



# THE CITY OF DAWSON

**AGENDA - COUNCIL MEETING #C22-05**  
**WEDNESDAY, March 9, 2022 at 7:00 p.m.**  
**Council Chambers, City of Dawson Office**

## **Join Zoom Meeting**

<https://us02web.zoom.us/j/81580548625?pwd=RUtNWHNPQmp1b3FvMVlCb2kzU3p4dz09>

**Meeting ID: 815 8054 8625**

**Passcode: 372981**

### **1. CALL TO ORDER**

### **2. ADOPTION OF THE AGENDA**

- a) Council Meeting Agenda #C22-05

### **3. PUBLIC HEARINGS**

- a) Rezoning Application: Lots 5,6, & 7, Block R, Ladue Estate (Application #22-006)
- b) Subdivision Application: Lots 5,6, & 7, Block R, Ladue Estate (Application #22-007)

### **4. PROCLAMATIONS**

- a) Thaw-Di-Gras Spring Carnival
- b) UNESCO World Poetry Day March 21<sup>st</sup> and April 2022 National Poetry Month

### **5. ADOPTION OF THE MINUTES**

- a) Council Meeting Minutes C22-02 of February 16, 2022
- b) Special Council Meeting Minutes C22-03 of February 23, 2022
- c) Special Council Meeting Minutes C22-04 of March 2, 2022

### **6. BUSINESS ARISING FROM MINUTES**

- a) Council Meeting Minutes C22-02 of February 16, 2022
- b) Special Council Meeting Minutes C22-03 of February 23, 2022
- c) Special Council Meeting Minutes C22-04 of March 2, 2022

### **7. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**

- a) Request for Decision: Subdivision Application- Lots 5, 6 & 7, Block R, Ladue Estate
- b) Request for Decision: Subdivision Application-Lots 1073-1, 1073-2 & 1073-3

### **8. BYLAWS & POLICIES**

- a) Bylaw 2022-02: 2022 Annual Operating Budget & Capital Expenditure Program Bylaw – Second Reading
- b) Bylaw 2022-03: Fees & Charges 2022 Amendment Bylaw- Second Reading
- c) Bylaw 2022-04: 2022 Tax Levy Bylaw- Second Reading
- d) Bylaw 2022-06: Zoning Bylaw Amendment No. 16- First Reading

### **9. CORRESPONDENCE**

- a) Heritage Advisory Committee Minutes: HAC21-20, HAC22-01, & HAC22-02
- b) Minister Mostyn RE: Dawson Rec Centre
- c) Minister Pillai RE: Harrington's Store Municipal Historic Site
- d) RCMP Monthly Policing Report- January

### **10. PUBLIC QUESTIONS**

### **11. ADJOURNMENT**

# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)



## NOTICE OF PUBLIC HEARING: ZONING BYLAW AMENDMENT APPLICATION

*Rezoning Application #22-006*

**Subject Property: LOTS 5,6,7, BLOCK R, LADUE ESTATE, PLAN #8338A**

**Date: March 9<sup>th</sup>, 2022**

**Time: 7:00pm**

**Location: Council Chambers, City Hall**

**Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11**

As per the Municipal Act, S. 294.1, upon receiving an application for a Zoning Bylaw Amendment, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the rezoning of Lots 5,6,7, Block R, Ladue Estate from R2: Multi-unit residential to R1: Single-detached/duplex residential, as applied for, to facilitate the development of single detached residential units.



**Figure.** Proposed lots to be rezoned from R2 to R1

**For more information or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:**

**Stephanie Pawluk**

Community Development & Planning Officer  
Box 308, Dawson City YT Y0B 1G0  
[cdo@cityofdawson.ca](mailto:cdo@cityofdawson.ca)  
867-993-7400 ext. 414

**Stephani McPhee**

Planning & Development Assistant  
Box 308, Dawson City YT Y0B 1G0  
[planningassist@cityofdawson.ca](mailto:planningassist@cityofdawson.ca)  
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## NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

*Subdivision Application #22-007*

**Subject Property: LOTS 5,6,7, BLOCK R, LADUE ESTATE, PLAN 8338A**

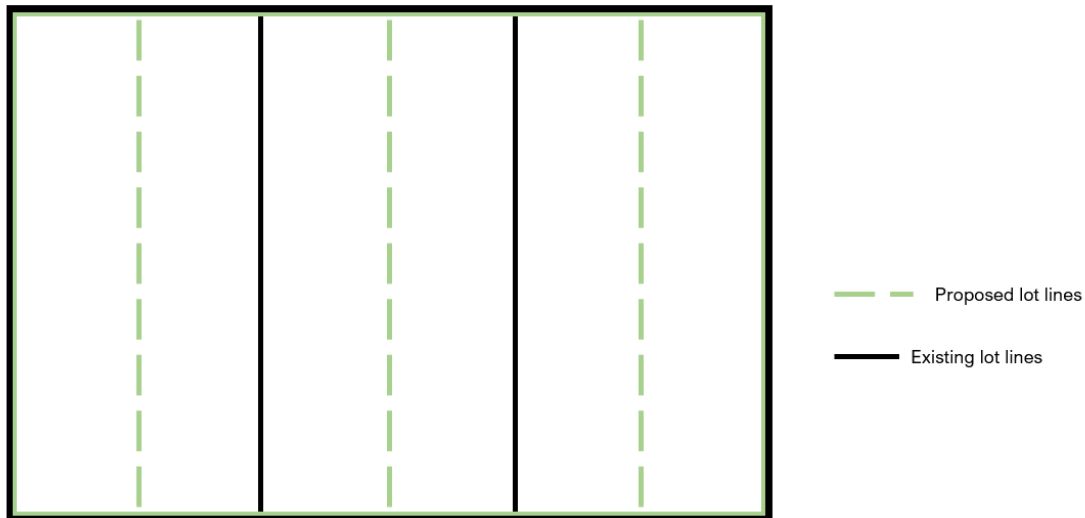
**Date: March 9<sup>th</sup>, 2022**

**Time: 7:00pm**

**Location: Council Chambers, City Hall**

**Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11**

As per the Municipal Act, S. 319.4, upon receiving an application for a subdivision and boundary adjustment, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the subdivision of Lots 5,6,7, Block R, Ladue Estate into 6 lots.



**Figure.** Proposed lots to be subdivided

**For more information or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:**

**Stephanie Pawluk**

Community Development & Planning Officer  
Box 308, Dawson City YT Y0B 1G0  
[cdo@cityofdawson.ca](mailto:cdo@cityofdawson.ca)  
867-993-7400 ext. 414

**Stephani McPhee**

Planning & Development Assistant  
Box 308, Dawson City YT Y0B 1G0  
[planningassist@cityofdawson.ca](mailto:planningassist@cityofdawson.ca)  
867-993-7400 ext. 438

# PROCLAMATION

## Thaw di Gras Spring Carnival

March 18-20, 2022



### *Whereas*

Thaw di Gras Spring Carnival is the Yukon's number-one celebration of spring and Dawson's chance to mark the return of warmer weather with friends and family; and

### *Whereas*

This year's event also marks one small step towards the resumption of community events and normal activity;

### *Whereas*

All Dawsonites are encouraged to celebrate the return of spring with their neighbours (in a safe physically distant manner); now

### *Therefore*

I, William Kendrick, as Mayor of the City of Dawson, Yukon Territory, do hereby proclaim **March 18-20, 2022**, to be:

**"THAW DI GRAS"**

in the City of Dawson, Yukon Territory, and commit this observance to the people of Dawson City.

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Mayor William Kendrick  
Dated this 9th day of March, 2022.

# PROCLAMATION

UNESCO World Poetry Day March 21st &  
April 2022 National Poetry Month



*Whereas* National Poetry Month and the United Nations Education Scientific and Cultural Organization (UNESCO) World Poetry Day celebrates poetry's contribution to the quality of life in our communities and its ability to promote understanding, interpersonal communication, and literacy; and

*Whereas* Poetry is the cornerstone of oral tradition and amongst the oldest forms of literature; and

*Whereas* Poetry connects cultures, disparate corners of the world, and the ages by articulating humanity's common values and creative spirit; and

*Whereas* Dawsonites are encouraged to enhance their lives through the enjoyment and practice of all forms of art; now

*Therefore* I, William Kendrick, as Mayor of the City of Dawson, Yukon Territory, do hereby proclaim

***March 21, 2022, to be "UNESCO World Poetry Day"***

***& April 2022 to be "National Poetry Month"***

in the City of Dawson, Yukon Territory, and commit this observance to the people of Dawson City.

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Mayor William Kendrick

Dated this 9th day of March, 2022.

**MINUTES OF COUNCIL MEETING C22-02** of the Council of the City of Dawson held on Wednesday, February 16, 2022 at 7:00 p.m. via Zoom video conferencing

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<b>PRESENT:</b>	Mayor	William Kendrick
	Councillor	Elizabeth Archbold
	Councillor	Alexander Somerville
	Councillor	Patrik Pikálek
	Councillor	Brennan Lister

**REGRETS:**

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<b>ALSO PRESENT:</b>	CAO	Cory Bellmore
	CDO	Stephanie Pawluk

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**Agenda Item:** Call to Order

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The Chair, Mayor Kendrick called council meeting C22-02 to order at 7:00 p.m.

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**Agenda Item:** Agenda

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**C22-02-01** Moved by Mayor Kendrick, seconded by Councillor Somerville that the agenda for Council meeting C22-02 of February 16, 2022, be accepted as amended.  
Motion Carried 5-0

- Delete 3a) Dawson Regional Planning Commission

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**Agenda Item:** Minutes

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- a) Council Meeting Minutes C22-01 of January 19, 2022

**C22-02-02** Moved by Mayor Kendrick, seconded by Councillor Pikálek that the minutes of Council Meeting C22-01 of January 19, 2022 be accepted as presented.  
Motion Carried 5-0

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**Agenda Item:** Financial and Budget Reports

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- a) 2022 Properties Subject to Tax Lien

**C22-02-03** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council authenticate the list of properties subject to Tax Lien by affixing the seal of the City of Dawson as per S.83(5) of the Yukon Territory Assessment and Taxation Act (ATA).  
Motion Carried 5-0

- b) Accounts Payables 22-01- Cheques #53889-53929 & EFT's

**C22-02-04** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council acknowledges receipt of the Accounts Payables 22-01- Cheques #53889-53929 & EFT's; provided for informational purposes.  
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
53906	Nagano, Peter	What happens to the money if the tournament was cancelled? -Will look into it

- c) Accounts Payables 22-02- Cheques #57391-57439

- C22-02-05** Moved by Councillor Pikálek, seconded by Councillor Somerville that Council acknowledges receipt of the Accounts Payables 22-02- Cheques #57391-57439; provided for informational purposes.  
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
57403	Colliers Project Leaders Inc.	Where are we at with payment?- Will look into it

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**Agenda Item:** Special Meeting, Committee and Departmental Reports

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- a) Request for Decision: Tr'ondëk-Klondike UNESCO MOU & TOR

- C22-02-06** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council approve the Tr'ondëk-Klondike Memorandum of Understanding and Terms of Reference for the joint management and protection of the Tr'ondëk-Klondike world heritage site.  
Motion Carried 5-0

- b) Request for Decision: Community and Rec Grants

- C22-02-07** Moved by Mayor Kendrick, seconded by Councillor Archbold that Council approve the Community Grants, as recommended by the Community Grant Committee in the amount of \$11,610.00 and Council approve the Level 2 Recreation Grants, as recommended by the Recreation Board in the amount of \$4,500.00.  
Motion Carried 4-0

*Councillor Somerville declared a conflict.*

- c) Request for Decision: FCM attendance and Travel Approval

- C22-02-08** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council approve travel for any attending councillors to Regina, SK to attend FCM 2022.  
Motion Carried 5-0

- d) Request for Decision AYC – Additional Council Honorarium

- C22-02-09** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council approves additional honorarium payments, as per Section 6.01 and 7.01 of the Council Remuneration Bylaw #2021-10, to attend the Association of Yukon Communities Annual General Meeting in Whitehorse May 13 & 14, 2022.  
Motion Carried 5-0

- e) Request for Decision CAMA & FCM Travel Approval - CAO

- C22-02-10** Moved by Mayor Kendrick, seconded by Councillor Pikálek that Council approves travel for CAO Bellmore to attend the 2022 FCM Annual Conference and Trade Show.  
Motion Carried 5-0

- f) Request for Decision: Alleyway Request- Block 8, Days Addition

- C22-02-11** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council deny the request to purchase the alleyway through Block 8, Day's Addition.  
Motion Carried 5-0



g) Request for Decision: Subdivision Application #20-076

- C22-02-12** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council deny Subdivision Application #20-076 to adjust the boundary of Lots 19 and 20, Block LA, Ladue Estate on account of the noncompliant setback, as per S. 11.1.2 of Zoning Bylaw #2018-19.  
Motion Carried 5-0

h) Request for Direction: Vacant Lots Review

- C22-02-13** Moved by Councillor Pikálek, seconded by Councillor Somerville that Council move into Committee of the Whole for the purposes of asking the Community Development Officer questions.  
Motion Carried 5-0

- Council provided feedback regarding City owned vacant lots.

- C22-02-14** Moved by Councillor Pikálek, seconded by Councillor Somerville that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

i) Request for Decision: LeFevre Land Sale Request

- C22-02-15** Moved by Councillor Somerville, seconded by Mayor Kendrick that Council directs administration to add this development area to the Council Priorities List, develop a request for expressions of interest in order to pursue private development, and deny the specific purchase request at this time.  
Motion Carried 5-0
- C22-02-16** Moved by Councillor Pikálek, seconded by Mayor Kendrick that Council meeting C22-02 be extended not to exceed one hour.  
Motion Carried 5-0

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**Agenda Item:** Bylaws and Policies

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a) Zoning Bylaw Amendment No. 15 Bylaw (2022-01)-Second & Third Reading

- C22-02-17** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-01, being Zoning Bylaw Amendment No. 15, second reading.  
Motion Carried 5-0
- C22-02-18** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-01, being Zoning Bylaw Amendment No. 15, third and final reading.  
Motion Carried 5-0

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**Agenda Item:** Correspondence

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- C22-02-19** Moved by Mayor Kendrick, seconded by Councillor Pikálek that Council acknowledges receipt of correspondence from:
- a) Roberta Joseph, Hähkè, Tr'ondëk Hwëch'in RE: Congratulations on Election
  - b) Andre Zadrazil RE: Laundry Services
  - c) RCMP Monthly Policing Report- December



d) Greg Hakonson RE: 35% Residential in Commercial email, for informational purposes  
Motion Carried 5-0

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**Agenda Item: Public Questions**

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- C22-02-20** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council moves to Committee of the Whole for the purposes of hearing public questions.  
Motion Carried 5-0
- C22-02-21** Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

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**Agenda Item: In Camera**

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- C22-02-22** Moved by Mayor Kendrick, seconded by Councillor Pikálek that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.  
Motion Carried 5-0
- C22-02-23** Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

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**Agenda Item: Adjourn**

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- C22-02-24** Moved by Councillor Pikálek, seconded by Councillor Somerville that Council Meeting C22-02 be adjourned at 10:08 p.m. with the next regular meeting of Council being March 9, 2022.  
Motion Carried 5-0

**THE MINUTES OF COUNCIL MEETING C22-02 WERE APPROVED BY COUNCIL RESOLUTION #C22-03-04 AT COUNCIL MEETING C22-03 OF MARCH 9, 2022.**

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William Kendrick, Mayor

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Cory Bellmore, CAO

**MINUTES OF SPECIAL COUNCIL MEETING C22-03** of the Council of the City of Dawson held on Wednesday, February 23, 2022 at 7:00 p.m. Via Zoom video conferencing

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**PRESENT:** Mayor William Kendrick  
Councillor Elizabeth Archbold  
Councillor Alex Somerville  
Councillor Patrik Pikálek  
Councillor Brennan Lister

**REGRETS:**

**ALSO PRESENT:** CAO Cory Bellmore  
CFO Kim McMynn

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**Agenda Item:** Call to Order

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The Chair, Mayor Kendrick called Special Council meeting C22-03 to order at 7:00 p.m.

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**Agenda Item:** Agenda

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**C22-03-01** Moved by Mayor Kendrick, seconded by Councillor Pikálek that the agenda for Special Council meeting C22-03 of February 23, 2022 be adopted as amended.  
Motion Carried 5-0

- Notice of Special Council Meeting should read: #C22-03
- 

**Agenda Item:** In Camera

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**C22-03-02** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council move into a closed session of Council, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.  
Motion Carried 5-0

**C22-03-03** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council move into a Committee of the Whole for the purposes of Public Questions.  
Motion Carried 5-0

**C22-03-04** Moved by Mayor Kendrick, seconded by Councillor Pikálek that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

**C22-03-05** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council give first reading to Bylaw #2022-05 being the Official Community Plan Bylaw Amendment No. 5 as amended.  
Motion Carried 5-0

- Remove 4.01 Lower Klondike Bench Direct Control District
  - Remove "and Lower Klondike Bench Direct Control District" from 2.01 (b)
- 

**Agenda Item:** Adjourn

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**C22-03-06** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council meeting C22-03 be adjourned at 8:26 p.m. with the next regular meeting of Council being March 9, 2022.  
Motion Carried 5-0

**THE MINUTES OF SPECIAL COUNCIL MEETING C22-03 WERE APPROVED BY COUNCIL  
RESOLUTION #C22-05-06 AT COUNCIL MEETING C22-05 OF MARCH 9, 2022.**

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William Kendrick, Mayor

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Cory Bellmore, CAO

**MINUTES OF SPECIAL COUNCIL MEETING C22-04** of the Council of the City of Dawson held on Wednesday, March 2, 2022 at 7:00 p.m. City of Dawson Council Chambers

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**PRESENT:**

Mayor	William Kendrick
Councillor	Elizabeth Archbold
Councillor	Alex Somerville
Councillor	Patrik Pikálek
Councillor	Brennan Lister

**REGRETS:**

**ALSO PRESENT:**

CAO	Cory Bellmore
CFO	Kim McMynn
PWM	Jonathan Howe

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**Agenda Item:** Call to Order

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The Chair, Mayor Kendrick called Special Council meeting C22-04 to order at 7:01 p.m.

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**Agenda Item:** Agenda

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**C22-04-01** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council accepts Mental Wellness Week and Ukraine as time sensitive items pursuant to Bylaw #11-12, being the Council Proceedings Bylaw, and adds these items to the agenda.  
Motion Carried 5-0

**C22-04-02** Moved by Mayor Kendrick, seconded by Councillor Somerville that the agenda for Special Council meeting C22-04 of March 2, 2022 be adopted as amended.  
Motion Carried 5-0

- Add items: Mental Wellness Week and Ukraine

**C22-04-03** Moved by Mayor Kendrick, seconded by Councillor Pikálek that be it resolved that City of Dawson Council supports the Ukrainian people against this war and the Russian people who are demonstrating against it; and, be it further resolved that we encourage citizens of Dawson to support any and all efforts to end this damaging war, through, for example, donations to the Red Cross or to organizations assisting Ukrainian refugees.  
Motion Carried 5-0

**Agenda Item:** Proclamation

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- a) Mental Wellness Week

**C22-04-04** Moved by Mayor Kendrick, seconded by Councillor Somerville that the City of Dawson, jointly with Tr'ondëk Hwëch'in, proclaims March 11-17, 2022 as Mental Wellness Week in Dawson City.  
Motion Carried 5-0

**Agenda Item:** Bylaws & Policies

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**C22-04-05** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council move into Committee of the Whole for the purposes of asking staff questions.  
Motion Carried 5-0

**C22-04-06** Moved by Mayor Kendrick, seconded by Councillor Somerville that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

a) Bylaw #2022-02 Annual Operating & Capital Expenditure Program – First Reading

**C22-04-07** Moved by Councillor Somerville, seconded by Councillor Pikálek that Council give Bylaw 2022-02, being the 2022 Annual Operating & Capital Expenditure Program Bylaw, first reading.  
Motion Carried 5-0

b) Bylaw #2022-03 Fees & Charges Amendment – First Reading

**C22-04-08** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council give Bylaw 2022-03, being the Fees and Charges 2022 Amendment Bylaw, first reading.  
Motion Carried 5-0

- Change senior analog service rate to \$44.00/month
- Change bulk water fee to \$4/cubic meter

c) Bylaw #2022-04 Annual Property Tax – First Reading

**C22-04-09** Moved by Mayor Kendrick, seconded by Councillor Somerville that Council give Bylaw 2022-04, being the 2022 Tax Levy Bylaw, first reading.  
Motion Carried 5-0

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**Agenda Item: In Camera**

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**C22-04-10** Moved by Councillor Somerville, seconded by Mayor Kendrick that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.  
Motion Carried 5-0

**C22-04-11** Moved by Councillor Somerville, seconded by Councillor Pikálek that Committee of the Whole revert to an open session of Council to proceed with the agenda.  
Motion Carried 5-0

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**Agenda Item: Adjourn**

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**C22-04-12** Moved by Councillor Somerville, seconded by Mayor Kendrick that Council meeting C22-04 be adjourned at 9:38 p.m. with the next regular meeting of Council being March 9, 2022.  
Motion Carried 5-0

**THE MINUTES OF SPECIAL COUNCIL MEETING C22-04 WERE APPROVED BY COUNCIL RESOLUTION #C22-05-06 AT COUNCIL MEETING C22-05 OF MARCH 9, 2022.**

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William Kendrick, Mayor

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Cory Bellmore, CAO

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

<b>SUBJECT:</b>	Subdivision Application #22-007: Lots 5,6,7, Block R, Ladue Estate	
<b>PREPARED BY:</b>	Stephanie Pawluk, CDO & Stephani McPhee, PDA	<b>ATTACHMENTS:</b> Public hearing flier
<b>DATE:</b>	February 22, 2022	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bylaw		

## RECOMMENDATION

It is respectfully recommended that Council accept this report as information for the Public Hearing and approve Subdivision Application #22-007 to subdivide Lots 5,6,7, Block R, Ladue Estate into 6 lots on the following conditions:

1. The passing of Zoning Bylaw Amendment No.16 (Bylaw #2022-06).
2. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
3. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

## ISSUE / BACKGROUND

Subdivision Application #22-007 was received on February 8, 2022, which applies to subdivide Lots 5,6,7, Block R, Ladue Estate into 6 small lots, to accommodate the anticipated development of 6 small single-detached homes. This application is dependent on the associated zoning bylaw amendment application to rezone these lots from R2 to R1.

## ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

### Comments

This application has been circulated internally for the purpose of assessing operational requirements such as access, lot grading, and slope stability, and no comments have been received at the time of writing this report.

The application was also circulated to every property owner within a 100m radius of this property, inviting comments and questions. One comment was received from the Klondike Development Organization indicating support for this subdivision application and the associated proposed ZBL amendment. No comments in opposition to this application were received.

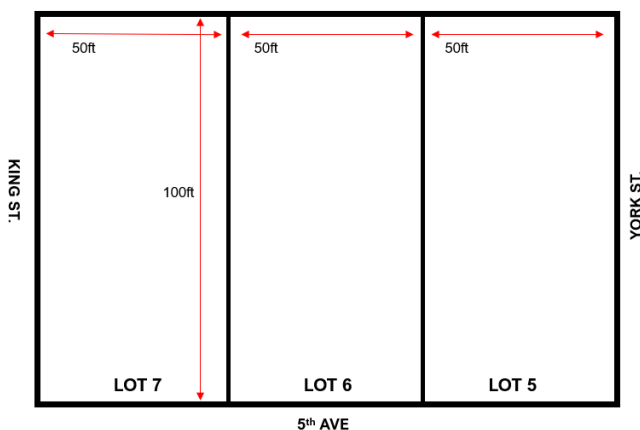
The public hearing is being held at this Council meeting of March 9<sup>th</sup>, 2022.

## Municipal Act

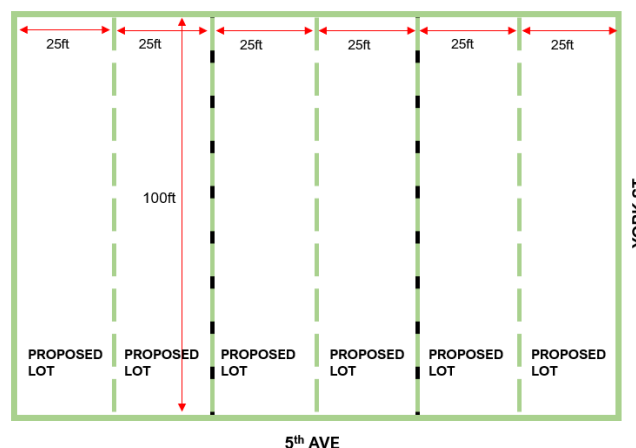
The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the site is via 5<sup>th</sup> Avenue.

## Subdivision Bylaw

Subdivision Control Bylaw S. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the OCP, the ZBL, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.



**Figure 1.** Existing lot configuration.



**Figure 2.** Proposed lot configuration

## Official Community Plan

The existing properties are currently designated as UR – Urban Residential. The area is predominantly low- and medium-density residential uses. Therefore, the current property conforms to the OCP and the subdivided lots would retain the same designation. Any new use or development on the proposed lots would be required to continue conforming to UR – Urban Residential.


## Zoning Bylaw

The subject properties are currently designated as R2 – Multi-unit residential, however the simultaneous Zoning Bylaw amendment application #22-006 proposes a rezoning of the lots to R1 – Single-detached residential. The ZBL is intended to implement the goals of the OCP. The purpose of the R1 zone is “to permit single detached and duplex dwellings”, which is consistent with both the intended development and the OCP designation.

The success of this Subdivision application relies on the successful passing of Zoning Bylaw amendment no. 16 to change the zoning from R2 to R1 as the current R2 zoning does not allow for a 25 ft parcel width; the R2 minimum parcel width is 50 ft. If rezoned to R1, the parcel width will be compliant and the zoning will enable the intended development of 6 small single-detached homes. Any future development of the proposed lots is required to obtain a development permit and conform with the Zoning Bylaw.

## Heritage Bylaw

These lots are situated in the Historic Townsite and are subject to the City's Heritage Bylaw. Any future development on these lots will continue to be assessed to ensure conformity with the Heritage Bylaw.

APPROVAL		
NAME:	Cory Bellmore	SIGNATURE: 
DATE:	March 4, 2022	



# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
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## NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

*Subdivision Application #22-007*

**Subject Property: LOTS 5,6,7, BLOCK R, LADUE ESTATE, PLAN 8338A**

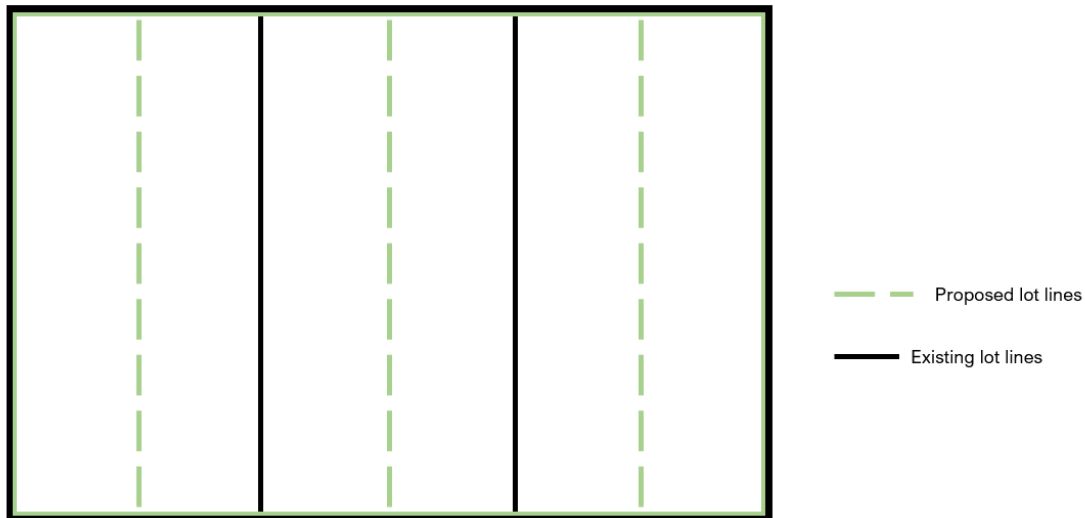
**Date: March 9<sup>th</sup>, 2022**

**Time: 7:00pm**

**Location: Council Chambers, City Hall**

**Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11**

As per the Municipal Act, S. 319.4, upon receiving an application for a subdivision and boundary adjustment, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the subdivision of Lots 5,6,7, Block R, Ladue Estate into 6 lots.



**Figure.** Proposed lots to be subdivided

**For more information or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:**

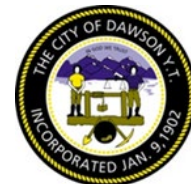
**Stephanie Pawluk**

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Box 308, Dawson City YT Y0B 1G0  
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867-993-7400 ext. 414

**Stephani McPhee**

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867-993-7400 ext. 438

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

<b>AGENDA ITEM:</b>	Boundary Adjustment Application #20-096: Lots 1073-1, 1073-2, 1073-3 and 1073-4 Quad 116B/3, N. Klondike Highway	
<b>PREPARED BY:</b>	Stephanie Pawluk, CDO Stephani McPhee, PDA	<b>ATTACHMENTS:</b>
<b>DATE:</b>	March 4, 2022	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b>	Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw	

## RECOMMENDATION

It is respectfully recommended that Council does not grant subdivision authority to adjust the boundaries of Lots 1073-1, 1073-2, 1073-3 and 1073-4 Quad 116B/3 (Boundary Adjustment Application #20-090) on account of compliance issues, as per the Zoning Bylaw.

## ISSUE / PURPOSE

Subdivision Application #20-096 requests a boundary adjustment of Lots 1073-1, 1073-2, 1073-3 and 1073-4 Quad 116B/3 to improve building setback conformity with internal lot lines.

## BACKGROUND

Subdivision Application #20-096 was received in August of 2020; however, the application was incomplete, thus was tabled while awaiting information. Administration has made numerous information requests and attempts to compile missing and unclear pieces of the application since its submission in August of 2020. Most submission requirements have been received since, and a final zoning assessment has been completed. Outstanding information includes the following:

- **Yukon Government Environmental Health sewage disposal system permits** for each structure that is plumbed and/or used as a residence for each lot (only 4 of 7 dwelling units have associated environmental health permits).
  - Administration requested that all approved and pending environmental health applications be provided by the applicants for any structures on site that are plumbed or used as a residence. On August 4, 2021, Administration reached out to YG Environmental Health to request further information, at which time information was still outstanding.
  - In January, 2022, proof of environmental health approval was outstanding for 5 of the 7 dwellings on site, so Administration reached out to YG Environmental Health for a second time to inquire about the remaining structures, at which point were provided with only one other permit for lot 1073-4.
  - No environmental health applications or approvals have been submitted for the residence on Lot 1073-2, or for the main house and garden suite on Lot 1073-3.

- The pit privy on Lot 1073-3, which appears to service all 3 dwelling units, is associated with the bus, which is not a permitted structure, as per S.11.3.1 'Permitted Uses' for Country Residential parcels.

## ANALYSIS / DISCUSSION

### Comments

Department heads were asked to comment on this application for the purpose of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, no comments have been received.

The application was also circulated to every property owner within a 1km radius of this property, inviting comments and questions. No comments in opposition to this application were received. One adjacent property owner enquired about their continued access via 99-15 but administration confirmed that no change to this road is being proposed.

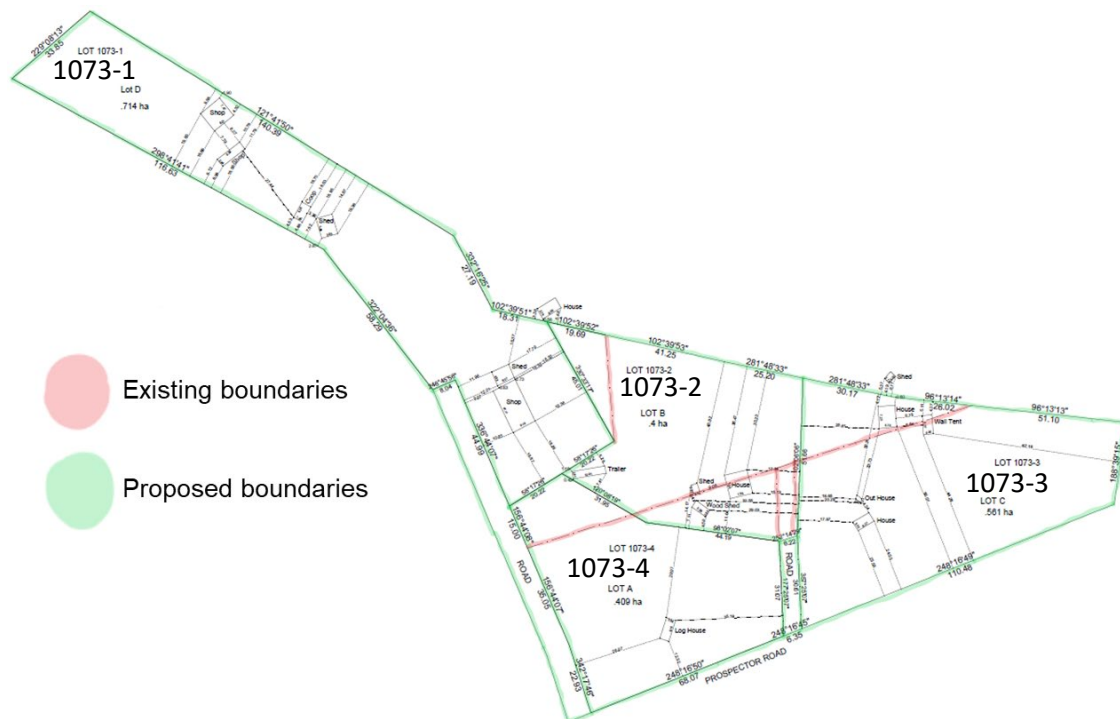
The public hearing was held and successfully passed on November 18<sup>th</sup>, 2020.

### Subdivision Bylaw

Subdivision Control Bylaw S. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

### Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The applicant's proposal does not alter the access to Lots 1073-1 and Lots 1073-2 (City owned Road 99-15 will remain unchanged). Lots 1073-3 and 1073-4 will continued to be accessed as they are now but the road will be shortened (it is not City owned).



**Figure 1:** Existing and Proposed lot configuration



**Figure 2:** Context map showing location of current lot under consideration.

### Official Community Plan

The existing titled property is currently designated as CR – Country Residential. Uses associated with this designation primarily include low-density residential uses that do not rely on being connected to municipal water and sewer. Therefore, the subdivided lot would be required to retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation.

### Zoning Bylaw

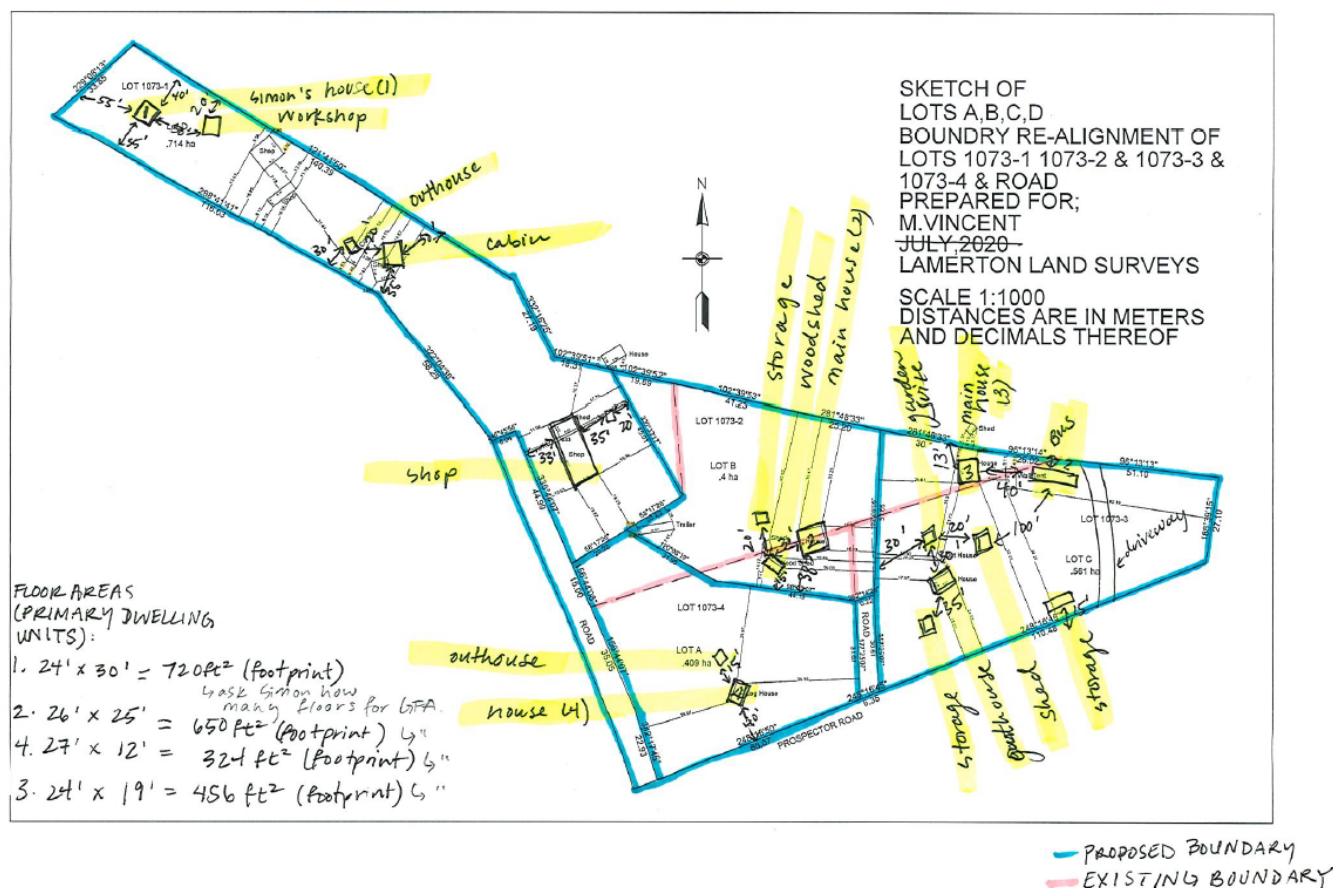
Through conducting two site visits from the time of original submission, it was found that buildings have since moved on the properties and Administration was advised that buildings move around frequently on the lot, thus rendering the 2020 site plan inaccurate. A subdivision cannot be approved without an accurate, up to date site plan. Structures cannot be moved without prior permission of the City via an approved building move permit. This has been a reason for the delayed timeline. On April 7, 2021, August 3, 2021 and September 20, 2021, Administration requested that the applicants submit an **accurate site plan** because the site plan previously provided was missing the following information:

- the use (eg. 'primary residence', 'secondary residence', shed, workshop etc.) of each building,
- the location of buildings in their physical locations, including accurate setback distances from all property lines and adjacent buildings
- environmental health permits associated with each plumbed and residential building on the lots.

A comprehensive and legitimate zoning assessment cannot be conducted with an incomplete submission package; therefore, Administration was unable to conduct a complete zoning assessment. The lack of development permits on file made it additionally difficult to determine compliance.

Following the August 3<sup>rd</sup> request for information, each applicant submitted an up-to-date site plan for their individual lot. An amalgamated site plan was completed on September 20<sup>th</sup>, 2021 (Figure. 3) using the information provided in the 3 individual site plan submissions. Additional information was provided in





**Figure 3:** Amalgamated site plan

A full zoning assessment was conducted using the information provided. The following zoning noncompliance exists on Lot 1073 according to the most recent amalgamated site plan, to the best of Administration's knowledge:

### 1073-3

In addition to a primary residential structure, one secondary residential structure (termed 'Garden Suite' - see definition ZBL p.9) is permitted per lot (S. 8.8.3). As per the site plans, there is one primary residence on the lot and two mobile homes, which are both used as garden suites.

Garden suites must have a minimum floor area of 256 ft<sup>2</sup> (S. 8.8.7). The second residential structure on Lot 1073-3 does not meet this minimum floor area requirement (it is 218 ft<sup>2</sup>). The floor area of the third residential structure is unknown.

The two mobile homes on the lot that are being used as garden suites are not permitted uses as per S.11.3.1 of the Zoning Bylaw. 'Modular home' is permitted as a use in the zone; however, the RV and the bus do not conform to this definition:

*"MODULAR HOME means a factory-built single- or multiple-section single detached dwelling unit that is constructed to the National Building Code of Canada CAN/CSAA277 standard and is designed to be transported to the site and fitted together structurally, mechanically, and electrically to form a single structure placed on a permanent foundation."*

- Neither of the two are on a permanent foundation since they have a wheelbase, and no information has been provided to determine whether they are constructed to the National Building Code standard.

The rear setback of both the bus and the main house are non-compliant, as they are both less than 15ft (Table 11-3).

#### 1073-4

The main dwelling on Lot 1073-4 does not meet the minimum floor area requirement of 900ft<sup>2</sup> (Table 11-3), as it is only 648 ft<sup>2</sup>.

#### Environmental Health

It was confirmed by Environmental Health on January 18, 2022 that two dwelling units on Lot 1073-3 and one dwelling unit on Lot 1073-2 are missing permits, and that there are no other pending applications, meaning there are no permitted septic systems in place for three dwelling units.

As per S.4.8 the ZBL, *"No building, structure, or land in any zone shall be used for any purpose where such purpose requires water and/or sanitary sewer services unless,*

*(2) where no municipal services exist, the owner or authorized agent provides a private water supply and sewage disposal system approved in accordance with the authority who has jurisdiction. Proof of the approval must be provided to the development officer"*.

Therefore, 3 residential structures located on Lots 1073-2 and 1073-3 are non-compliant, as per the ZBL.

According to an applicant on the subdivision, to gain Environmental Health approval for some of the structures (namely the dwelling on Lot 1073-2), the lot boundary must first be adjusted to accommodate it. This creates a complicated situation where the applicant requires environmental health prior to gaining subdivision approval, and subdivision approval prior to gaining environmental health approval. This however has not been confirmed to be the reason for not granting the permits by Environmental Health.

It is unclear whether the unpermitted outhouse located on Lot 1073-1 is in use.

There is no existing environmental health permit associated with the residence on Lot 1073-2.

Only one environmental health permit is associated with Lot 1073-3. A pit privy was approved to service the bus; however, the main house and the other dwelling unit (the RV) are not permitted by Environmental Health.

#### **Heritage Bylaw**

As the property is located in the Bowl Character Area, a Heritage Assessment and review by the Heritage Advisory Committee is not required.

#### **Applicant Request**

As per a letter from the applicants dated August 9<sup>th</sup>, 2021 (which was previously presented to Council), the applicants requested a variance for the noncompliant building setbacks.

As per the Municipal Act (M.A), a variance application is decided upon by the Board of Variance (BoV) and a variance must meet all four tests of a variance outlined in the M.A for the BoV to accept it. The four tests of a variance can be found in Division 5: Variances; S. 307(2). The four tests are as follows:

##### **1. The unusual condition is the result of the applicant's or the property owner's action**

It is believed that it is the property owners' actions that have caused the 'unusual condition' i.e. the desire for smaller setbacks. Most of the buildings on these lots do not appear to have development permits or have been moved without an approved building move permit; thus, the setbacks have not been regulated and adhered to in numerous cases. There is a significant amount of underutilized space on the lots; thus, it is not an unusual lot shape or size that is causing the setback constraints. This test likely cannot be met.

##### **2. The adjustment requested would constitute a special privilege inconsistent with the restrictions on the neighbouring properties in the same district**

Every property owner is required to adhere to the requirements of the Zoning Bylaw. Allowing a property owner to not have to adhere to the Zoning Bylaw requirements would constitute a special privilege. Further, a variance could set a precedent going forward and may encourage other property

owners to seek similar arrangements with the City of Dawson to remedy instances of zoning bylaw noncompliance. This test likely cannot be met.

**3. The variance or exemption would be contrary to the purposes and intent of the official community plan or zoning bylaw and would injuriously affect the neighbouring properties**

- The property is designated as Country Residential which allows for low-density residential uses and accessory structures. This variance is not contrary to this purpose.
- The purpose of the zoning bylaw is to provide “orderly, efficient, economic, environmentally and socially responsible development” (ZBL, pg. 1). As described above, much of the development on these lots has not occurred through approved development permits, and there are environmental concerns associated with not having valid Yukon Government Environmental Health sewage disposal system permits for each structure that is plumbed and/or used as a residence for each lot.
- S. 7.6 of the ZBL states that: “No building or structure is permitted in a required front, rear, or side yard unless otherwise specified in this bylaw.”
- Table 11-3 outlines the setback requirements in the R3 zone, which are 4.57m / 15ft for all setbacks including the distance between buildings.
- It is not believed that these setbacks would injuriously affect neighbouring properties.

**4. The variance or exemption would allow a change to a use that is not similar to a permissible use in the area**

The use would not be changed with this variance; however, the known use of two structures on Lot 1073-3 as ‘mobile homes’ are not permitted uses, and therefore are non-compliant. This test likely cannot be met.

Administration’s recommendation would be to not approve a variance as the variance requested does not appear to meet all four tests of a variance outlined in the Municipal Act S. 307(2).

Administration does not recommend passing of the Subdivision for reasons that include the following:

- Approving the application with conditions, as outlined in Option 2 below, imposes a potential barrier to the applicants should they be unable to fulfill the permit conditions within the 12 month timeline that subdivision approval is valid for. The conditions necessary to bring the properties into compliance, including increasing floor area in a dwelling, attaining environmental health for all unpermitted structures, as well as moving structures with non-compliant setbacks, and removing structures from lot 1073-3 may not be possible in the time frame provided.
- Approval contradicts the Zoning Bylaw and Subdivision Control Bylaw, should subdivision authority be given despite the noncompliance issues on the lots. This is explicitly contrary to the Subdivision Control Bylaw.
- Approval poses significant administrative challenges in the future in ensuring that the lots are all brought into compliance over the following 12 months.

<b>OPTIONS</b>
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1. Council does not grant subdivision authority to adjust the boundaries of Lots 1073-1, 1073-2, 1073-3 and 1073-4 Quad 116B/3 (Boundary Adjustment Application #21-090) on account of compliance issues, as per the Zoning Bylaw.
2. Although it is not recommended for the reasons noted above, including the direct contravention to the Subdivision Control and Zoning Bylaw, should Council elect to grant conditional subdivision approval, the following compliance remedies would be required as conditions on approval (including the provision of permitted sewage disposal systems and structure moves and removals):

Council grant subdivision authority to adjust the boundaries of Lots 1073-1, 1073-2, 1073-3 and 1073-4 Quad 116B/3 (Boundary Adjustment Application #21-090), subject to the following conditions:

- 2.1. The applicant submits Environmental Health sewage disposal system permits for each structure that is plumbed and/or used as a residence, for each lot.
- 2.2. The noncompliant setbacks be remedied through permitted building moves.



- 2.3. The noncompliant dwelling structures (bus and RV) be removed from the properties.
- 2.4. The dwelling with a noncompliant minimum floor area on lot 1073-4 be brought into compliance.
- 2.5. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
- 2.6. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

APPROVAL		
<b>NAME:</b>	Cory Bellmore	<b>SIGNATURE:</b>
<b>DATE:</b>	March 4, 2022	



# THE CITY OF DAWSON

## 2022 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2022-02

**WHEREAS** section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

**WHEREAS** section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

- 1.01 This bylaw may be cited as the **2022 Annual Operating Budget and the Capital Expenditure Program Bylaw.**

#### 2.00 Purpose

- 2.01 The purpose of this bylaw is to adopt the 2022 annual operating budget and the capital expenditure program for the years 2022 to 2024.

#### 3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



# THE CITY OF DAWSON

## 2022 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2022-02

### PART II – APPLICATION

#### 4.00 Budget

- 4.01 The 2022 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2022 to 2024 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

#### 5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2022 Annual Operating Budget and the 2022 to 2024 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

#### 6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2022 Annual Operating Budget and the 2022 to 2024 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2022 Annual Operating Budget and the 2022 to 2024 Capital Expenditure Program.
  - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2022 Annual Operating Budget and the 2022 to 2024 Capital Expenditure Program.

### PART III – FORCE AND EFFECT

#### 7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



# THE CITY OF DAWSON

## 2022 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2022-02

### 8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2022.

### 9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 2, 2022
SECOND	
THIRD and FINAL	

\_\_\_\_\_  
*William Kendrick, Mayor*  
**Presiding Officer**

\_\_\_\_\_  
*Cory Bellmore, CAO*  
**Chief Administrative Officer**



# THE CITY OF DAWSON

## *2022 Annual Operating Budget and the Capital Expenditure Program*

Bylaw No. 2022-02

### **PART IV – APPENDIX**

Appendix A – 2022 Annual Operating Budget

Appendix B - 2022 to 2024 Capital Expenditure Program

DRAFT

**Budget 2022 Second Reading**

		2019 Actual	2020 Actual	2021 YTD	2022 2nd Reading
	<b>General Municipality:</b>				
	General Taxation	2,080,539	2,210,835	2,242,994	2,375,073
	Grants in Lieu of Taxes	968,069	1,003,355	1,003,110	1,062,317
	Grants	2,281,501	2,711,465	2,707,591	2,619,592
	Penalties and Interest	19,496	5,895	23,897	13,600
	Other Revenue	10,426	4,834	23,990	29,500
	Sale of Services	92,561	100,514	133,120	120,636
	<b>Total General Municipality:</b>	<b>5,452,592</b>	<b>6,036,898</b>	<b>6,134,702</b>	<b>6,220,718</b>
	<b>Cable</b>	<b>224,908</b>	<b>208,392</b>	<b>218,968</b>	<b>165,400</b>
	<b>Protective Services:</b>				
	Fire Protection	66,940	73,700	72,930	75,780
	Bylaw Enforcement	1,394	1,435	3,010	5,000
	<b>Total Protective Services:</b>	<b>68,334</b>	<b>75,135</b>	<b>75,940</b>	<b>80,780</b>
	<b>Public Works:</b>				
	Water Service	893,077	911,227	909,780	920,000
	Sewer Service	610,889	618,932	622,276	623,000
	Waste Management	289,992	395,446	273,971	459,840
	Other Revenue	124,166	124,567	46,664	106,500
	<b>Total Public Works:</b>	<b>1,918,124</b>	<b>2,050,172</b>	<b>1,852,691</b>	<b>2,109,340</b>
	<b>Public Health - Cemetery</b>	<b>1,200</b>	<b>2,723</b>	<b>1,200</b>	<b>3,000</b>
	<b>Planning</b>	<b>23,049</b>	<b>22,071</b>	<b>89,560</b>	<b>140,000</b>
	<b>Recreation:</b>				
	Recreation Common	37,618	38,712	81,602	60,551
	Programming & Events	46,725	27,532	64,942	58,500
	AMFRC	49,176	40,474	83,759	65,500
	Water Front	47,852	14,200	37,937	35,000
	Pool	27,098	-	10,967	18,250
	Green Space	16,933	4,585	8,282	13,500
	<b>Total Recreation:</b>	<b>225,401</b>	<b>125,503</b>	<b>287,489</b>	<b>251,301</b>
	<b>TOTAL REVENUE:</b>	<b>7,913,608</b>	<b>8,520,894</b>	<b>8,660,550</b>	<b>8,970,539</b>
	<b>EXPENDITURES:</b>				
	<b>General Municipality:</b>				
	Mayor and Council	146,204	146,138	157,223	179,466
	Council Election	2,408	-	8,370	-
	Grants/Subsidies	139,150	301,135	182,017	194,839
	Administration	921,904	1,146,842	1,165,131	1,250,856
	Other Property Expenses	26,845	12,394	2,668	17,000
	Computer Information Systems	35,844	93,479	112,619	114,000
	Communications	(35,822)	8,508	18,859	120,898
	Municipal Safety Program	-	10,711	5,490	4,477
	<b>Total General Municipality:</b>	<b>1,236,533</b>	<b>1,719,207</b>	<b>1,652,377</b>	<b>1,881,535</b>
	<b>Cable</b>	<b>310,965</b>	<b>251,391</b>	<b>221,146</b>	<b>230,359</b>

**Budget 2022 Second Reading**

		2019 Actual	2020 Actual	2021 YTD	2022 2nd Reading
	<b>Protective Services:</b>				
	Fire Protection	312,485	299,783	292,652	374,491
	Emergency Measures	17,551	25,054	22,301	32,293
	Bylaw Enforcement	104,421	119,338	103,150	114,734
	<b>Total Protective Services:</b>	<b>434,457</b>	<b>444,175</b>	<b>418,103</b>	<b>539,519</b>
	<b>Public Works:</b>				
	Common	419,886	485,155	364,660	454,637
	Roads and Streets - Summer	69,162	114,819	104,879	94,869
	Roads and Streets - Winter	202,967	406,450	270,668	319,782
	Sidewalks	76,390	40,609	35,780	68,413
	Dock	14,767	2,418	258	12,150
	Surface Drainage	42,392	78,515	32,161	73,869
	Water Services	896,349	1,230,468	1,150,630	1,167,070
	Sewer Services	282,607	201,037	240,359	273,680
	Waste Water Treatment Plant	280,387	219,893	221,031	232,000
	Waste Management	632,752	677,272	593,111	797,518
	Building Maintenance		233,125	328,454	379,857
	<b>Total Public Works:</b>	<b>2,917,659</b>	<b>3,689,761</b>	<b>3,341,990</b>	<b>3,873,846</b>
	<b>Public Health - Cemetery</b>	<b>639</b>	<b>-</b>	<b>-</b>	<b>13,000</b>
	<b>Planning</b>	<b>208,296</b>	<b>172,643</b>	<b>184,581</b>	<b>451,075</b>
	<b>Recreation:</b>				
	Recreation Common	413,695	315,060	217,812	334,246
	Programming & Events	230,829	225,584	277,431	255,043
	AMFRC	446,124	634,007	581,173	582,876
	Water Front	59,237	65,478	38,774	67,810
	Pool	223,133	19,379	186,257	213,997
	Green Space	207,483	176,507	241,610	339,724
	<b>Total Recreation:</b>	<b>1,580,501</b>	<b>1,436,015</b>	<b>1,543,057</b>	<b>1,793,697</b>
	<b>TOTAL EXPENDITURES:</b>	<b>6,689,049</b>	<b>7,713,192</b>	<b>7,361,254</b>	<b>8,783,031</b>
	<b>NET OPERATING SURPLUS (before reserve trans</b>	<b>1,224,559</b>	<b>807,702</b>	<b>1,299,296</b>	<b>187,508</b>
	<b>NON OPERATING EXPENSES:</b>				
	Transfer To:				
	Administration Equipment	25,000	25,000	64,377	25,000
	Protective Services Equipment	20,000	60,000	65,000	50,000
	Public Works Equipment	70,000	60,000	50,000	50,000
	Recreation Equipment	35,000	50,000	100,000	25,000
	Administration Capital		77,909		
	Public Works Capital	270,000	-	130,000	
	Recreation Capital	50,000	-	60,000	
	Facility Reserve	100,000	192,950	350,000	237,508
	Future Land Development			75,000	
	Green Initiatives		12,612	35,275	
	Transfer from:				
	Carryforward Surplus from 2021				(200,000)
	<b>Total Reserve Transfers</b>	<b>570,000</b>	<b>478,471</b>	<b>929,652</b>	<b>187,508</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>654,559</b>	<b>329,231</b>	<b>369,644</b>	<b>0</b>



# Budget 2022 Second Reading

<b>GENERAL MUNICIPAL REVENUES</b>					
<b>REVENUES: GENERAL TAXATION</b>					
Property Taxes - Residential	926,651	1,088,265	1,120,368	1,153,979	1,209,961
Property Taxes - Non-Residential	1,153,888	1,122,570	1,122,626	1,156,305	1,165,112
<b>TOTAL GENERAL TAXATION REVENUE</b>	<b>2,080,539</b>	<b>2,210,835</b>	<b>2,242,994</b>	<b>2,310,284</b>	<b>2,375,073</b>
<b>REVENUES: GRANTS IN LIEU OF TAXES</b>					
Federal Grants in Lieu - Residential	26,655	27,663	27,697	28,528	29,383
Territorial Grants in Lieu - Residential	10,587	10,921	13,589	15,384	15,580
Federal Grants in Lieu - Non-Residential	152,819	159,215	159,215	163,991	166,847
Territorial Grants in Lieu - Non-Residential	402,285	410,511	416,170	428,655	421,473
Tr'ondek Hwech'in Grants In Lieu	375,724	395,045	386,439	398,032	429,034
<b>TOTAL GRANTS IN LIEU REVENUES</b>	<b>968,069</b>	<b>1,003,355</b>	<b>1,003,110</b>	<b>1,034,591</b>	<b>1,062,317</b>
<b>REVENUES: GRANTS</b>					
Comprehensive Municipal Grant	2,278,153	2,387,843	2,512,359	2,550,592	2,550,592
Community Trust Training Grant	3,348	2,590	-	4,000	4,000
Carbon Rebate		12,612	35,275	35,275	65,000
Covid restart funding		308,420	159,957	-	-
<b>TOTAL GRANT REVENUES</b>	<b>2,281,501</b>	<b>2,711,465</b>	<b>2,707,591</b>	<b>2,589,867</b>	<b>2,619,592</b>
<b>REVENUES: PENALTIES &amp; INTEREST</b>					
Penalties & Interest - Property Taxes	18,307	5,895	14,926	10,000	10,000
Penalties & Interest - Water & Sewer	522		8,971	3,000	3,000
Administration Fee - Tax Liens	668		-	500	600
<b>TOTAL PENALTIES &amp; INTEREST REVENUE</b>	<b>19,496</b>	<b>5,895</b>	<b>23,897</b>	<b>13,500</b>	<b>13,600</b>
<b>REVENUE: OTHER REVENUE</b>					
Interest on General Account and Investments	85,310	64,746	28,506	24,000	30,000
Less Interest Transferred to Reserves	(78,003)	(59,922)	(27,770)	(17,500)	(17,500)
Bad Debt Recovery			1,032	1,000	1,000
Miscellaneous Revenue	3,119	10	16,222	10,000	10,000
WCB Choice Reward Program			6,000	6,000	6,000
<b>TOTAL OTHER REVENUE:</b>	<b>10,426</b>	<b>4,834</b>	<b>23,990</b>	<b>23,500</b>	<b>29,500</b>
<b>1 WCB Rebate/ estimate for 2022</b>					
<b>REVENUE: SALE OF SERVICES</b>					
Business Licence	38,763	40,024	33,500	35,000	38,000
Intermunicipal Business Licence	1,305	85	3,120	1,000	1,500
Certificate and Searches	1,959	1,295	1,473	1,200	1,475
Building Lease/Rental Income	50,535	59,110	95,027	56,750	79,661
<b>TOTAL SALE OF SERVICES REVENUE</b>	<b>92,561</b>	<b>100,514</b>	<b>133,120</b>	<b>93,950</b>	<b>120,636</b>
<b>TOTAL GENERAL MUNICIPAL REVENUE</b>	<b>5,452,592</b>	<b>6,036,898</b>	<b>6,134,702</b>	<b>6,065,692</b>	<b>6,220,718</b>
<b>EXPENDITURES: MAYOR AND COUNCIL</b>					
Wages & Honoraria - Mayor/Council	57,428	54,267	65,662	75,000	75,000
Benefits - Mayor/Council	2,525	2,609	3,057	3,750	3,750
Employee Wages - Council Services Admin.	28,226	50,782	47,977	43,231	43,231
Employee Benefits - Council Services Admin.	4,937	8,008	7,234	6,485	6,485
Membership/Conference Fees	26,535	24,454	26,750	30,000	30,000
Training - Mayor and Council	-		5,015	5,000	5,000
Travel - Accommodation and Meals	10,104	323		5,000	5,000
Travel - Transportation	8,137		107	7,500	7,500
Advertising	397	1,295	now in Communications		
Hospitality	2,749	1,373	1,113	2,000	2,000
Supplies - Office	1,480	846	now in Administration		
Non Capital Equipment/Office Furniture	1,510	1,479	308	1,500	1,500
Photocopier Expense	482		now in Administration		
Insurance	107	107	now in Administration		
Janitorial	620		now in Administration		
Telephone	891	595	now in Administration		
<b>TOTAL MAYOR AND COUNCIL EXPENSES</b>	<b>146,204</b>	<b>146,138</b>	<b>157,223</b>	<b>179,466</b>	<b>179,466</b>
<b>2 Reflects remuneration increases as per bylaw and costs of additional meetings</b>					
<b>3 Assumes more out of town conferences</b>					

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**Budget 2022 Second Reading**

<b>EXPENDITURES: ELECTIONS/REFERENDUMS</b>					
Election	2,408		8,370	-	-
<b>TOTAL ELECTIONS/REFERENDUMS EXPENSES</b>	<b>2,408</b>	<b>-</b>	<b>8,370</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES: GRANTS/SUBSIDY</b>					
Homeowner Senior Tax Grants	21,483	19,680	20,031	22,000	22,000
Development Incentive Grant	9,422	17,787	25,730	50,000	51,839
Heritage Grant	488		now in Heritage Fund below		
Water and Sewer - Senior Discount	42,672	60,030	50,828	50,000	50,000
Community Grants	24,013	26,147	23,547	30,000	30,000
Heritage Fund			-	from reserves	from reserves
Dawson Ski Hill Grants	41,073	5,631	5,631	6,000	6,000
KDO Funding		35,000	35,000	35,000	35,000
COVID-19 funding		136,860	21,250	-	-
<b>TOTAL GRANTS/SUBSIDY EXPENSES</b>	<b>139,150</b>	<b>301,135</b>	<b>182,017</b>	<b>193,000</b>	<b>194,839</b>
<b>4 No election expenses anticipated</b>					
<b>EXPENDITURES: ADMINISTRATION</b>					
Wages - Administration	383,256	399,769	501,646	486,615	486,615
Benefits - Administration	54,196	112,220	74,717	72,992	72,992
Professional Fees	71,557	80,456	24,294	40,000	2,000
Audit	32,083	22,000	22,000	25,000	25,000
Legal	33,006	91,540	64,798	100,000	100,000
Human Resource	2,971	5,805	14,329	15,000	15,000
Membership/Conference	2,164	250	290	2,500	2,500
Training	32,883	5,376	2,792	10,000	10,000
Travel - Accomodation and Meals	5,604	718	1,014	6,000	6,000
Travel - Transportation	10,554	5,049	61	10,000	10,000
Advertising	13,295	14,120	now in Communications		
Promotional Material/Hosting Events	3,696	2,219	1,960	3,000	3,000
Subscriptions & Publications	2,093	3,812	3,890	2,000	2,000
Postage ALL DEPTS	6,305	15,114	8,691	13,500	13,500
Freight	2,278	1,555	1,583	2,000	2,000
Computer Network Charge	30,186	1,118	now in Computer Information Systems		
Supplies - Office ALL DEPTS	7,461	15,430	26,915	30,000	30,000
Non Capital Equipment	9,894	16,446	1,994	4,000	4,000
Photocopier Expense - ALL DEPTS	5,057	7,962	9,933	9,000	9,000
Building Repairs and Maintenance	77,083	6,739	33,817	40,000	40,000
Electrical	2,365	13,559	11,307	15,000	15,000
Heating	15,103	17,330	15,825	18,000	18,000
Insurance - ALL DEPTS	39,110	222,318	267,332	290,000	295,292
Janitorial - City Hall	3,557	4,774	now in Building Maintenance		
Telephone and Fax	27,723	31,092	30,467	33,000	33,000
Bank Charges	4,649	8,217	3,727	8,100	8,100
Payroll Fees	5,538	1,037	3,317	3,360	3,360
Bad Debt Expense		600	500	4,500	4,796
Contracted Services	1,960	2,658	now in Computer Information Systems		
Assessment Fees	36,224	37,559	37,932	38,500	38,500
Tax Liens/Title Searches	55		-	200	200
Intermunicipal Business Licence			-	1,000	1,000
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>921,904</b>	<b>1,146,842</b>	<b>1,165,131</b>	<b>1,283,268</b>	<b>1,250,856</b>
<b>5 SunCorp Valuation for insurance purposes -every 5 years</b>					
<b>6 Insurance rates expected to rise due to catastrophic events in Canada</b>					
<b>7 New cash management plan costs to be offset by interest on General Account being offered by bank</b>					

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# Budget 2022 Second Reading

<b>EXPENDITURES: OTHER PROPERTY EXPENSES</b>					
Utility - 8th Ave Residence	2,333	2,105	-		
Heating - 8th Residence	2,374	3,194	-		
Repairs and Maintenance - 8th Residence	6,049	2,531	1,911	7,000	7,000
Utility - 6th Ave. Rental		1,235			
Heating - 6th Ave. Rental	2,801				
Repairs and Maintenance - 6th Ave. Rental	12,963	3,329	757	10,000	10,000
Land Lease /property taxes	225				
Land Lease	100				
<b>TOTAL OTHER PROPERTY EXPENSES</b>	<b>26,845</b>	<b>12,394</b>	<b>2,668</b>	<b>17,000</b>	<b>17,000</b>
<b>EXPENDITURES: COMPUTER INFORMATION SYSTEMS</b>					
Accounting System Support Plan	32,193	19,560	27,918	30,000	30,000
Network Workstation Support Plan & Updates	25,606	67,062	53,944	45,000	45,000
Network Software and Accessories	8,609	6,012	30,060	35,000	35,000
Repairs, Maintenance & Non Capital Replacement	5,259	845	697	8,000	4,000
Cost Recapture	(35,822)	No longer in use			
<b>TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES</b>	<b>35,844</b>	<b>93,479</b>	<b>112,619</b>	<b>118,000</b>	<b>114,000</b>
<b>8</b> Recovered from renter					
<b>9</b> Plan to catch up on needed repairs, deferred from 2021					
<b>10</b> Permafrost shift and soffit/facia repairs					
<b>11</b> With new equipment, expect repair costs to drop					
<b>EXPENDITURES: COMMUNICATIONS</b>					
Communications - Wages			-	65,169	61,911
Communications - Benefits			-	9,775	9,287
Communications - Advertising ALL DEPTS			16,721	28,200	28,200
Supplies			-	12,000	10,000
Insurance Premiums			now in Administration		
Licence Fees		2,513	1,993	2,500	2,500
Contracted Services		5,995	145	10,000	9,000
Cost Recapture	(35,822)	No longer in use			
<b>TOTAL COMMUNICATIONS EXPENSES</b>	<b>(35,822)</b>	<b>8,508</b>	<b>18,859</b>	<b>127,645</b>	<b>120,898</b>
<b>EXPENDITURES: MUNICIPAL HEALTH &amp; SAFETY PROGRAM</b>					
Wages - Safety		9,881	4,818	4,909	3,927
Benefits - Safety		830	672	736	550
<b>TOTAL MUNICIPAL HEALTH &amp; SAFETY EXPENSES</b>	<b>-</b>	<b>10,711</b>	<b>5,490</b>	<b>5,645</b>	<b>4,477</b>
<b>TOTAL GENERAL MUNICIPAL EXPENSES</b>	<b>1,236,533</b>	<b>1,719,207</b>	<b>1,652,377</b>	<b>1,924,024</b>	<b>1,881,535</b>
<b>TOTAL GENERAL MUNICIPALITY REVENUES:</b>					
	<b>5,452,592</b>	<b>6,036,898</b>	<b>6,134,702</b>	<b>6,065,692</b>	<b>6,220,718</b>
<b>TOTAL GENERAL MUNICIPALITY EXPENSES:</b>	<b>1,236,533</b>	<b>1,719,207</b>	<b>1,652,377</b>	<b>1,924,024</b>	<b>1,881,535</b>
<b>NET GENERAL MUNICIPALITY</b>	<b>4,216,059</b>	<b>4,317,691</b>	<b>4,482,325</b>	<b>4,141,668</b>	<b>4,339,183</b>
<b>12</b> With new staff position, expect to see an increase					
<b>DEPARTMENTAL WAGES</b>	<b>443,209</b>	<b>467,356</b>	<b>575,855</b>	<b>645,956</b>	<b>641,040</b>

# Budget 2022 Second Reading

CABLE	2019 actual	2020 Actuals	2021 YTD	2022 First Draft	2022 2nd Reading
<b>REVENUES - CABLE:</b>					
Cable Television:					
Analog Basic	157,829	143,521	142,453	110,000	110,000
Digital Basic	47,152	54,566	56,356	40,000	40,000
Packages	14,448	4,441	13,431	10,000	10,000
Reconnects	1,372	1,289	1,925	-	-
New Installations/Reconnects	37	135	363	2,000	2,000
Fibre Optic Rental	4,070	4,440	4,440	3,400	3,400
<b>TOTAL REVENUE - CABLE:</b>	<b>224,908</b>	<b>208,392</b>	<b>218,968</b>	<b>165,400</b>	<b>165,400</b>
<b>EXPENDITURES - CABLE:</b>					
Wages	19,826	19,864	27,024	27,095	27,095
Benefits	1,583	3,271	3,858	4,064	4,064
Professional Fees	1,375		No longer in use		
Travel - Accomodation and Meals			No longer in use		
Travel - Transportation			No longer in use		
Advertising/Analog Channel Guide	3,757	3,780	6,920	7,500	7,500
Postage	1,600		now in Administration		
Freight	1,021		No longer in use		
Computer Network Charge	68		now in Administration		
Supplies - Office	1,504	28	1,586	2,500	2,500
Non-capital Equipment/Office Furniture	18,965	5,040	-	2,000	2,000
Photocopier Expense	724	-	now in Administration		
Tower/Equipment Repairs and Mtnc.	11,760	3,005	2,276	2,000	2,000
Electrical	12,739	12,726	12,776	13,000	13,000
Insurance	1,854		now in Administration		
Janitorial - City Hall	407		now in Building Maintenance		
Telephone and Fax	3,014	2,181	2,083	2,200	2,200
Contracted Services	52,888	54,745	37,120	40,000	40,000
Supplies - Operating	-	4,203		2,000	2,000
Cable Pole Rental/Site Lease	31,823	33,064	34,953	35,000	35,000
Television Stations	146,059	109,484	92,550	90,000	93,000
<b>TOTAL EXPENDITURES - CABLE:</b>	<b>310,965</b>	<b>251,391</b>	<b>221,146</b>	<b>227,359</b>	<b>230,359</b>
<b>TOTAL CABLE REVENUES:</b>	<b>224,908</b>	<b>208,392</b>	<b>218,968</b>	<b>165,400</b>	<b>165,400</b>
<b>TOTAL CABLE EXPENSES:</b>	<b>310,965</b>	<b>251,391</b>	<b>221,146</b>	<b>227,359</b>	<b>230,359</b>
<b>NET CABLE EXPENSES</b>	<b>(86,057)</b>	<b>(42,999)</b>	<b>(2,178)</b>	<b>(61,959)</b>	<b>(64,959)</b>
1 Expect decrease due to competition					
2 Increase expected					

CEMETERY	2019 actual	2020 Actuals	2021 YTD	2022 First Draft	2022 1st Reading
<b>REVENUE - CEMETERY PLOTS:</b>					
Sale of Cemetery Plots	1,200	2,723	2,400	3,000	3,000
<b>TOTAL CEMETERY REVENUE:</b>	<b>1,200</b>	<b>2,723</b>	<b>2,400</b>	<b>3,000</b>	<b>3,000</b>
<b>EXPENDITURES - CEMETERY PLOTS:</b>					
Contracted Services	550		-	8,000	8,000
Landscaping			-	5,000	5,000
<b>TOTAL CEMETERY EXPENSE:</b>	<b>639</b>	<b>-</b>	<b>-</b>	<b>13,000</b>	<b>13,000</b>
<b>TOTAL CEMETERY REVENUES:</b>	<b>1,200</b>	<b>2,723</b>	<b>2,400</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL CEMETERY EXPENSES:</b>	<b>639</b>	<b>-</b>	<b>-</b>	<b>13,000</b>	<b>13,000</b>
<b>NET CEMETERY EXPENSES</b>	<b>561</b>	<b>2,723</b>	<b>2,400</b>	<b>(10,000)</b>	<b>(10,000)</b>

# Budget 2022 Second Reading

PLANNING & DEVELOPMENT:	2019 actual	2020 Actuals	2021 YTD	2022 First Draft	2022 2nd Reading
<b>REVENUES - PLANNING:</b>					
Development Permits	23,049	21,231	45,950	30,000	30,000
Subdivision Development Fees		-	210	5,000	5,000
Land Sales		840	-	60,000	60,000
Cash in Lieu (parking)			43,400	-	-
Transfer in from Reserves (DT Rev)				45,000	45,000
<b>TOTAL REVENUE - PLANNING:</b>	<b>23,049</b>	<b>22,071</b>	<b>89,560</b>	<b>140,000</b>	<b>140,000</b>
<b>EXPENDITURES - PLANNING:</b>					
Wages - Planning	138,092	109,616	127,334	227,430	223,461
Benefits - Planning	13,478	22,525	19,849	34,115	34,114
Honoraria		10,400	8,400	12,000	12,000
Legal	36,444	17,501	1,690	50,000	50,000
Training	5,114	250	1,007	6,000	6,000
Travel - Accomodation and Meals	1,896	-	-	3,000	3,000
Travel - Transportation	1,444	-	-	4,000	4,000
Advertising	1,721	695	now in Communications		
Promotional Material/Special Events		49	now in Communications		
Subscriptions & Publications			-	500	500
Postage	284		now in Administration		
Computer Network Charge	350		now in Administration		
Supplies - Office	812	750	now in Administration		
Non Capital Equipment/Office Furniture	482	1,066	718	3,000	3,000
Photocopier Expense	482		now in Administration		
Downtown Revitalization	2,464	-	-	45,000	45,000
Contracted services	450	525	1,496	40,000	40,000
Survey and Title Costs	4,783	9,266	24,088	30,000	30,000
<b>TOTAL EXPENDITURES - PLANNING:</b>	<b>208,296</b>	<b>172,643</b>	<b>184,581</b>	<b>455,045</b>	<b>451,075</b>
<b>TOTAL PLANNING REVENUES:</b>	<b>23,049</b>	<b>22,071</b>	<b>89,560</b>	<b>140,000</b>	<b>140,000</b>
<b>TOTAL PLANNING EXPENSES:</b>	<b>208,296</b>	<b>172,643</b>	<b>184,581</b>	<b>455,045</b>	<b>451,075</b>
<b>NET PLANNING EXPENSES</b>	<b>(185,247)</b>	<b>(150,572)</b>	<b>(95,021)</b>	<b>(315,045)</b>	<b>(311,075)</b>

1	Addition of one more staff member
2	Project back on schedule with the expected capacity increase in department
3	Includes funding for Vacant Land Tax study & prep for Block Q study

# Budget 2022 Second Reading

<b>REVENUES - FIRE PROTECTION</b>							
Fire Alarm Monitoring	14,700	20,235	15,930	12,780	12,780		1
Inspection Services	75		-	2,000	2,000		
Fire & Alarm Response		3,000	-	5,000	5,000		
Miscellaneous Protective Services	2,165	465	6,000	6,000	6,000		2
CMG - Fire Suppression	50,000	50,000	50,000	50,000	50,000		
Training Facility rental			1,000				
<b>TOTAL FIRE PROTECTION REVENUES</b>	<b>66,940</b>	<b>73,700</b>	<b>72,930</b>	<b>75,780</b>	<b>75,780</b>		
<b>EXPENSES - FIRE PROTECTION</b>							
Wages - Fire Protection	78,643	86,594	81,143	82,601	82,601		
Benefits - Fire Protection	12,376	46,509	10,902	12,390	12,390		
Fire Fighter Call Outs	47,160	31,065	35,760	45,000	45,000		
Benefits - Fire Fighter Call Outs	4,721	6,937	18,509	20,000	20,000		3
Professional Fees (medical fees)	1,445	1,800	522	2,000	2,000		
Membership/Conference	413	150	150	1,000	1,000		
Training/Certificates	12,110	29,850	40,502	50,000	50,000		4
Travel - Accomodation and Meals	417	2,238	5,582	6,000	6,000		4
Travel - Transportation		628	211	5,000	5,000		4
Advertising	4,762	917	now in Communications				
Promotional Material/Special Events	5,541	(1,159)	5,321	10,000	10,000		5
Subscriptions & Publications	3,388		236	2,000	2,000		
Postage	229	-	-				
Freight	238		1,462	2,000	2,000		
Computer Network Charge	522		now in Administration				
Communication Charge	1,484		now in Administration				
Supplies - Office	1,207	98	now in Administration				
Non Capital Equipment	4,466	791	2,332	10,000	8,000		
Photocopier Expense	482		now in Administration				
Building Repairs and Maintenance	1,234	596	3,184	4,000	4,000		
Electrical	3,523	6,065	5,492	5,000	5,000		
Cable TV	725	783	no longer in use				
Heating	10,759	7,427	6,967	6,500	6,500		
Insurance (FF additional)	35,950	5,083	4,262	5,000	5,000		
Janitorial - Fire Hall	667	153	now in Building Maintenance				
Telephone and Fax	10,365	7,587	7,613	6,500	6,500		
Contracted Services	8,832	17,352	22,388	20,000	20,000		
Supplies - Operating and safety	20,040	13,562	16,637	25,000	25,000		
Supplies - Specialty Clothing	25,074	23,357	11,337	40,000	30,000		6
Supplies - Safety	2,226	4,935	2,608	5,000	5,000		
Smoke/CO Detector Campaign	1,010	221	323	5,000	5,000		
Software and Support - Fire	36		now in Computer Information System				
Training facility	-		-	5,000	5,000		
Equipment rental	-		-	-	-		
Vehicle Fuel	1,961	2,917	2,586	3,000	3,000		
Vehicle Repairs and Maintenance	1,391	824	1,902	2,500	2,500		
Heavy Equipment Fuel	816	765	873	1,000	1,000		
Heavy Equipment Repairs and Maintenance	6,049	393	2,585	5,000	5,000		
Equipment Lease	2,224	1,345	1,263	-	-		7
<b>TOTAL FIRE PROTECTION EXPENSES</b>	<b>312,485</b>	<b>299,783</b>	<b>292,652</b>	<b>386,491</b>	<b>374,491</b>		
<b>NET FIRE PROTECTION EXPENSES</b>	<b>(245,545)</b>	<b>(226,083)</b>	<b>(219,722)</b>	<b>(310,711)</b>	<b>(298,711)</b>		
1 Based on existing three year contracts							
2 CTTS funding for training							
3 WCB coverage to increase with additional new recruits							
4 Advanced training for long term volunteers (some of which will be out of town)/new recruits							
5 Additional funding of \$5,000 for DCFF Competition							
6 Turnout gear will be replaced on a regular rotating basis going forward							
7 Lease ended in 2021							

# Budget 2022 Second Reading

<b>EMERGENCY MEASURES</b>						
<b>EXPENSES - EMERGENCY MEASURES:</b>						
Wages - EMO	6,091	18,294	17,943	17,345	17,345	
Benefits - EMO	262	2,860	2,573	4,000	4,000	
Training/Certificates	-	-	-	4,000	4,000	8
Travel - Accomodation and Meals	378	2,777	-	2,000	1,000	
Travel - Transportation	-	-	-	1,500	1,000	
Advertising	265	238	now in Administration			
Promotional Material/Special Events	23	26	-	-	-	
Supplies (includes Infosat communication)	597	177	861	1,948	1,948	
Non Capital Equipment	3,362	428	924	1,500	1,000	
Insurance	1,640	-	now in Administration			
Safety Kits and Supplies	1,795	254	-	3,000	2,000	
Vehicle Repairs and Maintenance	3,138					
<b>TOTAL EMERGENCY MEASURES EXPENDITURE</b>	<b>17,551</b>	<b>25,054</b>	<b>22,301</b>	<b>35,293</b>	<b>32,293</b>	
<b>BYLAW ENFORCEMENT</b>						
<b>REVENUES - BYLAW ENFORCEMENT</b>						
Bylaw Revenue	329		-	2,000	2,000	
Animal Control Fees	1,065	1,435	3,010	3,000	3,000	
<b>TOTAL BYLAW ENFORCEMENT REVENUES</b>	<b>1,394</b>	<b>1,435</b>	<b>3,010</b>	<b>5,000</b>	<b>5,000</b>	
<b>EXPENSES - BYLAW ENFORCEMENT:</b>						
Wages - Bylaw	78,534	75,698	73,332	70,879	70,879	
Benefits - Bylaw	9,821	20,991	7,068	8,505	8,505	
Professional Fees		-	-	-	-	
Membership/Conference			-	500	500	
Training			473	5,000	3,000	8
Travel - Accomodation and Meals		1,794	96	3,000	2,500	9
Travel - Transportation			-	2,500	2,000	9
Advertising	397		now in Communications			
Promotional Material/Special Events	85		6	750	750	
Freight			-	300	300	
Signs/Supplies	86	6	520	3,000	3,000	
Non Capital Equipment			126	500	500	
Insurance	1,650		now in Administration			
Contracted Services	813	45	4,059	2,000	2,000	
Animal Control - Humane Society	11,629	18,250	14,600	14,600	14,600	
Operating Supplies/Signs/Animal control	129	54	85	3,000	3,000	
Specialty Clothing	644	1,682	338	1,000	1,000	
Vehicle Fuel	377	645	1,505	1,200	1,200	
Vehicle Repairs and Maintenance	254	173	942	1,000	1,000	
<b>TOTAL BYLAW ENFORCEMENT EXPENDITURES</b>	<b>104,421</b>	<b>119,338</b>	<b>103,150</b>	<b>117,734</b>	<b>114,734</b>	
<b>NET BYLAW ENFORCEMENT EXPENDITURES</b>	<b>(103,027)</b>	<b>(117,903)</b>	<b>(100,140)</b>	<b>(112,734)</b>	<b>(109,734)</b>	
<b>TOTAL PROTECTIVE SERVICES REVENUES:</b>						
	<b>68,334</b>	<b>75,135</b>	<b>75,940</b>	<b>80,780</b>	<b>80,780</b>	
<b>TOTAL PROTECTIVE SERVICES EXPENSES:</b>						
	<b>434,457</b>	<b>444,175</b>	<b>418,103</b>	<b>539,519</b>	<b>521,519</b>	
<b>NET PROTECTIVE SERVICES EXPENSES</b>	<b>(366,123)</b>	<b>(369,040)</b>	<b>(342,163)</b>	<b>(458,739)</b>	<b>(440,739)</b>	
<b>DEPARTMENTAL WAGES</b>						
	<b>185,466</b>	<b>248,086</b>	<b>190,388</b>	<b>191,721</b>	<b>191,721</b>	

8	Additional training planned for 2022
9	Out of town course planned



# Budget 2022 Second Reading

<b>REVENUE - PUBLIC WORKS:</b>					
<b>WATER SERVICE REVENUE:</b>					
Water Utility Fee	813,744	826,416	830,478	830,000	830,000
Water Service Call	1,550			no longer in use	
Coin Operated Truck Fill	2,986	14,575	13,939	15,000	15,000
Water Delivery	44,409	61,266	60,213	70,000	70,000
Disconnect/Reconnect Water Services	30,388	8,970	5,150	5,000	5,000
<b>TOTAL WATER SERVICE REVENUE:</b>	<b>893,077</b>	<b>911,227</b>	<b>909,780</b>	<b>920,000</b>	<b>920,000</b>
<b>SEWER SERVICE REVENUE:</b>					
Sewer Utility Fee	610,889	618,932	622,276	623,000	623,000
<b>TOTAL SEWER SERVICE REVENUE:</b>	<b>610,889</b>	<b>618,932</b>	<b>622,276</b>	<b>623,000</b>	<b>623,000</b>
<b>WASTE MANAGEMENT REVENUE:</b>					
Waste Management Fees	214,992	244,402	256,471	257,000	257,000
YG Funding for Waste Management	75,000	75,000	-	75,000	75,000
Ground Water Monitoring		35,000	17,500	35,000	35,000
YG Funding for Recycling Depot					42,840
Recycling Revenue (Raven Recycling)				50,000	50,000
<b>TOTAL WASTE MANAGEMENT REVENUE:</b>	<b>289,992</b>	<b>395,446</b>	<b>273,971</b>	<b>417,000</b>	<b>459,840</b>
<b>OTHER REVENUE:</b>					
New Installation Fee - Labour	49,405	37,330	24,148	45,000	45,000
Sale of Gravel	179	(1,622)	1,430	1,500	1,500
Cost Recovery Contracted Services		45,924	10,642	-	-
New Installation Fee - Sale of Inventory	34,688		3,740	35,000	35,000
Load Capacity	28,210	37,505	1,550	20,000	20,000
Grant - Training	2,234	5,430	5,154	5,000	5,000
<b>TOTAL OTHER REVENUE:</b>	<b>124,166</b>	<b>124,567</b>	<b>46,664</b>	<b>106,500</b>	<b>106,500</b>
<b>TOTAL REVENUE - PUBLIC WORKS:</b>	<b>1,918,124</b>	<b>2,050,172</b>	<b>1,852,691</b>	<b>2,066,500</b>	<b>2,109,340</b>
1 Proposed increase in charges					
2 Moving towards a full recovery policy					
<b>EXPENDITURES - PUBLIC WORKS:</b>					
<b>COMMON:</b>					
Wages - PW Common	219,432	179,438	136,844	176,298	176,298
Benefits - PW Common	28,468	69,552	18,901	26,445	26,445
Professional Fees	705	3,774	-	1,000	1,000
Membership/Conference	985	-	177	3,000	3,000
Training	20,654	9,534	7,180	10,000	10,000
Travel - Accomodation and Meals	6,565	4,114	1,365	5,000	5,000
Travel - Transportation	1,434	259	-	2,000	2,000
Advertising	265	874			
Promotional Material/Special Events	155	1,274	283	500	500
Subscriptions & Publications			143	500	500
Postage	229	32			
Freight	3,364	3,247	3,657	2,000	2,000
Computer Network Charge/Alarm Systems	993	-			
Communication Charge					
Supplies - Office	2,441	1,288			
Non Capital Equipment	15,449	4,648	2,873	15,000	15,000
Photocopier Expense (lease)	2,492	2,877	1,278	1,395	1,395
Building Repairs and Maintenance	7,857	5,087	15,748	10,000	10,000
Electrical	5,607	6,791	6,367	6,500	6,500
Heating	13,952	16,659	13,646	15,000	15,000
Insurance	3,226	39	433	now in Admin	
Janitorial - Public Works Blding	739	1,020			
Telephone and Fax	15,028	17,579	14,146	15,000	15,000
Contract Services - Common	7,525	11,053	4,135	5,000	5,000
Supplies - Common Operating	7,543	15,806	9,165	10,000	10,000
Supplies - Safety	17,344	15,572	17,176	15,000	15,000
Vehicle Fuel	4,763	15,412	22,294	22,000	22,000
Vehicle Repairs and Maintenance	3,463	16,303	33,156	35,000	35,000
Heavy Equipment Fuel	1,805	10,490	11,163	10,000	10,000
Heavy Equipment R&M	6,042	18,318	27,960	50,000	50,000
Mosquito Control	18,954	16,262	16,570	18,000	18,000
New Installation Costs	2,408	37,853		-	-
<b>TOTAL COMMON EXPENDITURES:</b>	<b>419,886</b>	<b>485,155</b>	<b>364,660</b>	<b>454,637</b>	<b>454,637</b>
3 Repairs and maintenance catch-up planned for 2022					
4 Moved to Cost Recovery Revenue line					

**Budget 2022 Second Reading**

<b>ROADS AND STREETS - SUMMER:</b>	-				
Wages - PW Roads Summer	-	29,306	24,468	42,930	42,930
Benefits - PW Roads Summer	4,212	3,157	2,892	6,439	6,439
Advertising	397		now in Communications		
Freight	776	506	-	500	500
Computer Network Charge	400		now in Administration		
Communication Charge	-		now in Administration		
Insurance	1,650		now in Administration		
Contracted Services	45,583	54,290	55,170		
Supplies - Operating		181	526	1,000	1,000
Chemicals	1,450	5,434	-	6,000	6,000
Cold Mix			-	3,000	3,000
Gravel			410	10,000	10,000
Signs	3,312	1,425	12	5,000	5,000
Street Lights	10,245	20,520	21,401	20,000	20,000
Vehicle Fuel	406		now in PW Common		
Vehicle Repairs and Maintenance	205		now in PW Common		
Heavy Equipment Fuel	201		now in PW Common		
Heavy Equipment Repairs and Maintenance	324		now in PW Common		
<b>TOTAL ROADS AND STREETS - SUMMER:</b>	<b>69,162</b>	<b>114,819</b>	<b>104,879</b>	<b>94,869</b>	<b>94,869</b>
<b>ROADS AND STREETS - WINTER:</b>					
Wages - PW Roads Winter	24,832	62,267	66,247	71,549	71,549
Benefits - PW Roads Winter	3,336	11,767	6,719	10,732	10,732
Advertising	397		now in Communications		
Freight	97	5,034	317	2,500	2,500
Computer Network Charge	400		now in Administration		
Communication Charge			now in Administration		
Insurance	1,650		now in Administration		
Contracted Services	133,923	237,660	179,211	200,000	200,000
Supplies		458	17	500	500
3/8 Minus Sand Mix	11,670	42,053	185	15,000	15,000
Winter Chemical		26,880	-	-	-
Signs	682		-	500	500
Street Lights	23,420	12,375	17,972	19,000	19,000
Vehicle Fuel	395		now in PW Common		
Vehicle Repairs and Maintenance	1,567	4,974	now in PW Common		
Heavy Equipment Fuel	196	234	now in PW Common		
Heavy Equipment Repairs and Maintenance	402	2,748	now in PW Common		
<b>TOTAL ROADS AND STREETS - WINTER</b>	<b>202,967</b>	<b>406,450</b>	<b>270,668</b>	<b>319,782</b>	<b>319,782</b>
<b>SIDEWALKS:</b>					
Wages - PW Sidewalks	30,345	9,531	15,082	28,620	28,620
Benefits - PW Sidewalks	3,069	2,036	1,656	4,293	4,293
Freight		756		500	500
Computer Network Charge	200		now in Administration		
Insurance	829		now in Administration		
Contracted Services	19,080	13,178	-	15,000	15,000
Supplies - Material	21,843	15,108	19,042	20,000	20,000
Gravel			-	-	-
Vehicle Fuel	366		now in PW Common		
Vehicle Repairs and Maintenance	185		now in PW Common		
Heavy Equipment Fuel	181		now in PW Common		
Heavy Equipment Repairs and Maintenance	293		now in PW Common		
<b>TOTAL SIDEWALKS:</b>	<b>76,390</b>	<b>40,609</b>	<b>35,780</b>	<b>68,413</b>	<b>68,413</b>
<b>FLOATING DOCK:</b>					
Wages - PW Dock	217		now in PW Common		
Benefits - PW Dock	28		now in PW Common		
Repair and Maintenance		1,795	108	2,000	2,000
Insurance	834	-	now in Administration		
Contracted Services	13,388	473	-	10,000	10,000
Marine Lease	300	150	150	150	150
<b>TOTAL FLOATING DOCK:</b>	<b>14,767</b>	<b>2,418</b>	<b>258</b>	<b>12,150</b>	<b>12,150</b>

# Budget 2022 Second Reading

<b>SURFACE DRAINAGE:</b>					
Wages - PW Surface Drainage	20,378	43,946	19,297	42,930	42,930
Benefits - PW Surface Drainage	2,671	5,427	2,061	6,439	6,439
Freight		161	271	500	500
Computer Network Charge	200	-	now in Administration		
General Operat-Non Capital Equipment	226	2,495	461	2,500	2,500
Electrical	707	916	2,009	1,500	1,500
Insurance	829		now in Administration		
Contracted Services	14,278	11,908	7,290	15,000	15,000
Supplies	205	222	772	5,000	5,000
Vehicle Fuel	307		now in PW Common		
Vehicle Repairs and Maintenance	155	455	now in PW Common		
Heavy Equipment Fuel	152		now in PW Common		
Heavy Equipment Repairs and Maintenance	2,284	12,985	now in PW Common		
<b>TOTAL SURFACE DRAINAGE</b>	<b>42,392</b>	<b>78,515</b>	<b>32,161</b>	<b>73,869</b>	<b>73,869</b>
<b>WATER SERVICES:</b>					
Wages - PW Water Services	391,892	453,235	404,759	346,583	346,583
Benefits - PW Water Services	52,272	58,607	47,958	51,987	51,987
Professional Fees	955	43,129	14,643	40,000	40,000
Professional Fees - Water Licence	15,793	2,354	1,794	20,000	20,000
Membership/Conference/Certificates	795	150	446	4,000	4,000
Training	14,965	3,801	9,462	10,000	10,000
Travel - Accomodation and Meals	5,159	1,346	36	5,000	5,000
Travel - Transportation	65	795	-	2,500	2,500
Advertising	132	84	now in Communications		
Freight	25,418	16,424	17,727	15,000	15,000
Computer Network Charge	1,601		now in Administration		
Communication Charge			now in Administration		
Non Capital Equipment	3,467	5,468	5,238	5,000	5,000
Repairs and Maintenance	5,214	42,234	74,376	75,000	75,000
Electrical	91,116	150,033	135,706	150,000	150,000
Heating	101,316	250,768	174,614	175,000	175,000
Insurance	10,396	-	now in Administration		
Telephone	2,675	15,388	14,568	15,000	15,000
Contract Services	34,175	56,805	50,174	50,000	50,000
Supplies - Operating	10,665	16,443	68,291	70,000	70,000
Supplies - Safety	5,848	1,413	2,687	5,000	5,000
Chemicals	9,701	7,281	11,117	10,000	10,000
Water Sampling/Testing	9,893	8,901	8,425	9,000	9,000
Vehicle Fuel	4,877	2,446	now in PW Common		
Vehicle Repairs and Maintenance	16,675	3,903	now in PW Common		
Heavy Equipment Fuel	2,293		now in PW Common		
Heavy Equipment Repairs	3,701		now in PW Common		
Water Delivery	75,290	89,460	108,609	108,000	108,000
<b>TOTAL WATER SERVICES:</b>	<b>896,349</b>	<b>1,230,468</b>	<b>1,150,630</b>	<b>1,167,070</b>	<b>1,167,070</b>
<b>SEWER SERVICES:</b>					
Wages - PW Sewer Services	164,850	150,511	184,571	181,244	181,244
Benefits - PW Sewer Services	18,403	18,629	14,118	27,187	27,187
Membership/Conference/Dues			200	1,000	1,000
Training	1,558		90	5,000	5,000
Travel - Accomodation and Meals	51		-	3,000	3,000
Travel - Transportation			-	1,500	1,500
Advertising	132		now in Communications		
Freight	2,484	143	1,434	750	750
Computer Network Charge	1,001		now in Administration		
Communication Charge			now in Administration		
Non Capital Equipment	910		16	3,000	3,000
Repairs and Maintenance	26,244		now in PW Common		
Electrical	21,135	26,555	23,477	25,000	25,000
Insurance	6,595	(7,514)	now in Administration		
Contracted Services	22,083	7,015	8,976	10,000	10,000
Supplies	515	2,468	7,448	8,000	8,000
Supplies - Safety	1,217	-	29	5,000	5,000
Chemicals	1,916		-	3,000	3,000
Vehicle Fuel	2,171	1,191	now in PW Common		
Vehicle repair and maintenance PW Sewer	4,433	-	now in PW Common		
Heavy Equipment Fuel	963		now in PW Common		
Heavy Equipment R&M	5,946	2,039	now in PW Common		
<b>TOTAL SEWER SERVICES:</b>	<b>282,607</b>	<b>201,037</b>	<b>240,359</b>	<b>273,680</b>	<b>273,680</b>
5 Increased cost of water filters					
<b>WASTE WATER TREATMENT PLANT:</b>					
Wages - PW WWTP	11,776	496	No longer in use No longer in use No longer in use		
Benefits - PW WWTP	1,072	12			
Repairs and Maintenance - WWTP related		383			

**Budget 2022 Second Reading**

	Supplies - Safety		176	<b>No longer in use</b>		
	YG Payment towards Operating WWTP	267,540	218,311	221,031	232,000	232,000
	<b>TOTAL WASTE WATER TREATMENT PLANT:</b>	<b>280,387</b>	<b>219,893</b>	<b>221,031</b>	<b>232,000</b>	<b>232,000</b>
	<b>WASTE MANAGEMENT:</b>					
	Wages - PW Waste Management	120,049	143,317	258,260	301,320	301,320
	Benefits - PW Waste Management	12,699	17,810	26,258	45,198	45,198
	Professional Fees		2,925		40,000	40,000
	Training			573	5,000	5,000
	Travel - Accomodation and Meals			542	5,000	5,000
	Travel - Transportation			1,246	2,500	2,500
	Advertising	397		<b>now in Communications</b>		
	Freight	30		209	500	500
	Computer Network Charge	1,001		<b>now in Administration</b>		
	Communication Charge			<b>now in Administration</b>		
	Non-Capital Equipment	2,216	2,558	8,156	50,000	50,000
	Building Repairs and Maintenance	317		1,783	10,000	10,000
	Electrical			477	9,000	9,000
	Heating	2,964	2,865	3,537	3,000	3,000
	Insurance	6,595		<b>now in Administration</b>		
	Janitorial Supplies			<b>now in Building Maintenance</b>		
	Telephone and Fax	150	600	<b>now in PW Common</b>		
	Contracted Services	53,664	52,029	117,315	200,000	200,000
	Waste Diversion CKS	100,000	100,000	100,000	-	-
	Recycling Depot - Supplies	-		4,790	30,000	30,000
	Supplies	697	6,100	633	1,500	1,500
	Supplies - Safety	3,069	899	3,888	5,000	5,000
	Sampling/Testing	19,876	62,299	34,678	40,000	40,000
	Vehicle Fuel (including garbage truck)	113	145	8,967	10,000	10,000
	Vehicle Repairs and Maintenance	763	5,038	12,390	15,000	15,000
	Water Delivery/Septic	315	225	72	1,000	1,000
	Heavy Equipment Fuel	4,161	2,389	2,088	3,500	3,500
	Heavy Equipment Repairs and Maintenance	5,375	16,733	7,249	20,000	20,000
	Waste Collection	298,300	261,340	<b>No longer in use</b>		
	<b>TOTAL WASTE MANAGEMENT:</b>	<b>632,752</b>	<b>677,272</b>	<b>593,111</b>	<b>797,518</b>	<b>797,518</b>
	<b>BUILDING MAINTENANCE</b>					
	Wages - PW Other	(142)	205,590	284,821	304,224	304,224
	Benefits - PW Other	104	27,535	27,744	45,634	45,634
	Janitorial Supplies - ALL DEPTS			15,889	30,000	30,000
	<b>TOTAL Building Maintennace:</b>		<b>233,125</b>	<b>328,454</b>	<b>379,857</b>	<b>379,857</b>
	<b>TOTAL PUBLIC WORKS REVENUE</b>	<b>1,918,124</b>	<b>2,050,172</b>	<b>1,852,691</b>	<b>2,066,500</b>	<b>2,109,340</b>
	<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>2,917,659</b>	<b>3,689,761</b>	<b>3,341,990</b>	<b>3,873,846</b>	<b>3,873,846</b>
	<b>NET PUBLIC WORKS EXPENDITURES</b>	<b>(999,534)</b>	<b>(1,639,589)</b>	<b>(1,489,299)</b>	<b>(1,807,346)</b>	<b>(1,764,506)</b>
	<b>DEPARTMENTAL WAGES</b>	<b>1,109,961</b>	<b>1,492,169</b>	<b>1,542,656</b>	<b>1,720,051</b>	<b>1,720,051</b>
<b>6</b>	Addition of hydro pole scheduled for 2022					
<b>7</b>	Removal of metals, vehicles and white metals					
<b>8</b>	Aging equipment					
<b>9</b>	Janitorial wages and Project Manager are also coded here/one new hire					

**Budget 2022 Second Reading**

<b>RECREATION:</b>	<b>2019 actual</b>	<b>2020 Actuals</b>	<b>2021 YTD</b>	<b>2022 First Draft</b>	<b>2022 2nd Reading</b>
<b>REVENUE - RECREATION COMMON</b>					
Lotteries - Yukon	32,368	32,459	43,051	43,051	43,051
Equipment Rental	250	973	2,523	750	2,500
Misc Revenue (includes TCMF grant)	5,000	5,280	28,528	5,000	5,000
Sponsored Initiatives			7,500	10,000	10,000
<b>TOTAL REVENUES-RECREATION COMMON</b>	<b>37,618</b>	<b>38,712</b>	<b>81,602</b>	<b>58,801</b>	<b>60,551</b>
<b>EXPENDITURES - COMMON SERVICES:</b>					
Wages - Recreation	199,951	188,903	120,840	165,053	165,053
Benefits - Recreation	27,402	20,172	13,500	19,806	19,806
Professional Fees	35,759	8,032	2,374	20,000	20,000
Training	638	5,609	4,875	5,000	5,000
Travel - Accomodation and Meals	963		2,282	3,000	3,000
Travel - Transportation	206		-	2,000	2,000
Advertising	885	1,141	now in Communications		
Postage	2,133	145	now in Administration		
Freight	225	31	944	7,000	7,000
Computer Network Charge	11,023	6,149	now in Administration		
Supplies - Office	2,061	3,888	now in Administration		
Non Capital Equipment/Office Furniture	5,288	3,073	3,400	6,000	6,000
Photocopier Expense (lease)	767	465	1,602	2,136	2,136
Insurance	58,284		now in Administration		
Telephone and Fax	5,746	8,603	5,311	5,400	5,400
Bank Service Charges/Debit Machine	2,324	2,936	5,726	5,000	5,800
Cash Over/Short	(2,173)	27	now in Administration		
Contracted Services	3,215	4,236	3,036	20,000	20,000
Supplies - Safety	4,201	14,396	11,271	10,000	10,000
Lottery Grants	32,358	32,459	33,506	43,051	43,051
Vehicle Fuel	15,281	9,296	4,581	5,000	5,000
Vehicle Repairs and Maintenance	7,160	5,499	2,564	5,000	5,000
Sponsored Initiatives			2,000	10,000	10,000
<b>TOTAL REC. COMMON/CENTER EXPENSES:</b>	<b>413,695</b>	<b>315,060</b>	<b>217,812</b>	<b>333,446</b>	<b>334,246</b>
<b>REVENUE - PROGRAMS AND EVENTS</b>					
YLAP Grant/Youth Activity Grant	1,250	5,250	14,500	12,500	12,500
Programs - Under 14 yrs of age	30,193	11,832	27,743	25,000	25,000
Programs - 15 yrs +	12,882	10,450	22,699	18,500	18,500
Canada Day Grant	2,400	-	-		2,500
<b>TOTAL REVENUES - PROGRAMS/EVENTS</b>	<b>46,725</b>	<b>27,532</b>	<b>64,942</b>	<b>56,000</b>	<b>58,500</b>
<b>EXPENDITURES - PROGRAMS AND EVENTS</b>					
Wages - Programs and Events	156,284	163,495	184,192	154,646	154,646
Benefits - Programs and Events	15,324	24,502	17,659	23,197	23,197
Membership/Conference Fees	300	130	143	200	200
Training	175	687	1,331	1,000	1,000
Travel - Accom & Transportation	543	94	1,618	2,000	2,000
Freight	1,073	32	123	now in Common	
Non Capital Equipment			4,583	5,000	5,000
Contracted Services - Instructors	21,796	11,753	28,421	30,000	30,000
Supplies Programming	11,443	8,629	13,413	12,000	12,000
Supplies - YLAP	6,357	2,418	3,401	12,500	12,500
Rental Space	113	5,000	10,000	-	-
Canada Day	4,407	458	2,500	4,500	4,500
Discovery Day	2,250	1,142	1,687	2,500	2,500
Celebration of Lights	10,764	7,244	8,360	7,500	7,500
<b>TOTAL PROGRAMS &amp; EVENTS EXPENSES:</b>	<b>230,829</b>	<b>225,584</b>	<b>277,431</b>	<b>255,043</b>	<b>255,043</b>
<b>NET - PROGRAMS &amp; EVENTS EXPENSES</b>	<b>(184,104)</b>	<b>(198,052)</b>	<b>(212,489)</b>	<b>(199,043)</b>	<b>(199,043)</b>
1 Grant from YG for Arena repairs in 2021; expect only TCMF in 2022					
2 Freight for entire department combined here in 2022					

**Budget 2022 Second Reading**

<b>RECREATION:</b>	<b>2019 actual</b>	<b>2020 Actuals</b>	<b>2021 YTD</b>	<b>2022 First Draft</b>	<b>2022 2nd Reading</b>
<b>REVENUE - AMFRC</b>					
Merchandise/skate sharpening			2,460		2,000
Public Skating	3,851	2,348	6,755	2,500	3,000
Ice Fees	33,608	29,135	68,700	55,000	55,000
Curling Club Lease	4,000	-	4,000	4,000	4,000
Recreation Facility Rental	7,716	8,991	1,844	1,500	1,500
<b>TOTAL REVENUES - AMFRC</b>	<b>49,176</b>	<b>40,474</b>	<b>83,759</b>	<b>63,000</b>	<b>65,500</b>
<b>EXPENDITURES - AMFRC</b>					
Wages - AMFRC	99,573	231,739	200,179	177,284	177,284
Benefits - AMFRC	11,278	27,696	18,686	26,593	26,593
Freight - AMFRC	1,491	1,333	1,711	now in Common	
Building R & M - AMFRC	80,774	114,703	118,302	75,000	145,000
Equipment R & M	4,005	18,939	9,625	15,000	15,000
Electrical - AMFRC	89,575	108,328	129,939	120,000	120,000
Propane - AMFRC	131	1,606	6,002	1,000	1,000
Heating - AMFRC	127,418	110,856	74,721	90,000	70,000
Contracted Services	2,178	820	14,476	20,000	20,000
Janitorial - AMFRC	9,967	9,104	now in Building Maintenance		
Supplies Operating - AMFRC	711	6,309	6,872	7,500	7,500
Equip Fuel - AMFRC	2,771	2,574	660	500	500
<b>TOTAL AMFRC EXPENSES:</b>	<b>446,124</b>	<b>634,007</b>	<b>581,173</b>	<b>532,876</b>	<b>582,876</b>
<b>NET - AMFRC EXPENSES</b>	<b>(396,948)</b>	<b>(593,533)</b>	<b>(497,414)</b>	<b>(469,876)</b>	<b>(517,376)</b>
<b>REVENUE - WATERFRONT</b>					
Fitness Passes	47,852	14,200	37,937	35,000	35,000
<b>TOTAL REVENUES - WATERFRONT</b>	<b>47,852</b>	<b>14,200</b>	<b>37,937</b>	<b>35,000</b>	<b>35,000</b>
<b>EXPENDITURES - WATERFRONT</b>					
Wages - Waterfront	12,241	23,565	9,727	15,922	15,922
Benefits - Waterfront	1,248	1,947	918	2,388	2,388
Freight	208	699	888	now in Common	
Building R & M	16,913	16,908	6,995	15,000	30,000
Equipment R & M		2,589	2,224	3,000	3,000
Electrical	5,579	4,282	5,670	6,000	6,000
Heating	4,398	4,052	10,851	5,000	8,000
Janitorial	13,946	7,555	now in Building Maintenance		
Supplies Operating	4,704	3,881	1,502	2,500	2,500
<b>TOTAL WATERFRONT EXPENSES:</b>	<b>59,237</b>	<b>65,478</b>	<b>38,774</b>	<b>49,810</b>	<b>67,810</b>
<b>NET - WATERFRONT EXPENSES</b>	<b>(11,386)</b>	<b>(51,278)</b>	<b>(837)</b>	<b>(14,810)</b>	<b>(32,810)</b>
<b>REVENUE - POOL</b>					
Public Swim	16,975		9,170	10,000	10,000
Swimming Lessons 14-	7,918		100	5,000	5,000
Swimming Lessons 15+				2,000	2,000
Merchandise	702				
Swim Club	1,050		1,600	1,000	1,000
Rentals	454		97	250	250
<b>TOTAL REVENUES - POOL</b>	<b>27,098</b>	<b>-</b>	<b>10,967</b>	<b>18,250</b>	<b>18,250</b>
<b>3 Engineering Surveys Moved here from Capital</b>					
<b>4 2021 energy initiatives should reduce costs in 2022</b>					
<b>5 Gazebo roof repair - moved here from Capital</b>					

**Budget 2022 Second Reading**

RECREATION:		2019 actual	2020 Actuals	2021 YTD	2022 First Draft	2022 2nd Reading
EXPENDITURES - POOL						
Wages - Pool	102,625	1,555	102,069	102,867	102,867	
Benefits - Pool	12,147	208	17,409	15,430	15,430	
Membership/Conference	50		250	200	200	
Training	3,720		2,243	5,000	7,500	
Travel - Accomodation and Meals	1,423		358	2,000	2,000	
Travel - Transportation			437	1,500	1,500	
Freight	397		1,630	now in Common		
Supplies - Office	(190)		now in Administration			
Computer Network Charge			now in Administration			
Building Repairs and Maintenance	53,321	13,117	19,601	30,000	30,000	
Electrical	13,216	2,360	11,686	15,000	15,000	
Heating	32,575	1,253	21,676	30,000	30,000	
Insurance	778		now in Administration			
Janitorial Supplies		886	now in Building Maintenance			
Supplies - lesson materials	100		726	1,000	1,000	
Supplies - Operational	723		5,484	5,500	5,500	
Swim Club Expenditures			377	500	500	
Chemicals	1,856		2,311	2,500	2,500	
TOTAL POOL EXPENSES:	223,133	19,379	186,257	211,497	213,997	
NET - POOL EXPENSES	(196,035)	(19,379)	(175,290)	(193,247)	(195,747)	
REVENUE - GREEN SPACE						
Rentals - Minto		445	3,319	4,500	4,500	
Vendor Stalls	5,640	2,000	-	1,000	1,000	
Commemorative Parks Donations	1,200		350	500	500	
Rentals - Parks & Greenspaces	10,093	2,140	2,456	2,500	2,500	
Miscellaneous Revenue			2,158	5,000	5,000	
TOTAL REVENUES - GREEN SPACE	16,933	4,585	8,282	13,500	13,500	
EXPENDITURES - GREEN SPACE						
Wages	88,082	52,960	102,582	163,673	163,673	
Benefits	10,027	5,675	8,335	24,551	24,551	
Training		-	-	1,000	1,000	
Freight	62	31	1,243	now in Common		
Non Capital Equipment	1,576	1,042	6,739	5,000	5,000	
Repairs & Maintenance - Minto	2,691	10,906	6,489	3,000	5,000	
Repairs & Maintenance - Other	7,464	1,474	1,082	5,000	5,000	
Commemorative Parks Program	1,200	275	271	4,000	4,000	
Equipment Repairs & Maintenance	559	219	1,753	5,000	5,000	
Electric - Minto	4,229	6,624	6,031	7,000	7,000	
Electric - Other	3,467	2,824	3,656	4,000	4,000	
Greenspace Janitorial	4,310	2,331	now in Building Maintenance			
Contracted Services	24,296	24,414	30,231	35,000	35,000	
Parks & Greenspace Maintenance	1,716	10,046	9,686	7,500	7,500	
Trail Maintenance - Green Space	384	979	2,073	5,000	5,000	
Land Lease		150	300	500	500	
Golf Course - Operating Lease	40,000	49,000	45,000	45,000	45,000	
DC Minor Soccer	8,191	6,869	6,851	7,000	7,000	
Community Garden	9,231	596	9,288	15,000	15,000	
Equipment Fuel		92	-	500	500	
TOTAL GREEN SPACE/PARK MTNCE EXPENSE	207,483	176,507	241,610	337,724	339,724	
NET GREEN SPACE EXPENSES	(190,550)	(171,922)	(233,328)	(324,224)	(326,224)	
6 Increase for possible roof repairs						
7 TCT Grants						
8 Purchase of additional benches						
TOTAL RECREATION REVENUES:	225,401	125,503	287,489	244,551	251,301	
TOTAL RECREATION EXPENSES:	1,580,501	1,436,015	1,543,057	1,720,397	1,793,697	
NET RECREATION EXPENSES	(1,355,100)	(1,310,512)	(1,255,568)	(1,475,846)	(1,542,396)	
DEPARTMENTAL WAGES	734,933	740,470	795,178	889,021	889,021	



City of Dawson  
Administration - Technology  
10 Year Equipment Replacement Plan 2022-2030

Description	Model Year	Replacement Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	Notes
<b>Communications</b>												
Council Chamber AV System	2021	\$26,732	26,732									approved in 2021/delayed
Council Computers	2022	\$12,500	12,500							15,000		approved in 2021/delayed
Phone System	2013	\$10,000	10,000									
Website Upgrade	2018	\$15,000							15,000			
<b>Server System</b>												
Diamond Server	2016	\$7,500	7,500									Windows 7 no longer supported
General Server	2021	\$25,000					25,000					
Backup Server	2021	\$25,000					25,000					
Other required Hardware	2021	\$10,000					10,000					
<b>Workstations and Computers</b>												
CAO and EA (computers and laptops)	2020/2021	\$11,000			2,000	2,000	5,000			2,000		
Front Cash	2021	\$2,500					2,500					
Finance department (4)	2021	\$10,000					10,000					
Planning department (2)	2021	\$9,000					5,000			4,000		
Portective Services (2)	2021	\$4,000					2,000			2,000		
Public Works (8)	2021	\$12,000					6,000			6,000		
Recreation (7)	2021	\$14,000					12,000			2,000		
Self-isolating/Work from home	2020/2021	\$7,500	2,500				2,500	2,500				
<b>Total Expenditure</b>			<b>\$ 59,232</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 105,000</b>	<b>\$ 2,500</b>	<b>\$ 15,000</b>	<b>\$ 31,000</b>	<b>\$ -</b>	

Administration Equipment Reserve Opening Balance		\$ 125,658	\$ 91,426	\$ 116,426	\$ 139,426	\$ 162,426	\$ 82,426	\$ 104,926	\$ 114,926	\$ 108,926
Current Year Equipment Expenditures		(59,232)	-	(2,000)	(2,000)	(105,000)	(2,500)	(15,000)	(31,000)	-
Contribution from General surplus funds		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Administration Equipment Reserve YE Balance</b>		<b>\$ 91,426</b>	<b>\$ 116,426</b>	<b>\$ 139,426</b>	<b>\$ 162,426</b>	<b>\$ 82,426</b>	<b>\$ 104,926</b>	<b>\$ 114,926</b>	<b>\$ 108,926</b>	<b>\$ 133,926</b>

City of Dawson  
Protective Services  
10 Year Equipment Replacement Plan 2022-2030

Description	Model Year	Replacement Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	Future	Notes
Bylaw Vehicle	2013	\$54,000				54,000							
Bylaw Truck - electric	2023	\$60,000		60,000									waiting on charging station
Rescue Truck	1999	\$100,000	100,000										approved in 2021/delayed
Command Vehicle	2016	\$60,000								60,000			
<b>Heavy Equipment</b>													
Fire Engine	2015	\$450,000									450,000		
Fire Engine	1998	\$450,000		450,000									
Ladder Truck Upgrades	2022	\$20,000	20,000										vehicle donated/cost to outfit
<b>Other Equipment</b>													
Fire Extinguisher Training Unit	2014	\$35,000										35,000	no plans to replace yet
Jordair Air Compressor	2024	\$35,000			35,000								
Positive Pressure Fans	2020	\$8,000									8,000		
Extrication Equipment	2002	\$47,000								47,000			
Extrication Equipment	2018	\$55,000										55,000	
Extrication Jack Struts	2020	\$18,000										18,000	
SCBA Gear	2016	\$90,000		45,000	45,000								can be replaced over 2 years
Helmets	2000	\$13,000	8,000			5,000							approved in 2021/supply issue
<b>Total Expenditure</b>			<b>\$ 128,000</b>	<b>\$ 555,000</b>	<b>\$ 80,000</b>	<b>\$ 59,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 107,000</b>	<b>\$ 458,000</b>	<b>\$ 108,000</b>	

Protective Services Equipment Opening Balance		\$203,210	\$125,210	\$130,210	\$100,210	\$ 91,210	\$141,210	\$191,210	\$241,210	\$231,210	\$273,210
Current Year Equipment Expenditures		(128,000)	(555,000)	(80,000)	(59,000)	-	-	-	(107,000)	(458,000)	(108,000)
Contribution from General surplus funds		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Outside Financing			510,000						47,000	450,000	-
<b>Protective Services Equipment Reserve YE Balance</b>		<b>\$125,210</b>	<b>\$130,210</b>	<b>\$100,210</b>	<b>\$ 91,210</b>	<b>\$141,210</b>	<b>\$191,210</b>	<b>\$241,210</b>	<b>\$231,210</b>	<b>\$273,210</b>	<b>\$215,210</b>

City of Dawson  
Public Works  
10 Year Equipment Replacement Plan 2022-2030

Description	Model Year	Replacement Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	Future	Notes
<b>Vehicles</b>													
Nissan Rogue	2017	\$35,000						35,000					
Pumphouse Service Truck	2012	\$80,000		80,000									
On Call truck	2018	\$45,000							45,000				
PW Truck	2009	\$45,000			45,000								
Plow Truck	2009	\$70,000								70,000			
PW Van	2016	\$50,000					50,000						
Building Maintenance Van	2015	\$50,000				50,000							
Landfill Truck	1997	\$45,000										45,000	
PW 1/2 ton truck	1993	\$40,036	40,036										approved in 2021/supply issue
4x4 Pickup	1997	\$40,036	40,036										approved in 2021/supply issue
GMC	2020	\$55,000									55,000		
4x4 Pickup	2007	\$25,000										25,000	
PW 3/4 ton truck	1990	\$20,000										20,000	
PW 1/2 ton truck	1989	\$60,000										60,000	
<b>Heavy Equipment</b>													
Hydrovac Truck	2021	\$320,000	320,000										
Dump Truck	2000	\$120,000						120,000					
Steam Trailer	2013	\$125,000								125,000			
In-Town Backhoe (Caterpillar)	2016	\$175,000					175,000						
Landfill Backhoe (Caterpillar)	2007	\$105,000										105,000	
Backhoe (Rubber Tire)	2017	\$20,000						20,000					
Vactor Truck	1996	\$150,000		150,000									
Garbage/Recycling Collection Truck	2020	\$214,571	214,571										
<b>PW Equipment</b>													
Mobile Generator (York Street Lift Station)	1994	\$30,000										30,000	
Mobile Generator (Bonanza Gold Lift Station)	1998	\$10,000		10,000									
Ground Penetrating Radar	2022	\$35,000	35,000										
Electrofusio Machine	2018	\$6,000							6,000				
Pipe Threader	2014	\$11,000									11,000	-	
Plate Tamper	2015	\$8,000				8,000							
Main Lift	2015	\$15,000										15,000	
Dri Prime Pump	2015	\$40,000										40,000	
Snow Removal Equipment	2017	\$15,000						15,000					
<b>Total Expenditure</b>			<b>\$ 649,643</b>	<b>\$ 240,000</b>	<b>\$ 45,000</b>	<b>\$ 58,000</b>	<b>\$ 225,000</b>	<b>\$ 190,000</b>	<b>\$ 51,000</b>	<b>\$ 195,000</b>	<b>\$ 66,000</b>	<b>\$ 340,000</b>	

PW Equipment Reserve Opening Balance		\$ 363,415	\$ 148,772	\$188,772	\$ 193,772	\$ 185,772	\$ 185,772	\$ 45,772	\$ 44,772	\$ 24,772	\$ 8,772
Current Year Equipment Expenditures		(649,643)	(240,000)	(45,000)	(58,000)	(225,000)	(190,000)	(51,000)	(195,000)	(66,000)	(340,000)
Water/Sewer Services Reserve		35,000	230,000			175,000			125,000		
Gas Tax		320,000									
Contribution from General surplus funds		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Waste Management Reserve		30,000									105,000
<b>PW Equipment Reserve Ending Balance</b>		<b>\$ 148,772</b>	<b>\$ 188,772</b>	<b>\$193,772</b>	<b>\$ 185,772</b>	<b>\$ 185,772</b>	<b>\$ 45,772</b>	<b>\$ 44,772</b>	<b>\$ 24,772</b>	<b>\$ 8,772</b>	<b>\$ (176,228)</b>

City of Dawson  
Recreation Department  
10 Year Equipment Replacement Plan 2022-2030

Description	Model Year	Replacement Cost	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Future	Notes
<b>Vehicles</b>														
GMC - Colorado	2022	\$40,036	-	40,036									45,000	approved in 2021/supply issue
Toyota Tacoma	2013	\$45,000						45,000						
Ford E350XL Van	2007	\$60,000											60,000	
Ford F150 (replaced in 2011)	1990	\$40,000												
Chev Express Van	2019	\$60,000									60,000			
Utility Vehicle with trailer/plow	2022			25,000										
<b>Arena Equipment</b>														
Ice Resurfacing Machine - Electric	1994	\$180,000	-	189,000										approved in 2021/supply issue
Skate Sharpener	2021	\$5,000	7,917					5,000						
<b>Parks/Landscaping Equipment</b>														
Trailer	2013	\$10,000					10,000							
Riding Mower	2013	\$16,500				16,500								
Husqvarna Roto-tiller	2010	\$5,000											5,000	
Minto Park Playground	2010	\$150,000						75,000					75,000	
Pool Lockers	2019	\$35,000											35,000	
<b>Arena Kitchen Equipment Replacement</b>														
Gas Oven/Stovetop	2001	\$16,000											16,000	
Curling Stand Up Freezer	2001	\$5,000											5,000	
Curling Stand Up Cooler	2001	\$8,000											8,000	
<b>Weight Room Equipment Replacement</b>														
Precor Treadmill	2018	\$10,000				10,000								
Precor Treadmill	2021	\$10,000	10,360										10,000	
Precor Recumbent Bike	-	\$5,000				5,000								
Precor Bike	2013	\$5,000				5,000								
Precor Treadmill	2013	\$10,000			10,000									
Precor AMT	2013	\$8,000			8,000									
Precor AMT	2013	\$8,000				8,000								
Rowing Machine	2019	\$5,000									5,000			
Step machine	2022			7,500										
Spin Bike	2022			3,000										
Spin Bike	2022			3,000										
<b>Total Expenditure</b>			<b>\$ 18,277</b>	<b>\$ 267,536</b>	<b>\$ 18,000</b>	<b>\$ 44,500</b>	<b>\$ 10,000</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 259,000</b>	

Recreation Equipment Reserve Opening Balance		\$130,571	\$212,294	\$158,758	\$140,758	\$111,258	\$101,258	\$ 26,258	\$ 26,258	\$ 26,258	\$ 26,258	\$ 26,258
Current Year Equipment Expenditures		(18,277)	(267,536)	(18,000)	(44,500)	(10,000)	(125,000)	-	-	(65,000)	-	(259,000)
Outside Financing			189,000		15,000		50,000			65,000		260,000
Contribution from General surplus funds		100,000	25,000									
<b>Recreation Equipment Reserve YE Balance</b>			<b>\$212,294</b>	<b>\$158,758</b>	<b>\$140,758</b>	<b>\$111,258</b>	<b>\$101,258</b>	<b>\$ 26,258</b>	<b>\$ 26,258</b>	<b>\$ 26,258</b>	<b>\$ 26,258</b>	<b>\$ 27,258</b>

City of Dawson  
2022 - 2024 Capital Project Plan  
Administration

Projects:	Project Value	Funding Source	2022	2023	2024	Future
<b>Expenses:</b>						
Restoration of CBC Building	1,227,000	B	326,500	200,000		
Administration Renovation	50,000	C	50,000			
OCP Review	150,000	G				150,000
Records Management CP14	50,000	A	25,000			
Land Purchase	100,000	H				100,000
North End Phase II Planning/Engineering	\$75,000	B	75,000			
<b>Total Capital Projects</b>	<b>\$ 1,652,000</b>		<b>\$ 476,500</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Funding:</b>						
A - From General Surplus			25,000			
B - Gas Tax Funding			401,500	200,000		
C - Administration Reserve			50,000			
G - YG Contribution Agreement						150,000
H - Other Funding						100,000
<b>Total Funding</b>			<b>\$ 476,500</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>

City of Dawson  
2022 - 2024 Capital Project Plan  
Protective Services

Projects:	Project Value	Funding Source	2022	2023	2024	Future	Notes
<b>Expenses:</b>							
Backup Generator for City Office/Emergency operations	40,000	B	40,000				approved in 2021/delayed
Convert fire training facility to propane	220,000	E				220,000	
Upgrades to Training Facility	100,000	B	100,000				approved in 2021/delayed
Signage and installation (including Han)	25,000	E	10,000	15,000	15,000		
Space Needs Assessment (PS & PW)	40,000	B	40,000				approved in 2021/delayed
New PS & PW Building Project Mgt	50,000				50,000	50,000	
<b>Total Capital Projects</b>	<b>\$ 475,000</b>		<b>\$ 190,000</b>	<b>\$ 15,000</b>	<b>\$ 65,000</b>	<b>\$ 270,000</b>	
<b>Funding:</b>							
B - Gas Tax Funding			180,000	-	50,000	50,000	
E - Other Grant Funding			10,000	15,000	15,000	220,000	
<b>Total Funding</b>			<b>\$ 190,000</b>	<b>\$ 15,000</b>	<b>\$ 65,000</b>	<b>\$ 270,000</b>	

City of Dawson  
2022 - 2024 Capital Project Plan  
Public Works

Projects:	Project Value	Funding Source	2022	2023	2024	Future	Notes
<b>Expenses:</b>							
Energy Upgrade Project	509,380	B	498,462				approved in 2021/partial delay
Water Treatment Plant Demolition	2,000,000	G				2,000,000	
Water Meter Supply and Installation RFP	95,000	B	95,000				approved in 2021/delayed
Phase 2 - Reservoir Construction	4,000,000	G	4,000,000				
Upsize Loop 4 Water Main	4,000,000	G		4,000,000			
5th Ave Sewer Replacement Craig St to Harper St	2,825,000	G	1,412,500				partial completion in 2021
5th Ave Sewer Replacement King St to Albert St	2,825,000	G	1,412,500	1,412,500			
Solid Waste Management	40,000	B/H	40,000				
Diversion Centre	3,500,000	B	3,500,000				
Household Collection Bins	67,000	B		67,000			
In House Upgrades to Water/Sewer/Drainage	380,000	A				350,000	
Lift Station Upgrade	150,000	B	150,000				
Elevator	60,000	H	60,000				
<b>Total Capital Projects</b>	<b>\$ 20,262,000</b>		<b>\$ 11,168,462</b>	<b>\$ 5,479,500</b>	<b>\$ -</b>	<b>\$ 2,350,000</b>	
<b>Funding:</b>							
A - Reserves (Water/sewer)						350,000	
B - Gas Tax Funding			4,263,462		-		
G - YG Contribution Agreement			6,825,000	5,479,500		2,000,000	
H - Other Funding			80,000				
<b>Total Funding</b>			<b>\$ 11,168,462</b>	<b>\$ 5,479,500</b>	<b>\$ -</b>	<b>\$ 2,350,000</b>	



City of Dawson  
2022 - 2024 Capital Project Plan  
Recreation

Projects:	Project Value	Funding Source	2022	2023	2024	Future
<b>Expenses:</b>						
New Recreation Centre Planning	250,000	A.1	100,000	100,000	50,000	
Ventilation Unit Completion	25,000	A		25,000		
Groundskeeping shed	40,000	A		40,000		
Waterfront Park Clock Replacement - Thermometer	10,000	A	10,000			
Pool - Mechanical	30,000	A	30,000			
Pool Floor - slopes and drains	50,000	A		50,000		
Pool Cover	20,000	I				20,000
Ninth Avenue Trail Extension/Improvements	50,000	B	50,000			
Trail Improvements on Moosehide Trail/Crocus Bluff Connector	50,000	B	50,000			
Hamarstrand Trail Completion	50,000	B	50,000			
Victory Garden - groundwork	30,000	I	30,000			
Trail Map - Signage	25,000	A	12,500	12,500		
Hiking Trail to Top of Dome	150,000	B		150,000		
Interpretive Panels - Waterfront	10,000	E	10,000			
Interpretive Panels - Ninth Avenue	10,000	I		10,000		
Wood Mulch - Playground/Community Garden	40,000	I		40,000		
Storage Shed	25,000	I		25,000		
Fence - Pump Track	7,500	A	7,500			
Outdoor Rink Kit	20,000	A	20,000			
Skate Park Upgrades	175,000	A/F	175,000			
Redesign/Resurface Tennis Court and Basketball Court	50,000	I	50,000			
Basketball nets	5,000	A	5,000			
Crocus Bluff Design layout	25,000	I		25,000		
Disc Golf Course	12,500	A	12,500			
Bike Racks in Parks	33,000	A	11,000	11,000	11,000	
<b>Total Capital Projects</b>	<b>\$ 1,193,000</b>		<b>\$ 623,500</b>	<b>\$ 488,500</b>	<b>\$ 61,000</b>	<b>\$ 20,000</b>
<b>Funding:</b>						
A - Capital Reserves			122,500	138,500	11,000	
A.1 - Recreation Facility Reserves			100,000	100,000	50,000	
B - Gas Tax Funding			150,000	150,000		
E - Downtown Revitalization			10,000			
F- CDF			150,000			
H - Green Initiative Reserve			11,000			
I - Project Dependant on funding Source Secured			80,000	100,000		20,000
<b>Total Funding</b>			<b>\$ 623,500</b>	<b>\$ 488,500</b>	<b>\$ 61,000</b>	<b>\$ 20,000</b>



# THE CITY OF DAWSON

## *Fees and Charges 2022 Amendment Bylaw*

Bylaw No. 2022-03

**WHEREAS** section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

### **WHEREAS**

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### **PART I - INTERPRETATION**

#### **1.00 Short Title**

- 1.01 This bylaw may be cited as the *Fees and Charges 2022 Amendment Bylaw*.

#### **2.00 Purpose**

- 2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

#### **3.00 Definitions**

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



# THE CITY OF DAWSON

## Fees and Charges 2022 Amendment Bylaw

Bylaw No. 2022-03

### PART II – APPLICATION

#### 4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

### PART III – FORCE AND EFFECT

#### 5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 6.00 Bylaw Repealed

6.01 Bylaw #2021-03 is hereby repealed.

#### 7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

#### 8.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 2, 2022
SECOND	
THIRD and FINAL	

\_\_\_\_\_  
William Kendrick, Mayor

**Presiding Officer**

\_\_\_\_\_  
Cory Bellmore, CAO

**Chief Administrative Officer**



# THE CITY OF DAWSON

## *Fees and Charges 2022 Amendment Bylaw*

Bylaw No. 2022-03

### **PART IV – APPENDIX**

#### Appendix A – Fees and Charges

DRAFT

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Administration	Fee Description	Fee	Fee	Fee	Unit
	Certified Bylaw	\$25.00	\$25.00	\$15.00	per bylaw
	NSF Cheque Service Charge	\$40.00	\$40.00	\$40.00	each
	Stop Payment Fee	\$35.00	\$35.00	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$50.00	\$50.00	\$35.00	each
	Tax Certificate	\$50.00	\$50.00	\$35.00	per property
	Administration of Non-Municipal program	5.00%	5.00%		value of program
Animal Control	Fee Description	Fee	Fee	Fee	Unit
	License Fee, Annual - Dangerous animal	\$250.00	\$250.00	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	\$75.00	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	\$40.00	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	\$25.00	\$25.00	per animal, per day
	Impound - First Occurrence	\$25.00	\$25.00	\$25.00	per animal
	Impound - Second Occurrence	\$75.00	\$75.00	\$75.00	per animal
	Impound - Third Occurrence	\$125.00	\$125.00	\$125.00	per animal
	Impound - Fourth Occurrence	\$300.00	\$300.00	\$300.00	per animal
	Impound - Fifth and Subsequent Occurrences	\$500.00	\$500.00	\$500.00	per animal
	Replacement Tag	\$15.00	\$15.00	\$15.00	per unit
	Special Needs Dog	No Fee	No Fee	No Fee	
Business Licensing	Fee Description	Fee	Fee	Fee	Unit
	Local - Initial Business License Fee	\$125.00	\$125.00	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	\$60.00	\$60.00	per year
	Regional - Business License Fee	\$210.00	\$210.00	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	\$600.00	\$600.00	per year

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Cable System	Fee Description	Fee	Fee	Fee	Unit
	Analog Service - Residential Regular Rate	\$48.00	\$47.25	\$45.00	per month
	Analog Service - Residential Senior Rate	\$44.00	\$43.58	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$48.00	\$47.39	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:				
	Base Rate, plus	\$150.00	\$150.00	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$20.00	\$18.00	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$10.00	\$6.00	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$80.00	\$74.03	\$70.50	per month
	Digital Service - Residential Senior Rate	\$68.00	\$66.68	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$8.00	\$5.40	\$5.40	per month
	Digital Additional Programming:				
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #7 Family & Kids	\$6.00	\$5.40	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$22.00	\$20.50	\$22.25	per package per month
	Digital Specialty Package - Entertainment HD	\$9.00	\$8.50		per package per month
	Digital Sports HD	\$8.00	\$5.00		per package per month
	Digital Sportnet World HD	\$35.00	\$20.00		per package per month
	Digital Network News HD	\$10.00	\$6.00		per package per month
	Digital Hollywood Suites HD	\$10.00	\$8.00		per package per month

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
<b>Cable System</b>	Commercial Sportsnet (distribution in Lounges/Bars/Restaruants)	\$75.00	\$50.00	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaruants)	\$85.00	\$62.50	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:				
	Connection for new service:				
	Administration/Connection Fee (Connection already exists)	\$75.00	\$55.00	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	Cost+15%	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$100.00 plus one month service	\$90.00 plus one month service	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	\$25.00	\$25.00	per transfer
	Fibre Optic Rental	\$350.00	\$315.00	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$75.00	\$55.00	\$55.00	per month Per each additional pair of fibre
<b>Camping Bylaw</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Fee</b>	<b>Fee</b>	<b>Unit</b>
	Fee to remove a tent	\$75.00	\$75.00	\$75.00	per tent
	Storage fee for tent	\$10.00	\$10.00	\$10.00	per tent per day
<b>Cemetery</b>	<b>Fee Description</b>		<b>Fee</b>	<b>Fee</b>	<b>Unit</b>
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	\$625.00	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	\$425.00	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus actual costs	\$210 plus actual costs	\$210 plus actual costs	each
	Plot and Perpetual Care - Ashes	\$500.00	\$300.00	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$750.00	\$575.00	\$575.00	each

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Development & Planning	Fee Description	Fee	Fee	Fee	Unit
	Advertising - Required Advertising associated with any application	\$80	\$80	\$80	signage replacement fee
	Appeal to Council	\$105.00	\$105.00	\$105.00	per application
	Application to Consolidate	\$3,100.00	\$3,100.00	\$105.00	per application
	Cash in Lieu of on-site parking	\$210.00	\$210.00	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	\$210.00	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential, New Builds				
	Base Rate, plus	\$260.00	\$260.00	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	\$0.25	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	\$210.00	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	\$1.00	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (exterior or structural change to the primary structure on a lot)	\$105.00	\$105.00	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)(description to be expanded)	\$25.00	\$25.00	\$25.00	per application
	Development Permit Application - Residential New Build (Single-Detached/Secondary Suite)	\$155.00	\$155.00	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	\$25.00	\$25.00	per application
	Extension of Approval	\$105.00	\$105.00	\$105.00	per application
	OCP Amendment application	\$1,030.00	\$1,030.00	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	\$210.00	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	\$0.00	\$0.00	per application
	Subdivision Application Fee	\$105.00	\$105.00	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days (not defined in bylaw)	\$25.00	\$25.00	\$25.00	per application
	Temporary Development Permit - More than 7 days (not defined in bylaw)	\$105.00	\$105.00	\$105.00	per application
	Variance Application	\$105.00	\$105.00	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	\$410.00	\$410.00	per application



FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Fire Protection	Fee Description	Fee	Fee	Fee	Unit
	Inspection Service: Third Party Requests for Business Premises	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: File Search	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Request for on-site inspection	\$75.00	\$75.00	\$75.00	per hour
	Inspection Service: Non-routine inspection	\$75.00	\$75.00	\$75.00	per hour
	Burning Permit Application	\$0.00	\$0.00	\$0.00	per application
	False Alarm Responses:				
	1-2 responses per calendar year	No Fee	No Fee	No Fee	
	3-5 responses per calendar year	\$250.00	\$250.00	\$250.00	per response
	greater than five responses per calendar year	\$500.00	\$500.00	\$500.00	per response
	Emergency Response	\$0.00	\$0.00	\$0.00	
	Base Rate, plus	\$500.00	\$500.00	\$500.00	per hour, per unit
	Disposable materials	Costs + 21.5% Markup	Costs + 21.5% Markup	Costs + 21.5% Markup	
	Contracted Services	\$500 + actual costs			
	Confined Space Rescue Stand-by	\$500.00	\$500.00	\$500.00	per request
	Confined Space Rescue Response	\$500 + actual costs	\$500 + actual costs	\$500 + actual costs	per response
Public Works	Fee Description	Fee	Fee	Fee	Unit
	Equipment Rental including operator:				
	Backhoe	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	\$150.00	\$150.00	per hour (one hour min.)
	Labour:				
	Service Call / double time	\$150.00	\$150.00	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	\$120.00	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	\$80.00	\$80.00	per employee per hour (min 1 hr)
	Other:				
	External contractor and material mark-up	21.5%	21.5%	21.5%	
	Municipal Dock Rental	\$105.00	\$105.00	\$105.00	per foot per season

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Recreation and Parks	Fee Description	Fee	Fee	Fee	Unit
	Art & Margaret Fry Recreation Centre				
	Arena Ice Rental - Adult	\$120.00	\$120.00	\$120.00	hour
	Arena Ice Rental - Youth	\$60.00	\$60.00	\$60.00	hour
	Arena Ice Rental - Tournament*	\$1,500.00	\$1,500.00	\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*	\$50.00	\$50.00	\$50.00	hour
	Change fee	\$100.00	\$100.00	\$100.00	
	Locker Rental Fee	\$50.00	\$50.00	\$50.00	per season
	Arena Dry Floor	\$550.00	\$550.00	\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit	\$400.00	\$400.00	\$400.00	per day or part thereof
	Arena Kitchen	\$175.00	\$175.00	\$175.00	per day or part thereof
	Arena Kitchen - Non-profit	\$110.00	\$110.00	\$110.00	per day or part thereof
	Arena Concession Area	\$45.00	\$45.00	\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)	\$5.00	\$4.00	\$3.50	day
	Arena - Child 10 Punch Pass (3-12 years)	\$35.00	\$32.00	\$30.80	10 times
	Arena - Child Season Pass (3-12 years)	\$150.00	\$140.00	\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	\$7.50	\$5.00	\$4.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$50.00	\$40.00	\$39.60	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	\$200.00	\$180.00	\$180.00	season
	Arena - Adult Day Pass (19-59 years)	\$10.00	\$6.00	\$5.25	day
	Arena - Adult 10 Punch Pass (19-59 years)	\$50.00	\$48.00	\$46.20	10 times
	Arena - Adult Season Pass (19-59 years)	\$300.00	\$210.00	\$210.00	season
	Arena - Family Day Pass (related & living in one household)	\$15.00	\$13.00	\$12.25	day
	Arena - Family 10 Punch Pass (related & living in one household)	\$110.00	\$108.00	\$107.80	10 times
	Arena - Family Season Pass (related & living in one household)	\$500.00	\$470.00	\$470.00	season
	Parks & Greenspace				
	Minto or Crocus - Ball Diamond	\$120.00	\$120.00	\$120.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	\$850.00	\$850.00	season
	Crocus - Day Camp	\$1,200.00	\$1,200.00	\$1,200.00	season
	Crocus - Concession	\$110.00	\$110.00	\$110.00	per day or part thereof

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
	Minto - Concession	\$150.00	\$150.00	\$150.00	per day or part thereof
	Minto - Kitchen or Concession	\$75.00	\$75.00	\$75.00	per day or part thereof
	Minto - Program Room - program	\$20.00	\$15.00	\$15.00	hour
	Minto - Program Room - private event	\$50.00	\$40.00	\$40.00	first hour
	Minto - Program Room - private event	\$20.00	\$15.00	\$15.00	each additional hour
	Parks or Greenspace*	\$60.00	\$52.00	\$52.00	per day or part thereof
	Gazebo*	\$60.00	\$52.00	\$52.00	per day or part thereof
	Picnic Shelter*	\$60.00	\$52.00	\$52.00	per day or part thereof
	Community Garden Plot	\$30.00	\$30.00	\$30.00	season
<b>Recreation and Parks</b>	<b>Fee Description</b>	<b>Fee</b>	<b>Fee</b>	<b>Fee</b>	<b>Unit</b>
	Dawson City Swimming Pool				
	Swimming Pool Rental* - under 25 swimmers	\$120.00	\$120.00	\$120.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$35.00	\$32.00	\$32.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	\$5.00	\$4.00	\$3.50	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	\$35.00	\$32.00	\$30.80	10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$150.00	\$140.00	\$140.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	\$5.00	\$4.50	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	\$40.00	\$39.60	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	\$180.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	\$10.00	\$6.00	\$5.25	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$50.00	\$48.00	\$46.20	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$225.00	\$210.00	\$210.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	\$15.00	\$13.00	\$12.25	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$110.00	\$108.00	\$107.80	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$500.00	\$470.00	\$470.00	season

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
	Equipment Rental				
	Cross Country Ski Package*	\$10.00	\$10.00	\$10.00	per day or part thereof
	Cross Country Ski Package*	\$20.00	\$20.00	\$20.00	3 days
	Cross Country Ski Package*	\$40.00	\$40.00	\$40.00	7 days
	Cross Country Skis, boots or poles	\$5.00	\$5.00	\$5.00	per day or part thereof
	Snowshoes*	\$10.00	\$10.00	\$10.00	per day or part thereof
	Snowshoes*	\$15.00	\$15.00	\$15.00	3 days
	Coffee Urns	\$10.50	\$10.50	\$10.50	per day or part thereof
	Picnic Table	\$12.00	\$12.00	\$12.00	per day or part thereof
	Fitness Centre				
	Fitness Centre*	\$7.00	\$7.00	\$7.00	day
	Fitness Centre*, **	\$35.00	\$35.00	\$35.00	month
	Fitness Centre*, **	\$88.00	\$88.00	\$88.00	3 months
	Fitness Centre*, **	\$165.00	\$165.00	\$165.00	6 months
	Fitness Centre*, **	\$319.00	\$319.00	\$319.00	year
	Deposits				
	Damage Deposit - Facility	\$350.00	\$350.00	\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$100.00	\$100.00	\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	\$20.00	\$20.00	fully refundable if conditions met
	Deposit - Key	\$40.00	\$40.00	\$40.00	fully refundable if conditions met
	Program Cancellation	\$10.00	\$10.00	\$10.00	
	* indicates a 10% discount for youth, seniors or registered non-profit				
	** indicates a 10% discount for residents within the municipal boundary				

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Single Use Plastics	Fee Description				
	Providing a checkout bag, plastic straw or utensils <u>or</u> providing a bag that is not paper or reusable <u>or</u> discouraging the use of a customers own reusable bag or straw or utensil				
	First Offence	\$75.00	\$75.00	\$75.00	per occurrence
	Second Offence	\$150.00	\$150.00	\$150.00	per occurrence
Traffic Control	Fee Description	Fee	Fee	Fee	Unit
	Erection of Barriers for Public Utility	\$350.00	\$350.00	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	\$50.00	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	\$75.00	\$75.00	occasion
Vehicle for Hire	Fee Description				
	Vehicle for Hire License or Renewal	\$100.00	\$100.00	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	\$30.00	\$30.00	per application
Waste Management	Fee Description	Fee	Fee	Fee	Unit
	Waste Management Fee - Commerical Space	\$300.00	\$300.00	300 (25/mo)	year
	Waste Management Fee - Institutional Residential	\$300.00	\$300.00	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	\$300.00	\$300.00	300 (25/mo)	year
	Waste Management Fee - Residential Unit (including B&B)	\$195.00	\$195.00	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	\$20.80	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	\$50.70	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	\$152.10	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$150.00	\$150.00	\$75.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$150.00	\$150.00	\$75.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$120.00	\$120.00	\$60.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$120.00	\$120.00	\$60.00	year

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Water Delivery Service	Fee Description	Fee	Fee	Fee	Unit
	One delivery every two weeks	\$1,166.88	\$1,166.88	\$1,020.00	per year
	One delivery every two weeks	\$97.25	\$97.25	\$85.00	monthly installment payment
	One delivery per week	\$2,333.76	\$2,333.76	\$2,220.00	per year
	One delivery per week	\$194.48	\$194.48	\$185.00	monthly installment payment
Water Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential/ Trondek Hwechin residential	\$635.59	\$635.59	\$635.59	per year - paid quarterly
	Privately owned/rental Residential - Seignor Discounted	\$370.03	\$370.03	\$370.03	per year
	Privately owned/rental Residential	\$635.59	\$635.59	\$635.59	per year - paid quarterly
	Commercial Residential	\$974.40	\$974.40	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	\$103.66	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	\$512.58	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	\$309.58	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	\$157.33	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino				
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	\$426.30	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	\$137.03	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	\$1,141.88	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	\$182.70	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	\$1,141.88	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	\$938.88	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	\$466.90	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	\$466.90	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	\$1,141.88	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	\$182.70	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	\$86.28	\$86.28	per serviced space per year
	School	\$1,020.20	\$1,020.20	\$1,020.20	per classroom per year
	Car Wash	\$938.88	\$938.88	\$938.88	per year
	Sewage Disposal Facility	\$340.03	\$340.03	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	\$294.35	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	\$157.33	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	\$106.58	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$4.00	\$3.05	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
Sewer Services	Fee Description	Fee	Fee	Fee	Unit
	Private owned/occupied Residential /Trondek Hwechin residential	\$481.82	\$481.82	\$481.82	per year - paid quarterly
	Private owned/occupied Residential - Seignor Discounted	\$280.51	\$280.51	\$280.51	
	Privately owned/rental Residential /Trondek Hwechin residential	\$481.82	\$481.82	\$481.82	per year - paid quarterly
	Privately owned/rental Residential	\$120.46	\$120.46	\$120.46	quarterly installment
	Commercial Residential	\$741.76	\$741.76	\$741.76	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	\$77.52	\$77.52	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	\$391.49	\$391.49	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$236.95	\$236.95	\$236.95	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$118.48	\$118.48	\$118.48	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino				
	First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	\$324.52	\$324.52	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	\$103.02	\$103.02	per unit per year
	Non-Residential Washroom - Institutional	\$870.54	\$870.54	\$870.54	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$130.08	\$130.08	\$139.08	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	\$870.54	\$870.54	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	\$716.01	\$716.01	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	\$355.43	\$355.43	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	\$355.43	\$355.43	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$870.54	\$870.54	\$870.54	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	\$139.08	\$139.08	per janitorial room per year
	R.V. Park/Campground	\$48.94	\$48.94	\$48.94	per serviced space per year
	School	\$775.24	\$775.24	\$775.24	per classroom per year
	Car Wash	\$716.01	\$716.01	\$716.01	per year
	Sewage Disposal Facility	\$257.56	\$257.56	\$257.56	per year
	Public Shower & Staff Shower	\$226.65	\$226.65	\$226.65	per shower per year
	Stand Alone Sink	\$118.48	\$118.48	\$118.48	per sink per year

FEES AND CHARGES PROPOSED FOR 2021 (First Reading)		2022 Proposed	2021	2020 Fees	
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	
<b>Discount</b>	Seniors Water Delivery Discount Discount:		<b>Fee</b>	<b>Fee</b>	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$700.13	\$700.13	\$612.00	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$58.34	\$58.34	\$51.00	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$1,400.26	\$1,400.26	\$1,332.00	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$116.69	\$116.69	\$111.00	per monthly installment
<b>W&amp;S - Load Capacity</b>	Load Capacity Charge-single family residential		<b>Fee</b>	<b>Fee</b>	
	Single family residential	\$1,550.00	\$1,550.00	\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential	\$415.00	\$415.00	\$415.00	per additional bathroom
	Multi-family or commercial property	\$415.00	\$415.00	\$415.00	per water outlet
<b>TABLE A:</b>					
151 - 200 = 8 units					
201 - 250 = 10 units					
251 - 300 = 12 units					
301 - 350 = 14 units					
351 - max = 16 units					
Plus 2 units for each additional 50 seating capacity					





# THE CITY OF DAWSON

## 2022 Tax Levy Bylaw

Bylaw No. 2022-04

**WHEREAS** section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

**WHEREAS** section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

**WHEREAS** section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

1.01 This bylaw may be cited as the **2022 Tax Levy Bylaw**.

#### 2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2022.

#### 3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson;
- (d) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.
- (e) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.



# THE CITY OF DAWSON

## 2022 Tax Levy Bylaw

Bylaw No. 2022-04

### PART II – APPLICATION

#### 4.00 Tax Rates Established

- 4.01 A general tax for the year 2022 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of 1.85 percent.
- 4.02 A general tax for the year 2022 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate of 1.56 percent.

#### 5.00 Minimum Tax

- 5.01 The minimum tax for the year 2022 on any real property classified “residential” shall be eight hundred dollars (\$800.00) except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and fifty dollars (\$350.00).
- 5.02 The minimum tax for the year 2022 on any real property in the City of Dawson classified “non-residential” shall be eleven hundred dollars (\$1,100.00).

### PART III – FORCE AND EFFECT

#### 6.00 Severability

- 6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 7.00 Bylaw Repealed

- 7.01 Bylaw 2021-02, and amendments thereto, are hereby repealed.
- 7.02 All previous year’s tax levies as presented in property tax notices from the City of Dawson shall continue to apply.

#### 8.00 Enactment

- 8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2022.



# THE CITY OF DAWSON

## 2022 Tax Levy Bylaw

Bylaw No. 2022-04

### 9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 2, 2022
SECOND	
THIRD and FINAL	

\_\_\_\_\_  
*William Kendrick, Mayor*  
**Presiding Officer**

\_\_\_\_\_  
*Cory Bellmore, CAO*  
**Chief Administrative Officer**

# Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

<b>SUBJECT:</b>	Zoning Bylaw Amendment Application #22-006: Lots 5,6,7, Block R, Ladue Estate Zoning Bylaw Amendment No.16 (Bylaw #2022-06)	
<b>PREPARED BY:</b>	Stephanie Pawluk, CDO & Stephani McPhee, PDA	<b>ATTACHMENTS:</b> Zoning Bylaw Amendment No. 16 (Bylaw #2022-06)
<b>DATE:</b>	February 22, 2022	
<b>RELEVANT BYLAWS / POLICY / LEGISLATION:</b> Municipal Act Official Community Plan Zoning Bylaw Heritage Bylaw		

## RECOMMENDATION

It is respectfully recommended that Council accept this report as information for the Public Hearing and pass First Reading of Zoning Bylaw Amendment No.16 (Bylaw #2022-06) in regard to Zoning Bylaw Amendment application #22-006.

## ISSUE / BACKGROUND

Zoning Bylaw Amendment Application #22-006 was received on February 8, 2022, which applies to rezone Lots 5,6, and 7, Block R, Ladue Estate from R2: multi-unit residential to R1: single-detached/duplex residential, to accommodate the development of 6 small single-detached homes. This application is related to current Subdivision Application #22-007 which applies to subdivide these three lots into six smaller lots with 25' frontages.

## ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

### Comments

This proposed zoning amendment has been circulated internally for review and no comments have been received at the time of writing this report.

The application was also circulated to every property owner within a 100m radius of this property, inviting comments and questions. One comment was received from the Klondike Development Organization indicating support of the proposed ZBL amendment and associated subdivision application. No comments in opposition to this proposed amendment were received.

The public hearing is being held at this Council meeting of March 9<sup>th</sup>, 2022.

### Municipal Act

The Municipal Act s. 289(2) states:

*The council of a municipality shall not pass a zoning bylaw or any amendment thereto that does not conform to the provisions of an existing official community plan.*

Therefore, this report will consider whether the proposed amendment is consistent with the Official Community Plan. Further, sections 294-296 outline the specific process required for public consultation with

respect to a zoning bylaw amendment. A public hearing will be held, and if substantial concerns are raised, the application will be forwarded to Committee of the Whole for discussion.



**Figure 1:** Context map of proposed lots to be rezoned

### Official Community Plan

The properties are currently designated as UR – Urban Residential. Uses associated with this designation include residential lots that are smaller in size than Country Residential lots. While the area predominantly consists of low- and medium-density residential uses, small-scale open spaces are also permitted in these areas. The rezoned lots conform to the current OCP designation and therefore would retain the same OCP designation and any new use or development would be required to conform to the OCP designation, or else apply for an OCP Amendment.

The proposed zoning amendment in combination with the associated subdivision application meets the objective of increasing housing density in the community, through the provision of smaller lots (25 ft frontages), as per Subdivision Application #22-007. The proposed development that would be enabled by this ZBL amendment also meets the OCP Housing goals of “meet[ing] the full spectrum of housing needs in the community” by “encouraging the development of a range of housing types” and “minimiz[ing] the amount of vacant or underutilized residential land in the historic townsite.”


### Zoning Bylaw

The Zoning Bylaw is intended to implement the goals of the OCP. Lots 5,6,7 are zoned R2 – Multi-Unit Residential. This rezoning to R1 – Single-detached/Duplex Residential is required to accommodate single-detached residential dwellings as a new use, given that this is the intended direction of development. While Administration notes that a decrease in density is something that Council should consider carefully given the current residential needs in the community, and that the intended development is contingent on the successful subdivision of the lots, it is believed that the intended development meets the goals of the OCP as noted above. The passing of this ZBL amendment, however, requires a degree of good faith that the subdivision will indeed occur to enable a higher density of housing development.

Any future development of the proposed lots is required to obtain a development permit and conform with the Zoning Bylaw.

### Heritage Bylaw

Lots 5,6,7, Block R, Ladue Estate are situated in the Historic Townsite and thus are subject to the City’s Heritage Bylaw. Any new development will be required to conform to the Design Guidelines for Historic Dawson and Heritage Management Plan as required by the Heritage Bylaw.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	March 4, 2022	



# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
[www.cityofdawson.ca](http://www.cityofdawson.ca)



## NOTICE OF PUBLIC HEARING: ZONING BYLAW AMENDMENT APPLICATION

*Rezoning Application #22-006*

**Subject Property: LOTS 5,6,7, BLOCK R, LADUE ESTATE, PLAN #8338A**

**Date: March 9<sup>th</sup>, 2022**

**Time: 7:00pm**

**Location: Council Chambers, City Hall**

**Listen to Public Hearing: Radio CFYT 106.9 FM or cable channel #11**

As per the Municipal Act, S. 294.1, upon receiving an application for a Zoning Bylaw Amendment, Council must give public notice of the application. Therefore, the City of Dawson is now requesting input from the public regarding the rezoning of Lots 5,6,7, Block R, Ladue Estate from R2: Multi-unit residential to R1: Single-detached/duplex residential, as applied for, to facilitate the development of single detached residential units.



**Figure.** Proposed lots to be rezoned from R2 to R1

**For more information or to provide your input prior to the public meeting, please contact the Community Development and Planning Officer or Planning Assistant using the following contact information:**

**Stephanie Pawluk**

Community Development & Planning Officer  
Box 308, Dawson City YT Y0B 1G0  
[cdo@cityofdawson.ca](mailto:cdo@cityofdawson.ca)  
867-993-7400 ext. 414

**Stephani McPhee**

Planning & Development Assistant  
Box 308, Dawson City YT Y0B 1G0  
[planningassist@cityofdawson.ca](mailto:planningassist@cityofdawson.ca)  
867-993-7400 ext. 438



# THE CITY OF DAWSON

## Zoning Bylaw Amendment No. 16 Bylaw

Bylaw No. 2022-06

**WHEREAS** section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

**WHEREAS** section 289 of the Municipal Act provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

**WHEREAS** section 294 of the Municipal Act provides for amendment of the Zoning Bylaw;

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

1.01 This bylaw may be cited as the ***Zoning Bylaw Amendment No. 16 Bylaw***.

#### 2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) An amendment to the Zoning Bylaw from R2: Multi-unit residential to R1: Single-detached/duplex residential, located at Lots 5,6,7, Block R, Ladue Estate.



# THE CITY OF DAWSON

## Zoning Bylaw Amendment No. 16 Bylaw

Bylaw No. 2022-06

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# THE CITY OF DAWSON

## Zoning Bylaw Amendment No. 16 Bylaw

Bylaw No. 2022-06

### 3.00 Definitions

#### 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the Council of the City of Dawson;

## PART II – APPLICATION

### 4.00 Amendment

- 4.01 This bylaw amends Lots 5,6,7, Block R, Ladue Estate from R2: Multi-unit residential to R1: Single-detached/duplex residential I in the Zoning Bylaw Schedule C: Historic Townsite, as shown in Appendix A of this bylaw.

## PART III – FORCE AND EFFECT

### 5.00 Severability

- 5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

### 6.00 Enactment

- 6.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.



# THE CITY OF DAWSON

## Zoning Bylaw Amendment No. 16 Bylaw

Bylaw No. 2022-06

### 7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

\_\_\_\_\_  
*William Kendrick, Mayor*

**Presiding Officer**

\_\_\_\_\_  
*Cory Bellmore, CAO*

**Chief Administrative Officer**



# THE CITY OF DAWSON

## Zoning Bylaw Amendment No. 16 Bylaw

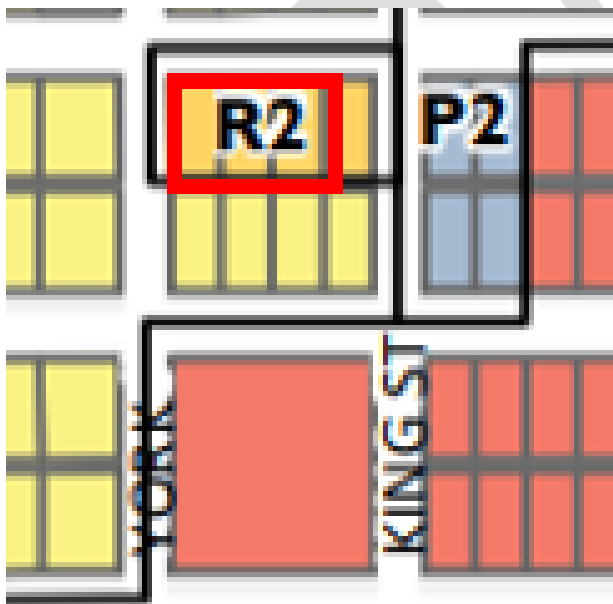
Bylaw No. 2022-06

### PART IV – APPENDIX A

Figure 1. Location Map



Figure 2. Amended area



# Committee Minutes

THURSDAY 16<sup>th</sup> DECEMBER 2021

19:00

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**Meeting Type:** Regular Heritage Advisory Committee

**Meeting:** # HAC 21-20

**Facilitator:** Stephani McPhee, PDA

**Attendees:** Eve Dewald (chair), Angharad Wenz, Jim Williams, Charlotte Luscombe

**Regrets:** Megan Gamble, Rebecca Jansen

Meeting Called to order at 7:07 PM.

## *Minutes*

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**Agenda Item:** Agenda Adoption

**Presenter:** Eve Dewald

**Resolution:** 21-20-01

**Second:** Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting 21-20 be adopted as amended.

**Discussion:** None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Conflict of Interest

**Presenter:** Eve Dewald

**Resolution:** 21-20-02

**Second:** Jim Williams

None.

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**Agenda Item:** Committee of the Whole

**Presenter:** Jim Williams

**Resolution:** 21-20-03

**Second:** Eve Dewald

THAT the Heritage Advisory Committee move into the Committee of the Whole. Angharad attended the meeting as a voting member

**Discussion:** None

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Delegations

**Presenter:** Eve Dewald

**Resolution:** 21-20-04

**Second:** Angharad Wenz

Lydia Soulliere – DP 21-120

**Discussion:**

- Lydia brought plans for signage for Annabelle's Noodle House. The same signage was approved by HAC for her pop-up earlier in the summer.
- The signage is to be wrapped, rather than just a street facing sign, and hung from the balcony
- They will have a sandwich board off to the side
- HAC asked about the red trim in the drawings – the delegate confirmed that it would be a wooden trim around the signs.

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**Agenda Item:** Delegations

**Presenter:** Eve Dewald

**Resolution:** 21-20-05

**Second:** Jim Williams

Brodie Klemm – DP 20-074

**Discussion:**

- Brodie brought updated drawings from the architects for the CBC building to share with the HAC.
- The HAC clarified that their intention was to attempt to get rid of the North side addition (lift). They reiterated the discussion of the last meeting, that the lift addition would ideally be moved to the back and that the 2<sup>nd</sup> staircase be moved to the North side
- In contrast to what the delegate brought forward, the HAC essentially wanted to see the elevator addition be moved to where the staircase is and move the back staircase to the North side – essentially these two additions are to be reversed in the current drawings. The intention behind this is to maintain the façade as much as possible.
- The HAC also mentioned that the standing seam roof is more typical for institutional buildings. On a building of this nature, a shed roof is typically what would be seen historically.
- The HAC recommended changes to the windows in the lift addition: perhaps they should be single, double hung stacked on top of each other and moved to the centre of the addition. This would light up the staircase well, which the HAC presumed was the intention.
- HAC also reiterated that they would like the addition to appear as a separate building, or to resemble a connector between two buildings to create a contrast between it and the main building.
- HAC likes how the staircase and lift addition are offset from the corner a bit

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**Agenda Item: Revert to Heritage Advisory Committee****Resolution:** 21-20-06**Presenter:** Eve Dewald**Second:** Jim Williams

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Adoption of the Minutes****Resolution:** 21-20-07**Presenter:** Eve Dewald**Second:** Angharad Wenz

THAT the Minutes for HAC meeting 21-19 are accepted as amended.

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Business Arising from the Minutes****Resolution:** 21-20-08**Presenter:** Eve Dewald**Second:** Jim Williams**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Applications****Resolution:** 21-20-09**Presenter:** Angharad Wenz**Second:** Eve Dewald

THAT the Heritage Advisory Committee move to APPROVE development permit 21-120

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Applications****Presenter:** Angharad Wenz

THAT the Heritage Advisory Committee move to TABLE development permit 21-096

**Discussion:**

- The applicant could not attend the meeting and requested some further detailed notes on the sketches provided by the HAC. The HAC noted that if the applicant requires further instruction, that they should be invited back again.
- The HAC provided the following additional comments: simple timber framing makes it make look more historic. The applicant can make the timbers bigger (10x10 rather than 8x8). The applicant could chamfer the ends of the timber.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item: Applications****Resolution: 21-20-12****Presenter: Angharad Wenz****Seconded: Eve Dewald**

THAT the Heritage Advisory Committee move to TABLE amendments to development permit 20-074

**Discussion:**

- Administration will convey the minutes to Brodie and the Parks standards document for the architect's reference.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item: Applications****Resolution: 21-20-13****Presenter: Angharad Wenz****Seconded: Eve Dewald**

THAT the Heritage Advisory Committee move to APPROVE amendments to development permit 20-120

**Discussion:**

- The delegate submitted a development permit amendment and wished that HAC comment on its compliance. The HRV system is to be changed from a venting system to chimneys (2) to be installed on the roof.
- The amendment did not pose any issues from HAC's perspective, as buildings historically have had chimneys. This amendment is historically compliant.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item: New Business****Resolution: #21-20-14****Presenter: Angharad Wenz****Seconded: Jim Williams**

Precedent of buildings fronting on alleys

**Discussion:**

- Administration brought forward the question of precedence of buildings fronting on alleys. HAC stated that there are not many examples that they can recall, however this was known to happen in some cases – especially some smaller residential units on the hillsides (notably on the corner of 8<sup>th</sup> and Queen)
- Although there are not many prominent examples of full facades fronting on alleys, there are several examples of buildings with entrances on alleyways. There is not necessarily **historic** precedent for many of these examples, however.
- In theory, HAC doesn't see why it wouldn't be historically compliant for this to occur, as long as buildings do not back onto or interrupt the streetscape.

- In a recent example on the corner of York + 3<sup>rd</sup>, building entrances were situated on alleys. However, the HAC requested that the builder implement a façade on the streetscape, rather than trees lining the street which was proposed.

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**Agenda Item: New Business****Resolution: #21-20-15****Presenter:** Eve Dewald**Second:** Charlotte Luscombe

Does HAC have anything to add to a joint meeting with TH?

**Discussion:**

- The HAC is keen to understand Tr'ondëk Hwech'in traditional knowledge and "tr'ëhudé"
- The HAC is interested in discussing what they could contribute to TH creating heritage design guidelines and working together towards that. It would be great if guidelines could be codified somehow and added to the City's guidelines for the sake of consistency and creating a fluid built-form and streetscape.
- Discussion about what signage might look like going forward re: TH's desired branding

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**Agenda Item: Unfinished Business****Resolution: #21-20-17****Presenter:** Angharad Wenz**Second:** Eve Dewald

Youth Centre Sign: TH is in the process of putting together a Development Permit.

**Discussion:** None.

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**Agenda Item: Adjournment****Resolution: #21-20-18****Presenter:** Angharad Wenz**Second:** Jim Williams

That Heritage Advisory Committee meeting HAC 21-20 be adjourned at 8:09pm on December 16<sup>th</sup>, 2021.

**Minutes accepted on:** January 6<sup>th</sup>, 2022 (Meeting #22-01)

# Committee Minutes

THURSDAY 6<sup>th</sup> JANUARY 2022

19:00

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**Meeting Type:** Regular Heritage Advisory Committee (via Zoom)

**Meeting:** # HAC 22-01

**Facilitator:** Stephani McPhee, PDA

**Attendees:** Eve Dewald (chair), Megan Gamble, Angharad Wenz, Rebecca Jansen, Charlotte Luscombe

**Regrets:** Jim Williams

Meeting Called to order at 7:04 PM.

## *Minutes*

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**Agenda Item:** Agenda Adoption

**Presenter:** Eve Dewald

**Resolution:** 22-01-01

**Second:** Megan Gamble

THAT the Agenda for Heritage Advisory Committee Meeting 22-01 be adopted as presented.

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Conflict of Interest

**Presenter:** Eve Dewald

**Resolution:** 22-01-02

**Second:** Charlotte Luscombe

None.

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**Agenda Item:** Committee of the Whole

**Presenter:** Eve Dewald

**Resolution:** 22-01-03

**Second:** Megan Gamble

THAT the Heritage Advisory Committee move into the Committee of the Whole.

**Discussion:** None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Delegations

**Presenter:** Eve Dewald

**Resolution:** 22-01-04

**Second:** Angharad Wenz

Daniel Green – DP 21-123 (not in attendance)

**Discussion:** None.

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**Agenda Item:** Delegations

**Presenter:** Eve Dewald

**Resolution:** 22-01-05

**Second:** Megan Gamble

Sarah Silva – DP 21-122

**Discussion:**

- Sarah Silva brought designs for new CIBC signage, as they are rebranding across Canada.
- The applicant stated that sandblasted cedar would be used, and the branding would be painted directly on the material, creating a grainy effect. She stated that the signs would have a raised edge, similarly to a picture frame border. The hanging sign is to be double sided.



- The HAC asked for confirmation that the signage would indeed be made from wood, as the specs of the plans state “acrylic” is to be used. The applicant confirmed that it would be wood to accommodate the heritage requirements.
- The applicant stated that because the logo is a branded trademark, it cannot meet the font requirements, however also stated that they attempted to remedy this by using historically compliant materials.
- The applicant confirmed that no additional lighting would be added to the signs.
- The HAC asked whether the right-justified “Banking Centre” was a branding addition, to which the applicant confirmed.

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**Agenda Item: Revert to Heritage Advisory Committee**  
**Resolution: 22-01-06**

**Presenter:** Eve Dewald  
**Seconded:** Charlotte Luscombe

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Adoption of the Minutes**  
**Resolution: 22-01-07**

**Presenter:** Eve Dewald  
**Seconded:** Angharad Wenz

THAT the Minutes for HAC meeting 21-20 are accepted as amended.

**Discussion:**

- Amendment is to be added to New Business (addition in italics): “The HAC is keen to understand *Tr’ondëk Hwech’in traditional knowledge* and “*tr’ëhudé*”.
- Rebecca is to be removed from list of Attendees, as she was not present.
- Administration will clarify the use of the term ‘tabled’. It was raised that if an application is tabled twice, then procedurally it must go to Council for review. This thought was stimulated by the recurrent ‘tabling’ of permit #20-074, when in reality the application was never submitted in completion for complete review. Rather, the applicant has simply been returning to the HAC for advice on different building components. If this use of ‘tabled’ is incorrect, perhaps there is better wording for this going forward.

Follow up note: The Heritage Management Plan states the following (S. 4.2):

- *“If an application that has been considered by the Heritage Advisory Committee is referred back to the applicant for revisions, the Committee will decide whether it wants to see the second submission or whether it should be considered only by staff.*
  - *If the Heritage Advisory Committee and staff disagree on an application, then the application will be referred to Council for a final decision, which will be based on what is in the best interests of the community.”*
- The Heritage Bylaw #2019-04 states:
- *“5.03 If, after two consecutive meetings, HAC is unable to make a decision on any matter **once all information has been received**, HAC shall refer the matter to council.”* Given that the application has not been received in full, the matter should not be referred to council. However, on another note, this raises concerns re: former resolutions to APPROVE sections of the incomplete development permit. Perhaps better wording for a resolution like this would be something like, “THAT the Heritage Advisory Committee ADVISE development permit 22-xxx”

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Business Arising from the Minutes**  
**Resolution: 22-01-08**

**Presenter:** Eve Dewald  
**Seconded:** Charlotte Luscombe

**Discussion:** None.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Applications**  
**Resolution: 22-01-09**

**Presenter:** Angharad Wenz  
**Second:** Eve Dewald

THAT the Heritage Advisory Committee move to TABLE development permit 21-123

**Discussion:**

- The HAC stated that it would be best to ask questions prior to decision, when the applicant can be present.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: Applications**  
**Resolution: 22-01-10**

**Presenter:** Angharad Wenz  
**Second:** Eve Dewald

THAT the Heritage Advisory Committee move to APPROVE development permit 21-122 on the following condition:

1. That the signage be constructed from wood material.

**Discussion:**

- The HAC acknowledges that the applicant cannot change the corporate branding but appreciates the applicant's decision to use cedar.
- The HAC also mentioned that the hanging type of sign is especially compliant historically.

Votes For: 4

Votes Against: 0

Abstained: 0 CARRIED

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**Agenda Item: New Business**  
**Resolution: 22-01-11**

**Presenter:** Angharad Wenz  
**Second:** Charlotte Luscombe

None.

**Discussion:** None.

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**Agenda Item: Unfinished Business**  
**Resolution: 22-01-12**

**Presenter:** Angharad Wenz  
**Second:** Eve Dewald

None.

**Discussion:** None.

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**Agenda Item: Adjournment**  
**Resolution: 22-01-13**

**Presenter:** Eve Dewald  
**Second:** Angharad Wenz

That Heritage Advisory Committee meeting HAC 22-01 be adjourned at 7:23 pm on January 6<sup>th</sup>, 2022.

**Minutes accepted on:** January 20<sup>th</sup>, (Meeting #22-02)

# Committee Minutes

THURSDAY 20<sup>th</sup> DECEMBER 2022

19:00

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**Meeting Type:** Regular Heritage Advisory Committee (via Zoom)

**Meeting:** # HAC 22-02

**Facilitator:** Stephani McPhee, PDA

**Attendees:** Eve Dewald (chair), Angharad Wenz, Rebecca Jansen, Charlotte Luscombe

**Regrets:** Jim Williams, Megan Gamble

Meeting Called to order at 7:04 PM.

## *Minutes*

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**Agenda Item:** Agenda Adoption

**Presenter:** Eve Dewald

**Resolution:** 22-02-01

**Second:**

THAT the Agenda for Heritage Advisory Committee Meeting 22-02 be adopted as presented.

**Discussion:** None.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Conflict of Interest

**Presenter:** Eve Dewald

**Resolution:** 22-02-02

**Second:** Charlotte Luscombe

None.

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**Agenda Item:** Committee of the Whole

**Presenter:** Eve Dewald

**Resolution:** 22-02-03

**Second:** Angharad Wenz

THAT the Heritage Advisory Committee move into the Committee of the Whole.

**Discussion:** None

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item:** Delegations

**Presenter:** Eve Dewald

**Resolution:** 22-02-04

**Second:** Angharad Wenz

Ben Campbell & Simon Lapointe – Dredge Pond II

**Discussion:**

- Simon (the consultant working on the Dredge Pond II Master Plan) gave a presentation to the Committee about the master planning project for the subdivision, expressing that there are numerous lapping values and constraints on the land. Simon explained that the intent is to yield as many lots as possible, however noted that the opportunity will be reduced due to geographic constraints. The main priorities of the project are to provide Country Residential zoned lots, while preserving dredge tailings and other historic resources. Simon gave information on the process in its early stages and requested input from the HAC.
- Simon stated that numerous heritage values have been outlined on the land through the Heritage Impact Assessment (HIA), such as rock stacks, tailings, and dredge buckets. It is recommended in the Master Plan that the heritage resources mapped out in the HIA are avoided and preserved upon development.
- The HAC raised that in 2018, the Committee undertook a heritage designation process for the dredge tailings in the proposed development location, however the nomination was postponed by Council in favor

of development. The Committee raised the point that perhaps it would make logistic sense to outline a smaller area to be designated as a Municipal Historic Site prior to developing, suggesting that it be discussed with Council. Simon confirmed that the purpose of the master plan is to synergize all concerns and components of the landscape and articulate in the plan how all the values should be addressed.

- The HAC raised that the wilderness trails are valuable, and that a boat launch at the river would be valued by the community.
- The HAC inquired about how traditional knowledge of the Tr'ondëk Hwëch'in was being addressed in the master plan. Another member clarified that the HIA was completed by archaeologists collecting tangible resources, so the scope was limited to what was discovered physically on the ground. In the HIA, the consultation was not as in depth, as it usually happens separately. Although, research in the original 2018 nomination included discussions with elders as a method to understand traditional use of archaeological resources.
- The consultant and representative of Yukon Government stated that they wish to contemplate the traditional knowledge discussion further to determine how they will incorporate it into their process.

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**Agenda Item: Delegations****Resolution: 22-02-05****Presenter: Eve Dewald****Second: Angharad Wenz**

Brodie Klemm – CBC Building

**Discussion:**

- The architects providing design work for CBC rehabilitation showed the Committee the latest designs for the building.
- The elevator addition is the same size as originally proposed, however is located on the river side of the building.
- The former staircase design was too steep to meet the building code, so its slope has been adjusted. The look of the staircase remains the same.
- The building features a sloping roof toward Front St. and the façade replicates the original building. The roof in this design has been simplified with shed roofing
- For the west elevation, the architects decided on drop siding for the exit stair with double hung windows.
- The elevator takes up most of the west elevation, however the architects tried to keep as many window openings as possible.
- The emergency access is through what was historically used as the bathroom
- The material used on the stair addition is corrugated metal. All materials proposed are true to the original condition of the building.

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**Agenda Item: Business Arising from Delegations****Resolution: 22-02-06****Presenter: Eve Dewald****Second: Angharad Wenz**

Dredge Pond II Master Planning

**Discussion:**

- The HAC clarified that it is important to recognize that we are on unceded territory in everything we do, especially in planning related matters. Especially given that the parcel is located adjacent to two settlement parcels makes it critical to approach these master planning projects holistically.
- The HAC feels that culture and history was largely left out of the survey questions and that the only discussion about heritage seemed to consist of a slightly dulled down version of the previously established heritage values. For example, small items seem to have been picked out of a larger sample of historically valuable resources (such as dredge buckets and rock piles). The original nomination of the site for a heritage

designation was based on the historic resources mentioned, but also on the dredge tailings. The area now being planned for Dredge Pond II was nominated in 2018 as a Municipal Historic Site because it had the fewest ownership constraints of all tailings within the municipality and therefore was the only accessible and representative section of the vast tailing landscapes.

- The HAC concluded that whether they are considered good or bad, it is important to maintain the tailings since they remain a large part of Dawson's history – not in hopes of glamourizing, but rather acknowledging them. The size and grandeur of the dredge tailings is something that the HAC wishes to advocate for maintaining, and hope that the master plan of Dredge Pond II can recommend sections of the tailings to maintain as well as the mentioned historic resources.

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**Agenda Item: Revert to Heritage Advisory Committee**  
**Resolution: 22-02-07**

**Presenter:** Eve Dewald  
**Second:** Charlotte Luscombe

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

**Discussion:** None.

Votes For: 3                                  Votes Against: 0                                  Abstained: 0    CARRIED

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**Agenda Item: Adoption of the Minutes**  
**Resolution: 22-02-08**

**Presenter:** Eve Dewald  
**Second:** Angharad Wenz

THAT the Minutes for HAC meeting 22-01 are accepted as presented.

**Discussion:** None.

Votes For: 3                                  Votes Against: 0                                  Abstained: 0    CARRIED

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**Agenda Item: Business Arising from the Minutes**  
**Resolution: 22-02-09**

**Presenter:** Eve Dewald  
**Second:** Charlotte Luscombe

**Discussion:**

- Formality re: resolution phrasing (the circumstance should not arise where a resolution is made to "APPROVE" incomplete permits, ex: DP 20-073 CBC Building. Perhaps wording such as "THAT the Heritage Advisory Committee move to ADVISE development permit 22-xxx" would be an improvement).
- The HAC proposed "THAT the Heritage Advisory Committee accept development permit 22-xxx as information" as an alternative.

Votes For: 3                                  Votes Against: 0                                  Abstained: 0    CARRIED

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**Agenda Item: Applications**  
**Resolution: 22-02-10**

**Presenter:** Angharad Wenz  
**Second:** Eve Dewald

THAT the Heritage Advisory Committee move to ACCEPT development permit 20-074 as information

**Discussion:**

- The committee made a note about scope, stating that it would be beneficial to know what building components are intended to be discussed in each iteration of the building's design. For example, at this stage, are door details included in the scope of design? If so, the Committee would require more detail prior to approval. More insight on scope at each stage will assist the Committee in providing advice.
- Are the rear windows part of the scope at this stage? Are they intended to be removed from the final design? They currently say "ply" – what does this mean for final design?

- The applicant replied on January 25<sup>th</sup> to the HAC's comments stating: *"Discussion regarding windows and doors will be brought before HAC as those tenders are formalized. At this stage we were only looking to get approval for the location and footprint of the stair/elevator/emergency stair additions so that we might be able to begin planning for foundation and drainage work to be completed in 2022. This is directly impacted by the location and footprint of these components"*

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

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**Agenda Item: New Business**

**Resolution: 22-02-11**

**Presenter:** Angharad Wenz

**Second:** Charlotte Luscombe

Joint meeting with Council – agenda item brainstorm

**Discussion:**

The HAC requested the following be added to a joint meeting agenda with Council:

- How should the HAC advise on accessibility related matters from a heritage standpoint in the future?
- Awards Program Initiation
- Enforcement, through awards? Incentives? How do we approach enforcement with the capacity that we have now
- The accessibility of information to the public
- The future of collaboration with the Tr'ondëk Hwëch'in, especially on creating design guidelines
- Training. It would be beneficial for new HAC members to have access to a certain standard of training. For example, training on architectural description basics.
- Multi-family dwellings, and how their location can be regulated in the Townsite.
- Conversation surrounding population growth – how does Council anticipate dealing with fluctuations?
- Support to undertake a Heritage Management Plan overhaul – should this be contracted out?

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**Agenda Item: New Business**

**Resolution: 22-02-12**

**Presenter:** Angharad Wenz

**Second:** Charlotte Luscombe

Old McDonald Lodge Site (Parcel D, Government Reserve and Parcel K, Government Reserve) – Suitability for residential development, heritage concerns?

**Discussion:**

- There are some internal YG discussions regarding the future of this lot and whether there are any interests by departments for it. The idea of serviced residential development is being considered, though nothing concrete has been established at this time. Ben Campbell (YG) has requested input from the Committee re: potential heritage concerns.
- Considering the potential of subdividing all or a portion of this area for serviced residential lots (e.g. it could feature a mix of standard single-detached lots and maybe larger lots).
- The HAC stated that historically the location has been institutionally zoned and suggests that it remains under the same zoning designation. If the City grows as is anticipated, it could be a good location to provide supports to the community. Given that other areas of the municipality are already being explored for residential development, this could be a good location to provide institutional services and amenities.
- The HAC also commented that if this area does adopt a residential use instead, multi-plex apartments could be made to look architecturally more unique than the styles we currently have in Dawson. For example, more like a big Victorian boarding house, or something similar could be a valuable addition to the heritage character of the town.

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**Agenda Item: New Business**

**Resolution: 22-02-13**

**Presenter:** Angharad Wenz

**Second:** Charlotte Luscombe

**Discussion:**

- The Rec Dept. came across a grant to utilize used rubber tires for community initiatives and is interested in the gazebo roof that Kal Tire had redone. The Rec Dept wants to know whether the HAC would have issues with this kind of roofing material being used on the gazebo on Front St. before applying for the funding.
- The HAC thinks it's a great idea for something outside of the Townsite. The Committee does not feel that this is the precedent that they wish to set in terms of materials used on buildings in the historic downtown.

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Agenda Item: New Business

Resolution: 22-02-14

Presenter: Angharad Wenz

Second: Charlotte Luscombe

HAC's perspective re: streetscaping

**Discussion:**

- Administration requested more information from the HAC about precedence in the Townsite when it comes to streetscaping and micro-units. After the Riverwest permit designs were approved, Administration discovered that according to S.2.2 of the Zoning Bylaw, separate definitions exist for 'mixed use' and 'commercial and residential mixed use', which rendered the original development non-compliant. By definition, "COMMERCIAL AND RESIDENTIAL MIXED USE means a building that has commercial uses located on the ground floor and residential dwelling units located on the upper floors or on the ground floor behind the commercial uses".
- As a result, Administration requested information on whether this type of development was historically compliant through precedent photos.
- The HAC specified that structures like the proposed Riverwest micro-unit are compliant historically – not necessarily based on residential use along the commercial streetscape, but rather on the style and design of the building. The HAC clarified that a major justification behind their support of the Riverwest micro-unit is that its use could easily be transitional in nature and converted into a commercial use in the future, while still being compliant historically in design. The intent was to support the design of the structure while also acknowledging the need for housing in town.
- Another comment was raised by the Committee that the micro-unit appears out of place, as its setback and height interrupt the consistency of the streetscape.

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**Agenda Item: Unfinished Business**

Resolution: 22-01-15

Presenter: Angharad Wenz

Second: Eve Dewald

None.

**Discussion:** None.

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**Agenda Item: Adjournment**

Resolution: 22-01-16

Presenter: Eve Dewald

Second: Angharad Wenz

That Heritage Advisory Committee meeting HAC 22-02 be adjourned at 8:46 pm on January 20<sup>th</sup>, 2022.

**Minutes accepted on:** February 3, 2022 (Meeting #22-03)



February 28, 2022

Mayor William Kendrick  
PO Box 308  
Dawson City, Yukon Y0B 1G0  
[mayor@cityofdawson.ca](mailto:mayor@cityofdawson.ca)

VIA EMAIL

Chief Roberta Joseph  
PO Box 599  
Dawson City, Yukon Y0B 1G0  
[Chief.Roberta.Joseph@trondek.ca](mailto:Chief.Roberta.Joseph@trondek.ca)

VIA EMAIL

**Re: Dawson Recreation Facility**

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Dear Mayor Kendrick and Chief Joseph,

I am responding to the letter sent by Mayor Potoroka to my predecessor Minister Streicker about Yukon government's support for the Dawson Recreation facility.

I can confirm the government remains committed to supporting an application to the Investing in Canada Infrastructure Program (ICIP), pending legislative approval.

I understand that the initial feasibility work has developed a number of options that are significantly more costly than this level of funding with the preferred option of the City of Dawson estimated to be as high as \$81.2 million. Officials from Community Service's Infrastructure Development Branch are prepared to work with the City of Dawson to refine the planning and take a closer look at the initial study to see what can be done to address the municipality's needs while also recognizing the limited funds that remain in the ICIP allocation and the long list of community priorities. This could include phasing the project to enable Dawson to move ahead with some core elements now, with other recreation spaces added in the future.

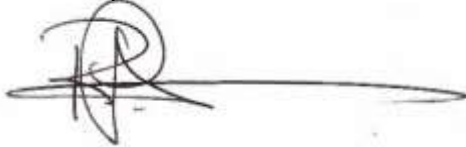


In addition, there is an opportunity for Tr'ondëk Hwëch'in and the City of Dawson to contribute funding to the project. If coordinated with careful project design and the ICIP funding application, this could include utilization of Canada Community-Building Funding.

I understand the limitations of available Yukon government and ICIP funding does make this project challenging. Unfortunately, across the Yukon there is significantly more infrastructure projects than available funding. While funding is limited, we are committed to continue supporting Dawson efforts to build a new recreation centre.

I hope to see you advance this project, work collaboratively with Tr'ondëk Hwëch'in and Community Services to find a path forward.

Sincerely,

A handwritten signature in black ink, featuring a large, stylized 'R' and 'M' followed by a long horizontal line.

Richard Mostyn  
Minister of Community Services



February 10, 2022

His Worship William Kendrick  
Mayor, City of Dawson  
Box 308  
Dawson City, YT Y0B 1G0

Dear Mayor Kendrick:

**RE: Harrington's Municipal Historic Site**

I would like to extend my congratulations to the City of Dawson for designating Harrington's Store as a Municipal historic sites and to Parks Canada on their successful nomination. Your letter dated December 8, 2021 satisfies the requirements of section 47a of Yukon's *Historic Resources Act*.

Harrington's Store is an important example of Dawson's early commercial buildings, having served as a grocery store and bakery among its historic uses. Today it is a well-known landmark in the community and is a testament to the conservation and preservation efforts undertaken by Parks Canada in Dawson.

Congratulations on this significant designation.

Sincerely,

Ranj Pillai  
Minister of Tourism and Culture

Cc Justin Ferbey, Deputy Minister of Tourism and Culture  
Travis Weber, Site Superintendent, Klondike National Historic Sites, Parks Canada

**MONTHLY  
POLICING REPORT  
January, 2022**

**Dawson City RCMP Detachment  
“M” Division  
Yukon**

The Dawson City RCMP Detachment responded to a total of 125 calls for service during the month of January, 2022.

OCCURENCES	January, 2022	Year to Date 2022	January, 2021	Year to date 2021	Year Total 2021
Assaults (all categories)	12	12	4	4	67
Sexual Assault	0	0	3	3	13
Break and Enter	2	2	1	1	15
Thefts (all categories)	3	3	2	2	46
Drugs (all categories)	0	0	2	2	28
Cause a Disturbance	2	2	7	7	90
Mischief	12	12	7	7	145
Impaired Driving	0	0	3	3	49
Vehicle Collisions	6	6	3	3	54
Mental Health Act	6	6	5	5	35
Assistance to General Public	2	2	4	4	66
Search and Rescue	0	0	1	1	3
Missing Persons	1	1	3	3	13
Wellbeing Checks	7	7	5	5	63
Check Stops (represents the actual number of check stops)	2	2	0	0	4
Other Calls for Service	70	70	40	40	1224
<b>Total Calls for Service</b>	<b>125</b>	<b>125</b>	<b>90</b>	<b>90</b>	<b>1915</b>
<b>Criminal Code Charges / (CDSA)</b>	5	5	5	5	151 CC 3 CDSA
<b>Liquor Act/MVA/CEMA Charges/Cannabis Act (Can Act)/Campground Act (Camp. Act)</b>	1 MVA	1 MVA			8 CEMA 6 LA 36 MVA 1 CAN. ACT 1 Camp. Act

**PLEASE NOTE:** The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develop resulting in additional charges or proving an incident to be unfounded. Numbers as at/corrected to 2022.01.31



	<b>January, 2022</b>	<b>Year to Date 2022 Total</b>	<b>January, 2021</b>	<b>Year Total 2021</b>
Prisoners held locally	5	5	5	65
Prisoners remanded	0	0	0	8
Total Prisoners	5	5	5	65

<b>Justice Reports</b>	<b>January, 2022</b>	<b>Year to Date 2022</b>	<b>January, 2021</b>	<b>Year Total 2021</b>
Victim Services Referrals Offered	9	9	4	94
Youth Diversions	0	0	0	3
Adult Diversions	0	0	0	2
Resorative Justice Total	0	0	0	5





**Dawson City RCMP Detachment under the Aurora Borealis**  
**Photo Credit: Constable Vince MADORE**

## **I**

### **Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events
- (5) Restorative Justice

#### **(1) Substance Abuse**

Proactive patrols of licensed drinking establishments have continued despite COVID regulations limiting bar hours, which has naturally resulted in fewer late-night checks. The frigid temperatures also resulted in additional vehicular patrols

around the community to ensure any at-risk intoxicated individuals could be safely taken to their destinations.

#### (2) Road Safety

An increase in collisions was noted this month in comparison to last January, with one "hot-spot" identified (and subsequently taken care of by the City of Dawson). It is believed the early bar closures have also helped keep impaired driving incidents at bay this month, as none were reported or proactively located.

#### (3) Youth Initiatives

Overall youth involvement was also reduced this month due to the cancellation of several events. Members continued with walkthroughs of Robert Service School, stopping and interacting with students along the way. Members also assisted grades K to 3 with skating lessons at the local arena.

#### (4) Attendance at THFN and Community Events

In addition to attendance at regular interagency and community meetings, members attended the Tr'ondek Hwech'in fire/prayer circle in response to the recent opioid overdose deaths in the Territory.

#### (5) Restorative Justice

There were no new matters considered for Restorative Justice this month.

#### **Fun Fact**

The Dempster Highway was named after Inspector William John Duncan Dempster (#O.233) for his service in the north. Dempster served with the RCMP from 1897 until 1934, spending over 36 years serving in the Yukon.

Kindest regards,



Constable Marc TREMBLAY

Dawson City RCMP-GRC  
Box 159  
Dawson City, Yukon  
Y0B 1G0

