0	6 Land 4 Marine	0	9 Land 1 Marine	9 Land 1 Marine
Missing Persons	0	9	0	8	8
Wellbeing Checks	7	110	12	90	98
Check Stops (represents the actual number of check stops)	0	1	1	5	5
Other Calls for Service	57	688	39	693	737
<b>Total Calls for Service</b>	<b>97</b>	<b>1332</b>	<b>77</b>	<b>1322</b>	<b>1402</b>
<b>Criminal Code Charges / (CDSA)</b>	18 Criminal Code	139 Criminal Code	7 Criminal Code	56 Criminal Code	61 Criminal Code
<b>Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)</b>	4 Motor Vehicle Act	77 Motor Vehicle Act 2 Liquor Act 1 Animal Control Act	6 Motor Vehicle Act	40 Motor Vehicle Act 1 Liquor Act	40 Motor Vehicle Act 1 Liquor Act

**PLEASE NOTE:** The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or changing the scoring on a file. Numbers as at/corrected to 2024.11.30



	November, 2024	Year to Date 2024 Total	November, 2023	Year Total 2023
Prisoners held locally	2	98	4	60
Prisoners remanded	0	1	0	2
Totals	2	98	4	66

Justice Reports	November, 2024	Year to Date 2024	November, 2023	Year Total 2023
Victim Services Referrals Offered	5	61	4	77
Youth Diversions	0	0	0	0
Adult Diversions	0	0	0	2
Restorative Justice Offered Total	0	0	0	2

**Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice



### **(1) Substance Abuse**

November kept members of the Dawson City RCMP busy with 97 calls for service. 6 of those calls involved violence where substance abuse was primarily a factor. Another call involved an intoxicated person discharging a firearm in a residential area. Fortunately, there were no injuries and the person responsible has been charged for several firearms offences. Only one call was received for impaired driving and there were a few disturbing the peace/mischief calls involving substance abuse. Proactive patrols continue each month, especially with winter setting in.

### **(2) Road Safety**

Members of the Dawson City RCMP conducted numerous traffic stops during the month for speeding, and other Motor Vehicle Act offences. These stops resulted in charges for no insurance and flight from police. One driver was issued a driving suspension as a result of driving after consuming alcohol. Three traffic collisions were reported with no injuries reported. Regular school zone patrols continue with members being present during peak hours.

### **(3) Youth Initiatives**

Members continue efforts to attend the school breakfast program a few times each week where they meet with youth and school staff in a positive way.

### **(4) Attendance at THFN, City of Dawson and Community Events**

- Regular visits to THFN
- Chief & Council Meeting
- Interagency Meeting
- Table Top Exercise at Airport
- Elder's Bingo
- First Fish, First Hunt Feast
- School and community Remembrance Day Ceremonies at RSS
- National Indigenous Veteran's Day Ceremony
- SCAN attended the community

**(5) Restorative Justice**

There are currently no restorative justice initiatives.

Kindest regards,



Cst. Scott THOMAS

for

Sgt. David WALLACE  
N. C. O. In Charge - RCMP  
Box 159  
Dawson City, Yukon  
Y0B 1G0

/am

***This document belongs to the Government of Canada and is loaned in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used in whole or part or further disseminated without the consent of the originator. This caveat is an integral part of this document and must accompany any extracted information. Contact the author of this document for permission to release any information or modify these terms.***



**MONTHLY  
POLICING REPORT  
December, 2024**

**Dawson City RCMP Detachment  
“M” Division  
Yukon**

The Dawson City RCMP Detachment responded to a total of 74 calls for service during the month of December, 2024.

OCCURENCES	December, 2024	Year to date, 2024	December, 2023	Year to date 2023	Year Total 2023
Assaults (all categories)	3	61	4	46	46
Sexual Assault	0	5	0	7	7
Break and Enter	2	26	0	12	12
Thefts (all categories)	5	82	3	92	92
Drugs (all categories)	0	7	0	4	4
Cause a Disturbance	2	59	2	62	62
Mischief	9	116	0	111	111
Impaired Driving	1	40	1	23	23
Vehicle Collisions	3	50	11	67	67
Mental Health Act	3	36	4	49	49
Assistance to General Public	1	32	5	71	71
Search and Rescue	0	6 Land 4 Marine	0	9 Land 1 Marine	9 Land 1 Marine
Missing Persons	0	9	0	8	8
Wellbeing Checks	12	110	8	98	98
Check Stops (represents the actual number of check stops)	0	1	0	5	5
Other Calls for Service	33	688	42	737	737
<b>Total Calls for Service</b>	<b>74</b>	<b>1406</b>	<b>80</b>	<b>1402</b>	<b>1402</b>
<b>Criminal Code Charges / (CDSA)</b>	4	143 Criminal Code	5 Criminal Code	61 Criminal Code	61 Criminal Code
<b>Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)</b>		77 Motor Vehicle Act 2 Liquor Act 1 Animal Control Act		40 Motor Vehicle Act 1 Liquor Act	40 Motor Vehicle Act 1 Liquor Act

**PLEASE NOTE:** The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or changing/removing the scoring on a file. Numbers as at/corrected to 2024.12.31



	December, 2024	Year to Date 2024 Total	December, 2023	Year Total 2023
Prisoners held locally	0	98	2	64
Prisoners remanded	0	1	0	2
Totals	0	98	2	66

Justice Reports	December, 2024	Year to Date 2024	December, 2023	Year Total 2023
Victim Services Referrals Offered	1	62	2	77
Youth Diversions	0	0	0	0
Adult Diversions	0	0	0	2
Restorative Justice Offered Total	0	0	0	2

**Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice



### **(1) Substance Abuse**

December was a relatively slow month with a total of 74 calls for service. 21 of those calls stemmed from one single residence where substance abuse is a major factor in issues reported. Other issues resulting from substance abuse ranged from three assault complaints, one impaired driving complaint and eleven disturbance/mischief complaints. Members of the Dawson RCMP continue conducting proactive patrols, especially on the colder days and nights, to ensure the safety of the vulnerable people in the community.

### **(2) Road Safety**

Road safety was a priority for the Dawson City RCMP in December as there are usually more people traveling for Christmas and New Year's. Members conducted several traffic stops for various infractions and as a result, two roadside suspensions were issued for alcohol consumption while driving. There were three vehicle collisions reported for the month and fortunately, no injuries were reported. Regular patrols of the school zones continue each week.

### **(3) Youth Initiatives**

Members continue to attend the Robert Service School in the mornings for the breakfast program.

### **(4) Attendance at THFN, City of Dawson and Community Events**

- Regular visits at THFN for coffee each week
- RAUGUTH Impaired Driving Causing Death Trial
- THFN Open House
- THFN Community Feast at RSS
- RCMP District Management Visit with Detachment and THFN
- Open House hosted at the detachment
- Christmas Concert at RSS
- Boat Parade led by RCMP
- New Years Eve Celebrations

**(5) Restorative Justice**

There are currently no restorative justice initiatives.

Kindest regards,



Cst. Scott THOMAS

For

Sgt. David WALLACE  
N. C. O. In Charge - RCMP  
Box 159  
Dawson City, Yukon  
Y0B 1G0

/am

*This document belongs to the Government of Canada and is loaned in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used in whole or part or further disseminated without the consent of the originator. This caveat is an integral part of this document and must accompany any extracted information. Contact the author of this document for permission to release any information or modify these terms.*



# City of Dawson

## Report to Council

Agenda Item	Dawson City Recreation Centre – Project Update
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	February 4, 2025
References (Bylaws, Policy, Leg.)	
Attachments	<ol style="list-style-type: none"> <li>1. <i>DRC-Site Plan_2025-01-21</i></li> <li>2. <i>DRC-Floorplan - 2025-01-23</i></li> <li>3. <i>DRC – Elevation Drawing</i></li> </ol>

	Council Decision
	Council Direction
X	Council Information
	Closed Meeting

### Recommendation

That Council accept this report for informational purposes and provide any feedback on this topic to assist with future Council deliberations.

### Executive Summary

This update provides Council with a progress briefing on the Dawson Recreation Centre project, outlining ongoing work and key upcoming milestones. Attached are the current floorplan, site plan, and elevation drawings for review.

Next Steps for Council:

- March 4, 2025 (Committee of the Whole): Presentation of Operations & Maintenance (O+M) estimates and Furniture, Fixtures, and Equipment (FFE) projections.
- April 15, 2025 (Council Meeting): Presentation of Issued for Tender (IFT) Drawings, with a request for Council approval for Yukon Government to proceed with construction contracting.

While significant work remains, this update ensures Council is informed of progress and knows when to expect further details.

### Background

#### 2000-2017: Art and Margaret Fry Recreation Centre & Facility Challenges

- 2000: The Art and Margaret Fry Recreation Centre opens.
- 2000-2017:
  - Foundation issues persist, leading to building shifting and safety concerns.
  - Multiple viability studies assess whether to repair or replace the facility.
  - Several mitigation projects are undertaken to manage risks and keep the building operational.

#### 2017: Project Initiation

- The City of Dawson Council initiates plans for a new recreation facility (C17-29-13).
- The City partners with the Yukon Government’s Infrastructure Branch to manage the project.

#### 2019: Site Selection

- Council approves the location at the intersection of Dome Road and the Klondike Highway (Lot 1059, Quad 116 B/3) (C-19-13-08).

#### 2021: Feasibility Study & Concept Development

- A Feasibility Study is completed, incorporating community, Council, and administrative engagement.
- Six building options with different amenities are presented.
- Council selects Option 1 at Dome Road, allowing for future expansions or refinements (C21-19-12).

#### December 5, 2023: Project Review & Cost Estimates

- Council publicly reviews the project schematics and Class C cost estimates at a Committee of the Whole meeting.
- The estimated capital cost is \$103 million, with \$1.5 million in annual operating and maintenance costs—significantly higher than expected.

#### December 19, 2023: Budget Adjustments

- Council directs administration to develop a strategy to align the project with a \$65 million budget.

#### January 16, 2024: Revised Approach & Advisory Group

- Administration presents a Progressive-Design-Build approach and recommends forming an advisory body (C-24-01).
- Council approves both recommendations (C-24-01-06).

#### February 6, 2024: Advisory Group Established

- At a Committee of the Whole meeting (CW-24-01), it is clarified that the Recreation Board will serve as the advisory group to this project.
- Peter Menzies, the board chair, joins the project management team.

#### **Spring 2024: Contractor Selection & Design Development**

- The Yukon Government issues a tender for the Progressive-Design-Build contract.
- Wildstone Construction is awarded the contract, supported by Stantec and S.no architecture.
- Regular project meetings begin between the Yukon Government, the contractor, and the City of Dawson.

#### **July 16 & August 7, 2024: Stakeholder Workshops**

- Two workshops are held to discuss values, key considerations, and project deliverables.
- A public Meet & Greet on July 17 at the Art and Margaret Fry Recreation Centre allows residents to learn about the project and provide feedback.

#### **September 19, 2024: Conceptual Plan Approval & Funding Secured**

- At Council Meeting C24-17, the conceptual plan is presented by the Yukon Government.
- Council approves submission to the Investing in Canada Infrastructure Program (ICIP) (C-24-17-04).
- Funding for construction is secured through this program.

#### **Fall 2024 – Ongoing: Refinements, Trade Coordination; Floorplan Lock-In**

- Continued refinement of schematic designs, focusing on integrating mechanical, civil, and electrical trades.
- Floor-plan Lock-In: Room sizes and facility layout committed to

#### **December 5-6, 2024: Project Workshop & Public Engagement**

- A workshop facilitates discussions between the project management team, advisory group, and contractor.
- A public engagement session at the Art and Margaret Fry Recreation Centre draws approximately 30 attendees.

<b>Discussion / Analysis</b>
------------------------------

- **Issued for Tender Drawings (April 15 Council Meeting):** Our primary deliverable is the Issued for Tender (IFT) Drawings and supporting documentation, which will provide Council with the necessary information to confidently approve YG to proceed to contracting this building at the April 15 Council Meeting. These drawings will incorporate all architectural, structural, mechanical, electrical, and civil details required for construction. Alongside the IFT Drawings, we will provide budget estimates, operations and maintenance considerations, and procurement strategies, ensuring Council has a clear understanding of project scope, costs, and long-term feasibility. This package will ensure that the facility is well-designed, cost-effective, and ready to proceed.
- **Project Methodology:** This project is being managed through a collaborative effort involving multiple organizations, using a progressive design-build method. A local advisory group, qualified contractors, and extensive prior studies are all contributing to the process. Based on these factors, we are confident in the project's progress and our ability to successfully complete this facility. Key points include:
  - Progressive Design-Build: This procurement method fosters collaborative decision-making between the client, design team, and construction company. It offers transparency in costing, reduces contingencies, enables value engineering to maximize the budget, and creates a cooperative process throughout the project.
  - Foundation of Previous Work: The City of Dawson and Yukon Government have conducted extensive research and planning on building a new recreation facility. These previous studies, which included significant public engagement, Council feedback, and administrative input, form the foundation of the current concept and help expedite the process.
  - Who's Involved:
    - Yukon Government: The Infrastructure Development Branch oversees project management, collaborating with branches such as Land Development, Building Inspection, Transportation Engineering, and others as needed. The Yukon Government is responsible for capital costs, contracting, site development, regulatory compliance, environmental offsetting, permitting, and more.
    - City of Dawson: As the future operator of the facility, the City is actively participating in the project management team, making recommendations, and collaborating with the local advisory group. The City will be responsible for the operation and maintenance of the building post-construction.
    - Local Advisory Group: The City of Dawson's Recreation Board serves as the advisory group for this project. It includes 11 members, including two Tr'ondëk Hwëch'in representatives and community leaders in recreation. The group provides community input and advises on project aspects. The chairperson, Peter Menzies, sits on the project management team

- **Contractors:** Wildstone Construction, along with Stantec and S.no Architecture, has been contracted by the Yukon Government for Phase 1A of the project. Additional contractors are involved for other components.
  - **Owner's Advisors Team:** A team of consultants is advising the Yukon Government to ensure best practices, provide expert recommendations, and validate estimates and plans.
  
- **Project Values:** The project management team and advisory group identified the following key values to guide recommendations for the recreation facility:
  - **Flexible Design:** The facility will be adaptable, supporting diverse programs and seasonal uses while ensuring inclusiveness and accessibility for all. Designed for long-term use, it will promote health, wellness, and community engagement.
  - **Community Hub:** The Rec Centre will be a welcoming, accessible space that reflects local values and heritage, serving as a central hub for wellness, health, and safety for Dawson's diverse population.
  - **Resiliency & Maintenance:** Built for durability and efficiency, the facility will use long-lasting materials and incorporate affordable, sustainable operations suited to local and future climate conditions.
  
- **Facility Design & Features:**
  - **Site Plan (Attachment: DRC-Site Plan\_2025-01-21)**
    - **Location:** Corner of Dome Road & North Klondike Highway
    - **Parking:** 100 parking stalls planned. Parking Bylaw requires 556 stalls; amendment to be brought to Council. Gravel lot with concrete dividers and four light poles.
    - **Accessibility:** Vehicle access from Klondike Highway at Joe Henry Road intersection. Trail access connects to existing network; pedestrian crosswalks planned.
    - **Site Elevation:** Planned at the 200-year flood level. To reduce costs, the developed area will be minimized where possible.
    - **Service & Emergency Access:** Designated northeast area for deliveries, maintenance, and emergency vehicles.
  
  - **Floor Plan (Attachment: DRC-Floor Plan\_2025-01-23)**
    - **Footprint:** 5,330m<sup>2</sup> total. This is 1,060m<sup>2</sup> larger than the Art and Margaret Fry Recreation Centre. This provides some confidence in ability to manage and afford the facility operation.
  
    - **Amenities:** The amenities below will be included in the facility. These amenities were reviewed and reflect recommendations from the advisory group, administration, and community engagement efforts.
 

● Skating Rink	● Social Heart
● Two Curling Sheets	● Walking Loop
● Community Programming Room/Curling Lounge	● Offices
● Community Kitchen	● Outdoor gathering space
● Multi-Purpose Room	● Supportive Service Rooms (Storage, Changeroom, Mechanical, etc.)
● Fitness Centre	
● Indoor Play Area	
  
  - **Existing Facilities:** The current plan assumes the disposal of existing facilities, including the Waterfront Building and the Art and Margaret Fry Recreation Centre, consolidating all year-round staff under one roof.
  
  - **Elevation Renderings (Attachment):** Work is ongoing on elevation features. Notable features include glazing to enhance natural light, distinct entrances, the use of wood to harmonize with the landscape, and efforts to create a visually appealing facility.
  
  - **Building Systems:** Extensive work is ongoing to design and complete the inclusion of building systems that ensures comfort, safety, easy maintenance and redundancy for key systems. Here are a few items to note:
    - **Structure:** Pre-engineered insulated steel frame with tapered built-up rib beams and columns
    - **Foundation:** Concrete Slab



- **Heating and Ventilation:** Propane-fired heating with heat recovery ventilation. Air conditioning being considered in select rooms. Clean-air ventilation levels considered in select spaces.
  - **Energy Efficiency:** Seeking to exceed National Energy Code of Canada 2020 requirements
  - **Plumbing:** Uses municipal services with water circulation and efficient hot water via heat recovery
  - **Electrical:** Comply with the Electrical Code and will feature stand-by generator for essential systems.
  - **Fire Protection:** Fire suppression system, sprinklers, extinguishers, and fire dampers
  - **Refrigeration:** Ammonia ice plan with waste heat collection.
- **Code Review:** Code compliance is being considered in all aspects of the design. An ongoing review determines design features, and considers fire safety, building height, and other key regulations. The zoning bylaw ensures alignment with municipal requirements.
  - **Regulatory Items:** Several approvals are required, including Development Permits, Land Surveys, Water Licenses, and YESAB Applications. The Yukon Government is responsible for these processes, with the City of Dawson providing support as needed. Any regulatory matters requiring City of Dawson approval will be brought to Council in accordance with established procedures, policies, and bylaws.
  - **On-Going Work for Staff:** We are collaborating on the following items with the Project Management Team.
    - Room Data Sheets- Defining the specific requirements for each space, including functionality, finishes, utilities, and equipment needs, ensuring they meet operational and user needs. These will be reflected in the Issued for Tender Drawings.
    - Interior and Exterior Design Intentions - Finalizing materials, finishes, color schemes, and architectural details to ensure a functional, cohesive, and visually appealing facility. The Project Management Team is meeting with Tr'ondëk Hwëch'in and the Advisory Group to align the design with community priorities and cultural values.
    - Furniture, Fixtures, and Equipment (FFE): Identifying and selecting furniture, appliances, and specialized equipment required for programming, administration, and public use. See section in Fiscal Impact.
    - Operation and Maintenance Budget: Creating a document with which Administration and Council can confidently project the ongoing costs for this building. See section in Fiscal Impact.

<b>Fiscal Impact</b>
----------------------

- **Capital Estimates:**

- This building is budgeted to cost sixty-five million dollars (\$65,000,000).
- Capital costs for this building are the responsibility of Yukon Government and the Government of Canada.
- Class B Estimates are expected to be provided in late February.
- Once the design reaches a certain maturity, the contractor commits to a construction contract price ensuring the project won't exceed the targeted capital budget.

- **Operation and Maintenance Estimates (O+M Estimates):**
  - o We expect to present O+M Estimates to Council at Committee of the Whole Meeting on March 4, 2025.
  - o Class B Estimates are expected to be provided from the contractor for this item in late February. We expect the contractor to consider maintenance schedules for all items planned for this building; we also expect more rigorous energy modelling to have been undertaken. Administration will incorporate this information into our own operational plan that will be consider staffing, hours of operation, and current incurred costs at our facilities.
  - o Our target has been to spend, at a maximum, one million dollars (\$1,000,000) per year on this facility. Early estimates have us under this amount.
  
- **Furniture, Fixtures, and Equipment (FFE):**
  - o FFE projections will be presented to Council at the Committee of the Whole Meeting on March 4, 2025.
  - o New equipment and furnishings are not included in the capital funding from the Government of Canada or the Yukon Government.
  - o We plan to repurpose as much existing equipment as possible but will still require additional purchases to fully outfit the new recreation centre.
  - o A comprehensive FFE list is being developed in collaboration with the contractor to assess the cost impact to the City of Dawson and ensure all necessary items are accounted for.

<b>Timeline</b>
-----------------

- **March 4, 2025 – Committee of the Whole (CoW) Meeting:** Presentation of Operations & Maintenance (O+M) estimates. & FFE projections and funding considerations.
- **April 15, 2025 – Council Meeting:** Issued for Tender (IFT) Drawings presentation. Council asked to approve proceeding with Contract for Construction.
- **Summer 2025 – Site Development & Potential Foundation Work**

Approved by	Signature	Position	Date
Paul Robitaille	<i>Paul Robitaille</i>	A/CAO	Jan 31, 2025

















NORTH-EAST STREET VIEW



BIRD'S EYE VIEW



SOUTH-EAST SUMMER VIEW



SOUTH-EAST WINTER VIEW



SECONDARY ENTRY / MULTIPURPOSE EXTERIOR SPACE



PRIMARY ENTRY

DESIGN-BUILD TEAM

**Wildstone**  
GROUP OF COMPANIES



Wildstone Construction Ltd.  
#42 - 305 Sticksland Street  
Whitehorse, YT, Y1A 2J8  
Tel: (867) 466-7211 • www.wildstone.com

**Stantec**

Stantec Architecture Ltd.  
203-107 Main Street  
Whitehorse, YT, Y1A 2K7  
Tel: (867) 433-0400 • www.stantec.com

Copyright Reserved

The Copyright to all design and drawings are the property of Stantec. Reproduction or use for any purpose other than that authorized by Stantec is forbidden.  
The Contractor shall verify and be responsible for all dimensions, DO NOT scale the drawing - any error or omission shall be reported to Stantec without delay.

**s.no**

s.no architecture  
#100 - 100 Keith Street  
Whitehorse, Yukon Y1A 0N6  
Tel: (867) 467-7722 • www.snoarchitecture.ca

Notes

NO	DATE	ISSUED/REVISION	BY	APP'D

Permit/Seal

**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

Not for permits, pricing or other official purposes. This document has not been completed or checked and is for general information or comment only.

Client/Project Logo

**Yukon**

Client/Project

GOVERNMENT OF YUKON

DAWSON RECREATION CENTRE

LOT 1059 QUAD 1168/03  
DOME ROAD, DAWSON CITY, YUKON

Title  
EXTERIOR RENDERINGS

Project No.  
144903543

Scale

Revision  
A

Drawing No.

**A202**

All rights reserved by Stantec Inc. © 2014

08/06/14/0310



# Land Development in the Yukon

Communities create their land use vision through Official Community Plans or Integrated Land Use Plans. Land developers help communities realize their vision through the development of land for houses, businesses, industry or public services such as libraries, recreation centers and firehalls.

The Land Development Branch (LDB) in Community Services is Yukon's primary land developer but this is shifting as First Nations and private sector developers play an increasingly important role.

The land development process involves many steps, many players, public and stakeholder input and decisions by a range of authorities. Land development is the foundation for housing and building strong, resilient communities. A foundation to a good land development project is that it applies **the highest and best use of land**.

## Mandate

- Restore and maintain lot inventories in Yukon communities;
- Support and partner with Yukon First Nations in developing their land; and
- Create opportunities to foster private sector land development.



## Creating Community



Follow the stages of development to understand how it works.

Confirm land use needs

01



Identify new land areas

02

03

Site feasibility



Subdivision Construction

06

Lottery, tender and sales

08

Regulatory Approvals and Detailed Design

05

Planning and Pre-Design

04

Construction and site beautification

09

10

**Dawson Land Development Projects – Updated January 2025**

1	Project	Description	Current Status	Next Steps	Notes
	"Klondike Highway Subdivision"	<ul style="list-style-type: none"> <li>• Master Plan area at the bottom of Dome Road along the Klondike highway.</li> <li>• 55 lot serviced residential lots:                             <ul style="list-style-type: none"> <li>○ 21 single detached lots;</li> <li>○ 18 townhouse units, and;</li> <li>○ 16 duplex lots.</li> </ul> </li> <li>• Master Plan includes the new recreation centre.</li> </ul>	<ul style="list-style-type: none"> <li>• Master Plan has been approved by Tr'ondëk Hwëch'in Government and City of Dawson Council.</li> <li>• YESAB Evaluation Report issued April 2024. recommending the project proceed.</li> <li>• OCP amendment passed by Council.</li> </ul>	<ul style="list-style-type: none"> <li>• Water license and DFO authorizations for recreation centre (underway).</li> <li>• Detailed design for the subdivision (underway).</li> <li>• Initial site preparation for rec center: 2025.</li> <li>• Zoning to be updated during City of Dawson. zoning bylaw review (summer).</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure Development branch is finalizing recreation centre design.</li> <li>• Land Development branch and Tr'ondëk Hwëch'in Government are working together to determine next steps for areas with development potential along the Dome Road upper bench (Areas A and C).</li> </ul>
2	"Dredge Pond II" Country Residential Subdivision	<ul style="list-style-type: none"> <li>• 42 lot country residential neighborhood between the Klondike River and Highway east of Dredge Pond Subdivision.</li> <li>• Average lot size is 0.75 ha.</li> <li>• Includes dredge pond historic park area and a proposed playground.</li> <li>• The 142-ha planning area</li> <li>• Design includes fish habitat offsetting and flood hazard mitigation.</li> </ul>	<ul style="list-style-type: none"> <li>• Master Plan was adopted by Council in March 2024.</li> <li>• Tr'ondëk Hwëch'in Government supports the Master Plan.</li> <li>• YESAB application is being drafted.</li> <li>• OCP and Zoning amendments passed by Council in 2024 now establishing the area as country-residential.</li> <li>• Environmental, heritage, fish, geotechnical, flood hazard studies complete.</li> </ul>	<ul style="list-style-type: none"> <li>• YESAB application will be submitted in February 2025.</li> <li>• Detailed engineering design (completion spring 2025).</li> <li>• Fisheries Act Authorization is required (underway, application spring 2025).</li> <li>• Subdivision application (to be submitted at 90% design)</li> <li>• Development Agreement to be submitted with subdivision approval.</li> </ul>	<ul style="list-style-type: none"> <li>• Intent was to develop five lots in spring 2025 but this is no longer the approach due to regulatory timelines (YESAB, DFO, YWB).</li> <li>• Expected to start site works in spring 2026.</li> <li>• Detailed Design 65 % draft should be ready for January 31 and will be distributed for another round of review by all stakeholders.</li> </ul>
3	Infill 1 - Industrial Development	<ul style="list-style-type: none"> <li>• An unserviced industrial parcel located in the Callison Subdivision.</li> <li>• Likely one lot.</li> <li>• Adjacent to Settlement Land parcel TH C-75FS</li> </ul>	<ul style="list-style-type: none"> <li>• Overlap with adjacent roadway corridor means that only one, ~1-acre lot can likely be developed.</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss Tr'ondëk Hwëch'in Government to confirm compatibility with Settlement Land parcel TH C-75FS and support to move this project forward.</li> </ul>	<ul style="list-style-type: none"> <li>• Road ROW is 60m (30m from centreline)</li> </ul>

4	"Infill 2" Residential & Commercial Development	<ul style="list-style-type: none"> <li>• Serviced, mixed-use neighborhood featuring both residential and commercial lots.</li> <li>• Adjacent to Settlement Land Parcel TH C-13B.</li> <li>• Pursuing joint planning with Tr'ondëk Hwëch'in Government.</li> </ul>	<ul style="list-style-type: none"> <li>• City of Dawson OCP and Zoning Bylaw designate mixed residential (closer to river) and commercial areas (along highway).</li> <li>• Feasibility (heritage, geotechnical, environmental, flood study) and initial planning work has been completed for YG parcel.</li> <li>• YG is in discussions with TH to work out details of joint planning.</li> </ul>	<ul style="list-style-type: none"> <li>• TH-NR and YG-LDB are developing a memorandum of understanding for joint planning for Infill 2 and the adjacent TH Settlement Parcels C-13B and C-87FS.</li> <li>• Once complete, the MOU needs to be reviewed and agreed to by both governments.</li> <li>• If the master planning proceeds, the City of Dawson would be involved.</li> </ul>	<ul style="list-style-type: none"> <li>• Utilities run along the highway in front of the YG parcel, so it can be a serviced development.</li> <li>• Further engineering analysis is needed to ensure servicing is possible.</li> </ul>
5	"Infill 3" – Industrial Development	<ul style="list-style-type: none"> <li>• An unserviced industrial parcel located in the Callison Subdivision.</li> <li>• Parcel is proposed to be released as a raw-land parcel, i.e. the site will not be cleared or graded, access and improvements will be the responsibility of the purchaser.</li> </ul>	<ul style="list-style-type: none"> <li>• Industrial zoning is in place for parcel.</li> <li>• Subdivision approval received.</li> <li>• Installation of drinking water wells on this parcel will not be permitted due to permeability of dredge material.</li> <li>• Preliminary engineering design complete.</li> </ul>	<ul style="list-style-type: none"> <li>• Development Agreement is with CoD for review.</li> <li>• Release of raw land parcel.</li> </ul>	<ul style="list-style-type: none"> <li>• The pond in the area has been tested for fish and there are no fish present.</li> <li>• A water license would be required if the pond were to be partially or completely filled.</li> <li>• The parcel survey should be registered with SGB and LTO in spring 2025.</li> </ul>
6	Vacant Lots	<ul style="list-style-type: none"> <li>• Various vacant lots in Dawson</li> <li>• Mostly within the historic townsite.</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative and regulatory work is underway to allow for development of vacant lots.</li> <li>• Several lots around town are in varying stages of feasibility assessment and development.</li> <li>• Both short- and long-term prospects.</li> </ul>	<ul style="list-style-type: none"> <li>• Future water/sanitary connections.</li> <li>• Various feasibility, planning, and implementation exercises depending on the specific lot.</li> </ul>	<ul style="list-style-type: none"> <li>• YG does not own many suitable vacant lots in the townsite.</li> </ul>
7	Callison East Master Plan	<ul style="list-style-type: none"> <li>• Potential commercial/industrial subdivision.</li> <li>• Adjacent to Settlement Land Parcel TH C-3B</li> </ul>	<ul style="list-style-type: none"> <li>• Feasibility – heritage, environmental, and geotechnical work – is complete.</li> <li>• Project Charter with City of Dawson signed.</li> <li>• Master Plan in progress.</li> </ul>	<ul style="list-style-type: none"> <li>• Master plan and community engagement 2025.</li> <li>• Master plan adoption in 2025.</li> <li>• TH CDC and YG consultants are working together re: access and adjacency.</li> <li>• Possible opportunity for joint access and development cost sharing.</li> </ul>	
8	Upper Dome Rural Residential	<ul style="list-style-type: none"> <li>• Three sites near the Dome Expansion Area are being reviewed for developability.</li> <li>• Site 1 is 24.9 ha north of existing lots on Jack London Lane.</li> <li>• Site 2 is Northeast, further up Dome Road.</li> <li>• Site 3 is located along the fire tower road outside the municipal boundary.</li> </ul>	<ul style="list-style-type: none"> <li>• LDB is looking into some very high-level access assessments for these areas.</li> <li>• The areas have challenging grades and sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>• LDB will complete a high-level review of access feasibility and share with this group.</li> <li>• Timeline TBD.</li> </ul>	<ul style="list-style-type: none"> <li>• Steep slopes, shallow bedrock, and HPW access requirements mean these sites are challenging.</li> </ul>



# Dawson Land Development Update

Presented by:  
Land Development Branch, Community Services

Presented to:  
City of Dawson Council







# Outline

- Who we are & what we do
- The land development process
- The role of municipalities in land development
- Navigating changes & emerging challenges
- Overview/Update on Dawson LDB Projects

# Land Development Team

- Diverse project management expertise:
  - planners, engineers, GIS, feasibility, public engagement specialists, etc.
- Structured in two - Planning and Implementation groups.
- Community leads and team support.



# Our Mandate

1. Restore and maintain lot inventories in Yukon communities;
2. Support and partner with Yukon First Nations in developing their land; and
3. Create opportunities to foster private sector land development.





# Land Development Branch (LDB)

- Primary developer of Yukon Government owned land (Commissioner's Land) in the territory
- Work primarily within municipal boundaries
- Work on residential, commercial, and industrial projects
- We do not build homes or buildings – we prepare subdivisions that build the foundation for new neighbourhoods
- We partner with municipalities and First Nations



# Land Development in the Yukon



Follow the stages of development to understand how it works.

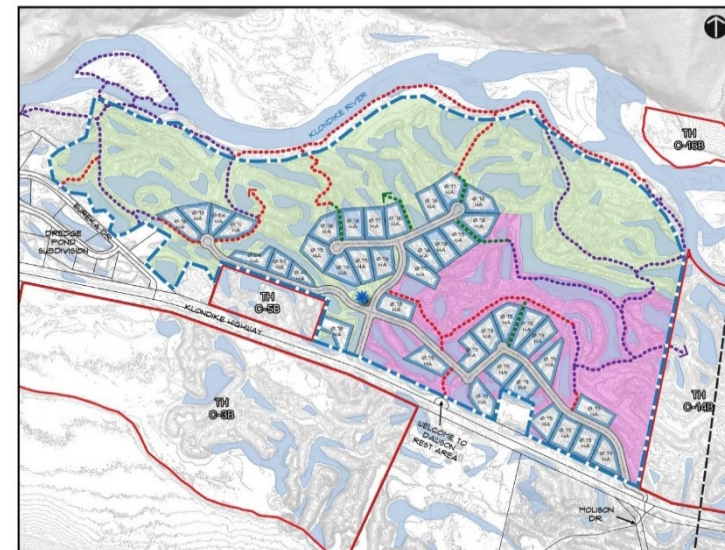
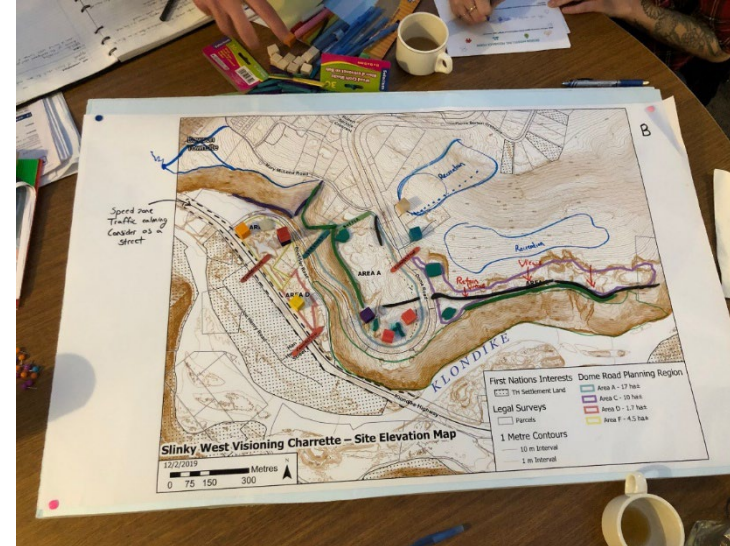


# Land Development Process - Feasibility





# Land Development Process – Master Plans





# Land Development Process - Construction







# Role of Municipalities in Land Development

- Primary lead in identifying the need, demand, and type of development required for the community into the future
- Develops housing needs assessments and commercial/industrial land studies
- Primary lead in identifying the location of development through Official Community Plans (OCPs) and Zoning Bylaws
- Lead for community engagement: designing how it should look like and being the face of the engagement stage
- Land use approving authority at key decision points – master plan approvals, OCP and Zoning Bylaw amendments, subdivision authority, and detailed design/construction support



# Navigating the Land Development Process and Overcoming Challenges

- Escalating development costs and meeting cost recovery
- Small and localized developer market
- Developing in increasingly complex and challenging terrain
- Project complexities, external factors, and increasing regulatory processes = longer timelines
- Not in my backyard (NIMBY) and public perceptions

# Dawson Project Updates

## Klondike Highway Subdivision

- What is it: ~55 residential lot subdivision next to the recreation centre parcel
- Completed: feasibility, Master Plan approval, YESAB, OCP amendment
- Current and next steps: detailed design for residential area\*, regulatory approvals (zoning amendment, FAA and water license), construction

\*LDB will advance detailed design once the recreation centre parcel footprint and design is set

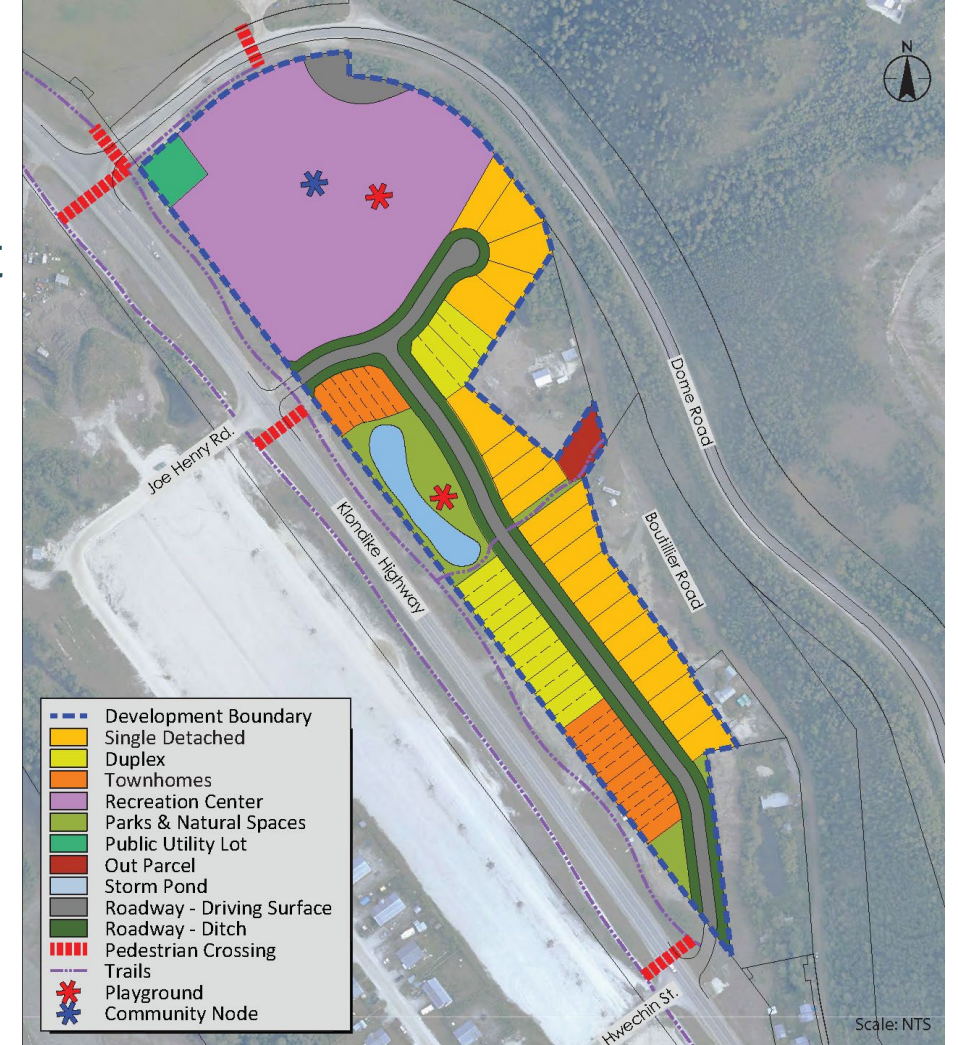


Figure 6 – Concept Plan

Klondike HWY Subdivision Parcel D/F Master Plan  
March 2023



# Dawson Project Updates

## Upper Dome Road Area – Parcels A and C

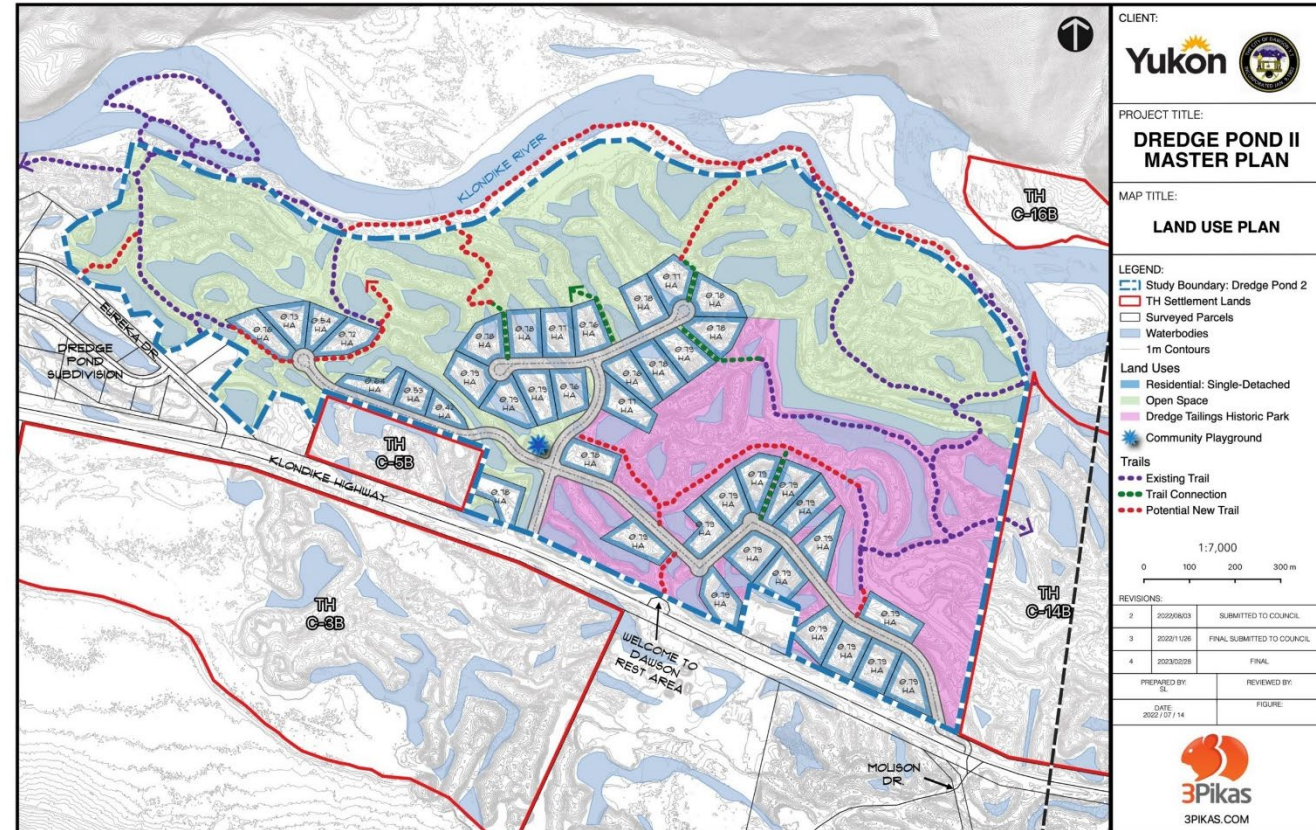
- Planning for parcels A and C is on hold.
- LDB is working with TH and City of Dawson to determine next steps for A and C including potentially restarting planning for these two areas.
- Areas are identified for residential development in the OCP.



# Dawson Project Updates

## Dredge Pond II

- What is it: 42 lot country residential subdivision
- Completed: feasibility, Master Plan approval, OCP and Zoning amendments
- Current and next steps: YESAB (submitting in February 2025), detailed design, regulatory approvals (FAA and water license), construction













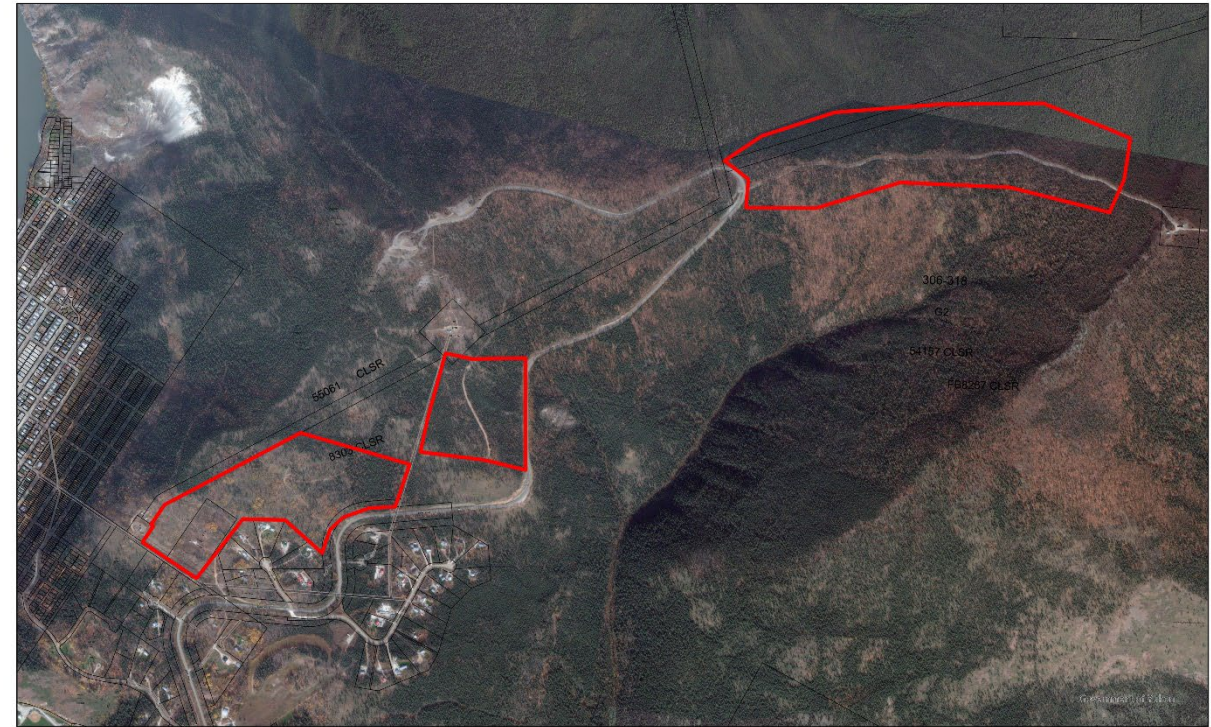
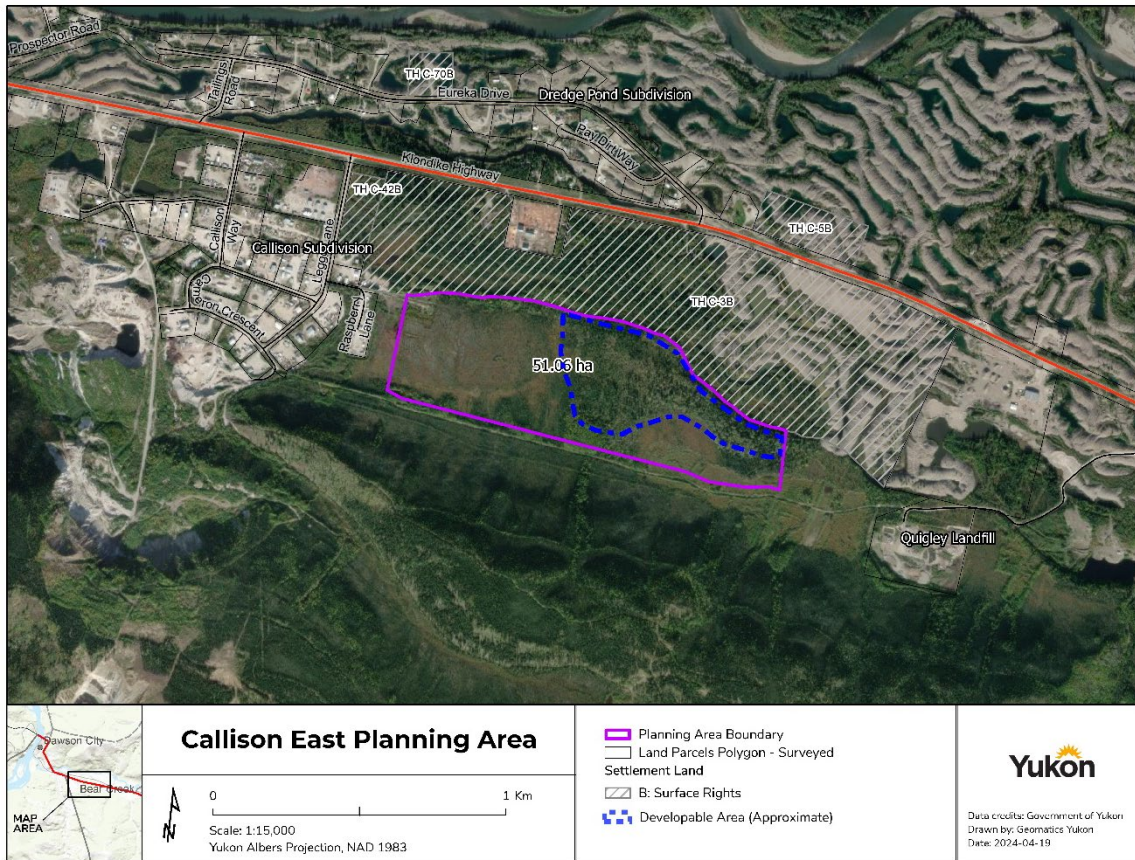
# Dawson Project Updates

## Callison East Master Plan

- Currently in Planning Phase

## Upper Dome Road Country Residential

- Currently in Feasibility Phase

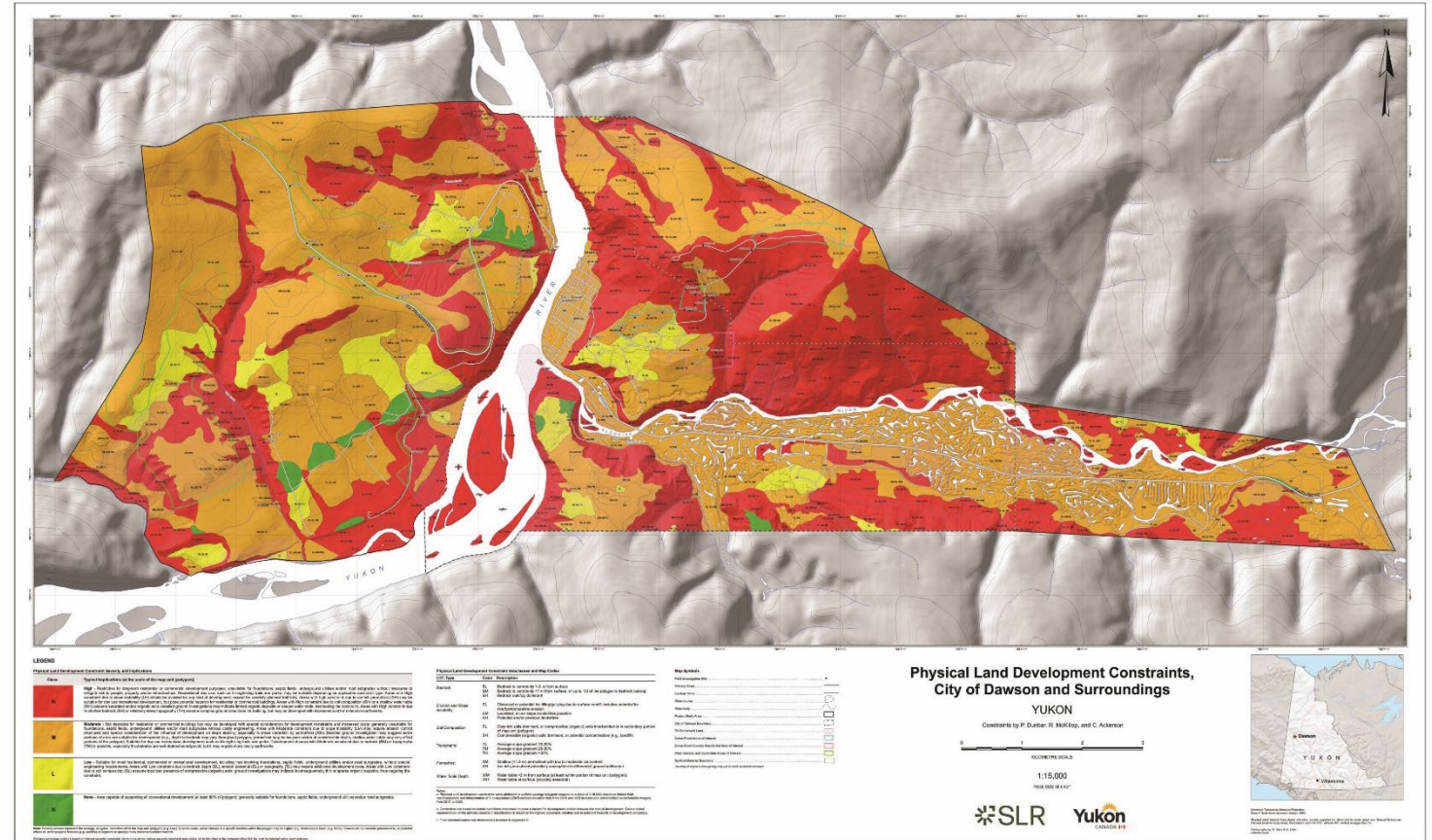




# Dawson Project Updates

## Dawson Physical Constraints Mapping Work

- LDB commissioned study to support Dawson's OCP
- Examines physical land constraints – slopes, bedrock, permafrost, soil type, erosion and mass movement, and water table depth
- Provides land classifications based on constraints:
  - Green – no constraints
  - Yellow – low constraints
  - Orange – moderate constraints (developable with mitigations)
  - Red – undevelopable



# Wrap UP

# Questions?

## Land Development in the Yukon



### LDB Contacts

Joseph Petch – Dawson LDB Planning Lead, [joseph.petch@yukon.ca](mailto:joseph.petch@yukon.ca), 867-393-7075

Pierre Marchand – Dawson LDB Implementation Lead, [pierre.marchand@yukon.ca](mailto:pierre.marchand@yukon.ca), 867-332-1578

Ben Campbell – Planning Team Manager, [ben.campbell@yukon.ca](mailto:ben.campbell@yukon.ca), 867-332-0576



**MINUTES OF COMMITTEE OF THE WHOLE MEETING CW25-01** of the Council of the City of Dawson held on Tuesday, January 7, 2025 at 7:00 p.m. via City of Dawson Council Chambers

**PRESENT:**

Mayor Johnson  
Councillor Hobbs  
Councillor Eastbound  
Councillor Lynn  
Councillor Graf

**REGRETS:**

**ALSO PRESENT:**

CAO: David Henderson  
MC: Elizabeth Grenon  
PDM: Farzad Zarringhalam  
PRJM: Samantha Lewis  
CFO: David Ni

	<b>1</b>	<b>CALL TO ORDER</b>  The Chair, Mayor Johnson, called Committee of the Whole meeting CW25-01 to order at 7:05 p.m..
<b>CW25-01-01</b>	<b>2</b>	<b>ADOPTION OF AGENDA</b> <b>Moved By:</b> Councillor Lynn <b>Seconded By:</b> Councillor Graf  That the agenda for Committee of the Whole Meeting CW25-01 of January 7, 2025 be accepted as presented.  CARRIED UNANIMOUSLY
<b>CW25-01-02</b>	<b>3</b>	<b>CORRESPONDENCE</b> <b>Moved By:</b> Councillor Hobbs <b>Seconded By:</b> Councillor Lynn  That Committee of the Whole acknowledge receipt of the following correspondence: 1.RCMP Monthly Policing Report-October, for informational purposes.  CARRIED UNANIMOUSLY
	<b>4</b>	<b>DELEGATIONS &amp; GUESTS</b>  <i>Delegation: by Pre-Notice Guest Presentation: by Invitation Public Questions &amp; Comments: two (2) minutes each with maximum limit at the discretion of the Chair.... testing</i>
	<b>5</b>	<b>MINUTES</b>

CW25-01-03	5.1	<b>Committee of the Whole Minutes CW24-10 of December 3, 2024</b> <b>Moved By:</b> Mayor Johnson <b>Seconded By:</b> Councillor Hobbs
		<p>That the minutes of Committee of the Whole Meeting CW24-10 of December 3, 2024 be approved as presented.</p> <p>CARRIED UNANIMOUSLY</p>
<b>6 ACCOUNTS PAYABLES &amp; FINANCIAL REPORTS</b>		
CW25-01-04	6.1	<b>TL1</b> <b>Moved By:</b> Councillor Lynn <b>Seconded By:</b> Councillor Graf
		<p>That Committee of the Whole forward the identified list of properties subject to Tax Lien to the Council Meeting of January 21, 2025 for Council authentication by affixing the seal of the City of Dawson as per Section 83(5) of the Yukon Territory Assessment and Taxation Act (ATA).</p> <p>CARRIED UNANIMOUSLY</p>
<b>7 SPECIAL MEETING, COMMITTEE, &amp; DEPARTMENTAL REPORTS</b>		
CW25-01-05	7.1	<b>CBC Building: Construction Manager</b> <b>Moved By:</b> Councillor Hobbs <b>Seconded By:</b> Councillor Lynn
		<p>That Committee of the Whole direct administration to proceed with the procurement of a Construction Manager for the CBC Building Project, utilizing a Request for Proposal (RFP) process.</p> <p>CARRIED UNANIMOUSLY</p>
CW25-01-06	7.2	<b>CBC Building Restoration: Capital Budget Carryover</b> <b>Moved By:</b> Councillor Eastbound <b>Seconded By:</b> Councillor Lynn
		<p>That Committee of the Whole forward the following resolution to the Budget Meeting on January 14, 2025 for Council consideration:          “That Council authorize the carryover of unspent capital funding allocated in 2024 for the CBC Building project to the 2025 Capital Budget.”</p> <p>CARRIED UNANIMOUSLY</p>
CW25-01-07	7.3	<b>Demolition Permit Request</b> <b>Moved By:</b> Mayor Johnson <b>Seconded By:</b> Councillor Graf
		<p>That Committee of the Whole forward Permit #24-097 to Council to authorize the demolition of the structure on Lot 5, Block LI, Ladue Estate, contingent on Planning and Development receiving a detailed redevelopment plan.</p> <p>CARRIED UNANIMOUSLY</p>

- CW25-01-08**      **7.4**      **Official Community Plan & Zoning Bylaw Project "What We Heard"**  
**Moved By:** Councillor Hobbs  
**Seconded By:** Councillor Lynn

That Committee of the Whole receive the "What We Heard" Report from the Official Community Plan and Zoning Bylaw review project, for informational purposes.

CARRIED UNANIMOUSLY

---

**8**      **BYLAWS & POLICIES**

---

- CW25-01-09**      **8.1**      **Road Closure Policy (#2025-02)**  
**Moved By:** Councillor Lynn  
**Seconded By:** Councillor Eastbound

That Committee of the Whole review the draft Road Closure Policy (#2025-02) and forward to Council for adoption.

Name	Yes	No
Cud Eastbound		✓
Tobias Graf	✓	
Justine Hobbs	✓	
Stephen Johnson		✓
Darwyn Lynn	✓	

CARRIED 3-2

- CW25-01-10**      **8.2**      **Sale of Municipal Lands Policy (#2025-01)**  
**Moved By:** Mayor Johnson  
**Seconded By:** Councillor Graf

That Committee of the Whole table the Sale of Municipal Lands Policy #2025-01 to the next Committee of the Whole meeting.

CARRIED UNANIMOUSLY

- CW25-01-11**      **8.3**      **Zoning Bylaw Amendment – Small Scale Multi-Unit Housing**  
**Moved By:** Councillor Eastbound  
**Seconded By:** Councillor Lynn

That Committee of the Whole review the proposed changes to the Zoning Bylaw, which will allow for small-scale multi-unit housing development, and direct administration to draft a bylaw amendment in response to these changes.

CARRIED UNANIMOUSLY

---

**9**      **NEW BUSINESS FROM MEMBERS OF COUNCIL**

---

- 9.1**      **Notice of Motion for Budget Meeting on January 14, 2025 RE: Development of Policy for Tipping Fees on Demolition, Construction, and Industrial Disposal**

Purpose: To direct staff to develop a policy for tipping fees on demotion, construction, and industrial waste disposal Mover: Councillor Hobbs



**CW25-01-12**      **10**      **ADJOURNMENT**  
**Moved By:** Mayor Johnson  
**Seconded By:** Councillor Lynn

That Committee of the Whole Meeting CW25-01 be adjourned at 8:48 p.m. with the next regular meeting of Committee of the Whole being February 4, 2025.  
CARRIED UNANIMOUSLY

---

**THE MINUTES OF COMMITTEE OF THE WHOLE MEETING CW25-01 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW25-01-XX AT COMMITTEE OF THE WHOLE MEETING CW25-02 OF FEBRUARY 4, 2025.**

---

Stephen Johnson, Mayor

---

David Henderson, CAO

**Revenue Expenditures Update**  
**Jan- Dec, 2024**

	2024 Annual Budget	2024 Jan-Dec Budget	2024 YTD Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>REVENUE</b>					
<b>General Municipality:</b>					
General Taxation	2,672,363	2,672,363	2,656,526	(15,837)	1%
Grants in Lieu of Taxes	1,214,929	1,214,929	1,211,667	(3,262)	0%
Grants	3,002,102	3,002,102	3,035,704	33,602	-1%
Penalties and Interest	25,600	25,600	42,209	16,609	-65%
Other Revenue	45,000	45,000	162,326	117,326	-261%
Sale of Services	130,000	130,000	88,143	(41,857)	32%
<b>General Municipality:</b>	<b>7,089,994</b>	<b>7,089,994</b>	<b>7,196,574</b>	<b>106,580</b>	<b>-2%</b>
<b>Cable</b>	<b>200,586</b>	<b>200,586</b>	<b>177,380</b>	<b>(23,206)</b>	<b>12%</b>
<b>Protective Services:</b>					
Fire Protection	25,379	25,379	11,013	(14,366)	57%
Emergency Measures	-	-	-	-	0%
Bylaw Enforcement	6,000	6,000	2,485	(3,515)	59%
<b>Protective Services:</b>	<b>31,379</b>	<b>31,379</b>	<b>13,498</b>	<b>(17,881)</b>	<b>57%</b>
<b>Public Works:</b>					
Water Services	1,027,286	1,027,286	1,057,868	30,582	-3%
Sewer Services	696,947	696,947	704,081	7,134	-1%
Waste Management	601,461	601,461	535,743	(65,719)	11%
Other Revenue	97,625	97,625	185,258	87,633	-90%
<b>Public Works:</b>	<b>2,423,319</b>	<b>2,423,319</b>	<b>2,482,949</b>	<b>59,630</b>	<b>-2%</b>
<b>Public Health - Cemetery</b>	<b>4,300</b>	<b>4,300</b>	<b>1,325</b>	<b>(2,975)</b>	<b>69%</b>
<b>Planning</b>	<b>56,400</b>	<b>56,400</b>	<b>29,027</b>	<b>(27,373)</b>	<b>49%</b>
<b>Recreation:</b>					
Recreation Common	65,166	65,166	7,566	(57,599)	88%
Programing & Events	66,579	66,579	56,413	(10,166)	15%
AMFRC	72,500	72,500	99,977	27,477	-38%
Water Front	62,232	62,232	70,761	8,529	-14%
Pool	21,624	21,624	42,179	20,556	-95%
Green Space	17,040	17,040	38,294	21,254	-125%
<b>Recreation:</b>	<b>305,140</b>	<b>305,140</b>	<b>315,191</b>	<b>10,051</b>	<b>-3%</b>
<b>TOTAL REVENUE:</b>	<b>10,111,118</b>	<b>10,111,118</b>	<b>10,215,944</b>	<b>104,826</b>	<b>-1%</b>

<b>EXPENDITURES:</b>					
<b>General Municipality:</b>					
Mayor and Council	197,485	197,485	197,064	(421)	0%
Council Election	20,000	20,000	11,700	(8,300)	41%
Grants/Subsidies	190,241	190,241	109,586	(80,655)	42%
Administration	1,441,081	1,441,081	1,298,112	(142,969)	10%
Other Property Expenses	21,000	21,000	34,161	13,161	-63%
Computer information System	106,600	106,600	138,947	32,347	-30%
Communications	44,180	44,180	13,355	(30,825)	70%
Municipal Safety Program	4,589	4,589	7,468	2,879	-63%
Projects			614,860		
<b>General Municipality:</b>	<b>2,025,176</b>	<b>2,025,176</b>	<b>2,425,254</b>	<b>400,078</b>	<b>-20%</b>

**Revenue Expenditures Update**  
**Jan- Dec, 2024**

<b>Cable</b>	<b>241,323</b>	<b>241,323</b>	<b>225,770</b>	<b>(15,553)</b>	<b>6%</b>
<b>Protective Services:</b>					
Fire Protection	396,065	396,065	336,412	(59,653)	15%
Emergency Measures	38,085	38,085	30,787	(7,299)	19%
Bylaw Enforcement	140,824	140,824	132,396	(8,428)	6%
Projects			39,960		
<b>Protective Services:</b>	<b>574,974</b>	<b>574,974</b>	<b>539,554</b>	<b>(35,421)</b>	<b>6%</b>
<b>Public Works:</b>					
Common	519,946	519,946	625,635	105,689	-20%
Roads and Streets - Summer	129,611	129,611	170,661	41,050	-32%
Roads and Streets - winter	417,995	417,995	202,973	(215,022)	51%
Sidewalks	18,479	18,479	42,622	24,143	-131%
Dock	150	150	150	-	0%
Surface Drainage	80,290	80,290	24,486	(55,804)	70%
Water Services	1,471,038	1,471,038	1,112,232	(358,805)	24%
Sewer Services	262,161	262,161	226,719	(35,443)	14%
Waste Water Treatment Plar	232,000	232,000	55,482	(176,518)	76%
Waste Management	691,643	691,643	516,737	(174,905)	25%
Building Maintenance	398,110	398,110	348,952	(49,158)	12%
Waste Diversion	404,575	404,575	457,289	52,714	-13%
Projects			131,453		
<b>Public Works:</b>	<b>4,625,997</b>	<b>4,625,997</b>	<b>3,915,390</b>	<b>(710,607)</b>	<b>15%</b>
<b>Public Health - Cemetery</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>	<b>(8,000)</b>	<b>100%</b>
<b>Planning</b>	<b>434,500</b>	<b>434,500</b>	<b>323,046</b>	<b>(111,454)</b>	<b>26%</b>
<b>Recreation:</b>					
Recreation Common	275,746	275,746	387,114	111,368	-40%
Programing & Events	286,633	286,633	286,250	(382)	0%
AMFRC	682,020	682,020	579,693	(102,327)	15%
Water Front	39,911	39,911	20,489	(19,422)	49%
Pool	225,331	225,330	201,451	(23,879)	11%
Green Space	308,138	308,138	349,253	41,116	-13%
Projects			183,680		
<b>Recreation:</b>	<b>1,817,777</b>	<b>1,817,776</b>	<b>2,007,931</b>	<b>190,154</b>	<b>-10%</b>
<b>TOTAL EXPENDITURES:</b>	<b>9,727,748</b>	<b>9,727,747</b>	<b>9,436,945</b>	<b>(290,802)</b>	<b>3%</b>
<b>NET OPERATING SURPLUS</b>	<b>383,370</b>	<b>383,371</b>	<b>778,999</b>	<b>395,629</b>	
<b>TOTAL WAGES AND BENEFITS</b>	<b>4,268,855</b>	<b>4,268,855</b>	<b>4,200,905</b>	<b>(67,950)</b>	<b>2%</b>



Revenue Expenditures Update  
Jan-Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan- Dec Budget	% Annual Budget Remaining
Property Taxes / Pmt in Lieu	3,887,292	3,887,292	3,868,192	(19,100)	0%
Comprehensive Municipal Grant	2,922,102	2,922,102	2,922,102	-	0%
	<u>6,809,394</u>	<u>6,809,394</u>	<u>6,790,294</u>	<u>(19,100)</u>	<u>0%</u>
<b>Departmental Expenses Net of Department Revenue</b>					
Gen Gov	(1,883,100)	(1,883,100)	(1,532,700)	350,400	19%
Public Works	(2,202,678)	(2,202,678)	(1,300,988)	901,691	41%
Planning	(378,100)	(378,100)	(294,019)	84,081	22%
Fire	(408,772)	(408,772)	(356,186)	52,586	13%
Recreation	(1,512,637)	(1,512,636)	(1,509,060)	3,576	0%
Cable	(40,738)	(40,738)	(48,390)	(7,653)	-19%
Projects			(969,953)		0%
Net Expenses	<u>(6,426,024)</u>	<u>(6,426,023)</u>	<u>(6,011,295)</u>	<u>1,384,681</u>	<u>6%</u>
<b>Net Operating Surplus</b>	<b>383,370</b>	<b>383,371</b>	<b>778,999</b>	<b>1,365,582</b>	

Revenue Expenditures Update  
Jan- Dec, 2024

GENERAL MUNICIPAL	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Property Tax</b>					
Property Taxes - Residential	1,318,135	1,318,135	1,364,669	46,534	-4%
Property Taxes - Non-Residential	1,354,228	1,354,228	1,291,857	(62,371)	5%
<b>Total Property Tax</b>	<b>2,672,363</b>	<b>2,672,363</b>	<b>2,656,526</b>	<b>(15,837)</b>	<b>1%</b>
<b>Grants in Lieu of Taxes</b>					
Federal Grants in Lieu - Residential	31,744	31,744	31,744	(0)	0%
Territorial Grants in Lieu - Residential	18,124	18,124	24,082	5,958	-33%
Federal Grants in Lieu - Non-Residential	183,739	183,739	171,340	(12,399)	7%
Territorial Grants in Lieu - Non-Residential	488,479	488,479	491,657	3,178	-1%
Tr'ondek Hwech'in Grants In Lieu	492,843	492,843	492,843	0	0%
<b>Total Grants in Lieu of Taxes</b>	<b>1,214,929</b>	<b>1,214,929</b>	<b>1,211,667</b>	<b>(3,262)</b>	<b>0%</b>
Taxes & Payments in lieu of Taxes	3,887,292	3,887,292	3,868,192	(19,100)	0%
Comprehensive Municipal Grant	2,922,102	2,922,102	2,922,102	-	0%
	-	-	-	-	0%
<b>Comprehensive Municipal Grant</b>	<b>2,922,102</b>	<b>2,922,102</b>	<b>2,922,102</b>	<b>-</b>	<b>0%</b>

**Revenue Expenditures Update  
Jan- Dec, 2024**

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan- Dec Budget	% Annual Budget Remaining
<b>GENERAL MUNICIPAL</b>					
<b>REVENUES</b>					
<b>Grants</b>					
Non Capital Grants/Funding		-	10,000	10,000	0%
Training Grant	4,000	4,000	-	(4,000)	100%
Carbon Rebate	76,000	76,000	103,602	27,602	-36%
<b>Total Grants</b>	<b>80,000</b>	<b>80,000</b>	<b>113,602</b>	<b>33,602</b>	<b>-42%</b>
<b>Penalties &amp; Interest</b>					
Penalties & Interest - Property Tax	15,000	15,000	17,276	2,276	-15%
Penalties & Interest - Water & Sewer	10,000	10,000	24,933	14,933	-149%
Administration Fee - Tax Liens	600	600	-	(600)	100%
<b>Total Penalties &amp; Interest</b>	<b>25,600</b>	<b>25,600</b>	<b>42,209</b>	<b>16,609</b>	<b>-65%</b>
<b>Other Revenue</b>					
Bank Interest	20,000	20,000	162,326	142,326	-712%
Interest on Investments	100,000	100,000	-	(100,000)	100%
Less Interest Transferred to Reserve	(75,000)	(75,000)	-	75,000	100%
<b>Total Other Revenue</b>	<b>45,000</b>	<b>45,000</b>	<b>162,326</b>	<b>117,326</b>	<b>-261%</b>
<b>Sales of Services</b>					
Business Licence	40,000	40,000	33,210	(6,790)	17%
Intermunicipal Business Licence	1,500	1,500	1,928	428	-29%
Certificate and Searches	2,000	2,000	2,500	500	-25%
Building Lease/Rental Income	86,500	86,500	50,505	(35,995)	42%
<b>Total Sales of Services</b>	<b>130,000</b>	<b>130,000</b>	<b>88,143</b>	<b>(41,857)</b>	<b>32%</b>
<b>TOTAL GENERAL MUNICIPAL REVENUE</b>	<b>280,600</b>	<b>280,600</b>	<b>406,280</b>	<b>125,680</b>	<b>-45%</b>
<b>EXPENDITURES: MAYOR AND COUNCIL</b>					
Wages & Honoraria - Mayor/Council	71,750	71,750	77,603	5,853	-8%
Benefits - Mayor/Council	4,305	4,305	4,554	249	-6%
Employee Wages - Council Services	52,590	52,590	58,913	6,323	-12%
Employee Benefits - Council Services	7,889	7,889	8,435	547	-7%
Membership	29,814	29,814	29,221	(593)	2%
Training/Conferences - Mayor and Council	5,125	5,125	2,243	(2,882)	56%
Travel - Accommodation and Meals	11,788	11,788	6,906	(4,882)	41%
Travel - Transportation	9,225	9,225	4,960	(4,265)	46%
Special events/sponsorship	4,000	4,000	1,988	(2,012)	50%
Supplies Office - Mayor and Council	-	-	-	-	0%
Non Capital Equipment/Office Furniture	1,000	1,000	103	(897)	90%
<b>TOTAL MAYOR AND COUNCIL EXPENDITURES</b>	<b>197,485</b>	<b>197,485</b>	<b>197,064</b>	<b>(421)</b>	<b>0%</b>
<b>Elections</b>	20,000	20,000	11,419	(8,581)	43%
<b>Elections</b>		-	281	281	0%
<b>Building Rental</b>		-	-	-	0%
<b>Total Elections</b>	<b>20,000</b>	<b>20,000</b>	<b>11,700</b>	<b>(8,300)</b>	<b>0</b>



**Revenue Expenditures Update  
Jan- Dec, 2024**

<b>GENERAL MUNICIPAL</b>	<b>2024 Annual Budget</b>	<b>2024 Jan-Dec Budget</b>	<b>2024 Jan-Dec Actual</b>	<b>Over (Under) Jan- Dec Budget</b>	<b>% Annual Budget Remaining</b>
<b>Grant Expenses</b>					
Homeowner Senior Tax Grants	14,165	14,165	27,059	12,894	-91%
Development Incentive Grant	75,000	75,000	36,397	(38,603)	51%
Water and Sewer - Senior Discount	30,076	30,076	22,508	(7,568)	25%
Community Grants	30,000	30,000	17,126	(12,874)	43%
Dawson Ski Hill Grants	6,000	6,000	6,496	496	-8%
KDO Funding	35,000	35,000	-	(35,000)	100%
<b>Total Grants / Subsidies</b>	<b>190,241</b>	<b>190,241</b>	<b>109,586</b>	<b>(80,655)</b>	<b>42%</b>
<b>Administration</b>					
Wages - Administration	568,875	568,875	584,745	15,870	-3%
Benefits - Administration	85,331	85,331	83,092	(2,239)	3%
Professional Fees	2,000	2,000	1,180	(820)	41%
Audit	27,000	27,000	2,684	(24,316)	90%
Legal	100,000	100,000	39,731	(60,269)	60%
Human Resource	15,375	15,375	17,423	2,048	-13%
Membership/Conference	2,563	2,563	1,082	(1,480)	58%
Training	6,500	6,500	4,941	(1,559)	24%
Travel - Accommodation and Meals	8,000	8,000	2,370	(5,630)	70%
Travel - Transportation	10,250	10,250	5,686	(4,564)	45%
Advertising - Administration--Advertising	-	-	9,280	9,280	0%
Promotional Material/Hosting Events	30,000	30,000	24,070	(5,930)	20%
Subscriptions & Publications	-	-	263	263	0%
Postage ALL DEPTS	13,500	13,500	6,647	(6,853)	51%
Freight	1,700	1,700	912	(788)	46%
Supplies - Office ALL DEPTS	25,920	25,920	19,755	(6,165)	24%
Non Capital Equipment	4,000	4,000	1,060	(2,940)	73%
Photocopier Expense - ALL DEPTS	9,000	9,000	10,201	1,201	-13%
Building Repairs and Maintenance	15,000	15,000	2,836	(12,164)	81%
Electrical	12,000	12,000	14,563	2,563	-21%
Heating	27,675	27,675	20,988	(6,687)	24%
Insurance - ALL DEPTS	374,268	374,268	356,544	(17,724)	5%
Telephone and Fax	33,825	33,825	32,163	(1,662)	5%
Bank Charges	4,300	4,300	5,252	952	-22%
Payroll Fees	7,000	7,000	7,265	265	-4%
Bad Debt Expense	500	500	-	(500)	100%
Assessment Fees	40,000	40,000	43,377	3,377	-8%
Partnerships	15,000	15,000	-	(15,000)	100%
Intermunicipal Business Licence	1,500	1,500	-	(1,500)	100%
<b>TOTAL ADMINISTRATION EXPENSE:</b>	<b>1,441,081</b>	<b>1,441,081</b>	<b>1,298,112</b>	<b>(142,969)</b>	<b>10%</b>

**Revenue Expenditures Update  
Jan- Dec, 2024**

<b>GENERAL MUNICIPAL</b>	<b>2024 Annual Budget</b>	<b>2024 Jan-Dec Budget</b>	<b>2024 Jan-Dec Actual</b>	<b>Over (Under) Jan- Dec Budget</b>	<b>% Annual Budget Remaining</b>
<b>Cemetery</b>					
<b>Cemetery Revenues</b>					
Sale of Cemetery Plots	4,300	4,300	1,325	(2,975)	69%
Transfer in from Reserves					0%
<b>Total Cemetery Revenues</b>	<b>4,300</b>	<b>4,300</b>	<b>1,325</b>	<b>(2,975)</b>	<b>69%</b>
<b>Cemetery Expense</b>					
Contracted Services	5,000	5,000	-	(5,000)	100%
Landscaping/ Maintenance	3,000	3,000	-	(3,000)	100%
Equipment Rentals			-		0%
<b>Total Cemetery Expense</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>	<b>(8,000)</b>	<b>100%</b>
<b>Net Cemetery Expenses</b>	<b>(3,700)</b>				
<b>Other Property Expenses</b>					
Utility - 8th Ave Residence		-	2,802	2,802	0%
Heating - 8th Residence		-	4,489	4,489	0%
Repairs and Maintenance - 8th Resi	7,000	7,000	4,598	(2,402)	34%
Utility - 6th Ave. Rental		-	2,267	2,267	0%
Heating - 6th Ave. Rental		-	1,526	1,526	0%
Repairs and Maintenance - 6th Ave.	5,000	5,000	446	(4,555)	91%
Property Lease /staff housing	9,000	9,000	18,032	9,032	-100%
<b>Total Other property Expenses</b>	<b>21,000</b>	<b>21,000</b>	<b>34,161</b>	<b>13,161</b>	<b>-63%</b>
<b>Computer Information Systems</b>					
Accounting System Support Plan	30,750	30,750	32,211	1,461	-5%
Network Workstation Support Plan	46,125	46,125	75,967	29,842	-65%
Network Software and Accessories	25,625	25,625	21,234	(4,391)	17%
Repairs, Maintenance & Non Capita	4,100	4,100	9,535	5,435	-133%
<b>TOTAL COMPUTER IT EXPENSES</b>	<b>106,600</b>	<b>106,600</b>	<b>138,947</b>	<b>32,347</b>	<b>-30%</b>
<b>Communications</b>					
Communications - Advertising ALL D	22,655	22,655	7,150	(15,505)	68%
Licence Fees	2,300	2,300	2,298	(2)	0%
Contracted Services	19,225	19,225	3,908	(15,317)	80%
<b>TOTAL COMMUNICATIONS EXPENS</b>	<b>44,180</b>	<b>44,180</b>	<b>13,355</b>	<b>(30,825)</b>	<b>70%</b>

**Revenue Expenditures Update  
Jan- Dec, 2024**

	<b>2024 Annual Budget</b>	<b>2024 Jan-Dec Budget</b>	<b>2024 Jan-Dec Actual</b>	<b>Over (Under) Jan- Dec Budget</b>	<b>% Annual Budget Remaining</b>
<b>GENERAL MUNICIPAL</b>					
<b>Bylaw Enforcement</b>					
<b>Revenues</b>					
Bylaw Revenue	3,000	3,000	1,480	(1,520)	51%
Animal Control Fees	2,000	2,000	1,005	(995)	50%
Grants	1,000	1,000	-	(1,000)	100%
<b>Total Expenses</b>	<b>6,000</b>	<b>6,000</b>	<b>2,485</b>	<b>(3,515)</b>	<b>59%</b>
<b>Expenses</b>					
Wages - Bylaw	83,025	83,025	93,195	10,170	-12%
Benefits - Bylaw	12,454	12,454	11,054	(1,399)	11%
Legal Fees / Professional Fees	10,000	10,000	-	(10,000)	100%
Training	4,000	4,000	600	(3,400)	85%
Travel - Accommodation and Meals	2,250	2,250	1,331	(919)	41%
Travel - Transportation	1,750	1,750	-	(1,750)	100%
Educational Material/Special Events	2,000	2,000	771	(1,229)	61%
Non Capital Equipment	500	500	-	(500)	100%
Contracted Services	2,000	2,000	140	(1,860)	93%
Animal Control - Humane Society	14,600	14,600	18,250	3,650	-25%
Operating Supplies/Signs/Animal cor	3,900	3,900	3,431	(469)	12%
Specialty Clothing	1,000	1,000	315	(685)	69%
Vehicle Fuel	1,845	1,845	1,336	(509)	28%
Vehicle Repairs and Maintenance	1,500	1,500	1,971	471	-31%
<b>Total Expenses</b>	<b>140,824</b>	<b>140,824</b>	<b>132,396</b>	<b>(8,428)</b>	<b>6%</b>
<b>NET BYLAW ENFORCEMENT EXPENSE</b>	<b>(134,824)</b>				
<b>Health &amp; Safety</b>					
Wages - Safety	4,025	4,025	6,640	2,615	-65%
Benefits - Safety	564	564	828	264	-47%
<b>Total Health &amp; Safety</b>	<b>4,589</b>	<b>4,589</b>	<b>7,468</b>	<b>2,879</b>	<b>-63%</b>
<b>TOTAL GENERAL MUNICIPAL EXPENSE</b>	<b>2,174,000</b>	<b>2,174,000</b>	<b>1,942,789</b>	<b>(231,211)</b>	<b>11%</b>
<b>TOTAL GENERAL MUNICIPALITY REVENUE</b>	<b>290,900</b>	<b>290,900</b>	<b>410,090</b>	<b>119,190</b>	<b>-41%</b>
<b>TOTAL GENERAL MUNICIPALITY EXPENSE</b>	<b>2,174,000</b>	<b>2,174,000</b>	<b>1,942,789</b>	<b>(231,211)</b>	<b>11%</b>
<b>NET GENERAL MUNICIPALITY</b>	<b>(1,883,100)</b>	<b>(1,883,100)</b>	<b>(1,532,700)</b>	<b>350,400</b>	<b>19%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>830,329</b>	<b>830,329</b>	<b>861,712</b>	<b>31,383</b>	<b>-4%</b>



Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Public Works</b>					
<b>Revenue</b>					
<b>Water Service</b>					
Water Utility Fee	920,568	920,568	941,015	20,447	-2%
Bulk Water Sales - Fill Station	20,756	20,756	16,718	(4,038)	19%
Water Delivery	75,962	75,962	77,125	1,163	-2%
Disconnect/Reconnect Water Services	10,000	10,000	23,010	13,010	-130%
Funding from YG - for added electrical costs					0%
<b>Total Water Service</b>	<b>1,027,286</b>	<b>1,027,286</b>	<b>1,057,868</b>	<b>30,582</b>	<b>-3%</b>
<b>Sewer Service</b>					
Sewer Utility Fee	696,947	696,947	704,081	7,134	-1%
Sewer Service Calls			-		0%
YG Charge for WWTP			-		0%
Transfer in from Reserve			-		0%
<b>Total Sewer Service</b>	<b>696,947</b>	<b>696,947</b>	<b>704,081</b>	<b>7,134</b>	<b>-1%</b>
<b>Waste Management</b>					
Waste Management Fees	298,621	298,621	302,145	3,524	-1%
YG Funding for Waste Management	145,000	145,000	-	(145,000)	100%
Ground Water Monitoring	35,000	35,000	26,825	(8,175)	23%
Tipping Fees	50,000	50,000	-	(50,000)	100%
YG Funding for Recycling Depot	42,840	42,840	65,927	23,087	-54%
Recycling Revenue (Raven Recycling)	30,000	30,000	121,602	91,602	-305%
Composting Program		-	19,243	19,243	0%
<b>Total Waste Management</b>	<b>601,461</b>	<b>601,461</b>	<b>535,743</b>	<b>(65,719)</b>	<b>11%</b>
<b>Other</b>					
New Installation Fee - Labour	46,125	46,125	45,723	(402)	1%
Sale of Gravel	1,500	1,500	914	(586)	39%
New Installation Fee - Sale of Inventory	35,000	35,000	107,372	72,372	-207%
Load Capacity	10,000	10,000	30,241	20,241	-202%
Development Charge/Frontage Charge		-	-		0%
Misc Services		-	20		0%
Grant - Training	5,000	5,000	988	(4,012)	80%
Transfer in from Reserves		-	-		0%
Lease Income - Dock	-	-	-		0%
Roads Reserve Transfer for Snow Removal	-	-	-		0%
Water and Sewer Reserve Transfer	-	-	-		0%
<b>Total Other</b>	<b>97,625</b>	<b>97,625</b>	<b>185,258</b>	<b>87,613</b>	<b>-90%</b>
<b>Total Revenue - Public Works</b>	<b>2,423,319</b>	<b>2,423,319</b>	<b>2,482,949</b>	<b>59,610</b>	<b>-2%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

Public Works	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
1. Updated for new information					
<b>EXPENDITURES - PUBLIC WORKS:</b>					
<b>COMMON:</b>					
Wages - PW Common	151,700	151,700	201,464	49,764	-33%
Benefits - PW Common	22,755	22,755	25,765	3,010	-13%
Professional Fees	1,000	1,000	-	(1,000)	100%
Membership/Conference/Meetings	1,500	1,500	658	(842)	56%
Training	5,000	5,000	13,199	8,199	-164%
Travel - Accommodation and Meals	3,125	3,125	2,419	(706)	23%
Travel - Transportation	2,050	2,050	1,028	(1,022)	50%
Promotional Material/Special Events	513	513	-	(513)	100%
Subscriptions & Publications	513	513	644	132	-26%
Freight	9,000	9,000	27,640	18,640	-207%
Supplies Office - PW Common--Supplies Office		-	72	72	0%
Non Capital Equipment	10,000	10,000	4,357	(5,643)	56%
Photocopier Expense (lease)	1,430	1,430	748	(682)	48%
Building Repairs and Maintenance	10,250	10,250	6,206	(4,044)	39%
Electrical	8,661	8,661	5,292	(3,370)	39%
Heating	32,000	32,000	33,640	1,640	-5%
Insurance/Licencing - PW Common--Insurance			245	245	0%
Telephone and Fax	15,375	15,375	14,849	(526)	3%
Contract Services - Common	8,000	8,000	22,837	14,837	-185%
Supplies - Common Operating	20,500	20,500	102,385	81,885	-399%
Supplies - Safety	15,375	15,375	12,430	(2,945)	19%
Vehicle Fuel	40,000	40,000	22,874	(17,126)	43%
Vehicle Repairs and Maintenance	35,875	35,875	29,239	(6,636)	18%
Heavy Equipment Fuel	30,000	30,000	11,330	(18,670)	62%
Heavy Equipment R&M	76,875	76,875	58,376	(18,499)	24%
Mosquito Control	18,450	18,450	27,939	9,489	-51%
New Installation Costs	-		-		0%
<b>TOTAL COMMON EXPENDITURES:</b>	<b>519,946</b>	<b>519,946</b>	<b>625,635</b>	<b>105,689</b>	<b>-20%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Public Works</b>					
<b>Transportation</b>					
<b>Roads - Summer</b>					
Wages - PW Roads Summer	13,325	13,325	19,297	5,972	-45%
Benefits - PW Roads Summer	1,999	1,999	2,558	559	-28%
Freight	513	513	179	(334)	65%
Non Capital Equipment/Office Furniture	-	-	-	-	0%
Contracted Services	61,500	61,500	117,903	56,403	-92%
Supplies - Operating	1,025	1,025	498	(527)	51%
Chemicals	10,250	10,250	-	(10,250)	100%
Cold Mix	3,075	3,075	-	(3,075)	100%
Gravel	10,250	10,250	6,182	(4,068)	40%
Signs	7,175	7,175	6,585	(590)	8%
Street Lights	20,500	20,500	17,459	(3,041)	15%
Equipment Rental	-	-	-	-	0%
Contribution to Capital Reserves	-	-	-	-	0%
Contribution to Operating Reserves	-	-	-	-	0%
<b>Total Roads - Summer</b>	<b>129,611</b>	<b>129,611</b>	<b>170,661</b>	<b>41,050</b>	<b>-32%</b>
<b>Roads - Winter</b>					
Wages - PW Roads Winter	63,550	63,550	28,980	(34,570)	54%
Benefits - PW Roads Winter	9,533	9,533	3,253	(6,280)	66%
Freight	2,563	2,563	59	(2,504)	98%
Non capital equipment	-	-	-	-	0%
Contracted Services	256,250	256,250	134,399	(121,851)	48%
Supplies	-	-	-	-	0%
3/8 Minus Sand Mix	-	-	-	-	0%
Winter Chemical	66,625	66,625	14,163	(52,462)	79%
Signs	-	-	-	-	0%
Street Lights	19,475	19,475	20,934	1,459	-7%
Heavy Equipment R & M - PW Trans Winter	-	-	1,185		0%
<b>Total Roads - Winter</b>	<b>417,995</b>	<b>417,995</b>	<b>202,973</b>	<b>(216,207)</b>	<b>51%</b>
<b>Sidewalks</b>					
Wages - PW Sidewalks	11,275	11,275	31,693	20,418	-181%
Benefits - PW Sidewalks	1,691	1,691	4,385	2,694	-159%
Freight	513	513	-	(513)	100%
Contracted Services	1,000	1,000	-	(1,000)	100%
Supplies - Material	4,000	4,000	6,544	2,544	-64%
<b>TOTAL SIDEWALKS:</b>	<b>18,479</b>	<b>18,479</b>	<b>42,622</b>	<b>24,143</b>	<b>-131%</b>
<b>Dock</b>					
Repair and Maintenance	-	-	-	-	0%
Contracted Services	-	-	-	-	0%
Marine Lease	150	150	150	-	0%
Equipment Rental	-	-	-	-	0%
<b>Total Dock</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>-</b>	<b>0%</b>



Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Public Works</b>					
<b>Surface Drainage</b>					
Wages - PW Surface Drainage	55,350	55,350	14,491	(40,859)	74%
Benefits - PW Surface Drainage	8,303	8,303	1,531	(6,772)	82%
Freight	513	513	-	(513)	100%
General Operat-Non Capital Equipment	-	-	-	-	0%
Electrical	1,000	1,000	1,476	476	-48%
Contracted Services	10,000	10,000	6,258	(3,743)	37%
Supplies	5,125	5,125	731	(4,394)	86%
<b>Total Surface Drainage</b>	<b>80,290</b>	<b>80,290</b>	<b>24,486</b>	<b>(55,804)</b>	<b>70%</b>
<b>ENVIRONMENTAL USE AND PROTECTIONS:</b>					
<b>Water</b>					
Wages - PW Water Services	471,500	471,500	460,790	(10,710)	2%
Benefits - PW Water Services	70,725	70,725	54,194	(16,531)	23%
Professional Fees	10,250	10,250	-	(10,250)	100%
Professional Fees - Water Licence	5,000	5,000	6,130	1,130	-23%
Membership/Conference/Certificates	4,100	4,100	845	(3,255)	79%
Training	5,000	5,000	1,045	(3,955)	79%
Travel - Accommodation and Meals	5,125	5,125	702	(4,423)	86%
Travel - Transportation	2,563	2,563	715	(1,848)	72%
Subscriptions & Publications - PW Water Services--			124	124	0%
Freight	26,000	26,000	27,292	1,292	-5%
Non Capital Equipment	5,125	5,125	696	(4,429)	86%
Repairs and Maintenance	76,875	76,875	53,786	(23,089)	30%
Electrical	145,000	145,000	117,906	(27,094)	19%
Heating	307,500	307,500	156,867	(150,633)	49%
Telephone	18,700	18,700	19,115	415	-2%
Contract Services	51,250	51,250	(27,798)	(79,048)	154%
Supplies - Operating	115,000	115,000	116,615	1,615	-1%
Supplies - Safety	5,125	5,125	1,172	(3,953)	77%
Chemicals	15,000	15,000	11,952	(3,048)	20%
Water Sampling/Testing	12,300	12,300	7,282	(5,018)	41%
Equipment Rental	-	-	-	-	0%
Vehicle Fuel - PW Water Services--Vehicle F	-	-	6,251	6,251	0%
Vehicle Repairs and Maintenance - PW Wat	-	-	813	813	0%
Water Delivery	118,900	118,900	95,739	(23,161)	19%
<b>Total Water</b>	<b>1,471,038</b>	<b>1,471,038</b>	<b>1,112,232</b>	<b>(358,805)</b>	<b>24%</b>
2. Rising cost of water treatment supplies/filters					

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Public Works</b>					
<b>Sewer</b>					
Wages - PW Sewer Services	156,825	156,825	167,529	10,704	-7%
Benefits - PW Sewer Services	23,524	23,524	20,417	(3,107)	13%
Professional Fees	-	-	-	-	0%
Membership/Conference/Dues	-	-	-	-	0%
Training	-	-	-	-	0%
Travel - Accommodation and Meals	-	-	-	-	0%
Travel - Transportation	-	-	-	-	0%
Freight	1,538	1,538	-	(1,538)	100%
Non Capital Equipment	3,075	3,075	-	(3,075)	100%
Electrical	26,000	26,000	15,406	(10,594)	41%
Heating	-	-	-	-	0%
Contracted Services	40,000	40,000	3,695	(36,305)	91%
Supplies	8,200	8,200	16,989	8,789	-107%
Supplies - Safety	3,000	3,000	-	(3,000)	100%
Chemicals	-	-	-	-	0%
Vehicle Fuel - PW Sewer Services--Vehicle Fuel	-	-	2,683	2,683	0%
<b>Total Sewer</b>	<b>262,161</b>	<b>262,161</b>	<b>226,719</b>	<b>(35,443)</b>	<b>14%</b>
<b>Waste Water Treatment plant</b>					
Wages - PW WWTP	-	-	2,466	2,466	0%
Benefits - PW WWTP	-	-	269	269	0%
Professional Fees - Water Licence	-	-	-	-	0%
Training	-	-	-	-	0%
Travel - Accommodation and Meals	-	-	-	-	0%
Travel - Transportation	-	-	-	-	0%
Freight	-	-	-	-	0%
Repairs and Maintenance - WWTP related	-	-	-	-	0%
Supplies - Safety	-	-	-	-	0%
Contract Services	-	-	-	-	0%
Supplies - WWTP related	-	-	-	-	0%
YG Payment towards Operating WWTP	232,000	232,000	52,746	(179,254)	77%
Sampling/Testing	-	-	-	-	0%
Vehicle Fuel	-	-	-	-	0%
Vehicle Repairs and Maintenance	-	-	-	-	0%
<b>Total Wastewater Treatment Plant</b>	<b>232,000</b>	<b>232,000</b>	<b>55,482</b>	<b>(176,518)</b>	<b>76%</b>
<b>Solid Waste Management</b>					
Wages - PW Waste Management	346,450	346,450	312,556	(33,894)	10%
Benefits - PW Waste Management	51,968	51,968	36,945	(15,022)	29%
Professional Fees	-	-	-	-	0%
Training	5,125	5,125	2,372	(2,753)	54%
Travel - Accommodation and Meals	5,125	5,125	-	(5,125)	100%
Travel - Transportation	2,563	2,563	-	(2,563)	100%
Freight	513	513	115	(397)	77%
Non-Capital Equipment	20,000	20,000	89	(19,911)	100%
Building Repairs and Maintenance	7,175	7,175	656	(6,519)	91%

Revenue Expenditures Update  
Jan- Dec, 2024

<b>Public Works</b>	<b>2024 Annual Budget</b>	<b>2024 Jan-Dec Budget</b>	<b>2024 Jan-Dec Actual</b>	<b>Over (Under) Jan-Dec Budget</b>	<b>% Annual Budget Remaining</b>
Electrical	3,500	3,500	1,014	(2,486)	71%
Heating	4,613	4,613	2,189	(2,424)	53%
Contracted Services	145,000	145,000	120,754	(24,246)	17%
Supplies	1,538	1,538	1,523	(15)	1%
Supplies - Safety	3,075	3,075	3,819	744	-24%
Sampling/Testing	41,000	41,000	-	(41,000)	100%
Equipment Rental	-	-	-	-	0%
Vehicle Fuel (including garbage truck)	20,000	20,000	12,816	(7,184)	36%
Vehicle Repairs and Maintenance	5,000	5,000	1,000	(4,000)	80%
Water Delivery/Septic	1,500	1,500	2,427	927	-62%
Heavy Equipment Fuel	7,000	7,000	8,619	1,619	-23%
Heavy Equipment Repairs & Maintenance	20,500	20,500	9,529	(10,971)	54%
Public Work-Waste Colle-Vehicle Rep	-	-	315	315	0%
Amortization	-	-	-	-	0%
Contribution to Capital Reserves	-	-	-	-	0%
Contribution to Operating Reserves	-	-	-	-	0%
Waste Collection	-	-	-	-	0%
<b>Total Solid Waste Management</b>	<b>691,643</b>	<b>691,643</b>	<b>516,737</b>	<b>(174,905)</b>	<b>25%</b>



Revenue Expenditures Update  
Jan- Dec, 2024

Public Works	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Solid Waste Diversion</b>					
Wages - PW Diversion	240,000	240,000	205,095	(34,905)	15%
Benefits - PW Diversion	30,750	30,750	23,852	(6,898)	22%
Curbside Pickup	70,000	70,000	-	(70,000)	100%
Non-Capital Equipment	10,250	10,250	2,038	(8,212)	80%
Electrical	30,000	30,000	18,017	(11,983)	40%
Building Repairs and Maintenance	3,075	3,075	1,170	(1,905)	62%
Contracted Services	5,125	5,125	190,071	184,946	-3609%
Recycling Depot - Supplies	10,250	10,250	8,518	(1,732)	17%
Supplies - Safety	5,125	5,125	6,017	892	-17%
Diversion Centre supplies		-	2,510	2,510	0%
Composting Program	35,000	35,000	32,962	(2,038)	6%
<b>Total Solid Waste Diversion</b>	<b>404,575</b>	<b>404,575</b>	<b>457,289</b>	<b>52,714</b>	<b>-13%</b>
<b>Building Maintenance</b>					
Wages - PW Other	323,900	323,900	291,487	(32,413)	10%
Benefits - PW Other	48,585	48,585	35,562	(13,023)	27%
Insurance Claim Costs	-	-	1,983	1,983	0%
Janitorial Supplies - ALL DEPTS	25,625	25,625	19,920	(5,705)	22%
<b>Total Building Maintenance:</b>	<b>398,110</b>	<b>398,110</b>	<b>348,952</b>	<b>(49,158)</b>	<b>12%</b>
<b>TOTAL PUBLIC WORKS REVENUE</b>	<b>2,423,319</b>	<b>2,423,319</b>	<b>2,482,949</b>	<b>59,610</b>	<b>-2%</b>
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>4,625,997</b>	<b>4,625,997</b>	<b>3,783,937</b>	<b>(843,246)</b>	<b>18%</b>
<b>NET PUBLIC WORKS EXPENDITURES</b>	<b>(2,202,678)</b>	<b>(2,202,678)</b>	<b>(1,300,988)</b>	<b>902,856</b>	<b>41%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>2,103,706</b>	<b>2,103,706</b>	<b>1,944,582</b>	<b>(159,124)</b>	<b>8%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan- Dec Budget	2024 Jan- Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>PLANNING &amp; DEVELOPMENT:</b>					
<b>REVENUES - PLANNING:</b>					
Development Permits	15,000	15,000	18,298	3,298	-22%
Subdivision Fees (2024 in Development Perm	-	-	1,229		0%
Misc Government Grant		-	-		0%
Land Sales	25,000	25,000	-	(25,000)	100%
Cash in Lieu (parking)	6,400	6,400	9,500	3,100	-48%
Transfer in from Reserves (DI Rev)		-	-	-	0%
Transfer in from Reserves (Heritage)	10,000	10,000	-	(10,000)	100%
<b>TOTAL REVENUE - PLANNING:</b>	<b>56,400</b>	<b>56,400</b>	<b>29,027</b>	<b>(28,602)</b>	<b>49%</b>
<b>EXPENDITURES - PLANNING:</b>					
Wages - Planning	250,000	250,000	235,392	(14,608)	6%
Benefits - Planning	37,500	37,500	27,898	(9,602)	26%
Honoraria	12,000	12,000	8,643	(3,357)	28%
Legal	50,000	70,000	39,750	(30,250)	21%
Training	6,000	6,000	-	(6,000)	100%
Travel - Accommodation and Meals	3,000	3,000	3,231	231	-8%
Travel - Transportation	4,000	4,000	1,063	(2,937)	73%
Subscriptions & Publications	-	-	134	134	0%
Non Capital Equipment/Office Furniture	2,000	2,000	19	(1,981)	99%
Downtown Revitalization	20,000	20,000	-	(20,000)	100%
Heritage Incentive	10,000	10,000	-	(10,000)	100%
Contracted services	25,000	5,000	6,916	1,916	72%
Survey and Title Costs	15,000	15,000	-	(15,000)	100%
<b>TOTAL EXPENDITURES - PLANNING:</b>	<b>434,500</b>	<b>434,500</b>	<b>323,046</b>	<b>(111,454)</b>	<b>26%</b>
<b>TOTAL PLANNING REVENUES:</b>	<b>56,400</b>	<b>56,400</b>	<b>29,027</b>	<b>(28,602)</b>	<b>49%</b>
<b>TOTAL PLANNING EXPENSES:</b>	<b>434,500</b>	<b>434,500</b>	<b>323,046</b>	<b>(111,454)</b>	<b>26%</b>
<b>NET PLANNING EXPENSES</b>	<b>(378,100)</b>	<b>(378,100)</b>	<b>(294,019)</b>	<b>82,852</b>	<b>22%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>287,500</b>	<b>287,500</b>	<b>263,290</b>	<b>(24,210)</b>	<b>8%</b>

Revenue Expenditures Update

Jan- Dec, 2024

	2024 Annual Budget	2024 Jan- Dec Budget	2024 Jan- Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Protective Services</b>					
<b>Fire Protection Revenues</b>					
Fire Alarm Monitoring	10,204	10,204	8,013	(2,191)	21%
Inspection Services	2,050	2,050	-	(2,050)	100%
Fire & Alarm Response	5,125	5,125	-	(5,125)	100%
Miscellaneous Protective Services	8,000	8,000	3,000	(5,000)	63%
<b>Total Fire Protection Revenues</b>	<b>25,379</b>	<b>25,379</b>	<b>11,013</b>	<b>(14,366)</b>	<b>57%</b>
<b>Fire Protection Expenses</b>					
Wages - Fire Protection	111,725	111,725	116,600	4,875	-4%
Benefits - Fire Protection	16,759	16,759	13,684	(3,075)	18%
Fire Fighter Call Outs	30,750	30,750	26,910	(3,840)	12%
Benefits - Fire Fighter WCB	30,000	30,000	28,054	(1,946)	6%
Professional Fees (medical fees)	2,050	2,050	1,218	(832)	41%
Membership	1,000	1,000	377	(623)	62%
Training/Certificates	35,875	35,875	27,570	(8,305)	23%
Travel - Accommodation and Meals	5,000	5,000	-	(5,000)	100%
Travel - Transportation	4,000	4,000	-	(4,000)	100%
Promotional Material	2,050	2,050	-	(2,050)	100%
Special Events	3,000	3,000	2,605	(395)	13%
Freight	1,000	1,000	1,486	486	-49%
Supplies Office - PS Fire Protection--Supplies Off			86	86	0%
Non Capital Equipment	2,000	2,000	67	(1,933)	97%
Building Repairs and Maintenance	2,000	2,000	2,039	39	-2%
Electrical	5,000	5,000	3,609	(1,392)	28%
Heating	9,994	9,994	9,763	(230)	2%
Insurance (FF additional)	5,125	5,125	-	(5,125)	100%
Telephone and Fax	6,663	6,663	4,309	(2,353)	35%
Contracted Services	53,050	53,050	60,089	7,039	-13%
Supplies - Operating and safety	25,000	25,000	19,978	(5,022)	20%
Supplies - Specialty Clothing/other	20,500	20,500	5,417	(15,083)	74%
Supplies - Safety	-	-	510	510	0%
Smoke/CO Detector Campaign	5,125	5,125	-	(5,125)	100%
Training facility	2,000	2,000	-	(2,000)	100%
Vehicle Fuel	4,613	4,613	3,490	(1,122)	24%
Vehicle Repairs and Maintenance	2,563	2,563	576	(1,987)	78%
Heavy Equipment Fuel	1,538	1,538	5,480	3,942	-256%
Heavy Equipment Repairs and Maintenance	7,688	7,688	2,246	(5,442)	71%
Interest on Lease Equipment	-	-	248		0%
<b>Total Fire Protection Expenses</b>	<b>396,065</b>	<b>396,065</b>	<b>336,412</b>	<b>(59,902)</b>	<b>15%</b>
<b>Net Fire Protection</b>	<b>(370,686)</b>	<b>(370,686)</b>	<b>(325,399)</b>	<b>45,535</b>	<b>12%</b>



Revenue Expenditures Update

Jan- Dec, 2024

<b>EMO Expenses</b>					
Wages - EMO	21,525	21,525	21,533	8	0%
Benefits - EMO	3,229	3,229	2,851	(378)	12%
Promotional Material/Special Events	2,000	2,000	1,230	(770)	39%
Emergency Messaging system	2,900	2,900	552	(2,348)	81%
Supplies (includes Infosat communication)	1,997	1,997	809	(1,188)	60%
Non Capital Equipment	1,025	1,025	427	(598)	58%
EMO - Heating--Heating			1,091	1,091	0%
Communication			1,866	1,866	0%
Contract Services	3,360	3,360	-	(3,360)	100%
Safety Kits and Supplies	2,050	2,050	428	(1,622)	79%
<b>Total EMO Expenses</b>	<b>38,085</b>	<b>38,085</b>	<b>30,787</b>	<b>(7,299)</b>	<b>19%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>153,238</b>	<b>153,238</b>	<b>154,668</b>	<b>1,430</b>	<b>-1%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Recreation</b>					
<b>Recreation Revenues - Common</b>					
Lotteries - Yukon	45,978	45,978	-	(45,978)	100%
Equipment Rental	4,000	4,000	3,320	(681)	17%
Misc Revenue (includes misc grant)	7,688	7,688	5,511	(2,176)	28%
Sponsored Initiatives	7,500	7,500	(1,265)	(8,765)	117%
<b>Total Recreation Revenues - Common</b>	<b>65,166</b>	<b>65,166</b>	<b>7,566</b>	<b>(57,599)</b>	<b>88%</b>
<b>Recreation Expenses - Common</b>					
Wages - Recreation	120,950	120,950	258,038	137,088	-113%
Benefits - Recreation	18,143	18,143	27,871	9,728	-54%
Professional Fees	6,000	6,000	4,999	(1,001)	17%
Training	4,500	4,500	4,484	(16)	0%
Travel - Accommodation and Meals	4,000	4,000	254	(3,746)	94%
Travel - Transportation	3,075	3,075	1,319	(1,756)	57%
Freight	7,000	7,000	6,011	(989)	14%
Non Capital Equipment/Office Furniture	3,000	3,000	3,976	976	-33%
Photocopier Expense (lease)	2,189	2,189	3,132	943	-43%
Telephone and Fax	18,100	18,100	18,816	716	-4%
Bank Service Charges/Debit Machine	6,458	6,458	7,040	582	-9%
Contracted Services	10,250	10,250	2,196	(8,054)	79%
Supplies - Safety	6,150	6,150	6,871	721	-12%
Lottery Grants	45,000	45,000	25,600	(19,400)	43%
Vehicle Fuel	7,431	7,431	6,899	(532)	7%
Vehicle Repairs and Maintenance	6,000	6,000	3,549	(2,451)	41%
Sponsored Initiatives	7,500	7,500	6,060	(1,440)	19%
<b>Total Recreation Expenses - Common</b>	<b>275,746</b>	<b>275,746</b>	<b>387,114</b>	<b>111,368</b>	<b>-40%</b>
<b>Programs &amp; Events Revenue</b>					
YLAP Grant/Youth Activity Grant	12,500	12,500	13,250	750	-6%
Programs - Under 14 yrs of age		-	1,222	1,222	0%
Programs - combined after 2021	48,079	48,079	40,947	(7,132)	15%
Grants	6,000	6,000	995	(5,005)	83%
<b>Total Programs &amp; Events Revenue</b>	<b>66,579</b>	<b>66,579</b>	<b>56,413</b>	<b>(10,166)</b>	<b>15%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Recreation</b>					
<b>Programs &amp; Events Expenses</b>					
Wages - Programs and Events	176,300	176,300	191,581	15,281	-9%
Benefits - Programs and Events	26,445	26,445	18,519	(7,926)	30%
Training	2,050	2,050	340	(1,710)	83%
Travel - Accommodation & Transportation	2,050	2,050	4,921	2,871	-140%
Non Capital Equipment	5,125	5,125	5,441	316	-6%
Contracted Services - Instructors	35,000	35,000	21,998	(13,002)	37%
Supplies Programming	11,788	11,788	15,589	3,802	-32%
Supplies - YLAP	12,500	12,500	8,563	(3,937)	31%
Canada Day	5,125	5,125	5,043	(82)	2%
Discovery Day	2,563	2,563	4,221	1,658	-65%
Celebration of Lights	7,688	7,688	10,033	2,346	-31%
<b>Total Programs &amp; Events Expenses</b>	<b>286,633</b>	<b>286,633</b>	<b>286,250</b>	<b>(382)</b>	<b>0%</b>
<b>Programs &amp; Events Net</b>					
<b>Rec Center Revenue</b>					
Merchandise/skate sharpening	3,500	3,500	2,807	(693)	20%
Public Skating	9,000	9,000	5,022	(3,979)	44%
Ice Fees	46,000	46,000	60,654	14,654	-32%
Curling Club Lease	5,000	5,000	-	(5,000)	100%
Recreation Facility Rental & Kitchen lease	9,000	9,000	31,495	22,495	-250%
<b>Total Rec Centre Revenue</b>	<b>72,500</b>	<b>72,500</b>	<b>99,977</b>	<b>27,477</b>	<b>-38%</b>
<b>Rec Centre Expenses</b>					
Wages	217,300	217,300	125,378	(91,922)	42%
Benefits	32,595	32,595	14,641	(17,954)	55%
Freight - AMFRC	-	-	3,534	3,534	0%
Building R & M	125,000	125,000	163,799	38,799	-31%
Equipment R & M	12,500	12,500	10,354	(2,146)	17%
Electrical	175,000	175,000	102,623	(72,377)	41%
Propane	-	-	1,081	1,081	0%
Heating	107,625	107,625	137,098	29,473	-27%
Contracted Services	6,000	6,000	1,950	(4,050)	68%
Supplies Operating	6,000	6,000	19,234	13,234	-221%
<b>Total Rec Centre Expenses</b>	<b>682,020</b>	<b>682,020</b>	<b>579,693</b>	<b>(102,327)</b>	<b>15%</b>
<b>Net Rec Centre Expenses</b>	<b>(609,520)</b>				
<b>Waterfront Building Revenues</b>					
Fitness Passes	62,232	62,232	70,761	8,529	-14%
<b>Total Revenues - Waterfront Building</b>	<b>62,232</b>	<b>62,232</b>	<b>70,761</b>	<b>8,529</b>	<b>-14%</b>



Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Recreation</b>					
<b>Waterfront Building Expenses</b>					
Wages - Waterfront	9,738	9,738	5,787	(3,950)	41%
Benefits - Waterfront	1,461	1,461	838	(623)	43%
Building R & M	7,000	7,000	2,116	(4,884)	70%
Equipment R & M	5,125	5,125	1,813	(3,312)	65%
Electrical	6,500	6,500	4,726	(1,774)	27%
Heating	7,688	7,688	4,656	(3,032)	39%
Supplies Operating	2,400	2,400	553	(1,847)	77%
<b>Total Waterfront Building Expenses</b>	<b>39,911</b>	<b>39,911</b>	<b>20,489</b>	<b>(19,422)</b>	<b>49%</b>
<b>Net Waterfront Building</b>	<b>22,321</b>				
<b>Pool Revenue</b>					
Public Swim	16,000	16,000	19,629	3,629	-23%
Swimming Lessons 14-	-	-	2,750	2,750	0%
Swimming Lessons	5,368	5,368	200	(5,168)	96%
Merchandise	-	-	471	471	0%
Swim Club	-	-	5,200	5,200	0%
Rentals	256	256	13,930	13,674	-5336%
<b>Total Pool Revenues</b>	<b>21,624</b>	<b>21,624</b>	<b>42,179</b>	<b>20,556</b>	<b>-95%</b>
<b>Pool Expenses</b>					
Wages - Pool	102,500	102,500	110,405	7,905	-8%
Benefits - Pool	15,375	15,375	11,733	(3,642)	24%
Membership/Conference	205	205	-	(205)	100%
Training	6,150	6,150	3,629	(2,521)	41%
Travel - Accommodation and Meals	1,281	1,281	959	(323)	25%
Travel - Transportation	769	769	-	(769)	100%
Freight - REC Pool--Freight			103	103	0%
Building Repairs and Maintenance	25,000	25,000	15,440	(9,560)	38%
Electrical	17,938	17,938	13,898	(4,039)	23%
Heating	46,500	46,500	29,385	(17,115)	37%
Supplies - lesson materials	513	513	643	131	-25%
Supplies - Operational	3,588	3,588	8,124	4,536	-126%
Swim Club Expenditures	513	513	-	(513)	100%
Chemicals	5,000	5,000	7,133	2,133	-43%
<b>Total Pool Expenss</b>	<b>225,331</b>	<b>225,330</b>	<b>201,451</b>	<b>(23,879)</b>	<b>11%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

Recreation	2024 Annual Budget	2024 Jan-Dec Budget	2024 Jan-Dec Actual	Over (Under) Jan-Dec Budget	% Annual Budget Remaining
<b>Green Space Revenue</b>					
Rentals - Minto	3,000	3,000	110	(2,890)	96%
Farmers Market Lease	1,000	1,000	-	(1,000)	100%
Commemorative Parks Donations	3,000	3,000	-	(3,000)	100%
Misc Grant	5,000	5,000	13,087	8,087	-162%
Rentals - Parks & Greenspaces	3,000	3,000	4,697	1,697	-57%
Miscellaneous Revenue	2,040	2,040	20,400	18,360	-900%
<b>Total Green Space Revenue</b>	<b>17,040</b>	<b>17,040</b>	<b>38,294</b>	<b>21,254</b>	<b>-125%</b>
<b>Green Space expenses</b>					
Wages	123,000	123,000	159,341	36,341	-30%
Benefits	18,450	18,450	15,463	(2,987)	16%
Training	2,050	2,050	-	(2,050)	100%
Non Capital Equipment	8,000	8,000	2,081	(5,919)	74%
Repairs & Maintenance - Minto		-	27	27	0%
Commemorative Parks Program	2,000	2,000	2,000	-	0%
Equipment Repairs & Maintenance	2,050	2,050	1,513	(537)	26%
Electric - Minto	6,000	6,000	6,562	562	-9%
Electric - Other	3,588	3,588	4,334	747	-21%
Contracted Services	35,000	35,000	34,213	(787)	2%
Parks & Greenspace Maintenance	23,000	23,000	25,044	2,044	-9%
Maintenance Supplies - Green Space--Supplies Opera			39	39	0%
Land Lease	500	500	300	(200)	40%
Golf Course - Operating Lease	65,000	65,000	65,000	-	0%
DC Minor Soccer Lease	7,000	7,000	6,763	(237)	3%
Community Garden	12,500	12,500	26,257	13,757	-110%
<b>Total Green Spaces Expenses</b>	<b>308,138</b>	<b>308,138</b>	<b>349,253</b>	<b>41,116</b>	<b>-13%</b>
<b>Net Green Spaces</b>	<b>(291,098)</b>	<b>(291,098)</b>	<b>(310,960)</b>	<b>(19,862)</b>	<b>-7%</b>
<b>TOTAL RECREATION REVENUES:</b>	<b>305,140</b>	<b>305,140</b>	<b>315,191</b>	<b>10,051</b>	<b>-3%</b>
<b>TOTAL RECREATION EXPENSES:</b>	<b>1,817,777</b>	<b>1,817,776</b>	<b>1,824,251</b>	<b>6,474</b>	<b>0%</b>
<b>NET RECREATION EXPENSES</b>	<b>(1,512,637)</b>	<b>(1,512,636)</b>	<b>(1,509,060)</b>	<b>3,576</b>	<b>0%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>862,256</b>	<b>862,256</b>	<b>939,594</b>	<b>77,338</b>	<b>-9%</b>

Revenue Expenditures Update  
Jan- Dec, 2024

	2024 Annual Budget	2024 Jan- Dec Budget	2024 YTD Actual	Over (Under) Jan- Dec Budget	% Annual Budget Remaining
<b>Cable Television:</b>					
<b>Revenues</b>					
Analog Basic	156,000	156,000	142,594	(13,406)	9%
Digital Basic	33,845	33,845	24,493	(9,352)	28%
Packages	7,537	7,537	4,957	(2,581)	34%
Cable Member Rebate			147	147	
Reconnects	-	-	1,820	1,820	0%
New Installations/Reconnects	1,000	1,000	39	(961)	96%
Fibre Optic Rental	4,704	4,704	3,330	(1,374)	29%
Estimated loss of customer OP	(2,500)	(2,500)	-	2,500	100%
<b>Total Revenues</b>	<b>200,586</b>	<b>200,586</b>	<b>177,380</b>	<b>(23,206)</b>	<b>12%</b>
<b>Expenses</b>					
Wages	27,675	27,675	32,499	4,824	-17%
Benefits	4,151	4,151	4,560	409	-10%
Advertising/Analog Channel Guide	-	-	1,800	1,800	0%
Supplies - Office	2,500	2,500	-	(2,500)	100%
Non-capital Equipment/Office Furnitu	2,000	2,000	3,130	1,130	-57%
Tower/Equipment Repairs and Mtnce.	5,000	5,000	-	(5,000)	100%
Electrical	13,325	13,325	13,700	375	-3%
Telephone and Fax	2,255	2,255	2,172	(83)	4%
Contracted Services	54,000	54,000	53,752	(248)	0%
Supplies - Operating	2,050	2,050	19	(2,031)	99%
Cable Pole Rental/Site Lease	35,000	35,000	38,162	3,162	-9%
Television Stations	93,367	93,367	75,977	(17,390)	19%
<b>Total Expenses</b>	<b>241,323</b>	<b>241,323</b>	<b>225,770</b>	<b>(15,553)</b>	<b>6%</b>
<b>Net Cable</b>	<b>(40,738)</b>	<b>(40,738)</b>	<b>(48,390)</b>	<b>(7,653)</b>	<b>-19%</b>
<b>DEPARTMENTAL WAGES AND BENEFITS</b>	<b>31,826</b>	<b>31,826</b>	<b>37,059</b>	<b>5,233</b>	<b>-16%</b>



The City of Dawson  
Cheque Run 24-22 Nov 1 2024

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
53930	Advance North Mechanical	\$2,618.87		PW	VehR&M
53931	AFD Petroleum Ltd.	\$21,765.44	\$1,174.35	ADM	BldgFuel-CAORes
			\$2,497.20	REC	BldgFuel-Pool
			\$613.97	REC	BldgFuel-WtrF1
			\$322.51	REC	BldgFuel-WtrF2
			\$3,156.05	ALL	VehFuel
			\$12,908.39	REC	BldgFuel-Arena
			\$1,092.97	PW	BldgFuel-WTP
			\$21,765.44		
53932	AirChekLab Inc.	\$310.80		PS	ContSvs
53933	Arctic Inland Resources Ltd.	\$165.12		PW	OpSupp
53934	Arctech Circle Welding Services Inc	\$1,522.50	\$735.00	REC	BldgR&M-Arena
			\$787.50	PW	VehR&M
			\$1,522.50		
53935	Bolt, Glenda	\$895.25		ADM	ElectionPollWkr
53936	Bonanza Market	\$108.29		REC	ProgSupp
53937	Borealis Fuel & Logistics	\$68,242.01	\$64,876.21		ContSvs-Balance on install
			\$2,356.07	ADM	BldgFuel
			\$1,009.73	PW	BldgFuel
			\$68,242.01		
53938	Brunner, Charles	\$6,156.53		ADM	ContSvs-ElectionAdministrator
53939	Building Systems Consulting Inc.	\$17,206.88		PW	ContSvs
53940	Chief Isaac Incorporated	\$181.65		PW	SafetyLine
53941	Chief Isaac Mechanical	\$2,728.19		PW	HvyEqR&M
53942	Christianson, Jenny	\$616.25		ADM	ChristiansonJ ADM EI
53943	Dawson City General Store	\$528.20	\$160.15	REC	ProgSupp
			\$368.05	ADM	OffSupp
			\$528.20		
53944	Dawson Hardware Ltd.	\$2,225.17	\$295.18	REC	BldgR&M-Arena
			\$160.60	PW	SafetyGear
			\$59.11	REC	OpSupp-Arena
			\$116.49	PW	OpSupp-WTP
			\$243.79	PW	OpSupp
			\$36.16	PW	BldgR&M-WTP
			\$208.39	PW	BldgR&M
			\$331.26	PW	JaniSupp
			\$86.90	REC	ProgSupp
			\$148.63	PW	SafetySupp
			\$47.23	ADM	OffSupp
			\$23.79	PW	OpSuppRds
			\$27.37	PS	OpSupp
			\$440.27	REC	BldgR&M-WtrFrnt
			\$2,225.17		
53945	5 Star Services & Products Inc.	\$2,948.22	\$2,776.20	PS	OpSupp
			\$172.02	PS	Freight
			\$2,948.22		

The City of Dawson  
Cheque Run 24-22 Nov 1 2024

53946	Elections Yukon	\$45.00		ADM	Election Materials
53947	Finning (Canada) C3176	\$6,648.85		PW	HvyEqR&M
53948	Flow Systems Distribution Inc.	\$743.85		PW	OpSupp-WtrMtrProg
53949	Franks, Kahlan	\$180.00		PW	Training
53950	Gammie Trucking Ltd.	\$1,509.38		PW	ContSvs-Quigley
53951	Gaiimo + Associates Architects Inc.	\$13,335.00		PL&D	ContSvs-HAF
53952	Griffin Emergency Vehicle Service	\$4,572.65		PS	HvyEqR&M
53953	Hach Sales & Service Canada LP	\$1,036.04		PW	Chemicals
53954	Haydon, Mary	\$71.21		ADM	Refund-Cable
53955	Henderson, Natasha	\$368.67		REC	Grant
53956	Henry, Edith	\$688.75		ADM	Election RO
53957	Inkspirationz	\$2,320.08		REC	ContSvs-Printing
53958	Klondike Institute of Arts & Culture	\$951.87	\$580.12	REC	EquipRntDiscoD
			\$371.75	PL&D	HallRentalHAF
			\$951.87		
53959	Manitoulin Transport	\$350.15		REC	Freight
53960	Mary Masserey	\$427.94		PS	Reimbursements
53961	McColman, Anne Marie	\$36.75		ADM	TxOP
53962	Mikhailytchev, Max	\$47,020.05		PW	ContSvs
53963	Northern Superior Mechanical	\$674.48	\$369.89	PW	SafetyGear
			\$210.19	PW	VehR&M
			\$94.40	PW	NonCapEquip
			\$674.48		
53964	Northwestel Inc.	\$6,850.36		ALL	Phone
53965	Patterson, Liz	\$509.75		ADM	ElectionPollWkr
53966	Raven's Nook	\$1,568.70		PW	SafetyGear
53967	Rear, Angela	\$35.80		ADM	CblRefund
53968	Robert Service School	\$144.05		ADM	Recyclables
53969	Robitaille, Paul	\$1,063.41		REC	Travel
53970	Dr. A.Sherrard Professional Corp	\$200.00		PS	ContSvsMed
53971	Stantec Architecture Ltd.	\$17,724.25		PL&D	HAF-ContS
53972	Jim Taggart	\$80.50		ADM	ElectionPollWkr
53973	Santos, Ramon J.	\$2,200.00		REC	NonCapEquip
53974	Watt, John	\$52.84		CABLE	CRefund
53975	Wight, Deborah	\$1,094.75		ADM	ElectionPollWkr
53976	Yukon University	\$8,683.50		PS	Training
53977	Yukon Energy Corporation	\$329.75		PL&D	Refund
53978	Yukon Energy Corporation	\$3,712.76		PW	Oct11 Lites

The City of Dawson  
Cheque Run 2024-23 Nov 15 2024

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
61410	AGF Investments Inc.	\$1,154.00		ADM	RRSP 21-22
61411	Cambrian Credit Union	\$1,338.16		ADM	RRSP 21-22
61412	Canada Life	\$956.08		ADM	RRSP 21-22
61413	CIBC-Dawson City	\$1,416.40		ADM	RRSP 21-22
61414	Public Service Alliance of Canada	\$2,722.81		ADM	UnionDues21-22
61415	Questrade Inc.	\$1,958.00		ADM	RRSP 21-22
61416	Royal Bank of Canada Brampton	\$400.00		ADM	RRSP 21-22
61417	Royal Bank of Canada	\$1,292.64		ADM	RRSP 21-22
61418	Scotia Securities	\$730.76		ADM	RRSP 21-22
61419	CIBC-Dawson City	\$600.00		ADM	RRSP 21-22
61420	Questrade Inc.	\$500.00		ADM	RRSP 21-22
61421	CIBC-Dawson City	\$745.60		ADM	RRSP 21-22
61422	CIBC-Dawson City	\$800.00		ADM	RRSP 21-22
61423	CIBC-Dawson City	\$1,338.16		ADM	RRSP 21-22
61424	CIBC-Dawson City	\$261.58		ADM	RRSP 21-22
61425	CIBC-Dawson City	\$1,247.00		ADM	RRSP 21-22
61426	44478 Yukon Inc.-Tangerine Technolog	\$8,966.46		ADM	ContSvs-IT
61427	Grainger Canada	\$523.93	\$365.40	PW	SafetySupp
			\$120.08	PW	BldgR&M
			\$38.45	PW	JaniSupp
			\$523.93		
61428	Advance North Mechanical	\$4,297.12	\$2,986.68	PW	VehR&M
			\$1,310.44	REC	VehR&M
			\$4,297.12		
61429	AFD Petroleum Ltd.	\$32,107.23	\$17,347.08	REC	BldgFuel-Arena
			\$7,624.69	PW	BldgFuel-WTP
			\$666.37	PW	BldgFuel-Garage
			\$590.55	ADM	BldgFuel-CAORes
			\$104.97	REC	BldgFuel-WtrF1
			\$935.05	PW	BldgFuel-Garage
			\$572.53	PW	BldgFuel-Shop
			\$4,265.99	ALL	VehFuel
			\$32,107.23		
61430	Air North Partnership	\$678.92	\$534.53	PW	Freight
			\$144.39	ADM	Freight
			\$678.92		
61431	Arctech Circle Welding Services Inc.	\$588.00		REC	BldgR&M-Arena
61432	BHB Holdings	\$131.25		ADM	ArchiveStorage
61433	Bishop Plumbing, Heating and Refriger	\$602.70		REC	EquipR&M
61434	Bonanza Market	\$1,083.09	\$218.67	REC	ProgSupp
			\$547.49	PL&D	PromoSpcEvt
			\$316.93	ADM	PromoSpcEvt
			\$1,083.09		
61435	Borealis Fuel & Logistics	\$3,136.82	\$2,195.77	ADM	BldgFuel



The City of Dawson  
Cheque Run 2024-23 Nov 15 2024

			\$941.05	PS	BldgFuel
			\$3,136.82		
61436	Brysaeva, Svetlana	\$439.92		PW	ReimbSafetyGear
61437	Bureau Veritas	\$485.53	\$195.89	PW	OpSupp
			\$289.64	PW	ContSvs-Wtr
			\$485.53		
61438	Chilkoot Equipment Ltd.	\$319.35		PW	HvyEqR&M
61439	Combustion Control Inc.	\$915.48		PW	OpSupp-WTP
61440	Dawson City General Store	\$780.81	\$586.02	REC	ProgSupp
			\$56.14	ADM	OffSupp
			\$138.65	REC	SponInitiatives
			\$780.81		
61441	Dawson City Minor Soccer	\$2,792.52		REC	ContSvs
61442	Dawson Hardware Ltd.	\$1,255.34	\$34.10	PW	BldgR&M
			\$53.85	PW	SafetySupp
			\$16.05	PW	JaniSupp
			\$108.62	ADM	NonCapEq
			\$147.04	PW	VehR&M
			\$33.05	PW	R&MBldg
			\$33.05	PW	BldgR&M-WTP
			\$590.10	ADM	OffSupp
			\$13.69	ADM	BldgR&M
			\$21.72	ADM	ElectionMats
			\$204.07	ADM	PromoSpEvt
			\$1,255.34		
61443	Dawson Ski Association	\$600.00			DCSkiAssoc REC ContSvs
61444	CentralSquare Canada	\$9,074.46	\$164.79	PW	WtrMtrPrjAdd
			\$8,909.67	ADM	ContSvs-IT
			\$9,074.46		
61445	Display Systems International Inc.	\$315.00		CABLE	ContSvs
61446	Eecol Electric Corp	\$812.58		REC	BldgR&M-Arena
61447	Finning (Canada) C3176	\$93.45		PW	HvyEqR&M
61448	Ganter Diesel Solutions Inc.	\$5,121.11		PW	HvyEqR&M
61449	Griffin Emergency Vehicle Service	\$524.74		PS	HvyEqR&M
61450	HiMark Mechanical	\$349.13		PW	HvyEqR&M
61451	Infosat Communications	\$89.96		PS	SatPhone
61452	Klondike Office Systems	\$815.14		ADM	OffSupp
61453	The Literary Society of the Klondike	\$1,165.50		ADM	Advertising
61454	Le Fevre Housing Dawson Inc.	\$17,390.01		PW	RefundDev
61455	Maximillian's Gold Rush Emporium	\$50.33		REC	ProgSupp
61456	Nordique Fire Protection	\$7,966.88		ALL	AnnualInspection
61457	Northern Superior Mechanical	\$132.39	\$60.49	PW	VehR&M
			\$71.90	PW	OpSupp-WTP
			\$132.39		
61458	Norton Rose Fulbright	\$6,903.05	\$5,885.60	ADM	ProFees-Legal
			\$1,017.45	PL&D	ProFees-Legal
			\$6,903.05		

The City of Dawson  
Cheque Run 2024-23 Nov 15 2024

61459	Pacific Northwest Moving	\$1,361.94		PW	Freight
61460	Robert Service School	\$300.00		ADM	YrBkSponsor
61461	Son of Mendel Inc.	\$183.75		PL&D	RefundDel
61462	Superior Propane Inc	\$552.65	\$402.23	REC	Fuel
			\$150.42	REC	TankRent
			<u>\$552.65</u>		
61463	Tenaquip Ltd.	\$274.89		PW	NonCapEq
61464	Tetra Tech Canada Inc.	\$12,681.96		PW	ContSvs-WTP
61465	Total North Communications Ltd	\$684.08		ADM	TotalN ContSvsPhone
61466	Tsunami Solutions Ltd. dba SafetyLine	\$170.10		PW	SafetyLine
61467	Uline Canada Corporation	\$6,000.19		PW	UlinePW JaniSupp
61468	Unbeatable Printing	\$63.00		ADM	ContSvM&CSig
61469	White Ice (1995) Ltd.	\$1,030.91		REC	OpSupp-Arena
61470	Yukon Energy Corporation	\$37,509.52		ALL	MainSTmt Nov5
61471	Yukon Workers' Compensation Health	\$1,263.48		PS	YknWkrsSafety Bd NOV1 /
61472	Grenon Enterprises Ltd.	\$53,228.98	\$5,134.50	PW	ContSvsRds
			\$1,155.00	PW	ContSvs-Waste
			\$26.25	REC	ContSvs-Minto
			\$1,320.38	PW	ContSvs-RdsOpSupp
			\$75.08	PW	WtrDelDivCtre
			\$147.00	PS	BldgR&M
			\$2,861.25	PW	ContSvsRdsWint
			\$483.00	REC	ContSvs-Minto
			\$326.81	PW	ContSvs-Quigley
			\$141.75	REC	ContSvs-SignInstall
			\$2,871.75	PW	ContSvs-RdsWinter
			\$14,871.15	PW	OpSupp-WtrChem
			\$212.63	PW	ContSvs-WtrDvCtre
			\$11,561.55	PW	ResWtrDel
			\$5,473.13	PW	ContSvsOc27-N2
			\$6,567.75	PW	ContSvsNov3-9
			<u>\$53,228.98</u>		

The City of Dawson  
Cheque Run 24-24 Nov 29 2024

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
61473	AGF Investments Inc.	\$1,154.00		ADM	RRSP23-24
61474	Cambrian Credit Union	\$1,338.16		ADM	RRSP23-24
61475	Canada Life	\$956.08		ADM	RRSP23-24
61476	CIBC-Dawson City	\$1,416.40		ADM	RRSP23-24
61477	Public Service Alliance of Canada	\$2,802.17		ADM	Union23-24
61478	Questrade Inc.	\$1,958.00		ADM	RRSP23-24
61479	Royal Bank of Canada Brampton	\$400.00		ADM	RRSP23-24
61480	Royal Bank of Canada	\$1,292.64		ADM	RRSP23-24
61481	Scotia Securities	\$730.76		ADM	RRSP23-24
61482	Scotia Securities - Toronto	\$3,200.00		ADM	RRSP23-24
61483	CIBC-Dawson City	\$600.00		ADM	RRSP23-24
61484	Questrade Inc.	\$500.00		ADM	RRSP23-24
61485	CIBC-Dawson City	\$298.40		ADM	RRSP23-24
61486	CIBC-Dawson City	\$800.00		ADM	RRSP23-24
61487	CIBC-Dawson City	\$1,338.16		ADM	RRSP23-24
61488	CIBC-Dawson City	\$1,247.00		ADM	RRSP23-24
61489	Advance North Mechanical	\$8,011.24	\$2,919.44	PW	VehR&M
			\$996.80	REC	VehR&M
			\$4,095.00	ADM	CBC ContSvs
			\$8,011.24		
61490	Advanced Media Technologies Inc.	\$1,132.95		CABLE	ContSvs
61491	AFD Petroleum Ltd.	\$11,275.26	\$252.99	REC	BldgFuel WtrF2
			\$4,059.38	REC	BldgFuel-Arena
			\$3,268.45	PW	BldgFuel-WTP
			\$237.91	PW	HvyEqR&M
			\$1,529.73	PW	BldgFuelGarage
			\$139.27	PW	BldgFuelShop
			\$159.14	ADM	BldgFuelFCRes
			\$1,628.39	ALL	VehFuel
			\$11,275.26		
61492	Air North Partnership	\$1,338.35	\$667.17	PW	Freight
			\$35.65	REC	Freight
			\$47.53	ADM	Freight
			\$588.00	ADM	Flight
			\$1,338.35		
61493	Arctic Inland Resources Ltd.	\$220.02		REC	OpSupp
61494	Associated Engineering (B.C.) Ltd	\$1,029.11		PW	ContSvs-SCADA
61495	Bonanza Market	\$203.80		REC	ProgSupp
61496	Cotter Enterprises	\$4,919.25		CABLE	ContSvs
61497	Dawson City General Store	\$732.06	\$29.98	REC	OpSupp-Arena
			\$590.97	REC	ProgSupp
			\$111.11	ADM	OffSupp
			\$732.06		
61498	Dawson Hardware Ltd.	\$1,309.28	\$302.27	REC	GrnSpCBldgR&M

The City of Dawson  
Cheque Run 24-24 Nov 29 2024

			\$109.16	ADM	OffSupp
			\$117.14	ADM	BldgR&MCAOHse
			\$180.26	REC	SafetySupp
			\$68.69	REC	OpSupp
			\$38.73	REC	BldgR&M-Arena
			\$11.51	PS	VehR&M
			\$17.69	REC	OpSupp-Arena
			\$71.81	REC	VehR&M
			\$224.32	PW	JaniSupp
			\$115.02	PW	BldgR&M
			\$38.73	PW	VehR&M
			\$13.95	PW	OpSupp-WTP
			<u>\$1,309.28</u>		
61499	Donald Cooper	\$1,200.00			CooperD REC Instruct
61500	Environmental Operators Certificat	\$751.80			OpCertAnnual 4 Operator
61501	Graf Enviro Services Inc.	\$7,948.50	\$7,140.00	PW	ContSvs-Bins
			\$808.50	PS	EquipRental
			<u>\$7,948.50</u>		
61502	Juliette's Manor	\$2,450.00		ADM	StaffAccomm
61503	Manitoulin Transport	\$94.30	\$47.15	PW	Freight
			\$47.15	REC	Freight
			<u>\$94.30</u>		
61504	Mayes Enterprises	\$2,011.19	\$841.26	PW	BldgR&M
			\$297.71	PS	BldgR&M
			\$287.26	ADM	BldgR&MCAO
			\$584.96	REC	BldgR&M
			<u>\$2,011.19</u>		
61505	Northern Avcom Ltd.	\$12,591.52		PS	ContSvs
61506	Northern Safety Network Yukon	\$6,229.97		ADM	HR Training
61507	Northern Superior Mechanical	\$534.91	\$115.84	PW	HvyEqR&M
			\$143.64	PW	OpSupp
			\$53.60	PW	JaniSupp
			\$140.99	PW	VehR&M
			\$80.84	PS	OpSupp
			<u>\$534.91</u>		
61508	Northwestel Inc.	\$6,850.36		ALL	Phone
61509	Queer Yukon Society	\$2,000.00		REC	CommGrant
61510	Robert Service School	\$250.00		REC	Grad CelebrationLights
61511	Royal Canadian Legion	\$75.00		ADM	RDayWreath
61512	Stantec Architecture Ltd.	\$17,987.55		PL&D	ContSvs-HAF
61513	Mawunganidze, Ricky	\$2,000.00		ADM	Lease-Dec CFORes
61514	WSP Canada Inc	\$73.50		REC	BldgR&M-Arena
61515	Yukon University	\$270.00		PS	Training
61516	Grenon Enterprises Ltd.	\$612.16	\$150.16	PW	ContSvs-WtrDel
			\$315.00	PW	DivCtrPumpOut
			\$147.00	PW	ContSvs-StmChurch&4th
			<u>\$612.16</u>		



City Of Dawson  
Cheque run 24-25 Dec 13 2024

2024-12-13

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
61517	Advance North Mechanical	\$4,012.21	\$1,051.90	PW	VehR&M
			\$1,126.50	PS	VehR&M
			\$1,833.81	REC	VehR&M
			\$4,012.21		
61518	AFD Petroleum Ltd.	\$22,510.73	\$12,086.68	REC	BldgFuelArena
			\$5,263.37	PW	BldgFuelWTP
			\$434.63	ADM	BldgFuelCAORes
			\$247.59	REC	BldgFuelWtrF2
			\$1,408.32	PW	BldgFuelGarage
			\$185.60	PW	BldgFuelWShop
			\$213.28	REC	BldgFuelWtrF1
			\$131.12	ADM	BldgFuelFCRes
			\$2,540.14	ALL	VehFuel
			\$22,510.73		
61519	Air North Partnership	\$779.10	\$602.39	PW	Freight
			\$47.03	ADM	Freight
			\$129.68	REC	Freight
			\$779.10		
61520	Atkinson, Mary	\$222.30		ADM	CR#24-385 Mileage
61521	BHB Holdings	\$131.25		ADM	ArchiveStor
61522	Bishop Plumbing, Heating and Refrigerat	\$489.30		REC	EqR&M-Arena
61523	Chief Isaac Incorporated	\$181.65		PW	SafetyLine
61524	Clarke, McKenzie	\$510.00		REC	CR#24-389 Instruct
61525	Cotter Enterprises	\$3,801.00		CABLE	ContSvs
61526	Dawson Chamber of Commerce	\$94.50		REC	EqRental
61527	Dawson City Community Radio Society	\$2,400.00		ADM	Advert
61528	Dawson City General Store	\$652.45	\$258.70	ADM	OffSupp
			\$73.91	REC	SponInit
			\$319.84	REC	ProgSupp
			\$652.45		
61529	Dawson City Minor Soccer	\$2,251.76		REC	ContSv
61530	Dawson Hardware Ltd.	\$882.05	\$75.57	PW	BldgR&M
			\$74.41	PW	JaniSupp
			\$17.98	REC	OpSuppArena
			\$54.57	PW	OpSuppWTP
			\$395.46	PW	DivCtrOpSupp
			\$195.49	REC	CelebrateLites
			\$68.57	PW	OpSupp
			\$882.05		
61531	Dawson Music Festival	\$3,100.00		REC	EC Grant
61532	Dire Wolf Media	\$488.70		ADM	AYCTra
61533	Dominion Station	\$135.80		PW	VehFuel
61534	Fraser's Edge Painting & Contracting	\$1,871.63		REC	BldgR&M
61535	Graf, Tobias	\$1,198.60		ADM	AYCTravel

City Of Dawson  
Cheque run 24-25 Dec 13 2024

61536	Henderson, David	\$1,331.55	ADM	AYC Tra
61537	HiMark Mechanical	\$327.13	PW	HvyEqR&M
61538	Hobbs, Justine	\$970.86	ADM	AYC Travel
61539	Johnson, Stephen	\$271.40	ADM	AYC Trav
61540	Klondike Office Systems	\$258.14	ADM	Copies
61541	The Literary Society of the Klondike	\$1,165.50	ADM	Advertisin
61542	Lynn, Darwyn	\$1,082.35	ADM	AYC Travel
61543	Maximillian's Gold Rush Emporium	\$287.98	REC	CelebLites
61544	Northern Superior Mechanical	\$258.67	\$183.49 PW	VehR&M
			\$44.81 PW	OpSupp
			\$30.37 REC	VehR&M
			<hr/>	
		\$258.67		
61545	Pacific Northwest Moving	\$676.87	\$498.33 PW	Freight
			\$178.54 REC	Freight
			<hr/>	
		\$676.87		
61546	Poulin, Francis	\$251.99	PW	SafetyGr
61547	Raven's Nook	\$541.80	\$37.80 REC	DicoDaze
			\$504.00 REC	SafetyGear
			<hr/>	
		\$541.80		
61548	A Ray of Sunshine	\$57.19	REC	OpSupp
61549	Richard, Marc	\$1,487.30	PW	TrainTravel
61550	Nicurity, Jordan	\$700.00	REC	Instructor
61551	Annies Creek Birch Farm	\$1,080.45	REC	CelebLites
61552	Tintina Heavy Repair	\$2,152.51	\$1,525.13 PW	HvyEqR&M
			\$627.38 PW	EqR&M-DCtreq
			<hr/>	
		\$2,152.51		
61553	Tintina Forests Products Inc.	\$600.00	REC	CelebLites
61554	Vassallo, Jason	\$260.00	PW	ReimTrainingFees
61555	Atkinson, Mary - In Trust	\$7,000.00	ADM	Cash DivCtr
61556	44478 Yukon Inc.-Tangerine Technologie	\$4,266.15	ADM	ContSvsIT
61557	BBCE Inc.	\$10,278.41	PW	PrjHOLDBack
61558	Borealis Fuel & Logistics	\$5,425.94	\$3,798.16 ADM	BldgFuel
			\$1,627.78 PS	BldgFuel
			<hr/>	
		\$5,425.94		
61559	Brenntag Canada Inc.	\$1,005.88	PW	Chemicals
61560	Bureau Veritas	\$2,291.31	PW	ContSvs-WtrTestin
61561	CentralSquare Canada	\$5,960.12	ADM	ContSvsWtrMt
61562	Display Systems International Inc.	\$315.00	CABLE	OpSupp
61563	Fort Garry Fire Trucks Ltd.	\$208.20	PS	OpSupp
61564	Gaiimo + Associates Architects Inc.	\$18,817.50	PL&D	ProFees-HAF
61565	Gower, Chris	\$10,500.00	ADM	PH2 CBC Resto
61566	Greenwood Engineering Solutions	\$3,409.88	PW	ContSvs NEDev
61567	Inland Truck & Equipment	\$1,037.61	PW	HvyEqR&M
61568	RGA Engineering Ltd.	\$10,279.61	PW	ContSvs-EqInspection
61569	Stantec Architecture Ltd.	\$4,652.63	PL&D	ContSvs HAF
61570	Superior Propane Inc	\$907.39	\$735.19 REC	Fuel
			\$172.20 REC	TankRent
			<hr/>	

City Of Dawson  
Cheque run 24-25 Dec 13 2024

			\$907.39		
61571	Total Fire Protection Services	\$5,040.00		REC	BldgR&M
61572	Total North Communications Ltd	\$684.08	\$273.00	PS	Radio
			\$411.08	ADM	Phone
61573	Tsunami Solutions Ltd. dba SafetyLine	\$170.10		PW	SafetyLine
61574	Yukon Government-Finance	\$27,938.88		PW	MossieProg24

City of Dawson  
Cheque Run 24-26 Dec 27 2024

2024-12-27

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
61575	AGF Investments Inc.	\$1,154.00		ADM	RRSP25-26
61576	Cambrian Credit Union	\$1,338.16		ADM	RRSP25-26
61577	Canada Life	\$956.08		ADM	RRSP25-26
61578	CIBC-Dawson City	\$1,416.40		ADM	RRSP25-26
61579	Public Service Alliance of Canada	\$2,928.37		ADM	Union25-26
61580	Questrade Inc.	\$1,958.00		ADM	RRSP25-26
61581	Royal Bank of Canada Brampton	\$400.00		ADM	RRSP25-26
61582	Royal Bank of Canada	\$1,292.64		ADM	RRSP25-26
61583	Scotia Securities	\$730.76		ADM	RRSP25-26
61584	Scotia Securities - Toronto	\$3,200.00		ADM	RRSP25-26
61585	CIBC-Dawson City	\$600.00		ADM	RRSP25-26
61586	Questrade Inc.	\$500.00		ADM	RRSP25-26
61587	Scotia Securities	\$3,800.00		ADM	RRSP25-26
61588	CIBC-Dawson City	\$200.00		ADM	RRSP25-26
61589	CIBC-Dawson City	\$800.00		ADM	RRSP25-26
61590	CIBC-Dawson City	\$1,338.16		ADM	RRSP25-26
61591	CIBC-Dawson City	\$1,247.00		ADM	RRSP25-26
61592	Arctic Inland Resources Ltd.	\$278.40	\$199.10	REC	PksMaint
			\$79.30	REC	CeleLites
			\$278.40		
61593	Arctic Star Printing Inc.	\$173.25		ADM	ContSvs-PrintSvs
61594	Assoc. of Yukon Communities	\$500.00		ADM	ElectionSupp
61595	Borealis Fuel & Logistics	\$2,711.23	\$1,897.86	ADM	BldgFuel
			\$813.37	PS	BldgFuel
			\$2,711.23		
61596	Cloudpermit Inc	\$4,410.00		PL&D	ContSvs-IT PlanningModule
61597	Combustion Control Inc.	\$1,196.18		PW	OpSupp
61598	Dawson City General Store	\$759.57	\$310.84	REC	CelebLites
			\$250.51	REC	ProgSupp
			\$47.93	REC	SponsoredInitiatives
			\$150.29	ADM	OffSupp
			\$759.57		
61599	Finning (Canada) C3176	\$370.25		PW	HvyEqR&M
61600	Giaimo + Associates Architects In	\$6,596.76		PL&D	ContSvsHAF
61601	Gower, Chris	\$3,150.00		ADM	CBC Resto Ph2
61602	Hobbs, Justine	\$4,998.00		REC	ProFees-DigComm
61603	Humane Society Dawson	\$6,213.38	\$2,563.38	PS	ContSvsDogP
			\$3,650.00	PS	ContSvsQ1
			\$6,213.38		
61604	Juliette's Manor	\$2,450.00		ADM	Staff Accomm
61605	Mackenzie Petroleum Ltd	\$37,843.68	\$1,748.83	ALL	VehFuel
			\$8,632.66	PW	BldgFuel-WTP
			\$1,813.34	REC	BldgFuel-Arena
			\$4,150.46	REC	BldgFuel-Arena



City of Dawson  
Cheque Run 24-26 Dec 27 2024

		\$1,072.33	PW	BldgFuel- Garage
		\$179.30	PW	BldgFuel-WdShp
		\$9,933.47	PW	BldgFuel-WTP
		\$2,868.19	REC	BldgFuel-Arena
		\$60.35	REC	BldgFuel-WtrFr1
		\$216.80	REC	BldgFuel-WtrFr2
		\$1,931.50	REC	BldgFuel-Arena
		\$335.91	PW	BldgFuel-Quigley
		\$4,900.54	PW	BldgFuel-WTP
		<hr/>		
		\$37,843.68		
61606	Musyj, Shelly	\$94.40	ADM	PromoSpEv
61607	Northern Superior Mechanical	\$190.59	PW	VehR&M
61608	Northwestel Inc.	\$7,073.00	ALL	Phone
61609	Norton Rose Fulbright	\$2,923.73	\$1,675.80	PL&D ProFees-Legal
			\$1,247.93	ADM ProFees-Legal
			<hr/>	
			\$2,923.73	
61610	Raven's Nook	\$1,421.70	PW	SafetyGear
61611	RDH Building Science	\$1,530.38	ADM	CBC Resto
61612	Mawunganidze, Ricky	\$2,000.00	ADM	CFORes
61613	Annie's Creek Birch Farm	\$1,697.85	REC	CelebLites
61614	Williams, Stephanie	\$157.49	PW	Reimb-SafetyGr
61615	Yukon Energy Corporation	\$3,937.48	PW	Nov4STmt-StrLites
61616	Grenon Enterprises Ltd.	\$25,131.24	\$6,601.88	PW ContSvNov10-16
			\$147.00	PW ContSvStmSvs
			\$8,408.40	PW ResWtrDel
			\$2,401.88	PW ContSvNov24-30
			\$756.00	PW ContSvStmSvs
			\$367.50	REC CelebLites
			\$6,373.50	PW ContSvsDec1-7
			\$75.08	PW WtrDelDivCtre
			<hr/>	
			\$25,131.24	

The City of Dawson  
Electronic Fund Transfers (Oct - Dec 2024)

Date	Description	EFT Amount	Description
1-Oct	Medical Insurance	\$18,304.70	Ykn Communities Insurance Association
1-Oct	RCAP	\$186.90	Photocopier lease
11-Oct	CIBC Group RRSP	\$730.80	RRSP
11-Oct	Payroll	\$125,137.28	PP#21
18-Oct	Visa	\$5,379.36	Bell/advert/training/supplies
18-Oct	Fargo	\$261.45	Photocopier lease
21-Oct	Cable	\$7,108.75	Allianc
25-Oct	Payroll	\$123,361.08	PP#22
28-Oct	Fargo	\$393.75	Photocopier lease
1-Nov	Medical Insurance	\$19,291.08	Ykn Communities Insurance Association
1-Nov	RCAP	\$186.90	Photocopier lease
9-Nov	Payroll	\$125,502.21	PP#23
18-Nov	Fargo	\$261.45	Photocopier lease
19-Nov	Visa	\$7,038.64	Bell/advert/subscription/supplies
20-Nov	Cable	\$5,050.21	Allianc
22-Nov	Payroll	\$126,232.02	PP#24
26-Nov	Fargo	\$393.75	Photocopier lease
2-Dec	Medical Insurance	\$18,993.61	Ykn Communities Insurance Association
2-Dec	RCAP	\$186.90	Photocopier lease
5-Dec	CIBC Group RRSP	\$1,461.60	RRSP
6-Dec	Payroll	\$119,909.49	PP#25
18-Dec	Fargo	\$261.45	Photocopier lease
18-Dec	Visa	\$11,604.22	Bell/advert/subscription/supplies
20-Dec	Cable	\$4,716.39	Allianc
20-Dec	Payroll	\$148,642.39	PP#26
27-Dec	Fargo	\$393.75	Photocopier lease

Aventura Visa Statement Date: **Sep 28 to Oct 27 , 2024**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
					<b>\$354.63 \$7,452.19</b>
2024-09-28	Amazon	monthly subscription	\$9.99	\$0.50	\$10.49
2024-10-04	Amazon	Bounce House Fan/Blower	\$401.99	\$20.10	\$422.09
2024-10-07	Amazon	Batting Cage	\$314.76	\$15.74	\$330.50
2024-10-11	Amazon	Open/Closed sign	\$26.23	\$1.31	\$27.54
2024-10-15	MaintainX	monthly subscription	\$423.92	\$21.20	\$445.12
2024-10-15	MaintainX	monthly subscription	\$423.91	\$21.20	\$445.11
2024-10-16	WhenIWork	monthly subscription	\$30.29	\$1.51	\$31.80
2024-10-16	Star Link	Communication	\$189.00	\$9.45	\$198.45
2024-10-17	Canva	Subscription	\$142.85	\$7.14	\$149.99
2024-10-18	RoadPost	In-Reach safety	\$28.95	\$1.45	\$30.40
2024-10-21	Canadian Tire	Sports equip	\$228.94	\$11.45	\$240.39
2024-10-21	#770 Sports Experts	Sports equip	\$98.93	\$4.95	\$103.88
2024-10-23	Adobe	monthly subscription	\$12.99	\$0.65	\$13.64
2024-10-24	PRECOR	Fitness Center Equip-treadmills	\$883.34	\$44.17	\$927.51
2024-10-24	Adobe	monthly subscription	\$25.99	\$1.30	\$27.29
					<b>\$162.10 \$3,404.20</b>

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-09-30	FACEBook	Advertising of CPI Meeting	\$34.99	\$1.75	\$36.74
2024-10-08	Municipal World	Council training	\$448.19	\$22.41	\$470.60
2024-10-09	AMCTO	Admin Training	-\$328.24	-\$16.41	-\$344.65
2024-10-23	Staples	HR- Christmas party	\$592.38	\$29.62	\$622.00
					<b>\$37.37 \$784.69</b>

Card Number: Bell Mobility					
TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-03	Bell Mobility	Cell Phones Sep	\$1,200.00	\$60.00	\$1,260.00
2024-10-23	Bell Mobility	Cell Phones Oct	\$1,200.00	\$60.00	\$1,260.00
				120.00	2,520.00

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-01	UPS	Supplies	\$47.61	\$2.38	\$49.99
2024-10-11	YG Territorial Agent	Plate Fee	\$5.00	\$0.00	\$5.00
2024-10-21	UPS	Supplies	\$17.97	\$0.90	\$18.87
				<b>\$3.28</b>	<b>\$73.86</b>

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-09-26	Grand & Toy	office supplies	\$33.02	\$1.65	\$34.67
2024-09-28	Grand & Toy	office supplies	\$221.61	\$11.08	\$232.69
2024-10-09	Grand & Toy	office supplies	\$337.78	\$16.89	\$354.67
2024-10-15	Zoom	subscription	\$11.20	\$0.56	\$11.76
2024-10-21	Grand & Toy	office supplies	\$33.95	\$1.70	\$35.65
				<b>\$31.88</b>	<b>\$669.44</b>

Aventura Visa Statement Date: **Oct 28 to Nov 27,2024**

**\$516.48 \$10,846.02**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-28	Amazon	Equipment R&M	\$53.29	\$2.66	\$55.95
2024-10-28	Adobe	monthly subscription	\$29.99	\$1.50	\$31.49
2024-10-28	Amazon	monthly subscription	\$9.99	\$0.50	\$10.49
2024-11-07	EQUATOR	Service	\$23.09	\$1.15	\$24.24
2024-11-14	All Trails	Service	\$34.28	\$1.71	\$35.99
2024-11-15	MaintainX	monthly subscription	\$430.69	\$21.53	\$452.22
2024-11-15	MaintainX	monthly subscription	\$430.69	\$21.53	\$452.22
2024-11-16	WhenIWork	monthly subscription	\$30.76	\$1.54	\$32.30
2024-11-18	Star Link	Communication	\$189.00	\$9.45	\$198.45
2024-11-18	RoadPost	In-Reach safety	\$28.95	\$1.45	\$30.40
2024-11-25	Adobe	monthly subscription	\$12.99	\$0.65	\$13.64
2024-11-25	Adobe	monthly subscription	\$25.99	\$1.30	\$27.29
2024-11-26	SP ICE BOWL MARCH	Event/Program	\$320.95	\$16.05	\$337.00
2024-11-27	PRECOR	Equip R&M	\$12.44	\$0.62	\$13.06
2024-11-27	PRECOR	Equip R&M	\$864.58	\$43.23	\$907.81
2024-11-27	Adobe	monthly subscription	\$29.99	\$1.50	\$31.49

**\$126.38 \$2,654.04**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-29	CPC/SCP	Registered Letter - Planning	\$15.98	\$0.80	\$16.78
2024-11-04	Staples	Office Supplies	\$74.99	\$3.75	\$78.74

**\$4.55 \$95.52**

Card Number: Bell Mobility

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-22	Bell Mobility	Cell Phones Sep	\$1,200.00	\$60.00	\$1,260.00

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-26	Adobe	Subscription	\$25.99	\$1.30	\$27.29
2024-10-27	Zoom	monthly subscription	\$214.90	\$10.75	\$225.65
2024-11-02	Environmental operat	Training	\$175.00	\$8.75	\$183.75
2024-11-05	Territorial Auto parts	Vehicle Repairs	-\$722.10	-\$36.10	-\$758.20
2024-11-05	Territorial Auto parts	Vehicle Repairs	\$1,812.29	\$90.61	\$1,902.90
2024-11-08	eBay	Formatter Board	\$48.26	\$2.41	\$50.67
2024-11-18	Maaxbathinc	Shower Hardware	\$54.16	\$2.71	\$56.87
2024-11-22	In Tensio Structure	Rec	\$2,160.00	\$108.00	\$2,268.00
2024-11-25	Bonanza Market	Pizza Party	\$89.97	\$4.50	\$94.47
2024-11-27	Adobe	Subscription	\$25.99	\$1.30	\$27.29
2024-11-27	Automatics and More	Rec Door Operator	\$1,901.02	\$95.05	\$1,996.07

**\$289.27 \$6,074.76**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-10-28	Zoom	subscription	\$11.20	\$0.56	\$11.76
2024-10-30	CPC/SCP	Freight	\$19.78	\$0.99	\$20.77
2024-10-31	Grand & Toy	office supplies	\$407.33	\$20.37	\$427.70
2024-11-22	Grand & Toy	office supplies	\$269.91	\$13.50	\$283.41
2024-11-27	Zoom	subscription	\$17.20	\$0.86	\$18.06

**\$36.27 \$761.70**



Aventura Visa Statement Date: **Nov 28 to Dec 27,2024**

**\$867.24 \$18,212.13**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-29	Canadian Tire	Celebration Lights	\$1,179.20	\$58.96	\$1,238.16
2024-11-29	Canadian Tire	Celebration Lights	\$170.65	\$8.53	\$179.18
2024-11-29	Canadian Tire	Skates and helmets	\$2,177.94	\$108.90	\$2,286.84
2024-11-29	Amazon	monthly subscription	\$9.99	\$0.50	\$10.49
2024-11-29	Canadian Playground	Course registration	\$400.00	\$20.00	\$420.00
2024-12-09	Canadian Tire	Skates and helmets	\$556.66	\$27.83	\$584.49
2024-12-16	Canadian Tire	Skates and helmets	\$93.49	\$4.67	\$98.16
2024-12-16	MaintainX	monthly subscription	\$438.12	\$21.91	\$460.03
2024-12-16	MaintainX	monthly subscription	\$438.12	\$21.91	\$460.03
2024-12-16	WhenIWork	monthly subscription	\$31.30	\$1.56	\$32.86
2024-12-16	Star Link	Communication	\$189.00	\$9.45	\$198.45
2024-12-18	RoadPost	In-Reach safety	\$28.95	\$1.45	\$30.40
2024-12-23	Adobe	monthly subscription	\$12.99	\$0.65	\$13.64
2024-12-27	Adobe	monthly subscription	\$25.99	\$1.30	\$27.29
2024-12-27	Adobe	monthly subscription	\$29.99	\$1.50	\$31.49

**\$289.12 \$6,071.51**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-28	Gold Rush Inn	Admin- Trav- Accom/meals-Cao	\$160.00	\$8.00	\$168.00
2024-11-28	Staples	Office Supplies	\$43.06	\$2.15	\$45.21
2024-11-28	Big Bear Eatery	Admin- Trav- Accom/meals-Cao	\$24.00	\$1.20	\$25.20
2024-12-02	The Brick	Rep Maint - 8th Ave	\$1,588.90	\$79.45	\$1,668.35
2024-12-03	Gold Rush Inn	Council - Trav- Accom/meals	\$640.00	\$32.00	\$672.00
2024-12-03	Gold Rush Inn	Council - Trav- Accom/meals	\$480.00	\$24.00	\$504.00
2024-12-03	Gold Rush Inn	Council - Trav- Accom/meals	\$480.00	\$24.00	\$504.00
2024-12-04	Gold Rush Inn	Admin- Trav- Accom/meals-Cao	\$816.86	\$40.84	\$857.70
2024-12-04	Gold Rush Inn	Council - Trav- Accom/meals	\$640.00	\$32.00	\$672.00
2024-12-23	SQ Bonton & CO	HR - Team Building	\$942.86	\$47.14	\$990.00

**\$290.78 \$6,106.46**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-22	Bell Mobility	Cell Phones Sep	\$1,200.00	\$60.00	\$1,260.00

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-29	The Lawnmover Hospi	PW -Supplies	\$1,653.90	\$82.70	\$1,736.60
2024-12-12	Territorial Auto parts	Vehicle Repairs & Maintenance	\$885.12	\$44.26	\$929.38
2024-12-12	Staples	Office Supplies	\$226.86	\$11.34	\$238.20
2024-12-17	Canadian Safety trainii	Training	\$802.50	\$40.12	\$842.62
2024-12-18	Staples	Office Supplies	\$43.48	\$2.17	\$45.65
2024-12-23	The Lawnmover Hospi	PW Supplies	\$64.84	\$3.24	\$68.08
2024-12-24	CANVA	Subscription	\$142.85	\$7.14	\$149.99
2024-12-27	Adobe	Subscription	\$25.99	\$1.30	\$27.29

**\$192.28 \$4,037.81**

TX Date	Vendor	Detail	Purchase \$	Gst	Total
2024-11-28	Grand & Toy	office supplies	\$54.99	\$2.75	\$57.74
2024-11-28	Grand & Toy	office supplies	\$127.21	\$6.36	\$133.57
2024-11-28	Grand & Toy	office supplies	\$10.27	\$0.51	\$10.78
2024-12-02	Grand & Toy	office supplies	\$154.40	\$7.72	\$162.12
2024-12-27	Grand & Toy	office supplies	\$343.22	\$17.16	\$360.38
2024-12-27	Zoom	subscription	\$11.20	\$0.56	\$11.76

**\$35.06 \$736.35**



# City of Dawson

## Report to Council

Agenda Item	Dawson City Music Festival – Requests
Prepared By	Paul Robitaille, Parks and Recreation Manager
Meeting Date	February 4, 2025
References (Bylaws, Policy, Leg.)	Bylaw #222; Bylaw #2007-03
Attachments	<ol style="list-style-type: none"> <li>1. MoU – City of Dawson &amp; DCMF – 2025-2028</li> <li>2. #07-03- Property Maintenance &amp; Nuisance Abatement Bylaw</li> <li>3. #222-Camping Bylaw</li> </ol>

	Council Decision
x	Council Direction
x	Council Information
	Closed Meeting

### Recommendation

THAT Council forward this Memorandum of Understanding between Dawson City Music Festival and City of Dawson to Council for approval.

### Executive Summary

Following direction from City of Dawson Council, Administration and Dawson City Music Festival (DCMF) staff met to draft a Memorandum of Understanding (MoU), attached to this report

This Drafted MoU aims to formalize the City's longstanding support for DCMF, ensuring clarity on responsibilities, financial implications, and mutual benefits. By securing a four-year agreement, the City and DCMF can reduce administrative burden and enhance event planning certainty.

As a summary, City of Dawson and DCMF are proposing the following items as part of a four-year MoU commencing upon signing, and ending December 31, 2028:

1. **Variance to Bylaw #2007-03 Property Maintenance & Nuisance Abatement, Section 2 (11), “Incessant Noise”**
2. **Variance to Bylaw #222 – Camping Bylaw, to setup a temporary camping location at Crocus Bluff Park**
3. **In-Kind Use of storage space in City of Dawson’s Callison Yard.**
4. **In-Kind Use of Minto Park and Minto Park Concession Building**
5. **In-Kind Use of City of Dawson Equipment or personnel, up to a value of \$2000 annually for festival setup, execution, and clean-up.**

In exchange, City of Dawson would be recognized at the highest Sponsorship Level, including all the perks this level of Sponsorship receives. Additional, City of Dawson will receive use of DCMF’s power pole at Minto Park and receive in-kind access of their event supplies, based on availability.

### Background

Dawson City Music Festival (DCMF) has been a signature event in our community since 1979. It has historically been one of the largest events in the Territory, bringing in 1000+ visitors to our community over a weekend in July for over 40 years. City of Dawson has been a supporter of this event throughout these years, through in-kind and financial contributions. However, we do not have great historical records that formalize our support. City of Dawson and DCMF staff have met to discuss this matter and believe the development of an agreement between both parties would be beneficial to establish the parameters of our relationship and give direction to both organization on what to expect and provide for this event.

At Committee of the Whole Meeting CW24-04-06, the following motion was approved by Council: That Committee of the Whole forward the Dawson City Music Festival (DCMF) Property Maintenance and Nuisance Abatement Bylaw

(#07-03), Part II 11(1) "Incessant Noise" Exemption Request to Council for approval and direct administration to work with DCMF leadership to draft a Service Agreement for the 2025 festival and present it to Council by March 31, 2025.

## Discussion / Analysis

1. **Scale of Event:** Dawson City Music Festival is a unique event, which is larger than the majority of our other community events, requiring more infrastructure, financing, and support than is possible through the Community Grants process (\$3000 maximum, generally). Given their scale, Administration believes it is prudent to proceed with a Memorandum of Understanding to avoid the limitations and strain this type of ask could put on our Community Grant process.
2. **Memorandum of Understanding:** Although Administration was directed to create a Service Agreement, this type of agreement is typically used for a transactional relationship, as opposed to a collaborative relationship. We believe the MoU is preferable for its flexibility, and in-kind nature of the contents of the agreement, while still meeting the intentions of the original resolution to develop a Service Agreement.
3. **Term:** Administration proposes a four-year agreement, commencing in 2025, and ending on December 31, 2028. This would align with the tenure of current Council and alleviate the need for DCMF to come to Council for these matters, unless required as part of an annual review (see conditions).
4. **Conditions:**
  - a. Insurance: DCMF will be required to provide event insurance for facility rentals
  - b. Annual Request and Review:
    - i. DCMF would provide an annual request for equipment, facility usage, and confirm dates by February 1.
    - ii. City of Dawson and DCMF would review the success and challenges post-event, to ensure MoU is working and addresses the needs and challenges faced by both groups.
  - c. Both parties would be able to terminate the agreement with 90 days notice.
5. **Variance to Bylaw #2007-03 Property Maintenance & Nuisance Abatement, Section 2 (11), "Incessant Noise"**

This bylaw restricts noise between 11:00 PM and 7:00 AM. This variance only impacts the Minto Park area from 11:00 PM to 2:00 AM on Friday and Saturday, 11:00pm-12:00am on Sunday of festival weekends. Residents are notified by DCMF and are generally accustomed to this variance being accommodated during the event. In past years, this has been a regular request approved by Council to allow the festival to extend beyond the bylaw's prescribed hours. Granting approval for a four-year period would streamline the process and reduce administrative time, as it would eliminate the need for annual Council approval.
6. **Variance to Bylaw #1976-222 – Camping Bylaw, to setup a temporary camping location at Crocus Bluff Park**

The Camping Bylaw restricts camping outside designated areas; however, a temporary campsite may be approved by the City of Dawson's CAO. User groups will be informed of this arrangement, and conditions of use will follow past practices, including insurance coverage, security, janitorial services, and rule enforcement. Historically, this temporary camping option has been supported by local businesses, as accommodation in town are typically at capacity during the festival weekend. This service has enabled more visitors to attend the festival, benefiting both local businesses and event organizers. The City of Dawson has granted this variance in previous years. As outlined in **Camping Bylaw #222, Section 4(1)**, the CAO or their designate has the authority to approve temporary campsites, provided Council is informed. Currently, Administration supports this request and recommends including it in the annual review of this MoU with DCMF.
7. **Callison Yard:** DCMF already utilizes a portion of our yard but does not have any formal agreement for their portion of this property, and for which the City does not receive revenues. Administration believes that creating this MoU will help in the monitoring, safety and upkeep of this section of our yard and supports its inclusion to formalize ongoing use by DCMF. It is hard to quantify the value of this space, but we have utilized the formula of one dollar per square foot, for the purposes of this discussion. Undervaluing this space could create a risk on other agreements for use of our space moving forward. Overvaluing this space may skew the value of our

sponsorship.

**8. In-Kind Use of Minto Park and Minto Park Concession Building**

Last year marked the first time since 2019 that DCMF utilized Minto Park and the Concession Building. While our records do not provide full clarity on the specific arrangements during their use of these facilities, it is likely that in-kind sponsorship was provided, potentially through Community Grants or other means. However, we have been unable to locate formal documentation confirming these arrangements.

**9. In-Kind Use of City of Dawson Equipment, up to a value of \$2000 annually for festival setup, execution, and clean-up.**

Through the years, City of Dawson has lent equipment, such as tents, barricades, hammers, shovels, etc. We have also provided staff and their wages, who have used our vehicles and equipment to perform tasks to support needs during setup, execution and cleanup of the event. We would expect to have an annual request from DCMF for both equipment and assistance, which would be approved by managers (mainly PW and Parks and Recreation). Should the value be estimated to be over \$2000, we would bring this to CAO for review.

**10. Ongoing Support & Common Sense**

Our commitment to the community—and to DCMF—extends well beyond the terms of any MoU. This MoU is intended to capture the primary areas of support we provide to DCMF, but it is not meant to restrict or limit our ability to exercise discretion and common sense as managers to support DCMF.

**Fiscal Impact**

This agreement primarily constitutes in-kind support provided by the City of Dawson. However, to ensure transparency, the estimated fiscal impact of the support is outlined below, based on current rates and fees.

**Estimated and Approximate Annual Costs**

- 1. **Minto Park Use:** \$132.50 per day for up to 14 days = **1,855**
- 2. **Minto Concession Building Use:** \$165.00 per day for up to 14 days = **2,310**
- 3. **Callison Yard Use (8,100 ft<sup>2</sup>):** Estimated at \$1 per square foot annually = **8,100**
- 4. **Other In-Kind Asks:** Up to \$2,000 annually, based on mutually agreed terms = **2,000**

**Total Approximate Value Annually = \$14,265**

This agreement would have little to no impact on our budgeted revenues, as we have provided most of the items listed in the MoU in the past through in-kind support. DCMF generates significant tourism revenue, supports local businesses, and enhances Dawson’s cultural landscape. The estimated \$8,165 in in-kind support aligns with historical contributions and ensures festival sustainability without overburdening the Community Grants process.

**Alternatives Considered**

- 1. Council could deny the signing of this MoU, and direct DCMF to apply to our Community Grants process.
- 2. Council could request modifications to this MoU, and direct staff to negotiate within a range with DCMF.
- 3. Council could request an agreement for each of the various components.

**Next Steps**

Based on Council direction, we will amend, finalize, or rescind the creation of this MoU.

Approved by	Name	Position	Date
Paul Robitaille	<b>Paul Robitaille</b>	A/CAO	January 31, 2025



**MEMORANDUM OF UNDERSTANDING (MoU)**  
**Between the Dawson City Music Festival (DCMF) and the City of Dawson**  
**2025-2028**

This Memorandum of Understanding (MoU) is made and entered into by and between:

**Dawson City Music Festival Association**

(hereinafter referred to as "DCMF")

Box 456 – 802 3<sup>rd</sup> Ave

Dawson City, Yukon, Y0B 1G0

867-993-5584

info@dcmf.com

and

**The City of Dawson**

(hereinafter referred to as "the City")

Box 308 - 1366 Front St

867-993-7400

recreation@cityofdawson.ca

**WHEREAS**

**A.** DCMF has been a significant cultural event in the Yukon, and a cornerstone of the Dawson City community since its founding in 1979, with over 40 years of history attracting thousands of visitors annually and contributing to the vibrancy and economic health of the region.

**B.** The City of Dawson has long recognized the importance of DCMF as a major community event, offering in-kind and financial support to ensure its success over many years.

**C.** Both the City and DCMF share a commitment to maintaining this event as a celebrated and sustainable cultural tradition, fostering tourism, community engagement, and local economic development. The parties acknowledge that DCMF contributes significantly to the City's identity and spirit by engaging over 300 volunteers annually and by presenting free and accessible programming, including programming for families and youth.

**D.** The City of Dawson has provided substantial support to DCMF in the past, including the use of Minto Park, Callison Yard, and City equipment, as well as granting variances to local bylaws to accommodate their organizational needs, creating a long-standing relationship of collaboration and mutual support;

**E.** The parties recognize that formalizing this support through a Memorandum of Understanding (MoU) will clarify the roles and expectations of both organizations,

ensuring the continued success of DCMF, reducing uncertainty, and minimizing staff time spent on annual applications and approvals.

## **1. PURPOSE AND SCOPE**

The purpose of this MoU is to formalize the partnership between DCMF and the City of Dawson. This MoU outlines the roles, responsibilities, and expectations of both parties regarding support for the DCMF's annual summer Festival, including in-kind contributions, bylaw variances, facility use, and shared responsibilities during the event.

## **2. TERMS OF THE AGREEMENT**

This MoU will commence on the date of signing and remain in effect until **December 31, 2028**, unless terminated earlier as provided below.

## **3. CITY OF DAWSON RESPONSIBILITIES**

The City of Dawson agrees to provide the following:

### **3.1 Variance to Bylaw #2007-03 - Property Maintenance & Nuisance Abatement**

The City will provide a variance to Section 2 (11) of the **Incessant Noise** bylaw, permitting the extension of noise levels beyond 11:00 PM until 2:00 AM on the Friday, Saturday, and Sunday of the Festival.

### **3.2 Variance to Bylaw #222 - Camping Bylaw**

The City agrees to approve a temporary camping location at Crocus Bluff Park for Festival attendees, subject to the City's standard conditions for temporary camping, including the provision of insurance coverage, security, and janitorial services.

### **3.3 In-Kind Use of City Property**

The City agrees to the following in-kind contributions for the duration of the Festival:

- **Minto Park:** Use of Minto Park and the Minto Park Concession Building, located at 471 Seventh Avenue, for up to two weeks; prior, during and post festival, as an in-kind donation.
- **Callison Yard:** In-kind use of designated area within Callison Yard, located at 63 Callison Road, for storage purposes. The space shall be limited to eight thousand, one-hundred square feet (8100ft<sup>2</sup>).
- **City Equipment:** Provision of City-owned equipment (e.g., tents, barricades, shovels) and personnel support, up to a value of \$2,000 annually for event setup, execution, and cleanup.

### 3.4 Annual Review and Request Process

- **Annual Requests:** DCMF will submit annual requests for City equipment, facility use, and personnel support by February 1 annually.
- **Review:** Both parties will review the MoU post-event to assess its effectiveness, address any challenges, and make necessary adjustments.

### 3.5 Termination

Either party may terminate this MoU with 90 days' written notice. Upon termination, both parties will work together to ensure an orderly conclusion of their respective responsibilities related to the Festival.

## 4. DCMF RESPONSIBILITIES

### 4.1 Event Insurance

DCMF shall name the City of Dawson as an additional insured for all facility rentals, including Callison Yard. DCMF agrees to maintain coverage sufficient to cover any damage or loss to City-owned equipment and facilities used during the Festival. This insurance shall include general liability coverage with a minimum limit of **\$2,000,000 per incident** to protect both parties from any claims arising from the use of City property and facilities.

### 4.2 Sponsorship Acknowledgment

In recognition of the City's support, DCMF agrees to provide the City with sponsorship benefits consistent with the highest sponsorship level as per the Festival's sponsorship package. These benefits will be communicated and agreed upon annually, but will always include:

- Hyperlinked logo on DCMF website
- Dedicated "Thank You" post across DCMF social media platforms
- Prominent logo placement on all print and digital marketing assets
- Prominent logo placement in "Thank You" ad run in the Yukon News and Klondike Sun
- Festival passes and access to employee ticket discounts
- Banner on festival grounds
- MC recognition from all stages

### 4.3 Communication with Residents

DCMF will notify residents in the vicinity of the event site of any variances to noise or camping regulations and ensure that appropriate measures are in place to address any concerns.

#### 4.4 City Use of DCMF Assets

The City of Dawson may use DCMF's infrastructure for City events, subject to availability, as follows:

- **Power Pole Hookup:** The City may use DCMF's power pole located at Minto Park for electrical needs related to City events.
- **Event Assets:** The City may use DCMF's event assets, including tenting, fencing, and other related equipment, for City events, subject to availability. The City will coordinate with DCMF in advance to ensure availability and will cover any associated costs or damages.

#### 5. INSURANCE AND LIABILITY

Both parties agree to maintain appropriate insurance coverage for their respective roles and responsibilities. DCMF is responsible for ensuring adequate event insurance for the event, including liability coverage for activities and use of City facilities. The City is not liable for any damages or claims arising from DCMF events.

#### 6. SIGNATURES

By signing below, both parties agree to the terms of this MoU and commit to fulfilling the responsibilities outlined herein.

##### **Signed, On Behalf of Dawson City Music Festival**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

##### **Signed, On Behalf of the City of Dawson**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# **THE TOWN OF THE CITY OF DAWSON**

## **BYLAW #07-03**

As amended by Bylaw #08-04

**A Bylaw to regulate the proper maintenance of property and the abatement of nuisances, including property or things that:**

- (a) Affect the safety, health and welfare of people in the neighborhood; or**
- (b) Affect the amenity of a neighborhood.**

**WHEREAS** section 265 of the Municipal Act, (Chapter 154, RSY, 2002), and amendments thereto, provides that a council may pass bylaws for municipal purposes respecting

- (a) The safety, health, and welfare of people and the protection of persons and property, including fire protection, fireworks, other explosives, firearms, weapons or devices, ambulance services, emergency services and other emergencies;
- (b) Subject to the *Building Standards Act*, building standards or codes, and regulation, the construction, demolition, removal, or alteration of any building or other structure;
- (c) Subject to the *Highways Act*, the management and control of municipal highways, including temporary and permanent opening and closing, sidewalks, boulevards, all property adjacent to highways, whether publicly or privately owned, naming of highways, and lighting of highways;
- (d) Nuisances, unsightly property, noise and pollution and waste in or on public or private property;
- (e) Vegetation and activities in relation to it, and the control, health and safety of, and protection from, wild and domestic animals, including insects and birds

**THEREFORE**, pursuant to the provisions of the Municipal Act of the Yukon Territory, the Council of the Town of the City of Dawson, in open meeting assembled, **HEREBY ENACT AS FOLLOWS:**

### **Part I - Interpretation**

#### **Short Title**

1. This Bylaw may be cited as **The Property Maintenance & Nuisance Abatement Bylaw #07-03.**

#### **Purpose**

2. The purpose of this Bylaw is to provide for the proper maintenance of property and the abatement of nuisances, including property or things that:
  - (a) Affect the safety, health and welfare of people in the neighborhood; or
  - (b) Affect the amenity of a neighborhood.

## Definitions

### 3. In this Bylaw:

- (a) “accessory building” means a subordinate building and/or structure, the use of which is incidental to that of the main building or buildings on the same lot or building site; but not including any building used for living or sleeping quarters.
- (b) “building” means a building within the meaning of *The National Fire Code of Canada 2005*.
- (c) "bylaw officer" means an individual appointed by Council to act on behalf of the City of Dawson to enforce bylaws.
- (d) “City” means the Town of the City of Dawson;
- (e) “Council” means the Council of the Town of the City of Dawson;
- (f) “dwelling unit” means a room or series of rooms of complementary use operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities;
- (g) “graffiti” means any drawing, inscription, writing or other mark that disfigures or defaces any building, accessory building, fence or other structure, however made, or otherwise affixed;
- (h) “habitable room” means a room in a dwelling unit used or intended to be used for living, sleeping, cooking or eating purposes or any combination thereof; but does not include a bathroom, laundry, pantry, lobby, stairway, closet, service room or other space for service and maintenance of the dwelling unit;
- (i) “junked vehicle” means any automobile, tractor, truck, trailer or other motor vehicle that:
  - (i) either:
    - (a) has no valid license plates attached to it; or
    - (b) is in a rusted, wrecked, partly wrecked, dismantled, partly dismantled, inoperative or abandoned condition; and
  - (ii) is located on private land, but that:
    - (a) is not within a structure erected in accordance with any law respecting the erection of buildings and structures in force within the City; and
    - (b) does not form a part of a business enterprise lawfully being operated on that land;
- (j) "motor vehicle" shall have the same meaning given it in of the Motor Vehicles Act;
- (k) “nuisance” means:
  - (a) a condition of property; or
  - (b) a thing;  
That affects or may affect the amenity of a neighborhood or the safety, health and welfare of people in the neighborhood, and includes:
    - (i) a building in a ruinous or dilapidated state of repair;
    - (ii) an unoccupied building that is damaged and is an imminent danger to public safety;
    - (iii) land that is overgrown with grass and weeds;
    - (iv) untidy and unsightly property;
    - (v) junked vehicles; and
    - (vi) open excavations on property;
- (l) “occupant” means an occupant of land and includes the resident occupant of land of, if there is no resident occupant, the person entitled to the possession thereof, a

- leaseholder or a person having or enjoying in any way or for any purpose whatsoever the use of the land otherwise than as owner, whether or not the land or part thereof is an unsurveyed area, and includes a squatter;
- (m) "officer" means a Bylaw Officer of the City, or a member of the Royal Canadian Mounted Police;
  - (n) "owner" means a person who has any right, title, estate or interest in land or buildings other than that of a mere occupant, tenant or mortgagee;
  - (o) "property" means land or buildings or both;
  - (p) "property owner" means the owner as registered with the Registrar of the Yukon Land Title Office or the owner's authorized representative;
  - (q) "structure" means anything erected or constructed, the use of which requires temporary or permanent location on, or support of, the soil, or attached to something having permanent location on the ground or soil; but not including pavements, curbs, walks or open air surfaced areas; and

### **Responsibility**

- 4. Unless otherwise specified, the owner of a property, including land, buildings and structures, shall be responsible for carrying out the provisions of this Bylaw.

## **Part II - Nuisances**

### **Nuisances Prohibited Generally**

- 1. No person shall cause or permit a nuisance to occur or remain on any property owned by that person.

### **Dilapidated Buildings**

- 2. No person shall cause or permit a building or structure to deteriorate into a ruinous or dilapidated state such that the building or structure:
  - (a) Is dangerous to the public health or safety; or
  - (b) Substantially depreciates the value of other land or improvements in the neighborhood.

### **Unoccupied Buildings**

- 3. (1) No person shall cause or permit an unoccupied building to become damaged or to deteriorate into a state of disrepair such that the building is an imminent danger to public safety.
- (2) The owner of a vacant building must maintain it in compliance with the standards set out in this Bylaw.
- (3) The owner of a vacant building must ensure that the building is secure from unauthorized entry by ensuring:
  - (a) All exterior doors to the building are operational and fit tightly within their frames when closed and are locked so as to prevent entry. All windows are either permanently sealed or locked so as to prevent entry and all windows and doors are in good repair; or
  - (b) All doors, windows and other openings at the basement and first floor levels are covered with a solid piece of plywood at least 11(mm) 1/2(in) thick and secured with nails or screws. All doors, windows and other openings above the first floor are covered with a solid piece of plywood at least 8(mm) 1/4(in) thick and secured with nails or screws.

### **Untidy and Unsightly Property**

4. No person shall cause or permit any land or buildings to become untidy and unsightly due to graffiti or the accumulation of new or used lumber, cardboard, paper, newspapers, appliances, tires, cans, barrels, scrap metal or other waste materials or junk.

### **Junked Vehicles**

5. No person shall cause or permit any junked vehicle to be kept on any land owned by that person.

### **Open Excavations**

6. No person shall cause or permit any basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure to exist in or on any private land or in or about any building or structure which is dangerous to the public safety or health.

### **Graffiti**

7. No person shall permit graffiti to remain on any building, accessory building, fence or other structure on property owned by that person.

### **Damage to Public Owned Grass Areas**

8. No person shall drive upon and no motorized vehicle shall be allowed on or across the grass of any public owned grassed in areas within the City except when it is necessary to cross part of the area for the purpose of delivery or removal of furniture, household goods, or other like chattels, in which case planks of sufficient length and width shall be placed over the area in front of the building in or from which such chattels or goods shall be delivered or removed, so that damage or injury shall not ensue to that part of the said area, and the person responsible for such transporting of goods and chattels shall be liable should the area not be in as good condition as it was prior to.

### **Highway Names**

9. (1) City Council shall be responsible for the assigning of names and/or numbers to highways within the City and for the placing of signs therefore.  
(2) Every person who erects, removes, defaces or damages any such sign as aforesaid in any way whatsoever, shall be liable for an infraction of this bylaw.

### **Earth Removal**

10. No person shall take up or dig or carry away any of the earth, sand or gravel in or from any highway, sidewalk, alley, lane, or park within the City or from any real property owned by the City, without the written permission of the Superintendent of Public Works or the CAO.

### **Incessant Noises**

11. (1) Everyone who makes or causes noises or sounds in or on a highway or elsewhere in the City which disturbs or tend to disturb the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, shall upon warning from any Bylaw Officer cease making or causing such noises forthwith, or shall be deemed to have contravened the provisions of the bylaw.



(2) Construction equipment, light work equipment including tractors, lawnmowers, shall not be operated between the hours of eleven o'clock at night and seven o'clock in the morning (11:00 p.m. to 7:00 a.m.) in residential areas except with the permission of the Bylaw Officer.

#### **Election Posters**

12. Election Posters may be erected but must be removed within seven days after the election to which they apply. Failure to remove said poster(s) within the specified seven days shall be deemed a contravention of this bylaw.

#### **Air Pollution**

13. No person being the owner or occupier of real property or his agent, shall within the City commit any act or condition of air pollution or discharge or allow the discharge into the atmosphere of any fumes, noxious gases, cinders, sparks, ash or other solid or liquid particles, or effluvia, or any other products of combustion to any extent or degree, that may be or are liable to become injurious to the health, comfort, property or welfare of any one or more of the residents or inhabitants of the City.

#### **Public Utilities**

14. (1) No gas, electric, light, telephone, power, pipeline or water company, radio or television broadcasting company, or closed circuit television company shall use the highways within the City for the construction of the above mentioned utilities until they first supply the office of the Superintendent of Public Works with complete plans and specifications of the proposed work or undertaking to be constructed and have obtained the written permission of the Superintendent of Public Works which shall be subject to the approval of the City Council
- (2) No construction pursuant to above shall commence until a signed agreement indemnifying and saving harmless the City of Dawson is received along with a copy of the related insurance policy showing loss payable to the City.

#### **Boarding up of Property**

15. (1) Where plywood is applied to openings, it is to be installed from the exterior, and fitted entirely within the frames in a manner that does not detract from the value of other properties in the immediate vicinity.
- (2) Where the building is within a zone where architectural Historic Guidelines apply as defined by Zoning and Historical Control Bylaw #97-25 and amendments to and replacements thereof, the plywood must be:
- a, Painted black or in a colour that matches the exterior of the structure
  - b, Painted with a window design that would meet the Historic Guidelines requirements for an actual window

### **Part III - Property Maintenance**

#### **Duty to Maintain**

1. (1) All property, including land, buildings and structures, shall be maintained in accordance with the minimum standards prescribed in this Part.

- (2) No person shall cause or permit the occupancy or use of any property, including land, building or structures that do not conform to the minimum standards.
- (3) Every occupant of a property, including land, buildings and structures, shall:
  - (a) Keep in a clean and sanitary condition that part of the property that the occupant occupies or controls;
  - (b) Maintain exits to the exterior of the building in a safe and unobstructed condition;
  - (c) Dispose of garbage and refuse and keep the property free from rubbish and other debris which might constitute fire, health or safety hazards; and
  - (d) Keep any supplied fixtures clean and sanitary and exercise reasonable care in their proper use and operation.
  - (e) Not use any property within a residential area as defined by the Zoning Bylaw for the storage, repair, cleaning, maintenance, collection or servicing of equipment such as bulldozers, graders, backhauls, loaders, cranes, tractors, semi-trailers or a combination thereof, or other similar heavy equipment.

## **Maintenance of Yards and Accessory Buildings**

### **Application**

2. This Division applies to all accessory buildings and yards within the City.

### **Maintenance of Yards**

3. (1) A yard shall be kept free and clean from:
  - (a) Garbage and junk;
  - (b) Junked vehicles and dismantled machinery;
  - (d) Holes and excavations that could cause an accident;
  - (e) An infestation of rodents, vermin or insects;
  - (f) Dead or hazardous trees; and
  - (g) Sharp or dangerous materials.
  - (h) Accumulation of appliances, parts and accessories
- (2) A yard shall be graded in such a manner so as to prevent:
  - (a) Excessive accumulation of water; and
  - (b) Excessive dampness accumulating near buildings or structures.

### **Outdoor Storage of Materials**

4. (1) Any building materials, lumber, scrap metal, boxes or similar items stored in a yard shall be neatly stacked in piles.

### **Refrigerators and Freezers**

5. Any refrigerator or freezer left in a yard and not in use shall first have its hinges, latches, lid, door or doors removed, if in use it shall be securely locked.

### **Snow Removal**

#### **6. "Roof"**

Every owner/occupier of any real property shall remove snow, ice or rubbish from the roof or other part of any structure thereon, adjacent to or abutting any portion of any highway, sidewalk or footpath, immediately after such accumulation occurs or when requested to do so by a Bylaw Officer of the City of Dawson.

## **7. "Sidewalk"**

- (1) Every owner/occupier of any real property shall remove snow, ice or rubbish from:
  - (a) from all sidewalk which abuts any side of their property;
  - (b) from any path leading from a sidewalk abutting their property to the roadway;and
  - (c) between any sidewalk abutting their property and a crosswalk;
- (2) No owner/occupier shall permit icicles to accumulate on the eaves or gutters of any building so as to become dangerous to persons passing on a sidewalk, street or pathway.
- (3) No owner/occupier shall deposit snow and ice upon any street or sidewalk in such a way as to create a safety hazard.

## **Walkways, Driveways and Parking Spaces**

8. If a walkway, driveway or parking space is provided, it shall be maintained so as to afford safe passage thereon under normal use and weather conditions.

## **Waste Disposal**

9. Every building shall be provided with a sufficient number of receptacles to contain all waste in accordance with the provisions of the City's Garbage Bylaw.

## **Accessory Buildings**

10. (1) Accessory buildings shall be kept:
  - (a) In good repair;
  - (b) Free of infestation by rodents, vermin and insects;
  - (c) Free of health, fire and safety hazards; and
  - (d) Free of graffiti.
- (2) Accessory buildings shall be equipped with doors or closures and shall be kept secured so as to prevent unauthorized entry.

## **Fences**

11. Fences shall be maintained in a safe and reasonable state of repair and free of graffiti.

## **Part IV - Enforcement, Offences and Penalties**

### **Compliance with Other Legislation**

1. An owner is responsible for and is not excused from ascertaining and complying with the requirements of any Federal, Territorial or other Municipal legislation; or the condition of any easement, covenant, building scheme, or development agreement affecting the building or land.

### **Enforcement of Bylaw**

2. (1) The administration and enforcement of this Bylaw is hereby delegated to the Chief Administrative Officer of the City of Dawson.
- (2) The Chief Administrative Officer the City of Dawson is hereby authorized to further delegate the administration and enforcement of this Bylaw to a Bylaw Officer(s).

### **Inspections**

3. (1) The inspection of property by the City to determine if this Bylaw is being complied with is hereby authorized.
- (2) Inspections under this Bylaw shall be carried out in accordance with The National Fire Code of Canada 2005 and the National Building Code of Canada 2005 and City Bylaws.
- (3) No person shall obstruct a bylaw officer who is authorized to conduct an inspection under this section, or a person who is assisting a bylaw officer.

### **Order to Remedy Contraventions**

4. (1) If a bylaw officer finds that a person is contravening this Bylaw, the officer may, by written order, require the owner or occupant of the property within the time specified on the order to remedy the contravention.
- (2) If the person does not comply with the directions within the specified time, the municipality will take the action or measure at the expense of the person.

### **Service of Order to Remedy**

5. (1) Every Order made under this Bylaw must be served:
  - (a) In the case of service on an individual, personally or by mailing it by registered mail to address on the Assessment Roll.
  - (b) In the case of service on a corporation, personally on a director, officer, or manager or the corporation, or by leaving it at or mailing it by registered mail to the address on the Assessment Roll.
  - (c) An order served by registered mail is deemed to have been received on the seventh day following the date of it's mailing

### **Review by Council of Order to Remedy**

6. (1) A person who receives a written order under Section 34 may request council by written notice to review the Order within 14 days after the Order is received
- (2) After reviewing the order, the council may confirm, vary, substitute, or cancel the Order.

### **City Remedying Contraventions**

7. The City may take whatever actions or measures are necessary to remedy a contravention of this Bylaw.

### **Civil Action to Recover Costs**

8. The City may collect any unpaid expenses and costs incurred in remedying a contravention of this Bylaw by civil action for debt in a court of competent jurisdiction.

### **Adding Amounts to Tax Roll**

9. The City may add any unpaid expenses and costs incurred by the City in remedying a contravention of this Bylaw to the taxes on the property on which the work was done.

### **Emergencies**

10. In the event that it becomes an emergency to remedy a contravention of this Bylaw, the City may take whatever actions or measures are necessary to eliminate the emergency.

### **Offences**

11. (1) No person shall:
  - (a) Fail to comply with an order made pursuant to this Bylaw;
  - (b) Obstruct or hinder any municipal inspector or any other person acting under the authority of this Bylaw; or
  - (c) Fail to comply with any other provision of this Bylaw.



- (2) Any person who contravenes any provision of this bylaw is guilty of an offence;
- (a) A fine not exceeding two thousand dollars (\$2000.00) or to imprisonment for six months or to both where proceedings are commenced pursuant to the summary convictions provisions of the Criminal Code of Canada;
  - (b) A fine not exceeding five hundred dollars (\$500.00) or to imprisonment for six months or both where proceedings are commenced pursuant to the Summary Convictions Act of the Yukon.
  - (c) In the case of a continuing offence, to a maximum daily fine of not more than \$500 per day.

**Repealed**

12. Bylaw 88-21 and its amendments thereto are hereby repealed

**Coming Into Force**

13. This Bylaw shall come into force on the day of its final passing.

**READ A FIRST TIME THIS 3<sup>rd</sup> DAY OF APRIL, 2007.**

**READ A SECOND TIME THIS 26<sup>th</sup> DAY OF JUNE, 2007.**

**READ A THIRD TIME AND FINALLY PASSED THIS 10<sup>Th</sup> DAY OF JULY, 2007.**

Original Signed by:

John Steins  
MAYOR

Paul Moore  
CAO

**CAMPING BYLAW # 222**

**(CONSOLIDATED)**

**As amended by Bylaw #13-05**

All fee schedules attached to and forming part of this bylaw are hereby repealed,  
and all references to fees and charges in the this bylaw are replaced by  
references to the Fees and Charges Bylaw

BYLAW # 222

A Bylaw to regulate overnight camping and parking within the City of Dawson.

WHEREAS Section 137 (1) Chapter 10 of the Municipal Ordinance (1972 First Session) provides that the Council of the City of Dawson may pass Bylaws for the peace, order and good government of the City of Dawson, and

WHEREAS the Council of the City of Dawson deems it desirable to regulate overnight camping and parking within the City of Dawson,

NOW THEREFORE, the Council of the City of Dawson in open meeting assembled, ENACTS AS FOLLOWS:

1. Short Title

This Bylaw may be cited as the "Camping Bylaw".

2. Interpretation

In this Bylaw, unless the context otherwise requires,

- (1) "Camper" means a vehicle or part of a vehicle suitable to provide temporary living accommodation for one or more persons, whether or not the vehicle is designed and intended to provide such accommodation, and whether or not the vehicle or part of a vehicle is self-propelled, towed, carried, or forms an integral part of or is an addition to another vehicle.
- (2) "City" means the City of Dawson.
- (3) "Council" means the duly elected Council of the City of Dawson.
- (4) "Manager" means the duly appointed Manager of the City of Dawson.
- (5) "Tent" means a portable or moveable shelter, partially or fully enclosed, partially or wholly assembled or constructed out of canvas, cloth, synthetic material, wood or like materials suitable to provide temporary accommodation for one or more persons, whether or not the said shelter is designed or intended to provide such accommodation.

3. Campers

- (1) Campers shall not be used for the purpose of temporary accommodation in any area of the City which is not licensed under the provisions of the Business License Bylaw or has been designated by a resolution of Council as a campground.
- (2) The manager or any duly appointed Bylaw Enforcement Officer of the City, may request the owner or occupier of a camper located within the City to move the camper to a licensed or designated campground in the City or to move said camper outside the City Limits, if he or she has reasonable ground to believe that the said camper is intended to be used for the purpose of temporary accommodation by any person.
- (3) Notwithstanding any provision of this Bylaw, a camper may be used for temporary accommodation in a residential area of the City, provided the said camper is not parked partially or fully on any public road, street, lane, or sidewalk, and provided the manager or Bylaw Enforcement Officer has been satisfied that the camper is parked on such property with the full knowledge and approval of the owner of the said property.

- (4) A verbal communication to the manager or Bylaw Enforcement Officer by the owner of a property not licensed or designated to be a campground, on which a camper is to be used for the purpose of providing temporary accommodation for one or more persons shall be deemed proof for the purpose of Section 3 (4) of this Bylaw.

#### 4. Tents

- (1) Tents shall not be used for the purpose of temporary accommodation in any area of the City which is not licensed under the provisions of the Business License Bylaw or has been designated by a resolution of Council as a campground.
- (2) The manager or any duly appointed Bylaw Enforcement Officer of the City may request the owner or occupier of a tent located within the City to move the tent to a licensed or designated campground in the City or to move the said tent outside the City Limits.
- (3) The manager or duly appointed Bylaw Enforcement Officer of the City may remove any tent, including any objects within the tent, if he or she is unable to determine or locate the owner of the said tent and contents and if the said tent and contents are not located within a licensed or designated campground.
- (4)
  - (a) Any tent and contents seized pursuant to Section 4 (3) of this Bylaw shall be stored by the City for a period not less than 90 days or until the said tent and contents are redeemed pursuant to Section 3 (4) (b) of this Bylaw by a person claiming ownership of said tent and contents.
  - (b) A removal fee of \$20.00 and a storage fee of \$2.00 for any 24 hour period or portion thereof shall be paid to the City by a person claiming ownership of a tent and contents prior to the redemption of a tent and contents seized pursuant to Section 4 (3) of this Bylaw.
  - (c) The City may dispose of any tent and content seized pursuant to Section 4 (3) of this Bylaw and not redeemed pursuant to Section 4 (4) (a) in any manner deemed expedient by the City.
- (5)
  - (a) Notwithstanding any provision of this Bylaw, a tent may be located in a residential area of thi City, provided the tent is not wholly or partially on any road, street, lane or sidewalk and provided the said tent is located with the full knowledge and consent of the owner of said property.
  - (b) Verbal communication to the manager or Bylaw Enforcement Officer by the owner of residential property on which a tent in located for the purpose of temporary accommodation for one or more persons shall be deemed approval for the purpose of Section 4 (5) (a) of this Bylaw.

#### 5. General Provisions

- (1) No person shall interfere with, hinder or molest the manager or Bylaw Enforcement Officer in the performance of his or her duties pursuant to this Bylaw.
- (2) No action shall lie against the manager or Bylaw Enforcement Officer or any other person acting under the authority of this Bylaw for damages to or loss of any property seized under the authority of this Bylaw.

- (3) If any part of this Bylaw shall be held void by ruling of a Court of Law, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Bylaw.

6. Penalties

Every person who contravenes any of the provisions of this Bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding \$500.00 plus cost, or, in default of payment of said fine and costs, to imprisonment for a period not exceeding six months.

7. Enactment

The provisions of this Bylaw shall come into full force and effect on the passing thereof.

READ a first time, this 19th day of May, 1976.

READ a second time, this 2nd day of June, 1976.

READ a third time and finally passed this 2nd day of June, 1976.

Y. Becklund  
Mayor

[Signature]  
City Manager



CITY OF DAWSON

**Policy #21**

**Campsite Policy**

**PURPOSE**

To provide for the temporary designation and use of campsites within the City of Dawson in accordance with Sections 3(1) and 4(1) of Bylaw 222.

**POLICY STATEMENT**

1. The CAO or his designate is hereby authorized to designate temporary campsites within the City of Dawson and to approve the use of those temporary sites.
2. The CAO or his designate will advise Council of designated sites approved.

Approved by Council this 7th day of July, 1997.

  
\_\_\_\_\_  
Mayor Glen Everitt



# City of Dawson Report to Council

Agenda Item	Department Update: Planning Department
Prepared By	Planning and Development
Meeting Date	February 4, 2025
References (Bylaws, Policy, Leg.)	
Attachments	Dawson City Lagoon Information Update

	Council Decision
	Council Direction
X	Council Information
	Closed Meeting

## Recommendation

That Committee of the Whole receive the Planning and Development department update report for informational purposes.

## Executive Summary

This is the Planning and Development Department's first quarterly report in 2025. This report provides information on key projects and activities that Planning and Development completed, is currently pursuing, or is involved in.

## Background

Discussed below.

## Discussion / Analysis

### Development Permits

Planning & Development Continue to process development permits and submit them to the Heritage Advisory Committee, the Board of Variance, and the Council as appropriate. Staff are working to improve the approval process by upgrading the newly implemented e-permitting system and GIS maps.

### City of Dawson Projects

Project	Description	Status	Next Steps
Official Community Plan (OCP) and Zoning Bylaw (ZBL) comprehensive review	The project aims to update OCP and ZBL	<b>In process</b> <ul style="list-style-type: none"> <li>The project started in June 2024</li> <li>A Working Group (WG) of 4 members and Advisory Committee (AC) of 12 members were established</li> <li>Public session was held</li> <li>The What We Heard report was presented to the Council</li> </ul>	<ul style="list-style-type: none"> <li>Staff is working with the consultant team to develop revised bylaws</li> <li>Draft bylaws will be submitted to the WG, AC, Council</li> <li>Community engagement Round 2</li> <li>Passing bylaws</li> </ul>
Heritage Management Plan (HMP) comprehensive review	The project aims to update HMP, Heritage Bylaw, and Design Guidelines	<b>In process</b> <ul style="list-style-type: none"> <li>The project started in June 2024</li> <li>A Working Group (WG) of 5 members and Advisory Committee (AC) of 10 members were established</li> <li>Public session was held</li> <li>The What We Heard report was presented to the Council</li> <li>Proposed approach was presented to the WG and AC</li> </ul>	<ul style="list-style-type: none"> <li>Staff is working with the consultant team to develop revised plans and guidelines</li> <li>Draft plans will be submitted to the WG, AC, Council</li> <li>Design guidelines to be included in the Zoning Bylaw</li> </ul>
Small scale multi-unit housing	This is a bylaw amendment that allows up to four units on R1 properties to address the housing challenges	<b>In process</b> <ul style="list-style-type: none"> <li>The proposed amendment was presented to Council</li> </ul>	<ul style="list-style-type: none"> <li>The bylaw amendment is being drafted</li> <li>Formal consultation with TH regarding the proposed amendment</li> <li>Passing the bylaw amendment</li> </ul>

Road survey project	The goal is to survey all roadways in Dawson Historic Townsite to enable their subdivision and sale	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• Consultation with the Land Titles Office, Surveyor General Branch, and YG Community Services is done to understand requirements and determine paths forward.</li> <li>• This is a massive undertaking with considerable implications for Dawson's future planning.</li> </ul>	<ul style="list-style-type: none"> <li>• An RFP will be issued after receiving Council's authorization</li> <li>• Staff will identify affected projects and prioritize survey areas with the successful bidder</li> </ul>
Subdivision Bylaw	This project is to rewrite the Subdivision Bylaw	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• The present Bylaw is dated 1995 and has become completely obsolete and inefficient in terms of addressing current subdivision applications.</li> </ul>	<ul style="list-style-type: none"> <li>• A new bylaw is being drafted which will be presented to Council for review and adoption</li> </ul>
Relationship Agreement with TH	This Relationship Agreement allows for the CoD and TH planning and developments to work together effectively and efficiently by outlining expectations and processes for them to engage on projects and applications together.	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• A very rough draft has been provided to TH for feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Finalizing the agreement</li> </ul>
KDO multi-unit construction	The objective is to create a standard 50'x100' lot adjacent to the York Street Lift Station and sell it to KDO at a minimal cost for a multi-unit housing development	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• The subdivision plan has been approved by council</li> <li>• Engineering studies reveal that the ground conditions are not suitable for a 2-storey building</li> <li>• Some underground utilities were found on this lot</li> <li>• Various YG departments have been involved because of land ownership</li> </ul>	<ul style="list-style-type: none"> <li>• Staff is working with YG and surveyors to complete and register the survey</li> <li>• The City and KDO explore options for construction</li> </ul>
MOU between City of Dawson and Parks Canada	The MOU aims to create a more transparent and robust relationship between Parks Canada and the City of Dawson	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• An MOU is being drafted and reviewed by both parties</li> </ul>	<ul style="list-style-type: none"> <li>• Signing the MOU</li> </ul>
Housing Needs Assessment (HNA)	Housing Needs Assessment for Dawson City	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• Housing Assessment Resource Tools (HART) created an HNA for the City of Dawson as a requirement of the HAF program.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff is reviewing the draft HNA and will provide feedback to HART</li> </ul>
Interactive Zoning Bylaw and Design Guidelines	The idea is to create a website with a map where residents can locate their property and then click on a link to get the sections of the Zoning Bylaw and Heritage Management Plan that apply to their property. This eliminates the need to look through different PDF documents, saving applicants time when applying for a Development Permit.	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• This initiative has been made known to consultants working on both the OCP/ZBL and HMP projects. Therefore, the final deliverables will contain a version that could be utilized to create the website.</li> <li>• Staff continue to work on upgrading GIS maps so that they are ready to go live soon.</li> </ul>	<ul style="list-style-type: none"> <li>• Create a website to host City's GIS maps and interactive bylaws</li> </ul>
City-owned lots (east side of the Historic Townsite)	The purpose is to remove over 300 lots owned by the City of Dawson on the slopes on the east side of Historic Townsite from the inventory to avoid losing government funds	<p><b>In process</b></p> <ul style="list-style-type: none"> <li>• The City of Dawson will lose government funds for each vacant lot it owns</li> <li>• A number of options have been identified</li> </ul>	<ul style="list-style-type: none"> <li>• Prioritize surveying roads in the area</li> </ul>

		<ul style="list-style-type: none"> <li>The most preferred alternative depends on resolving road survey issues</li> </ul>	
City-owned lots (in the Historic Townsite)	The aim is to identify the best uses for vacant City-owned properties in the Historic Townsite and dispose of them to the public for new developments	<b>In process</b> <ul style="list-style-type: none"> <li>Suitable lots for development have been identified</li> </ul>	<ul style="list-style-type: none"> <li>A report will be provided to Council</li> </ul>
Sale of Municipal Lands Policy	This project seeks to update the current policy to provide a more transparent and realistic procedure for disposing of municipal lands	<b>In process</b> <ul style="list-style-type: none"> <li>A first draft has been presented to council</li> </ul>	<ul style="list-style-type: none"> <li>The legal counsel will review the draft policy</li> <li>The policy is to be adopted by Council</li> </ul>
E-permitting and GIS systems	The e-permitting system is for submitting and approving development permits, and the GIS is for developing up-to-date maps	<b>Completed</b> <ul style="list-style-type: none"> <li>Both systems are completely operational</li> </ul>	<ul style="list-style-type: none"> <li>GIS maps are continuously updated with new data and permits</li> </ul>
Road Closure Policy	A policy that outlines the process for submitting and approval of temporary road closure applications	<b>Completed</b> <ul style="list-style-type: none"> <li>A first draft has been presented to council</li> </ul>	<ul style="list-style-type: none"> <li>NA</li> </ul>

### Joint Projects

Project	Description	Status	Next Steps
Lagoon (YG, CoD, TH)	The Working Group is working to find the most suitable location for a sewage lagoon to meet the needs of the Dawson area	<b>In process</b> <ul style="list-style-type: none"> <li>The working group has narrowed down the search for lagoon location to two possible sites</li> <li>Further investigation of these sites is required in order to ensure the final site selection is well informed</li> </ul>	<ul style="list-style-type: none"> <li>Once this investigation is complete, a decision will be jointly made by the City of Dawson, Tr'ondëk Hwëch'in Government, and Government of Yukon on the final location.</li> <li>See attached the pamphlet</li> </ul>
Biomass (TH, CoD)	A development of a proposed district Biomass heating system adjacent to the City Hall	<b>In process</b> <ul style="list-style-type: none"> <li>This is a TH-led project</li> <li>Schematic design work is complete</li> <li>The heating system is hydronic-based system where boilers in a central heating plant heat fluid that is circulated to multiple buildings via insulated, underground piping</li> <li>The underground distribution piping is currently proposed to run from Lot 9 Block E, through the City of Dawson City Hall yard, crossing under Duke Street and through the alley in Block D Ladue, then east under 2nd Avenue to TH properties in Block G Ladue</li> <li>There is a potential for Public Works shop to be connected to the system for heat</li> </ul>	<ul style="list-style-type: none"> <li>YESAB application to be submitted</li> <li>Detailed design work to be completed</li> </ul>
TKWHS (YG, TH, CoD, PC)	Tr'ondëk-Klondike World Heritage Site (TKWHS) was inscribed on the UNESCO World Heritage List in September 2023.	<b>In process</b> <ul style="list-style-type: none"> <li>The Memorandum of Understanding (MOU) Concerning the Joint Management and protection of Tr'ondëk-Klondike World Heritage Site was adopted by the parties in December 2023.</li> <li>Planning Manager is the City's representative for this project</li> </ul>	<ul style="list-style-type: none"> <li>Hiring the Site Manager (through TH Government)</li> <li>Promoting recognition, understanding, and appreciation of TKWHS</li> </ul>

Land Development (YG, CoD)	Klondike Highway Subdivision Dredge Pond II Callison East Infill 1, 2, and 3 ....	<b>In process</b> <ul style="list-style-type: none"> <li>• Planning and Development collaborates with YG Land Development Branch (LDB) to move forward land development projects</li> <li>• A presentation from LDB has been included in this package</li> </ul>	<ul style="list-style-type: none"> <li>• Please refer to the report from LDB in this package</li> </ul>
----------------------------	---	--	---

**Fiscal Impact**


NA

**Alternatives Considered**

NA

**Next Steps**

NA

Approved by	Name	Position	Date
Paul Robitaille		A/CAO	January 31, 2025



# Dawson City Sewage Lagoon

**Information update – 2025**  
Site exploration



## Why does Dawson need a new solution?

Since opening in 2012, the wastewater facility has struggled to effectively treat wastewater. The facility is at capacity, requiring a new solution to support Dawson's housing growth and expansion.

This current facility can only retain water for short periods of time and is not flexible in handling variations in water quality.

Several factors are challenging the existing wastewater treatment plant, including the variable wastewater quality, low temperature and high volume.

## What is happening now?

We are working to find the most suitable location for a sewage lagoon to meet the needs of the Dawson area.

We have narrowed our search to two locations where we are conducting geotechnical, hydrotechnical and heritage investigations.

A geotechnical drill rig will sample material and temperature, and we will install water level monitors at each location.

## What is the working group?

The Dawson Lagoon Working Group was formed in 2022 to find a location for a new sewage lagoon in Dawson. This group includes the City of Dawson, the Tr'ondëk Hwëch'in Government and the Government of Yukon.

The working group is prioritizing the growth of the Dawson area and protecting the environment.



Lining



## How does a sewage lagoon work?

### It's similar to compost!

Sun, wind and oxygen encourage healthy bacterial growth, which breaks down wastewater until it can be returned to the environment. A well-managed lagoon is odorless.

## What is a sewage lagoon? Is it safe?

A sewage lagoon is a large pond that wastewater flows into. Most of the treatment is natural, and the clay or artificial material lining prevents untreated water from seeping into the ground. Lagoons are completely safe and migratory birds often use them as a rest area.

Before water is released, it is tested to ensure it meets the quality standards set in the regulatory requirements. The lagoons are fenced and locked.

## Could it contaminate the town's drinking water?

No. The lagoon is lined to prevent any leaking into the environment, and the design includes setbacks—called an infiltration gallery—that function in a similar way to a residential septic field.

## Do lagoons work in the North?

Lagoons are the most common way to treat wastewater in the North. Whitehorse, Haines Junction, Faro, Old Crow, Yellowknife and North Pole, Alaska, all use them. Carmacks is closing its mechanical water treatment plant and switching to a lagoon.

Sewage lagoons are often chosen by small to medium-sized communities for a variety of reasons, including:

- their effectiveness in northern communities;
- their reliability in treating wastewater; and
- their low operating cost.

## Location is key

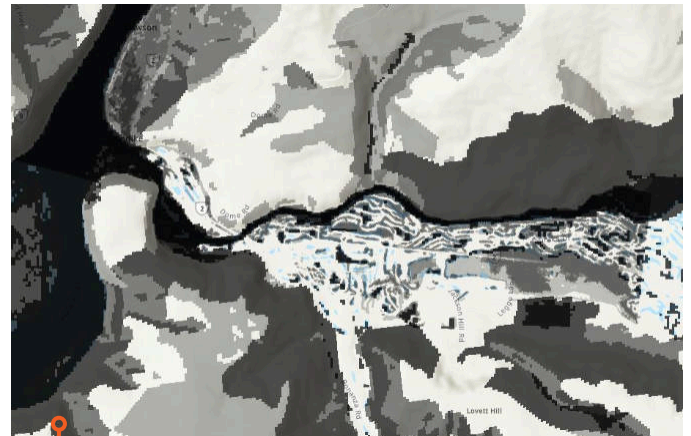
There is no perfect location available, so we need to carefully balance priorities when selecting a site. We consider:

- proximity to town, as the water has to be piped to the lagoon;
- elevation between the lagoon and the town, since pumping water uphill requires more energy and increases costs;
- safety from geohazards like flooding, landslides and melting permafrost;
- availability of a large area of land for the lagoon to function properly;
- adherence to the town's official community plan and zoning bylaw, which dictates how land can be used;
- adequate land quality to support the lagoon's structure; and
- avoidance of notable heritage lands.

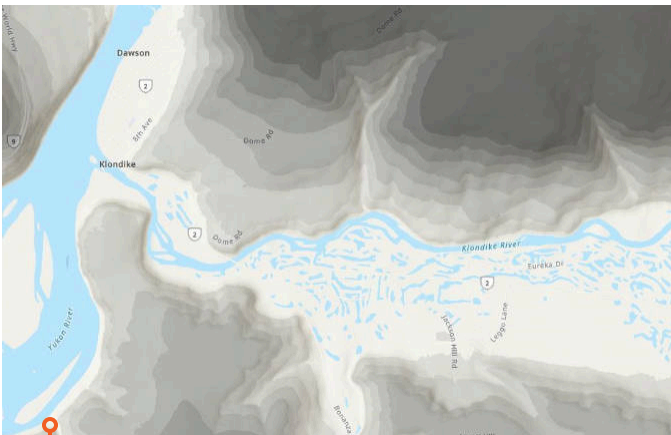
These considerations appear on the maps that follow.



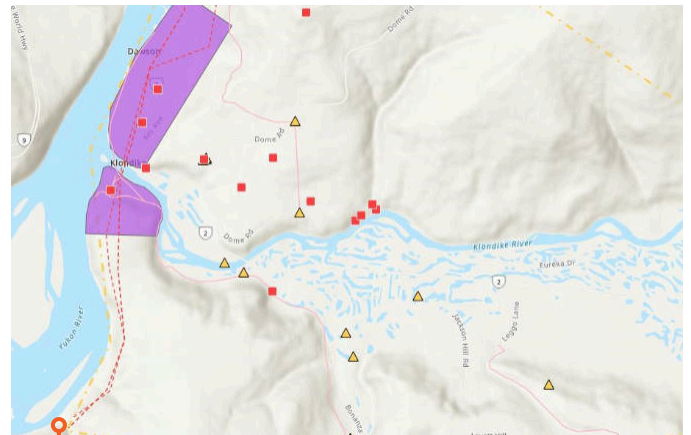
Map of Dawson area with overlay of privately owned land. A lagoon can't be built in these locations.



Map of Dawson area showing areas with known geophysical hazards such as flooding, land slips and permafrost melt.



Dawson area map showing elevations of the land – pumping water uphill uses large amounts of energy, significantly increasing operation and maintenance.



Map of Dawson area showing known heritage locations; these should be avoided.

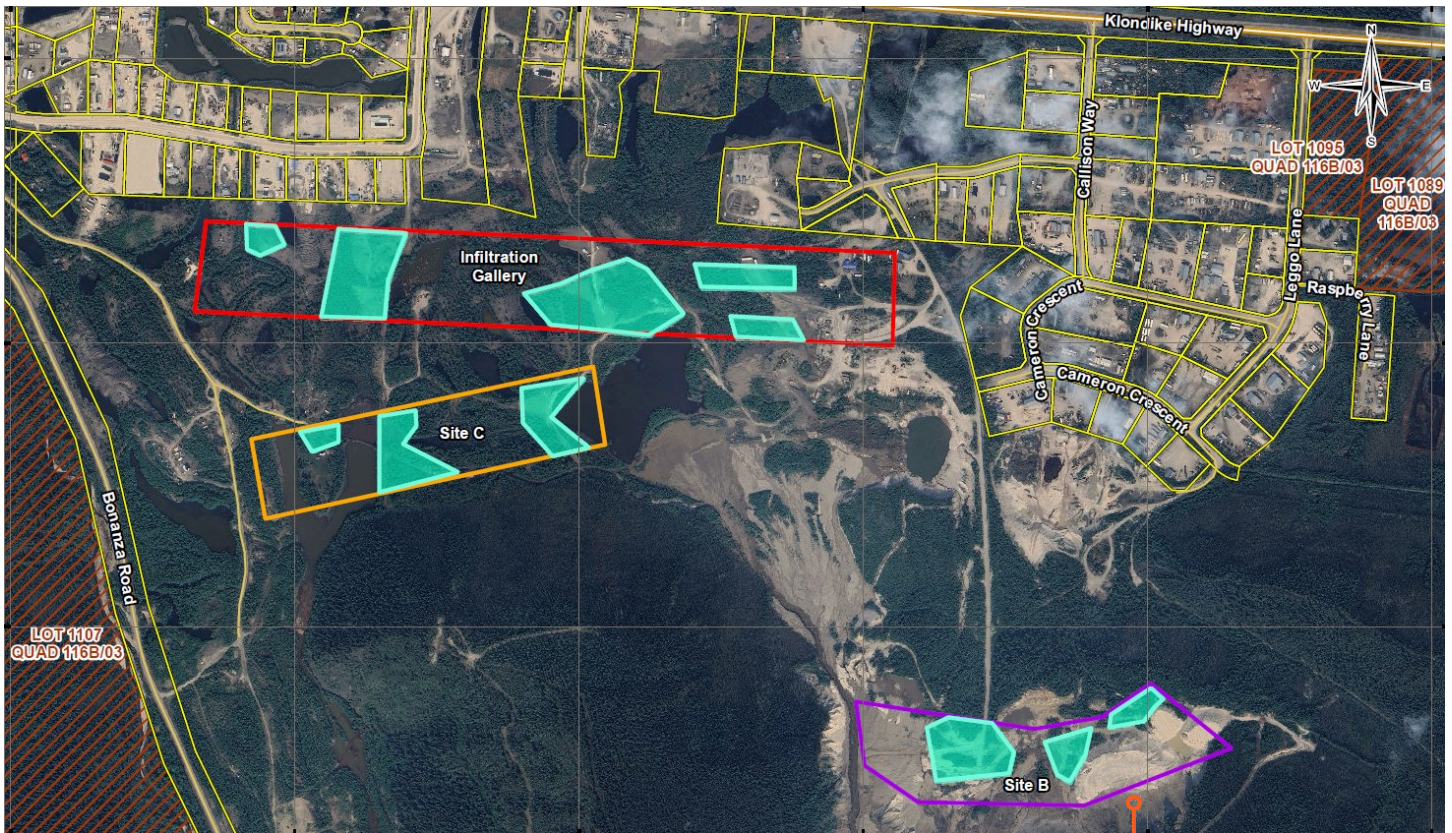


Map of Dawson area showing areas staked as mining claims.



Map of Dawson area showing all of the 5 previous map layers superimposed.





Map of Callison Industrial Subdivision area, showing the proposed lagoon and infiltration gallery locations. The areas highlighted in green will be the locations of geotechnical investigation.

## Next steps – Geotechnical investigation

The working group has narrowed down the search for lagoon location to two possible sites.

Further investigation of these sites is required in order to ensure the final site selection is well informed.

This investigation will be occurring over the next year, and will involve the following:

- Geotechnical drilling—define the soil qualities in each location.
- Monitoring wells—to understand the ground water dynamics.
- Permafrost monitoring—to understand the structure of the ground.

Once this investigation is complete, a decision will be jointly made by the City of Dawson, Tr'ondëk Hwëch'in Government, and Government of Yukon on the final location.

# City of Dawson FINANCE REPORT

DEPARTMENT: Finance CFO – Yun Ke Ni

Task/Objective	Current Status	Next Steps	Important Dates/Deadlines
Q4 2024 Actual-Budget Variance report AP Payment list Visa Payment List	Completed.		
2025 Budget	Completed first reading for 2025 Operating Budget. 2025-27 Project budget. Completed second reading for 2025 Fees & Charges	Working with council, community members, department managers to complete 2025 budget.	Beginning of March 2025
2024 Year-end closing	<ol style="list-style-type: none"> <li>1. AP closing</li> <li>2. Property tax reconciliation.</li> <li>3. Utility reconciliation.</li> <li>4. Cash reconciliation.</li> </ol>	<ol style="list-style-type: none"> <li>1, Capital assets reconciliation.</li> <li>2. Project reconciliation.</li> <li>3. Funding reconciliation.</li> </ol>	Beginning of March, 2025
2024 Audit	Initial audit	Audit sample collection	April 22 2025
Water Meter Finance process	<ol style="list-style-type: none"> <li>1. Neptune data verification</li> <li>2. GP script completed</li> <li>3. GP import &amp; export</li> </ol>	<ol style="list-style-type: none"> <li>1. GP meter data completion.</li> <li>2. Neptune data input.</li> <li>3. Billing process</li> </ol>	April 2025
EFT process	EFT procedure & first trail	Evaluate EFT process	February 2025
GP Smartlist Training	Initial planning	Schedule	Ongoing





# City of Dawson Report to Council

Agenda Item	Sale of Municipal Lands Policy (#2025-01)
Prepared By	Planning and Development
Meeting Date	February 4, 2025
References (Bylaws, Policy, Leg.)	
Attachments	Draft Sale of Municipal Lands Policy (#2025-01)

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

## Recommendation

That Committee of the Whole review the draft Sale of Municipal Lands Policy (#2025-01) and forward it to Council for adoption.

## Executive Summary

While administration is developing a plan to dispose of municipal lands, it has come to the attention that the current Sale of Municipal Lands Policy does not adequately address the issues that the City may face during the process, given recent changes in regulations, context, and the City budget. It is recommended that the Policy be revised to improve transparency in the process.

## Background

1.

Resolution **CW24-10-08** - Moved By: Cud Eastbound; Seconded By: Stephen Johnson:

*That Committee of the Whole direct administration to update the Sale of Municipal Lands Policy.*

Carried Unanimously

2.

Resolution **CW25-01-10** - Moved By: Stephen Johnson; Seconded By: Tobias Graf:

*That Committee of the Whole table the Sale of Municipal Lands Policy #2025-01 to the next Committee of the Whole meeting.*

Carried Unanimously

## Discussion / Analysis

See attached the draft Policy.

### Main changes

#### Process

The current Policy includes three mechanisms for land disposition: 1. formal request to the CAO, 2. land lottery for new subdivisions and multiple lots, 3. either a land lottery or an expression of interest for individual lots. To ensure a more transparent procedure and that development occurs after the land sale, the administration recommends processes as outlined in Section 3 of the draft Policy.

#### Non-profit Housing Providers

It is recommended that Council consider selling land for the provision of affordable housing at a price below market value as outlined in Section 4 of the draft Policy in order to address Dawson's housing shortage and support non-profit housing providers

#### Land Valuation

The current Policy provides that:

- Full lots deemed surplus shall be sold at a value per square foot that is equivalent to the average assessed value per square foot of each adjacent property, based on the current Assessment Roll in effect, to a minimum of \$1.00 per square foot.
- Partial lots shall be sold at a value of \$1.00 per square foot.
- Permanently closed roadways shall be sold at a value of \$1.00 per square foot.

After reviewing regulations from other communities, it came to light that selling municipal lands at the average assessed value is not common. This will also considerably reduce the City's revenue. Therefore, it is recommended that Council consider market value for sale of municipal lands as outlined in Section 5 of the draft Policy.

**Fiscal Impact**


The City will increase revenue by selling properties at market value.

**Alternatives Considered**

NA

**Next Steps**

The draft Policy will be reviewed by legal counsel before being presented to Council for adoption.

Approved by	Name	Position	Date
Paul Robitaille		A/CAO	January 31, 2025



# City of Dawson

## Sale of Municipal Lands Policy

### # 2025-01

---

#### **POLICY STATEMENT**

The City of Dawson wishes to ensure that all land within the municipal boundary is utilized to its full potential wherever possible. The City requires a policy to establish a process for the disposition of City-owned lands. These lands may be used for residential, commercial, industrial, or institutional purposes and must be developed in accordance with the Official Community Plan and zoning designations and regulations. This policy should be read in conjunction with the City's applicable bylaws, policies, protocols, and procedures.

#### **PURPOSE**

It is the purpose of this policy to:

1. Establish a framework for the process of disposition of municipal land.
2. Replace the Sale of Municipal Lands Policy #2018-03, which shall be repealed.

---

## 1.00 DEFINITIONS

1.1. The following terms are used within this policy and are defined as follows:

- a. “Adjacent property” means a property that shares a property line with the subject property. Properties that would share a property line but are bisected by an alley are considered adjacent for the purposes of this definition.
- b. “Affordable rental housing” means rental housing that is provided at or below the median market housing rents for comparable housing as presented by the Yukon Bureau of Statistics in the Yukon Rent Survey.
- c. “Appraisal” means an official valuation of property by an authorized person.
- d. “City” means the City of Dawson.
- e. “Council” means the Council of the City of Dawson
- f. “Eligible non-profit organization” means a not-for-profit society incorporated or continued under the Yukon *Societies Act* for a minimum of two continuous years in good standing.
- g. “Full lot” means a lot that meets the minimum lot size requirement for the zone it falls within as per the *Zoning Bylaw* designation currently in effect at the time of disposition.
- h. “Fully serviced” means a property that is connected to the City of Dawson’s community water and sewer infrastructure systems.
- i. “Partial lot” means a lot that does not meet the minimum lot size requirement for the zone it falls within as per the *Zoning Bylaw* designation currently in effect at the time of disposition.
- j. “Permanently closed road” means a surveyed road right-of-way in the control of the City of Dawson that has been permanently closed by bylaw.
- k. “Rental Housing” means any formation of multi-unit residential housing, as defined by the *Zoning Bylaw*, that is retained by a single owner, with units that are available to rent on a monthly or semi-monthly basis. Rental units must be retained as one legal entity and cannot be subdivided through a condominium process, even if all units are retained by one owner.
- l. “Surplus lot” means an existing full or partial lot that has been deemed as excess to the municipality’s needs and is not earmarked or under consideration by any department for any future City of Dawson project or facility. A lot must be deemed a surplus lot through consultation with all City departments prior to disposition to ensure that there is no significant municipal interest in the land.
- m. “Upset price” means the minimum price the City will accept for a parcel of land.
- n. “Vacant property” means a property that does not contain a primary dwelling or structure aligned with the intended use of the property as set out in the City of Dawson *Zoning Bylaw*.

---

## 2.00 GENERAL

- a. On an annual basis, the City of Dawson Planning and Development Department shall identify city-owned properties that are suitable for disposition and prepare a report for Council that includes suggestions for the disposition process.
- b. Land disposition shall occur through three readings of a bylaw in accordance with the *Municipal Act*.
- c. The Development Incentive Reserve, or any other reserve that Council deems appropriate, must receive a minimum of fifty percent (50%) of the revenue generated by the land disposition for each disposition.
- d. The purchaser will enter into a sale agreement with the City of Dawson once a lot is awarded through any of the procedures outlined in the section outlining “Options for Disposition of Municipal Lands”. At minimum, the following must be included in a sale agreement
  - 2.1.d.1. The name and full contact information of the purchaser;
  - 2.1.d.2. The legal description and civic address of the property under consideration;
  - 2.1.d.3. The sale price as determined by this Policy;
  - 2.1.d.4. The building requirement of the lot; and
  - 2.1.d.5. Action to be taken in the event that any conditions are not met.
- e. All developments through an agreement for sale under this Policy are required to comply with all other municipal bylaws, including but not limited to the requirement to obtain a valid development permit.
- f. Prior to expiry of the agreement for sale, an extension to the agreement for sale may be granted only in extenuating circumstances for a maximum period of one year, and at the discretion of Council upon receiving a written request from the purchaser.
- g. Agreements for sale are solely intended for the listed Purchaser and may not be transferred.
- h. Title to the property shall remain in the possession of the City of Dawson until such time as all conditions, including the building requirement, are met.
- i. The sale of municipal property shall be without warranty as to its completeness or condition, its accessibility or its suitability for intended use of the purchaser.
- j. Any land sold, shall be sold on an “as is where is” basis.

## 3.00 OPTIONS FOR DISPOSITION OF MUNICIPAL LANDS

Council will choose one of the following options based on the type, size, zoning, and servicing of the lot.

### 3.1. Lottery Process



- 
- a. The lottery process may be used for fully serviced lots zoned R1 (Small-scale Multi-unit Housing) and R3 (Country Residential).
  - b. Only one application per person will be accepted and must be accompanied by an application fee and an administration fee as outlined in the *Fees and Charges Bylaw*.
  - c. Applicants must be at least 19 years of age and must have been a Dawson City resident for at least six months prior to the lottery date. Proof of residency must be demonstrated by the applicant.
  - d. Applicants are not eligible to enter a lottery if they hold an existing land sale agreement with the City.
  - e. Applicants are not eligible to enter a lottery if they hold an existing vacant property within the municipality of the City of Dawson.
  - f. In each lottery, only one lot will be awarded per person.
  - g. Successful lottery applicants will also be required to provide a deposit amount as specified in the lottery package/sale agreement to secure the purchase of the lot being offered. For unsuccessful applicants, the administration fee will be refunded. Successful applicants who are offered a lot and decline to purchase the offered lot will not get the administration fee back. For successful applicants who accept the lot being offered, the administration fee will be applied as a deposit towards the purchase price of the property being purchased.
  - h. Successful lottery applicants will not be eligible to enter into another City land lottery for two years after the date of their successful lottery application.
  - i. The City will establish the sale price for each lot in advance of the lottery.

### **3.2. Bid Process**

- a. The bid process may be used for lots that are not fully serviced.
- b. A Request for Bids will be issued and lots will be sold to the highest bidder.
- c. The City will establish the upset price for each lot.
- d. Bidders can submit bids on more than one lot.
- e. Once the highest bidder has been identified, the City and the successful bidder will then enter into a sale agreement.
- f. In the event of a tie, the first bid received will be deemed successful.

### **3.3. Proposal Process**

- a. This process is similar to the bid process except that prospective purchasers will be required to submit a proposal outlining the planned development.
- b. A Request for Proposals will be issued outlining the City's specific development goals, evaluation criteria and upset prices for all lots up for sale. Proposals may be submitted for more than one

---

lot.

- c. Proposals submitted to the City for the purchase of municipal land shall at least include the following information:
  - 3.3.c.1. detailed description of the development proposed;
  - 3.3.c.2. detailed plan showing specific location of any buildings, structures or developments within the site;
  - 3.3.c.3. schedule for the construction of all components of the proposed development;
  - 3.3.c.4. detailed description of the building design and other components such as exterior building materials, façade, signage, landscape and other aesthetics impacting on the area where the development will occur;
- d. The proposals will be reviewed and the lot awarded to the proposal that best satisfies the established development criteria. The City and the selected purchaser will then enter into a sale agreement.

#### **3.4. Unsold Lots from Lottery and Bid Processes**

- a. Lots not sold through the lottery and bid processes may be sold over the counter in the Planning and Development Department after notification is circulated, in the method approved by Council, once a week for two successive weeks.
  - 3.4.a.1. Methods of notice circulation may include the City of Dawson website, local newspapers, and the City and Post Office Bulletin Boards.
- b. Closing date and time.
- c. Any lots remaining will be available over the counter until sold or withdrawn by the City.

#### **3.5. Partial Lots**

- a. In order to commence the disposition process, the Planning and Development Department must receive a formal request from an adjacent property owner.
- b. The City is under no obligation to accept a request to purchase land.
- c. A partial lot being considered for disposition must first be deemed a surplus.
- d. A partial lot may only be sold to the current legal owner of an adjacent property owner.
- e. The partial lot shall be consolidated with the adjacent lot in accordance with the procedures outlined in the *Municipal Act*, the *Zoning Bylaw*, and the *Subdivision Bylaw*.
- f. All associated costs including legal survey, consolidation, and fees indicated in the *Fees and Charges Bylaw* shall be borne by the purchaser.

#### **3.6. Permanently Closed Road**

- a. A permanently closed road may be made available for purchase only to property owners adjacent

to the subject property.

- b. The permanently closed road shall be consolidated with the adjacent lots in accordance with the policies and procedures outlined in the *Municipal Act*, the *Zoning Bylaw*, the *Subdivision Bylaw*, and the *Road Closure Policy*.
- c. All associated costs including legal survey, consolidation, and fees indicated in the *Fees and Charges Bylaw* shall be borne by the purchaser.

**4.00 Sale to an Eligible Non-profit Organization**

- a. Council may decide to sell City-owned lots to eligible non-profit organization at a price below market value for the construction of affordable rental housing.
- b. Council may elect to start a proposal process for the disposition of lands to an eligible non-profit organization or negotiate with a particular eligible non-profit organization that, in Council's opinion, has the capacity to carry out the desired development.
- c. Council may decide to exclude eligible non-profit organizations from receiving monetary incentives from the City for developments taking place on lands sold to them at a price below market value.

**5.00 Land Valuation**

- a. Prices for the full and partial lots will be based on market value as determined by an appraisal.
- b. For lots sold by lottery, prices for each lot will be listed in the lottery information package.
- c. For lots sold using a bid or proposal process an upset price will be established.
- d. A permanently closed road shall be sold at a value per square foot that is equivalent to the average assessed value per square foot of each adjacent property, based on the current Assessment Roll in effect, to a minimum of \$1.00 per square foot.
- e. Council may decide to use prices below market value for the purposes of facilitating affordable rental housing development or to expedite the sale of any land.
- f. Any advertising, appraisal, survey, legal, or other directly related costs incurred by the City in preparing for, and disposing of any of its properties for sale, shall be borne by the purchaser.

<b>POLICY TITLE</b>	Sale of Municipal Lands Policy
<b>POLICY NO.</b>	2025-01
<b>EFFECTIVE DATE</b>	January XX, 2025
<b>ADOPTED BY COUNCIL ON</b>	January XX, 2025
<b>RESOLUTION NO.</b>	C-XX

**Original signed by:**

Stephen Johnson, Mayor

David Henderson, CAO