



THE CITY OF DAWSON

COUNCIL MEETING #C19-07

AGENDA

MONDAY, APRIL 8, 2019

7:00 p.m.

Council Chambers, City of Dawson Office

Poetry Reading by Tara Borin

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C19-07
3. **PUBLIC HEARING**
 - a) Subdivision Application RE: 19-014 Lot 50, Dome Subdivision
4. **DELEGATIONS AND GUESTS**
 - a) Jane Koepke, Groundswell Planning RE: Recreation Department Master Plan
5. **PETITIONS**
6. **BUSINESS ARISING FROM DELEGATIONS**
7. **ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes #C19-06 of March 25, 2019
8. **BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes #C19-06 of March 25, 2019
9. **FINANCIAL AND BUDGET REPORTS**
10. **SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Request for Decision RE: North End Large Block Options
 - b) Request for Decision RE: Licence of Occupation: Lots 1-3, Block I, Ladue
 - c) Request for Decision RE: Subdivision Application #19-014: Lot 50 Dome Road
 - d) Request for Direction RE: Policing Priorities for 2019/20
 - e) Request for Decision RE: Dawson City Music Festival Noise Variance and Overflow Camping Request
11. **BYLAWS AND POLICIES**
 - a) *Tax Levy Bylaw #2019-01 – Second Reading*
 - b) *Fees and Charges 2019 Amendment Bylaw #2019-02 - Second Reading*
 - c) *2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03 - Second Reading*
12. **CORRESPONDENCE**
 - a) Minister John Streicker RE: Quigley Waste Management Facility Agreement
 - b) Federal/Provincial/Territorial Emergency Management Exemplary Service Award
 - c) Klondike Development Organization RE: Request for Letter of Support
 - d) Committee of the Whole Meeting Minutes #CW19-08 & CW19-09
 - e) Recreation Board Meeting Minutes #R18-06 & R19-01
13. **PUBLIC QUESTIONS**
14. **INCAMERA**
15. **ADJOURNMENT**



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
PH: (867) 993-7400, FAX: (867) 993-7434

NOTICE OF PUBLIC HEARING: SUBDIVISION APPLICATION

Subdivision Application: #19-014

Subject Property: Lot 50 Dome Subdivision
Date: April 8th 2019
Time: 7:00pm
Location: Council Chambers, Town Hall



As per the *Municipal Act*, S. 319.4, upon receiving an application for subdivision, council must give public notice of the application.

Therefore, the City of Dawson is now requesting input from the public

regarding dividing Lot 50, Dome Subdivision into two lots.

For more information, to view the application details, or to provide your input prior to the public meeting, please contact the Community Development Officer using the following contact information:

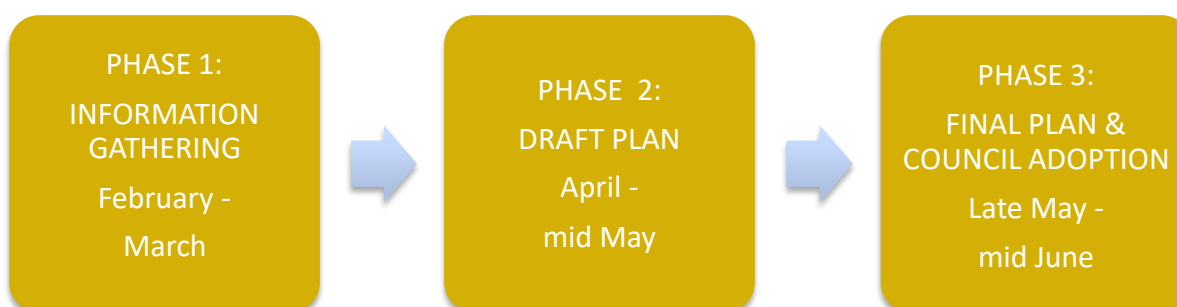
Clarissa Huffman
Community Development Officer
Box 308, Dawson City YT Y0B1G0
cdo@cityofdawson.ca
867-993-7400 ext. 414

INTRODUCTION

The Parks and Recreation Master Plan (PRMP) will create a 10-year blueprint for the City of Dawson that:

- *Sets out a vision and guiding principles for P&R consistent with community needs and Council priorities;*
- *Establishes key goals and objectives for municipal recreation services, programs, facilities and events;*
- *Considers City capacity and budget implications; and,*
- *Sets out a course for implementation and performance evaluation.*

The Plan is being developed over a five-month timeframe and led by Groundswell Planning of Whitehorse in three phases:



A substantial portion of Phase 1 activities involved engaging the Dawson public and recreation community in order to assess the current state of recreation and associated issues and opportunities. The following report is a summary of that engagement.

OVERVIEW OF ENGAGEMENT ACTIVITIES

Engagement activities commenced in early March and concluded in early April. The engagement program consisted of the following activities:

- **16 interviews** with a broad cross-section of recreation providers and partners in both the public and non-profit sectors (see list) on following page);
- **Household survey** – 172 responses were received between March 9-31 (about 145 online and the remainder at 4 survey “stations” in the community);

- **User group/facility user survey** – 12 responses were received between March 7 – 24 (delivered online);
- **User group/facility user session** – 1 group attended an evening drop-in session on March 12;
- **“Graffiti walls”** were installed in Robert Service School, the Downtown, and the arena to solicit quick input about recreation in Dawson

INTERVIEW HIGHLIGHTS

- Many interviewees described the **quantity and quality of recreation** available in Dawson as being **good to excellent**. A “can do” attitude, local talent, innovation, and community spirit were cited as reasons for this.
- **Insufficient programming space and poor facilities** were cited as chief barriers to recreation delivery by many. Interviewees identified a need for an **additional gym space, multi-purpose spaces, and spaces appropriate for seniors, young children, and teens**. The lack of a permanent, suitable home for the youth centre was a concern to some. A few interviewees felt there was also a need for a year-round pool to keep families active and facilitate restorative and rehabilitative activities for an aging population.
- Numerous interviewees spoke to a legacy of **community frustration around the pool and Recreation Centre** and a resulting degree of cynicism around City recreation as a result. This relates not only to the ongoing uncertainty that has plagued the Recreation Centre for the past decade or longer but also to public and/or political promises that were reportedly made to build a year-round pool and replace the problematic Centre. One interviewee felt that the public has been “burned” many times and will have a hard time trusting that the outcomes for a new facility will be better.
- Numerous interviewees stressed that a **new recreation facility must remain in the historic townsite** in order to succeed. They felt that a new recreation facility has to be as **accessible** as possible to all segments of the population and that its design must reflect its dual role of providing both recreation and a critical venue for **social integration** (particularly for seniors, young children and their parents) and **substance-free interactions** between community residents.
- Numerous stakeholders registered concerns about the **potential negative impacts of a Recreation Centre closure** on the on the health and well-being of Dawsonites during the winter months and urged the City to have a **contingency plan** in place in the event that ongoing monitoring of the facility determines that it is unsafe for continued use.
- Despite prevailing concerns about indoor facilities, the City’s work on the **fitness centre, local trails, and parks and greenspaces** were cited by numerous stakeholders as **positive developments**.
- Numerous interviewees expressed **appreciation for the City’s programming efforts** and felt that there is a concerted effort to diversify programs, try new things, and fill gaps in programming.
- The City has established some **highly positive and productive partnerships** with other recreation providers in the community. These stakeholders described City staff as being responsive to requests, willing to collaborate, and solutions-focused.
- Relationships with a few important community recreation providers were felt to **fall short of productive, collaborative partnerships**. Several interviewees felt that the lack of a joint City-TH effort in regards to a **youth centre was a significant issue** on both a symbolic and operational level. The City was described as being more likely to duplicate than assist and reluctant to participate in initiatives that it is not initiating or overseeing. These organizations felt that the nature of their contributions and service delivery to

External Interviewees

City of Dawson Recreation Board
 Dänojà Zho Cultural Centre
 Dawson City Chamber of Commerce
 Dawson City Museum
 Government of Yukon – Community Affairs Branch (pending)
 Government of Yukon – Sport and Recreation Branch (pending)
 Klondike Institute of Arts and Culture
 Klondike Visitors Association
 Little Blue Daycare
 McDonald Lodge
 Recreation and Parks Association of Yukon
 Robert Service School (2 interviews)
 Royal Canadian Legion
 Tr’inke Zho Daycare
 Tr’ondëk Hwech’in Health and Social Services (2 interviews)
 Tr’ondek Hwëch’in Youth Centre

Dawsonites should exempt them from the user fees and/or funding applications that facility user groups are subject to as a measure of a valued, genuine partnership. The City was also described as having a tendency to “offload” events and programs that it initiates on to others and in a few cases not contributing sufficiently to ensure joint initiatives truly succeed.

- **Relationships between the City and some user groups** were described by some stakeholders as **strained and/or confrontational**. The Team heard from several stakeholders that there is a general perception in the non-profit community that the City is unsupportive and at times even obstructive – with rental fees, difficulties accessing in-kind support, and lack of flexibility around tournaments or other events given as specific examples. Facility staff were somewhat buffered from this criticism, however. One interviewee commented that the physical separation of Recreation Department management, administrative and programming staff from user groups may inadvertently be undermining those relationships, whereas facility staff benefit from ongoing interaction with them.
- **Volunteer “burn-out”** is an ongoing challenge to many non-profit groups delivering recreation programming and events in the community. The event and activity calendar was described as being more full than ever, but volunteer numbers are not increasing in a corresponding manner. Several stakeholders felt that the City could assist by minimizing barriers to already stressed volunteer organizations with streamlined administrative and booking processes, better communications, and
- **Communications and unclear, inefficient processes** were cited key weaknesses for the City by numerous interviewees. Several stakeholders mentioned being “bounced around” between City staff trying to make fairly straightforward arrangements, not receiving a response in a timely fashion (or at all), and having already confirmed plans or bookings cancelled because of internal miscommunications or mistakes within the Department.
- Several interviewees commented that the **City Recreation Department is in a uniquely difficult position** trying to satisfy a broad range of user groups, Council, the general public, and the strong passions that tend to be ignited around recreation in general. User groups may not understand or appreciate the pressures placed on the City and recognize that resources are limited. Better communications about internal activities, the creation of two-way dialogue, improved transparency, and an enhanced “buffering” function of the Recreation Board were suggested as avenues to pursue.

HOUSEHOLD SURVEY HIGHLIGHTS

- The majority of the “Top 10” activities participated in by survey respondents are outdoors-based and occur spontaneously and/or without programming (1. Community events 2. Hiking/walking 3. Camping 4. BBQ/gathering, 5. Gardening, 6. Wildlife/nature appreciation, 7. Cross-country skiing/snowshoeing, 8. Cycling, 9. Arts and crafts, 10. Fitness classes)
- Inconvenient programming times, lack of time in general, poor/inadequate facilities, lack of awareness of opportunities, and cost of programs were cited as the “Top 5” barriers to participation in P&R;
- The arena, fitness centre, Robert Service School, swimming pool, and non-profit operated facilities had the highest levels of frequent (21+) use for indoor facilities. Trails and parks received the highest levels of frequent use for outdoor facilities. Outdoor amenities generally received higher satisfaction ratings than indoor facilities.
- Respondents overwhelmingly viewed recreation as a beneficial service to the community and linked to the community’s ability to attract and retain residents.
- A strong majority of respondents indicated a preference to maintain user fees at current levels and a willingness to pay increased taxes for recreation services that would directly benefit them or their family. Fewer indicated support for increased taxes for recreation that would not directly benefit them or their family.
- Respondents felt that parks, recreation and leisure facility projects should be prioritized according to their ability to respond to serve multiple users and activities, function year-round, respond to community demands/requests, operated in an economically sustainable manner, and accommodate large numbers of users.

- An overwhelming majority of respondents feel that Dawson needs new and/or enhanced recreation facilities within the next decade. Swimming pool tank, arena, fitness/exercise space, pool amenities (i.e. sauna, hot tub), indoor playgrounds and an indoor walking track were the most popular indoor facility additions/enhancements. Natural surface trails were the clear leader on the outdoor facility front, followed by an outdoor aquatics space, day use/gathering spaces, outdoor rink, and event spaces.
- The quality and availability of programming for children (ages 6-12) and adults were rated highest by respondents. Programming for seniors, children 5 & under, and youth (ages 13-18) were most likely to be rated poorly.
- A majority of respondents view the City as the logical lead for general recreation programming and not needing to lead with respect to arts and culture programs.
- A greater variety of options, more offerings, and more convenient hours were the most common suggestions to improve programming.

FACILITY USER/USER GROUP SURVEY HIGHLIGHTS

- *(Editorial note: these highlights will be shared at Monday's Council meeting but in short – much of the feedback reinforced what either interviewees and/or the public shared in terms of user group relationships needing attention, facilities and inadequate programming space being a primary barrier to optimal recreation, and the need for better communications and processes).*

MINUTES OF COUNCIL MEETING #C19-06 of the council of the City of Dawson held on Monday, March 25, 2019 at 7:00 PM in the City of Dawson Council Chambers.

PRESENT:	Deputy Mayor Councillor Councillor Councillor	Molly Shore Natasha Ayoub Stephen Johnson Bill Kendrick
REGRETS:	Mayor	Wayne Potoroka
ALSO PRESENT:	CAO EA CDO	Cory Bellmore Heather Favron Clarissa Huffman

Agenda Item: Call to Order

The Chair, Deputy Mayor Shore called council meeting #C19-06 to order at 7:00 PM.

Agenda Item: Agenda

C19-06-01 Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that the agenda for council meeting # C19-06 of March 25, 2019 be adopted as amended.
Motion Carried 4-0

Agenda Item: Public Hearing

C19-06-02 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of holding a public hearing and for hearing delegations.
Motion Carried 4-0

a) Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison

The Chair called for submissions.
The Chair called for submissions a second time.
The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Consolidation Application #19-012: Lots 11 and 12, Block B, Ladue Estate

The Chair called for submissions.
The Chair called for submissions a second time.
The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Delegations

a) Sgt. Rob Morin, Detachment Commander, Dawson City RCMP RE: 2019/2020 Policing Priorities

Sgt. Rob Morin was in attendance to seek input from Council regarding policing priorities for 2019/20. He explained each detachment comes up with an annual plan to target issues that have

been identified as priorities. The policing priorities are identified through consultation with the community and local governments. The detachment also develops an action plan and strategies for addressing the communities policing priorities.

Sgt. Rob Morin informed council the priorities for 2018/19 included substance abuse, traffic enforcement, interaction with youth, and increased visibility around the community.

In response to a question raised by Council, Sgt. Rob Morin confirmed mid-April to be an acceptable deadline for submitting input.

Council requested policing priorities be added to the agenda for the next committee of whole meeting.

- C19-06-03** Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Adoption of the Minutes

- a) Council Meeting Minutes #C19-05 of March 11, 2019

Page 3, prior to resolution C1-05-04: Council requested "Council requested Land Development also look at another area on the south side of the Klondike Highway between Callison Phase 5 and Callison for industrial development" be added to the minutes.

- C19-06-04** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that the minutes of council meeting #C19-05 of March 11, 2019 be approved as amended.
Motion Carried 4-0

Agenda Item: Business Arising from the Minutes

- a) Council Meeting Minutes #C19-05 of March 11, 2019

Council inquired a member of council is absent from a meeting can they move, second or approve meeting minutes. The CAO informed council that the member can't move the motion but they can second the motion.

- Page 3: There was discussion regarding zoning of the two smaller areas, near water and sewer that are identified for potential industrial development. Reasons why these areas should, and should not be zoned residential were raised by council.
- Page 4: Council inquired if the requested information for accounts payable was available. The CAO will forward the requested information.
- Page 5: The CAO informed council no one had responded to the posting for poets, and there was no follow up information available in regards to resolution C19-05-13.

Agenda Item: Financial and Budget Reports

- a) 2019 Accounts Payable Report RE: Cheque Run #19-04

C19-06-05 Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that council acknowledge receipt of the Accounts Payable Report #19-04 RE: Cheques #53453 to 53509; provided for informational purposes.
Motion Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Association of Yukon Communities AGM RE: Call for Resolutions

Under the final Whereas, council requested the addition of “and/or for a spill contingency fund”.

C19-06-06 Moved by Councillor Kendrick, seconded by Councillor Ayoub that council approves submitting the resolution RE: petroleum hydrocarbon containers, as amended, to AYC for the AGM.
Motion Carried 4-0

- b) Request for Decision RE: Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison

C19-06-07 Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the conditions as presented in the Request for Decision RE: Subdivision Application #19-001.
Motion Carried 4-0

- c) Request for Decision RE: Consolidation Application #19-012: Lots 11 and 12, Block B, Ladue Estate

C19-06-08 Moved by Councillor Johnson, seconded by Councillor Kendrick that council approve Subdivision Application #19-012 subject to the conditions, as presented, in the Request for Decision RE: Subdivision Application #19-012.
Motion Carried 4-0

- d) Request for Decision RE: KVA Development Incentive Application

The CAO will investigate and report back with further details regarding the estimated incentive amount of \$265,000.

C19-06-09 Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council approve a Major Development Incentive as per the Development Incentive Policy, subject to the conditions as presented in the Request for Decision RE: KVA Development Incentive Application.

C19-06-10 Moved by Deputy Mayor Shore, seconded by Councillor Johnson to add to the resolution after the comma “waiving the requirement for the project to be in the downtown core”
Carried 3-0

Councillor Ayoub departed council at 7:49 p.m.

Councillor Ayoub rejoined council at 7:50 p.m.

Main Motion Carried 4-0

e) Request for Direction RE: North End Lot Block Options

- C19-06-11** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that Council direct administration to indicate their preference for Sub-Option C (altered) to Yukon Government as presented in the Request for Direction RE: North End Large Block Options with the following amendment by removing the two southern lots and reopening Edward Street for use.
- C19-06-12** Moved by Councillor Johnson, seconded by Councillor Ayoub to postpone to April 1 Committee of Whole for further discussion. Carried 3-1

f) Request for Decision RE: Farmers' Market Lease

- C19-06-13** Moved by Councillor Johnson, seconded by Councillor Kendrick that council direct administration to enter into a two-year lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.
Motion Carried 4-0

g) Request for Decision RE: Dawson Wastewater: Process and Timeline

- C19-06-14** Moved by Councillor Kendrick, seconded by Councillor Ayoub that council acknowledge receipt of the Dawson Wastewater – Process and Timeline as presented and direct Administration to provide communication to Yukon Government Infrastructure Development Branch to proceed as the Project Scoping Lead during the Preparation period as outlined in the Process and Timeline document.
- C19-06-15** Moved by Councillor Johnson, seconded by Deputy Mayor Shore to add to end of resolution "and to keep council informed on progress".
Carried 4-0
Main Motion Carried

h) Request for Decision RE: Recreation Grant Applications

- C19-06-16** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$3,073.60.
Motion Carried 4-0

Agenda Item: Bylaws and Policies

a) Asset Management Plan Policy #2019-01

Section 2.01 (f) second sentence - council noted the word "to" should not be in italics.

- C19-06-17** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council adopt the Asset Management Policy #2019-01 as presented.
Motion Carried 4-0

b) Official Community Plan Bylaw #2018-18 – Second Reading

- C19-06-18** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that bylaw #2018-18 being the Official Community Plan Bylaw be given second reading.
Motion Carried 3-1

c) Zoning Bylaw #2018-19 – Second Reading

Council suggested a promotional plan be developed for when the bylaw passes that to inform the public about what is new, and what has changed in the bylaw.

- C19-06-19** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that bylaw #2018-19 being the Zoning Bylaw be given second reading.
- C19-06-20** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that council move to cow for the purposes of discussion. Carried 4-0
- C19-06-21** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that cow revert to council to proceed with the agenda. Carried 4-0
Main Motion Carried 4-0

d) Tax Levy Bylaw #2019-01 – Second Reading

- C19-06-22** Moved by Councillor Johnson, seconded by Deputy Mayor Shore that bylaw #2019-01 being the Tax Levy Bylaw be given first reading.
Motion Carried 4-0

e) Fees and Charges 2019 Amendment Bylaw #2019-02 - First Reading

Council suggested a news release be issued around the time the bylaw is passed to inform the public that the city is committed to undertaking a study for water metering.

- C19-06-23** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that bylaw #2019-02 being the Fees and Charges 2019 Amendment Bylaw be given first reading.
Motion Carried 3-1

f) 2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw #2019-03 - First Reading

- C19-06-24** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that bylaw #2019-03 being the 2019 Annual O&M Operating Budget and Capital Expenditure Program Bylaw be given first reading.
Motion Carried 4-0

Agenda Item: Correspondence

- C19-06-25** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council acknowledge receipt of the following correspondence:
- Minister John Streicker RE: Turner Street Infrastructure Upgrades Approval
 - Minister Ranj Pillai RE: Acquiring Land Tenure for Moose Mountain Trails
 - Paul Murchison RE: Request for Letter of Support
 - Kristen Richmond RE: Setting of the 2019 Minimum Wage
 - RCMP, Dawson Detachment, "M" Division – February 2019 Policing Report
 - Committee of the Whole Meeting Minutes #CW19-07
 - Heritage Advisory Committee Meeting Minutes #19-03
- For informational purposes
Motion Carried 4-0

- C19-06-26** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that council approves the city issuing a letter in support of the North Klondike Highway Reconstruction under National Trade Corridors Fund.
Motion Carried 4-0

Agenda Item: Public Questions

- C19-06-27** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 4-0
- C19-06-28** Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with agenda.
Motion Carried 4-0

Agenda Item: In Camera

- C19-06-29** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a legal related matter.
Motion Carried 4-0

a) Legal Related Matter

- C19-06-30** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole revert to an open session of council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Adjournment

- C19-06-31** Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that council meeting #C19-06 be adjourned at 9:48p.m. with the next regular meeting of council being April 8, 2019.
Motion Carried 4-0

THE MINUTES OF COUNCIL MEETING C19-05 WERE APPROVED BY COUNCIL RESOLUTION #C19-__-__ AT COUNCIL MEETING #C19-__ OF MARCH 25, 2019.

Molly Shore, Deputy Mayor

Cory Bellmore, CAO

Report to Council

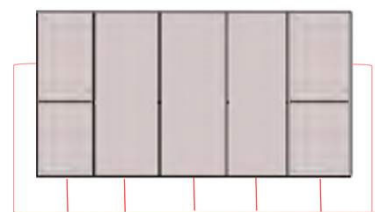


☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	North End Large Block Options	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS:
DATE:	March 29, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	n/a	

RECOMMENDATION

It is respectfully recommended that Council approves sub-option F, as shown below, on the preferred configuration of Block B, Smith Addition.



ISSUE

Administration has been asked to provide direction to Yukon Government on the preferred configuration of Block B, Smith Addition (the large vacant block between Edward and George Streets), as part of detailed design for the North End Plan.

BACKGROUND SUMMARY

The North End briefing note from April 2018 identified sub-options A-E for the configuration of Block B. After further consultation with Council and the community, sub-option B was selected for the final concept in order to create a range of lot sizes to help meet community need.



Figure 1. Interim Sub-options

ANALYSIS / DISCUSSION

The previous options brought forward for consideration included A.1 (6 large lots with Edward St remaining a lot) A.2 (5 large lots with Edward St being a road), B.1 (4 large lots and 4 small clustered lots with Edward Street remaining a lot) B.2 (3 large lots and 4 small clustered lots with Edward Street being a road) and C1 (12 small lots with Edward remaining a lot) C.2 (10 small lots with Edward Street being a road).

Following deliberation on these options, a new option was provided. Currently being forwarded as option F. This is the option recommended at this time for approval. It provides 3 large lots and 4 small lots with Edward Street being a road. All lots would be serviced off of 2nd Ave.

AE Cost Report

AE is currently completing costs on this option. This information is not available at this time. It is anticipated that it will range close to option B.1 in the chart below.

Option	Description (Large Block)	Estimated Lot Sales Revenue (Node 1) [1] [2]	Estimated Total Costs [3]	Cost Recovery Ratio (Revenue:Cost)	Assumptions
A.1	6 large, Edward Closed	\$1,212,000	\$1,537,000	0.79	[4]
A.2	5 large, Edward Open	\$1,092,000	\$1,519,000	0.72	[5]
B.1	4 small, 4 large, Edward Closed	\$1,212,000	\$1,756,927	0.69	[6]
B.2	4 small, 3 large, Edward Open	\$1,092,000	\$1,738,927	0.63	[7]
C.1	12 small, Edward Closed	\$1,212,000	\$2,373,000	0.51	[8]
C.2	10 small, Edward Open	\$1,092,000	\$2,337,000	0.47	[9]

Assumptions
[1] Node 1 from the North End Concept Report includes servicing from Edward to George St
[2] Based on pricing recommendations from North End Concept Report for small, medium, and large lots
[3] Based on AE preliminary costing data, not including service extension to Judge St
[4] AE Cost for Option A
[5] AE cost for Option A minus estimated cost for one service connection
[6] AE Cost for Option B.1 prorated per linear metre to account for dead end in alley and minus estimated cost for one service connection
[7] AE Cost for Option B.1 prorated per linear metre to account for dead end in alley and minus estimated cost for two service connections
[8] AE Cost for Option B.1 plus estimated cost for three service connections
[9] AE Cost for Option B.1 plus estimated cost for one service connection

Table 1. Estimated Costs for Sub-options A.1 to C.2, based on AE cost report

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	March 29, 2019	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Licence of Occupation: Lots 1-3, Block I, Ladue	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. Draft Licence of Occupation 2. 1998 Agreement
DATE:	March 21, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: Official Community Plan Zoning Bylaw Encroachment Policy		

RECOMMENDATION

It is respectfully recommended that Council:

1. Direct administration to enter into a License of Occupation with Dawson Downtown Ltd. for the purposes of encroaching onto City of Dawson property, with feedback on how to incorporate the issues raised in this report.

ISSUE

Dawson Downtown Ltd. is looking to enter into a Licence of Occupation with the City of Dawson to accommodate their existing awnings that extend onto City of Dawson property.

BACKGROUND SUMMARY

Dawson Downtown Ltd. received subdivision authority for application 18-115 to consolidated Lots 1-3, Block I, Ladue Estate for the purposes of remedying a legally non-conforming structure. This will facilitate the construction of an addition on the rear of the existing structure. One of the conditions of approval was for the applicant to enter into a Licence of Occupation with the City of Dawson to resolve liability issues associated with awnings projecting over the City of Dawson boardwalks.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Official Community Plan

The City of Dawson has a long and rich history that takes a variety of forms and lends itself to the environment of a 'living historical community' that is continually growing and evolving while respecting the heritage character of the community. The Official Community Plan S. 3.9 states that "preservation of this history and heritage will be a crucial element in the long-term sustainability of Dawson". As with similar projects in the recent past, providing a mechanism by which awnings and balconies can exist on the boardwalk helps to preserve a key component of Dawson's historic commercial streetscape.

Zoning Bylaw

The subject property is currently zoned C1 – Core Commercial. The front-yard setback requirement in a C1 zone is 0m. The intent behind this decision is to implement the 'Design Guidelines for Historic Dawson', which states that "a typical commercial streetscape was composed of a continuous band of buildings on

either side of the street”. It is current practice to ensure that all new structures are located entirely within the property boundaries of the subject property. In a commercial zone, proponents can build right up to the property line to mimic the historic streetscape typical in Dawson.

However, the Design Guidelines go on to state that “even though the street pattern was linear and generally predictable, the streetscape components created interesting pedestrian movement patterns through a sequence of implied spaces, such as the space under the awning[s]”. Figures 1 and 2 are images extracted from the Design Guidelines depicting such awnings.

The upper storeys are fairly uniform while the ground floor facade and boardwalk area add variety, interest, and human scale to the streetscape

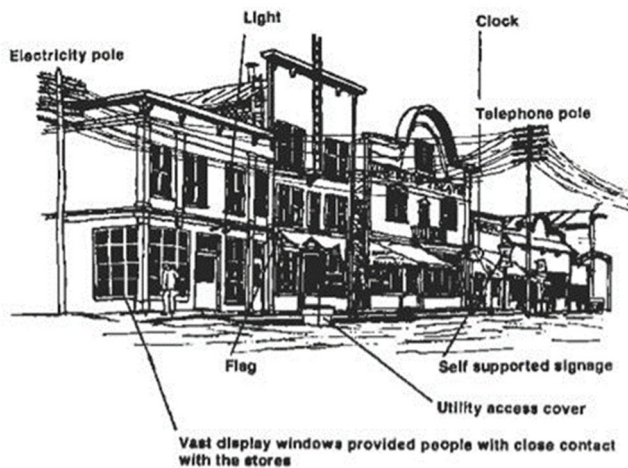


Figure 1. Typical Commercial Streetscape (Design Guidelines pg. 18)

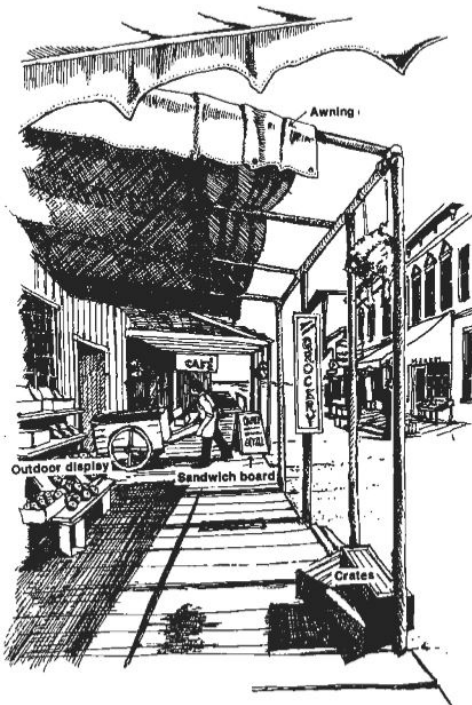


Figure 2. Example of Awning Extending over Boardwalk (Design Guidelines pg. 17)

Encroachment Policy

The Encroachment Policy has provisions to deal with issues of this nature. Section 4(g) of the Policy states that “where it is identified that a balcony or awning encroaches into or projects onto a City of Dawson boardwalk or road right-of-way in the C1: Core Commercial Zone as per the *Zoning Bylaw* in effect at the time, the City of Dawson and the owner of the structure may be required to enter into a Licence of Occupation”. As such, this was listed as a condition of approval for the consolidation.

Figure 3 shows what the awnings/pseudo balconies currently look like at the Downtown Hotel, and Figure 4 is a draft site plan showing where the awnings are located. The applicant has been reminded that the awnings should be shown in the final plan of survey to finalize the consolidation and include accurate mapping in the license of occupation. However, for the purposes of discussing the contents of the LOO, these drawings are sufficient.



Figure 3. Existing Awnings extending over the boardwalk at the Downtown Hotel.

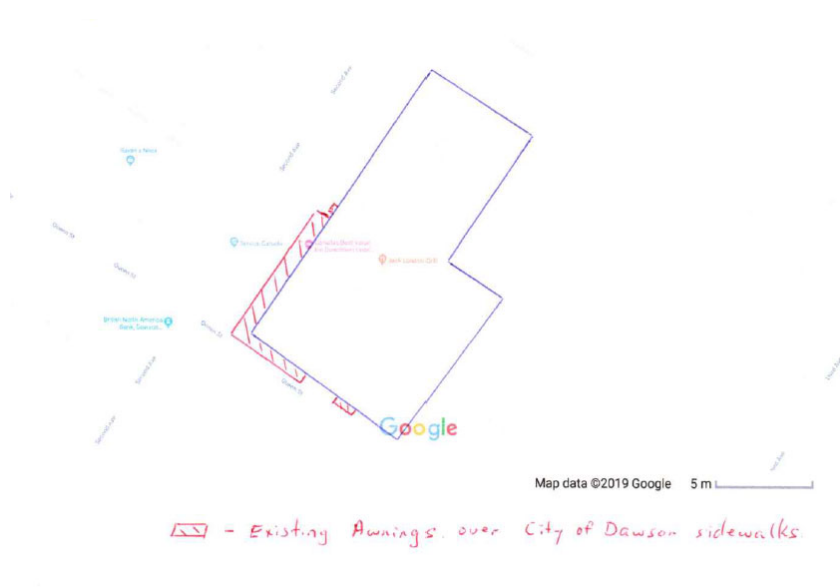


Figure 4. Draft Site Plan showing awnings.

Heritage Advisory Committee

The Downtown Hotel awnings were discussed by the Heritage Advisory Committee in September 2018, due to complaints received from the public about the use of plastic on some of the awnings. The use of non-historic materials has been a complex issue for some time. For example, the Heritage Advisory Committee conceded some time ago that plastic is acceptable for a greenhouse to allow light and to reduce the cost of growing local food (i.e. to require glass greenhouses would be expensive and onerous). However, the Heritage Advisory Committee determined that the use of plastic for awnings should not be allowed as the material is not historic and there is no functional reason why clear plastic would be required. They did note that it would be acceptable in scenarios where it would not be readily visible from the street. For example, Klondike Kate's has a plastic cover on their balcony, which is not visible from the street due to wood framing.

Specifically regarding the Downtown Hotel, at HAC meeting 18-13 it was stated that "Tin or canvas is preferred...regarding the use of greenhouse plastic on the Downtown Hotel, the Committee supports sending a letter requesting the awnings to be replaced with tin". Therefore, Council may wish to consider an additional clause in the Licence of Occupation that requires the awnings to be made of materials approved by the Heritage Advisory Committee, or at minimum that the materials used are historic from a streetscape perspective (i.e. non-historic materials not visible from the street). The intent of allowing balcony and awnings is to protect the historic nature of the streetscape, which is then reduced if the materials used are not historic.

Public Works

Public Works (PW) raised concerns around the newer awnings that were put up in recent years. First, these awnings were put up with no permission from the City. Typically, for alterations to a main building, especially in the Downtown Core, a development permit would be required to ensure that the alteration meets the Design Guidelines. PW echoed the concerns of HAC that these awnings were not given the opportunity to be adequately assessed. Second, PW raised concerns about the placement of the 'smoking areas', and it is recommended that the LOO contains a provision that the smoking areas are at least 5m from doorways, windows, or air intakes as per s. 2(a) of the *Smoke Free Places Act*. Finally, PW acknowledged that a 1998 agreement between the City and the Downtown Hotel stated that the City would replace the gravel and wood steps on the corner of Second Ave and Queen Street one time, and the Downtown would be required for all ongoing repair, maintenance, and replacement thereafter. This LOO should supersede the existing agreement so that there is one agreement with the proponent.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

BETWEEN:

THE CITY OF DAWSON
a municipal corporation
(the "City")

AND:

535551 Yukon Inc. (Dawson Downtown Ltd)
(the "Licensee")

IN RESPECT OF:

Lots 1-3, Block I, Ladue Estate
Dawson City, Yukon Territory
Plan # 8338A
(the "Land")

1.00 NO INTEREST IN THE LAND

1.01 This license does not convey any exclusive right, privilege, possession, property or interest with respect to the Land.

2.00 USE

2.01 The Licensee shall use the Land solely for the following purpose(s):

Dawson Downtown Hotel awnings and balconies as depicted in Section 6.0 Appendices.

3.00 TERMS

- 3.01 This license shall be for a period of five years (5) years commencing on the First (1st) day of May, 2019, and ending on the Thirtieth (30th) day of April, 2024.
- 3.02 YIELDING AND PAYING THEREFORE, annually, a license fee in the sum of One Dollar (\$1.00) plus GST.
- 3.03 The Licensee shall not use of the Land for any other purpose than use(s) specified in term 2.
- 3.04 The breach of any clause shall be a fundamental breach of the license and may result in termination.



THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

- 3.05 The Licensee shall assume responsibility for ongoing repair and maintenance for the boardwalk at the subject property to the standards upheld by the City of Dawson.
- 3.06 The Licensee shall assume responsibility for ensuring the safety and stability of all improvements and structures at the subject property in the event that the City of Dawson or those contracted by the City of Dawson require access to the surface or subsurface within the road right-of-way.
- 3.07 The Licensee shall not place anything permanent upon, in, or under the Land, except as necessary for the exercise of the rights granted under this license, without the written approval of the City of Dawson. Furthermore, the Licensee will construct, operate and maintain such necessary improvements in a safe manner.
- 3.08 The Licensee shall indemnify and save harmless the City from all claims, judgments, liabilities, damages, causes of action, demands, losses and costs that may arise as against the City by virtue of the operations of the Consultant under this Agreement.
- 3.09 The Licensee shall, at his own expense, maintain insurance in the name of the Licensee and the City including the City as additional insured against liabilities or damages in respect of injuries to persons (including injuries resulting in death) and in respect to damage to property (including the facilities and property of the City) arising out of the performance of this Agreement until completion of this Agreement, including, without limiting the generality of the foregoing, public liability and property damage insurance.
- 3.10 The Licensee shall ensure that materials and design for all encroachments have been approved by the Heritage Advisory Committee.
- 3.11 This license supersedes the agreement between the City of Dawson and Dawson Downtown Ltd of September 1998, regarding the steps leading to the boardwalk on the corner of Second Avenue and Queen Street. Under this license, Dawson Downtown Ltd. remains responsible for ongoing repair, maintenance, and replacement of these steps.
- 3.12 The Licensee shall ensure that all designated smoking areas are a minimum of 5m from any entranceway, window, or air intake as per s. 2(a) of the *Smoke Free Places Act*.
- 3.13 The insurance policies maintained under sub-Section 3.09 above shall:
 - (a) include the following "Cross Liability" clause: "the insurance as is provided by this policy shall apply in respect to any claim or action brought against any one Insured by any other Insured. The coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each Insured. The inclusion herein of more than one Insured shall not operate to increase the limit of the Insurer's Liability".
 - (b) cover the cost of defense or adjustment of claims over and above the money limitations of the policies;
 - (c) be in an amount of not less than \$2,000,000.00 (Two Million Dollars) for any one accident for general public liability to third parties, property damage and automobile, and other vehicular coverage for public liability and property damage if the Licensee is utilizing his equipment;



THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

- (d) require the insurers to give thirty (30) days' notice, to the City, prior to cancellation or expiry of the insurance or of any proposed material changes in such policies.
 - (e) provide proof to the City by way of "Certificate of Insurance" issued by the Insurance Company.
 - (f) The insurance policies maintained under sub-section 3.10 above may be issued with a deductible amount of not more than \$2,500.00 (two thousand five hundred dollars). The amount of any loss up to the deductible limit shall be borne by the Licensee.
 - (g) Upon signing of this agreement, the Licensee shall deposit with the City a Certificate of Insurance verifying the insurance requirements of this contract.
- 3.14 Subject to the Licensee having performed and observed all of the terms and conditions on the part of the Licensee to be performed and observed, and upon a renewal being requested by the Licensee, in writing, at least ninety (90) days prior to the date of expiry of this license, the City of Dawson may grant to the Licensee a renewal of this license for a further term of five (5) years upon essentially the same terms and conditions as are herein contained except as to license fees and this right of renewal.
- 3.15 On the termination or expiration of this license, the Licensee will remediate the Land to a condition satisfactory to the City of Dawson. In particular, the City of Dawson may require the Licensee to remove any improvements affixed to or placed on the Land, and otherwise to restore the Land. In the event the Licensee does not carry out such removals and restoration within ninety (90) days of termination of the license, despite being requested to do so, the City of Dawson may carry out the removals and restoration and may recover the cost of so doing from the Licensee.



THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

4.00 NOTICES

- 4.01 Whenever, under the provision of this License, any notices, demands, or requests are required to be given by either party to the other, such notice, demand, or request may (except where expressly otherwise herein provided) be given by delivery by hand to, by sending the same by facsimile, or by registered mail sent to, the respective addresses or facsimile number hereinafter provided for, and if given by mail shall be deemed to have been served and given on the second business day following the date of mailing by registered mail and provided such addresses or facsimile number may change upon five (5) days notice. In the event that notice is served by mail at the time when there is an interruption of mail service affecting the delivery of mail, the notice shall not be deemed to have been served until one (1) week after the date that the normal service is restored. The respective addresses and facsimile number of the parties being, in the case of the City:

THE CITY OF DAWSON

ATTENTION: Chief Administrative Officer
PO BOX 308
Dawson City, Yukon
Y0B 1G0
Fax: (867) 993-7434

And in the case of the Licensee:

535551 Yukon Inc (Dawson Downtown Ltd)
PO Box 780
Dawson City, Yukon
Y0B 1G0

5.00 GENERAL

- 5.02 This License of Occupation shall inure to the benefit of and be binding upon the parties, their heirs, executors, administrators, successors, and permitted assigns.

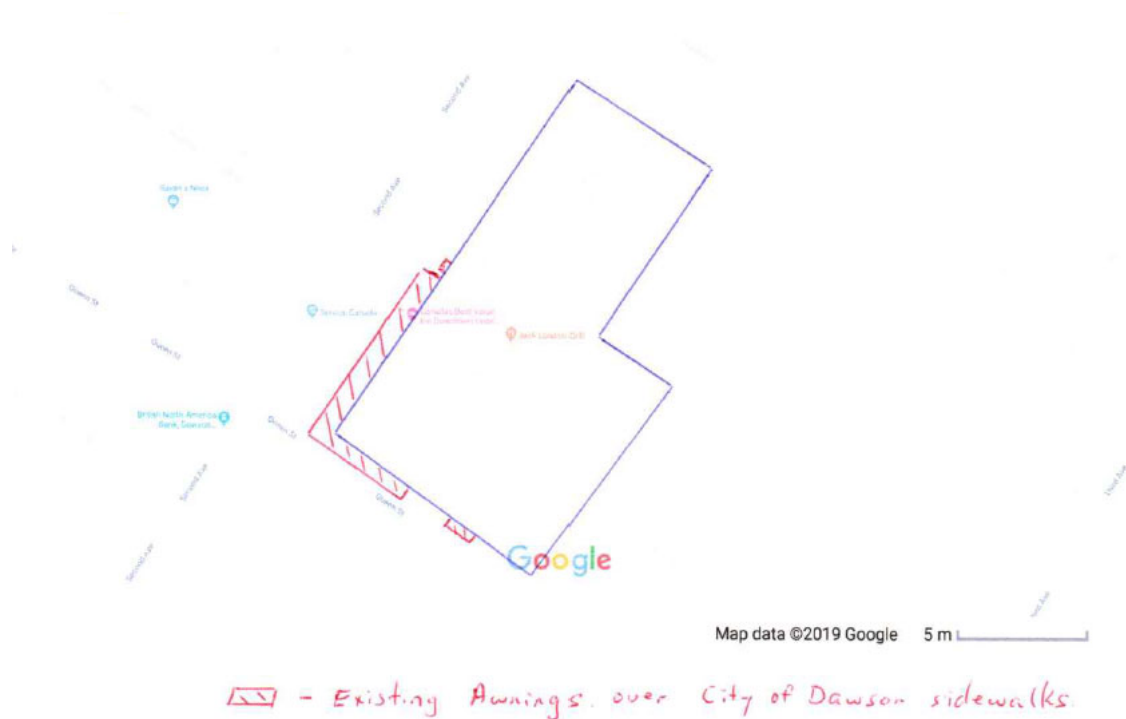


THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

6.00 APPENDICES

6.02 Site Plan





THE CITY OF DAWSON

Licence of Occupation: Lots 1-3, Block I, Ladue Estate

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

THE CITY OF DAWSON

By:

Wayne Potoroka, Mayor

Date

Witness

535551 Yukon Inc (Dawson Downtown Ltd)

By:

Richard Thompson, CAO

Date

Witness

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Subdivision Application #19-014: Lot 50 Dome Road	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. Subdivision Application #18-068 2. Map of Proposed Subdivision
DATE:	Aug 30, 2018	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Official Community Plan Zoning Bylaw Subdivision Bylaw		

RECOMMENDATION

1. That Council approve Subdivision Application #18-068, subject to the following conditions:
 - 1.1. The application successfully passes through a public hearing.
 - 1.2. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

ISSUE

Subdivision Application #18-068 was received on March 15, 2019. The applicant is requesting to subdivide their residential lot into two lots to facilitate the sale of the second lot.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads were asked to comment on this application for purposes of assessing operational requirements such as access, lot grading, and slope stability, and no negative comments or concerns were raised.

The application was also circulated to every property owner in a 1km radius of this property, inviting comments and questions. No comments in opposition to this application were received at the time of writing this report.

Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. In this case, there is no new access, and therefore this section does not apply.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

Official Community Plan

The property is currently designated as R3 – Country Residential. Uses associated with this designation include primarily low density single detached dwellings. Therefore, the two proposed lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning By-Law

The property is currently zoned R3 – Country Residential. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the R1 zone as per the Zoning By-Law is to permit low density, privately serviced residential dwellings. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. Both lots would also be required to meet the minimum lot size of 1 acre; the two lots are proposed to be approximately 1.9 and 1.8 acres respectively.

A preliminary zoning assessment was conducted and no discrepancies were identified, therefore administration is comfortable recommending approval of this application.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

PAID

MAR 14 2019
31783

OFFICE USE ONLY	
APPLICATION FEE:	\$250
DATE PAID:	March 15
PERMIT #:	19-014

SUBDIVISION/CONSOLIDATION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

CIVIC ADDRESS: 77 Mary McLeod Rd. VALUE OF DEVELOPMENT: \$102,400.00
EXISTING USE OF LAND / BUILDINGS: Family home 298,980

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the legal description (lot, block, estate, plan) of each part to be subdivided/consolidated.

The proposed development is to subdivide Lot 50 Dome Subdivision into two roughly equal halves. The upper half would remain in our ownership and the lower half will be transferred to my brother Daniel Naef on which he intends to build a home. Subdivision of Lot 50 Dome Plan # 2018-0018. Both new lots would be just under 2.0 Acres each.

APPLICANT INFORMATION

APPLICANT NAME(S): Brittany Rudashy + Brian Naef
COMPANY NAME: _____
MAILING ADDRESS: P.O. Box 583 Dawson City Y.T. POSTAL CODE: Y0B 1G0
EMAIL: naef.brian@gmail.com FAX #: _____
PHONE #: (867) 335-7375 ALTERNATE PHONE #: (867) 689-7024

OWNER INFORMATION

OWNER NAME(S): Brittany Rudashy + Brian Naef
MAILING ADDRESS: P.O. Box 583 Dawson City Y.T. POSTAL CODE: Y0B 1G0
EMAIL: naef.brian@gmail.com FAX #: _____
PHONE #: (867) 335-7375 ALTERNATE PHONE #: (867) 689-7024

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No new access is needed for this subdivision. There are currently two access points to the property. Access #1 to the upper lot is located off the cul-de-sac at the end of hillside crescent. Access #2 to the lower half of the property is located off Mary McLeod Rd. Both accesses have been properly developed with culverts in place.

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

The property is located over 0.5 miles from any water body. On the Dome.

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

The property is located on a south-facing slope with a low to moderate gradient and includes a number of level areas throughout the property. The slope is oriented in a northeast to southwesterly direction. Much of the property is comprised of standing dead poplar and large white spruce, which has mostly been cleared to accommodate construction as well as fire smart the area. However a buffer of trees has been left around the perimeter for aesthetics and privacy. Vegetation is dominated by white spruce and smaller shrubs such as willow and rose. The soil composition includes a top layer of duff followed by a mixture of gravels and clay loam. The property has adequate drainage as determined by perk tests for installation of our septic field.

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

The existing buildings on the property include one single family home, one detached garage and one woodshed. All buildings are to remain on the property in their current location.

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 12-27 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March 1 / 2019

DATE SIGNED

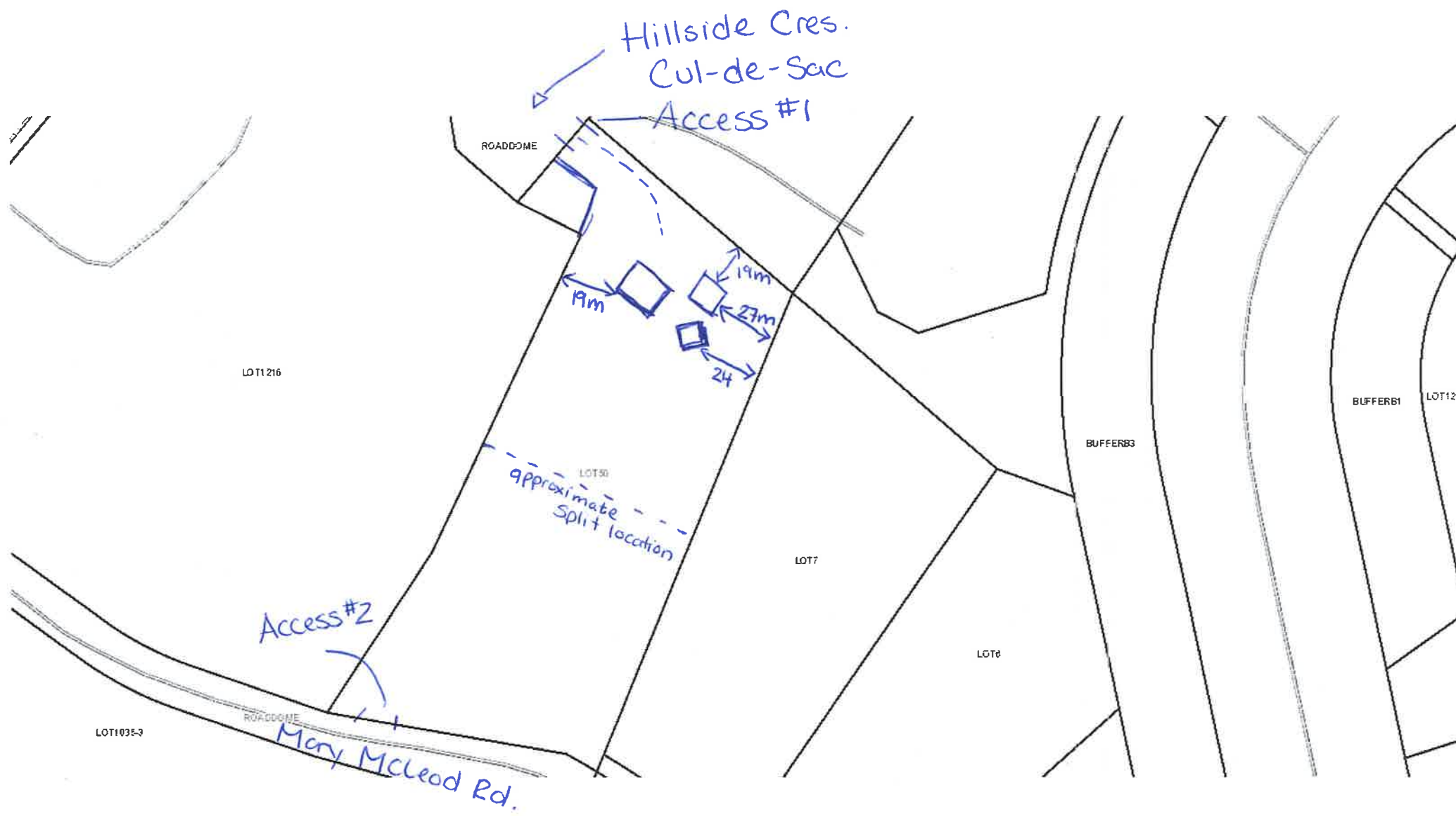
March 1 / 2019

DATE SIGNED

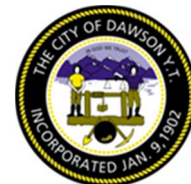
B. Rudashy / Kim Thyl
SIGNATURE OF APPLICANT(S)

B. Rudashy / Kim Thyl
SIGNATURE OF OWNER(S)





Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Policing Priorities for 2019/20	
PREPARED BY:	Cory Bellmore, CAO	ATTACHMENTS: ▪
DATE:	April 4, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	▪	

RECOMMENDATION

It is respectfully requested that council directs administration to issue a letter to Sgt. Rob Morin, NCOi/c notifying him the priority issues council would like the local Detachment to focus on for 2019/20 are the same as the 2018/19 priorities.

BACKGROUND

Each year the local Detachment reaches out to ask council what areas or activities council would like the local Detachment to concentrate their efforts on for the coming year with regards to policing in the community. The Detachment uses this information to develop an annual performance plan which assists them in addressing the policing priorities identified by the community.

Last year council identified the following as policing priorities for 2018/19:

- Hard / illegal drugs and excessive alcohol - harm reduction and enforcement, and keeping it away from the youth
- Traffic safety
- Safer youth through activities and involvement with youth
- Crime prevention, education and community involvement

Sgt. Rob Morin, Detachment Commander, Dawson City RCMP attended the March 25th council meeting to seek input from council regarding the policing priorities for 2019/20. The community policing priorities for 2018/19 included substance abuse, traffic enforcement, interaction with youth, and increased visibility around the community. Council requested the matter be referred to committee for discussion.

OPTIONS

Options:

1. Same priorities as last year
2. Same priorities as last year, with amendments as specified by council
3. New policing priorities, as specified by council

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:	March 28, 2019	

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:	Use this line for the subject if the item is public. (delete whichever row is not required)	
PREPARED BY:		ATTACHMENTS: ▪
DATE:		
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">▪ Property Maintenance & Nuisance Abatement Bylaw▪ Camping Bylaw▪ Campsite Policy		

RECOMMENDATION

THAT Council approve the request received from Dawson City Music Festival for a variance to Property Maintenance & Nuisance Abatement Bylaw #07-03, Part II 11(1), "Incessant Noise" and grant official permission to use the Crocus Bluff Ball Diamond as an overflow campground, Camping Bylaw# 222, Sections 3(1) & 4 (1).

ISSUE / PURPOSE

Dawson City Music Festival has submitted a request for a variance to the *Property Maintenance & Nuisance Abatement Bylaw* for incessant noise and permission to use the Crocus Bluff Ball Diamond for overflow camping.

BACKGROUND SUMMARY

Each year Dawson City Music Festival requests a variance to the *Property Maintenance & Nuisance Abatement Bylaw* #07-03 and the *Camping Bylaw*. Past practice has been to approve these requests by resolution of council. The *Camping Bylaw* allows council to designate a campground by resolution. However, *Property Maintenance & Nuisance Abatement Bylaw*, does not specifically address allowing variances by resolution.

ANALYSIS / DISCUSSION

Historically, council has required for this request to come forward for council approval. However, this does not appear to be a requirement of the *Property Maintenance & Nuisance Abatement Bylaw*.

- *Campsite Policy* #21 contradicts the *Camping Bylaw* #222 should administration bring this policy forward for review/peal
- Would council prefer to move forward and continue to pass a resolution to allow the variance as per past practice?

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	April 5, 2019	



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2019 Tax Levy Bylaw**.

2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2019.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson;
- (e) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

- (f) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.

PART II – APPLICATION

4.00 Tax Rates Established

- 4.01 A general tax for the year 2019 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of 1.85 percent.
- 4.02 A general tax for the year 2019 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate of 1.56 percent.

5.00 Minimum Tax

- 5.01 The minimum tax for the year 2019 on any real property classified “residential” shall be eight hundred dollars (\$800.00) except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and fifty dollars (\$350.00).
- 5.02 The minimum tax for the year 2019 on any real property in the City of Dawson classified “non-residential” shall be eleven hundred dollars (\$1,100.00).

PART III – FORCE AND EFFECT

6.00 Severability

- 6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

7.00 Bylaw Repealed

- 7.01 Bylaw 2018-04, and amendments thereto, are hereby repealed.
- 7.02 All previous year’s tax levies as presented in property tax notices from the City of Dawson shall continue to apply.



THE CITY OF DAWSON

2019 Tax Levy Bylaw

Bylaw No. 2019-01

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 25, 2019
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the *Fees and Charges 2019 Amendment Bylaw*

2.00 Purpose

- 2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

3.00 Definitions

- 3.01 In this Bylaw:
 - (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
 - (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
 - (c) “city” means the City of Dawson;
 - (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

PART II – APPLICATION

4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #18-05 and its amendments are hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 25, 2019
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2019 Amendment Bylaw

Bylaw No. 2019-02

PART IV – APPENDIX

Appendix A – Fees and Charges

Appendix A - 2019 Fees and Charges for Bylaw 19-02

	All rates are subject to GST when applicable	2019	
Administration	Fee Description	Fee	Unit
	Certified Bylaw	\$15.00	per bylaw
	NSF Cheque Service Charge	\$40.00	each
	Stop Payment Fee	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$35.00	each
	Tax Certificate	\$35.00	per property
Animal Control	Fee Description	Fee	Unit
	License Fee, Annual - Dangerous animal	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	per dog, per day
	Impound - First Occurrence	\$25.00	per dog
	Impound - Second Occurrence	\$75.00	per dog
	Impound - Third Occurrence	\$125.00	per dog
	Impound - Fourth Occurrence	\$300.00	per dog
	Impound - Fifth and Subsequent Occurrences	\$500.00	per dog
	Replacement Tag	\$15.00	per unit
	Special Needs Dog	No Fee	
Business Licensing	Fee Description	Fee	Unit
	Local - Initial Business License Fee	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	per year
	Regional - Business License Fee	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	per year

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Cable System	Fee Description	Fee	Unit
	Analog Service - Residential Regular Rate	\$45.00	per month
	Analog Service - Residential Senior Rate	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:		
	Base Rate, plus	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$70.50	per month
	Digital Service - Residential Senior Rate	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$5.40	per month
	Digital Additional Programming:		
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #6 More Sports, #7 Family & Kids	\$5.40	per package per month
	Digital Specialty Package #13 - Time Shift #1	\$1.00	per package per month
	Digital Specialty Package #16 - Extra Variety	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$22.25	per package per month
	Digital Specialty Package #24 - Super Channels	\$15.50	per package per month
	Digital Stand Alone Channels: EWTN, OUT TV, Playboy, Hustler	\$22.50	per channel per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:		
	High Definition Specialty Package #1 - Entertainment HD	\$8.50	per package per month
	High Definition Specialty Package #2 - Sports HD	\$5.00	per package per month
	High Definition Specialty Package #3 - Network HD	\$5.00	per package per month
	High Definition Specialty Package #4 - Movie HD	\$5.00	per package per month
	Connection for new service:		
	Administration/Connection Fee (Connection already exists)	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	per transfer
	Fibre Optic Rental	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$55.00	per month Per each additional pair of fibre

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Camping Bylaw	Fee Description	Fee	Unit
	Fee to remove a tent	\$75.00	per tent
	Storage fee for tent	\$10.00	per tent per day
Cemetery	Fee Description	Fee	Unit
	Disinterment or Reinterment of any Cadaver	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	plus actual costs	each
	Plot and Perpetual Care - Ashes	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$575.00	each
Development & Planning	Fee Description	Fee	Unit
	Advertising - Required Advertising associated with any application	\$80	signage replacement fee
	Appeal to Council	\$105.00	per application
	Application to Consolidate	\$105.00	per application
	Cash in Lieu of on-site parking	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential	\$0.00	
	Base Rate, plus	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (additions and changes to main building)	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)	\$25.00	per application
	Development Permit Application - Residential Build (Single-Detached/Secondary Suite)	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	per application
	Extension of Approval	\$105.00	per application
	OCP Amendment application	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	per application
	Subdivision Application Fee	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days	\$25.00	per application
	Temporary Development Permit - More than 7 days	\$105.00	per application
	Variance Application	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	per application
	Water and Sewer Load Capacity Charge	As per W&S Services Fee Schedule	refer to page 12

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Fire Protection		All rates are subject to GST when applicable	
Fee Description	Fee	Unit	
Inspection Service: Third Party Requests for Business Premises	\$75.00	per hour	
Inspection Service: File Search	\$75.00	per hour	
Inspection Service: Request for on-site inspection	\$75.00	per hour	
Inspection Service: Non-routine inspection	\$75.00	per hour	
Burning Permit Application	\$0.00	per application	
False Alarm Responses:			
1-2 responses per calendar year	No Fee		
3-5 responses per calendar year	\$250.00	per response	
greater than five responses per calendar year	\$500.00	per response	
Emergency Response	\$0.00		
Base Rate, plus	\$500.00	per hour, per unit plus disposable materials	
Disposable materials	Costs + 21.5% Markup		
Confined Space Rescue Stand-by	\$500.00	per request	
Confined Space Rescue Response	\$500 + actual costs	per response	
Public Works	Fee Description	Fee	Unit
	Equipment Rental including operator:		
	Backhoe	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	per hour (one hour min.)
	Labour:		
	Service Call / double time	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	per employee per hour (min 1 hr)
	Other:		
	External contractor and material mark-up	21.5%	
	Municipal Dock Rental	\$105.00	per foot per season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks	Fee Description	All rates are subject to GST when applicable	Fee	Unit
	Art & Margaret Fry Recreation Centre			
	Arena Ice Rental - Adult		\$120.00	hour
	Arena Ice Rental - Youth		\$60.00	hour
	Arena Ice Rental - Tournament*		\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*		\$50.00	hour
	Change fee		\$100.00	
	Arena Dry Floor		\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit		\$400.00	per day or part thereof
	Arena Kitchen		\$175.00	per day or part thereof
	Arena Kitchen - Non-profit		\$110.00	per day or part thereof
	Arena Rec Room - program		remove	hour
	Arena Rec Room - private event		remove	first hour
	Arena Rec Room - private event		remove	each additional hour
	Arena Concession Area		\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)		\$3.50	day
	Arena - Chid 10 Punch Pass (3-12 years)		\$30.80	10 times
	Arena - Child Season Pass (3-12 years)		\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)		\$4.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)		\$39.60	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)		\$180.00	season
	Arena - Adult Day Pass (19-59 years)		\$5.25	day
	Arena - Adult 10 Punch Pass (19-59 years)		\$46.20	10 times
	Arena - Adult Season Pass (19-59 years)		\$210.00	season
	Arena - Family Day Pass (related & living in one household)		\$12.25	day
	Arena - Family 10 Punch Pass (related & living in one household)		\$107.80	10 times
	Arena - Family Season Pass (related & living in one household)		\$470.00	season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks	Fee Description	Fee	Unit
	All rates are subject to GST when applicable		
	Parks & Greenspace		
	Minto or Crocus - Ball Diamond	\$120.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	season
	Crocus - Day Camp	\$1,200.00	season
	Crocus - Concession	\$110.00	per day or part thereof
	Minto - Concession	\$150.00	per day or part thereof
	Minto - Kitchen or Concession	\$75.00	per day or part thereof
	Minto - Program Room - program	\$15.00	hour
	Minto - Program Room - private event	\$40.00	first hour
	Minto - Program Room - private event	\$15.00	each additional hour
	Parks or Greenspace*	\$52.00	per day or part thereof
	Gazebo*	\$52.00	per day or part thereof
	Picnic Shelter*	\$52.00	per day or part thereof
	Community Garden Plot	\$30.00	season
	Dawson City Swimming Pool		
	Swimming Pool Rental* - under 25 swimmers	\$120.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	\$3.50	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	\$30.80	10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$140.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$4.50	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$39.60	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	\$5.25	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$46.20	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	\$12.25	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$107.80	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	season

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Recreation and Parks	Fee Description	Fee	Unit
Equipment Rental		All rates are subject to GST when applicable	
	Cross Country Ski Package*	\$10.00	per day or part thereof
	Cross Country Ski Package*	\$20.00	3 days
	Cross Country Ski Package*	\$40.00	7 days
	Cross Country Skis, boots or poles	\$5.00	per day or part thereof
	Snowshoes*	\$10.00	per day or part thereof
	Snowshoes*	\$15.00	3 days
	Coffee Urns	\$10.50	per day or part thereof
	Picnic Table	\$12.00	per day or part thereof
Fitness Centre			
	Fitness Centre*	\$7.00	day
	Fitness Centre*, **	\$35.00	month
	Fitness Centre*, **	\$88.00	3 months
	Fitness Centre*, **	\$165.00	6 months
	Fitness Centre*, **	\$319.00	year
Deposits			
	Damage Deposit - Facility	\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	fully refundable if conditions met
	Deposit - Key	\$40.00	fully refundable if conditions met
	Program Cancellation	\$10.00	
* indicates a 10% discount for youth, seniors or registered non-profit			
** indicates a 10% discount for residents within the municipal boundary			

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Traffic Control	Fee Description	Fee	Unit
	Erection of Barriers for Public Utility	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	occasion
Vehicle for Hire	Fee Description		
	Vehicle for Hire License or Renewal	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	per application
Waste Management	Fee Description	Fee	Unit
	Waste Management Fee - Commerical Space	300 (25/mo)	year
	Waste Management Fee - Institutional Residential	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	300 (25/mo)	year
	Waste Management Fee - Residential Unit	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$75.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$75.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$60.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$60.00	year
Water Delivery Service	Fee Description	Fee	Unit
	One delivery every two weeks	\$1,020.00	per year
	One delivery every two weeks	\$85.00	monthly installment payment
	One delivery per week	\$2,220.00	per year
	One delivery per week	\$185.00	monthly installment payment
Water and Sewer Services	Seniors Discount on Total Water and Sewer Charges	40.00%	

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Water Services	Fee Description	Fee	Unit
	Private owned/occupied Residential	\$635.59	per year
	Private owned/occupied Residential	\$158.90	quarterly installment
	Privately owned/rental Residential	\$635.59	per year
	Privately owned/rental Residential	\$158.90	quarterly installment
	Trondek Hwechin residential	\$635.59	per year
	Trondek Hwechin residential	\$158.90	quarterly installment
	Commercial Residential	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino		
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	per serviced space per year
	School	\$1,020.20	per classroom per year
	Car Wash	\$938.88	per year
	Sewage Disposal Facility	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

Appendix A - 2019 Fees and Charges for Bylaw 19-02

Sewer Services		All rates are subject to GST when applicable	
Fee Description	Fee	Unit	
Private owned/occupied Residential	\$481.82	per year	
Private owned/occupied Residential	\$120.46	quarterly installment	
Privately owned/rental Residential	\$481.82	per year	
Privately owned/rental Residential	\$120.46	quarterly installment	
Trondek Hwechin residential	\$481.82	per year	
Trondek Hwechin residential	\$120.46	quarterly installment	
Commercial Residential	\$741.76	per year	
Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	per rentable room per year	
Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	per kitchen per year	
Non-Residential Cooking Facility - Community Halls	\$236.95	per kitchen per year	
Non-Residential Cooking Facility - Staff Kitchens	\$118.48	per kitchen per year	
Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino			
First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	per unit per year	
Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	per unit per year	
Non-Residential Washroom - Institutional	\$870.54	per washroom per year	
Non-Residential Washroom - Commercial and all other Non-Residential	\$139.08	per toilet / urinal per year	
Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	per machine per year	
Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	per machine per year	
Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	per machine per year	
Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	per machine per year	
Janitor Room - equiped with water outlet - Institutional	\$870.54	per janitorial room per year	
Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	per janitorial room per year	
R.V. Park/Campground	\$48.94	per serviced space per year	
School	\$775.24	per classroom per year	
Car Wash	\$716.01	per year	
Sewage Disposal Facility	\$257.56	per year	
Public Shower & Staff Shower	\$226.65	per shower per year	
Stand Alone Sink	\$118.48	per sink per year	
Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater		

Water Delivery - Senior Discount		All rates are subject to GST when applicable		
Seniors Water Delivery Discount Discount:			Fee	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw		\$408.00	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw		\$34.00	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw		\$888.00	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw		\$37.00	per monthly installment
W&S - Load Capacity		Load Capacity Charge-single family residential	Fee	
	Single family residential		\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential		\$415.00	per additional bathroom
	Multi-family or commercial property		\$415.00	per water outlet
TABLE A:				
151 - 200 = 8 units				
201 - 250 = 10 units				
251 - 300 = 12 units				
301 - 350 = 14 units				
351 - max = 16 units				
Plus 2 units for each additional 50 seating capacity				



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

WHEREAS section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

WHEREAS section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the **2019 Annual Operating Budget and the Capital Expenditure Program Bylaw**.

2.00 Purpose

- 2.01 The purpose of this bylaw is to adopt the 2019 annual operating budget and the capital expenditure program for the years 2019 to 2022.

3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

PART II – APPLICATION

4.00 Budget

- 4.01 The 2019 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2019 to 2022 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program.
 - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2019 Annual Operating Budget and the 2019 to 2022 Capital Expenditure Program.

PART III – FORCE AND EFFECT

7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 25, 2019
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2019 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2019-03

PART IV – APPENDIX

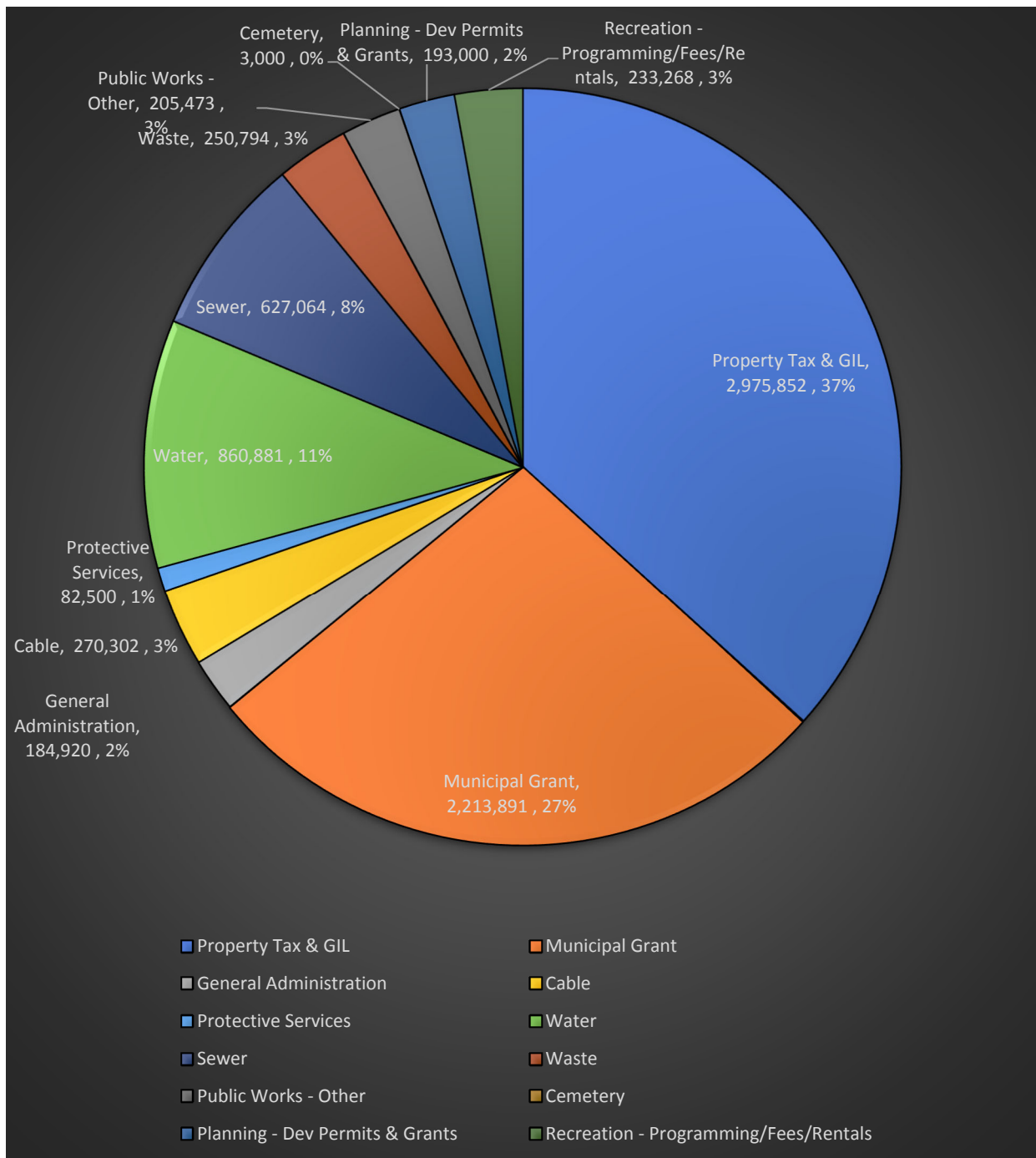
Appendix A – 2019 Annual Operating Budget

Appendix B - 2019 to 2022 Capital Expenditure Program

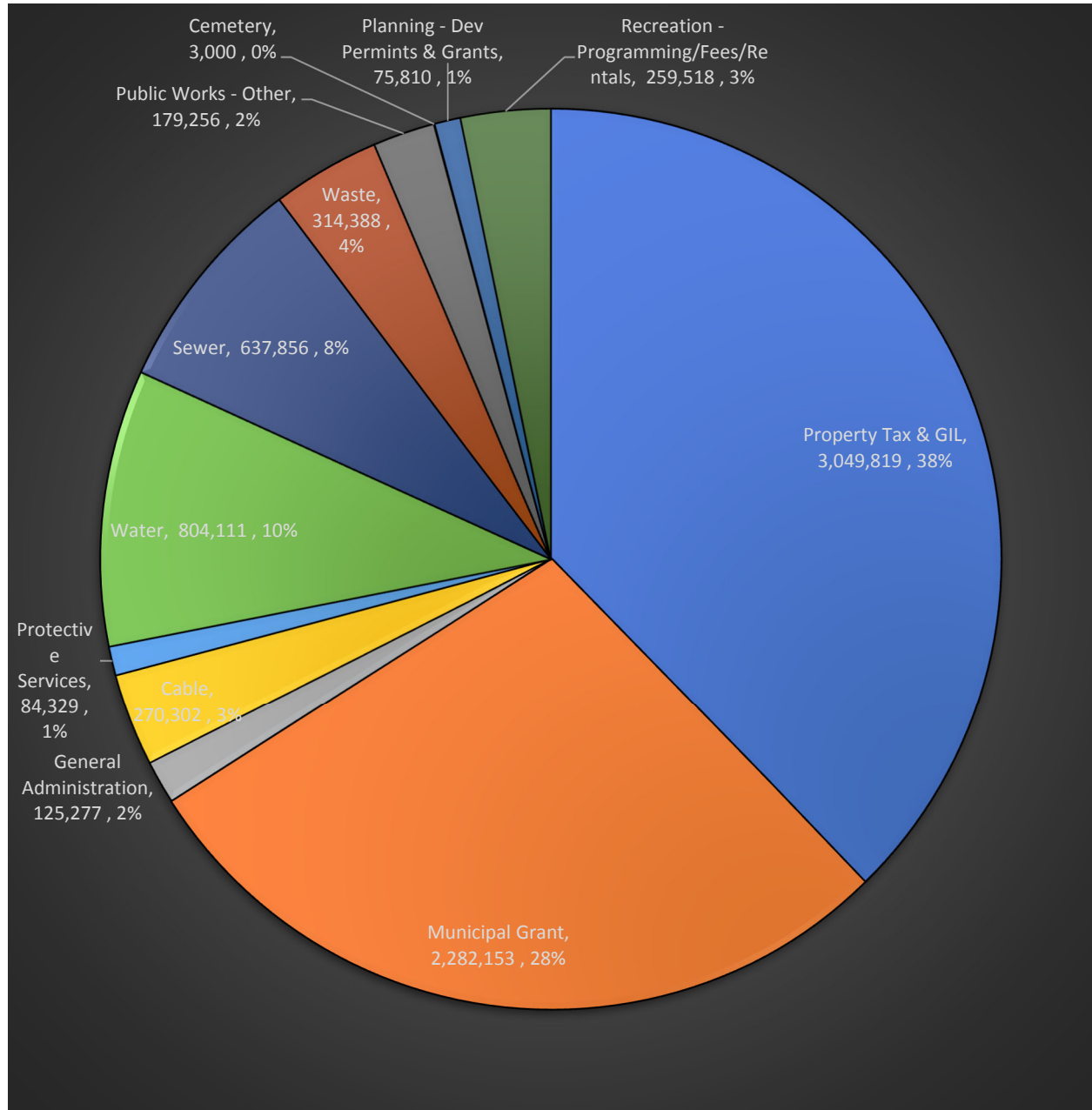
City of Dawson Bylaw #2019-03
Operating Budget Summary
Appendix A

		Consolidated 2018	Budget 2019
REVENUE:			
	General Municipality:		
	General Taxation	2,011,399	2,084,900
	Grants in Lieu of Taxes	964,453	964,919
	Grants	2,213,891	2,282,153
	Penalties and Interest	29,100	36,717
	Other Revenue	82,200	17,200
	Sale of Services	73,620	71,360
	Total General Municipality:	5,374,663	5,457,250
	Special Projects/Events	-	-
	Cable	-	270,302
	Protective Services:		
	Fire Protection	78,500	80,329
	Emergency Measures	-	
	Bylaw Enforcement	4,000	4,000
	Total Protective Services:	82,500	84,329
	Public Works:		
	Water Service	860,881	804,111
	Sewer Service	627,064	637,856
	Waste Management	250,794	314,388
	Other Revenue	205,473	179,256
	Total Public Works:	1,944,212	1,935,611
	Public Health - Cemetery	3,000	3,000
	Planning	193,000	75,810
	Recreation:		
	Recreation Common	34,868	39,868
	Programming & Events	60,100	62,100
	AMFRC	49,000	53,600
	Water Front	47,000	47,000
	Pool	31,100	32,450
	Green Space	15,200	24,500
	Total Recreation:	237,268	259,518
	TOTAL REVENUE:	7,834,643	8,085,820

2018 BUDGETED REVENUES



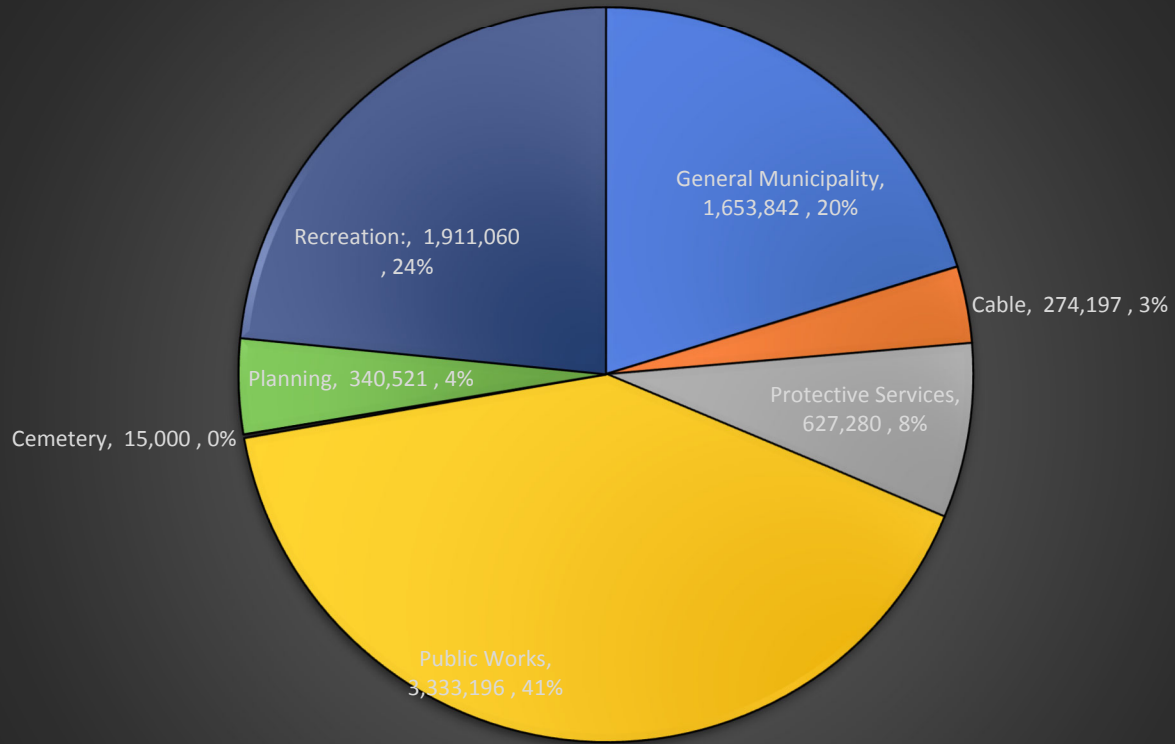
2019 BUDGETED REVENUES



City of Dawson Bylaw #2019-03
Operating Budget Summary
Appendix A

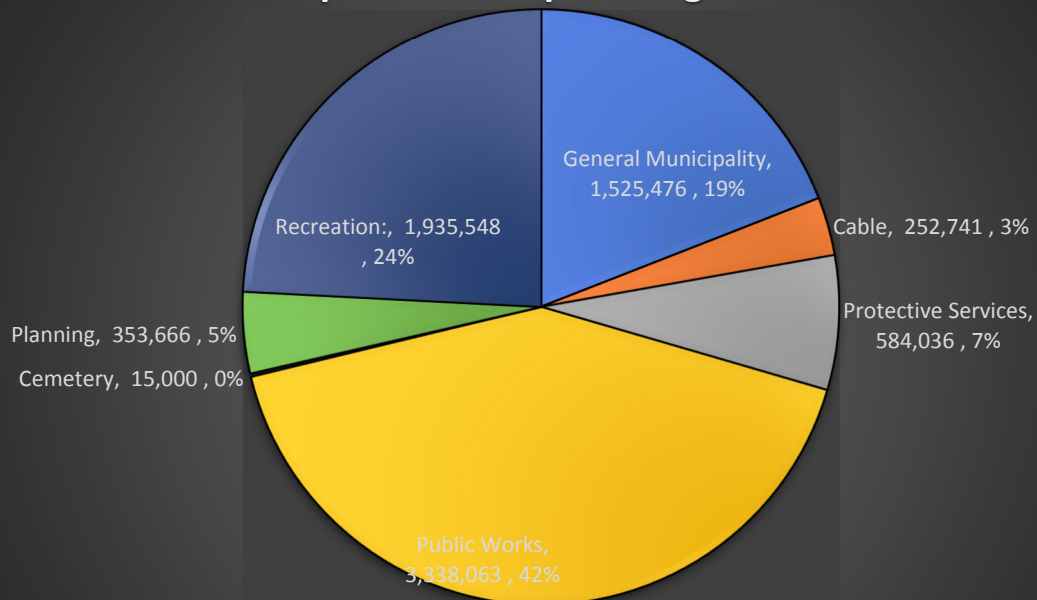
		Consolidated 2018	Budget 2019
EXPENDITURES:			
	General Municipality:		
	Mayor and Council	159,771	138,906
	Elections/Referendums	13,000	-
	Grants/Subsidies	147,500	161,380
	Administration	1,298,914	1,168,293
	Other Property Expenses	18,230	42,632
	Municipal Safety Program	16,428	14,266
	Total General Municipality:	1,653,842	1,525,476
	Special Projects/Events	-	20,000
	Cable	-	252,741
	Protective Services:		
	Fire Protection	477,183	429,910
	Emergency Measures	26,595	30,125
	Bylaw Enforcement	123,502	124,000
	Total Protective Services:	627,280	584,036
	Public Works:		
	Common	303,908	297,186
	Roads and Streets - Summer	129,991	150,350
	Roads and Streets - Winter	269,087	256,773
	Sidewalks	51,490	63,237
	Dock	16,612	17,506
	Surface Drainage	86,999	97,040
	Water Services	1,125,291	1,062,549
	Sewer Services	313,499	315,586
	Waste Water Treatment Plant	210,000	210,000
	Waste Management	357,399	393,012
	Other	468,919	474,824
	Total Public Works:	3,333,196	3,338,063
	Public Health - Cemetery	15,000	15,000
	Planning	418,521	353,666
	Recreation:		
	Recreation Common	368,344	408,312
	Programming & Events	263,816	279,740
	AMFRC	621,361	561,769
	Water Front	66,299	63,823
	Pool	299,609	289,150
	Green Space	310,631	332,755
	Total Recreation:	1,930,060	1,935,548
TOTAL EXPENDITURES:		7,977,900	8,024,530
NET OPERATING SURPLUS BEFORE RESERVE TRANSFER		-	61,290
NET SURPLUS/DEFICIT		-	61,290

Department Spending 2018



■ General Municipality ■ Cable ■ Protective Services ■ Public Works ■ Cemetery ■ Planning ■ Recreation:

Department Spending 2019



■ General Municipality ■ Cable ■ Protective Services ■ Public Works ■ Cemetery ■ Planning ■ Recreation:

City of Dawson Bylaw #2019-03
Operating Budget Summary
Appendix A

		Consolidated 2018	Budget 2019
RESERVE TRANSFERS:			
Transfer from Restricted Reserves:			
	Admin: Recapture of Network Charge by Dep't.	15,000	
	PW: Transfer in from Waste Mngt. Reserve	40,000	
	Water Reserve		118,333
	Sewer Reserve		118,333
	Waste Reserve		33,334
	Cable: Transfer in from reserve	-	
	Planning: Transfer in from reserve	-	
	PW Equipment Replacement Reserve	78,000	70,000
	Admin Computer Network/Equipment Reserve	-	25,000
	Admin Capital Reserve	30,000	
	Recreation Equipment Reserve	123,000	5,000
	Recreation Capital Reserve	40,000	150,000
	Protective Services Equipment Reserve	114,296	20,000
	Contribution from Capital Reserves - Roads	5,000	
Total Transfers From Restricted Reserves:		445,296	540,000
Transfer to Restricted Reserves:		-	
	Asset Management - Buildings	-	
	Asset Management - Equipment Replacement	-	
	Asset Management - Engineer Structures	-	
	Asset Management - Transportation	-	
	Bylaw #12-14 - Appendix A:	-	
	Parking Reserve	-	
	Load Capacity Reserve	20,000	20,000
	Heritage Reserve	31,500	
	Land Development Reserve	-	94,001
	Capital Contingent Reserve (emergencies)	-	
	Protective Service Reserve	62,000	40,000
	Computer Network/Equipment Reserve	29,000	25,000
	Public Works Equipment Replacement Reserve	-	70,000
	Recreation Reserve	65,000	35,000
	Water System Reserve	25,000	20,000
	Sewer System Reserve	50,000	20,000
	Cable Television Reserve	-	
	Winter/drainage maintenance Reserve	18,000	
	Gas Tax Reserve	-	
	Roads Reserve	5,000	5,000
	General Administration reserve	-	
	Waste Management Reserve	20,000	20,000
	Recreation Complex Reserve 0.1%	201,140	208,490
	Council Equipment Replacement	15,000	
	Interest Earned on Specified Reserves	25,000	20,000
Transfer to Restricted Reserves:		566,640	577,491
Operating Reserve Transfers:			
	Transfer from Administrative Reserve		
	Road - Operating Reserve		
Operating Reserve Transfers:			
Total Transfer to Restricted Reserves		566,640	577,491

City of Dawson Bylaw #2019-03
Operating Budget Summary
Appendix A

			Consolidated 2018	Budget 2019
NET RESERVE TRANSFER FOR FUNDING AND REPLINISHING OF CAPTIAL RESERVES			121,344	37,491
NET OPERATING SURPLUS AFTER RESERVE TRANSFER			- 264,601	23,799
NON OPERATING EXPENSES:				
	Transfer to Principal Payment - Long Term Debt		926,989	
	Payments for Principal Amount		-	
	Capital Projects funded through Operating Funds		-	
	Lot Development		-	
	Cost recovery - Lot Development 2014		-	
	Sale/purchase of Lots		120,000	
	Returned of Land Purchase by Chief Issac		40,375	
	Purchase of Gravel/Chemical for Inventory		-	
	Change in Inventory Gravel		-	
	Transfer: Road Reserve to purchase Inventory			
	2017/2018 past payment for WWTP			105,000
TOTAL NON OPERATING EXPENSES:			1,087,364	105,000
NET OPERATING SURPLUS AFTER NON OPERATING EXPENSES:			- 1,351,965	- 81,201
TRANSFER FROM UNRERSTICTED RESERVE FOR BALANCE BUDGET:			1,367,605	55,486
NET CASH SURPLUS/DEFICIT			15,640	- 25,715

City of Dawson										
2019 Capital Expenditures										
Capital Project Summary										
Capital Projects Managed by the City of Dawson										
Capital Program Expenditures	Department	2018 Amount	Source of Funding							
Computer - Building Maintenance	Adm	2,500	A							
Computer - Pumphouse	Adm	2,500	A							
SCBA Gear	PS	20,000	A							
Miscellaneous Recreation Equipment CP# 21	REC	5,000	A		Funding from Reserve					
Ford F350 XL 4x4 (plow truck)	PW	70,000	A		Admin Eqt	25,000	Admin Computer Network/Equitment Reserve			
Website/Network/VCH upgrade and development	Adm	20,000	A		Admin Cap		Admin Capital Reserve			
Recretaion Centre Planning	REC	100,000	A		PW Eqt	70,000	Equipment Replacement Reserve			
Inhouse upgrades to existing water/sewer/drainage	PW	70,000	A		PW Cap	85,000	Contribution from Capital Reserves -Waste			
Records Management CP14	Adm	50,000	B		PW	85,000	Contribution from Capital Reserves -Water			
Pool Upgrades Wall Memebrane & Struts & Flooring	REC	541,835	B		REC_Eqt	5,000	Recreation Equipment Reserve			
Minto playground resurfacing	REC	100,000	A&I		Rec Cap	100,000	Recreation Facility Reserve			
Minto Contents Replacement	REC	10,000	H		Rec Cap	50,000	Recreation Capital Reserve			
Trail Management Plan Implementation	REC	200,000	B/H/I		PS Eqt	20,000	Equipment Replacement Reserve			
Diversion Center	PW	1,864,000	I							
Callison Storage Sheds	PW	100,000	see split reserves			33,333	Contribuiton from Capital Reserves - Waste			
Quigley HHW Shed	PW	70,000	I			33,333	Contribution from Capital Reserves - Waste			
Restoration of CBC Building	PD	489,750	B/E/G			33,333	Contribuiton from Capital Reserves - Roads			
Land purchase - Wastewater treatment		100,000	A			540,000	Sub Total			
Asset Management Software	PW	50,000	I			50,000	Split Minto playground			
Total Dawson Capital Expenditures		3,815,585				540,000				
Capital Projects Managed by Yukon Government										
					Funding Sources		2019 Amount			
Capital Program Expenditures	Department	2019 Amount			A - Reserves		540,000			
Phase 2 - 5th Ave Sewer Replacement Princess St. to Harper St.	PW	2,000,000			B - Gas Tax Funding		1,281,585			
Craig St. Sewer Replacement	PW	555,000			C - Accumulated Surplus (Approved from Surplus)					
Phase 1 - Front St. and Turner St. Sewer Replacement	PW	1,869,000			D - Current Operating Funds					
Replace Craig St. Hydrolic Tower	PW	400,000			E - Other Grant Funding		-			
York St. Liftstation replacement	PW	3,550,000			F- CDF		-			
5th Avenue Sewer Replacement - Craig Street to WWTP	PW	-			G - YG Contribution Agreement					
Drainage Basin D3 Sewer Replacement - North End Development	PW				H - Other Funding (KVA, Insurance Claim)		10,000			
Total YG Capital Expenditures		8,374,000			I - Project Dependant on funding Source Secured		1,984,000			
					YG Managed Projects		8,374,000			
Summary of Capital Expenditures		12,189,585			Total Funding Sources		12,189,585			

City of Dawson

2019 Capital Project Plan

Administration

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	Future
Expenses:								
Restoration of CBC Building	1,227,000	A/G/E	417,450	489,750				
Records Management CP14	50000	B	50,000	50,000				
Total Capital Projects	1,327,000		467,450	539,750	-	-		-
Funding:								
A - Reserves								
B - Gas Tax Funding			347,950	395,250				
C - Accumulated Surplus (Approved from Surplus)								
D - Current Operating Funds								
E - Other Grant Funding			100,000	100,000				
F- CDF								
G - YG Contribution Agreement			19,500	19,500				
H - Other Funding (KVA, Insurance Claim)				25,000	donation from CIBC			
I - Project Dependant on funding Source Secured								
Total Funding			467,450	539,750	-	-		-

City of Dawson
10 Year Equipment Replacement Plan
TECHNOLOGY REPLACEMENT PLAN

Description	Model Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Future
Replace Computer System												
Website/VCH upgrade and development		25,000	20,000									
- 1 Servers - Diamond Server	2016				10,000					15,000		
- 1 Server - General Server	2015			10,000					10,000			
- 6 Finance Computers & EA	2016				15,000					15,000		
- Software/Licencing for new computers	2016			6,000	14,000				6,000	15,000		
- Computer - CAO	2016				2,500							2,000
- Computer - Fire Chief	2013	2,500		2,500			2,500					2,500
- Computer - Bylaw	2012	2,500										2,500
- Computer - CDO	2012					2,500						2,500
- Computer - Council Chamber	2015			2,500								2,500
- 7 Recreation Computers												
1 Pool	2015				2,000							2,000
1 Arena Maintenance	2014		2,500					2,500				
5 Recreation Office - Note	2016				12,500					15,000		12,500
-6 Public Works Computers												
Project manager	2017					3,000					3,000	
Public Works Admin	2018	2,500					2,500					
Public Works Manager	2018	2,500					2,500					
Pump house	2014		2,500					2,500				
Public Works A	?			2,500					2,500			
Public Works B	?				2,500					2,500		
- Phone Server/Software	2013	5,000					5,000					5,000
- Council Chamber AV Equipment	2016											15,000
Total Expenditure		40,000	25,000	23,500	58,500	5,500	12,500	5,000	18,500	62,500	3,000	46,500

Administration Reserve Opening Balance	\$42,501	\$31,501	\$53,501	\$75,001	\$61,501	\$101,001	\$133,501	\$173,501	\$200,001	\$182,501	\$224,501
Current Year Equipment Expenditures	\$40,000	\$25,000	\$23,500	\$58,500	\$5,500	\$12,500	\$5,000	\$18,500	\$62,500	\$3,000	\$46,500
Administration Reserve Contribution	\$29,000	\$47,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
Administration Reserve YE Balance	\$31,501	\$53,501	\$75,001	\$61,501	\$101,001	\$133,501	\$173,501	\$200,001	\$182,501	\$224,501	\$223,001

City of Dawson

2019 Capital Project Plan

Protective Services

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	Future
Expenses: (with funding source by letter)								
Back up Generator for City Office/Emergency Operations								
Installation of Generator	125,000	B	125,000					
Convert fire training facility to propane	220,000	I			220,000			
Upgrade to fire dispatch center	75,000	A			75,000			
Replace communication building	175,000	B	175,000					
Bush Truck replacement	60,000	A			60,000			
Total Capital Projects	655,000		300,000	-	355,000	-		-
Funding:								
A - Reserves					60,000			
B - Gas Tax Funding			175,000					
C - Accumulated Surplus (Approved from Surplus)			125,000					
D - Current Operating Funds								
E - Other Grant Funding								
F- CDF								
G - YG Contribution Agreement								
H - Other Funding (KVA, Insurance Claim)								
I - Project Dependant on funding Source Secured								
Total Funding			300,000	-	60,000	-		-

City of Dawson
 10 Year Equipment Replacement Plan
 PROTECTIVE SERVICES

Description	Model Year	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Future
Fire Engine	2015	\$400,000											400,000
Fire Engine	1998	\$450,000											450,000
Rescue Truck	1999	\$60,000			60,000								
Command Vehicle	2007	\$45,000	45,000										
Rescue Trailer	2009	\$9,000											9,000
Extrication Equipment	2002	\$47,000	50,000										
SCBA Gear	2016	\$87,652	19,296	20,000	15,000	15,000							
Fire Alarm Monitoring System	2002	\$30,000											30,000
Fire Extinguisher Training Unit	2014	\$35,000											35,000
Total Expenditure		1,237,652	114,296	20,000	75,000	15,000	-	-	54,000	-	-		

PS Reserve Opening Balance	\$22,243	-\$30,053	\$11,947	\$6,947	\$31,947	\$71,947	\$111,947	\$97,947	\$137,947	\$177,947	
Current Year Equipment Expenditures	\$114,296	\$20,000	\$75,000	\$15,000	\$0	\$0	\$54,000	\$0	\$0	\$0	
Outside Financing/Sale of Equipment											
PS Reserve Contribution	\$62,000	\$62,000	\$70,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000		
PS Capital Lease Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
PS Reserve YE Balance	-\$30,053	\$11,947	\$6,947	\$31,947	\$71,947	\$111,947	\$97,947	\$137,947	\$177,947	\$177,947	

City of Dawson
2019 Capital Project Plan
Public Works

Projects:	Project Value	Funding Source	2018	2019	2020	2021	2022	2023	Future
Expenses: (with funding source by letter)									
Water System:									
Well Upgrades - Completed	5,975,000	?							
UV Installation at Pump House	250,000	G	250,000						
Phase 1 - Water Treatment Plant	15,000,000	G			15,000,000				
Phase 2 - Water Treatment Plant - Reservoir Construction	4,000,000	G					4,000,000		
Upsize loop 4 Water Main	4,000,000	I						4,000,000	
Sewer System:									
Phase 1 - 5th Ave Sewer Replacement King St. to Princess St.	1,604,000	G	1,604,000						
Used Vector Truck purchase	30,000	B	30,000						
Phase 2 - 5th Ave Sewer Replacement Princess St. to Harper St.	2,000,000	G		2,000,000					
Klondike Valley Lift Station Upgrades	650,000	G	650,000						
Craig St. Sewer Replacement	555,000	G		555,000					
Phase 1 - Front St. and Turner St. Sewer Replacement	1,869,000	G	1,869,000						
Phase 2 - Front St. and Turner St. Sewer Replacement	1,869,000	G		1,869,000					
Replace Craig St. Hydraulic Tower	400,000	G		400,000					
5th Ave Sewer Replacement Craig St. to Harper St.	2,825,000	G			2,825,000				
3rd Ave Sewer Replacement King St. to Albert St.	2,825,000	G			2,825,000				
York St. Lift Station Replacement	3,550,000	G		3,550,000					
Turner St. Emergency Outfall	TBA	I							TBD
6th Ave. Sewer Replacement Firth St. to Turner St.	TBA	I							TBD
King St. Forcemain and Sewer Replacement	TBA	I							TBD
4th Ave Sewer Replacement D3-351 to Queen St.	TBA	I							TBD
Sewer Model Development	TBA	I							TBD
Storm System:									
Storm Drainage Flood Gates	TBA	I							TBD
Waste Management:									
Solid Rubber Tires - Quigley Landfill	15,451	A							
Solid Waste Management Program Design	40,000	A	40,000						
Diversion Center	1,864,000	G&B		1,864,000					
Callison Storage Sheds		A		100,000					
Quigley Household Hazardous Waste Shed		I		70,000					
In House Upgrades to existing Water, Sewer and Drainage Infrastructure	350,000	A		70,000	70,000	70,000	70,000		
Asset Management Software	50,000	B	50,000	50,000					
Street Signs	5,000	A	5,000						
Asbestos Exposure Control Plan	40,000	B	40,000						
Land Purchase				100,000					
Total Capital Projects	49,766,451	-	4,538,000	10,628,000	20,720,000	70,000	4,070,000	4,000,000	-
Funding:									
A - Reserves									
Water Reserve			20,000	118,333	35,000	35,000	35,000		
Sewer Reserve			20,000	118,333	35,000	35,000	35,000		
Solid Waste Reserve				33,334					
Admin Reserve			55,000						
B - Gas Tax Funding			140,000	70,000					
C - Accumulated Surplus (Approved from Surplus)									
D - Current Operating Funds									
E - Other Grant Funding				50,000					
F- CDF									
G - YG Contribution Agreement			6,928,000	8,374,000	15,000,000		4,000,000		4,000,000
H - Other Funding (KVA, Insurance Claim)									
I - Project Dependant on funding Source Secured			50,000	1,864,000	50,000				
Total Funding			7,213,000	10,628,000	15,120,000	70,000	4,070,000		4,000,000

City of Dawson
10 Year Equipment Replacement Plan
PUBLIC WORKS

Description	Model Year	Replacement Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Nissan Rogue	2017	\$35,000									35,000			Replace every 10 years
Ford (pumphouse service truck)	2012	\$60,000				70,000								Replace every 10 years
Dark grey Toyota Tacoma(On Call Truck)	2018	\$45,000										45,000		Replace every 10 years
Toyota Tacoma(Brown)	2009	\$45,000												Move on call truck to here
Ford F350 XL 4x4 (plow truck)	2009	\$70,000	70,000										70,000	Replace every 10 years
Public works dodge van	2016	\$50,000								50,000				Replace every 10 years
Building Maintenance dodge van	2015	\$50,000							50,000					Replace every 10 years
GMC 1/2 Ton Pick-up (landfill truck)	1997	\$45,000				\$45,000								Replace every 25 years
Ford 1/2 Ton Pickup (Norm's truck)	1993	\$45,000			45,000									Replace every 20 years
Ford Crane - 5 Ton	1990	\$105,000		105,000										Replace every 30 years
IMT Boom Crane (combin with 5 ton truck)	1989	\$25,000		25,000										Replace every 30 years
White Kenworth T800 Dump Truck	2000	\$120,000									100,000			Replace every 20 years
Steamer Trailer w Brooks Steamer	2013	\$125,000												Replace every 20 years
In-Town Backhoe (420F IT Caterpillar)	2016	\$175,000								175,000				Replace every 10 years
Landfill Backhoe (420E IT Caterpillar)	2007	\$105,000												Move Town Backhoe to Landfill
Landfill Backhoe Solid Rubber Tires	2017	\$15,000									20,000			Replace every 10 years
Vactor Truck	1996	\$150,000					\$150,000							Replace every 20 years
Kohler 80kw mobile generator (York Street Lift Station)	1994	\$30,000												Not to be replaced
EIS 15kw Mobile Generator (Bonanza Gold Lift Station)	1998	\$10,000					10,000							Replace every 25 years
Electrofusion Machine	2018	\$6,000										6,000		Replace every 10 years
Pipe Threader	2014	\$11,000												Replace every 20 years
Plate Tamper	2015	\$8,000							\$8,000					Replace every 10 years
Man Lift	2015	\$15,000												Replace every 20 years
Dri Prime Pump	2015	\$40,000												Replace every 20 years
Snow Removal Equipment	2017	\$15,000									\$15,000			Replace every 10 years
GMC 4x4 K2500 (shit truck)(moved to rec dept)	1997	\$40,000												
Dodge Dakota Club Cab 4x4 (To Dispose of)	2007	\$25,000												Acquire new general city staff vehicle
Caterpillar 416 Loader/Backhoe (disposed)	1998	\$105,000												
Chev 3/4 Ton 4x4 (disposed)	1990	\$20,000												
Ford F350 Pick-up (disposed)	1989	\$60,000												
Total Expenditures		820,000	70,000	130,000	45,000	115,000	160,000	-	58,000	225,000	120,000	51,000	70,000	-

Public Works Equip. Reserve Open Bal.		\$130,677	\$130,677	\$70,677	\$95,677	\$50,677	-\$39,323	\$30,677	\$42,677	-\$112,323	-\$162,323	-\$143,323
Current Year Equipment Expenditures		\$70,000	\$130,000	\$45,000	\$115,000	\$160,000	\$0	\$58,000	\$225,000	\$120,000	\$51,000	\$70,000
Equipment Lease for funding												
Equipment Lease payments												
Interest												
Yearly Variance adjustment												
PW Equipment Reserve Contribution		\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
N/A - Dedicated Equip. Replace.Reserve												
PW - Equip. Replace Reserve YE Balance		\$130,677	\$70,677	\$95,677	\$50,677	-\$39,323	\$30,677	\$42,677	-\$112,323	-\$162,323	-\$143,323	-\$143,323

City of Dawson
2019 Capital Project Plan
Recreation

Projects:	Project Value	Funding Source	2018	2019	2020	2021	Future
Expenses:							
Minto Concession - Construction	1,000,750	B/F/H/	254,000				
Minto Contents Replacement	20,608	H	11,464	10,000			
Trail Management Plan Implementation	350,000	B/H/I	181,500	200,000	100,000		
Pool Upgrades Wall Membrane & Struts & Flooring - See C18-03-02	293,750	B		541,835			
Recreation Centre Seismic Upgrades	145,000	B	145,000				
Minto Park Playground Resurfacing	100,000	I		100,000			
Recreation Centre Planning	40,000	A	40,000	100,000			
Gazebo Repairs	25,000	I					
Pool upgrade - C18-03-02	306,250	B	306,250				
Total Capital Projects	6,552,203		938,214	951,835	100,000	-	-
Funding:							
A - Reserves			40,000	150,000			
B - Gas Tax Funding			510,250	741,835	100,000		
C - Accumulated Surplus (Approved from Surplus)			145,000				
D - Current Operating Funds							
E - Other Grant Funding							
F- CDF			100,000				
G - YG Contribution Agreement							
H - Other Funding (KVA, Insurance Claim)			42,964	10,000			
I - Project Dependant on funding Source Secured			100,000	50,000			
Total Funding			938,214	951,835	100,000	-	-

City of Dawson
10 Year Equipment Replacement Plan
RECREATION

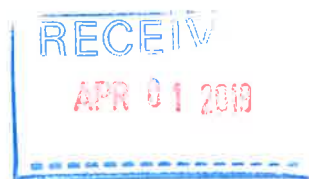
Description	Model Year	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	Future
GMC	2011	\$40,000				40,000						
Ford E350XL Van	2007	\$45,000	60,000									
Toyota Tacoma	2013	\$40,000						40,000				
Ford F150	1990	\$40,000	40,000									
Zamboni 520	1994	\$120,000				120,000						
Trailer	2013	\$10,000								10,000		
Riding Mower	2013	\$16,500							16,500			
Husqvarna Roto-tiller	2010	\$5,000			5,000							
Husqvarna Aerator	2008	\$5,000	5,000									
Skate Park Equipment	2010	\$80,000										80,000
Minto Park Playground	2010	\$150,000										150,000
Waterfront Interpretive Panels	2009	\$10,000			10,000							
rena Kitchen Equipment Replacement												
Gas Oven/Stove Top	2001	\$16,000				16,000						
Curling Stand Up Freezer	2001	\$5,000			5,000							
Curling Stand Up Cooler	2001	\$8,000			8,000							
eight Room Equipment Replacement												
Precor Treadmill	2010	\$10,000	10,000									
Precor Treadmill	2010	\$10,000			10,000							
Precor Recumbent Bike		\$5,000				5,000						
Precor Treadmill	2013	\$10,000				10,000						
Precor AMT	2013	\$8,000			8,000							
Precor AMT	2013	\$8,000			8,000							
Misc Equip CP21	2018	\$5,000		5,000								
Total Expenditure		657,500	115,000	5,000	54,000	191,000	-	40,000	16,500	10,000	-	230,000

Recreation Reserve Opening Balance	\$209,075	\$129,075	\$259,075	\$240,075	\$99,075	\$149,075	\$144,075	\$162,575	\$182,575
Current Year Equipment Expenditures	\$115,000	\$5,000	\$54,000	\$191,000	\$0	\$40,000	\$16,500	\$10,000	\$0
Outside Financing		\$100,000							
Recreation Reserve Contribution	\$35,000	\$35,000	\$35,000	\$50,000	\$50,000	\$35,000	\$35,000	\$30,000	\$30,001
Recreation Capital Project Withdrawal									
Recreation Reserve YE Balance	\$129,075	\$259,075	\$240,075	\$99,075	\$149,075	\$144,075	\$162,575	\$182,575	\$212,576



March 27, 2019

Mayor Wayne Potoroka
The City of Dawson
Box 308
Dawson City, Yukon, Y0B 1G0



Dear Mayor Potoroka:

RE: Quigley Waste Management Facility Agreement

Thank you for your recent letter regarding cost sharing at the Quigley Waste Management Facility.

As you may know, the Ministerial Committee on Solid Waste's Implementation Group is working through a cooperative process to develop recommendations for making improvements to the system. The Committee is currently developing a recommendation for a Framework for Regionalization of Solid Waste Disposal for the Yukon. This Framework would help to standardize service levels, implement best operating practices, and introduce an evidence based cost sharing model that reflects the population served. This should allow the government to enter into sustainable cost sharing regional agreements for solid waste management with all municipalities.

I understand the group has shared the framework with the Association of Yukon Communities and Government of Yukon staff will be submitting a request to enter into agreements for consideration by the government shortly. I believe this approach is working and I ask that you join me in supporting the collaborative work of the Implementation Group in finding sustainable solutions to waste management in the Yukon.

I also understand your concerns about the costs associated with solid waste management. I am writing to confirm that the current funding agreement associated with the Quigley Waste Management Facility Agreement in addition to the annual groundwater monitoring funding will be honoured retroactive to January 1, 2019 and until such time as a new agreement is reached. As I stated at the recent Association of Yukon Communities quarterly meeting, it is my hope that we all remain committed to work to achieve the new regional agreements.

Should you or the City of Dawson Administration have further concerns or questions, please contact Dave Albisser, Director of Operations and Programs at Community Operations and Programs at Dave.Albisser@gov.yk.ca or by calling (867) 456-6191.

Sincerely,

A handwritten signature in dark ink, appearing to read 'John Streicker', with a long horizontal flourish extending to the right.

John Streicker
Minister of Community Services

CC MLA Sandy Silver



Building Resiliency Together

2019
Nominator
Form

Federal/Provincial/Territorial Emergency Management Exemplary Service Award

Instructions to Nominator

Please indicate which category is most relevant to the nominee's achievements. Please choose only 1 category.

- ☐ Emergency Management Exemplary Service Award: **Resilient Communities**
- ☐ Emergency Management Exemplary Service Award: **Youth**
- ☐ Emergency Management Exemplary Service Award: **Outstanding Contribution to Emergency Management**

Nominator Information

Preferred Language

English

☐

Français

☐

Preferred Salutation (Title, Mr., Mrs., Ms., etc.)

Name (First, Middle Initial, Last)

Please indicate how you wish to be contacted regarding your nomination:

Apt. no, Street no., Street

P.O. Box, R.R.

Municipality

Province/Territory

Postal Code

Daytime Telephone

Alternate Telephone

E-mail

Position Title

Organization

To start the nomination process, please ask the nominee to download and submit a nominee form, which includes consent for use of personal information. This form must be signed and submitted to the address found below in Section 4 Nomination Checklist. For group nominations, each group member must complete and sign a separate nominee form.

Please see Section 4 Nomination Checklist for additional details on the nomination package.

Please indicate the name of the nominee(s):

For group nominations, please include the names of all group members.



Federal/Provincial/Territorial
Emergency Management Partners

**Federal/Provincial/Territorial Emergency Management
Exemplary Service Award**

**2019
Nominator
Form**

Please complete the following criteria:

Summary of significant achievements to advance emergency management in Canada and/or to respond in an exemplary manner to a major crisis or emergency situation affecting life, health and/or property (e.g. 500 words)



**Federal/Provincial/Territorial Emergency Management
Exemplary Service Award**

**2019
Nominator
Form**

For individual nominations: Brief biography of nominee and his/her background/history and nomination criteria
(e.g. 250 words)

For group nominations: Brief overview of the group/project team, their background/history and nomination criteria
(e.g. 250 words)



1. Background Information

Efforts to improve community safety and resilience are usually the work of many people over time. On occasion, it is possible to single out individuals and groups to be acknowledged by their peers and Canadian society for exemplary conduct, actions and leadership as emergency management professionals.

Nominees for the *Emergency Management Exemplary Service Award* have distinguished themselves through their actions and contributions to advancing emergency management in Canada— *to save lives, preserve the environment and protect property and the economy.*

Successful nominations will reflect a sustained commitment to excellence in emergency management programming that is recognized by their peers, or one or more highly significant contributions that are seen by emergency management leaders in Canada as worthy of national recognition. Criteria are defined further in Section 2 Eligibility — below the following definition of “emergency management” for Canada:

Emergency Management

The *Emergency Management Framework for Canada* defines “emergency management” as “the management of emergencies concerning all-hazards, including all activities and risk management measures related to prevention and mitigation, preparedness, response and recovery.”

Prevention and Mitigation – to adapt to, eliminate, or reduce the risks of disasters in order to protect lives, property, the environment, and reduce economic disruption. Prevention/ mitigation includes structural mitigative measures (e.g. construction of floodways and dykes), and non-structural mitigative measures (e.g. building codes, land-use planning, and insurance incentives). Prevention and mitigation may be considered independently or one may include the other.

Preparedness – to be ready to respond to a disaster and manage its consequences through measures taken prior to an event, for example emergency response plans, mutual assistance agreements, resource inventories and training, public awareness activities, equipment and exercise programs.

Response – to act during, immediately before or after a disaster to manage its consequences through, for example, emergency public communication, search and rescue, emergency medical assistance and evacuation to minimize suffering and losses associated with disasters.

Recovery – to repair or restore conditions to an acceptable level through measures taken after a disaster, for example return of evacuees, trauma counseling, reconstruction, economic impact studies and financial assistance. There is a strong relationship between long-term sustainable recovery and prevention and mitigation of future disasters. Recovery programs provide a valuable opportunity to develop and implement measures to strengthen resilience, including by building back better. Recovery efforts should be conducted with a view towards disaster risk reduction.



2. Eligibility

Any person working/volunteering in the field of emergency management in Canada is eligible.

Nominees for the *Emergency Management Exemplary Service Award* may be emergency management professionals from any level of government (federal, provincial or territorial, municipal [upper/lower tier, county, city etc.]), Indigenous communities, a non-governmental organization, academia or an association, who have demonstrated exemplary service in the field of emergency management.

In order to complete the nomination package, the party putting forward the nomination will be required to provide 2 testimonials which support notable career achievements, including professional and volunteer activities and their significance.

The narrative should provide clear and concise examples of how the nominee has contributed to the advancement of emergency management in Canada. Please include clear examples of their contributions using some or all of the following attributes of an effective emergency management professional:

- Leadership
- Communication
- Integrity
- Critical thinking and vision
- Collaboration and partnership
- Furthering the development of emergency management as a profession
- Applied research and technologies with far-reaching impacts
- Innovation
- Organizational excellence (service delivery, client service)

Please include any additional material in support of this nomination (i.e. awards or public citations, publications, media stories, tributes, etc.) that provide new information and insight into the nature of the accomplishments of the nominee.

For nominations in the Youth category, please indicate that all nominees are under the age of 30 at the date of application.

For additional eligibility details for each category, please see the website for the *Emergency Management Exemplary Service Award*: <https://www.publicsafety.gc.ca/emesa>

3. General Instructions

- Nominations may be made by the organization that the nominee belongs to (i.e. employer, volunteer/association/etc.) or another person or body. Self-nominations are not accepted.
- The nomination package, including nominator and nominee forms, external testimonials and supporting information must be completed in full.
- The complete nomination package must be submitted to the coordinates in Section 4 Nomination Checklist.



4. Nomination Checklist

- Nominator form
- Nominee form. **Note for group nominations: a separate nominee form must be completed and signed by each group member.**
- Written testimonials from at least two additional persons who can attest to the value and impact of the individual or group's achievements (e.g. 250 words each). **Each testimonial must be dated and signed.**
- Additional reference material to support the nomination, as required (such as media clippings, etc.)
Additional material should not exceed 5 pages.

All materials should be sent to:

Note to award administrators: please enter your address that will receive the nomination materials, then save the form. This text will then be "locked" as part of the form.





Building Resiliency Together

2019
Nominee
Form

Federal/Provincial/Territorial Emergency Management Exemplary Service Award

Instructions to the Nominee

You are being nominated for a Federal/Provincial/Territorial (F/P/T) Emergency Management Exemplary Service Award in recognition of your contributions to emergency management in Canada. Collection and use of personal information as set out and explained further in this document is necessary to complete the process in support of your nomination. In order to proceed, your consent for the collection and use of your personal information is required. We would ask that you please read this form carefully. Providing your signature at the end of this form will confirm that you agree to the collection of personal information and understand how information about you will be used to support your nomination.

In the event that the nominated individual is a minor (under the age of majority in the jurisdiction of residence of the nominee), the nominee's parent or legal guardian must sign this form and indicate that he/she is providing this consent on behalf of the minor being nominated.

For a posthumous nomination, the nominee's executor is required to sign this form and indicate that he/she is providing this consent on behalf of the estate.

Preferred Language

English

☐

Français

☐

Preferred Salutation (Title, Mr., Mrs., Ms., etc.)

Name (First, Middle Initial, Last)

Please indicate how you wish to be contacted regarding your nomination:

Apt. no, Street no., Street

P.O. Box, R.R.

Municipality

Province/Territory

Postal Code

Daytime Telephone

Alternate Telephone

E-mail

Please indicate the name of the nominator:



Federal/Provincial/Territorial
Emergency Management Partners

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In order to complete the nomination package, the party putting forward the nomination will be required to provide 2 testimonials which support notable career achievements, including professional and volunteer activities and their significance.

The parties providing testimonials will be asked to provide clear examples of your contributions using some or all of the following attributes:

- Leadership
- Communication
- Integrity
- Critical thinking and vision
- Collaboration and partnership
- Furthering the development of emergency management as a profession
- Applied research and technologies with far-reaching impacts
- Innovation
- Organizational excellence (service delivery, client service)

For additional eligibility details for each category, please see the website for the *Emergency Management Exemplary Service Award*: <https://www.publicsafety.gc.ca/emesa>

3. Evaluation Process

Federal, Provincial and Territorial (F/P/T) jurisdictions and Search and Rescue review groups (as applicable) will review and choose the nominations to put forward to the F/P/T Senior Officials Responsible for Emergency Management (SOREM).

SOREM will review and be asked to endorse the list of nominees put forward by each jurisdiction for the Emergency Management Exemplary Service Award.

All documents provided in support of the nomination for the Emergency Management Exemplary Service Award will be handled in accordance with the requirements of the applicable Privacy legislation.



4. Nomination Checklist

- Nominator form
- Nominee form. **Note for group nominations: a separate nominee form must be completed and signed by each group member.**
- Written testimonials from at least two additional persons who can attest to the value and impact of the individual or group's achievements (e.g. 250 words each). **Each testimonial must be dated and signed.**
- Additional reference material to support the nomination, as required (such as media clippings, etc.). **Additional material should not exceed 5 pages.**

All materials should be sent to:

Note to award administrators: please enter your address that will receive the nomination materials, then save the form. This text will then be "locked" as part of the form.



5. Consent Notice

All personal information collected as part of the nomination process, including but not limited to professional achievements, exemplary standards or other merit criteria listed in Section 2 above is being collected and will be used solely for the purpose of completing the nomination process and assessing your nomination for the Emergency Management Exemplary Service Award.

Your consent to the collection and use of your personal information is required in order to complete the nomination process and forward your nomination for consideration.

If you are not prepared to consent to the collection and use of your personal information for the purpose set out herein or if you do not wish to be considered for the Emergency Management Exemplary Service Award, please notify the sender immediately so that your name can be removed from consideration.

Individuals chosen by the party making the nomination and from whom a testimonial is being sought will be asked to provide information about your accomplishments in support of this nomination. They are required to be knowledgeable about your accomplishments and the emergency management profession.

6. Privacy Notice

Personal information collected for and used in support of the nomination of an individual or group for the Emergency Management Exemplary Service Award is collected pursuant to and protected by privacy legislation applicable in the jurisdiction in which the nomination has been filed as well as privacy legislation applicable to the Government of Canada.

Personal information will be collected and used solely for the purpose of completing the nomination process and subsequent assessment of the nomination of the individual or group for the Emergency Management Exemplary Service Award.

All documents received by Public Safety Canada in connection with the Emergency Management Exemplary Service Award will be retained by Public Safety Canada for a period of two years following receipt. At the end of the retention period, Public Safety Canada will follow the relevant disposition schedule, as per Library and Archives Canada guidelines.

To access personal information in the care and control of Public Safety Canada, notify us of incorrect information, or for further information about your right of access to your personal information please contact: ATIP Office, 269 Laurier Avenue West, Ottawa, ON, K1A 0P8.

I, _____ (name of nominee), confirm that I have read and understand the information contained in this document and provide my consent for the collection and use of my personal information in support of my nomination and subsequent consideration for the Emergency Management Exemplary Service Award. I further acknowledge and understand that the names of the recipients of the Emergency Management Exemplary Service Award will be made public and in the event that I am chosen as a recipient of the award, I agree to have my name made public.

I agree to accept this nomination

Signature

Date



Dome Enhancement Plan

Purpose:

To enhance enjoyment of the view through modest, low-maintenance, aesthetic and functional improvements to the site.

Key Activities:

- Remove dilapidated viewing platform at lower west face of Dome
- Replace above with paving stones or other non-wooden but natural surfacing
- Replace existing signage, convey Tr'ondëk-Klondike heritage narrative
- Landscape around signage area
- Signage re: outhouse and longer-term parking area located before upper loop
- Re-vegetate paraglide 'launch' area with native species grasses and groundcover
- Widen parking area approx. 4 feet into hill and install a low retaining wall (seat height) and signs or painted ground indicating where to park (i.e. on hill side, not in view)
- Grade easy trails leading up to the 'tippy top' of the site
- Remove glass and graffiti
- Close back side jeep trail, and encourage pedestrian/bike use only on 'tippy top'

Budget

Upper area of Midnight Dome	\$22,000
Stone circle, site contouring & clean-up, parking lot widening, gabion wall construction, foot paths improvement.	
Interpretation and stone terrace area	\$17,000
Landscaping, stone terrace and seating construction, purchase of wild grass seeds and sowing/maintenance.	
New signs	\$3000
Project Management	\$4000
Total	\$46,000

Notes on Signs

- Signage should be kept to a minimum
- New signs will feature Tr'ondëk-Klondike heritage content and be located in lower west landscaped area (drawing 2)
- Trails maps located below the upper loop at 'overflow' parking (TH-City Trails Project)

Permits

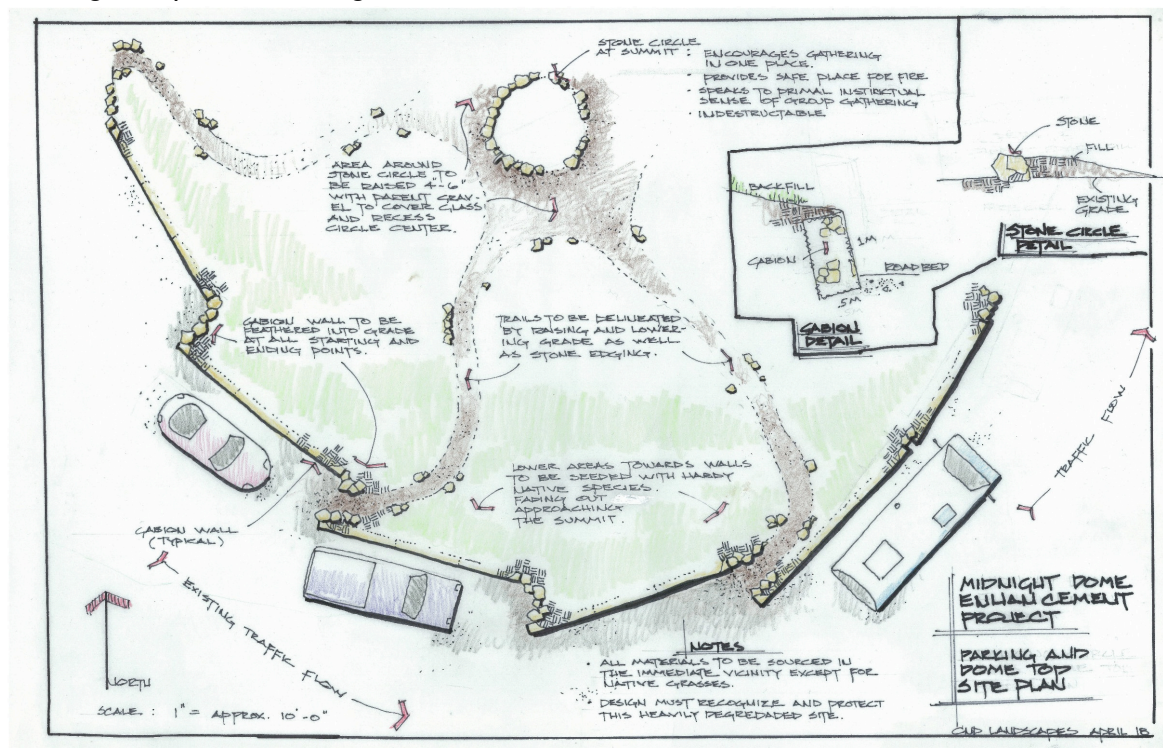
A Land Use Permit has been obtained from Yukon Government and YESAB has issued notice of our project not requiring a YESAB approval. Permission for work within a road Right of Way (YG Dept. of Highways) is underway.

The following were consulted on draft landscaping plans and the final plans included in this report:

- Klondike Visitors Association
- Yukon Paragliders Association
- Tour operators that utilize the Dome (Klondike Experience/Husky Bus, Aurora Inn)
- City of Dawson Recreation Department
- City-TH Trails Project consultants (Jane Koepke and Derek Crowe)
- KDO Board members representing their parent organizations: Brian Stethem for KVA, Marge Kormendy for Chief Isaac Inc., Paloma Amato for Dawson City Chamber of Commerce, Clarissa Huffman for City of Dawson, Karen DuBois for KIAC.
- Tr'ondëk Hwëch'in [Pat Titus (Executive Director in 2018), Edward Whitehouse (READI coordinator and Business Advisor), Adam Thom and Natasha Ayoub (Natural Resources Dept.), and forwarded at their discretion to others in the government].
- Yukon Highways (Richard Nagano, Superintendent for Dawson region in 2018)

Site Plans

Drawing 1: Top area of Midnight Dome site



This plan represents the design consultant's (Mike Crelli, CnD Landscapes) solution for aesthetic and functional enhancements that will not create unrealistic long-term maintenance responsibilities and will not prevent any group from enjoying/using the site. For this reason, stone is proposed as the primary building material as opposed to wood, and no structures are

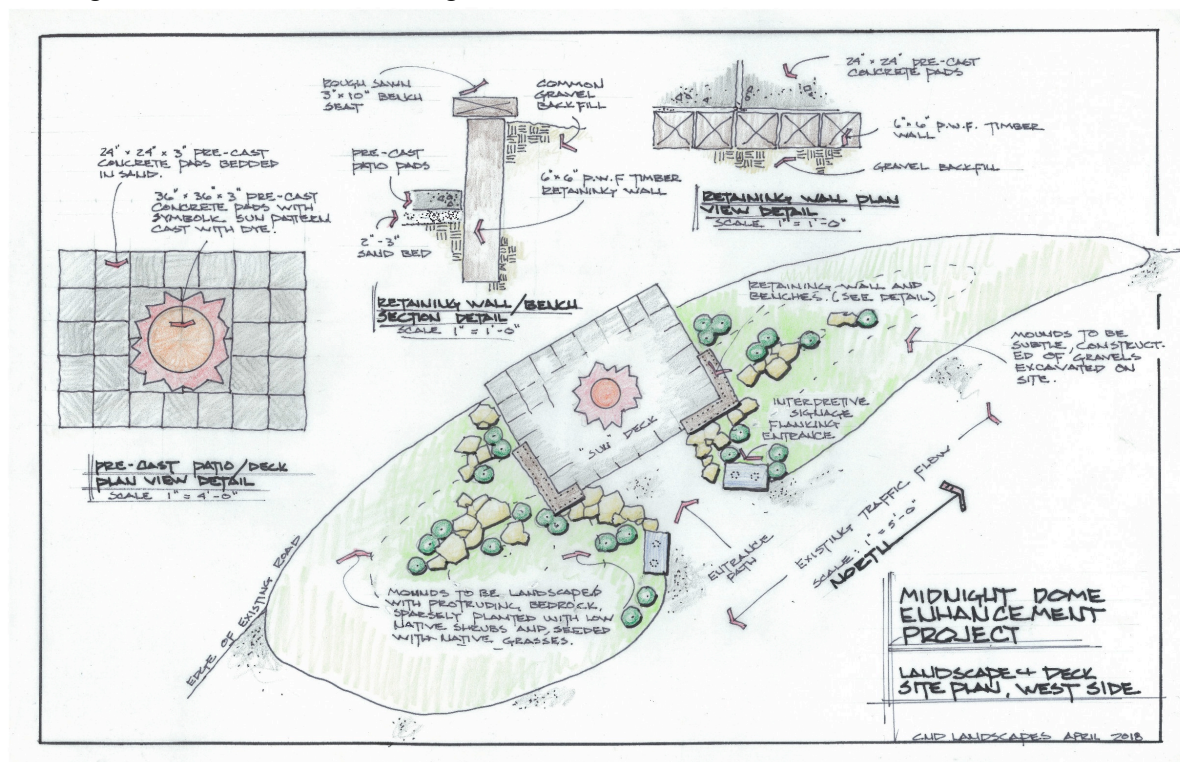
proposed to be built that protrude substantially from the ground, as this would create a hazard for paragliders.

The plan offers subtle/minimal and sustainable upgrades and a design that will encourage natural flora re-growth and reduce erosion while increasing pedestrian accessibility. Native grasses and plants will be sourced for any plantings. No shrubs will be planted in the paragliding launch zone as these can 'catch' their sails, creating a hazard.

The designer's concept for the stone circle at the top was to create a subtle focal point and gathering area without built 'structures'. Because people do have bonfires on the dome, this would also provide a safe place to have one, without actually condoning or encouraging this activity. The oft photographed 'Top of the Life Bench' while not shown would remain.

3 pathways wind up to the top from the parking area to discourage random scrambling up the rocky slope. Paths will be graded to improve accessibility. Discussions with the TH-City Trails project indicate cooperation with them is possible, potentially in the form of hiring the expertise of the Trails Crew to handle the pathway construction and grass seeding.

Drawing 2: Lower west area of Midnight Dome site



The area shown above currently contains a rickety viewing platform that was installed during the Centennial celebration years, and badly needs to be removed and replaced with something more durable to long term use. This area also features interpretive information to visitors, providing an opportunity to communicate the Tr'ondëk-Klondike narrative that balances First Nation and Gold Rush history and has been at the focus of a bid to gain World Heritage Designation. Landscaping efforts are focused in this western area, which affords excellent views to the south, west and northwest down the Yukon River valley and is out of the paragliding launch pathways (primarily south face).

Community Development Fund
Government of Yukon
Box 2703
Whitehorse, YT
Y1A 2C6

March 2019

(Name of organization) would like to express its support for Klondike Development Organization's funding application to the Community Development Fund, and their project to enhance the Midnight Dome.

Klondike Development Organization has consulted with local community groups, governments, businesses and site users, to form a plan that will remediate aspects of the recreation area at the top of the Dome and make it a much more accessible, safe and pleasant location. The Midnight Dome is a popular area for locals and a key visitor attraction known for impressive views of the surrounding area and northern lights viewing as well as a hub for Dawson's trail network. Despite this, the top of the dome itself is a neglected site. The project proposed by KDO will make significant improvements to site functioning and enjoyment and as such will prove an asset to our community, supporting both our tourism economy as well as recreation.

We hope you will look upon their application favorably.

Sincerely,

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-08 of the council of the City of Dawson called for 7:00 PM on Monday, March 18, 2019 in the City of Dawson Council Chambers.

PRESENT:	Deputy Mayor	Molly Shore
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Natasha Ayoub

REGRETS:	Mayor	Wayne Potoroka
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ALSO PRESENT:	CAO	Cory Bellmore
	EA	Heather Favron
	Recreation Manager	Marta Selassie
	CDO	Clarissa Huffman
	PW Superintendent	Mark Dauphinee

Agenda Item: Call to Order

The Chair, Molly Shore called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-08-01 Moved by Councillor Johnson, seconded by Deputy Mayor Shore that the agenda for committee of the whole meeting #CW19-08 be accepted as presented. Carried 4-0

Agenda Item: Adoption of the Minutes

a) Committee of Whole Meeting Minutes CW19-07 of March 4, 2019

CW19-08-02 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the minutes of committee of the whole meeting #CW19-07 of March 4, 2019 be accepted as presented. Carried 4-0

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Association of Yukon Communities AGM
RE: Call for Resolutions; Auction Items; Yukon Sustainable Community Award; Hanseatic Award; Municipal Employee Award of Excellence; and Call for Resolutions

The committee suggested a resolution be drafted for oil and waste oil containers. The committee will draft the proposed resolution and forward for the next council meeting.

The committee held discussion regarding whether a resolution should be brought forward for supporting a fee for single-use bags. Government of Yukon is currently undertaking a public survey and the committee will wait until after the results of the survey to determine if a resolution is required. The committee will work on a proposed resolution to potentially be used at the AYC AGM.

The committee requested letters be sent to businesses asking for donations as was done last year. The CAO will bring forward a budget request for the purchase of an auction item for council's Consideration.

CW19-08-03 Moved by Councillor Johnson, seconded by Deputy Mayor Shore that committee of the whole acknowledges receipt of the information from Association of Yukon Communities RE: Call for Resolutions; auction Items; Yukon Sustainable Community Award; Hanseatic Award; and Municipal Employee Award of Excellence; For informational purposes. Carried 3-0

b) Request for Decision RE: Consolidation Application #19-001: Lots 1069-2 & 1069-3 Callison

CW19-08-04 Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that committee of the whole forwards the Request for Decision RE: Subdivision Application #19-001: Lot 1069-2 & 1069-3 Callison consolidation to council with a recommendation to approve as per conditions and to decline lot enlargement. Carried 4-0

c) Request for Decision RE: Consolidation Application #19-012: Lots 11&12, Block B, Ladue Estate

CW19-08-05 Moved by Councillor Kendrick, seconded by Deputy Mayor Shore that committee of the whole forwards the Request for Decision RE: Subdivision Application #19-012: Lots 11 and 12, Block B, Ladue Estate to council with a recommendation to approve. Carried 4-0

d) Request for Decision RE: KVA Development Incentive Application

The committee recommended Administration ensure the definition of downtown core is a discussion piece during the policy review.

The CDO will confirm the proposed zoning of Lots 1 and 2, Block 5, Day Addition that was presented at the public hearing held for the *Zoning Bylaw #2018-19* and report back to council.

CW19-08-06 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards the Request for Decision RE: KVA Development Incentive Application to council with a recommendation to approve. Carried 4-0

e) Request for Decision RE: North End Lot Block Options

John Mitchell

John Mitchell, a North End property owner, was present to voice his concerns in regards to the proposed development options. He would like to see Edward Street remain open and the population density of the area be maintained. He supports keeping Edward Street open as it provides separation from his lot. George Street should be looked at as an alternative to closing Edward Street. He suggested the campground be looked at as an option as it would be better low hanging fruit. He is happy to hear the lots will sold by lottery when the time comes.

John Mitchell noted they still have an outstanding ownership issue with the city. The CAO and CDO will follow up on the matter.

Discussion ensued regarding past declarations of conflict in regards to the topic.

Councillor Kendrick noted he was unsure on the matter and stepped down from the committee at 8:07 p.m.

The committee held lengthy discussion regarding the proposed North End development options presented.

Councillor Kendrick rejoined the committee at 8:30 p.m.

- CW19-08-07** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that committee of the whole forwards the Request for Direction RE: North End Large Block Options to council with a recommendation to approve sub option B (altered). Defeated 2-2

Agenda Item: Bylaws and Policies

- a) Request for Decision RE: DRAFT Asset Management Policy

- CW19-08-08** Moved by Deputy Mayor Shore, seconded by Councillor Ayoub that committee of the whole forwards the draft Asset Management Policy, as presented, to council with a recommendation to approve. Carried 4-0

- b) Fees and Charges Proposed Amendments

- CW19-08-09** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that committee of the whole forwards column D, as amended, to council as the proposed 2019 fees and charges amendments. Carried 3-1

Agenda Item: Correspondence

- CW19-08-10** Moved by Councillor Kendrick, seconded by Councillor Ayoub that committee of the whole acknowledges receipt of Information from Government of Yukon RE: Proposed Surcharge on Single-use Shopping Bags for informational purposes. Carried 4-0

Agenda Item: In camera Session

- CW19-08-11** Moved by Deputy Mayor Shore, seconded by Councillor Johnson that committee of the whole move into a closed session for the purposes of discussing legal and land related matters as authorized by section 213 (3) of the Municipal Act. Carried 3-0
- CW19-08-12** Moved by Councillor Kendrick, seconded by Councillor Ayoub that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 4-0
- CW19-08-13** Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that committee of the whole forwards to the Request for Direction RE: Farmers' Market Lease to council with a recommendation to approve. Carried 4-0
- CW19-08-14** Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole forwards to the Request for Decision RE: Dawson Wastewater – Process and Timeline to council with a recommendation that YG proceeds as project scoping lead during the preparation phase. Carried 4-0

Agenda Item: Adjournment

CW19-08-15 Moved by Councillor Kendrick, seconded by Councillor Johnson that committee of the whole meeting CW19-08 be adjourned at 9:53 p.m. with the next regular meeting of committee of the whole being Monday, April 1, 2019. Carried 4-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-07 WERE APPROVED BY
COMMITTEE OF WHOLE RESOLUTION #CW19-10-03 AT COMMITTEE OF WHOLE MEETING
CW19-10 OF MARCH APRIL 01, 2019.**

Originals signed by:
Molly Shore, Chair

Cory Bellmore, CAO

MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-09 of the council of the City of Dawson called for 7:00 PM on Wednesday, March 20, 2019 in the City of Dawson Council Chambers.

PRESENT: Councillor Molly Shore
Councillor Natasha Ayoub
Councillor Stephen Johnson
Councillor Bill Kendrick

REGRETS: Mayor Wayne Potoroka

ALSO PRESENT: CAO Cory Bellmore

Agenda Item: Call to Order

The Chair, Molly Shore called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-09-01 Moved by Deputy Mayor Shore, seconded by Councillor Kendrick that the agenda for special committee of the whole meeting #CW19-09 be accepted as presented. Carried 4-0

Agenda Item:

1) Budget Presentation RE 2019 Annual O&M Operating Budget and Capital Expenditure Program

CW19-09-02 Moved by Councillor Johnson, seconded by Deputy Mayor Shore that committee of the whole forwards the draft budget, as presented, to council with a recommendation to proceed with first reading. Carried 4-0

Agenda Item: Adjournment

CW19-09-03 Moved by Councillor Kendrick, seconded by Councillor Johnson that committee of the whole meeting CW19-09 be adjourned at 9:36 p.m. with the next regular committee of whole meeting being April 01, 2019. Carried 4-0

THE MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-09 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW19-10-04 AT COMMITTEE OF WHOLE MEETING CW19-10 OF APRIL 1, 2019.

Original signed by:
Molly Shore, Chair

Cory Bellmore, CAO

THE CITY OF DAWSON
RECREATION BOARD MEETING #R18-06
Monday, December 10, 2018
Recreation Office – Art and Margaret Fry Recreation Centre

MINUTES

PRESENT:	Members	JP Hawkins Monna Sprokkreeff Peter Menzies
	Staff	Marta Selassie

ABSENT:	Catherine McCrystal Paul Robitaille Dawn Kisoun
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CALL TO ORDER:

Peter Menzies, with the consensus of all members present, called meeting R18-06 to order at 5:35 pm.

1. AGENDA:

- a. Moved by Peter Menzies, seconded by Monna Sprokkreeff, that Recreation Board Agenda R18-06 be approved as presented. (R18-06-01)

CARRIED 3-0

2. DELEGATION:

- a.

3. MINUTES:

- a. Moved by Peter Menzies, seconded by JP Hawkins that Recreation Board minutes R18-05 be approved as presented. (R18-06-02)

CARRIED 3-0

4. BUSINESS ARISING FROM MINUTES:

- a.

5. CORRESPONDENCE:

- a.

6. FINANCIALS:

- a.

7. GRANTS:

- a. Moved by Peter Menzies, seconded by Monna Sprokkreeff that the Recreation Board grant Marta Selassie \$500 towards continuing education credits for yoga instructor certification (R18-06-03).

CARRIED 3-0

- b. Moved by Monna Sprokkreeff, seconded by JP Hawkins that \$200 be awarded to Megan MacDougall towards the 2018 Gingerbread House competition (R18-06-04).

CARRIED 3-0

- c. Moved by Peter Menzies, seconded by Monna Sprokkreeff that the Recreation Board grant \$460 towards the purchase of new equipment for the Klondike Cricket Association (R18-06-5).

CARRIED 3-0

8. RECEIPT APPROVAL:

- a. JP Hawkins
- b. Marta Selassie
- c. Klondike Cricket

9. PLANNING:

- a. The recreation board had a discussion about future planning and how the board can be involved and what role the board may have.

10. OTHER BUSINESS:

- a.

11. NEXT MEETING:

- a. Monday, January 14, 2019 5:30 pm.

ADJOURNMENT: The meeting adjourned at 6:20 pm

Originals signed by
Chair Person
Peter Menzies

Originals signed by
Recreation Manager
Marta Selassie

THE CITY OF DAWSON
RECREATION BOARD MEETING #R19-01
Monday, January 14, 2019
Recreation Office – Art and Margaret Fry Recreation Centre

MINUTES

PRESENT: Members Monna Sprokkreeff
 Peter Menzies
 Dawn Kisoun
 Frances Langtry

 Staff Marta Selassie

ABSENT: JP Hawkins
 Paul Robitaille
 Catherine McCrystal

CALL TO ORDER:

Peter Menzies, with the consensus of all members present, called meeting R19-01 to order at 5:38 pm.

1. AGENDA:

- a. Moved by Peter Menzies, seconded by Dawn Kisoun, that Recreation Board Agenda R19-01 be accepted as amended. (R19-01-01)

CARRIED 4-0

2. DELEGATION:

- a.

3. MINUTES:

- a. Moved by Monna Sprokkreeff, seconded by France Langtry that Recreation Board minutes R18-06 be approved as presented. (R19-01-02)

CARRIED 4-0

4. BUSINESS ARISING FROM MINUTES:

- a.

5. CORRESPONDENCE:

- a.

6. FINANCIALS:

- a.

7. GRANTS:

- a. Moved by Dawn Kisoun, seconded by Frances Langtry that the Recreation Board grant Dave Ezzard \$243.60 towards coaching and referee certification for himself and Jaden (R19-01-03).

CARRIED 4-0

- b. Moved by Peter Menzies, seconded by Dawn Kisoun that the Recreation Board deny the application submitted by Dave Rawlings for a climbing wall in the the RSS gym until a full proposal is received (R19-01-04).

CARRIED 4-0

8. RECEIPT APPROVAL:

- a. JP Hawkins
- b. Marta Selassie
- c. Klondike Cricket

9. PLANNING:

- a.
- b.

10. OTHER BUSINESS:

- a. Christmas Lights – the lights are left on until the end of January and will start to be removed mid to late February

11. NEXT MEETING:

- a. Monday, March 11, 2019 5:30 pm.

ADJOURNMENT: The meeting adjourned at 6:03 pm

originals signed by
Chair Person
Peter Menzies

originals signed by
Recreation Manager
Marta Selassie