



THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C22-23
WEDNESDAY, November 30, 2022 at 7:00 p.m.
Council Chambers, City of Dawson Office

Join Zoom Meeting

<https://us02web.zoom.us/j/82736326206?pwd=ZDBlUld4a3FBVm9NeUVNRHhpS0QvZz09>

Meeting ID: 827 3632 6206

Passcode: 565203

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

- a) Council Meeting Agenda #C22-23

3. PUBLIC HEARING

- a) Permanent Road Closure - Laneway dissecting Block B, Smith Addition

4. ADOPTION OF THE MINUTES

- a) Council Meeting Minutes C22-22 of November 2, 2022

5. BUSINESS ARISING FROM MINUTES

6. FINANCIAL & BUDGET REPORTS

- a) Accounts Payables 22-21 Cheques #58438-58490
- b) Accounts Payable 22-22 & Cheques 58491 – 58538 & EFT's
- c) Accounts Payables 22-23 Cheques #58539-58600
- d) Provisional Budget

7. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

- a) Request for Decision: 2023 Council Meeting Dates
- b) Request for Decision: 2023 Deputy Mayor Appointments
- c) Request for Decision: CBC Building Vault Removal Contract Award
- d) Request for Decision: Administration Building Mechanical Upgrade Contract Award
- e) Request for Decision: Consolidation Application #22-124 (North End)
- f) Request for Decision: Volunteer Appreciation Christmas Voucher
- g) Dome Road Planning Update
- h) Request for Decision: Interim CAO and Resignation Acceptance

8. BYLAWS & POLICIES

- a) 2022 Permanent Road Closure No. 1 Bylaw (2022-19)- 2nd & 3rd Reading
- b) Zoning Bylaw Amendment No. 20 (2022-16) (Klondike River Bench DCD)- 2nd Reading

9. CORRESPONDENCE

- a) Bryna Cable, Director of Environmental Protection & Assessment RE: Engagement on the Extended Producer Responsibility
- b) Media Design Class 11/12 Class RE: Yearbook Sponsorship
- c) Minister Mostyn RE: Emergency Communications
- d) RCMP Monthly Report- September
- e) Marty Leaf RE: Block 2, Lot 45, North End Subdivision

10. BUSINESS ARISING FROM CORRESPONDENCE

11. PUBLIC QUESTIONS

12. ADJOURNMENT



CITY OF DAWSON

PLANNING AND DEVELOPMENT DEPARTMENT



Notice of Public Hearing | 2022 Permanent Road Closure No. 1 Bylaw (Bylaw #2022-19)

Subject Property: Laneway dissecting Block B, Smith Addition

Date: November 30, 2022

Time: 7:00pm

Location: Council Chambers, City Hall

Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #12

As per the Municipal Act, S. 276, A municipality proposing to permanently close a municipal highway must give public notice and hold a public hearing before final passage of a bylaw in respect of the proposed closure. Therefore, the City of Dawson is now requesting input from the public regarding the permanent closure of the Block B, Smith Addition laneway.

FOR MORE INFORMATION, PLEASE CONTACT THE PLANNING & DEVELOPMENT OFFICER USING THE FOLLOWING CONTACT INFORMATION:

Stephani McPhee
Planning & Development Officer
Box 308, Dawson City YT Y0B 1G0
planningofficer@cityofdawson.ca
867-993-7400 ext. 438

MINUTES OF SPECIAL COUNCIL MEETING C22-22 of the Council of the City of Dawson held on Wednesday, November 2, 2022 at 7:00 p.m. via City of Dawson Council Chambers.

PRESENT:

Mayor William Kendrick
 Councillor Alexander Somerville
 Councillor Brennan Lister
 Councillor Patrik Pikálek

REGRETS:

Councillor Julia Spriggs

ALSO PRESENT:

CAO: Cory Bellmore
 EA: Elizabeth Grenon

	1	Call To Order	The Chair, Mayor Kendrick called Council meeting C22-22 to order at 7:00 p.m.
C22-22-01	2	Adoption of the Agenda Moved By: Councillor Somerville Seconded By: Councillor Lister That the agenda for Council meeting C22-22 of November 2, 2022 be adopted as amended. CARRIED 4-0 - Add time sensitive items	
	3	Delegations & Guests	
	3.1	Poppy Presentation - Master Sergeant John Mitchell presented the First Poppy Ceremony to Council.	
	4	Proclamation	
C22-22-02	4.1	World Kindness Day-November 13th Moved By: Councillor Somerville Seconded By: Mayor Kendrick That Council proclaim November 13th, 2022 to be World Kindness Day in the City of Dawson. CARRIED 4-0	
	5	Adoption of the Minutes	
C22-22-03	5.1	Council Meeting Minutes C22-21 of October 5, 2022 Moved By: Councillor Somerville Seconded By: Councillor Pikálek That the minutes of Council Meeting C22-21 of October 5, 2022 be approved as presented. CARRIED 4-0	

7 Financial and Budget Reports

C22-22-04 **7.1 Accounts Payables 22-19 Cheques #58323-58373**
 Moved By: Councillor Somerville
 Seconded By: Councillor Lister

That Council acknowledges receipt of the Accounts Payables 22-19 Cheques #58323-58373, provided for informational purposes.

CARRIED 4-0

C22-22-05 **7.2 Accounts Payable 22-20 & Cheques 58374 – 58437 & EFT's**
 Moved By: Councillor Somerville
 Seconded By: Councillor Pikálek

That Council acknowledges receipt of the Accounts Payables 22-20 Cheques #58374-58437 and EFT's, provided for informational purposes.

CARRIED 4-0

8 Special Meeting, Committee, and Departmental Reports

C22-22-06 **8.1 Request for Decision: Consolidation Application #22-060 Lots 11 and 12, Block S, Ladue Estate**
 Moved By: Councillor Somerville
 Seconded By: Councillor Pikálek

That Council accept this report as information and extend the time allowed for the consideration of Consolidation Application #22-060 to consolidate Lots 11 and 12, Block S, Ladue Estate for 6 months, until such a time that direction is received from the applicant on how to proceed with the application.

CARRIED 4-0

C22-22-07 **8.2 Request for Decision: Consolidation Application #22-093 Lots 5 and 6, Block X, Ladue Estate**
 Moved By: Mayor Kendrick
 Seconded By: Councillor Somerville

That Council accept this report as information and extend the time allowed for the consideration of Consolidation Application #22-093 to consolidate Lots 5 and 6, Block X, Ladue Estate for 6 months, until such a time that a Zoning Bylaw Amendment application may be approved to re-zone Lot 4, Block X, Ladue Estate to accommodate a parking lot as a permitted use.

CARRIED 4-0

C22-22-08 **8.3 Request for Decision: Subdivision Application #22-104 Lots 8-1 and 8-2, Dredge Pond Subdivision**
 Moved By: Councillor Somerville
 Seconded By: Councillor Lister

That Council grant subdivision authority to adjust the boundaries of Lots 8-1 and 8-2, Dredge Pond Subdivision (Subdivision Application #22-104), subject to the following conditions:

1.1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.

1.2. The applicant shall, on approval of the subdivision plan by the City of

Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

CARRIED 3-1

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- C22-22-09** **8.4 Request for Decision: Subdivision Application #22-114 Lots 14 and 15, Block 14, Government Reserve Addition**
 Moved By: Councillor Somerville
 Seconded By: Councillor Lister
- That Council grant subdivision authority to adjust the boundary between Lots 14 and 15, Block 14, Government Reserve Addition (Subdivision Application #22-114), subject to the following conditions:
1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
- CARRIED 4-0

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- C22-22-10** **8.5 Request for Decision: Subdivision Application #22-122 Lot 23, Guggieville Industrial Subdivision**
 Moved By: Mayor Kendrick
 Seconded By: Councillor Somerville
- That Council grant subdivision authority to create Lot 23, Guggieville Industrial Subdivision (Subdivision Application #22-122), subject to the following conditions:
1. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 2. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
- CARRIED 4-0

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- C22-22-11** **8.6 Request for Decision: AMFRC Concession Services Award**
 Moved By: Councillor Somerville
 Seconded By: Councillor Pikálek
- That Council direct administration to enter into a lease agreement with 536167 Yukon Inc. (Klondike Kate's/Grumpy Schnitzel) for the provision of Concession Services at the Art & Margaret Fry Recreation Centre for a monthly lease rate of \$850/month.
- CARRIED 4-0

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- C22-22-12** **8.7 Community Grants and Rec Board Member Appointments**
 Moved By: Mayor Kendrick
 Seconded By: Councillor Somerville
- That Council reappoint Megan MacDougall to the Recreation Board with a term expiring October 31, 2024 and reappoint Paul Derry to the Community Grants Committee with a term expiring October 31, 2024.
- CARRIED 4-0
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C22-22-13	8.8	KVA and AYC Council Member Appointments Moved By: Mayor Kendrick Seconded By: Councillor Somerville That Council appoints for KVA & AYC the following: <ul style="list-style-type: none"> • Appoint Councillor Lister as Council's representative for the Klondike Visitors Association (KVA) Board for a one-year term. • Appoint Mayor Kendrick as Council's representative for the Association of Yukon Communities (AYC) Board for a one-year term. CARRIED 4-0
C22-22-14	8.9	Better Building Program Moved By: Councillor Pikálek Seconded By: Mayor Kendrick That Council approve the City of Dawson to participate in the Yukon Government Better Building Program and to direct administration to finalize the Program Agreement with Yukon Government for signature. CARRIED 4-0
C22-22-15	8.10	Transfer of Title: Lot 40 Dome Road Subdivision Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council direct administration to transfer title of Lot 40, Dome Road Subdivision, as per the land sale agreement. CARRIED 4-0
C22-22-16	8.11	RFD: Community Grants: September Intake Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council approve the Community Grants, as recommended by the Community Grant Committee in the amount of \$14,000.00 and Council approve the Level 2 Recreation Grants, as recommended by the Recreation Board in the amount of \$2,390.00. CARRIED 4-0
C22-22-17	8.12	RFD: Midnight Dome Summit Trail Design and Build Contract Award Moved By: Councillor Pikálek Seconded By: Councillor Somerville That Council award the Midnight Dome Summit Trail Design and Build to Wittig Contracting, as per their submitted bid. CARRIED 4-0
C22-22-18	8.13	Lagoon Update Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council accept this report, Dawson Lagoon Update, October 18, 2022, as information. CARRIED 4-0

C22-22-19	8.14	Rec Centre Update Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council accept this report, New Recreation Centre Facility Update, October 25, 2022, as information. CARRIED 4-0
C22-22-20	8.15	Agreement for the Operation of the Wastewater Treatment Plant Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council approve the CAO to enter into a 1-year service agreement with Yukon Government for payment for operations at the Wastewater Treatment Plant, as per the attached agreement. CARRIED 4-0
9	Bylaws & Policies	
C22-22-21	9.1	2022 Annual Operating Budget and Capital Expenditure Program Amendment No. 1 Bylaw (2022-18)- 3rd Reading Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council give Bylaw #2022-18, being the 2022 Annual Operating Budget and Capital Expenditure Program Amendment No. 1 Bylaw, third and final reading. CARRIED 4-0
C22-22-22	9.2	Official Community Plan Amendment No. 9 Bylaw (2022-09) Moved By: Councillor Somerville Seconded By: Mayor Kendrick That Council give bylaw #2022-09, being the Official Community Plan Amendment No. 9 Bylaw, third and final reading. CARRIED 4-0
C22-22-23	9.3	Zoning Bylaw Amendment No. 18 Bylaw (2022-11)-Third Reading Moved By: Councillor Somerville Seconded By: Mayor Kendrick That Council give bylaw #2022-11, being Zoning Bylaw Amendment No. 18 Bylaw, third and final reading. CARRIED 4-0
C22-22-24	9.4	2022 Permanent Road Closure No. 1 Bylaw (2022-19)-First Reading Moved By: Councillor Somerville Seconded By: Councillor Pikálek That Council give bylaw 2022-19, being the 2022 Permanent Road Closure No. 1 Bylaw, to close the Block B, Smith Addition laneway located within the municipal boundary as shown in Appendix 1, first reading. CARRIED 4-0

C22-22-25	10	<p>Correspondence Moved By: Mayor Kendrick Seconded By: Councillor Pikálek</p> <p>That Council acknowledge receipt of the following correspondence: a) Currie Dixon, Chair, Standing Committee on Public Accounts RE: Yukon Housing Corp. Auditor General Report b) Curtis Shaw, President, Northwestel RE: Communications Outage c) Minister Clarke RE: Raised Dawson City Issues d) Felix Munger, Canadian Municipal Network on Crime Prevention RE: 2022 Conference e) RCMP Monthly Policing Report- July f) RCMP Monthly Policing Report- August: for informational purposes.</p> <p>CARRIED 4-0</p>
	11	Business Arising from Correspondence
	11.1	<p>a) Currie Dixon, Chair, Standing Committee on Public Accounts RE: Yukon Housing Corp. Auditor General Report</p> <p>- Mayor Kendrick will contact Yukon Housing Corporation</p>
	12	<p>Public Questions</p> <p>-Stephen Johnson asked questions regarding: Dredge Pond, Concession Contract at current Rec Centre, Tarp Sheds, Better Building Program, Community Grants, Accounts Payables and the Budget Amendment Bylaw.</p> <p>-Dan Davidson asked about the water everywhere around town and what was being done about it.</p>
C22-22-26	12.1	<p>Move to COW-Public Questions Moved By: Councillor Pikálek Seconded By: Councillor Somerville</p> <p>That Council move into Committee of the Whole for the purposes of hearing public questions.</p> <p>CARRIED 4-0</p>
	13	In Camera
	13.1	Legal Related Matter
C22-22-27	13.1.1	<p>Move to In Camera Moved By: Mayor Kendrick Seconded By: Councillor Somerville</p> <p>That Committee of the Whole move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.</p> <p>CARRIED 4-0</p>

C22-22-28 **13.1.2 Move to Open Session of Council**
Moved By: Mayor Kendrick
Seconded By: Councillor Somerville

That Committee of the Whole revert to an open session of Council to proceed with the agenda.

CARRIED 4-0

C22-22-29 **14 Adjournment**
Moved By: Councillor Somerville
Seconded By: Mayor Kendrick

That Council Meeting C22-22 be adjourned at 9: 42 p.m. with the next regular meeting of Council being November 30, 2022.

CARRIED 4-0

**THE MINUTES OF COUNCIL MEETING C22-22 WERE APPROVED BY COUNCIL
RESOLUTION #C22-23-XX AT COUNCIL MEETING C22-23 OF NOVEMBER 30, 2022.**

William Kendrick, Mayor

Cory Bellmore, CAO

The City of Dawson
Cheque Run 22-21
10/21/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
58438	Advance North Mechanical	\$719.04	\$303.46	PW	VehR&M
			\$415.58	PW	HvyEquipR&M
			\$719.04		
58439	AFD Petroleum Ltd	\$16,009.85	\$2,833.12	All	VehFuel
			\$1,242.20	REC	BldgFuel-Pool
			\$1,865.39	ADM	BldgFuel
			\$799.46	PS	BldgFuel
			\$3,605.64	REC	BldgFuel-Arena
			\$2,183.64	All	AFD IN447251 ALL VehFuel
			\$3,480.40	All	AFD IN448471 ALL VehFuel
			\$16,009.85		
58440	Air North Partnership	\$879.03	\$107.55	PW	Freight-WtrSampling
			\$107.55	PW	Freight-WtrSampling
			\$284.80	PW	Freight-WtrSampling
			\$107.55	PW	Freight-WtrSampling
			\$158.78	PW	Freight-WtrSampling
			\$112.80	PW	Freight-WtrSampling
			\$879.03		
58441	Arctic Inland Resources Ltd.	\$1,365.88	\$803.31	REC	GrnspR&M
			\$476.62	REC	OpSupp-Garden
			\$85.95	PW	BldgR&M
			\$1,365.88		
58442	Associated Engineering	\$104.90		PW	ProFees-SCADA to 220909
58443	Bonanza Market	\$2,012.32	\$1,966.27	PS	SpecEvt-FF Awards
			\$33.97	PW	JaniSupp
			\$12.08	ADM	OffSupp
			\$2,012.32		
58444	Bureau Veritas	\$2,557.91	\$243.39	PW	ContSvs-WtrSampling
			\$1,460.34	PW	ContSvs-WtrSampling
			\$854.18	PW	ContSvs-WtrSampling
			\$2,557.91		
58445	Chief Isaac Incorporated	\$152.25		PW	SafetyLine
58446	Chief Isaac Mechanical	\$1,240.51		PW	VehR&M
58447	Chilkoot Geological Engineers	\$22,857.98		REC	BldgR&M
58448	Clemmensen, Danielle	\$12,400.00		PL&D	Refund Permit 21-116
58449	Colliers Project Leaders Inc.	\$8,276.63		ADM	ProFees-CBC Reno
58450	Dawson City General Store	\$239.46	\$195.93	ADM	OffSupp
			\$43.53	PW	JaniSupp
			\$239.46		
58451	Dawson Hardware Ltd.	\$1,835.21	\$315.86	PW	JaniSupp
			\$211.30	PW	SafetySupp
			\$52.41	PS	MoosehideSlide Monitor
			\$106.07	ADM	OffSupp
			\$143.47	REC	OpSupp-Arena
			\$136.75	REC	OpSupp
			\$72.99	PW	OpSupp-WS
			\$151.19	PW	NonCapEquip
			\$240.81	PW	OpSupp
			\$214.92	REC	NonCapEquip
			\$96.88	REC	OpSupp-Garden
			\$92.56	PW	BldgR&M
			\$1,835.21		
58452	Emco Corporation	\$3,016.10		PW	OpSupp
58453	Fireweed Home Comfort	\$4,725.00		ADM	BldgR&M
58454	Fitness Town Commercial	\$8,956.50		REC	Equip Replacement
58455	Fitness Town Commercial	\$908.25		REC	Freight
58456	Gammie Trucking Ltd.	\$231.00		REC	OpSuppParks
58457	Gervais, Benoit	\$125.00		PW	Medical/License
58458	Graf Enviro Services Inc.	\$29,935.50	\$3,990.00	PW	ContSvs-Bin Rental&Maint
			\$1,113.00	ADM	Rent-Lift MoosehideSlideMonitor
			\$24,832.50	PW	ContSvs-Quigley
			\$29,935.50		

The City of Dawson
Cheque Run 22-21
10/21/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
58459	Grenon Enterprises Ltd.	\$15,484.89	\$630.00	REC	PPottRent&Maint
			\$1,128.75	PW	MnsShelCivil
			\$273.00	PW	ContSvs-Sep11-17
			\$291.38	REC	ContSvs-DrainPool
			\$1,160.25	PW	ContSvs-Sep18-24
			\$10,510.50	PW	ResidentialWtrDel
			\$157.50	PW	PPottRent&Maint
			\$1,333.51	PW	Clean LiftStn
			\$15,484.89		
58460	Infosat Communications	\$79.25		PS	SatPhone
58461	Juliette's Manor	\$2,450.00		ADM	Staff Accom
58462	Kendrick, William	\$601.05		M&C	Travel AYC
58463	Kilrich Industries	\$2,854.48		REC	Garden program
58464	Klondike Motors	\$80,826.46	\$40,413.23	PW	New Vehicle PW
			\$40,413.23	PW	New Vehicle PW
			\$80,826.46		
58465	Manitoulin Transport	\$962.36	\$364.01	REC	Freight
			\$598.35	PW	Freight
			\$962.36		
58466	Mann, Alexander	\$125.00		PW	ReimburseDrvMed
58467	Kim A McMynn	\$1,625.00		ADM	RecycFloats
58468	Northern Superior	\$1,004.98	\$449.45	PW	VehR&M
			\$190.42	PW	OpSupp
			\$198.12	PW	NonCapEquip
			\$166.99	REC	OpSupp-Arena
			\$1,004.98		
58469	Northwestel Inc.	\$5,535.06		ALL	Phone
58470	Pacific Northwest Moving	\$1,485.89	\$1,411.33	PW	Freight
			\$74.56	ADM	Freight
			\$1,485.89		
58471	Radiodetection Canada Ltd.	\$36,309.00		PW	NonCapEquip
58472	Ramtech Environmental	\$301.52		PW	ContSvs
58473	Raven's Nook	\$1,999.20	\$949.20	REC	SafetyGear
			\$693.00	PW	SafetyGear-RCtre
			\$357.00	PW	SafetyGear
			\$1,999.20		
58474	Red Mammoth Bistro	\$221.55		REC	RuggedApp
58475	Spectrum Security	\$220.47		PW	ContSvs-WTPMonitor
58476	Staples #251 Whitehorse	\$3,570.31	\$2,798.43	ADM	OffFurniture
			\$771.88	ADM	OffSupp
			\$3,570.31		
58477	St. Paul's Anglican Church	\$3,271.15		ADM	Deposit Refund
58478	Terra Riders	\$2,908.85		REC	Instructors
58479	The Chickweeders	\$7,087.50		REC	Horticulture
58480	Triple J Hotel	\$459.08		REC	RuggedApprentice
58481	Tr'ondōk Hwōch'in	\$4,000.00		PW	DrvR Training
58482	Tsunami Solutions Ltd.	\$170.10		PW	SafetyLine
58483	Uline Canada Corporation	\$914.16		PW	SafetySupp
58484	Van Kam Freightways Ltd.	\$449.70		PW	Freight
58485	Wolf Pack Basketball	\$675.00		REC	Sport Clinic
58486	WSP Canada Inc	\$493.50		PW	EnergyUpgrades
58487	Yukon Energy Corporation	\$32,466.83	\$3,164.51	PW	YKN NRGY LITES PW Oct12
			\$29,302.32	ALL	YKN NRGY MAIN Oct18
			\$32,466.83		
58488	Yukon Honda	\$472.49		REC	NonCapEquip
58489	Yukon Foundation	\$101.88		REC	Community /Lottery grant
58490	Zarowny, Capri (In trust)	\$7,000.00		ADM	Recycling Depot Floats

The City of Dawson
Cheque Run 22-22
11/4/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
58508	Various banks #58491 to #58507	\$17,798.64		ADM	RRSP PP21-22
	Advance North Mechanical	\$845.18	\$642.78	PW	VehR&M
			\$202.40	REC	VehR&M
			\$845.18		
58509	AFD Petroleum Ltd	\$6,689.29	\$2,907.00	ALL	VehFuel
			\$3,782.29	ALL	VehFuel
			\$6,689.29		
58510	Air North Partnership	\$391.06	\$107.55	PW	Freight
			\$283.51	PW	Freight
			\$391.06		
58511	BHB Mini Storage	\$105.00		ADM	ArchiveStorage
58512	Bonanza Market	\$111.58		REC	ProgSupp
58513	Colliers Project Leaders Inc.	\$5,507.25		ADM	CBC Building
58514	Cotter Enterprises	\$9,397.50	\$2,861.25	CABLE	ContSvs-June
			\$2,693.25	CABLE	ContSvs-July
			\$2,100.00	CABLE	ContSvs-Aug
			\$1,743.00	CABLE	ContSvs-Sept
			\$9,397.50		
58515	Dawson City General Store	\$51.50	\$33.23	ADM	Promo-SpcEvt
			\$18.27	ADM	OffSupp
			\$51.50		
58516	Dawson Hardware Ltd.	\$974.11	\$130.54	REC	NonCapEquip
			\$26.45	ADM	OffSupp
			\$339.07	PW	OpSupp
			\$61.41	PW	NonCapEquip
			\$44.38	REC	BldgR&M
			\$10.17	ADM	BldgR&M
			\$62.52	REC	OpSupp
			\$56.67	PW	SafetySupp
			\$7.36	PW	JaniSupp
			\$18.90	REC	SafetySupp
			\$81.22	ADM	OpSupp
			\$113.35	REC	OpSuppGarden
			\$22.07	PS	OpSupp
			\$974.11		
58517	Eecol Electric Corp	\$1,397.67		PW	ContSvs-LiftStnUPgrd
58518	Flynn Electrical Contracting	\$10,891.87		PW	PW EnergyUPgr
58519	Greenwood Engineering	\$14,892.04		PW	WtrMtrProg
58520	Grenon Enterprises Ltd.	\$21,632.66	\$2,940.00	PW	SuppMn'sShelte
			\$546.00	PW	ConSv-Sep25-Oct1
			\$196.88	PW	NEndWashoutR&M
			\$6,040.13	PW	ContSv-RobServiceRd
			\$6,793.51	PW	ContSv-Oct2-8
			\$459.38	PW	Steam-McClinRes
			\$210.00	REC	Ppotties @ CrocusBluff

The City of Dawson
Cheque Run 22-22
11/4/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	Grenon Enterprises Ltd.		\$4,315.51	PW	ContSv-Oct9-15
			\$131.25	PW	YthCtrSteamLines
			\$21,632.66		
58521	The Literary Society	\$2,131.50	\$1,165.50	ADM	Advertising
			\$966.00	CABLE	Advertising
			\$2,131.50		
58522	Lawson Lundell LLP	\$1,542.45	\$859.95	ADM	ProFees-Legal
			\$682.50	ADm	ProFees-Legal
			\$1,542.45		
58523	Lifesaving Society	\$45.00		REC	Training
58524	Kim A McMynn	\$2,004.04	\$1,504.04	ADM	Prof Dev/IT equipment
			\$500.00	ADM	RecycleFloats
			\$2,004.04		
58525	Northern Avcom Ltd.	\$912.17		PS	OpSupp
58526	Northern Superior	\$273.05	\$140.09	PW	OpSupp
			\$132.96	PW	VehR&M
			\$273.05		
58527	Northlands Water/Sewer	\$5,957.41		PW	OpSupp
58528	NsqArchitecture Ltd.	\$18,242.44		ADM	CBC Bank Resto
58529	ORO Enterprises Ltd	\$142,625.22		PW	ContSvs-DivCtre
58530	Practica	\$909.95		REC	NonCapEquip
58531	Raven's Nook	\$477.75		PW	SafetyGear
58532	Richard, Marc	\$140.63		PW	TrvlReim-NewVehicle
58533	Sweet Sweet Yukon	\$42.00		ADM	Promo-SpcEvt
58534	Total Fire Protection Services	\$2,273.25		PW	Inspection-Maint-Trvl
58535	WFR Wholesale Fire/Rescue	\$6,540.01		PS	OpSupp
58536	WSP Canada Inc	\$1,920.45		REC	BldgR&M
58537	Yukon Government-Finance	\$17,481.56		PW	Mosquito Control
58538	Yukon Service Supply Co.	\$1,844.41		PW	JaniSupp
Electronic Fund Transfers					
Oct 3	Canada Life	\$16,757.34		various	Oct employee benefits
Oct 3	Roynat Leases	\$446.35		various	Photocopier leases
Oct 1	CIBC-RRSP	\$730.80		ADM	RRSP
Oct 14	Payroll	\$123,228.50		ALL	PP#21
Oct 18	Visa	\$10,723.85		various	Per attached
Oct 18	Wells Fargo Lease	\$261.45		ADM	Photocopier lease
Oct 20	CCSA	\$10,946.23		CABLE	monthly cable charge
Oct 21	Dayforce	\$191.52		ALL	IT - payroll/training
Oct 28	Payroll	\$144,214.28		ALL	PP#22
Oct 31	Refund of Dawson Creek Paymts	\$1,621.16		ADM	6 Deposits in error
Oct 31	Bank charges	\$266.12		ADM	Bank chgs

Aventura Visa Statement Date:

August 27 to September 27, 2022

\$514.51 \$10,723.85

TX Date	Vendor	Detail	Purchase \$	Gst	Total
8/26/2022	Smartsign	signage	\$372.43	\$18.62	\$391.05
8/27/2022	Adobe Illustration	monthly subscription	\$27.99	\$1.40	\$29.39
8/29/2022	Aliexpress	community garden	\$412.56	\$20.63	\$433.19
8/29/2022	Canadian Tire		\$859.90	\$43.00	\$902.90
9/1/2022	Urban Trend	program supplies	\$145.00	\$7.25	\$152.25
9/1/2022	Canadian Tire	program supplies	\$399.88	\$19.99	\$419.87
9/2/2022	Urban Trend	freight	\$24.32	\$1.22	\$25.54
9/6/2022	YG Building Safety	community garden	\$47.14	\$2.36	\$49.50
9/7/2022	Triple J	staff event	\$95.56	\$4.78	\$100.34
9/8/2022	Manitoulin	freight	\$87.23	\$4.36	\$91.59
9/8/2022	Air North	freight	\$157.43	\$7.87	\$165.30
9/9/2022	Disc Republic	supplies	\$472.02	\$23.60	\$495.62
9/9/2022	Acerunners	Supplies	\$485.70	\$24.29	\$509.99
9/14/2022	MaintainX	monthly subscription	\$702.39	\$35.12	\$737.51
9/14/2022	RoadPost	In-Reach safety	\$25.95	\$1.30	\$27.25
9/19/2022	Adobe Photo	monthly subscription	\$12.99	\$0.65	\$13.64
9/23/2022	Wheniwork	monthly subscription	\$29.01	\$1.45	\$30.46
9/25/2022	Adobe	monthly subscription	\$19.99	\$1.00	\$20.99

\$218.88 \$4,596.38

TX Date	Vendor	Detail	Purchase \$	Gst	Total
9/15/2022	EventBrite	Training seminar	\$238.10	\$11.90	\$250.00
9/20/2022	Riverwest Bistro	meeting expense	\$23.37	\$1.17	\$24.54

\$13.07 \$274.54

TX Date	Vendor	Detail	Purchase \$	Gst	Total
9/21/2022	Bell Mobility	Cell Phones	\$1,200.00	\$60.00	\$1,260.00

TX Date	Vendor	Detail	Purchase \$	Gst	Total
8/31/2022	310-Sign Inc	Signage	\$422.45	\$21.12	\$443.57
9/9/2022	Swana Pacific	Landfill certification	\$1,300.00	\$65.00	\$1,365.00
9/20/2022	Online WHMIS	Training	\$44.95	\$2.25	\$47.20

\$88.37 \$1,855.77

TX Date	Vendor	Detail	Purchase \$	Gst	Total
3/31/2022	Grand & Toy	office supplies	\$262.03	\$13.10	\$275.13
9/1/2022	PSB- Planning	exam fee	\$500.00	\$25.00	\$525.00
9/7/2022	Facebook	communications	\$112.57	\$5.63	\$118.20
9/8/2022	Canva	communications	\$18.09	\$0.90	\$18.99
9/8/2022	CPA Canada	training	\$400.00	\$23.80	\$418.95
9/12/2022	Wayfair	light panels	\$563.53	\$28.18	\$591.71
9/15/2022	Pitney Bowes	postal meter	\$497.61	\$24.88	\$522.49
8/9/2022	CivilInfo	job posting	\$250.00	\$12.50	\$262.50
8/22/2022	Apple	communications	\$3.99	\$0.20	\$4.19

\$134.19 \$2,737.16

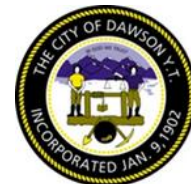
The City of Dawson
Cheque Run 22-22
11/18/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
58539	44478 Yukon Inc.	\$9,506.72		ADM	ContSvs-IT
58540	Grainger Canada	\$349.13	\$327.50	PW	Signage
			\$21.63	PW	OpSupp
			\$349.13		
58541	Adams, Paul	\$3,800.25		PW	Refund PW WO#1262
58542	Advance North Mechanical	\$3,832.05	\$3,275.60	PW	VehR&M
			\$211.06	PS	VehR&M
			\$345.39	REC	VehR&M
			\$3,832.05		
58543	AFD Petroleum Ltd	\$30,184.72	\$7,799.13	REC	BldgFuel-Arena
			\$580.93	REC	BldgFuel-Waterfront1
			\$2,412.35	ADM	BldgFuel
			\$1,033.87	PS	BldgFuel
			\$1,362.41	ADM	BldgFuel-CAORes
			\$3,175.34	PW	BldgFuel-Garage
			\$1,100.76	PW	BldgFuel-WoodShop
			\$367.42	PW	BldgFuel-Quigley
			\$12,352.51	PW	BldgFuel-WTP
			\$30,184.72		
58544	Air North Partnership	\$755.78	\$586.05	PW	Freight
			\$68.48	ADM	Freight
			\$101.25	PS	Freight
			\$755.78		
58545	Arctic Inland Resources Ltd.	\$3,743.04	\$3,616.58	REC	OpSupp-Garden
			\$126.46	PW	JaniSupp
			\$3,743.04		
58546	Armstrong, Jacob	\$4,650.00		REC	ContSvs-Signage
58547	Associated Engineering	\$104.90		PW	ContSvs-SCADA
58548	Banks-Sayers, Lily M.	\$510.30		PW	Travel-WH
58549	Boddie, James	\$532.85		ADM	Refund-Deposits
58550	Brunner Electoral Services	\$75.00		ADM	ProFees-Notary
58551	Bureau Veritas	\$201.92		PW	ContSvs-WtrSampling
58552	Chief Isaac Incorporated	\$152.25		PW	SafetyLine
58553	Chief Isaac Mechanical	\$4,130.98		PW	HvyEquipR&M
58554	Colliers Project Leaders Inc.	\$8,268.75		PW	ProFees-DivCtre
58555	Conuma Cable Systems Ltd	\$7,686.00		CABLE	OpSupp
58556	Cotter Enterprises	\$2,415.00		CABLE	ContSvs-Oct
58557	Dawson City General Store	\$815.60	\$364.67	ADM	OffSupp
			\$24.14	PW	OpSupp
			\$29.39	PS	PromoMatl
			\$344.30	PW	SafetySupp
			\$53.10	REC	ProgSupp
			\$815.60		
58558	Dawson FF Association	\$13,445.00		PS	Training and CallOuts
58559	Dawson Hardware Ltd.	\$3,873.22	\$61.46	PW	JaniSupp
			\$17.00	PW	OpSupp-RecyCtre
			\$683.20	PW	OpSupp
			\$156.82	PW	SafetySupp
			\$2,183.56	REC	OpSupp-Garden
			\$451.21	REC	BldgR&M-Minto
			\$96.45	PW	NonCapEquip
			\$96.93	PW	BldgR&M
			\$126.59	REC	OpSupp
			\$3,873.22		
58560	CentralSquare Canada	\$8,480.33		ADM	IT-2023 Annual
58561	Finning (Canada) C3176	\$572.49		PW	HvyEquipR&M
58562	Gervais, Benoit	\$397.98		PW	Reimburse-SafetyGear
58563	Graf Enviro Services Inc.	\$3,990.00		PW	ContSvBins
58564	Greenwood Engineering	\$6,396.08		PW	ProFees Water Meter
58565	Grenon Enterprises Ltd.	\$23,702.73	\$262.50	PW	ContSvs-DomeRd R&M
			\$63.00	PW	OpSupp-Drainage
			\$7,300.14	PW	ContSvs Oc16-22
			\$420.00	PW	Deliver Sand-C4
			\$196.88	PW	Steam McClintockRes
			\$5,502.01	PW	ContSvs Oc23-29
			\$157.50	REC	Ppott RecCtre
			\$9,459.45	PW	ResWtrDel

The City of Dawson
Cheque Run 22-22
11/18/2022

Cheque Number	Vendor Name	Cheque Amount	Detail	Dept	Description
	Grenon Enterprises Ltd.		\$157.50	PW	Ppotty RecyclingCtre
			\$183.75	REC	PPottyRent&Maint Minto
			\$23,702.73		
58566	Hach Sales & Service Canada	\$575.37		PW	OpSupp
58567	Hakonson, Greg	\$1,794.49		ADM	Refund-Utility Overpay
58568	Industrial Electric Services	\$2,625.00		REC	ContSv-Arena
58569	Infosat Communications	\$79.25		PS	ContSvs-SatPhone
58570	ITM Instruments Inc	\$341.25		PW	ContSvs
58571	Jordair Compressors Inc.	\$547.05		PS	OpSupp
58572	Kimber, Dr. Christie	\$150.00		PS	ProFees-Medical
58573	Klondike Office Systems	\$305.20		ADM	CopyCt
58574	Klondike Printing	\$693.00		REC	OpSupp-Arena
58575	Manitoulin Transport	\$3,076.80	\$2,909.84	PW	Freight
			\$166.96	REC	Freight
			\$3,076.80		
58576	Mann, Alexander	\$40.00		PW	ProFees
58577	Mayes Enterprises	\$575.87	\$391.92	ADM	BldgR&M
			\$183.95	PW	BldgR&M
			\$575.87		
58578	Kim A McMynn (In trust)	\$200.00		REC	Contest - prize money
58579	Neptune Technology Group	\$109,464.08	\$8,174.25	PW	ProgressPymt 03 WtrMtr
			\$101,289.83	PW	ProgressPymt04 WtrMtr
			\$109,464.08		
58580	Northern Superior	\$747.51	\$32.22	PW	NonCapEquip
			\$426.04	PW	OpSupp
			\$289.25	PW	VehR&M
			\$747.51		
58581	Northlands Water /Sewer	\$6,479.46		PW	OpSupp
58582	Northern Windows & Doors	\$5,441.95	\$2,720.99	ADM	BldgR&M
			\$2,720.96	PW	BldgR&M
			\$5,441.95		
58583	North Fire Systems Inc.	\$12,371.61		PS	ContSvs-EquipMaint
58584	ORO Enterprises Ltd	\$101,271.85		PW	ProgPaymt ContSvsDivCtre
58585	Pacific Northwest Moving	\$716.26	\$182.85	ADM	Freight
			\$533.41	REC	Freight
			\$716.26		
58586	Pivot HR Services	\$3,671.33		ADM	CR#22-379 ?
58587	Raven's Nook	\$1,267.35		PW	SafetyGear
58588	A Ray of Sunshine	\$16.79		REC	ProgSupp
58589	Dr. A.Sherrard	\$150.00		PS	ProFees-Medical
58590	Cornthwaite, Jennifer	\$848.76		ADM	DawsonCreek re-direct
58591	Tenaquip Ltd.	\$132.62		PW	OpSupp
58592	Tetra Tech Canada Inc.	\$4,912.74		PW	ProFees-QuigleyMonitor
58593	Total North Communications	\$4,813.20	\$567.00	ADM	IT-PhoneSys
			\$4,246.20	PS	NonCapEqP
			\$4,813.20		
58594	Tsunami Solutions Ltd.	\$170.10		PW	SafetyLine
58595	Unbeatable Printing	\$180.60		REC	OpSupp-Arena
58596	WSP Canada Inc	\$6,525.75	\$3,071.25	ADM	ProFees-StructuralReview
			\$3,454.50	PW	CurtainWallUPgrade
			\$6,525.75		
58597	Yukon University	\$3,837.00	\$3,087.00	PW	Training-Richard&Zarowny
			\$250.00	PS	PS Training
			\$500.00	PW	PW TrainingBld
			\$3,837.00		
58598	Yukon TV Inspection Services	\$7,008.75		PW	ContSvs
58599	Yukon Pickleball Association	\$420.00		REC	ContSvs-Instructors
58600	Zarowny, Capri (In trust)	\$3,500.00		ADM	Floats RecyclingCtre

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	2023 Provisional Budget	
PREPARED BY:	K McMynn	ATTACHMENTS: <ul style="list-style-type: none">Provisional Budget
DATE:	November 24, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Section 237- Yukon Municipal Act	

RECOMMENDATION

That Council approve the 2023 provisional operating budget.

ISSUE / PURPOSE

As required by Sec 237 of the Yukon Municipal Act, council is required to pass a provisional operating budget prior to December 31.


BACKGROUND SUMMARY

Each year a provisional budget is passed in December to allow continued operation in the new year.

ANALYSIS / DISCUSSION

Provisional budgets are generally prepared based on the operation budget of the previous year with adjustments made for known changes. More detailed analysis and decisions for 2023, as well as capital expenditures, will be in the 2023 Budget Bylaw – First Reading which will be presented to Council in the new year. Consideration in this provisional budget has been made for the proposed vacant residential property tax levy, and estimated wages and benefits increase. However, it should be noted that managers will have to consider significant fees and charges increases, to cover the reserve requirements as required per bylaw. Currently the Provisional Budget is insufficient to cover the Facilities Reserve annual requirement.

APPROVAL

NAME:	Cory Bellmore	SIGNATURE: 
DATE:	November 30, 2021	

2023 Provisional Operating Budget

		2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
REVENUE:					
	General Municipality:				
	General Taxation	2,210,835	2,234,823	2,375,073	2,409,274
	Grants in Lieu of Taxes	1,003,355	1,011,280	1,074,139	1,082,732
	Grants	2,711,465	2,710,181	2,619,745	2,640,150
	Penalties and Interest	5,895	23,917	16,600	16,600
	Other Revenue	4,834	29,634	38,208	38,208
	Sale of Services	100,514	156,154	125,936	117,830
	Total General Municipality:	6,117,177	6,134,702	6,249,701	6,304,793
	Cable	208,392	221,460	221,400	221,400
	Protective Services:				
	Fire Protection	73,700	71,380	71,955	71,955
	Emergency Measures	-	-	-	-
	Bylaw Enforcement	1,435	3,025	6,000	6,000
	Total Protective Services:	75,135	74,405	77,955	77,955
	Public Works:				
	Water Service	911,227	914,873	930,000	948,060
	Sewer Service	618,932	622,012	626,000	638,520
	Waste Management	354,402	363,896	461,840	487,020
	Other Revenue	78,643	51,724	106,500	106,500
	Total Public Works:	2,017,175	1,842,049	2,124,340	2,180,100
	Public Health - Cemetery	2,723	2,400	4,300	4,300
	Planning	22,071	71,715	146,700	95,000
	Recreation:				
	Recreation Common	38,712	54,759	60,551	63,051
	Programming & Events	27,532	94,196	58,500	61,000
	AMFRC	40,474	80,105	64,500	57,500
	Water Front	14,200	42,279	40,000	42,000
	Pool	-	11,686	20,050	19,250
	Green Space	4,585	8,282	16,000	26,000
	Total Recreation:	125,503	291,307	259,601	268,801
	TOTAL REVENUE:	8,568,176	8,638,038	9,083,997	9,152,349
	EXPENDITURES:				
	General Municipality:				
	Mayor and Council	143,295	157,223	179,466	190,670
	Council Election	-	8,370	8,265	-
	Grants/Subsidies	164,275	185,463	206,839	206,839
	Administration	1,124,172	1,195,795	1,201,378	1,225,413
	Other Property Expenses	5,860	2,668	21,600	21,600
	Computer Information Systems	93,479	115,589	104,000	104,000
	Communications	8,508	24,541	80,700	82,676
	Municipal Safety Program	10,711	5,490	4,477	4,477
	Total General Municipality:	1,550,300	1,695,139	1,806,725	1,835,676

2023 Provisional Operating Budget

		2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
	Cable	251,391	221,146	226,800	239,985
	Protective Services:				
	Fire Protection	298,767	310,706	362,741	361,918
	Emergency Measures	24,816	22,301	26,293	25,772
	Bylaw Enforcement	119,338	98,001	115,334	161,045
	Total Protective Services:	442,922	431,008	504,368	548,735
	Public Works:				
	Common	481,902	371,015	503,088	511,795
	Roads and Streets - Summer	114,819	127,460	142,000	143,482
	Roads and Streets - Winter	398,494	293,376	402,781	406,315
	Sidewalks	40,609	35,775	40,413	41,827
	Dock	2,418	258	4,150	4,150
	Surface Drainage	65,075	32,161	65,950	67,827
	Water Services	1,224,035	1,150,399	1,345,070	1,362,189
	Sewer Services	205,321	239,860	331,931	340,883
	Waste Water Treatment Plant	219,893	221,031	232,000	232,000
	Waste Management	576,672	494,409	562,437	572,122
	Building Maintenance	233,125	352,788	379,858	394,884
	Waste Diversion	-	-	161,031	255,479
	Total Public Works:	3,562,363	3,318,531	4,170,709	4,332,953
	Public Health - Cemetery	-	-	13,000	13,000
	Planning	171,149	196,525	369,000	369,000
	Recreation:				
	Recreation Common	303,710	229,745	323,246	329,800
	Programming & Events	225,552	291,116	255,043	255,396
	AMFRC	623,570	596,855	644,126	595,758
	Water Front	57,224	45,495	56,610	51,832
	Pool	18,493	184,627	216,700	211,060
	Green Space	174,145	242,127	299,600	319,215
	Total Recreation:	1,402,694	1,589,965	1,795,325	1,763,061
	TOTAL EXPENDITURES:	7,380,819	7,452,314	8,885,927	9,102,410
	NET OPERATING SURPLUS	1,187,357	1,185,724	198,070	49,939

2023 Provisional Operating Budget

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
GENERAL MUNICIPAL REVENUES				
REVENUES: GENERAL TAXATION				
Property Taxes - Residential	1,088,265	1,119,233	1,209,961	1,234,841
Property Taxes - Non-Residential	1,122,570	1,115,590	1,165,112	1,174,433
TOTAL GENERAL TAXATION REVENUE	2,210,835	2,234,823	2,375,073	2,409,274
REVENUES: GRANTS IN LIEU OF TAXES				
Federal Grants in Lieu - Residential	27,663	27,697	29,383	29,618
Territorial Grants in Lieu - Residential	10,921	13,589	15,580	15,705
Federal Grants in Lieu - Non-Residential	159,215	159,215	166,847	168,182
Territorial Grants in Lieu - Non-Residential	410,511	416,170	433,295	436,761
Tr'ondek Hwech'in Grants In Lieu	395,045	394,609	429,034	432,466
TOTAL GRANTS IN LIEU REVENUES	1,003,355	1,011,280	1,074,139	1,082,732
REVENUES: GRANTS				
Comprehensive Municipal Grant	2,387,843	2,512,359	2,550,592	2,570,997
Community Trust Training Grant	2,590	2,590	4,000	4,000
Carbon Rebate	12,612	35,275	65,153	65,153
Covid restart funding	308,420	159,957	-	-
TOTAL GRANT REVENUES	2,711,465	2,710,181	2,619,745	2,640,150
REVENUES: PENALTIES & INTEREST				
Penalties & Interest - Property Taxes	5,895	14,926	10,000	10,000
Penalties & Interest - Water & Sewer		8,991	6,000	6,000
Administration Fee - Tax Liens		-	600	600
TOTAL PENALTIES & INTEREST REVENUE	5,895	23,917	16,600	16,600
REVENUE: OTHER REVENUE				
Interest on General Account and Investments	64,746	23,976	38,708	38,708
Less Interest Transferred to Reserves	(59,922)	(22,773)	(17,500)	(17,500)
Bad Debt Recovery		80	1,000	1,000
Miscellaneous Revenue	10	22,351	10,000	10,000
WCB Choice Reward Program		6,000	6,000	6,000
TOTAL OTHER REVENUE:	4,834	29,634	38,208	38,208
REVENUE: SALE OF SERVICES				
Business Licence	40,024	34,099	40,000	40,000
Intermunicipal Business Licence	85	4,457	1,500	1,500
Certificate and Searches	1,295	1,473	1,475	1,475
Building Lease/Rental Income	59,110	116,125	82,961	74,855
TOTAL SALE OF SERVICES REVENUE	100,514	156,154	125,936	117,830
TOTAL GENERAL MUNICIPAL REVENUE	6,036,898	6,165,989	6,249,701	6,304,793

2023 Provisional Operating Budget

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
EXPENDITURES: MAYOR AND COUNCIL				
Wages & Honoraria - Mayor/Council	54,267	60,712	75,000	78,221
Benefits - Mayor/Council	2,609	3,057	3,750	11,733
Employee Wages - Council Services Admin.	50,782	47,977	43,231	43,231
Employee Benefits - Council Services Admin.	8,008	7,234	6,485	6,485
Professional Fees				
Membership/Conference Fees	24,454	26,750	30,000	30,000
Training - Mayor and Council		5,015	5,000	5,000
Travel - Accommodation and Meals	323		5,000	5,000
Travel - Transportation		5,057	7,500	7,500
Hospitality	1,373	1,113	2,000	2,000
Non Capital Equipment/Office Furniture	1,479	308	1,500	1,500
TOTAL MAYOR AND COUNCIL EXPENSES	143,295	157,223	179,466	190,670
EXPENDITURES: ELECTIONS/REFERENDUMS				
Election		8,370	8,265	-
TOTAL ELECTIONS/REFERENDUMS EXPENSES	-	8,370	8,265	-
EXPENDITURES: GRANTS/SUBSIDY				
Homeowner Senior Tax Grants	19,680	24,964	29,000	29,000
Development Incentive Grant	17,787	25,730	51,839	51,839
Water and Sewer - Senior Discount	60,030	51,173	55,000	55,000
Community Grants	26,147	40,465	30,000	30,000
Dawson Ski Hill Grants	5,631	8,131	6,000	6,000
KDO Funding	35,000	35,000	35,000	35,000
TOTAL GRANTS/SUBSIDY EXPENSES	164,275	185,463	206,839	206,839
EXPENDITURES: ADMINISTRATION				
Wages - Administration	399,769	501,646	486,615	507,515
Benefits - Administration	112,220	100,182	72,992	76,127
Professional Fees	80,456	24,294	2,000	2,000
Audit	22,000	22,000	22,000	22,000
Legal	91,540	64,798	100,000	100,000
Human Resource	5,805	14,329	15,000	15,000
Membership/Conference	250	290	2,500	2,500
Training	5,376	2,792	5,000	5,000
Travel - Accommodation and Meals	718	1,014	6,000	6,000
Travel - Transportation	5,049	2,526	10,000	10,000
Promotional Material/Hosting Events	2,219	1,960	3,000	3,000
Subscriptions & Publications	3,812	3,890	2,000	2,000
Postage ALL DEPTS	15,114	8,691	13,500	13,500
Freight	1,555	1,583	2,000	2,000
Supplies - Office ALL DEPTS	15,430	28,143	30,000	30,000
Non Capital Equipment	16,446	1,994	4,000	4,000
Photocopier Expense - ALL DEPTS	7,962	8,800	9,000	9,000
Building Repairs and Maintenance	6,739	34,021	15,000	15,000
Electrical	13,559	11,307	19,500	19,500
Heating	17,330	15,825	27,000	27,000
Insurance - ALL DEPTS	222,318	267,765	265,315	265,315

2023 Provisional Operating Budget

GENERAL MUNICIPAL	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
Telephone and Fax	31,092	31,190	33,000	33,000
Bank Charges	8,217	3,903	8,100	8,100
Payroll Fees	1,037	4,420	3,360	3,360
Bad Debt Expense	600	500	4,796	4,796
Assessment Fees	37,559	37,932	38,500	38,500
Tax Liens/Title Searches		-	200	200
Intermunicipal Business Licence		-	1,000	1,000
TOTAL ADMINISTRATION EXPENSES	1,124,172	1,195,795	1,201,378	1,225,413
EXPENDITURES: OTHER PROPERTY EXPENSES				
Repairs and Maintenance - 8th Residence	2,531	1,911	7,000	7,000
Repairs and Maintenance - 6th Ave. Rental	3,329	757	5,000	5,000
Property Lease /staff housing			9,600	9,600
TOTAL OTHER PROPERTY EXPENSES	5,860	2,668	21,600	21,600
EXPENDITURES: COMPUTER INFORMATION SYSTEMS				
Accounting System Support Plan	19,560	27,918	30,000	30,000
Network Workstation Support Plan & Updates	67,062	56,214	45,000	45,000
Network Software and Accessories	6,012	30,760	25,000	25,000
Repairs, Maintenance & Non Capital Replacement	845	697	4,000	4,000
TOTAL COMPUTER IT EXPENSES	93,479	115,589	104,000	104,000
EXPENDITURES: COMMUNICATIONS				
Communications - Wages		-	40,000	41,718
Communications - Benefits		-	6,000	6,258
Communications - Advertising ALL DEPTS		22,403	18,200	18,200
Supplies		-	5,000	5,000
Licence Fees	2,513	1,993	2,500	2,500
Contracted Services	5,995	145	9,000	9,000
TOTAL COMMUNICATIONS EXPENSES	8,508	24,541	80,700	82,676
EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM				
Wages - Safety	9,881	4,818	3,927	3,927
Benefits - Safety	830	672	550	550
TOTAL MUNICIPAL HEALTH & SAFETY EXPENSES	10,711	5,490	4,477	4,477
TOTAL GENERAL MUNICIPAL EXPENSES	1,550,300	1,695,139	1,806,725	1,835,676
TOTAL GENERAL MUNICIPALITY REVENUES:	6,036,898	6,165,989	6,249,701	6,304,793
TOTAL GENERAL MUNICIPALITY EXPENSES:	1,550,300	1,695,139	1,806,725	1,835,676
NET GENERAL MUNICIPALITY	4,486,598	4,470,850	4,442,976	4,469,118
DEPARTMENTAL WAGES AND BENEFITS	467,356	570,905	615,842	649,922

2023 Provisional Operating Budget

CABLE	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
REVENUES - CABLE:				
Cable Television:				
Analog Basic	143,521	143,020	160,000	160,000
Digital Basic	54,566	56,356	44,000	44,000
Packages	4,441	13,431	12,000	12,000
New Installations/Reconnects	135	2,288	2,000	2,000
Fibre Optic Rental	4,440	4,440	3,400	3,400
TOTAL REVENUE - CABLE:	208,392	221,460	221,400	221,400
EXPENDITURES - CABLE:				
Wages	19,864	27,024	24,000	25,031
Benefits	3,271	3,858	3,600	3,755
Advertising/Analog Channel Guide	3,780	6,920	7,500	7,500
Supplies - Office	28	1,586	2,500	2,500
Non-capital Equipment/Office Furniture	5,040	-	2,000	2,000
Tower/Equipment Repairs and Mtnc.	3,005	2,276	2,000	2,000
Electrical	12,726	12,776	13,000	13,000
Telephone and Fax	2,181	2,083	2,200	2,200
Contracted Services	54,745	37,120	40,000	40,000
Supplies - Operating	4,203		2,000	2,000
Cable Pole Rental/Site Lease	33,064	34,953	35,000	35,000
Television Stations	109,484	92,550	93,000	105,000
TOTAL EXPENDITURES - CABLE:	251,391	221,146	226,800	239,985
TOTAL CABLE REVENUES:	208,392	221,460	221,400	221,400
TOTAL CABLE EXPENSES:	251,391	221,146	226,800	239,985
NET CABLE EXPENSES	(42,999)	314	(5,400)	(18,585)
CEMETERY	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
REVENUE - CEMETERY PLOTS:				
Sale of Cemetery Plots	2,723	2,400	4,300	4,300
Transfer in from Reserves				
TOTAL CEMETERY REVENUE:	2,723	2,400	4,300	4,300
EXPENDITURES - CEMETERY PLOTS:				
Contracted Services		-	8,000	8,000
Landscaping		-	5,000	5,000
Equipment Rentals				
TOTAL CEMETERY EXPENSE:	-	-	13,000	13,000
TOTAL CEMETERY REVENUES:	2,723	2,400	4,300	4,300
TOTAL CEMETERY EXPENSES:	-	-	13,000	13,000
NET CEMETERY EXPENSES	2,723	2,400	(8,700)	(8,700)

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PLANNING & DEVELOPMENT:		2020 Actual	2021 Actual	2022 Budget Amendment
				2023 Provisional
REVENUES - PLANNING:				
	Development Permits	21,231	12,605	25,000
	Subdivision Development Fees	-	210	10,000
	Land Sales	840	-	60,000
	Cash in Lieu (parking)		58,900	21,700
TOTAL REVENUE - PLANNING:		22,071	71,715	146,700
EXPENDITURES - PLANNING:				
	Wages - Planning	109,616	127,334	190,000
	Benefits - Planning	22,525	17,306	28,500
	Honoraria	10,400	8,400	12,000
	Legal	17,501	1,690	50,000
	Training	250	1,007	6,000
	Travel - Accommodation and Meals	-	-	3,000
	Travel - Transportation	-	-	4,000
	Subscriptions & Publications		-	500
	Non Capital Equipment/Office Furniture	1,066	718	3,000
	Downtown Revitalization	-	-	30,000
	Heritage Incentive			10,000
	Contracted services	525	717	2,000
	Survey and Title Costs	9,266	39,353	30,000
TOTAL EXPENDITURES - PLANNING:		171,149	196,525	369,000
TOTAL PLANNING REVENUES:		22,071	71,715	146,700
TOTAL PLANNING EXPENSES:		171,149	196,525	369,000
NET PLANNING EXPENSES		(149,078)	(124,810)	(222,300)

2023 Provisional Operating Budget

PROTECTIVE SERVICES	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
PROTECTIVE SERVICES				
REVENUES - FIRE PROTECTION				
Fire Alarm Monitoring	20,235	14,380	9,955	9,955
Inspection Services		-	2,000	2,000
Fire & Alarm Response	3,000	-	5,000	5,000
Miscellaneous Protective Services	465	6,000	5,000	5,000
CMG - Fire Suppression	50,000	50,000	50,000	50,000
Training Facility rental		1,000		
TOTAL FIRE PROTECTION REVENUES	73,700	71,380	71,955	71,955
EXPENSES - FIRE PROTECTION				
Wages - Fire Protection	86,594	81,143	82,601	86,233
Benefits - Fire Protection	46,509	29,192	12,390	12,935
Fire Fighter Call Outs	31,065	35,760	45,000	35,000
Benefits - Fire Fighter WCB	6,937	18,509	24,000	24,000
Professional Fees (medical fees)	1,800	522	2,000	2,000
Membership/Conference	150	150	1,000	1,000
Training/Certificates	29,850	40,502	50,000	35,000
Travel - Accommodation and Meals	2,238	5,582	6,000	6,000
Travel - Transportation	628	211	5,000	5,000
Promotional Material/Special Events	(1,159)	5,085	10,000	10,000
Subscriptions & Publications		236	2,000	2,000
Freight		1,462	2,000	2,000
Non Capital Equipment	791	2,332	8,000	8,000
Building Repairs and Maintenance	596	3,184	4,000	4,000
Electrical	6,065	5,492	6,500	6,500
Heating	7,427	6,967	9,750	9,750
Insurance (FF additional)	5,083	4,262	5,000	5,000
Telephone and Fax	7,587	7,613	6,500	6,500
Contracted Services	17,352	22,388	15,000	25,000
Supplies - Operating and safety	13,562	16,637	20,000	20,000
Supplies - Specialty Clothing/other	23,357	11,337	30,000	30,000
Smoke/CO Detector Campaign	221	323	-	5,000
Training facility		-	-	5,000
Vehicle Fuel	2,917	2,586	4,500	4,500
Vehicle Repairs and Maintenance	824	1,902	2,500	2,500
Heavy Equipment Fuel	765	873	1,500	1,500
Heavy Equipment Repairs and Maintenance	393	2,585	7,500	7,500
Equipment Lease	1,345	1,263	-	-
TOTAL FIRE PROTECTION EXPENSES	298,767	310,706	362,741	361,918
NET FIRE PROTECTION EXPENSES	(225,067)	(239,326)	(290,786)	(289,963)

2023 Provisional Operating Budget

PROTECTIVE SERVICES	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
EMERGENCY MEASURES				
EXPENSES - EMERGENCY MEASURES:				
Wages - EMO	18,294	17,943	17,345	18,108
Benefits - EMO	2,860	2,573	4,000	2,716
Supplies (includes Infosat communication)	177	861	1,948	1,948
Non Capital Equipment	428	924	1,000	1,000
Safety Kits and Supplies	254	-	2,000	2,000
TOTAL EMERGENCY MEASURES EXPENSES	24,816	22,301	26,293	25,772
BYLAW ENFORCEMENT				
REVENUES - BYLAW ENFORCEMENT				
Bylaw Revenue		-	3,000	3,000
Animal Control Fees	1,435	3,025	3,000	3,000
Grants				
TOTAL BYLAW ENFORCEMENT REVENUES	1,435	3,025	6,000	6,000
EXPENSES - BYLAW ENFORCEMENT:				
Wages - Bylaw	75,698	73,332	70,879	73,996
Benefits - Bylaw	20,991	1,919	8,505	11,099
Legal Fees	-	-	-	40,000
Membership/Conference		-	500	500
Training		473	3,500	3,500
Travel - Accommodation and Meals	1,794	96	2,250	2,250
Travel - Transportation		-	1,750	1,750
Promotional Material/Special Events		6	750	750
Freight		-	300	300
Signs/Supplies	6	520	3,000	3,000
Non Capital Equipment		126	500	500
Contracted Services	45	4,059	2,000	2,000
Animal Control - Humane Society	18,250	14,600	14,600	14,600
Operating Supplies/Signs/Animal control	54	85	3,000	3,000
Specialty Clothing	1,682	338	1,000	1,000
Vehicle Fuel	645	1,505	1,800	1,800
Vehicle Repairs and Maintenance	173	942	1,000	1,000
TOTAL BYLAW ENFORCEMENT EXPENDITURES:	119,338	98,001	115,334	161,045
NET BYLAW ENFORCEMENT EXPENDITURES	(117,903)	(94,976)	(109,334)	(155,045)
TOTAL PROTECTIVE SERVICES REVENUES:	75,135	74,405	77,955	77,955
TOTAL PROTECTIVE SERVICES EXPENSES:	442,922	431,008	504,368	548,735
NET PROTECTIVE SERVICES EXPENSES	(367,787)	(356,603)	(426,413)	(470,780)
DEPARTMENTAL WAGES AND BENEFITS	248,086	203,529	191,720	202,371

2023 Provisional Operating Budget

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
	REVENUE - PUBLIC WORKS:				
	WATER SERVICE REVENUE:				
	Water Utility Fee	826,416	829,871	837,000	853,740
	Bulk Water Sales - Fill Station	14,575	16,099	18,000	18,000
	Water Delivery	61,266	60,213	66,000	67,320
	Disconnect/Reconnect Water Services	8,970	8,690	9,000	9,000
	TOTAL WATER SERVICE REVENUE:	911,227	914,873	930,000	948,060
	SEWER SERVICE REVENUE:				
	Sewer Utility Fee	618,932	622,012	626,000	638,520
	TOTAL SEWER SERVICE REVENUE:	618,932	622,012	626,000	638,520
	WASTE MANAGEMENT REVENUE:				
	Waste Management Fees	244,402	256,307	259,000	264,180
	YG Funding for Waste Management	75,000	75,000	75,000	75,000
	Ground Water Monitoring	35,000	32,589	35,000	35,000
	Tipping Fees	-	-	-	20,000
	YG Funding for Recycling Depot	-	-	42,840	42,840
	Recycling Revenue (Raven Recycling)	-	-	50,000	50,000
	TOTAL WASTE MANAGEMENT REVENUE:	354,402	363,896	461,840	487,020
	OTHER REVENUE:				
	New Installation Fee - Labour	37,330	39,850	45,000	45,000
	Sale of Gravel	(1,622)	1,430	1,500	1,500
	New Installation Fee - Sale of Inventory	-	3,740	35,000	35,000
	Load Capacity	37,505	1,550	20,000	20,000
	Grant - Training	5,430	5,154	5,000	5,000
	TOTAL OTHER REVENUE:	78,643	51,724	106,500	106,500
	TOTAL REVENUE - PUBLIC WORKS:	1,963,204	1,952,505	2,124,340	2,180,100
	EXPENDITURES - PUBLIC WORKS:				
	COMMON:				
	Wages - PW Common	179,438	136,844	176,298	183,870
	Benefits - PW Common	69,552	17,732	26,445	27,580
	Professional Fees	3,774	-	1,000	1,000
	Membership/Conference	-	177	3,000	3,000
	Training	9,534	7,180	8,000	8,000
	Travel - Accommodation and Meals	4,114	1,365	5,000	5,000
	Travel - Transportation	259	-	2,000	2,000
	Promotional Material/Special Events	1,274	283	500	500
	Subscriptions & Publications	-	143	500	500
	Freight	3,247	3,657	2,000	2,000
	Non Capital Equipment	4,648	2,873	15,000	15,000
	Photocopier Expense (lease)	2,877	1,394	1,395	1,395
	Building Repairs and Maintenance	5,087	15,748	10,000	10,000
	Electrical	6,791	6,367	8,450	8,450
	Heating	16,659	13,646	22,500	22,500
	Telephone and Fax	17,579	16,957	15,000	15,000
	Contract Services - Common	11,053	9,165	5,000	5,000
	Supplies - Common Operating	15,806	9,165	10,000	10,000
	Supplies - Safety	15,572	17,176	15,000	15,000

2023 Provisional Operating Budget

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
	Vehicle Fuel	15,412	22,294	33,000	33,000
	Vehicle Repairs and Maintenance	16,303	33,156	35,000	35,000
	Heavy Equipment Fuel	10,490	11,163	15,000	15,000
	Heavy Equipment R&M	18,318	27,960	75,000	75,000
	Mosquito Control	16,262	16,570	18,000	18,000
	New Installation Costs	37,853		-	-
	TOTAL COMMON EXPENDITURES:	481,902	371,015	503,088	511,795
	TRANSPORTATION:				
	ROADS AND STREETS - SUMMER:				
	Wages - PW Roads Summer	29,306	24,468	30,000	31,289
	Benefits - PW Roads Summer	3,157	8,165	4,500	4,693
	Freight	506	-	500	500
	Contracted Services	54,290	55,170	60,000	60,000
	Supplies - Operating	181	526	1,000	1,000
	Chemicals	5,434	20,397	6,000	6,000
	Cold Mix		-	3,000	3,000
	Gravel		410	10,000	10,000
	Signs	1,425	12	7,000	7,000
	Street Lights	20,520	18,312	20,000	20,000
	TOTAL ROADS AND STREETS - SUMMER:	114,819	127,460	142,000	143,482
	ROADS AND STREETS - WINTER:				
	Wages - PW Roads Winter	62,267	66,247	71,549	74,622
	Benefits - PW Roads Winter	11,767	12,743	10,732	11,193
	Freight	5,034	317	2,500	2,500
	Contracted Services	237,660	179,211	250,000	250,000
	Supplies	458	17	500	500
	3/8 Minus Sand Mix	42,053	16,869	20,000	20,000
	Winter Chemical	26,880	-	28,000	28,000
	Signs		-	500	500
	Street Lights	12,375	17,972	19,000	19,000
	TOTAL ROADS AND STREETS - WINTER	398,494	293,376	402,781	406,315
	SIDEWALKS:				
	Wages - PW Sidewalks	9,531	15,082	28,620	29,849
	Benefits - PW Sidewalks	2,036	1,651	4,293	4,477
	Freight	756		500	500
	Contracted Services	13,178	-	5,000	5,000
	Supplies - Material	15,108	19,042	2,000	2,000
	TOTAL SIDEWALKS:	40,609	35,775	40,413	41,827
	FLOATING DOCK:				
	Repair and Maintenance	1,795	108	2,000	2,000
	Contracted Services	473	-	2,000	2,000
	Marine Lease	150	150	150	150
	TOTAL FLOATING DOCK:	2,418	258	4,150	4,150

2023 Provisional Operating Budget

	PUBLIC WORKS	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
	SURFACE DRAINAGE:				
	Wages - PW Surface Drainage	43,946	19,297	38,000	39,632
	Benefits - PW Surface Drainage	5,427	2,061	5,700	5,945
	Freight	161	271	500	500
	General Operat-Non Capital Equipment	2,495	461	2,500	2,500
	Electrical	916	2,009	2,250	2,250
	Contracted Services	11,908	7,290	12,000	12,000
	Supplies	222	772	5,000	5,000
	TOTAL SURFACE DRAINAGE	65,075	32,161	65,950	67,827
	ENVIRONMENTAL USE AND PROTECTIONS:				
	WATER SERVICES:				
	Wages - PW Water Services	453,235	404,134	346,583	361,469
	Benefits - PW Water Services	58,607	55,721	51,987	54,220
	Professional Fees	43,129	14,643	10,000	10,000
	Professional Fees - Water Licence	2,354	1,794	20,000	20,000
	Membership/Conference/Certificates	150	446	4,000	4,000
	Training	3,801	9,462	10,000	10,000
	Travel - Accommodation and Meals	1,346	36	5,000	5,000
	Travel - Transportation	795	-	2,500	2,500
	Freight	16,424	17,112	22,000	22,000
	Non Capital Equipment	5,468	5,238	5,000	5,000
	Repairs and Maintenance	42,234	74,376	75,000	75,000
	Electrical	150,033	135,706	195,000	195,000
	Heating	250,768	174,614	300,000	300,000
	Telephone	15,388	14,568	15,000	15,000
	Contract Services	56,805	50,174	50,000	50,000
	Supplies - Operating	16,443	61,537	90,000	90,000
	Supplies - Safety	1,413	2,687	5,000	5,000
	Chemicals	7,281	11,117	10,000	10,000
	Water Sampling/Testing	8,901	8,425	12,000	12,000
	Water Delivery	89,460	108,609	116,000	116,000
	TOTAL WATER SERVICES:	1,224,035	1,150,399	1,345,070	1,362,189
	SEWER SERVICES:				
	Wages - PW Sewer Services	150,511	184,571	181,244	189,028
	Benefits - PW Sewer Services	18,629	20,444	27,187	28,354
	Membership/Conference/Dues		200	1,000	1,000
	Training		90	5,000	5,000
	Travel - Accommodation and Meals		-	3,000	3,000
	Travel - Transportation		-	1,500	1,500
	Freight	143	1,434	1,500	1,500
	Non Capital Equipment		16	3,000	3,000
	Electrical	26,555	23,477	32,500	32,500
	Contracted Services	7,015	2,151	60,000	60,000
	Supplies	2,468	7,448	8,000	8,000
	Supplies - Safety	-	29	5,000	5,000
	Chemicals		-	3,000	3,000
	TOTAL SEWER SERVICES:	205,321	239,860	331,931	340,883

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	PUBLIC WORKS	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
	WASTE WATER TREATMENT PLANT:				
	YG Payment towards Operating WWTP	218,311	221,031	232,000	232,000
	TOTAL WASTE WATER TREATMENT PLANT:	219,893	221,031	232,000	232,000
	WASTE MANAGEMENT:				
	Wages - PW Waste Management	143,317	257,960	196,076	204,497
	Benefits - PW Waste Management	17,810	31,591	29,411	30,675
	Professional Fees	2,925		10,000	10,000
	Training		573	5,000	5,000
	Travel - Accommodation and Meals		542	5,000	5,000
	Travel - Transportation		1,246	2,500	2,500
	Freight		209	500	500
	Non-Capital Equipment	2,558	9,211	40,000	40,000
	Building Repairs and Maintenance		1,783	7,000	7,000
	Electrical		477	11,700	11,700
	Heating	2,865	3,537	4,500	4,500
	Contracted Services	52,029	117,315	150,000	150,000
	Supplies	6,100	633	1,500	1,500
	Supplies - Safety	899	3,888	3,000	3,000
	Sampling/Testing	62,299	34,678	40,000	40,000
	Vehicle Fuel (including garbage truck)	145	8,967	15,000	15,000
	Vehicle Repairs and Maintenance	5,038	12,390	15,000	15,000
	Water Delivery/Septic	225	72	1,000	1,000
	Heavy Equipment Fuel	2,389	2,088	5,250	5,250
	Heavy Equipment Repairs and Maintenance	16,733	7,249	20,000	20,000
	TOTAL WASTE MANAGEMENT:	576,672	494,409	562,437	572,122
	WASTE DIVERSION:				
	Wages - PW Diversion			105,244	184,764
	Benefits - PW Diversion			15,787	27,715
	Non-Capital Equipment			10,000	10,000
	Electrical			10,000	10,000
	Building Repairs and Maintenance			3,000	3,000
	Contracted Services			5,000	5,000
	Recycling Depot - Supplies			10,000	10,000
	Supplies - Safety			2,000	5,000
	TOTAL WASTE DIVERSION:			161,031	255,479
	BUILDING MAINTENANCE				
	Wages - PW Other	205,590	284,821	304,224	317,290
	Benefits - PW Other	27,535	40,142	45,634	47,594
	Janitorial Supplies - ALL DEPTS		27,825	30,000	30,000
	TOTAL Building Maintenance:	233,125	352,788	379,858	394,884
	TOTAL PUBLIC WORKS REVENUE	1,963,204	1,952,505	2,124,340	2,180,100
	TOTAL PUBLIC WORKS EXPENDITURES	3,562,363	3,318,531	4,170,709	4,332,953
	NET PUBLIC WORKS EXPENDITURES	(1,599,159)	(1,366,026)	(2,046,369)	(2,152,853)
	DEPARTMENTAL WAGES AND BENEFITS	1,492,169	1,583,674	1,699,514	1,858,758

2023 Provisional Operating Budget

RECREATION:	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
REVENUE - RECREATION COMMON				
Lotteries - Yukon	32,459	39,156	43,051	43,051
Equipment Rental	973	2,523	5,000	5,000
Misc Revenue (includes misc grant)	5,280	5,580	5,000	5,000
Sponsored Initiatives		7,500	7,500	10,000
TOTAL REVENUES-RECREATION COMMON	38,712	54,759	60,551	63,051
EXPENDITURES - COMMON SERVICES:				
Wages - Recreation	188,903	150,697	165,053	172,142
Benefits - Recreation	20,172	5,276	19,806	25,821
Professional Fees	8,032	2,374	5,000	4,750
Training	5,609	4,875	6,500	6,175
Travel - Accommodation and Meals		2,282	3,000	2,850
Travel - Transportation		-	2,000	1,900
Freight	31	3,543	12,500	13,000
Non Capital Equipment/Office Furniture	3,073	3,400	2,500	2,375
Photocopier Expense (lease)	465	1,780	2,136	2,136
Telephone and Fax	8,603	5,311	8,900	8,900
Bank Service Charges/Debit Machine	2,936	6,105	5,800	5,800
Contracted Services	4,236	3,036	15,000	10,000
Supplies - Safety	14,396	11,271	10,000	7,125
Lottery Grants	32,459	20,650	43,051	43,051
Vehicle Fuel	9,296	4,581	7,500	7,125
Vehicle Repairs and Maintenance	5,499	2,564	7,000	6,650
Sponsored Initiatives		2,000	7,500	10,000
TOTAL REC. COMMON/CENTER EXPENSES:	303,710	229,745	323,246	329,800
REVENUE - PROGRAMS AND EVENTS				
YLAP Grant/Youth Activity Grant	5,250	15,900	12,500	12,500
Programs	10,450	50,553	43,500	43,500
Canada Day Grant	-	-	2,500	5,000
TOTAL REVENUES - PROGRAMS/EVENTS	27,532	94,196	58,500	61,000
EXPENDITURES - PROGRAMS AND EVENTS				
Wages - Programs and Events	163,495	184,192	154,646	161,288
Benefits - Programs and Events	24,502	31,308	23,197	24,193
Membership/Conference Fees	130	143	200	190
Training	687	1,331	1,000	950
Travel - Accom & Transportation	94	1,618	2,000	1,900
Non Capital Equipment		4,583	5,000	4,750
Contracted Services - Instructors	11,753	28,580	25,000	23,750
Supplies Programming	8,629	13,413	12,000	11,500
Supplies - YLAP	2,418	3,401	12,500	12,500
Canada Day	458	2,500	4,500	5,000
Discovery Day	1,142	1,687	2,500	2,375
Celebration of Lights	7,244	8,360	7,500	7,000
TOTAL PROGRAMS & EVENTS EXPENSES:	225,552	291,116	255,043	255,396
NET - PROGRAMS & EVENTS EXPENSES	(198,020)	(196,920)	(199,043)	(194,396)

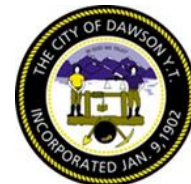
2023 Provisional Operating Budget

RECREATION:		2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
REVENUE - AMFRC					
	Merchandise/skate sharpening		2,460	2,000	2,000
	Public Skating	2,348	6,848	12,000	10,000
	Ice Fees	29,135	62,350	45,000	40,000
	Curling Club Lease	-	4,000	4,000	4,000
	Recreation Facility Rental	8,991	4,447	1,500	1,500
TOTAL REVENUES - AMFRC		40,474	80,105	64,500	57,500
EXPENDITURES - AMFRC					
	Wages - AMFRC	231,739	195,246	177,284	184,898
	Benefits - AMFRC	27,696	22,332	26,593	27,735
	Building R & M - AMFRC	114,703	99,654	145,000	130,000
	Equipment R & M	18,939	9,625	15,000	9,500
	Electrical - AMFRC	108,328	129,939	156,000	130,000
	Propane - AMFRC	1,606	40,662	1,500	1,425
	Heating - AMFRC	110,856	77,389	105,000	95,000
	Contracted Services	820	14,476	12,000	11,500
	Supplies Operating - AMFRC	6,309	6,872	5,000	5,000
	Equip Fuel - AMFRC	2,574	660	750	700
TOTAL AMFRC EXPENSES:		623,570	596,855	644,126	595,758
NET - AMFRC EXPENSES		(583,096)	(516,750)	(579,626)	(538,258)
REVENUE - WATERFRONT					
	Fitness Passes	14,200	42,279	40,000	42,000
TOTAL REVENUES - WATERFRONT		14,200	42,279	40,000	42,000
EXPENDITURES - WATERFRONT					
	Wages - Waterfront	23,565	9,727	15,922	16,606
	Benefits - Waterfront	1,947	7,589	2,388	2,491
	Building R & M	16,908	6,995	12,000	10,000
	Equipment R & M	2,589	2,224	3,000	2,500
	Electrical	4,282	5,670	7,800	7,410
	Heating	4,052	11,788	12,000	9,500
	Supplies Operating	3,881	1,502	3,500	3,325
TOTAL WATERFRONT EXPENSES:		57,224	45,495	56,610	51,832
NET - WATERFRONT EXPENSES		(43,024)	(3,216)	(16,610)	(9,832)
REVENUE - POOL					
	Public Swim		9,789	10,000	12,500
	Swimming Lessons		100	8,000	5,000
	Swim Club		1,600	1,800	1,500
	Rentals		97	250	250
TOTAL REVENUES - POOL		-	11,686	20,050	19,250

2023 Provisional Operating Budget

RECREATION:	2020 Actual	2021 Actual	2022 Budget Amendment	2023 Provisional
EXPENDITURES - POOL				
Wages - Pool	1,555	102,069	90,000	93,866
Benefits - Pool	208	17,409	13,500	14,080
Membership/Conference		250	200	190
Training		2,243	7,500	7,125
Travel - Accommodation and Meals		358	2,000	1,900
Travel - Transportation		437	1,500	1,425
Building Repairs and Maintenance	13,117	19,601	30,000	22,500
Electrical	2,360	11,686	15,000	17,500
Heating	1,253	21,676	45,000	42,500
Supplies - lesson materials		726	1,000	950
Supplies - Operational		5,484	5,500	3,800
Swim Club Expenditures		377	500	475
Chemicals		2,311	5,000	4,750
TOTAL POOL EXPENSES:	18,493	184,627	216,700	211,060
NET - POOL EXPENSES	(18,493)	(172,941)	(196,650)	(191,810)
REVENUE - GREEN SPACE				
Rentals - Minto	445	3,319	4,500	4,500
Vendor Stalls	2,000	-	1,000	1,000
Commemorative Parks Donations		350	3,000	3,000
Misc Grant				10,000
Rentals - Parks & Greenspaces	2,140	2,456	2,500	2,500
Miscellaneous Revenue		2,158	5,000	5,000
TOTAL REVENUES - GREEN SPACE	4,585	8,282	16,000	26,000
EXPENDITURES - GREEN SPACE				
Wages	52,960	102,582	140,000	146,013
Benefits	5,675	10,095	21,000	21,902
Training	-	-	1,000	950
Non Capital Equipment	1,042	6,739	9,000	15,000
Repairs & Maintenance - Minto	10,906	6,489	5,000	below
Repairs & Maintenance - Other	1,474	1,082	5,000	below
Commemorative Parks Program	275	271	4,000	5,000
Equipment Repairs & Maintenance	219	1,753	5,000	4,000
Electric - Minto	6,624	6,031	9,100	11,400
Contracted Services	24,414	30,231	20,000	30,000
Parks & Greenspace Maintenance	10,046	9,686	7,500	22,000
Trail Maintenance - Green Space	979	2,073	5,000	above
Land Lease	150	300	500	475
Golf Course - Operating Lease	49,000	45,000	45,000	45,000
DC Minor Soccer	6,869	6,851	7,000	7,000
Community Garden	596	9,288	15,000	10,000
Equipment Fuel	92	-	500	475
TOTAL GREEN SPACE/PARK MTNCE EXPENSE	174,145	242,127	299,600	319,215
NET GREEN SPACE EXPENSES	(169,560)	(233,845)	(283,600)	(293,215)
TOTAL RECREATION REVENUES:	125,503	291,307	259,601	268,801
TOTAL RECREATION EXPENSES:	1,402,694	1,589,965	1,795,325	1,763,061
NET RECREATION EXPENSES	(1,277,191)	(1,298,658)	(1,535,724)	(1,494,260)
DEPARTMENTAL WAGES AND BENEFITS	740,470	830,933	847,000	888,543

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Establish 2023 Regular & Optional Meeting Dates of Council and Committee of the Whole	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS: <ul style="list-style-type: none">Draft 2023 Calendar
DATE:	October 24, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Section 206- Yukon Municipal Act	

RECOMMENDATION

That Council establish regular and optional meeting dates for Council and Committee of the Whole for 2023 as presented.

ISSUE / PURPOSE

To establish regular meeting dates for Council and COW meetings for 2022.

BACKGROUND SUMMARY

As per Section 206 of the *Municipal Act*, "...Council shall have regularly scheduled public meetings as it may determine."

Following are the number of Council and Committee of the Whole Meetings for the past 3 years:

2022- COW: 14 Council: 22 (Jan-Nov) Expected total for 2022: 38


2021- COW: 31 Council: 26 Total: 57

2020- COW: 16 Council: 22 Total: 38

ANALYSIS / DISCUSSION

The training with Gordon MacIntosh brought to light the fact that COW meetings had become a "dress rehearsal" to Council meetings and that a lot of redundant information was being produced and brought forward to multiple meetings. The proposed 2023 calendar is set up to reflect the recommendation from Gordon, in that COW meetings should be meant for discussion of new topics or requests for clarification. Orange days are meant for joint meetings (HAC, TH, etc.) meetings with other organizations, budget meetings and special COW or Council meetings.

APPROVAL

NAME:	Cory Bellmore, CAO	
DATE:	Nov 24, 2022	

2023 REGULAR & OPTIONAL COUNCIL & COW MEETINGS

Yellow = Weeks with no regular meeting scheduled

JANUARY						
SU	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
SU	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

MAY						
SU	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
SU	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
SU	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
SU	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
SU	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

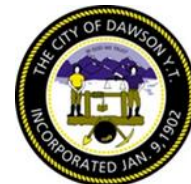
DECEMBER						
SU	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	Council Meeting
	Committee of Whole Meeting
	Optional-Meeting Organizations, Joint Meeting, Council, or Committee Meeting



Deputy Mayor Appointments	
Councillor Somerville	January to March,
Councillor Spriggs	April to June
Councillor Pikálek	July to September
Councillor Lister	October to December

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	2023 Deputy Mayor Appointments	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS:
DATE:	October 25, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Section 182- Yukon Municipal Act	

RECOMMENDATION

That Council make the following appointments for the 2023 calendar year with respect to the position of Deputy Mayor:

Councillor Somerville for months January, February and March,

Councillor Spriggs for the months April, May and June,

Councillor Pikálek for the months July, August and September,

Councillor Lister for the month of October, November and December.

ISSUE / PURPOSE

To appoint Councillors as Deputy Mayor for 2023.


BACKGROUND SUMMARY

As per Section 182 of the *Municipal Act*, "The council may appoint from among its members a deputy mayor who shall:

(a) in the absence or incapacity of the mayor, have all the powers and duties of the mayor; and

(b) when the mayor is not absent or incapacitated, and subject to the mayor taking precedence, have those powers and duties the council may direct."

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Nov 9, 2022	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

AGENDA ITEM:	Canadian Bank of Commerce Vault Removal - Award	
PREPARED BY:	Asset & Project Manager	ATTACHMENTS:
DATE:	November 22 nd , 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	<ul style="list-style-type: none">• Procurement Policy #2021-03• Environment Act O.I.C 1995/047	

RECOMMENDATION

That council award the tender for the abatement, demolition, and removal of the Vault in the Canadian Bank of Commerce building to Energy North Construction Inc. for \$200,536.00 (GST excluded) as per their submitted bid.

ISSUE / PURPOSE

To award the tender for the abatement, demolition, and removal of the Vault in the Canadian Bank of Commerce building to Energy North Construction Inc. From this direction, the design team will finalize the drawings for the building (up to grade) for work to commence in the Spring of 2023.

BACKGROUND SUMMARY

This abatement and remediation work will be the third since the City of Dawson purchased the building in 2013.

This first one in 2015, from Energy North Construction Inc. for \$184,494.00; they removed Asbestos from the interior cloth and paper and interior dust and fibers; lead-based paint from the interior finishes; UFFI from the attic and walls; mould from the upper area.

The second one in 2018, from CMF Construction Ltd. for \$295,338.37; they removed UFFI in the second storey walls, asbestos in the second storey floor cavity, Lead-based paint on the parapet components and on the entire roof.

The Vault contents and structure contain a significant amount of hazardous material which will need to be encapsulated or abated and removed before further restoration efforts can take place.

ANALYSIS / DISCUSSION

2022 CBC Vault Demolition request for proposal was issued on October 11th, 2022 and closed on October 27th, 2022. A single bid was received.

Energy North Construction Inc. have also worked on the remediation and abatement projects in the following locations in Dawson City. The Dawson City Courthouse attic, the MacDonald Lodge, the Vanier School floor, the St. Andrews Church, and the SS Klondike.

This project will be funded through the open Gas Tax fund for the CBC restoration project.

APPROVAL

NAME:	C Bellmore	SIGNATURE:
DATE:	November 24, 2022	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Administration Building Mechanical Upgrade Design	
PREPARED BY:	Asset & Project Manager	ATTACHMENTS:
DATE:	November 22 nd , 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Procurement Policy #2021-03	

RECOMMENDATION

That council award the design and construction administration services for the mechanical upgrade in the Administration Building to Building Systems Consulting Inc. for \$75,510.00 as per their submitted bid.

ISSUE / PURPOSE

To award the tender for the design and construction administration services for the mechanical upgrade in the Administration Building to Building Systems Consulting Inc.

BACKGROUND SUMMARY

The City is seeking the services of an engineering firm to design and provide construction administration services for the mechanical upgrades at the Administration building. In an effort to reduce the Green House Gas emissions, a propane boiler, heat pump and ERV (energy recovery ventilation) system will be designed. Biomass district heating will be pursued as a primary heating system in the future.

ANALYSIS / DISCUSSION

2022 Administration Building Mechanical Upgrade Design request for proposal was issued on October 11th, 2022 and closed on November 21st, 2022. Two bids were received.

The recommended bidder through competition was Building Systems Consulting Inc. Both proposals received were evaluated based on their provided total fee, detailing project milestones and completion of all bid forms within the proposal. Building Systems Consulting Inc. satisfied all evaluation criteria and is the recommended proponent.

These are the scoring sheets for each bidder:


Figure 1: BSC Evaluation

Item of Work	Scoring Amount	Scoring Weight
Fee for Full Scope (not including GST): \$ 75,510.00	70%	70%
Detailed Project Milestone Schedule	10%	10%
Information on completed Bid Forms & within Proposal	20%	20%
Total	100%	100%

Figure 2: Stantec Evaluation

Item of Work	Scoring Amount	Scoring Weight
Fee for Full Scope (not including GST): \$ 108,752.73	60%.	70%
Detailed Project Milestone Schedule	5%.	10%
Information on completed Bid Forms & within Proposal	18%.	20%
Total	83%.	100%

This project will be funded through the TPA agreement between the City of Dawson and the Yukon Government.

APPROVAL		
NAME:	C Bellmore	SIGNATURE: 
DATE:	Nov 24, 2022	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Consolidation Application #22-124: Lots 1-10, Block B, Smith Addition	
PREPARED BY:	Planning & Development	ATTACHMENTS: 1. Public Notice
DATE:	October 25, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Council grant subdivision authority to consolidate Lots 1 & 10, 2 & 9, 3 & 8, 4 & 7, 5 & 6, Block B, Smith Addition, to create 5 lots total (Subdivision Application #22-124), subject to the following conditions:

1. Final authority is not granted until third and final reading of a Road Closure Bylaw.
2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE / BACKGROUND

On August 31, 2022, as per Resolution #C22-19-09, Council acknowledged the change in scope of the North End project and directed administration to move forward with Option B – Lots 1-5 and civil infrastructure to existing homes to Judge Street. Subdivision application #22-124 was initiated by City Administration on October 20, 2022 in response to this direction, and moves forward with Option B as discussed (see figure 1).

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, one question was raised by the Fire Chief regarding whether the lots will be serviced with fire hydrants. This question is yet to be addressed.

The application has been circulated to property owners contiguous to the property, inviting comments and questions. No comments have been received at the time of submitting this report.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. Vehicle access to the site exists via Front St. and 2nd Ave (see figure 1).

There is currently a physically closed, but legally open laneway dissecting the existing parcels in Block B (see figure 2). The laneway must be legally closed and consolidated with the newly created property that it dissects, making each proposed parcel approximately 6,500ft² (604m²). 2022 Permanent Road Closure No.1 Bylaw (Bylaw #2022-19) has been submitted simultaneously to address this concern.



Figure 1 Proposed lot configuration



Figure 1 Existing lot configuration, outlining the legally open laneway in blue.

Official Community Plan

The existing properties are currently designated as UR – Urban Residential. The area features predominantly low- and medium-density residential uses that are intended to be smaller in size than Country Residential lots, and are be designed for immediate or eventual connection to municipal water and sewer infrastructure. Civil infrastructure is planned to connect to the proposed properties as part of the North End project.

Small-scale open spaces and institutional uses such as childcare centers or religious assemblies, and commercial uses may also be located in these areas. Future use or development on the proposed lots will be required to continue conforming to UR – Urban Residential.

Zoning Bylaw

The subject properties are currently designated as R1 – Single Detached and Duplex Residential. The current land use conforms to this designation as the lots are currently vacant. Future use or development on the proposed lots will be required to continue conforming to R1 – Single Detached and Duplex Residential.

OPTIONS

1. Council grant subdivision authority to consolidate Lots 1 & 10, 2 & 9, 3 & 8, 4 & 7, 5 & 6, Block B, Smith Addition, to create 5 lots total (Subdivision Application #22-124), subject to the following conditions:
 - 1.1. Final authority is not granted until third and final reading of a Road Closure Bylaw.
 - 1.2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
2. Council does not grant subdivision authority to consolidate Lots 1 & 10, 2 & 9, 3 & 8, 4 & 7, 5 & 6, Block B, Smith Addition, to create 5 lots total (Subdivision Application #22-124).

APPROVAL

NAME:	C Bellmore	SIGNATURE: 
DATE:	Nov 24, 2022	



CITY OF DAWSON

PLANNING AND DEVELOPMENT DEPARTMENT

Notice of Subdivision Application #22-124



Subject property: Lots 1-10, Block B, Smith Addition

Date of decision: November 30, 2022

Time: 7:00pm

Location: Council Chambers, City Hall

Listen to Council meeting: Radio CFYT 106.9 FM or cable channel #12

As per the Municipal Act, S. 319.4, upon receiving an application for subdivision, council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the consolidation of Lots 1 & 10, 2 & 9, 3 & 8, 4 & 7, 5 & 6, Block B, Smith Addition, to create 5 lots total.

For more information, please contact the Planning & Development Officer using the following contact information:

Stephani McPhee
Planning & Development Officer
Box 308, Dawson City YT Y0B 1G0
planningofficer@cityofdawson.ca
867-993-7400 ext. 438

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Volunteer Service Recognition Vouchers	
PREPARED BY:	Elizabeth Grenon (EA)	ATTACHMENTS: <ul style="list-style-type: none">Appendix A- Volunteer Service Recognition List
DATE:	November 23, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATION

That Council direct Administration to issue \$50 Dawson Dollars to each member of the Recreation Board, Community Grants Committee, Dawson City Fire Department, and the City's representative on Klondike Development Organization, as per past practice.


ISSUE / PURPOSE

To recognize the contribution of volunteer service from the members on the Recreation Board, Community Grants Committee, Dawson City Fire Department, and the City's representative on Klondike Development Organization. Each individual will be issued \$50 Dawson Dollars to officially thank them for making our community a better place to live, work, and play.

BACKGROUND SUMMARY

This year a total of 32 volunteers, as shown in Appendix "A", will be recognized for their volunteer service in 2022. Issuing Dawson Dollars allows recipients to choose the local business where they wish to spend their gift.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Nov 24, 2022	

2022 Volunteer Recognition List

Dawson City Fire Department

Cassandra Bangay
Edgar Blattler
Eric Blattler
Chris Cassia
Marianne Collins
Natalie Cowell
Jeff Delisle
Paul Derry
Jei Dura
Tobias Graf
Owen Kemp-Griffin
Jalen Henry
Chris Mayes
Taylor Mayes
Dylan McDougal
Manishkumar Patel
Chantel Poulin
Henry Procyk
Noah Robbins
Tara Saunders
Chuck Stad
Dave Taylor
Joshua Venio
Joy Viguilla

Recreation Board

Catherine McCrystal
Peter Menzies
Dawn Kisoun
Megan MacDougall
Monna Sprokkreeff

Community Grants Committee

Paul Derry
Glenda Bolt

Klondike Development Organization Board

Colm Cairns

Dome Road Master Plan – Project Update Memo

City of Dawson – November 30

Overview and Background

The Dome Road Master Plan was initiated in late 2020 by the Government of Yukon Land Development Branch (LDB) and City of Dawson (the City). LDB and the City signed a Project Charter for this project that sets out the roles and responsibilities of both parties and the scope of the planning work. The area is envisioned as a primarily residential area, but also includes the proposed recreation centre site at the bottom of Dome Road. The area is supported by the City's Official Community Plan which designates the area as Future Residential Planning, Institutional (e.g. the recreation centre), and Urban Residential.

The future neighbourhood is seen as the next major residential area that will help meet the short- and long-term housing needs of the community. Currently, the Dawson City is experiencing high housing demand, as evidenced by increased population numbers. In 2019, the Yukon Bureau of Statistics projected that the population of Dawson will be 3480 in 2040, an increase of 1157 people or 49.8% from 2018. The area is the last developable area near the Historic Townsite that will allow for serviced, sizeable, and efficient development. The area includes four parcels:

- Parcels A and C – located on the upper bench of Dome Road
- Parcels D and F – located at the bottom of Dome Road near the highway intersection

Refer to the map in *Appendix A* showing the parcels.

A consultant team from Stantec was hired to complete the Master Plan. Since the Master Plan began in 2020, several public engagement events occurred including online surveys and public workshops. A vision for the area was developed that established the area as a serviced residential development with mixed housing types to help address the diverse demographics in Dawson. The Master Plan process also included several meetings and workshops with both Tr'ondek Hwech'in First Nation (TH) and City staff and Councils. The Dome Road Technical Advisory Working Group was also setup that was composed of staff from YG and the City. The Master Plan incorporated feedback from these groups on an ongoing basis.

The final plan proposed 181 housing units which equates to approximately 362 people. A range of housing types were proposed including 135 single-detached, 10 country residential, 18 duplex, and 18 townhouse units. Approximately 20.6% of the total area was proposed to be retained as open space and recreation, including greenspaces, amenity nodes, and the proposed recreation centre.

On June 8, 2022 the final plan was introduced to City of Dawson Council at the Committee of a Whole meeting. Council provided some feedback on the plan which was subsequently revised. All Council comments have been addressed in the plan. The plan was going to be introduced to the June 15, 2022 Council meeting for potential adoption, however, the Government of Yukon received concerns from TH in advance of the meeting regarding the plan. In particular, TH expressed concerns regarding the scale and amount of housing proposed and whether it is needed and should be focused elsewhere. TH recommended to YG that only Parcels D/F be advanced and Parcels A and C be left for future consideration. As a result of the TH letter, the final plan has not be brought to the City for potential adoption yet.

Proposed Approach and Summary of Proposed Changes

YG is prepared to support TH's recommendation that the Master Plan only include Parcels D/F, leaving Parcels A and C for future consideration. YG provided written confirmation to TH that only Parcels D/F will be advanced in the short-term. The proposed approach is to separate the Master Plan into two plans:

- Master Plan 1: Parcels D/F (lower bench) – Comprises the short-term initiatives such as the first phases of residential development and the proposed recreation centre.
- Master Plan 2: Parcels A and C (upper bench) – Medium to long-term plan and later phases of development. This is a future plan and the scope will need to be confirmed by YG, the City, and TH prior to next steps.

It is proposed that YG and the City advance Master Plan 1 in the short-term so critical projects including the recreation centre and the first phases of residential development can proceed. The YESAA submission and OCP and zoning amendments will only include Parcels D/F, which gives further assurance to TH.

Regarding Master Plan 2, YG will make it clear to the City that we will be advancing next steps including TH and City consultation. Next steps for Master Plan 2 will be advanced in 2023. Discussions between the City, TH, and YG are required to scope this plan.

The advantages of this approach include:

- Meets TH's objectives of removing Parcels A and C from the short-term master plan.
- Enables LDB and CS Infrastructure Development Branch (IDB) to continue work on critical projects in Parcels D/F including the recreation centre and the first phase of residential development. This will enable us to start the YESAA process for Areas D/F including the recreation centre.
- Maintain or improve relationship with TH by showing good faith and respecting what they are requesting.
- Enables LDB to work on a finalized consultation approach with TH with respect to Parcels A and C.
- By committing to working on a master plan for Parcels A and C, it gives some assurances to the City.
- Parcels A and C were already identified as later phases so it doesn't impact development timelines. We already have a solid foundation for Areas A and C with background work, development concepts, and costing already completed.

Since the original Master Plan was introduced to Council in June, 2022, the following is a summary of the changes to Master Plan 1 (see *Appendix B*):

- Master Plan 1 scope will only include Parcels D/F. All references to Parcels A and C will be removed as they will be included in the potential future Master Plan 2.
- The concept has the following changes:

- The concept now includes the City of Dawson owned Lot 1058-2. A total of four single detached lots are proposed, with one potential future lot fronting onto Boutillier Road (the “out parcel”). This lot cannot be serviced at this point in time.
- The road has been extended to connect Parcels D and F. This is the recommendation of City staff who were concerned that it would be difficult to access and maintain the services (water mains were proposed to run through the greenspace). With the road extension it provides better connectivity within the development and allows for easy access to water and sanitary lines which would run below the roads. Note that this road extension does eliminate two duplex units in Parcel F.
- The middle crosswalk has been moved north to Joe Henry road for better connectivity to the TH C-4 parcel.
- The proposed November concept has a total of 54 residential units; while the original concept had 52.
- LDB has been working closely with IDB and have confirmed the proposed recreation centre footprint meets their needs and they are designing to this footprint.

Next Steps and Schedule

The intent is to bring forward Master Plan 1 to City of Dawson Council for potential adoption. For this to happen several steps are required in order to ensure all parties support this approach:

1. November 30, 2022 – Project update memo introduced to City of Dawson.
2. December 15, 2022 - Introduce Master Plan 1 to TH Council. The revised Master Plan reflects TH Council’s recommendation that the scope of the plan be reduced to Parcels D/F only. The intent of this meeting is to collect TH input on the plan prior to it being introduced to City Council.
3. January, 2023 – Introduce the final Master Plan 1 to City of Dawson Council for potential adoption. This will be comprised of two meetings – 1) Introduce the Master Plan at a Committee of a Whole Meeting and 2) Bring forward the final plan for potential adoption.

If the plan is adopted, the team can immediately move towards next steps including submitting the application to YESAA. The scope of the YESAA assessment will comprise Parcels D/F only.

Appendix A – Planning Area Map



Appendix B – Parcels D/F Concepts

ORIGINAL JUNE 2022 CONCEPT



Figure 11 - Parcel D/ F Concept Plan

Dome Road Subdivision Master Plan
June 2022

PROPOSED NOVEMBER 2022 CONCEPT

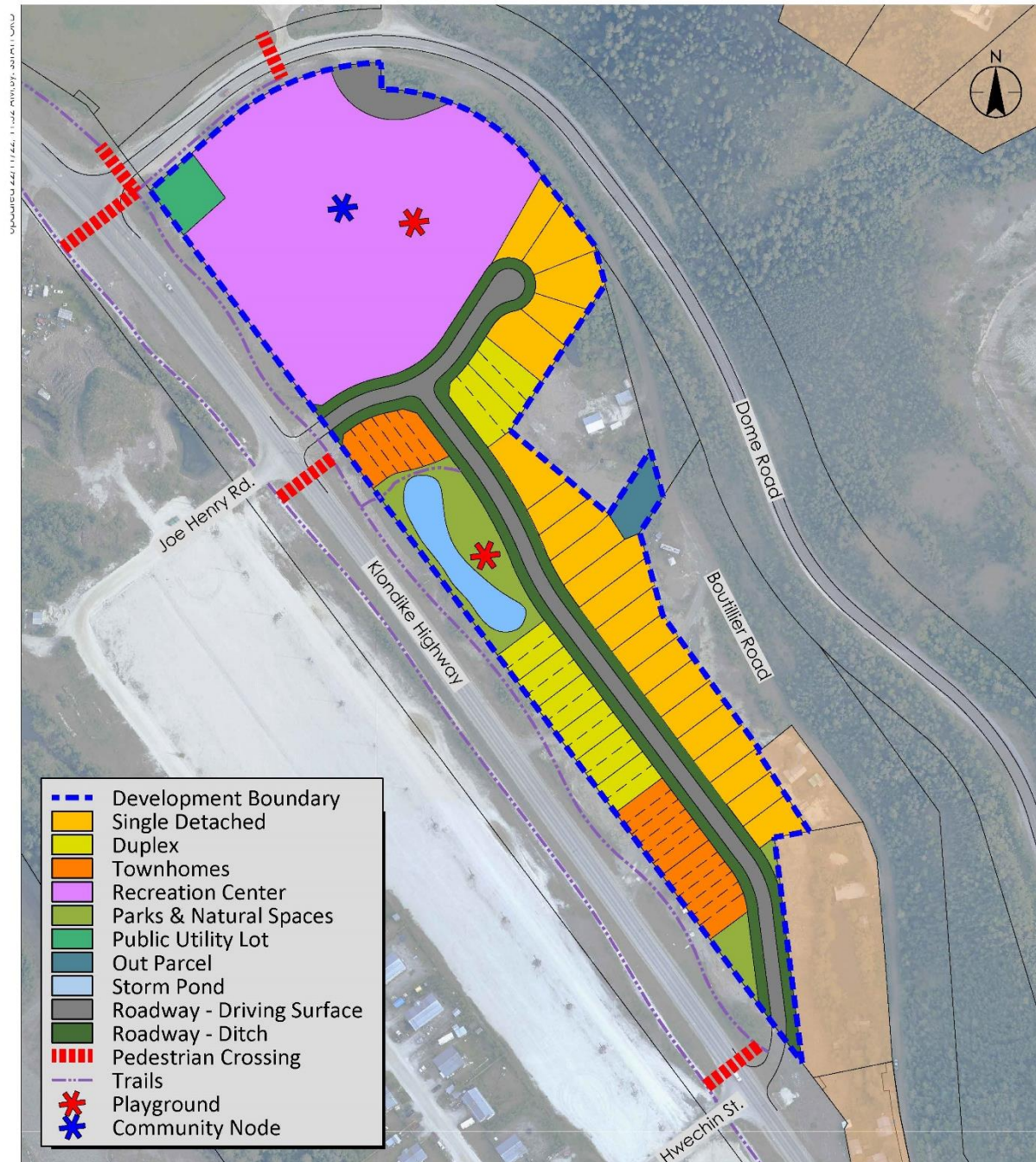


Figure 11.0
Parcel D & F - Concept Plan

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	CAO Resignation and Interim Appointment	
PREPARED BY:	Cory Bellmore	
DATE:	November 24, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION:		

RECOMMENDATION

That Council accept the resignation of CAO Cory Bellmore and appoint Dennis Shewfelt as the interim CAO until recruitment to the position is completed.

ISSUE / PURPOSE


To accept the resignation and appoint an interim CAO to ensure continuity while the position is vacant.

BACKGROUND SUMMARY

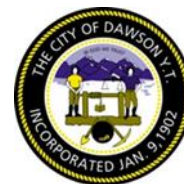
C Bellmore as resigned as CAO for the City of Dawson.

Dennis Shewfelt will assume the CAO role on an interim basis for the City of Dawson as of December 3, 2022 to cover during the recruitment period.

APPROVAL

NAME:	C Bellmore	SIGNATURE: 
DATE:	November 24, 2022	

Report to Council



☒ For Council Decision ☐ For Council Direction ☒ For Council Information

☐ In Camera

SUBJECT:	2022 Permanent Road Closure No. 1 Bylaw (Bylaw No. 2022-19): permanent closure of the Block B, Smith Addition laneway – North End Phase I	
PREPARED BY:	Planning & Development Department	ATTACHMENTS: 1. 2022 Permanent Road Closure No.1 Bylaw (bylaw No. 2022-19)
DATE:	October 26, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Council accept this report as information for the Public Hearing, and give second and third and final reading to **2022 Permanent Road Closure No. 1 Bylaw** to close the Block B, Smith Addition laneway located within the municipal boundary as shown in Appendix 1.

ISSUE

To permanently close the Block B, Smith Addition laneway to enable moving forward with Consolidation Application #22-124, to bring 5 serviceable lots to market as Phase I of the North End project.

BACKGROUND SUMMARY

On August 31, 2022, as per Resolution #C22-19-09, Council acknowledged the change in scope of the North End project and directed administration to move forward with Option B – Lots 1-5 and civil infrastructure to existing homes to Judge Street (see figure 1).

Subdivision application #22-124 was initiated by City Administration on October 20, 2022 in response to this direction. It has been identified that there is a legally open laneway dissecting Block B, Smith Addition where the 5 lots are to be created (see figure 2). The laneway must be legally closed and consolidated with the newly created property that it dissects in order to proceed with the Subdivision application. First reading of the bylaw was given on November 2nd, 2022.



Figure 1 Option B: Infrastructure Servicing & Development of 5 Lots by the City



Figure 2 Location Map of the laneway dissecting lots 1-10 Block B Smith

ANALYSIS / DISCUSSION

Comments

This closure has been circulated to all department heads for comment, and at the time of writing this report no concerns have been raised.

The application has been circulated to property owners within a 100m radius of the property, inviting comments and questions. No comments have been received at the time of submitting this report.

Municipal Act

S. 276 of the Municipal Act states that "...a municipality may by bylaw permanently close a municipal highway by registering at the land titles office a plan that shows the closure" and outlines that public notice must be given and a public hearing must be held before final passage of a bylaw in respect of the proposed closure.


Official Community Plan

The existing properties are currently designated as UR – Urban Residential. The area features predominantly low- and medium-density residential uses that are intended to be smaller in size than Country Residential lots, and are be designed for immediate or eventual connection to municipal water and sewer infrastructure. Civil infrastructure is planned to connect to the proposed properties as part of the North End Phase II project.

Small-scale open spaces and institutional uses such as childcare centers or religious assemblies, and commercial uses may also be located in these areas. Future use or development on the proposed lots will be required to continue conforming to UR – Urban Residential.

Zoning Bylaw

The subject properties are currently designated as R1 – Single Detached and Duplex Residential. The current land use conforms to this designation as the lots are currently vacant. Future use or development on the proposed lots will be required to continue conforming to R1 – Single Detached and Duplex Residential.

APPROVAL		
NAME:	C Bellmore	SIGNATURE: 
DATE:	Nov 24, 2022	



THE CITY OF DAWSON

2022 Permanent Road Closure No. 1 Bylaw

Bylaw No. 2022-19

WHEREAS Section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 272 of the *Municipal Act*, RSY 2002, and amendments thereto, provides for jurisdiction over all highways within the limits of the municipality;

WHEREAS section 276 (1) of the *Municipal Act*, RSY 2002, and amendments thereto, makes provision to permanently close a municipal highway;

WHEREAS all adjacent properties are owned by the City of Dawson, thus satisfying City of Dawson Policy #3: Maintenance of Alleys;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the **2022 Permanent Road Closure No. 1 Bylaw**

2.00 Purpose

- 2.01 The purpose of this bylaw is to close a laneway dissecting Lots 1-10 Block B Smith Addition.



THE CITY OF DAWSON

2022 Permanent Road Closure No. 1 Bylaw

Bylaw No. 2022-19

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THE CITY OF DAWSON

2022 Permanent Road Closure No. 1 Bylaw

Bylaw No. 2022-19

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) " Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the Council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

4.01 A laneway intersecting lots 1-10 Block B Smith Addition be closed as indicated on the area map attached as "Appendix 1" to this Bylaw, subject to the following conditions:

- (a) Council shall pass first reading and proceed to public consultation and public hearing phase
- (b) Council shall give notice of its intention to pass this Bylaw by posting a notice a reasonable amount of time ahead of the Public Hearing date scheduled to hear submissions on this Bylaw.
- (c) Council shall at the end of the notice period referred to in section (b) and prior to giving third and final Reading to the Bylaw, hold a Public Hearing regarding this Bylaw.
- (d) The City of Dawson shall register at the Land Titles Office a plan that shows the closure.



THE CITY OF DAWSON

2022 Permanent Road Closure No. 1 Bylaw

Bylaw No. 2022-19

PART III – FORCE AND EFFECT

5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	November 2, 2022
PUBLIC NOTICE	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

Original signed by:

Presiding Officer

Chief Administrative Officer



THE CITY OF DAWSON

2022 Permanent Road Closure No. 1 Bylaw

Bylaw No. 2022-19

PART IV – APPENDIX (APPENDICES)

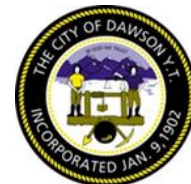
Appendix 1. Location Map of laneway dissecting lots 1-10 Block B Smith



Portion of closed road.



Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Zoning Bylaw Amendment No. 20 (Bylaw #2022-16) – Designation of Klondike River Bench Direct Control District	
PREPARED BY:	Planning & Development	ATTACHMENTS: <ul style="list-style-type: none">- Bylaw #2022-16- Public Hearing Notice
DATE:	October 27, 2022	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Council accept this report as information and give second reading to Zoning Bylaw Amendment No. 20 (Bylaw #2022-16) and require the following condition to be met prior to third reading:

1. Signing of a statutory declaration.

ISSUE / PURPOSE

The City is working to balance land planning and mineral extraction land use needs through the creation of a time limited Direct Control District (DCD) for the Klondike River Bench area that will enable mineral extraction activity in the medium term, with the longer-term goal of land development. To facilitate this goal, this DCD is being established. Additionally, it has been advised that the City require the two aforementioned conditions prior to adoption of this bylaw. A public hearing was held on November 16, 2022.

This Zoning Bylaw (ZBL) amendment establishes the Klondike River Bench Direct Control District. This is enabled by the recently passed Official Community Plan Amendment No. 6 (Bylaw #2022-05) (passed July 6, 2022) that provides for the use of DCDs in the OCP and ZBL generally, as well as the Klondike River Bench OCP Amendment No. 7 which specifically established the Klondike River Bench and passed third reading on August 31, 2022.

The purpose of DCDs generally, is to enable Council to directly regulate areas where “development may require a more specific, sensitive, and flexible means of land use and development control, including, but not limited to, time limited uses.” The purpose of the designation of the Klondike River Bench DCD “is for Council to directly control land use and development within the designated area to enable time limited mineral extraction activity until December 1, 2027.”

BACKGROUND SUMMARY

The most recently administered development permit for natural resource development activity on the Klondike River Bench is DP #19-083 (attached). This permit was issued on a legal non-conforming basis. It granted authorization to sluice pay materials, maintain a work camp, and conduct reclamation under Water Use License PM14-045. This permit expired June 1st, 2020.

Subsequently, an extension of DP #19-083 was requested; however, this request was denied on July 14, 2020 because the approval of Development Permit #19-083 was subject to the following condition: "This permit expires as of June 1, 2020 to correspond with the expiry of WUL PM14-045. No extensions to this permit will be granted."

Following the application and denial of Development Permit #21-025 for natural resource development activity on the Klondike East Bench, the applicant appealed the decision to Council. This appeal outcome was decided by Council resolution and detailed in a subsequent letter:

C21-18-04 Moved by Mayor Potoroka, seconded by Councilor Shore that Council denies Mr. Carey's appeal regarding Development Permit #21-025 and communicates this decision to Mr. Carey and directs administration to provide reasons for the decision.

Motion Carried 3-2

Excerpt from Council decision letter: "YG has been working on the Dome Road Master Plan for future development in the City, which does overlap claims in this section of town. It makes sense for both the landowner and claim holder to line up development so that both parties have the opportunity for maximum benefit for future settlement of this area."

Administration explored the feasibility of different options to implement the above-noted Council direction for both the Klondike East Bench and Klondike River Bench areas; direct control districts were identified as the most viable and appropriate tool.

Recent case law examples show that municipalities have the right to enact an OCP and ZBL, and to plan areas for future development, regardless of subsurface rights that may exist. It also shows that municipalities have the right to require the permitting process for mineral extraction activities, and that this requirement is not considered expropriation.

There is no further direction from YG on the matter of mining within the municipality. As a result, the municipality is doing the best it can with limited resources and antiquated legislation to address mining applications on a one-by-one basis, given the individual complexities, in a fair and equitable way. It is believed that Direct Control Districts provide a path forward in addressing numerous mineral extraction activities in the municipality as this form of development does not fit well within the existing framework of the Zoning Bylaw.

ANALYSIS

Direct Control Districts

S. 291 of the Municipal Act (M.A) under Division 2: 'Zoning Bylaws' provides a zoning tool that enables municipalities to create direct control districts in both the OCP and ZBL to directly regulate land use and development of selected area(s). Direct control districts are intended to provide for development that may be outside of the land uses and regulations of standard zoning. It is a short section with three clauses:

- 1. The council of a municipality may designate direct control districts in its official community plan if it wants to directly control the use and development of land or buildings in the area individually rather than establish rules common to all buildings and land in the area.*
- 2. If a direct control district is designated in a zoning bylaw, the council may, subject to the official community plan, regulate the use or development of land or buildings in the district in any manner it considers necessary.*
- 3. In respect of a direct control district, the council may decide on a development permit application itself, or may delegate the decision to a development authority that may be created under section 191 with directions that it considers appropriate.*

The powers granted to municipalities under the Yukon M.A to create direct control districts are broad and, once created, Council has significant discretion in how a development in a direct control district is regulated. The Yukon M.A requires both the designation of direct control districts in the OCP and the designation of direct control districts in the ZBL.

The implementation of DCDs is unprecedented in the Yukon. The only known instance of a municipality exercising S. 291 is the City of Whitehorse. CoWH has designated a DCD in the OCP, but never designated the DCD in the ZBL and therefore has not yet implemented this tool.

Klondike River Bench Direct Control District

Council may wish to add or alter the regulations for this DCD outlined in the draft bylaw. Things Council may wish to consider:

- **Timeline:**

Council to decide the end date for the time limited DCD. The Placer Land Use Permit has an end date of December 1, 2027, but further states:

"The Operator may operate for no more than two operating seasons. For greater clarity, the two operating seasons may either be consecutive or intermittent."

Council may decide to limit the end date to December 31, 2024 to permit two consecutive seasons beginning in the 2023 season, for the purpose of expediting the natural resource development activity so as to enable land development activity to occur in 2025. Alternatively, Council may decide to establish an end date of December 1, 2027, which would provide maximum flexibility for natural resource development.

- The requirement of a natural treed buffer maintained between land uses and roads could be included for the purpose of mitigating noise, visual, and dust impacts.



Figure 1. GeoYukon shows the three claims; however, it has been noted by Yukon Government that the location of the claims shown on this map is inaccurate due to georeferencing inadequacies.

This DCD map (Figure 2) was created based on the attached YG EMR map of September 23, 2021 (snapshot in Figure 3), which outlines the pay dirt piles to be sluiced. The red on the DCD map shows the area encompassed by the DCD. The DCD area is smaller than the claims as it excludes roads and privately owned properties.

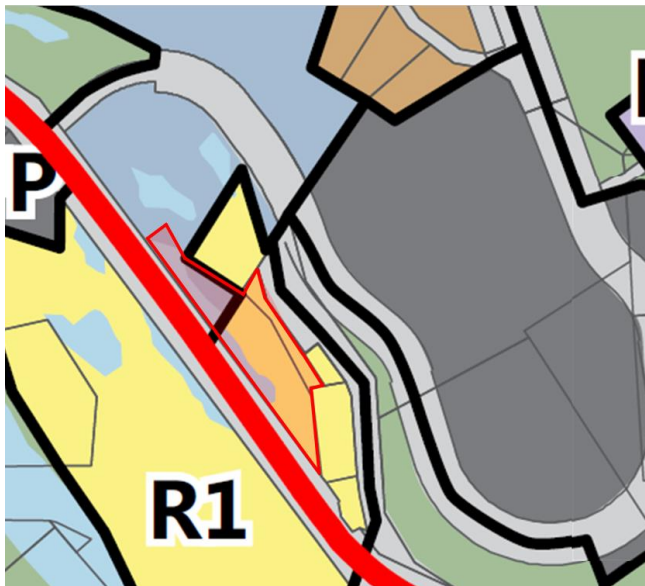


Figure 2. Klondike River Bench Direct Control District Area

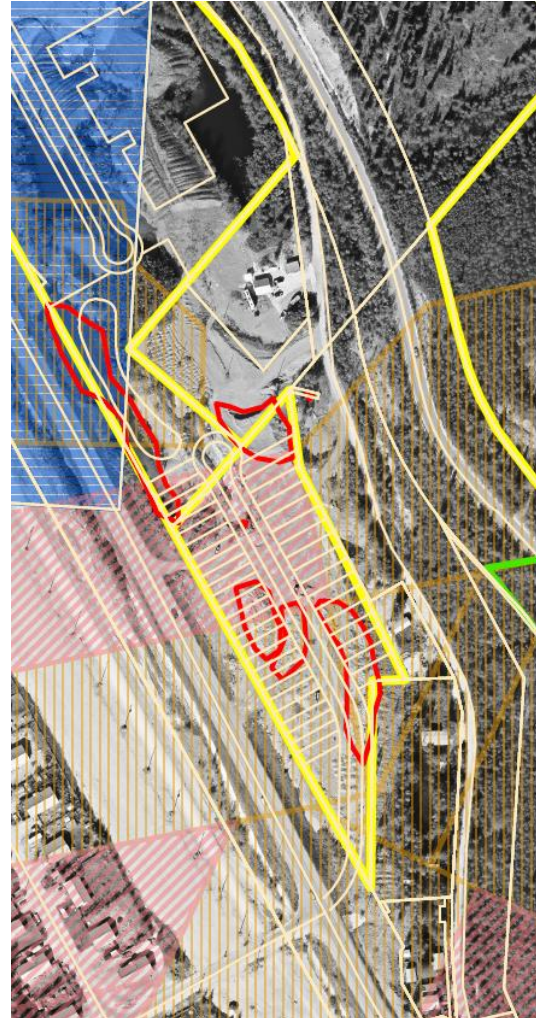



Figure 3. YG EMR map of September 23, 2021

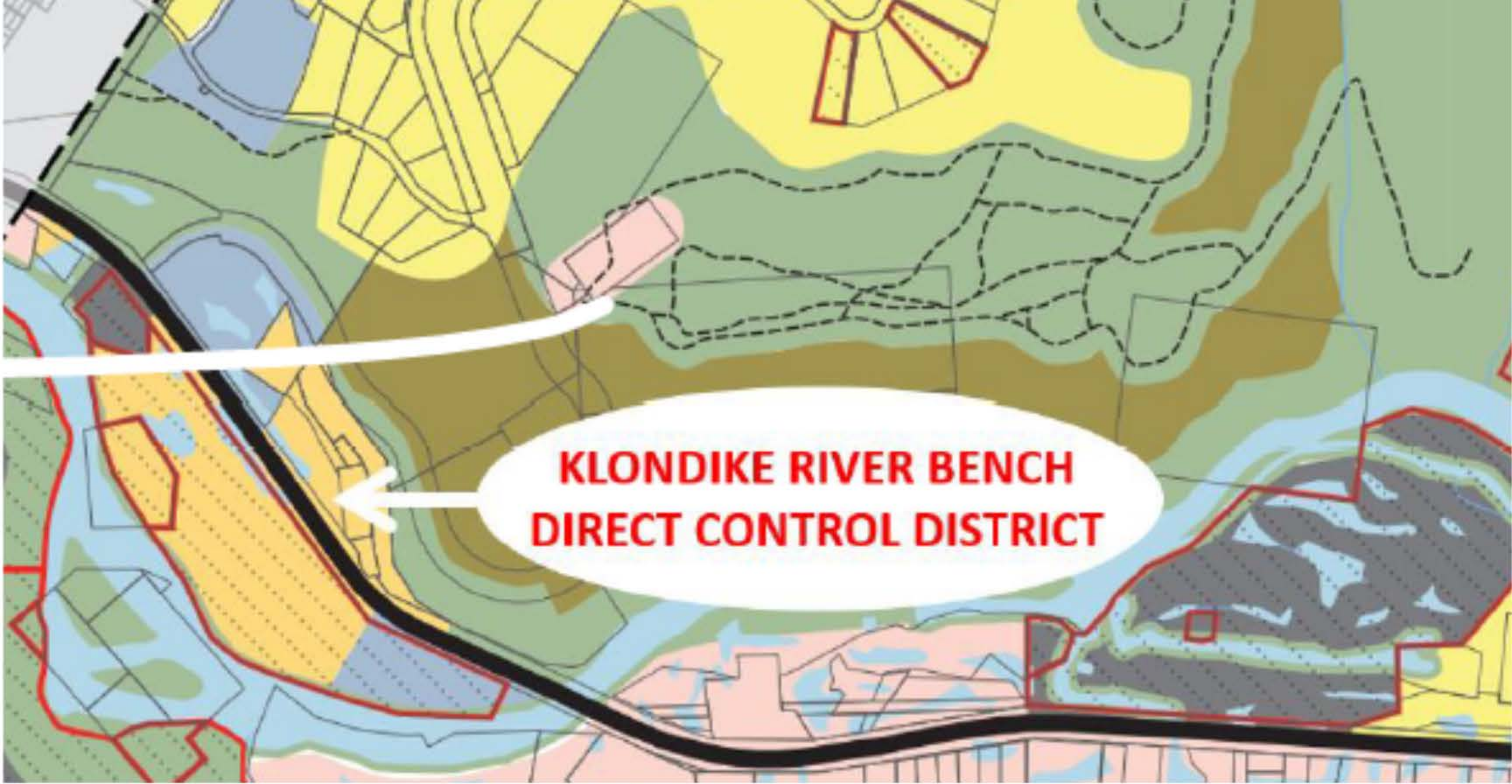
OPTIONS

Council may:

1. Give second reading of Zoning Bylaw Amendment No. 20 (Bylaw #2022-16) and require the following condition to be met prior to third reading:
Signing of a statutory declaration; or,
2. Refer to Committee of the Whole for further discussion.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Nov 24, 2022	



Please note that this is not a ZBL map amendment; the above map is shown to provide general location context

CITY OF DAWSON

PLANNING AND DEVELOPMENT DEPARTMENT



Notice of Public Hearing | Zoning Bylaw Amendment | Bylaw No. 20 (Bylaw #2022-16)

Subject Property: Klondike River Bench Direct Control District

Date: November 16, 2022

Time: 7:00pm

Location: Council Chambers, City Hall

Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #12

As per the Municipal Act, S. 294, upon receiving an application for a Zoning Bylaw amendment, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding an amendment to the Zoning Bylaw to establish the Klondike Lower Bench Direct Control District.

FOR MORE INFORMATION, PLEASE CONTACT THE PLANNING & DEVELOPMENT OFFICER USING THE FOLLOWING CONTACT INFORMATION:

Stephani McPhee
Planning & Development Officer
Box 308, Dawson City YT Y0B 1G0
planningofficer@cityofdawson.ca
867-993-7400 ext. 438



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

This bylaw may be cited as the ***Zoning Bylaw Amendment No. 2022-16.***

2.00 Purpose

- 2.01 The purpose of this bylaw is to provide for the designation of the Klondike River Bench Direct Control District.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

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THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretation Act*, RSY 2002, c. 125, shall apply;
- (b) “City” means the City of Dawson; and
- (c) “Council” means the Council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

4.01 Council designates the Direct Control District titled “Klondike River Bench Direct Control District” under subsection 15.3.2 as follows:

“The purpose of the Klondike River Bench Direct Control District is for Council to directly control land use and development within the designated area to enable time limited mineral extraction activity until December 1, 2027. For greater certainty, the allowable mineral extraction uses in the Klondike River Bench Direct Control District will expire on December 1, 2027.

The area of the Klondike River Bench Direct Control District is depicted by the map amendment in section 8 of this bylaw (the “Amended Area”). This specifically includes the Grant Numbers listed in Table 1 of this bylaw”.

4.02 Insert “Permitted Uses” under subsection 15.3.2 as follows:

“The following use(s) are permitted in the Klondike River Bench Direct Control District:

1. Land development preparation
2. Natural resource development
3. Reclamation
4. Remediation”

4.03 Insert “District-Specific Regulations” under subsection 15.3.2 as follows:



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

1. "Granular material excavated from any mining operations site may be relocated from one area of the site to another, but no material may be removed from the site, other than for a permitted Natural Resource Extraction use.
 2. No quarrying activity is permitted.
 3. Mining operations must at all times be in compliance with the Property Maintenance & Nuisance Abatement Bylaw #07-03.
 4. Hours of operation for mining operations sites shall be limited to 9:00 a.m to 5:00 p.m on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays.
 5. The Operator must not operate on Saturdays or Sundays.
 6. Vehicles that may rut, mark, or otherwise damage a road may not be operated on a City road right-of-way. Any violations will be subject to the terms, conditions and penalties set out under the Traffic By-Law #00-21.
 7. A person operating a mining operations site shall post adequate notices on the boundaries of the active mining area notifying the public that they are entering an active mine site. The notices posted must be visible and legible to the public at all times.
 8. A person operating a mining operations site must report any suspected naturally occurring asbestos immediately to both the City and to the Medical Officer of Health with Yukon Government, Health and Social Services.
 9. A person operating a mining operations site shall contact the City immediately in the event of a reportable petroleum hydrocarbon spill.
 10. No activity shall take place within 100 m of curtilage of an existing residence (defined as the developed areas of a property) unless the person operating a mining operations site provides the City with written approval from all affected residents to operate within that buffer zone.
 11. The only septic system allowed for a mining operation is a septic holding tank which is to be operated in accordance with the Public Health and Safety Act, RSY 2002, c. 176.
 12. In addition to the above-listed conditions, all mining operations must comply with all applicable municipal bylaws and policies, and non-compliance will be subject to any applicable enforcement and penalties as set out in the applicable bylaws and policies."
- 4.04 The zoning maps attached to and forming part of Zoning Bylaw 2018-19 are hereby amended by changing the zoning of a portion of the Amended Area from Single Detached and Duplex Residential to Klondike River Bench Direct Control District, as shown in Appendix 1, until December 1, 2027.
- 4.05 The zoning maps attached to and forming part of Zoning Bylaw 2018-19 are hereby amended by changing the zoning of a portion of the Amended Area from Institutional to



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

Klondike River Bench Direct Control District, as shown in Appendix 1, until December 1, 2027.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	September 21, 2022
PUBLIC HEARING	November 16, 2022
SECOND	
THIRD and FINAL	

William Kendrick, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 20 Bylaw

Bylaw No. 2022-16

8.00 Appendices

Appendix 1. Amended Area

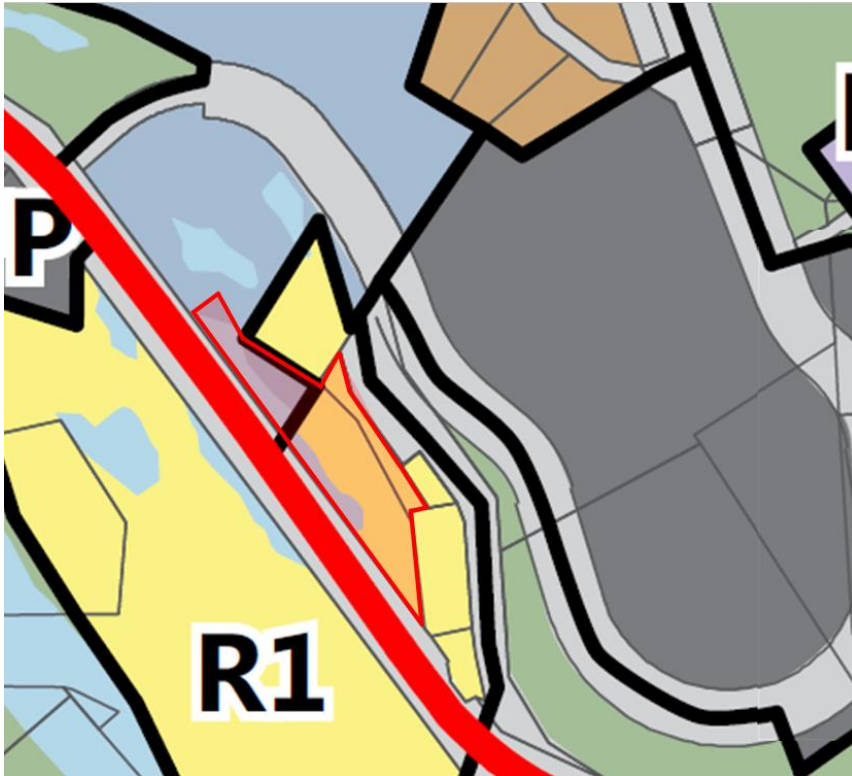


Figure 1. Map amendment.

P 34307	P 34309	P 36298
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Table 1. Grant Numbers within the Amended Area as per the active Placer Land Use Approval and Water License.



Department of Environment
PO Box 2703, Whitehorse, Yukon Y1A 2C6

November 1, 2022

Dear Stakeholder:

Re: Engagement on Extended Producer Responsibility

The Government of Yukon is pleased to announce that we are starting public and stakeholder engagement on Extended Producer Responsibility (EPR) under s.29 of the *Environment Act*.

EPR is an environmental and economic policy approach for recycling. It means that the producers of products and packaging must make sure these products and packaging are properly managed when they reach the end of their life cycle.

The three priority categories of materials to be managed under EPR are:

- printed and packaging products, such as blue box type items (excluding beverage containers);
- household hazardous waste, including waste paints, fuels and solvents; and
- automotive wastes, such as waste oil, waste antifreeze and their containers.

This engagement is the next step towards fulfilling the Government's commitment under *Our Clean Future* to implement EPR in the Yukon by 2025.

You are receiving this invitation because you may become an obligated producer under the proposed regulation or otherwise have an interest in this issue.

You are invited to provide feedback. There are several options for you to share your thoughts:

- Respond to the Discussion Paper to provide input on the stakeholder issues at [2022 Yukon Recycling Engagement Survey](#).
- Fill out Public Survey to provide input on issues regarding public and business waste generator expectations of EPR at [Extended producer responsibility \(EPR\) in the Yukon | Government of Yukon](#).
- Attend an in-person engagement session at the Recycling Summit on November 2, 2022, at Kwanlin Dün Cultural Centre in Whitehorse at 2:15 pm – 2:30 pm.
- Attend one of the virtual engagement sessions. Schedule of the upcoming sessions will be posted at <https://yukon.ca/en/engagements/extended-producer-responsibility-epr-yukon>.

Page 2

November 1, 2022

- Reach out to Natalia Baranova at Natalia.Baranova@yukon.ca or 867-667-5076 to set up a phone call or a meeting.

Engagement will be open until January 27, 2023. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Cable". The signature is fluid and cursive, with the first letter 'B' being large and prominent.

Bryna Cable
Director of Environmental Protection and Assessment
Department of Environment

Media Design 12 Class
Robert Service School
P.O. Box 278
Dawson City, YT
Y0B 1G0

November 2nd, 2022

City of Dawson
P.O. Box 308
Dawson City, YT
Y0B 1G0

Dear City of Dawson,

The Media Design 12 Class is seeking sponsorship for our 2022-2023 Yearbook. Please see our **sponsorship scale** on the back of this letter.

This year, we envision a hardcover yearbook with 60 pages. We are hoping to offset the printing costs with sponsorship. With a school population of 226 from Kindergarten to Grade 12 and 40 staff members, we hope to sell at least 60 yearbooks. This means our yearbook would reach many of the school's families and the community of Dawson, therefore, so would your ad!

If you would like to sponsor an ad in our yearbook please contact our class advisor, Angela Edmunds, at angela.edmunds@yesnet.yk.ca and she can arrange to pick up the donation. You may also mail it to the address above or drop off your donation at the school's office.

Thank you for your consideration, we look forward to hearing from you soon.

Sincerely,
Media Design 12 Students

Ashlea Favron

Janelle Nagano

Jaymi Lord

Alexis Moore

2022-2023 RSS Yearbook Sponsorship

- ☐ \$300+
 - With your sponsorship you receive a ½ Page Advertisement
- ☐ \$200+
 - With your sponsorship you receive a ¼ Page Advertisement
- ☐ \$100+
 - With your sponsorship you receive a ⅛ Page Advertisement

Advertisements can be emailed to our advisor:

Angela Edmunds at angela.edmunds@yesnet.yk.ca

Advertisements will need to be received by **January 5th, 2023**. Please make sure the resolution of your advertisement is at least 300dpi. If you would like us to create your ad for you, please let us know in advance. Thanks!



Minister's office (CM-6)
PO Box 2703, Whitehorse, Yukon Y1A 2C6

November 4, 2022

Honourable Bill Kendrick
Mayor
The City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Re: Emergency Communications

Dear Mayor Kendrick,

I would like to take this opportunity to address the questions raised in your letter regarding the emergency service communications during telecommunications disruptions.

There is currently no single alternative technological solution to address telecommunication failures that interrupt 911.

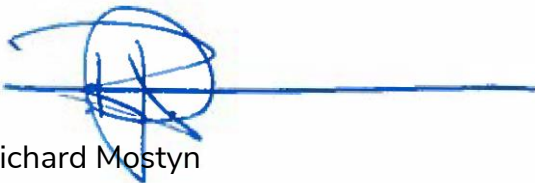
In the event of cell phone service disruptions, community RCMP detachment offices have emergency landlines available outside the door. Should telephone service also be unavailable, those experiencing an emergency are advised to send someone to report the emergency in person, either to the local RCMP station or Health Centre.

Depending on the depth and scope of the disruption, other options for communications are in place. Public messaging may be provided via social media and local FM radio stations. This messaging would include directions about alternative avenues to access emergency services. In addition, local emergency services have plans in place to use tools such as satellite communications, handheld radios and re-positioning emergency assets to key locations within the community. Yukon government's Emergency Measures Organization (EMO) may request the Yukon Amateur Radio Association to monitor radios as well as establish connections to affected communities during a prolonged outage.

As you know, empowered by the Emergency Measures Bylaw, the City of Dawson maintains a Municipal Civil Emergency Plan. This plan details a range of potential emergency risks (including telecommunications disruptions) and outlines how Dawson will respond to emergencies, working in collaboration with partner agencies like EMO.

EMO supports municipal government's work to update municipal emergency plans. Greg Blackjack, A/Director of the Emergency Measures Organization is available to meet with City of Dawson officials at any time. Greg can be reached at greg.blackjack@yukon.ca or by phone at 867-334-1720.

Sincerely,



Richard Mostyn
Minister of Community Services

c. Sandy Silver, MLA for Klondike



**MONTHLY
POLICING REPORT
September, 2022**

**Dawson City RCMP Detachment
“M” Division
Yukon**

The Dawson City RCMP Detachment responded to a total of 98 calls for service during the month of September, 2022.

OCCURENCES	September, 2022	Year to Date 2022	September 2021	Year to date 2021	Year Total 2021
Assaults (all categories)	4	60	3	57	67
Sexual Assault	1	16	2	10	13
Break and Enter	3	13	2	14	15
Thefts (all categories)	5	40	6	41	46
Drugs (all categories)	0	9	1	25	28
Cause a Disturbance	2	49	9	79	90
Mischief	7	105	15	123	145
Impaired Driving	1	4	4	40	49
Vehicle Collisions	6	41	8	43	54
Mental Health Act	3	60	2	30	35
Assistance to General Public	3	42	5	50	66
Search and Rescue	1 Land	6 Land	0	2 Land	3
Missing Persons	1	13	1	13	13
Wellbeing Checks	8	48	5	48	63
Check Stops (represents the actual number of check stops)	0	2	0	3	4
Other Calls for Service	53	687	114	1014	1224
Total Calls for Service	98	1195	177	1596	1915
Criminal Code Charges / (CDSA)	12 CC	59 CC	14 CC	120 CC	151 CC 13 CDSA
Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)	1 MVA	3 MVA	7 MVA	8 CEMA 8 Liquor Act 19 MVA 1 Can Act	8 CEMA 7 Liquor Act 36 MVA 1 Can. Act 1 Camp. Act

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or proving an incident to be unfounded. Numbers as at/corrected to 2022.09.30



	September, 2022	Year to Date 2022 Total	September, 2021	Year Total 2021
Prisoners held locally	2	44	7	65
Prisoners remanded	1	1	0	8
Total Prisoners	3	45	7	65

Justice Reports	September, 2022	Year to Date 2022	September, 2021	Year Total 2021
Victim Services Referrals Offered	4	69	7	94
Youth Diversions	0	0	0	3
Adult Diversions	0	1	0	2
Restorative Justice Total	0	1	1	5

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Road Safety
- (2) Substance Abuse
- (3) Youth Initiatives
- (4) Attendance at THFN, City of Dawson and Community Events
- (5) Restorative Justice

(1) Road Safety

With school underway, extra patrols are being conducted around the Robert Service School especially towards the end of the day when the school buses are picking up students.

As a new traffic initiative, Cst. TOWER, Cst. MADORE and Cpl. GAGNON attended Robert Service School and met with the students from K-4 to discuss road safety. The students from K-4 were also provided with dry erase markers and allowed to color the cruiser anyway they wanted. This police vehicle was then parked in front of the school for the day in hopes that it would remind people that school was back in and to slow down for the school zone.



(2) Substance Abuse

Members of the Dawson City Detachment have continued to conduct licensed premise checks and foot patrols through the downtown to ensure the safety of those who may be under the influence of intoxicating substances. Members have also worked with both shelters to provide individuals who are under the influence with a drive to a place that is considered safe.

Cst. TOWER and Cpl. GAGNON will be attending the next Elder's Council meeting and speaking about drugs in the community.

(2) Youth Initiatives:

During the month of September, the members of Dawson City Detachment took part in several youth initiatives that included the following:

Sgt. WALLACE attended the grade 6 camp that was hosted at 40 Mile.

Cst. PREMIERL and Cst. MACNEIL attended the Fall Harvest Camp that was also at 40 Mile.

Cst. TOWER issued positive tickets to youth for bike safety and began coaching youth basketball for the Jr. NBA Program.

Cst. TREMBLAY and Cst. PREMIERL attended Robert Service School and conducted walk throughs while speaking with youth in various grades.

Cst. TOWER and Cpl. GAGNON attended the shop at the Robert Service School as part of the try a trade program and interacted with youth while they were carving wood.

Cst. PREMIERL and Cst. MACNEIL provided an traffic control for the Terry Fox Run.

(3) Attendance at THFN and Community Events:

During the month of September the members of the Dawson City Detachment took part in the following community events:

Sgt. WALLACE attended the Cranberry Camp at R22 and he also met with elder's at the Support Centre.

Cst. TOWER and Cpl. GAGNON took part in Mental Health / Suicide Prevention week by attending a suicide and grief workshop at the youth center and also learned to sew hearts out of tanned hide. Cst. TOWER also attended the remembrance fire that was held on Front Street during the same week.

Cst. TREMBLAY, Cst. PREMIERL, Cst. TOWER and Cst. MADORE attended the Truth and Reconciliation Ceremony that was held at the Danoja Zho Cultural Center on September 30th.

(4) Restorative Justice:

All Restorative Justice matters in Dawson City have been completed.

Fun Fact:

The Dempster Highway in the Yukon was named after Inspector William John Duncan Dempster (# O.233) for his service in the north. Dempster served with the Force from 1897 until 1934 and spent over 36 years serving in the Yukon.

Kindest regards,

A handwritten signature in blue ink, appearing to read 'Cst. Tower', with a large, stylized flourish extending from the end.

Cst. Josh TOWER
Dawson City RCMP

for

Sgt. David WALLACE
N. C. O. In Charge
Box 159
Dawson City, Yukon
Y0B 1G0
/am

Marty Leaf
Dawson City, YT

November 23, 2022

To: Mayor and Council

Re: Lot 45 Block 2 Plan 16-002 North End Subdivision

Dear Sirs:

I am interested in purchasing the property situated at 1472 2nd Avenue from Mr. Maxwell. I have been informed by Mr. Maxwell that there is a Caveat registered against the former property, Lot 7, which relates to an Agreement For Sale that Mr. Maxwell signed with the City of Dawson at the time of purchase. The primary issue left to be satisfied is the connection of the property to water and sewer service. There is a secondary issue whereby title cannot be raised for Lot 45 (formally Lot 7 and the additional portion granted from Lot 8 for an encroachment) as the City is unwilling to remove the Caveat until the outstanding issue with the Agreement for Sale on Lot 7 is satisfied, or a new agreement for Lot 45 is signed.

My intent is to fix up the property and then complete the connection to the City services. However, I will need some time to get this in order. Mr. Maxwell had indicated that he would like to sell me the property, but he cannot complete the transfer with the Caveat in place.

My request is to ask whether Council would consider directing the City staff to review the situation and provide me with some direction on how best to move forward. I worry about the property falling further into disrepair, and wondering if there is any possibility of drafting a new Agreement for Sale for this property, which I would sign on the purchase of the property.

Thank you

A handwritten signature in dark ink, appearing to read 'Marty Leaf', followed by a long horizontal line extending to the right.

Marty Leaf