

CITY OF DAWSON
AGENDA - COUNCIL MEETING #C24-16
TUESDAY, September 17, 2024 at 7:00 p.m.
Council Chambers, City of Dawson Office

Join Zoom Meeting

<https://us02web.zoom.us/j/83517876596?pwd=ik8ccVIMcsMFmfPS8UPaH3q3gMUiB5.1>

Meeting ID: 835 1787 6596

Passcode: 293056

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

1. Council Meeting Agenda #C24-16

3. DELEGATIONS & GUESTS

1. Terrie Turai RE: City of Dawson Cable TV
2. Peter Menzies RE: City of Dawson Cable TV

BUSINESS ARISING FROM DELEGATIONS & GUESTS

4. PROCLAMATIONS

1. National Day for Truth & Reconciliation-September 30th

5. ADOPTION OF THE MINUTES

1. Council Meeting Minutes C24-15 of August 20, 2024

BUSINESS ARISING FROM MINUTES

6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

1. Dawson City Cable TV Resolution
2. Budget Amendment RE: Retaining Wall
3. Subdivision Application #24-059 S 10' of Lot 19 with Lot 20, Block U, Ladue Estate

7. BYLAWS & POLICIES

1. Council Remuneration Bylaw (2024-10)-First Reading

8. PUBLIC QUESTIONS

9. CLOSED MEETING-Sections 213(3)(b) information received in confidence 213(3)(c) personnel information & 213(3)(e) regarding a matter still under consideration

10. ADJOURNMENT

PROCLAMATION

National Day for Truth and Reconciliation
September 30, 2024



Whereas the City of Dawson is located on the Traditional Territory of the Tr'ondëk Hwëch'in; and

Whereas the City of Dawson wishes to recognize and commemorate the history and ongoing legacy of residential schools as part of the reconciliation process and the Truth and Reconciliation Commission's Calls to Action; and

Whereas the City of Dawson is committed to working with Tr'ondëk Hwëch'in Government and to better understand, recognize, and incorporate the important role they, and their people play in shaping the community; and

Whereas it is important to learn the truth of residential schools, and how events have impacted and continue to impact indigenous families and communities; and

Whereas in a town where a First Nation is a key part of our community, it is important for all of us to reflect on the work we are doing to advance Reconciliation in our own lives; and

Whereas the City of Dawson aims to be a community leader in the journey of reconciliation and is committed to making tangible changes and decisions that reflect that work; now

Therefore I, William Kendrick, as Mayor of the City of Dawson, Yukon Territory, do hereby proclaim **September 30, 2024**, to be:

"National Day for Truth and Reconciliation"

in the City of Dawson, Yukon Territory, and commit this observance to the people of Dawson City.

Mayor William Kendrick

Dated this 30th day of September, 2024.

MINUTES OF COUNCIL MEETING C24-15 of the Council of the City of Dawson held on Tuesday, August 20, 2024 at 7:00 p.m. via City of Dawson Council Chambers.

PRESENT:

Mayor William Kendrick
 Councillor Alexander Somerville
 Councillor Julia Spriggs
 Councillor Patrik Pikálek
 Councillor Brennan Lister

REGRETS:

ALSO PRESENT:

CAO: David Henderson
 MC: Elizabeth Grenon
 PDM: Farzad Zarringhalam

1 CALL TO ORDER

The Chair, Councillor Somerville called Council meeting C24-15 to order at 7:00 p.m.

C24-15-01 2 ADOPTION OF AGENDA
Moved By: Councillor Pikálek
Seconded By: Mayor Kendrick

That the agenda for Council meeting C24-15 of August 20, 2024 be adopted as amended.

CARRIED UNANIMOUSLY

- add Closed Meeting Section 213 (3)(e) & 213 (3)(f)

3 DELEGATIONS & GUESTS

3.1 Susan Herrmann RE: Derelict Properties-Secondary Suites-Other Property Matters

Susan Herrmann spoke about the numerous unsightly properties and derelict buildings in town and the lack of action from the municipality.

3.2 Cud Eastbound Re: Waste Management

Cud Eastbound was originally going to talk about waste management but instead spoke about meeting procedures and how they need to change to improve public input.

4 PUBLIC HEARINGS

Councillor Pikálek declared a conflict of interest for item 7.4 Development Incentive Policy #2024-03.

4.1 Subdivision Application #24-074: Lot 6 and S'9 of Lot 7, Block B, Ladue Estate

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

4.2 Subdivision Application #24-075: Dredge Pond II Subdivision

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

4.3 Subdivision Application #24-076: Lot 34, Dredge Pond Subdivision

The Chair called for submissions. The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

4.4 Consolidation Application #24-081: Lots 18 to 20, Block X, Ladue Estate

The Chair called for submissions.

Martin Knutson gave an explanation for their application and what they are planning to do with the lots.

The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

4.5 Subdivision Application #24-082: Block C, Ladue Estate

The Chair called for submissions.

Diana Andrew commented that there are not a lot of details on the public hearing notices.

The Chair called for submissions a second time. The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

5 ADOPTION OF MINUTES

C24-15-02

5.1 Council Meeting Minutes C24-11 of June 18, 2024

Moved By: Councillor Pikálek

Seconded By: Mayor Kendrick

That the minutes of Council Meeting C24-11 of June 18, 2024 be approved as presented.

CARRIED UNANIMOUSLY

C24-15-03

5.2 Special Council Meeting Minutes C24-12 of June 26, 2024

Moved By: Councillor Spriggs

Seconded By: Councillor Pikálek

That the minutes of Special Council Meeting C24-12 of June 26, 2024 be approved as presented.

CARRIED UNANIMOUSLY

C24-15-04

5.3 Special Council Meeting Minutes C24-14 of July 19, 2024

Moved By: Councillor Pikálek

Seconded By: Councillor Spriggs

That the minutes of Special Council Meeting C24-14 of July 19, 2024 be approved as presented.

CARRIED UNANIMOUSLY

6 SPECIAL MEETING, COMMITTEE, & DEPARTMENTAL REPORTS

6.1 Subdivision Applications

C24-15-05 **6.1.1 Subdivision Application #24-074: Lot 6 and S'9 of Lot 7, Block B, Ladue Estate**
Moved By: Councillor Spriggs
Seconded By: Councillor Somerville

That Council grant subdivision authority to consolidate Lots 6 and S'9 of Lot 7, Block B, Ladue Estate into one lot, subject to the following conditions:

1. The applicant submits a Stormwater Management Plan to the satisfaction of the Planning Manager and Public Works Manager.
2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

CARRIED UNANIMOUSLY

C24-15-06 **6.1.2 Subdivision Application #24-075: Dredge Pond II Subdivision**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs

That Council grant subdivision authority to subdivide Dredge Pond II Subdivision into five lots, subject to the following conditions:

1. The applicant submits a Stormwater Management Plan to the satisfaction of the Planning Manager and Public Works Manager.
2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

CARRIED UNANIMOUSLY

C24-15-07 **6.1.3 Subdivision Application #24-076: Lot 34, Dredge Pond Subdivision**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs

That Council grant subdivision authority to subdivide Lot 34, Dredge Pond Subdivision into two lots, subject to the following conditions:

1. The applicant submits a Stormwater Management Plan to the satisfaction of the Planning Manager and Public Works Manager.
2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

CARRIED UNANIMOUSLY

Councillor Lister arrived for the meeting.

C24-15-08	<p>6.1.4 Subdivision Application #24-081: Lots 18 to 20, Block X, Ladue Estate Moved By: Councillor Pikálek Seconded By: Mayor Kendrick</p>
	<p>That Council grant subdivision authority to consolidate Lots 18, 19, and 20, Block X, Ladue Estate, and subdivide into two lots, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The applicant submits a Stormwater Management Plan to the satisfaction of the Planning Manager and Public Works Manager. 2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval. 3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
	CARRIED UNANIMOUSLY
C24-15-09	<p>6.1.5 Subdivision Application #24-082: Block C, Ladue Estate Moved By: Mayor Kendrick Seconded By: Councillor Pikálek</p>
	<p>That Council grant subdivision authority to subdivide Lot 9, Block C, Ladue Estate into four lots, and consolidate the newly created 50' by 50' lot with Lot 9-1, Block C, Ladue Estate, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The applicant submits a Stormwater Management Plan to the satisfaction of the Planning Manager and Public Works Manager. 2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval. 3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
	CARRIED UNANIMOUSLY
	<p>7 BYLAWS & POLICIES</p>
C24-15-10	<p>7.1 2024 Municipal Election Bylaw (2024-09)-Third & final Reading Moved By: Councillor Pikálek Seconded By: Councillor Spriggs</p>
	<p>That Council give bylaw #2024-09, being the 2024 Municipal Election Bylaw, third and final reading.</p>
	CARRIED 4-1
C24-15-11	<p>7.2 Official Community Plan Amendment No. 11 Bylaw (2024-07)-3rd & Final Reading Moved By: Mayor Kendrick Seconded By: Councillor Spriggs</p>
	<p>That Council give bylaw #2024-07, being the Official Community Plan Amendment No. 11 Bylaw, third and final reading.</p>
	CARRIED UNANIMOUSLY

- C24-15-12** **7.3 Zoning Bylaw Amendment No. 31 Bylaw (2024-08)-3rd & Final Reading**
Moved By: Mayor Kendrick
Seconded By: Councillor Spriggs
- That Council give bylaw #2024-08, being the Zoning Bylaw Amendment No. 31 Bylaw, third and final reading.
- CARRIED UNANIMOUSLY

Councillor Pikálek left the meeting due to the identified conflict of interest.

- C24-15-13** **7.4 Development Incentive Policy #24-03**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville
- That Council adopt Policy #2024-03, being the Development Incentive Policy.
- CARRIED 4-0

Councillor Pikálek came back to the meeting.

- C24-15-14** **7.5 Correspondence Policy #24-02**
Moved By: Councillor Lister
Seconded By: Councillor Spriggs
- That Council adopt Policy #2024-02, being the Correspondence Policy.
- CARRIED 3-2

- 7.5.1 Refer to next Committee of the Whole Meeting**
Moved By: Councillor Pikálek
Seconded By: Mayor Kendrick
- That Council refer the Correspondence Policy to the next Committee of the Whole meeting.
- DEFEATED 2-3

8 PUBLIC QUESTIONS

Susan Herrmann had a question regarding why a Council member who lives out of the municipal boundary can be a member of Council. She also had questions regarding water, sewer, and infrastructure for the planned future subdivisions.

Cud Eastbound had questions regarding the Council Proceedings Bylaw.

Diana Andrew had questions regarding the Development Incentive Policy. She also had questions regarding what can be done by the citizens to help attract people to run for Mayor and Council.

William Kendrick had a question regarding an email he sent to Council members and a letter sent in by a member of public.

- 8.1 Extend Meeting**
Moved By: Mayor Kendrick
Seconded By: Councillor Pikálek
- That Council meeting C24-15 be extended not to exceed one hour
- DEFEATED 2-3

9 ADJOURNMENT

No adjournment was made because the meeting automatically adjourned at 10:00PM.

THE MINUTES OF COUNCIL MEETING C24-15 WERE APPROVED BY COUNCIL RESOLUTION #C24-17-XX AT COUNCIL MEETING C24-17 OF SEPTEMBER 17, 2024.

Alexander Somerville, Chair

David Henderson, CAO



City of Dawson

Report to Council

Agenda Item	Dawson City TV DCTV
Prepared By	David Henderson
Meeting Date	Sep 13, 2024
References (Bylaws, Policy, Leg.)	Bylaw 10-11 Cable System Bylaw
Attachments	Jan 30, 2024, RFD to council Original Cable Bylaw 10-11 Consolidated Cable System Canadian Report on transition to Streaming Globe & Mail report on Ketchikan Alaska

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Committee of the Whole adopts and forwards the following motion to the next Council meeting:

Whereas, the cable TV industry has been experiencing a significant decline in customers due to the shift towards internet-based streaming services; and

Whereas, the Municipality of the City of Dawson has been incurring ongoing financial operating losses in providing cable TV services to its residents; and

Whereas, the capital requirements to maintain and upgrade cable TV infrastructure are unsustainable with the current fiscal projections; and

Whereas, the Municipality of the City of Dawson lacks the technical resources necessary to adequately manage and advance the cable TV infrastructure; and

Whereas, residents of the City of Dawson have access to multiple commercial alternatives that offer diverse and comprehensive media services, including internet-based streaming platforms that provide competitive pricing and content availability; and

Whereas, the Dawson City Council reviewed these issues and DCTV's future during the 2024 Budget deliberations and concluded that the City of Dawson should not be in the business of providing Cable TV services;

Therefore, be it resolved that the Municipality of the City of Dawson shall:

1. Discontinue the Dawson City TV services, effective Dec 31st, 2024, allowing the municipality to redirect resources and focus on essential municipal services and infrastructure.
2. Provide service transition assistance for current subscribers, including:
 - Notification of service discontinuation to be issued by Sept 30, 2024
 - A public information session providing
 - detailed information regarding alternative service providers, including available discounts and special offers through partnerships with these providers.
 - assistance for residents who may face difficulties in transitioning to new service providers.
 - Specific information to Hotel or commercial operators alternative options

Executive Summary

Dawson City TV (DCTV) has been operating since 1984. Today it is a cable tv service for residents and businesses offering a variety of program packages, administered out of City Hall and serviced by a local contractor on a part time basis.

Cable subscribers across North America have been “cutting the cable” for over 10 years as households and businesses switch to internet based streaming services. This transition has made cable services increasingly uncompetitive with declining subscriber bases and increasing costs.

The provision of cable services requires technical resources and redundancy which the Municipal corporation does not have and are in limited supply within the community. The service requires significant ongoing capital investment which is not financially justified given the systems financial operating performance and continuing subscriber decline. Ongoing financial losses are absorbed by the municipal operating budget and thus a subsidy from property taxes. Television broadcasting and distribution services are not considered an essential municipal service and multiple competing services currently provide commercial “TV” alternatives .

For these reasons City Council directed administration during the 2024 Budget discussions to develop a plan to exit the Cable TV Business.

The City of Dawson has previously hired consultants to assist in selling the Cable TV Business and put out requests for proposals - these efforts were unsuccessful given the state of the industry.

The potential for a nonprofit organization to operate the Cable service in a similar manner to the local FM radio and Klondike Sun Newspaper has been floated at different times but to date the conclusion has been that a cable system is more complicated with extensive capital requirements, servicing, and administration.

The remaining option is to shut down the Dawson City TV system and facilitate the transition of subscribers to alternative commercial services where possible. Doing so will stop ongoing operating losses and allow the municipality to focus resources on municipal services.

The existing DCTV assets will be disposed of for minimal recoverable value with associated write-offs of undepreciated book value. Final shut down costs related to disposal of assets and clean up of sites are subject to ongoing review.

Currently, Yukon Energy is transitioning power lines on primary poles to new poles on approx. 25% of the poles in Dawson. DCTV lines on these poles must be transitioned over the next year along with Northwestel lines. This transition represents a significant capital cost to continue operation of the system.

Shutting down the system will require the removal of lines from the poles across Dawson - the cost of scrapping the existing lines from all poles is estimated to be roughly equivalent to the investment required to transfer the lines where required – Discussions are in process with Yukon Energy and Northwestel on how best to undertake line removal.

Northwestel has tentatively agreed to work with the city to transition customer to Northwestel services where the service is available, and customers are interested in doing so. Northwestel will assist in a public information session and technology setup assistance.

Background

- Please see the attached RFD from January 30, 2024.
- The city of Dawson adopted a 10% rate increase for 2024 subscribers. Budgeted loss
- Subscribers can shut down service in the off season with no line charges
- Winter multi unit rates are reduced

• As of July 2024, DCTV Subscriber Base	Non senior residents	71	Multi unit subscribers	8
	<u>Senior residents</u>	<u>64</u>		
	Total single subscribers	135		

Discussion / Analysis

Capital.

Cable TV Services are described by the CRTC as capital intensive – requiring ongoing investments in assets and necessitating financial operating returns that enable the necessary capital investments. DCTV produces a net operating loss without factoring in asset depreciation. Thus, the necessary ongoing capital investments must come from upper government grant programs, which do not identify Cable TV services as a priority municipal service, or from Municipal reserves or operating budgets – which depend on Municipal property Taxes.

Operating

As shown by the trend analysis in the RFD to Council of Jan 30, 2024, the subscriber base continues to decline, revenues continue to decline while related operational costs continue to increase . Industry trends suggest this will continue as subscribers “cut” the cable and transition to internet based streaming options.

The administration of DCTV currently is handled by finance staff in the City Hall front office. The same staff are currently involved in testing / adjusting / launching of the water metering program over the next year. The water metering program is a significant financial and operational investment for the city . The staff time and focus that was applied to DCTV will now be applied to the Water Metering program

2024 Operating budget , forecasts an operating loss with no allocation for depreciation or reserves

Available services

DCTV was launched at a time when City of Dawson residents had no other television options. Today there are multiple competing commercial options locally including Northwestel Fibre services, Starlink satellite services, and more traditional satellite services.

Transition

Transition away from DCTV will not be painless as the current subscribers may be very comfortable with the service they currently receive, the technology, and the rates. Introducing change can be challenging and uncomfortable and will always have some unforeseen challenges.

City staff have been in discussions with the primary alternative local supplier, Northwestel, to identify steps to help residents transition to alternative suppliers. Northwestel will work with the city to host an information session to identify how to transition and to supply technical assistance to individuals to make the change.

Existing assets

DCTV assets are primarily Lines on Poles owned by Yukon Energy and computer equipment located at the Dish receiving site.

Yukon Energy is currently in a process to transition their power lines on approx. 100 poles. This changeover would require DCTV to transition Cable lines over the next year which represents a substantial investment to maintain the current system. Scrapping the lines on these poles will be a significantly lower cost. Scrapping the cable lines on the remaining poles is being reviewed to identify the lowest cost to do so over an extended period.

Receiving dishes and related computer equipment will be disposed of in the most economically viable manner and may be made available to the local school or a nonprofit organization .

The undepreciated Asset value would be written off and represent a noncash accounting transaction.

Fiscal Impact

- The City will not face annual operating losses and will not face capital reinvestment costs into the system.
- The City will not face line transition costs to the new Yukon Energy poles
- The City will incur disposal costs to scrap the existing cable lines from the Yukon Energy poles
- City administrative labour costs currently allocated to Cable will be reallocated to Water Services

Alternatives Considered

The only available option is to maintain the Status Quo which represents a current and increasing financial burden on the taxpayer for a noncore service serving a small portion of the community with a service that is commercially available.

Next Steps

1. If this motion is adopted and forwarded to council, it will be considered by council at the Sept 17th Council Meeting
2. An information / - question and answer / Feedback session will be set up for Tuesday Sept 10 at City Hall
3. If adopted on Sept 17th notice will go out by the end of Sept that the DCTV will be discontinued effective Dec 31, 2025.
4. The City will work with Northwestel to set up a public session to assist transitions

Approved by	Name	Position	Date
	<i>David Henderson</i>	CAO	Sep 13, 2024



City of Dawson Report to Council

Agenda Item	Dawson City Cable Television Services
Prepared By	David Henderson CAO
Meeting Date	Jan 30, 2024
References (Bylaws, Policy, Leg.)	
Attachments	

	Council Decision
x	Council Direction
	Council Information
	Closed Meeting

Recommendation

Option 1 –

That council authorize staff to adjust the Dawson Cable TV rates and rate structure within the following parameters prior to 3rd reading of the Rates and fees bylaw in order to recover costs to the extent possible.”

1. Increase Overall rates up to 35%
2. Continue phase out of senior rates.
3. Implement a seasonal service suspension monthly overhead charge.
4. Begin moving commercial winter rates to a common summer rate .
5. Increase reconnection fees.
6. Adjust bundle packages to bulk up revenues and eliminate unwanted channels.

And that staff continue to review exit and /or wind down options.

Option 2 -

1. Increase Overall rates by **10%** (currently in the Operating Budget)
2. Continue phase out of senior rates.
3. The cable deficit for the year be covered by the contingency reserve.

And that staff continue to review exit and /or wind down options.

Executive Summary

The subscriber base for Dawson Cable TV (DCTV) has been trending downward for the past ten years and there is no reason to believe this trend will change. The Dawson trends reflect National trends for Cable/Satellite subscriptions and a general movement towards internet-based services.

DCTV rates have increased with overall DCTV revenues declining as subscriber numbers decline. Over the same period DCTV expenses are trending upward.

DCTV financial performance has consistently been insufficient to support the capital costs of the system with a typical life span for equipment in this sector being in the 10-year range. The telecom industry is Capital intensive and requires extensive technical skills and resources. These requirements lead to the industry being dominated by larger companies covering large markets with the scale necessary for access to capital and extensive technical and administration resources. DCTV serves a small market with a single, part time technical service provider and is administered by City administration staff who are not focussed on the telecom business.

The trends identified above are now producing operating losses and the need for rate increases which increase the loss of subscribers. Further Capital investments by the city must come at the expense of Capital investments in core City infrastructure with no real probability of a return on investment or a return sufficient to sustain the service.

Based on the trends in the Cable business in general and DCTV specifically and the fact that Cable TV is not a core municipal service it is advisable that the City exit the Cable TV Business and focus on core Municipal services.

If Dawson transitions out of the Cable business:

- Various business agreements will have to be reviewed. Some will be subject to in camera discussions.
- Approx. \$35,000 of administrative wages are allocated to DCTV annually. These charges will be absorbed by future administration budgets and these resources will be reallocated to other areas such as water metering.
- DCTV owns Fibre Optic Cables as part of its system and has agreements with TH and Parks Canada.

Both options presented will accelerate the current declining subscription base . Exiting the business will result in Write-offs

Background

In 2001 construction was completed on the Dawson Television system upgrade at a cost of \$1,546,235 (Forensic Audit review). The system was a fibre optic backbone with coaxial cable connections to the door. The system was upgraded with urgency due to the potential loss of an existing system, the perceived need to discourage growth of historically inaccurate satellite dishes and the perceived need to discourage Northwestel from providing cable TV service in Dawson (Forensic Audit review). The planning, construction and financing of the project was plagued with mismanagement and a "Build it and they will come" attitude (Forensic Audit Report). The system was originally intended to provide 3 services.

- Cable TV
- ISP (Internet Service Provider) services
- Water metering services

The Cable TV service came online first and as of 2006 it was identified that the Cable TV service essentially covered its Operation and Maintenance costs but not the capital costs (Trondek Informatics report 2006)

The city of Dawson acted as an Internet Service Provider from 2002 to 2005. Two reasons were cited in 2006 for the demise of the ISP services:

- Lack of technical support via the Whitehorse based technical service and inhouse.
- Unavailability of competitively priced wholesale telecom services for resale

Water metering services based on TCP/IP meters were investigated in 2003 but determined to be cost prohibitive.

In 2006 a proposal was put forward to partner with Trondek Informatics to better utilize the installed infrastructure. It appears that this partnership did not move past the proposal stage.

In 2015 – 2016 several discussions on the future status of the Cable system were undertaken by the City of Dawson resulting in the City hiring a consulting firm specializing in telecoms / cable systems to review the Dawson Cable business and recommend options. A decision was made to review the possible sale of the business and assets. A request for Interest was issued with three parties expressing interest – Doug Cotter, an Inuvik Company, and an Ontario based company. A decision was then made to negotiate with a combined entity of Doug Cotter and the Inuvik company. The Sale did not happen.

In 2020 Notice to customers was given indicating that the system was transitioning to new technology due to legacy equipment no longer being supported or repairable – notice identified frustration among customers and technical challenges faced by the system.

In 2023 one of the two satellites the system sources channels from reached the end of its life and extensive equipment investments were required to maintain the service. Approx \$112,000 was utilized from the Cable reserve, emptying the reserve account. The transition was technically challenging and caused service disruptions resulting in the crediting of the entire month of September and significant customer unhappiness. Service Contract billing was approx. 50% higher than average and the year will show a significant operating loss.

The number of Cable TV subscribers across Canada is declining as customers move away from cable and increasingly access content via streaming services and the internet. Young people in particular are less likely to subscribe to cable.

Multiple commercial internet providers are now available in the city of Dawson which provide competing TV services via the Internet. These service providers are large corporations with the scale of operations to dedicate technical and administration staff to the business as well as the Capital funding and management necessary.

Dawson City Cable TV (DCTV) has faced financial and technical challenges since it was established in 2001. The capital costs of approx. \$1.5 Million required the city to take on debt of approx. \$1 million. In conjunction with other Capital projects taken on by the City at the same time the cumulative debt load and extensive operating costs pushed the City into insolvency and trusteeship.

The 2006 Report of Forensic Audit and Financial Review identified various areas of mismanagement and poor decisions in the establishment of the Service including the fact that technology and assets related to such services generally have a depreciation rate in the area of 10% or a 10-year lifespan. The annual financial performance of DCTV has generally covered operating and maintenance expenses but seldom contributed to capital reserves for capital reinvestment requirements.

**Percentage of Canadian households with cable or satellite television service
(2012-2017, and 2019 data from Statistics Canada; 2018 and 2022 numbers from ARI)**

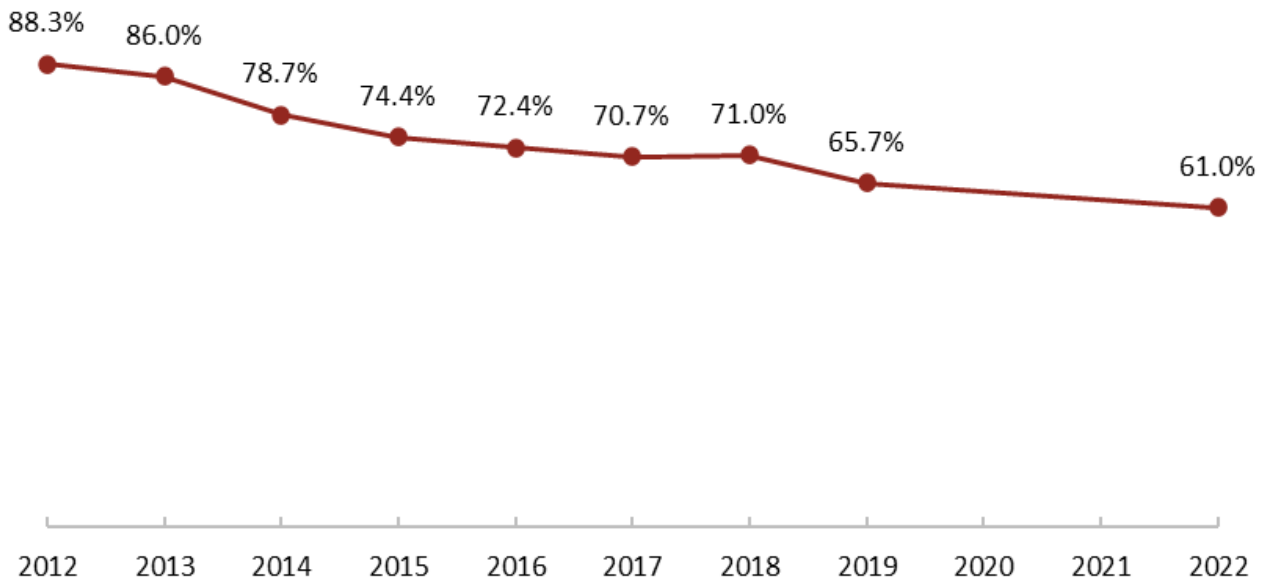


Figure 1 Angus Reid Institute – National Cable Trends

**The Canadian cable/satellite TV landscape
2018 vs. 2022**

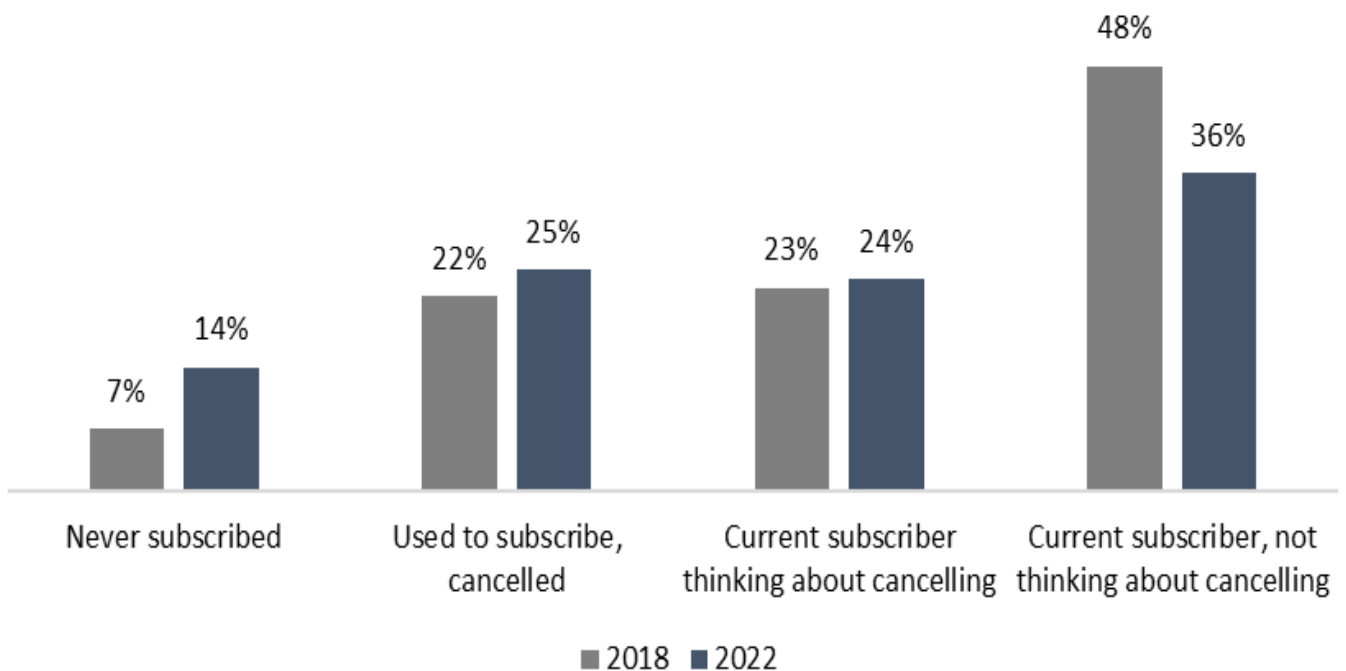
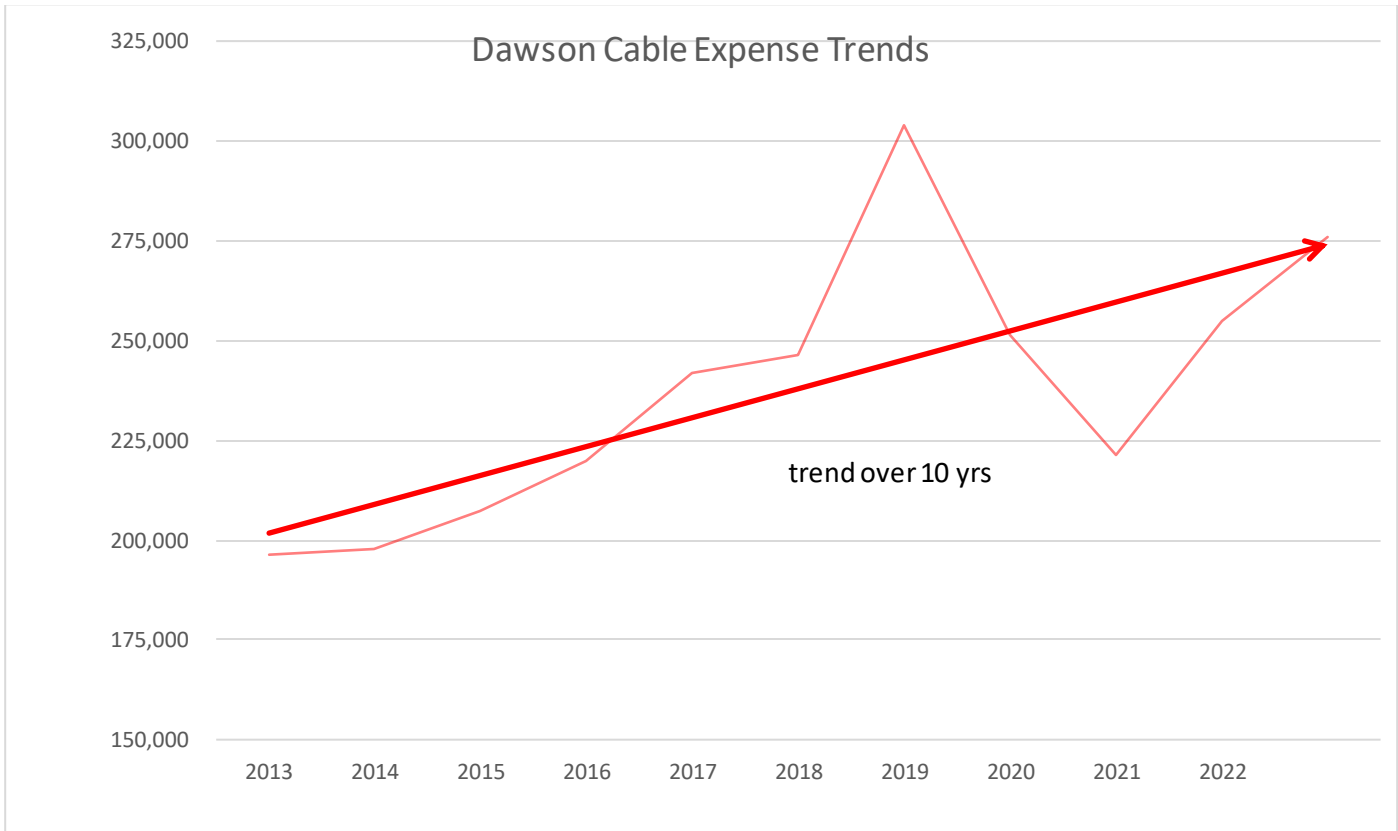
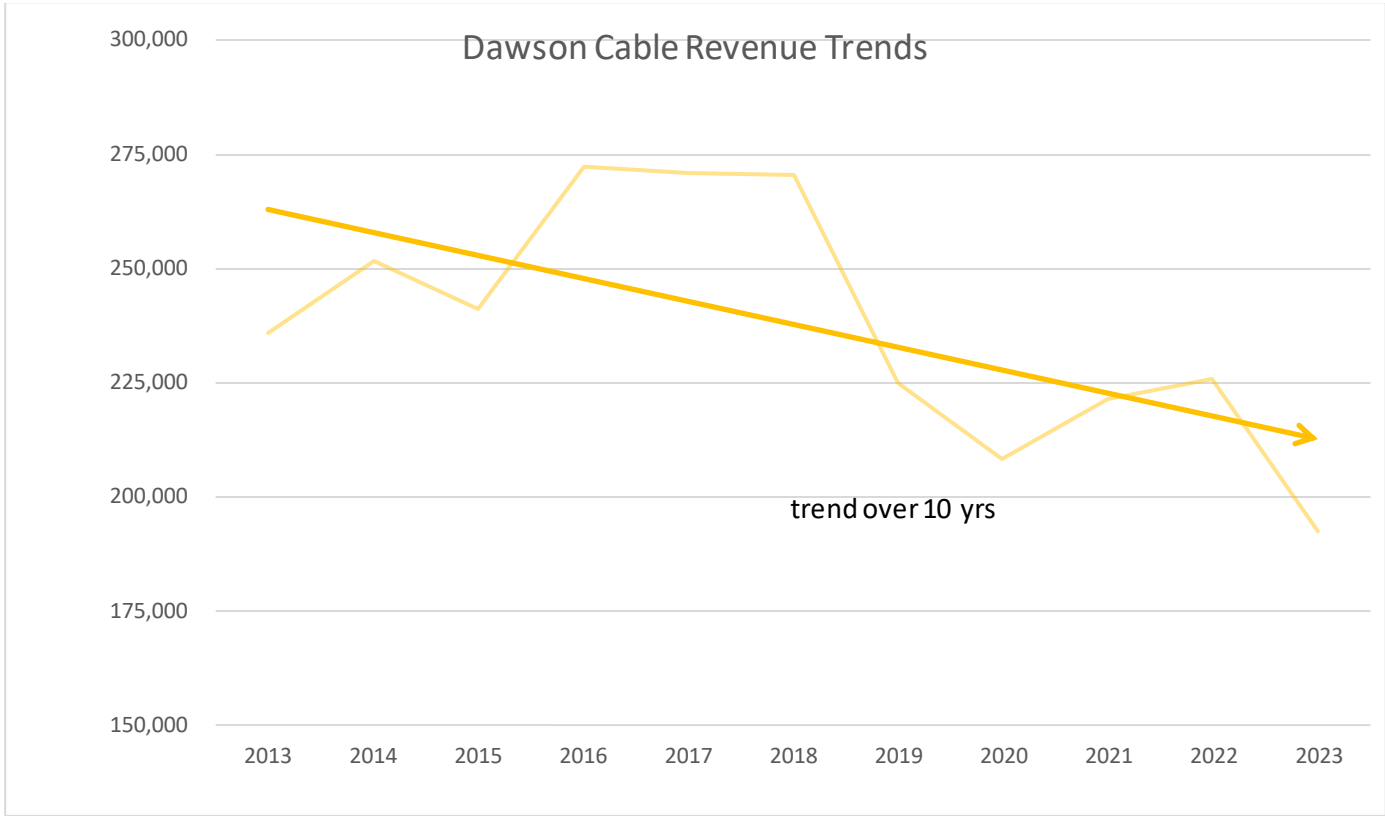
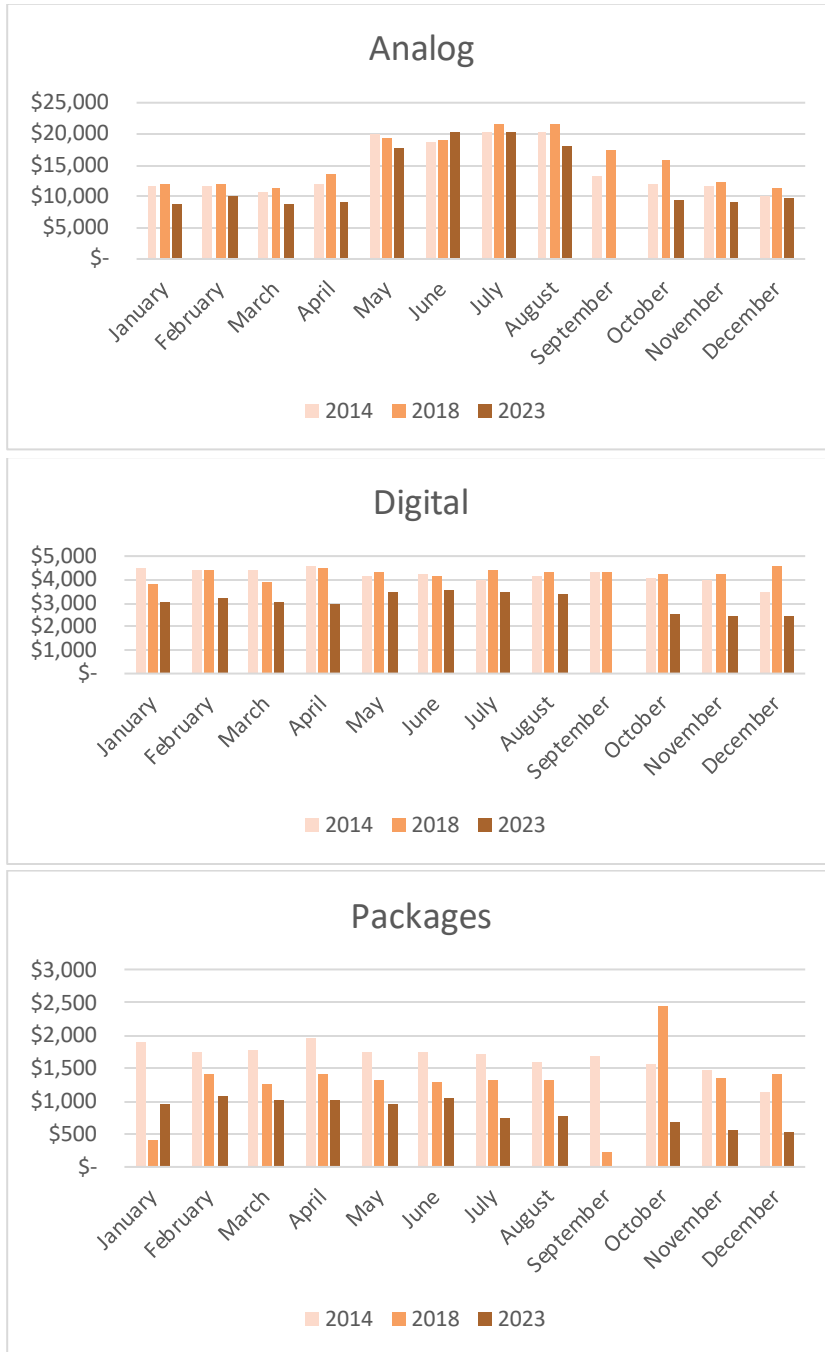


Figure 2 - Angus Reid Institute – National Age Subscriber Trends

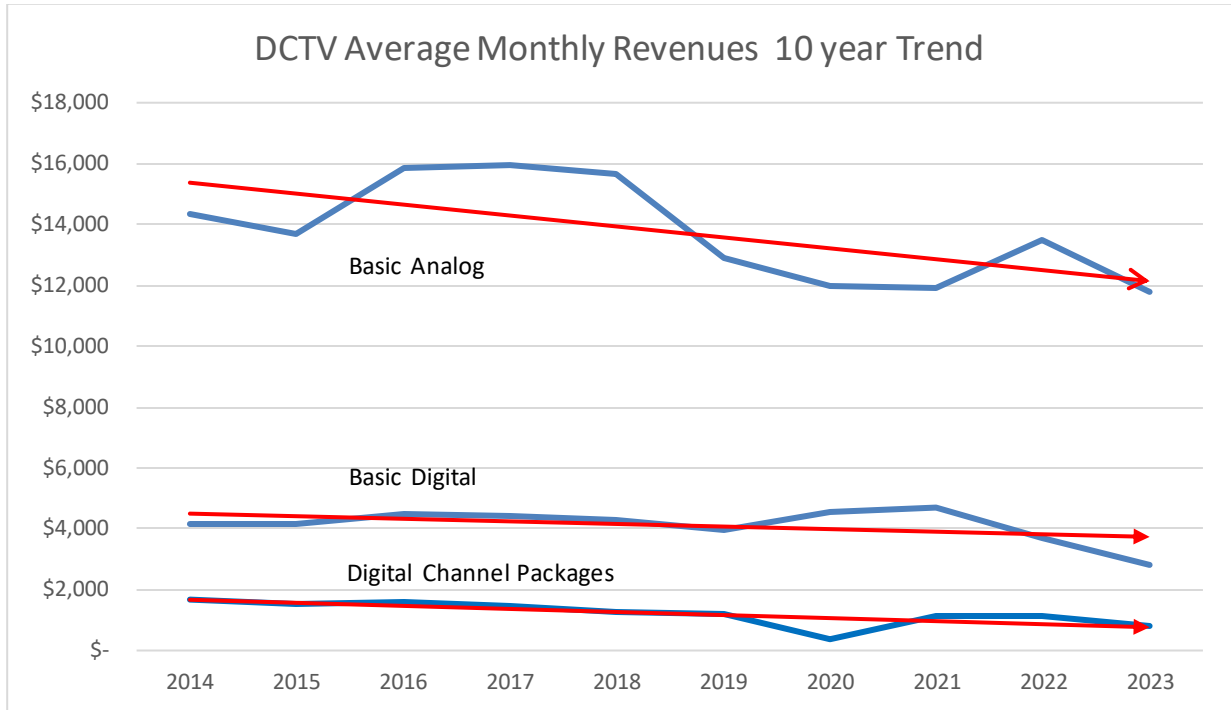


Trends in DCTV service sector revenues -



- Revenues from Analog services have declined slightly year over year (with rate increases compensating for subscriber decline)
- Digital services have seen a significant revenue drop.
- Channel package revenues have suffered the biggest decline.
- Analog services are the most price competitive versus commercial alternatives. Digital services can be competitively provided by internet service providers and TV Packages via streaming services are the fastest growing commercial sector.

Further review of Revenue trends DCTV



Fiscal Impact

Option 1 - will mitigate financial loss in the short run but accelerate subscriber loss the greatest and involve a great deal of resources to fully implement.

Option 2 - will marginally mitigate the loss in the short run with continuing subscriber loss and a deficit at year end.

The Cable Capital Reserve is empty so going forward capital investment will have to come at the expense of other Municipal capital needs and is not recommended. Lack of capital reinvestment leads to customer dissatisfaction and subscriber loss.

If the City moves forward with a transition or shutdown option the City Administration budget will increase by approx. 35,000 per year, and the City will have other wind down costs.

The city will likely have a capital write off but will reduce future operating losses.

Alternatives Considered

1. Maintain the status quo with fee increases in the 3-5 % range – estimated operating losses are in the 50 – 80,000 annually. The City can not provide adequate service or reinvestment.
2. Raise rates 10 % - Operating losses are estimated to be in the \$30 – 55,000 range. Pursue an exit strategy.
3. Shutdown the system - Admin will assume an increased cost allocation of \$35,000 , plus various interim shutdown costs.

Next Steps

Adjust Fees schedule prior to 3rd reading, communicate issues and path forward, continue review of exit and or wind down

Approved by	Name	Position	Date
	David Henderson	CAO	30-Aug-2024

THE TOWN OF THE CITY OF DAWSON

BYLAW #10-11

As amended by #12-06 & #13-05

A Bylaw to provide the rates, terms, and conditions relating to the cable system of the City of Dawson.

WHEREAS the Municipal Act, (R.S.Y 2002), provides that the Council may by bylaw provide for rates, terms, conditions, and charges relating to the cable system of the City of Dawson, and provide for the enforcement thereof;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon Territory, the Trustee of the Town of the City of Dawson, HEREBY ENACTS AS FOLLOWS:

1.00 SHORT TITLE

1.01 This Bylaw may be cited as the "**CABLE SYSTEM BYLAW**".

2.00 DEFINITIONS

In this Bylaw wherever the male gender is specified it shall be interpreted as including both male and female as applicable; and

In this Bylaw and the schedules attached hereto, unless the context requires otherwise:

2.01 **BUSINESS** means

- (1) a commercial, merchandising, or industrial activity or undertaking,
- (2) a profession, trade, occupation, calling or employment, or
- (3) an activity providing goods or services.

2.02 **CABLE SERVICE** means those lines installed by the City and used or intended to be used for supplying cable services.

2.03 **CABLE TELEVISION** means a system of television reception and distribution.

2.04 **CABLE UTILITY** means the systems of cable supply owned and operated by the City, including all cable lines, nids and all other accessories and appurtenances, thereto.

2.05 **CITY** means the Town of the City of Dawson.

2.06 **CITY SERVICE** means the portion of cable service from the main cable lines up to and including the nid.

- 2.07 **CONNECT** means to provide a service on the system.
- 2.08 **CONSUMER** means any real property owner or tenant who receives cable services supplied by the City, or a private sector supplier who has contracted to use the City cable system.
- 2.09 **COUNCIL** means the Municipal Council of the Town of the City of Dawson.
- 2.10 **DAWSON CITY TV** is the name of the cable utility of the City.
- 2.11 **DIGITAL SERVICE** television programming service available through DCTV
- 2.12 **DIGITAL SERVICE RECIEVER** electronic equipment required to decode digital tv signal
- 2.11 **DISCONNECT** means to discontinue a service.
- 2.12 **HIGH DEFINITION (HD)** video system of higher resolution than standard definition video
- 2.13 **HIGH DEFINITION RECIEVER** electronic equipment required to decode and display HDTV through DCTV
- 2.12 **INSTITUTION** is defined as Robert Service School, Yukon College, McDonald Lodge, and Fairview Manor.
- 2.13 **INSTALL** means to provide a physical cable connection to a building or part thereof.
- 2.14 **MAIN LINES** is defined as those lines installed by the City for the conveyance of cable services throughout the City.
- 2.15 **MANAGER** means the Chief Administrative Officer of the City or his authorized representative.
- 2.16 **MULTI-COMMERCIAL UNIT** means hotels, motels, bed and breakfasts, and RV campgrounds and similar commercial enterprises.
- 2.17 **NID** means the drop or service box unit connecting the City cable service to the interior wiring of a building.
- 2.18 **NON PROFIT** as defined in the societies act.

- 2.19 **PERSON** includes an individual, a partnership, a firm, or a body corporate.
- 2.20 **PRIVATE SERVICE** means the portion of cable lines located from the mid to the building, including the cable lines located inside the building, and which is not owned by the City.
- 2.21 **RATE SCHEDULE** means the rate schedule attached hereto as Appendix “A” and forming part of this bylaw.
- 2.22 **RESIDENTIAL UNIT** means a single-family residence or equivalent (e.g. one side of a duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room but does include a non-profit organization.
- 2.23 **SENIOR CITIZEN** means a person who has reached the age of sixty (60) years.
- 2.24 **SENIOR RESIDENTIAL UNIT** means an owner occupied single family residence or equivalent (one side of duplex or one apartment suite) but does not include a Hotel / Motel or B & B rental room, of which the owner is a senior citizen.
- 2.25 **SINGLE COMMERCIAL UNIT** means a principal building or segregated portion of a building in which a licensed business is operated.
- 2.26 **SPECIALTY PACKAGE** a selection of channels grouped together and offered as an additional service package - not included in basic service package
- 2.27 **STAND ALONE CHANNEL** a digital channel offered as a single additional subscription channel – not included in basic service package
- 2.26 **UNINSTALL** means to remove a physical cable connection from a building or part thereof.

3.00 GOVERNANCE

- 3.01 The cable utility of the City, together with the cable television services shall be owned and operated by the City and administered by the Manager.
- 3.02 The Manager shall exercise the powers and perform the duties with respect to the cable utility as conferred and placed upon him by this and any other bylaw of the City applicable thereto, and any other direction of Council with respect thereto.

- 3.03 The Manager has the authority to disconnect cable services for any consumer or consumers, when in the opinion of the Manager it is necessary to do so to properly maintain, repair, renovate or operate the cable utility, provided that the Manager shall, when it is practical to do so, give due notice of such disconnection.
- 3.04 Council may, by resolution, establish and appoint members to an advisory board for the purpose of providing advice on channel selections and other services for the cable television portion of the cable system.

4.00 ACCESS, AND DISTRIBUTION

- 4.01 No person shall operate, use, interfere with, obstruct or impede access to the cable utility or any portion thereof in any manner not expressly permitted by this bylaw or approved by the Manager.
- 4.02 No person shall sell, distribute or otherwise supply cable services on this utility without the express written consent of the City.

5.00 SERVICE INSTALLATIONS

- 5.01 Any person who desires a new cable service installation or connection from the City shall apply in writing to the City on a form supplied by the City for that purpose, not less than five working days prior to requiring the service. The City reserves the right to perform any of the required work with respect to the cable system or cable service connection within the confines of the private property to which the service is being provided and in accordance with a schedule to be determined by the City.
- 5.02 The full cost of every cable service installation from the main lines to the nid on the building receiving service shall be as set out in the Fees and Charges Bylaw.
- 5.03 All new installations include the City service but do not include the private service.
- 5.04 All installations approved and permitted shall be made under the direction and supervision of the City Manager.

6.00 INTERRUPTION OF SERVICE

- 6.01 Any consumer complaining of a failure or interruption of cable service, the investigation of which complaint concludes the failure or interruption was caused by a defect in the private service, or was a result of misuse or negligence on the

part of the consumer as determined by the technician, shall pay the actual cost of such work, and such cost shall be collectible in the same manner as cable television and Internet rates.

7.00 GENERAL PROVISIONS

- 7.01 The provision of cable service to every consumer shall at all times be subject to the terms and conditions set out in this bylaw and the charges designated in the rate schedule.
- 7.02 Following written notice of a consumer or property owner to discontinue service, the City shall shut off the supply of cable services as soon as reasonably practical and the consumer or property owner shall pay all the rates and charges payable up to the date of disconnection, including the cost of such disconnection, as designated in the Fees and Charges Bylaw.
- 7.03 All applications for reconnect or disconnect shall allow a minimum of 5 working days before such application is to become operative.
- 7.04 The supply of cable services to any consumer may be shut off for any of the following reasons:
- 1) repair
 - 2) want of supply
 - 3) non-payment of account
 - 4) defective cable lines
 - 5) breach of this bylaw where specified
 - 6) for any other reason necessary for the proper operation of the cable system as determined by the City Manager.
- 7.05 If a consumer requires the supply of cable services to be shut off or turned on for his own purposes, he shall pay therefore the amount specified in the Fees and Charges Bylaw.

8.00 RATES, TERMS & CONDITIONS FOR CABLE SYSTEM

- 8.01.1 Each consumer shall pay for all cable services supplied as set out in the Fees and Charges Bylaw.
- 8.02 All cable service accounts, including interim accounts, shall be due on the first day of the month for which the service is invoiced and if payment is not received by the fifteenth of that month, the service may be disconnected. All service accounts for other cable services shall be due in accordance with the negotiated agreement for the service.

- 8.03 Any automatic credit card payment declined at point of sale will be subject to a fee as set out in the Fees and Charges Bylaw.
- 8.04 Any account unpaid after the respective due date may be disconnected from the cable service without notice. Such an account shall not be reconnected until an application for reconnect is made in writing AND the City is in receipt of the outstanding balance, reconnect fee and one months subscription fee.
- 8.05 In any case in which the City has rendered an account based upon an estimate, the City shall, upon determining the correct amount in respect of which the estimate was made, credit all amounts received from the consumer in respect of such estimated account, and render an account or issue a refund for the difference, as appropriate.

9.00 APPENDICES

- 9.01 Refer to Fees and Charges Bylaw

10.00 CONTRAVENTION

- 10.01 Every person who violates any of the provisions of this Bylaw, who fails to comply with an order made pursuant to this Bylaw, or who suffers or permits any act or thing to be done in violation of any of the provisions of this Bylaw, commits an offence and is liable on summary conviction to a fine not exceeding five hundred dollars (\$500.00) or to imprisonment for a term not exceeding six (6) months, or to both fine and imprisonment.
- 10.02 Where an offence is committed or continued on more than one (1) day, it shall be deemed to be a separate offence for each day on which the offence is committed or continued.
- 10.03 A Judge before whom any person is convicted of an offence under this Bylaw may, in addition to assessing a penalty, order that any noncompliance with this Bylaw or the Code be corrected within such time as the Judge in his discretion may allow, at the expense of the person so convicted.

11.00 VALIDITY AND CONFLICT

- 11.01 The invalidity of any section, clause, sentence, or provisions of this Bylaw shall not affect the validity of any other part of this Bylaw, which can be given effect without such invalid part or parts.

11.02 Where any provision or provisions of this Bylaw conflict with any provisions of any other Bylaw of the Municipality, this Bylaw will prevail.

12.00 REPEAL

12.01 05-12 is hereby repealed

13.00 EFFECTIVE DATE

13.01 This Bylaw shall be deemed to have been in full force and effect upon the final passing thereof.

Read a first time this 28th day of April, 2010
Read a second time this 12th day of May, 2010
Read a third and final time this 9th day of June, 2010

Originals Signed by

Peter Jenkins,
Mayor

Jeff Renaud
Chief Administrative Officer

All prices are subject to GST

Connection Type	Per Month - ANALOG		Per Month - DIGITAL	HIGH DEFINITION
RESIDENTIAL	40.00		65.00	Must subscribe to Digital Cable Service PLUS Purchase your own HD Decoder. DCTV will supply a list of retailers and suitable models.
RESIDENTIAL SENIOR	36.00		58.50	
SINGLE UNIT COMMERCIAL	40.00		not available at this time	
MULTI UNIT COMMERCIAL OR INSTITUTION	250.00 plus	15.00 per rental room/site from May 1st to August 31st inclusive	Residential Only \$5.00 per each additional receiver	
DIGITAL RECEIVER PURCHASE	NOT APPLICABLE		(One Year Warranty) 75.00	
PACKAGES				
Digital				
Basic Package	5.00 per Package		Pkg # 1, 2, 3, 4, 5, 6, 7, 13 & 16	
Premium Movies	20.00 per package		Pkg #8	
Super Channels	15.00 per Package		Pkg #24	
High Definition				
Entertainment	10.00 per Package			
Sports	5.00 per Package			
Network				
Movie				
Adult Channel	18.00 ea.			
Service	Fee	Additional Costs		
New Service Installation	Full cost of materials & labour plus 15% Administration fee	none		
Connection Fee	45.00	Plus payment of service to next billing date.		
Late Penalty & Disconnection	10% of Monthly Levy	Disconnection for non payment: 30 days after payment due date.		
RE-Connection for arrears	90.00	Re-connection fee, arrears plus One month service in advance		
Transfer (Name change only - same location)	20.00	none		
Disconnection	No Charge	none		

More Canadians ditch traditional TV as streamers are 'winning the battle': report



A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator considers new rules to help level the playing field across the sector. A television remote control shows buttons to access streaming services Netflix and Amazon Prime, in a photo illustration made in Toronto, Friday, March 22, 2024. THE CANADIAN PRESS/Giordano Ciampini

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Sammy Hudes, The Canadian Press
Published Monday, March 25, 2024 6:25PM EDT

A new report suggests Canadians' television viewing habits continue to shift toward streaming platforms at the expense of traditional cable and satellite subscriptions, at a time when the federal regulator is considering new rules to help level the playing field across the sector.

The annual Couch Potato Report released Monday by Convergence Research says 42 per cent of Canadian households did not have a TV subscription with a traditional provider by the end of last year. It forecasts that by the end of 2026, half of all households won't be traditional TV watchers.

Meanwhile, the report says more than 80 per cent of Canadian households subscribe to a streaming service, while 70 per cent subscribe to both TV and one or more streaming services.

RELATED STORIES

- [Creeping price points: A look at the rising cost of Canada's streaming TV services](#)
- [Rising prices, shrinking libraries: How streaming TV is shaking down in Canada](#)
- [Disney's strong streaming growth dispels Netflix gloom](#)

Last year saw 2.6 per cent of Canadian TV subscribers cut the cord, as the revenue brought in by traditional TV providers declined three per cent to \$7.2 billion — a pace the report predicts will continue through 2026.

Meanwhile, streamers' Canadian subscription revenue rose 14 per cent in 2023 to \$3.73 billion and is forecast to reach \$4.24 billion this year.

"It's kind of a no-brainer that the alternative is going to be, and continues to be, the Netflaxes and the Amazons and the Apples of the world. This is where your content lives," said Convergence Research president Brahm Eiley.

"This is where the big spending is happening for programming. These guys are obviously kind of winning the battle at the end of the day."

The continued growth of streaming in Canada came despite the average price of those services rising 12 per cent last year across the 10 largest providers.

The report noted Canadians found "significant" savings associated with streaming packages that require the viewer to watch advertisements. Customers with these packages paid an average of 42 per cent less than those subscribed to ad-free alternatives.

Streaming customers pay for an average of 2.5 platforms per household.

The report estimates just four in ten U.S. households had a subscription to a traditional provider at the end of 2023 — a figure it forecasts will decline to one-quarter by 2026.

Eiley said the shift from TV to streaming platforms is happening less rapidly in Canada than in the U.S.

He added one of the reasons that decline has been less severe in Canada is due to the high number of new people moving to the country each year, which is fuelling Canada's population growth.

"On the TV side, it's kept things from really falling off the cliff," he said.

But the struggles felt by Canada's broadcasting sector have been significant enough to prompt calls for reform — and help — from the CRTC.

The federal regulator held a 15-day hearing late last year that focused on modernizing the regulatory framework for broadcasters.

It was part of a public consultation in response to the Online Streaming Act, which received royal assent last April and is meant to update federal legislation to require digital platforms to contribute to and promote Canadian content.

The commission is exploring whether foreign streamers should be asked to make an initial contribution to the Canadian content system. It has said that could help balance the scales for local television and radio companies that are already required to support Canadian content.

Major Canadian broadcasters and telecom giants, such as Rogers Communications Inc., BCE Inc., Telus Corp. and Quebecor Inc., had urged the CRTC to amend the regulatory framework to account for subscribers and revenues shifting from the traditional system to foreign streaming services.

Meanwhile, streamers largely encouraged the regulator to hold off on imposing such contributions. Netflix argued the CRTC should recognize the role it already plays in helping fund Canada's broadcasting industry and reject calls to mandate an additional payment from the company.

The CRTC is aiming to develop and implement its new regulatory framework by the end of this year.

Eiley said it's unsurprising that the popularity of streaming continues to grow, noting there are dozens of options available to Canadians, when accounting for the many smaller services that offer niche programming.

"It's not just the big players, Eiley said. "There's specific movie offerings, there's sports offerings, there's horror offerings, there's everything. There's quite a diversity on the streaming side."

In coastal Alaska, Ketchikan prepares for the day cable TV goes dark

[NATHAN VANDERKLIPPE](#) INTERNATIONAL CORRESPONDENT

KETCHIKAN, ALASKA

Published March 28, 2024

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Dan Lindgren, pictured on March 15, is a general manager with Ketchikan Public Utilities, which will shut down its cable television service to the Alaskan community later this year. NATHAN VANDERKLIPPE/THE GLOBE AND MAIL

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Charlotte Glover is, by her own admission, an enthusiast of the small screen.

But she is now counting down the months until the cable television package that brings the world to her Alaska doorstep – including the CBC content she depends on for its news and figure-skating coverage – disappears.

On Sept. 15, Ketchikan Public Utilities will, in the language of its engineers, “sunset” its cable television service, ending a seven-decade history in which this small outpost in southeastern Alaska once numbered among the first in the United States to deliver video through lines affixed to utility poles.

STORY CONTINUES BELOW ADVERTISEMENT

It’s now preparing to be among the first to abandon it.

An island settlement built on forestry and fishing, Ketchikan, whose surrounding borough counts a population of 13,948, is a distant afterthought in the universe of televised entertainment. But it stands at the forefront of the tumultuous change upending the way small-screen content is delivered.

“I hate it,” Ms. Glover, who owns a bookstore in Ketchikan, said of the coming change. “I was an only child, latchkey kid. I love television. And I love having all the channels.”

It doesn’t help that her husband, Dave Kiffer, is the mayor of the city, which owns the utility, and is himself not particularly adroit with a remote control. She worries about his ability to navigate the MLB App.

STORY CONTINUES BELOW ADVERTISEMENT

“I have two challenges: I have to figure that out for him, and I have to figure out how we can stream CBC and be honorary Canadians.”

What’s happening in Ketchikan is a seemingly unavoidable sign of the times. In 2022, cord cutters – the people who abandoned pay-TV packages for Netflix, Hulu and a dozen other services – for the first time made up more than half of U.S. households, according to market research company Insider Intelligence. Now, some of those who once provided the cable packages are deciding it’s no longer worth delivering the service at all.

In the coming years, “there’s going to be a lot of Ketchikans,” said Craig Moffett, a telecommunications analyst who follows cord cutting for MoffettNathanson Research.

“The pace of decline for the traditional distributors is now getting close to 10 per cent a year.”

STORY CONTINUES BELOW ADVERTISEMENT

The withering in subscriber ranks has been accompanied by other changes. Media companies have begun to preserve some of their best shows for their own streaming services, leaving cable channels “increasingly impoverished with weaker and weaker programming,” Mr. Moffett said. At the same time, they have hiked prices to compensate for fewer cable viewers.

“So you have this perverse cycle where the cost is spiralling higher, and the quality is spiralling lower. The math just doesn’t work for a lot of consumers – and the distributors recognize that.”

In Ketchikan, the public utility came to city council last year warning it would have to double or triple cable fees to keep up, recalled Mr. Kiffer, the mayor. The number of subscribers has already fallen to roughly 3,000, from nearly 5,000 at its peak, he said. The service is barely breaking even. Some channels now charge cable providers more for wholesale access than they do to viewers who subscribe to their streaming product. A required encryption update to set-top boxes would have meant a large investment in new technology that was hard to justify.

“Cable here is not cheap to begin with. We’re looking at a combination of jacking up rates and seeing more people cut the cable,” he said.

STORY CONTINUES BELOW ADVERTISEMENT

Mr. Kiffer is a former journalist whose family traces five generations to Ketchikan; in his 20s, he was called to sign away the mining leases established by his great-grandfather. Family history and professional acumen have nurtured an interest in local history, including the advent of cable television in Ketchikan, which arrived in late 1953 thanks to the efforts of a pair of local entrepreneurs. One was a former Coast Guard captain who built a marine instruments business, the other a navy veteran with radio repair skills.

Before they strung cables to nine local bars, the dawn of the television age had meant little to Ketchikan, which was too distant from other population centres to receive a broadcast signal. The fledgling Ketchikan Alaska Television solved the problem by shipping in reels of 16-millimetre film and piping content through its cables on tape delay – one week late for news, two for other programming.

Live television didn’t arrive until 1967, with the installation of an antenna capable of receiving broadcasts from Prince Rupert, B.C., located 140 kilometres away. That signal was then redistributed through the cable system, and a Ketchikan generation with few other choices became fond of CBC content. “We all grew up on Mr. Dressup and The Friendly Giant and The Beachcombers,” Mr. Kiffer said.

Ketchikan Public Utilities still carries the CBC, but it will vanish from most screens alongside the other channels in September. People in Ketchikan have other television options – satellite service is available and state provider GCI Communication offers an internet streaming box.

But the utility expects most people to replace its cable service with the myriad of available streaming options, a thicket of choice sufficiently confusing that the utility has held public information sessions to educate viewers. At one, they set up a half-dozen televisions and guided people through what they could find not just on Netflix, but

FuboTV, Sling and Frndly TV. AT&T flew in a representative to pitch its DirecTV Stream. People lined up to get in.

STORY CONTINUES BELOW ADVERTISEMENT

Ketchikan Public Utilities itself films local events such as high-school basketball and baseball games. Those, too, are available through internet streaming.

Leaving cable is “definitely a mindset change,” said Dan Lindgren, the utility’s general manager. Cable television comes to the viewer. Streamed content needs to be sought out: accounts created, apps downloaded.

“But I don’t necessarily think it’s a bad thing,” Mr. Lindgren said. Often a scan through the cable lineup yields little of interest. “Usually you go through the guide and go: ‘I don’t really want to watch any of this stuff anyways,’ ” he said. For the utility, it’s no big loss. “I’d say our service has not been profitable,” he said.

In many ways, the decision to turn off Ketchikan’s cable service is a sign of the times, an expected moment in the progression of technological change. But it will also relegate to history a form of content delivery that, for better or worse, helped connect people to the world around them.

Jeff Lund, a Ketchikan writer and high-school teacher, remembered his own childhood, when the dinnertime news was always on.

STORY CONTINUES BELOW ADVERTISEMENT

“I just accidentally learned so much,” he said.

News delivered by internet stream – or TikTok – is no replacement. “I’m lamenting the loss of that sort of passive involvement in world events.”



City of Dawson Report to Council

Agenda Item	Emergency Budget Amendment For Brickner Retaining Wall
Prepared By	Public Works Manager
Meeting Date	September 3rd, 2024
References (Bylaws, Policy, Leg.)	- 2021-03 Procurement Policy
Attachments:	- CND Landscaping Budget

X	Council Decision
	Council Direction
x	Council Information
	Closed Meeting

Recommendation

That Council accept the budget amendment as required for work conducted at 625 Eighth Avenue

Executive Summary

The retaining wall controlling sloughing from Eighth Ave. into the Brickner property at 625 Eighth Ave has been failing for a number of years. Recently, Public Works was called by the owner suggesting the situation was no longer tenable. Public Works agreed and due to timing and past history felt this was deemed an emergency situation needing to be rectified immediately.

Background

In the past the owner of the property has successfully sued the CoD twice due to drainage issues and the retaining wall in existence. Both of these issues are intertwined as drainage has had a negative effect on the retaining wall resulting in destabilization of the roadway, threatening the property in question. Public Works resolved the drainage issues in the majority but the effects had been already seen at the retaining wall. This, combined with the weight of the road and steep grade associated with 8th Ave. has forced Public Works to engage in emergency protocols to stave off any deleterious effects to the property.

Discussion / Analysis

The previous retaining wall built under legal duress has not lasted as it was a conventional retaining wall constructed of 6x6 timber which has buckled over time. CND Landscaping, in conjunction with Public Works determined that a gabion wall consisting of metallic baskets filled with rock would be far more effective in the long term, perhaps even a permanent solution to the road way degradation entering and threatening the property. As well, Public Works felt it was incumbent to ensure that drainage was mitigated after construction to deny water access from the road to the property. A French drain was also constructed beneath the gabions to allow any groundwater to move horizontally around the new retaining wall and preserve integrity.

Due to seasonal timing and the unpredictability of climactic and geotechnical conditions, this project was not budgeted for in the 2024 capital cost. As Public Works has no faith in what was the existing infrastructure the situation was deemed an emergency in order to complete work before freezing temperatures made this unfeasible. CND was requested to proceed in building a permanent structure and to ensure that spring runoff would not damage the site in future.

Fiscal Impact

This work requires a capital budget amendment of \$45,000 and an operational cost of \$13,870 for roadwork improvement.

The City of Dawson Finance Policy authorizes the CAO to reallocate Budgeted operating funds and requires a budget amendment for additional Capital budget items. The Source of funding for the capital will be the Contingency Reserve fund .

Alternatives Considered

None.

Next Steps

Contract to be delivered after work has commenced.

Approved by	Name	Position	Date
	David Henderson	CAO	

CND LANDSCAPES
Box 301
DAWSON CITY, YT
Y0B 1G0
867 334-0844
AUG 27, 2024

QUOTE FOR REGRADE OF STREET + GABION
WALL AT BRICKNER RESIDENCE ON 8TH AVE

SCOPE OF WORK: PLACE 6x6 TIMBER
ON TOP OF WALL TO
ALLOW PLACEMENT OF
GRAVEL ON GABION
BASKETS

PROVIDE SUFFICIENT
GRAVEL TO ALLOW POSITIVE
DRAINAGE AWAY FROM
TOP OF WALL WITH SWALE

EXTEND SWALE ONTO
ADJACENT PROPERTIES
FAR ENOUGH TO STOP
WATER FLOW ONTO BRICKNER
PROPERTY.

ALL LABOR, MATERIAL, & EQUIP PROVIDED
BY CND LANDSCAPES.

TOTAL COST 13,870.⁰⁰ + GST

MIKE CREW
Nick Coelli

END LANDSCAPES
BOX 301
DAWSON CITY, YT
JOB 140
867 334-0844
AUG 27, 2024

QUOTE FOR CONSTRUCTION OF RETAINING
WALL AT BRICKNER RESIDENCE ON 8TH AVE.

SCOPE OF WORK : REMOVE EXISTING WALL
AND DISPOSE.

CONSTRUCT GABION WALL
36' LONG, 9'-6" HIGH
WITHIN CITY R.O.W.

EXISTING STAIR AND STEP
TO BE RE-USED.

ROCK DRAIN TO BE INSTALLED
AT BASE OF WALL.

ALL LABOR + MATER. + EQUIP PROVIDED
BY END LANDSCAPES

TOTAL COST 45,000.⁰⁰ GST

MIKE CRELLI

Mike Crelli



City of Dawson Report to Council

Agenda Item	Subdivision Applications 24-059
Prepared By	Planning and Development
Meeting Date	September 17th, 2024
References (Bylaws, Policy, Leg.)	Subdivision Bylaw, Municipal Act, OCP, Zoning Bylaw
Attachments	

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council grant subdivision authority to consolidate S 10' of Lot 19, Block U, Ladue Estate with Lot 20, Block U, Ladue Estate and adjust the boundary between Lot 20 and the resulting Lot 19 (DP #24-059).

Subject to the following conditions:

1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
3. That the shed located on N'40 of Lot 19 be relocated to the lot boundaries in accordance with the required setbacks.

Executive Summary

Subdivision Application 24-059 proposes to consolidate S 10' of Lot 19 with Lot 20 and then adjust the boundary between Lot 20 and the resulting Lot 19. The application was submitted as part of the recommended approach to eliminate metes and bounds and encroachment issues, as presented at the May 7th Committee of the Whole meeting.

Background

Subdivision Application 24-059 was submitted on March 15, 2024. On April 16, a public hearing for this subdivision application was held, and Mr. and Ms. Wilder, as well as Mr. Schafrik (owner of Lot 20 and S10' of Lot 19), provided comments. A report for direction was presented at the May 7th Committee of the Whole meeting, summarizing the most appropriate and feasible approach to resolve the encroachment issues. Subdivision application 24-059 was submitted as part of this recommended approach.



Figure 1 : DP #24-059

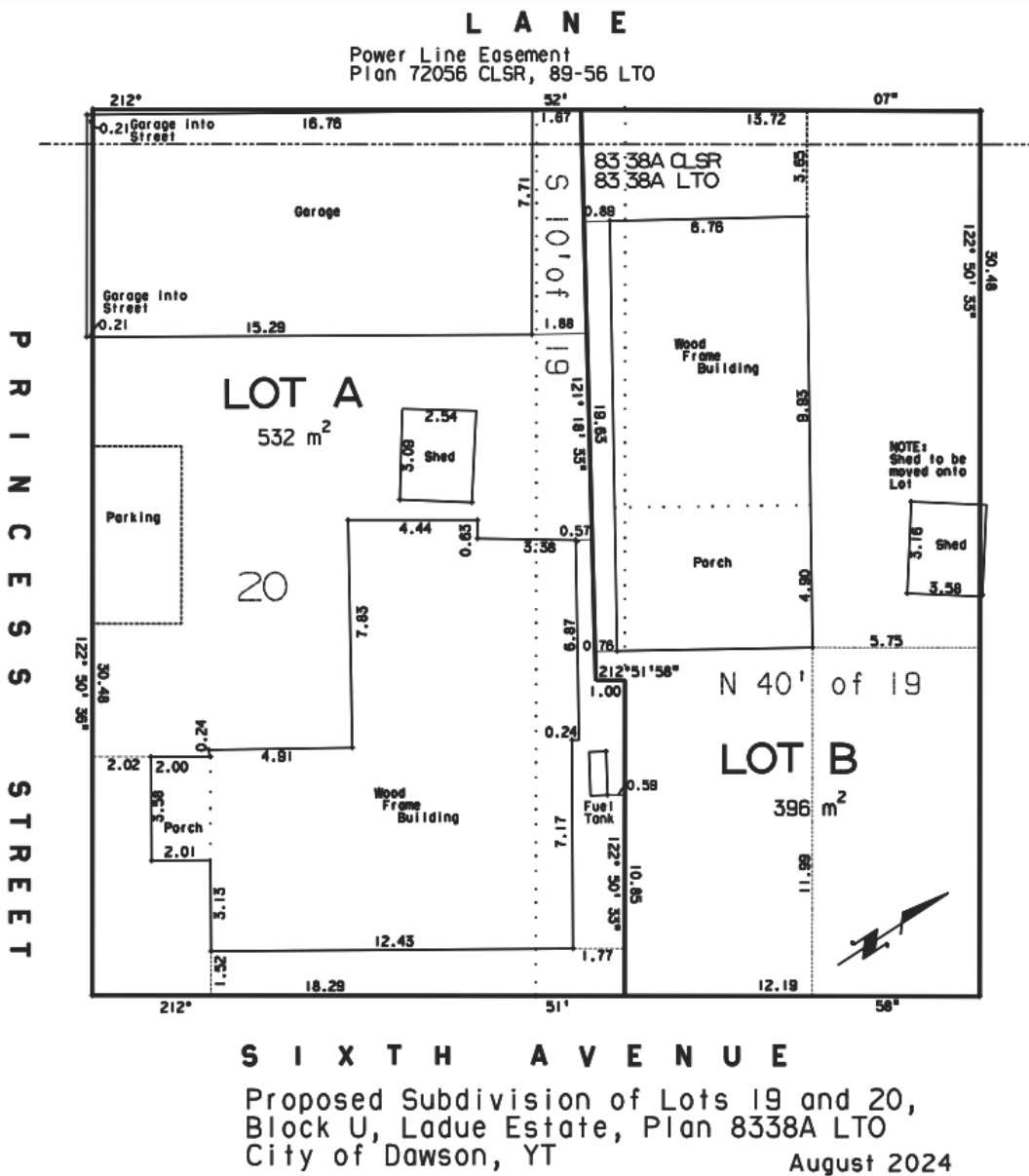


Figure 2 : Preliminary Survey for DP #24-059

Discussion / Analysis

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. In conformity with this provision, access to the proposed lots exist on 6th Ave as well as the laneway. Lot 20 Possesses an additional access on Princess St.

Official Community Plan

The properties are currently designated as UR- Urban Residential. Residential lots in these areas are intended to be smaller in size than Country Residential lots and will be designed for immediate or eventual connection to municipal water and sewer infrastructure. The consolidated lot would retain the same designation and any new use or development on the proposed lot would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Additionally, the following OCP long-term goals and priorities are relevant to this proposed plan of subdivision:

- Work to prevent and reduce encroachment issues, especially in residential areas.
The proposed variance eliminates some encroachment issues on the subject lots.
- Minimize the amount of vacant or underutilized residential land in the historic townsite.
The applicant has mentioned their intention to sell the subject property to accompany their move away from Dawson, however, the current encroachment hinders this process. Without the subdivision, the residential wood frame building may remain vacant and underutilized.

Zoning Bylaw

The Zoning Bylaw is intended to implement the goals of the OCP. Lots 19 and 20 are zoned R1: Single-Detached/Duplex Residential.

Lot 20 currently contains a single detached dwelling and two accessory structures while, while N40’ of Lot 19 contains a single detached dwelling one accessory structure. The uses of the aforementioned two lots are permitted. On the other hand, there are two primary uses on S10’ of Lot 19, which is not permitted. Figure 3 below denotes the current setback non-compliance issues on the subject lots.

Lot / Setback Requirements	Front Setback	South Side Setback	North Side Setback	Rear Setback
	3.05m	3.05 (exterior) for Lot 20, 1.52m (interior) for S10’ and S40’ of Lot 19	1.52m	1.5m
20	1.52m	Garage encroaches onto Princess St. by 0.21m	Wood frame building encroaches onto S10’ of 19	<1.5m
S10’ of 19	1.52m	Encroachment of wood frame building from Lot 20	Encroachment of wood frame building from N40’ of 19	>1.5m
N40’ of 19	11.99m	Wood Frame building encroaches into S10’ of 19	Shed (to be moved) encroaches into Lot 18	3.65m

Figure 3: Current Setback noncompliance issues

Color Code	
Fails to meet minimum setback requirements	
Encroaching	

However, the bylaw’s s.5.1.11 stipulates the following:

“At the sole discretion of Council, parcels with a pre-existing legally non-conforming use or structure may be subdivided so long as the subdivision does not increase the legally non-conforming nature of the use or structure.”

This section applies to the application because the current consolidation plan does not increase the legally non-conforming use of the structure on the lot. Additionally, the consolidation would eliminate all instances of encroachment across the Lot 19 and Lot 20 border, as denoted by Figure 4 below. These encroachments would be reduced to instances of failure to meet minimum setback requirements, reducing the severity of the non-compliance.

Lot / Setback Requirements	Front Setback	South Side Setback	North Side Setback	Rear Setback
	3.05m	3.05 (exterior) for Lot 20, 1.52m (interior) for S10' and S40' of Lot 19	1.52m	1.5m
20 (Lot A)	1.52m	Garage encroaches onto Princess St. by 0.21m	0.57m	<1.5m
19 (Lot B)	11.99m	0.89m	Shed (to be moved) encroaches into Lot 18	3.65m

Figure 4: Setback Noncompliance issues of proposed subdivision

Fiscal Impact

N/A

Alternatives Considered

N/A

Next Steps

Following the Council's decision, a subdivision approval letter will be provided to the applicants.

Approved by	Name	Position	Date
	David Hansen	CAO	Sep 13, 2024



City of Dawson Report to Council

Agenda Item	Council Remuneration Bylaw Review
Prepared By	David Henderson, CAO
Meeting Date	Sept 17, 2024
References (Bylaws, Policy, Leg.)	Council Remuneration Bylaw 2021-10 Travel policy #08-01
Attachments	Council remuneration in other communities DRAFT-Council Remuneration Bylaw 2024-10

x	Council Decision
	Council Direction
	Council Information
	Closed Meeting

Recommendation

That Council consider the draft Council Remuneration Bylaw 2024-10 and approve first reading.

Executive Summary

As per bylaw 2021-10 , during the final year of Council’s term, council shall schedule a review of the bylaw and proceed to amend it as deemed advisable at the time.

Council reviewed the existing Council Remuneration bylaw at committee for a second time on Sept 3 and directed administration to draft a number of changes.

1. A childcare allowance was added.
2. The Base payment was updated to reflect the current number.
3. Allowance for council approval via email poll due to timing.
4. Per diems were adjusted from \$150 per half day to \$200 per half day and from \$200 per whole day to \$300 per whole day.
5. Some language was added for clarity on when per diems would be paid.

Background

The previous reports to Council identified that the City of Dawson Remuneration is approx. comparable to other similar sized Yukon Municipalities and has annual indexing comparable to collective agreements and the management bylaw.

At committee, Council identified a number of areas of potential change with the intent of making the role of elected official more accommodating and thus more attractive to potential candidates

- Childcare support while attending council meetings. This may make the role more attractive to young parents.
- A method to approve travel and associated per diems and expenses more efficiently to ensure important meeting opportunities are not missed. Discussion focused primarily on enabling approval through the CAO based on existing room in approved annual budgets.
- An adjustment to the per diem rates given that the rates have not been adjusted for many years.
- An adjustment to the base rate to match the cpi for the past 3 years. The formula identifies a cpi adjustment annually but capped at 2.5% which does not reflect the actual cpi post pandemic. It was noted however that the current collective agreement and Management Bylaw reflects increases similar to the CPI with a cap formula

Discussion / Analysis

The cost of Council remuneration to the City is an important and necessary cost of ensuring good government and perceived as good value for taxpayers' dollars. Cost of living increases are included in the current bylaw, the time commitment involved in being a Councillor has increased over time and with increased funding and regulatory changes federally, territorially, and municipally, it isn't likely that the time commitment will be reduced.

The attached summary of remuneration practices in other Yukon communities provides an idea of how each community compensates members of council. As Noted above, the figures for other communities are for 2021 and are awaiting updated figures.

Dawson currently provides.

- A base remuneration for Mayor and Council which is adjusted annually for inflation, with increases capped at 2.5%
- Plus, a per diem for half or full days a member of council spends either travelling to/from or attending meetings.
- Plus, travel and accommodation for such meetings or events.

A childcare allowance recognizes that community members with young children face additional hurdles running for municipal office. The childcare allowance as drafted has been adopted from the City of Whitehorse.

The base payment has been updated based on the existing CPI capped formula.

Identifying a mechanism to ensure that important meetings or events identified on short notice can be accommodated and per diems / expenses authorized appears to have two possible routes – authorizing the CAO to approve within an approved annual budget or the mechanism identified herein of utilizing an email poll of council in short notice situations with reporting out to council. The latter method has been included here as more reflective of the will of council.

Per diem rates have not been adjusted for many years and will arguably now reflect lost wages for part time elected officials better.

Updated language has been added to provide greater clarity on when per diems are payable.

Some discussion at Committee focused on possibly reviewing the remuneration bylaw twice during the next term of council . This has not been added to the current draft based on efficiency as this would mean a review of the bylaw every two years and may not be the best use of time and resources

Fiscal Impact

2024 budgeted expense for Mayor and Council Wages & honoraria & benefits	\$76,055
2024 budgeted expense for Mayor and Council Training/Conferences/Travel/Accommodation	\$26,138

CPI increase estimates will be applied to these numbers.

The Childcare allowance will depend on the makeup of the new council

Per diem adjustments will represent a budgetary cost of approx. \$2-4,000, but are dependent on meetings / conferences / events attended and per diems applied for

Alternatives Considered

1. Consider adjusting the Base Remuneration Rate beyond the current rate. The current rate was arrived at through previous comparisons to other communities plus annual CPI related adjustments.
2. Utilize CAO approval of travel outside the Municipality for Per diems and travel expenses , from a preapproved annual budget.

Next Steps

If adopted for first reading go to next council meeting for 2nd reading

Approved by	Name	Position	Date
	David Henderson	CAO	9/13/2024

Mayor and Councillor Renumeration 2021 Revi

Village of Carmacks	<p>\$12,600.00 Mayor - annually \$6,600.00 Deputy Mayor - annually \$6,600.00 Councillors - annually</p> <p>By resolution may approve payment of travel, meals, accommodation & per diem (at YG rates)</p> <p>\$100.00 Mayor - per diem, meetings 3 hours or less \$75.00 Councillors - per diem, meetings 3 hours or less \$200.00 Mayor - per diem, meetings 3+ hours \$150.00 Councillors - per diem, meetings 3+ hours \$200.00 Mayor & Councillors - per diem, meetings in other communities \$100.00 Mayor & Councillors, per travel day separate from meeting days, 250km or less, within Yukon \$200.00 Mayor & Councillors, per travel day separate from meeting days, 250km or greater, within Yukon \$200.00 Mayor & Councillors, per travel day separate from meeting days, outside Yukon \$600.00 Mayor - annually, meetings with visitors to the community, to be reimbursed upon presentation of receipts \$25.00 Deputy Mayor - per diem if the mayor is absent and the DM is required to perform Mayor duties \$50.00 Deputy Mayor - per diem to chair a regular or special meeting of council if the Mayor is absent from the meeting</p>
City of Dawson	<p>\$17,500.74 Mayor - annually- adjusted to 2024 \$11,667.26 Councillors - annually- adjusted to 2024</p> <p>Adjusted annually by applying a factor equal to the CPI, not to exceed 2.5% in any given year and no adjustment if the CPI is negative</p> <p>\$150.00 Councillors - per diem, 4 hours or less when representing the City at any training session, event or meeting that has been approved by council \$200.00 Councillors - per diem, more than 4 hours Travel expenses reimbursed in accordance with the City of Dawson Travel Policy</p>
Town of Faro	<p>\$1,490.00 Mayor - monthly (\$17,880 annually) \$886.00 Councillors - monthly (\$10,632 annually)</p> <p>Adjusted annually based on the CPI</p>
Village of Haines Junction	<p>\$14,666.00 Mayor - annually \$11,733.00 Councillors - annually</p> <p>Adjusted annually based on CPI Travel reimbursed on the same basis as YG employees on travel status</p>
Village of Mayo	<p>\$200.00 Mayor - attendance at regular and joint council meetings \$150.00 Councillors - attendance at regular and joint council meetings \$150.00 Mayor - attendance at non-council meetings inside community less than 2 hours \$100.00 Councillors - attendance at non-council meetings inside the community less than 2 hours \$200.00 Mayor - attendance at non-council meetings inside community more than 2 hours \$150.00 Councillors - attendance at non-council meetings inside community more than 2 hours \$250.00 Mayor - full day meeting \$200.00 Councillors - full day meeting \$250.00 Mayor - attendance at meeting outside community, per day \$200.00 Councillors - attendance at meeting outside community, per day \$40.00 Mayor and Councillors - hourly rate for hours spent travelling to and from meetings outside the community within Yukon For travel to meetings outside Yukon the daily rate will apply (Mayor and Councillors) Travel expenses paid out per Village of Mayo travel expense policy</p>
Village of Teslin	<p>\$8,000.00 Mayor - annually. \$3,750 base and additional \$125 per regular or special meeting of Council attended \$7,300.00 Councillors - annually. \$3,000 base and additional \$125 per regular or special meeting of Council attended \$200.00 per day while attending meetings or performing other duties on behalf of the municipality in capacity of Mayor or Councillor outside of regular or special meetings of council \$150.00 half day, as immediately above Mayor and Councillors shall receive an honourarium when appointed as members of committees over and above their council indemnity (amount not specified)</p>
Town of Watson Lake	<p>\$10,000.00 Mayor - annually \$7,500.00 Councillors - annually</p> <p>\$125.00 Mayor and Councillors - per diem for attendance at out of town meetings, courses and conventions as required in the discharge of the duties of their office Travel expenses reimbursed as set out in the travel expense policy</p>
City of Whitehorse	<p>\$104,552.00 Mayor - annually \$37,639.02 Councillors - annually</p> <p>Adjusted annually based on CPI Mayor - benefit plan including health, dental, life insurance, AD&D, WI/LTD, time off with pay, EAP Councillors - benefit plan, same as Mayor, except for time off with pay, and additionally child care allowance (for care during council meetings)</p> <p>\$10,500.00 Mayor - annual, to reimburse for expenses incurred while performing duties \$3,750.00 Councillors - annual, to reimburse for expenses incurred while performing duties \$6,000.00 Councillors - to reimburse councillors for expenses incurred when an invitation or obligation of the entire council is delegated to one or more of its members. This \$6,000 is collective, not \$6,000 for each councillor. Travel expenses in accordance with the Travel Expense Administrative Directive.</p> <p>\$100.00 Councillors - daily, when representing City at a business function or event, attending non-regular meetings, or participating in training related to City business, 1-4 hours \$150.00 Councillors, as above, 4 hours or more Reimbursement for travel/meeting a representative on the AYC board</p>

Please note: this is for the 2021-2024 term



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

WHEREAS section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for remuneration to be paid to the Mayor and Councillors.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

PART II – APPLICATION

4.00 Annual Remuneration

4.01 The base annual remuneration for the Mayor for the 2021—2024 term of office shall be \$17500.74 effective from November 1st, 2021 to October 31, 2024.

4.02 The base annual remuneration for each Councillor during the 2021—2024 term of office shall be \$11667.26 effective from November 1st, 2021 to October 31st, 2024.

4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov. - Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:

- I. annual increase shall not exceed 2.5% in any given year; and
- II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.

(b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.

4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

5.00 Remuneration Review

5.01 During the final year of council's term of Office, council shall schedule a review of the *Council Remuneration Bylaw* and proceed to amend it as deemed advisable at that time.

6.00 Additional Payments

6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation has been approved in advance by council resolution. The per diem shall be prorated as follows:



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$200.00
4 hours or less	½ Day	\$150.00

- 6.02 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:
- (a) represents the City at an approved training session, event or meeting; or
 - (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.

7.00 Expenses

- 7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.
- 7.02 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.

PART III – FORCE AND EFFECT

8.00 Severability

- 8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Bylaw Repealed

- 9.01 Bylaw 2018-10, and amendments thereto, are hereby repealed.

10.00 Enactment

- 10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

11.00 Bylaw Readings

Readings	Date of Reading
FIRST	July 13, 2021
SECOND	August 3, 2021
THIRD and FINAL	August 31, 2021

Original signed by:

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



Town of the City of Dawson

TRAVEL POLICY

#08-01

1. This travel policy shall apply to Members of Council; Members of City Boards and Committees; and City Employees.
 2. Where a conflict exists between this policy and a Bylaw or Statute, the Bylaw or Statute shall have precedence.
 3. City of Dawson Travel Policy 06-01 is hereby rescinded.
 4. Travel Approval
 - a. For travel budgeted for in Council approved budgets, the Chief Administrative Officer (CAO) shall be the approval authority.
 - b. For CAO travel, trips within the Yukon where travel budgets exist in Council approved budgets, the Senior Finance Officer may sign travel claim forms.
 - c. For CAO travel outside the Yukon, all travel must be approved by Council resolution.
 - d. For Mayor or Council travel within the Yukon not exceeding 5 days, CAO shall be the approval authority
 - e. For Mayor or Council travel within the Yukon exceeding 5 days, all travel must be approved by Council Resolution.
 - f. For Mayor & Council travel outside the Yukon all travel must be approved by Council Resolution
 - g. All travel claims shall be numbered and filed.
 5. Responsibilities of Person Traveling
 - a. Prior to the trip, a completed "Travel Authorization/Claim Form" attached hereto as Appendix "A", must be submitted to the appropriate approval authority.
 - b. Where more than one person is traveling to the same event, car-pooling shall be used whenever practicable.
 - c. Where car-pooling is practicable but declined, travel allowances will be prorated.
 7. Responsibilities of Approval Authority
 - a. The approval authority shall check that the trip has been budgeted for.
 - b. Where the trip has not been budgeted for, the approval authority shall:
 - ensure the trip is necessary for the good of the municipality
 - ensure that enough funds exist in approved budget account.
 - c. The approval authority shall approve/not approve trip as appropriate and sign the travel authorization form accordingly. If the trip is not approved, the approval authority shall indicate in writing the reasons for non – approval.
 8. Hotels

Hotels rooms shall be single rooms. Where the person traveling wishes a larger room or travels with a spouse or companion, the difference in rates shall be paid by the person traveling. When a stay exceeds two days a housekeeping room may be requested subject to approval as described in Section 4.
-

9. Airlines
Where travel is by air, office staff will book the tickets taking advantage of any reduced fares available based on consultation with traveler.
10. Child Care
Child Care will be provided to members of Council and City employees in instances where travel outside the City of Dawson is required.
11. Taxi / Buses
Travel to and from airports and as otherwise required, may be claimed.
12. Rates
As defined in Appendix "A", and consistent with Yukon Territorial Government Rates. Appendix "A" will be amended from time to time to remain consistent with Yukon Territorial Government Rates.
13. Claims
 - a. Hotels/airlines booked by the office shall be paid for directly by the City through normal City procedures.
 - b. Travel Claim forms will be processed according to the payable schedule.
 - c. Except for meals, private accommodation and mileage, no reimbursement will be provided for expenses not accompanied by a receipt.
14. Reporting
After completion of the trip, a summary report must be submitted to Approval Authority, which includes:
 - Details of the trip.
 - An evaluation of the benefits the travel provided to person traveling, to the City and to the community.
 - Any other report upon which approval was contingent;
 - Final cost of trip
15. Appendixes
 - i. Appendix "A" – Travel Authorization & Claim Form

POLICY TITLE: Travel Policy

POLICY #: 08-01

EFFECTIVE DATE: June 17, 2008

ADOPTED BY COUNCIL: Resolution # C08 14-15 on June 17, 2008

AMENDED BY RESOLUTION: C09 12-15 on May 19, 2009

Original signed by:
Mayor, John Steins

CAO, Eldo Enns



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2024-10

WHEREAS section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

2.00 Purpose

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3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2024-10

PART II – APPLICATION

4.00 Annual Remuneration

- 4.01 The base annual remuneration for the Mayor for the 2024—2028 term of office shall be **\$18,846.39** effective from November 1st, 2024, to October 31, 2028.
- 4.02 The base annual remuneration for each Councillor during the 2024—2028 term of office shall be **\$12,564.36** effective from November 1st, 2024, to October 31st, 2028.
- 4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov.- Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:
- I. annual increase shall not exceed 2.5% in any given year; and
 - II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.
- (b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.
- 4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

5.00 Remuneration Review

- 5.01 During the final year of council's term of Office, council shall schedule a review of the *Council Remuneration Bylaw* and proceed to amend it as deemed advisable at that time.

6.00 Additional Payments

- 6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation:



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2024-10

- (a) has been approved in advance by council resolution or
- (b) in the case of late notice of the event or meeting, subsequent to the last meeting of council prior to the applicable event or meeting, has been approved by a majority of council via an email polling of all council and identified as such at the next scheduled meeting of council for information purposes. Such polling to be administered by the Municipal Clerk.

6.02 The per diem shall be prorated as follows:

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$300.00
4 hours or less	½ Day	\$200.00

6.03 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:

- (a) represents the City at an approved training session, event or meeting; or
- (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.
- (c) Serves as Deputy Mayor at a community event or function in the absence of the Mayor

6.04 The per diem shall not be paid for

- (a) Attendance at community meetings or events where the member is not in an official role.
- (b) Mayoral participation in community meetings, events or functions considered to be part of the Mayoral role.
- (c) Preparatory work for attendance at a meeting or event.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2024-10

7.00 Expenses

- 7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.
- 7.02 In the case of late notice of the event or meeting requiring travel, subsequent to the last meeting of council prior to the applicable event or meeting, majority approval of council can be requested via email polling of all council members and identified as such at the next scheduled meeting of council for information purposes. Such polling to be administered by the municipal clerk.
- 7.03 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.
- 7.04 Councilors with dependents living in their home who are younger than 13 years of age will be eligible to claim a childcare allowance for all official meetings of council. For the purposes of this bylaw:
- (a) The childcare allowance will be payable for the identified time of the applicable meeting,
 - (b) The childcare allowance will be set at an hourly rate equal to the established Yukon hourly minimum wage at the time the claim is made; and
 - (c) Official meetings include Council Meetings, Committee of the Whole meetings training related to city business, and all local meetings, events or business functions where council or the mayor and CAO requires the attendance of council members.

PART III – FORCE AND EFFECT

8.00 Severability

- 8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Bylaw Repealed

- 9.01 Bylaw 2021-10, and amendments thereto, are hereby repealed.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2024-10

10.00 Enactment

10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

11.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

William Kendrick, Mayor
Presiding Officer

David Henderson, CAO
Chief Administrative Officer