



THE CITY OF DAWSON

COUNCIL MEETING #C19-06

AGENDA

MONDAY, MARCH 25, 2019

7:00 p.m.

Council Chambers, City of Dawson Office

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C19-06
3. **PUBLIC HEARING**
 - a) Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison
 - b) Consolidation Application #19-012: Lots 11 and 12, Block B, Ladue Estate
4. **DELEGATIONS AND GUESTS**
 - a) Sgt. Rob Morin, Detachment Commander, Dawson City RCMP RE: 2019/2020 Policing Priorities
5. **BUSINESS ARISING FROM DELEGATIONS**
6. **ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes #C19-05 of March 11, 2019
7. **BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes #C19-04 of March 11, 2019
8. **FINANCIAL AND BUDGET REPORTS**
 - a) 2019 Accounts Payable Report RE: Cheque Run #19-04
9. **SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Association of Yukon Communities AGM RE: Call for Resolutions
 - b) Request for Decision RE: Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison
 - c) Request for Decision RE: Consolidation Application #19-012: Lots 11 and 12, Block B, Ladue Estate
 - d) Request for Decision RE: KVA Development Incentive Application
 - e) Request for Direction RE: North End Lot Block Options
 - f) Request for Decision RE: Farmers' Market Lease
 - g) Request for Decision RE: Dawson Wastewater: Process and Timeline
 - h) Request for Decision RE: Recreation Grant Applications
10. **BYLAWS AND POLICIES**
 - a) *Asset Management Plan Policy #2019-01*
 - b) *Official Community Plan Bylaw #2018-18 – Second Reading*
 - c) *Zoning Bylaw #2018-19 – Second Reading*
 - d) *Tax Levy Bylaw #2019-01 – Second Reading*
 - e) *Fees and Charges 2019 Amendment Bylaw #2019-02 - First Reading*
 - f) *2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03 - First Reading*
11. **CORRESPONDENCE**
 - a) Minister John Streicker RE: Turner Street Infrastructure Upgrades Approval
 - b) Minister Ranj Pillai RE: Acquiring Land Tenure for Moose Mountain Trails
 - c) Paul Murchison, P.Eng. Director, Transportation Engineering Branch RE: Request for Letter of Support
 - d) Kristen Richmond, A/Director Employment Standards Branch RE: Setting of the 2019 Minimum Wage
 - e) RCMP, Dawson Detachment, "M" Division – February 2019 Policing Report
 - f) Committee of the Whole Meeting Minutes #CW19-07
 - g) Heritage Advisory Committee Meeting Minutes #19-03
12. **PUBLIC QUESTIONS**
13. **INCAMERA**
 - a) Legal Related Matter
14. **ADJOURNMENT**



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
PH: (867) 993-7400, FAX: (867) 993-7434

NOTICE OF PUBLIC MEETING: CONSOLIDATION APPLICATION

Consolidation Application: #19-001

Subject Property: 1069-2 and 1069-3 Klondike Highway

Date: March 25, 2019

Time: 7:00pm

Location: Council Chambers, Town Hall



As per the *Municipal Act*, S. 319.4, upon receiving an application for subdivision/consolidation, council must give public notice of the application.

Therefore, the City of Dawson is now requesting input from the public regarding a consolidation and lot extension for Lots 1069-2 and 1069-3 Klondike Highway.

For more information, to view the application details, or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer using the following contact information:

Clarissa Huffman

Community Development and Planning Officer

Box 308, Dawson City YT Y0B1G0

cdo@cityofdawson.ca

867-993-7400 ext. 414

DAWSON CITY — HEART OF THE KLONDIKE



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
PH: (867) 993-7400, FAX: (867) 993-7434

NOTICE OF PUBLIC MEETING: CONSOLIDATION APPLICATION

Consolidation Application: #19-012

Subject Property: Lots 11 and 12, Block B, Ladue Estate (Dawson Hardware)

Date: March 25, 2019

Time: 7:00pm

Location: Council Chambers, Town Hall



As per the *Municipal Act*, S. 319.4, upon receiving an application for subdivision/consolidation, council must give public notice of the application.

Therefore, the City of Dawson is now requesting input from the public regarding a consolidation for Lots 11 and 12, Block B, Ladue Estate.

For more information, to view the application details, or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer using the following contact information:

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DAWSON CITY — HEART OF THE KLONDIKE

MINUTES OF COUNCIL MEETING #C19-05 of the council of the City of Dawson held on Monday, March 11, 2019 at 7:00 PM in the City of Dawson Council Chambers.

PRESENT:	Deputy Mayor Councillor Councillor	Molly Shore Stephen Johnson Bill Kendrick
REGRETS:	Mayor Councillor	Wayne Potoroka Natasha Ayoub
ALSO PRESENT:	CAO EA CDO	Cory Bellmore Heather Favron Clarissa Huffman

Agenda Item: Call to Order

The Chair, Deputy Mayor Shore called council meeting #C19-05 to order at 7:05 PM.

Agenda Item: Agenda

- C19-05-01** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council accepts the Request for Decision RE: Bruce Nibecker RE: Land Development as a time sensitive item pursuant to bylaw #11-12 being the Council Proceedings Bylaw; and adds this item to the agenda as item 3 (a).
Motion Carried 3-0
- C19-05-02** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that the agenda for council meeting # C19-05 of March 11, 2019 be adopted as amended.
Motion Carried 3-0
-

Agenda Item: Delegations

- C19-05-03** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 3-0

a) Bruce Nibecker RE: Land Development Proposal

Bruce Nibecker was in attendance to present a proposal to council regarding land development. He is proposing to develop a large area south of the Klondike Highway between Callison and the Quigley Landfill into one-acre industrial lots. The cost of the survey would be approximately 125 to 150 thousand dollars, gravel for the roads would be about 50 thousand dollars, and the overall cost of project would be two million dollars.

If the project is going to continue, he does not have the funds to invest. He would need the Yukon Government to allow him to mortgage or sell lots with a default to the City of Dawson in case he is unable to complete the project. He has talked with the power company, YESAB, and the Government of Yukon. This project is something the city should do. He is willing to take on the project but the City might prefer to put bid out to contractor. He would like to do this project but will require cooperation of the City and Government of Yukon.

The land is free from mineral claims except for one small section on the bottom left side where there is about one quarter of a placer claim. He provided council with an overview of the conditions of the land in terms of development.

b) Laura Prentice and Kevin Fisher, Land Development Branch RE: Land Planning

Laura Prentice and Kevin Fisher were present to provide council with an update regarding land development in Dawson, and to obtain feedback from council on their short, medium and long-term land development priorities. The presentation included updates regarding the following:

North End Development

- They are proceeding with advancing the engineering design.
- A topical survey has been carried out that will assist with the detail design.
- They completed an encroachment review of the area. They will work with the city in coming to a solution to resolve the encroachment issues, especially those that need to be addressed from a development perspective.
- As part of the engineering work they are looking at servicing options. These options revolve around lot configuration.
- With this information they will be able to have more refined costing and will then be able to prepare a management board submission to move forward to implementation.
- There are some environmental issues they are working out, and some investigations that need to be done to date in order to address these issues.
- A full traffic impact assessment was not completed as it was deemed not necessary based on the history of traffic in the area. It was a fairly cursory look at that type of an impact and the engineers determined that it did not warrant a full traffic analysis.

Land Development will need confirmation on the lot configuration and servicing options fairly soon; ideally by the end of March.

Reviewed potential residential development areas.

Dome Road West Area

- The mining works is completed.
- They are ready to move forward from a development perspective.
- Land Development sees this area as a short-term area for development.

Land Development requires confirmation on land use designation for the area. They are ready to move to next steps in developing this site once they have the land use designations.

Dome Road East Area

- There is a mining exploration permit currently in the area.
- There will need to be coordination work with miner if work goes beyond exploration.
- Land Development sees this area as more of a long-term area for development.

Upper Dome Area

- Some work has been done in this area, and will need to be reviewed if area identified as a priority.
- Land Development sees this area as a long-term area for development unless council feels differently.
- One portion of this area is within the municipal boundary and one portion outside of the municipal boundary. Some geotechnical work has been done in area that it is pretty shallow bedrock which could mean an alternative approach to septic.

There was discussion regarding reasons why the area might be considered for development in the short term rather than the long term. The area would be Country Residential non-serviced lots and could potentially be developed relatively quickly.

Dredge Pond 2 Area (West End of Dredge Pond)

- Area is also under contemplation for UNESCO heritage site.
- Looking at a portion of this site for potential Country Residential development with non serviced lots.
- Some previous work completed in the area.
- This area could be short to medium term for development.

Bear Creek

- Area is outside the municipal boundary.
- They have a reserve for future residential development on this area.
- There has been recent interest by Klondike Development Organization in this area.

East Side of Klondike River and South of Klondike River Bridge

- This area has been identified for potential development.

Reviewed 4 potential industrial development areas.

South Klondike Highway East of Callison

- There is an area reserved on the south side of Klondike Highway east of Callison Subdivision.
- A desktop geotechnical evaluation has been completed for area.
- It is a 53 ha site.
- Approximately 13 ha has been identified as decent from a development perspective.
- There is also an area of interest that Infrastructure and Development Branch is looking at for a project.

Large Block off Bonanza Road

- Area has many mineral claims and lots of different overlapping interests that will be a challenge to sort out.
- Looking at ways to facilitate future ways to develop this area.
- Lands Development sees this area as a long-term area for development.

There are two smaller areas that Lands Development sees as more for short-term type of industrial development. One area is along Bonanza Road, and the other area is on the east side of the Klondike River and north of the bridge that has been flagged as industrial infill number one and two.

C19-05-04 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda.
Motion Carried 3-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C19-04 of February 25, 2019

C19-05-05 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that the minutes of council meeting #C19-04 of February 25, 2019 be approved as presented.
Motion Carried 3-0

Agenda Item: Business Arising from the Minutes

- a) Council Meeting Minutes #C19-04 of February 25, 2019

C19-05-06 Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council direct administration to set up a meeting between council and the HAC.
Motion Carried 3-0

Agenda Item: Financial and Budget Reports

- a) 2019 Accounts Payable Report RE: Cheque Run #19-01

C19-05-07 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council acknowledge receipt of the Accounts Payable Report #19-01 RE: Cheques #53331-53367; provided for informational purposes.
Motion Carried 3-0

- b) 2019 Accounts Payable Report RE: Cheque Run #19-02

Further information	Cheque #	Vendor Name
At the request of council, the CAO provided additional details in regards to:	53369	Shane Edwards
	53389	Suncorp Valuations

C19-05-08 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council acknowledge receipt of the Accounts Payable Report #19-02 RE: Cheques #53368-53391; provided for informational purposes.
Motion Carried 3-0

- c) 2019 Accounts Payable Report RE: Cheque Run #19-03

Further information	Cheque #	Vendor Name
At the request of council, the CAO provided additional details in regards to:	53397	Association of Yukon Communities
	53425	Mic Mac Motors (Yukon) Ltd.
	53443	Chilkoot Geological Engineers
	53434	SOS Safety Magazine

The CAO will report back to council with additional details regarding vehicle repairs at Mic Mac Motors (Yukon) Ltd. and the SOS Magazine advertisement.

C19-05-09 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council acknowledge receipt of the Accounts Payable Report #19-03 RE: Cheques #53392-53452; provided for informational purposes.
Motion Carried 3-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision RE: Contract Award Recreation Centre Pre-design Planning

- C19-05-10** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council waive the procurement methodology that require quotations for transactions greater than \$20,000 and direct award the Pre-Planning for a new recreation centre to Stantec Architecture Ltd. For \$31,472.12 (plus GST) as per the submitted quote.
Motion Carried 3-0

b) Request for Decision RE: Lot 11, Block L, Ladue Estate: One-Way Alley Request

Council would like to see Administration investigate the south end of the alley to find out reasons for its informal closure in the past, and to look at the possibility of reopening it to ease traffic flow. Council also requested Administration, during any discussions with the property owner, to encourage them to report any instances of reckless driving or property damage to Bylaw and the RCMP. Council also requested Administration notify the RCMP that we would like to flag this area and request they monitor the area.

- C19-05-11** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council declines the request to designate the alley for south-bound one-way traffic only.
- C19-05-12** Moved by Deputy Mayor Shore, seconded by Councillor Johnson amend resolution to add "adjacent to Lot 11, Block L, Ladue Estate" after "alley".
Motion Carried 3-0
Main Motion Carried 3-0

c) Request for Decision RE: Sale of Alley Block LC, Ladue Estate

- C19-05-13** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council direct administration to contact the owners of Lots 14-18, 22-1, and 22-2, Block LC Ladue Estate, as well as the remaining owners of Block LC to determine if they are interested in purchasing portions of the alley to avoid creating undevelopable part lots where possible and to conclude this alley closure.
Motion Carried 3-0

d) Information Report RE: Downtown Revitalization Implementation Tools

- C19-05-14** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council acknowledge receipt of Information Report RE: Downtown Revitalization Implementation Tools; provided for informational purposes.
Motion Carried 3-0

e) Proclamation RE: Thaw di Gras Spring Carnival

- C19-05-15** Moved by Councillor Kendrick, seconded by Councillor Johnson that council proclaim March 15th – 17th, 2019, to be "Thaw-Di-Gras Spring Carnival" in the City of Dawson.
Motion Carried 3-0

f) Proclamation RE: UNESCO World Poetry Day March 21st & April 2019 National Poetry Month

Council requested administration send out an invite to the community for anyone who would like to perform a poetry reading at a regular meeting during the month of April.

- C19-05-16** Moved by Councillor Johnson, seconded by Councillor Kendrick that council proclaim March 21, 2019, to be “UNESCO World Poetry Day” & April 2019 to be “National Poetry Month” in the City of Dawson.
Motion Carried 3-0

Agenda Item: Correspondence

- C19-05-17** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council acknowledge receipt of the following correspondence:
- RCMP, Dawson Detachment, “M” Division – 2018 Policing Report
 - Ron Taylor, Taylored Accessibility RE: Municipal Accessibility Concerns
 - Committee of the Whole Meeting Minutes #CW19-06
 - Heritage Advisory Committee Meeting Minutes #HAC19-01 & HAC19-02
 - Board of Variance Minutes #BOV18-01, BOV 18-02, BOV 18-03, BOV 18-04 & BOV19-01
- For informational purposes.
Motion Carried 3-0

The CAO report back to council with the biannual amounts for gas tax.

Council requested administration follow up with Mr. Ron Taylor regarding municipal accessibility concerns.

Agenda Item: Public Questions

- C19-05-18** Moved by Councillor Johnson, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 3-0

Dan Davidson

Dan Davidson inquired which alley council was considering selling? The CAO informed him it was an alley that had been closed since 1993 but the process was never concluded appropriately. Council provided additional details that clarified which alley was being discussed.

- C19-05-19** Moved by Councillor Johnson, seconded by Deputy Mayor Shore that committee of the whole revert to council to proceed with agenda.

Agenda Item: Adjournment

- C19-05-20** Moved by Councillor Johnson, seconded by Deputy Mayor Shore that council meeting #C19-05 be adjourned at 9:12 p.m. with the next regular meeting of council being March 25, 2019. Motion Carried 3-0

THE MINUTES OF COUNCIL MEETING C19-05 WERE APPROVED BY COUNCIL RESOLUTION #C19-__-__ AT COUNCIL MEETING #C19-__ OF MARCH 25, 2019.

Molly Shore, Deputy Mayor

Cory Bellmore, CAO

The City of Dawson
Cheque Run #19-04

#19-04

Cheque #	Vendor Name	Chq Amount	Distribution	Dept.	Detail
53453	VOID				
53454	Zarowny, Michael	930.25	930.25	PW	Travel
53455	Scotia Securities	4,779.60	4,779.60	Adm/PW	RRSP
53456	Assante in Trust	1,080.00	1,080.00	PW	RRSP
53457	GMP Securities	482.48	482.48	PS	RRSP
53458	Invest. Group Financial	3,300.08	3,300.08	adm	RRSP
53459	Ivari	1,425.00	1,425.00	PS	RRSP
53460	Simplii Financial	680.00	680.00	PW	RRSP
53461	Richard, Marc	659.05	659.05	PW	Travel
53462	VOID				
53463	BC. Minister of Finance	90.00	90.00	pw	mosquito training
53464	VOID				
53465	Bishop Plumbing & Heating	1,097.55	1,097.55	rec	building r&M
53466	BATCH ERROR-VOID				
53467	Chief Isaac Inc	773.85	773.85	rec	janitorial
53468	Dawson Chamber of Commerce	246.75	246.75	Rec	rentals
53469	Dawson City Minor Hockey	400.00	400.00	rec	family tournament
53470	BATCH ERROR-VOID				
53471	Dawson Hardware	802.32	802.32	rec/pw	operating supplies/Building r&m
53472	Dire Wolf Media	100.00	100.00	rec	advertising community garden training
53473	Katie English	292.50	292.50	rec	reimburse - freight for soil
53474	BATCH ERROR-VOID				
53475	Hach Sales & Service Canada LP	301.35	301.35	pw	operating supplies
53476	BATCH ERROR-VOID				
53477	Clarissa Huffman	827.64	827.64	A/R	travel
53478	Infosat Communication	440.47	440.47	ps	sat phone
53479	Stephen Johnson	2,539.09	2,539.09	council	reimburse - air/registration FCM
53480	Amanda King	20.99	20.99	pw	reimburse office supplies
53481	Klondike Business Solutions	68.09	68.09	rec	photocopier
53482	BATCH ERROR-VOID				
53483	Mackenzie Petroleum Ltd.	320.01	320.01	rec	propane
53484	Manitoulin Transport	606.23	606.23	adm/pw/rec	freight
53485	BATCH ERROR-VOID				
53486	NGC Builders Ltd	30,975.99	30,975.99	rec	holdback release Minto
53487	Nordique Fire Protection	4,756.50	4,756.50	various	fire alarm & extinguisher maintenance
53488	North 60 Petro	151.89	151.89	pw	vehicle R&M
53489	northern industiral sales	40.53	40.53	pw	tools
53490	Northern Superior Mechanical	1,098.60	1,098.60	various	operating supplies/vehilce R&M
53491	BATCH ERROR-VOID				
53492	BATCH ERROR-VOID				
53493	Office Supply Centre Ltd	2,414.46	2,414.46	rec	office furniture
53494	Omnisport Inc	3,433.28	3,433.28	rec	plexi-glass arena
53495	Parks Canada	102.60	102.60	rec	parks tour
53496	BATCH ERROR-VOID				
53497	Sew What Upholstery	31.50	31.50	pw	safety supplies
53498	Small Town Automotive Inc	381.28	381.28	pw	vehicle r&M
53499	BATCH ERROR-VOID				
53500	Jennifer Suttis	788.40	788.40	rec	program instruction
53501	The Greenhouse at cliffside	1,384.04	1,384.04	rec	operating supplies
53502	Trinus Technologies	241.50	241.50	rec	it support
53503	White Ice	1,709.35	1,709.35	rec	arena supplies
53504	Willow Printers	838.95	838.95	adm	office supplies
53505	WSP Canada	2,003.14	2,003.14	rec	engineering services
53506	BATCH ERROR-VOID				
53507	Yukon Honda	3,726.45	3,726.45	pw	generator
53508	BATCH ERROR-VOID				
53509	BATCH ERROR-VOID				
TOTAL		76,341.76			

Association of Yukon Communities AGM RE: Call for Resolutions

WHEREAS: Yukon Municipalities need to reduce the types and volume of waste entering the municipal landfill to ensure longevity; and

WHEREAS: The Yukon Government is able to amend the Designated Materials Regulations and expand the list of designated materials: and

WHEREAS: The Yukon Government is considering an Extended Producer Responsibility (EPR) program to deal with waste oil and its recycling; however, this program may or may not address all petroleum hydrocarbon products and their containers; and

WHEREAS: Petroleum hydrocarbon containers, including oil and grease containers, are both important and necessary for the Yukon economy but are also significant waste items, and

WHEREAS: Many Yukon municipalities are neither equipped nor permitted to accept these items; and

WHEREAS: Adding petroleum hydrocarbon containers to the Designated Materials Regulations list would generate some funds to promote the reuse and recycling of these containers and contents.

THEREFORE BE IT RESOLVED: That the AYC urges the Yukon Government to consider and include petroleum hydrocarbon containers in the Designated Materials Regulations as well as continue to seek the addition of petroleum products as an item for Extended Producer Responsibility (EPR).

Submitted by the City of Dawson

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	Subdivision Application #19-001: Lot 1069-3 Callison	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. Subdivision Application #19-001 2. YG Authority to Apply to Subdivide
DATE:	December 4, 2018	
RELEVANT BYLAWS / POLICY / LEGISLATION:	n/a	

RECOMMENDATION

It is respectfully recommended that:

1. Council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the following conditions: (recommended)
 - 1.1. The application successfully passes through a public hearing.
 - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE

Subdivision Application #19-001 was received on January 14, 2019. The applicant is requesting to consolidate lots 1069-2 and 1069-3 with land disposition 2015-2000 via a lot enlargement.

BACKGROUND SUMMARY

The proposed consolidation has previously been heard by Council in October 2017. At that time, the application was refused due to Council's stance on spot land applications. Council has been clear that spot land applications are not supported within the municipal boundary without appropriate land planning exercises to determine a future vision and plan for the land.

To date, land planning in this area has not occurred, and the application is substantively the same as the one heard by Council in October 2017. The only change is the request that Lot 1069-2 also be considered in the consolidation.



Figure 1. Location Map



Figure 2. Proposed Lot Enlargement

Comments

The application was circulated to all department heads in 2017, and no negative impacts were identified at that time. However, given that it is a new application, a new public hearing is required. The application will be circulated to every property owner in a 1-kilometer radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.

Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. No new access is proposed as a result of this application.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

Official Community Plan

The property is currently designated as IND – Industrial. Uses associated with this designation include Industrial businesses such as the storage of materials, manufacturing and industrial support services. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning By-Law

The property is currently zoned M1 – Industrial. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the M1 zone as per the Zoning By-Law is to permit Industrial businesses such as the storage of materials, cleaning & testing materials and the processing of raw materials. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. There are no structures currently developed on the lot, though temporary trailers are located on the lot. As such, the subdivision can be approved as presented as it currently meets all the requirements for an M1 zone.

Lot Enlargement

Council has been requesting to collaborate with Yukon Government on industrial lot planning for several years. The simplest and most compatible place to develop new industrial lots would logically be adjacent to the existing industrial subdivisions. Therefore, it would be prudent to refuse this application until such time as this planning exercise has been completed, so that land needed for access, roads, infrastructure, and new lots of the correct size can be identified prior to expansion of existing lots. If it is determined that the land requested does not conflict with land required for new industrial lots, the applicant could come forward with a new application at that time.

Options

2. Council decline Subdivision Application #19-001.
3. Council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the following conditions: (recommended)
 - 3.1. The application successfully passes through a public hearing.

- 3.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 3.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 3.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
4. Council approve Subdivision Application #19-001 in its entirety, subject to the following conditions:
- 4.1. The application successfully passes through a public hearing.
 - 4.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 4.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 4.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0

PH: 867-993-7400 FAX: 867-993-7434

www.cityofdawson.ca

PAID

JAN 09 2018

31293

OFFICE USE ONLY

APPLICATION FEE: \$105

DATE PAID: Jan 14 2019

PERMIT #: 19-001

SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1069 Klondike Hwy VALUE OF DEVELOPMENT: _____

EXISTING USE OF LAND / BUILDINGS: Nothing

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

looking for lot enlargement to 1069 Klondike Hwy.
lot 3

APPLICANT INFORMATION

APPLICANT NAME(S): Kyle Bruce

COMPANY NAME: Moonlight Mining Ltd

MAILING ADDRESS: Box 1422 Dawson city POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwh@gmail.com FAX #: _____

PHONE #: 867-993-2922 ALTERNATE PHONE #: _____

OWNER INFORMATION

OWNER NAME(S): _____

MAILING ADDRESS: _____ POSTAL CODE: _____

EMAIL: _____ FAX #: _____

PHONE #: _____ ALTERNATE PHONE #: _____

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

the land has a small pond located on it due to dredge piles
0.5km away from the Klondike river

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

hilling. Piles, small amount of poplar trees, dirty water pond
Majority of property is a hill. No soil

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

No buildings

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

Jan. 11. 2018

DATE SIGNED

SIGNATURE OF APPLICANT(S)

DATE SIGNED

SIGNATURE OF OWNER(S)



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

APPLICATION FEE:

DATE PAID:

PERMIT #:

SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1069 Klondike Hwy lot 2/3 VALUE OF DEVELOPMENT: _____

EXISTING USE OF LAND / BUILDINGS: _____

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

I would like to consolidate two adjoining lots 1069 Klondike Hwy lot 2 and lot 3
1069-2 Klondike Hwy
1069-3 Klondike Hwy

APPLICANT INFORMATION

APPLICANT NAME(S): Kyle Bruce

COMPANY NAME: _____

MAILING ADDRESS: Box 1472 POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwb@gmail.com FAX #: _____

PHONE #: 867-993-2922 ALTERNATE PHONE #: _____

OWNER INFORMATION

OWNER NAME(S): Kyle Bruce

MAILING ADDRESS: Box 1472 POSTAL CODE: Y0B 1G0

EMAIL: Kylebruce.kwb@gmail.com FAX #: _____

PHONE #: 867-993-2922 ALTERNATE PHONE #: _____

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

Property is 0.6 km from Klondike River

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

two flat lots. No water, bush or trees. Both lots topped with gravel

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

lot 2 has a small shop with two seacons as well as small trailer
lot 3 has Mobile home

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March - 6 - 2019

DATE SIGNED



SIGNATURE OF APPLICANT(S)

March - 6 - 2019

DATE SIGNED



SIGNATURE OF OWNER(S)



Energy, Mines and Resources
Land Management Branch (K-320)
PO Box 2703, Whitehorse, Yukon Y1A 2C6
www.emr.gov.yk.ca/landmanagement

File No: 2848-20-116B03/152000

November 19, 2018

Kyle Bruce
Box 1472
Dawson City, YT, Y0B 1G0

Dear Mr. Bruce:

RE: Authority to Apply for Subdivision and Survey Yukon Land – Adjoining Lot 1069-3 Callison

This letter serves as authorization for you to apply for Subdivision and then Survey the below land, as indicated in red on the attached sketch dated November 13, 2018.

- .089 hectares, more or less, adjoining Lot 1069-3 CLSR 91885, LTO 2007-0005, Callison Subdivision, Quad 116 B/3, in the City of Dawson.

Subdivision and Survey of this land will be subject to the following:

1. Subdivision Approval

Your next step is to present this letter, along with the subdivision fee to Clarrisa Huffman, Community Development Officer, City of Dawson at 1336 Front Street, Dawson City, to initiate the Subdivision process. You have one year from the date of this letter to apply for Subdivision.

Please note that physical survey work cannot occur until Subdivision Approval has been granted.

This letter also serves as authority to survey. You may present this letter along with your Subdivision Approval letter to the surveyor of your choice to proceed with surveying. The Authority to Survey is valid for a period of one year from the date of Subdivision Approval. Please note that Yukon government is not responsible for costs incurred in the subdivision or surveying of this land.

If you have any questions please contact Sheila Smith, Lands Officer, at 667- 3174 or at Sheila.Smith@gov.yk.ca

Sincerely,



Susan Antpoebler
Manager, Land Client Services

cc. Clarissa Huffman, City of Dawson
District Office - Klondike District office (Dawson & Old Crow) (K-DC)

encl. Sketch Map

EMR Lands

Parcel of Interest

Application

Disposition

Licence

Notation

EMR Agriculture

AG Application

AG Disposition

Legal Surveys

Easements

Parcels

First Nations' Interests

Heritage Sites

Heritage Routes

Heritage Site Areas

Settlement Land (surveyed)

Settlement Land (unsurveyed)

Parks & Protected Areas

Protected Area

Territorial Park

National Park

Mining Interests

Mineral Claim

Placer Claim

Quartz Claim

N

1:2,000

03060

Metres

Yukon

Energy, Mines and Resources
Land Management Branch

The waterbody base data is a graphical representation only and may differ from the actual geographical feature.

Orthomagery dated 1989-2012, Courtesy of Geomatics Yukon.

139°22'24"W
64°02'19"N

Mapsheet: 116B03
November 13, 2018

KLYE WILLIAM BRUCE

Agreement for Sale

Adjoining Lot 1069-3, in the City of Dawson

PID: 200020122

Disposition: 2015-2000

Initials: Date:

Drawn by JTAYLOR Date Nov 13, 2018

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	Subdivision Application #19-012: Lots 11 and 12, Block B, Ladue Estate	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. Subdivision Application #19-012
DATE:	March 6, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #19-012 subject to the following conditions:
 - 1.1. The application successfully passes through a public hearing.
 - 1.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE

Subdivision Application #19-012 was received on March 5, 2019. The applicant is requesting to consolidate Lots 11 and 12, Block B, Ladue Estate.

BACKGROUND SUMMARY

In September 2018, Dawson Hardware received approval to demolish an unsafe structure and rebuilt the structure under the provisions of the *Standards and Guidelines for Conservation of Historic Places in Canada*. The work is almost complete and the applicant is now seeking to consolidate the two lots on which Dawson Hardware stands.

ANALYSIS / DISCUSSION

Comments

The application was circulated to all department heads, and no negative impacts were identified. The application will be circulated to every property owner in a 100 metre radius of this property, inviting comments and questions. A public hearing will take place at a future upcoming meeting. It will be a condition of approval that the application passes successfully through this public hearing. If substantial concerns are raised, the application may be required to return to a future COW meeting.



Figure 1. Location Map and Proposed Consolidation

Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. No new access is proposed as a result of this application.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

Official Community Plan

The property is currently designated as DC – Downtown Core. Uses associated with this designation include multi-unit residential, commercial buildings, and commercial/residential mixed use. Therefore, the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning By-Law

The property is currently zoned C1 – Core Commercial. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the C1 zone as per the Zoning By-Law is to permit a range of core functions including a vibrant mix of commercial and residential uses. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. A zoning assessment was conducted and all structures meet the minimum requirements of the Zoning Bylaw. As such, the subdivision can be approved as presented as it currently meets all the requirements for a C1 zone.

Options

1. Council decline Subdivision Application #19-012.
2. Council approve Subdivision Application #19-012 subject to the following conditions:
 - 2.1. The application successfully passes through a public hearing.
 - 2.2. The applicant submits a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 2.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 2.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

APPLICATION FEE:	105
DATE PAID:	march 5
PERMIT #:	19-012

SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

CIVIC ADDRESS: 1083-2nd VALUE OF DEVELOPMENT: _____

EXISTING USE OF LAND / BUILDINGS: Hardware

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

putting 2 Lots as one 1083-2nd w/1091 2nd
(Ladue estate) Lot Block B

APPLICANT INFORMATION

APPLICANT NAME(S): Tina Green

COMPANY NAME: Dawson Hardware

MAILING ADDRESS: Box 1569 POSTAL CODE: Y0B 1G0

EMAIL: dawsonhardware@northwestel.net FAX #: 867 993 6401

PHONE #: 867 993 5433 ALTERNATE PHONE #: Ø

OWNER INFORMATION

OWNER NAME(S): Same as Above

MAILING ADDRESS: _____ POSTAL CODE: _____

EMAIL: _____ FAX #: _____

PHONE #: _____ ALTERNATE PHONE #: _____

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.


FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

LEGEND:

Bearings are UTM Grid.

Distances are horizontal at general ground level and are expressed in metres.

Found survey monuments shown thus 

CS stands for counter sunk

UTRM stands for "unable to read markings"

SKETCH SHOWING

FOUND SURVEY MONUMENTS

Lots 7 to 12, 23 and 24, Block B
Ladue Estate

City of Dawson
Yukon

Scale 1:500

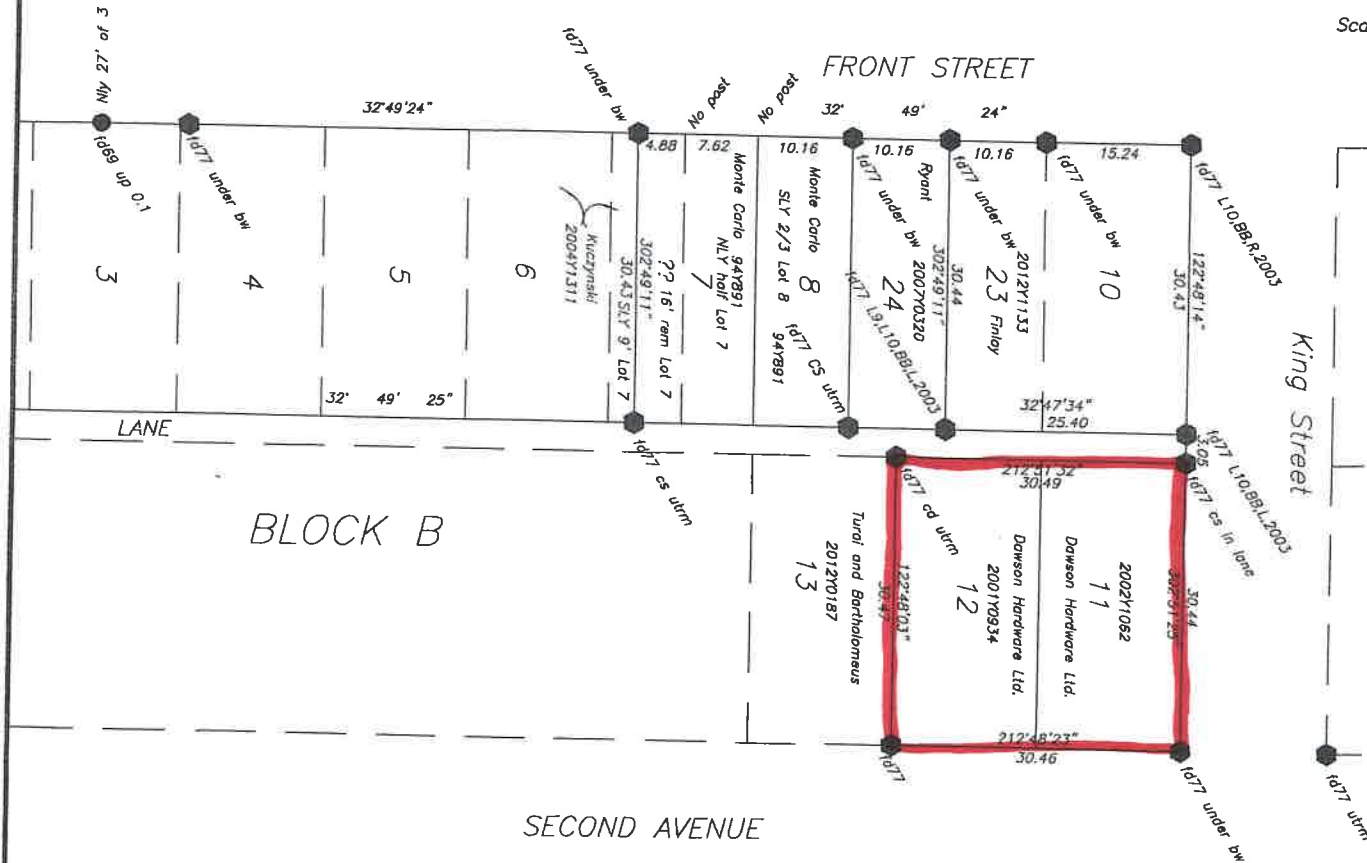
FRONT STREET

BLOCK C

BLOCK B

SECOND AVENUE

King Street



UNDERHILL GEOMATICS LTD.
PROFESSIONAL LAND SURVEYORS
WHITEHORSE, YUKON

Job: W18108 June19, 2018

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	KVA Development Incentive Application	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. Development Incentive Letter 2. Draft Site Plan
DATE:	March 19, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: Development Incentives Policy		

RECOMMENDATION

It is respectfully recommended that Council:

1. Approve a Major Development Incentive as per the Development Incentive Policy, subject to the following conditions:
 - 1.1. The City of Dawson and the Klondike Visitor's Association enter into a Development Incentive Agreement.
 - 1.2. The Development Incentive Agreement shall include the following incentives, as per the Development Incentives Policy:
 - 1.2.1. Economic Development Incentive for a term of 10 years and to a maximum of \$500,000.
 - 1.2.2. Grant in the amount of the development permit application fee for a non-profit organization.
 - 1.3. The Development Incentive is not valid until third and final reading of Zoning By-Law 2018-19.
 - 1.4. The applicant receives an approved Development Permit for the project.

ISSUE

To facilitate the development of a new multi-residential housing complex in an R2 (multi-residential) zone, consisting of two 4-plex structures.

BACKGROUND SUMMARY

The applicant has applied for a development incentive to construct two new 4-plex structures at Lots 1 and 2, Block 5, Day's Addition. This project would require an R2 zoning designation. The subject properties currently have a zone designation of R1, though this is proposed to be changed to R2 in the new draft OCP and Zoning bylaw. This change would facilitate the project, and as such the project cannot proceed until the new Zoning Bylaw is in full force and effect.

Council requested confirmation that due process was followed with respect to public input on this project. Administration was able to confirm that the zoning amendment requested by KVA to facilitate this project has been included in all draft Zoning Bylaw mapping since first reading on September 18, 2018, meaning that this amendment was considered in the public hearing that took place on October 9, 2018. As such, a second public hearing is not required for this application.

ANALYSIS / DISCUSSION

Development Incentives Policy

As per the Development Incentive Policy (DIP) eligibility criteria number (3) this project qualifies for a major development incentive by providing a “multiple-unit residential building Downtown with a minimum of eight rental housing units for a minimum term of 10 years”. S.2 of the Policy allows for a development that is occurring on more than one contiguous property to be considered as one development for the purposes of an incentive. Therefore, this project is eligible to receive an Economic Development Incentive, defined in the Policy as:

“a yearly monetary grant intended as a development incentive. The grant will be in the amount that the developer would have paid in annual municipal taxes as a result of improvements to the property. The base amount is determined at the time of issuance of a Building Permit. Improvements can mean new construction or renovations (minimum construction value of \$500,000)”.

Additionally, Development Incentive Criteria number (5) states that *“the annual value of each Development Incentive will be calculated by subtracting the Base Rate from annual tax levy paid on July 2nd for the duration of the Development Incentive Agreement”*, and number (7) states that *“the Development Incentive will be implemented through a grant to the property owner. Incentives will be processed after July 2nd annually”*.

Based on these clauses, the applicant would be required to pay their property taxes in full each year, in order to be eligible to receive the grant. After the property tax deadline on July 2nd annually, a grant will be released to the applicant in the amount of the difference of what was paid that year on improvements and the base rate that was established on improvements at the time of the issuance of the Building Permit. Given that the proposal involves demolishing or otherwise removing the existing structure, the base rate on improvements would be \$0. The grant term extends for a full ten years, to a maximum of \$500,000, though the applicant indicated that they estimate this value to be approximately \$265,000 over ten years. By entering into a Development Incentive Agreement, the City of Dawson would commit to providing this grant annually for ten years, so long as the applicant remains eligible by paying their property taxes in full. Finally, s (12) indicates that non-profit organizations are eligible to receive a grant in the amount of the development permit fee as a component of their incentive. The fee for this project is \$1460 +GST, based on a total square footage of 4800 sq ft. This brings the City's total financial contribution to this project through the DIP to approximately \$266,460.

The Development Incentive procedure point (3) states that applications for a Development Incentive will not be considered unless they are in compliance with the Official Community Plan and Zoning By-Law. Under the current OCP and ZBL, this project would not be eligible for an incentive, given that the subject property is currently incorrectly zoned for this project. However, the subject property was amended in the draft OCP and ZBL currently proceeding through the Council adoption process. The applicant is aware of this fact and understands that the project cannot proceed until the new bylaws are in full force and effect, and understand that any approvals are conditional until that time. The applicant requested that Council consider their application for approval with a condition that the project must wait to proceed until the new Zoning Bylaw is in full force and effect. This conditional approval will allow the applicant to apply for Yukon Housing Corporation's Municipal Matching program prior to the deadline of March 31, 2019.

Similarly, administration is willing to consider issuing a conditional development permit also based on the passing of the new Zoning Bylaw. To date, this application has not been submitted. However, administration has conducted a preliminary zoning assessment for this project using the drawings submitted with the incentive application package, and notes that an assessment based on an R2 zone would be a strong candidate for development approval, subject to some clarifying details being resolved.

Options

1. Approve a Major Development Incentive as per the Development Incentive Policy, subject to the following conditions: (recommended)
 - 1.1. The City of Dawson and the Klondike Visitor's Association enter into a Development Incentive Agreement.
 - 1.2. The Development Incentive Agreement shall include the following incentives, as per the Development Incentives Policy:
 - 1.2.1. Economic Development Incentive for a term of 10 years and to a maximum of \$500,000.
 - 1.2.2. Grant in the amount of the development permit application fee for a non-profit organization.
 - 1.3. The Development Incentive is not valid until third and final reading of Zoning By-Law 2018-19.
 - 1.4. The applicant receives an approved Development Permit for the project.
2. Table the application for a Major Development Incentive until the Zoning Bylaw review process is completed and Zoning Bylaw 2018-19 is in full force and effect.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



Cory Belmore, CAO
City of Dawson
PO Box 308
Dawson City
Yukon, Y0B 1G0

February 25, 2019

Re: Development Incentive Grant

Dear Cory,

Klondike Visitors Association submits this letter to you as application for a Major Development Incentive under Council Policy 15-02.

In order to be eligible for Yukon Housing Corporation's Municipal Matching funding (deadline March 31), we must provide a letter from the City indicating some kind of approval for the development incentive, however this approval may be conditional if necessary.

We would also like to apply for our development permit, but we assume it is necessary to wait until the OCP and zoning amendments have been finalized. If this is not the case, please advise.

Our project plan involves the construction of two 4-plexes on our property in the south end of town (Lots 1 and 2, Block 5 Day's Addition, 202 7th Ave.) and creating 8 new 2-bedroom housing units in a way that blends into the single-detached residential character of the neighbourhood. Draft floor plans have been attached for your reference. The incentive amount for municipal taxes over 10 years on the 8 units is estimated to be \$265,000.

As there is some urgency to submitting our application to Yukon Housing Corporation, we would appreciate as prompt a response as possible to this correspondence.

Thank you very much, and let me know if you require any further information.

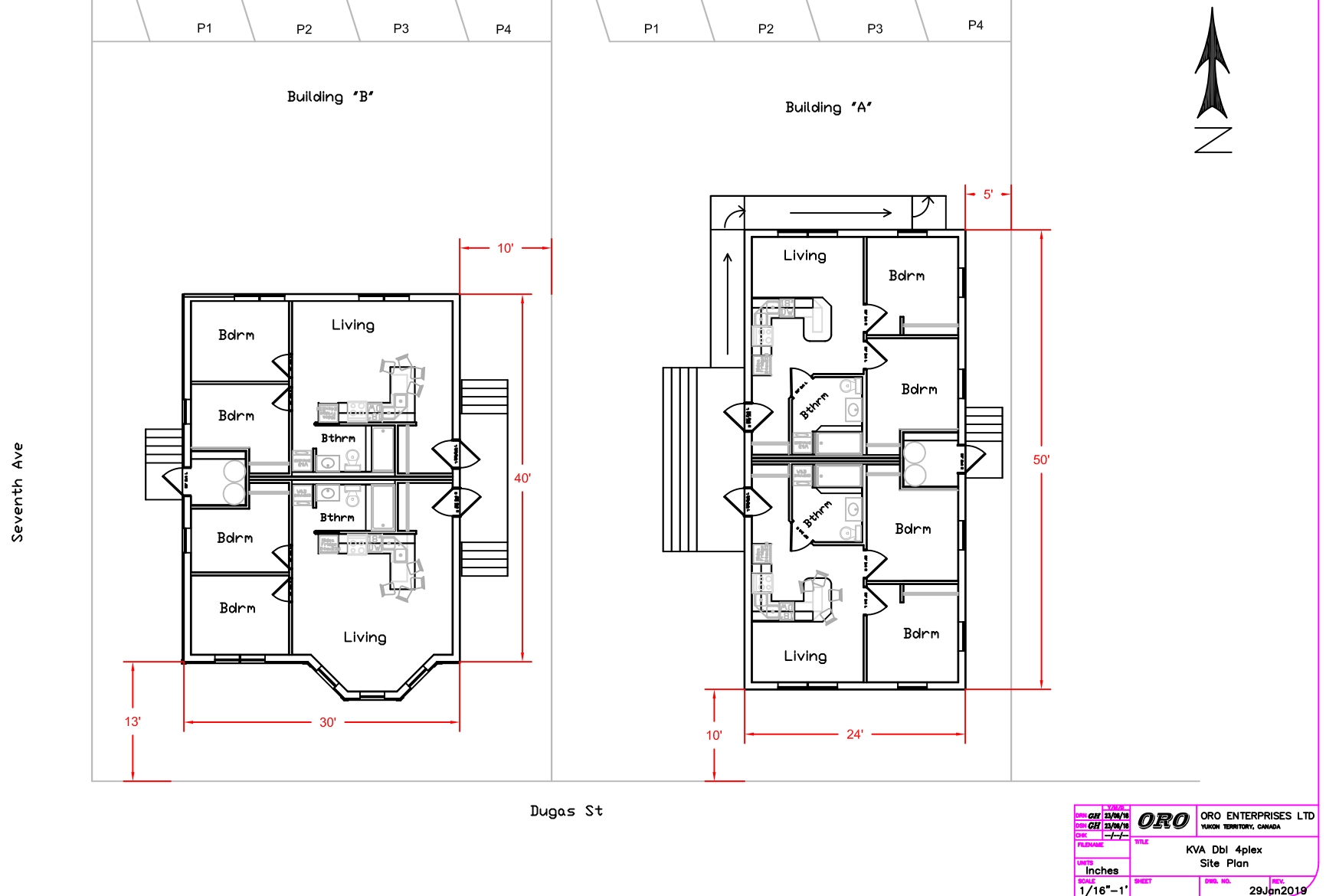
Sincerely,

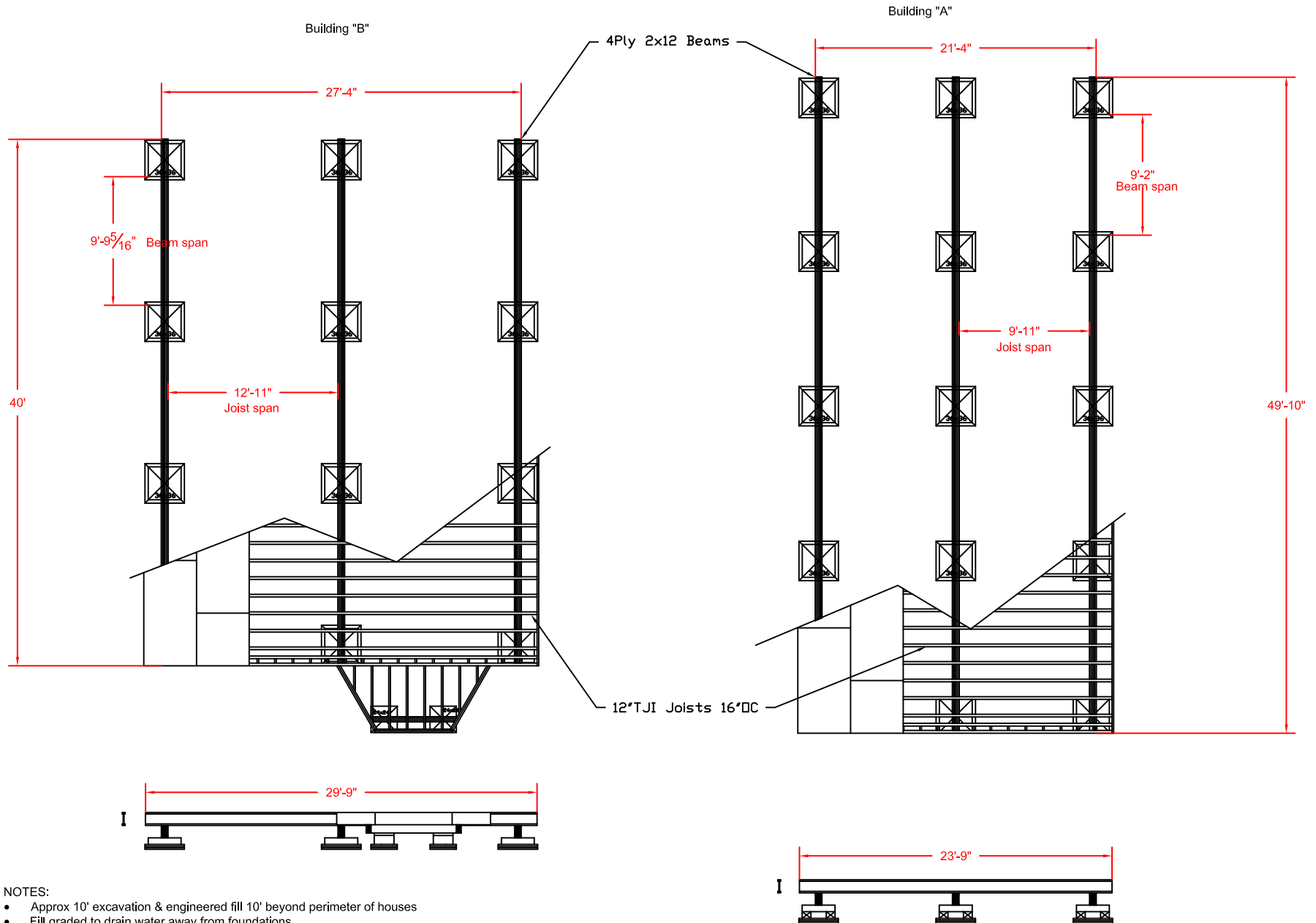
Jackie Olson,
Executive Director

(867) 993-5575
PO Box 389 Dawson City, YT Y0B 1G0
jolson@dawson.net
www.dawsoncity.ca

NOTES:

- Buildings are 2,400sqft, 2 floors @ 1/200sqft/floor
- Both buildings have 4 units @ approx 600sqft/unit w 1 vehicle parking/unit
- Building "A" has 2 handicap access units on ground floor
- Building "A" to be built prior to removal of existing building
- Buildings would have different roofs, siding and windows

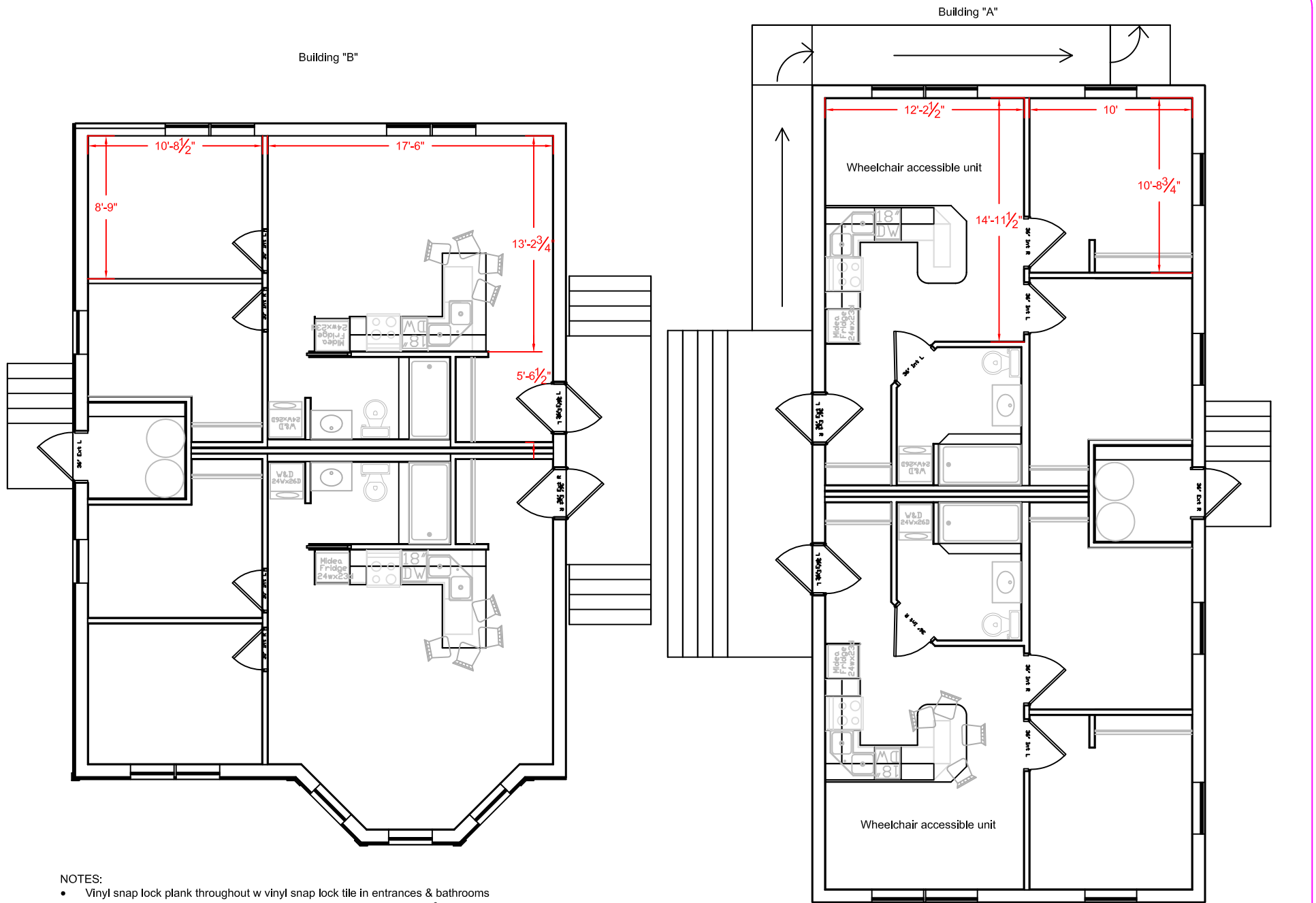




NOTES:

- Approx 10' excavation & engineered fill 10' beyond perimeter of houses
- Fill graded to drain water away from foundations
- Pads constructed of 3ply PWF

<div> <div>ORO</div> <div>ORO ENTERPRISES LTD</div> <div>YUKON TERRITORY, CANADA</div> </div>	<div> <div>ORO</div> <div>ORO ENTERPRISES LTD</div> <div>YUKON TERRITORY, CANADA</div> </div>
<div> <div>FILENAME</div> <div>TITLE</div> </div>	<div> <div>FILENAME</div> <div>TITLE</div> </div>
<div> <div>UNITS</div> <div>Inches</div> </div>	<div> <div>UNITS</div> <div>Inches</div> </div>
<div> <div>SCALE</div> <div>3/32"=1'</div> </div>	<div> <div>SCALE</div> <div>3/32"=1'</div> </div>
<div> <div>SHEET</div> <div>29Jun2018</div> </div>	<div> <div>SHEET</div> <div>29Jun2018</div> </div>

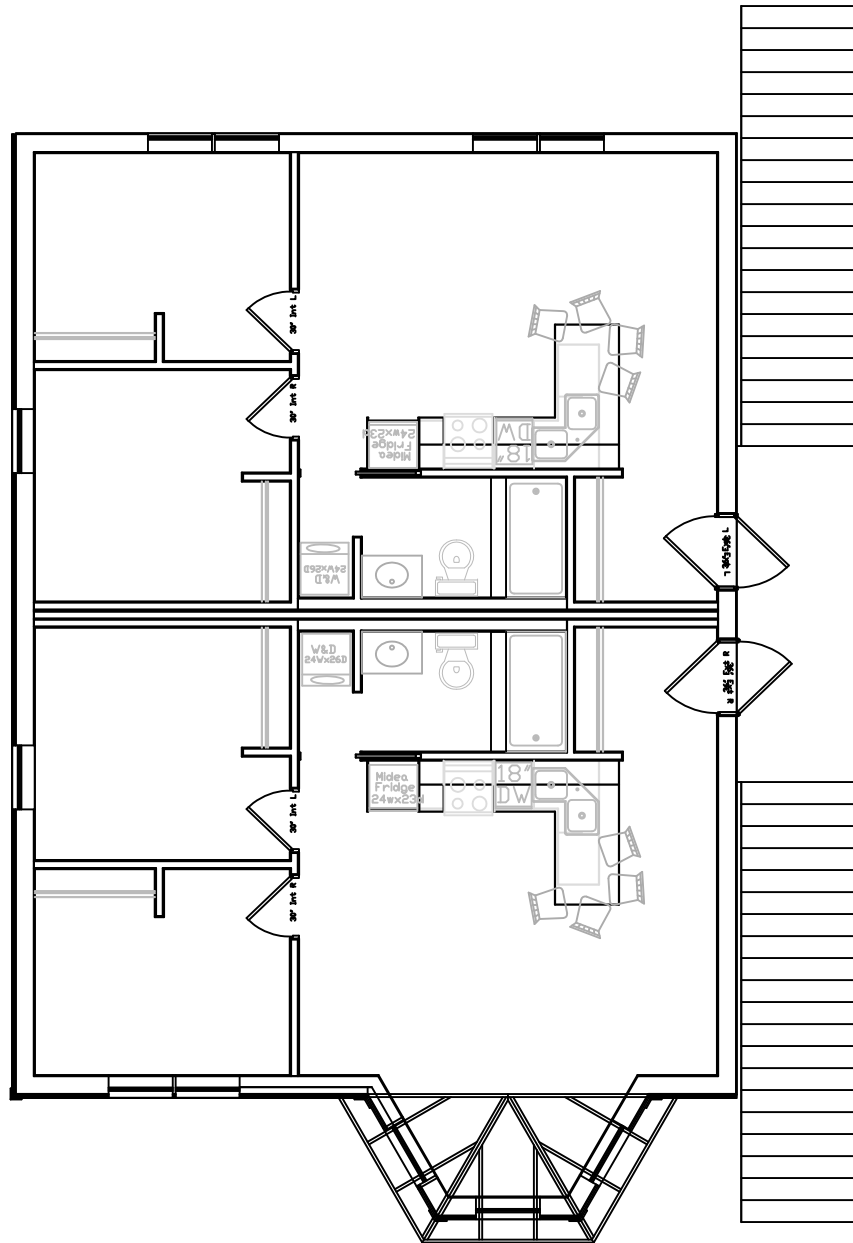


NOTES:

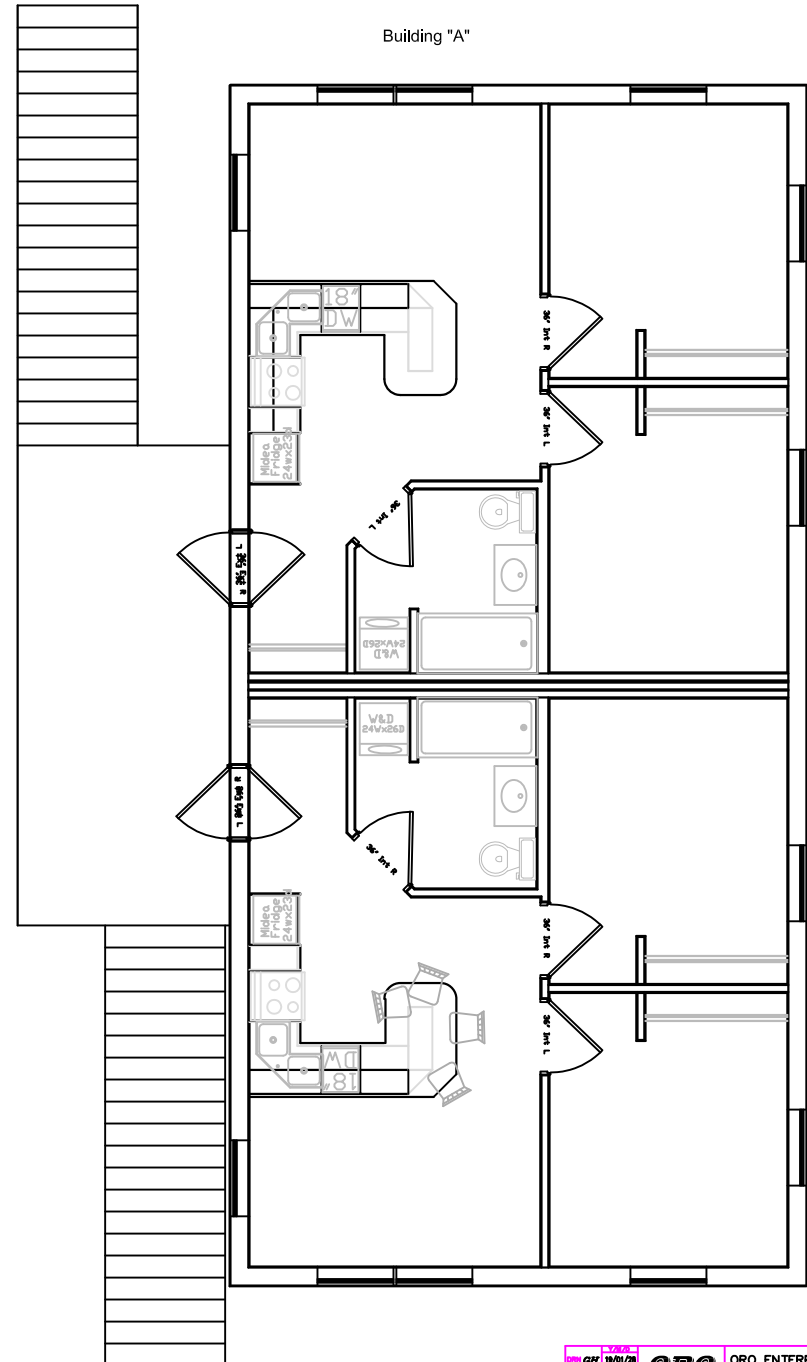
- Vinyl snap lock plank throughout w vinyl snap lock tile in entrances & bathrooms
- All windows vinyl, triple glaze, Low "E" Argon, Zone 3, single hung w 3/4" Crezon returns
- 1x6 finger jointed primed & painted baseboards & 1x4 same case
- All LED lighting
- Individual HRV for each unit on humidistat control w timer override in bathrooms

DATE	12/01/18	ORO	ORO ENTERPRISES LTD
BY	GH		YUKON TERRITORY, CANADA
FILENAME		TITLE	KVA Dbl 4plex
SCALE	1/8"=1'		Ground floor
SHEET		DWG. NO.	REV.
			29Jan2019

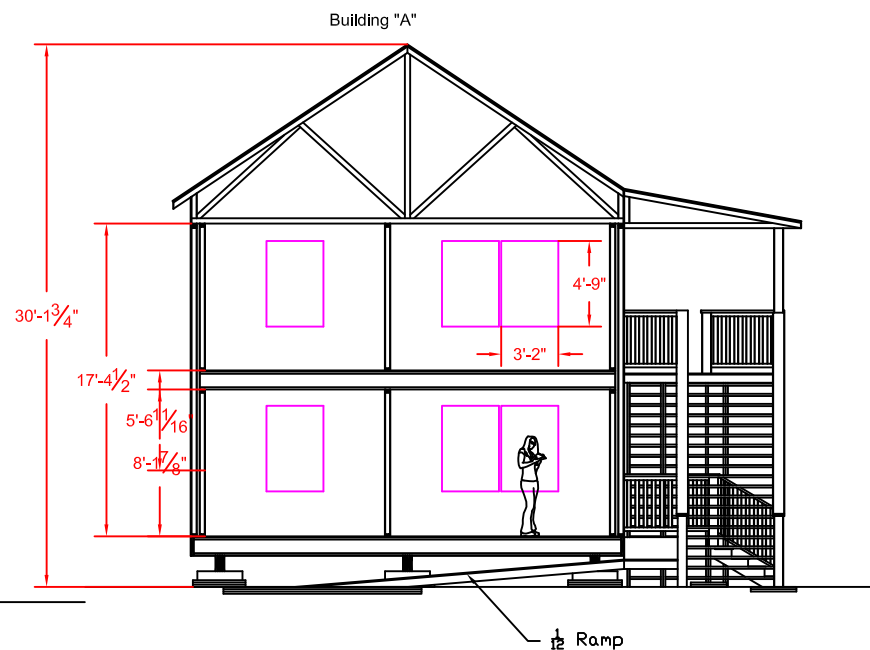
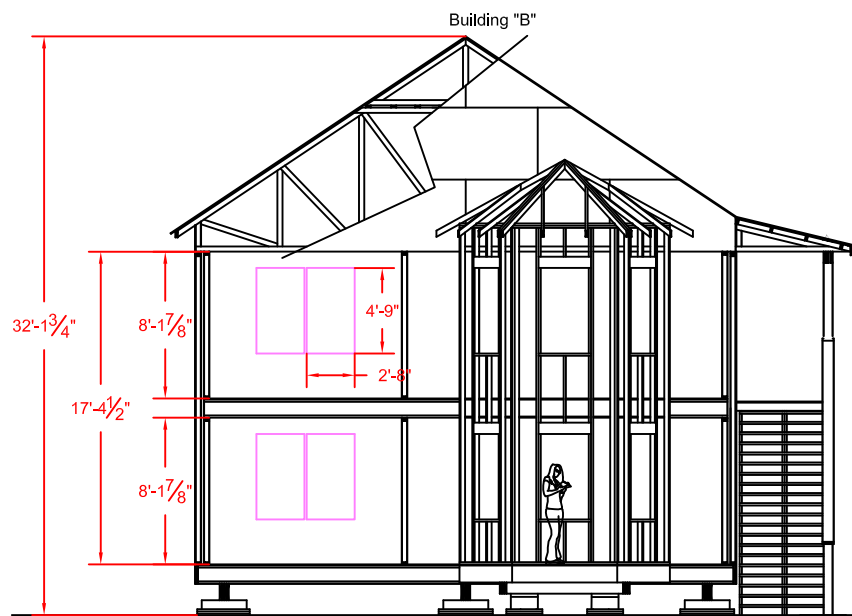
Building "B"



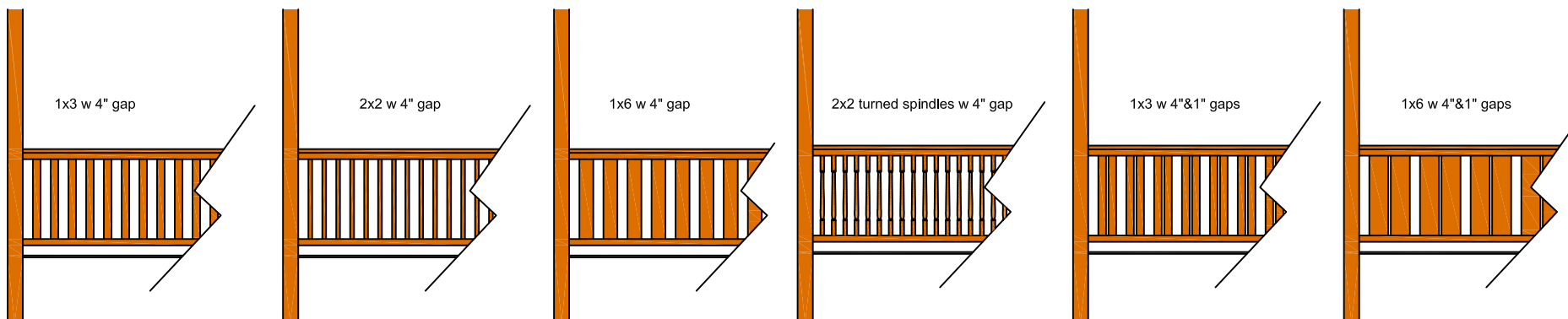
Building "A"

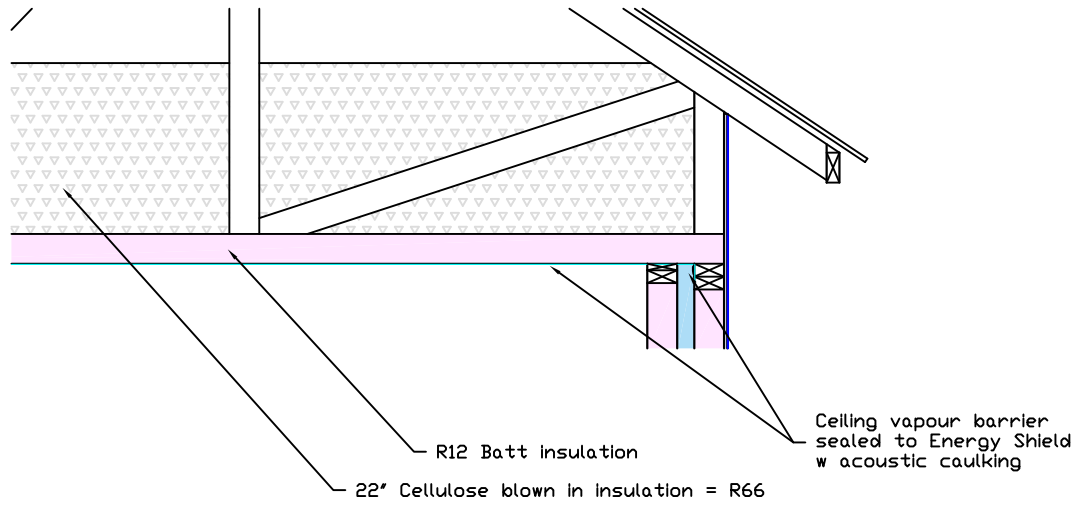


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<div> <div>UNITS</div> <div>Inches</div> </div> <div> <div>SCALE</div> <div>1/8"=1'</div> </div>	<div> <div>TITLE</div> <div>KVA Dbl 4plexs</div> <div>Second floors</div> </div> <div> <div>SHEET</div> <div>29</div> </div>
<div> <div>REV.</div> <div>29Jun2019</div> </div>	

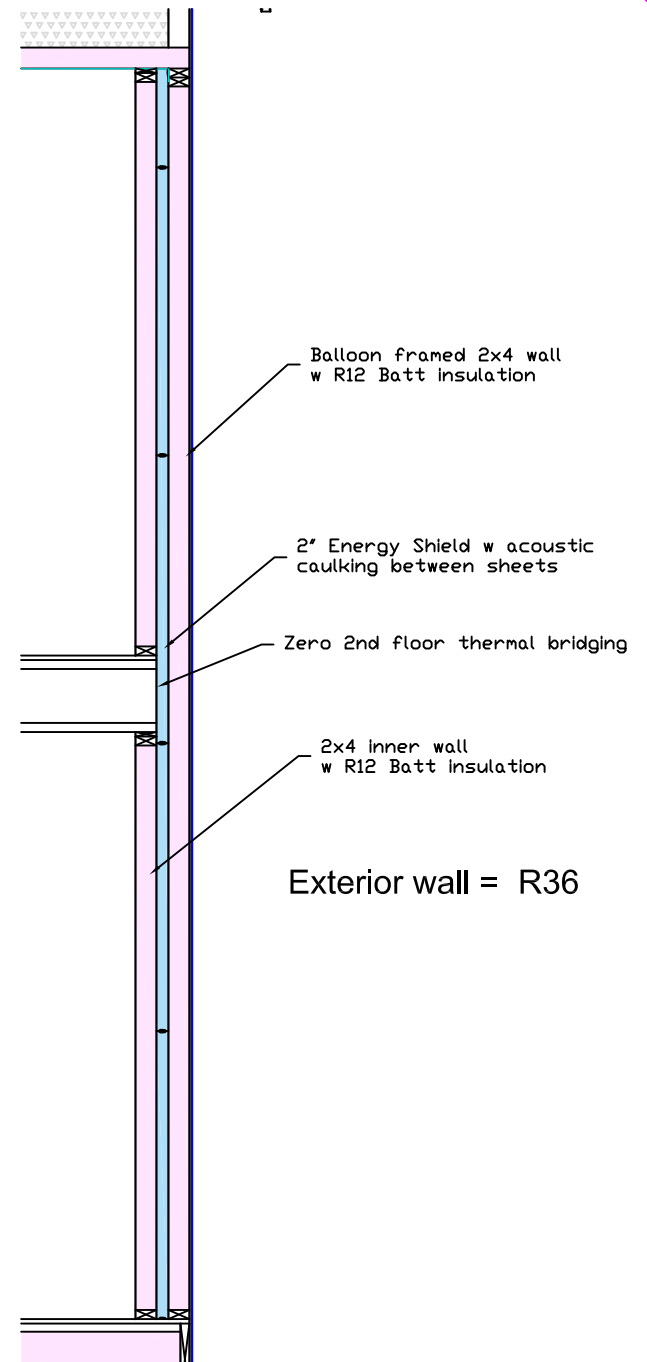
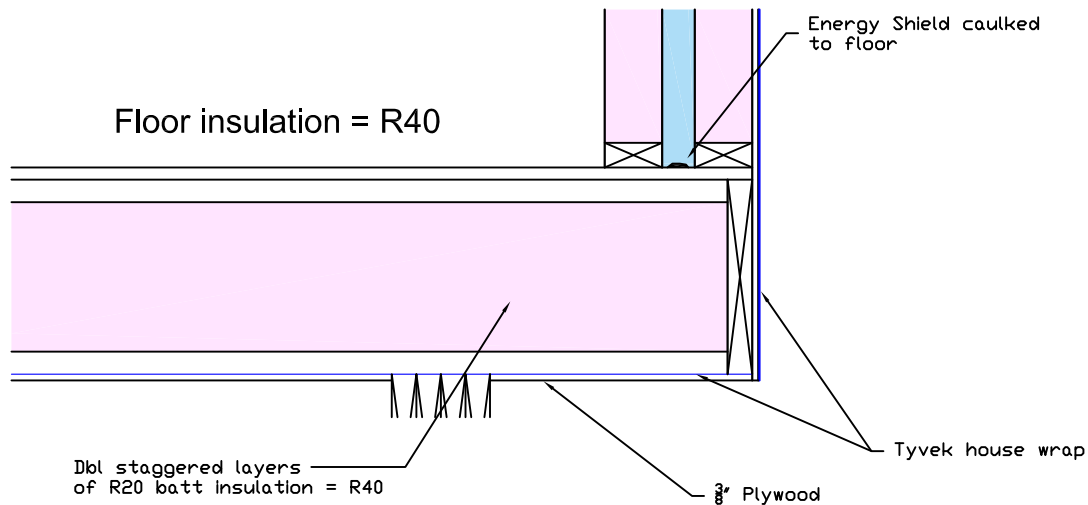


Various Railing Options





Attic insulation = R78



Exterior wall = R36

<div> <div>ORO</div> <div>ORO ENTERPRISES LTD YUKON TERRITORY, CANADA</div> </div>		<div> <div>15/01/20</div> <div>15/01/20</div> </div>	
<div> <div>FILE NAME</div> <div>KVA Dbl 4plexs</div> </div>		<div> <div>TITLE</div> <div>Floor, Ext walls & Attic Insulation</div> </div>	
<div> <div>UNITS</div> <div>Inches</div> </div>		<div> <div>SCALE</div> <div>3/16"=1'</div> </div>	
<div> <div>SHEET</div> <div></div> </div>		<div> <div>DWG. NO.</div> <div>29Jan2019</div> </div>	

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

SUBJECT:	North End Large Block Options	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: n/a
DATE:	March 19, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	n/a	

RECOMMENDATION

It is respectfully recommended that Council direct administration to indicate their preference for Sub-Option B (altered) to Yukon Government, as presented in this report.

ISSUE

Administration has been asked to provide direction to Yukon Government on the preferred configuration of Block B, Smith Addition (the large vacant block between Edward and George Streets), as part of detailed design for the North End Plan.

BACKGROUND SUMMARY

The North End briefing note from April 2018 identified sub-options A-E for the configuration of Block B. After further consultation with Council and the community, sub-option B was selected for the final concept in order to create a range of lot sizes to help meet community need.

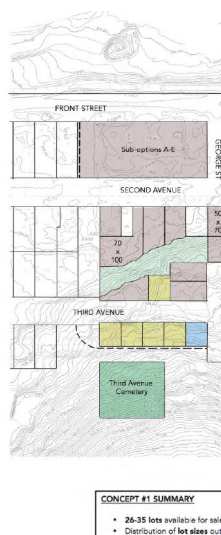
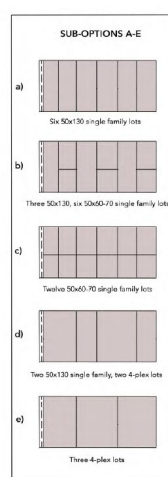


Figure 1. Interim Sub-options



Figure 2. Final Development Concept

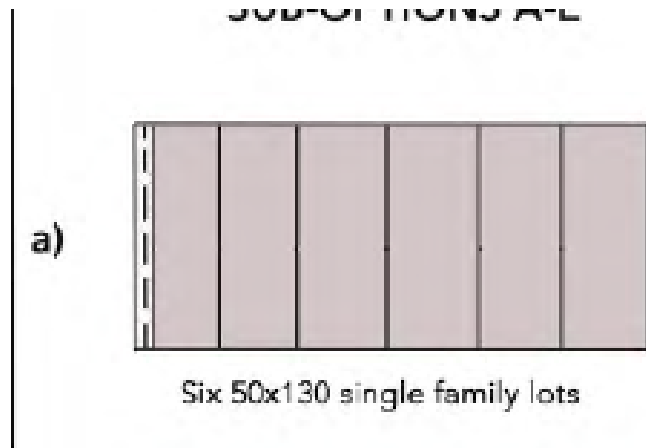
Upon further investigation, it was discovered that sub-option B would be the most challenging and expensive to provide water and sewer service to. Servicing in this scenario could be provided in one of two ways. First,

the project could utilize easements through the three small Second Ave. properties to provide servicing to the three small Front St. properties, which would render the developable area of the properties smaller than the allowable lot size in the Zoning Bylaw. The second option would be to route servicing along Front St., which would require approximately 200m of additional pipe to run up Albert St and back to Duke before travelling along Front St, due to depth of bury requirements. Therefore, Yukon Government has requested that the City of Dawson provide direction on what alternate option is preferred.

ANALYSIS / DISCUSSION

The options currently being considered are sub-option A, a variation of sub-option B, and a variation of sub-option C. Options D and E are not being considered further, as there was no indicated community support or preference for multi-family residential in this location. The results of public engagement during the North End Plan revealed that of those that participated, there was highest preference for a medium lot (50x100), followed closely by a small lot (50x60). Large lots (50x130) were not identified as a preference for this area during the engagement.

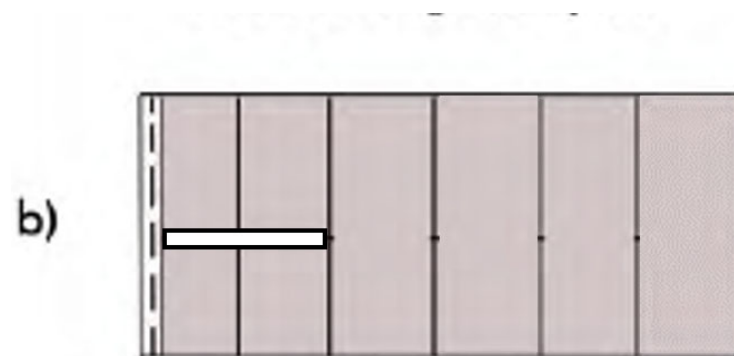
Sub-Option A



Sub-option A is preferred from an operations and maintenance perspective, as the service can be a straight line down second avenue. However, it provides the lowest number of lots and no range of size to accommodate different community demographic needs. Additionally, this option provides six large sized lots, which was not indicated as a preference during the engagement phase. One Councillor indicated an preference for this option due to ease of servicing and cost, however other Councillors felt that this option was

not preferable as there was a clear public preference for small and medium lots. Therefore, to select an option with all large lots would not be in the public interest given that it may not be affordable to the target demographic.

Sub-Option B (altered)



An alternative to avoid requiring easements would be to have four small (approximately 50x50-60) single-family lots adjacent to the Edward St. pathway, with an alley in between to run services to the two Front St. lots, and 4 large single-family lots to the north. This option increases the developable area of the two small Second Ave. lots, and is more feasible from a cost perspective as compared to

the original sub-option B configuration. This option is less preferable from a Public Works perspective as compared to sub-option A. However, this option does provide more range and choice in lot size, and more overall lots. With a few options for medium sized lots on the other side of Second Ave., this option may provide the best overall range and choice of lot sizes for the community. This option is the closest comparable option to what was selected by Council during the deliberations of the North End Concept Plan. Two Councillors supported the selection of this option, for the reasons listed above. There was conversation about ferry traffic and about how further conversations could be had about the best way to manage this.

Sub-Option C (altered)



The final option being considered is sub-option C, with the inclusion of the alley. This would result in 12 small (approximately 50x50-60) lots, which is essentially the same configuration that currently exists in the survey fabric in that location. This option would be serviced the 6 Front St. lots through the alley. The size of the alley required would need to be determined but would likely need to be between 10-20 feet. This option

provides the most amount of lots and there was an expressed preference for small-sized lots as compared to large. However, similar to sub-option A, the range and choice provided is limited to one lot size. Additionally, this option would require strong support from administration to ensure that zoning and parking requirements are enforced appropriately. With small lots, there is a higher risk of challenges with respect to parking, outdoor storage, and setbacks, as is evident in other small lot developments completed recently in Dawson.

Closing of Edward Street

In all three of these sub-options, Edward Street is closed to vehicle traffic, and remains open to pedestrian traffic. This topic garnered substantial conversation at the most recent Committee of the Whole. It should be made clear that ‘Edward Street’ is currently two surveyed Lots: Lot 44 Block 2, North End (under agreement for sale with a private land holder) and Lot 9, Block 1, North End (titled to Yukon Government). Therefore, perhaps a more accurate descriptor would be to ‘reopen’ Edward Street officially. To date, administration has not received this direction.

It was raised that the decision of the Heritage Advisory Committee had not been adequately considered in this discussion. The Heritage Advisory Committee discussed the North End Plan on several occasions, and the final resolution passed by HAC, indicating their views on the project, is as follows:

Resolution HAC18-11-12:

*“THAT with regards to the North End Plan, the Heritage Advisory Committee wants to maintain the historic grid **where possible, ideally open Edward Street**, not disturb the graveyard, preserve the cabin and the tent foundations. Additionally, that B was the preferred option of HAC, with the provision of trying to connect the greenspace around the Denhardt Cabin with a public access.” [bold emphasis added]*

Based on this, if Council were to determine that it wasn’t possible for the overall success of the project to keep Edward Street open, it could be closed to facilitate the project. Though this would not be preferable to HAC, the language does not indicate that it is not a possibility. Many discussions have been held regarding Edward Street and the success of the project. First, concerns about traffic have been raised repeatedly. It is the understanding of administration that Yukon Government commissioned a high-level traffic study in which a traffic engineer did not raise concern with closing this small portion of road to traffic and felt that additional studies would not provide sufficient additional information to warrant the additional cost. Second, from a cost recovery perspective, it would be ideal to have the additional lot(s) if possible.

Finally, an option that was suggested was to close George Street instead of Edward Street. This is not preferable for the overall public interest for two reasons. First, George Street is located within the geotechnical setback delineated for the toe of the slide, within which the construction of permanent structures is not recommended and therefore there is little to be gained by turning George Street into a residential lot. Second, to use a right-of-way along George Street (similar to what is currently proposed for Edward Street in sub-options B and C) would not be possible due to depth of bury requirements. Therefore, if sub-option B or C are the selected options, Edward Street will need to be closed to vehicular traffic to achieve the proposed yield of lots on this block. The alternative would be that Council may direct administration to advise Yukon Government that they would like to reduce the yield of lots in order to keep open / officially re-open Edward Street.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

Report to Council



☐ For Council Decision ☒ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Farmers' Market Lease	
PREPARED BY:	Marta Selassie, Recreation Manager	ATTACHMENTS: ▪
DATE:	March 14, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	▪ Farmers' Market Policy #17-03	

RECOMMENDATION

THAT Council direct administration to enter into a two-year lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.

ISSUE / PURPOSE

Bylaw #10-10 "Lease and Rental Bylaw" requires a resolution of Council to lease or rent property from another party. Upon passing of a resolution the authority is delegated to the CAO. Administration is seeking a resolution of Council to enter into a lease agreement with Dawson City Farmers Market Society for the operation and allocation of vendor stalls for the 2019 and 2020 market seasons.

BACKGROUND SUMMARY

In May 2017, council adopted a farmers' market policy #17-03. This policy was created to address concerns raised by council specifically in regards to the goods sold at the market and the frequency of the market. It was also identified that the operation of the farmers' market on City property did not comply with the zoning bylaw, business licence bylaw, nor the property and facility rental policy.

To resolve some of the identified concerns, non-compliance issues and reduce time spent by administration on the sale of individual stalls, the City entered into a one-year lease agreement with Conservation Klondike Society (CKS) for the operation of the Saturday market from May to October 2017 and in 2018 the newly established Dawson City Farmers Market Society (DCFMS) operated the market.

ANALYSIS / DISCUSSION

A Multi-year agreement benefits both groups by reducing administrative costs of renewing the agreement annually and allows for more effective planning.

Options

1. THAT Council direct administration to enter into a two-year lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.
2. THAT Council direct administration to enter into a one-year lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.
3. THAT Council direct administration not to enter into a lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES
--

Official Community Plan:

In line with OCP's Food Security:

- Work towards a more self-sufficient and reliable food supply for Dawson
 - Support and encourage local food production by continuing to allocate vendor stalls for the Farmers Market and consider investigating options for enhancement and expansion

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Dawson Wastewater – Process and Timeline	
PREPARED BY:	Mark Dauphinee	ATTACHMENTS: <ul style="list-style-type: none">▪ Dawson Wastewater – Process and Timeline
DATE:	March 18, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">▪ Water and Sewer Services Bylaw #11-03		

RECOMMENDATION

That Council acknowledge receipt of the Dawson Wastewater – Process and Timeline as presented and direct Administration to provide communication to Yukon Government Infrastructure Development Branch to proceed as the Project Scoping Lead during the Preparation period as outlined in the Process and Timeline document.

ISSUE / PURPOSE

To begin the process of identifying future wastewater treatment options for the City of Dawson.

BACKGROUND SUMMARY

Council acknowledged receipt of communication from the Yukon Government Community Services Branch on January 14, 2019. Administration is prepared to move forward with the identification of future wastewater treatment options and would like to have Council's approval to engage the services of the Infrastructure Development Branch as the Project Scoping Lead during the Preparation period as laid out in the timeline.

ANALYSIS / DISCUSSION

The Community Services Branch has made clear that it would not be fiscally responsible to operate the current WWTP beyond 2026.

The City of Dawson Administration does not have the capacity to manage a project of this scope internally. The Community Services through the Infrastructure Development Branch has offered to actively support the City of Dawson with this project.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES

The request for the Infrastructure Development Branch to proceed as Project Scoping Lead during the Preparation period would ensure the provision of municipal infrastructure is effective and efficient while minimizing the environmental impacts of municipal regulations, programs, services and projects. This process will also enhance the financial sustainability of the municipality over the long-term as stated in the current Official Community Plan.

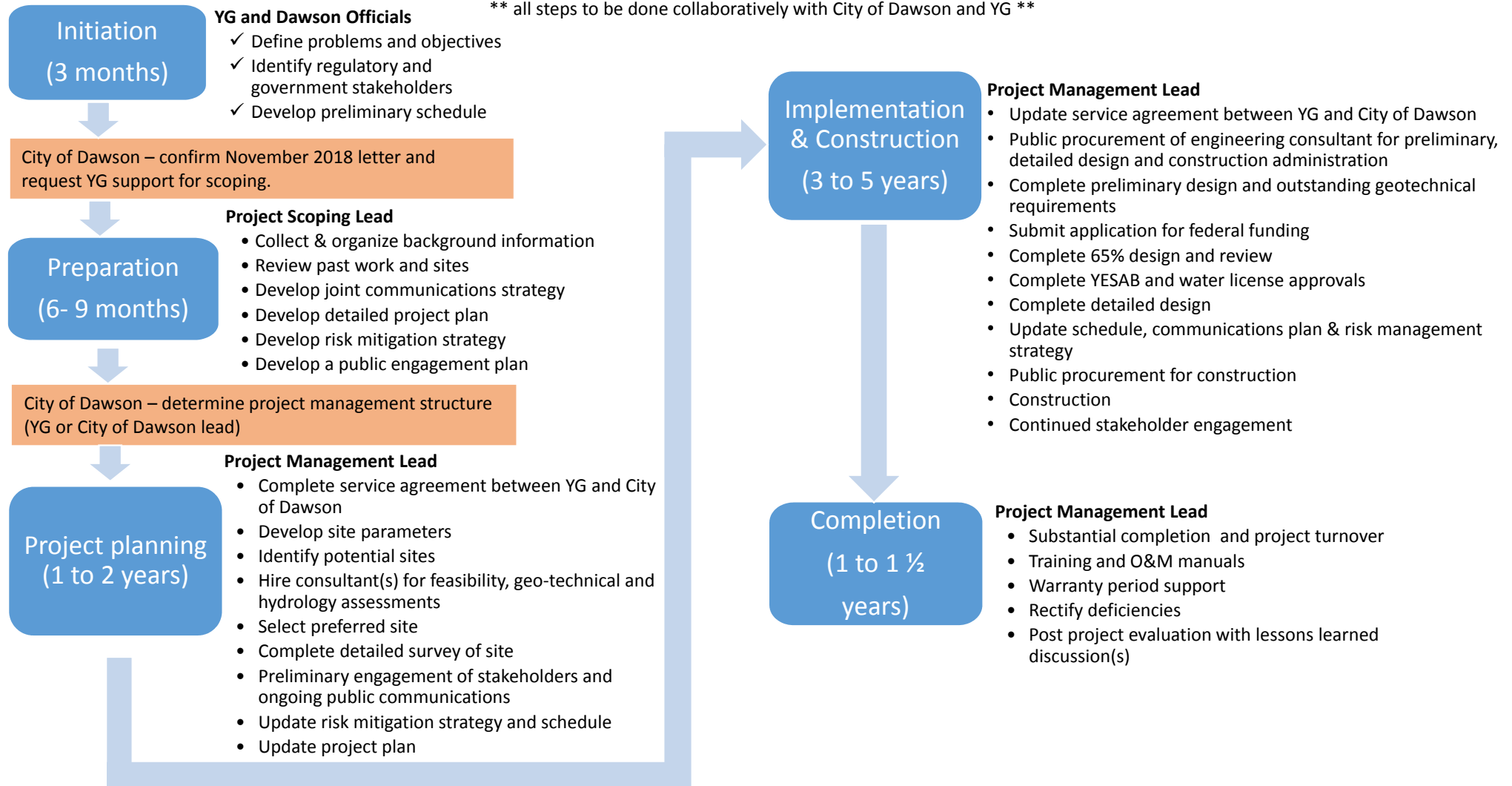
APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	March 22, 2019	

Dawson Wastewater – Process and Timeline

Updated: March 11/19

** all steps to be done collaboratively with City of Dawson and YG **



THE CITY OF DAWSON

Request for Decision



TO: Mayor and Council
FROM: Marta Selassie, Recreation Manager
DATE: March 22, 2019
SUBJECT: Recreation Grant Applications

RECOMMENDATION

That Council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$3,073.60.

BACKGROUND / STATUS

The Recreation Board dispenses two levels of funding under the Recreation Grant Program. Level 1 is intended for individuals or small groups. Level 2 is for community groups, organizations, non-profits and leagues. The 2018-19 Community Lottery Program total funding provided to the City is \$32,368 there is currently \$3,783.56 remaining until March 31, 2019.

CONSIDERATIONS / DISCUSSION

The Recreation Board recommends to Council that the amount below be approved by resolution.

Project / Description	# of participants	Applicant	Request	Rec. Grant	Approved for
Ref Certification ~ registration fees	2	Dave Ezzard	\$243.60	\$243.60	Registration fees
North Stars Volleyball ~ travel to nationals	9	Suzanne Crocker	\$4,500	\$2,580	Equipment
Matthew McHugh ~ dogsled race registration	1	Matthew McHugh	\$250	\$250	Refreshments & snacks
TOTALS			\$4,993.60	\$3,073.60	

APPROVAL & CAO COMMENTS

CAO Date:



City of Dawson

Asset Management Policy

2019-01

POLICY STATEMENT

This policy sets guidelines for implementing organization-wide asset management processes to ensure the provision and development of municipal infrastructure is: effective and efficient (*Official Community Plan*, Bylaw No. 2018-18), and in compliance with Public Sector Accounting Board (PSAB) standard PS 3150 which requires municipalities and First Nations to report Tangible Capital Assets (TCA) on their Statement of Financial Position effective January 1, 2009.

1.00 Purpose

1.01 The purpose of this policy is to set guidelines for implementing organization-wide asset management processes within the City of Dawson.

2.00 Definitions

2.01 The following terms are used within this policy and are defined as follows:

- a) “asset management” means an integrated, lifecycle approach to effective stewardship of infrastructure assets to maximize benefits, manage risk and provide satisfactory levels of service to the public in a sustainable manner.
- b) “engineered assets” means assets that have been constructed and are owned (e.g., watermains, roads, buildings), land that is owned and supports assets (e.g., land under roads or buildings), or land that is undeveloped and owned. These assets must be operated, maintained, managed, and, except for land, ultimately replaced as they meet the end of their lifecycle.
- c) “level of service” means the service level delivered to the public. This can take the form of the selection of services that are provided (e.g., recreation programs, compost disposal), the standard of infrastructure in place (e.g., gravel road vs. paved road), or the standard to which an asset is maintained (e.g., the frequency of snow removal). Council will determine the level of service based on consultation with administration and the public. Level of service will directly affect utility fees or taxation.

-
- d) “natural asset” means naturally occurring land or subsurface features which perform or support service delivery (e.g., Dawson City Aquifer). This category also includes artificial features that mimic naturally occurring features (e.g., dike, ditches). If these assets did not exist, engineered assets would be required to provide these services. Natural assets must be operated and maintained.
 - e) “risk” means analysis of the ‘likelihood’ and the ‘consequence’ of a given event. Establishing the risk associated with lower infrastructure performance due to levels of service or postponement of asset replacement will identify system vulnerabilities and assist in prioritizing work.
 - f) “sustainable” means meeting the needs of the present without compromising the ability of future generations to meet their own needs. In relation to asset management a sustainable approach takes into consideration the current and future benefits and costs of existing and new assets or services.

3.00 Objective

3.01 To ensure adequate provision is made for operations, maintenance and long-term replacement of major engineered and natural assets by:

- a) Maintaining assets in the most natural, energy-efficient and reliable manner that cost the least to operate over the life cycle of the asset;
- b) Ensuring the services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to all users within the City of Dawson;
- c) Managing engineered and natural assets by implementing appropriate asset management strategies and allocating appropriate financial resources for those assets;
- d) Fostering an environment where all employees take an integral part in overall management of assets by creating and sustaining asset management awareness throughout the organization through training and development;
- e) Ensuring resources and operational capabilities are identified and responsibilities for all areas of asset management are appropriately assigned;
- f) Continually seeking opportunities for improving efficiencies in operations, maintenance and asset replacement practices;
- g) Demonstrating transparent and responsible asset management processes that align with established best practices; and

-
- h) Meeting legislative requirement for asset management.

4.00 Policy

4.01 Background

- a) The City of Dawson is committed to implementing a systematic asset management methodology to apply appropriate best practices across all areas of the organization. This includes ensuring that assets are planned, created, operated, maintained, renewed, and disposed of, where appropriate, in accordance with the City's levels of service priorities.
- b) Adopting asset management principles will assist council in achieving its strategic plans and long term financial objectives.
- c) A strategic approach to asset management will ensure that the City of Dawson delivers the appropriate level of service through its assets.

4.02 Principles

- a) A consistent asset management strategy will be used for implementing appropriate asset management best practices through all departments of the City of Dawson.
- b) Levels of service will continue to be determined and refined in consultation with the community.
- c) All relevant legislative requirements together with social, economic and environmental impact are to be considered.
- d) Asset management principles will be integrated within existing planning and operational processes.
- e) Natural assets are recognized by council as performing essential service delivery and will be identified and managed in a similar manner as engineered assets.
- f) An asset management plan will be developed for major service/asset categories.
- g) An inspection regime will be used as a part of asset management practices to ensure agreed service levels are maintained and to identify asset renewal priorities.
- h) Asset renewals and levels of service defined in the adopted asset management plan and long term financial plans will form the basis of annual budget estimates.

-
- i) Asset renewal plans will be prioritized and implemented progressively based on agreed level of service and the effectiveness of the current assets to provide that level of service.
 - j) Systematic and cyclical reviews will be applied to all asset classes and are to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practices.
 - k) Life cycle costs will be reported and considered in all decisions relating to new services and asset classes and upgrading of existing services and asset classes as soon as they are established.
 - l) Training in asset and financial management will be provided for relevant staff.

5.00 Scope

- 5.01 This Policy applies to all City of Dawson activities.

6.00 Legislation

- 6.01 All aspects of asset management within the City of Dawson shall be conducted in accordance with applicable legislation.

7.00 Related Documents

- 7.01 *Tangible Capital Asset Policy.*

8.00 Responsibilities

- 8.01 Asset management is an organization-wide responsibility that involves all staff and members of council in the effective implementation of sustainable service delivery.
- 8.02 Council is responsible for:
 - a) Adopting the *Asset Management Policy* and future updates;
 - b) Allocation of resources;
 - c) Providing high level oversight of the delivery of the organization's asset management strategy; and
 - d) Ensuring that organizational resources are appropriately utilized to address the organization's strategic plans and priorities.
- 8.03 The Chief Administrative Officer has overall responsibility for:

-
- a) Developing asset management strategies, plans, and procedures, in conjunction with the management team;
 - b) Reporting to council and updating the community regularly on the status, effectiveness, and performance of work related to the implementation of the *Asset Management Policy*; and
 - c) Considering and incorporating asset management in all other corporate plans (e.g. Strategic Plans).
 - d) Ensuring the incorporation of relevant duties related to asset management are included in the job descriptions for administrative staff.

9.00 Review Date

9.01 This policy shall be reviewed every 5 years.

POLICY TITLE:	<i>Asset Management Policy</i>
POLICY #:	2019-01
EFFECTIVE DATE:	March 25, 2019
ADOPTED BY COUNCIL ON:	March 25, 2019
RESOLUTION #:	C19-06-

Wayne Potoroka, Mayor

Cory Bellmore, CAO



THE CITY OF DAWSON

Official Community Plan Bylaw

Bylaw No. 2018-18

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 278 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may adopt or amend by bylaw an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Official Community Plan Bylaw***.

2.00 Purpose

2.01 As per section 279(1) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, the purpose of this bylaw is to provide for

- (a) the future development and use of land in the municipality;
- (b) the provision of municipal services;
- (c) environmental matters in the municipality;
- (d) the development of public utility and public transportation systems; and
- (e) provisions for the regular review of the official community plan and zoning bylaw with each review to be held within a reasonable period of time.



THE CITY OF DAWSON

Official Community Plan Bylaw

Bylaw No. 2018-18

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THE CITY OF DAWSON

Official Community Plan Bylaw

Bylaw No. 2018-18

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) " Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the council of the City of Dawson.

PART II – APPLICATION

4.00 Official Community Plan

- 4.01 The following schedules attached hereto are hereby made a part of this Bylaw and form the components of the Official Community Plan:
 - (a) Schedule A: Official Community Plan Text
 - (b) Schedule B: Land Use Map (Valley, Confluence and Bowl)
 - (c) Schedule C: Land Use Map (Historic Townsite)



THE CITY OF DAWSON

Official Community Plan Bylaw

Bylaw No. 2018-18

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

- 6.01 Bylaw 12-23 and its amendments (14-19, 14-20, 15-11, 15-12, 16-07, 2018-01) are hereby repealed.

7.00 Enactment

- 7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	September 18, 2018
Public Notice	September 25, 2018
Public Notice	October 2, 2018
Public Hearing	October 9, 2018
SECOND	
Ministerial Approval	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Official Community Plan Bylaw

Bylaw No. 2018-18

PART IV – APPENDIX (APPENDICES)



Official Community Plan

Bylaw #2018-18



SCHEDULE A

Official Community Plan Text

BYLAW #2018-18

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OFFICIAL COMMUNITY PLAN



1.0 Introduction

This *Official Community Plan Bylaw* (OCP) is the main policy document for the City of Dawson (City). It outlines the goals and policies that are used to guide decision making on planning and land use management.

1.1 Purpose of the Official Community Plan

In compliance with section 279 of the Yukon *Municipal Act* (the Act), all future planning and land use decisions made by the City of Dawson Council (Council) shall be consistent with the goals and policies outlined in this OCP. In the event of changing circumstances including, but not limited to, population growth, housing demand, and public interest, Council shall revise the policies and/or land use designations established in this OCP by an amending bylaw in accordance with the Act.

1.2 Relation to Other Plans

The OCP is intended to illustrate the overall vision of the municipality and provide general direction for future growth. In addition to guiding Council's decisions, the OCP sets the stage for other municipal planning documents and development processes, such as bylaws relating to zoning, subdivision, or heritage management.

Whereas the OCP sets out broad land use guidelines for different areas in the municipality, the *Zoning Bylaw* is the main tool for implementing the OCP and prescribes specific land uses for each parcel and identifies policies to regulate development. Policies found in the *Zoning Bylaw* include those related to permitted uses, building height, densities, setbacks, fences, landscaping, and parking.

1.3 Considerations

In addition to ensuring compliance with current legislation, this OCP

enables the community to identify key characteristics they want to preserve or enhance, as well as those they want to see changed.

provides an opportunity for the community to develop and communicate a shared vision for Dawson's future.

provides Council and staff with direction and a framework for the implementation of other plans and policies.

provides land use related information to developers, senior government and their agencies, industry, business, First Nations, and others.

2.0 Community Vision

The policies of this OCP are based on the vision of *After the Gold Rush: An Integrated Community Sustainability Plan* (2006) agreed to by the City and Tr'ondëk Hwëch'in.

“Honouring the Past, Sharing the Present, Embracing the Future”

To create a balanced community, each part of the vision must be considered equally important. Dawson City is a community with a rich past; currently the community faces challenges and opportunities, and must look for ways to move into the future in an authentic way.



3.0 Guiding Principles

The following guiding principles shall provide the framework for the realization of the OCP's vision, goals, and policies.

3.1 Work Together

- Collaborate with Tr'ondëk Hwëch'in
- Create and maintain partnerships
- Engage residents
- Use open and transparent decision-making processes

3.2 Foster a Sense of Home

- Create a complete, year-round community
- Encourage healthy and active lifestyles
- Promote inclusion and universal accessibility
- Encourage the development of diverse housing options

3.3 Be Authentically Dawson

- Celebrate Dawson's multi-faceted heritage, history, and culture
- Promote opportunities and solutions that are authentic to our local situation
- Promote outdoor lifestyles

3.4 Grow Responsibly

- Maintain a sufficient land supply for future development
- Use comprehensive development practices
- Invest in municipal infrastructure
- Enhance emergency preparedness

3.5 Promote Environmental Stewardship

- Protect and respect the natural environment
- Support a healthy ecosystem and biodiversity
- Mitigate environmental hazards
- Use comprehensive waste management practices

3.6 Strive for Economic Resilience

- Support a strong and diverse economy
- Encourage opportunities for local employment
- Develop local skills and knowledge



4.0 Community Profile

Dawson offers a superior quality of life rich in Tr'ondëk Hwëch'in culture and is best known for our Klondike Gold Rush history. Dawson City offers a wide variety of lifestyle choices, employment opportunities, and activities and our social life is bustling year-round. In addition to its picturesque landscape and surrounding wilderness, our community has a vibrant arts and culture scene, year-round events and festivals, and a thriving business community. Our population includes an eclectic mix of old-timers, new-timers, miners, entrepreneurs, artists, and adventurers of all kinds.

The following is an overview of Dawson at the time of this OCP's completion. It is intended to inform decision making by providing background information about the economy and demographic makeup of the city.

4.1 Development Influences

Prominent economic sectors in Dawson generally align with those seen in the Yukon, tourism and resource extraction are especially important to the local economy. Based on 2016 Statistics Canada employment numbers, the leading economic sectors in Dawson are

- public administration
- health care and social assistance

- accommodation and food services
- arts, entertainment, and recreation

The prominence of jobs in accommodation and food services, mining, and arts, entertainment and recreation directly impacts Dawson's demographic profile, as these jobs tend to have younger work forces.

Placer mining in Dawson is a defining component of the landscape, where active claims are worked throughout the goldfields. Although placer mining now uses modern technology and is subject to a set of regulations, it retains many of its historic characteristics. Mining is still an uncertain endeavor that requires heavy investment in time and money without guaranteed return. The work is hard, and the environment in which it takes place is harsh. Most miners do it for the lifestyle and the sense of pride, accomplishment, and community that comes from carrying on the region's long tradition.

Lastly, culture and tourism have become mainstays of the economy. Tourists come from all over the world to visit Dawson City, where our cultural heritage is evident in local land forms, infrastructure, buildings, structures, sites, routes, venues, events, people, and cultural practices. Many people choose to live in the region and carry on the lifestyle that has become emblematic of the region.

4.2 Population

Planning requires an understanding of Dawson's demographic profile: Who are Dawson's residents? Why do they choose to live in Dawson? And why do they choose to leave? According to the Yukon Bureau of Statistics, the population of Dawson and the immediate surrounding areas is around 2,350 (December 2018). Although Dawson typically sees moderate growth and regression each census year, it experienced a 4.2% growth between the 2011 and 2016 federal censuses.

As described in section 7.0, Dawson residents' existing housing needs are not being met for a variety of reasons. Unfortunately, seasonal population counts are not completed for Dawson. This missing information would be a useful planning tool since speculations suggest the introduction of seasonal employees roughly doubles the permanent population of Dawson. This increase, regardless of its size, places pressures on all services in the community, particularly housing.

4.2.1 Demographic Profile

A clear feature of Dawson's demography is that it consistently gains residents in their 20s. Like a university town, Dawson has a high capacity to attract young adults. Usually these residents migrate to Dawson seeking adventure and a unique experience. These individuals, particularly those in their late 20s, have a high potential to settle long term and start families, thereby increasing the population. In addition to gaining residents in their 20s, Dawson has a moderate tendency to gain residents in their 40s; causes for this gain are unknown.

Although in-migration of residents in their 20s is strong, past census information also shows the out-migration of residents in their 30s, suggesting that as these residents age they move away. Population decline is also seen from residents in their 50s. Causes for this out-migration may vary.

4.2.2 Growth Projections and Trends

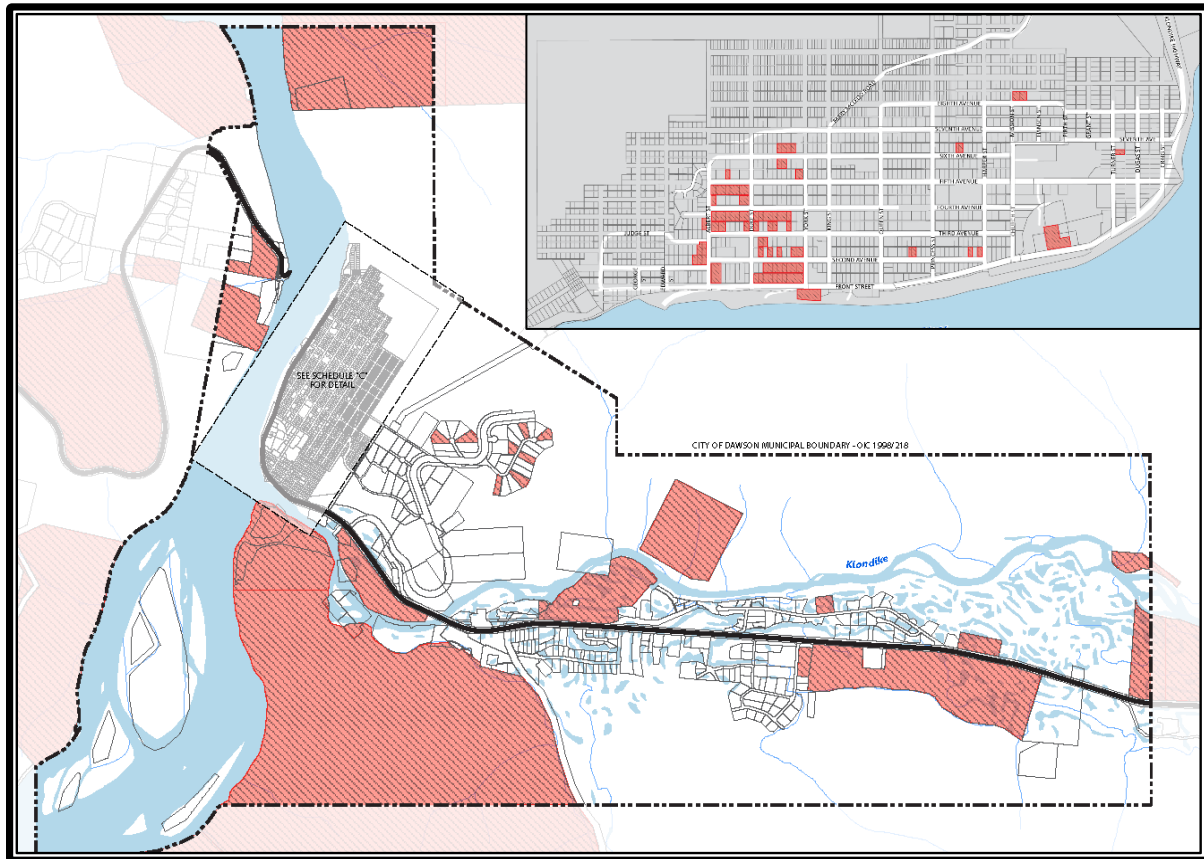
The Yukon Bureau of Statistics completed growth projections for Dawson in 2016. The most likely scenario projected the 2030 population at 2,720, an increase of 560 people compared to the 2016 population.

Based on the historic and projected population profile of Dawson, the community demography tends to remain relatively unchanged. Overall, the demographic projections for Dawson suggest the population will age moderately, with a mean age of under 40. Dawson has many employment opportunities for residents and is successful in attracting new residents during what is usually the most critical age to bring them into a community. To create growth in the community, Dawson must retain its residents for the long term.

5.0 Tr'ondëk Hwëch'in Lands

Tr'ondëk Hwëch'in settlement lands are located throughout the community (see red areas in the map below).

Figure 5-1 Tr'ondëk Hwëch'in Settlement Lands.



5.1 Long-term goal

- Collaborate with Tr'ondëk Hwëch'in to ensure all development within the municipal boundary is mutually compatible.

5.2 Implementation approaches

- Consult Tr'ondëk Hwëch'in on municipal land use planning initiatives that impact their settlement lands in accordance with the provisions of chapter 25 of the Tr'ondëk Hwëch'in *Self-Government Agreement*.
- Strive to build an ongoing and collaborative working relationship with Tr'ondëk Hwëch'in to address broad community land use and development issues.
- Work with Tr'ondëk Hwëch'in to identify future land uses within the OCP for their lands.

6.0 Land Use Concept

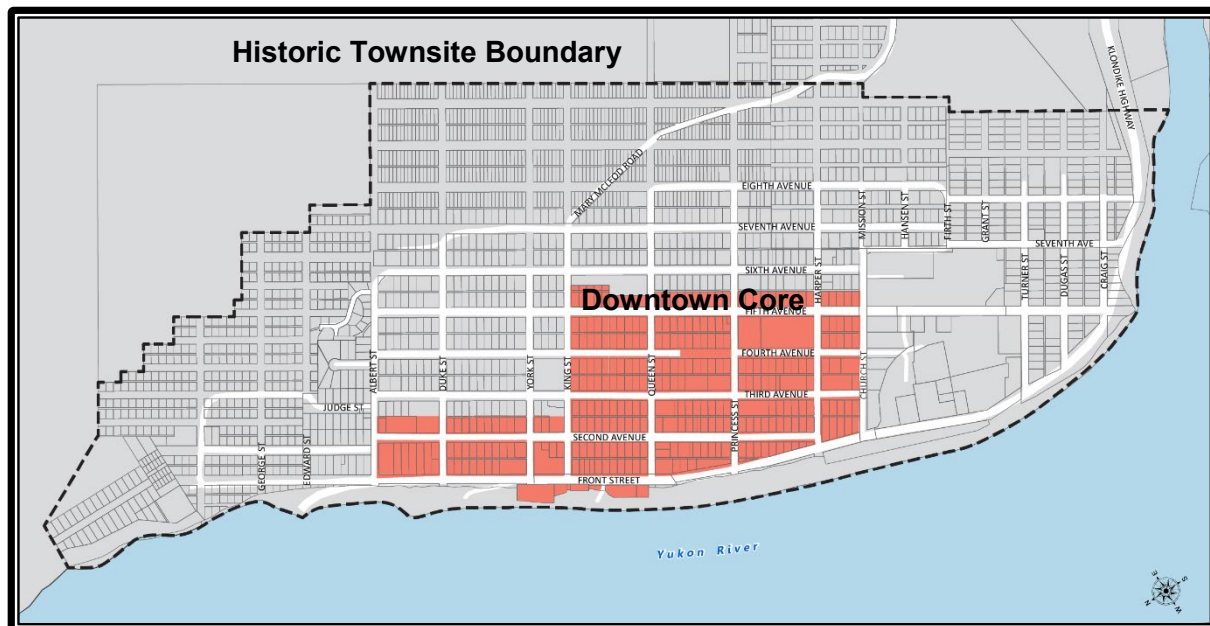
6.1 Long-term goals

- Strive to use a highest and best use approach.
- Promote safety and compatible land uses.
- Protect environmentally sensitive areas, including those surrounding water courses.
- Promote appropriate development of the Historic Townsite.
- Recognize the Downtown Core as the heart of the community.
- Protect heritage resources .
- Reduce encroachment issues.
- Encourage local food production.

Figure 6-1 Historic Townsite vs. Downtown Core.

Historic Townsite vs. Downtown Core

The map below defines the boundaries of the Historic Townsite. The Downtown Core refers to a specific land use designation located within the Historic Townsite. For more information on land use designation and the Downtown Core, see **section 6.2**.



6.2 Land Use Designations

The OCP is implemented through a set of generalized land use districts. Schedule “B” and Schedule “C” show the long-term land use concept for the lands within Dawson’s municipal boundary. The land uses identified are based on the predominant type of land use found in an area. Boundaries shown are intended to be general in nature; more specific boundaries and information on the precise land uses will be provided through future development plans, area redevelopment plans, and the *Zoning Bylaw*. Similarly, other items shown on the map, such as the location of trails, will be refined as more detailed planning is undertaken.

The major land use categories shown on the map are Country Residential, Urban Residential, Downtown Core, Mixed Use, Institutional, Agricultural, and Parks and Natural Spaces. The overall vision for each district is described below. The *Zoning Bylaw* provides more detail on each major category.

Country Residential

Country Residential areas shown on Schedule “B” illustrate the location of existing and future rural neighbourhoods. Residential lots in these areas do not necessarily rely on being connected to municipal water and sewer infrastructure. Although the area will predominantly consist of low-density residential uses, small-scale open spaces and institutional uses such as childcare centres or religious assemblies may also be located in these areas.

Urban Residential

Urban Residential areas shown on Schedule “B” and Schedule “C” illustrate the location of existing and future urban neighbourhoods. Residential lots in these areas are intended to be smaller in size than Country Residential lots and will be designed for immediate or eventual connection to municipal water and sewer infrastructure. While the area will predominantly consist of low- and medium-density residential uses, small-scale open spaces and institutional uses such as childcare centres or religious assemblies may also be located in these areas. Urban Residential areas located in the historic townsite are also suitable for commercial development.

Downtown Core

The Downtown Core area, originally identified in the “Dawson City Heritage Management Plan” and shown on Schedule “C,” is the area that best depicts the commercial core of Dawson during the gold rush. This location is recognized as the heart of Dawson City since it accommodates a broad range of uses focusing on the commercial, cultural, and community needs of residents and visitors.

While the area will predominantly consist of commercial and institutional uses, high- and low-density residential uses are also acceptable. This diverse mixture of uses is essential to the Downtown Core’s vibrant, mixed-use character.

Mixed Use

The mixed use areas shown on Schedule “B” and Schedule “C” illustrate the location of an integrated mix of commercial and industrial uses complemented by residences and small-scale open spaces. These areas may include single uses per parcel or multiple land uses per parcel—a true reflection of Dawson’s unique nature wherein residents’ living and working spaces are often intertwined.

Institutional

Institutional areas shown on Schedule “B” and Schedule “C” illustrate the location of major institutional areas that provide services to Dawson and the surrounding region. Although institutional areas are designated as stand-alone districts, smaller institutional uses such as historic sites, cemeteries, places of worship, childcare centres, and community recreation facilities may exist in other districts.

Agricultural

Agricultural areas shown on Schedule “B” and Schedule “C” illustrate the location of lands suitable for uses that are primarily agricultural in nature, such as large-scale crop production or livestock farming.

Parks and Natural Space

Parks and Natural Space areas shown on Schedule “B” and Schedule “C” illustrate the location of major park spaces or natural areas. Areas identified as Parks and Natural Space are not deemed suitable for future development.

Future Planning

Future Planning areas shown on Schedule “B” and Schedule “C” identify potential future growth areas in the community. These areas may be suitable for one or more different land use designations. To determine the suitability of the areas for future development, additional planning must be completed. All planning must be completed in accordance to the regulations described in Section 6.3.1 Additional Planning.

6.3 Implementation Approaches

- The City shall direct future developments to the areas conceptually shown on Schedule “B” and Schedule “C.”
- Identify lands which may be suitable for future development as future planning areas.
- Identify lands unsuitable for future development as Parks and Natural Space areas, which should be maintained in their natural state or used for passive recreation.
- Maintain a strong sense of community by locating essential services and customer-focused commercial businesses in the Downtown Core.
- Promote a compact development pattern to ensure existing infrastructure is used efficiently and preserve habitat and wilderness areas.
- Compact development should be used as a mitigating and adaptive strategy to confront climate change.
- Work to prevent and reduce encroachment issues, especially in residential areas.

- Encourage development of under-used properties through the consideration of development incentives or disincentives.

6.3.1 Additional Planning

The policies of the OCP are intended to be further refined and implemented through the preparation and adoption of local area plans, area redevelopment plans, and the Land Use Bylaw.

- The City may require additional planning, future development plans, or area redevelopment plans be completed prior to new development in order to
 - determine the suitability of the area,
 - ensure proposals are in alignment with the overall community vision, and
 - gather feedback from Tr'ondëk Hwëch'in and Dawson residents as applicable
- Required planning studies shall include the following information, as deemed necessary by the Community Development Officer:
 - location description
 - existing natural conditions, including topography
 - identification of environmentally significant areas
 - policy context in relation to the OCP and Heritage Management Plan
 - heritage assessment
 - proposed development concept
 - proposed land uses as identified in the *Zoning Bylaw*
 - development density
 - property access
 - municipal servicing
 - storm water drainage
 - phasing
 - any other items as requested by the Community Development Officer or Council.

6.3.2 Area Characteristics

The following characteristics describe intended development within each land use designation identified in the OCP. The locations for each land use designation are shown on Schedule "B" and Schedule "C". Regardless of location, all development must be in accordance with the "Dawson City Heritage Management Plan".

Designation	Predominate Built Form	Place Characteristics
Country Residential	<ul style="list-style-type: none"> • Single detached dwellings 	<ul style="list-style-type: none"> • Houses are located on individual lots with on-site parking • Lots are generally larger in size and rural in nature
Urban Residential	<ul style="list-style-type: none"> • Single detached dwellings • Attached dwellings (duplex) 	<ul style="list-style-type: none"> • The historic character of building facades defines the streetscape

		<ul style="list-style-type: none"> • Houses are located on individual lots with on-site parking • Lots are generally smaller in size and urban in nature • Houses are typically oriented to face the street
Downtown Core	<ul style="list-style-type: none"> • Single or multi-unit buildings • Single or mixed use buildings (residential/commercial) • May include institutional buildings 	<ul style="list-style-type: none"> • The historic character of building facades defines the streetscape • Buildings are located with no, or minimal, setback from the public roadway • Commercial or community services are accessible from the ground floor and oriented toward the public street
Mixed Use	<ul style="list-style-type: none"> • Free-standing commercial buildings • Free-standing industrial buildings • Free-standing residential buildings, which are secondary to commercial or industrial uses • Mixed use buildings 	<ul style="list-style-type: none"> • Lots are generally larger in size and rural in nature with on-site parking • The mixture of residential, commercial, and industrial uses reflects the unique nature of Dawson • All processes are self-contained on site, including circulation, storage, parking, materials handling, and processing • Accommodates a live-work lifestyle
Institutional	<ul style="list-style-type: none"> • Institutional buildings or structures 	<ul style="list-style-type: none"> • Characteristics vary • May include large landscaped open spaces
Agriculture	<ul style="list-style-type: none"> • Rural agricultural land 	<ul style="list-style-type: none"> • Buildings and structures are accessory to the primary agriculture uses. E.g., barns or sheds
Parks and Natural Space	<ul style="list-style-type: none"> • Landscaped parks • Undeveloped natural space • Trails 	<ul style="list-style-type: none"> • Buildings and structures are accessory to the primary park uses. E.g., picnic shelters, washroom facilities, garbage facilities, signage
Future Planning	<ul style="list-style-type: none"> • To be determined through the completion of additional planning 	<ul style="list-style-type: none"> • To be determined through the completion of additional planning

7.0 Housing

Housing is a critical issue in Dawson as there is an ongoing need for permanent long-term and short-term accommodations. It is widely understood that there is a small stock of existing housing in the community and a limited amount of developable residential land available. Although there is still a fair amount of privately owned serviced land in the historic townsite that is either undeveloped or contains vacant and underutilized buildings, housing needs are not being met.

In addition to identifying new areas for future residential development, utilizing existing areas that are undeveloped or under-developed will also contribute to alleviating Dawson's residential land pressures.

7.1 Long-term goals

- Meet the full spectrum of housing needs in the community.
- Provide sufficient land available for residential development.
- Minimize the amount of vacant or underutilized residential land in the historic townsite.

7.2 Implementation approaches

- Consider gathering seasonal population data to assist in determining the actual housing needs of the community.
- Meet the needs of Dawson's diverse population by encouraging the development of a range of housing types.
- Consider maintaining a dwelling unit inventory, categorized by building form (i.e., single detached, secondary suites, apartment, etc.) to inform future decision making.
- Improve the quality of the existing housing stock by encouraging renovation and retrofit projects in existing homes.
- Introduce new residential units into the historic townsite by encouraging the retrofit, renovation, and repurposing of underutilized commercial buildings.
- Encourage owners of vacant land and underutilized parcels, particularly in the historic townsite, to either develop or sell their land to facilitate the strengthening of the historic townsite.
- Consider maintaining a map that identifies vacant lots and corresponding property owners to inform incentive programs.
- Encourage vacant lot development by continuing to investigate different incentive program options.
- Increase the total housing stock by encouraging the development of new rental housing options.
- Investigate the suitability of the Slinky Mine and Dredge Pond areas for new residential development.

8.0 Economic Development

As described in section 4.0, Dawson's economy is rooted in public services, mining, the accommodation and food service sector, and arts, entertainment, and recreation. Economic development involves supporting new or existing economic sectors, attracting new businesses, and creating an environment where different economic interests are balanced. It is also important to recognize the various supporting elements required for each of Dawson's economic sectors; for example, the tourism sector requires seasonal accommodation for employees. Maintaining a liveable and vibrant community is vital to attracting and keeping the labour force required for local businesses to succeed.

Commercial development in Dawson provides residents, visitors, and the surrounding population with a range of goods and services. Industrial development includes activities that may or may not pose a safety risk or impact surrounding persons.

8.1 Long-term goals

- Thriving and supported economic sectors.
- New economic sectors have an opportunity to succeed.
- There is an adequate supply of commercial and industrial land.
- The needs of Dawson's population are met through local commercial development.
- A range of industrial development types are accommodated.
- Conflicts between industrial uses and other uses are avoided or minimized.
- Residents can grow and evolve professionally while remaining in the community.

8.2 Implementation approaches

- Collaborate with Tr'ondëk Hwëch'in and external groups or agencies in the tourism, arts, or sport sectors to support Dawson's role in Yukon tourism.
- The City should seek to attract a local skilled labour force to meet the expanding needs of industry and commerce by:
 - maintaining community amenities such as parks and natural spaces, recreation facilities, cultural programming, and public services, and
 - encouraging educational institutions to provide necessary education and training.
- Support the development of high-quality recreational opportunities for youth and child care as a means of retaining families in the community.

9.0 Heritage and Culture

The story of Dawson City, with its early beginnings in the heart of Tr'ondëk Hwëch'in territory, its stampeding development as the home of the Klondike gold rush, and its current operation as a living historical community has fascinated residents and visitors for ages. In addition to our unique multifaceted heritage, Dawson is a growing centre for the arts. Preserving and showcasing our heritage, as well as celebrating our transforming culture, will be a crucial element in the long-term sustainability of Dawson.

What is Culture?

Culture is the expression of ideas, experiences, and customs individuals or groups through arts, heritage, and events, including festivals, tournaments, and other community events.

9.1 Long-term goals

- Tr'ondëk Hwëch'in heritage is showcased through public art, cultural programming, interpretive signage, public festivals, and other methods.
- Dawson's gold rush history is showcased by preserving key historical resources where possible.
- Dawson is recognized as the cultural capital of the Yukon.

9.2 Implementation approaches

Heritage

- Collaborate with Tr'ondëk Hwëch'in to identify methods to showcase Tr'ondëk Hwëch'in culture and heritage throughout Dawson and its festivals.
- Maintain a heritage bylaw to conserve and manage heritage assets.
- Development within the Historic Townsite shall be completed in accordance with the "Dawson City Heritage Management Plan".
- Implement the recommendations of the "Dawson City Heritage Management Plan" with a focus on
 - preserving or recreating historic architecture, design, and construction styles,
 - protecting and preserving key vulnerable historic buildings and sites, and
 - Tr'ondëk Hwëch'in history.

Culture

- Recognize culture as a key socio-economic pillar in the community.
- Work collaboratively, where possible, with non-profit organizations to assist them with providing cultural programming.
- Strategically support local festivals and events as a means to further diversify Dawson's economy and enhance potential investment opportunities.
- Concentrate cultural facilities, including art galleries and museums, in the Historic Townsite and, more specifically, the Downtown Core when possible.

- Encourage the installation of public art on or within public buildings and property.
- Public art
 - may include permanent and temporary installations of statuary, murals, and other visual art displays,
 - should showcase the heritage of Tr'ondëk Hwëch'in, the history of Dawson City, or local culture, and
 - should be completed or designed by local artists, or those with ties to the community.
- Visiting artists should also be welcomed to contribute to Dawson's public art.
- Due to Dawson's cold winter climate, design of outdoor recreation areas and public walkways should consider methods to improve the user experience.
 - Ornamental lighting may be encouraged to add colour and light into the streetscape.
 - Warming shelters in outdoor spaces may be encouraged to facilitate the space's use year-round for activities such as festivals or special events.

10.0 Environmental Stewardship

Dawson is surrounded by a rich and vibrant natural environment. The natural environment is a key element of Tr'ondëk Hwëch'in culture and plays an important role in the lives of residents. The natural environment also provides important habitat areas for wildlife, reduces the potential for erosion, enhances water quality, and absorbs carbon dioxide. Addressing local environmental impacts is essential to Dawson's overall sustainability.

10.1 Long-term goals

- Protect environmentally sensitive areas including waterways and major wildlife corridors.
- Risk of wildfire is mitigated.

10.2 Implementation approaches

- Follow environmental regulations and applicable bylaws in all cases.
- Watercourse alterations or crossings for trails shall not be permitted without an environmental assessment and applicable regulatory approvals.
- Consider the impacts of climate change on permafrost and our landscape when constructing new structures.
- Due to the safety hazards associated with steep slopes, a professional geotechnical assessment may be required to support construction on steep slopes.
- Support the continued protection of Dawson from a major flood event using dikes, development setbacks, or other means as determined appropriate by Council.
- New development must address storm water management to reduce the potential for erosion and watercourse pollution.
- All subdivisions, buildings, and structures—including campgrounds—shall have defensible spaces, as laid out in the FireSmart standards. Implementation of site-specific FireSmart measures shall be the responsibility of the landowner.
- Careful attention shall be given to the clearing of underbrush in order to minimize the danger of wildfire. For future development, care must be taken to create and maintain natural fireguards to minimize the danger of wildfires.
- The City shall work with other orders of government to maintain awareness of wildfire hazards and, where feasible, aid residents in clearing areas that are susceptible to a wildfire.

11.0 Food Security

Food security means the ability to secure nutritious, affordable, and culturally appropriate food. High transportation costs for food, environmental changes impacting traditional food sources, and a variety of other factors threaten the current supply of food that Dawson residents depend on.

11.1 Long-term goal

- Work towards a more self-sufficient and reliable food supply for Dawson.

11.2 Implementation approaches

- Consider participating in a local steering committee to lead or enable agriculture development and food security initiatives.
- Encourage local food production by:
 - continuing to allocate vendor stalls for the farmers market,
 - considering different options for enhancing and expanding the farmers market,
 - supporting the development and expansion of community gardens, and
 - supporting household food production by allowing greenhouses and gardens in residential areas.
- Support commercial agriculture by identifying areas suitable for those uses, such as large commercial greenhouses.

12.0 Parks and Recreation

Recreation facilities are widely distributed throughout the community. In order to sustain a year-round population and attract new residents to the community, new recreation facilities need to be constructed and existing facilities need to be improved in terms of accessibility, amenities, condition, and staffing.

12.1 Long-term goal

- Encourage healthy and active lifestyles through the provision of parks and recreational resources that meet the needs of Dawson's diverse population.

12.2 Implementation approaches

- Provide recreational resources that encourage active lifestyles.
- Maintain an inventory of recreational resources that meet the needs of Dawson's diverse population, which includes residents of different ages and mobility levels.
- Maintain an inventory of recreational resources that provide residents with opportunities to be active year-round.
- Provide high-quality recreational infrastructure and facilities to encourage their use.
- Consider partnerships with Tr'ondëk Hwëch'in, Yukon Government, industry, or other non-government organizations to enhance and maintain recreational facilities.
- Complete an assessment on recreational facilities that are at the end of their life span to determine if the facility should be replaced, enhanced, and/or relocated.

13.0 Transportation

Transportation networks to and within Dawson are critical to the community's success. Ensuring the efficient movement of people and goods is a key planning consideration; as such, it is important to recognize the implications land use patterns have on transportation needs and vice versa. Equally important is accommodating the various modes of transportation that residents and visitors use, as well as residents and visitors' varying levels of mobility. Modes of transportation include using private or large recreational vehicles, cycling, and walking. In addition to facilitating convenient movement throughout the community, the importance of long-term connectivity between east and west Dawson, and communities surrounding, must be considered.

13.1 Long-term goal

- Maintain and broaden access to, and within, the community for all modes of travel.

13.2 Implementation approaches

- Maintain a walkable community to encourage the use of non-motorized transportation.
- Develop trail linkages between rural neighbourhoods and the Historic Townsite.
- Develop a comprehensive and connected trail network by requiring future development to provide connections to surrounding trails.
- Facilitate universal accessibility in the Downtown Core by improving sidewalk connectivity and maintenance.
- Enhance transportation connections between Dawson and Whitehorse to promote tourism and industry connections, and support resident needs.
- Plan for the continued connection between east and west Dawson by protecting the area surrounding the existing ferry docking and parking areas.

14.0 Municipal Infrastructure

Municipal utility infrastructure includes the municipal water system, sanitary sewer system, storm water drainage systems, solid waste systems, and roadways. These services are essential for the day to day health, safety, and convenience of residents. Maintaining, operating, replacing, and expanding this infrastructure is costly and must be considered as a long-term investment.

14.1 Long-term goal

- Develop and provide municipal infrastructure that is effective, safe, and efficient.

14.2 Implementation approaches

- Promote the development of continuous and compact development in order to reduce the infrastructure required and its associated costs.
- Prioritize the development of vacant or underutilized lands in the Historic Townsite over extending services into new areas in order to utilize existing infrastructure in a more efficient manner.
- Use asset management best practices to inform capital planning.
- Where possible, consider extending piped water and sanitary services to areas of the community that are not connected to these services.
- Increase the capacity of the existing water and sanitary servicing systems to accommodate future community growth and system expansion.
- Support waste diversion as a waste management tool.
- Promote the principles of reduce, reuse, and recycle.
- Extend the lifetime of the landfill to accommodate future community growth.

15.0 Municipal Finance

The municipality's primary responsibilities to its residents and taxpayers are to provide services to properties and exercise good government. Understanding the cost of these services, implementing sound financial policies, and expanding the economic base will help the community achieve its vision.

15.1 Long-term goal

- The financial sustainability of the municipality is enhanced over the long term.
- Build and maintain services and infrastructure that are affordable and will not become an undue burden on future generations.

15.2 Implementation approaches

- Consider the full costs and financial, social, and environmental implications of all municipal projects and initiatives when making decisions.
- Ensure the Yukon Government considers any operating, maintenance, and replacement costs when a project is proposed for the municipality.
- Use various methods to distribute the cost of new infrastructure and services in the community to those who benefit from them by:
 - requiring the municipal costs associated with new developments be shared between the City and developers, and
 - considering establishing a fee-for-service approach to municipal services that are used by peripheral residents, businesses, and industry.
- Conduct annual reviews of municipal rates in order to pay for ongoing operations and maintenance and to ensure adequate reserves are available for future infrastructure rehabilitation and expansion.
- Participate in the development and implementation of community and regional economic development strategies and initiatives as necessary.

16.0 Implementation

16.1 Ensuring Consistency with the Plan

- All municipal plans, policies, bylaws and program documents prepared subsequent to the adoption of this plan shall include an OCP context statement that:
 - references the objectives and policies of this plan, and
 - generally describes how adoption of the plan, policy, bylaw, or program will contribute to the achievement of an OCP goal.
- All municipal plans, policies, and bylaws that address the content areas of this plan shall be consistent with the OCP.

16.2 Reviewing the Plan

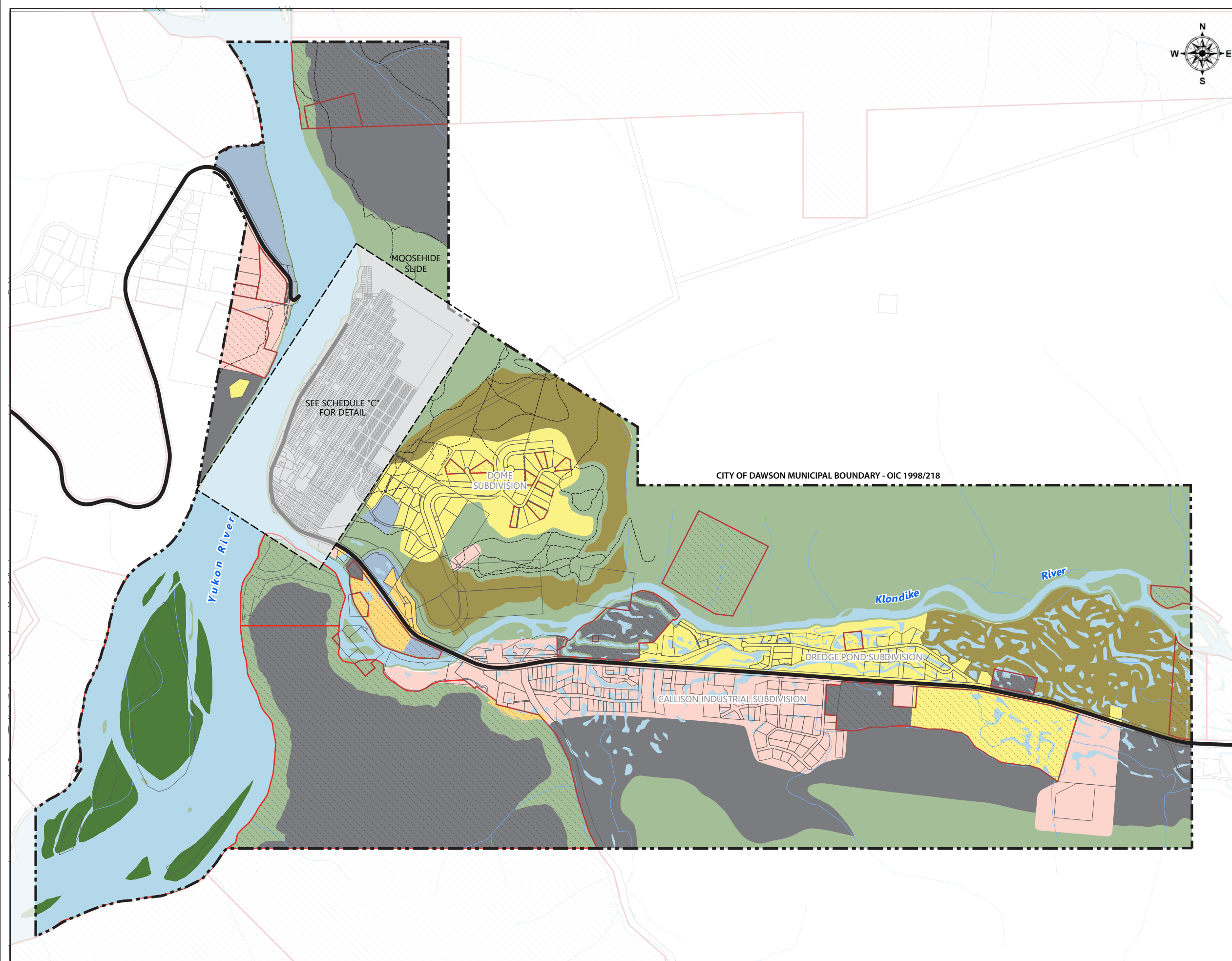
This OCP will be regularly reviewed on an ongoing basis.

- Council shall schedule a review of the OCP at the first regular meeting in the month of October in each year and proceed to amend it as deemed advisable at that time.
- Council shall adopt a methodology and schedule for a comprehensive review of the OCP at the first regular meeting in October 2023.

SCHEDULE B

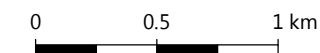
Land Use Map (Valley, Confluence, and Bowl)

Bylaw No. 2018-18



**City of Dawson
Official Community Plan**

Bylaw No. 2018-18
Land Use Map (City Wide)
Schedule B (Valley, Confluence,
and Bowl)



OCP Land Use Designations

-  CR - Country Residential
 UR - Urban Residential
 MU - Mixed Use
 INT - Institutional
 AG - Agriculture
 P - Parks & Natural Space
 RFP - Residential Future Planning
 FP - Future Planning
 TH - Tr'ondëk Hwëch'in Settlement Lands
 Existing Trails

Schedule B, Bylaw No. 2018-18

As adopted _____

ORIGINAL SIGNED BY:

WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

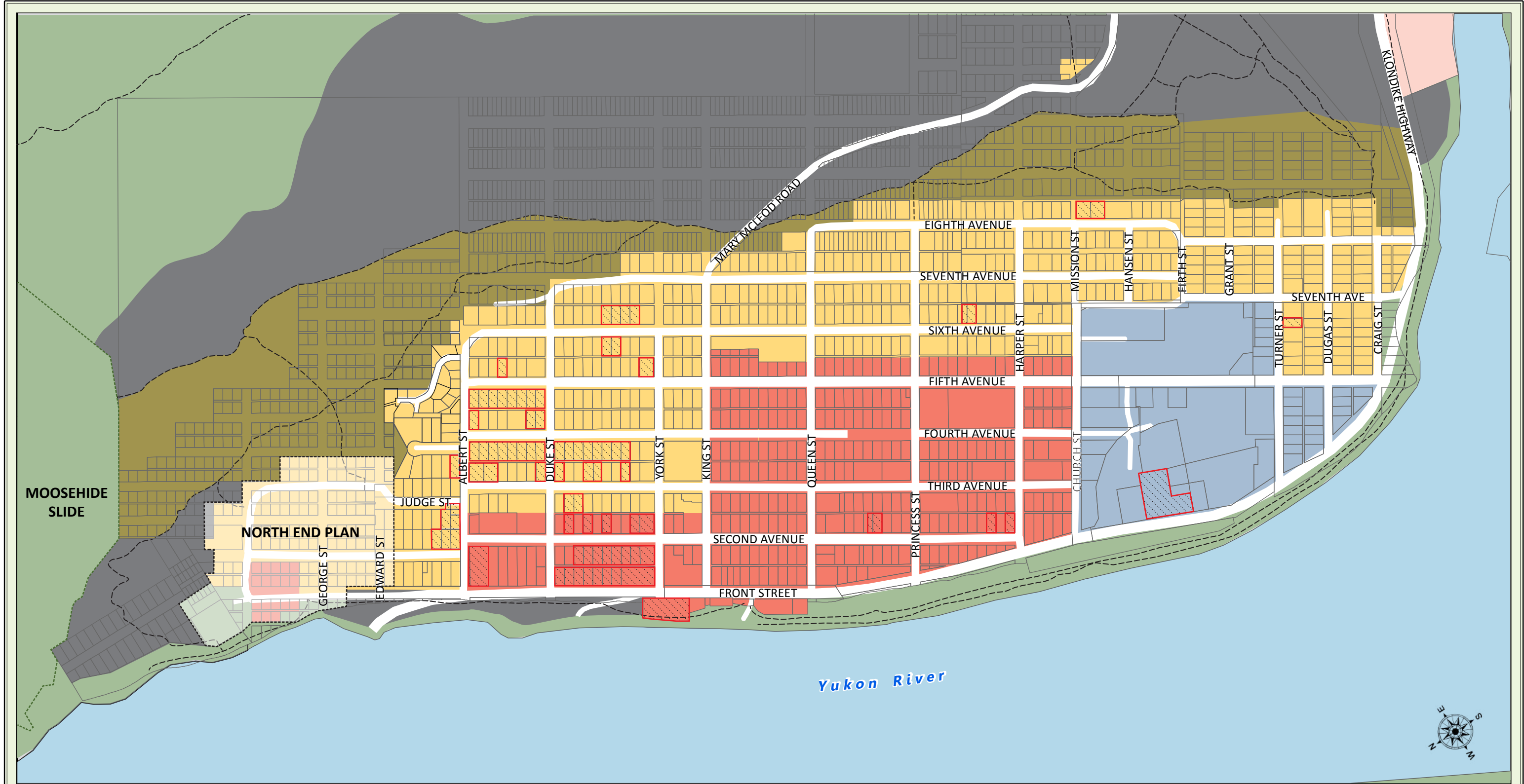
[illegible]

Data sources:
OCP-City of Dawson;
Lot boundaries-Yukon Land Planning
March 2019

SCHEDULE C

Land Use Map (Historic Townsite)

Bylaw No. 2018-18



City of Dawson
Official Community Plan
Bylaw No. 2018-18
Land Use Map (Historic Townsite)
Schedule C

- OCP Land Use Designations**
- UR - Urban Residential
 - DC - Downtown Core
 - MU - Mixed Use
 - INT - Institutional
 - P - Parks & Natural Space
 - FRP - Future Residential Planning
 - FP - Future Planning
 - TH - Tr'ondëk Hwëch'in Settlement Lands
 - North End Plan Area
 - Moosehide Slide Historic Place
 - Existing Trails


Schedule C, Bylaw No. 2018-18
As adopted _____

ORIGINAL SIGNED BY:

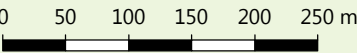
WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

Bylaw No.	Amendments	Date



Data sources:
OCP-City of Dawson
Lot boundaries-Yukon Land Planning
March 2019





THE CITY OF DAWSON

Zoning Bylaw

Bylaw No. 2018-19

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 288 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council, within two years after the adoption of an official community plan, or as soon as is practicable after the adoption of an amendment to an official community plan, a council must adopt a zoning bylaw.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Zoning Bylaw***.

2.00 Purpose

2.01 As per section 289 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, the purpose of this bylaw is to prohibit, regulate, and control the use and development of land and buildings in a municipality.



THE CITY OF DAWSON

Zoning Bylaw

Bylaw No. 2018-19

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THE CITY OF DAWSON

Zoning Bylaw

Bylaw No. 2018-19

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) " Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the council of the City of Dawson.

PART II – APPLICATION

4.00 Zoning Bylaw

- 4.01 The following schedules attached hereto are hereby made a part of this Bylaw and form the components of the Zoning Bylaw:
 - (a) Schedule A (Zoning Bylaw Text);
 - (b) Schedule B (Zoning Map – Valley, Confluence and Bowl);
 - (c) Schedule C (Zoning Map – Historic Townsite);
 - (d) Schedule D (Heritage Management Map – Valley, Confluence and Bowl); and
 - (e) Schedule E (Heritage Management Map – Historic Townsite)



THE CITY OF DAWSON

Zoning Bylaw

Bylaw No. 2018-19

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

- 6.01 Bylaw 12-27 and its amendments (13-10, 13-11, 14-01, 14-08, 14-09, 14-16, 15-15, 16-01, 16-02, 16-08, 16-10, 16-11, 17-01, 17-03, 2017-14, 2018-02) are hereby repealed.

7.00 Enactment

- 7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	September 18, 2018
Public Notice	September 25, 2018
Public Notice	October 2, 2018
SECOND	
Public Hearing	October 9, 2018
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer

PART IV – APPENDIX (APPENDICES)



THE CITY OF DAWSON

Zoning Bylaw

Bylaw No. 2018-19

- (a) Schedule A (Zoning Bylaw Text);
- (b) Schedule B (Zoning Map – Valley, Confluence and Bowl);
- (c) Schedule C (Zoning Map – Historic Townsite);
- (d) Schedule D (Heritage Management Map – Valley, Confluence and Bowl); and
- (e) Schedule E (Heritage Management Map – Historic Townsite)



Zoning Bylaw

Bylaw #2018-19



SCHEDULE A

Zoning Bylaw Text

Bylaw #2018-19

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1.0 GENERAL ADMINISTRATION

1.1 Purpose

This bylaw provides for orderly, efficient, economic, and environmentally and socially responsible development in the City of Dawson by

- .1 implementing the goals and objectives of the *Official Community Plan* (OCP)
- .2 establishing land use zones and associated regulations to control the use, location, type, and level of development allowed to occur on a parcel of land within the City of Dawson
- .3 setting out rules and procedures, information requirements, and processes to regulate land use and development within the City of Dawson
- .4 maintaining and enhancing the unique character and history of Dawson City

1.2 Enabling Legislation

This bylaw has been passed in conformance with the *Yukon Municipal Act*.

1.3 Basic Provisions

1.3.1 Application

This bylaw shall be applicable to all land, including the surface of water, and buildings and structures within the boundaries of the City of Dawson.

1.3.2 Conformity

Land, including air space and the surface of water, shall not be used and buildings and structures shall not be located in an area or constructed, altered, or used except as specifically permitted in this bylaw.

1.3.3 Severability

If any section, subsection, sentence, clause, or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed from the bylaw and such decision shall not affect the validity of the remaining portions of this bylaw.

1.3.4 Metric Units

Metric units are used for all measurements in this bylaw. Imperial units are provided for convenience only.

1.3.5 Applicable Regulations

- .1 Where this bylaw sets out two or more regulations that could apply to a situation, the most stringent regulation shall apply.
- .2 Where this bylaw sets out both general and specific regulations that could apply to a situation, the specific regulation shall apply.

1.4 Zoning Maps

The City of Dawson is divided into land use zones and the boundaries of those zones are shown on the zoning maps, attached as Schedule “B” and Schedule “C,” forming part of this bylaw.

1.5 Zone Boundaries

The boundaries on the zoning maps shall be interpreted as follows:

- .1 where a zone boundary is shown as following a highway or road right- of- way or watercourse, the centre line of the right of way or watercourse shall be the zone boundary
- .2 where the zone boundary does not follow a legally defined line, and where the distances are not specifically indicated, the location of the zoning boundary shall be determined by referencing topographic and scaling information from the zoning maps
- .3 when any public roadway is closed, the roadway lands have the same zoning as the abutting land. When different zones govern abutting lands, the centre of the roadway is the zone boundary unless the boundary is shown clearly following the edge of the roadway

1.6 Compliance with Other Legislation

- .1 In addition to complying with this bylaw, a person applying for a development permit or change of use is responsible for ascertaining and complying with the requirements of any other applicable municipal, territorial, or federal legislation.
- .2 The issuance of a permit does not relieve the property owner from complying with any easement, covenant, lease, scheme, or development agreement that affects the development.

1.7 Uses and Regulations

Except as otherwise allowed by this bylaw, use and development in each zone shall be in accordance with the uses listed for the zone and all the appropriate requirements of this bylaw.

1.8 Non-Conforming Uses or Structures

Non-conforming uses will be dealt with according to the provisions of the *Yukon Municipal Act*, as amended from time to time.

1.9 Lots Less Than Minimum Size

- .1 Lots created before the approval of this bylaw that are less than the minimum dimensions required of the zone they are in shall be considered to be conforming lots for the purposes of this bylaw.
- .2 A principal or secondary use is permitted on a lot less than the minimum lot size in that zone provided that the development otherwise complies with all the regulations of this bylaw.
 - I. Rear and side yard setbacks may be reduced by the same percentage that the lot is less than the minimum for the zone.

1.10 Applications in Process

An application for a development permit that is received in its complete and final form prior to the effective date of this bylaw shall be decided upon within 90 days of this bylaw coming into effect, and no time extension shall be granted to any development permit issued under this section for which development has not commenced within 12 months.

1.11 Copy of Record and Availability

A development officer shall

- .1 keep and maintain for inspection by the public during normal office hours a copy of this bylaw, as amended
- .2 keep and maintain for inspection by the public during normal office hours a register of all development permit applications, including the decisions and the reasons therefore
- .3 ensure that copies of the bylaw and amendments are obtainable by the public at the prescribed fee

2.0 DEFINITIONS

2.1 Interpretation

- .1 Typical uses listed as examples in the definitions are not intended to be exclusive or restrictive. Intent, impact, and definition of the use, among others, will be considered when determining whether or not a use is permitted.
- .2 When a specific use does not conform to the wording of any use definition, or generally conforms to the wording of two or more definitions, a community development officer may use discretion to deem that the use conforms to, and is included in, that use which is considered to be most appropriate in character and purpose.
- .3 If a use is not listed as permitted, it shall be interpreted as not permitted.

2.2 General Definitions

A

ABUT or **ABUTTING** means immediately contiguous to, or physically touching. When used with respect to lots or sites, this definition refers to lots or sites that share a common property line or border.

ACCESSORY BUILDING or **STRUCTURE** means a separate building or structure, on the same lot as a primary building or structure, which is ancillary or subordinate to the primary building or structure. Examples of accessory structures include garages, gazebos, garden sheds, greenhouses, and storage sheds.

ACT means the *Yukon Municipal Act* as amended from time to time.

ADDITION means a new structure, or portion of a structure, added to an existing structure in a manner that creates a shared wall.

ADJACENT means land that is contiguous to and accessible from a site, including land that would be contiguous if not for a public road, lane, walkway, utility lot, underground pipeline, power line, drainage ditch, or similar feature. This definition does not include land separated by a stream or river.

AGRICULTURE means growing, rearing, harvesting, and selling agricultural crops and/or livestock; this includes processing the primary agricultural products harvested, reared, or produced on the parcel. This definition does not include small-scale growing on a residential property.

ALCOHOL SALE means the retail sales of any and all types of alcoholic beverages to the public.

AMUSEMENT ESTABLISHMENT means a permanent building or structure that has been erected for the purpose of providing entertainment and amusement activities.

APARTMENT means a single building containing three or more dwelling units, each of which has its principal access from an entrance common to the building.

B

BASEMENT means the portion of a building that is partially underground and has a ceiling that is less than 1.83 m (6 ft.) above grade.

BED AND BREAKFAST means a home occupation comprising of the commercial rental of up to three sleeping units, all within a single detached dwelling.

BOARD OF VARIANCE means the City of Dawson Board of Variance established in accordance with the *Yukon Municipal Act*.

BOARDING HOUSE means the commercial rental of one or more sleeping units, all within a single detached dwelling. Sleeping units share common living and cooking spaces. Boarding houses are considered single detached dwellings in this bylaw.

BROADCASTING AND RECORDING means the production and/or broadcasting of audio or visual programming typically associated with radio, television, and motion picture studios.

BUILDING means a roofed structure used, or intended to be used, for supporting or sheltering any use or occupancy.

BULK FUEL FACILITY means a premise used for the storage, sales, and distribution of bulk fuel products.

C

CAMPGROUND means the provision of space for tents and recreational vehicles primarily occupied by the travelling public for overnight accommodation.

CANNABIS RETAIL SERVICE means the retail sale of cannabis and products containing cannabis to the public; this includes storing cannabis onsite to support the operations of those premises.

CARPORT means a roofed accessory structure, which is normally attached to the principal building and is not fully enclosed, that is intended to shelter parked vehicles. A carport is considered part of the principal building to which it is attached when calculating requirements.

CEMETERIES means those areas of land that are set aside for the burial of human or animal remains, which includes ashes. This definition excludes crematoria, mausoleums, and mortuaries.

CHILDCARE CENTRE means an establishment licensed under the *Child Care Act* and intended to provide care, educational services, and supervision for children during a period of less than 24 consecutive hours. Unlike a family day home, childcare centres are not secondary to a residential use.

CITY means the City of Dawson.

COMMERCIAL AND RESIDENTIAL MIXED USE means a building that has commercial uses located on the ground floor and residential dwelling units located on the upper floors or on the ground floor behind the commercial uses.

COMMERCIAL SCHOOL means a school conducted for hire or gain, such as an art or drama school, dance studio, business, safety training or trade school, or any other specialized school; it shall not include a private academic, religious, or philanthropic school.

COMMERCIAL STORAGE means a self-contained building or group of buildings containing lockers available for rent for the storage of goods, or a facility used exclusively to store bulk goods of a non-hazardous nature.

COMMUNITY RECREATION FACILITY means land or premises used for recreational, social, or multi-purpose use. This facility is primarily intended for local community purposes. Typical uses include community halls, non-profit social clubs, and community centres operated by a residents' association.

CONTRACTOR SERVICE means the provision of building construction, landscaping, concrete, electrical, excavation, drilling, heating, plumbing, paving, road construction, or sewer services, or similar services of a construction nature. These uses may or may not require onsite storage space for materials, construction equipment, or vehicles normally associated with the contractor service.

CONVENIENCE STORE means a retail commercial establishment, not exceeding 300 m² (3,229.2 ft.²) of floor area, that supplies groceries and other daily household necessities.

CONVERSION means a change in use of land or buildings, or act an done in relation to land or a building, that results, or is likely to result, in a change in the use of such land or building without involving major structural alterations.

COUNCIL means the Council of the City of Dawson.

CSA means Canada Standards Association.

CUL-DE-SAC means a length of a local street made for vehicular use; the end of the road is permanently closed either by subdivision design or by a natural feature such as inaccessible terrain.

CULTURAL EVENTS OR DISPLAY means, but is not limited to, the presentation of cultural activities such as musical performances, theatre, artisan workshops, or dance demonstrations.

C ZONE means all commercial zones described in [section 12](#) of this bylaw.

D

DECK means a structure more than 0.6 m above grade without a roof or walls, except for visual partitions and railings, used as an outdoor amenity area.

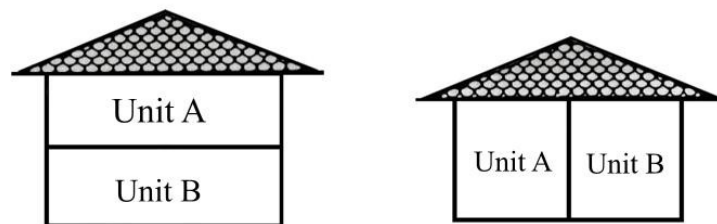
DEVELOPMENT means the carrying out of any activity involving a material change to any use on, over, or under the land or buildings on the land that results, or is likely to result, in a change of use or intensity of use.

DEVELOPMENT APPROVING AUTHORITY means a community development officer, the Board of Variance, or Council as the context requires.

DOCK means any structure, either seasonal or permanent, for the mooring of floatplanes, boats, or other watercraft.

DUPLEX means a building that is divided horizontally or vertically into two separate dwelling units that may or may not be registered under the same land title; a duplex is not a secondary suite. Each dwelling unit has its own independent entrance, as shown in figure 2-1.

FIGURE 2-1: ILLUSTRATION OF DUPLEX



DWELLING UNIT means a self-contained building or portion of a building, whether occupied or not, that is used or intended to be used as a residence. Dwelling units usually contain cooking, eating, living, sleeping, and sanitary facilities. All dwelling units require City approval through the development permit process.

E

EATING AND DRINKING ESTABLISHMENT means the use of land and premises for preparing and offering of food and beverages for sale to the public. Food and beverages for sale may be consumed within the premises or taken off-site. Eating and drinking establishments may or may not include those licensed under the Yukon *Liquor Act*.

EMERGENCY AND PROTECTIVE SERVICES means a public facility used by firefighters, police, emergency responders, and others as a base of operations.

ENCLOSED PARKING means an area provided for off-street parking that is screened from view by the surrounding streets and buildings. Enclosed parking spaces are either within a structure or behind a screen of landscaping, perforated masonry, metal, or other material.

EQUIPMENT SALES, RENTALS, AND SERVICE means the use of premises used for sale, repair, or rental of equipment or machinery.

EXHIBITION AND CONVENTION FACILITIES means a development that is owned and managed by a public authority or non-profit agency and that provides permanent facilities for meetings, seminars and conventions, product and trade fairs, circuses, and other exhibitions.

EXTERIOR STORAGE means an area where goods, materials, or equipment are stored outside. Exterior storage does not include the storage of goods and materials in accessory buildings.

F

FAMILY DAY HOME means an establishment licensed under the Yukon *Child Care Act* that is intended to provide care, educational services, and supervision for children during a period of less than 24 consecutive hours. Unlike childcare centres, family day homes are located in dwelling units and are secondary to a residential use.

FENCE means an artificially constructed barrier erected to enclose or screen a property or use.

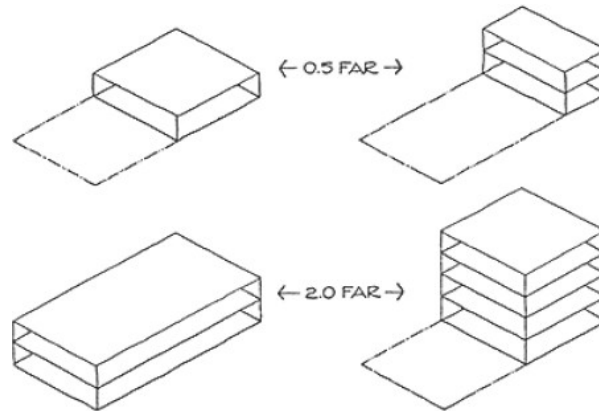
FLEA MARKET means the sale of new or used goods by multiple vendors renting tables and/or space. Vendors may vary from day to day, but the general layout of space to be rented remains the same.

FLEET SERVICE means a fleet of vehicles used for the delivery of people, goods, or services in a place where such vehicles are not available for sale or long-term lease.

FLOOR AREA means the sum of the horizontal floor areas for each storey of the building or structure. This sum must be measured to the exterior walls and contained within the exterior and basement walls.

FLOOR AREA RATIO or **FAR** means the floor area of all buildings and structures on a parcel divided by the parcel area, as shown in figure 2-2.

FIGURE 2-2: ILLUSTRATION OF FLOOR AREA RATIO (FAR)



FRONTAGE means the minimum straight-line distance between the intersection of the midpoint (front lot line and side lot line) of the side lot lines.

FUNERAL SERVICES means the use of premises for the preparation of the dead for burial or cremation, or the holding of funeral ceremonies.

G

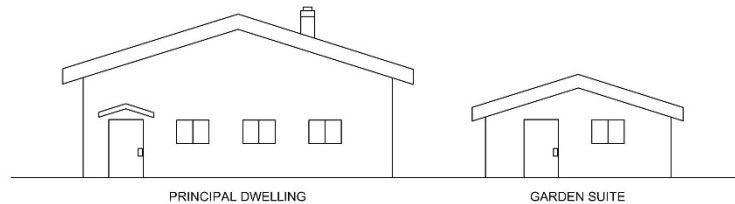
GARAGE means an enclosed accessory building or structure, or a part of the principal building, designed and used primarily for the storage of motor vehicles of the occupants of the premises.

GARDEN means the use of land for cultivating or growing plants.

GARDEN CENTRE means the use of land and premises for retail sale of plants, lawn and garden equipment, furnishings, nursery materials, and associated supplies.

GARDEN SUITE means a type of secondary suite that is within in an accessory building, located on a lot where the principal use is either a single detached dwelling unit or a duplex and where both dwelling units are registered under the same land title, as shown in figure 2-3. A garden suite can be up to 100% of the floor area of the accessory building.

FIGURE 2-3: ILLUSTRATION OF GARDEN SUITE



GRADE means the average elevation of all finished or unfinished ground. Grade is measured from the exterior perimeter of the building or structure, as shown in

Figure 2-4: Illustration of Height and Grade.

GREENHOUSE means a building used to grow plants. Greenhouses utilize transparent covering to heat the air and provide a more hospitable environment for growth.

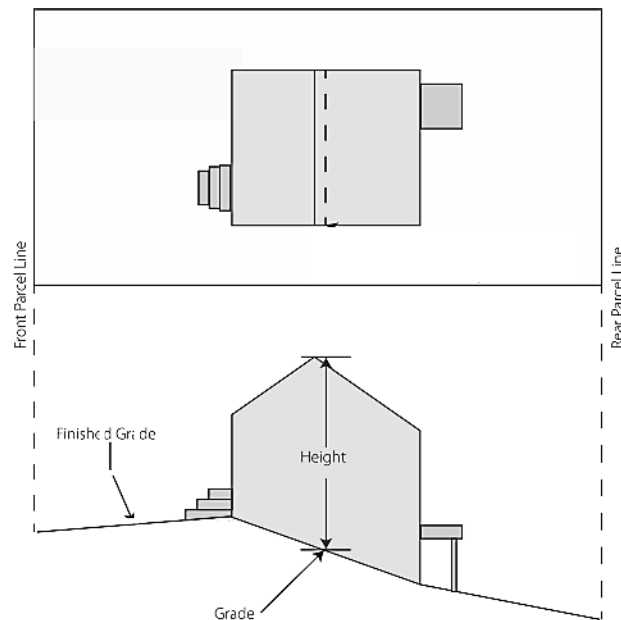
H

HEAVY EQUIPMENT STORAGE means the storage of heavy vehicles, machinery, or equipment typically used in building, roadway, pipeline, and mining construction.

HEIGHT, BUILDING means the maximum vertical distance between grade and the highest point of the building or structure, as shown on figure 2-4. Solar panels, chimney stacks, elevator housings, flagpoles, guardrails, roof stairway entrances,

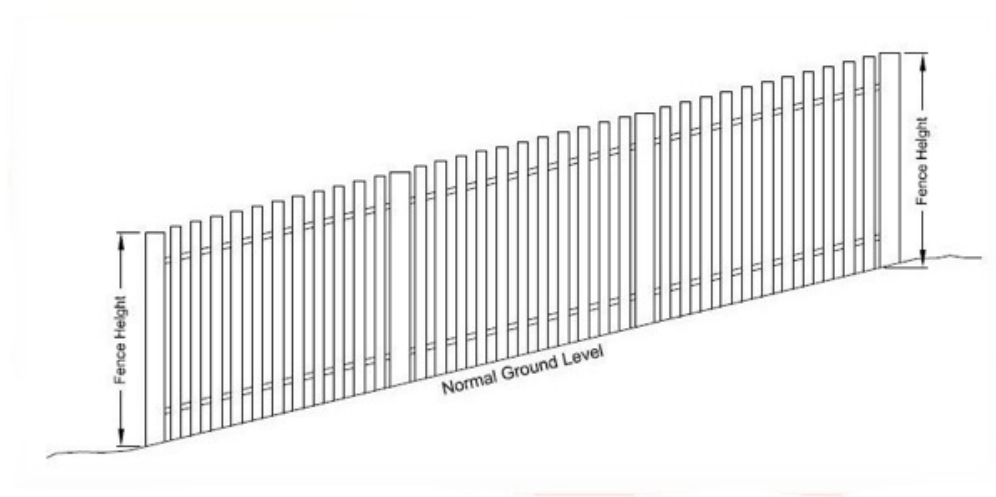
skylights, steeples, or ventilating equipment shall not be considered for the purpose of determining height.

FIGURE 2-4: ILLUSTRATION OF HEIGHT AND GRADE



HEIGHT, FENCE means the maximum vertical distance between the natural ground level and the top of the fence at any given point, as shown in figure 2-5.

FIGURE 2-5: ILLUSTRATION OF FENCE HEIGHT



HISTORIC TOWNSITE means the area as shown in Schedule “C” of this bylaw.

HOME INDUSTRY means a small-scale industrial use operated as a secondary use to a single detached dwelling.

HOME OCCUPATION means a small business that is based out of a dwelling unit. See also *bed and breakfast* and *family day home*.

HOTEL means one or more buildings containing three or more dwelling or sleeping units, each of which has its principal access from an entrance common to the building. Hotels provide commercial rental of dwelling or sleeping units primarily for use overnight or for short periods of time. In addition to the dwelling or sleeping units, hotels may contain accessory uses such as an eating and drinking establishment, retail sales, indoor recreation, and meeting rooms.

HOUSEHOLD REPAIR SERVICE means the provision of repair services to goods, equipment, and appliances normally found within the home. Typical uses include appliance repair shops, radio and television repair shops, furniture refinishing, and upholstery shops.

I

INDUSTRIAL ZONES are any zones described in [section 13](#) of this bylaw.

INSTITUTIONAL SERVICES means the use of land and premises for public or non-profit purposes. Typical uses include schools, hospitals, recreation facilities, community centres, visitor and tourist information centres, and government buildings.

J

JUNKYARD means any building or land used for the wrecking, salvaging, dismantling or disassembly of vehicles, vehicle parts, vehicle frames, or vehicle bodies.

L

LANDSCAPING means to change, modify, or enhance the visual appearance of a site in order to beautify or screen the appearance of a lot. This may be done by reshaping the earth; planting lawns, shrubs, or trees; preserving the original natural vegetation; and adding walks, fencing, patios, and other ornamental features.

LANE means a public right of way, equal to or less than 3.05 m (10 ft.) wide, that provides a second access to a parcel at the side or rear.

LIVESTOCK means an animal that is traditionally used or raised on a farm. This definition does not include generally domesticated animals such as dogs or cats.

LOADING SPACE means an onsite parking space directly accessible from a street or lane that is reserved for parking, and is used for the purpose of loading or unloading goods and materials. Loading spaces shall be occupied for less than one hour at a time.

LODGING FACILITY means multiple buildings containing one or more dwelling or sleeping units, each of which has its principal access from an exterior entrance not common to the building. Lodging facilities provide commercial rental of dwelling or sleeping units primarily for overnight use, seasonal use, or for short periods of time. In addition to the sleeping or dwelling units, lodging facilities may contain accessory uses such as common eating or cooking facilities, living spaces, or recreation areas.

LODGING FACILITY, NON-PERMANENT means a lodging facility that has buildings or structures which may be dismantled and removed from the site from time to time. Typical uses include seasonal camps.

LODGING FACILITY, PERMANENT means a lodging facility that has buildings or structures that are permanent in nature. Typical uses include visitor cabin rentals or workers camps.

M

MANUFACTURING means the use of facilities for the construction, creation, or assembling of semi-finished or finished goods, products, or equipment.

MIXED USE DEVELOPMENT means one or more buildings on a lot containing different permitted uses, either within one building or within different buildings, and any amenities associated with such uses.

MOBILE HOME means a factory-built single or multiple section single detached dwelling unit that is designed to be transportable on its own chassis and that conforms to the CSA Z240 Manufactured Home Series of Standards.

MOBILE HOME PARK means the use of land and facilities for placement of two or more mobile homes.

MODULAR HOME means a factory-built single- or multiple-section single detached dwelling unit that is constructed to the National Building Code of Canada CAN/CSAA277 standard and is designed to be transported to the site and fitted together structurally, mechanically, and electrically to form a single structure placed on a permanent foundation.

MOTEL means a single building containing three or more dwelling or sleeping units, each of which has its principal access from an exterior entrance not common to the building. Motels provide commercial rental of dwelling or sleeping units primarily for use overnight or for short periods of time. In addition to the dwelling or sleeping units, motels may contain accessory uses such as an eating and drinking establishment, retail sales, indoor recreation, and meeting rooms.

MULTI-UNIT RESIDENTIAL means any physical arrangement of three or more permanent dwelling units.

N

NATURAL RESOURCE DEVELOPMENT means the onsite removal, exploration, extraction, and primary processing of raw materials that are found on or under the site or that are accessible from the site. Typical uses include clay pits, gravel pits, placer mining, sandpits, and topsoil stripping.

NATURAL SCIENCE EXHIBITS AND INTERPRETATIVE SIGNAGE means the collection, preservation, interpretation, and display of scientific, cultural, heritage, or natural objects.

O

OFFICE means the use of premises for professional, management, administrative, consulting, and/or financial services in an office setting.

OFFICE SUPPORT SERVICE means the provision of a service that includes one or more of the following features:

- a) the use of minor mechanical equipment for binding, duplicating, photographic processing, or printing
- b) office maintenance or custodial services
- c) office security and the renting, repair, sale, or servicing of office equipment, furniture, and machines

Typical uses include film processing establishments, janitorial firms, office equipment sale and repair establishments, and printing establishments.

OFFICIAL COMMUNITY PLAN (OCP) means the *Official Community Plan* as has been adopted and amended by Council pursuant to the Act.

OPEN SPACE means land not occupied by buildings.

P

PARCEL means any lot, block, or other area in which land is held, or into which land is subdivided. This definition does not include a highway, street, or lane.

PARCEL, AREA means the total horizontal area within the parcel lines of a parcel.

PARCEL, CORNER means the parcel at the intersection or junction of two or more streets; for the purpose of this definition, *street* does not mean *lane*.

PARCEL COVERAGE means the percentage of parcel area that may be built upon for uses including primary or accessory buildings or structures. Parcel coverage does not include steps, eaves, cornices and similar projections, courtyards, terraces or patios, driveways, aisles and uncovered decks, and uncovered parking stalls. Cantilevered portions of buildings above the first storey will not be included in parcel coverage calculations.

PARCEL WIDTH (FRONTAGE) means the horizontal distance between the side parcel lines, which is measured at right angles to the rear parcel line, as illustrated in figure 2-7. The horizontal distance between parcel lines must be measured at a 6 m (19.7 ft.) set back from the front parcel line.

PARCEL LINE means the legally defined boundary of any parcel. (See figure 2-6.)

PARCEL LINE, EXTERIOR SIDE means a side parcel line that abuts a public roadway (this term excludes lanes) on a corner parcel as illustrated in figure 2-6 or, in the case of an irregular lot, as illustrated in figure 2-7.

PARCEL LINE, FRONT means any parcel line common to a parcel and one highway (for the purposes of this bylaw, this term includes streets but excludes lanes), as illustrated in figure 2-6. Where a parcel is contiguous to the intersection of two highways, the front parcel line is the shortest parcel line contiguous to a highway.

PARCEL LINE, INTERIOR SIDE means a parcel boundary, other than a front or rear parcel line, that is between two or more parcels or a lane, as illustrated in figure 2-6 or, in the case of an irregular lot, as illustrated in figure 2-7.

PARCEL LINE, REAR means the boundary of a parcel which lies the most opposite to, and is not connected to, the front parcel line, as illustrated in figure 2-6.

P ZONE means all public and institutional zones described in section 14 of this bylaw.

FIGURE 2-6: ILLUSTRATION OF PARCEL LINES

Section 2.0 Definitions

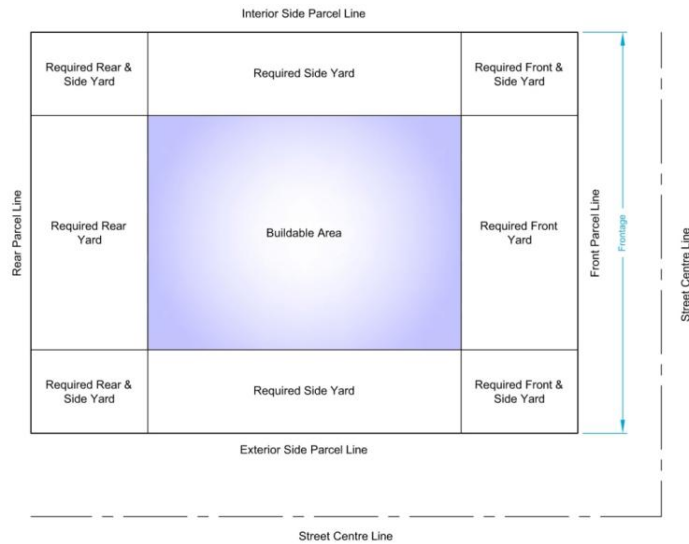
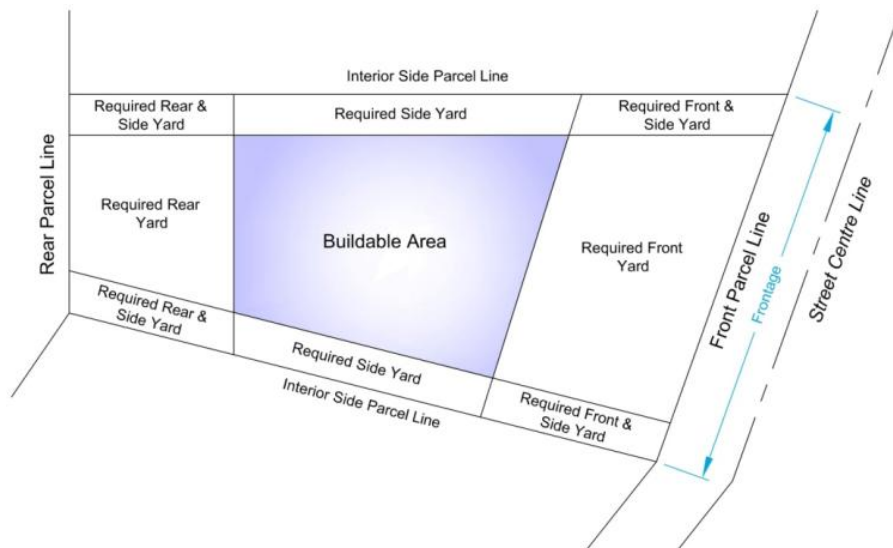


FIGURE 2-7: ILLUSTRATION OF IRREGULAR PARCEL



PARK means any public outdoor area or parcel set aside specifically for passive or active recreation. Parks include buffers, environmental protection areas, greenbelts, nature interpretation areas, playgrounds, trails, tot-lots, walkways, and similar uses.

PARKING LOT means the use of land and premises for parking of more than one vehicle by customers, employees, and the public at large.

PATIO means any solid structure meant for support of people or outdoor materials that is less than 0.6 m in height.

PERSONAL SERVICES means the provision of personal services to an individual that are related to the care and appearance of the body, or to the cleaning and repair of personal effects. Typical uses include barbershops, beauty salons, dressmakers, dry cleaning establishments and laundromats, hairdressers, shoe repair shops, and tailors.

PORCH means a roofed, open structure projecting from the exterior wall of a building with walls that are open or screened to facilitate use as an outdoor living area.

PRINCIPAL BUILDING means a building that contains floor space, the majority of which is used for the permitted principal use on a parcel.

PRINCIPAL USE means the main purpose for which the parcel, building, or structure is used.

PUBLIC UTILITIES means buildings, facilities, or equipment,—that is either owned or operated by the City or by an external body under agreement with the City to comply with a territorial or federal statute,—which furnishes services and facilities for the use of all Dawson City residents. Typical uses include, but are not limited to, landfills and waste treatment facilities, sewage treatment facilities, pump houses and stations, water treatment plants, and electrical production facilities.

R

RECREATIONAL VEHICLE means a transportable structure intended as overnight or seasonal accommodation for travel, vacation, or recreational use. Typical uses include travel trailers, motorized homes, slide-in campers, chassis-mounted campers, and tent trailers. This definition does not include mobile homes.

RECREATIONAL FACILITY means a public or private recreational facility including, but not limited to, arenas, athletic fields, driving ranges, golf courses, outdoor rinks, stadiums, and tennis courts.

RECYCLING DEPOT means a facility that buys, sorts, and/or stores bottles, cans, newspapers, and similar household goods for reuse. All storage is contained within an enclosed building or screened area. Such establishments shall not have more than four vehicles for the pick-up and delivery of goods.

RENOVATION means the repair, restoration, or alteration of a building or a structure and includes, but is not limited to, foundation levelling and strengthening. This definition does not include replacement of a building or structure.

RESIDENTIAL SECURITY UNIT means a dwelling unit that is secondary to a principal industrial or commercial use.

RETAIL STORE means premises where goods, merchandise, other materials, or personal services are offered for sale at retail to the public.

R ZONE means all residential zones described in [section 11](#) of this bylaw.

S

SEASONAL means a period of eight months or less.

SECONDARY SUITE means a self-contained dwelling unit that is located within a primary dwelling unit and is less than 40% of the total floor area of the building. A secondary suite has its own cooking, sleeping, and sanitary facilities. Both dwelling units are registered under the same land title. A secondary suite is not a duplex. See also “garden suite.”

SECONDARY USE means uses that must be in conjunction with and subordinate to a principal use. Secondary uses require development approval as a separate use unless otherwise exempted from a development permit by this bylaw.

SERVICE EFFICIENCY LINK means a connecting link that is constructed between two approved buildings and is designed for the sole purpose of allowing publicly funded institutions to share facilities in order to reduce operational costs.

SERVICE STATION means a business intended for the sale of fuel, lubricating oils, automotive fluids, car wash, and convenience store products.

SETBACK means the minimum permitted distance between a class of building, structure, or use specified in this bylaw. This definition includes a parcel line or other feature specified in this bylaw.

SHORT TERM means a period of two years or less.

SEASONAL means a period of eight months or less.

SINGLE DETACHED DWELLING means a free-standing building that contains one primary dwelling unit; this dwelling unit may or may not include a secondary suite. Single detached dwellings are constructed onsite and do not include mobile homes or modular homes. See also boarding house.

SITE references any parcel of land.

SITE DENSITY is a measure of population density calculated as the number of dwellings per total parcel or site area. If the result of a density calculation results in a fraction, maximum density will be rounded up to the next whole number.

SLEEPING UNIT means a portion of a building, whether occupied or not, used or intended to be used in a temporary accommodation such as a hotel or motel. Sleeping units may contain sleeping and sanitary facilities but shall not contain cooking facilities.

STOREY, FIRST means the bottom-level storey that has a floor level not more than 2 m above grade.

STOREY, HALF means a storey under a sloping roof. The wall plates of a half storey, on at least two opposite walls, are not more than 0.61 m above the finished floor of such a storey.

STRUCTURE means any construction fixed to, supported by, or sunk into land or water. This definition does not include concrete or asphalt paving, or similar surfacing.

T

TOWNHOUSE means a building divided into three or more dwelling units, which are located side by side under one roof, with private entrances to each dwelling from the exterior of the building. Each dwelling shares at least one common wall.

V

VARIANCE means a relaxation of the requirements specified in this bylaw as permitted by the *Yukon Municipal Act*.

VEGETATIVE BUFFER means a landscaped or natural area intended to visibly separate and screen one use from another in order to improve land use compatibility and environmental quality by reducing noise, lighting glare, and other nuisances, or to facilitate natural drainage and wildlife movement.

VEHICLE SALES AND SERVICE means the premises where motor vehicles may be repaired, equipped, parked, or stored for remuneration, sale, or display. Such premises may include vehicle washing facilities as an ancillary use. This definition excludes service stations.

VENDOR, COMMERCIAL means the carrying on of a business providing professional, personal, or other services not including the sale of food, beverages, and refreshments for immediate consumption. This definition includes the sale of arts and craft products by non-profit organizations. Commercial vendors may be dismantled and removed from the site from time to time and must follow the regulations of section 8.10 of this bylaw.

VENDOR, FOOD means a booth, stand, or vehicle that sells food, beverages, and/or refreshments for immediate consumption. Food vendors must be temporary in nature and must be able to be dismantled and removed from the site from time to time and must follow the regulations of [section 8.10](#) of this bylaw.

VETERINARY SERVICE means the care and treatment of animals. Veterinary services primarily involve outpatient care and minor medical procedures involving hospitalization for fewer than four days. All animals shall be kept within an enclosed building.

Y

YARD means the area of setback required from a parcel line as illustrated in Figure 2-6: Illustration of Parcel Lines or, in the case of an irregular parcel, as illustrated in

Figure 2-7: Illustration of Irregular Parcel.

Z

ZERO LOT LINE means the legally defined limit in a parcel that a development may be built up to.

ZONE means an area of the City as defined in sections [10](#), [11](#), [12](#), [13](#), [14](#), and [15](#) of this bylaw.

3.0 DUTIES AND RESPONSIBILITIES

3.1 Inspection

- .1 The chief administrative officer, community development and planning officer, or other persons appointed by Council as a development approving authority, shall administer this bylaw.
- .2 Persons appointed under section 3.1 may enter any building or premises at any reasonable time to administer or enforce this bylaw.

3.2 Council

Council shall

- .1 by resolution appoint one or more development officer(s) under this bylaw
- .2 by resolution appoint the members of the Heritage Advisory Committee for terms of office, as specified under the *Heritage Advisory Committee Bylaw*
- .3 by resolution appoint the five members of the City of Dawson Board of Variance for a period of two years each. No members of the Board of Variance may be Council members
- .4 consider and decide upon all development permit applications in a heritage management area when, for heritage conservation purposes, the development projects into a required rear or side yard by more than 10% of the required rear or side yard, or exceeds maximum height, density, or floor area ratio. Council may grant a development permit provided there will be no detrimental impact on adjacent properties or the neighbourhood
- .5 consider and decide upon all development permit applications that include an encroachment upon a public roadway or right of way
- .6 consider and decide upon all applications to amend the City of Dawson *Zoning Bylaw* and “Dawson City Heritage Management Plan”
- .7 consider and decide upon heritage management guidelines and design guidelines for each heritage management area
- .8 consider and decide upon all appeals to Council
- .9 consider and decide upon all development permit applications referred to Council in the case of a disagreement between the recommendations of the Heritage Advisory Committee and the opinion of the development officer. The decision of Council shall be final

- .10 initiate, consider, and decide upon a comprehensive review of this bylaw every five years
- .11 take into account terms and conditions suggested by the development officer and shall approve, approve with conditions, or reject development permits brought to its attention

3.3 Development Officers

A development officer shall

- .1 receive and review development permit applications to determine their completeness, and shall be the sole determinant of completeness in accordance with section 4.0
- .2 refer a development permit application to any City department or any federal, territorial, or other agency or body deemed appropriate by the development officer, to obtain comments on the application
- .3 consider and decide upon a development permit application for a minor alteration, and at their discretion, the development officer may refer the application to other staff or the Heritage Advisory Committee for consideration and recommendations
- .4 refer a development permit application for a major alteration to the Heritage Advisory Committee for consideration and recommendation
- .5 refer an application for a new infill development (i.e., a new building) to the Heritage Advisory Committee for consideration and recommendation
- .6 consider, in consultation with the Heritage Advisory Committee, the provision of external technical advice in the case of a major new building or major alteration. This may be requested from the Yukon Government, Parks Canada, another government agency, and/or a private sector architect or consultant
- .7 refer a development permit application to Council if the development officer does not agree with the recommendations of the Heritage Advisory Committee
- .8 consider and recommend to the Board of Variance an approval or refusal of a variance to the land use regulations governing an application
- .9 consider and decide upon, subsequent to review by the Heritage Advisory Committee, development permit applications in a heritage management area when, for heritage conservation purposes, the development projects into a required rear or side yard. The development officer may grant a development permit provided such projections do not exceed 10% of the required rear or side yard and do not detrimentally impact adjacent properties or the neighbourhood

Section 3.0 Duties and Responsibilities

- .10 subsequent to review by the development officer and the Heritage Advisory Committee, refer a development permit application in a heritage management area to Council for consideration, when, for heritage conservation purposes, the development projects into a required rear or side yard by more than 10% of the required rear or side yard, or exceeds maximum height, density, or floor area ratio
- .11 consider and decide upon a development permit application for only the foundation component of a permitted use inside the historic townsite, provided that the application complies with this bylaw and that an acceptable security deposit equal to 25% of the value of the foundation or the appropriate fee listed in the *Fees and Charges Bylaw* is posted
- .12 receive and review all applications for amendments to the *Zoning Bylaw* and/or “Dawson City Heritage Management Plan”, and may consider such applications and recommend Council approve or refuse said application
- .13 issue development permits and, when necessary, impose terms and conditions upon development permits that will bring the project into conformity with the OCP and all applicable bylaws, and will mitigate any undesired effects of the proposed development
- .14 receive submissions for and approve or reject the designs of all fences within the historic townsite
- .15 undertake other duties specified in this bylaw
- .16 where a development permit application is for a temporary, short-term, or seasonal development,
 - I. consider and decide upon a development for a specific period of time not exceeding one year
 - II. impose a condition on such a permit so that the City is not liable for any costs involved in the cessation or removal of the development at the expiration of the time period stated in the permit
 - III. require the applicant to post an acceptable security deposit that guarantees the cessation or removal of the development and is the greater of either 25% of the value of the structure or \$2,000

3.4 Heritage Advisory Committee

The Heritage Advisory Committee is established pursuant to section 179(1) of the Act and shall

Section 3.0 Duties and Responsibilities

- .1 make recommendations to the development officer on the heritage aspects of all development permit applications referred to the committee by the development officer
 - I. In the event that the committee recommends amendments to the development permit application, the application may be referred back to the applicant for revision and the development officer, in consultation with the applicant, may determine whether the application needs to be resubmitted to the committee for another review or whether it can be considered by the development officer only.
- .2 perform other duties as may be prescribed by this bylaw
- .3 perform other responsibilities as Council may, from time to time, delegate to the committee by resolution

3.5 Board of Variance

- .1 The City of Dawson Board of Variance is hereby established pursuant to authority given in the *Yukon Municipal Act*.
- .2 The Board of Variance will hear and decide upon any applications before it in accordance with the provisions of the *Yukon Municipal Act*.

4.0 DEVELOPMENT PERMITS

4.1 Development Permit Required

- .1 Unless otherwise stated in this bylaw, no person shall commence, cause, or allow to commence any development, change of existing use, or change of intensity of use unless a development permit has been issued pursuant to the provisions of this bylaw.
- .2 Excavating, filling, and/or building a foundation is considered a development for the purposes of this bylaw.
- .3 Submission of a development permit for any development that has been partially constructed without authority shall result in a 25% increase in the permit fee for that structure.
- .4 Submission of a development permit for any development that has been substantially completed without authority shall result in a 50% increase in the permit fee for that structure.

4.1.1 Demolitions

- .1 Demolition of a structure will only be permitted if the proposed demolition and/or replacement would improve the quality of the built environment.
- .2 All service connections must be removed before demolition begins.
- .3 An acceptable security deposit of \$1.00 per square foot of the lot under consideration shall be posted by the developer upon issuance of a development permit for a demolition in order to ensure that the intended re-development proceeds.
- .4 Demolition must be accompanied by an approved redevelopment plan to the satisfaction of the development officer.
- .5 Demolition of a structure listed in the Yukon Government Historic Sites Registry shall occur only in extenuating circumstances, and must be approved by Council in consultation with the Heritage Advisory Committee and Yukon Government Historic Sites.

4.2 Development Permit Not Required

No development permit is required for the following, provided that such development conforms to all other provisions of this bylaw:

- .1 regular maintenance and repair of any building or structure, provided it does not include structural alterations or does not change the use or intensity of use of the land, building, or structure

- .2 regular maintenance and repair of any building or structure in the heritage management areas that meets the heritage management design guidelines
- .3 landscaping where the existing grade and surface drainage pattern is not materially altered, except when landscaping is required as part of a development permit
- .4 minor utilities, as determined by a development officer
- .5 the use of a building or part thereof as a temporary polling station, returning officer's headquarters, candidate's campaign office, and any other official temporary use in connection with a federal, territorial, or municipal election, referendum, or census
- .6 a fence, wall, or gate that does not exceed 2 m (6.6 ft.) in height and is located outside of the historic townsite
- .7 an accessory development not greater than 10 m² (107.6 ft.²) and not exceeding 2.5 m (8.2 ft.) in height
- .8 a sign located outside of the historic townsite, provided that such sign conforms to all other provisions of this bylaw
- .9 demolition of a building or structure under 10 m² (107.6 ft.²), unless designated in the Yukon Government Historic Sites Inventory

4.3 Development Permit Applications

- .1 Applications for a development permit shall be made to a development officer in writing.
- .2 Applications should, at the discretion of the development officer, include
 - I. the completed prescribed form
 - II. a letter of intent that provides a detailed description of the proposed development
 - III. the certificate of title, dated no more than 30 days prior to application date
 - IV. a letter of authorization from all property owners registered on the title and the property owner or owners' contact information
 - V. the required fee and/or deposit
 - VI. a site plan that includes
 - a) a north arrow and scale
 - b) property lines shown and labelled as per the most recent legal survey
 - c) all easements and rights of way shown and labelled
 - d) the location and labelling of all abutting streets, lanes, highways, road

rights of way, sidewalks, water bodies, and vegetation

- e) the topography and other physical features of the subject land
 - f) the location, size, type, and dimensions of all **existing** buildings and/or structures on the subject land, as well as the distance of the buildings and/or structures from the property lines
 - g) the location, size, type, and dimensions of all **proposed** buildings and structures on the subject land, as well as the proposed distance of the buildings and/or structures from the property lines
 - h) the location of retaining walls and fences (existing and proposed)
 - i) the location, dimensions, and number of onsite parking areas
 - j) the location of loading facilities
 - k) the date of the plan
- VII. an elevation plan that includes
- a) coloured elevations of each face of the building(s)
 - b) illustration and/or annotated description of the appearance of all fences (existing and proposed) on the site
 - c) a description of exterior finishing materials
 - d) illustration and/or annotated description of the appearance of all garbage and/or recycling enclosures
 - e) the building height from grade, and the number of storeys
 - f) the date of plan

VIII. a floor plan that includes the proposed use and dimensions of each room

.3 For applications for activities permitted under the *Placer Mining Act*, the following shall also be submitted to the development officer:

- I. a copy of the notification (Classes 1 and 2)
- II. for claims overlapping surface rights, proof of permission from all applicable surface rights holders (Classes 1–4)
- III. for Tr'ondëk Hwëch'in settlement land, a Tr'ondëk Hwëch'in access notice certificate and/or land use permit (Classes 1–4)
- IV. mining land use approval (Classes 3 and 4)
- V. an operating plan and map (Classes 2–4)
- VI. a water license (Class 4)

Section 4.0 Development Permits

.4 For applications for areas located in heritage management areas, the following shall also be submitted at the discretion of the development officer:

I. the date and style of the built form

II. siting information

This shall include annotated drawings and/or photographs that describe the following:

- front, side, and rear setbacks
- orientation
- location and dimensions of circulation or access features
- views and sightlines

III. scale information

This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of

- scale of buildings
- lot coverage (i.e., the pattern of arrangement of buildings and the size of said buildings)
- Floor-to-floor heights and their relationship to the street

IV. form information

This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of

- the predominant form of neighbouring buildings
- the roof form and skyline as well as ridge lines, roof slopes, chimneys, and skylights
- the proportions and number of openings
- the solids-to-voids ratio

V. a description and/or list of materials and colours

VI. detailing

.5 In addition to the requirements listed under sections 4.3.2 and 4.3.3 of this bylaw, the development officer may also require the following:

I. geotechnical studies that demonstrate the soundness and suitability of the the proposed development

Section 4.0 Development Permits

- II. an approved onsite sewage disposal system in areas not serviced by the City's piped sewer system
 - III. a parking and traffic study
 - IV. a landscaping plan that includes
 - a) the location of all existing and proposed landscaping, including trees, shrubs, and grasses
 - b) any existing landscaping to be removed
 - c) the number, size, and species of all proposed trees and shrubs
 - V. a surveyor's certificate to verify the location of a development
 - VI. a certificate from a qualified, registered professional engineer or architect to support the design of buildings and structures and their placement on the land
- .6 An application shall not be considered to have been received until all requirements above have been submitted to the satisfaction of a development officer.
- .7 Notwithstanding section 4.3.4, a development officer may consider an application if, in the development officer's opinion, the development is of such a nature as to enable a decision to be made on the application without the required information.

4.4 Decision Making

Decision making and appeals regarding development permits shall be undertaken in accordance with the *Yukon Municipal Act*.

- .1 Upon receipt of a complete development permit application, the development officer shall within 30 days
- I. grant permission;
 - II. refuse permission;
 - III. grant permission with specified conditions; or
 - IV. defer making a decision on the application for a period not exceeding 60 days from the date of the application.
- .2 Within five working days after a decision on a development permit application, a development officer shall send a notice of the decision by regular mail to the applicant.

4.4.1 Permit Conditions

- .1 When issuing a permit, a development officer may impose any conditions required to ensure compliance with this bylaw.

Section 4.0 Development Permits

- .2 A development officer may as a condition of a permit require that an applicant enter into a development agreement that may require the applicant to pay an off-site levy or redevelopment levy or both.
- .3 A development officer may as a condition of a permit require the applicant to make satisfactory arrangements for the payment and supply of water, power, sewer, and/or other services or facilities.
- .4 A permit may be refused when it is determined by the development officer that
 - I. satisfactory arrangements have not been made for the payment and supply of water, power, sewer, and/or other services or facilities
 - II. taxes on the property associated with the permit application have not been paid
- .5 A development officer may suspend or revoke a development permit when
 - I. the applicant fails to comply with the conditions of the issuance of the permit
 - II. any person undertakes, causes, or allows any development on a site contrary to the terms or conditions of a permit
 - III. the permit was issued on the basis of incorrect information or misrepresentation by the applicant
 - IV. the permit was issued in error

4.4.2 Development Permit Appeals

- .1 An applicant aggrieved by the decision of the development officer under section 4.4.1 may appeal to Council within 30 days of the date of the decision.
- .2 Appeal applicants shall be limited to the original development permit applicant and landowner.
- .3 Council shall within 60 days of receipt of an appeal under this section grant permission, refuse permission, or grant permission with conditions.

4.5 Validity of Permit

- .1 When a development permit has been approved, the permit shall not be valid until the decision is issued in writing by a development officer.
- .2 When a development permit has been issued by a development officer, the permit shall not be valid until the conditions of the permit, save those of a continuing nature, have been fulfilled.
- .3 The final determination of an appeal shall validate, amend, or revoke, as the case may be, a development permit suspended under section 4.5.3.

4.6 Expiry of Permit

- .1 A development permit issued in accordance with the notice of decision is valid for a period of 12 months from the date of issue.
- .2 A development officer may grant an extension of the effective period of a permit prior to the expiry of the permit; the effective period shall not exceed 12 months and the development officer may only grant such an extension once.
- .3 When a development permit expires, a new application is required. Such application shall be dealt with as a first application and the development approving authority shall be under no obligation to approve it on the basis that a previous permit had been issued.

4.7 Variance

- .1 All variance appeals shall be undertaken in accordance with PART 7, DIVISION 5, of the *Yukon Municipal Act*.
- .2 A person may apply for a variance or exemption from the *Zoning Bylaw* to the Board of Variance if there are practical difficulties or unnecessary hardships in meeting the requirements of the *Zoning Bylaw* because of a property's exceptional narrowness, shortness, shape, topographic features, or any other unusual condition.
- .3 All variances shall be limited to parcel boundaries.
- .4 A variance shall not be approved if
 - I. the unusual condition is the result of the applicant's or the property owner's action
 - II. the adjustment requested would constitute a special privilege inconsistent with the restrictions on the neighbouring properties in the same district
 - III. the variance or exemption would be contrary to the purposes and intent of the OCP or this bylaw
 - IV. the variance or exemption would injuriously affect the neighbouring properties
 - V. the variance or exemption would allow a change to a use that is not similar to a permissible use in the area
- .5 Within 30 days of receipt of an application, the Board of Variance shall approve, refuse, or approve with conditions an application that in the board's opinion meets the four tests as outlined in section 4.7.4, and preserve the purposes and intent of the "Dawson City Heritage Management Plan".

- .6 Within five working days after granting a variance, a development officer shall send a notice to adjacent landowners, who may be identified in the City tax assessment roll, advising them of the variance and the right of appeal.
 - I. For the purposes of this bylaw, adjacent landowners are those who are owners of land that is contiguous to a site, including land that would be contiguous if not for a public roadway, river, stream, pipeline, power line, or railway.
- .7 A decision of the Board of Variance may be appealed in accordance with section 308 of the *Yukon Municipal Act*.
- .8 If the Board of Variance is served with notice of an appeal of its decision, such notice shall suspend the permit.
- .9 A decision by Council on a variance appeal is final and binding.

5.0 SUBDIVISION PROCESS

5.1 Subdivision

- .1 Council shall not approve any application for the subdivision of any land within any zone or on any site where the parcels do not meet the minimum requirements prescribed for that zone.
 - I. At the sole discretion of Council, parcels with a pre-existing legally non-conforming use or structure may be subdivided so long as the subdivision does not increase the legally non-conforming nature of the use or structure.
- .2 Spot land applications and parcel enlargements can be approved at the sole discretion of Council and will not be approved by Council unless the application conforms to the long-term plan for those lands, as described in the OCP or other applicable approved plans.
- .3 Notwithstanding section 5.1.1, Council may approve an application for the subdivision of any land within the historic townsite into lots that do not meet the minimum site area requirements prescribed for the underlying zoning district as a heritage conservation incentive, provided
 - I. that subdivision is in keeping with the heritage integrity of the community; and
 - II. the development proposed for those lots meets the heritage management policies and guidelines of the OCP and the *Zoning Bylaw*
- .4 Prior to final approval, Council shall hold a public hearing to hear and consider all submissions respecting the proposed subdivision. The public hearing shall be held no earlier than seven days after the last date of publication of the notice.
- .5 The notice must be circulated, in a method approved by Council, once a week for two successive weeks.
 - I. Methods of notice circulation may include posting on the City website, in local newspapers, and/or on the City and Post Office Bulletin Boards, as well as sending written notification.
 - II. The notice shall
 - a) describe the area affected by the proposed subdivision
 - b) state the date, time, and place for the public hearing respecting the proposed subdivision
 - c) include a statement of the reasons for the subdivision and an explanation of it

- III. Written notification letters shall be mailed prior to the public hearing to all properties within the following radii of the subject property:
 - a) 100 m (328.1 ft.) for properties within the historic townsite
 - b) 1 km (3,280.1 ft.) for properties outside the historic townsite
- .6 A notification sign shall be placed on the subject property for a minimum of seven days.
 - I. The sign shall state the details of the subdivision and the date, time, and place of the public hearing, as well as the City's contact information .
 - II. The sign shall be provided by the City and shall be returned to the City on the day following the public hearing.
 - III. Signs not returned will be subject to an advertising fee equal to the replacement of the sign materials.

5.2 Site Access

- .1 All access points and boardwalk cuttings shall be located to the satisfaction of the City.
- .2 No person shall construct a driveway from a site to a public roadway if such driveway, in the opinion of the City, would create an unnecessary traffic hazard, unless there is no other practical method of vehicular access to the site.

5.3 Water and Sewer Facilities

No building, structure, or land in any zone shall be used for any purpose where such purpose requires water and/or sanitary sewer services unless,

- .1 where municipal water and/or sewer infrastructure exists, the owner or authorized agent provides a service connection to the building or structure at the property boundary; or
- .2 where no municipal services exist, the owner or authorized agent provides a private water supply and sewage disposal system approved in accordance with the authority who has jurisdiction. Proof of the approval must be provided to the development officer.

6.0 MOVING OF STRUCTURES

- .1 No person shall move a building or structure within, into, or out of the City unless a development permit has first been obtained.
- .2 When a structure is being moved off of a lot within the historic townsite, the application must be accompanied by an approved redevelopment plan to the satisfaction of the development officer.
 - I. When a structure is being moved off of a lot within the historic townsite, an acceptable security deposit of \$1.00 per square foot of the lot under consideration shall be posted upon issuance of a development permit for the move to ensure that the intended redevelopment proceeds.
- .3 Moving of a structure listed in the Yukon Government Historic Sites Registry will occur only in extenuating circumstances and in consultation with both the Heritage Advisory Committee and Yukon Government Historic Sites.
- .4 No person shall move a mobile home from a location within the historic townsite to another location within the historic townsite.
- .5 A development permit is required to move a mobile home from a location within the historic townsite to a location outside the historic townsite; however, the application fee is waived.
- .6 In deciding on the moving of a building or buildings to a parcel within the City, a development officer may
 - I. refer the application to a Yukon building inspector for a recommendation confirm the structure's compliance to the National Building Code
 - II. require such renovations and alterations as may be necessary for the building to conform to the requirements of the zone into which the building is proposed to be moved, and to conform to the territorial building and plumbing codes
 - III. refuse to issue a permit if
 - a) there are any taxes or other charges due to the City with respect to the building or the lot on which it is situated, unless arrangements satisfactory to the City's chief financial officer have been made for payment of such taxes or other charges
 - b) the building fails to conform to the requirements of this bylaw or the *Water and Sewer Bylaw*
 - c) the building is not compatible, in the opinion of the development officer, with the character and appearance of existing buildings in the area in which the building is to be located

Section 6.0 Moving of Structures

- .7 The development officer may require a performance bond to be posted or a certified cheque in the amount of the established cost of the required renovations or alterations pursuant to section 3.3 of this bylaw.
- .8 If the applicant and/or owner of the building fails to complete the required renovations within such time as prescribed by the development officer, the City may
 - I. use the funds posted in section 3.3 to have the required renovations completed; or
 - II. if the cost necessary for section 3.3 is in excess of those funds posted, the balance of the cost may be charged against the property as an extra levy.
- .9 All conditions of a development permit shall be satisfied within 12 months of issuance of the permit.

7.0 GENERAL REGULATIONS

This section applies to all zones established under this bylaw.

7.1 Accessory Buildings and Structures

Accessory buildings and structures are permitted in all zones provided they comply with the following regulations:

- .1 unless otherwise specified in this bylaw, accessory buildings and structures are not permitted on any parcel unless the principal building to which the building or structure is accessory has already been erected or will be erected simultaneously
- .2 accessory buildings and structures must be set back at least 3.05 m (10 ft.) from any principal building
- .3 in R zones, accessory buildings and structures may be placed in a required rear or side yard; however,
 - I. they must be set back at least 0.61 m (2 ft.) from any rear or interior side parcel line
 - II. they must be set back at least 3.05 m (10 ft.) from any exterior side parcel line
 - III. where an accessory building or structure is a garage, it must be set back at least 1.52 m (5 ft.) from any interior side parcel lines.
 - IV. gardens and greenhouses may be located in a front yard
- .4 in all R zones, C zones, and P zones the combined area of all accessory buildings, excluding detached secondary suites, must not exceed
 - I. 10% parcel coverage for parcels in the historic townsite
 - II. 20% parcel coverage for parcels outside the historic townsite.
- .5 in all R zones and C zones, an accessory building must not exceed
 - I. 10% parcel coverage for parcels in the historic townsite
 - II. 20% parcel coverage for parcels outside the historic townsite.
- .6 An accessory building must not be used as a dwelling or sleeping unit unless permitted as a garden suite.

7.2 Easements and Rights of Way

In addition to the regulations contained in this bylaw, buildings and structures must respect all other property encumbrances, such as easements and rights of way.

7.3 Fences and Screening

- .1 In all zones, fences are permitted in required front, rear, or side yards.
- .2 In any R zone, a fence must
 - I. not exceed a height of 1.22 m (4 ft.) in any required front yard
 - II. not exceed a height of 1.83 m (6 ft.) in any area, including any required side or rear yard but excluding the required front yard
- .3 All exterior storage of goods, material, and equipment in any C zone must
 - I. be located to the rear or side of the principal building
 - II. be screened from view from any public roadway other than a lane and from adjacent sites in an R zone by fences, berms, landscape materials, or a combination of these to the satisfaction of the development officer
 - III. not exceed a height of 1.83 m (6 ft.) above grade
- .4 Exterior storage or display of goods, material, and equipment in the M1 zone must
 - I. be screened from view from any public roadway other than a lane and from adjoining sites not in an M1 zone by fences, berms, landscape materials, or a combination of these to the satisfaction of the development officer
 - II. not exceed a height of 2.44 m (8 ft.) above grade.
- .5 Junkyards and automobile wrecking yards shall be completely enclosed by
 - I. a 2.44 m (8 ft.) tall solid wooden fence;
 - II. a 2.44 m (8 ft.) tall chain link fence with continuous hedging; or
 - III. other screening to the satisfaction of the development officer.

7.4 Height Exceptions

The maximum height regulations of this bylaw do not apply to the following:

- chimneystacks
- elevator housings
- flagpoles
- parapet walls
- roof stairway entrances
- skylights
- steeples

- HVAC equipment
- any other item deemed by the development officer to be of a similar nature to those noted above

7.5 Heritage

The heritage of Dawson City and its region shall be managed in accordance with Appendix “A” of this bylaw and by the “Dawson City Heritage Management Plan” (March 2008) adopted by Council, or any successor legislation.

7.6 Location and Siting

No building or structure is permitted in a required front, rear, or side yard unless otherwise specified in this bylaw.

7.7 Principal Buildings

No more than one principal building is permitted per parcel unless otherwise specified in this bylaw.

7.8 Setback Exceptions

The front, side, and rear yard setback regulations of this bylaw do not apply to the following:

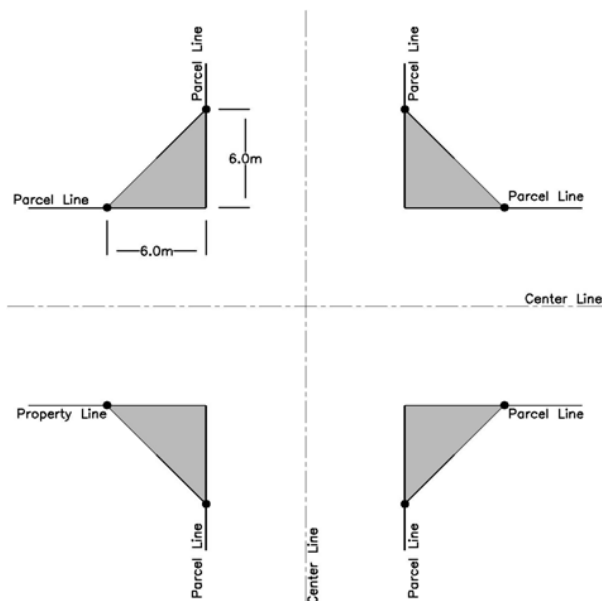
- .1 chimneys, cornices, leaders, gutters, pilasters, belt courses, sills, bay windows, or other similar features, provided that such projections do not exceed 0.61 m (2 ft.)
- .2 steps, eaves, canopies, decorative overhangs, balconies, or porches, provided that they
 - I. do not project more than 1.22 m (4 ft.) into a required front, rear, or exterior side yard
 - II. do not project more than 0.61 m (2 ft.) into a required interior side yard
- .3 steps, ramps, or boardwalks required for safe access to a permitted primary or accessory structure due to parcel grade
- .4 uncovered patios, sun decks, or terraces, provided that they
 - I. meet any fence height requirements of this bylaw
 - II. do not project more than 2.44 m (8 ft.) into a required front yard
- .5 any feature that the development officer approves for heritage conservation purposes, provided that it does not occupy more than 10% of the area required for the rear or side yard
- .6 a service efficiency link in the P2 zone may be allowed by decision of Council when

- I. the service efficiency link has been approved by the owners of the linked buildings
- II. the applicant has identified the nature of the reduced operational costs created by the service efficiency link
- III. the identified reduced operational costs are in the public interest

7.9 Visibility at Intersections

No landscaping, screening, building, or structure shall be planted or erected at a height greater than 0.91 m (3 ft.) above the established grade within the shaded space, as illustrated in [figure 7-1](#). This shaded space spans 6.10 m (20 ft.) in either direction from the corner of a parcel.

FIGURE 7-1 ILLUSTRATION OF SIGHT TRIANGLE



8.0 SPECIFIC USE REGULATIONS

8.1 Bed and Breakfasts

Where permitted, bed and breakfasts must meet all the requirements of all other relevant municipal bylaws.

8.2 Childcare Centres and Family Day Homes

- .1 Childcare centres and family day homes shall provide documentation demonstrating that they are compliant with all appropriate federal and/or territorial legislation.
- .2 Family day homes shall follow the regulations for home occupations.
- .3 Childcare centres and family day homes are not permitted in multi-unit residential dwelling units.
- .4 Childcare centres are not permitted in duplexes.

8.3 Home Industries

Where permitted, home industries must comply with the following regulations:

- .1 a home industry is an accessory use that must only be conducted within the principal residential building and within up to one accessory building
- .2 the home industry must not occupy more than 74.3 m² (800 ft.²) of the dwelling unit or 25% of the total floor area of the dwelling unit, whichever is less
- .3 The combined floor area of accessory buildings used for home industry must not exceed 185.8 m² (2,000 ft.²).
- .4 except in the front yard setback, exterior storage of materials associated with the home industry shall be permitted, provided that storage areas do not exceed 92.9 m² (1,000 ft.²) and are enclosed by a privacy fence or landscaped screen to ensure that the stored materials are not visible beyond the property line.
- .5 an exterior storage area must be set back at least 4.57 m (15 ft.) from any parcel line.
- .6 a home industry
 - I. must not create a hazardous or dangerous condition for the neighbourhood or the environment
 - II. must not generate traffic congestion or parking problems for the City or the immediate neighbourhood
 - III. must not produce odour, smoke, dust, or fumes beyond the property line
 - IV. must not involve materials or products that produce flammable or explosive

vapours or gasses under normal Dawson City temperature ranges

- V. must not produce interference with radio, television, telephone, or other electronic or communications devices beyond the parcel line of the parcel on which the home industry is located
- .7 no home industry may be used for the salvage or storage of derelict vehicles and equipment, used buildings, domestic products, and/or similar discarded materials
- .8 retail sales shall not be permitted in a home industry except for
 - I. products incidental to a service being provided
 - II. mail order sales
 - III. telephone sales, online sales, or other types of sales where the customer does not enter the premises to inspect or pick up goods
 - IV. direct distributorships where customers do not enter the premises to inspect, purchase, or pick up goods
 - V. products produced on the site

8.4 Home Occupations

Where permitted, home occupations must comply with the following regulations:

- .1 the home occupation must be considered a secondary use to the principal use of the building or site
- .2 other than a duly authorized sign, no exterior evidence of a home occupation is permitted to be visible on the site on which the home occupation is located
 - I. For the purposes of this section, the presence of a garden and/or greenhouse shall not be deemed to be exterior evidence of a home occupation.
- .3 no exterior storage of materials associated with a home occupation is permitted
- .4 there shall be no manner of use or noise of an offensive or objectionable nature to interfere with the peaceful and quiet enjoyment of neighbouring properties.

8.5 Gardens and Greenhouses

Gardens and greenhouses are permitted as an accessory use in all zones, provided that they comply with all regulations for accessory buildings and structures laid out in this bylaw.

8.6 Parks and Natural Space

Any development of a permitted P1 use must comply with all setbacks for the zoning in which it is being developed.

8.7 Public Utilities

- .1 Public utility facilities for the distribution of water, sewage, electrical power, telephone, cable television, and other similar services are permitted in all zones.
 - I. This does not include sewage treatment plants, lagoons, or electrical substations.
- .2 Permanent electrical power is permitted only if it is required to support an approved, permanent use on a parcel.
- .3 Individual parcels for public utility facilities are exempt from minimum parcel area requirements.
- .4 All changes and new installations of a public utility must have a valid development permit.

8.8 Secondary and Garden Suites

Where permitted, secondary and garden suites must comply with the following regulations:

- .1 a secondary suite is only permitted within a single detached dwelling
- .2 a garden suite is only permitted within an accessory building on the same parcel as a single detached dwelling
- .3 no more than one secondary suite is permitted per principal single detached dwelling
- .4 a garden suite is not permitted on the same parcel as a property with a secondary suite
- .5 one additional parking space must be provided on the parcel for the secondary or garden suite, in addition to the parking required for the single detached dwelling
- .6 a secondary or garden suite is not permitted in conjunction with the operation of a bed and breakfast in the principal single detached dwelling
- .7 a secondary or garden suite must have a minimum floor area of 23.8 m² (256 ft.²)
- .8 at the discretion of the development approving authority, a garden suite may be constructed prior to a single detached dwelling, subject to the following criteria:
 - I. garden suites are to be constructed in accessory buildings only; as such, a development permit that shows details for both the primary and accessory building must be submitted and approved
 - a) the development permit must include a time limit that dictates how long the garden suite can exist without the construction of the primary building (single detached dwelling).

- II. the placement of the garden suite must allow for sufficient space to construct the primary dwelling
- III. the garden suite must meet all other regulations for a primary dwelling as a stand-alone structure

8.9 Service Stations

Where permitted, service stations must conform to the following provisions:

- .1 pump island storage tanks and related appurtenances must meet the requirements of all relevant federal and territorial legislation
- .2 all repair equipment shall be kept, and all repair work shall be done, entirely within the building or in the maintenance yard
- .3 all exterior lighting must deflect away from adjacent parcels
- .4 a minimum 1.83 m (6 ft.) fence must be provided on all property lines separating the parcel from any abutting R zone.

8.10 Vendors

Vendors include both commercial and food vendors. These uses are intended to be short-term or seasonal in nature and may be dismantled and removed from the site from time to time.

- .1 Vendors shall be responsible for
 - I. complying with all statutes, regulations, and bylaws whether federal, territorial, or municipal
 - II. obtaining all licenses and permits required at the vendor's own expense
 - III. the supply and maintenance of garbage receptacles and disposal of garbage to an approved disposal site
 - IV. maintaining the lands in the vicinity of their operation in a clean, litter-free, and tidy state
 - V. not interfering with the quiet use and enjoyment of the surrounding areas by the public
 - VI. supplying proof of valid public liability insurance when located on lands owned by the City.
- .2 Each vendor shall apply to the City for permission to operate using a temporary development permit. Each application shall
 - I. specify the type and nature of the proposed business

Section 8.0 Specific Use Regulations

- II. include a sketch showing their desired location
 - a) The required sketch shall have dimensions and show the proposed site in relation to existing developments in the area.
 - III. obtain the signature of the land owner as an indication of permission to occupy the space allocated
- .3 Upon receipt of a temporary development permit to create a vendor stall, the City shall
- I. review each application
 - II. request any additional information deemed necessary by the City
 - III. approve, approve with conditions, or refuse the application
- .4 Any non-mobile activity involving the construction of a temporary structure shall be required to obtain a temporary development permit.
- .5 Vendors shall be limited to
- I. a mobile refreshment stand completely contained within a trailer, a motorized vehicle, a bicycle, a push-cart, an approved container, or some other non-mechanized means;
 - II. a temporary commercial operation completely contained within a trailer, a motorized vehicle, a bicycle, a push-cart, an approved container, or some other non-mechanized means.
- .6 Vendors shall not be permitted anywhere other than the site specified in the City's approval.
- .7 Temporary electrical hook-up shall be allowed, subject to the vendor stall meeting all applicable codes and regulations.
- .8 The City may inspect any temporary vendor facility to ensure compliance with this policy. If non-compliance is found, the City has the right to revoke the approval for such use. Ongoing operation of a temporary vendor permit shall not be inferred as a right or entitlement.

9.0 PARKING AND LOADING

9.1 Existing Building and Structures

No off-street parking requirements contained in this section shall apply to buildings, structures, or uses existing on the effective date of this bylaw except the following:

- .1 off-street parking shall be provided and maintained in accordance with this section for any addition to such existing buildings or structures, or any change or addition to such use
- .2 off-street parking existing on the effective date of this bylaw shall not be reduced below the applicable off-street parking requirements of this section

9.2 Required Number of Parking and Loading Spaces

- .1 The number of off-street parking spaces required for a class of building is calculated according to table 9-1, in which the first column sets out the class of building and the second column sets out the number of required off-street parking spaces that are to be provided for each class of building in the first column.
- .2 The number of off-street loading spaces required for a class of building is calculated according to table 9-2, in which the first column sets out the class of building and the second column sets out the number of required off-street loading spaces that are to be provided for each class of building in the first column.
- .3 When the calculation of the required off-street parking spaces or loading spaces results in a fraction, the calculation shall be rounded up.
- .4 When seating accommodation, including benches, pews, booths, or seating of a similar nature, is the basis for a unit of measurement under this section, each 0.46 m (1.5 ft.) of width of such seating shall be deemed to be one seat.
- .5 Except where cash in lieu is provided in accordance with City bylaws, the required off-street parking and loading spaces shall be located on the same parcel as the building they serve or on a separate lot within 152.4 m (500 ft.) of the building.

TABLE 9-1 REQUIRED OFF-STREET PARKING SPACES

Use	Required Parking Spaces
Residential uses	
Single detached and duplex dwelling (4 bedrooms or less)	1 per dwelling unit
Single detached and duplex dwelling (over 4 bedrooms)	2 per dwelling unit and 1 per additional bedroom over 4
Multi-unit residential	1 per dwelling unit
Bed and breakfast	1 per 2 bedrooms available for rent (in addition to the space required for the residential use)
Secondary suite or garden suite	1 per suite
Institutional uses	
Hospital	1 per 99.96 m ² (1,076 ft. ²) of floor area
School	1 per classroom
Place of public assembly, including arena, assembly halls, auditorium, club, lodge and fraternal building, community centre, convention hall, funeral parlour and undertaking establishment, gymnasium, meeting hall, or theatre	1 per 8 seats
Recreational use, including curling rink	1 per 3.5 seats
Museum and public library	1 per 49.98 m ² (538 ft. ²) of floor area
Commercial uses	
Bank, administrative, or professional office	1 per 99.96 m ² (1,076 ft. ²) of floor area
Medical or dental office or clinic	1 per 99.96 m ² (1,076 ft. ²) of floor area
Retail store, personal service establishment, shopping centre, department store, and supermarket	1.5 per 99.96 m ² (1,076 ft. ²) of floor area
Furniture and appliance sales, automobile and boat sales	1 per 150.04 m ² (1,615 ft. ²) of floor area
Restaurant or eating establishment, lunch counter, diner, beer parlour, cocktail lounge, bar, or other similar establishment for the sale and consumption of food or beverages on the premises	1 per 8 seats
Hotel	1 per every 4 dwelling or sleeping unit with bus stall 1 per every 2 dwelling or sleeping unit without bus stall
Motel	1 per dwelling or sleeping unit
Lodging facility, non-permanent or permanent	1 per dwelling or sleeping unit
Billiard and pool hall	1 per playing table
Bowling alley	2 per alley

Section 9.0 Parking and Loading

Use	Required Parking Spaces
Laundromat	1 per 4 washing machines
Campground	1 per camping site plus 1 space for the operator
Industrial uses	
Contractor or public works yard	1 per 150.04 m ² (1,615 ft. ²) of floor area
Machinery sales and repair	1 per 150.04 m ² (1,615 ft. ²) of floor area
Warehousing or storage	1 per 150.04 m ² (1,615 ft. ²) of floor area
Tire repair	1 per 150.04 m ² (1,615 ft. ²) of floor area plus 1 per service bay
Manufacturing and industrial	1 per 150.04 m ² (1,615 ft. ²) of floor area
Contractor or public works yard	1 per 150.04 m ² (1,615 ft. ²) of floor area
Machinery sales and repair	1 per 150.04 m ² (1,615 ft. ²) of floor area

TABLE 9-2 REQUIRED OFF-STREET LOADING SPACES

Class of Building	Required Loading Spaces
Retail store, manufacturing, fabricating, processing, warehousing and wholesaling establishment	
i. Less than 2,000.02 m ² (21,528 ft. ²) in floor area	1
ii. 2,000.02 (21,528 ft. ²) to 4,000.03 m ² (43,056 ft. ²) in floor area	2
iii. Greater than 4,000.03 m ² (43,056 ft. ²) in floor area	3

9.3 Cash in Lieu of Onsite Parking and Loading

- .1 Where the requirements for parking space cannot be met, the owner and the City may enter into an agreement to provide cash in lieu of onsite parking.
- .2 Council shall establish each year the value of one onsite parking stall and one onsite loading space. In establishing the value, Council shall consider the cost of providing such a parking or loading space, including the cost of replacement land and improvements.

9.4 Dimensions and Access to Parking and Loading Spaces

- .1 Each off-street parking space required by this bylaw shall not be less than 2.74 m (9 ft.) wide or 6.10 m (20 ft.) long, or have a vertical clearance less than 2.29 m (7.5 ft.).
- .2 Loading and unloading spaces shall be of adequate size as determined by the development officer, and will have an access that accommodates the types of vehicles that will be loading and unloading without those vehicles projecting into a public roadway.
 - I. In no case shall the space be less than 27.87 m² (300 ft.²) or less than 2.74 m (9 ft.) wide or have less than 3.66 m (12 ft.) overhead clearance.
- .3 Where a parcel is adjacent to a rear lane, access to the internal aisle providing access to the parking or loading spaces shall be via the rear lane.
- .4 Where a bus stall is provided it shall be clearly marked "Buses" and that parking stall shall be not less than 3.66 m (12 ft.) wide or 15.24 m (50 ft.) long or have a clearance of less than 3.66 m (12 ft.).

10.0 SIGNS

- .1 No signs shall be erected within the City except those provided for in this bylaw.
- .2 Unless exempted under [section 4.2](#), the erection, display, alteration, replacement, or relocation of a sign requires a development permit.
- .3 Signs shall be of either a fixed, free-standing, or projecting type and shall conform to the requirements listed in the following schedule:

TABLE 10-1 SIGN REGULATIONS

Signs	Max. Size		Permitted Type
	(m ²)	(ft. ²)	
Home occupation	0.18	(1.9)	Fixed or free standing
Home identification	0.18	(1.9)	Fixed or free standing
Bed and breakfast	0.63	(6.8)	Fixed or free standing
Community activity	0.54	(5.8)	Fixed or free standing
Prohibition	0.54	(5.8)	Fixed or free standing
Directional	0.54	(5.8)	Free standing
Directory	5.76	(62)	Free standing except RS, RT
Public building	2.8	(30.1)	Fixed or free standing
Advertising	14.4	(155)	Fixed or free standing or projecting
Banners	14.4	(155)	
Traffic control	5.76	(62)	Fixed or free standing or projecting

- .4 Signage lettering must reflect heritage design guidelines if it is located in the historic townsite.
- .5 Prior to erection all fixed, free-standing, or projecting types of signs shall be approved by the development officer.
- .6 No sign shall be erected that, in the opinion of Council, interferes with traffic or the visibility of a traffic control device.
- .7 No free-standing sign may exceed the maximum permissible height for an accessory structure in the zone in which the sign is located.
- .8 An advertising sign may only be erected on the site where the service advertised is performed, or where the product advertised is made, sold, or serviced.
- .9 Notwithstanding the above, campaign signs do not require development officer approval, provided they are only placed after an election has been called and are taken down within seven days after the election has ended.

- .10 Notwithstanding sections 9.1 through 9.6 above, traffic type signs placed by the City (including warning signs) and real estate “for sale” signs up to 1 m² (10.8 ft.²) in size do not require development officer approval.
- .11 Notwithstanding sections 9.1 through 9.6 above, temporary signs that advertise contributors to a building project do not require Development Officer approval provided they are placed only after construction has begun and taken down within 60 days following substantial completion of the building.

11.0 RESIDENTIAL ZONES

11.1 R1 Zone (Single Detached and Duplex Residential)

The purpose of the R1 zone is to permit single detached and duplex dwellings.

11.1.1 Permitted Uses

The following use(s) are permitted in the R1 zone:

- .1 accessory building or structure
- .2 bed and breakfast
- .3 boarding house
- .4 duplex
- .5 family day home
- .6 garden suite
- .7 home occupation
- .8 modular home
- .9 secondary suite
- .10 single detached dwelling

11.1.2 Zone-Specific Regulations

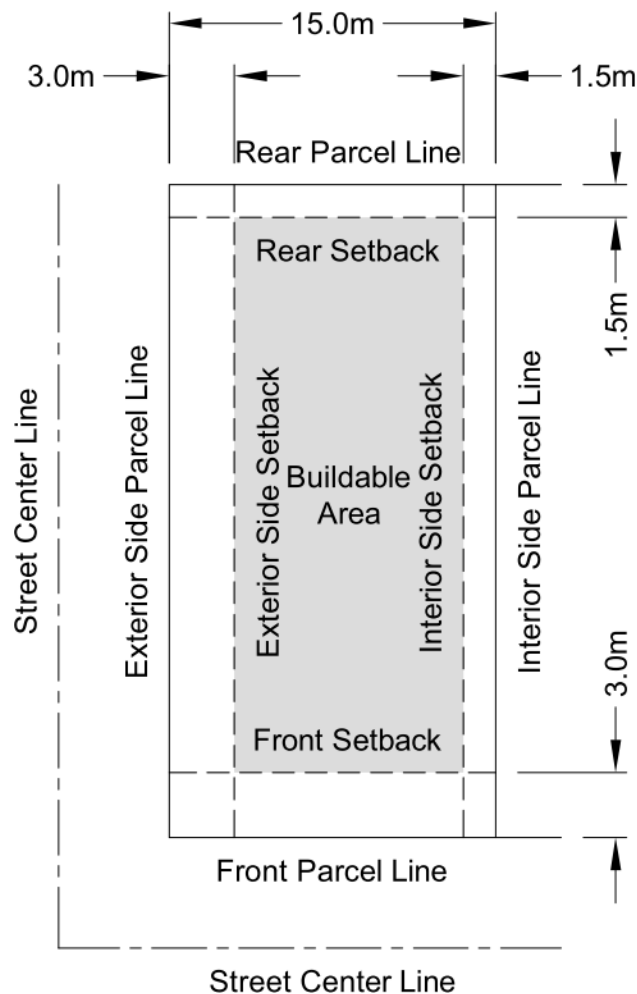
On a parcel located in an area zoned R1, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in table 11-1, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 11-1 R1 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum parcel size	232.3 m ²	(2,500 ft. ²)
Minimum parcel width	7.6 m	(25 ft.)
Minimum setback of buildings from		
• front parcel line	3.05 m	(10 ft.)
• interior side parcel line		
➤ for a dwelling	1.52 m	(5 ft.)
➤ for a non-dwelling accessory building	0.61 m	(2 ft.)
➤ for a duplex with a shared wall on property line	0 m	(0 ft.)

Section 11.0 Residential Zones

Column 1	Column 2	
• exterior side parcel line	3.05 m	(10 ft.)
• rear parcel line	1.5 m	(5 ft.)
Maximum parcel coverage	50%	
Minimum floor area of primary dwelling unit	23.8 m ²	(256 ft. ²)
Maximum height for		
• principal building	10.67 m	(35 ft.)
• accessory building	6.10 m	(20 ft.)

FIGURE 11-2 R1 ZONE MINIMUM PARCEL REQUIREMENTS**11.2 R2 Zone (Multi-Unit Residential)**

The purpose of the R2 zone is to permit multi-unit residential development in appropriate locations.

11.2.1 Permitted Uses

The following use(s) are permitted in the R2 zone:

- .1 accessory building or structure
- .2 apartment
- .3 home occupation
- .4 multi-unit residential
- .5 parking lot
- .6 townhouse

11.2.2 Zone-Specific Regulations

On a parcel located in an area zoned R2, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

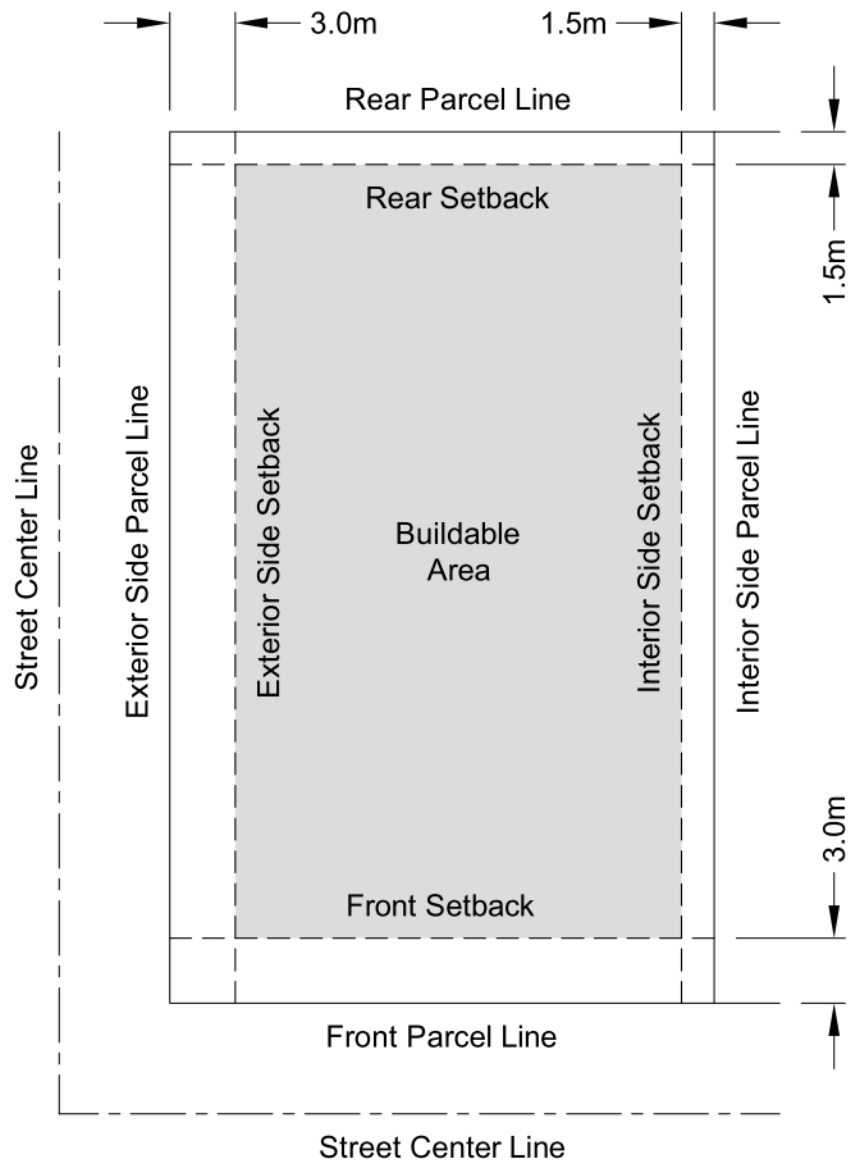
TABLE 11-3: R2 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum floor area of primary dwelling unit	23.8 m ²	(256 ft. ²)
Minimum parcel size	464.5 m	(1,524 ft.)
Minimum parcel width	15.24 m	(50 ft.)
Minimum setback of buildings from		
front parcel line	3.05 m	(10 ft.)
interior side parcel line	1.52 m	(5 ft.)
exterior side parcel line	3.05 m	(10 ft.)
rear parcel line	1.52 m	(5 ft.)
Maximum height for		
principal building	10.67 m	(35 ft.)
accessory building	6.10 m	(20 ft.)

11.2.3 Other Zone-Specific Regulations

- .1 Each dwelling unit containing two or more bedrooms must be provided with not less than 37.2 m² (400 ft.²) of recreational space onsite, either collectively or separately.

FIGURE 11-4 R2 ZONE MINIMUM PARCEL REQUIREMENTS



11.3 R3 Zone (Country Residential)

The purpose of the R3 zone is to permit low-density single detached housing in a rural setting.

11.3.1 Permitted Uses

The following use(s) are permitted in the R3 zone:

- .1 accessory building or structure
- .2 bed and breakfast
- .3 garden suite
- .4 home industry
- .5 home occupation
- .6 modular home
- .7 secondary suite
- .8 single detached dwelling

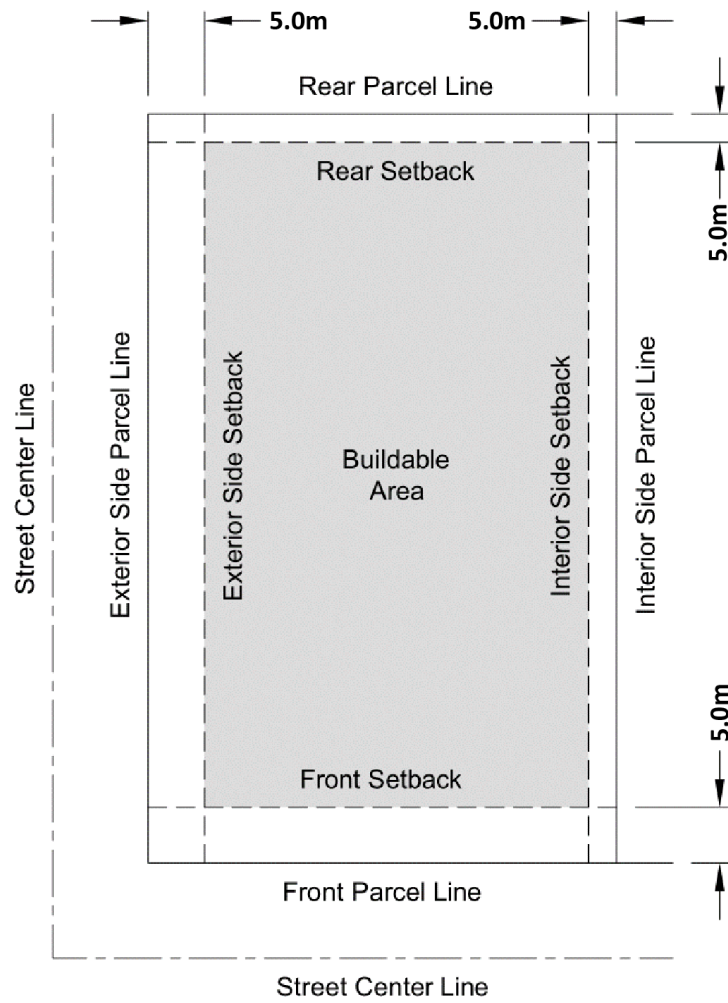
11.3.2 Zone-Specific Regulations

On a parcel located in an area zoned R3, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 11-3: R3 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum parcel size	0.4 ha	(1 acres)
Maximum parcel size	1.6 ha	(4 acres)
Minimum setback of buildings from		
front parcel line	4.57 m	(15 ft.)
interior side parcel line	4.57 m	(15 ft.)
accessory building	4.57 m	(15 ft.)
exterior side parcel line	4.57 m	(15 ft.)
rear	4.57 m	(15 ft.)
Minimum floor area of primary dwelling unit	83.61 m ²	(900 ft. ²)
Maximum height for		
principal building	10.67 m	(35 ft.)
accessory building	6.10 m	(20 ft.)

FIGURE 11-5 R3 ZONE MINIMUM PARCEL REQUIREMENTS



12.0 COMMERCIAL ZONES

12.1 C1 Zone (Core Commercial)

The purpose of the C1 zone is to permit a mixture of commercial and residential uses and to promote a vibrant commercial core.

12.1.1 Permitted Uses

The following use(s) are permitted in the C1 zone:

- .1 accessory building or structures
- .2 alcohol sales
- .3 amusement establishment
- .4 broadcasting and recording
- .5 cannabis retail services
- .6 childcare centre
- .7 commercial and residential mixed use
- .8 commercial school
- .9 contractor services
- .10 convenience store
- .11 eating and drinking establishment
- .12 exhibition and convention facility
- .13 flea market
- .14 fleet services
- .15 garden centre
- .16 greenhouse
- .17 home occupation
- .18 hotel
- .19 household repair services
- .20 mixed-use development
- .21 multi-unit residential
- .22 motel

- .23 offices
- .24 office support services
- .25 parking lot
- .26 recreation facilities
- .27 recycling depot
- .28 retail store
- .29 vendor, commercial
- .30 vendor, food
- .31 veterinary service

12.1.2 Zone-Specific Regulations

On a parcel located in an area zoned C1, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 12-1: C1 ZONE MINIMUM PARCEL REQUIREMENTS

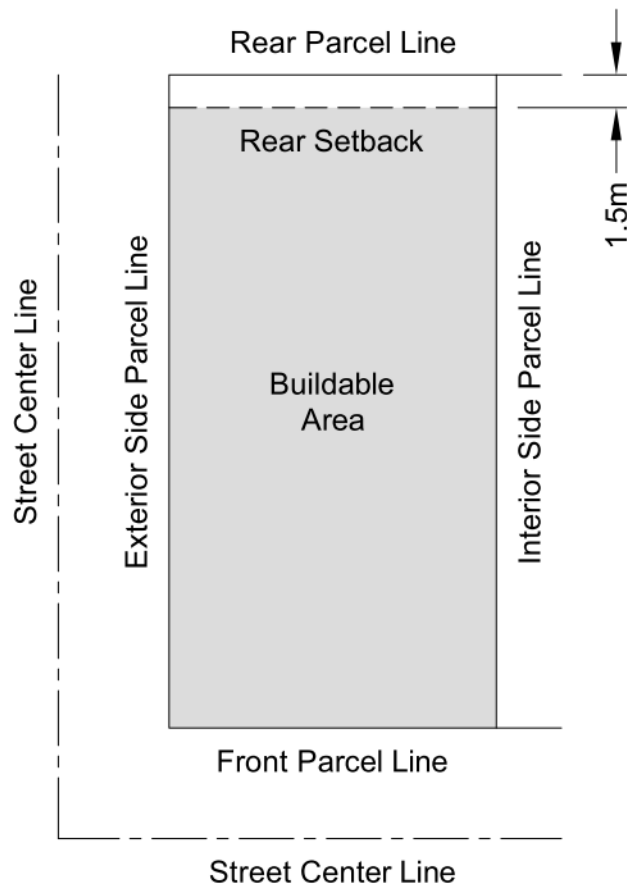
Column 1	Column 2	
Minimum floor area of dwelling unit	23.8 m ²	(256 ft. ²)
Minimum parcel size	464.5 m ²	(5,000 ft. ²)
Minimum setback of buildings from front parcel line	0 m	(0 ft.)
interior side parcel line	0 m	(0 ft.)
accessory building	0 m	(0 ft.)
exterior side parcel line	1.52 m	(5 ft.)
rear	0 m	(0 ft.)
Maximum floor area ratio (FAR)	3	
Minimum building height	13.72m	(45 ft.)

12.1.3 Other Zone-Specific Regulations

- .1 Off-street parking provisions shall be in accordance with the requirements of [section 9.0](#) of this bylaw except in the following circumstances:
 - I. When the requirements for parking space cannot be met, the owner and the City may enter into an agreement to
 - a) provide the required parking space in a communal or public parking lot
 - b) allow the owner to provide cash in lieu to the City in an amount as per the

Fees and Charges Bylaw, enabling the City to provide an equivalent number of required off-street parking stalls in the core commercial district as a parking, non-accessory use.

FIGURE 12-2 C1 ZONE MINIMUM PARCEL REQUIREMENTS



12.2 C2 Zone (Commercial Mixed Use)

The purpose of the C2 zone is to permit a wide range of commercial uses that provide service to local industry and/or highway tourism and service needs. Permitted residential uses in this district are secondary to the principal commercial use.

12.2.1 Permitted Uses

The following use(s) are permitted in the C2 zone:

- .1 accessory building or structure
- .2 auctioneering
- .3 bed and breakfast
- .4 campground
- .5 commercial storage
- .6 contractor services
- .7 convenience store
- .8 eating and drinking establishment
- .9 equipment sales, rentals, and service
- .10 family day home
- .11 flea market
- .12 fleet service
- .13 garden centre
- .14 garden suite
- .15 greenhouse
- .16 home industry
- .17 home occupation
- .18 household repair service
- .19 lodging facility, permanent
- .20 lodging facility, non-permanent
- .21 manufacturing
- .22 modular home
- .23 motel

- .24 outside storage
- .25 residential security unit
- .26 retail store
- .27 secondary suite
- .28 service station
- .29 single detached dwelling
- .30 vehicle sales, rentals, and service
- .31 vendor, food

12.2.2 Zone-Specific Regulations

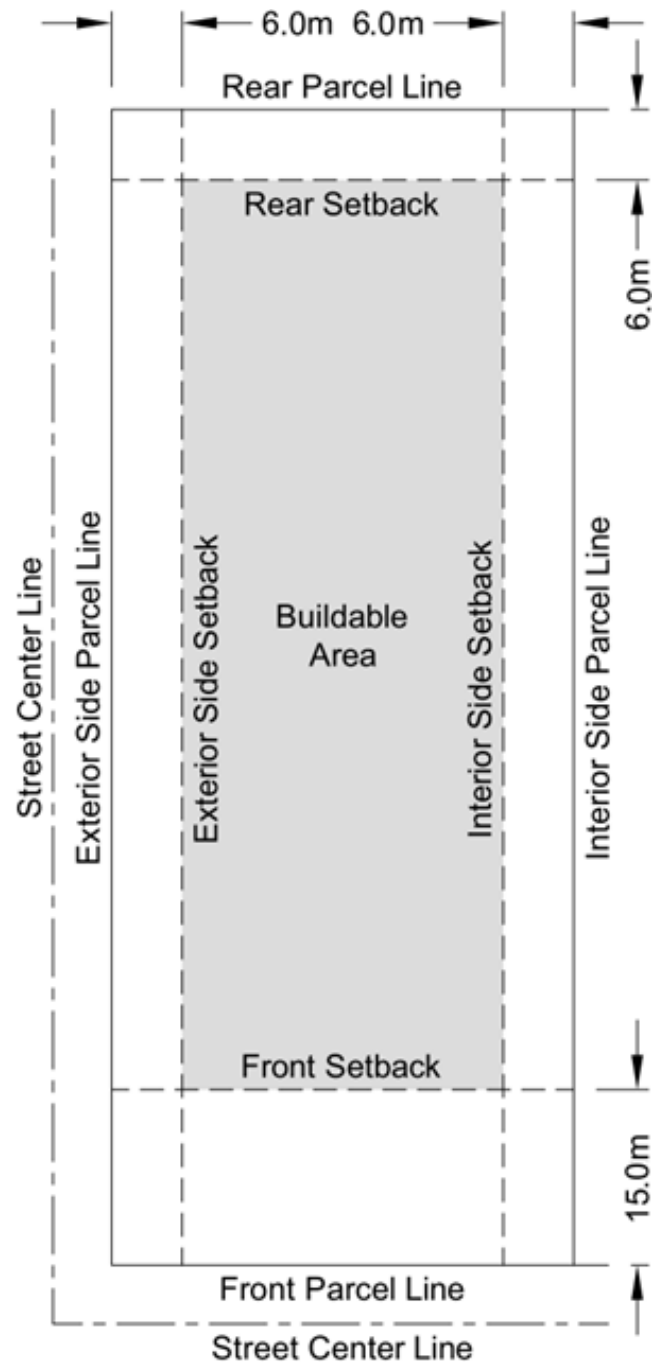
- .1 On a parcel located in an area zoned C2, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 12-3: C2 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Maximum number of dwelling units	1 per parcel	
Minimum parcel size	0.4 ha	(1 acre)
Minimum setback of buildings from		
front parcel line	15.24 m	(50 ft.)
interior side parcel line	6.10 m	(20 ft.)
accessory building	6.10 m	(20 ft.)
exterior side parcel line	6.10 m	(20 ft.)
rear	6.10 m	(20 ft.)
Maximum parcel coverage	60%	
Minimum building height	10.67 m	(35 ft.)

- .2 The development regulations for the R1 Zone shall apply to the development of single family detached dwellings.

FIGURE 12-4 C2 ZONE MINIMUM PARCEL REQUIREMENTS



13.0 INDUSTRIAL ZONES

13.1 M1 Zone (Industrial)

The purpose of the M1 zone is to permit industrial activities that provide industrial services, light manufacturing, warehousing, and storage. Permitted residential uses in this district are secondary to the principal industrial use.

13.1.1 Permitted Uses

The following use(s) are permitted in the M1 zone:

- .1 accessory building or structure
- .2 broadcasting and recording
- .3 bulk fuel facility
- .4 commercial storage
- .5 contractor services
- .6 exterior storage
- .7 equipment sales, rentals, and service
- .8 fleet services
- .9 funeral services
- .10 garden centre
- .11 greenhouse
- .12 heavy equipment storage
- .13 junkyard
- .14 manufacturing
- .15 natural resource development
- .16 offices
- .17 office support services
- .18 processing of raw materials
- .19 recycling depot
- .20 residential security unit
- .21 service station

- .22 vehicle sales, rentals, and service
- .23 vendor, food
- .24 veterinary service

13.1.2 Secondary Use

- .1 Single detached dwelling
- .2 Lodging facility, permanent
- .3 Lodging facility, non-permanent

13.1.3 Zone-Specific Regulations

- .1 On a parcel located in an area zoned M1, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

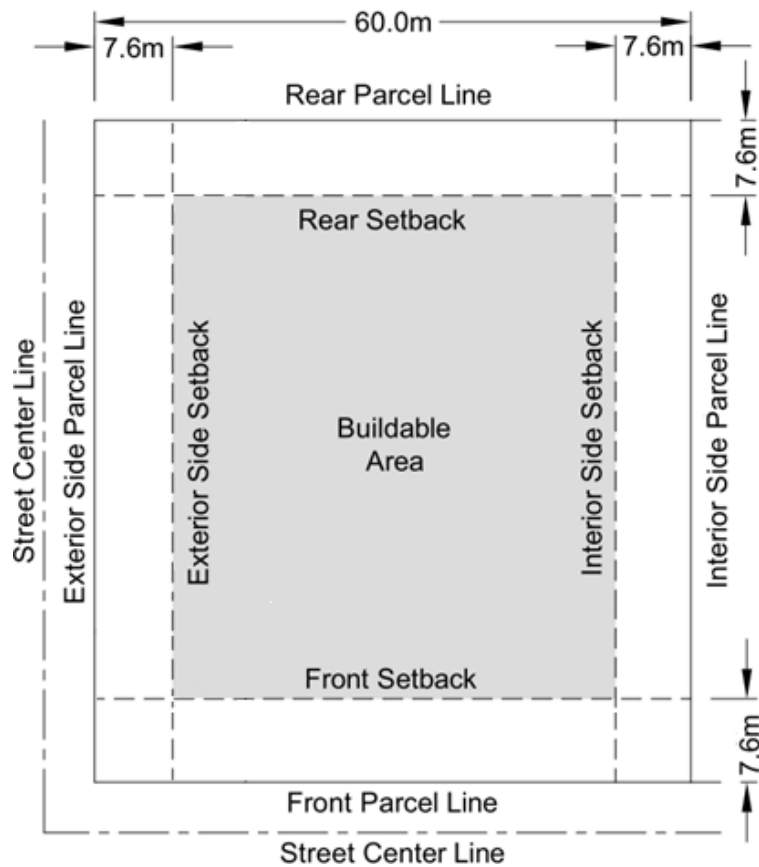
TABLE 13-1: M1 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum parcel size	0.4 ha	(1 acre)
Minimum setback of buildings from		
front parcel line	6.10 m	(20 ft.)
interior side parcel line	6.10 m	(20 ft.)
accessory building	6.10 m	(20 ft.)
exterior side parcel line	6.10 m	(20 ft.)
rear	6.10 m	(20 ft.)
Minimum setback of building from interior and rear parcel lines when they abut an R zone	15.24 m	(50 ft.)
Maximum building height	10.67 m	(35 ft.)

- .2 Residential security units must
 - I. be used solely by the owner, manager, or caretaker of the premises
 - II. be a maximum size of 111.48 m² (1,200 ft.²)
 - III. be constructed and operational after the construction of the principal building
- .3 No more than one residential dwelling unit of any type may be permitted per parcel.
 - I. Single detached dwellings are not permitted on parcels with residential security units.
- .4 Any office, technical, administrative, or indoor display areas or any retail sale operations must be accessory to the uses identified above.

- I. The floor area devoted to such accessory activities shall not exceed 33% of the total floor area of the building(s) devoted to the principal use.

FIGURE 13-2 M1 ZONE MINIMUM PARCEL REQUIREMENTS



14.0 PUBLIC AND INSTITUTIONAL ZONES

14.1 P1 Zone (Parks and Natural Space)

The purpose of the P1 zone is to provide parks and natural areas for outdoor enjoyment.

14.1.1 Permitted Uses

The following use(s) are permitted in the P1 zone:

- .1 accessory building or structure
- .2 campground
- .3 cultural event or display
- .4 park
- .5 dock
- .6 natural science exhibits and interpretive signage
- .7 outdoor recreation facility
- .8 public washrooms
- .9 trails
- .10 vendor, commercial
- .11 vendor, food

14.1.2 Zone-Specific Regulations

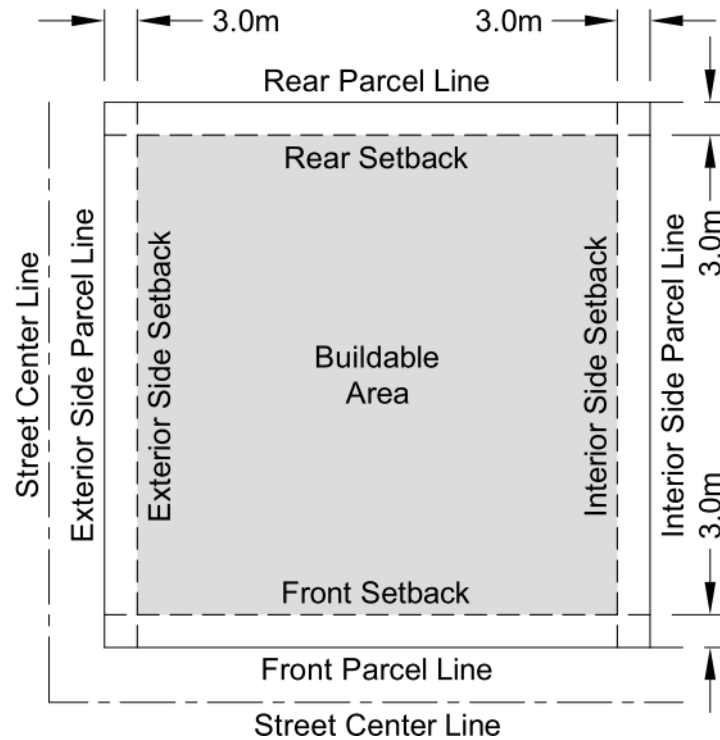
On a parcel located in an area zoned P1, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 14-1: P1 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum setback from front parcel line	3.05 m	(10 ft.)
interior side parcel line	3.05 m	(10 ft.)
exterior side parcel line	3.05 m	(10 ft.)
rear parcel line	3.05 m	(10 ft.)

- .1 Areas with underground or overhead utilities should be landscaped for inclusion as part of the City's overall parks and trails network, if deemed safe to do so by the City and the applicable utility providers.

FIGURE 14-2 P1 ZONE MINIMUM PARCEL REQUIREMENTS



14.2 P2 Zone (Institutional)

The purpose of the P2 zone is to provide community facilities for use by the public, such as recreation and education facilities, government and health services, and libraries and museums.

14.2.1 Permitted Uses

The following use(s) are permitted in the P2 zone:

- .1 accessory building or structure
- .2 cemeteries
- .3 childcare centre
- .4 community recreation facility
- .5 cultural events or display
- .6 emergency and protective services
- .7 exhibition and convention facilities
- .8 healthcare facility
- .9 heritage resources
- .10 library
- .11 museum
- .12 natural science exhibit and interpretive signage
- .13 religious assembly facilities
- .14 service efficiency link
- .15 school
- .16 vendor, commercial
- .17 vendor, food

14.2.2 Zone-Specific Regulations

On a parcel located in an area zoned P2, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

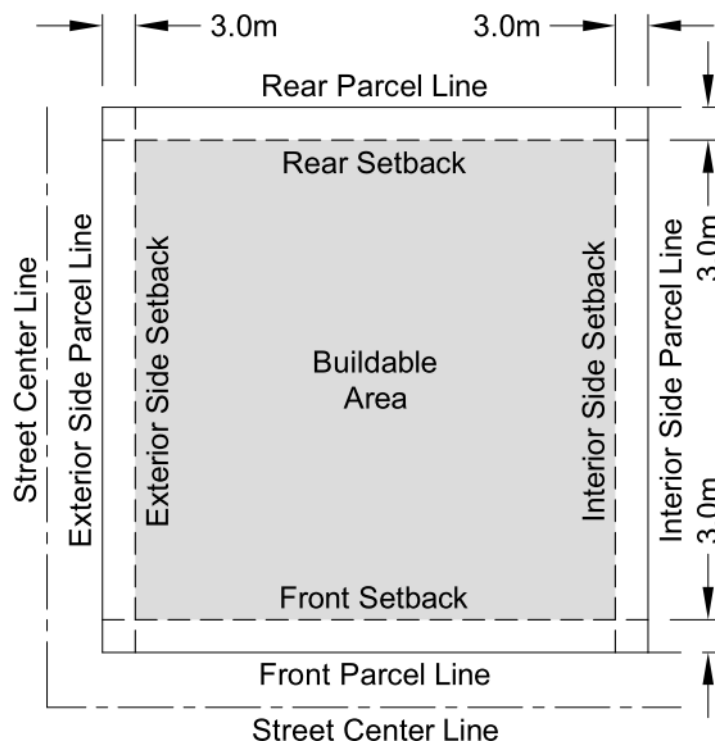
TABLE 14-2: P2 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1		Column 2	
Minimum setback from	• front parcel line	3.05 m	(10 ft.)
	• interior side parcel line	3.05 m	(10 ft.)
	• exterior side parcel line	3.05 m	(10 ft.)
	• rear parcel line	3.05 m	(10 ft.)
Maximum building height		10.67 m	(35 ft.)

14.2.3 Other Regulations

- .1 The regulations contained in [section 12.1](#) of this bylaw shall apply to all P2 parcels that are located within the historic townsite as shown on Schedule “D.”

FIGURE 14-3 P2 ZONE MINIMUM PARCEL REQUIREMENTS



15.0 OTHER ZONES

15.1 A1 Zone (Agriculture)

The purpose of the A1 zone is to permit agriculture within the municipality.

15.1.1 Permitted Uses

The following use(s) are permitted in the A1 zone:

- .1 accessory building or structure
- .2 agriculture
- .3 bed and breakfast
- .4 campground
- .5 cultural events or displays
- .6 dock
- .7 flea market
- .8 garden centre
- .9 garden suite
- .10 greenhouse
- .11 home industry
- .12 home occupation
- .13 livestock
- .14 lodging facility, non-permanent
- .15 secondary suite
- .16 single detached dwelling

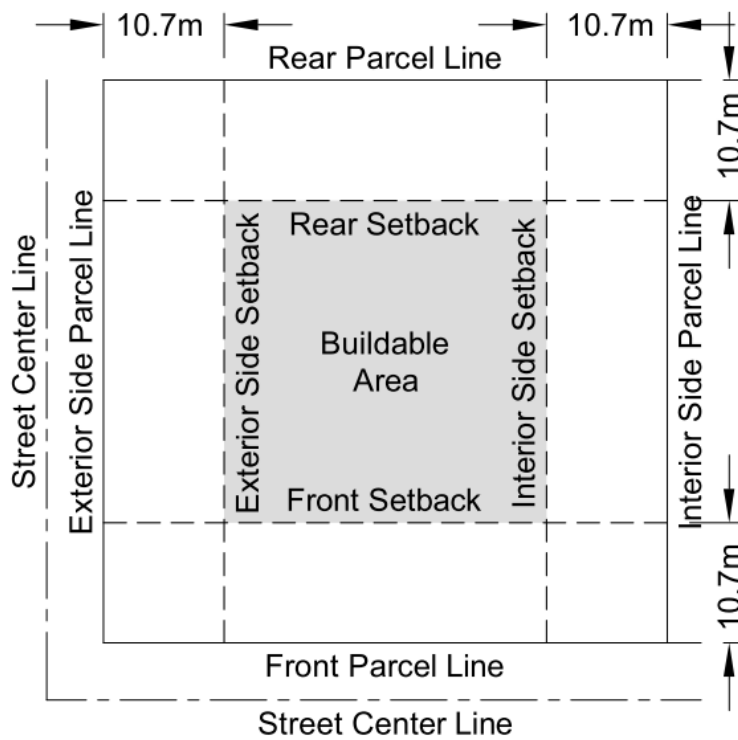
15.1.2 Zone-Specific Regulations

On a parcel located in an area zoned A1, no plan of subdivision shall be approved and no building or structure shall be constructed, altered, or located in such a way that contravenes the regulations set out in the table below, in which column 1 sets out the matter to be regulated and column 2 sets out the regulations.

TABLE 15-1: A1 ZONE MINIMUM PARCEL REQUIREMENTS

Column 1	Column 2	
Minimum setback of buildings from		
• front parcel line	10.67 m	(35 ft.)
• interior side parcel line	10.67 m	(35 ft.)
• exterior side parcel line	10.67 m	(35 ft.)
• rear parcel line	10.67 m	(35 ft.)
Maximum building height	10.67 m	(35 ft.)

FIGURE 15-2 A1 ZONE MINIMUM PARCEL REQUIREMENTS



15.2 FP Zone (Future Planning)

The purpose of the FP zone is to preserve land as open space until such time as the land is required for development, and to identify potential future growth areas in the community. These areas may be suitable for one or more different land use designations. To determine the suitability of the areas for future development, additional planning must be completed.

15.2.1 Permitted Uses

The following use(s) are permitted in the FP zone:

- .1 agriculture
- .2 cultural event or display
- .3 livestock
- .4 park
- .5 trails
- .6 permitted M1 Zone (Industrial) uses, if approved by an approved development permit prior to [insert: date of third and final reading of this bylaw]

15.2.2 Zone-Specific Regulations

- .1 On a parcel located in an area zoned FP, no permanent buildings, structures, or infrastructure shall be erected, and no permanent use shall be established prior to further planning being completed and re-zoning completed.
- .2 Notwithstanding the above conditions, all permitted M1 Zone (Industrial) uses are subject to regulations listed within Section 13.1 M1 Zone (Industrial) of this bylaw.

16.0 ENFORCEMENT

16.1 General

- .1 A development officer may enforce the provisions of this bylaw in accordance with the *Yukon Municipal Act*.

16.2 Offences

Any person who does the following commits an offence:

- .1 contravenes, causes, or permits a contravention of this bylaw or a development permit
- .2 neglects or omits anything required under this bylaw or a development permit
- .3 constructs a building or structure or makes an addition or alteration for which a development permit is required but has not been issued
- .4 fails to comply with an order, direction, or notice given under this bylaw
- .5 prevents or obstructs, or attempts to prevent or obstruct, the authorized entry under [section 3.1](#)

16.3 Notice of Offence Order

- .1 If a development officer finds that a person is committing an offence under this bylaw, the development officer may require the person responsible for the violation to remedy it through a notice of offence order.
- .2 A development officer may issue a notice of offence order to
 - I. the owner of the property
 - II. the person in possession of the land or buildings
 - III. the person responsible for the offence
- .3 The notice of offence order must be delivered in person, by registered mail, or by posting the notice in a conspicuous location on the site.
- .4 A notice of offence order shall
 - I. describe the nature of the violation;
 - II. describe the actions or measures required to remedy the violation, including the removal or demolition of a structure that has been erected or placed;
 - III. state a time within which the person must comply with the directions or the order; and

- IV. state that if the person does not comply with the directions within a specified time an offence ticket will be issued and/or the municipality will take action or measure at the expense of the person.
- .5 Where a person fails or refuses to comply with the notice of offence order, a development officer may take such action as is necessary to enforce the order.
- .6 The costs and expenses incurred by the City in carrying out a notice of offence order shall be placed on the tax roll as an additional tax against the property concerned, and that amount shall be collected in the same manner as taxes on the land.

16.4 Offence Tickets

- .1 If the corrective measures described in a notice of offence order issued pursuant to [section 16.3](#) are not completed within the specified time, or if development continues after a permit has been revoked or a fine has been issued, the person to whom the order was issued may be issued an offence ticket by a development officer.
- .2 All offence tickets shall be prepared and served in accordance with part 3 of the *Yukon Summary Convictions Act*.
- .3 An offence ticket shall be served by registered mail or in person to the person identified in [section 16.2](#).
- .4 Set fines under this section include the following:

Description of Offence	Penalty
Failure to obtain development permit	\$250.00
Failure to obtain development permit (second or subsequent offence)	\$500.00
Failure to comply with permit conditions	\$250.00
Failure to comply with permit conditions (second or subsequent offence)	\$500.00
Failure to comply with notice of offence order	\$250.00
Failure to comply with notice of offence order (second or subsequent offence)	\$500.00
Failure to grant right of entry	\$250.00
Failure to grant right of entry (second or subsequent offence)	\$500.00

- .5 The costs and expenses incurred by the City in carrying out a notice of offence order shall be placed on the tax roll as an additional tax against the property concerned, and that amount shall be collected in the same manner as taxes on the land.

16.5 Report to Council

- .1 When a development officer is satisfied that there is a continued contravention of this bylaw and it appears the contravention will not be corrected in a timely manner, the development officer may report such a contravention to Council.

- .2 Council may on finding that any development or use of land or buildings is in contravention of this bylaw
 - I. direct the development officer to act on the matter
 - II. suspend or revoke a development permit with respect to such contravention
 - III. apply to the Court for an injunction to restrain such contravention.

16.6 Penalties

- .1 A person who fails or refuses to comply with a notice of offence order is liable to sanctions as described in section 343 of the *Yukon Municipal Act*.
- .2 In addition to the penalties provided for under [section 16.4](#) of this bylaw, a person convicted of an offence pursuant to [section 16.2](#), may be ordered to remove such development and reclaim the site at that person's own expense.
- .3 Should any person owning or occupying real property within the City refuse or neglect to pay any penalties that have been levied pursuant to this bylaw, the development officer may inform such person in default that the charges shall be added to, and shall form part of, the taxes payable in respect of that real property as taxes in arrears if unpaid on December 31 of the same year.

17.0 AMENDMENTS

17.1 Text Amendments

- .1 Council may initiate any text amendment to this bylaw. Any such amendment shall be reviewed in accordance with [section](#) 3.0.
- .2 Any person may apply for an amendment to the text of this bylaw by paying the required application fee, as specified in the *Fees and Charges Bylaw*, and submitting a written statement that describes and justifies the proposed amendment.

17.2 Re-zoning Applications

- .1 Council may initiate any amendment to the zoning maps. Any such amendment shall be reviewed in accordance with [section](#) 3.0.
- .2 An owner of a parcel in the City, or an authorized agent of an owner, may apply to have the zoning designation of the land amended to another zoning designation.
- .3 An application for a re-zoning shall be made in writing to the development officer using the form provided and accompanied by the following:
 - I. documentation of ownership;
 - II. a written statement to describe and justify the proposal;
 - III. a map showing the proposed change in the context of adjacent land;
 - IV. the necessary processing and advertising fees as set out in the *Fees and Charges Bylaw*;
 - V. permission for right of entry onto the land by City staff for reasonable inspection; and
 - VI. any additional information a development officer may require in order to prepare, evaluate, and make recommendations on the proposed amendment.
- .4 A development officer may request the applicant provide an analysis by a qualified professional of the potential impact on land use, traffic, utilities, and other City services and facilities if the amendment proposes an increase in density or other intensification of use.
- .5 An application may not be considered to have been received until all requirements of section 4.0 have been submitted to the satisfaction of a development officer.
 - I. Notwithstanding these requirements, the application may be considered if, in the opinion of a development officer, it is of such a nature as to enable a decision to be made without some of the required information.

- .6 If it appears that the proposed amendment is one that is applicable to most of the persons affected in the area and/or will benefit the City at large, Council may direct that the application fee be returned to the applicant.

17.3 Review Process

- .1 Upon receipt of a completed application for a text amendment or re-zoning, a development officer shall initiate or undertake an investigation and analysis of the potential impacts of development under the proposed zone. The analysis shall be based on the full development potential of the uses and development regulations specified in the proposed zone and not on the merits of any particular development proposal.
- .2 The analysis shall, among other factors, consider the following criteria:
 - I. relationship to, and compliance with, the OCP and other approved municipal plans and Council policy
 - II. relationship to, and compliance with, municipal plans in preparation
 - III. compatibility with surrounding development in terms of land use function and scale of development
 - IV. traffic impacts
 - V. relationship to, or impacts on, services (such as water and sewage systems or public transit), utilities, and public facilities (such as recreational facilities and schools)
 - VI. relationship to municipal land, rights of way, or easement requirements
 - VII. effect on the stability, retention, and rehabilitation of desirable existing uses, buildings, or both in the area
 - VIII. necessity and appropriateness of the proposed text amendment or re-zoning according to the stated intentions of the applicant
 - IX. analysis of any documented concerns and opinions of area residents and land owners regarding the application
- .3 Subsequently, the development officer shall
 - I. prepare a report on the proposed amendment; and
 - II. submit a copy of the application and the development officer's recommendation and report to Council.
- .4 Before approving a text amendment or re-zoning, Council shall comply with the requirements and notification procedures set out in the Act.

17.4 Resubmission Interval

- .1 When an application for an amendment to this bylaw has been refused by Council, another application for the same, or substantially the same, amendment shall not be submitted within 12 months of the date of the refusal unless Council directs otherwise.

17.5 Public Notification

- .1 Before a second reading of a bylaw proposing amendments to the *Zoning Bylaw* is heard, Council shall hold a public hearing to hear and consider all submissions respecting the proposed amendments.
- .2 The public hearing shall be held no earlier than seven days after the last date of publication of the notice.
- .3 A notice must be circulated, in the method approved by Council, once a week for two successive weeks prior to the public hearing.
 - I. Methods of notice circulation may include the City of Dawson website, local newspapers, the City and Post Office Bulletin Boards, and written notification letters.
- .4 The notice shall
 - I. describe the area affected by the proposed zoning bylaw amendment;
 - II. state the date, time, and place for the public hearing respecting the proposed zoning bylaw amendment; and
 - III. include a statement of the reasons for the amendment.
- .5 Written notification letters shall be mailed to all applicable properties within the following radii of the subject property prior to the public hearing:
 - I. 100 m (328.1 ft.) for properties within the historic townsite
 - II. 1 km (3,280.8 ft.) for properties in all other areas
- .6 For zoning bylaw amendments proposed for one property, a notification sign shall be placed on the subject property following first reading until such time as Council has ruled on the application.
 - I. The sign shall state the details of the amendment; the date, time, and place of the public hearing; and the City's contact information.
 - II. The sign shall be provided by the City and shall be returned to the City on the day following the public hearing.
 - III. Signs not returned will be subject to an advertising fee equal to the

replacement of the sign materials.

Bylaw #2018-19 DATE APPROVED

Appendix A: Heritage Management

APPENDIX A

Heritage Management

APPENDIX 1 HERITAGE MANAGEMENT REGULATIONS

A.1 Downtown Heritage Management Area (DHM)

A.1.1 Purpose

To apply certain development and redevelopment criteria, as specified in the heritage management guidelines, to those uses specified in the underlying zoning district(s) of the downtown heritage management area in order to maintain the architectural style, streetscapes, and landscape features common during the 1897–1918 gold rush era, as well as the extant valued resources of later periods.

A.1.2 Application

- .1 This area applies to those lands defined in the OCP and in the maps appended to this bylaw that form part of this bylaw.
 - .2 When the provisions of the management area schedule are in conflict with the regulations of any other section of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”, the more restrictive provisions shall take precedence. When there is no conflict, the provisions of the heritage management area shall be applied in conjunction with the regulations of the underlying district(s) and other sections of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”.
 - .3 Notwithstanding A.1.2.2, for heritage conservation purposes Council may exercise discretion in approving development permits when the development projects into a rear or side yard required by the underlying zoning district by more than 10% of the required rear or side yard, or exceeds the maximum height, density, or FAR required by the underlying zoning district, provided that there will be no detrimental impact on adjacent properties or the neighbourhood.
 - .4 Notwithstanding A.1.2.2, for heritage conservation purposes the development officer may exercise discretion in approving the projection of a development into a rear or side yard required by the underlying zoning district, provided such projections do not exceed 10% of the required rear or side yard and that there will be no detrimental impact on adjacent properties or the neighbourhood.
 - .5 Notwithstanding A.1.2.2, Council may also, at its sole discretion and as a heritage conservation incentive, approve an application for the subdivision of any land into lots that do not meet the minimum site area requirements prescribed for the underlying Zoning District, provided that there will be no detrimental impact on adjacent properties or the neighbourhood, when that subdivision is in keeping with the heritage integrity of the community and the development proposed for those lots meets the heritage management policies and guidelines of the OCP and the *Zoning Bylaw*.
-

- .6 The development officer shall apply the regulations of this area to a development permit application involving new development or any existing development that, in the opinion of the development officer, is being substantially enlarged or increased in intensity.
- .7 Notwithstanding that a development does not conform to this management area, a development permit that was issued prior to the adoption of this management area shall be deemed to conform to the regulations contained within this area. However, in the case of any subsequent changes—including the extension or enlargement of or addition to the development—the provisions of this area shall only apply to that particular extension, enlargement or addition and to that portion of the site that, in the opinion of the development officer, is related to and affected by the particular extension, enlargement, or addition.
- .8 This area shall also apply to all public highways, roads, streets and lanes where streetscape features, such as boardwalks, railings, street furniture, decorations, banners and utilities, are involved.

A.1.3 Uses

The permitted uses are those specified in the underlying district(s).

A.1.4 Regulations

- .9 Any structure being constructed onsite, assembled onsite, or moved onto the site must be done so in conformity with the regulations of the heritage management area and must have been issued a development permit that is valid at the time work is taking place.
- .10 Applications must include drawings of all elevations.
- .11 Any or all of the following must be provided at the direction of the development officer:
 - .12 date and style of built form
 - .13 siting
- .14 This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of predominant setbacks, including front, side, and rear
- .15 orientation
- .16 location, dimensions of circulation, and/or access features
- .17 statement as to how views to and from the development will be retained
- .18 statement as to how significant archaeological features will be retained
- .19 scale
- .20 This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of the scale of the building(s)

- .21 parcel coverage (i.e., the pattern of arrangement of buildings and size of buildings)
- .22 floor to floor heights and relationship to the street
- .23 form
 - This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of
- .24 the predominant form of neighbours
- .25 roof form and skyline, ridge lines, roof slopes, chimneys, and skylights
- .26 its proportions and number of openings
- .27 the solids-to-voids ratio
- .28 its relationship to internal and external spaces
- .29 materials and colours
 - This shall include drawings or photographs to describe the relationship between the proposed development and the context in terms of
- .30 its response to predominant materials, textures, and colour palette -contrasting
- .31 the quality of new materials
- .32 detailing
 - This shall include annotated drawings and/or photographs that describe the relationship between the proposed development and the context in terms of
 - the relationship of its landscape elements to important existing details
 - the unobtrusive design of new elements, such as solar panels, skylights, service buildings
- .33 Heritage Management Guidelines

IV. Treatment of existing buildings

Post-gold rush buildings will not be altered to look like gold rush buildings. Their integrity will be maintained and respected to illustrate and interpret the full history of Dawson City. An appropriate balance between property maintenance and relic character will be maintained. Historic buildings may be moved if there is a compelling reason to do so and if moving would conform to all zoning regulations.

a) Design Guidelines

Gold rush era building (1897–1918)

- Changes to existing structures will follow latest versions of “Standards and Guidelines for Conservation of Historic Places in Canada” **and** “Design Guidelines for Historic Dawson.”
- New additions to existing structures will follow the latest version of “Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings.”

Post-gold rush era building (1918–present)

- Changes to existing structures will follow latest versions of “Standards and Guidelines for Conservation of Historic Places in Canada” **and** “Design Guidelines for Conservation and Infill - Guidelines for Interventions to Buildings Erected After the Gold Rush Era.”
- New additions to existing structures will follow latest version of “Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings.”

V. Treatment of new construction

- a) Buildings will replicate (reconstruct) the external design of the building that existed on that particular site during the gold rush era (ca. 1897–1918) when there is sound historic evidence as to the appearance of the former building.
- b) Replication refers only to massing and exterior design of the former building as seen from the street. The footprint and appearance may be altered towards the rear of the site. Adjacent buildings in common ownership that are detached at the front may be connected at the rear to provide larger spaces and better interior circulation than detached buildings allow.
- c) Parks Canada streetscape elevations (1974), historic photographs of Dawson City buildings, and other reference material will be used as guides to indicate the appearance of the former building(s).
- d) Exception will be made when the height and/or massing of the former building is either too large or too small to accommodate the building program proposed or when there is insufficient evidence as to the appearance of the former building to enable a good replication. The owner and the City will work together to select another building that formerly stood in the vicinity, and that was the appropriate scale, as an alternative model for replication. The replication will not duplicate an existing building.
- e) New landscape features will follow the design guidelines and are subject to review in the development permit process.

Downtown transitional character area

In exceptional circumstances, consideration will be given to the construction of buildings that are larger than those that existed in the gold rush period. This will be permitted when the proposed building program is of a scale that is larger than historical precedent.

Downtown character area

Corner lots at intersections are particularly important to heritage character. The owners of vacant corner properties will be encouraged to build replications of the buildings that existed on that site during the gold rush.

Government reserve character area

Landscape features, historic and new, are particularly valued and will follow heritage design guidelines.

f) Design Guidelines

- Reconstructions will follow latest versions of “Standards and Guidelines for Conservation of Historic Places in Canada” **and** “Design Guidelines for Historic Dawson” **and** “Design Guidelines for Conservation and Infill - Guidelines for Reconstructions.”
 - Downtown transitional area exceptions for infill will follow the latest version of “Design Guidelines for Architectural Conservation and Infill - Guidelines for the Downtown Transitional Area.”
-

A.2 Residential Heritage Management Area (RHM)

A.2.1 Purpose

To apply certain development and redevelopment criteria, as specified in the heritage management guidelines, to those uses specified in the underlying district(s) of the residential heritage management area in order to maintain the architectural style, streetscapes, and landscape features common during the 1897–1918 gold rush era, as well as the extant valued resources of later periods and the “Dawson Style” described in the Dawson City Design Guidelines for Architectural Conservation and Infill.

A.2.2 Application

- .1 This area applies to those lands defined in the OCP and in the maps appended to this bylaw that form part of this bylaw.
 - .2 When the provisions of the management area schedule are in conflict with the regulations of any other section of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”, the more restrictive provisions shall take precedence. When there is no conflict, the provisions of the heritage management area shall be applied in conjunction with the regulations of the underlying district(s) and other sections of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”.
 - .3 Notwithstanding A.2.2.2, for heritage conservation purposes Council may exercise discretion in approving development permits, provided that there will be no detrimental impact on adjacent properties or the neighbourhood, when the development projects into a rear or side yard required by the underlying zoning district by more than 10% of the required rear or side yard, or exceeds the maximum height, density, or FAR required by the underlying zoning district.
 - .4 Notwithstanding A.2.2.2, for heritage conservation purposes the development officer may exercise discretion in approving the projection of a development into a rear or side yard required by the underlying zoning district, provided such projections do not exceed 10% of the required rear or side yard and that there will be no detrimental impact on adjacent properties or the neighbourhood.
 - .5 Notwithstanding A.2.2.2, Council may also, at its sole discretion and as a heritage conservation incentive, approve an application for the subdivision of any land into lots that do not meet the minimum site area requirements prescribed for the underlying zoning district, provided that there will be no detrimental impact on adjacent properties or the neighbourhood, when that subdivision is in keeping with the heritage integrity of the community and the development proposed for those lots meets the heritage management policies and guidelines of the OCP and the *Zoning Bylaw*.
 - .6 The development officer shall apply the regulations of this management area to a development permit application involving new development, or any existing
-

- development, that, in the opinion of the development officer, is being substantially enlarged or increased in intensity.
- .7 Notwithstanding that a development does not conform to this management area, where a development permit was issued prior to the adoption of this management area, such development shall be deemed to conform to the regulations contained within this area. However, in the case of any subsequent changes—including the extension or enlargement of or addition to the development—the provisions of this area shall only apply to that particular extension, enlargement, or addition and to that portion of the site which, in the opinion of the development officer, is related to and affected by the particular extension, enlargement, or addition.
- .8 This area shall also apply to all public highways, roads, streets, and lanes where streetscape features, such as boardwalks, railings, street furniture, decorations, banners, and utilities are involved.

A.2.3 Uses

The permitted uses are those specified in the underlying district(s).

A.2.4 Regulations

- .1 Any structure being constructed onsite, assembled onsite, or moved onto the site must be done so in conformity with the regulations of the heritage management area and must have been issued a development permit that is valid at the time work is taking place.
- .2 Applications must include drawings of all elevations.
- .3 Any or all of the following must be provided at the discretion of the development officer:
- i. Date, and style of built form.
 - ii. Siting. Annotate drawings and/or photographs to describe the relationship between the proposed development and the context in terms of the following criteria:
 - Predominant setbacks, front, side and rear
 - Orientation
 - Location, dimensions of circulation/access features
 - Statement as to how views to and from the development will be retained
 - Statement as to how significant archaeological features will be retained
 - iii. Scale. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following criteria:
 - Scale of buildings
 - Lot coverage - pattern of arrangement of buildings and size of buildings
-

- Floor to floor heights and relationship to the street
- iv. Form. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Predominant form of neighbours
 - Roof form and skyline, ridge lines, roof slopes, chimneys, skylights
 - Proportions and number of openings
 - Solids-to-voids ratio
 - Relationship to internal and external spaces
- v. Materials and colours. Drawings or photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Response to pre-dominant materials, textures, and colour palate contrasting
 - Quality of new materials
- vi. Detailing. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Relationship of landscape elements to important existing details
 - Unobtrusive design of new elements, such as solar panels, skylights, service buildings

.4 Heritage Management Guidelines

.34 Treatment of existing buildings:

Post-Gold Rush buildings will not be altered to look like Gold Rush buildings. Their integrity will be maintained and respected to illustrate and interpret the full history of Dawson. An appropriate balance between property maintenance and relic character will be maintained. Historic buildings may be moved if there is a compelling reason to do so and if moving would conform to all zoning regulations.

a) Design Guidelines

Gold Rush Era Building (1897-1918)

- Changes to existing structures will follow latest versions of 'Standards and Guidelines for Conservation of Historic Places in Canada' AND 'Design Guidelines for Historic Dawson'.
- New additions to existing structures will follow latest version of 'Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings'.

Post Gold-Rush Era Building (1918-present)

- Changes to existing structures will follow latest versions of 'Standards and Guidelines for Conservation of Historic Places in Canada' **AND** 'Design Guidelines for Conservation and Infill - Guidelines for Interventions to Buildings Erected After the Gold Rush Era'.
 - New additions to existing structures will follow latest version of 'Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings'.
- .35 Treatment of new construction:
- Three optional approaches will be allowed:
- .36 Buildings may replicate the external design of the building that existed on that particular site during the gold rush era (ca. 1897–1918) when there is sound historic evidence as to the appearance of the former building.
- .37 Buildings may replicate another historic residence in the vicinity. Replication refers only to massing and exterior design of the former building that can be seen from the street. The footprint and the appearance may be altered towards the rear of the site. Adjacent buildings in common ownership that are detached at the front may be connected at the rear to provide larger spaces and better interior circulation than detached buildings allow.
- .38 Parks Canada streetscape elevations (1974), historic photographs of Dawson buildings, and other reference material will be used as the guides to indicate the appearance of the former buildings.
- .39 New design in the *Dawson Style*. This option is recommended.
- .40 New landscape features will follow the design guidelines and are subject to review in the development permit process.
- a) Design Guidelines
- Reconstruction (optional) will follow latest versions of 'Standards and Guidelines for Conservation of Historic Places in Canada' AND 'Design Guidelines for Historic Dawson'.
 - Infill will follow latest version of 'Design Guidelines for Architectural Conservation and Infill - Guidelines for Infill: the Dawson Style'.
-

A.3 Valley, Confluence, and Bowl Heritage Management Area (VCBHM)

A.3.1 Purpose

To apply certain development and redevelopment criteria, as specified in the heritage management guidelines, in order to maintain the heritage character of those portions of the Klondike Valley cultural landscape that lie within the jurisdiction of the City.

The purpose of the valley, confluence, and bowl heritage management area is to maintain the architectural style, streetscapes, and landscape features common to the Dawson City region—with special emphasis on the 1897–1918 gold rush era.

A.3.2 Application

- .41 This area applies to those lands defined in the OCP and in the maps appended to this bylaw that form part of this bylaw.
 - .42 Where the provisions of the Management Area schedule are in conflict with the regulations of any other section of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”, the more restrictive provisions shall take precedence. Where there is no conflict, the provisions of the Heritage Management Area shall be applied in conjunction with the regulations of the Underlying District(s) and other sections of the *Zoning Bylaw* and “Dawson City Heritage Management Plan”.
 - .43 Notwithstanding A.3.2.2, for heritage conservation purposes, Council may exercise discretion in approving Development Permits where the development projects into a rear or side yard required by the underlying Zoning District by more than 10% of the required rear or side yard, or exceeds the maximum height, density or floor area ratio required by the underlying Zoning District, provided that there will be no detrimental impact on adjacent properties or the neighbourhood.
 - .44 Notwithstanding A.3.2.2, for heritage conservation purposes, the Development Officer may exercise discretion in approving the projection of a development into a rear or side yard required by the underlying Zoning District, provided such projections do not exceed 10% of the required rear or side yard and that there will be no detrimental impact on adjacent properties or the neighbourhood.
 - .45 Notwithstanding A.3.2.2, Council may also, at its sole discretion, as a heritage conservation incentive, approve an application for the subdivision of any land into lots that do not meet the minimum site area requirements prescribed for the underlying Zoning District when that subdivision is in keeping with the heritage integrity of the community and the development proposed for those lots meets the heritage management policies and guidelines of the *Official Community Plan* and the *Zoning Bylaw*, provided that there will be no detrimental impact on adjacent properties or the neighbourhood.
-

- .46 The Development Officer shall apply the regulations of this Management Area to a Development Permit application involving new development or any existing development that, in the opinion of the Development Officer, is being substantially enlarged or increased in intensity.
- .47 Notwithstanding that a development does not conform to this Management Area, where a Development Permit was issued prior to the adoption of this Management Area, such development shall be deemed to conform to the regulations contained within this Area. However, in the case of any subsequent changes including the extension or enlargement of or addition to the development, the provisions of this Area shall only apply to that particular extension, enlargement or addition and to that portion of the site which, in the opinion of the Development Officer, is related to and affected by the particular extension, enlargement or addition.
- .48 This Area shall also apply to all public highways, roads, streets and lanes where streetscape features are involved, such as boardwalks, railings, street furniture, decorations, banners and utilities.

A.3.3 Uses

The permitted uses are those specified in the underlying District(s).

A.3.4 Regulations

- .1 Any structure being constructed on-site, assembled on-site, or moved on to the site must be done so in conformity with the regulations of the Heritage Management Area and must have been issued a Development Permit and which is valid at the time work is taking place.
 - .2 All applications must include drawings of all elevations.
 - .3 Any or all of the following must be provided at the discretion of the Development Officer:
 - i. Date, and style of built form.
 - ii. Siting. Annotate drawings and/or photographs to describe the relationship between the proposed development and the context in terms of the following criteria:
 - Predominant setbacks, front, side and rear
 - Orientation
 - Location, dimensions of circulation/access features
 - Statement as to how views to and from the development will be retained
 - Statement as to how significant archaeological features will be retained
 - iii. Scale. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following criteria:
 - Scale of buildings
 - Parcel coverage - pattern of arrangement of buildings and size of buildings
-

- Floor to floor heights and relationship to the street
 - iv. Form. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Predominant form of neighbours
 - Roof form and skyline, ridge lines, roof slopes, chimneys, skylights
 - Proportions and number of openings
 - Solids-to-voids ratio
 - Relationship to internal and external spaces
 - v. Materials and colours. Drawings or photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Response to pre-dominant materials, textures, and colour palate -contrasting
 - Quality of new materials
 - vi. Detailing. Annotate drawings, photographs to describe the relationship between the proposed development and the context in terms of the following design criteria:
 - Relationship of landscape elements to important existing details
 - Unobtrusive design of new elements, such as solar panels, skylights, service buildings
- .4 Heritage Management Guidelines
- i. Treatment of existing buildings:

Post-Gold Rush buildings will not be altered to look like Gold Rush buildings. Their integrity will be maintained and respected to illustrate and interpret the full history of Dawson. An appropriate balance between property maintenance and relic character will be maintained. Historic buildings may be moved if there is a compelling reason to do so and if moving would conform to all zoning regulations.

a) Design Guidelines:

Gold Rush Era Building (1897-1918)

 - Changes to existing structures will follow latest versions of 'Standards and Guidelines for Conservation of Historic Places in Canada' AND 'Design Guidelines for Historic Dawson'.
 - New additions to existing structures will follow latest version of 'Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings'.

Post Gold-Rush Era Building (1918-present)
-

- Changes to existing structures will follow latest versions of 'Standards and Guidelines for Conservation of Historic Places in Canada' AND 'Design Guidelines for Conservation and Infill - Guidelines for Interventions to Buildings Erected After the Gold Rush Era'.
- New additions to existing structures will follow latest version of 'Design Guidelines for Conservation and Infill - Additions to Existing Historic Buildings'.

ii. Treatment of new construction:

New development will represent good new architectural design and planning, and not reflect the gold rush style. The *Dawson Style* is an acceptable alternative. Development permits will be assessed, in part, on the basis of minimizing impact on the landscape rather than displaying historic character.

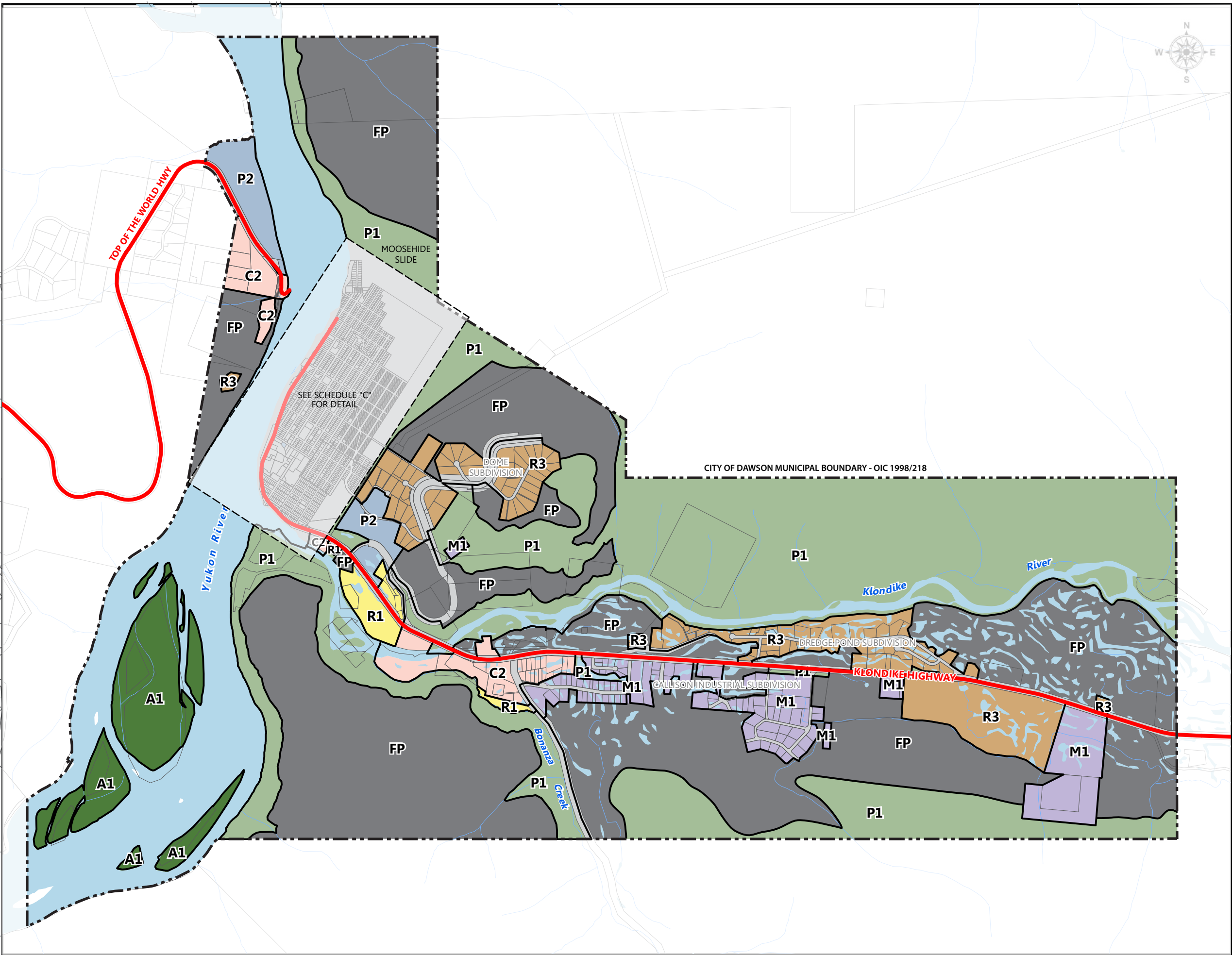
b) Design Guidelines

- will give the applicant the option to follow the latest version of "Design Guidelines for Architectural Conservation and Infill - Guidelines for Infill: the Dawson Style."

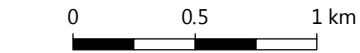
SCHEDULE B

Zoning Map:
Valley, Confluence, and Bowl

Bylaw #2018-19



City of Dawson
Zoning
Bylaw No. 2018-19
Valley, Confluence, and Bowl
Schedule B



- Zones**
- R1:** Single-detached/duplex residential
 - R2:** Multi-unit residential
 - R3:** Country residential
 - C2:** Commercial Mixed Use
 - M1:** Industrial
 - A1:** Agriculture
 - P1:** Parks and natural space
 - P2:** Institutional
 - FP:** Future Planning

Schedule B, Bylaw No. 2018-19

As adopted _____

ORIGINAL SIGNED BY:

WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

Bylaw No.	Amendments	Date

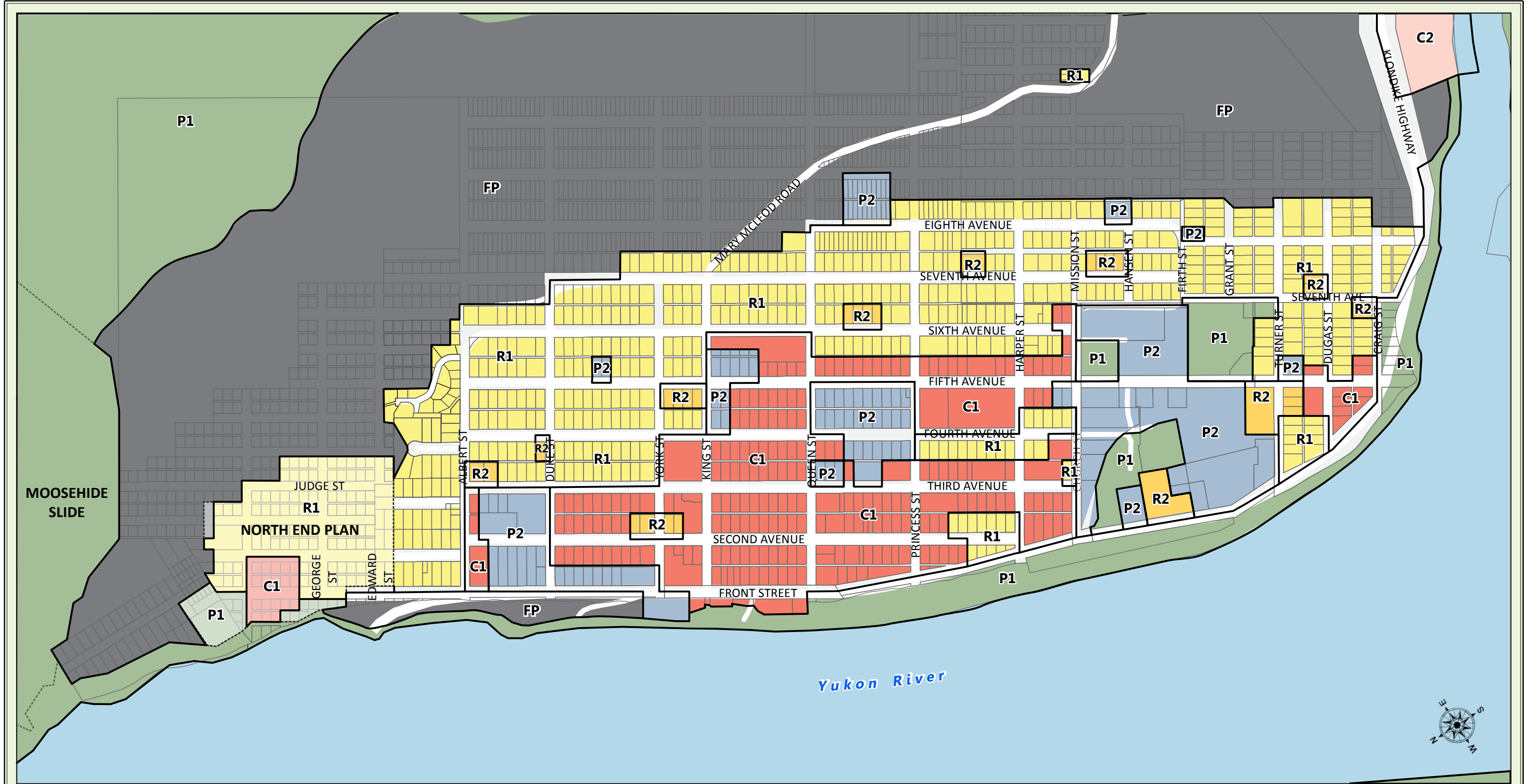


Data sources:
ZBL- City of Dawson
Lot boundaries-Yukon Land Planning
March 2019

SCHEDULE C

Zoning Map: Historic Townsite

Bylaw #2018-19



City of Dawson
Zoning Bylaw
Bylaw No. 2018-19
Historic Townsite
Schedule C

- Zones**

 - R1:** Single-detached/duplex residential
 - R2:** Multi-unit residential
 - C1:** Core commercial
 - C2:** Commercial mixed use
 - P1:** Parks and natural space
- P2:** Institutional
 - FP:** Future Planning
 - North End Plan Area
 - Moosehide Slide Historic Place


Schedule C, Bylaw No. 2018-19
As adopted _____

ORIGINAL SIGNED BY:

WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

Bylaw No.	Amendments	Date



Data sources:
ZBL-City of Dawson
Lot boundaries-Yukon Land Planning
March 2019

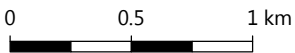
SCHEDULE D

Heritage Management Map: Valley, Confluence, and Bowl

Bylaw #2018-19



City of Dawson
Zoning Bylaw
Bylaw No. 2018-19
Heritage Management Map:
Valley, Confluence, and Bowl
Schedule D



- Heritage Management Areas**
- VCBHM - Valley, Confluence, and Bowl Heritage Management Area
 - Historic Townsite Boundary

Schedule D, Bylaw No. 2018-19

As adopted _____

ORIGINAL SIGNED BY:

WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

Bylaw No.	Amendments	Date

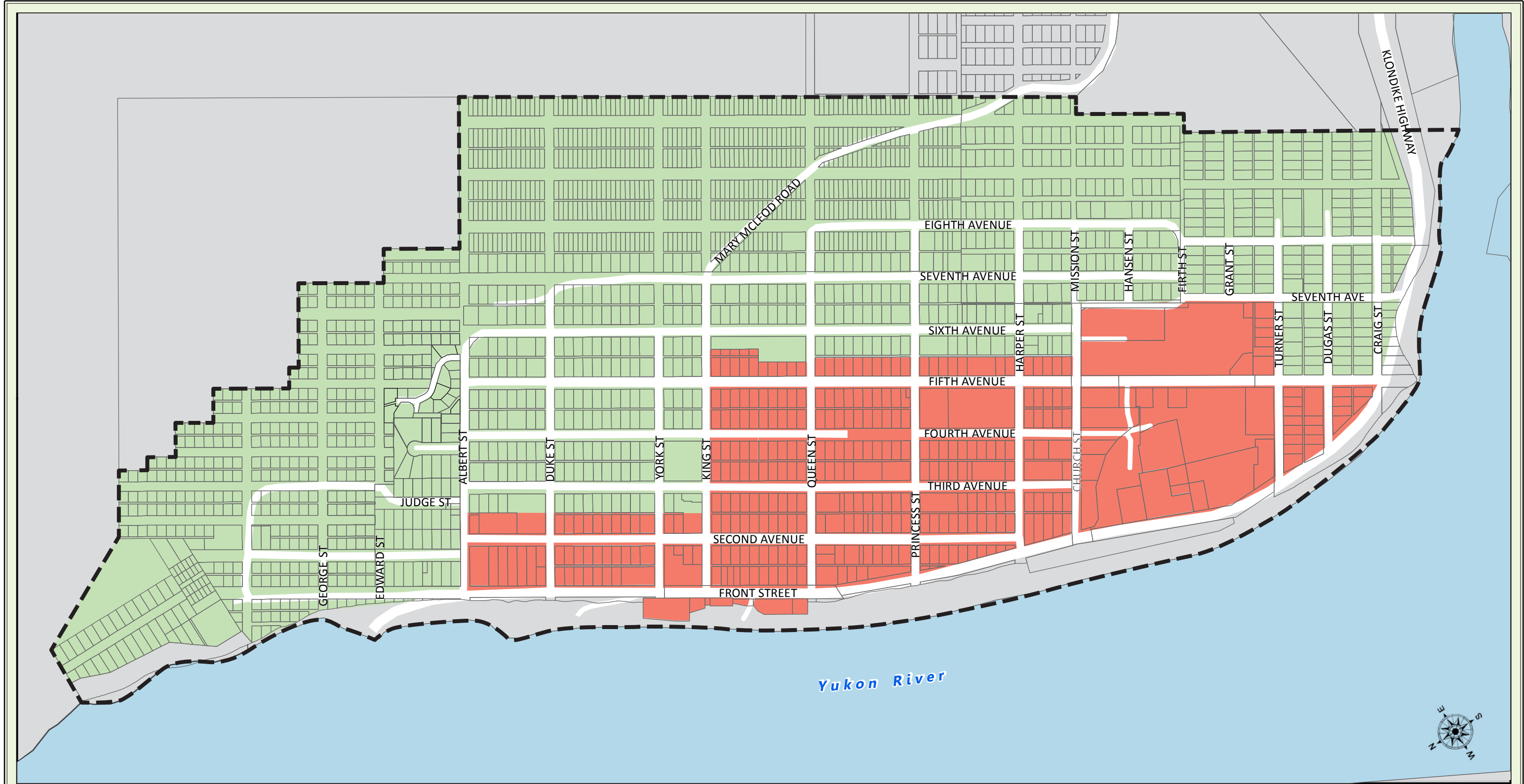


Data sources:
Dawson City Heritage Management Plan
Lot boundaries-Yukon Land Planning
March 2019

SCHEDULE E

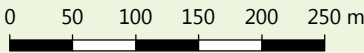
Heritage Management Map: Historic Townsite

Bylaw #2018-19



City of Dawson Zoning Bylaw
Bylaw No. 2018-19
Heritage Management Map
Historic Townsite Schedule E

- Heritage Management Areas**
- DHM - Downtown Heritage Management Area
 - RHM - Residential Heritage Management Area
 - Historic Townsite Boundary



Schedule E, Bylaw No.2018-19

As adopted _____

ORIGINAL SIGNED BY:

WAYNE POTOROKA, MAYOR

CORY BELLMORE, CAO

Bylaw No.	Amendments	Date



Data sources:
Dawson City Heritage Management Plan
Lot boundaries-Yukon Land Planning
March 2019



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2019 Tax Levy Bylaw**.

2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2019.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson;
- (e) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

- (f) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.

PART II – APPLICATION

4.00 Tax Rates Established

- 4.01 A general tax for the year 2019 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of 1.85 percent.
- 4.02 A general tax for the year 2019 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate of 1.56 percent.

5.00 Minimum Tax

- 5.01 The minimum tax for the year 2019 on any real property classified “residential” shall be eight hundred dollars (\$800.00) except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and fifty dollars (\$350.00).
- 5.02 The minimum tax for the year 2019 on any real property in the City of Dawson classified “non-residential” shall be eleven hundred dollars (\$1,100.00).

PART III – FORCE AND EFFECT

6.00 Severability

- 6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

7.00 Bylaw Repealed

- 7.01 Bylaw 2018-04, and amendments thereto, are hereby repealed.
- 7.02 All previous year’s tax levies as presented in property tax notices from the City of Dawson shall continue to apply.



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the *Fees and Charges 2019 Amendment Bylaw*

2.00 Purpose

- 2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

3.00 Definitions

- 3.01 In this Bylaw:
 - (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
 - (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
 - (c) “city” means the City of Dawson;
 - (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

PART II – APPLICATION

4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #18-05 and its amendments are hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

PART IV – APPENDIX

Appendix A – Fees and Charges

Appendix A - 2019 Fees and Charges for Bylaw 19-02

	All rates are subject to GST when applicable	2019	
Administration	Fee Description	Fee	Unit
	Certified Bylaw	\$15.00	per bylaw
	NSF Cheque Service Charge	\$40.00	each
	Stop Payment Fee	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$35.00	each
	Tax Certificate	\$35.00	per property
Animal Control	Fee Description	Fee	Unit
	License Fee, Annual - Dangerous animal	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	per dog, per day
	Impound - First Occurrence	\$25.00	per dog
	Impound - Second Occurrence	\$75.00	per dog
	Impound - Third Occurrence	\$125.00	per dog
	Impound - Fourth Occurrence	\$300.00	per dog
	Impound - Fifth and Subsequent Occurrences	\$500.00	per dog
	Replacement Tag	\$15.00	per unit
	Special Needs Dog	No Fee	
Business Licensing	Fee Description	Fee	Unit
	Local - Initial Business License Fee	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	per year
	Regional - Business License Fee	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	per year

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Cable System	Fee Description	Fee	Unit
	Analog Service - Residential Regular Rate	\$45.00	per month
	Analog Service - Residential Senior Rate	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:		
	Base Rate, plus	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$70.50	per month
	Digital Service - Residential Senior Rate	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$5.40	per month
	Digital Additional Programming:		
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #6 More Sports, #7 Family & Kids	\$5.40	per package per month
	Digital Specialty Package #13 - Time Shift #1	\$1.00	per package per month
	Digital Specialty Package #16 - Extra Variety	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$22.25	per package per month
	Digital Specialty Package #24 - Super Channels	\$15.50	per package per month
	Digital Stand Alone Channels: EWTN, OUT TV, Playboy, Hustler	\$22.50	per channel per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:		
	High Definition Specialty Package #1 - Entertainment HD	\$8.50	per package per month
	High Definition Specialty Package #2 - Sports HD	\$5.00	per package per month
	High Definition Specialty Package #3 - Network HD	\$5.00	per package per month
	High Definition Specialty Package #4 - Movie HD	\$5.00	per package per month
	Connection for new service:		
	Administration/Connection Fee (Connection already exists)	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	per transfer
	Fibre Optic Rental	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$55.00	per month Per each additional pair of fibre

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Camping Bylaw		Fee Description	Fee	Unit
		All rates are subject to GST when applicable		
		Fee to remove a tent	\$75.00	per tent
		Storage fee for tent	\$10.00	per tent per day
Cemetery		Fee Description	Fee	Unit
		Disinterment or Reinterment of any Cadaver	actual costs	each
		Interment of a Cadaver - Normal Business Hours	\$625.00	each
		Interment of a Cadaver - Outside Normal Business Hours	actual costs	each
		Interment of Ashes - Normal Business Hours	\$425.00	each
		Interment of Ashes - Outside Normal Business Hours	plus actual costs	each
		Plot and Perpetual Care - Ashes	\$300.00	each
		Plot and Perpetual Care - Cadaver	\$575.00	each
Development & Planning		Fee Description	Fee	Unit
		Advertising - Required Advertising associated with any application	\$80	signage replacement fee
		Appeal to Council	\$105.00	per application
		Application to Consolidate	\$105.00	per application
		Cash in Lieu of on-site parking	\$3,100.00	per space
		Development Permit Application - Change of Use	\$210.00	per application
		Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential	\$0.00	
		Base Rate, plus	\$260.00	per application, plus square foot rate
		Square Foot Rate	\$0.25	per square foot of development
		Development Permit Application - Demolition	\$210.00	per application
		Demolition: Redevelopment Security Deposit	\$1.00	per square foot of lot
		Development Permit Application - Major Alteration (additions and changes to main building)	\$105.00	per application
		Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)	\$25.00	per application
		Development Permit Application - Residential Build (Single-Detached/Secondary Suite)	\$155.00	per dwelling unit
		Development Permit Application - Signage	\$25.00	per application
		Extension of Approval	\$105.00	per application
		OCP Amendment application	\$1,030.00	per application
		Permanent Road Closure Application	\$210.00	per application
		Planning - Designated Municipal Historic Site	\$0.00	per application
		Subdivision Application Fee	\$105.00	per lot created- Min. \$250-Max. \$1000
		Temporary Development Permit - Less than 7 days	\$25.00	per application
		Temporary Development Permit - More than 7 days	\$105.00	per application
		Variance Application	\$105.00	per application
		Zoning Amendment Application Fee	\$410.00	per application
		Water and Sewer Load Capacity Charge	As per W&S Services Fee Schedule	refer to page 12

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Fire Protection		Fee Description	Fee	Unit
		All rates are subject to GST when applicable		
		Inspection Service: Third Party Requests for Business Premises	\$75.00	per hour
		Inspection Service: File Search	\$75.00	per hour
		Inspection Service: Request for on-site inspection	\$75.00	per hour
		Inspection Service: Non-routine inspection	\$75.00	per hour
		Burning Permit Application	\$0.00	per application
		False Alarm Responses:		
		1-2 responses per calendar year	No Fee	
		3-5 responses per calendar year	\$250.00	per response
		greater than five responses per calendar year	\$500.00	per response
		Emergency Response	\$0.00	
		Base Rate, plus	\$500.00	per hour, per unit plus disposable materials
		Disposable materials	Costs + 21.5% Markup	
		Confined Space Rescue Stand-by	\$500.00	per request
		Confined Space Rescue Response	\$500 + actual costs	per response
Public Works		Fee Description	Fee	Unit
		Equipment Rental including operator:		
		Backhoe	\$150.00	per hour (one hour min.)
		Dump Truck	\$150.00	per hour (one hour min.)
		Labour:		
		Service Call / double time	\$150.00	per employee per hour (min 4 hrs)
		Service Call / time and half	\$120.00	per employee per hour (min 4 hrs)
		Service Call / normal business hours	\$80.00	per employee per hour (min 1 hr)
		Other:		
		External contractor and material mark-up	21.5%	
		Municipal Dock Rental	\$105.00	per foot per season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks	Fee Description	All rates are subject to GST when applicable	Fee	Unit
	Art & Margaret Fry Recreation Centre			
	Arena Ice Rental - Adult		\$120.00	hour
	Arena Ice Rental - Youth		\$60.00	hour
	Arena Ice Rental - Tournament*		\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*		\$50.00	hour
	Change fee		\$100.00	
	Arena Dry Floor		\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit		\$400.00	per day or part thereof
	Arena Kitchen		\$175.00	per day or part thereof
	Arena Kitchen - Non-profit		\$110.00	per day or part thereof
	Arena Rec Room - program		remove	hour
	Arena Rec Room - private event		remove	first hour
	Arena Rec Room - private event		remove	each additional hour
	Arena Concession Area		\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)		\$3.50	day
	Arena - Chid 10 Punch Pass (3-12 years)		\$30.80	10 times
	Arena - Child Season Pass (3-12 years)		\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)		\$4.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)		\$39.60	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)		\$180.00	season
	Arena - Adult Day Pass (19-59 years)		\$5.25	day
	Arena - Adult 10 Punch Pass (19-59 years)		\$46.20	10 times
	Arena - Adult Season Pass (19-59 years)		\$210.00	season
	Arena - Family Day Pass (related & living in one household)		\$12.25	day
	Arena - Family 10 Punch Pass (related & living in one household)		\$107.80	10 times
	Arena - Family Season Pass (related & living in one household)		\$470.00	season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks		Fee Description	Fee	Unit
		All rates are subject to GST when applicable		
		Parks & Greenspace		
		Minto or Crocus - Ball Diamond	\$120.00	per day or part thereof
		Minto or Crocus - Ball Diamond*	\$850.00	season
		Crocus - Day Camp	\$1,200.00	season
		Crocus - Concession	\$110.00	per day or part thereof
		Minto - Concession	\$150.00	per day or part thereof
		Minto - Kitchen or Concession	\$75.00	per day or part thereof
		Minto - Program Room - program	\$15.00	hour
		Minto - Program Room - private event	\$40.00	first hour
		Minto - Program Room - private event	\$15.00	each additional hour
		Parks or Greenspace*	\$52.00	per day or part thereof
		Gazebo*	\$52.00	per day or part thereof
		Picnic Shelter*	\$52.00	per day or part thereof
		Community Garden Plot	\$30.00	season
		Dawson City Swimming Pool		
		Swimming Pool Rental* - under 25 swimmers	\$120.00	hour
		Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	hour
		Swimming Pool - Child Day Pass (3-12 years)	\$3.50	day
		Swimming Pool - Child 10 Punch Pass (3-12 years)	\$30.80	10 times
		Swimming Pool - Child Season Pass (3-12 years)	\$140.00	season
		Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$4.50	day
		Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$39.60	10 times
		Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	season
		Swimming Pool - Adult Day Pass (19-59 years)	\$5.25	day
		Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$46.20	10 times
		Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	season
		Swimming Pool - Family Day Pass (related & living in one household)	\$12.25	day
		Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$107.80	10 times
		Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks	Fee Description	All rates are subject to GST when applicable	Fee	Unit
	Equipment Rental			
	Cross Country Ski Package*		\$10.00	per day or part thereof
	Cross Country Ski Package*		\$20.00	3 days
	Cross Country Ski Package*		\$40.00	7 days
	Cross Country Skis, boots or poles		\$5.00	per day or part thereof
	Snowshoes*		\$10.00	per day or part thereof
	Snowshoes*		\$15.00	3 days
	Coffee Urns		\$10.50	per day or part thereof
	Picnic Table		\$12.00	per day or part thereof
	Fitness Centre			
	Fitness Centre*		\$7.00	day
	Fitness Centre*, **		\$35.00	month
	Fitness Centre*, **		\$88.00	3 months
	Fitness Centre*, **		\$165.00	6 months
	Fitness Centre*, **		\$319.00	year
	Deposits			
	Damage Deposit - Facility		\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace		\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment		\$20.00	fully refundable if conditions met
	Deposit - Key		\$40.00	fully refundable if conditions met
	Program Cancellation		\$10.00	
	* indicates a 10% discount for youth, seniors or registered non-profit			
	** indicates a 10% discount for residents within the municipal boundary			

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Traffic Control	Fee Description	Fee	Unit
	Erection of Barriers for Public Utility	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	occasion
Vehicle for Hire	Fee Description		
	Vehicle for Hire License or Renewal	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	per application
Waste Management	Fee Description	Fee	Unit
	Waste Management Fee - Commerical Space	300 (25/mo)	year
	Waste Management Fee - Institutional Residential	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	300 (25/mo)	year
	Waste Management Fee - Residential Unit	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$75.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$75.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$60.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$60.00	year
Water Delivery Service	Fee Description	Fee	Unit
	One delivery every two weeks	\$1,020.00	per year
	One delivery every two weeks	\$85.00	monthly installment payment
	One delivery per week	\$2,220.00	per year
	One delivery per week	\$185.00	monthly installment payment
Water and Sewer Services	Seniors Discount on Total Water and Sewer Charges	40.00%	

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Water Services	All rates are subject to GST when applicable		Unit
	Fee Description	Fee	
	Private owned/occupied Residential	\$635.59	per year
	Private owned/occupied Residential	\$158.90	quarterly installment
	Privately owned/rental Residential	\$635.59	per year
	Privately owned/rental Residential	\$158.90	quarterly installment
	Trondek Hwechin residential	\$635.59	per year
	Trondek Hwechin residential	\$158.90	quarterly installment
	Commercial Residential	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	per serviced space per year
	School	\$1,020.20	per classroom per year
	Car Wash	\$938.88	per year
	Sewage Disposal Facility	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Sewer Services		All rates are subject to GST when applicable	
	Fee Description	Fee	Unit
	Private owned/occupied Residential	\$481.82	per year
	Private owned/occupied Residential	\$120.46	quarterly installment
	Privately owned/rental Residential	\$481.82	per year
	Privately owned/rental Residential	\$120.46	quarterly installment
	Trondek Hwechin residential	\$481.82	per year
	Trondek Hwechin residential	\$120.46	quarterly installment
	Commercial Residential	\$741.76	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$236.95	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$118.48	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		
	First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	per unit per year
	Non-Residential Washroom - Institutional	\$870.54	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$139.08	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$870.54	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	per janitorial room per year
	R.V. Park/Campground	\$48.94	per serviced space per year
	School	\$775.24	per classroom per year
	Car Wash	\$716.01	per year
	Sewage Disposal Facility	\$257.56	per year
	Public Shower & Staff Shower	\$226.65	per shower per year
	Stand Alone Sink	\$118.48	per sink per year
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	

Water Delivery - Senior Discount		All rates are subject to GST when applicable		
Seniors Water Delivery Discount Discount:			Fee	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw		\$408.00	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw		\$34.00	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw		\$888.00	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw		\$37.00	per monthly installment
W&S - Load Capacity		Load Capacity Charge-single family residential	Fee	
	Single family residential		\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential		\$415.00	per additional bathroom
	Multi-family or commercial property		\$415.00	per water outlet
TABLE A:				
151 - 200 = 8 units				
201 - 250 = 10 units				
251 - 300 = 12 units				
301 - 350 = 14 units				
351 - max = 16 units				
Plus 2 units for each additional 50 seating capacity				



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

WHEREAS section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

WHEREAS section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the **2019 Annual Operating Budget and the Capital Expenditure Program Bylaw**.

2.00 Purpose

- 2.01 The purpose of this bylaw is to adopt the 2019 annual operating budget and the capital expenditure program for the years 2019 to 2022.

3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

PART II – APPLICATION

4.00 Budget

- 4.01 The 2019 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2019 to 2022 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program.
 - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program.

PART III – FORCE AND EFFECT

7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

PART IV – APPENDIX

Appendix A – 2019 Annual Operating Budget

Appendix B - 2019 to 2022 Capital Expenditure Program

**City of Dawson Bylaw #2018-03
Operating Budget Summary
Appendix A**

	Draft #3	Final	Consolidated	Budget
	2017 Final	2018	2018	2019
REVENUE:				
General Municipality:				
General Taxation	1,962,099	2,011,399	2,011,399	2,084,900
Grants in Lieu of Taxes	947,428	964,453	964,453	964,919
Grants	2,117,714	2,213,891	2,213,891	2,282,153
Penalties and Interest	24,400	29,100	29,100	36,717
Other Revenue	45,233	82,200	82,200	17,200
Sale of Services	65,600	73,620	73,620	71,360
Total General Municipality:	5,162,474	5,374,663	5,374,663	5,457,250
Special Projects/Events	-	-	-	-
Cable	269,500	270,302	-	270,302
Protective Services:				
Fire Protection	78,500	78,500	78,500	80,329
Emergency Measures	-	-	-	-
Bylaw Enforcement	4,000	4,000	4,000	4,000
Total Protective Services:	82,500	82,500	82,500	84,329
Public Works:				
Water Service	790,746	860,881	860,881	804,111
Sewer Service	580,078	627,064	627,064	637,856
Waste Management	261,347	250,794	250,794	314,388
Other Revenue	203,456	205,473	205,473	179,256
Total Public Works:	1,835,627	1,944,212	1,944,212	1,935,611
Public Health - Cemetery	3,000	3,000	3,000	3,000
Planning	21,000	125,000	193,000	75,810
Recreation:				
Recreation Common	35,800	34,868	34,868	39,868
Programming & Events	50,200	60,100	60,100	62,100
AMFRC	41,665	49,000	49,000	53,600
Water Front	45,000	47,000	47,000	47,000
Pool	36,016	31,100	31,100	32,450
Green Space	16,316	11,200	15,200	24,500
Total Recreation:	224,998	233,268	237,268	259,518
TOTAL REVENUE:	7,599,099	8,032,945	7,834,643	8,085,820

**City of Dawson Bylaw #2018-03
Operating Budget Summary
Appendix A**

		Draft #3	Final	Consolidated	Budget
		2017 Final	2018	2018	2019
EXPENDITURES:					
General Municipality:					
	Mayor and Council	138,267	159,771	159,771	138,906
	Elections/Referendums	-	13,000	13,000	-
	Grants/Subsidies	147,500	147,500	147,500	161,380
	Administration	1,084,984	1,298,914	1,298,914	1,168,293
	Other Property Expenses	20,730	18,230	18,230	42,632
	Municipal Safety Program	16,673	16,428	16,428	14,266
Total General Municipality:		1,408,154	1,653,842	1,653,842	1,525,476
	Special Projects/Events	25,000	-	-	20,000
	Cable	269,562	274,197	-	252,741
Protective Services:					
	Fire Protection	467,354	477,183	477,183	429,910
	Emergency Measures	28,377	26,595	26,595	30,125
	Bylaw Enforcement	115,155	123,502	123,502	124,000
Total Protective Services:		610,887	627,280	627,280	584,036
Public Works:					
	Common	283,249	303,908	303,908	297,186
	Roads and Streets - Summer	132,724	129,991	129,991	150,350
	Roads and Streets - Winter	292,153	269,087	269,087	256,773
	Sidewalks	66,436	51,490	51,490	63,237
	Dock	16,223	16,612	16,612	17,506
	Surface Drainage	83,440	86,999	86,999	97,040
	Water Services	985,424	1,125,291	1,125,291	1,062,549
	Sewer Services	294,686	313,499	313,499	315,586
	Waste Water Treatment Plant	219,750	210,000	210,000	210,000
	Waste Management	378,912	357,399	357,399	393,012
	Other	467,301	468,919	468,919	474,824
Total Public Works:		3,220,297	3,333,196	3,333,196	3,338,063
	Public Health - Cemetery	9,000	15,000	15,000	15,000
	Planning	172,511	340,521	418,521	353,666
Recreation:					
	Recreation Common	337,243	368,344	368,344	408,312
	Programming & Events	236,428	263,816	263,816	279,740
	AMFRC	527,054	621,361	621,361	561,769
	Water Front	71,328	66,299	66,299	63,823
	Pool	257,993	299,609	299,609	289,150
	Green Space	260,414	291,631	310,631	332,755
Total Recreation:		1,690,460	1,911,060	1,930,060	1,935,548
TOTAL EXPENDITURES:		7,405,872	8,155,097	7,977,900	8,024,530
NET OPERATING SURPLUS BEFORE RESERVE TRANSFER		193,227	-	143,257	61,290
NET SURPLUS/DEFICIT		193,227	-	143,257	61,290

**City of Dawson Bylaw #2018-03
Operating Budget Summary
Appendix A**

	Draft #3 2017 Final	Final 2018	Consolidated 2018	Budget 2019
RESERVE TRANSFERS:				
Transfer from Restricted Reserves:				
Admin: Recapture of Network Charge by Dep't.	15,000	15,000	15,000	
PW: Transfer in from Waste Mngt. Reserve	-	40,000	40,000	
Water Reserve				118,333
Sewer Reserve				118,333
Waste Reserve				33,334
Cable: Transfer in from reserve	25,000		-	
Planning: Transfer in from reserve	55,000		-	
PW Equipment Replacement Reserve		46,000	78,000	70,000
Admin Computer Network/Equipment Reserve			-	25,000
Admin Capital Reserve		30,000	30,000	
Recreation Equipment Reserve		123,000	123,000	5,000
Recreation Capital Reserve		40,000	40,000	150,000
Protective Services Equipment Reserve		114,296	114,296	20,000
Contribution from Capital Reserves - Roads		5,000	5,000	
Total Transfers From Restricted Reserves:	95,000	413,296	445,296	540,000
Transfer to Restricted Reserves:			-	
Asset Management - Buildings	188,605		-	
Asset Management - Equipment Replacement	222,500		-	
Asset Management - Engineer Structures	103,000		-	
Asset Management - Transportation	5,000		-	
Bylaw #12-14 - Appendix A:			-	
Parking Reserve			-	
Load Capacity Reserve		20,000	20,000	20,000
Heritage Reserve	31,200	31,500	31,500	
Land Development Reserve			-	94,001
Capital Contingent Reserve (emergencies)			-	
Protective Service Reserve		62,000	62,000	40,000
Computer Network/Equipment Reserve		29,000	29,000	25,000
Public Works Equipment Replacement Reserve		-	-	70,000
Recreation Reserve		65,000	65,000	35,000
Water System Reserve		25,000	25,000	20,000
Sewer System Reserve		50,000	50,000	20,000
Cable Television Reserve			-	
Winter/drainage maintenance Reserve		18,000	18,000	
Gas Tax Reserve			-	
Roads Reserve		5,000	5,000	5,000
General Administration reserve		-	-	
Waste Management Reserve	20,000	20,000	20,000	20,000
Recreation Complex Reserve 0.1%		201,140	201,140	208,490
Council Equipment Replacement		15,000	15,000	
Interest Earned on Specified Reserves	25,000	25,000	25,000	20,000
Transfer to Restricted Reserves:	595,305	566,640	566,640	577,491
Operating Reserve Transfers:				
Transfer from Administrative Reserve				
Road - Operating Reserve				
Operating Reserve Transfers:	-	-		
Total Transfer to Restricted Reserves	595,305	566,640	566,640	577,491

**City of Dawson Bylaw #2018-03
Operating Budget Summary
Appendix A**

	Draft #3 2017 Final	Final 2018	Consolidated 2018	Budget 2019
NET RESERVE TRANSFER FOR FUNDING AND REPLINISHING OF CAPITAL RESERVES	500,305	153,344	121,344	37,491
NET OPERATING SURPLUS AFTER RESERVE TRANSFER	- 307,078	- 275,496	- 264,601	23,799
NON OPERATING EXPENSES:				
Transfer to Principal Payment - Long Term Debt	53,606	926,989	926,989	
Payments for Principal Amount			-	
Capital Projects funded through Operating Funds			-	
Lot Development			-	
Cost recovery - Lot Development 2014			-	
Sale/purchase of Lots		120,000	120,000	
Returned of Land Purchase by Chief Issac		40,375	40,375	
Purchase of Gravel/Chemical for Inventory			-	
Change in Inventory Gravel			-	
Transfer: Road Reserve to purchase Inventory 2017/2018 past payment for WWTP				105,000
TOTAL NON OPERATING EXPENSES:	53,606	1,087,364	1,087,364	105,000
NET OPERATING SURPLUS AFTER NON OPERATING EXPENSES:	- 360,684	- 1,362,860	- 1,351,965	- 81,201
TRANSFER FROM UNRESERVED RESERVE FOR BALANCE BUDGET:	360,713	1,367,605	1,367,605	55,486
NET CASH SURPLUS/DEFICIT	29	4,745	15,640	- 25,715

City of Dawson										
2019 Capital Expenditures										
Capital Project Summary										
Capital Projects Managed by the City of Dawson										
Capital Program Expenditures	Department	2018 Amount	Source of Funding							
Computer - Building Maintenance	Adm	2,500	A							
Computer - Pumphouse	Adm	2,500	A							
SCBA Gear	PS	20,000	A							
Miscellaneous Recreation Equipment CP# 21	REC	5,000	A		Funding from Reserve					
Ford F350 XL 4x4 (plow truck)	PW	70,000	A		Admin Eqt	25,000	Admin Computer Network/Equitment Reserve			
Website/Network/VCH upgrade and development	Adm	20,000	A		Admin Cap		Admin Capital Reserve			
Recretaion Centre Planning	REC	100,000	A		PW Eqt	70,000	Equipment Replacement Reserve			
Inhouse upgrades to existing water/sewer/drainage	PW	70,000	A		PW Cap	85,000	Contribution from Capital Reserves -Waste			
Records Management CP14	Adm	50,000	B		PW	85,000	Contribution from Capital Reserves -Water			
Pool Upgrades Wall Memebrane & Struts & Flooring	REC	541,835	B		REC_Eqt	5,000	Recreation Equipment Reserve			
Minto playground resurfacing	REC	100,000	A&I		Rec Cap	100,000	Recreation Facility Reserve			
Minto Contents Replacement	REC	10,000	H		Rec Cap	50,000	Recreation Capital Reserve			
Trail Management Plan Implementation	REC	200,000	B/H/I		PS Eqt	20,000	Equipment Replacement Reserve			
Diversion Center	PW	1,864,000	I							
Callison Storage Sheds	PW	100,000	see split reserves			33,333	Contribuiton from Capital Reserves - Waste			
Quigley HHW Shed	PW	70,000	I			33,333	Contribution from Capital Reserves - Waste			
Restoration of CBC Building	PD	489,750	B/E/G			33,333	Contribuiton from Capital Reserves - Roads			
Land purchase - Wastewater treatment		100,000	A			540,000	Sub Total			
Asset Management Software	PW	50,000	I			50,000	Split Minto playground			
Total Dawson Capital Expenditures		3,815,585				540,000				
Capital Projects Managed by Yukon Government										
					Funding Sources		2019 Amount			
Capital Program Expenditures	Department	2019 Amount			A - Reserves		540,000			
Phase 2 - 5th Ave Sewer Replacement Princess St. to Harper St.	PW	2,000,000			B - Gas Tax Funding		1,281,585			
Craig St. Sewer Replacement	PW	555,000			C - Accumulated Surplus (Approved from Surplus)					
Phase 1 - Front St. and Turner St. Sewer Replacement	PW	1,869,000			D - Current Operating Funds					
Replace Craig St. Hydrolic Tower	PW	400,000			E - Other Grant Funding					
York St. Liftstation replacement	PW	3,550,000			F- CDF					
5th Avenue Sewer Replacement - Craig Street to WWTP	PW	-			G - YG Contribution Agreement					
Drainage Basin D3 Sewer Replacement - North End Development	PW				H - Other Funding (KVA, Insurance Claim)					
Total YG Capital Expenditures		8,374,000			I - Project Dependant on funding Source Secured					
					YG Managed Projects					
Summary of Capital Expenditures		12,189,585			Total Funding Sources					
					12,189,585					

City of Dawson

2019 Capital Project Plan

Administration

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	Future
Expenses:								
Restoration of CBC Building	1,227,000	A/G/E	417,450	489,750				
Records Management CP14	50000	B	50,000	50,000				
Total Capital Projects	1,327,000		467,450	539,750	-	-		-
Funding:								
A - Reserves								
B - Gas Tax Funding			347,950	395,250				
C - Accumulated Surplus (Approved from Surplus)								
D - Current Operating Funds								
E - Other Grant Funding			100,000	100,000				
F- CDF								
G - YG Contribution Agreement			19,500	19,500				
H - Other Funding (KVA, Insurance Claim)				25,000	donation from CIBC			
I - Project Dependant on funding Source Secured								
Total Funding			467,450	539,750	-	-		-

City of Dawson
10 Year Equipment Replacement Plan
TECHNOLOGY REPLACEMENT PLAN

Description	Model Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Future
Replace Computer System												
Website/VCH upgrade and development		25,000	20,000									
- 1 Servers - Diamond Server	2016				10,000					15,000		
- 1 Server - General Server	2015			10,000					10,000			
- 6 Finance Computers & EA	2016				15,000					15,000		
- Software/Licencing for new computers	2016			6,000	14,000				6,000	15,000		
- Computer - CAO	2016				2,500							2,000
- Computer - Fire Chief	2013	2,500		2,500			2,500					2,500
- Computer - Bylaw	2012	2,500										2,500
- Computer - CDO	2012					2,500						2,500
- Computer - Council Chamber	2015			2,500								2,500
- 7 Recreation Computers												
1 Pool	2015				2,000							2,000
1 Arena Maintenance	2014		2,500					2,500				
5 Recreation Office - Note	2016				12,500					15,000		12,500
-6 Public Works Computers												
Project manager	2017					3,000					3,000	
Public Works Admin	2018	2,500					2,500					
Public Works Manager	2018	2,500					2,500					
Pump house	2014		2,500					2,500				
Public Works A	?			2,500					2,500			
Public Works B	?				2,500					2,500		
- Phone Server/Software	2013	5,000					5,000					5,000
- Council Chamber AV Equipment	2016											15,000
Total Expenditure		40,000	25,000	23,500	58,500	5,500	12,500	5,000	18,500	62,500	3,000	46,500

Administration Reserve Opening Balance	\$42,501	\$31,501	\$53,501	\$75,001	\$61,501	\$101,001	\$133,501	\$173,501	\$200,001	\$182,501	\$224,501
Current Year Equipment Expenditures	\$40,000	\$25,000	\$23,500	\$58,500	\$5,500	\$12,500	\$5,000	\$18,500	\$62,500	\$3,000	\$46,500
Administration Reserve Contribution	\$29,000	\$47,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
Administration Reserve YE Balance	\$31,501	\$53,501	\$75,001	\$61,501	\$101,001	\$133,501	\$173,501	\$200,001	\$182,501	\$224,501	\$223,001

City of Dawson

2019 Capital Project Plan

Protective Services

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	Future
Expenses: (with funding source by letter)								
Back up Generator for City Office/Emergency Operations								
Installation of Generator	125,000	B	125,000					
Convert fire training facility to propane	220,000	I			220,000			
Upgrade to fire dispatch center	75,000	A			75,000			
Replace communication building	175,000	B	175,000					
Bush Truck replacement	60,000	A			60,000			
Total Capital Projects	655,000		300,000	-	355,000	-		-
Funding:								
A - Reserves					60,000			
B - Gas Tax Funding			175,000					
C - Accumulated Surplus (Approved from Surplus)			125,000					
D - Current Operating Funds								
E - Other Grant Funding								
F- CDF								
G - YG Contribution Agreement								
H - Other Funding (KVA, Insurance Claim)								
I - Project Dependant on funding Source Secured								
Total Funding			300,000	-	60,000	-		-

City of Dawson
 10 Year Equipment Replacement Plan
 PROTECTIVE SERVICES

Description	Model Year	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Future
Fire Engine	2015	\$400,000											400,000
Fire Engine	1998	\$450,000											450,000
Rescue Truck	1999	\$60,000			60,000								
Command Vehicle	2007	\$45,000	45,000										
Rescue Trailer	2009	\$9,000											9,000
Extrication Equipment	2002	\$47,000	50,000										
SCBA Gear	2016	\$87,652	19,296	20,000	15,000	15,000							
Fire Alarm Monitoring System	2002	\$30,000											30,000
Fire Extinguisher Training Unit	2014	\$35,000											35,000
Total Expenditure		1,237,652	114,296	20,000	75,000	15,000	-	-	54,000	-	-		

PS Reserve Opening Balance	\$22,243	-\$30,053	\$11,947	\$6,947	\$31,947	\$71,947	\$111,947	\$97,947	\$137,947	\$177,947	
Current Year Equipment Expenditures	\$114,296	\$20,000	\$75,000	\$15,000	\$0	\$0	\$54,000	\$0	\$0	\$0	
Outside Financing/Sale of Equipment											
PS Reserve Contribution	\$62,000	\$62,000	\$70,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000		
PS Capital Lease Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
PS Reserve YE Balance	-\$30,053	\$11,947	\$6,947	\$31,947	\$71,947	\$111,947	\$97,947	\$137,947	\$177,947	\$177,947	

City of Dawson
2019 Capital Project Plan
Public Works

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	2023	Future
Expenses: (with funding source by letter)									
Water System:									
Well Upgrades - Completed	5,975,000	?							
UV Installation at Pump House	250,000	G	250,000						
Phase 1 - Water Treatment Plant	15,000,000	G			15,000,000				
Phase 2 - Water Treatment Plant - Reservoir Construction	4,000,000	G					4,000,000		
Upsize loop 4 Water Main	4,000,000	I						4,000,000	
Sewer System:									
Phase 1 - 5th Ave Sewer Replacement King St. to Princess St.	1,604,000	G	1,604,000						
Used Vector Truck purchase	30,000	B	30,000						
Phase 2 - 5th Ave Sewer Replacement Princess St. to Harper St.	2,000,000	G		2,000,000					
Klondike Valley Lift Station Upgrades	650,000	G	650,000						
Craig St. Sewer Replacement	555,000	G		555,000					
Phase 1 - Front St. and Turner St. Sewer Replacement	1,869,000	G	1,869,000						
Phase 2 - Front St. and Turner St. Sewer Replacement	1,869,000	G		1,869,000					
Replace Craig St. Hydraulic Tower	400,000	G		400,000					
5th Ave Sewer Replacement Craig St. to Harper St.	2,825,000	G			2,825,000				
3rd Ave Sewer Replacement King St. to Albert St.	2,825,000	G			2,825,000				
York St. Lift Station Replacement	3,550,000	G		3,550,000					
Turner St. Emergency Outfall	TBA	I							TBD
6th Ave. Sewer Replacement Firth St. to Turner St.	TBA	I							TBD
King St. Forcemain and Sewer Replacement	TBA	I							TBD
4th Ave Sewer Replacement D3-351 to Queen St.	TBA	I							TBD
Sewer Model Development	TBA	I							TBD
Storm System:									
Storm Drainage Flood Gates	TBA	I							TBD
Waste Management:									
Solid Rubber Tires - Quigley Landfill	15,451	A							
Solid Waste Management Program Design	40,000	A	40,000						
Diversion Center	1,864,000	G&B		1,864,000					
Callison Storage Sheds		A		100,000					
Quigley Household Hazardous Waste Shed		I		70,000					
In House Upgrades to existing Water, Sewer and Drainage Infrastructure	350,000	A		70,000	70,000	70,000	70,000		
Asset Management Software	50,000	B	50,000	50,000					
Street Signs	5,000	A	5,000						
Asbestos Exposure Control Plan	40,000	B	40,000						
Land Purchase				100,000					
Total Capital Projects	49,766,451	-	4,538,000	10,628,000	20,720,000	70,000	4,070,000	4,000,000	-
Funding:									
A - Reserves									
Water Reserve			20,000	118,333	35,000	35,000	35,000		
Sewer Reserve			20,000	118,333	35,000	35,000	35,000		
Solid Waste Reserve				33,334					
Admin Reserve			55,000						
B - Gas Tax Funding			140,000	70,000					
C - Accumulated Surplus (Approved from Surplus)									
D - Current Operating Funds									
E - Other Grant Funding				50,000					
F- CDF									
G - YG Contribution Agreement			6,928,000	8,374,000	15,000,000		4,000,000		4,000,000
H - Other Funding (KVA, Insurance Claim)									
I - Project Dependant on funding Source Secured			50,000	1,864,000	50,000				
Total Funding			7,213,000	10,628,000	15,120,000	70,000	4,070,000		4,000,000

City of Dawson
10 Year Equipment Replacement Plan
PUBLIC WORKS

Description	Model Year	Replacement Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Nissan Rogue	2017	\$35,000									35,000			Replace every 10 years
Ford (pumphouse service truck)	2012	\$60,000				70,000								Replace every 10 years
Dark grey Toyota Tacoma(On Call Truck)	2018	\$45,000										45,000		Replace every 10 years
Toyota Tacoma(Brown)	2009	\$45,000												Move on call truck to here
Ford F350 XL 4x4 (plow truck)	2009	\$70,000	70,000										70,000	Replace every 10 years
Public works dodge van	2016	\$50,000								50,000				Replace every 10 years
Building Maintenance dodge van	2015	\$50,000							50,000					Replace every 10 years
GMC 1/2 Ton Pick-up (landfill truck)	1997	\$45,000				\$45,000								Replace every 25 years
Ford 1/2 Ton Pickup (Norm's truck)	1993	\$45,000			45,000									Replace every 20 years
Ford Crane - 5 Ton	1990	\$105,000		105,000										Replace every 30 years
IMT Boom Crane (combin with 5 ton truck)	1989	\$25,000		25,000										Replace every 30 years
White Kenworth T800 Dump Truck	2000	\$120,000									100,000			Replace every 20 years
Steamer Trailer w Brooks Steamer	2013	\$125,000												Replace every 20 years
In-Town Backhoe (420F IT Caterpillar)	2016	\$175,000								175,000				Replace every 10 years
Landfill Backhoe (420E IT Caterpillar)	2007	\$105,000												Move Town Backhoe to Landfill
Landfill Backhoe Solid Rubber Tires	2017	\$15,000									20,000			Replace every 10 years
Vactor Truck	1996	\$150,000					\$150,000							Replace every 20 years
Kohler 80kw mobile generator (York Street Lift Station)	1994	\$30,000												Not to be replaced
EIS 15kw Mobile Generator (Bonanza Gold Lift Station)	1998	\$10,000					10,000							Replace every 25 years
Electrofusion Machine	2018	\$6,000										6,000		Replace every 10 years
Pipe Threader	2014	\$11,000												Replace every 20 years
Plate Tamper	2015	\$8,000							\$8,000					Replace every 10 years
Man Lift	2015	\$15,000												Replace every 20 years
Dri Prime Pump	2015	\$40,000												Replace every 20 years
Snow Removal Equipment	2017	\$15,000									\$15,000			Replace every 10 years
GMC 4x4 K2500 (shit truck)(moved to rec dept)	1997	\$40,000												
Dodge Dakota Club Cab 4x4 (To Dispose of)	2007	\$25,000												Acquire new general city staff vehicle
Caterpillar 416 Loader/Backhoe (disposed)	1998	\$105,000												
Chev 3/4 Ton 4x4 (disposed)	1990	\$20,000												
Ford F350 Pick-up (disposed)	1989	\$60,000												
Total Expenditures		820,000	70,000	130,000	45,000	115,000	160,000	-	58,000	225,000	120,000	51,000	70,000	-

Public Works Equip. Reserve Open Bal.		\$130,677	\$130,677	\$70,677	\$95,677	\$50,677	-\$39,323	\$30,677	\$42,677	-\$112,323	-\$162,323	-\$143,323
Current Year Equipment Expenditures		\$70,000	\$130,000	\$45,000	\$115,000	\$160,000	\$0	\$58,000	\$225,000	\$120,000	\$51,000	\$70,000
Equipment Lease for funding												
Equipment Lease payments												
Interest												
Yearly Variance adjustment												
PW Equipment Reserve Contribution		\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
N/A - Dedicated Equip. Replace Reserve												
PW - Equip. Replace Reserve YE Balance		\$130,677	\$70,677	\$95,677	\$50,677	-\$39,323	\$30,677	\$42,677	-\$112,323	-\$162,323	-\$143,323	-\$143,323

City of Dawson
2019 Capital Project Plan
Recreation

Projects:	Project Value	Funding Source	2018	2019	2020	2021	Future
Expenses:							
Minto Concession - Construction	1,000,750	B/F/H/	254,000				
Minto Contents Replacement	20,608	H	11,464	10,000			
Trail Management Plan Implementation	350,000	B/H/I	181,500	200,000	100,000		
Pool Upgrades Wall Membrane & Struts & Flooring - See C18-03-02	293,750	B		541,835			
Recreation Centre Seismic Upgrades	145,000	B	145,000				
Minto Park Playground Resurfacing	100,000	I		100,000			
Recreation Centre Planning	40,000	A	40,000	100,000			
Gazebo Repairs	25,000	I					
Pool upgrade - C18-03-02	306,250	B	306,250				
Total Capital Projects	6,552,203		938,214	951,835	100,000	-	-
Funding:							
A - Reserves			40,000	150,000			
B - Gas Tax Funding			510,250	741,835	100,000		
C - Accumulated Surplus (Approved from Surplus)			145,000				
D - Current Operating Funds							
E - Other Grant Funding							
F- CDF			100,000				
G - YG Contribution Agreement							
H - Other Funding (KVA, Insurance Claim)			42,964	10,000			
I - Project Dependant on funding Source Secured			100,000	50,000			
Total Funding			938,214	951,835	100,000	-	-

City of Dawson
10 Year Equipment Replacement Plan
RECREATION

Description	Model Year	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	Future
GMC	2011	\$40,000				40,000						
Ford E350XL Van	2007	\$45,000	60,000									
Toyota Tacoma	2013	\$40,000						40,000				
Ford F150	1990	\$40,000	40,000									
Zamboni 520	1994	\$120,000				120,000						
Trailer	2013	\$10,000								10,000		
Riding Mower	2013	\$16,500							16,500			
Husqvarna Roto-tiller	2010	\$5,000			5,000							
Husqvarna Aerator	2008	\$5,000	5,000									
Skate Park Equipment	2010	\$80,000										80,000
Minto Park Playground	2010	\$150,000										150,000
Waterfront Interpretive Panels	2009	\$10,000			10,000							
rena Kitchen Equipment Replacement												
Gas Oven/Stove Top	2001	\$16,000				16,000						
Curling Stand Up Freezer	2001	\$5,000			5,000							
Curling Stand Up Cooler	2001	\$8,000			8,000							
eight Room Equipment Replacement												
Precor Treadmill	2010	\$10,000	10,000									
Precor Treadmill	2010	\$10,000			10,000							
Precor Recumbent Bike		\$5,000				5,000						
Precor Treadmill	2013	\$10,000				10,000						
Precor AMT	2013	\$8,000			8,000							
Precor AMT	2013	\$8,000			8,000							
Misc Equip CP21	2018	\$5,000		5,000								
Total Expenditure		657,500	115,000	5,000	54,000	191,000	-	40,000	16,500	10,000	-	230,000

Recreation Reserve Opening Balance	\$209,075	\$129,075	\$259,075	\$240,075	\$99,075	\$149,075	\$144,075	\$162,575	\$182,575
Current Year Equipment Expenditures	\$115,000	\$5,000	\$54,000	\$191,000	\$0	\$40,000	\$16,500	\$10,000	\$0
Outside Financing		\$100,000							
Recreation Reserve Contribution	\$35,000	\$35,000	\$35,000	\$50,000	\$50,000	\$35,000	\$35,000	\$30,000	\$30,001
Recreation Capital Project Withdrawal									
Recreation Reserve YE Balance	\$129,075	\$259,075	\$240,075	\$99,075	\$149,075	\$144,075	\$162,575	\$182,575	\$212,576

**City of Dawson
Operating Budget 2018 Draft 1**

2019 DRAFT

GENERAL MUNICIPAL

		Unaudited Actual to December	Budget	Consolidated	Budget
		2018	2018	2018	2,019
	GENERAL MUNICIPAL REVENUES				
	REVENUES: GENERAL TAXATION				
10-100-010-40110	Property Taxes - Residential	1,004,073	1,000,614	1,000,614	1,013,398
10-100-010-40115	Property Taxes - Non-Residential	1,060,105	1,010,785	1,010,785	1,071,502
	TOTAL GENERAL TAXATION REVENUE	2,064,178	2,011,399	2,011,399	2,084,900
	REVENUES: GRANTS IN LIEU OF TAXES				
10-100-015-40130	Federal Grants in Lieu - Residential	26,655	26,655	26,655	26,655
10-100-015-40135	Territorial Grants in Lieu - Residential	9,518	10,587	10,587	11,000
10-100-015-40140	Federal Grants in Lieu - Non-Residential	151,471	152,819	152,819	151,471
10-100-015-40145	Territorial Grants in Lieu - Non-Residential	400,326	408,164	408,164	400,069
10-100-015-40150	Trondek Hwech'in Grants In Lieu	372,574	366,228	366,228	375,724
	TOTAL GRANTS IN LIEU REVENUES	960,545	964,453	964,453	964,919
	REVENUES: GRANTS				
10-100-020-40210	Comprehensive Municipal Grant	2,209,891	2,209,891	2,209,891	2,278,153
10-100-020-40215	Gas Tax for Non Capital Projects	-	-	-	-
10-100-020-40220	Gas Tax Administration Fund	-	-	-	-
10-100-020-40225	Community Trust Training Grant	724	4,000	4,000	4,000
	TOTAL GRANT REVENUES	2,210,615	2,213,891	2,213,891	2,282,153
	REVENUES: PENALTIES & INTEREST				
10-100-025-40310	Penalties & Interest - Property Taxes	16,595	10,000	10,000	22,127
10-100-025-40315	Penalties & Interest - Water & Sewer	10,340	18,000	18,000	13,787
10-100-025-40318	Administration Fee - Tax Liens	603	1,100	1,100	803
	TOTAL PENALTIES & INTEREST REVENUE	27,538	29,100	29,100	36,717
	REVENUE: OTHER REVENUE				
10-100-030-40425	Bank Interest	-	-	-	-
10-100-030-40430	NSF Charges	120	-	-	-
10-100-030-40435	Interest on Investments	-	50,000	50,000	37,000
10-100-030-40440	Less Interest Transferred to Reserves	-	-	-	(23,000)
10-100-030-40445	Gain on Sale of Property	-	-	-	-
10-100-030-40450	Bad Debt Recovery	-	-	-	1,000
10-100-030-40455	Miscellaneous Revenue	(152)	32,200	32,200	2,200
	Recovery PM Costs	11,874	-	-	-
10-100-030-40465	WCB Choice Reward Program	-	-	-	-
10-100-030-47100	Project Management Funding	-	-	-	-
10-100-030-40490	Transfer in from Accumulated Surplus	-	-	-	-
	Transfer in from Administration Reserve	-	-	-	-
	TOTAL OTHER REVENUE:	11,842	82,200	82,200	17,200
	REVENUE: SALE OF SERVICES				
10-100-035-40510	Business Licence	38,105	37,020	37,020	39,410
10-100-035-40515	Intermunicipal Business Licence	85	1,000	1,000	1,000
10-100-035-40520	Certificate and Searches	1,440	1,500	1,500	1,800
	Postage and photocopies	-	-	-	-
10-100-035-40530	Building Lease/Rental Income	49,450	32,600	32,600	27,650
10-100-035-40535	Street Vendor Sales	952	1,500	1,500	1,500
10-100-035-40540	Miscellaneous Income	-	-	-	-
	TOTAL SALE OF SERVICES REVENUE	90,032	73,620	73,620	71,360
	TOTAL GENERAL MUNICIPAL REVENUE	5,364,749	5,374,663	5,374,663	5,457,250

City of Dawson
Operating Budget 2018 Draft 1

GENERAL MUNICIPAL EXPENDITURES					
EXPENDITURES: MAYOR AND COUNCIL					
10-100-110-60010	Wages & Honoraria - Mayor/Council	52,010	51,150	51,150	55,792
10-100-110-60015	Benefits - Mayor/Council	2,315	1,560	1,560	1,697
10-100-110-60020	Employee Wages - Council Services Admin.	35,350	27,012	27,012	27,012
10-100-110-60025	Employee Benefits - Council Services Admin.	4,901	-	-	-
10-100-110-60510	Professional Fees	5,000	-	-	-
10-100-110-60610	Membership/Conference Fees	31,152	55,000	55,000	25,770
10-100-110-60650	Training - Mayor and Council	381	-	-	1,500
10-100-110-60660	Travel - Accomodation and Meals	7,653	7,000	7,000	8,000
10-100-110-60665	Travel - Transportation	6,573	6,500	6,500	7,500
10-100-110-61110	Advertising	1,728	-	-	-
10-100-110-61120	Subscriptions and Publications	-	-	-	-
10-100-110-61150	Hospitality	4,840	4,000	4,000	4,000
10-100-110-62700	Supplies - Office	2,256	2,500	2,500	2,500
10-100-110-62750	Non Capital Equipment/Office Furniture	2,093	2,250	2,250	2,250
10-100-110-62770	Photocopier Expense	372	500	500	500
10-100-110-65550	Insurance	107	150	150	160
10-100-110-65560	Janitorial	1,616	1,400	1,400	1,450
10-100-110-65590	Telephone	656	750	750	775
10-100-110-89000	Transfer to Rec. Complex Reserve (.1 tax levy)	-	-	-	-
10-100-110-89500	Contribution to Equipment Replacement Reserve	-	-	-	-
TOTAL MAYOR AND COUNCIL EXPENSES		159,003	159,771	159,771	138,906
EXPENDITURES: ELECTIONS/REFERENDUMS					
10-100-115-60040	Honoraria - Election	-	10,000	10,000	-
10-100-115-60650	Training	571	-	-	-
10-100-115-60660	Travel - Accomodation and Meals	-	-	-	-
10-100-115-60665	Travel - Transportation	-	-	-	-
10-100-115-61110	Advertising	2,015	3,000	3,000	-
10-100-115-62700	Supplies	-	-	-	-
10-100-115-65200	Building Rental	-	-	-	-
TOTAL ELECTIONS/REFERENDUMS EXPENSES		2,586	13,000	13,000	-
EXPENDITURES: GRANTS/SUBSIDY					
10-100-120-72010	Homeowner Senior Tax Grants	24,333	22,000	22,000	24,000
10-100-120-72011	Development Incentive Grant	-	-	-	10,123
10-100-120-72015	Heritage Grant	750	5,000	5,000	5,070
10-100-120-72025	Water and Sewer - Senior Discount	50,600	50,000	50,000	50,700
10-100-120-72030	Community Grants	21,946	30,000	30,000	30,420
10-100-120-72035	KDO Funding/Dawson Ski Hill Grants	50,644	40,500	40,500	41,067
TOTAL GRANTS/SUBSIDY EXPENSES		148,274	147,500	147,500	161,380

**City of Dawson
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	EXPENDITURES: ADMINISTRATION				
10-100-150-60010	Wages - Administration	446,363	501,809	501,809	496,268
10-100-150-60015	Benefits - Administration	118,232	160,675	160,675	104,390
10-100-150-60510	Professional Fees	63,038	187,000	187,000	86,000
10-100-150-60515	Audit	6,989	30,000	30,000	30,500
10-100-150-60520	Legal	26,165	80,000	80,000	80,000
10-100-150-60525	Human Resource	529	10,900	10,900	5,000
10-100-150-60610	Membership/Conference	2,354	2,500	2,500	2,535
10-100-150-60650	Training	21,645	35,000	35,000	25,000
10-100-150-60660	Travel - Accomodation and Meals	3,438	7,000	7,000	8,000
10-100-150-60665	Travel - Transportation	1,268	7,000	7,000	8,000
10-100-150-61110	Advertising	10,684	10,500	10,500	11,000
10-100-150-61115	Promotional Material/Hosting Events	487	3,000	3,000	3,000
10-100-150-61120	Subscriptions & Publications	-	1,500	1,500	1,200
10-100-150-62100	Postage	3,990	4,500	4,500	4,600
10-100-150-62110	Freight	2,579	1,500	1,500	1,600
10-100-150-62500	Computer Network Charge	65,502	100,702	100,702	35,000
10-100-150-62700	Supplies - Office	9,771	9,000	9,000	9,000
10-100-150-62750	Non Capital Equipment	-	5,000	5,000	5,000
10-100-150-62770	Photocopier Expense	2,966	2,500	2,500	2,535
10-100-150-65100	Building Repairs and Maintenance	4,553	7,000	7,000	118,000
10-100-150-65500	Electrical	8,406	10,800	10,800	11,000
10-100-150-65520	Heating	13,793	20,000	20,000	20,300
10-100-150-65550	Insurance	295,352	36,328	36,328	36,837
10-100-150-65560	Janitorial - City Hall	3,590	5,500	5,500	3,077
10-100-150-65590	Telephone and Fax	12,511	15,000	15,000	15,210
10-100-150-67000	Bank Charges	2,808	2,000	2,000	2,500
10-100-150-67005	Payroll Fees	3,257	3,500	3,500	3,500
10-100-150-67010	Bank Charges-Interest	-	-	-	-
10-100-150-67080	Bad Debt Expense	-	3,000	3,000	3,042
10-100-150-67090	Cash Over/Short	225	-	-	-
10-100-150-70000	Contracted Services	4,190	1,500	1,500	1,521
10-100-150-71010	Misc. Expense	-	-	-	-
10-100-150-72050	Assessment Fees	35,256	34,000	34,000	34,476
10-100-150-72055	Tax Liens/Title Searches	-	200	200	203
10-100-150-72065	Intermunicipal Business Licence	595	-	-	-
10-100-150-78100	Vehicle Fuel	-	-	-	-
10-100-150-78110	Vehicle Repair and Maintenance	-	-	-	-
10-100-030-59500	Transfer in from Administration Reserve	-	-	-	-
10-100-150-59500	Transfer in from Operating Reserve	-	-	-	-
10-100-150-85000	Amortization-Administration	-	-	-	-
10-100-150-89000	Contribution to Administration Reserve	-	-	-	-
10-100-150-89500	Contribution to Operating Reserve	-	-	-	-
	TOTAL ADMINISTRATION EXPENSES	1,170,536	1,298,914	1,298,914	1,168,293
	EXPENDITURES: OTHER PROPERTY EXPENSES				
10-100-155-65400	Utility - 8th Ave Residence	3,790	1,440	1,440	3,000.00
10-100-155-65405	Heating - 8th Residence	3,428	3,000	3,000	3,500.00
10-100-155-65410	Repairs and Maintenance - 8th Residence	12,462	3,000	3,000	10,500
10-100-155-65420	Utility - 6th Ave. Rental	729	1,440	1,440	972
10-100-155-65425	Heating - 6th Ave. Rental	-	-	-	2,500
10-100-155-65430	Repairs and Maintenance - 6th Ave. Rental	-	7,500	7,500	15,500
10-100-155-65490	Land Lease /property taxes	1,534	-	-	4,840
10-100-155-65495	Land Lease	-	1,850	1,850	1,820
	TOTAL OTHER PROPERTY EXPENSES	21,943	18,230	18,230	42,632

**City of Dawson
Operating Budget 2018 Draft 1**

	EXPENDITURES: COMPUTER INFORMATION SYSTEMS				
10-100-160-81000	Accounting System Support Plan	5,192	17,000	17,000	17,000
10-100-160-81010	Network Workstation Support Plan & Updates	24,570	15,000	15,000	15,000
10-100-160-81020	Network Software and Accessories		6,500	6,500	6,500
10-100-160-81025	Repairs, Maintenance & Non Capital Replacement	6,979	17,000	17,000	17,000
10-100-160-89000	Contribution to Equipment Replacement Reserve		15,000	15,000	-
10-100-160-89800	Cost Recapture	(28,152)	(70,500)	(70,500)	(55,500)
	TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES	8,589	-	-	-
	EXPENDITURES: COMMUNICATIONS				
10-100-165-82015	Supplies		-	-	-
10-100-165-82020	Insurance Premiums/Licence Fees		2,250	2,250	2,282
10-100-165-82025	Telephone/Licence Fees			-	
10-100-165-82030	Contracted Services		-	-	-
10-100-165-82035	Radio Tower Repairs and Maintenance		-	-	-
10-100-165-82040	Communication Equipment	990	-	-	-
10-100-165-82100	Lease for Communication Site		-	-	-
10-100-165-89000	Contribution to Equipment Replacement Reserve		-	-	-
10-100-165-89800	Cost Recapture	(1,916)	(2,250)	(2,250)	(2,282)
	TOTAL COMMUNICATIONS EXPENSES	-	-	-	-
	EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM				
10-100-185-60010	Wages - Safety	4,581	7,545	7,545	7,656
10-100-185-60015	Benefits - Safety	156	883	883	1,610
10-100-185-60510	Professional Fees		-	-	
10-100-185-60610	Membership/Conference		-	-	
10-100-185-60650	Training		7,500	7,500	5,000
10-100-185-60660	Travel - Accomodation and Meals		-	-	
10-100-185-60665	Travel - Transportation		-	-	
10-100-185-62700	Supplies		500	500	
	TOTAL MUNICIPAL HEALTH & SAFETY PROGRAM EXPENSES	4,737	16,428	16,428	14,266
	TOTAL GENERAL MUNICIPAL EXPENSES	1,515,668	1,653,842	1,653,842	1,525,476

**City of Dawson
Operating Budget 2018 Draft 1**

	REVENUE : FUNDING SPECIAL PROJECTS/EVENTS				
10-100-190-76000	Canada Day		-	-	
10-100-190-76020	Projects Funding		-	-	
10-100-190-76040	Asset Management Funding		-	-	
10-100-190-76090	Transfer in from Sewer Reserves/Water Reserve		-	-	
	TOTAL FUNDING SPECIAL PROJECTS/EVENTS REVENUE	-	-	-	-
	EXPENDITURES: SPECIAL PROJECTS/EVENTS				
10-100-190-76500	Canada Day		-	-	
10-100-190-76505	Discovery Day		-	-	
10-100-190-76508	Celebration of Lights		-	-	
10-100-190-76510	Communities in Bloom		-	-	
10-100-190-76538	Asset Management Professional Fees		-	-	
10-100-190-76540	Downtown Revitalization/Reserve Transfer		-	-	20,000
10-100-190-76550	Misc Projects - Sewer Evaluation/ Water Rate Study		-	-	
	TOTAL SPECIAL PROJECTS/ EVENTS EXPENSES	-	-	-	20,000
	TOTAL GENERAL MUNICIPALITY REVENUES:	5,364,749	5,374,663	5,374,663	5,457,250
	TOTAL GENERAL MUNICIPALITY EXPENSES:	1,515,668	1,653,842	1,653,842	1,545,476
	NET GENERAL MUNICIPALITY EXPENSES	- 3,849,081	- 3,720,821	- 3,720,821	- 3,911,774
	PERCENTAGE INCREASE				

**City of Dawson
Operating Budget**

	CABLE	Unaudited Actual to December 2018	Consolidated 2018	Budget 2019
	REVENUES - CABLE:			
	Cable Television:			
10-200-200-42000	Analog Basic	176,369	191,012	195,231
10-200-200-42100	Digital Basic	46,705	52,472	53,774
10-200-200-42200	Additional Packages	14,731	18,018	18,289
10-200-200-42500	Cable Member Rebate	271	-	-
10-200-200-42600	Reconnects	940	990	1,010
10-200-200-42700	New Installations/Reconnects	2,505	3,780	3,856
10-200-200-42800	Receiver Purchase		-	-
10-200-200-45000	Fibre Optic Rental	4,810	4,030	4,111
10-200-200-59500	Transfer in from Operating Reserves		-	-
	TOTAL REVENUE - CABLE:	246,331	270,302	276,270
	EXPENDITURES - CABLE:			
10-200-200-60010	Wages	12,799		16,100
10-200-200-60015	Benefits	2,152		3,387
10-200-200-60510	Professional Fees	9,294	20,340	10,000
10-200-200-60017	Training		-	-
10-200-200-60660	Travel - Accomodation and Meals		660	500
10-200-200-60665	Travel - Transportation		82	50
10-200-200-61110	Advertising/Analog Channel Guide	2,473	2,211	2,228
10-200-200-61115	Promotional Material/Special Events		-	-
10-200-200-62100	Postage	1,825	3,334	3,342
10-200-200-62110	Freight		54	54
10-200-200-62500	Computer Network Charge	52	246	335
10-200-200-62700	Supplies - Office	2,898	2,761	3,000
10-200-200-62750	Non-capital Equipment/Office Furniture		4,006	2,000
10-200-200-62770	Photocopier Expense	559	665	729
10-200-200-65100	Tower/Equipment Repairs and Mtnce.	10,582	14,115	14,115
10-200-200-65500	Electrical	10,725	11,295	11,295
10-200-200-65550	Insurance		1,800	-
10-200-200-65560	Janitorial - City Hall	324	426	432
10-200-200-65590	Telephone and Fax	3,970	3,449	3,449
10-200-200-67000	Bank Charges		-	-
10-200-200-67090	Cash Over/Short		-	-
10-200-200-70000	Contracted Services	30,962	51,364	51,364
10-200-200-71000	Supplies - Operating		11	11
10-200-200-71320	Cable Pole Rental/Site Lease		30,000	29,448
10-200-200-72200	Television Stations	102,431	105,922	105,922
	Transfer in from Cable Reserves		-	-
10-200-200-89000	Contribution to Capital Reserves		-	-
10-200-200-89500	Contribution to Operating Reserves		-	-
	TOTAL EXPENDITURES - CABLE:	191,045	252,741	257,760
	TOTAL CABLE REVENUES:	246,331	270,302	276,270
	TOTAL CABLE EXPENSES:	191,045	252,741	257,760

**City of Dawson
Operating Budget**

NET CABLE EXPENSES	(55,286)	(17,561)	(18,510)
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**City of Dawson
Operating Budget**

2019 DRAFT Final

	CEMETERY	Unaudited Actual to	Budget	Consolidated	Budget
		December 2018	2018	2018	2019
	REVENUE - CEMETERY PLOTS:				
10-500-500-45000	Sale of Cemetery Plots		3,000	3,000	3,000
10-500-500-59500	Transfer in from Reserves			-	-
	TOTAL CEMETERY REVENUE:	-	3,000	3,000	3,000
	EXPENDITURES - CEMETERY PLOTS:				
10-500-500-60510	Professional Services			-	-
10-500-500-62500	Computer System charge			-	-
10-500-500-62750	Non-Capital Equipment		5,000	5,000	-
10-500-500-70000	Contracted Services	1,020	3,000	3,000	10,000
10-500-500-70100	Landscaping		7,000	7,000	5,000
10-500-500-78000	Equipment Rentals			-	-
	TOTAL CEMETERY EXPENSE:	1,020	15,000	15,000	15,000
	TOTAL CEMETERY REVENUES:	-	3,000	3,000	3,000
	TOTAL CEMETERY EXPENSES:	1,020	15,000	15,000	15,000
	NET CEMETERY EXPENSES	1,020	12,000	12,000	12,000

**City of Dawson
Operating Budget**

2019 DRAFT Final					
	PLANNING & DEVELOPMENT:	Actual to	Budget	Consolidated	Budget
		December 2018	2,018	2018	2019
	REVENUES - PLANNING:				
10-600-600-46000	Development Permits	22,162	15,000	15,000	25,830
10-600-600-46050	Subdivision Development Fees	5,235	-	-	6,980
10-600-600-46080	Signage and Fence Permits			-	-
10-600-600-46200	Variance Fees			-	-
10-600-600-46500	Land Sales	4,461		-	
10-600-600-46600	External Funding	113,806	110,000	178,000	43,000
10-600-600-59500	Transfer in from Reserves				-
	TOTAL REVENUE - PLANNING:	145,665	125,000	193,000	75,810
	EXPENDITURES - PLANNING:				
10-600-600-60010	Wages - Planning	104,077	152,211	152,211	141,580
10-600-600-60015	Benefits - Planning	14,780	29,361	29,361	29,781
10-600-600-60040	Honoraria			-	-
10-600-600-60510	Professional Fees	83,756	70,000	138,000	76,000
10-600-600-60520	Legal Fees			-	-
10-600-600-60650	Training	4,974	5,000	5,000	5,115
10-600-600-60660	Travel - Accomodation and Meals	1,486	1,500	1,500	3,035
10-600-600-60665	Travel - Transportation	2,253	2,400	2,400	3,955
10-600-600-61110	Advertising	2,072	5,000	5,000	5,115
10-600-600-61115	Promotional Material/Special Events		-	-	-
10-600-600-61120	Subscriptions & Publications			-	600
10-600-600-62100	Postage	174	250	250	220
10-600-600-62110	Freight			-	-
10-600-600-62500	Computer Network Charge	210	1,000	1,000	266
10-600-600-62700	Supplies - Office	1,978	1,100	1,100	1,300
10-600-600-62750	Non Capital Equipment/Office Furniture			-	5,000
10-600-600-62770	Photocopier Expense	373	500	500	500
10-600-600-65550	Insurance		700	700	700
10-600-600-65560	Janitorial - City Hall	373	1,500	1,500	500
10-600-600-70000	Contracted Services	2,735	20,000	30,000	20,000
10-600-600-70000	Surveying				10,000
10-600-600-70100	Land Development Costs	20,445	50,000	50,000	50,000
	Transfer from Reserves			-	
10-600-600-89000	Contribution to Heritage Reserve			-	-
10-600-600-89500	Contribution to Operating Reserves			-	-
	TOTAL EXPENDITURES - PLANNING:	239,685	340,521	418,521	353,666
	TOTAL PLANNING REVENUES:	145,665	125,000	193,000	75,810
	TOTAL PLANNING EXPENSES:	239,685	340,521	418,521	353,666
	NET PLANNING EXPENSES	94,020	215,521	225,521	277,856
	PERCENTAGE INCREASE				

City of Dawson
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2019 Draft 1

			Actual	Unaudited		
			2017	Actual to	Consolidated	Budget
				December 2018	2018	2,019
	PROTECTIVE SERVICES					
	REVENUES - FIRE PROTECTION					
10-300-310-43000	Fire Alarm Monitoring	18,000	16,650	23,500	23,829	
10-300-310-43050	Inspection Services			1,500	1,500	
10-300-310-43100	Fire Alarm Response			2,000	2,000	
10-300-310-43150	Emergency Response		- 125	500	500	
10-300-310-43200	Burning Permits	105		500	-	
10-300-310-43250	Miscellaneous Protective Services		16,310	500	2,500	
10-300-310-43280	CMG - Fire Suppression			-	-	
10-300-310-43290	CMG - Fire Suppression	50,000	50,000	50,000	50,000	
10-300-310-59500	Transfer in from Reserve			-	-	
	TOTAL FIRE PROTECTION REVENUES	68,105	82,835	78,500	80,329	

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	EXPENSES - FIRE PROTECTION				
10-300-310-60010	Wages - Fire Protection	45,045	86,348	90,901	80,140
10-300-310-60015	Benefits - Fire Protection	31,083	13,913	31,998	18,307
10-300-310-60020	Fire Fighter Call Outs	54,933	27,900	76,500	60,000
10-300-310-60025	Benefits - Fire Fighter Call Outs	19,120	60,795	23,460	23,000
10-300-310-60510	Professional Fees	8,423	400	2,040	2,000
10-300-310-60610	Membership/Conference		294	1,530	1,500
10-300-310-60650	Training/Certificates	314	2,761	17,850	20,000
10-300-310-60660	Travel - Accomodation and Meals	3,101	2,767	7,140	6,000
10-300-310-60665	Travel - Transportation	3,185	1,128	6,120	5,000
10-300-310-61110	Advertising	3,402	1,099	2,040	6,000
10-300-310-61115	Promotional Material/Special Events	606	7,302	5,100	5,000
10-300-310-61120	Subscriptions & Publications	93	2,388	3,060	3,000
10-300-310-62100	Postage	478	261	510	500
10-300-310-62110	Freight	2,199	89	1,530	2,000
10-300-310-62500	Computer Network Charge	407	1,353	1,234	1,251
10-300-310-62550	Communication Charge	2,205	1,977	1,135	1,151
10-300-310-62700	Supplies - Office	1,757	1,189	1,020	1,000
10-300-310-62750	Non Capital Equipment	2,409	7,412	5,100	5,300
10-300-310-62770	Photocopier Expense	486	373	561	550
10-300-310-65100	Building Repairs and Maintenance	4,124	1,967	18,360	10,000
10-300-310-65500	Electrical	4,393	3,908	5,355	5,430
10-300-310-65510	Cable TV	1,153	1,258	1,275	1,293
10-300-310-65520	Heating	6,894	8,982	9,180	9,309
10-300-310-65550	Insurance & Licencing	2,955	7,769	30,666	32,000
10-300-310-65560	Janitorial - Fire Hall	819	433	1,020	1,034
10-300-310-65590	Telephone and Fax	14,829	15,250	13,260	13,446
10-300-310-70000	Contracted Services	10,905	36,388	40,800	40,000
10-300-310-71000	Supplies - Operating	4,189	3,550	15,300	16,000
10-300-310-71010	Supplies - Specialty Clothing	22,756	5,687	25,500	20,000
10-300-310-71020	Supplies - Safety	4,840	7,933	5,100	5,100
10-300-310-71030	Smoke/CO Detector Campaign			5,100	5,500
10-300-310-72310	Software and Support - Fire	6,935		2,040	2,500
10-300-310-72320	Burn Building			1,020	2,000
10-300-310-78000	Equipment Rental			1,020	1,100
10-300-310-78100	Vehicle Fuel	2,059	1,955	3,060	3,000
10-300-310-78110	Vehicle Repairs and Maintenance	1,134	917	2,040	2,500
10-300-310-78500	Heavy Equipment Fuel	830	906	1,020	1,000
10-300-310-78510	Heavy Equipment Repairs and Maintenance	22,289	11,788	10,200	10,000
10-300-310-78520	Interest on Equipment Lease	4,271	2,117	7,038	7,000
10-300-310-85000	Amortization	74,570			-
10-300-310-89000	Contribution to Equipment Replacement Reserve	75,953		-	-
10-300-310-89500	Contribution to Operating Reserves			-	-
	TOTAL FIRE PROTECTION EXPENSES	445,142	325,780	477,183	429,910
	NET FIRE PROTECTION EXPENSES	377,037	242,946	398,683	349,581

**City of Dawson
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	EXPENSES - EMERGENCY MEASURES:			-	
10-300-350-60010	Wages - EMO	8,787	13,644	13,546	15,771
10-300-350-60015	Benefits - EMO	1,881	1,225	2,849	3,603
10-300-350-60510	Professional Fees			-	-
10-300-350-60610	Membership/Conference			-	-
10-300-350-60650	Training/Certificates		2,113	3,060	3,000
10-300-350-60660	Travel - Accomodation and Meals			510	500
10-300-350-60665	Travel - Transportation			510	500
10-300-350-61110	Advertising	445	319	510	500
10-300-350-61115	Promotional Material/Special Events	395		510	500
10-300-350-61120	Subscriptions & Publications			-	-
10-300-350-62110	Freight			-	-
10-300-350-62700	Supplies	1,196	1,508	510	500
10-300-350-62750	Non Capital Equipment	556		3,060	3,200
	Heating			-	
10-300-350-65550	Insurance			1,530	1,551
10-300-350-70000	Contract Services			-	-
10-300-350-71010	Specialty Clothing			-	-
10-300-350-71020	Safety Supplies	162		-	500
10-300-350-78000	Equipment Rental			-	-
10-300-350-78100	Vehicle Fuel			-	-
10-300-350-78110	Vehicle Repairs and Maintenance			-	-
10-300-350-78500	Heavy Equipment Fuel			-	-
10-300-350-78510	Heavy Equipment Repairs and Maintenance			-	-
10-300-350-89000	Contribution to Capital Reserves			-	-
10-300-350-89500	Contribution to Operating Reserves			-	-
	TOTAL EMERGENCY MEASURES EXPENDITURES	13,422	14,583	26,595	30,125
	NET EMERGENCY MEASURES EXPENSES	13,422	14,583	26,595	30,125
	BYLAW ENFORCEMENT				
	REVENUES - BYLAW ENFORCEMENT				
10-300-380-43800	Bylaw Revenue	1,910	30	1,000	1,000
10-300-380-43850	Animal Control Fees	1,450	1,570	3,000	3,000
10-300-380-43860	Grants				-
10-300-380-59500	Transfer in from Reserve			-	-
	TOTAL BYLAW ENFORCEMENT REVENUES	3,360	1,540	4,000	4,000

**City of Dawson
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	EXPENSES - BYLAW ENFORCEMENT:				
10-300-380-60010	Wages - Bylaw	73,479	76,187	68,900	68,900
10-300-380-60015	Benefits - Bylaw	12,709	10,863	14,493	15,740
10-300-380-60510	Professional Fees			1,000	2,000
10-300-380-60610	Membership/Conference			2,000	2,000
10-300-380-60650	Training	1,250	1,409	5,100	3,000
10-300-380-60660	Travel - Accomodation and Meals	635	2,567	2,000	2,000
10-300-380-60665	Travel - Transportation	772	987	2,000	2,000
10-300-380-61110	Advertising	668	478	1,500	1,500
10-300-380-61115	Promotional Material/Special Events		300	1,000	1,000
10-300-380-61120	Subscriptions & Publications			-	-
10-300-380-62110	Freight	169	69	255	300
10-300-380-62700	Supplies - Office	610	1,478	1,530	1,500
10-300-380-62750	Non Capital Equipment	250		510	500
10-300-380-65550	Insurance			1,540	1,561
10-300-380-70000	Contracted Services	7,300	12,345	2,040	2,000
10-300-380-70005	Animal Control - Humane Society	7,300		15,300	16,000
10-300-380-71000	Operating Supplies	32	817	765	800
10-300-380-71010	Specialty Clothing		697	1,530	800
10-300-380-78100	Vehicle Fuel	153	625	1,020	1,200
10-300-380-78110	Vehicle Repairs and Maintenance	232	362	1,020	1,200
10-300-380-85000	Amortization	1,208			-
10-300-380-89000	Contribution to Capital Reserves			-	-
10-300-380-89500	Contribution to Operating Reserves			-	-
	TOTAL BYLAW ENFORCEMENT EXPENDITURES:	106,766	109,183	123,502	124,000
	NET BYLAW ENFORCEMENT EXPENDITURES	103,405	107,643	119,502	120,000
	NET PROTECTIVE SERVICE EXPENDITURES	493,865	365,172	544,780	499,707

TOTAL PROTECTIVE SERVICES REVENUES:	71,465	84,375	82,500	84,329
TOTAL PROTECTIVE SERVICES EXPENSES:	565,330	449,546	627,280	584,036
NET PROTECTIVE SERVICES EXPENSES	493,865	365,172	544,780	499,707

**City of Dawson
2018 DRAFT #1**

2019 DRAFT

		PUBLIC WORKS	Unaudited Actual to December 2018	Budget 2018	Consolidated 2018	Budget 2019
		REVENUE - PUBLIC WORKS:				
		WATER SERVICE REVENUE:				
10-400-455-44000		Water Utility Fee	785,197.00	777,381	777,381	790,422
10-400-455-44100		Water Service Call	300.00	3,000	3,000	3,042
10-400-455-44200		Coin Operated Truck Fill	7,358.00	10,500	10,500	10,647
10-400-455-59500		Transfer in from Reserve		70,000	70,000	-
		TOTAL WATER SERVICE REVENUE:	792,855	860,881	860,881	804,111
		SEWER SERVICE REVENUE:				
10-400-460-44300		Sewer Utility Fee	583,773.58	626,564	626,564	637,349
10-400-460-44350		Sewer Service Calls		500	500	507
10-400-460-44400		YG Charge for WWTP		-	-	-
10-400-460-59500		Transfer in from Reserve		-	-	-
		TOTAL SEWER SERVICE REVENUE:	583,774	627,064	627,064	637,856
		WASTE MANAGEMENT REVENUE:				
10-400-480-44500		Waste Management Fees	172,605.90	175,794	175,794	229,388
10-400-480-44600		YG Funding for Waste Management	75,000.00	75,000	75,000	75,000
10-400-480-44800		Ground Water Monitoring	9,896.34	-	-	10,000
10-400-480-59500		Transfer in from Reserve		-	-	-
		TOTAL WASTE MANAGEMENT REVENUE:	257,502	250,794	250,794	314,388
		OTHER REVENUE:				
10-400-495-44600		Water Delivery	52,466.50	67,800	67,800	67,800
10-400-495-44700		New Installation Fee - Labour	6,497.20	34,276	34,276	6,500
10-400-495-44710		Sale of Gravel	544.76	2,500	2,500	2,535
10-400-495-47100		Recovery PM Costs		9,571	9,571	9,705
10-400-495-44715		New Installation Fee - Sale of Inventory	30,859.66	34,276	34,276	35,000
10-400-495-44725		Load Capacity	22,900.00	20,000	20,000	20,280
10-400-495-44730		Development Charge/Frontage Charge		-	-	-
10-400-495-44750		Disconnect/Reconnect Water Services	8,186.00	12,100	12,100	12,269
10-400-495-44800		Misc Services	7,265.96	-	-	-
10-400-495-44820		Insurance Claim		-	-	-
10-400-495-44825		Grant - Training	7,824.80	15,500	15,500	15,717
		Transfer in from Reserves		-	-	-
10-400-495-44850		Lease Income - Dock	9,450.00	9,450	9,450	9,450
		TOTAL OTHER REVENUE:	145,995	205,473	205,473	179,256
		TOTAL REVENUE - PUBLIC WORKS:	1,780,126	1,944,212	1,944,212	1,935,611

**City of Dawson
2018 DRAFT #1**

	EXPENDITURES - PUBLIC WORKS: COMMON:				
10-400-410-60010	Wages - PW Common	170,748.34	128,161	128,161	139,542
10-400-410-60015	Benefits - PW Common	68,588.55	35,240	35,240	29,353
10-400-410-60510	Professional Fees	800.00	10,000	10,000	1,000
10-400-410-60610	Membership/Conference		100	100	101
10-400-410-60650	Training	7,852.20	12,500	12,500	12,675
10-400-410-60660	Travel - Accomodation and Meals	3,140.66	7,500	7,500	7,605
10-400-410-60665	Travel - Transportation	1,867.87	1,875	1,875	1,901
10-400-410-61110	Advertising	468.72	1,150	1,150	500
10-400-410-61115	Promotional Material/Special Events	779.95	900	900	913
10-400-410-61120	Subscriptions & Publications	278.00	300	300	304
10-400-410-62100	Postage	260.70	730	730	740
10-400-410-62110	Freight	856.01	2,000	2,000	2,028
10-400-410-62500	Computer Network Charge/Alarm System	1,301.87	2,400	2,400	2,434
10-400-410-62550	Communication Charge	182.78	228	228	231
10-400-410-62700	Supplies - Office	1,413.55	3,000	3,000	3,042
10-400-410-62750	Non Capital Equipment	14,820.19	21,000	21,000	15,000
10-400-410-62770	Photocopier Expense	2,221.33	1,800	1,800	1,825
10-400-410-65100	Building Repairs and Maintenance	6,295.75	8,000	8,000	6,000
10-400-410-65500	Electrical	4,807.23	5,380	5,380	5,455
10-400-410-65520	Heating	12,778.68	16,500	16,500	16,731
10-400-410-65550	Insurance	69.00	2,581	2,581	2,617
10-400-410-65560	Janitorial - Public Works Bldg	580.35	750	750	761
10-400-410-65590	Telephone and Fax	14,570.14	15,300	15,300	15,514
10-400-410-67005	Services Charges and late fees - PW Co	111.85		-	-
10-400-410-70000	Contract Services - Common	3,537.00	500	500	3,000
10-400-410-71000	Supplies - Common Operating	4,462.79	7,000	7,000	7,098
10-400-410-71020	Supplies - Safety	12,188.53	7,000	7,000	7,098
10-400-410-78100	Vehicle Fuel	1,015.94	4,200	4,200	4,259
10-400-410-78110	Vehicle Repairs and Maintenance	2,050.33	7,600	7,600	4,259
10-400-410-78500	Heavy Equipment Fuel	- 97.79	-	-	1,200
10-400-410-78510	Heavy Equipment R&M	- 1,520.00	-	-	4,000
10-400-410-78520	Heavy Equipment Lease - Interest Expen	51.22	214	214	-
10-400-410-85000	Amortization			-	-
10-400-410-89000	Contribution to Equipment Replacement Fund		-	-	-
10-400-410-89250	Contribution to Load Capacity Reserve		-	-	-
10-400-410-89500	Contribution to Operating Reserves		-	-	-
	TOTAL COMMON EXPENDITURES:	336,482	303,908	303,908	297,186

**City of Dawson
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TRANSPORTATION:					
ROADS AND STREETS - SUMMER:					
10-400-420-60010	Wages - PW Roads Summer	23,003.12	17,013	17,013	24,247
10-400-420-60015	Benefits - PW Roads Summer	3,051.27	3,370	3,370	5,100
10-400-420-60510	Professional Fees	-	-	-	-
10-400-420-61110	Advertising	478.09	500	500	507
10-400-420-62110	Freight	532.80	500	500	507
10-400-420-62500	Computer Network Charge	303.03	1,442	1,442	1,462
10-400-420-62550	Communication Charge	182.78	228	228	231
10-400-420-62750	Non Capital Equipment/Office Furniture	-	-	-	-
10-400-420-65550	Insurance	-	1,539	1,539	1,561
10-400-420-70000	Contracted Services	68,740.28	66,300	66,300	67,228
10-400-420-71000	Supplies - Operating	2.43	500	500	507
10-400-420-71200	Chemicals	-	3,100	3,100	3,143
10-400-420-71240	Cold Mix	-	3,000	3,000	3,042
10-400-420-71250	Gravel	-	10,000	10,000	20,000
10-400-420-71270	Signs	2,216.98	5,000	5,000	5,070
10-400-420-71280	Street Lights	10,392.40	12,500	12,500	12,675
10-400-420-78000	Equipment Rental	-	-	-	-
10-400-420-78100	Vehicle Fuel	1,619.95	500	500	507
10-400-420-78110	Vehicle Repairs and Maintenance	335.32	500	500	507
10-400-420-78500	Heavy Equipment Fuel	252.59	1,000	1,000	1,014
10-400-420-78510	Heavy Equipment Repairs and Maintenance	420.73	3,000	3,000	3,042
10-400-420-89000	Contribution to Capital Reserves	-	-	-	-
10-400-420-89500	Contribution to Operating Reserves	-	-	-	-
TOTAL ROADS AND STREETS - SUMMER:		111,532	129,991	129,991	150,350

ROADS AND STREETS - WINTER:					
10-400-425-60010	Wages - PW Roads Winter	23,200.09	48,450	48,450	50,875
10-400-425-60015	Benefits - PW Roads Winter	4,035.09	11,928	11,928	10,702
10-400-425-61110	Advertising	478.70	500	500	507
10-400-425-62110	Freight	-	500	500	507
10-400-425-62500	Computer Network Charge	303.03	1,442	1,442	1,462
10-400-425-62550	Communication Charge	182.78	228	228	231
10-400-425-62750	Non Capital Equipment/Office Furniture	-	-	-	-
10-400-425-65550	Insurance	-	1,539	1,539	1,561
10-400-425-70000	Contracted Services	102,122.50	145,000	145,000	147,030
10-400-425-71000	Supplies	-	500	500	507
10-400-425-71200	Chemical	-	-	-	-
10-400-425-71240	3/8 Minus Sand Mix	11,490.00	31,000	31,000	15,000
10-400-425-71270	Signs	611.52	500	500	507
10-400-425-71280	Street Lights	12,742.28	17,000	17,000	17,238
10-400-425-78000	Equipment Rental	-	-	-	-
10-400-425-78100	Vehicle Fuel	734.12	1,250	1,250	1,268
10-400-425-78110	Vehicle Repairs and Maintenance	241.72	1,250	1,250	1,268
10-400-425-78500	Heavy Equipment Fuel	111.06	2,000	2,000	2,028
10-400-425-78510	Heavy Equipment Repairs and Maintenance	121.80	6,000	6,000	6,084
10-400-425-89000	Contribution to Capital Reserves	-	-	-	-
10-400-425-89500	Contribution to Operating Reserves	-	-	-	-
TOTAL ROADS AND STREETS - WINTER		156,375	269,087	269,087	256,773

**City of Dawson
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	SIDEWALKS:				
10-400-430-60010	Wages - PW Sidewalks	23,993.92	18,451	18,451	23,755
10-400-430-60015	Benefits - PW Sidewalks	3,530.64	5,795	5,795	4,997
10-400-430-62110	Freight		-	-	-
10-400-430-62500	Computer Network Charge	151.53	721	721	731
10-400-430-65550	Insurance		773	773	784
10-400-430-70000	Contracted Services	8,488.00	11,500	11,500	11,661
10-400-430-71000	Supplies - Material	23,993.92	10,000	10,000	17,000
10-400-430-71240	Gravel		1,250	1,250	1,268
10-400-430-71250	Equipment Rental		-	-	-
10-400-430-78100	Vehicle Fuel	920.54	500	500	507
10-400-430-78110	Vehicle Repairs and Maintenance	242.00	500	500	507
10-400-430-78500	Heavy Equipment Fuel	150.52	500	500	507
10-400-430-78510	Heavy Equipment Repairs and Maintenance	312.07	1,500	1,500	1,521
	Contribution to Capital Reserves		-	-	
	TOTAL SIDEWALKS:	61,783	51,490	51,490	63,237
	FLOATING DOCK:				
10-400-435-60010	Wages - PW Dock	337.57	1,666	1,666	2,121
10-400-435-60015	Benefits - PW Dock	75.75	523	523	446
10-400-435-65100	Repair and Maintenance	18.31	500	500	3,000
10-400-435-65550	Insurance		773	773	789
10-400-435-70000	Contracted Services	11,622.95	13,000	13,000	11,000
10-400-435-71000	Supplies	424.23	-	-	-
10-400-435-71320	Marine Lease	150.00	150	150	150
10-400-435-78000	Equipment Rental		-	-	-
10-400-435-85000	Amortization		-	-	-
10-400-435-89000	Contribution to Capital Reserves		-	-	-
	TOTAL FLOATING DOCK:	12,629	16,612	16,612	17,506
	SURFACE DRAINAGE:				
10-400-450-60010	Wages - PW Surface Drainage	37,156.38	42,044	42,044	51,907
10-400-450-60015	Benefits - PW Surface Drainage	6,363.18	11,561	11,561	10,919
10-400-450-60510	Professional Fees		-	-	-
10-400-450-62110	Freight	197.63	500	500	507
10-400-450-62500	Computer Network Charge	151.53	721	721	731
10-400-450-62750	General Operat-Non Capital Equipment	64.93	1,000	1,000	500
10-400-450-65500	Electrical	632.59	1,000	1,000	1,014
10-400-450-65550	Insurance		773	773	784
10-400-450-70000	Contracted Services	7,574.00	15,000	15,000	15,210
10-400-450-71000	Supplies	- 559.14	5,000	5,000	3,000
10-400-450-78000	Equipment Rental		-	-	-
10-400-450-78100	Vehicle Fuel	1,214.41	1,700	1,700	1,724
10-400-450-78110	Vehicle Repairs and Maintenance	237.20	1,700	1,700	1,724
10-400-450-78500	Heavy Equipment Fuel	164.70	1,500	1,500	1,521
10-400-450-78510	Heavy Equipment Repairs and Maintenance	7,618.28	4,500	4,500	7,500
10-400-450-89000	Contribution to Capital Reserves		-	-	-
	TOTAL SURFACE DRAINAGE	60,816	86,999	86,999	97,040
	TOTAL TRANSPORTATION COSTS:	403,134	554,180	554,180	584,907

**City of Dawson
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ENVIRONMENTAL USE AND PROTECTIONS:					
WATER SERVICES:					
10-400-455-60010	Wages - PW Water Services	329,021.46	393,722	393,722	398,211
10-400-455-60015	Benefits - PW Water Services	53,385.78	106,766	106,766	83,764
10-400-455-60510	Professional Fees	5,310.00	90,000	90,000	110,000
10-400-455-60515	Professional Fees - Water Licence	3,860.00	55,000	55,000	10,000
10-400-455-60610	Membership/Conference/Certificates	140.00	350	350	355
10-400-455-60650	Training	3,595.00	11,750	11,750	11,915
10-400-455-60660	Travel - Accomodation and Meals	2,077.07	7,050	7,050	7,149
10-400-455-60665	Travel - Transportation	632.99	1,763	1,763	1,788
10-400-455-61110	Advertising	159.36	200	200	203
10-400-455-62110	Freight	17,328.20	13,000	13,000	13,182
10-400-455-62500	Computer Network Charge	1,211.76	5,766	5,766	5,847
10-400-455-62550	Communication Charge	913.10	1,139	1,139	1,155
10-400-455-62750	Non Capital Equipment	5,069.58	8,000	8,000	8,112
10-400-455-65100	Repairs and Maintenance	27,984.78	40,000	40,000	30,000
10-400-455-65500	Electrical	66,091.33	75,000	75,000	85,000
10-400-455-65520	Heating	125,621.55	200,000	200,000	200,000
10-400-455-65550	Insurance		9,232	9,232	9,361
10-400-455-65590	Telephone	2,418.66	2,112	2,112	2,142
10-400-455-70000	Contract Services	20,246.95	35,000	35,000	25,000
10-400-455-71000	Supplies - Operating	22,462.49	32,000	32,000	25,000
10-400-455-71200	Chemicals	7,374.34	4,000	4,000	4,056
10-400-455-72400	Water Sampling/Testing	5,052.59	7,000	7,000	3,500
10-400-455-78000	Equipment Rental		-	-	-
10-400-455-78100	Vehicle Fuel	9,454.41	11,220	11,220	11,377
10-400-455-78110	Vehicle Repairs and Maintenance	7,993.15	11,220	11,220	11,377
10-400-455-78500	Heavy Equipment Fuel	1,576.18	1,000	1,000	1,014
10-400-455-78510	Heavy Equipment Repairs	2,074.95	3,000	3,000	3,042
10-400-455-85000	Amortization		-	-	-
10-400-455-89000	Contribution to Capital Reserves		-	-	-
10-400-455-89500	Contribution to Operating Reserves		-	-	-
TOTAL WATER SERVICES:		721,056	1,125,291	1,125,291	1,062,549

**City of Dawson
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	SEWER SERVICES:				
10-400-460-60010	Wages - PW Sewer Services	124,643.24	157,940	157,940	160,985
10-400-460-60015	Benefits - PW Sewer Services	18,576.38	36,491	36,491	33,863
10-400-460-60510	Professional Fees	-	-	-	-
10-400-460-60610	Membership/Conference/Dues	140.00	350	350	355
10-400-460-60650	Training	2,025.00	6,750	6,750	6,845
10-400-460-60660	Travel - Accomodation and Meals	-	4,050	4,050	4,107
10-400-460-60665	Travel - Transportation	-	1,050	1,050	1,065
10-400-460-61110	Advertising	159.36	200	200	203
10-400-460-62110	Freight	567.80	5,000	5,000	5,070
10-400-460-62500	Computer Network Charge	757.41	3,604	3,604	3,654
10-400-460-62550	Communication Charge	730.32	911	911	5,000
10-400-460-62750	Non Capital Equipment	4,093.10	3,000	3,000	3,042
10-400-460-65100	Repairs and Maintenance	3,204.06	20,000	20,000	10,000
10-400-460-65110	Repairs and Maintenance - WWTP related	-	-	-	-
10-400-460-65500	Electrical	14,036.85	20,000	20,000	25,000
10-400-460-65520	Heating	9,694.46	-	-	-
10-400-460-65550	Insurance	-	6,153	6,153	6,239
10-400-460-70000	Contracted Services	10,369.16	20,000	20,000	20,280
	Corix Contract	-	-	-	-
10-400-460-71000	Supplies	10,463.59	12,000	12,000	12,168
10-400-460-71020	Supplies - Safety	290.01	5,000	5,000	2,500
10-400-460-71200	Chemicals	1,916.00	3,000	3,000	3,042
10-400-460-72400	Sampling/Testing	-	-	-	-
10-400-460-78000	Equipment Rental	-	-	-	-
10-400-460-78100	Vehicle Fuel	3,686.51	4,000	4,000	4,056
10-400-460-78110	Vehicle repair and maintenance PW Sew	2,321.60	-	-	4,056
10-400-460-78500	Heavy Equipment Fuel	678.11	1,000	1,000	1,014
10-400-460-78510	Heavy Equipment R&M	855.62	3,000	3,000	3,042
10-400-460-89000	Contribution to Capital Reserves Sewer	-	-	-	-
10-400-460-89500	Contribution to Capital Reserves	-	-	-	-
	TOTAL SEWER SERVICES:	209,209	313,499	313,499	315,586
	WASTE WATER TREATMENT PLANT:				
10-400-465-60010	Wages - PW WWTP	1,362.13	-	-	-
10-400-465-60015	Benefits - PW WWTP	93.47	-	-	-
10-400-465-60510	Professional Fees - Water Licence	-	-	-	-
10-400-465-60650	Training	-	-	-	-
10-400-465-60660	Travel - Accomodation and Meals	-	-	-	-
10-400-465-60665	Travel - Transportation	-	-	-	-
10-400-465-62110	Freight	-	-	-	-
10-400-465-65100	Repairs and Maintenance - WWTP related	-	-	-	-
10-400-465-71020	Supplies - Safety	-	-	-	-
10-400-465-70000	Contract Services	-	-	-	-
10-400-465-71000	Supplies - WWTP related	-	-	-	-
10-400-465-72100	YG Payment towards Operating WWTP	210,000.00	210,000	210,000	210,000
10-400-465-72400	Sampling/Testing	1,109.90	-	-	-
10-400-465-78100	Vehicle Fuel	-	-	-	-
	Vehicle Repairs and Maintenance	-	-	-	-
	TOTAL WASTE WATER TREATMENT PLANT	210,346	210,000	210,000	210,000
	TOTAL SEWER SERVICES	419,554	523,499	523,499	525,586

**City of Dawson
2018 DRAFT #1**

	WASTE MANAGEMENT:				
10-400-480-60010	Wages - PW Waste Management	99,113.53	108,238	108,238	112,290
10-400-480-60015	Benefits - PW Waste Management	16,752.71	27,528	27,528	23,473
10-400-480-60510	Professional Fees	72,822.82	20,000	20,000	20,280
10-400-480-60650	Training		-	-	-
10-400-480-60660	Travel - Accomodation and Meals	596.00	-	-	-
10-400-480-60665	Travel - Transportation		-	-	-
10-400-480-61110	Advertising	478.09	500	500	507
10-400-480-62110	Freight	1,807.26	750	750	761
10-400-480-62500	Computer Network Charge	757.41	3,604	3,604	3,654
10-400-480-62550	Communication Charge	730.34	911	911	924
10-400-480-62750	Non-Capital Equipment	386.20	3,500	3,500	2,000
10-400-480-65100	Building Repairs and Maintenance	1,504.58	4,000	4,000	2,000
10-400-480-65500	Electrical		-	-	-
10-400-480-65520	Heating	2,646.84	3,000	3,000	3,042
10-400-480-65550	Insurance		6,153	6,153	6,239
10-400-480-65560	Janitorial Supplies		200	200	203
10-400-480-65590	Telephone and Fax		765	765	776
10-400-480-70000	Contracted Services	28,822.36	75,000	75,000	76,050
10-400-480-70100	Waste Diversion CKS	53,000.00	63,000	63,000	100,000
10-400-480-70200	Waste Diversion Planning & Implementation		-	-	-
10-400-480-71000	Supplies	282.98	1,500	1,500	1,521
10-400-480-71020	Supplies - Safety	1,307.66	750	750	761
10-400-480-72400	Sampling/Testing	19,323.88	24,000	24,000	24,336
10-400-480-78000	Equipment Rental		-	-	-
10-400-480-78100	Vehicle Fuel		500	500	507
10-400-480-78110	Vehicle Repairs and Maintenance	2,301.12	500	500	507
10-400-480-78115	Water Delivery/Septic	2,525.00	1,000	1,000	1,014
10-400-480-78500	Heavy Equipment Fuel	3,291.45	3,000	3,000	3,042
10-400-480-78510	Heavy Equipment Repairs and Maintenance	17,631.06	9,000	9,000	9,126
10-400-480-85000	Amortization		-	-	-
10-400-480-89000	Contribution to Capital Reserves		-	-	-
10-400-480-89500	Contribution to Operating Reserves		-	-	-
	TOTAL WASTE MANAGEMENT:	326,081	357,399	357,399	393,012
	OTHER:				
10-400-495-60010	Wages - PW Other	7,290.52	1,136	1,136	-
10-400-495-60015	Benefits - PW Other	805.40	28	28	-
10-400-495-70000	Contracted Services	10,298.29	22,000	22,000	22,308
10-400-495-70100	Water Delivery	78,711.78	80,755	80,755	81,886
10-400-495-70200	Waste Collection	311,644.09	320,000	320,000	325,000
10-400-495-71000	Supplies & Cost of Misc Sales		-	-	-
10-400-495-72425	Insurance claim costs		-	-	-
10-400-495-72450	New Installation Costs	42,116.42	45,000	45,000	45,630
	TOTAL OTHER:	450,867	468,919	468,919	474,824
	TOTAL ENVIRONMENTAL USE AND	1,917,558	2,475,108	2,475,108	2,455,970
	TOTAL PUBLIC WORKS REVENUE	1,780,126	1,944,212	1,944,212	1,935,611
	TOTAL PUBLIC WORKS EXPENDITURES	2,657,174	3,333,196	3,333,196	3,338,063
	NET PUBLIC WORKS EXPENDITURES	877,048	1,388,984	1,388,984	1,402,452
	PERCENTAGE INCREASE				

**City of Dawson
Operating Budget**

2019 DRAFT

RECREATION:		Unaudited Actual to	Consolidated	Budget
		December 2018	2018	2,019
REVENUE - RECREATION COMMON				
10-700-750-47050	Lotteries - Yukon	32,368	31,868	31,868
10-700-750-47805	Equipment Rental	1,632	3,000	3,000
10-700-730-44705	Rec Kitchen	800	-	-
10-700-730-47700	Curling club		-	-
10-700-730-47705	Equipment Rentals		-	-
10-700-730-47800	YTG Recreation Centre Funding Agreement		-	-
10-700-730-47805	Equipment Rentals		-	-
10-700-730-47820	Non Refundable Deposits		-	-
10-700-730-47805	Equipment Rentals		-	-
10-700-750-47890	Miscellaneous Revenue		-	5,000
10-700-730-44720	Charitable Donations - Bench Project		-	-
10-700-750-47820	Non Refundable Deposits	- 3,405		-
10-700-750-59000	Transfers from Capital Reserve		-	-
10-700-750-59500	Transfers from Operating Reserve		-	-
TOTAL REVENUES-RECREATION COMMON		31,395	34,868	39,868
EXPENDITURES - REC CENTER/COMMON SERVICES:				
10-700-750-60010	Wages - Recreation	148,171	154,163	157,181
10-700-750-60015	Benefits - Recreation	45,779	36,537	33,063
10-700-750-60050	Casual Labour		-	-
10-700-750-60510	Professional Fees		20,000	45,000
10-700-750-60610	Membership/Conference Fees		-	-
10-700-750-60650	Training	3,139	3,000	5,000
10-700-750-60660	Travel - Accommodation and Meals	2,095	1,200	5,000
10-700-750-60665	Travel - Transportation	581	1,200	4,000
10-700-750-61110	Advertising	543	1,000	1,000
10-700-750-62100	Postage	2,537	500	500
10-700-750-62110	Freight	116	200	200
10-700-750-62500	Computer Network Charge	10,493	11,076	12,000
			-	
10-700-750-62700	Supplies - Office	3,570	10,000	6,000
10-700-750-62750	Non Capital Equipment/Office Furniture	18	8,600	5,000
10-700-750-62770	Photocopier Expense	793	4,000	1,000
10-700-750-65100	Building Repairs and Mtnc - Recreation Center		-	-
80-000-000-32335	Building Repairs Upgrade (YTG) - Recreation Center		-	-
10-700-750-65105	Building Repairs and Mtnc - Waterfront	340	-	-
10-700-750-65110	Rental Space		-	-
10-700-750-65500	Electrical - Recreation Center		-	-
10-700-750-65505	Electrical - Waterfront		-	-
10-700-750-65515	Propane - Recreation Center		-	-
10-700-750-65520	Heating - Recreation Center		-	-
10-700-750-65525	Heating - Waterfront		-	-

City of Dawson

Operating Budget

10-700-750-65550	Insurance		55,000	55,000
10-700-750-65560	Janitorial Supplies	861	-	-
10-700-750-65590	Telephone and Fax	7,512	15,000	15,000
10-700-750-67000	Bank Service Charges/Debit Machine Exp.	1,820	2,500	2,500
10-700-750-67050	Debenture Interest		-	-
10-700-750-67090	Cash Over/Short	105	-	-
10-700-750-70000	Contracted Services	131	5,000	20,000
10-700-750-71000	Supplies - Programming		-	-
10-700-750-71010	Supplies - RPAY Grant Expense		-	-
10-700-750-71020	Supplies - Common Operating	43	-	-
10-700-750-71035	Supplies - CDF		-	-
10-700-750-71025	Supplies - Safety	3,277	3,500	4,000
10-700-750-71050	Supplies - YLAP		-	-
10-700-750-71075	YLAP - TH Portion of Funding		-	-
10-700-750-71080	Supplies - Youth Investment Grant/YG H&SS		-	-
	Other Grants		-	
10-700-750-75000	Lottery Grants	19,176	31,368	31,368
10-700-750-78000	Equipment Rental		-	-
10-700-750-78100	Vehicle Fuel	6,527	2,000	3,000
10-700-750-78110	Vehicle Repairs and Maintenance	2,180	2,500	2,500
10-700-750-78500	Equipment Fuel			-
10-700-750-78510	Equipment Repairs and Maintenance			-
	Canada Day			
	Discovery Day			
	Celebration of Lights			
10-700-750-85000	Amortization			-
10-700-750-89000	Contribution to Capital Reserves			-
10-700-750-89500	Contribution to Equipment Replacement Reserves			-
	TOTAL REC. COMMON/CENTER EXPENSES:	259,806	368,344	408,312
	NET - RECREATION COMMON/CENTRE EXPENSES	228,411	333,476	368,444

City of Dawson

REVENUE - PROGRAMS AND EVENTS		Operating Bud		
10-700-710-47000	YLAP Grant/Youth Summer Activity Grant	13,130	12,500	12,500
10-700-710-47010	Community garden		-	-
10-700-710-47095	Other Govt Grants		-	-
10-700-710-47050	Community lottery		-	-
10-700-710-47500	Programs - Under 14 yrs of age	40,539	38,000	40,000
10-700-710-47505	Programs - 15 yrs +	3,747	5,000	5,000
	Fitness & Leisure Programs Under 15 yrs of age		-	
	Fitness & Leisure Programs 15 yrs +		-	
10-700-710-47060	Gas Tax & Non Capital Funding		-	-
10-700-710-47070	Summer Career Placement		-	-
10-700-710-47080	RPAY		-	-
10-700-710-47090	STEP Student Program		-	-
10-700-710-47030	Youth Investment		-	-
10-700-710-47600	Canada Day Grant		4,600	4,600
TOTAL REVENUES - PROGRAMS AND EVENTS		57,415	60,100	62,100
EXPENDITURES - PROGRAMS AND EVENTS				
10-700-710-60010	Wages - Programs and Events	154,506	167,435	172,855
10-700-710-60015	Benefits - Programs and Events	22,644	39,682	36,360
10-700-710-60055	WCB - Instructors		500	500
10-700-710-60610	Membership/Conference Fees		200	200
10-700-710-60650	Training	155	1,000	1,000
10-700-710-60660	Travel - Accomodation	2,568	1,000	2,000
10-700-710-60665	Travel - Transportation		1,000	-
10-700-710-62110	Freight	17	500	500
10-700-710-62750	Non Capital Equipment	539	2,000	2,000
10-700-710-70000	Contracted Services - Instructors	20,661	10,000	20,000
10-700-710-71000	Supplies Programming	15,750	10,000	12,000
10-700-710-71050	Supplies - YLAP	5,846	12,500	12,500
10-700-710-71330	Rental Space	1,616	200	500
10-700-710-76500	Canada Day	832	4,600	4,600
10-700-710-76505	Discovery Day	1,978	4,200	4,200
10-700-710-76508	Celebration of Lights	5,845	9,000	7,500
10-700-710-89000	Contribution to Capital Reserves			-
10-700-710-89500	Contribution to Operating Reserves			-
TOTAL PROGRAMS & EVENTS EXPENSES:		232,957	263,816	276,715
NET - PROGRAMS & EVENTS EXPENSES		175,542	203,716	214,615
REVENUE - AMFRC				
10-700-720-47100	Project Manager Funding		-	-
10-700-720-47300	Public Swimming		-	-
10-700-720-47305	Swimming Lesson <14		-	-
10-700-720-47310	Swimming Lesson 15+		-	-
10-700-720-47350	Merchandise		-	-
10-700-720-47400	Public Skating	5,845	3,000	2,600
10-700-720-47415	Shakey Legs - Womens Hockey		-	-
10-700-720-47405	Ice Fees	34,757	35,000	40,000
	Ice Fees - Under 15 yrs of age	1,762	-	
10-700-720-47410	Ice Fees - 15 yrs +	339	-	-
10-700-720-47460	Weight room		-	-
10-700-720-47500	Rec Centre Programs 14-		-	-
10-700-720-47505	Rec Centre Progams - 15+		-	-
10-700-720-47700	Curling Club Lease	4,000	4,000	4,000
10-700-720-47705	Recreation Facility Rental	7,123	7,000	7,000
10-700-720-47715	Funding from YG for right of way mowing		-	-
10-700-720-47100	Recovery PM Costs		-	-
10-700-720-59000	Transfer from Capital Reserves - AMFRC		-	-
10-700-720-59500	Transfer from Operating Reserves - AMFRC		-	-
TOTAL REVENUES - AMFRC		53,825	49,000	53,600

City of Dawson

Operating Budget

EXPENDITURES - AMFRC				
10-700-720-60010	Wages - AMFRC	77,628	184,876	156,009
10-700-720-60015	Benefits - AMFRC	12,738	39,105	32,816
10-700-720-62110	Freight - AMFRC	2,545	2,000	2,500
10-700-720-65100	Building R & M - AMFRC	72,645	120,000	75,000
10-700-720-65300	Equipment R & M	14,386	18,000	15,500
10-700-720-65500	Electrical - AMFRC	70,550	80,000	80,000
10-700-720-65515	Propane - AMFRC	1,991	1,300	2,000
10-700-720-65520	Heating - AMFRC	140,415	120,000	150,000
10-700-720-65560	Janitorial - AMFRC	8,526	10,000	10,000
10-700-720-67000	Bank Service Charges - AMFRC		-	-
10-700-720-67050	Interest on Long Term Debt - AMFRC		37,080	16,254
10-700-720-70000	Contracted Services - AMFRC	800	5,000	15,000
10-700-720-71000	Supplies Operating - AMFRC	470	2,500	2,500
10-700-720-78500	Equip Fuel - AMFRC	2,016	1,500	2,000
10-700-720-89000	Contribution to Capital Reserves			-
10-700-720-89500	Contribution to Operating Reserves			-
TOTAL AMFRC EXPENSES:		404,711	621,361	559,579
NET - AMFRC EXPENSES		350,886	572,361	505,979
		Unaudited Actual to	Consolidated	Budget
		December 2018	2018	2,019
REVENUE - WATERFRONT				
10-700-740-47460	Fitness Passes	39,490	47,000	47,000
10-700-740-59500	Transfer from Operating Reserves			-
TOTAL REVENUES - WATERFRONT		39,490	47,000	47,000
EXPENDITURES - WATERFRONT				
10-700-740-60010	Wages - Waterfront	14,625	11,155	13,559
10-700-740-60015	Benefits - Waterfront	1,817	2,644	2,852
10-700-740-62110	Freight	81	500	250
10-700-740-65100	Building R & M	6,126	20,000	20,000
10-700-740-65300	Equipment R & M	770	5,000	5,000
10-700-740-65500	Electrical	4,422	4,500	5,000
10-700-740-65520	Heating	9,077	4,000	5,000
10-700-740-65560	Janitorial	9,480	15,000	9,662
10-700-740-70000	Contracted Services		1,500	-
10-700-740-71000	Supplies Operating		2,000	2,500
10-700-740-89000	Contribution to Capital Reserves		-	-
10-700-740-89500	Contribution to Operating Reserves		-	-
TOTAL WATERFRONT EXPENSES:		46,399	66,299	63,823
NET - WATERFRONT EXPENSES		6,909	19,299	16,823

City of Dawson

Operating Budget

REVENUE - POOL				
10-700-760-47020	Pool Training Funding	50	1,500	1,500
10-700-760-47100			-	-
10-700-760-47300	Public Swim	17,751	14,500	17,000
10-700-760-47305	Swimming Lessons 14-	7,711	12,000	10,000
10-700-760-47310	Swimming Lessons 15+	1,132	1,500	1,500
10-700-760-47350	Merchandise	256	100	200
10-700-760-47450	Fitness Swim	114	-	-
10-700-760-47460	Swim Club	2,615	1,000	2,000
10-700-760-47100	Recovery PM Costs		-	-
10-700-760-47705	Rentals		500	250
TOTAL REVENUES - POOL		29,629	31,100	32,450
EXPENDITURES - POOL				
10-700-760-60010	Wages - Pool	132,821	116,801	124,302
10-700-760-60015	Benefits - Pool	19,792	21,908	22,416
10-700-760-60610	Membership/Conference	85	200	200
10-700-760-60650	Training	4,029	5,000	5,000
10-700-760-60660	Travel - Accomodation and Meals	2,661	2,500	2,500
10-700-760-60665	Travel - Transportation	504	1,500	1,500
10-700-760-61110	Advertising		-	-
10-700-760-61115	Promotional Material/Special Events		-	-
10-700-760-61120	Subscriptions & Publications		-	-
10-700-760-62100	Postage		-	-
10-700-760-62110	Freight	2,561	2,000	2,000
10-700-760-62500	Computer Network Charge		-	-
10-700-760-62550	Communication Charge		-	-
10-700-760-62700	Supplies - Office	1,150	1,200	1,200
10-700-760-62750	Non Capital Equipment/Office Furniture		1,000	-
10-700-760-65100	Building Repairs and Maintenance	17,954	65,000	30,000
10-700-760-65500	Electrical	15,115	20,000	20,000
10-700-760-65520	Heating	34,632	45,000	40,000
10-700-760-65550	Insurance		-	-
10-700-760-65560	Janitorial Supplies	931	3,000	3,000
10-700-760-67090	cash Shortage		-	-
10-700-760-70000	Contracted Services	-	5,000	5,000
10-700-760-71000	Supplies - Operational	6,092	2,000	5,000
10-700-760-71050	Swim Club Expenditures	899	1,000	1,000
10-700-760-71100	Supplies - Lesson Material	134	1,500	1,500
10-700-760-71200	Chemicals	5,103	5,000	5,000
10-700-760-85000	Amortization			-
10-700-760-89000	Contribution to Capital Reserves			-
10-700-760-89500	Contribution to Operating Reserves			-
TOTAL POOL EXPENSES:		244,464	299,609	269,618
NET - POOL EXPENSES		214,834	268,509	237,168

City of Dawson

Operating Budget

		Unaudited Actual to December 2018	Consolidated 2018	Budget 2,019
	REVENUE - GREEN SPACE			
10-700-770-44705	Rentals - Minto	402	1,200	8,000
10-700-770-44710	Vendor Stalls	210	1,000	1,000
10-700-770-44720	Commemorative Parks Program Donations	1,050	3,000	3,000
10-700-770-47010	Growing Forward Grant	2,250	4,000	2,500
10-700-770-47100	Recovery PM Costs		-	-
10-700-770-47100	Project Manager Funding		-	-
10-700-770-47715	Rentals - Parks & Greenspaces	9,797	6,000	10,000
10-700-770-59500	Transfer from Operating Reserves		-	-
	TOTAL REVENUES - GREEN SPACE	13,709	15,200	24,500
	EXPENDITURES - GREEN SPACE			
10-700-770-60010	Wages	84,789	110,804	108,387
10-700-770-60015	Benefits	10,458	17,127	22,799
10-700-770-60510	Professional Fees		-	-
10-700-770-60610	Membership/Conference		-	-
10-700-770-60650	Training		1,000	500
10-700-770-60660	Travel - Accommodation and Meals		-	-
10-700-770-60665	Travel - Transportation		-	-
10-700-770-60750	Non Capital Equipment		-	-
10-700-770-62110	Freight	543	500	600
10-700-770-62750	Non Capital Equipment	32	1,000	1,000
10-700-770-65100	Repairs & Maintenance - Minto	1,062	1,000	2,000
10-700-770-65105	Repairs & Maintenance - Other	11,174	10,000	5,000
	Repairs & Maintenance - Crocus		-	-
	Repairs & Maintenance - Community Garden		-	-
	Repairs & Maintenance - Waterfront		-	-
	Building Repairs and Mtnc - Parks		-	-
10-700-770-65200	Commemorative Parks Program	3,085	4,500	4,500
10-700-770-65300	Equipment Repairs & Maintenance	773	2,000	2,000
10-700-770-65500	Electric - Minto	7,754	3,500	4,000
10-700-770-65520	Electric - Other	2,782	3,000	3,000
10-700-770-65560	Greenspace Janitorial	4,328	1,200	5,000
	Electric - Crocus		-	-
	Electric - Waterfront		-	-
	Electrical - Park/Green Space Buildings		-	-
	Heating - Minto		-	-
10-700-770-70000	Contracted Services	29,114	35,000	35,000
10-700-770-70100	Parks & Greenspace Maintenance	24,751	40,000	65,000
10-700-770-70200	Trail Maintenance - Green Space		10,000	10,000
	Trail Maintenance		-	-
10-700-770-71000	Green Space Supplies		-	-
10-700-770-71320	Land Lease	150	500	500
10-700-770-71325	Golf Course - Operating Lease	45,000	50,000	45,000
10-700-770-72040	DC Minor Soccer	5,000	5,000	7,000
10-700-770-75000	Community Garden	12,299	14,000	10,000
10-700-770-78500	Equipment Fuel	80	500	500
	Equipment Repairs & Maintenance			
	TOTAL GREEN SPACE & PARK MTNCE EXPENSE	243,174	310,631	331,787
	NET GREEN SPACE EXPENSES	229,465	295,431	307,287
	NET RECREATION EXPENSES	1,206,047	1,692,792	1,650,315
	TOTAL RECREATION REVENUES:	225,463	237,268	259,518
	TOTAL RECREATION EXPENSES:	1,431,510	1,930,060	1,909,833
	NET RECREATION EXPENSES	1,206,047	1,692,792	1,650,315

**City of Dawson
Operating Budget**



March 18, 2019

VIA EMAIL

Wayne Potoroka
Mayor
City of Dawson
PO Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka,

Re: Turner Street Infrastructure Upgrades Approval

It is my pleasure to inform you of the approval of the Turner Street water and sewer infrastructure upgrades project under the Canada-Yukon Integrated Bilateral Agreement for Investing in Canada Infrastructure Program (ICIP).

This project is covered under the Service Agreement signed by the Government of Yukon and City of Dawson on May 11, 2017.

Officials from the Department of Community Services will continue to work with City of Dawson staff to implement this project and to coordinate any joint communications for the announcement of this important project.

I would like to take this opportunity to thank you for commitment to improving Yukon's important community infrastructure. I look forward to continuing to collaborate with the City of Dawson as we advance infrastructure priority projects that benefit Yukoners.

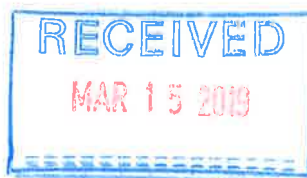
Sincerely,

A handwritten signature in black ink, appearing to read "John Streicker", with a long, sweeping horizontal line extending to the right.

John Streicker
Minister of Community Services



March 8, 2019



His Worship Mayor Potoroka
The City of Dawson
Box 308
Dawson City, YT Y0B 1L0

Dear Mayor Potoroka:

Re: Acquiring Land Tenure For Moose Mountain Trails

Thank you for your February 11, 2019 letter describing the City of Dawson's work on a management plan for built trails that would include acquiring land tenure for the Moose Mountain Trails.

I have asked officials with the Land Management Branch to look into this matter and provide you with information on options that may address the City's interests. As you identified in your letter, there are subsurface rights underlying the trail system. The Land Management Branch will coordinate with the Mineral Resources Branch to determine what courses of action might be viable.

I appreciate you bringing this matter to my attention. Susan Antpoehler, the Manager of Client Services with Land Management Branch will follow up with you on this matter in the near future. In the interim, she can be contacted at Susan.Antpoehler@gov.yk.ca or at (867) 667-5215.

Sincerely,



Ranj Pillai
Minister of Energy, Mines and Resources

cc: Paul Moore, Deputy Minister
Minister John Streicker
Klondike MLA Sandy Silver



Department of Highways and Public Works
PO Box 2703, Whitehorse, Yukon Y1A 2C6

March 19, 2019

RE: Support for North Klondike Highway Reconstruction under NTCF

To whom it may concern,

Government of Yukon is applying for federal funding support under the National Trade Corridors Fund (NTCF). We are contacting you because the proposed project could benefit your organization by providing a more reliable highway corridor, improved passenger traffic flow, increased safety, and reductions in vehicle wear and tear.

We write to request a brief letter of support from the Dawson City Council in favour of North Klondike Highway Reconstruction from km 418 to km 646. This proposed project will involve reconstructing 11 critical sections of the North Klondike Highway where issues such as poor geometric conditions, drainage issues, and slope instability reduce the safety, reliability and efficiency of the highway.

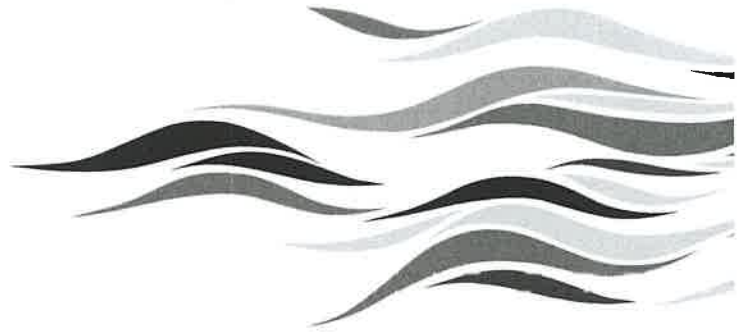
Demonstrating your support for the North Klondike Highway Reconstruction will increase Yukon's chances of securing the funding required to undertake the project. If you are in support of the proposed project, please prepare a brief letter indicating your support and the potential benefits to your organization. Please submit your letter by 5:00 pm, March 25, 2019 to Sarah.Dominie@gov.yk.ca.

We thank you for taking the time to review this request. If you require more information to complete your letter of support, please contact Sarah at the above email.

This is a letter of support only and does not guarantee that the proposed project, listed above, will go ahead.

Sincerely,

Paul Murchison, P. Eng.
Director, Transportation Engineering Branch



Community Services

PO Box 2703, Whitehorse, Yukon Y1A 2C6

7 March, 2019

City of Dawson
PO Box 308
Dawson City, YT Y0B 1G0



Dear Wayne Potoroka, Mayor:

Re: Setting of the 2019 Minimum Wage

Thank you to all those who provided feedback to the Employment Standards Board during their public engagement on their review of Yukon's minimum wage. As you are likely aware, the Employment Standards Board submitted its report and recommendations on November 30, 2018.

The Government of Yukon has approved the Employment Standards Board order to increase the minimum wage in Yukon on April 1, 2019 from \$11.51 per hour to \$12.71. This includes an increase of \$0.90 plus the 2.4 per cent increase in the Consumer Price Index.

We will continue to monitor minimum wage rates across Canada, the economic outlook, the CPI for Whitehorse, and other relevant information. We will make this information available to the Employment Standards Board as needed, and we will continue to keep you updated on any potential future changes to Yukon's minimum wage.

Should you require any additional information or have further questions, please do not hesitate to contact me by telephone at 667-5944.

Sincerely,

Kristen Richmond
A/Director, Employment Standards Branch

**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
February, 2019**

**Dawson City RCMP Detachment
“M” Division Yukon**



The Dawson City RCMP Detachment responded to a total of 35 calls for service during the month of February, 2019.

OCCURRENCES	<u>February/2019</u>	Year to Date 2019	<u>February/2018</u>	Year Total 2019
Assaults (including common assault, assault with a weapon, assault causing bodily harm etc.)	1	4	0	33
Sexualized Assaults	0	1	0	5
Murder (1 st and 2 nd Degree)	0	0	0	0
Break and Enters	0	0	0	16
Thefts (all categories)	1	3	0	43
Drugs (all categories)	0	0	0	18
Liquor Act	1	5	0	56
Cause Disturbance	0	0	0	51
Mischief	3	7	5	119
Impaired Driving	0	0	1	49
Vehicle Collisions	6	14	4	73
False Alarms	0	0	2	19
Mental Health Act	3	6	2	25
Assistance to General Public	0	3	2	43
Missing Persons/Requests to Locate/Well Being Checks	5	17	5	57
Other Complaints	15	32	11	499
Total Charges laid	1	2	1	103
Total Call for Service	35	92	32	1107

	February/ 2019	Year to Date 2019	February/2018	Year Total 2018
Prisoners held locally	1	4	1	83
Prisoners remanded	0	0	0	3
Total Prisoners	1	4	1	83

Justice Reports	February/2019	Year to Date 2019	February/2018	Year Total 2018
Victim Services Referrals Offered	2	2	0	44
Youth Diversions	1	1	n/a	n/a
Adult Diversions	0	0	n/a	n/a

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Traffic Enforcement
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

(1) Substance Abuse

Throughout the month of February, Diamond Tooth Gerties was open on the weekends for several events including the Yukon Quest and the Old Timer's hockey tournament. Members stopped in on Friday and Saturday nights to conduct premise checks and show police presence in hopes to discourage impaired driving.

As many of the nights in February were cold, members ensured that they patrolled the streets past bar close to ensure that everyone made it home safely. During patrols, members located intoxicated people walking in the cold and offered them a courtesy ride home and ensured they were left with a sober adult.

Cst. Tower attended the Lunch and Learn Program hosted by TH at the community hall and presented a street drug talk for Elders and Staff.

(2) Traffic Enforcement

Recently, the detachment has received several complaints regarding speeding through the Robert Service School zone and vehicles passing the school bus illegally. Members conducted school zone patrols nearly every school day in February. Members parked overtly to ensure they were seen by the public and conducted radar enforcement during morning drop off and afternoon pickup times. Members are making school zone patrols a part of their daily routine.

On one occasion, a vehicle was observed passing a school bus while the stop sign was extended and the bus's red lights were flashing. The driver was educated by Cst. Perry and received a violation ticket for the infraction.

(3) Youth Initiatives

Members in the detachment have been making a conscious effort to get more involved with the Youth. This month members attended and took part in several events such as, open gym night with the Youth Centre, Try-A-Trade Day at RSS, coaching basketball, coaching hockey, a Junior Rangers Changing of the Flag Ceremony, the Top Cop Reading program, and general walks throughout the school visiting with students.

Members have been making plans to have a "Video Game Night" with the TH Youth Centre. Last summer members stopped in and beat a few of the kids at Mario Kart and they are looking for some redemption.

Cst. Boyko and Cst. Popescul attended the arena and assisted in tying skates and fitting helmets for the RSS Kindergarten class. Once all the skates were tied, Cst. Boyko strapped on his own skates and skated with the kids.

(4) Attendance at THFN and Community Events

February always seems to be a month filled with a plethora of events. The members took advantage of several opportunities to get involved with the community.

At the start of the month, members got involved with the Yukon Quest. As per usual, mushers were afforded the opportunity to use one of the RCMP detachment garages to dry their equipment. Members continually would speak to mushers and their teams who were using the facility. On one occasion, a musher had a close run in with a wolf. RCMP members drove down Bonanza Creek Road and located the area where the wolf had become aggressive. Member's sought out dog teams coming into the area and provided them warning and even escorted one team through the area.

Members attended the Old Timer's Hockey tournament to visit with other spectators and to cheer on Sgt. Morin, who was playing in the tournament. While visiting with Victor Henry, he mentioned that Sgt. Rob Morin might even be better hockey player than Sgt. Dave Morin.

Members made themselves present at a couple of Bannock Thursdays. A lot of good stories and bannock were shared between elders and the RCMP members.

Last year prior to the Myth and Medium conference, Cst Popescul was approached by Victor Henry regarding need for some cooking of some moose meat. Cst. Popescul chose to share that his colleague, Cst Warren, was a Red Seal chef prior to joining the RCMP. Cst Warren's chef skills were such a hit last year that members were asked to cook again for the TH Traditional Feast. All available detachment members involved themselves in prepping and cooking 4 large Caribou roasts.

S/Sgt Kaeding (our District Advisory NCO), Sgt Morin, Cst Warren, Cst Boyko, and Cst Popescul attended the TH Traditional feast. Several of the members brought their families to take part as well. Members were thanked for the time and effort put into cooking the roasts.

Fun Fact

Taken from Dawson City Mounted Police Arrests and Complaints Log for:

February 4th 1900:

2:00PM: Warned W.A. LINGAARD for running a pool table without a license.

Tried by Supt. Perry at 2PM and fined \$10.00.

Regards,



Cst. Lee POPESCU

for

Sgt. Rob MORIN
N. C. O. In Charge
Dawson City RCMP-GRC
Box 159
Dawson City, Yukon

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-03 of the council of the City of Dawson called for 7:00 PM on Monday, March 04, 2019 in the City of Dawson Council Chambers.

PRESENT:	Deputy Mayor Councillor Councillor	Molly Shore Stephen Johnson Bill Kendrick
REGRETS:	Mayor Councillor	Wayne Potoroka Natasha Ayoub
ALSO PRESENT:	CAO EA Recreation Manager CDO PW Superintendent	Cory Bellmore Heather Favron Marta Selassie Clarissa Huffman Mark Dauphinee

Agenda Item: Call to Order

The Chair, Molly Shore called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-07-01 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the agenda for committee of the whole meeting #CW19-07 be accepted as presented. Carried 3-0

Agenda Item: Adoption of the Minutes

a) Committee of Whole Meeting Minutes CW19-06 of February 18, 2019

Page 1: The committee requested the header be amended to reflect the correct meeting number and meeting date.

CW19-07-02 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the minutes of committee of the whole meeting #CW19-06 of February 18, 2019 be accepted as amended. Carried 3-0

Agenda Item: Business Arising from the Minutes

a) Committee of Whole Meeting Minutes CW19-06 of February 18, 2019

The committee inquired about the budget schedule and when the bylaw is required to be passed. The CAO informed the committee the budget would be presented at either a special meeting of committee or at the next committee of whole meeting, and April 15th is the deadline to have the budget bylaw passed.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Association of Yukon Communities AGM
RE: Yukon Sustainable Community Award; Hanseatic Award; Municipal Employee Award of Excellence; and Call for Resolutions

CW19-07-03 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole refers the AYC awards 2019 nominations to the next committee of whole on March 18th. Carried 3-0

b) Request for Decision RE: Lot 11, Block L, Ladue Estate: One-Way Alley Request

The committee suggested researching options for opening the south access to relieve some of the traffic pressure, contacting property owners regarding options for addressing encroachment and mitigating further property damage, and contacting RCMP to see if they could monitor for dangerous driving in the area.

CW19-07-04 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that committee of the whole forwards the Request for Decision RE: Lot 11, Block L, Ladue Estate: One-Way Alley Request to council with a recommendation to decline the request to designate the alley for south-bound one-way traffic only.
Carried 3-0

Agenda Item: Bylaws and Policies

a) 2019 Tax Levy Bylaw

The committee held discussion regarding minimum tax rates. The committee requested administration provide a list of the current suite of options / tools available for incentivizing development.

CW19-07-05 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards the draft 2019 Tax Levy Bylaw to council with a recommendation to proceed with readings.
Carried 3-0

b) Fees and Charges

The committee held discussion regarding proposed fees and charges. Comments, concerns and questions raised during discussion included

- Proposed residential waste management increase at a higher percentage rate than commercial
- May want to look at increasing waste management fees for vacant properties
- Timeline for the water metering project
- May want to look at an increase for water coin rate, and including the rate in the fees and charges.

The committee requested expected revenues from water and sewer and waste management be brought forward, and what the expected revenues would be if no increase or a lesser increase to residential rates.

CW19-07-06 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole acknowledges receipt of proposed amendments to fees and charges and forwards to council with a recommendation to proceed with approval.
Carried 2-1

Agenda Item: Correspondence

- CW19-07-07** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole acknowledges receipt of letter from Minister Dendys to AYC RE: Yukon Workers' Compensation Health and Safety Board and Worker's Compensation Appeal Tribunal - Recent Appointments and Request for Nominations. Carried 3-0
-

Agenda Item: In camera Session

- CW19-07-08** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole move into a closed session for the purposes of discussing land related matters as authorized by section 213 (3) of the Municipal Act. Carried 3-0
- CW19-07-09** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 3-0
- CW19-07-10** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards to the Request for Direction RE: Recreation Centre Pre-design Planning to council with a recommendation to approve. Carried 3-0
- CW19-07-11** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole forwards to the Request for Direction RE: Alley Behind Lots 3-9, Block LC, Ladue Estate: Request to Purchase to council with a recommendation to approve. Carried 3-0
-

Agenda Item: Adjournment

- CW19-07-12** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole meeting CW19-07 be adjourned at 9:47 p.m. with the next regular meeting of Committee of the whole being Monday, March 18, 2019. Carried 3-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-07 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW19-08-02 AT COMMITTEE OF WHOLE MEETING CW19-08 OF MARCH 18, 2019.

Original signed by:
Molly Shore, Chair

Cory Bellmore, CAO

Committee Minutes

WEDNESDAY, 27th of February 2019
19:00
Council Chamber

Meeting Type: Regular

Meeting: # HAC 19-03

Facilitators: Clarissa Huffman

Attendees: Dylan Meyerhoffer, Jim Williams (chair), Eve Dewald, Patrik Pikálek, Angharad Wenz,
Rebecca Jansen

Regrets: n/a

Meeting Called to order at 19:05

Minutes

Agenda Item: Agenda Adoption

Presenter: Jim Williams

Resolution: #19-03-01

Second: Patrik Pikálek

THAT the Agenda for Heritage Advisory Committee Meeting HAC 19-03 has been adopted as amended.

Discussion: Addition of Post Office Alley to New Business.

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: none.

Agenda Item: Committee of the Whole

Presenter: Jim Williams

Resolution: #19-03-02

Second: Patrik Pikálek

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion: None

Votes For: 5

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations

Resolution: #19-03-03

Delegate: Paul Adams on Behalf of Application #19-004

Discussion: Paul confirmed that the siding will be 6" cove, and the windows will be casements with mullins. HAC agreed that the stepback in the roof was good, it makes it clear that it is a porch. Paul

confirmed that the standard railing style will be used. HAC expressed that the door should be panelled to conform with design guidelines.

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Revert to Heritage Advisory Committee
Resolution: #19-03-04

Presenter: Jim Williams
Second: Patrik Pikálek

THAT the Committee of the Whole revert to Heritage Advisory Committee.

Discussion: none

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Adoption of the Minutes
Resolution: #19-03-05

Presenter: Jim Williams
Second: Patrik Pikálek

THAT the Minutes for HAC meeting 19-02 are accepted as presented.

Discussion: none

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Business Arising from the Minutes
Resolution: #19-03-06

Presenter: n/a

Discussion: HAC acknowledged that the CDO's approach to the KDO window design problem was correct and valid. If the CDO is not 100% certain through the design guidelines and/or the three-photo policy, the applicant should wait and get HAC approval. Comments were made about how it is ideal that form and function should reflect each other, but there are still questions about how to do this appropriately in the downtown core where some uses are present that are not 'historic'. For example, an apartment designed to look like a boarding house might be an appropriate compromise.

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Business Arising from the Delegations
Resolution: #19-03-07
Discussion: none

Presenter: n/a

TABLED

Agenda Item: Application #19-004
Resolution: #19-03-08

Presenter: Jim Williams
Second: Patrik Pikálek

THAT Heritage Advisory Committee approve application #19-004, subject to the following conditions:

1. Applicant to select a panelled front entry door consistent with the styles presented in the Design Guidelines
2. The applicant add a vertical trim board on the rear elevation and break the pitch of the roof to mimic an addition.

Discussion: none

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Application #19-006
Resolution: #19-03-09

Presenter: Jim Williams
Second: Patrik Pikálek

THAT Heritage Advisory Committee approve application #19-006, subject to the following conditions:

1. Applicant confirms that cedar shingles will be used on gable ends.
2. Corrugated tin on a maximum of one side of the building; applicant can confer with the CDO to choose a different option if required.
3. Applicant clarify window schedule, specifically with regard to sills and trim.
4. Applicant provide a door schedule indicating that exterior door selections meet the Design Guidelines.

Discussion: HAC explained the difference between cedar 'shakes' and cedar 'shingles', and mentioned that shingles are historic to Dawson, but not shakes. There was also discussion about the use of tin as cladding on a residential building this large. Tin in residential areas was typically used for outbuildings, additions, and other small structures. Tin on buildings this large would have been mainly commercial or industrial buildings. Therefore, it was recommended that the tin should be constrained to one wall to reduce the impact on the residential neighbourhood and streetscape.

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Unfinished Business
Resolution: #19-02-10

Presenter: n/a

Discussion: Item 12 a) was tabled until next meeting.

TABLED

Agenda Item: New Business: Energy Efficiency
Resolution: #19-03-10

Presenter: Jim Williams
Second: Patrik Pikálek

Discussion: HAC is supportive of updating policies to increase the City's support of energy efficiency and environmental sustainability, as long as there are still elements of sympathetic design. The CDO noted that specifically with solar panels, new technology has made the panels to be quite unobtrusive. The Committee agreed and noted that in addition, the panels are typically removable, therefore it is a reversible decision. HAC also noted that insulated doors, triple pane windows, and the like are all already allowed, as long as the design is sympathetic. The only caveat is ensuring that historic buildings are retrofitted in accordance with the Standards and Guidelines. For example, a Gold Rush house would need to exhaust all options in the SG before being able to put in vinyl windows. However, Rebecca noted that original windows can access YG funding to add storm sashes, which increase efficiency and preserve the historic fabric. HAC could advocate for these programs to residents who are looking to rehabilitate historic buildings. **Finally, the Committee noted that they would like to see energy projects such as solar panels be required to have a development permit and HAC approval.**

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Borealis Painting Windows
Resolution: #19-03-1

Presenter: Jim Williams
Second: Patrik Pikálek

Discussion: HAC would like to remind the applicant that no awning windows are allowed, only casements, fixed, and vertical sliders. Additionally, HAC would like to remind the applicant that if casement or fixed are chosen, at minimum one horizontal muntin is required to preserve the visual effect of the existing windows. Full muntins are preferred. Finally, HAC would like to remind the applicant that if these are bedroom windows, they are required in the building code to have egress. HAC is not prepared to approve these windows as presented.

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: New Business: Post Office Alley
Resolution: #19-03-12

Presenter: Jim Williams
Second: Patrik Pikálek

Discussion: HAC recommends keeping the alley open. They would consider supporting an alley with north-bound traffic only, but historically it was a busy alley in both directions. HAC also agrees that we should be careful about the precedent being set regarding selling land to accommodate legally non-conforming uses, and allowing extensions of these uses.

Votes For: 5

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Adjournment
Resolution: #19-03-13

Presenter:
Second:

That Heritage Advisory Committee meeting HAC 19-03 be adjourned at 20:40 hours on the 27th of February, 2019.

Discussion: None.

Minutes accepted at HAC 19-04 on March 6, 2019

Committee Minutes

WEDNESDAY, 6th of March 2019

19:00

Council Chamber

Meeting Type: Regular

Meeting: # HAC 19-03

Facilitators: Clarissa Huffman

Attendees: Jim Williams (chair), Eve Dewald, Angharad Wenz, Rebecca Jansen

Regrets: Dylan Meyerhoffer, Patrik Pikálek

Meeting Called to order at 19:06

Minutes

Agenda Item: Agenda Adoption

Presenter: Jim Williams

Resolution: #19-04-01

Second: Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting HAC 19-04 has been adopted as presented.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: none.

Agenda Item: Adoption of the Minutes

Presenter: Jim Williams

Resolution: #19-04-02

Second: Eve Dewald

THAT the Minutes for HAC meeting 19-03 are accepted as amended.

Discussion: none

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Unfinished Business: HAC Bylaws

Presenter: Jim Williams

Resolution: #19-04-03

Second: Eve Dewald

Discussion:

Heritage Bylaw:

- The municipal historic sites nomination form provides more clarity on criteria for nomination, should some of that information be in the bylaws for clarity?
- If we are going to move towards one comprehensive bylaw, make sure all of the appropriate authorities are in the preamble
- For all of the sections that duplicate the Historic Resources Act, we could just have one clause that refers directly to the relevant parts of the Act, as this provides for more detail, is less confusing, and provides less opportunity for conflicting information. We could add additional clauses where we feel we need to be more specific for a Dawson context.
- Can s.12 be made more clear? The Committee struggled with understanding the intent of this clause.
- We don't currently have a Historic Resources Permit, even though our bylaw says we do. We need to design this program, including application criteria. In other jurisdictions, the HRP is designated only for designated historic sites, but this creates a gap for Dawson given that there are way more non-designated structures than there are designated ones, so having a program for non-designated structures would help us to not lost valuable historic fabric.
- The by-law is supposed to designate an inspector but doesn't. The bylaw should designate the CDO as the inspector.

Heritage Fund Bylaw:

- How does the Heritage Fund compare to the Heritage Reserve in the budget? Are they the same? How much are we contributing to our Heritage Reserve each year? Should we be determining this by bylaw? All of this needs to be more clear.
- Should funding only be for designated sites, or should there be multiple levels of funding to also capture Dawson's non-designated historic fabric? A lot of non-designated sites have similar heritage values to designated sites. YG Historic Resources fund requires the building to be in the inventory, but does not require it to be designated. It encourages the designation of sites by increasing the amount of funding available to designated structures. .
- We don't currently have an application process to access this fund. S. 9 touches on it, but it is still really unclear.
- S. 12 refers to allocations, but again, it is not clear how this is intended to work. The Committee agreed that it would be reasonable to expect that a certain amount of dollars be available for public access through an application process each year, but that a portion of the money should be earmarked for HAC/municipal heritage related project priorities.
- There was discussion around the fact that non-built form cultural heritage projects should be eligible in some way too, if they support the HAC mandate

Heritage Advisory Committee Bylaw:

- HAC is supportive of moving towards one comprehensive heritage bylaw that includes different sections for mandate of the committee, heritage fund, municipal historic sites, etc., to be more efficient and less repetitive.
- We should find a way to encourage Advisory members. TH doesn't seem to have much interest, but we want to encourage partnership. Every September when memberships are up for renewal, it is helpful to send messages to advisory bodies reminding them that a seat is available, if they have anyone that would like to take it on. Potentially we could create more flexibility by saying that advisors can receive the agendas and packages, and choose to participate only if there is an item that is of interest/concern to them. HAC expressed that maybe Yukon College might want to have an opportunity for heritage or building/architecture students participate in the board as some capacity as a way for them to share knowledge and gain applied experience.

- We should have a focus on capacity building and succession planning by appointing a deputy chair by resolution of the Committee. This could be offered to the longest-standing non-chair member, and if they decline it the floor would be open to picking another member.
- We need to make sure that all decisions of the HAC are made based on the policies in effect and the design guidelines. The creation of a development and heritage guide later this year should help immensely with this. Additionally, having a short staff briefing note for each application making a recommendation to HAC based on an interpretation of the policies would be helpful to make sure that HAC is considering all of the relevant information. This would help to make decision-making be less arbitrary.
- There should be a bigger focus on training HAC members and new member orientation. This is a major hurdle, especially for new members that feel they don't have the expertise to make valid comments. A lack of technical knowledge is also a gap.
- Electronic participation at meetings should be allowed, and phone participation should still count as quorum. However, we would want to make sure that we aren't taking advantage of this, perhaps by including language saying that electronic participation is only allowed in extenuating circumstances, or if you are out of town, etc.
- HAC is fine with updating the language to state that agendas and packages are always received electronically.
- Discussion was had about using special meetings as a way to talk about complex applications in a more focused setting prior to bringing them to the table at a regularly scheduled meeting. There was talk about potentially having these be closed meetings, but we would need to check the Municipal Act for rules about in-camera sessions.
- Digital adoption of the minutes, rather than requiring a hard copy signature, is fine with HAC.
- Regarding s. 72, there is appetite to be more flexible here, for example allowing time sensitive items to be added or amended by resolution of the board at the beginning of the meeting. It should be clear that time sensitive items can only be forwarded for consideration at the discretion of the CDO (i.e. the CDO has the authority to use judgement and either suggest a time sensitive item OR send the item to the next meeting, depending on the situation). It should also be clear that the Committee isn't required to accept a time-sensitive item. It is by vote/resolution at the beginning of the meeting and isn't a guarantee.

Zoning Bylaw Appendix A:

- Additional research and clarifying points (for example the North End Character statement that was drafted) should be added to the Heritage Management Plan as an amendment.
- There should be a required review period for the Heritage Bylaw(s) and the Heritage Management Plan, similar to how there is for the OCP and ZBL, to make sure they stay relevant.
- It should be more clear exactly what the expectations are, right now you really have to dig for the relevant info
- We should make sure that the zoning bylaw and heritage management plan are two distinct documents that are separate but complimentary. For instance, the Zoning Bylaw lays out the provisions for each zone class (setbacks, lot coverage, etc), and the Heritage Management Plan would layout streetscape and design considerations based on Heritage Management zones. An example: I want to build a house on my lot in the North End. The R1: Urban Residential Zone provisions would apply for setbacks, and the North End Character Area would apply for design implications.
- We would also need clarity on which plan takes precedent in the event of a conflict.
- The heritage management areas in Appendix A actually corresponds with the Heritage Management Plan, not the Zoning Bylaw. This section is extremely confusing and repetitive. It would be more effective to use this information as criteria for a Historic Resources Permit, and to make sure that the relationship between a Historic Resources Permit and a Development

Permit is clearly laid out, and there is a clear demonstration of which is required under what circumstances.

- If this can be done effectively, Appendix A could likely be removed entirely.
- Regarding s. 2 c-e, how does this fit within the variance section of the Municipal Act? Are we even allowed to do this? How can we word this to allow this flexibility but make sure it is legal.. also the wording is extremely confusing.

Historic Properties Stewardship Rebate Bylaw:

- It's really not clear how this program was intended to work. Additionally, if the program was to end in 2014, why was the bylaw not repealed?
- Where is the money intended to come from? If it is the Heritage Fund, why is this program not mentioned in that bylaw?
- Is this program really an efficient way to incentivize redevelopment and/or restoration?
- Having a robust Heritage Fund with an application process that the public can access would be way more efficient, and it would help to make sure the money actually gets used for heritage purposes, which you can't guarantee with this stewardship rebate.
- Maybe people with historic properties could get an occasional reminder that these programs exist to help with uptake.

Votes For: 3

Votes Against: 0

Abstained:0

CARRIED

Agenda Item: Adjournment

Presenter: Jim Williams

Resolution: #19-04-04

Second: Angharad Wenz

That Heritage Advisory Committee meeting HAC 19-04 be adjourned at 20:56 hours on the 6th of March, 2019.

Discussion: None.

Minutes accepted: HAC 19-05 on : March 20th 2019