

THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C20-22

WEDNESDAY, December 9, 2020 at 7:00 p.m.

Council Chambers, City of Dawson Office- Safe spacing rules apply

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C20-22
- 3. ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes #C20-21 of November 18, 2020
- 4. BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes #C20-21 of November 18, 2020
- 5. FINANCIAL AND BUDGET REPORTS**
 - a) 2021 Provisional Budget
- 6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) RFD- 2021 Council Meeting Dates
 - b) RFD- 2021 Deputy Mayor Appointments
 - c) RFD- Subdivision Application (20-098) Lots 14 & 15, Block 14, Government Reserve Addition
 - d) RFD- Covid Relief Funding
 - e) Farmer's Market Lease Agreement
 - f) RFD- Rec Grants
 - g) Tr'ondëk-Klondike World Heritage Site support letter
- 7. BYLAWS AND POLICIES**
 - a) Gaw Field Naming Bylaw (#2020-12)
 - b) OCP Amendment No. 2 Bylaw (#2019-14)
 - c) ZBL Amendment No. 5 (#2019-15)
- 8. CORRESPONDENCE**
 - a) Anne Leckie, Chair, Yukon Heritage Resources Board RE: 2019-2020 Annual Report
 - b) John Streicker, Minister of Community Services RE: City of Dawson Recreation Centre Project
 - c) HAC 20-19 Minutes
 - d) John Streicker, Minister of Community Services RE: Safe Restart
- 9. PUBLIC QUESTIONS**
- 10. INCAMERA**
 - a) Legal related matter
- 11. ADJOURNMENT**

MINUTES OF COUNCIL MEETING #C20-21 of the Council of the City of Dawson held on Wednesday, November 18, 2020 at 7:00 p.m. City of Dawson Council Chambers

PRESENT:

Mayor	Wayne Potoroka
Councillor	Bill Kendrick
Councillor	Natasha Ayoub
Councillor	Stephen Johnson
Councillor	Molly Shore

REGRETS:

ALSO PRESENT:

CAO	Cory Bellmore
A/PWM	Marc Richard
CDO	Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C20-21 to order at 7:02 p.m.

Agenda Item: Agenda

C20-21-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Council meeting #C20-21 of November 18, 2020 be adopted as presented.
Motion Carried 5-0

C20-21-02 Moved by Mayor Potoroka, seconded by Councillor Shore that Council revert to Committee of the Whole for the purposes of the public hearings and hearing the delegations
Motion Carried 5-0

Agenda Item: Public Hearing

a) Boundary Adjustment RE: Lots 1073-1, 1073-2, 1073-3, and 1073-4, Quad 116B/3

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Boundary Adjustment RE: Lots 14 & 15, Block 14, Government Reserve Addition

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Delegations and Guests

a) Introduction of new RCMP Officers

C20-21-03 Moved by Councillor Johnson, seconded by Councillor Ayoub that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Minutes

a) Council Meeting Minutes #C20-17 of September 29, 2020

C20-21-04 Moved by Councillor Kendrick, seconded by Mayor Potoroka that the minutes of Council Meeting #C20-17 of September 29, 2020 be approved as presented.
Motion Carried 5-0

b) Council Meeting Minutes #C20-19 of October 21, 2020

C20-21-05 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the minutes of Council Meeting #C20-19 of October 21, 2020 be approved as amended.
Motion Carried 5-0

Pg2 Business Arising from Minutes- Special Council Meeting Minutes #C20-18 of October 1, 2020: Add "Council has decided" after "Councillor Kendrick wanted it to be on record that..."

c) Special Council Meeting Minutes #C20-20 of October 23, 2020

C20-21-06 Moved by Councillor Shore, seconded by Councillor Ayoub that the minutes of Special Council Meeting #C20-20 of October 23, 2020 be approved as presented.
Motion Carried 5-0

Agenda Item: Financial & Budget Reports

a) 2020 Accounts Payable Report #20-20 RE: Cheques #55488-55543

C20-21-07 Moved by Mayor Potoroka, seconded by Councillor Shore that Council acknowledges receipt of the 2020 Accounts Payable Report #20-20 RE: Cheques #55488 – 55543; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	
55497	Chief Isaac Inc.	Janitorial
55507	Stantec Architecture Ltd.	Ladue Study
55516	Cotter Enterprises	Cable Future
55522	Graf Enviro Services Inc.	Rental of lift for CBC building
55532	Richard, Marc	Plow purchase

b) 2020 Accounts Payable Report #20-20 RE: Cheques #55544-55592

C20-21-08 Moved by Mayor Potoroka, seconded by Councillor Shore that Council acknowledges receipt of the 2020 Accounts Payable Report #20-21 RE: Cheques #55544 – 55592; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	
55562	John Brooks Company Ltd.	CAO to report back
55568	Morrison Hershield	Quigley Sampling & Well restoration
55578	St. Mary's Catholic Church	CAO to report back

55588	Tr'ondëk Hwëch'in	Refund-Cancelled event
55590	Yukon University	Training – CAO to report details

c) 2020 Accounts Payable Report #20-20 RE: Cheques #55593-55621 & Sept 1-30

C20-21-09 Moved by Mayor Potoroka, seconded by Councillor Shore That Council acknowledges receipt of the 2020 Accounts Payable Report #20-22 RE: Cheques #55593 – 55621 & Sept. 1-30; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	
55605	Ed Repair & Services	Vehicle repair & maintenance, waste collection

Council requested to see Visa statements.

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) IR- Lots 1073-1, 1073-2, 1073-3 and 1073-4 plus road, Quad 116B/3, Boundary Adjustment Application (20-096)

C20-21-10 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council accept this report as information in regard to the public hearing for the boundary adjustment application for Lots 1073-1, 1073-2, 1073-3, and 1073-4, Quad 116B/3.
Motion Carried 5-0

b) IR- Lots 14 & 15, Block 14, Government Reserve Addition, Boundary Adjustment Application (20-098)

C20-21-11 Moved by Councillor Kendrick, seconded by Councillor Shore that Council accept this report as information in regard to the public hearing for the boundary adjustment application for Lots 14 & 15, Block 14, Government Reserve Addition.
Motion Carried 5-0

c) RFD- Subdivision Application (20-085) Lots 9 & 9-1, Block C, Ladue Estate

C20-21-12 Moved by Mayor Potoroka, seconded by Councillor Shore that Council grant subdivision authority to subdivide Lots 9 and 9-1 Block C Ladue Estate, as per Subdivision Application #20-085, subject to the following conditions:
1.1 The application successfully passes through a public hearing.
1.2 The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
1.3 The applicant submit an access plan to the satisfaction of the CDO and Public Works Manager
1.4 The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
1.5 The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
Motion Carried 5-0

d) RFD- Dome Road Master Planning Project Deliverables

- C20-21-13** Moved by Councillor Kendrick, seconded by Councillor Shore That Council approve the Dome Road Master Planning Draft Engagement Plan and the Covid-19 Response Plan.
Motion Carried 5-0

Council noted that the property owner (YG) seemed to be missing from those engaged.
Council also requested an update on the project schedule.

e) RFD- AYC & KVA Appointments

- C20-21-14** Moved by Councillor Johnson, seconded by Councillor Ayoub that Council reappoint Councillor Kendrick as Council's representative for the Klondike Visitors Association (KVA) Board for a one-year term and reappoint Councillor Shore as Council's representative for the Association of Yukon Communities (AYC) Board for a one-year term.
Motion Carried 5-0

f) RFD- New Water Reservoirs

- C20-21-15** Moved by Councillor Ayoub, seconded by Councillor Shore that Council approve the location of the new reservoirs at the Turner Street location (old pump house) as per the recommendation from Associated Engineering.
Motion Carried 4-1

Council inquired about the need to fill the reservoirs all the way when considering energy efficiency for heating the water.

g) RFD- True North Company Lease Agreement

- C20-21-16** Moved by Councillor Kendrick, seconded by Councillor Shore that Council authorize administration to enter into a 6-month lease agreement with True North Company to rent the back portion of the True North Company building, with the term ending on April 30, 2021.
Motion Carried 5-0

Council commented that the agreement language is "old-timey" and suggested using "plain language" in City agreements.

h) Humane Society Dawson Lease Agreement- Lot 8-2, Callison Dry Industrial Subdivision

- C20-21-17** Moved by Councillor Shore, seconded by Councillor Kendrick that Council authorize administration to enter into a 5-year lease agreement with Humane Society Dawson with the term ending May 31, 2025.
Motion Carried 5-0

i) Humane Society Dawson Operating Lease Agreement- Leash Free Dog Park

- C20-21-18** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council authorize administration to enter into a 5-year lease agreement with Humane Society Dawson to operate the Leash-Free Dog Park with the term ending December 31, 2025.
Motion Carried 5-0

Add "maintain any structures in the lease area in good working order" into the agreement.

j) Farmer's Market Lease Agreement

- C20-21-19** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council postpone agenda item, Farmer's Market Lease to next regular meeting of Council.
Motion Carried 5-0

Council had concern over the map in the agreement as it did not sufficiently delineate the boundary. This concern needs to be addressed prior to Council approval.

k) Crocus Bluff Soccer Field Operating Lease Agreement

- C20-21-20** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council authorize administration to enter into a 5 year Operating Lease Agreement with Dawson City Minor Soccer for the care and control of Crocus Bluff field with the term ending December 31, 2025.
- C20-21-21** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council direct administration to bring forward a bylaw to rename the Crocus Bluff Field.
Motion Carried 5-0

Agenda Item: Bylaws & Policies

a) Zoning Bylaw Amendment No. 8 (Bylaw #2020-08)

- C20-21-22** Moved by Mayor Potoroka, seconded by Councillor Shore that Council select option 2: Direct administration to draft a zoning amendment bylaw that amends the permitted uses in a C1 zone to include historic single-detached residential structures and forward to Committee of the Whole for discussion.
- Council chose Option 1 and directed administration (prior to bringing the issue forward to a Committee of the Whole meeting) to:
- a) Research the implications of mortgages and insurance
 - b) Present the issue to the HAC for comment/feedback
- C20-21-23** Moved by Mayor Potoroka, seconded by Councillor Kendrick that the matter be referred to Committee of the Whole.
Motion Carried 3-2
- C20-21-24** Moved by Mayor Potoroka, seconded by Councillor Shore that Council revert to Committee of the Whole for the purposes of discussion.
Motion Carried 5-0
- C20-21-25** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0
- C20-21-26** Moved by Councillor Shore, seconded by Councillor Johnson that Council select option 1: Give First Reading of Zoning Bylaw Amendment No. 2020-08 and forward it to Committee of the Whole for further discussion.
Motion Carried 4-1

Agenda Item: Correspondence

- C20-21-27** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council acknowledge receipt of the following correspondence:

- a) Monthly Mayor's/Chief's Policing Report- September 2020
 - b) Yukon 2020 Mosquito Control Program Summary Report
 - c) HAC Minutes 20-16, 20-17 & 20-18
for informational purposes.
- Motion Carried 5-0

Agenda Item: In Camera

- C20-21-28** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal and land related matter.
Motion Carried 5-0
- C20-21-29** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0
- C20-21-30** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council Meeting #C20-21 be extended not to exceed one hour.
Motion Carried 5-0
- C20-21-31** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.
Motion Carried 5-0
- C20-21-32** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Adjourn

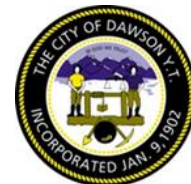
- C20-21-33** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council Meeting #C20-21 be adjourned at 10:50 p.m. with the next regular meeting of Council being December 9, 2020.
Motion Carried 5-0

THE MINUTES OF COUNCIL MEETING #C20-21 WERE APPROVED BY COUNCIL RESOLUTION #C20-22 _ AT COUNCIL MEETING #C20-22 OF DECEMBER 9, 2020.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Provisional Budget	
PREPARED BY:	K McMynn	ATTACHMENTS: <ul style="list-style-type: none">Provisional Budget
DATE:	November 27, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: Section 237- Yukon Municipal Act		

RECOMMENDATION

That Council approve the 2021 provisional budget.

ISSUE / PURPOSE

As required by Sec 237 of the Yukon Municipal Act, council is required to pass a provisional operating budget prior to December 31.


BACKGROUND SUMMARY

Each year a provisional budget is passed in Dec to allow continued operation in the new year.

ANALYSIS / DISCUSSION

Provisional budgets are generally prepared on the operation budget of the previous year with adjustments made for known changes. More detailed analysis and decision for 2021 as well as capital expenditures will be in the 2021 Budget Bylaw

APPROVAL

NAME:	Cory Bellmore	SIGNATURE: 
DATE:	Dec 4, 2020	

**2021 Operations and Maintenance
Provisional Budget**

			2021 Budget
			Provisional
REVENUE:			
	General Municipality:		
		General Taxation	2,134,350
		Grants in Lieu of Taxes	1,118,045
		Grants	2,435,500
		Penalties and Interest	13,750
		Other Revenue	6,100
		Sale of Services	77,000
	Total General Municipality:		5,784,745
	Cable		207,000
	Protective Services:		
		Fire Protection	74,300
		Bylaw Enforcement	2,500
	Total Protective Services:		76,800
	Public Works:		
		Water Service	900,000
		Sewer Service	640,500
		Waste Management	317,000
		Other Revenue	103,000
	Total Public Works:		1,960,500
	Public Health - Cemetery		3,000
	Planning		25,200
	Recreation:		
		Recreation Common	48,000
		Programming & Events	15,500
		AMFRC	16,000
		Water Front	10,000
		Pool	10,950
		Green Space	10,500
	Total Recreation:		110,950
TOTAL REVENUE:			8,168,195

**2021 Operations and Maintenance
Provisional Budget**

EXPENDITURES:		
	General Municipality:	
	Mayor and Council	153,558
	Elections/Referendums	13,000
	Grants/Subsidies	359,186
	Administration	1,321,435
	Other Property Expenses	16,500
	Computer Information Systems	100,000
	Communications	112,200
	Total General Municipality:	2,075,878
	Cable	207,000
	Protective Services:	
	Fire Protection	279,207
	Emergency Measures	35,458
	Bylaw Enforcement	115,766
	Total Protective Services:	430,431
	Public Works:	
	Common	357,107
	Roads and Streets - Summer	145,359
	Roads and Streets - Winter	318,075
	Sidewalks	71,913
	Dock	3,150
	Surface Drainage	69,652
	Water Services	775,775
	Sewer Services	269,252
	Waste Water Treatment Plant	223,911
	Waste Management	539,889
	Building Maintenance	1,286,169
	Total Public Works:	4,060,252
	Public Health - Cemetery	15,000
	Planning	301,026
	Recreation:	
	Recreation Common	260,945
	Programming & Events	269,214
	AMFRC	126,849
	Water Front	10,736
	Pool	146,851
	Green Space	235,642
	Total Recreation:	1,050,237
TOTAL EXPENDITURES:		8,139,824
NET SURPLUS/DEFICIT		28,371

Provisional Budget 2021

	GENERAL MUNICIPAL		2021 Budget
			Provisional
	GENERAL MUNICIPAL REVENUES		
	REVENUES: GENERAL TAXATION		
10-100-010-40110		Property Taxes - Residential	1,046,955
10-100-010-40115		Property Taxes - Non-Residential	1,087,395
	TOTAL GENERAL TAXATION REVENUE		2,134,350
	REVENUES: GRANTS IN LIEU OF TAXES		
10-100-015-40130		Federal Grants in Lieu - Residential	28,000
10-100-015-40135		Territorial Grants in Lieu - Residential	20,000
10-100-015-40140		Federal Grants in Lieu - Non-Residential	161,000
10-100-015-40145		Territorial Grants in Lieu - Non-Residential	514,000
10-100-015-40150		Tr'ondek Hwech'in Grants In Lieu	395,045
	TOTAL GRANTS IN LIEU REVENUES		1,118,045
	REVENUES: GRANTS		
10-100-020-40210		Comprehensive Municipal Grant	2,419,000
10-100-020-40225		Community Trust Training Grant	4,000
		Carbon Rebate	12,500
	TOTAL GRANT REVENUES		2,435,500
	REVENUES: PENALTIES & INTEREST		
10-100-025-40310		Penalties & Interest - Property Taxes	10,000
10-100-025-40315		Penalties & Interest - Water & Sewer	3,000
10-100-025-40318		Administration Fee - Tax Liens	750
	TOTAL PENALTIES & INTEREST REVENUE		13,750
	REVENUE: OTHER REVENUE		
10-100-030-40435		Interest on Investments	12,500
10-100-030-40440		Less Interest Transferred to Reserves	(9,900)
10-100-030-40450		Bad Debt Recovery	1,000
10-100-030-40455		Miscellaneous Revenue	2,500
	TOTAL OTHER REVENUE:		6,100
	REVENUE: SALE OF SERVICES		
10-100-035-40510		Business Licence	35,000
10-100-035-40515		Intermunicipal Business Licence	1,000
10-100-035-40520		Certificate and Searches	1,000
10-100-035-40530		Building Lease/Rental Income	40,000
	TOTAL SALE OF SERVICES REVENUE		77,000
	TOTAL GENERAL MUNICIPAL REVENUE		5,784,745

Provisional Budget 2021

	GENERAL MUNICIPAL EXPENDITURES		
	EXPENDITURES: MAYOR AND COUNCIL		
10-100-110-60010	Wages & Honoraria - Mayor/Council		55,000
10-100-110-60015	Benefits - Mayor/Council		2,000
10-100-110-60020	Employee Wages - Council Services Admin.		41,107
10-100-110-60025	Employee Benefits - Council Services Admin.		10,451
10-100-110-60610	Membership/Conference Fees		30,000
10-100-110-60650	Training - Mayor and Council		4,000
10-100-110-60660	Travel - Accomodation and Meals		2,500
10-100-110-60665	Travel - Transportation		5,000
10-100-110-61150	Hospitality		2,000
10-100-110-62750	Non Capital Equipment/Office Furniture		1,500
	TOTAL MAYOR AND COUNCIL EXPENSES		153,558
	EXPENDITURES: ELECTIONS/REFERENDUMS		
10-100-115-60040	Honoraria - Election		10,000
10-100-115-62700	Supplies		3,000
	TOTAL ELECTIONS/REFERENDUMS EXPENSES		13,000
	EXPENDITURES: GRANTS/SUBSIDY		
10-100-120-72010	Homeowner Senior Tax Grants		24,000
10-100-120-72011	Development Incentive Grant		44,186
10-100-120-72025	Water and Sewer - Senior Discount		50,000
10-100-120-72030	Community Grants		30,000
	Heritage Fund		20,000
10-100-120-72035	Dawson Ski Hill Grants		6,000
	KDO Funding		35,000
	COVID-19 funding		150,000
	TOTAL GRANTS/SUBSIDY EXPENSES		359,186
	EXPENDITURES: ADMINISTRATION		
10-100-150-60010	Wages - Administration		457,206
10-100-150-60015	Benefits - Administration		94,804
10-100-150-60510	Professional Fees		90,000
10-100-150-60515	Audit		30,000
10-100-150-60520	Legal		150,000
10-100-150-60525	Human Resource		15,000
10-100-150-60610	Membership/Conference		2,500
10-100-150-60650	Training		10,000
10-100-150-60660	Travel - Accomodation and Meals		5,000
10-100-150-60665	Travel - Transportation		7,500
10-100-150-61115	Promotional Material/Hosting Events		3,000
10-100-150-61120	Subscriptions & Publications		3,500
10-100-150-62100	Postage		12,000
10-100-150-62110	Freight		2,000
10-100-150-62700	Supplies - Office		29,900
10-100-150-62750	Non Capital Equipment		4,000
10-100-150-62770	Photocopier Expense		13,325
10-100-150-65550	Insurance		250,000
10-100-150-65590	Telephone and Fax		91,200
10-100-150-67000	Bank Charges		3,000
10-100-150-67005	Payroll Fees		3,000
10-100-150-67080	Bad Debt Expense		4,500
10-100-150-72050	Assessment Fees		38,500
10-100-150-72065	Intermunicipal Business Licence		1,500
	TOTAL ADMINISTRATION EXPENSES		1,321,435

Provisional Budget 2021

		EXPENDITURES: OTHER PROPERTY EXPENSES	
10-100-155-65400		Utility - 8th Ave Residence	3,000
10-100-155-65405		Heating - 8th Residence	3,500
10-100-155-65410		Repairs and Maintenance - 8th Residence	4,000
10-100-155-65430		Repairs and Maintenance - 6th Ave. Rental	6,000
		TOTAL OTHER PROPERTY EXPENSES	16,500
		EXPENDITURES: COMPUTER INFORMATION SYSTEMS	
10-100-160-81000		Accounting System Support Plan	20,000
10-100-160-81010		Network Workstation Support Plan & Updates	50,000
10-100-160-81020		Network Software and Accessories	30,000
		TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES	100,000
		EXPENDITURES: COMMUNICATIONS	
10-100-112-60010		Communications - Wages	64,000
10-100-112-60015		Communications - Benefits	9,000
10-100-112-61110		Communications - Advertising	28,200
10-100-165-82015		Supplies	5,000
10-100-165-82030		Contracted Services	6,000
		TOTAL COMMUNICATIONS EXPENSES	112,200
		TOTAL GENERAL MUNICIPAL EXPENSES	2,075,878
		TOTAL GENERAL MUNICIPALITY REVENUES:	5,784,745
		TOTAL GENERAL MUNICIPALITY EXPENSES:	2,075,878
		NET GENERAL MUNICIPALITY EXPENSES	3,708,867

Provisional Budget 2021

	CABLE	2021 Budget
	REVENUES - CABLE:	Provisional
	Cable Television:	
10-200-200-42000	Analog Basic	134,000
10-200-200-42100	Digital Basic	54,000
10-200-200-42200	Additional Packages	14,000
10-200-200-42600	Reconnects	100
10-200-200-42700	New Installations/Reconnects	1,500
10-200-200-45000	Fibre Optic Rental	3,400
	TOTAL REVENUE - CABLE:	207,000
	EXPENDITURES - CABLE:	
10-200-200-60010	Wages	13,937
10-200-200-60015	Benefits	3,263
10-200-200-61110	Advertising/Analog Channel Guide	5,000
10-200-200-62700	Supplies - Office	3,000
10-200-200-62750	Non-capital Equipment/Office Furniture	5,000
10-200-200-65100	Tower/Equipment Repairs and Mtnc.	10,000
10-200-200-70000	Contracted Services	48,000
10-200-200-71320	Cable Pole Rental/Site Lease	30,000
10-200-200-72200	Television Stations	88,800
	TOTAL EXPENDITURES - CABLE:	207,000
	TOTAL CABLE REVENUES:	207,000
	TOTAL CABLE EXPENSES:	207,000
	NET CABLE EXPENSES	-

Provisional Budget 2021

	CEMETERY	2021 Budget
		Provisional
	REVENUE - CEMETERY PLOTS:	
10-500-500-45000	Sale of Cemetery Plots	3,000
10-500-500-59500	Transfer in from Reserves	
	TOTAL CEMETERY REVENUE:	3,000
	EXPENDITURES - CEMETERY PLOTS:	
10-500-500-60510	Professional Services	
10-500-500-62500	Computer System charge	
10-500-500-62750	Non-Capital Equipment	
10-500-500-70000	Contracted Services	10,000
10-500-500-70100	Landscaping	5,000
10-500-500-78000	Equipment Rentals	
	TOTAL CEMETERY EXPENSE:	15,000
	TOTAL CEMETERY REVENUES:	3,000
	TOTAL CEMETRY EXPENSES:	15,000
	NET CEMETERY EXPENSES	(12,000)

Provisional Budget 2021

	PLANNING & DEVELOPMENT:	2021 Budget
		Provisional
	REVENUES - PLANNING:	
10-600-600-46000	Development Permits	15,000
10-600-600-46050	Subdivision Development Fees	5,000
10-600-600-46080	Historic Resources Permits	5,000
10-600-600-46200	appeals	200
10-600-600-46500	Land Sales	
10-600-600-46600	External Funding	
10-600-600-59500	Transfer in from Reserves	
	TOTAL REVENUE - PLANNING:	25,200
	EXPENDITURES - PLANNING:	
10-600-600-60010	Wages - Planning	130,247
10-600-600-60015	Benefits - Planning	25,279
10-600-600-60040	Honoraria	12,000
10-600-600-60510	Professional Fees	50,000
10-600-600-60650	Training	5,000
10-600-600-60660	Travel - Accomodation and Meals	1,500
10-600-600-60665	Travel - Transportation	2,500
10-600-600-61120	Subscriptions & Publications	500
10-600-600-62700	Supplies - Office	1,000
10-600-600-62750	Non Capital Equipment/Office Furniture	3,000
10-100-190-76540	Downtown Revitalization	45,000
10-600-600-70000	contracted services - Surveying	10,000
10-600-600-70100	Land Development Costs	15,000
	TOTAL EXPENDITURES - PLANNING:	301,026
	TOTAL PLANNING REVENUES:	25,200
	TOTAL PLANNING EXPENSES:	301,026
	NET PLANNING EXPENSES	(275,826)

Provisional Budget 2021

		2021 Budget
		Provisional
	PROTECTIVE SERVICES	
	REVENUES - FIRE PROTECTION	
10-300-310-43000	Fire Alarm Monitoring	13,800
10-300-310-43050	Inspection Services	1,500
10-300-310-43100	Fire Alarm Response	2,000
10-300-310-43150	Emergency Response	3,000
10-300-310-43250	Miscellaneous Protective Services	4,000
10-300-310-43290	CMG - Fire Suppression	50,000
10-300-310-59500	Transfer in from Reserve	
	TOTAL FIRE PROTECTION REVENUES	74,300
	EXPENSES - FIRE PROTECTION	
10-300-310-60010	Wages - Fire Protection	76,980
10-300-310-60015	Benefits - Fire Protection	16,193
10-300-310-60020	Fire Fighter Call Outs	40,000
10-300-310-60025	Benefits - Fire Fighter Call Outs	5,500
10-300-310-60510	Professional Fees	2,000
10-300-310-60610	Membership/Conference	1,000
10-300-310-60650	Training/Certificates	20,000
10-300-310-60660	Travel - Accomodation and Meals	2,000
10-300-310-60665	Travel - Transportation	1,500
10-300-310-61115	Promotional Material/Special Events	2,000
10-300-310-61120	Subscriptions & Publications	2,000
10-300-310-62110	Freight	2,000
10-300-310-62700	Supplies - Office	-
10-300-310-62750	Non Capital Equipment	5,000
10-300-310-65510	Cable TV	1,400
10-300-310-65550	Insurance (FF additional)	5,083
10-300-310-70000	Contracted Services	20,000
10-300-310-71000	Supplies - Operating	15,000
10-300-310-71010	Supplies - Specialty Clothing	15,000
10-300-310-71020	Supplies - Safety	5,000
10-300-310-71030	Smoke/CO Detector Campaign	1,000
10-300-310-72320	Burn Building	2,000
10-300-310-78000	Equipment Rental	1,500
10-300-310-78100	Vehicle Fuel	3,000
10-300-310-78110	Vehicle Repairs and Maintenance	2,500
10-300-310-78500	Heavy Equipment Fuel	1,000
10-300-310-78510	Heavy Equipment Repairs and Maintenance	8,000
10-300-310-78520	Equipment Lease	22,550
	TOTAL FIRE PROTECTION EXPENSES	279,207
	NET FIRE PROTECTION EXPENSES	(204,907)

Provisional Budget 2021

		2021 Budget
		Provisional
	EXPENSES - EMERGENCY MEASURES:	
10-300-350-60010	Wages - EMO	21,033
10-300-350-60015	Benefits - EMO	4,275
10-300-350-60650	Training/Certificates	3,000
10-300-350-60660	Travel - Accomodation and Meals	2,000
10-300-350-60665	Travel - Transportation	1,500
10-300-350-61115	Promotional Material/Special Events	150
10-300-350-62700	Supplies	500
10-300-350-62750	Non Capital Equipment	2,500
10-300-350-71020	Safety Supplies	500
	TOTAL EMERGENCY MEASURES EXPENDITURE	35,458
	BYLAW ENFORCEMENT	
	REVENUES - BYLAW ENFORCEMENT	
10-300-380-43800	Bylaw Revenue	1,000
10-300-380-43850	Animal Control Fees	1,500
	TOTAL BYLAW ENFORCEMENT REVENUES	2,500
	EXPENSES - BYLAW ENFORCEMENT:	
10-300-380-60010	Wages - Bylaw	65,536
10-300-380-60015	Benefits - Bylaw	18,330
10-300-380-60510	Professional Fees	2,000
10-300-380-60610	Membership/Conference	1,000
10-300-380-60650	Training	3,000
10-300-380-60660	Travel - Accomodation and Meals	2,000
10-300-380-60665	Travel - Transportation	1,500
10-300-380-61115	Promotional Material/Special Events	750
10-300-380-62110	Freight	300
10-300-380-62700	Supplies - Office	1,500
10-300-380-62750	Non Capital Equipment	500
10-300-380-70000	Contracted Services	1,500
10-300-380-70005	Animal Control - Humane Society	14,600
10-300-380-71000	Operating Supplies	500
10-300-380-71010	Specialty Clothing	1,000
10-300-380-78100	Vehicle Fuel	750
10-300-380-78110	Vehicle Repairs and Maintenance	1,000
	TOTAL BYLAW ENFORCEMENT EXPENDITURE	115,766
	NET BYLAW ENFORCEMENT EXPENDITURES	(113,266)
	TOTAL PROTECTIVE SERVICES REVENUES:	76,800
	TOTAL PROTECTIVE SERVICES EXPENSES:	430,431
	NET PROTECTIVE SERVICES EXPENSES	(353,631)

Provisional Budget 2021

	PUBLIC WORKS	2021 Budget
		Provisional
	REVENUE - PUBLIC WORKS:	
	WATER SERVICE REVENUE:	
10-400-455-44000	Water Utility Fee	800,000
10-400-455-44200	Coin Operated Truck Fill	15,000
10-400-495-44600	Water Delivery	60,000
10-400-495-44750	Disconnect/Reconnect Water Services	10,000
	Funding from YG	15,000
	TOTAL WATER SERVICE REVENUE:	900,000
	SEWER SERVICE REVENUE:	
10-400-460-44300	Sewer Utility Fee	640,000
10-400-460-44350	Sewer Service Calls	500
	TOTAL SEWER SERVICE REVENUE:	640,500
	WASTE MANAGEMENT REVENUE:	
10-400-480-44500	Waste Management Fees	242,000
10-400-480-44600	YG Funding for Waste Management	75,000
	TOTAL WASTE MANAGEMENT REVENUE:	317,000
	OTHER REVENUE:	
10-400-495-44700	New Installation Fee - Labour	20,000
10-400-495-44710	Sale of Gravel	3,000
10-400-495-44715	Sale of Inventory/Cost Recovery Contracted Servies	15,000
10-400-495-44715	New Installation Fee - Sale of Inventory	35,000
10-400-495-44725	Load Capacity	25,000
10-400-495-44825	Grant - Training	5,000
	TOTAL OTHER REVENUE:	103,000
	TOTAL REVENUE - PUBLIC WORKS:	1,960,500
	EXPENDITURES - PUBLIC WORKS:	2021 Budget
	COMMON:	
10-400-410-60010	Wages - PW Common	114,506
10-400-410-60015	Benefits - PW Common	25,713
10-400-410-60510	Professional Fees	1,000
10-400-410-60610	Membership/Conference	3,000
10-400-410-60650	Training	10,000
10-400-410-60660	Travel - Accomodation and Meals	4,000
10-400-410-60665	Travel - Transportation	2,000
10-400-410-61115	Promotional Material/Special Events	800
10-400-410-61120	Subscriptions & Publications	500
10-400-410-62110	Freight	2,500
10-400-410-62750	Non Capital Equipment	20,000
10-400-410-62770	Photocopier Expense (lease)	1,388
10-400-410-70000	Contract Services - Common	6,000
10-400-410-71000	Supplies - Common Operating	5,000
10-400-410-71020	Supplies - Safety	15,000
10-400-410-78100	Vehicle Fuel	24,750
10-400-410-78110	Vehicle Repairs and Maintenance	32,250
10-400-410-78500	Heavy Equipment Fuel	8,200
10-400-410-78510	Heavy Equipment R&M	24,500
10-400-495-70000	Mosquito Control	16,000
10-400-495-72450	New Installation Costs	40,000
	TOTAL COMMON EXPENDITURES:	357,107

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		TRANSPORTATION:	2021 Budget
		ROADS AND STREETS - SUMMER:	
10-400-420-60010		Wages - PW Roads Summer	37,781
10-400-420-60015		Benefits - PW Roads Summer	8,078
10-400-420-62110		Freight	1,000
10-400-420-70000		Contracted Services	60,000
10-400-420-71000		Supplies - Operating	500
10-400-420-71200		Chemicals	6,000
10-400-420-71240		Cold Mix	3,000
10-400-420-71250		Gravel	10,000
10-400-420-71270		Signs	5,000
10-400-420-71280		Street Lights	14,000
		TOTAL ROADS AND STREETS - SUMMER:	145,359
		ROADS AND STREETS - WINTER:	
10-400-425-60010		Wages - PW Roads Winter	62,167
10-400-425-60015		Benefits - PW Roads Winter	13,407
10-400-425-62110		Freight	2,500
10-400-425-70000		Contracted Services	205,000
10-400-425-71000		Supplies	500
10-400-425-71240		3/8 Minus Sand Mix	15,000
10-400-425-71270		Signs	500
10-400-425-71280		Street Lights	19,000
		TOTAL ROADS AND STREETS - WINTER	318,075
		SIDEWALKS:	
10-400-430-60010		Wages - PW Sidewalks	25,215
10-400-430-60015		Benefits - PW Sidewalks	5,498
10-400-430-70000		Contracted Services	20,000
10-400-430-71000		Supplies - Material	20,000
10-400-430-71240		Gravel	1,200
		TOTAL SIDEWALKS:	71,913
		FLOATING DOCK:	
10-400-435-65100		Repair and Maintenance	2,500
10-400-435-70000		Contracted Services	500
10-400-435-71320		Marine Lease	150
		TOTAL FLOATING DOCK:	3,150
		SURFACE DRAINAGE:	
10-400-450-60010		Wages - PW Surface Drainage	38,425
10-400-450-60015		Benefits - PW Surface Drainage	8,227
10-400-450-62110		Freight	500
10-400-450-62750		General Operat-Non Capital Equipment	2,500
10-400-450-70000		Contracted Services	15,000
10-400-450-71000		Supplies	5,000
		TOTAL SURFACE DRAINAGE	69,652

Provisional Budget 2021

	ENVIRONMENTAL USE AND PROTECTIONS:		
	WATER SERVICES:		
10-400-455-60010	Wages - PW Water Services		386,953
10-400-455-60015	Benefits - PW Water Services		85,822
10-400-455-60510	Professional Fees		40,000
10-400-455-60515	Professional Fees - Water Licence		20,000
10-400-455-60610	Membership/Conference/Certificates		500
10-400-455-60650	Training		10,000
10-400-455-60660	Travel - Accomodation and Meals		5,000
10-400-455-60665	Travel - Transportation		2,500
10-400-455-62110	Freight		20,000
10-400-455-62750	Non Capital Equipment		8,000
10-400-455-70000	Contract Services		50,000
10-400-455-71000	Supplies - Operating		20,000
10-400-455-71020	Supplies - Safety		5,000
10-400-455-71200	Chemicals		5,000
10-400-455-72400	Water Sampling/Testing		9,000
10-400-495-70100	Water Delivery		108,000
	TOTAL WATER SERVICES:		775,775
	SEWER SERVICES:		
10-400-460-60010	Wages - PW Sewer Services		175,715
10-400-460-60015	Benefits - PW Sewer Services		38,537
10-400-460-60510	Professional Fees		15,000
10-400-460-60610	Membership/Conference/Dues		500
10-400-460-60650	Training		5,000
10-400-460-60660	Travel - Accomodation and Meals		3,000
10-400-460-60665	Travel - Transportation		1,500
10-400-460-62110	Freight		1,000
10-400-460-62750	Non Capital Equipment		3,000
10-400-460-70000	Contracted Services		10,000
10-400-460-71000	Supplies		8,000
10-400-460-71020	Supplies - Safety		5,000
10-400-460-71200	Chemicals		3,000
	TOTAL SEWER SERVICES:		269,252
	WASTE WATER TREATMENT PLANT:		
10-400-465-72100	YG Payment towards Operating WWTP		223,911
	TOTAL WASTE WATER TREATMENT PLANT:		223,911
	WASTE MANAGEMENT:		
10-400-480-60010	Wages - PW Waste Management		245,328
10-400-480-60015	Benefits - PW Waste Management		44,061
10-400-480-60510	Professional Fees		20,000
10-400-480-60650	Training		4,000
10-400-480-60660	Travel - Accomodation and Meals		2,000
10-400-480-60665	Travel - Transportation		1,500
10-400-480-62110	Freight		1,000
10-400-480-62750	Non-Capital Equipment		3,000
10-400-480-70000	Contracted Services		45,000
10-400-480-70100	Waste Diversion CKS		100,000
10-400-480-71000	Supplies		1,500
10-400-480-71020	Supplies - Safety		5,000
10-400-480-72400	Sampling/Testing		30,000
10-400-480-78100	Vehicle Fuel (including garbage truck)		10,000
10-400-480-78110	Vehicle Repairs and Maintenance		8,000
10-400-480-78115	Water Delivery/Septic		1,000
10-400-480-78500	Heavy Equipment Fuel		3,500
10-400-480-78510	Heavy Equipment Repairs and Maintenance		15,000
	TOTAL WASTE MANAGEMENT:		539,889

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	BUILDING MAINTENANCE	
10-400-495-60010	Wages - PW Other	231,969
10-400-495-60015	Benefits - PW Other	47,200
ADMIN BLDG		
10-100-150-65100	Building Repairs and Maintenance	40,000
10-100-150-65500	Electrical	15,000
10-100-150-65520	Heating	15,000
10-100-150-65560	Janitorial - City Hall	10,000
CABLE		
10-200-200-65500	Electrical	14,000
PROTECTIVE SVS		
10-300-310-65100	Building Repairs and Maintenance	4,000
10-300-310-65500	Electrical	5,500
10-300-310-65520	Heating	7,500
10-300-310-65560	Janitorial - Fire Hall	2,000
PUBLIC WORKS		
10-400-410-65100	Building Repairs and Maintenance	8,000
10-400-410-65500	Electrical	6,500
10-400-410-65520	Heating	15,000
10-400-410-65560	Janitorial - Public Works Bldg	5,000
WTP		
10-400-455-65100	Repairs and Maintenance	45,000
10-400-455-65500	Electrical	150,000
10-400-455-65520	Heating	250,000
WASTE MGMT		
10-400-480-65100	Building Repairs and Maintenance	2,000
10-400-480-65500	Electrical	6,000
10-400-480-65520	Heating	3,500
AMFRC		
10-700-720-65100	Building R & M - AMFRC	60,000
10-700-720-65500	Electrical - AMFRC	95,000
10-700-720-65515	Propane - AMFRC	1,000
10-700-720-65520	Heating - AMFRC	100,000
10-700-720-65560	Janitorial - AMFRC	12,000
WATERFRONT		
10-700-740-65100	Building R & M	15,000
10-700-740-65500	Electrical	6,000
10-700-740-65520	Heating	5,000
10-700-740-65560	Janitorial	9,000
POOL		
10-700-760-65100	Building Repairs and Maintenance	30,000
10-700-760-65500	Electrical	15,000
10-700-760-65520	Heating	34,000
GREENSPACE		
10-700-770-65100	Repairs & Maintenance - Minto	3,000
10-700-770-65105	Repairs & Maintenance - Other	5,000
10-700-770-65500	Electric - Minto	7,000
10-700-770-65520	Electric - Other	3,000
10-700-770-65560	Greenspace Janitorial	3,000
	TOTAL Building Maintenance:	1,286,169
	TOTAL PUBLIC WORKS REVENUE	1,960,500
	TOTAL PUBLIC WORKS EXPENDITURES	4,060,252
	NET PUBLIC WORKS EXPENDITURES	(2,099,752)

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	RECREATION:		2021 Budget
			Provisional
	REVENUE - RECREATION COMMON		
10-700-750-47050	Lotteries - Yukon		40,000
10-700-750-47805	Equipment Rental		3,000
10-700-750-47890	Miscellaneous Revenue		5,000
	TOTAL REVENUES-RECREATION COMMON		48,000
	EXPENDITURES - COMMON SERVICES:		
10-700-750-60010	Wages - Recreation		145,471
10-700-750-60015	Benefits - Recreation		29,626
10-700-750-60510	Professional Fees		5,000
10-700-750-60650	Training		5,000
10-700-750-60660	Travel - Accomodation and Meals		3,000
10-700-750-60665	Travel - Transportation		2,000
10-700-750-62110	Freight		200
10-700-750-62750	Non Capital Equipment/Office Furniture		5,000
10-700-750-62770	Photocopier Expense (lease)		2,148
10-700-750-67000	Bank Service Charges/Debit Machine Exp.		2,500
10-700-750-70000	Contracted Services		5,000
10-700-750-71025	Supplies - Safety		6,000
10-700-750-75000	Lottery Grants		40,000
10-700-750-78100	Vehicle Fuel		5,000
10-700-750-78110	Vehicle Repairs and Maintenance		5,000
	TOTAL REC. COMMON/CENTER EXPENSES:		260,945
	REVENUE - PROGRAMS AND EVENTS		
10-700-710-47000	YLAP Grant/Youth Summer Activity Grant		5,000
10-700-710-47500	Programs - Under 14 yrs of age		5,000
10-700-710-47505	Programs - 15 yrs +		3,000
10-700-710-47600	Canada Day Grant		2,500
	TOTAL REVENUES - PROGRAMS AND EVENTS		15,500
	EXPENDITURES - PROGRAMS AND EVENTS		
10-700-710-60010	Wages - Programs and Events		181,558
10-700-710-60015	Benefits - Programs and Events		36,956
10-700-710-60055	WCB - Instructors		500
10-700-710-60610	Membership/Conference Fees		200
10-700-710-60650	Training		1,000
10-700-710-60660	Travel - Accomodation & Transportation		2,000
10-700-710-62110	Freight		500
10-700-710-62750	Non Capital Equipment		2,000
10-700-710-70000	Contracted Services - Instructors		15,000
10-700-710-71000	Supplies Programming		7,500
10-700-710-71050	Supplies - YLAP		5,000
10-700-710-71330	Rental Space		10,000
10-700-710-76500	Canada Day		1,000
10-700-710-76505	Discovery Day		1,000
10-700-710-76508	Celebration of Lights		5,000
	TOTAL PROGRAMS & EVENTS EXPENSES:		269,214
	NET - PROGRAMS & EVENTS EXPENSES		(253,714)

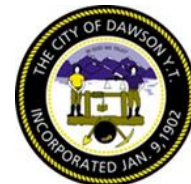
Provisional Budget 2021

	REVENUE - AMFRC		
		Merchandise	
10-700-720-47400		Public Skating	3,000
10-700-720-47405		Ice Fees	5,000
10-700-720-47700		Curling Club Lease	4,000
10-700-720-47705		Recreation Facility Rental	4,000
	TOTAL REVENUES - AMFRC		16,000
	EXPENDITURES - AMFRC		
10-700-720-60010		Wages - AMFRC	92,225
10-700-720-60015		Benefits - AMFRC	17,124
10-700-720-62110		Freight - AMFRC	2,000
10-700-720-65300		Equipment R & M	10,000
10-700-720-71000		Supplies Operating - AMFRC	3,500
10-700-720-78500		Equip Fuel - AMFRC	2,000
	TOTAL AMFRC EXPENSES:		126,849
	NET - AMFRC EXPENSES		(110,849)
	REVENUE - WATERFRONT		
10-700-740-47460		Fitness Passes	10,000
	TOTAL REVENUES - WATERFRONT		10,000
	EXPENDITURES - WATERFRONT		
10-700-740-60010		Wages - Waterfront	4,510
10-700-740-60015		Benefits - Waterfront	976
10-700-740-62110		Freight	250
10-700-740-65300		Equipment R & M	3,000
10-700-740-71000		Supplies Operating	2,000
	TOTAL WATERFRONT EXPENSES:		10,736
	NET - WATERFRONT EXPENSES		(736)
	REVENUE - POOL		
10-700-760-47300		Public Swim	5,000
10-700-760-47305		Swimming Lessons 14-	2,000
10-700-760-47310		Swimming Lessons 15+	2,000
10-700-760-47350		Merchandise	200
10-700-760-47460		Swim Club	1,500
10-700-760-47705		Rentals	250
	TOTAL REVENUES - POOL		10,950
	EXPENDITURES - POOL		
10-700-760-60010		Wages - Pool	116,616
10-700-760-60015		Benefits - Pool	11,535
10-700-760-60610		Membership/Conference	200
10-700-760-60650		Training	5,000
10-700-760-60660		Travel - Accomodation and Meals	2,000
10-700-760-60665		Travel - Transportation	1,500
10-700-760-62110		Freight	1,500
10-700-760-71000		Supplies - Operational	5,500
10-700-760-71050		Swim Club Expenditures	500
10-700-760-71200		Chemicals	2,500
	TOTAL POOL EXPENSES:		146,851
	NET - POOL EXPENSES		(135,901)

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	REVENUE - GREEN SPACE		
10-700-770-44705		Rentals - Minto	3,500
10-700-770-44710		Vendor Stalls	1,000
10-700-770-44720		Commemorative Parks Program Donations	1,000
10-700-770-47010		Growing Forward Grant	
10-700-770-47715		Rentals - Parks & Greenspaces	5,000
	TOTAL REVENUES - GREEN SPACE		10,500
	EXPENDITURES - GREEN SPACE		
10-700-770-60010		Wages	90,541
10-700-770-60015		Benefits	18,001
10-700-770-60650		Training	1,000
10-700-770-62110		Freight	600
10-700-770-62750		Non Capital Equipment	2,000
10-700-770-65200		Commemorative Parks Program	1,000
10-700-770-65300		Equipment Repairs & Maintenance	1,500
10-700-770-70000		Contracted Services	25,000
10-700-770-70100		Parks & Greenspace Maintenance	25,000
10-700-770-70200		Trail Maintenance - Green Space	8,000
10-700-770-71320		Land Lease	500
10-700-770-71325		Golf Course - Operating Lease	50,000
10-700-770-72040		DC Minor Soccer	7,000
10-700-770-75000		Community Garden	5,000
10-700-770-78500		Equipment Fuel	500
		Equipment Repairs & Maintenance	
	TOTAL GREEN SPACE & PARK MTNCE EXPENSE		235,642
	NET GREEN SPACE EXPENSES		(225,142)
	TOTAL RECREATION REVENUES:		110,950
	TOTAL RECREATION EXPENSES:		1,050,237
	NET RECREATION EXPENSES		(939,287)

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Establish 2021 Regular Meeting Dates of Council and Committee of the Whole	
PREPARED BY:	C Bellmore	ATTACHMENTS: <ul style="list-style-type: none">• Draft 2021 Calendar
DATE:	November 27, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: Section 206- Yukon Municipal Act		

RECOMMENDATION

That Council establish 2021 regular Council and Committee of the Whole meeting dates as per the 2021 regular Council and COW Meeting calendar presented.

ISSUE / PURPOSE

To establish regular meeting dates for Council and COW meetings for 2021.

BACKGROUND SUMMARY

As per Section 206 of the *Municipal Act*, "...Council shall have regularly scheduled public meetings as it may determine."

Following are the number of Council and Committee of the Whole Meetings for the past 3 years and proposed for 2021

Proposed: 2021 Council 13 COW 14 as well as 11 optional days if required. Total (38)

Note: 2021 is an election year, the Month of October loses 2 weeks for meetings.

2020 COW 18 Council 21 (Jan – Nov) Expected total for 2020 (41)

2019 COW 30 Council 25 Total (55) – This was an aggressive schedule that was reduced in 2020

2018 COW 31 Council 35 Total (66) – 2018 had numerous lunch our special Council and COW meetings

ANALYSIS / DISCUSSION

There were many special meetings in 2018, in order to reduce this and make meetings of council more regular the 2019 calendar was produced. This calendar proved to be quite aggressive and difficult for administration to ensure information was prepared timely. In 2020 the calendar was produced with set Council and COW days with optional Wednesdays if required for special-budget or presentation meetings. This calendar was much more attainable and produced a much more attainable schedule for both Council and administration (less the COVID discussions). The proposed 2021 calendar is similar to 2020.

APPROVAL

NAME:	Cory Bellmore	SIGNATURE:
DATE:	Dec 4, 2020	

2021 REGULAR COUNCIL & COW MEETINGS

****Yellow = Weeks with no regular meeting scheduled **Purple= days could be used to schedule Joint HAC, Rec, Chief & Council, Special Council, budget & priority mtgs**

JANUARY						
SU	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
SU	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
SU	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
SU	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
SU	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER						
SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3					

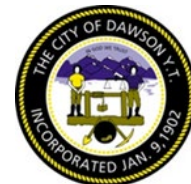
	Council Meeting
	Committee of Whole Meeting
	Budget, Priority, Joint, Council, or Committee Meeting

****October 17-23 is election week.**



Deputy Mayor Appointments	
Councillor Johnson	January to March
Councillor Shore	April to June
Councillor Kendrick	July to September
Councillor Ayoub	October

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	2021 Deputy Mayor Appointments	
PREPARED BY:	C Bellmore	ATTACHMENTS:
DATE:	November 27, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Section 182- Yukon Municipal Act	

RECOMMENDATION

That Council hereby makes the following appointments for the 2021 calendar year with respect to the position of Deputy Mayor:

Councillor Johnson for months January, February and March,

Councillor Shore for months April, May and June,

Councillor Kendrick for months July, August and September,

Councillor Ayoub for the month of October.

ISSUE / PURPOSE

To appoint Councillors as Deputy Mayor for 2021.

BACKGROUND SUMMARY


As per Section 182 of the *Municipal Act*, "The council may appoint from among its members a deputy mayor who shall

(a) in the absence or incapacity of the mayor, have all the powers and duties of the mayor; and

(b) when the mayor is not absent or incapacitated, and subject to the mayor taking precedence, have those powers and duties the council may direct."

ANALYSIS / DISCUSSION

These appointments will extend to the month of October 2021, following the General Election, new appointments will be made.

APPROVAL		
NAME:	Cory Bellmore	SIGNATURE: 
DATE:	Dec 4, 2020	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Lots 14 & 15, Block 14, Government Reserve Addition -Consolidation (#20-098)	
PREPARED BY:	Charlotte Luscombe, Planning Assistant	ATTACHMENTS: 1. Application & Supporting Documentation
DATE:	November 27, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bylaw		

RECOMMENDATION

It is respectfully recommended that Council grant subdivision authority to adjust the boundary between Lots 14 and 15, Block 14, Government Reserve Addition as per Subdivision Application #20-098, subject to the following conditions:

- 1.1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
- 1.2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE

The applicant is requesting to adjust the boundary of these two lots into one lot because the duplex on Lot 14 is currently encroaching onto Lot 15. The adjustment will bring both properties into compliance with the City of Dawson Zoning Bylaw 2018-19 and will allow Lot 15 to be redeveloped, as it is currently vacant. The new area for Lot 14 will be 548m² and for Lot 15 685m²; both are compliant with the Zoning Bylaw. The application was received in full on September 28, 2020, and as required by the Municipal Act, a decision must be made by December 27, 2020. The public hearing successfully passed on November 18, 2020. Figure 1 and Figure 2 show the existing and proposed lot configurations.

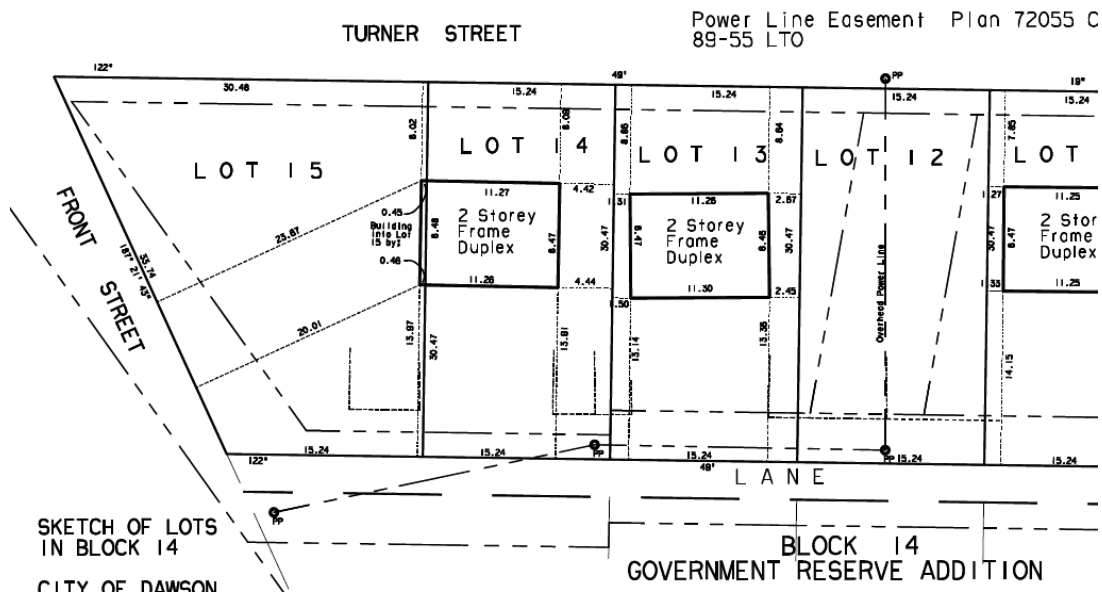


Figure 1 Existing Configuration of Lots 14 and 15

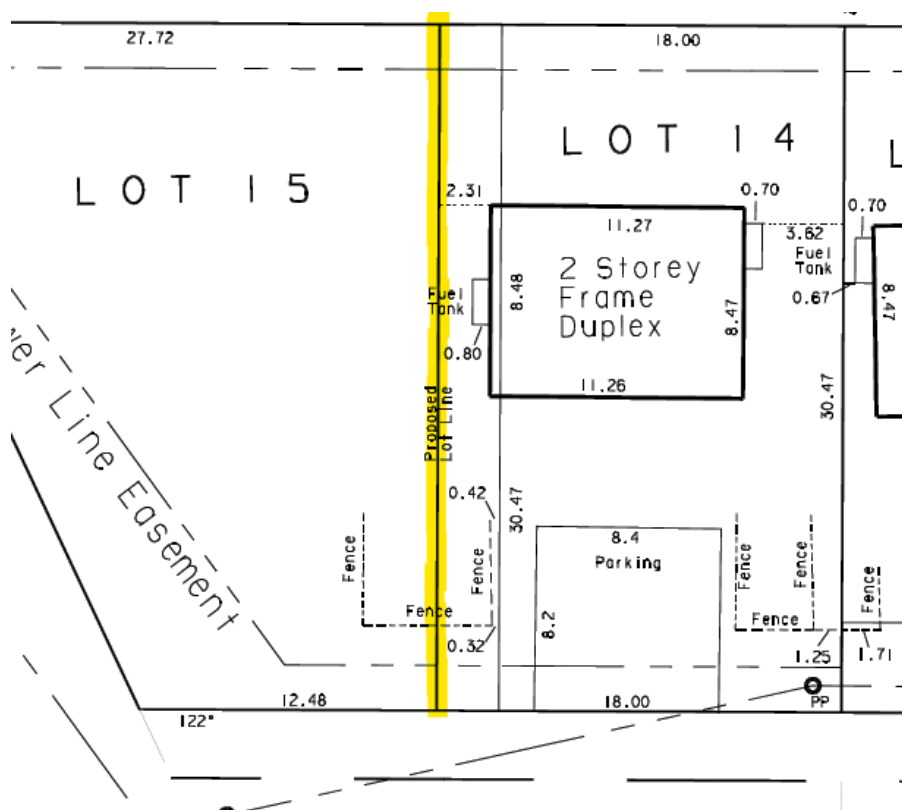


Figure 2 Proposed Configuration for Lots 14 and 15

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability. Public Works are satisfied with the proposed stormwater management and with the application overall. Protective Services and Recreation had no comments or concerns.



The application was also circulated to every property owner within a 100m radius of this property, inviting comments and questions. No comments in opposition to this application were received at the time of writing this report. The public hearing successfully passed on 18 November 2020 at the Committee of the Whole.

Subdivision Bylaw

- 1.1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.

1.2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

2. Council does not grant subdivision authority for the Boundary Adjustment of Lots 14 & 15, Block 14, Government Reserve Addition.

APPROVAL		
NAME:	Stephanie Pawluk, CDO	SIGNATURE: 
DATE:	December 1, 2020	
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	December 4, 2020	



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

APPLICATION FEE:	
DATE PAID:	
RECEIPT #:	
PERMIT #:	

SUBDIVISION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

☐

Subdivision

☐

Consolidation

☒

Boundary Adjustment

CIVIC ADDRESS: 314 Turner Street (Lot 15) VALUE OF DEVELOPMENT: \$ 5,000

LEGAL DESCRIPTION: LOT(S) 15 BLOCK 14 ESTATE _____ PLAN# 8395 CLSR

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the number of proposed lots and their sizes.

The subdivision application is for adjusting the boundary between lot 14 and lot 15. The duplex on lot 14 is encroaching on lot 15 and this adjustment is necessary to be in compliance with the City of Dawson bylaw and to enable for future development on lot 15.

APPLICANT INFORMATION

APPLICANT NAME(S): Land Development Branch (Pierre Marchand)

MAILING ADDRESS: P.O Box. 2703 POSTAL CODE: Y1A 2C6

EMAIL: pierre.marchand@gov.yk.ca PHONE #: 867 332 1578

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

OWNER NAME(S): Commissioner of Yukon (Susan Antpoehler, Land Management Branch)

MAILING ADDRESS: P.O Box. 2703 K 320 POSTAL CODE: Y1A 2C6

EMAIL: Susan.Antpoehler@gov.yk.ca PHONE #: 867-667-5882

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

no



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Zoning Assessment

File Number: 20-098 Date: 26 August 2020
Zone: R1 - Single family/duplex Assessment completed by: C. Wadcombe

1. Application Type

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> OCP Amendment | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Zoning Amendment | <input type="checkbox"/> Development |
| <input checked="" type="checkbox"/> Subdivision | <input type="checkbox"/> Other: |

2. Official Community Plan Designation: INT - INSTITUTIONAL
Does the proposed development meet OCP requirements? ☒ yes ☐ no
If no, OCP amendment is required. Yukon Govt. Housing

3. Zoning By-Law Designation: R1 - Single Family & Duplex
Does the proposed development meet ZBL requirements? ☒ yes ☐ no
If no, ZBL amendment is required.

4. Heritage Management Plan Designation: Downtown Heritage Management
Does the proposed development require HAC review? ☐ yes ☒ no Not development
If yes, fill out Heritage Assessment form.

5. Zone Specific Regulations:

Provision	Permitted	Proposed	Compliant	Variance Required
Permitted Use	<u>DUPLEX</u>	<u>NO CHANGE</u>	<u>Y/N</u>	
Minimum Parcel Size	<u>232.3m² / 2500ft²</u>	<u>464.7m²</u>	<u>Y/N</u>	
Maximum Parcel Size	<u>—</u>	<u>—</u>	<u>Y/N</u>	
Minimum Parcel Width	<u>7.6m / 25ft</u>	<u>15.24 m</u>	<u>Y/N</u>	
Minimum Setback (Front)	<u>3.05m / 10ft</u>	<u>13.91m</u>	<u>Y/N</u>	
Minimum Setback (Side)	<u>1.52m / 5ft</u>	<u>2.31m</u>	<u>Y/N</u>	
Minimum Setback (Side)	<u>1.52m / 5ft</u>	<u>4.44m</u>	<u>Y/N</u>	
Minimum Setback (Rear)	<u>1.5m / 5ft</u>	<u>8.09m</u>	<u>Y/N</u>	



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

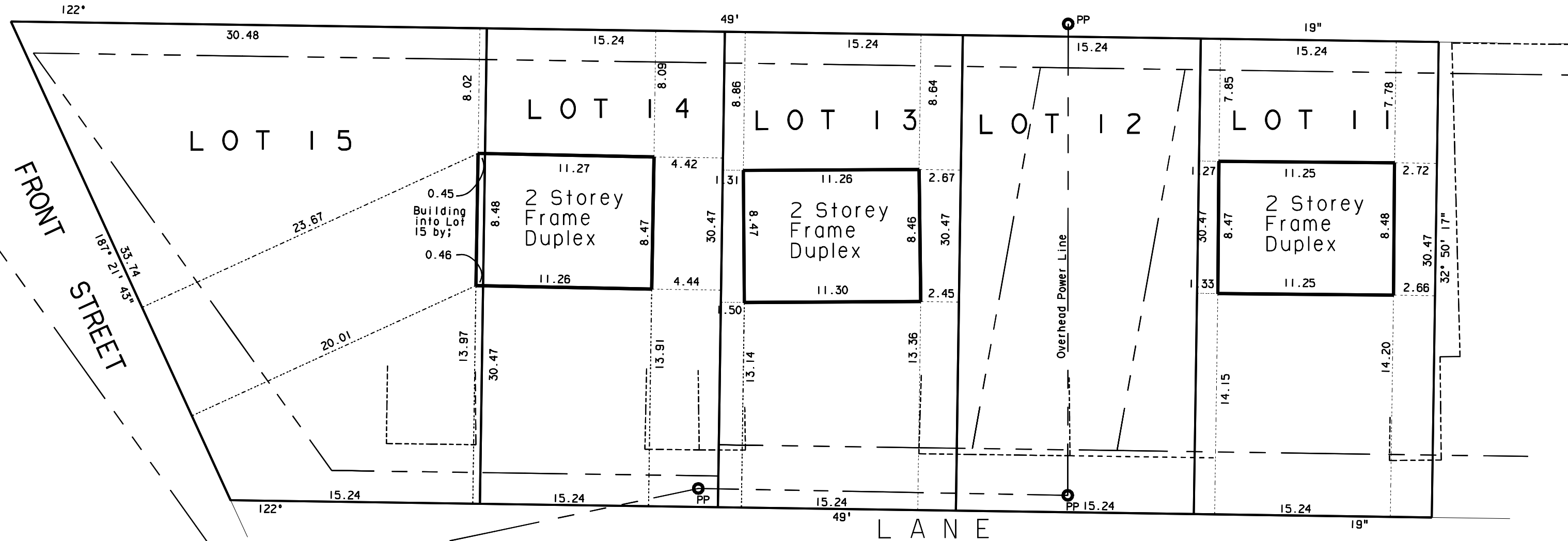
Provision	Permitted	Proposed	Compliant	Variance Required
Minimum Floor Area	23.8m ² / 256ft ²	190.7m ² ①	Y / N	
Maximum Height (Principal)	10.67m / 35ft	~6m	Y / N	
Maximum Height (Accessory)	—	—	Y / N	
Maximum Parcel Coverage	50%	20.6%	Y / N	
Maximum Floor Area Ratio (FAR)	—	—	Y / N	
Minimum Off-Street Parking Spaces	2	2	Y / N	
Minimum Setback (Principal and Accessory)	—	—	Y / N	
Zone Specific:			Y / N	
Zone Specific:			Y / N	

6. Notes:

① Floor area = 11.27(w) x 8.47(d) multiplied by 2 ; duplex is 2 storeys

TURNER STREET

Power Line Easement Plan 72055 CLSR
89-55 LTO



SKETCH OF LOTS
IN BLOCK 14

CITY OF DAWSON
YUKON

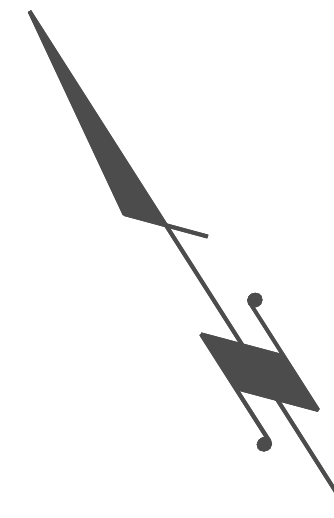
SCALE 1 : 250

Survey Performed
July, 2020.

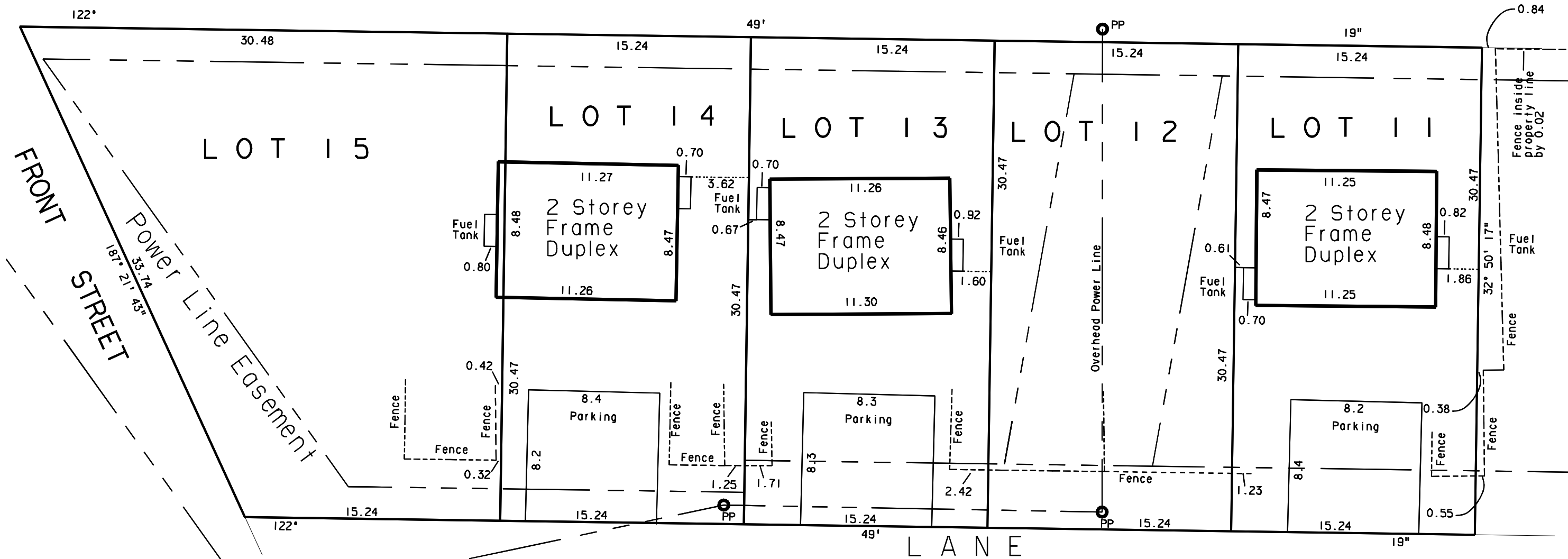
File No. : 20 025
Lamerton Land Surveys
Dawson City, Yukon

Prepared For:
YG Land Development Branch

Note:
Parking area for each
of Lots 11, 13 & 14
is Approx. 8m x 8m



Power Line Easement Plan 72055 CLSR
89-55 LTO



SKETCH OF LOTS
IN BLOCK 14

CITY OF DAWSON
YUKON

SCALE 1 : 250

Survey Performed
July, 2020.

File No. : 20 025
Lamerton Land Surveys
Dawson City, Yukon

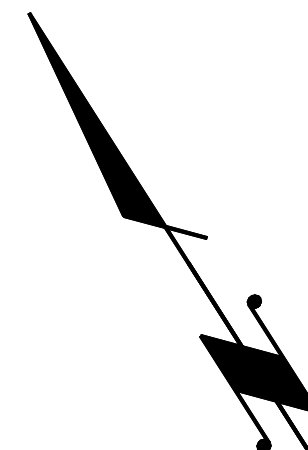
Prepared For:
YG Land Development Branch

Additional Fence and Parking Detail

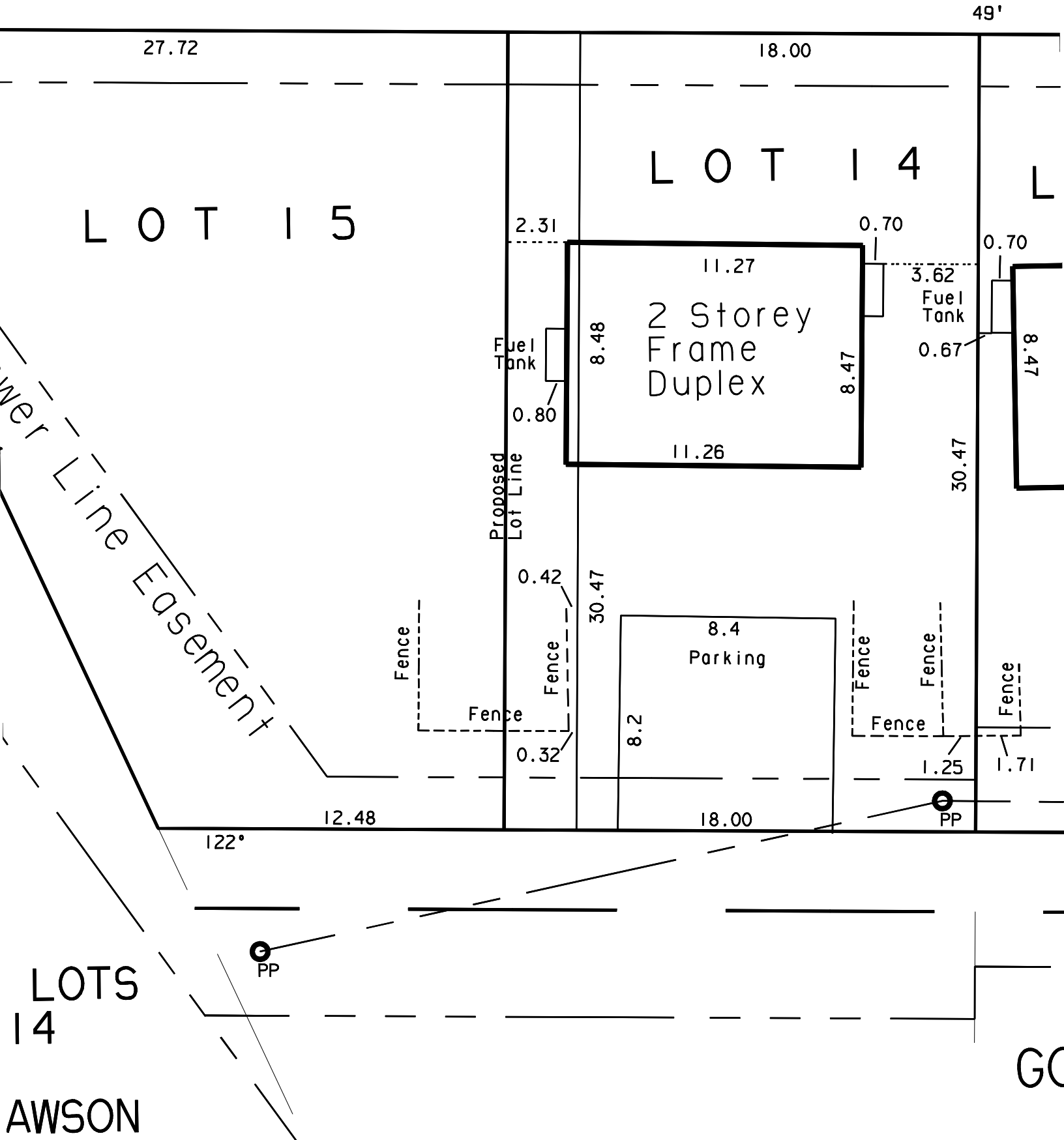
No survey Monuments
Located in the Vicinity
of this Sketch

BLOCK 14		
GOVERNMENT RESERVE ADDITION		

Plan 8395 CLSR



Proposed Lot line modification
TURNER STREET



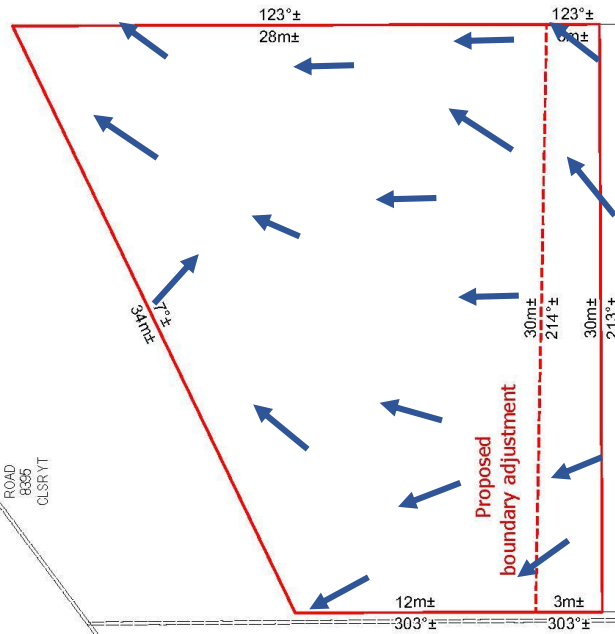
Stormwater Management

Water Flow Direction

PARCEL P GOVERNMENT RESERVE
41780 CLSR YT
20364 LTO YT



Turner Street



ROAD
8335
CLSR YT

LOT 14
8335
CLSR YT

LOT 13
8335
CLSR YT

Front Street

LOT 1
8335
CLSR YT

LOT 2
8335
CLSR YT

Yukon

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0

PH: 867-993-7400 FAX: 867-993-7434

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NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

Subdivision Application: #20-098

Subject Property: Lots 14 and 15 Block 14 Government Reserve Addition

Date: November 18th, 2020

Time: 7:00pm

Location: Council Chambers, City Hall

Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11



As per the *Municipal Act*, S. 319.4, upon receiving an application for subdivision, council must give public notice of the application.

Therefore, the City of Dawson is now requesting input from the public regarding the boundary adjustment of Lots 14 and 15 Block 14 Government Reserve Addition.

For more information, to view the application details, or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:

Stephanie Pawluk

Community Development & Planning Officer
Box 308, Dawson City YT Y0B1G0

cdo@cityofdawson.ca

867-993-7400 ext. 414

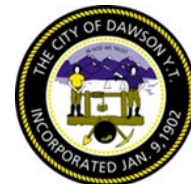
Charlotte Luscombe

Planning Assistant
Box 308, Dawson City YT Y0B1G0

planningassist@cityofdawson.ca

867-993-7400 ext. 438

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Dawson City Farmers Market Lease		
PREPARED BY:	C Bellmore	ATTACHMENTS: Draft Lease Agreement – Dawson City Farmers Market	
DATE:	October 21, 2020		
RELEVANT BYLAWS / POLICY / LEGISLATION: Bylaw #10-10 Lease & Rental Bylaw Property Lease Policy 2017-15			

RECOMMENDATION

That Council authorize administration to enter into a 5-year lease agreement with Dawson City Farmer's Market Society with the term ending December 31, 2025.

ISSUE / PURPOSE

Bylaw #10-10 "Lease and Rental Bylaw" requires a resolution of Council to lease or rent property from another party. Upon passing of a resolution the authority is delegated to the CAO.

BACKGROUND SUMMARY

The Dawson City Farmer's Market Society lease for this location expires December 31, 2020 and they would like to renew the lease on the same terms as the previous lease.


ANALYSIS / DISCUSSION

Section 4.1 (c) of Property Lease Policy 17-05 gives the current occupant the right of first refusal to renew their lease if they meet all the guidelines

Section 4.1 (b) requires approval of Council to make a City of Dawson property available for sale or lease

Administration does not foresee the need for this space in the next 5 years to meet operational objectives and recommends the renewal on the same terms as previous.

APPROVAL

NAME:	C Bellmore	SIGNATURE: 
DATE:	Dec 4, 2020	



LEASE AGREEMENT

This Lease Agreement is made effective on this 1st day of January, 2021.

Between

Dawson City Farmer's Market Society
Box 1213
Dawson City, Yukon
Y0B 1G0

(Hereinafter known as the "DCFMS", of the First Part)

And

City of Dawson
Box 308
Dawson City, Yukon
Y0B 1G0

(Hereinafter known as the "City", of the Second Part)

LEASE AGREEMENT REGARDING THE OPERATION AND ALLOCATION OF VENDOR STALLS ON FRONT STREET, ADJACENT TO CLSR 8338A, DAWSON CITY, IN Quad 116B/03, AS IDENTIFIED IN SCHEDULE "A" OF THIS AGREEMENT

This Lease Agreement between the **City** and **DCFMS** recognizes the benefit and value of a vibrant market.

WHEREAS the City supports and encourages local food production, and

WHEREAS DCFMS will coordinate the operation and allocation of vendor stalls, and

WHEREAS council passed resolution # _____ at their meeting on December _____, approving this lease, now

Therefore, the parties to this Agreement agree to the terms and conditions set out hereunder.

Both agencies agree to work cooperatively to coordinate the maintenance and use of the Farmer's Market.

1.00 TERM OF THE AGREEMENT

1.01 The term of this Agreement shall be for a term of five (5) years, commencing on **January 1, 2021** and expires **December 31, 2025**.

1.03 This agreement may be terminated by either party giving the other party written notice at least two months in advance of the date of termination.

1.04 This Agreement allows DCFMS to operate a "Farmers Market" each Saturday from May to October (20 weeks) between the hours of 9:00 am to 8:00 pm.

2.00 PREMISES

- 2.01 The City agrees to lease to DCFMS the portion of land known as the Farmer's Market, on Front Street on Front Street, adjacent to CLSR 8338A, Quad 116B/03, within the City of Dawson.

3.00 REMUNERATION

- 2.02 Upon signing of this agreement, DCFMS agrees to pay the City one thousand dollars (\$1000.00) per year, for the term of this agreement.

4.00 DCFMS OBLIGATIONS

- 4.01 DCFMS shall ensure all vendors hold a current and approved business license in accordance with the Business License Bylaw or any successor legislation.
- 4.02 DCFMS shall establish a Vendor Policy and/or operate the "Farmer's Market" in accordance with the City of Dawson Farmer's Market policy.
- 4.03 DCFMS, at the cost and expense of DCFMS, shall, at all times, maintain the said land in a neat and tidy condition and ensure all vendor stalls and displays are removed from the site by market end each Saturday, including packaging.
- 4.04 DCFMS accepts the said land in an "as is" condition and may, with prior written consent of the City, which consent will not be unreasonably withheld, make improvements to the said land and building to make them suitable for DCFMS's purposes. Any such improvements made by DCFMS at any time during the term of this agreement shall be at the risk, cost and expense of DCFMS.
- 4.05 DCFMS shall maintain at all times during the term of this agreement public liability and property damage insurance of at least two million dollars (\$2,000,000.00) against claims for personal injury, death or damage to property arising out of the operation of the DCFMS under this agreement, or of any of the acts or omissions of the DCFMS or any of its agents, employees or servants.
- 4.06 DCFMS, annually, shall provide proof that insurance is in place pursuant to this Agreement.

5.00 CITY OBLIGATIONS

- 5.01 The City shall ensure that legislative authority is provided for the property to be utilized as a vendor stall location for the duration of this agreement, and
- 5.02 The City shall maintain the area commonly referred to as the "Farmer's Market" by;
- a. Cutting grass as required
 - b. Monitor and clean area as required
 - c. Ensure that adequate waste receptacles are installed and emptied as needed for public use.

6.00 LIABILITY

- 6.01 DCFMS shall not have any claim or demand against the City or any of its officers, servants or agents for detriment, damage, accident or injury, of any nature whatsoever or howsoever caused to the said land or to any person or property, including any structures, erections, equipment, materials, supplies, motor or other vehicles, fixtures and articles, effects and things on or about the said land unless such damage or injury is due to the negligence of any officer, servant or agent of the City while acting within the scope of his duties or employment.

- 6.02 DCFMS at all times shall indemnify and save harmless the City or any of its officers, servants or agents from and against all claims and demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted, in any manner based upon, occasioned by or attributable to the execution of this agreement, or any action taken or things done or maintained by virtue hereof, or the exercise in any manner of rights arising hereunder, except claims for damage resulting from the negligence of any officer, servant or agent of the City while acting within the scope of his duties or employment.

7.00 CONDITIONS ON EXPIRY OF AGREEMENT

- 7.01 Any structures including repairs, alterations, or improvements made to them remaining on the said lands at the expiry of this agreement (except and subject as this agreement may otherwise specifically provide for) shall be vested in title in the City without any payment of compensation to DCFMS by the City. Nevertheless, the City shall have the option of requiring or compelling DCFMS upon written notice to remove such structures, and DCFMS shall be so bound to remove said structures and to restore the said land and premises to a neat and tidy condition, all at the cost of DCFMS and without any right on the part of DCFMS to seek compensation from the City for any reason whatsoever.

8.00 ASSIGNMENT OF AGREEMENT

- 8.01 DCFMS shall not make any assignment of this Agreement, nor transfer or sublease of the whole or any portion of the said land demised or leased hereunder, without obtaining the prior consent in writing of the City to such assignment, transfer or sub-lease, which consent will not be unreasonably withheld.

9.00 INDEPENDANT CONTRACTOR

- 9.01 It is acknowledged by the parties hereto that DCFMS will act as an independent contractor, and not as an employee of the City. DCFMS and the City acknowledge and agree that this agreement does not create a partnership of joint venture between them.

10.00 GENERAL PROVISIONS

- 10.01 Time shall be of the essence of this agreement and of every part hereto and no extension or variation of the agreement shall operate as a waiver of this provision.
- 10.02 This agreement shall ensure to the benefit of and be binding upon the parties hereto, their executors, administrators, successors and authorized assigns.
- 10.03 This Agreement may be amended by the mutual written consent of the Parties hereto. To be valid, any amendment to this Agreement shall be in writing and signed by the Parties hereto within the duration of this Agreement.
- 10.04 DCFMS shall abide by all applicable lawful rules, regulations and bylaws of the Federal and Territorial governments and of the City affecting or pertaining to its operations within the City.

SCHEDULE "A"



In Witness whereof the parties have executed this agreement by their respective proper signatures as of the day and year written below:

FOR DCFMS

Date

Witness name (printed clearly)

Name (printed clearly)

Witness Signature

Signature

FOR THE CITY OF DAWSON

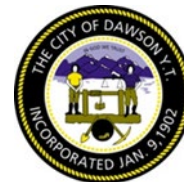
Date

Witness name (printed clearly)

Witness Signature

Cory Bellmore, CAO

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	Recreation Grants	
PREPARED BY:	Paul Robitaille, Parks and Recreation Manager	ATTACHMENTS:
DATE:	November 22, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: Recreation Grants Policy 2017-06		

RECOMMENDATION

THAT Council approve the Level 2 Recreation Grants, as recommended by the Recreation Board in the amount of \$19354.42.

BACKGROUND SUMMARY

The Recreation Board dispenses two levels of funding under the Recreation Grant Program. Level 1 is intended for individuals or small groups. Level 2 is for community groups, organizations, non-profits and leagues. \$43,051.00 is budgeted for Recreation Grants in the 2020 Budget.

The Recreation Board decided to initiate an additional intake, as the fund has been underutilized to this point this year.

If council approves the Recreation Grants as recommended by the Recreation Board in the amount of \$16,854.42, there will be \$5206.22 remaining.


ANALYSIS / DISCUSSION

The evaluation criteria for Recreation Grants is as follows:

- Public benefit (number of participants, large target audience)
- Reduction of barriers (such as low fees, accessibility, reduce social & cultural barriers, location)
- Building capacity (leadership development, instructor training, activity promotion or infrastructure improvement)
- Application (complete, alternative funding sources, partnerships)

Based on the evaluation criteria established in the *Community Grants Policy* and the *Recreation Grants Policy* the respective committees make the following recommendations to Council for approval:

Applicant	Project Name	Request	Rec Board	Comm. Grants	Recommend
(S)hiver Arts Society	(S)hiver Arts Festival	\$2000.00	\$1000.00	\$0.00	\$1000.00
Healthy Babies, Healthy Families	Outdoors Programming Equipment	\$1492.97	\$1492.97	\$0.00	\$1492.97
IODE	Monthly Meetings and Seniors Parcels	\$157.50	\$157.50	\$0.00	\$157.50
KATTS	Cross Country Ski Equipment	\$6550.00	\$6550.00	\$0.00	\$6550.00
Little Blue Daycare	Learn to Skate Equipment	\$1653.95	\$1653.95	\$0.00	\$1653.95
Dawson Minor Hockey	Hockey Equipment	\$4000.00	\$4000.00	\$0.00	\$4000.00
Percy deWolfe Memorial Mail Race	Race Supplies	\$2000.00	\$2000.00	\$0.00	\$2000.00
City of Dawson	Trail Map	\$2500.00	\$2500.00		\$2500.00
	TOTAL	\$20354.42	\$19354.42	\$0.00	\$19354.42

APPROVAL		
NAME:	Cory Bellmore	SIGNATURE: 
DATE:	Dec 4, 2020	

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca



December 2, 2020

Tr'ondëk-Klondike is an exceptional place. The story of what happened here is worth sharing with the world and committing for all time to human memory.

On behalf of the residents of our community, City of Dawson Council is delighted to support the nomination of Tr'ondëk-Klondike as a UNESCO World Heritage Site. The municipality recognizes the importance of acknowledging and celebrating our history and living heritage, while allowing our cultural landscape to evolve. World Heritage Site designation will sustain our long-term goals for a healthy community and contribute to the social, cultural, and economic well-being of Dawson City and the Yukon. As well, communicating the significance of this place and the lessons it has for humanity is an obligation we take seriously.

We will continue supporting the protection, preservation, and promotion of this incomparable area and its unique values through responsible management of municipal infrastructure and cultural resources. Should Tr'ondëk-Klondike be inscribed on the World Heritage List, the City of Dawson is committed to fulfilling its responsibilities on the proposed Tr'ondëk-Klondike World Heritage Site Stewardship Board.

The partnerships built between local and regional organizations in preparation of the Nomination Proposal will serve our community well in the years to come. We were brought together by our shared belief in Tr'ondëk-Klondike's Outstanding Universal Value and thankful for the efforts that articulated our shared legacy.

Sincerely,

Mayor Wayne Potoroka



THE CITY OF DAWSON

Gaw Field Naming Bylaw

Bylaw No. 2020-12

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes respecting

- (e) the municipality's acquisition, sale, management, mortgaging, construction, leasing, renting, or any other dealings with real property, or any interest in real property including land, buildings, easements, or other interests;

WHEREAS the City of Dawson is the owner of lot 1048, and

WHEREAS the City of Dawson wishes to honour the memory and long service of Irwin Gaw and to acknowledge the contributions he has provided to recreation in Dawson City, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the ***Gaw Field Naming Bylaw***.

2.00 Purpose

- 2.01 The purpose of this bylaw is to provide for the naming of the western portion of lot 1048, City of Dawson, that is used primarily as a soccer pitch.

3.00 Name

- 3.01 The western portion of lot 1048, City of Dawson, that is used primarily as a soccer pitch and as shown outlined in yellow in the picture in Appendix "A" is hereby named "GAW FIELD."

PART II – FORCE AND EFFECT

4.00 Severability

- 4.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

Gaw Field Naming Bylaw

Bylaw No. 2020-12

5.00 Enactment

5.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

6.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Original signed by

Name of Presiding Officer, Title

Presiding Officer

Name of CAO (or designate), Title

Chief Administrative Officer



THE CITY OF DAWSON

Gaw Field Naming Bylaw

Bylaw No. 2020-12

Appendix "A"



Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Official Community Plan and Zoning Bylaw Housekeeping Amendments	
PREPARED BY:	Stephanie Pawluk, CDO	ATTACHMENTS: Draft OCP Amendment Bylaw (#2019-14) Draft ZBL Amendment Bylaw (#2019-15)
DATE:	December 2, 2020	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Council give Third and final Reading to Official Community Plan Bylaw Amendment No. 2, Bylaw #2019-14 and Zoning Bylaw Amendment No. 5, Bylaw #2019-15.

BACKGROUND SUMMARY

The OCP underwent a yearly review in 2019, as per S. 16.2 of the OCP. The Zoning Bylaw must be consistent with the OCP, therefore; the Zoning Bylaw was also reviewed.

OCP Bylaw Amendment No. 2 was given Second Reading February 12th, 2020 as per Council resolution C20-02-18. Approval from the Minister to proceed to Third Reading, as per s. 282 of the Municipal Act, was granted on May 7th, 2020.

Both amendment bylaws were presented at the November 4th, 2020 Committee of the Whole meeting for feedback. Administration received direction to solicit advice from the Heritage Advisory Committee and to make edits prior to Third and final Reading. The requested information and edits have been made and are provided as information in this report.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Municipal Act

S. 288(2) of the *Municipal Act* states that “a council must not adopt a zoning bylaw, or an amendment to a zoning bylaw, that is not consistent with an official community plan”. The proposed changes in the Zoning Bylaw Amendment will be consistent with the OCP.

Zoning Bylaw

S. 17.1.1 of the *Zoning Bylaw* states that “Council may initiate any text amendment to this bylaw.”

Council Information Requests: Zoning Bylaw Amendment

1. S. 4.02: What is the intent of this clause? This clause is identical to the current clause with the addition of “or more than the maximum dimensions” for the purpose of enabling the conformance of large lots that were created before the approval of this bylaw. For example, the R3 zone has a maximum parcel size of 4 acres. This clause allows a 5 acre lot that was created prior to this ZBL to conform. A mistake in the prior iteration of this bylaw amendment repealed the clause, but did not add “and replace” as intended.

2. S. 4.07: Does the Heritage Advisory Committee wish to review development permits for solar panels inside the entire historic townsite? Administration consulted the HAC and received direction that the HAC does wish to review development permits for solar panels inside the historic townsite. As such, s. 4.07 has been amended to remove “Downtown Core” and replace it with “Historic Townsite” as follows:

“Insert the following clause: S. 4.2.11 “roof-mounted renewable energy devices outside of the Historic Townsite.””

3. S. 4.20: This amendment repeals two sections and condenses it into one. What does this change and accomplish?

- The sections it repeals and replaces are: s. 16.5: Report to Council and s. 16.6: Penalties.
- This amendment removes the processes of the CDO reporting a continued contravention to Council and receiving direction from Council on how to proceed with enforcement. Instead, it allows the CDO to pursue enforcement, and report to Council only in the case that an offence results in a summary conviction.

4. S. 4.20.3: Why is the following included in this clause: “any person owning or occupying real property”? This same clause is copied from the Zoning Bylaw #2018-19 (S. 16.6.3). An example of where the “occupying real property” language might apply is in the case of an offence occurring on a lot that is leased by YG to an individual or in the case of a mining claim.

Zoning Bylaw Amendment Edits

Notable edits to the clauses include the following:

1. S. 4.05: This change occurred upon Council direction of including language about repairs and maintenance in the definition of ‘structural alteration’ in order to provide clarity on this topic. It is important for Administration to have this descriptive language in the definition as it will increase clarity for all, including decision makers and members of the public, in understanding exactly what constitutes a structural alteration, as well as ensure the conformity of this definition with the Municipal Act. This proposed definition aligns with the Municipal Act (S. 302(2)) and clarifies the definition in relation to repairs and maintenance.

S. 302(2) of the Municipal Act states:

“For the purpose of this section, repairs, maintenance, or installations that do not alter the size of the building or other structure or involve the rearrangement or replacement of structural supporting elements shall not be structural alterations.”

The clause, as amended, now states:

*Insert the following definition to s. 2.2: “STRUCTURAL ALTERATION means any change to **structural supporting elements** of a structure including but not limited to foundations, exterior load-bearing walls, door and window openings, roof, and access/egress components (such as decks or porches), which does not increase the exterior dimensions of height or footprint. For the purposes of this bylaw, full removal of a structure or structural component and replacing it in its entirety constitutes structural alteration. **Repairs, maintenance, or installations that do not alter the size of the building or other structure or involve the rearrangement or replacement of structural supporting elements does not constitute structural alteration.**”*


This has been changed from the last iteration of this definition, which stated:

Insert the following definition to S. 2.2: “STRUCTURAL ALTERATION means any change in the supporting members of a structure, including but not limited to foundations, exterior load-bearing walls, door and window openings, roof, and access/egress components (such as decks or porches), which does not increase the exterior dimensions of height or footprint. For the purposes of this bylaw, full removal of a structure or structural component and replacing it in its entirety constitutes structural alteration.”

2. S. 4.07: Insert the following clause: S. 4.2.11 “roof-mounted renewable energy **systems** outside of the Historic Townsite.” “Devices” was replaced with “systems” to match amendment 4.04 which defines renewable energy system.

3. S. 4.09: The language in red was changed from “valid survey instruments” for the purpose of clarity.

*“Insert the following clause: S. 4.4.1.5 (V) “the applicant is unable to prove the extent of a development using **a survey conducted by a registered Canada Land Surveyor.**””*

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	December 4, 2020	



THE CITY OF DAWSON

Official Community Plan Amendment No. 2 Bylaw

Bylaw No. 2019-14

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 278 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council must, within three years of formation or alteration of municipal boundaries, adopt or amend by bylaw an official community plan.

WHEREAS section 285 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that an official community plan may be amended, so long as the amendment is made in accordance with the same procedure established for adoption of an official community plan.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Official Community Plan Amendment No. 2 Bylaw***

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

(a) A re-designation of lands from Urban Residential to Downtown Core.



THE CITY OF DAWSON

Official Community Plan Amendment No. 2 Bylaw

Bylaw No. 2019-14

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THE CITY OF DAWSON

Official Community Plan Amendment No. 2 Bylaw

Bylaw No. 2019-14

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

- 4.01 This bylaw re-designates Block M, Ladue Estate and Lots 5, 9, and 10, Block H, Ladue Estate from Urban Residential to Downtown Core, as shown in Appendix 1.

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Official Community Plan Amendment No. 2 Bylaw

Bylaw No. 2019-14

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	November 20, 2019
MINISTERIAL NOTICE	January 21, 2020
PUBLIC HEARING	February 12, 2020
SECOND	February 12, 2020
MINISTERIAL APPROVAL	May 7, 2020
THIRD and FINAL	

Original signed by

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



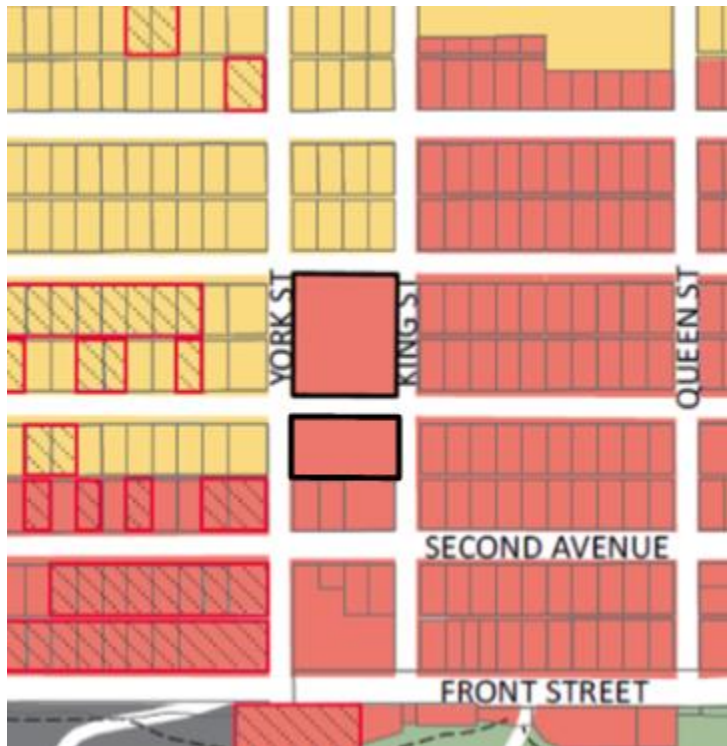
THE CITY OF DAWSON

Official Community Plan Amendment No. 2 Bylaw

Bylaw No. 2019-14

8.00 Appendices

Appendix 1. Amendment to Schedule C





THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council, within two years after the adoption of an official community plan, or as soon as is practicable after the adoption of an amendment to an official community plan, a council must adopt a zoning bylaw.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that no person shall carry out any development that is contrary to or at variance with a zoning bylaw.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the **Zoning Bylaw Amendment No. 5 Bylaw**

2.00 Purpose

2.01 The purpose of this bylaw is to provide for:

- (a) A re-zoning of Lot 7, Block J, Ladue Estate from C1: Core Commercial to P1: Parks and Natural Space.
- (b) A series of text amendments.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

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THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the Council of the City of Dawson;

PART II – APPLICATION

4.00 Amendment

- 4.01 This bylaw amends Schedule C to re-zone Lot 7, Block J, Ladue Estate from C1: Core Commercial to P1: Parks and Natural Space, as shown in Appendix 1.
- 4.02 Repeal and replace S. 1.9.1 "Lots created before the approval of this bylaw that are less than the minimum dimensions or more than the maximum dimensions required of the zone they are in shall be considered to be conforming lots for the purposes of this bylaw".
- 4.03 Insert the following definition to S. 2.2: "PERSONAL SERVICE ESTABLISHMENT means a business which is associated with the grooming or health of persons or the maintenance or repair of personal wardrobe articles and accessories, and may include a barber shop, beauty parlor, shoe repair shop, self-service laundry or dry cleaning establishment."
- 4.04 Insert the following definition to S. 2.2: "RENEWABLE ENERGY SYSTEM means a system or device where energy is derived from sources that are not depleted by using them and transformed for use. Renewable energy systems include but are not limited to solar-electric or solar-thermal panel systems."
- 4.05 Insert the following definition to s. 2.2: "STRUCTURAL ALTERATION means any change to structural supporting elements of a structure including but not limited to foundations, exterior load-bearing walls, door and window openings, roof, and



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

- access/egress components (such as decks or porches), which does not increase the exterior dimensions of height or footprint. For the purposes of this bylaw, full removal of a structure or structural component and replacing it in its entirety constitutes structural alteration. Repairs, maintenance, or installations that do not alter the size of the building or other structure or involve the rearrangement or replacement of structural supporting elements does not constitute structural alteration.”
- 4.06 Insert the following clause: S. 4.2.10 “wall tents or similar temporary structures provided the wall tent consists only of a frame and canvas walls. For the purposes of this bylaw, construction of a structure with a floor, walls, or roof requires an approved development permit.”
- 4.07 Insert the following clause: S. 4.2.11 “roof-mounted renewable energy systems outside of the Historic Townsite.”
- 4.08 Repeal S. 4.3.6 and replace with the following: S. 4.3.6 “an application shall not be deemed complete until all requirements above have been submitted to the satisfaction of a development officer. Partially complete applications that are inactive for a period of six months or more may be cancelled at the discretion of the development officer.”
- 4.09 Insert the following clause: S. 4.4.1.5 (V) “the applicant is unable to prove the extent of a development using a survey conducted by a registered Canada Lands Surveyor.”
- 4.10 Repeal S. 5.3 and re-insert the clause as S. 4.8.
- 4.11 Repeal S. 8.11(c) and replace with the following: S. 8.11(c) “a Cannabis Retail Service shall be allowed to sell non-regulated goods. A Cannabis Retail Service must comply with section. 17(1) of the Federal *Cannabis Act* when selling goods that promote cannabis.”
- 4.12 Insert “personal service establishment” in S. 12.1.1 as a permitted use.
- 4.13 Repeal S. 12.2 and replace with the following: S. 12.2 “The purpose of the C2 zone is to permit a wide range of commercial uses that provide service to local industry and/or highway tourism and service needs. Small-scale residential uses in this zone are permitted, though the area remains predominately a service commercial zone.”
- 4.14 Update Table 12-1 as follows: Repeal the line “minimum building height: 13.72m/45ft” and replace with “maximum building height: 13.72m/45ft”.
- 4.15 Update Table 12-3 as follows: Repeal the line “minimum building height: 13.72m/45ft” and replace with “maximum building height: 13.72m/45ft”.
- 4.16 Update Table 12-3 as follows: Repeal the line “minimum setback of buildings from front parcel line: 15.24m/50ft” and replace with “minimum setback of buildings from front parcel line: 6.10m/20ft”.
- 4.17 Repeal S. 16.4.1 and replace with the following: S. 16.4.1 “If the corrective measures described in a notice of offence order issued pursuant to section. 16.3 are not completed



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

- within the specified time, the person to whom the order was issued may be issued an offence ticket by a development officer”.
- 4.18 Repeal S. 16.4.3.
- 4.19 Insert the following clause: S. 16.4.5 “for greater certainty, a person found to be in contravention of this bylaw on an ongoing basis may be fined for each day the contravention continues, as per section 340 of the Yukon *Municipal Act*.”
- 4.20 Repeal S. 16.5 and 16.6 and replace with the following:
S. 16.5 “Summary Conviction Penalties
- .1 A person who fails or refuses to comply with an offence ticket is liable to sanctions as described in section 343 of the Yukon Municipal Act.
- .2 In addition to the penalties provided for under section 16.4 of this bylaw, a person convicted of an offence pursuant to section 16.2, may be ordered to remove such development and reclaim the site at that person’s own expense.
- .3 Should any person owning or occupying real property within the City refuse or neglect to pay any penalties that have been levied pursuant to this bylaw, the development officer may inform such person in default that the charges shall be added to, and shall form part of, the taxes payable in respect of that real property as taxes in arrears if unpaid on December 31 of the same year.
- .4 When a development officer has issued a ticket under section 16.4 that results in a summary conviction, the development officer shall report this information to Council.”
- 4.21 Insert the following clause: S. 17.2.3 (VII) “development assessment documentation as detailed in section. 4.3 Development Permit Applications.”

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	November 20, 2019
PUBLIC HEARING	February 12, 2020
SECOND	February 12, 2020
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



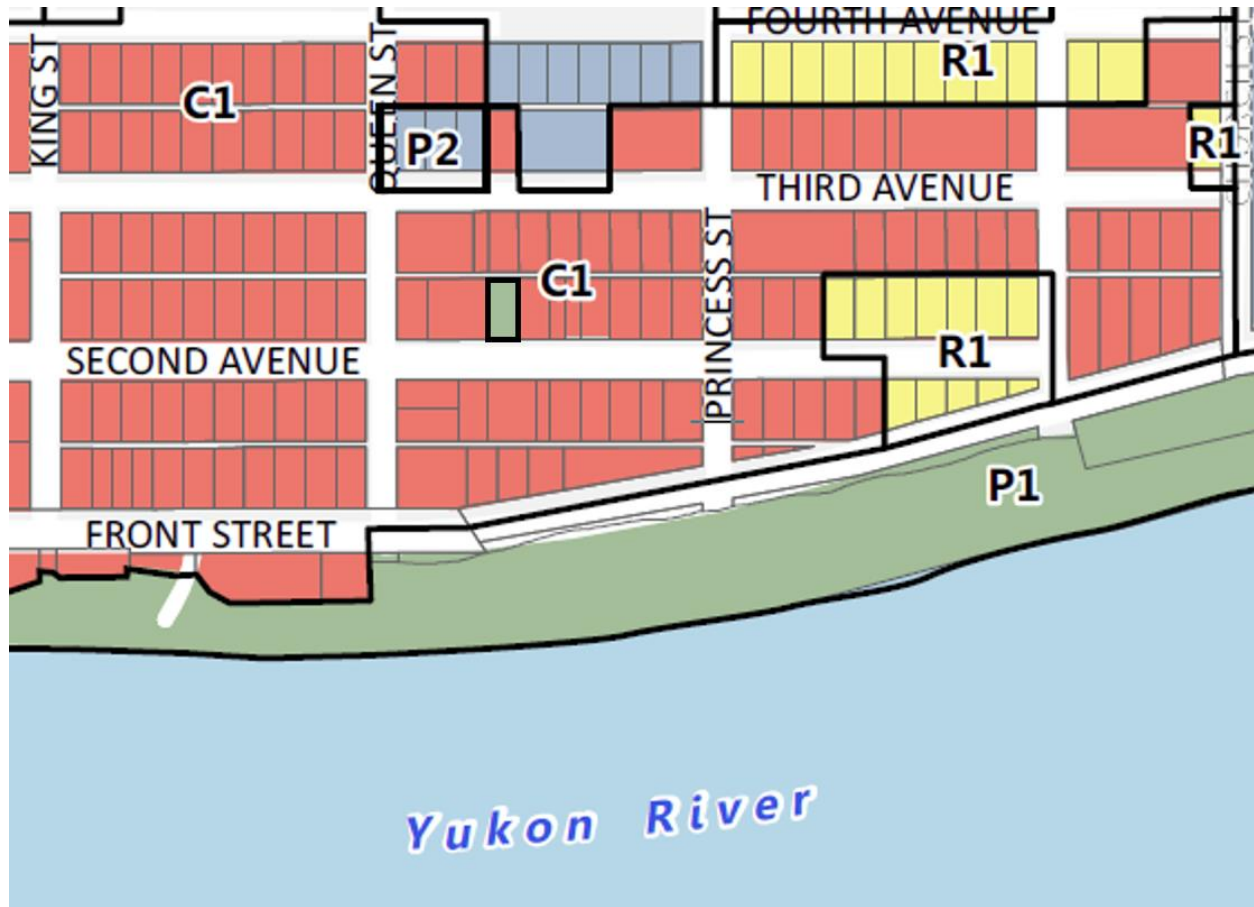
THE CITY OF DAWSON

Zoning Bylaw Amendment No. 5 Bylaw

Bylaw No. 2019-15

8.00 Appendices

Appendix 1. Amendments to Schedule C





November 6, 2020

Mayor Wayne Potoroka and Council
City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka and Council:

The Yukon Heritage Resources Board (YHRB) is an independent advisory and decision-making body with mandates under the Yukon First Nation Final Agreements, the Yukon's *Historic Resources Act*, and Yukon First Nation Heritage Acts. The Board makes recommendations to the governments of Yukon, Canada, and Yukon First Nations regarding the management of a wide range of heritage resources and sites in the Yukon, and is mandated to make determinations related to ownership of certain heritage resources.

I am pleased to send you a copy of the 2019-2020 Annual Report for the YHRB. If you have any questions about the Board's annual report or its activities, please do not hesitate to contact our Executive Director at the address listed below.

Thank you very much for your interest in the Yukon Heritage Resources Board and best wishes for the coming year.

Sincerely,

A handwritten signature in cursive script that reads "Anne Leckie".

Anne Leckie, Chair
Yukon Heritage Resources Board

Enclosure



Yukon Heritage Resources Board



Annual Report April 1, 2019 – March 31, 2020

Mandate

Mandates for the Board are set out in the Yukon First Nation Final Agreements, the Yukon's *Historic Resources Act*, and various sections of Yukon First Nation Heritage Acts. Under these pieces of legislation, the mandate of the Yukon Heritage Resources Board is to provide advice on heritage-related issues and make recommendations to Governments regarding management of heritage resources and heritage sites, and to make determinations regarding ownership of heritage resources referred to the Board under sections 13.3.2.1 or 13.3.6 of the Final Agreements.

Guiding Principle

We are committed to providing FAIR, RESPECTFUL, and BALANCED advice, recommendations, and decisions, based on the spirit and intent of the Board's legislated mandates and of the Principles of Reconciliation, as set out by the Truth and Reconciliation Commission of Canada.



Message from the Chair

Passion for our shared history is something all Yukoners have in common. We explore abandoned places such as the one pictured here at 17 mile on the Stewart River. We pass down stories and traditions and seek to understand how our collective heritage has shaped our modern Yukon and informs our future.

Our leaders of the past included in the Final Agreements and the other corresponding legislation the means to bring passionate Yukoners together to reflect, provide advice to governments, and make decisions on a variety of issues. The YHRB serves this function for Heritage.

We continue to have an amazing group of Yukoners willing to give of their time and their experiences to serve on the Board. In 2019–20, we saw the retirement of some and the arrival of new faces. A particular shout-out and heartfelt thank you to Sharon A. Peter, Fran Asp, Roger Ellis and Ron Chambers for their years of service to the Board and the unstinting sharing of their knowledge and perspectives. They helped shape who we have become as a Board.

We are pleased to welcome Elaine Shorty as Vice Chair and Zena MacLean, who bring with them a wealth of knowledge to complement our existing team and expand our horizons once again. And, as always, a thank you to our Executive Director, Morgen Smith for her unfailing support of the Board and our mandate.



Photo: Anne Leckie

A handwritten signature in black ink, which appears to read "Anne Leckie".

*Respectfully submitted,
Anne Leckie, Chair*



Who We Are

Mandate

The duties and responsibilities of the Yukon Heritage Resources Board (YHRB) are outlined primarily in Chapters 13 and 10 of the Yukon First Nation Final Agreements, in Part 1 of the Yukon's *Historic Resources Act*, and in various sections of Yukon First Nation Heritage Acts. According to its mandates, the Board may make recommendations to the Ministers responsible for heritage and to Yukon First Nations regarding the management of a wide range of heritage resources and heritage sites in the Yukon. The YHRB may also be asked to make determinations related to ownership of some heritage resources, pursuant to Sections 13.3.2.1 and 13.3.6 of the Final Agreements.



Board members attend a meeting.

Photo: YHRB

Under the *Historic Resources Act*, the Board is to perform functions that the Final Agreements assign to YHRB and to advise the Yukon's Minister with regard to a variety of issues, including the following: designation of historic sites; appropriate policies and guidelines for the designation and management of historic sites; appropriate policies, guidelines, and standards for the care and custody of historic objects; making regulations under the Act; use of the Yukon Historic Resources Fund; and any other matter related to historic resources in the Yukon.

Board Composition

The Board comprises ten members who operate in the public interest on issues related to Yukon heritage. The Council of Yukon First Nations nominates five appointees and the Government of Yukon nominates five, with the concurrence of the Government of Canada for one of these selections. All appointments are made by the Yukon Minister of Tourism and Culture for three-year terms. Appointees represent a wealth of knowledge and experience, as well as a shared passion for Yukon's heritage and culture.



Member Red Grossinger served on the Board throughout the year. Members John Firth, Anne Leckie, Nancy Pope, Annette Sinclair, and Testloa Smith were all reappointed in the summer of 2019, when they were joined by new members Elaine Shorty and Zena McLean. Members Anne Leckie and Elaine Shorty were chosen by the Board to the positions of Chair and Vice-Chair, respectively. Outgoing members during the fiscal year included Fran Asp, Ron Chambers, Roger Ellis, and Sharon Peter, to whom the Board is very grateful for their service and dedication over the years.

Board Activities

The mandate of the YHRB is to make recommendations to the governments of Yukon, Canada, and Yukon First Nations on issues related to the Yukon's heritage resources and sites, and to make determinations regarding ownership of heritage resources referred to the Board under Sections 13.3.2.1 and/or 13.3.6 of the Final Agreements. The Board works with governments, organizations, and individuals across the territory and nationally to fulfil its mandate. Board members are involved in a variety of activities, training, and ongoing education that enable them to continue providing informed and relevant recommendations to all Parties to the Yukon First Nation Final Agreements, and to be prepared in the event they are called upon to make determinations related to heritage resource ownership.

During the 2019–20 fiscal year, the Board made recommendations and provided input to governments on a variety of issues, including designation of Yukon Historic Sites; updating policies and strategy related to museums and cultural centres in the Yukon; regulations impacting heritage resources and sites; historic site management; and distribution of funding through and changes to the Yukon Historic Resources Fund program.

The Board worked to increase its profile and that of Yukon heritage through participation in and support for heritage community activities and issues. Board members participated in a wide range of training, conferences, and heritage community events and presentations to further their understanding of the board's mandate and of heritage issues in and impacting the Yukon.

In 2019–20, YHRB held four regular Board meetings in Whitehorse, as well as committee meetings to address a variety of issues. The YHRB continued implementation of its current strategic plan and related activities throughout the year.



Recommendations to and Engagement with the Final Agreement Parties

Upon request and at the Board's discretion, the Board provides input, information, and recommendations to all Parties under the Yukon First Nation Final Agreements, and to Government of Yukon under its mandates in the Yukon's *Historic Resources Act*.

The YHRB submits input and recommendations on the activities of Government of Yukon's Cultural Services Branch. The Director of Cultural Services with Government of Yukon's Department of Tourism and Culture acts as liaison to the YHRB and attends Board meetings on a regular basis, providing updates on the activities and programs of the Cultural Services Branch, development of regulations, intergovernmental projects and discussions, and implementation of the Final Agreements. The Yukon's Minister of Tourism and Culture is invited to attend Board meetings to share information about the Board's mandate, activities, and concerns, as well as discuss a variety of Yukon heritage issues.

In 2019–20, the Board reviewed and made recommendations on designation of a Yukon Historic Site and continued to receive updates and information on management planning processes for the Conrad and Fort Selkirk Historic Sites. The Board attended the annual roundtable for museums and cultural centres hosted by Government of Yukon's Museum Unit, and continued to participate in and provide recommendations regarding the updating of the Yukon's Museums Strategy and Policy. The Board received updates on and provided input related to development of Off-Road Vehicle regulations for the territory.

The YHRB participated in observer capacity in meetings of the intergovernmental Heritage Working Group and provided information and presentations to the group on request.

At the request of Parks Canada, the Board reviewed initial documents related to the S.S. Klondike National Historic Site management planning process and provided formal input. The Board also participated as a member of Parks Canada's Klondike National Historic Sites Advisory Committee throughout the year.

Representatives of the Board attended and hosted an exhibitor table at the Council of Yukon First Nations' General Assembly, which provided opportunities to share information about the Board's mandate, activities, and membership with governments.



The Board reviewed the Yukon Environmental and Socio-economic Assessment Board (YESAB) recommendations to government on closure and reclamation planning for the Keno Hill mining district, which included input provided by the YHRB and others on recommended heritage management planning and activities. The Board also initiated development of its formal input on scope and content of the Yukon Mineral Development Strategy.

Throughout the fiscal year, the YHRB continued communications and sought meetings with the Parties to encourage further clarity on its decision-making mandates, as set out in Sections 13.3.2.1 and 13.3.6 of the Final Agreements, and access to related funding, as well as its mandate under different pieces of legislation.

Board Member Training

The YHRB continued to focus on training in the four priority areas identified in the Umbrella Final Agreement Implementation Plan, which are board procedures and functions, YHRB mandate, provisions of the Umbrella Final Agreement, and cross-cultural orientation and education. New and returning Board members participated in orientation sessions to familiarize themselves with mandate and operational matters of the Board. Members also attended a variety of training opportunities, conferences, community events, and presentations aimed at broadening their knowledge and competencies and keeping current with heritage community developments.

In 2019–20, the Board focused its training specifically on being better prepared to carry out its mandates under various pieces of legislation. Training included general-audience courses in administrative justice and understanding legislation, as well as training specific to the Board's responsibilities and procedures related to its decision-making function under Sections 13.3.2.1 and 13.3.6 of the Final Agreements. The Board also coordinated and delivered specialized training for members in heritage management planning.



Board members attended Haa Kusteeyi Celebration in Carcross. Shown here is the arrival group for the opening ceremonies.

Photo: Annette Sinclair



Board members and staff continued to work together to identify and coordinate additional training related to YHRB's mandate. The YHRB also initiated renewed discussions with the Training Policy Committee around improving access to required and relevant training for UFA Boards, Committees, and Councils.



*The annual Yukon/Stikine Heritage Fair, at Yukon College in Whitehorse, May 2019.
Photo: Bruce Barrett*

Board members participated in symposia related to archives and records management and residential school commemoration. As part of training related to the Board's mandate, YHRB members also participated in and shared updates on a wide range of heritage-related events over the course of the year.

Engagement in the Heritage Community and Public Activities

The Board continued its efforts to increase public awareness about Yukon heritage issues and the profile of heritage in the territory through outreach, partnering, and participation in numerous heritage community and public activities. Public events, conferences, and symposia provided numerous opportunities to share more information about the Board's mandate, activities, and membership, and to discuss issues and concerns with the public and governments.

The YHRB distributed informational and promotional materials, updated its website, and shared its annual report widely. The Board co-hosted a Canada's Historic Places Day celebration at Robinson Roadhouse with Government of Yukon's Historic Sites Unit. The Board also hosted a table at the 2019 Dawson City International Gold Show, which provided an opportunity for outreach to and networking with representatives of the heritage community, industry, public, and other UFA Boards and Committees.

The YHRB participated in the exceptional Yukon/Stikine Heritage Fair, working with the organizing committee throughout the year, sponsoring participant gifts, and assisting with judging and events on the day of the fair. The Board continues to be impressed by the creativity and passion of participants, as well as the support of their communities.



In July of 2019, Board members participated the Haa Kusteeyí Celebration at Carcross, an Inland Tlingit celebration hosted by Carcross/Tagish First Nation, Teslin Tlingit Council, and Taku River Tlingit First Nation. Highlights of the multi-day gathering included cultural performances, interactive classes and demonstrations, canoe events, and feasts.

Board members participated in the 2019 Our Trails Bring Us Together/Haa deiyí wóoshxh haa ła.ât/Łàch'í tǎn kwăga dūjal du conference, co-presented by the Yukon Historical & Museums Association, Jilkaat Kwaan Heritage Center, Champagne and Aishihik First Nations/Da Kų Cultural Centre, and Kwanlin Dūn Cultural Centre, and in the International Council on Monuments and Sites (ICOMOS) Canada national conference held in the Yukon.

The YHRB tracks regional and national heritage issues through its membership in Yukon Historical and Museums Association and the Yukon Council of Archives, as well as updates from individuals and organizations involved in various aspects of Yukon heritage. This year, the Board met with the Yukon's newly appointed representative to the Historic Sites and Monuments Board of Canada to learn more about its mandate and current activities. The Board continues to follow national heritage news through its membership with the National Trust for Canada and the Canadian Museums Association, as well as participation in the annual National Trust's conference.

Yukon Historic and Heritage Sites

The Yukon's *Historic Resources Act* and the Yukon First Nation Final Agreements provide for the recognition and protection of Yukon's historic and heritage sites. The Act defines an historic site as "a location at which is found a work or assembly of works of human endeavour or of nature that is of value for its archaeological, palaeontological, prehistoric, historic, scientific or aesthetic features." Designation as Historic Sites under the Act is meant for sites that are important to the history of the Yukon as a whole.



The Board celebrated Canada's Historic Places Day celebration at Robinson Roadhouse. YHRB photo



Nominations for Historic Site designation are received by the Department of Tourism and Culture on behalf of the Minister responsible for Heritage, reviewed by the Historic Sites Unit, and submitted to the YHRB for review, evaluation, and recommendation to the Minister. The Board evaluates a site using criteria specific to the category of the nominated site, including built, archaeological, palaeontological, and landscape sites. When recommending a site for designation, the Board also makes recommendations on future management of the site.



The Board conducted outreach activities at the Gold Show in Dawson in 2019. Photo: YHRB

In the 2019–20 fiscal year, pursuant to its mandate and the provisions of the Yukon's *Historic Resources Act*, the YHRB reviewed a nomination for designation of the Watson Lake Air Terminal Building as a Yukon Historic Site and recommended the site for designation. Per the Board's recommendation, the site was designated an Historic Site by the Yukon's Minister of Tourism & Culture.

Individual First Nation Final Agreements also set out specific Heritage and Historic Sites for designation; the Board may be asked to make recommendations on management for these sites. In 2019–20, the YHRB participated in meetings and events related to the development or updating of management plans for Fort Selkirk and Conrad Historic Sites. The Board also assisted Yukon College with its Heritage and Culture Certificate program training section on Historic and Heritage Sites.

Yukon Historic Resources Fund

The YHRB, in cooperation with the Government of Yukon, reviews and determines the eligibility of applications to the Yukon Historic Resources Fund (YHRF) program on an annual basis. The Board evaluates eligible applications and recommends projects for funding.

In 2019, \$24,997.15 was made available for these projects through interest generated by the fund and supplemental support from the Government of Yukon's Department of Tourism and Culture. The YHRB



recommended that the Yukon Minister of Tourism and Culture approve three applications to the YHRF program for funding. The following projects were funded, per the Board's recommendations:

1. Anglican Parish of St. Mary with St. Mark: Mayo: Celebrating Heritage Where Cultures Meet
Funding: \$9,880
2. Sheila Joe: Reconnecting to Those Who Walked the Trails Before Us
Funding: \$10,000
3. Helene Dobrowolsky: The Van Bibber Family Research Project
Funding: \$5,117.15

The Board also reviewed and made recommendations related to a proposal from Government of Yukon to distribute portions of the Fund's principal, in addition to earned interest.

Board Operations

During the fiscal year, the YHRB satisfactorily met all the reporting and financial requirements of its Transfer Payment Funding Agreement. The Board continued implementation of its strategic plan, which will guide activities and budgeting into 2021. Throughout the year, the YHRB undertook activities and training in order to meet the goals and objectives outlined in this strategic planning document. The Board updated policies to streamline internal operations, provide guidance for Board members and staff, facilitate communications, and anticipate and address change. The YHRB also began developing and instituting new operational practices in response to the COVID-19 pandemic.

Directions for the Future

In the coming year, the Board looks forward to continued engagement with the Parties to the Final Agreements, participation in the heritage community, and further training related to its mandate and Yukon heritage.

The Board will continue to consider and make recommendations on the following:

- the designation and management of Historic and Heritage Sites, parks, and other special management areas;
- updating and implementation of heritage-related legislation and regulations;



- implementation of the Final Agreements;
- the development and implementation of intergovernmental and cooperative heritage management agreements and projects;
- the objectives, policies, and programs of the Yukon's Cultural Services Branch;
- uses of the Yukon Historic Resources Fund;
- regulations developed pursuant to the Yukon's *Historic Resources Act*; and
- other issues related to Yukon heritage, as requested by the Parties or on the Board's initiative.

Operationally, the YHRB will continue to adapt policies, procedures, and activities to ensure adherence to mandates, best practices, and Board and staff safety in relation to COVID-19.

The Board is encouraged that Government of Yukon and Yukon First Nations, through the Yukon Forum and the Heritage Working Group, are pursuing cooperative heritage management and stewardship within the framework of the Final Agreements, and looks forward to continued participation with the Heritage Working Group in observer capacity over the coming year.

The YHRB will continue to participate in activities intended to assist the Board in its efforts to stay informed about heritage issues in the Yukon and continue providing informed and relevant recommendations to the Parties. Board members will pursue training related to Yukon land claims history, settlements, and implementation; cross-cultural communication and the incorporation of traditional knowledge in Board recommendations; and the YHRB's mandates, and will continue discussions with the Training Policy Committee around training for UFA implementation bodies.

The Board will invite guests and speakers to meetings to provide necessary training and information about the activities of governments, communities, and heritage organizations. The Board will meet and communicate regularly with governments, organizations, and individuals about a variety of heritage issues and about the YHRB's activities, and will seek clarification around its decision-making responsibilities and mandates under different legislation.

The Board continues to support increased public awareness and recognition of the importance of heritage within Yukon's community as a whole. In keeping with this goal, the Board will strive to raise the profile of heritage by partnering with governments, heritage organizations, and the public on issues important to Yukon people; participating in heritage-related activities of the Parties and communities; conducting outreach activities; and co-sponsoring and participating in the Heritage Fairs program.

Management responsibility statement

The management of Yukon Heritage Resources Board (“the Board”) is responsible for preparing the financial statements, the notes to the financial statements and other financial information contained in this annual report.

Management prepares the financial statements in accordance with Canadian generally accepted accounting principles. The financial statements are considered by management to present fairly the Board’s financial position and results of operations.

The Board, in fulfilling its responsibilities, has developed and maintains a system of internal accounting controls designed to provide reasonable assurance that assets are safeguarded from loss or unauthorized use, and that the records are reliable for preparing the financial statements.

The financial statements have been reported on by M. McKay & Associates Ltd., Chartered Professional Accountants, the Board’s auditors. Their report outlines the scope of their examination and their opinion on the financial statements.

A handwritten signature in black ink, appearing to be 'Edo', with a stylized flourish at the end.

Board member

September 3, 2020

M. McKay & Associates Ltd.
Chartered Professional Accountants

*100 - 108 Jarvis Street
Whitehorse, YT Y1A 2G8
Phone: 867-633-5434
Fax: 867-633-5440*

Independent Auditor's Report

To the Members of Yukon Heritage Resources Board

Opinion

We have audited the financial statements of Yukon Heritage Resources Board, which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Accounting Standards for Not for Profit Organizations (ASNPO).

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter

Without modifying our opinion, we draw attention to note 5 to the financial statements, concerning the worldwide spread of a novel coronavirus known as COVID 19 and its effect on the global economy. Our opinion is not modified in respect of this matter.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

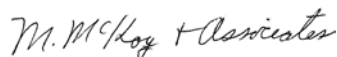
M. McKay & Associates Ltd.
Chartered Professional Accountants

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



M. McKay & Associates Ltd.
Chartered Professional Accountants

Whitehorse, Yukon
September 3, 2020

Statement of operations

For the year ended March 31, 2020

	2020	2019
Revenues		
Government of Yukon	\$ 229,855	\$ 226,692
Interest and miscellaneous income	<u>740</u>	<u>561</u>
	<u>230,595</u>	<u>227,253</u>
Expenses		
Wages and benefits	93,933	95,816
Honoraria	39,150	40,147
Travel	21,924	33,708
Rent and utilities	16,338	15,893
Training	15,340	9,185
Professional and support services	14,014	12,580
Public relations	6,419	10,047
Meeting expenses	5,166	5,242
Office	4,993	7,031
Insurance	<u>3,843</u>	<u>3,651</u>
	<u>221,120</u>	<u>233,300</u>
Excess (deficiency) of revenues over expenses	<u>\$ 9,475</u>	<u>\$ (6,047)</u>

See accompanying notes to the financial statements

Statement of financial position

March 31, 2020

Assets

	2020	2019
Current		
Cash	\$ 50,053	\$ 45,305
Accounts receivable	985	3,055
Prepaid expenses	3,987	4,069
Restricted cash (note 3)	17,515	15,750
	<u>72,540</u>	<u>68,179</u>
Capital assets (note 4)	9,689	1,634
	<u>\$ 82,229</u>	<u>\$ 69,813</u>

Liabilities

Current		
Accounts payable and accrued liabilities	\$ 22,249	\$ 14,985
Payroll taxes payable	614	3,656
Wages payable	24,016	22,847
	<u>46,879</u>	<u>41,488</u>

Net assets

Unrestricted surplus	25,661	26,691
Investment in capital assets	9,689	1,634
	<u>35,350</u>	<u>28,325</u>
	<u>\$ 82,229</u>	<u>\$ 69,813</u>

Contingent liabilities (note 5)

Approved on behalf of the Board:

 Member

 Member

See accompanying notes to the financial statements

Statement of changes in net assets

For the year ended March 31, 2020

2020	Total	Unrestricted Surplus	Investment in Capital Assets
Balance, beginning of year	\$ 28,325	\$ 26,691	\$ 1,634
Excess of revenues over expenses	9,475	9,475	—
Capital asset additions	—	(10,505)	10,505
Amortization of capital assets	(2,450)	—	(2,450)
Balance, end of year	<u>\$ 35,350</u>	<u>\$ 25,661</u>	<u>\$ 9,689</u>

2019	Total	Unrestricted Surplus	Investment in Capital Assets
Balance, beginning of year	\$ 34,372	\$ 32,519	\$ 1,853
Excess of revenues over expenses	(6,047)	(6,047)	—
Capital asset additions	—	(450)	450
Amortization of capital assets	—	669	(669)
Balance, end of year	<u>\$ 28,325</u>	<u>\$ 26,691</u>	<u>\$ 1,634</u>

Statement of cash flows

For the year ended March 31, 2020

	2020	2019
Operating activities		
Cash receipts from Yukon Government	\$ 229,855	\$ 226,961
Interest income earned	608	561
Cash paid to suppliers, board members and staff	(213,599)	(233,667)
Cash flow from (to) operating activities	<u>16,864</u>	<u>(6,145)</u>
Investing activity		
Purchase of capital assets	(10,351)	—
Net increase (decrease) in cash	6,513	(6,145)
Cash, beginning of year	61,055	67,200
Cash, end of year (note 6)	<u>\$ 67,568</u>	<u>\$ 61,055</u>
Cash consists of:		
Cash	\$ 50,053	\$ 45,305
Restricted cash	17,515	15,750
	<u>\$ 67,568</u>	<u>\$ 61,055</u>

See accompanying notes to the financial statements

Notes to the financial statements

March 31, 2020

1. Nature of operations

Yukon Heritage Resources Board was established in March 1995 under the terms of the Umbrella Final Agreement and the enabling settlement legislation, to make recommendations to federal and territorial ministers responsible for heritage and to each Yukon First Nation regarding the management of Yukon heritage resources and First Nation heritage resources. The Board is exempt from taxation under Section 149(1)(l) of the *Income Tax Act*.

2. Significant accounting policies

The Board follows Canadian accounting standards for not for profit organizations.

a. Revenue recognition

The Board follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

b. Management estimates

The preparation of financial statements in conformity with Canadian accounting standards for not for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

c. Financial instruments

The Board's financial instruments consist of cash, restricted cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted it is management's opinion that the Board is not exposed to significant interest, currency or credit risks.

d. Capital Assets

The Board expenses its capital assets in the unrestricted surplus and subsequently capitalizes the cost to the investment in net assets. During the current year, there were capital asset additions of \$10,351 (2019 — \$449 additions). The Board amortizes its office furniture and equipment on a straightline basis for a period between 5 and 10 years. The Board does not capitalize items with a value of less than \$300.

Disposals are recorded in the year of disposition. No Gain or loss is recorded in the disposal of capital assets.

e. Related parties

Related party transactions are in the normal course of operations and have been measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

Notes to the financial statements

March 31, 2019

3. Restricted cash

The Board has restricted cash to cover the accrued liability for severance pay.

	2020	2019
Severance	<u>\$ 17,515</u>	<u>\$ 15,750</u>

4. Capital assets

	Cost	Accumulated amortization	2020 Net	2019 Net
Office furniture and equipment	<u>\$ 18,495</u>	<u>\$ 8,806</u>	<u>\$ 9,689</u>	<u>\$ 1,634</u>

5. Contingent liabilities

COVID 19

Before year end, there was a global outbreak of a novel coronavirus known as COVID 19, which has had a significant impact on organizations through the restrictions put in place by the Canadian and U.S. governments regarding travel, business operations and isolation/quarantine orders. The extent of the impact the COVID 19 outbreak may have on the Board will depend on future developments that are highly uncertain, and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, the duration of the outbreak, including the length of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are, or may, be put in place by Canada, U.S. or other countries to fight the virus. The Board's activities have not been significantly impacted thus far; however, the Board continues to assess the impact COVID 19 will have on its operations.

OTHER

Funding not spent for the purposes described in the Transfer Payment Funding Agreement are subject to review and may be refundable to the Yukon Government.

6. Lease commitment

The Board entered a five year lease agreement for a monthly rental of \$1,200 (\$14,400 per year) plus GST. The lease ends December 31, 2020.

7. Financial instruments

Financial instruments include bank deposits, accounts receivable and accounts payable. The board is exposed to interest risk from changing market interest rates on bank deposits. The board is also exposed to credit risk in the event of non performance of accounts receivable, and credit risk from maintaining all of its cash in one bank.

a. Credit risk

The Board does have credit risk in accounts receivable of \$985 (2019 — \$3,055). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The Board has little credit risk as their receivables are primarily from large senior levels of government.

b. Liquidity risk

The Board does have a liquidity risk in the accounts payable and accrued liabilities of \$22,249 (2019 — \$14,985). Liquidity risk is the risk that the Board cannot repay its obligations when they become due to its creditors. The Board reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due. In the opinion of management the liquidity risk exposure to the Board is low and is not material.

8. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

Yukon's Designated Historic and Heritage Sites

Carcross	Caribou Hotel
Dawson City	Dawson City Telegraph Office Yukon Sawmill Company Office
Fort Selkirk	Fort Selkirk
Lake Laberge	<i>A.J. Goddard</i> shipwreck
Mayo	Lansing Post Mabel McIntyre House Mayo Legion Hall
Watson Lake	Watson Lake Air Terminal Building Watson Lake Sign Post Forest
Whitehorse	Old Log Church and Rectory

Listings of Yukon's historic places that have been designated as historically significant on a municipal, territorial or national level can be found at the Yukon Register of Historic Places (<http://register.yukonhistoricplaces.ca>).

- Page 1. Anglican Rectory, Fort Selkirk. Photo: Government of Yukon
- Page 2. Aboriginal Day celebrations at the Kwanlin Dün Cultural Centre. YHRB photo
- Page 3. The Watson Lake Sign Post Forest Historic Site. Photo: Government of Yukon
- Page 4. Sulphur Dredge in the Klondike gold fields. Photo: YHRB photo.
- Page 5. Board members visit the Government of Yukon's archaeology/palaeontology lab. YHRB photo
- Page 6. Building on Keno Hill. Photo: Government of Yukon
- Page 7. Board members and C/TFN staff at Conrad Historic Site. Photo: YHRB
- Page 8. Mayo Legion Historic Site. YHRB photo
- Page 9. Abandoned army vehicles on the Canol Highway. Photo: Government of Yukon
- Page 10. Lansing Post Yukon Historic Site. Photo: Government of Yukon

Yukon Heritage Resources Board
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Front cover: Watson Lake Air Terminal Building, now a Yukon Historic Site. Photo: Teri McNaughton

Back cover: Watson Lake Air Terminal Building, August 1951 (cropped). Canada. Dept. of National Defence, Library and Archives Canada, PA-067427



November 26, 2020

Mayor Wayne Potoroka
City of Dawson
P.O. Box 308
Dawson City, YT Y0B 1G0

VIA EMAIL

Dear Mayor Potoroka,

Re: City of Dawson Recreation Centre Project

As you know, the Government of Yukon is committed to support the City of Dawson in its efforts to replace the Art and Margaret Fry Recreational Centre.

Community Services Infrastructure Development Branch is working closely with Dawson officials on the planning for the project and I understand good progress is being made.

To enable the planning to continue, and avoid any future delays on the project, I wanted to clarify the parameters of Yukon government's financial commitment to the project.

Yukon government is prepared to support an application to the Investing in Canada Infrastructure Program for \$25 million (total eligible costs for the project) with \$5 million of that funding provided by Yukon government (pending legislative approval).

If the City of Dawson wishes to advance a project with costs above this amount, the additional costs would be the responsibility of the City of Dawson. Depending on how the project is phased, it may be possible for the City of Dawson to utilize Gas Tax Funding for some portions of the project.

\$25 million is a substantial financial commitment that we believe will enable replacement of the core recreation elements, but I do recognize that keeping within this funding amount will require important decisions in terms of scale, components and possibly location.

Community Services officials will continue their work to support the planning of this project. I am confident that continued collaboration by the Government of Yukon and the City of Dawson will enable successful completion of this important project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Streicker', with a long horizontal flourish extending to the right.

John Streicker
Minister of Community Services

c. The Honourable Premier Sandy Silver

Committee Minutes

THURSDAY 5TH NOVEMBER, 2020
19:00

Meeting Type: Regular

Meeting: # HAC 20-19

Facilitators: Charlotte Luscombe, Planning Assistant

Attendees: Megan Gamble, Angharad Wenz, Eve Dewald (Chair), Patrik Pikálek, Rebecca Jansen, Stephanie Pawluk (CDO)

Regrets: Jim Williams

Meeting Called to order at 7:02 PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Eve Dewald

Resolution: #20-19-01

Second: Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 20-19 has been adopted as amended.

Discussion:

- Remove application 20-082 (agenda item 10a) and new business item Municipal Heritage Designations (agenda item 11b)

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Discussion: None.

Agenda Item: Committee of the Whole

Resolution: #20-19-02

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion:

- None

Agenda Item: Delegations

Presenter: Eve Dewald

Resolution: #20-19-03

Second: Megan Gamble

Discussion:

- Alan Terry as a representative of YG for applications 20-120 and 20-121 was expected but did not dial in. No further delegations present.

Agenda Item: Revert to Heritage Advisory Committee

Presenter: Eve Dewald

Resolution: #20-19-04

Second: Megan Gamble

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Agenda Item: Business Arising from Delegations

Presenter: Eve Dewald

Discussion:

- Rebecca Jansen did not attend HAC meeting 20-18 but commented on the minutes as follows:
 - Resolution 20-18-05: Bank of Commerce is a National Historic Site and Dawson Municipal Site – work should be reviewed against the Standards and Guidelines for Historic Places in Canada. There may also be funding available from Parks Canada or Yukon Government
 - Resolution 20-18-09 – being on YHSI register doesn't afford protection per se but instead subjects structures to a higher level of review.

Agenda Item: Adoption of the Minutes**Resolution: #20-19-06****Presenter: Eve Dewald****Second: Megan Gamble**

THAT the Minutes for HAC meeting 20-18 are accepted as amended.

Discussion:

- None

Votes For: 4

Votes Against: 0

Abstained: 0
CARRIED

Agenda Item: Business Arising from the Minutes**Resolution: #20-19-07****Presenter: Eve Dewald****Second: Megan Gamble****Discussion:**

- Minutes to be amended by Administration

Agenda Item: Applications**Resolution: #20-19-08****Presenter: Eve Dewald****Second: Megan Gamble**

THAT the Heritage Advisory Committee move to table development permits 20-120 and 20-121.

Discussion:

- HAC had several queries and questions regarding the proposal for a new portable classroom structure
- There were questions about the checkerboard skirting and whether this was going to be the same as the current school skirting?
 - The proposed materials for the skirting need to be provided
- Queried how the proposal differs from the current footprint. HAC were unable to determine this and further, they wanted to understand how it would look from the street so they can assess proportions
- For the galvanized roofing, HAC could not determine if it will be standing seam and whether it was going to be on the covered walkway as well
- HAC wanted to see rendering / greater detail of the proposed covered walkway and its materials
- A detailed rendering of the final ramp design is needed.

Votes For: 4

Votes Against: 0

Abstained: 0

Agenda Item: New Business**Resolution: #20-19-09****Presenter: Eve Dewald****Second: Megan Gamble**

Block Q Planning Study

Discussion: B

- In preparation for discussion with Amanda Haeusler, HAC discussed the study and the campground site
- Discussed historical context, acknowledging that a campground in the middle of town is not true to history; camps would typically be around the fringes
- Such an opportunity for a large open space in downtown, would be a shame to use it JUST for housing; Patrik Pikálek mentioned that Jim Williams in past had mentioned the possibility of using empty city lots to revive old cabins on private lots
- If left as a campground, what does it say for all the residents who don't want to lose open space in the north end but there is a campground reserved (zoned residential) in an area that is already built up
- A challenge for residential use is that building type and designs would have to be carefully managed (could be up to 20 new infill single-family dwellings). HAC would have a lot of work determining that the block doesn't become a pocket of 'cookie cutter' homes.
- Noted that there is room for both – for special projects and for new residential

Agenda Item: Unfinished Business**Resolution: #20-19-10****Presenter: Eve Dewald****Second: Megan Gamble**

Eliza Building Update and Proposed Design Solutions

Discussion:

- Administration presented design that Jim Williams was consulted on to bring the building into compliance
- Patrik Pikálek commented that design was good but would be nice to have double door; administration advised this was discussed but ultimately would be very difficult to structurally carve out a second door while there are residents are living in there
- HAC feel the false balcony will help tremendously
- Question around the skirting and whether it will be painted all around as was proposed in July. Administration to clarify.
- Painted or stained for the cove siding? Original proposal had staining – HAC want to query how they propose to do now.

Agenda Item: Adjournment**Resolution: #20-19-11****Presenter: Eve Dewald****Second: Megan Gamble**That Heritage Advisory Committee meeting HAC 20-19 be adjourned at 7:55 pm on the November 5th, 2020.**Discussion:** None.**Minutes accepted on: 19th November 2020**



December 3, 2020

Mayor Wayne Potoroka
potoroka@northwestel.net

Dear Mayor Potoroka,

Re: Municipal Safe Re-start Funding

I am reaching out to you to share positive news regarding municipal support funding during COVID-19. Earlier this year the Minister of Infrastructure and Communities Canada announced that the Safe Re-Start Agreement would include federal funding for municipalities and transit. The announcement noted that *"Provincial and territorial governments will continue to support municipalities, and will cost-match federal supports with investments made this fiscal year."*

For the Yukon, we have negotiated total funding for Yukon municipalities of \$3.85 M, plus and additional \$0.5 M for public transit. The \$4.35 M total is jointly provided for and cost-matched by the federal and territorial governments. This funding will help support COVID-19 related operating and maintenance costs incurred in the 2020-21 fiscal year to March 31, 2021.

I trust this will be welcome news for municipalities and I am pleased to advise that the Government of Yukon has recently approved a process that will allow me to flow funding to you as quickly and efficiently as possible.

Based on the 2020 Comprehensive Municipal Grant (CMG) formula below, I am able to flow 50% of the funding up front. In the interim, I ask municipalities to collectively consider the allocation of the \$3.85 M. Please confirm the CMG breakdown, or if you prefer a different distribution then please let me know and we will adjust the allocation as you direct. Please note that I thought it might also be appropriate to direct a small portion to assist the Association of Yukon Communities (AYC). Again this would be subject to your approval.

Yukon proposed Safe Re-Start Funding (in 000's)		
Municipal Funding		\$3,850
Public Transit (Whitehorse)		\$500
Total		\$4,350

Municipal Safe Re-Start Funding (in 000's)		
AYC	2%	\$77
Remainder for municipalities	98%	\$3,773
Subtotal		\$3,850

CMG allocation for Safe Re-Start Funding (in 000's)		
Carmacks	6.87%	\$259
Dawson	12.18%	\$459
Faro	8.67%	\$327
Haines Junction	8.94%	\$338
Mayo	7.70%	\$290
Teslin	6.83%	\$258
Watson Lake	10.68%	\$403
Whitehorse	38.13%	\$1,439
Subtotal		\$3,773

Yukon government wants to ensure that the funding flows as soon as possible, that the ultimate allocation of funds be at the discretion of municipalities, and that we work with you to identify eligible costs and reporting. The first half (50%) of the funding will be released to municipalities on January 15, 2021, including the transit portion to the City of Whitehorse. Could you please advise us of any proposed reallocation of the \$3.85 M municipal funding by February 15, 2021.

If you have any questions regarding the Re-Start program for municipalities, please contact Phil MacDonald, Director of Finance or Carolyn Moore, acting Director of Community Affairs. Phil can be reached at Phillip.MacDonald@gov.yk.ca or (867) 332-4011. Carolyn can be reached at Carolyn.Moore@gov.yk.ca or (867) 336-0496. Our Community Affair reps will work with you on eligible costs and reporting.

Sincerely,



John Streicker
Minister of Community Services

c. Gord Curran, President of Association of Yukon Communities