

THE CITY OF DAWSON



COMMITTEE OF THE WHOLE MEETING #CW21-08

DATE: WEDNESDAY March 24, 2021

TIME: 7:00 PM

LOCATION: City of Dawson Council Chambers – Safe Spacing rules apply

1. CALL TO ORDER

2. ACCEPTANCE OF ADDENDUM & ADOPTION OF AGENDA

3. DELEGATIONS & GUESTS

- a) RCMP RE: Policing Priorities 2021-2022

4. MINUTES

- a) Committee of the Whole Meeting Minutes CW21-02 of February 3, 2021
- b) Special Committee of the Whole Meeting Minutes CW21-04 of February 15, 2021
- c) Special Committee of the Whole Meeting Minutes CW21-05 of February 24, 2021
- d) Committee of the Whole Meeting Minutes CW21-06 of March 3, 2021
- e) Committee of the Whole Meeting Minutes CW21-07 of March 17, 2021

5. BUSINESS ARISING FROM MINUTES

- a) Committee of the Whole Meeting Minutes CW21-02 of February 3, 2021
- b) Special Committee of the Whole Meeting Minutes CW21-04 of February 15, 2021
- c) Special Committee of the Whole Meeting Minutes CW21-05 of February 24, 2021
- d) Committee of the Whole Meeting Minutes CW21-06 of March 3, 2021
- e) Committee of the Whole Meeting Minutes CW21-07 of March 17, 2021

6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

- a) Information Report- Consolidation: Lots 5 & 6, Block X, Ladue Estate
- b) Information Report- Consolidation: Lots 1069-2 & 1069-3

7. BYLAWS AND POLICIES

- a) Tax Levy Bylaw (2021-02)
- b) Fees & Charges 2021 Amendment Bylaw (2021-03)
- c) 2021 Annual Operating Budget and the Capital Expenditure Program Bylaw (2021-04)

8. CORRESPONDENCE

- a) HAC Minutes 21-02
- b) HAC Minutes 21-03
- c) Julie Stinson, Director, Wildland Fire Management RE: Wildland Fire Management's 2020 Fire Season in Review
- d) Tracy-Anne McPhee, Minister of Justice and Attorney General RE: Yukon's Policing Priorities 2021-22
- e) City of Dawson Recreation Board RE: Recreation Board Recommendations for Future Facility

9. PUBLIC QUESTIONS

10. IN CAMERA

- a) Land related matter

11. ADJOURNMENT

Executive Assistant

From: CAO Dawson
Sent: March 2, 2021 9:55 PM
To: Executive Assistant
Subject: Fwd: RCMP Policing Priorities 2021/2022

Follow Up Flag: Follow up
Flag Status: Flagged

Sent from my iPhone

Begin forwarded message:

From: Wayne Potoroka <potoroka@northwestel.net>
Date: March 2, 2021 at 9:46:41 PM MST
To: "Grant, Dustin" <Dustin.Grant@rcmp-grc.gc.ca>
Cc: "Morin, Rob" <rob.morin@rcmp-grc.gc.ca>, CAO Dawson <cao@cityofdawson.ca>
Subject: RE: RCMP Policing Priorities 2021/2022

Thanks guys. I'm forwarding this message on to the CAO. She can get it onto an upcoming agenda. Cheers (and nice goal tonight, Robbie).

From: Grant, Dustin <Dustin.Grant@rcmp-grc.gc.ca>
Sent: February 23, 2021 1:50 PM
To: potoroka@northwestel.net
Cc: Morin, Rob <rob.morin@rcmp-grc.gc.ca>
Subject: RCMP Policing Priorities 2021/2022

Mayor POTOROKA,

I hope you are doing well and staying healthy. I am reaching out to you in hopes of gathering formal input regarding the 2021/2022 policing priorities for the Dawson City RCMP Detachment. I am looking for input from yourself and council about what areas/activities you would like your local RCMP Detachment to concentrate our efforts on in relation to policing Dawson City.

Last year our four areas of focus were on the following priority issues:

Substance Abuse – Drugs and Alcohol
Police / Community Relations
Positive Relationships between Youth and the Police
Road Safety

The issues that you would like us to focus on this year can remain the same or be changed in any way to address issues identified by council. The plan will take into account issues that you identify, issues identified by other stakeholders in the community, Territorial policing priorities, and National policing

priorities. A plan will then be developed uniquely for Dawson City to meet the needs / concerns of all who choose to give input. This forms the basis of developing our Detachment Annual Performance Plan for the 2021/2022 year. This plan is used to assist the Detachment in determining which areas we concentrate our efforts, and will measure how well we are working towards successfully addressing your priority issues for policing.

During the 2020/2021 Annual Performance Plan we took on additional areas beyond the identified priorities as a result of adapting to COVID-19 which included monitoring COVID-19 related information and information sharing, where legally allowable, with other stakeholders to ensure all in Dawson had the most up to date information. This worked well in maintaining communication, albeit remotely, to understand the concerns of each other and work collaboratively to address those identified concerns. As well, with a period of limited direct contact with the public at the onset of COVID-19 we took the opportunity to have the detachment complete supplementary training in relation to sexualized assault investigations, interviewing witnesses and victims, and using a trauma informed approach when assisting victims of crime. All this to say, that there is still some uncertainty with COVID-19 and the long term impact that it will have on the direction of policing within Dawson City, we will continue to work towards your identified areas of focus, while continually adapting to the world as it changes as a result of the COVID-19 pandemic.

I am hopeful that you will be able to discuss the matter at an upcoming council meeting and advise what, if any, changes from the previous year plan you are hoping to have addressed throughout the 2021/2022 year.

If you have any questions relating to this request, please do not hesitate to contact myself or Sgt. Rob MORIN directly.

Thank-you for your time, I truly appreciate it.

Dustin.

Dustin Grant, Cpl.
Operations N.C.O.
Dawson City R.C.M.P.
402 Front Street, PO Box 159,
Dawson City, YT, Y0B 1G0
Ph: 867-993-2677
Fx: 867-993-5936

MINUTES OF COMMITTEE OF WHOLE MEETING CW21-02 of the Council of the City of Dawson
called for 7:00 PM on Wednesday, February 3, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Natasha Ayoub
	Councillor	Molly Shore

REGRETS:

ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk
	PWM	Gagan Sandhu

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:01 p.m.

Agenda Item: Agenda

CW21-02-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Committee of the Whole meeting #CW21-02 be accepted as presented.
Carried 5-0

Agenda Item: Minutes

a) Committee of Whole Meeting Minutes CW21-01 of January 13, 2021

CW21-02-02 Moved by Councillor Kendrick, seconded by Councillor Ayoub that the minutes of Committee of the Whole meeting #CW21-01 of January 13, 2021 be accepted as presented.
Carried 5-0

Agenda Item: Business Arising from Minutes

a) Committee of Whole Meeting Minutes CW21-01 of January 13, 2021

CW21-01-03: Council inquired if administration had found information on 12" culverts.- *Yes, it was looked into and in the past, 12" culverts were the standard size used under driveways on the Dome Road.*

Pg. 3 Public Questions- New Lagoon update: Council asked if administration had heard back from YG about the location and development of the new lagoon.- *No, haven't heard back from YG on a timeline but administration has met with Tr'ondëk Hwëch'in about their participation with the Lagoon project.*

CW21-01-07- Infrastructure Priorities: Council asked if administration had sent a response to YG- *Yes, we didn't send an updated list we just informed them that we are reviewing it and would get back to them.*

Pg. 3 Public Questions- School Portables: Council pointed out that the answer given to Mr. Davidson may have been incorrect. At the January 13th COW meeting, there were HAC minutes that showed there was a Development Permit and Demo Permit for school portables. If Mr.

Davidson was still interested in seeing those, he can view the HAC minutes as they are public documents.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) RFD- Water Metering

CW21-02-03 Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole provide feedback on the Draft Water Metering Program Summary Report.
Carried 5-0

Council felt that there was a disconnect between the report recommendations and the Public Works Managers' Analysis and Discussion of the RFD. Section 4.1 of report talks about consulting with City staff and locating the meter downstream of the bleeder; however, the RFD says upstream of the bleeder.- *There may have been some misinterpretation between the consultants and City staff because Section 4.1 was already discussed with the consultants. That section will be amended to reflect the City's original recommendations (pre-bleeder).*

Council asked how the bleeder water could be controlled.- *Standard bleeder reduction rate based on an ideal volume of +/- 1 litre/sec bleeder rate, during the months a bleeder is on. Lots of options, fixed charge plus consumption charge plus the more you consume the more you pay. Bleeder education while meter is being installed.*

How are people going to control the amount of water they bleed?- *Eventually, the orifice will erode and create a larger opening; therefore, causing more water to bleed. Part of the bleeder education will be to give the customer information on the need for yearly maintenance, etc.*

Council inquired why it was initially recommended to have the meter post- bleeder?- *Because the consultant thought the City didn't want a complicated billing system.*

Council pointed out that the part in Section 1.2 that talks about previous meters not being installed due to public concerns about how meters would be read and how customers would be billed, is untrue.

Council asked what they would be buying and what the rollout plan is. They also asked if an RFP for the procurement of water meters and roll out plan will be presented to Council for approval before going out.- *Before an RFP goes out, Council will need to decide on the preferred material type, technology of the meter and technology of the meter reader. Whatever is decided will go into the RFP and be presented to Council before it goes out.*

Council noted that Sections 1.3, 3.1 and 3.3 mention the word(s) residential or resident. Council thought that the purpose of metering was to reduce customer per capita water use not just residential. This wording may imply that the focus is residential and doesn't include commercial, etc.

In the paragraph Figure 4.1 of the Memo-Water Rates Review document, it states that it would cost approximately \$20,000 per year to cover the costs of collecting water meter data for billing purposes. So, wouldn't Drive By/AMR cost less than Touch Read and wouldn't the Fixed Network/AMI cost less than Drive By/AMR? Council suggested having an estimate of the actual labour cost of all these systems.

Report from September 2020 doesn't reflect comments from Council.- *Comments were provided to consultant by administration. Consultants wanted to gather all comments from all reports and make changes together.*

Looking at Table 3.2, why didn't report point out the massive jump from 2019 that coincides with the new Water Treatment Plant opening, about a 20,000 cubic meter difference?- *There were more waterline breaks than normal when the new Water Treatment Plant came online. Administration is still collecting data and will give that information to the consultants and the reports will be updated to reflect the collected data.*

With the Drive By option, is there City staff right now that already do similar tasks and if this option were chosen it could be incorporated into their normal duties? *Administration hasn't fully discussed requiring another position to do that work so the thought is that it would get incorporated into a current position.*

Council asked what administrations' preference would be regarding the meter types. *Administration would prefer the Drive By option.*

How is the City paying for the Capital Costs associated with implementing the water meter program?- *Gas Taxes*

In the paragraph below Figure 4.1 on page 6 of the Memo-Water Rates Review document, it states that Dawson would like to generate \$800,000 in water revenues. What does the City currently collect in water revenues.- *\$800,000 is what we currently collect.*

Is the proposed schedule of Section 10.2 feasible?- *Schedule may be delayed by a month.*

CW21-02-04 Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole forwards to Council approval for administration to retain Greenwood/Urban System to:

- develop a Request for Proposal (RFP) for the procurement of water meter supply/installation and non-touch meter reading program for the City of Dawson that includes that the meter location be upstream of the customers' bleeders, and
- assist with facilitating public education and engagement of the program to gain public buy-in and understanding.

Carried 5-0

Would Greenwood be able to bid on the RFP and is it an invitational RFP?- *No, Greenwood would not be able to bid and it will be an open RFP not invitational.*

b) RFD- Eliza Building (Chief Isaac)

CW21-02-05 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole accept this report as information and forward the proposal to Council for approval. Carried 5-0

Council inquired how the meeting went with the proponent and why wood siding wasn't on the table?- *It went well. The proposal they submitted included 5 out of 6 resolutions to the Compliance Order. Wood cove siding was not required due to concerns from the proponent, i.e. cost, and environmental factors (wasted material). HAC & the CDO ultimately decided that wood cove siding not be a sticking point because it's not explicitly stated in the design guidelines that you can't have tin siding on a commercial building in the downtown core.*

c) IR- Dome Road Draft Engagement Materials

CW21-02-06 Moved by Councillor Ayoub, seconded by Mayor Potoroka that Committee of the Whole review the draft engagement materials and provide comments to the planning committee. Carried 5-0

Council inquired if drill testing and environmental hazard assessments would be done on the areas. They also asked what the schedule was for the stability studies?- *Work was doubled up with the rec centre location project. Administration will get back to Council with that information.*

Given what the Vision statement says, Council felt that it shouldn't be a condition of success to have the area serviced by municipal water and sewer.

Council wanted it to be clear in the Engagement Sessions and in the materials that these ideas are just a starting point.

Council felt that "Attention: City of Dawson Landowner" from the letter in the engagement materials excluded young people who may not own property yet or even people who rent or lease property. They also wanted to make sure that the mailing list wasn't generated from just the assessment roll as people might get missed or residents outside of the municipal boundaries aren't included. A suggested change was "Community Member."

Council wanted Question 1 of the survey to allow people to choose multiple options not just one.

The maps on the poster are confusing and Council suggested using the Area A and Area D maps instead. They also noted that portions of the letters in "Vision, Opportunities, and Constraints" were missing or smudged out.

Council asked if the maps could show measurements or distances so people will get an idea of how big the areas are.- *That type of information will be provided at the public engagement sessions.*

Council asked where the name suggestions came from.- *The ideas were suggestions from the people who attended the Visioning Charette and then they voted on the suggestions.*

Council asked if Question 12 of the survey could be changed to remove the suggested names and just have people come up with their own ideas on what to name the area.

Agenda Item: Bylaws & Policies

a) Zoning Bylaw Amendment No. 11 (2021-01)

CW21-02-07 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole forward Zoning Bylaw Amendment No. 11, #2021-01 to Council for Second Reading and direct administration to include the research request in the 2021 Zoning Bylaw housekeeping review. Carried 4-1

b) Zoning Bylaw Amendment No. 5 (2019-15)

CW21-02-08 Moved by Councillor Shore, seconded by Councillor Ayoub that Committee of the Whole forward to Council Zoning Bylaw Amendment No. 5, #2019-15 for Third and Final Reading. Carried 4-1

Agenda Item: Correspondence

- CW21-02-09** Moved by Councillor Kendrick, seconded by Mayor Potoroka that Committee of the Whole acknowledges receipt of correspondence from:
- a) RCMP RE: Monthly Policing Report- December 2020
 - b) Metrix Group RE: City of Dawson 2020 Audit Plan
 - c) Leah Stone, Director of Transportation Aviation, Highways & Public Work RE: Public Airports Act Regulation review
- provided for informational purposes.
Carried 5-0

Agenda Item: Public Questions

Dan Davidson-

Q: Do we know the number of people who have been vaccinated last week?

A: Yes but cannot say because YG wants to make that announcement.

Agenda Item: In Camera

- CW21-02-10** Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole extend meeting #CW21-02 no longer than 1 hour.
Carried 5-0
- CW21-02-11** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole move into a closed session for the purposes of discussing a land related matter as authorized by section 213 (3) of the *Municipal Act*.
Carried 5-0
- CW21-02-12** Moved by Councillor Johnson, seconded by Mayor Potoroka that Committee of the Whole reverts to an open session of Committee of the Whole and proceeds with the agenda.
Carried 5-0
- CW21-02-13** Moved by Councillor Johnson, seconded by Mayor Potoroka that Committee of the Whole select Option 1 of the RFD-Zoning Amendment Bylaw No. 8 and forward the issue to Council.
Carried 5-0

Agenda Item: Adjournment

- CW21-02-14** Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole meeting CW21-02 be adjourned at 10:57 p.m. with the next regular meeting of Committee of the Whole being March 3, 2021.
Carried 5-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW21-02 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW21-07- AT COMMITTEE OF WHOLE MEETING CW21-07 OF MARCH 24, 2021.

Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW21-04 of the Council of the City of Dawson called for 7:15 PM on Monday, February 15, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Natasha Ayoub
	Councillor	Molly Shore

REGRETS:

ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk
	CFO	Kim McMynn

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:15 p.m.

Agenda Item: Agenda

CW21-04-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Committee of the Whole meeting #CW21-04 be accepted as presented.
Carried 5-0

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Request for Decision RE: Lots 1-20, Block Q, Ladue Estate, Socioeconomic Planning Study Report

CW21-04-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of the Whole acknowledge receipt of Lots 1-20, Block Q, Ladue Estate, Socioeconomic Planning Study and Engagement Summary and provide comments.
Carried 5-0

Paul Kishchuk gave an overview of the Block Q Ladue Estate Planning Study.

The report presents the planning study team's assessment of the economic and social factors to be considered in the determination of the highest and best use of the Block Q site. The three development alternatives that they were tasked with were, (1) considering and looking at where the status quo of the RV style campground that's in place now, (2) residential development, (3) rec centre.

A broad view was taken of the assessment of the economic and social factors to be considered and that was informed by the extensive public engagement process. The report includes both quantitative and qualitative factors. Environmental factors, specifically the suitability of the Block Q site, regarding permafrost, was not within the scope of the planning study. For planning purposes, it has been assumed that the Block Q site is potentially suitable for use by all three alternatives.

Based on broad community perspective it's the conclusion of the study team that the development of residential housing represents the highest and best use of the Block Q site. This was based largely on the housing constraints in Dawson. The housing situation in Dawson is so acute that 20 new lots would be the equivalent of 20 new families. Residential development on Block Q site would help both the economic infrastructure and the social infrastructure.

Based on the numbers produced from Tourism Industry Association of the Yukon, it's indicated that between 15,00 and 16,000 visitors were staying at the existing campground in a given year. Going

through the numbers, it was found that the two existing private campgrounds could almost entirely accommodate visitors from the existing campground.

The large physical footprint needed for a new rec centre limits the options for constructing a new facility within the historic townsite.

In conclusion, the recommendation of the study is that residential use be considered as the most suitable use for the Block Q site.

Committee held discussion regarding the Block Q Ladue Estate Planning Study prepared by Stantec Consulting Ltd and Vector Research.

- Comment: The survey may not have caught a broader demographic of Dawson because of the limitations due to COVID-19.
- Comment: The average spending of \$78,000/year for a household probably doesn't reflect Dawson.
- Comment: It doesn't seem possible for the other two private campgrounds to be able to create 75 more sites. Also, the amenities of these other private campgrounds is already oversubscribed.
- Comment: Regarding the stats about stays at the Yukon River Campground, those are averaged out for the months. It's important to note that not everyday of the week is equal in Dawson, we've got days of the week that experience higher rates of visitation.
- Comment: Would have liked to see a comparative analysis on the spending habits between those campers that are staying in town in the Gold Rush Campground compared to those campers at Bonanza Gold RV, for example.
- Comment: This could be an opportunity to push vacant landowners to develop their lots before displacing a very well-respected business.

- Comment: Section 5.0 Conclusion- The report mentions that the Gold Rush Campground is one of four RV-style campground facilities located within 3.5 kms. However, if one of the four is the Yukon River Campground then it is not the same as the other three as it does not have the same amenities, i.e., electrical hookup, water/sewer hookup, showers, etc.
- Question: Did you look at the RV trends at all?
- Answer: No, tourism demand was not looked at.
- Question: The report says that the Tourism Industry Association of Yukon estimates would appear to be based on the assumption that people travel to the Klondike region to visit the Gold Rush Campground as opposed to traveling to the Klondike region to visit Dawson City. Any comment on that sentence?
- Answer: It's the basis for the \$2.3 million. That number seems to suggest that if the campground is closed then \$2.3 million would be lost to the Dawson economy. What we found is that there is existing capacity within the community to host those people so that the entire \$2.3 million is not lost, people would be able to stay in other campgrounds.

- Comment: There are a few assumptions in the report:
 - o All will still come if Gold Rush Campground is closed
 - o All are going to spend the same amount of time in Dawson
 - o All will be perfectly content with the alternative products (other campgrounds)
 - o There won't be increased RV parking in town
 - o With new residential homes we will gain substantial resident spending

- Comment: Good to have outside perspective on this issue
- Question: Want to note the assumption about the ground not being suitable for houses. It's basically the same ground conditions for anything north of Church Street; lots of homes built north of Church Street.

- Question: From the number of visitors travelling to the Yukon, did you produce a total number of visitors to Dawson?
- Answer: Not directly, visitation numbers aren't presented in the report.
- Question: Spending Attributable to Gold Rush Campground (Table)- Is the \$330,681 under Accommodation what visitors spent on renting campsites at the Gold Rush Campground?
- Answer: Yes.
- Question: Can you describe what the \$738,972 under Transportation is?
- Answer: The visitor exit survey intercepted people as they were leaving the territory and asked the visitor to reflect back on where they went, what they did, how much they spent, and how much they spent among those different categories on the table.
- Question: Outside of the money spent renting a campsite and fuel, the money spent walking around in town is roughly \$617,000?
- Answer: Yes.
- Question: What is induced spending?
- Answer: How much they spend in relation to where they are staying.
- Question: It came up in the report the idea that visitors staying outside of the historic townsite are observed to go to town for the full day and not return to eat meals back at their campsites. Where did that information come from? Someone in the know or is that something that someone just mentioned in a discussion?
- Answer: That was something that came up in one of the interviews.
- Question: Is there any way to measure the social value of what particular expertise might come as a result of making available land for people?
- Answer: That kind of analysis is possible but not within the scope of this report.
- Question: What are household operations?
- Answer: Power, water, sewer, etc.
- Question: Would the money going to local businesses would be greater with 22 lots occupied by year-round residents?
- Answer: Yes, with caution though because comparing numbers with numbers gets tricky.

- Question: In the report, there was a fairly short analysis of the rec center option, why is that? Was it influenced strongly by the engagement of the community?
- Answer: The community did not want to see a rec center on that site.
- Question: Is it possible to quantify that?
- Answer: Yes, it will be quantified through the public engagement.

- Question: (With respect to the Yukon Bureau of Statistics 2017/18 Visitor Exit Survey) When a visitor wants to get to on the road to their next destination how long does it take them to fill out the survey?
- Answer: If the visitor is arriving by air, the surveyors are in the departure lounge while people are waiting to get on the plane. There are surveyors at the borders to cross into the US and BC. Not sure how long it takes someone to do the survey, maybe approximately 10-15 minutes.
- Question: Is the average of \$217 per party per night 100% accurate?
- Answer: It's published by the bureau of stats so from their perspective it is.

- Question: Noted in the report is the lack of public warm spaces and that the City needs to consider than when choosing the location for the new rec center. Where did that information come from?
- Answer: It was consistent among the people you would expect to have a comment on it.

Agenda Item: Adjournment

CW21-04-03 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole meeting CW21-04 be adjourned at 9:02 p.m. with the next regular meeting of Committee of the Whole being March 3, 2021.
Carried 5-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-04 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-07- AT COMMITTEE OF WHOLE THE MEETING CW21-07 OF MARCH 24, 2021.

Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-05 of the Council of the City of Dawson called for 6:00 PM on Wednesday, February 24, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Molly Shore

REGRETS:	Councillor	Natasha Ayoub
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ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	Rec Manager	Paul Robitaille
	CFO	Kim McMynn
	Fire Chief	Mike Masserey
	PW Manager	Gagan Sandhu

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 6:00 p.m.

Agenda Item: Agenda

CW21-05-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Special Committee of the Whole meeting CW21-05 be accepted as presented.
Carried 5-0

Agenda Item: Financial and Budget Reports

a) Draft 2021 Fees and Charges and Capital Budget

CW21-05-02 Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole acknowledge receipt of the draft 2021, Fees and Charges and Capital Budget and provide comments.
Carried 4-0

CAO gave an overview of the proposed changes to the Draft 2021 Fees and Charges.

There are not a lot of changes, mostly just clean up odd numbers (Rec Department) and clarity of wording in the descriptions. No general increases this year.

Council held discussion on the 2021 Capital Budget and Fees and Charges Bylaws.

Fees and Charges

Administration fees: Increases to Certified Bylaw, Processing Fees (Tax liens, land registration), and Tax Certificates. This is because it requires more staff time and money for these services.

Cable System: These are changes from the new packages that were created last year.

Planning & Development:

- Comment: There was talk about the notion of a Mining Development fee and an Administration fee for Yukon Government items.

- Question: Temporary Development Permits, which bylaw are they going to be defined under, the OCP, Zoning or Fees and Charges Bylaw?
- Answer: Will check with the CDO.

Recreation and Parks: The only change to the fees was to round it up so that the Attendants aren't needing to make change all the time. Example from \$3.50 to \$4.00.

- Question: Is the arena ice rental fee high enough?
- Answer: Probably not, it was increased two years ago. Would have to calculate it out based on staff, maintenance, etc.

Water Delivery Service: These fees eventually need to be discussed further. There was a 3% increase in 2019 and no increases in 2020.

Waste Management:

- Question: A bed and breakfast (B&B) owner was charged a commercial and residential waste management fee. Were other B&B's charged both fees? What is the current fee approach for B&B's? Are they classed residential or commercial?
- Answer: There was a bunch of work done on this by the CFO. It came down to the fact that the Bed and Breakfast Bylaw had been repealed. Other B&B's weren't doubled charged because they are zoned commercial.
- Comment: Maybe the waste management fees should be increased for vacant lots to encourage people to develop.
- Comment: Waste management fees for vacant lots should be discussed further. Find out what other municipalities do.
- Question: Should we change the waste management fees for Mobile Refreshment Stands like the proposed Rec fee changes (get rid of the small change).
- Answer: These fees weren't looked at because they get paid at the City Office and are usually not paid with cash like at the Fitness Centre.
- Comment: Discussion of vacant lot fees should be discussed at another Committee of the Whole meeting soon.

Capital Project Budget

Most of the projects are carried over from previous years.

The numbers for the restoration of the CBC building came from the original plan.

Records Management is ongoing.

Administration:

- Question: What is "Other Grant Funding"?
- Answer: In the past, we've received \$100,000 from Parks Canada. We didn't receive that money in 2020.
- Question: The \$50,00 for records management, is that a spitball amount?
- Answer: Would like to spend it on bringing a professional in to help and to bring in the mobile truck shredder.
- Comment: OCP Review amount of \$50,000 may not be enough. In the past, when a full review was done it cost approximately \$150,000.

Councillor Kendrick left the meeting.

Technology Replacement Plan: Replacing servers, some desktops, upgrading Council Chambers AV equipment, and purchasing a promethean board.

- Comment: \$15,000 for Council Chamber AV Equipment doesn't seem like that's enough money.
- Comment: We shouldn't rely on just the CFYT live stream or cable system, should look into streaming live off of the City website as well.

Protective Services: "Space Needs Assessment" is new to the budget and needs to be done for both Protective Services and Public Works. The West Dawson Fire truck is not for a new truck it is to purchase new equipment for the truck because it didn't come with any (hoses, etc.).

- Question: \$220,000 to convert training centre to propane, what's all involved with that?
- Answer: Currently at the training centre, pallets are burned which is hard on the building. The fire-resistant pads on the walls are cracking and falling apart. Using propane is much cleaner, quicker to use and a lot safer to for use in the facility. Would need to purchase a large propane tank and other equipment. This amount was carried over from last year.
- Question: There's a line for "upgrade fire dispatch center" but no money is allocated to it, why?
- Answer: Not sure what needs to happen to upgrade it so didn't know how much money to allocate.
- Comment: The "Bylaw Enforcement Truck-Electric" replacement should be sooner than later. It should be the test vehicle to see if an electric vehicle will work well in the colder conditions and if not then the current Bylaw Enforcement vehicle can be used as a backup.

Rec Department:

- Question: Is the price for the Zamboni an actual quote or just from market research that was done? Could we get an electric Zamboni?
- Answer: That amount is from quotes and we did look into an electric Zamboni and they are a bit pricier. Not sure if once the charging station is installed in one building if it can be moved to another building easily.
- Question: Do we need new treadmills, and do we need to spend \$10,000 on one?
- Answer: Yes, new treadmills are needed, they are used the most. We budget what the replacement value cost would be for a new treadmill.
- Question: Does the rowing machine get a lot of use?
- Answer: Will check with the Attendants.
- Comment: The BMX/Pump Track should be paved as it would be better for all uses and there would be lower maintenance costs.
- Question: Why is Glycol Flushing and Replacement and Controls Maintenance in the Capital Projects Budget instead of the Operational Budget?
- Answer: Most of it was based on conversations with Building Maintenance.
- Question: Is the Minto Park Playground Resurfacing amount coming out of pocket?
- Answer: It is to pay for the installation of the new wood mulch and to remove the current rubber mulch so it's basically labour costs.
- Question: What upgrades are happening at the Minto Park Concession building?
- Answer: Looking to improve the heating (in-floor heating) due to complaints of the floor being too cold because it was never insulated. Fixing the counter in the kitchen because you can't serve out of it. Installing sound baffles.
- Question: There is no money allocated for disc golf, why is that?
- Answer: We brought people up to design the course and they were convinced that there wasn't enough room in the north end.
- Question: Are we spreading ourselves thin with all these activities?
- Answer: That's why we are trying to focus on easily maintained activities.

Public Works:

- Comment: If we are replacing the street signs, now might be a good time to incorporate the Hän language on signs.
- Question: Are we going to see a more flushed out version of the Public Works Capital Projects? There are a lot of empty spaces in the budget.
- Answer: Some items are carryover from previous years.
- Question: Will replacement of the old pumphouse happen before or after the installation of new water reservoir tanks?
- Answer: After.
- Comment: Solid Waste Management Program Design isn't assigned to a year.
- Answer: It was a line item that was carried over from previous years. That money is for hiring someone to help facilitate us to the next steps in this project.
- Question: There are a lot of sewer replacements in the budget are these for new lots?
- Answer: This is for the replacement of current infrastructure.
- Comment: Diversion Center should come out of Gas Tax funding and the City should manage the project themselves.
- Question: The garbage truck looks pricey, is that what it is going to cost?
- Answer: Yes. We tried getting quotes from manufacturers but haven't been able to do that. From the quick research we did, that price is what the average cost would be.

Agenda Item: Adjournment

CW21-05-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that Special Committee of the Whole meeting CW21-05 be adjourned at 8:25 p.m. with the next regular meeting of Committee of the Whole being March 24, 2021.
Carried 3-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-05 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-07- AT COMMITTEE OF THE WHOLE MEETING CW21-07 OF MARCH 24, 2021.

Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF COMMITTEE OF WHOLE MEETING CW21-06 of the Council of the City of Dawson
called for 7:00 PM on Wednesday, March 3, 2021, City of Dawson Council Chambers

PRESENT:	Deputy Mayor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Natasha Ayoub
	Councillor	Molly Shore

REGRETS:	Mayor	Wayne Potoroka
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ALSO PRESENT:	CAO	Cory Bellmore
	EA	Elizabeth Grenon
	CDO	Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Stephen Johnson called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW21-06-01 Moved by Councillor Kendrick, seconded by Councillor Ayoub that the agenda for Committee of the Whole meeting CW21-06 be accepted as amended.
Carried 4-0

CW21-06-02 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole accepts a legal related In Camera matter as a time sensitive item pursuant to Section 7(1) of Bylaw #11-12, being the Council Proceedings Bylaw.
Carried 4-0

Agenda Item: Public Hearings

a) Zoning Bylaw Amendment No. 8 (2020-08)

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Zoning Bylaw Amendment No. 11 (2021-01)

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Minutes

a) Committee of the Whole Meeting Minutes CW21-02 of February 3, 2021

Moved by Councillor Shore, seconded by Councillor Kendrick that the minutes of Committee of the Whole meeting #CW21-02 of February 3, 2021 be accepted as amended.

Resolution #CW21-02-05: Councillor Kendrick did not recall moving the resolution.

CW21-06-03 Moved by Councillor Kendrick, seconded by Councillor Shore that accepting the minutes of Committee of the Whole meeting CW21-02 of February 3, 2021 be postponed until the next Committee of the Whole meeting.
Carried 4-0

b) Special Committee of the Whole Meeting Minutes CW21-03 of February 4, 2021

CW21-06-04 Moved by Councillor Kendrick, seconded by Councillor Shore that the minutes of Special Committee of the Whole meeting #CW21-03 of February 4, 2021 be accepted as amended.
Carried 4-0

Pg. 4-Question in middle of page: Change “the Dome Road” to “Church Street” and remove “then south to Church Street then north of Church Street.”

Agenda Item: Business Arising from Minutes

a) Committee of the Whole Meeting Minutes CW21-02 of February 3, 2021

- Question: Some homes have installed secondary bleeders in addition to the main bleeder. In homes that have more than one bleeder, does this mean that there is a larger volume of water being included in the metering total? If yes, would the water metering program take that into account when calculating and removing acceptable meter flow amounts?
- Comment: Will get Public Works to look into it.

b) Special Committee of the Whole Meeting Minutes CW21-03 of February 4, 2021

- Question: Pg. 3 (second question)- Is there an update on why the preliminary report said rock socketed piles were not an option for the Dome Site and the most recent report said that it is an option?
- Question: Pg. 3 (third question)- Is there an update on this?
- Comment: The answer to the question about the windows Jim Williams made should say “in” the building not “on”.

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Request for Decision- Lodder Request to Purchase

CW21-06-05 Moved by Councillor Shore, seconded by Councillor Johnson that Committee of the Whole forward to Council and:
1. postpone the decision for the request to purchase Lots 13 and 14, Block K, Government Addition until further engineered subdivision planning begins for Phase II of the North End development.
2. postpone the decision for the request to tie into municipal servicing until further engineered subdivision planning occurs for Phase II of the North End development.
Carried 3-0

Council held discussion regarding the Request for Decision- Lodder Request to Purchase.

- Question: Is Figure 3 of the Request for Decision package accurate?
- Answer: Not sure, it was drawn by the applicant.

Councillor Kendrick left the meeting at 7:38PM.

Councillor Kendrick returned to the meeting at 7:39PM.

b) Request for Decision- AYC Anti-Racism Resolution

- CW21-06-06** Moved by Councillor Shore, seconded by Councillor Ayoub that Committee of the Whole forward to Council to:
1. approve in principle the draft Association of Yukon Communities (AYC) AGM resolution regarding anti-racism, and
 2. direct the City of Dawson's AYC representative to collaborate with the City of Whitehorse regarding co- sponsorship of the resolution for the spring 2021 AYC Annual General Meeting.
- Carried 4-0

Councillor Shore gave an overview of the request. She has been collaborating with a Councillor from the City of Whitehorse on this resolution. Soft deadline for AYC resolutions is March 26th, actual deadline is in early April.

Council held discussion regarding the AYC Anti-Racism Resolution.

c) Request for Decision- Lot 33-2 Dome Road Driveway Easement

- CW21-06-07** Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole direct administration to prepare an Easement Agreement for the purposes of permanently formalizing the access to Lot 33-2, Dome Road Subdivision, as per subdivision #19-048 and guaranteeing public recreation and trail access along buffer B-5.
- Carried 4-0

Agenda Item: Correspondence

- CW21-06-08** Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole acknowledges receipt of correspondence from:
- a) John Phelps, Yukon Police Council RE: Yukon Police Council Annual Report 2019-20 provided for informational purposes.
- Carried 4-0

Council requested an electronic copy of the report be sent to them.

Agenda Item: In Camera

- CW21-06-09** Moved by Councillor Kendrick, seconded by Councillor Johnson that Committee of the Whole move into a closed session for the purposes of discussing a legal related matter as authorized by section 213 (3) of the *Municipal Act*.
- Carried 4-0
- CW21-06-10** Moved by Councillor Johnson, seconded by Councillor Kendrick that Committee of the Whole reverts to an open session of Committee of the Whole and proceeds with the agenda.
- Carried 4-0

Agenda Item: Adjournment

CW21-06-11 Moved by Councillor Johnson, seconded by Councillor Shore that Committee of the Whole meeting CW21-06 be adjourned at 8:50 p.m. with the next regular meeting of Committee of the Whole being March 24, 2021.
Carried 4-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW21-06 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW21-07- AT COMMITTEE OF WHOLE MEETING CW21-07 OF MARCH 10, 2021.

Stephen Johnson, Chair

Cory Bellmore, CAO

MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-07 of the Council of the City of Dawson called for 7:00 PM on Wednesday, March 17, 2021, City of Dawson Council Chambers

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Molly Shore
	Councillor	Natasha Ayoub

REGRETS:

ALSO PRESENT:	A/CAO	Paul Robitaille
	EA	Elizabeth Grenon
	CFO	Kim McMynn
	Fire Chief	Mike Masserey
	PW Manager	Gagan Sandhu
	CDO	Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW21-07-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for Special Committee of the Whole meeting CW21-07 be accepted as presented.
Carried 5-0

Agenda Item: Financial and Budget Reports

a) Draft 2021 Annual Operating Budget and the Capital Expenditure Program Bylaw (2021-04)

Moved by Councillor Johnson, seconded by Councillor Ayoub that Committee of the Whole forwards the draft 2021 Annual Operating Budget and the Capital Expenditure Program Bylaw (2021-04), as amended, to Council with a recommendation to proceed with second reading.
No vote

CW21-07-02 Moved by Mayor Potoroka seconded by Councillor Johnson that Committee of the Whole refer the budget discussion to the next Committee of the Whole meeting.
Carried 5-0

Council held discussion on the Draft 2021 Annual Operating Budget and the Capital Expenditure Program Bylaw (2021-04).

- Budget doesn't reflect the dedicated funds for KVA.
- How much money is KVA looking for in dedicated funds from the City?

Page 2:

- Is the WCB Choice Reward Program a guaranteed revenue?
- Business License fees for 2021 should be waived/rebated.
- Building Lease/Rental Income 2020, why did we collect double than what we budgeted for?

Page 3:

- Expenditures: Mayor and Council- Membership/Conference Fees, why is this amount so high considering no one went to conferences? Travel amounts are budgeted lower in 2021

than 2020 yet membership/conferences are budgeted higher in 2021 than 2020. Why is that?

- Council would like to see a breakdown of membership and conference fees.
- Expenditures: Grants/Subsidy- Homeowner Senior Tax Grants were under budget and Water and Sewer Senior Discount was over budget, why are these numbers not in line with each other?
- Heritage Fund, why wasn't this accessed by anyone?
- Where is the money for reconciliation in the budget?
- Council discussed adding \$35,000 in the budget to go towards operation and maintenance and programming of the new Youth Centre being built by Tr'ondëk Hwëch'in. What do staff think?

Moved by Councillor Johnson seconded by Councillor Shore that Committee of the Whole requests that \$30,000 be introduced to the budget for operations and maintenance and programming of the TH Youth Center.

No vote

CW21-07-03 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole refer the matter to a Special Committee of the Whole meeting.
Carried 4-1

Page 4: - Has a job description been created for the Communications position?
- Expenditures: Special Projects/Events- Downtown Revitalization, what is the plan for this budget item? Is \$20,000 going to be enough? Do we have capacity to do it?

Page 5: - Can we level out revenues and expenditures in the Cable budget?
- What is the status of the cable system and Bell's imminent arrival in town? Are we lobbying for local priorities?

Page 7 - What is the \$30,000 for in land development costs?
- What number is in the land sales (\$60,000)?
- Does money need to be budgeted for purchasing land to resolve north end encroachments?

Page 11: - Does the fuel line represent a reduction in fuel use?

Page 13: - Can we hire someone to work at the free store on a part-time basis? As a pilot in 2021? What would it cost? Would it be cheaper to flow through Conservation Klondike Society (CKS)? Are there liabilities if we contract CKS?

Page 14: - Was \$180,000 all that was budgeted for 2020?

Council wants to have the Capital Budget included at the next Annual Operating Budget discussion.

b) COVID-19 Municipal Safe Restart Funding

CW21-07-04 Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole acknowledges receipt of the COVID-19 Municipal Safe Restart Funding report, provided for informational purposes.
Carried 5-0

CW21-07-05 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole extend Special Meeting CW21-07 no longer than 1 hour.
Carried 3-2

Agenda Item: In Camera

CW21-07-06 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of the Whole move into a closed session for the purposes of discussing a land related matter as authorized by section 213 (3) of the *Municipal Act*.
Carried 5-0

Councillor Ayoub left the meeting at 10:27 PM.

CW21-07-07 Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole reverts to an open session of Committee of the Whole and proceeds with the agenda.
Carried 4-0

Agenda Item: Adjournment

CW21-07-08 Moved by Mayor Potoroka, seconded by Councillor Johnson that Special Committee of the Whole meeting CW21-07 be adjourned at 10:34 p.m. with the next regular meeting of Committee of the Whole being March 24, 2021.
Carried 4-0

THE MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING CW21-07 WERE APPROVED BY COMMITTEE OF THE WHOLE RESOLUTION #CW21-07-___ AT COMMITTEE OF THE WHOLE MEETING CW21-07 OF MARCH 24, 2021.

Wayne Potoroka, Chair

Paul Robitaille, A/CAO

Report to Council



☐ For Council Decision ☐ For Council Direction ☒ For Council Information

☐ In Camera

SUBJECT:	Lots 5 and 6 Block X Ladue Estate Consolidation Application (#21-021)	
PREPARED BY:	Stephanie Pawluk, CDO & Charlotte Luscombe, Planning Assistant	ATTACHMENTS: 1. Application & Supporting Documentation
DATE:	March 17, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bylaw		

RECOMMENDATION

It is respectfully recommended that Committee of the Whole accept this report as information and forward the application to Council for Public Hearing on 31st March 2021.

ISSUE / BACKGROUND

Subdivision Application #21-021 was received March 4th, 2021 and the applicant is requesting to consolidate Lots 5 and 6 Block X Ladue Estate. The final lot will be 10,000ft². The application is scheduled to go to public hearing on March 31st. The property is the site of the Dawson City Community Chapel – see Figure 1.



Figure 1 Exterior of Dawson City Community Chapel

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, Recreation have indicated they have no concerns. Comments from Public Works and Protective Services will be included once they have completed their review of the application.

The application has been circulated to every property owner within a 100m radius of this property, inviting comments and questions. No comments have been received at the time of submitting this report but the final RFD will reflect any comments administration receives.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the site is via Fifth Avenue, and there is no boardwalk in this area of Dawson (see Figure 2 and Figure 3). There is an existing rear alley that is open and in use that provides additional access.

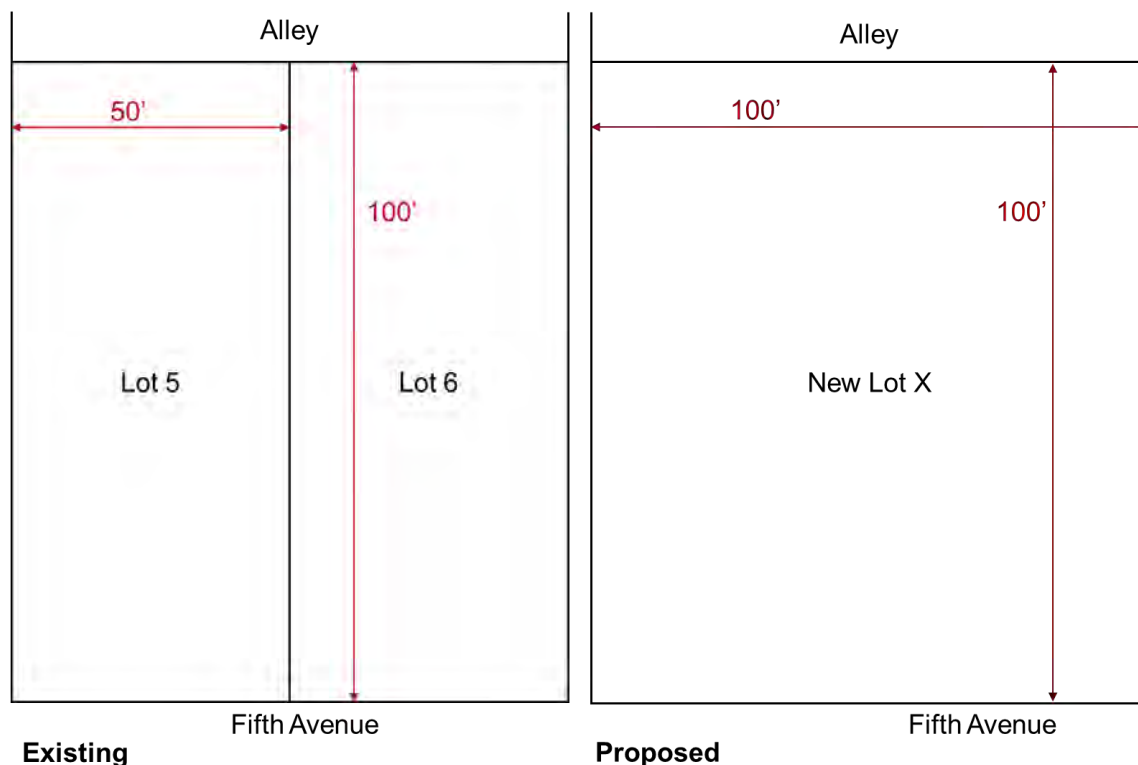


Figure 2: Existing and proposed lot configuration.

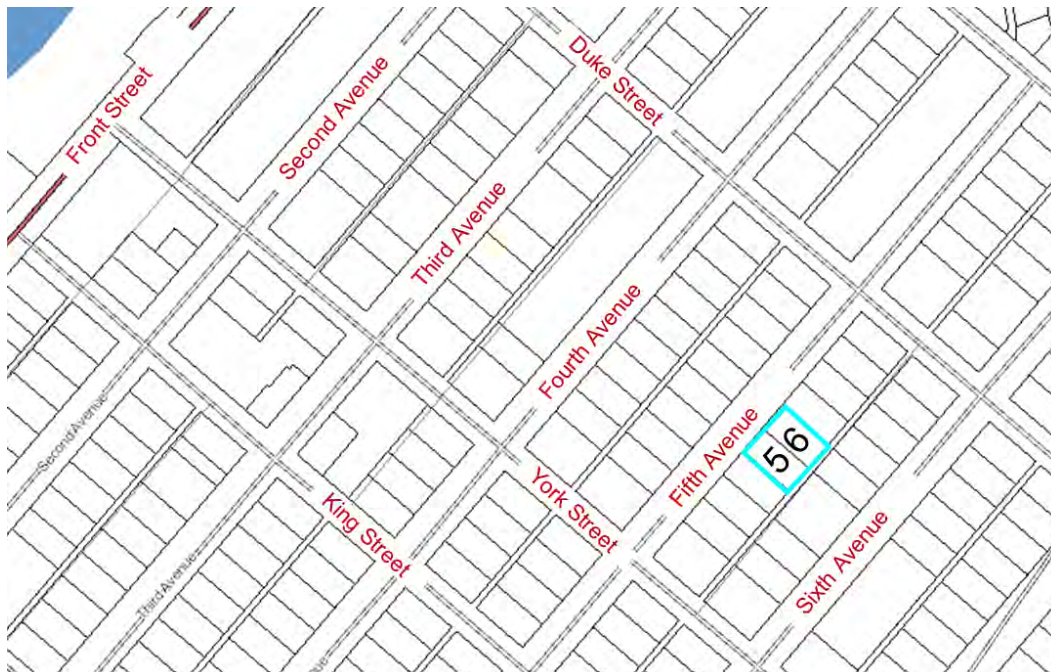


Figure 3 Context map showing location of lots under consideration

Official Community Plan

The existing properties are currently designated as UR – Urban Residential. The area is predominantly low- and medium-density residential but institutional uses such as religious assemblies can also be located in this area. Therefore the current property conforms to the OCP and the consolidated lot would be required to retain the same designation. Any new use or development on the proposed lots would be required to continue conforming to UR – Urban Residential.


Zoning Bylaw

The subject property is currently designated as P2 – Institutional. The Zoning Bylaw is intended to implement the goals of the OCP. The purpose of the P2 zone is to provide community facilities for use by the public, such as recreation and education facilities, government and health services, and libraries and museums. The current use conforms to this designation as it is a religious assembly facility and no change in use has been indicated by the applicant. A zoning assessment has been completed to the extent possible but information regarding building heights and parking is outstanding.

The applicant also owns Lots 3 and 4 which currently serve as their parking lot, but these parcels are designated as R1 – Single Detached and Duplex Residential. Parking is not currently a permitted use in the R1 zone and Administration is seeking clarification regarding total parking available on Lots 5 and 6 to ensure conformity with Section 9 of the Zoning Bylaw. If the parking available on the proposed consolidation of Lots 5 and 6 is not adequate, Administration will advise the applicant that a ZBL amendment may be required for Lots 3 and 4 and all three or four lots consolidated. This parking information will be confirmed prior to this application being presented to Council for decision.

Heritage Bylaw

Lots 5 and 6 Block X Ladue Estate are situated in the Historic Townsite and thus are subject to the City's Heritage Bylaw. The consolidation application was triggered by development permit application #21-020 for a wheelchair ramp upgrade, which will be required to conform to the Design Guidelines for Historic Dawson and Heritage Management Plan. Any future development on these lots will continue to be assessed according to these documents to ensure conformity with the Heritage Bylaw.

APPROVAL		
NAME:	Paul Robitaille, Acting CAO	SIGNATURE: 
DATE:	March 18, 2021	



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

APPLICATION FEE:	\$105 + GST
DATE PAID:	
RECEIPT #:	
PERMIT #:	21-021

SUBDIVISION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

☐

Subdivision

☒

Consolidation

☐

Boundary Adjustment

CIVIC ADDRESS: 1254 5th Ave VALUE OF DEVELOPMENT: \$2000⁰⁰
LEGAL DESCRIPTION: LOT(S) 5 & 6 BLOCK x ESTATE Ladue PLAN# 8338A

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the number of proposed lots and their sizes.

Development consists of building a low barrier access ramp on a structure which straddles lot 5 & 6, Block x Ladue Estate.

APPLICANT INFORMATION

APPLICANT NAME(S): Ion Nyland
MAILING ADDRESS: Box 1194 Dawson City POSTAL CODE: Y0B 1G0
EMAIL: ionnyland@hotmail.com PHONE #: 867-993-3134/5122

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

OWNER NAME(S): Dawson Community Chapel
MAILING ADDRESS: Box 474 Dawson City POSTAL CODE: Y0B 1G0
EMAIL: dawsoncommunitychapel@hotmail.com PHONE #: 867-993-5507

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

PERMIT #: 21-021

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

Lots are situated within Dawson Proper and probably within .5 of the Yukon River.

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

Land has a church building on it, and ~~two~~ ^{two} ~~one~~ out buildings that serve as furnace shed and storage facility.

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 2018-19 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March 2nd, 2021

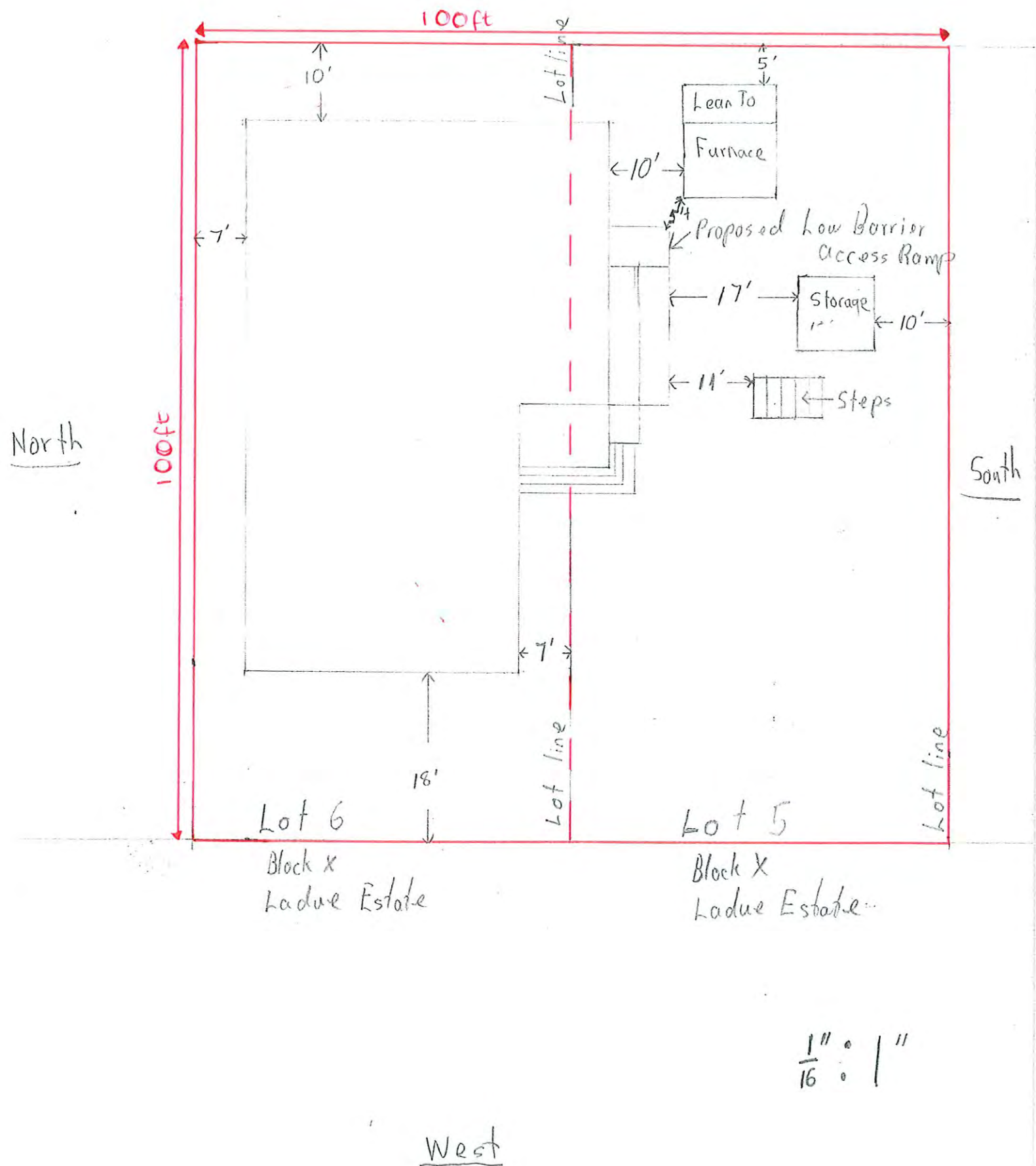
DATE SIGNED

SIGNATURE OF APPLICANT(S)

DATE SIGNED

SIGNATURE OF OWNER(S)

PROPOSED LOT CONSOLIDATION East





THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Zoning Assessment

File Number: 21-021

Date: 17/3/21

Zone: P2

Assessment completed by: C. Ludcombe

1. Application Type

<input type="checkbox"/> OCP Amendment	<input type="checkbox"/> Variance
<input type="checkbox"/> Zoning Amendment	<input type="checkbox"/> Development
<input checked="" type="checkbox"/> Subdivision	<input type="checkbox"/> Other:

2. Official Community Plan Designation: _____

Does the proposed development meet OCP requirements? __ yes __ no

If no, OCP amendment is required.

3. Zoning By-Law Designation: P2 - Institutional

Does the proposed development meet ZBL requirements? __ yes __ no

If no, ZBL amendment is required.

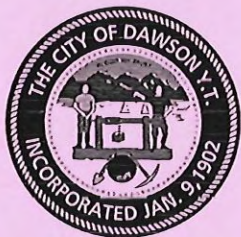
4. Heritage Management Plan Designation: _____

Does the proposed development require HAC review? __ yes __ no __

If yes, fill out Heritage Assessment form.

5. Zone Specific Regulations:

Provision	Permitted	Proposed	Compliant	Variance Required
Permitted Use			Y / N	
Minimum Parcel Size	6000ft ²	10 000ft ²	Y / N	
Maximum Parcel Size	—	—	Y / N	
Minimum Parcel Width	—	—	Y / N	
Minimum Setback (Front)	0 ft	18 ft	Y / N	
Minimum Setback (Side)	0 ft	5 7 ft	Y / N	
Minimum Setback (Side)	0 ft	10 ft	Y / N	
Minimum Setback (Rear)	5 ft	10 ft	Y / N	



THE CITY OF DAWSON

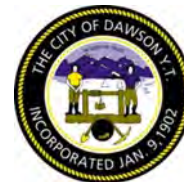
P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Provision	Permitted	Proposed	Compliant	Variance Required
Minimum Floor Area	—	—	Y / N	
Maximum Height (Principal)	45 ft		Y / N	
Maximum Height (Accessory)	45 ft		Y / N	
Maximum Parcel Coverage	—	—	Y / N	
Maximum Floor Area Ratio (FAR)	3		Y / N	
Minimum Off-Street Parking Spaces			Y / N	
Minimum Setback (Principal and Accessory)			Y / N	
Zone Specific:			Y / N	
Zone Specific:			Y / N	

6. Notes:

Report to Council



☐ For Council Decision ☐ For Council Direction ☒ For Council Information

☐ In Camera

SUBJECT:	Lots 1069-2 and 1069-3 Consolidation Application (#21-024)	
PREPARED BY:	Stephanie Pawluk, CDO & Charlotte Luscombe, Planning Assistant	ATTACHMENTS: 1. Application & Supporting Documentation
DATE:	March 17, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw		

RECOMMENDATION

It is respectfully recommended that Committee of the Whole accept this report as information and forward the application to Council for Public Hearing and decision.

ISSUE / BACKGROUND

Subdivision Application #21-024 was received March 12th, 2021; the applicant is requesting to consolidate lots 1069-2 and 1069-3. The final lot will be 0.738ha (1.82 acres). The application is scheduled to go to public hearing on March 31st, 2021.

The proposed consolidation was previously approved by Council in 2019 via resolution C19-06-07 and was also subject to a spot land purchase request. Permission to consolidate was granted, while the spot land application was denied. Resolution C19-06-07 states:

Moved by Deputy Mayor Shore, seconded by Councilor Ayoub that council approve the consolidation of Lots 1069-2 and 1069-3, but decline to approve the lot enlargement with land disposition 2015-2000, subject to the conditions as presented in the Request for Decision RE: Subdivision Application #19-001.

Motion Carried 4-0

Council has been clear that spot land applications are not supported within the municipal boundary without appropriate land planning exercises to determine a future vision and plan for the land. The applicant therefore in this application has only applied for consolidation of their existing properties. The applicant must apply for consolidation again as the time has lapsed on the previous approval. Figure 1 shows the existing and proposed lot configuration, and Figure 2 shows the location in context.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability, and at the time of writing this report, Recreation and Protective Services have indicated they have no concerns. Comments from Public Works will be included once they have completed their review of the application.

The application has been circulated to every property owner within a 1km radius of this property, inviting comments and questions. No comments have been received at the time of submitting this report.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the site is via Narozny Road and this will be unaffected by the consolidation application.

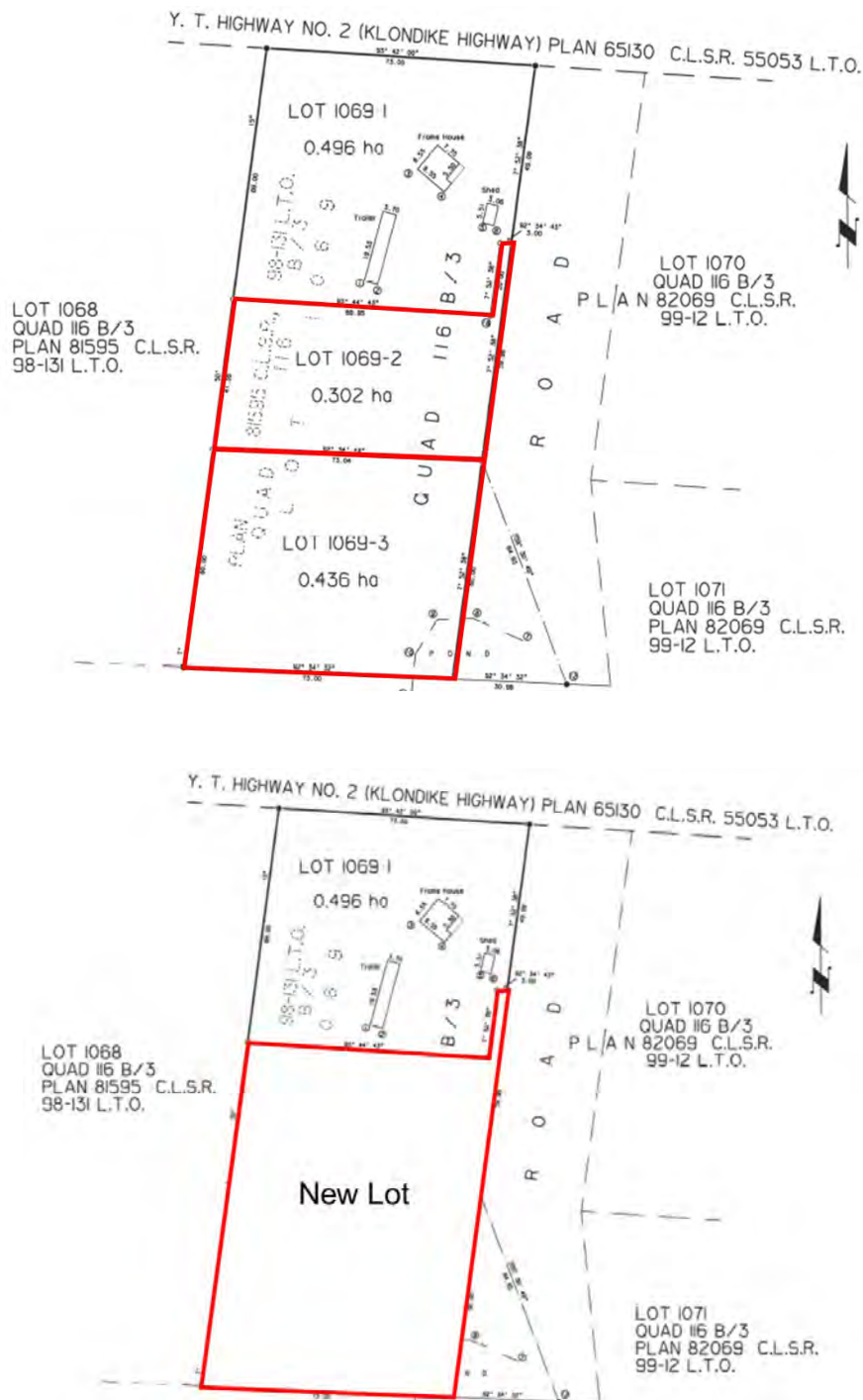


Figure 1: Existing and proposed lot configuration.



Figure 2 Context map showing location of lots under consideration.


Official Community Plan

The property is currently designated as MU – Mixed Use. Uses associated with this designation include an integrated mix of commercial and industrial uses complemented by residences and small-scale open spaces. These areas may include single uses per parcel or multiple land uses per parcel. Therefore, the consolidated lot would retain the same designation. Any new use or development on the proposed lot would be required to conform to the OCP designation, or else apply for an OCP Amendment.

Zoning Bylaw

The property is currently zoned M1 – Industrial. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the M1 zone as per the Zoning Bylaw is to permit Industrial businesses such as the storage of materials, cleaning & testing materials and the processing of raw materials. Any future development of the proposed lots must also conform with the Zoning Bylaw. Further, this consolidation will improve overall conformity with the Zoning Bylaw as Lot 1069-2 is currently undersized (the minimum is 0.4ha) which limits the developability.

A Zoning assessment undertaken for both lots using measurements taken from GeoYukon satellite imagery shows that the structures mostly conform to the Zoning Bylaw requirements with the exception of a temporary trailer on Lot 1069-2, which does not meet the front setback requirement. As the ground is still snow covered, accurate site plan measurements were not feasible for the applicant but a condition of approval will be to provide Administration with confirmation that the front setbacks have been met.

APPROVAL		
NAME:	Paul Robitaille, Acting CAO	SIGNATURE: 
DATE:	March 18, 2021	



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY

APPLICATION FEE:	\$105 + GST
DATE PAID:	12/3/21
RECEIPT #:	37808
PERMIT #:	21-024

SUBDIVISION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

☐

Subdivision

☒

Consolidation

☐

Boundary Adjustment

CIVIC ADDRESS: 9 + 12 Narozny Road VALUE OF DEVELOPMENT: _____

LEGAL DESCRIPTION: LOT(S) 1069-2 + 1069-3 BLOCK _____ ESTATE Quad 1168/3 PLAN# 2007-0005 LTD YT

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the number of proposed lots and their sizes.

Would like to consolidate two adjoining lots
9 Narozny Road. legal description 1069-2 Klondike Hwy
12 Narozny Road. legal description 1069-3 Klondike Hwy

APPLICANT INFORMATION

APPLICANT NAME(S): Kyle Bruce

MAILING ADDRESS: Box 1472 POSTAL CODE: y0b 1G0

EMAIL: Kylebruce.kwb@gmail.com PHONE #: 867-993-2922

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

OWNER NAME(S): _____

MAILING ADDRESS: _____ POSTAL CODE: _____

EMAIL: _____ PHONE #: _____

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No



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OFFICE USE ONLY

PERMIT #: 21-024

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

Property is 0.6km from Klondike River

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

Two Flat lots topped with gravel. No water, bush or trees

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

9 Narozny has small shop, couple sensors as well as small trailer
12 Narozny has mobile home

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 2018-19 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March 12, 2021

DATE SIGNED

SIGNATURE OF APPLICANT(S)

March 12, 2021

DATE SIGNED

SIGNATURE OF OWNER(S)

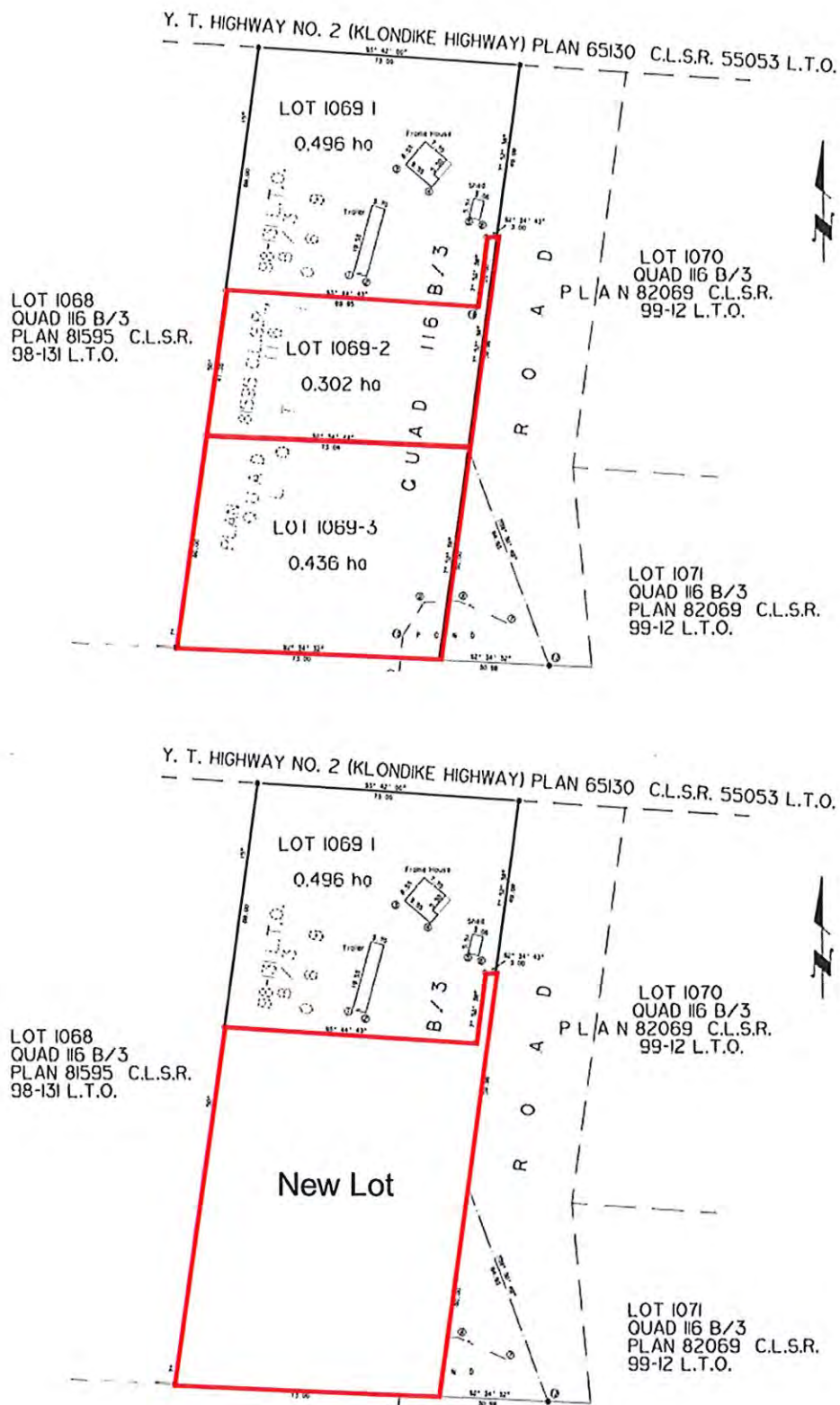


Figure 1: Existing and proposed lot configuration.



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Zoning Assessment

File Number: 21-024 Date: 17/3/21
 Zone: M1-Industrial Assessment completed by: C. Luscombe

1. Application Type

<input type="checkbox"/> OCP Amendment	<input type="checkbox"/> Variance
<input type="checkbox"/> Zoning Amendment	<input type="checkbox"/> Development
<input checked="" type="checkbox"/> Subdivision	<input type="checkbox"/> Other:

2. Official Community Plan Designation: MU - Mixed Use
 Does the proposed development meet OCP requirements? yes no
 If no, OCP amendment is required.

3. Zoning By-Law Designation: M1-Industrial
 Does the proposed development meet ZBL requirements? yes no
 If no, ZBL amendment is required.

4. Heritage Management Plan Designation:
Klondike Valley, Confluence & Bowl
 Does the proposed development require HAC review? yes ☒ no
 If yes, fill out Heritage Assessment form.

5. Zone Specific Regulations:

Provision	Permitted	Proposed	Compliant	Variance Required
Permitted Use	<u>—</u>	<u>—</u>	Y / N	
Minimum Parcel Size	<u>0.4h</u>	<u>0.3ha</u>	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Maximum Parcel Size	<u>—</u>	<u>—</u>	Y / N	
Minimum Parcel Width	<u>—</u>	<u>—</u>	Y / N	
Minimum Setback (Front)	<u>20ft</u>	<u>~19ft</u> ①	Y <input checked="" type="checkbox"/> N	
Minimum Setback (Side)	<u>20ft</u>	<u>~24ft</u>	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Minimum Setback (Side)	<u>20ft</u>	<u>~50ft</u>	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Minimum Setback (Rear)	<u>20ft</u>	<u>~122ft</u>	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N	



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Provision	Permitted	Proposed	Compliant	Variance Required
Minimum Floor Area	—	—	Y / N	
Maximum Height (Principal)	35ft	> 35ft	Ⓚ / N	
Maximum Height (Accessory)	—	—	Y / N	
Maximum Parcel Coverage	—	—	Y / N	
Maximum Floor Area Ratio (FAR)			Y / N	
Minimum Off-Street Parking Spaces			Y / N	
Minimum Setback (Principal and Accessory)	10ft	55ft	Ⓚ / N	
Zone Specific:			Y / N	
Zone Specific:			Y / N	

6. Notes:

- ① This is a temporary trailer (structure 1 on map in application) and thus a condition would be to move it into position to ensure front setback requirement is met



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Zoning Assessment

File Number: 21-024

Date: 17/3/21

Zone: M1-Industrial

Assessment completed by: C. Coscombe

1. Application Type

<input type="checkbox"/> OCP Amendment	<input type="checkbox"/> Variance
<input type="checkbox"/> Zoning Amendment	<input type="checkbox"/> Development
<input checked="" type="checkbox"/> Subdivision	<input type="checkbox"/> Other:

2. Official Community Plan Designation: MU - Mixed Use

Does the proposed development meet OCP requirements? yes no
If no, OCP amendment is required.

3. Zoning By-Law Designation: M1 - Industrial

Does the proposed development meet ZBL requirements? yes no
If no, ZBL amendment is required.

4. Heritage Management Plan Designation:

Does the proposed development require HAC review? yes no
If yes, fill out Heritage Assessment form.

5. Zone Specific Regulations:

Provision	Permitted	Proposed	Compliant	Variance Required
Permitted Use	<u>—</u>	<u>—</u>	Y / N	
Minimum Parcel Size	<u>0.4h</u>	<u>0.4ha</u>	<u>(Y) / N</u>	
Maximum Parcel Size			Y / N	
Minimum Parcel Width			Y / N	
Minimum Setback (Front)	<u>20ft</u>	<u>~ 33ft</u>	<u>(Y) / N</u>	
Minimum Setback (Side)	<u>20ft</u>	<u>~ 38ft</u>	<u>(Y) / N</u>	
Minimum Setback (Side)	<u>20ft</u>	<u>~ 124ft</u>	<u>(Y) / N</u>	
Minimum Setback (Rear)	<u>20ft</u>	<u>~ 158ft</u>	Y / N	



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Provision	Permitted	Proposed	Compliant	Variance Required
Minimum Floor Area			Y / N	
Maximum Height (Principal)	35 ft	> 35 ft	Y / N	
Maximum Height (Accessory)			Y / N	
Maximum Parcel Coverage			Y / N	
Maximum Floor Area Ratio (FAR)			Y / N	
Minimum Off-Street Parking Spaces			Y / N	
Minimum Setback (Principal and Accessory)	/	/	Y / N	
Zone Specific:			Y / N	
Zone Specific:			Y / N	

6. Notes:



THE CITY OF DAWSON

2021 Tax Levy Bylaw

Bylaw No. 2021-02

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2021 Tax Levy Bylaw**.

2.00 Purpose

The purpose of this bylaw is to levy taxes for the year 2021.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the Interpretations Act (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson;
- (d) “residential” means all property used primarily for residential purposes and designated one of the following assessment codes on the “City of Dawson Assessment Roll”: REC, RMH, RS1, RS2, RSC, or RSM.
- (e) “non-Residential” means all property used primarily for commercial, industrial and public purposes and designated one of the following assessment codes on the “City



THE CITY OF DAWSON

2021 Tax Levy Bylaw

Bylaw No. 2021-02

of Dawson Assessment Roll”: CG, CMC, CMH, CML, CMS, INS, MHI, MSI, NOZ, OSP, PI, PLM, PRC, or QRY.

PART II – APPLICATION

4.00 Tax Rates Established

- 4.01 A general tax for the year 2021 shall be levied upon all taxable real property in the City of Dawson classified “non-residential” at the rate of 1.85 percent.
- 4.02 A general tax for the year 2021 shall be levied upon all taxable real property in the City of Dawson classified “residential” at the rate of 1.56 percent.

5.00 Minimum Tax

- 5.01 The minimum tax for the year 2021 on any real property classified “residential” shall be eight hundred dollars (\$800.00) except for real property with a legal address in West Dawson where the minimum tax shall be three hundred and fifty dollars (\$350.00).
- 5.02 The minimum tax for the year 2021 on any real property in the City of Dawson classified “non-residential” shall be eleven hundred dollars (\$1,100.00).

PART III – FORCE AND EFFECT

6.00 Severability

- 6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

7.00 Bylaw Repealed

- 7.01 Bylaw 2020-04, and amendments thereto, are hereby repealed.
- 7.02 All previous year’s tax levies as presented in property tax notices from the City of Dawson shall continue to apply.

8.00 Enactment



THE CITY OF DAWSON

2021 Tax Levy Bylaw

Bylaw No. 2021-02

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2021.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2021 Amendment Bylaw

Bylaw No. 2021-03

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes, and

WHEREAS

- (a) bylaw #13-05 establishes fees for certain services, and
- (b) council for the City of Dawson approved bylaw #13-05 being the *Fees and Charges Bylaw*, and
- (c) the City of Dawson is desirous of amending bylaw #13-05, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the *Fees and Charges 2021 Amendment Bylaw*.

2.00 Purpose

- 2.01 The purpose of this bylaw is to amend bylaw #13-05 being the *Fees and Charges Bylaw*.

3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Fees and Charges 2021 Amendment Bylaw

Bylaw No. 2021-03

PART II – APPLICATION

4.00 Amendment

Appendix “A” of bylaw #13-05 is hereby repealed and replaced with the attached Appendix “A”.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #2020-05 is hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Fees and Charges 2021 Amendment Bylaw

Bylaw No. 2021-03

PART IV – APPENDIX

Appendix A – Fees and Charges

DRAFT

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Administration	Fee Description	Fee	Fee	Unit
	Certified Bylaw	\$25.00	\$15.00	per bylaw
	NSF Cheque Service Charge	\$40.00	\$40.00	each
	Stop Payment Fee	\$35.00	\$35.00	each
	Processing Fee (tax Liens, land registrations)	\$50.00	\$35.00	each
	Tax Certificate	\$50.00	\$35.00	per property
	Administration of Non-Municipal program	5.00%		value of program
Animal Control	Fee Description	Fee	Fee	Unit
	License Fee, Annual - Dangerous animal	\$250.00	\$250.00	per year
	License Fee, Annual - Unspayed/Un-neutered Dog	\$75.00	\$75.00	per year
	License Fee, Lifetime - Spayed or Neutered Dog	\$40.00	\$40.00	per dog
	Feed and Care While Impounded	\$25.00	\$25.00	per dog, per day
	Impound - First Occurrence	\$25.00	\$25.00	per dog
	Impound - Second Occurrence	\$75.00	\$75.00	per dog
	Impound - Third Occurrence	\$125.00	\$125.00	per dog
	Impound - Fourth Occurrence	\$300.00	\$300.00	per dog
	Impound - Fifth and Subsequent Occurrences	\$500.00	\$500.00	per dog
	Replacement Tag	\$15.00	\$15.00	per unit
	Special Needs Dog	No Fee	No Fee	
Business Licensing	Fee Description	Fee	Fee	Unit
	Local - Initial Business License Fee	\$125.00	\$125.00	per year
	Local - Additional Business License for same location	\$60.00	\$60.00	per year
	Regional - Business License Fee	\$210.00	\$210.00	per year
	Non-Local - Business License Fee	\$600.00	\$600.00	per year

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Cable System	Fee Description	Fee	Fee	Unit
	Analog Service - Residential Regular Rate	\$47.25	\$45.00	per month
	Analog Service - Residential Senior Rate	\$43.58	\$41.50	per month
	Analog Service - Single Unit Commercial Rate	\$47.39	\$45.00	per month
	Analog Service - Multi Unit Commercial / Institution:			
	Base Rate, plus	\$150.00	\$150.00	per month, plus room/site rate
	Room/Site Rate from May 1st to September 30th Inclusive	\$18.00	\$18.00	per room per month
	Room/Site Rate from October 1st to April 30th Inclusive	\$6.00	\$6.00	per room per month
	Digital Service - Residential Regular Rate	\$74.03	\$70.50	per month
	Digital Service - Residential Senior Rate	\$66.68	\$63.50	per month
	Digital Service - Programming Fee for Additional Digital Receiver	\$5.40	\$5.40	per month
	Digital Additional Programming:			
	Digital Specialty Packages #1 Educational, #2 Business & Info, #3 Variety & Special Int, #4 Lifestyle, #5 Primetime, #7 Family & Kids	\$5.40	\$5.40	per package per month
	Digital Specialty Package #8 - Premium Movies	\$20.50	\$22.25	per package per month
	Digital Specialty Package - Entertainment HD	\$8.50		per package per month
	Digital Sports HD	\$5.00		per package per month
	Digital Sportnet World HD	\$20.00		per package per month
	Digital Network News HD	\$6.00		per package per month
	Digital Hollywood Suites HD	\$8.00		per package per month

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Cable System	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$50.00	\$50.00	Seating capacity 51-100, per month
	Commercial Sportsnet (distribution in Lounges/Bars/Restaurants)	\$62.50	\$62.50	Seating capacity 101-150, per month
	High Definition Additional Programming:			
	Connection for new service:			
	Administration/Connection Fee (Connection already exists)	\$55.00	\$55.00	per connection
	Connection prior to the 15th of the month	1 month Levy	1 month Levy	
	Connection after 15th of the month	50% of Monthly Levy	50% of Monthly Levy	
	Service Charge - New Installation	Cost+15%	Cost+15%	per installation
	Service Charge - Late Penalty & Disconnection	10% of outstanding balance	10% of outstanding balance	per month
	Service Charge - Re-connection for Arrears	\$90.00 plus one month service	\$90.00 plus one month service	per re-connection
	Service Charge - Transfer (Name change only, same location)	\$25.00	\$25.00	per transfer
	Fibre Optic Rental	\$315.00	\$315.00	per month per 1 pair of fibre
	Additional Fibre Optic Rental	\$55.00	\$55.00	per month Per each additional pair of fibre
Camping Bylaw	Fee Description	Fee	Fee	Unit
	Fee to remove a tent	\$75.00	\$75.00	per tent
	Storage fee for tent	\$10.00	\$10.00	per tent per day
Cemetery	Fee Description	Fee	Fee	Unit
	Disinterment or Reinterment of any Cadaver	actual costs	actual costs	each
	Interment of a Cadaver - Normal Business Hours	\$625.00	\$625.00	each
	Interment of a Cadaver - Outside Normal Business Hours	actual costs	actual costs	each
	Interment of Ashes - Normal Business Hours	\$425.00	\$425.00	each
	Interment of Ashes - Outside Normal Business Hours	\$210 plus actual costs	\$210 plus actual costs	each
	Plot and Perpetual Care - Ashes	\$300.00	\$300.00	each
	Plot and Perpetual Care - Cadaver	\$575.00	\$575.00	each

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Development & Planning	Fee Description	Fee	Fee	Unit
	Advertising - Required Advertising associated with any application	\$80	\$80	signage replacement fee
	Appeal to Council	\$105.00	\$105.00	per application
	Application to Consolidate	\$105.00	\$105.00	per application
	Cash in Lieu of on-site parking	\$3,100.00	\$3,100.00	per space
	Development Permit Application - Change of Use	\$210.00	\$210.00	per application
	Development Permit Application - Commercial, Institutional, Industrial, Multi-Residential, New Builds			
	Base Rate, plus	\$260.00	\$260.00	per application, plus square foot rate
	Square Foot Rate	\$0.25	\$0.25	per square foot of development
	Development Permit Application - Demolition	\$210.00	\$210.00	per application
	Demolition: Redevelopment Security Deposit	\$1.00	\$1.00	per square foot of lot
	Development Permit Application - Major Alteration (additions and changes to main building)	\$105.00	\$105.00	per application
	Development Permit Application - Minor Alteration (decks and non-dwelling accessory structures)(description to be expanded)	\$25.00	\$25.00	per application
	Development Permit Application - Residential New Build (Single-Detached/Secondary Suite)	\$155.00	\$155.00	per dwelling unit
	Development Permit Application - Signage	\$25.00	\$25.00	per application
	Extension of Approval	\$105.00	\$105.00	per application
	OCP Amendment application	\$1,030.00	\$1,030.00	per application
	Permanent Road Closure Application	\$210.00	\$210.00	per application
	Planning - Designated Municipal Historic Site	\$0.00	\$0.00	per application
	Subdivision Application Fee	\$105.00	\$105.00	per lot created- Min. \$250-Max. \$1000
	Temporary Development Permit - Less than 7 days (not defined in bylaw)	\$25.00	\$25.00	per application
	Temporary Development Permit - More than 7 days (not defined in bylaw)	\$105.00	\$105.00	per application
	Variance Application	\$105.00	\$105.00	per application
	Zoning Amendment Application Fee	\$410.00	\$410.00	per application

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Fire Protection	Fee Description	Fee	Fee	Unit
	Inspection Service: Third Party Requests for Business Premises	\$75.00	\$75.00	per hour
	Inspection Service: File Search	\$75.00	\$75.00	per hour
	Inspection Service: Request for on-site inspection	\$75.00	\$75.00	per hour
	Inspection Service: Non-routine inspection	\$75.00	\$75.00	per hour
	Burning Permit Application	\$0.00	\$0.00	per application
	False Alarm Responses:			
	1-2 responses per calendar year	No Fee	No Fee	
	3-5 responses per calendar year	\$250.00	\$250.00	per response
	greater than five responses per calendar year	\$500.00	\$500.00	per response
	Emergency Response	\$0.00	\$0.00	
	Base Rate, plus	\$500.00	\$500.00	per hour, per unit plus disposable materials
	Disposable materials	Costs + 21.5% Markup	Costs + 21.5% Markup	
	Confined Space Rescue Stand-by	\$500.00	\$500.00	per request
	Confined Space Rescue Response	\$500 + actual costs	\$500 + actual costs	per response
Public Works	Fee Description	Fee	Fee	Unit
	Equipment Rental including operator:			
	Backhoe	\$150.00	\$150.00	per hour (one hour min.)
	Dump Truck	\$150.00	\$150.00	per hour (one hour min.)
	Labour:			
	Service Call / double time	\$150.00	\$150.00	per employee per hour (min 4 hrs)
	Service Call / time and half	\$120.00	\$120.00	per employee per hour (min 4 hrs)
	Service Call / normal business hours	\$80.00	\$80.00	per employee per hour (min 1 hr)
	Other:			
	External contractor and material mark-up	21.5%	21.5%	
	Municipal Dock Rental	\$105.00	\$105.00	per foot per season

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Recreation and Parks	Fee Description	Fee	Fee	Unit
	Art & Margaret Fry Recreation Centre			
	Arena Ice Rental - Adult	\$120.00	\$120.00	hour
	Arena Ice Rental - Youth	\$60.00	\$60.00	hour
	Arena Ice Rental - Tournament*	\$1,500.00	\$1,500.00	per tournament
	Arena Ice Rental - Tournament additional hours*	\$50.00	\$50.00	hour
	Change fee	\$100.00	\$100.00	
	Locker Rental Fee	\$50.00	\$50.00	per season
	Arena Dry Floor	\$550.00	\$550.00	per day or part thereof
	Arena Dry Floor - Non-profit	\$400.00	\$400.00	per day or part thereof
	Arena Kitchen	\$175.00	\$175.00	per day or part thereof
	Arena Kitchen - Non-profit	\$110.00	\$110.00	per day or part thereof
	Arena Concession Area	\$45.00	\$45.00	per day or part thereof
	Arena - Child Day Pass (3-12 years)	\$4.00	\$3.50	day
	Arena - Child 10 Punch Pass (3-12 years)	\$32.00	\$30.80	10 times
	Arena - Child Season Pass (3-12 years)	\$140.00	\$140.00	season
	Arena - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	\$4.50	day
	Arena - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	\$39.60	10 times
	Arena - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	season
	Arena - Adult Day Pass (19-59 years)	\$6.00	\$5.25	day
	Arena - Adult 10 Punch Pass (19-59 years)	\$48.00	\$46.20	10 times
	Arena - Adult Season Pass (19-59 years)	\$210.00	\$210.00	season
	Arena - Family Day Pass (related & living in one household)	\$13.00	\$12.25	day
	Arena - Family 10 Punch Pass (related & living in one household)	\$108.00	\$107.80	10 times
	Arena - Family Season Pass (related & living in one household)	\$470.00	\$470.00	season
	Parks & Greenspace			
	Minto or Crocus - Ball Diamond	\$120.00	\$120.00	per day or part thereof
	Minto or Crocus - Ball Diamond*	\$850.00	\$850.00	season
	Crocus - Day Camp	\$1,200.00	\$1,200.00	season
	Crocus - Concession	\$110.00	\$110.00	per day or part thereof

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
	Minto - Concession	\$150.00	\$150.00	per day or part thereof
	Minto - Kitchen or Concession	\$75.00	\$75.00	per day or part thereof
	Minto - Program Room - program	\$15.00	\$15.00	hour
	Minto - Program Room - private event	\$40.00	\$40.00	first hour
	Minto - Program Room - private event	\$15.00	\$15.00	each additional hour
	Parks or Greenspace*	\$52.00	\$52.00	per day or part thereof
	Gazebo*	\$52.00	\$52.00	per day or part thereof
	Picnic Shelter*	\$52.00	\$52.00	per day or part thereof
	Community Garden Plot	\$30.00	\$30.00	season
Recreation and Parks	Fee Description	Fee	Fee	Unit
	Dawson City Swimming Pool			
	Swimming Pool Rental* - under 25 swimmers	\$120.00	\$120.00	hour
	Swimming Pool Rental* - additional fee for 25+ swimmers	\$32.00	\$32.00	hour
	Swimming Pool - Child Day Pass (3-12 years)	\$4.00	\$3.50	day
	Swimming Pool - Child 10 Punch Pass (3-12 years)	\$32.00	\$30.80	10 times
	Swimming Pool - Child Season Pass (3-12 years)	\$140.00	\$140.00	season
	Swimming Pool - Youth/Senior Day Pass (13-18 years; 60+)	\$5.00	\$4.50	day
	Swimming Pool - Youth/Senior 10 Punch Pass (13-18 years; 60+)	\$40.00	\$39.60	10 times
	Swimming Pool - Youth/Senior Season Pass (13-18 years; 60+)	\$180.00	\$180.00	season
	Swimming Pool - Adult Day Pass (19-59 years)	\$6.00	\$5.25	day
	Swimming Pool - Adult 10 Punch Pass (19-59 years)	\$48.00	\$46.20	10 times
	Swimming Pool - Adult Season Pass (19-59 years)	\$210.00	\$210.00	season
	Swimming Pool - Family Day Pass (related & living in one household)	\$13.00	\$12.25	day
	Swimming Pool - Family 10 Punch Pass (related & living in one household)	\$108.00	\$107.80	10 times
	Swimming Pool - Family Season Pass (related & living in one household)	\$470.00	\$470.00	season

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
	Equipment Rental			
	Cross Country Ski Package*	\$10.00	\$10.00	per day or part thereof
	Cross Country Ski Package*	\$20.00	\$20.00	3 days
	Cross Country Ski Package*	\$40.00	\$40.00	7 days
	Cross Country Skis, boots or poles	\$5.00	\$5.00	per day or part thereof
	Snowshoes*	\$10.00	\$10.00	per day or part thereof
	Snowshoes*	\$15.00	\$15.00	3 days
	Coffee Urns	\$10.50	\$10.50	per day or part thereof
	Picnic Table	\$12.00	\$12.00	per day or part thereof
	Fitness Centre			
	Fitness Centre*	\$7.00	\$7.00	day
	Fitness Centre*, **	\$35.00	\$35.00	month
	Fitness Centre*, **	\$88.00	\$88.00	3 months
	Fitness Centre*, **	\$165.00	\$165.00	6 months
	Fitness Centre*, **	\$319.00	\$319.00	year
	Deposits			
	Damage Deposit - Facility	\$350.00	\$350.00	fully refundable if conditions met
	Damage Deposit - Parks or Greenspace	\$100.00	\$100.00	fully refundable if conditions met
	Damage Deposit - Equipment	\$20.00	\$20.00	fully refundable if conditions met
	Deposit - Key	\$40.00	\$40.00	fully refundable if conditions met
	Program Cancellation	\$10.00	\$10.00	
	* indicates a 10% discount for youth, seniors or registered non-profit			
	** indicates a 10% discount for residents within the municipal boundary			

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Single Use Plastics	Fee Description			
	Providing a checkout bag, plastic straw or utensils <u>or</u> providing a bag that is not paper or reusable <u>or</u> discouraging the use of a customers own reusable bag or straw or utensil			
	First Offence	\$75.00	\$75.00	per occurrence
	Second Offence	\$150.00	\$150.00	per occurrence
Traffic Control	Fee Description	Fee	Fee	Unit
	Erection of Barriers for Public Utility	\$350.00	\$350.00	occasion
	Road Closure - Daily Fee	\$50.00	\$50.00	For each day over three days
	Temporary Road Closure Application Fee	\$75.00	\$75.00	occasion
Vehicle for Hire	Fee Description			
	Vehicle for Hire License or Renewal	\$100.00	\$100.00	per application
	Vehicle for Hire Operator's permit	\$30.00	\$30.00	per application
Waste Management	Fee Description	Fee	Fee	Unit
	Waste Management Fee - Commerical Space	\$300.00	300 (25/mo)	year
	Waste Management Fee - Institutional Residential	\$300.00	\$300.00	year
	Waste Management Fee - Non-vacant Institutional Space	\$300.00	300 (25/mo)	year
	Waste Management Fee - Residential Unit (including B&B)	\$195.00	\$195.00	year
	Waste Management Fee - Mobile Refreshment Stands	\$20.80	\$20.80	week or portion thereof
	Waste Management Fee - Mobile Refreshment Stands	\$50.70	\$50.70	month
	Waste Management Fee - Mobile Refreshment Stands	\$152.10	\$152.10	season
	Waste Management Fee - Vacant Institutional Commercial Lot	\$75.00	\$75.00	year
	Waste Management Fee - Vacant Institutional Residential Lot	\$75.00	\$75.00	year
	Waste Management Fee - Vacant Non-Institutional Commercial Lot	\$60.00	\$60.00	year
	Waste Management Fee - Vacant Non-Institutional Residential Lot	\$60.00	\$60.00	year

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Water Delivery Service	Fee Description	Fee	Fee	Unit
	One delivery every two weeks	\$1,166.88	\$1,020.00	per year
	One delivery every two weeks	\$97.24	\$85.00	monthly installment payment
	One delivery per week	\$2,333.76	\$2,220.00	per year
	One delivery per week	\$194.48	\$185.00	monthly installment payment
Water Services	Fee Description	Fee	Fee	Unit
	Private owned/occupied Residential/ Trondek Hwechin residential	\$635.59	\$635.59	per year - paid quarterly
	Privately owned/rental Residential - Seignor Discounted	\$370.03	\$370.03	per year
	Privately owned/rental Residential	\$635.59	\$635.59	per year - paid quarterly
	Commercial Residential	\$974.40	\$974.40	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$103.66	\$103.66	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$512.58	\$512.58	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$309.58	\$309.58	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$157.33	\$157.33	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino			
	First (2) Units (Refer to Table "A" for unit calculation)	\$426.30	\$426.30	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$137.03	\$137.03	per unit per year
	Non-Residential Washroom - Institutional	\$1,141.88	\$1,141.88	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$182.70	\$182.70	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$1,141.88	\$1,141.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$938.88	\$938.88	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$466.90	\$466.90	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$466.90	\$466.90	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$1,141.88	\$1,141.88	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$182.70	\$182.70	per janitorial room per year
	R.V. Park/Campground	\$86.28	\$86.28	per serviced space per year
	School	\$1,020.20	\$1,020.20	per classroom per year
	Car Wash	\$938.88	\$938.88	per year
	Sewage Disposal Facility	\$340.03	\$340.03	per year
	Public Shower & Staff Shower	\$294.35	\$294.35	per shower per year
	Stand Alone Sink	\$157.33	\$157.33	per sink per year
	Water-Cooled Air Condition, refrigeration or freezer unit and ice machines	\$106.58	\$106.58	per horsepower, per year
	Bulk water pick up at pumphouse	\$3.05	\$3.05	per cubic metre
	Disconnection or reconnection of private water service	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	1 hr labour + 1 hrs equip. rental including operator + materials OR actual costs, whichever is greater	

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
Sewer Services	Fee Description	Fee	Fee	Unit
	Private owned/occupied Residential /Trondek Hwechin residential	\$481.82	\$481.82	per year - paid quarterly
	Private owned/occupied Residential - Seinor Discounted	\$280.51	\$280.51	
	Privately owned/rental Residential /Trondek Hwechin residential	\$481.82	\$481.82	per year - paid quarterly
	Commercial Residential	\$741.76	\$741.76	per year
	Hotel, motel, Inn, Hostel, Boarding Houses, Bed and Breakfast	\$77.52	\$77.52	per rentable room per year
	Non-Residential Cooking Facility - Commercial/Institutional Kitchens	\$391.49	\$391.49	per kitchen per year
	Non-Residential Cooking Facility - Community Halls	\$236.95	\$236.95	per kitchen per year
	Non-Residential Cooking Facility - Staff Kitchens	\$118.48	\$118.48	per kitchen per year
	Non-Residential Washroom - Restaurant, Lounge, Bar, Tavern, Casino			
	First (2) Units (Refer to Table "A" for unit calculation)	\$324.52	\$324.52	per unit per year
	Additional per unit rate for over (2) units (Refer to Table "A" for unit calculation)	\$103.02	\$103.02	per unit per year
	Non-Residential Washroom - Institutional	\$870.54	\$870.54	per washroom per year
	Non-Residential Washroom - Commercial and all other Non-Residential	\$139.08	\$139.08	per toilet / urinal per year
	Non-Residential Laundry Washing Machine - Institutional Washing Machine	\$870.54	\$870.54	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Washing Machine	\$716.01	\$716.01	per machine per year
	Non-Residential Laundry Washing Machine - Hotel/Motel Guest Washing Machine	\$355.43	\$355.43	per machine per year
	Non-Residential Laundry Washing Machine - other Non-Residential Washing Machine	\$355.43	\$355.43	per machine per year
	Janitor Room - equiped with water outlet - Institutional	\$870.54	\$870.54	per janitorial room per year
	Janitor Room - equiped with water outlet - Commercial and all other Non-Residential	\$139.08	\$139.08	per janitorial room per year
	R.V. Park/Campground	\$48.94	\$48.94	per serviced space per year
	School	\$775.24	\$775.24	per classroom per year
	Car Wash	\$716.01	\$716.01	per year
	Sewage Disposal Facility	\$257.56	\$257.56	per year
	Public Shower & Staff Shower	\$226.65	\$226.65	per shower per year
	Stand Alone Sink	\$118.48	\$118.48	per sink per year

FEES AND CHARGES PROPOSED FOR 2021 (Draft #1)		2021 Proposed	2020 Fees	
	Disconnection or reconnection of private sewer service	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	2 hrs labour+2 hrs equip. rental including operator +material costs OR actual costs, whichever is greater	
Discount	Seniors Water Delivery Discount Discount:	Fee	Fee	
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$700.13	\$612.00	per year
	One delivery every two weeks, if eligibility requirements met per water delivery bylaw	\$58.34	\$51.00	per monthly installment
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$1,400.26	\$1,332.00	per year
	One delivery per week, if eligibility requirements met per water delivery bylaw	\$116.69	\$111.00	per monthly installment
W&S - Load Capacity	Load Capacity Charge-single family residential	Fee	Fee	
	Single family residential	\$1,550.00	\$1,550.00	per unit (includes 2 bathrooms)
	Single family residential	\$415.00	\$415.00	per additional bathroom
	Multi-family or commercial property	\$415.00	\$415.00	per water outlet
TABLE A:				
151 - 200 = 8 units				
201 - 250 = 10 units				
251 - 300 = 12 units				
301 - 350 = 14 units				
351 - max = 16 units				
Plus 2 units for each additional 50 seating capacity				



THE CITY OF DAWSON

2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

WHEREAS section 238 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that on or before April 15 in each year, council shall cause to be prepared the annual operating budget for the current year, the annual capital budget for the current year, and the capital expenditure program for the next three financial years, and shall by bylaw adopt these budgets; and

WHEREAS section 239 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from an annual operating budget or capital budget; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

- 1.01 This bylaw may be cited as the **2021 Annual Operating Budget and the Capital Expenditure Program Bylaw.**

2.00 Purpose

- 2.01 The purpose of this bylaw is to adopt the 2021 annual operating budget and the capital expenditure program for the years 2021 to 2023.

3.00 Definitions

- 3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

PART II – APPLICATION

4.00 Budget

- 4.01 The 2021 annual operating budget, attached hereto as Appendix “A” and forming part of this bylaw, is hereby adopted.
- 4.02 The 2021 to 2023 capital expenditure program, attached hereto as Appendix “B” and forming part of this bylaw, is hereby adopted.

5.00 Budgeted Expenditures

- 5.01 All expenditures provided for in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program shall be made in accordance with the *Finance Policy* and the *Procurement Policy*.

6.00 Unbudgeted Expenditures

- 6.01 No expenditure may be made that is not provided for in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program unless such expenditure is approved as follows:
- (a) by resolution of council for expenditures which will not increase total expenditures above what was approved in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program.
 - (b) by bylaw for expenditures which increase total expenditures above what was approved in the 2021 Annual Operating Budget and the 2021 to 2023 Capital Expenditure Program.

PART III – FORCE AND EFFECT

7.00 Severability

- 7.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

8.00 Enactment

8.01 This bylaw shall be deemed to have been in full force and effect on January 1, 2020.

9.00 Bylaw Readings

Readings	Date of Reading
FIRST	March 10, 2021
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2021 Annual Operating Budget and the Capital Expenditure Program

Bylaw No. 2021-04

PART IV – APPENDIX

Appendix A – 2021 Annual Operating Budget

Appendix B - 2021 to 2023 Capital Expenditure Program

DRAFT

Budget 2021
First Reading

			2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	O&M Draft #1	O&M Draft #2
REVENUE:						
	General Municipality:					
		General Taxation	2,114,927	2,210,835	2,254,000	2,254,000
		Grants in Lieu of Taxes	994,750	1,003,355	1,010,136	1,010,136
		Grants	2,404,470	2,711,261	2,679,439	2,679,439
		Penalties and Interest	15,750	9,951	13,500	13,500
		Other Revenue	17,200	5,443	26,100	39,600
		Sale of Services	58,800	91,474	57,000	88,350
	Total General Municipality:		5,605,897	6,032,320	6,040,175	6,085,025
	Cable		356,209	207,288	213,000	219,558
	Protective Services:					
		Fire Protection	80,329	66,815	74,800	74,800
		Bylaw Enforcement	4,000	1,435	5,000	5,000
	Total Protective Services:		84,329	68,250	79,800	79,800
	Public Works:					
		Water Service	899,826	936,773	905,000	926,000
		Sewer Service	644,745	681,405	618,175	618,175
		Waste Management	327,599	341,815	337,000	337,000
		Other Revenue	158,310	94,502	103,000	151,000
	Total Public Works:		2,030,480	2,054,495	1,963,175	2,032,175
	Public Health - Cemetery		3,000	2,723	3,000	3,000
	Planning		21,221	17,445	85,200	95,200
	Recreation:					
		Recreation Common	46,051	46,171	49,551	49,551
		Programming & Events	40,900	10,400	40,000	40,000
		AMFRC	51,000	4,825	42,500	42,500
		Water Front	38,000	- 476	10,000	10,000
		Pool	28,950	-	30,250	30,250
		Green Space	23,500	- 529	18,000	18,000
	Total Recreation:		228,401	60,391	190,301	190,301
TOTAL REVENUE:			8,329,537	8,442,911	8,574,651	8,705,059

Budget 2021
First Reading

		2020 Budget	2020 Actuals	2021 Budget	2021 Budget
			Unaudited	O&M Draft #1	O&M Draft #2
EXPENDITURES:					
	General Municipality:				
	Mayor and Council	179,369	136,691	153,558	154,558
	Council Election	-	-	10,000	10,000
	Grants/Subsidies	360,766	287,690	217,186	252,186
	Administration	1,050,236	971,169	1,224,302	1,221,018
	Other Property Expenses	31,160	10,221	17,500	11,000
	Computer Information Systems		61,749	150,000	150,000
	Communications		8,508	142,700	142,700
	Municipal Safety Program	7,459	8,954	9,050	9,050
	Total General Municipality:	1,628,990	1,484,982	1,924,295	1,950,512
	Special Projects/Events	45,000	-	-	-
	Cable	261,193	249,890	223,780	219,558
	Protective Services:				
	Fire Protection	330,632	264,482	350,707	350,707
	Emergency Measures	29,068	23,824	40,958	38,958
	Bylaw Enforcement	138,514	111,944	121,766	116,616
	Total Protective Services:	498,214	400,250	513,431	506,281
	Public Works:				
	Common	316,332	408,479	375,107	372,022
	Roads and Streets - Summer	160,721	116,680	155,793	155,793
	Roads and Streets - Winter	303,046	354,689	324,941	324,941
	Sidewalks	77,723	42,238	75,346	75,346
	Dock	19,550	2,418	14,650	14,650
	Surface Drainage	79,925	95,375	74,528	74,528
	Water Services	737,435	797,165	862,575	861,913
	Sewer Services	319,390	176,166	261,618	261,057
	Waste Water Treatment Plant	220,000	219,892	223,911	223,911
	Waste Management	775,591	646,435	553,322	587,970
	Building Maintenance	1,313,125	1,165,075	1,411,669	1,390,579
	Total Public Works:	4,322,838	4,024,614	4,333,459	4,342,710
	Public Health - Cemetery	15,000	-	13,000	13,000
	Planning	343,790	143,019	351,026	349,026
	Recreation:				
	Recreation Common	360,888	276,424	397,781	397,797
	Programming & Events	280,942	207,211	302,714	302,189
	AMFRC	133,051	160,805	229,739	214,761
	Water Front	12,307	5,081	22,837	22,837
	Pool	145,541	3,016	152,527	152,553
	Green Space	278,435	145,908	305,479	283,836
	Total Recreation:	1,211,164	798,445	1,411,077	1,373,973
	TOTAL EXPENDITURES:	8,326,188	7,101,201	8,770,069	8,755,059
	NET OPERATING SURPLUS BEFORE RESERVE TRANSFER				
	NON OPERATING EXPENSES:				
	Transfer from Downtown Revitalization				20,000
	Transfer from Future Land Development				30,000
	NET SURPLUS/DEFICIT	3,349	1,341,710	(195,418)	(0)

Budget 2021 First Reading

			2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	O&M Draft #1	O&M Draft #2
RESERVE TRANSFERS:						
Transfer from Restricted Reserves:						
	Parking					
	Future Land Development					
	Council Equipment					
	Administration					
	Capital		50,000		150,000	150,000
	Equipment Reserve		112,410		154,032	154,032
	Protective Services		156,000		114,000	114,000
	Public Works					
	Equipment Replacement		45,000		232,000	232,000
	Water Service		35,000			
	Sewer Service		35,000			
	Road Maintenance					
	Road Replacement					
	Waste					
	Recreation					
	Capital		50,000		160,000	160,000
	Equipment Replacement		20,000		240,000	240,000
	Facility Reserve (from tax levy)		100,000		100,000	100,000
	Cable					
	Heritage					
	Green Initiatives					
	Downtown Revitalization					
	Load Capacity					
Total Transfers From Restricted Reserves:			603,410		1,150,032	1,150,032
Transfer to Restricted Reserves:						
	Parking					
	Future Land Development				75,000	75,000
	Council Equipment					
	Administration					
	Capital		77,909			
	Equipment Reserve		25,000		55,000	55,000
	Protective Services		60,000		65,000	65,000
	Public Works				-	-
	Equipment Replacement		60,000		50,000	50,000
	Water Service				15,000	15,000
	Sewer Service				15,000	15,000
	Road Maintenance					
	Road Replacement					
	Waste				75,000	100,000
	Recreation					
	Capital		50,000		40,000	40,000
	Equipment Replacement				100,000	100,000
	Facility Reserve (from tax levy)		192,950		350,000	350,000
	Cable					
	Heritage					
	Green Initiatives		12,612		12,500	12,500
	Downtown Revitalization					
	Load Capacity					
Transfer to Restricted Reserves:			478,471		852,500	877,500
Operating Reserve Transfers:						
For Information - Calculated in O & M budgets						
	Transfer from Cable Reserve		86,509	*		
	Road - Operating Reserve		45,000	*		
* operating transfer reserves are calculated in operational detail and listed here for reserve transparency						
Total Transfer to Restricted Reserves			478,471		852,500	877,500

Budget 2021
First Reading

			2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	O&M Draft #1	O&M Draft #2
NET RESERVE TRANSFER FOR FUNDING AND REPLENISHING OF CAPITAL RESERVES			(124,939)		(297,532)	(272,532)
NET OPERATING SURPLUS AFTER RESERVE TRANSFER			128,288		102,114	272,532
NON OPERATING EXPENSES:						
	Sale/purchase of Lots		100,000		100,000	100,000
TOTAL NON OPERATING EXPENSES:			125,000		100,000	100,000
NET OPERATING SURPLUS AFTER NON OPERATING EXPENSES:			3,288		2,114	172,532
NET CASH SURPLUS/DEFICIT			3,288		2,114	172,532

**Budget 2021
First Reading**

	GENERAL MUNICIPAL	2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	GENERAL MUNICIPAL REVENUES					
	REVENUES: GENERAL TAXATION					
10-100-010-40110	Property Taxes - Residential	1,047,535	1,088,265	1,046,955	1,126,000	1,126,000
10-100-010-40115	Property Taxes - Non-Residential	1,067,392	1,122,570	1,087,395	1,128,000	1,128,000
	TOTAL GENERAL TAXATION REVENUE	2,114,927	2,210,835	2,134,350	2,254,000	2,254,000
	REVENUES: GRANTS IN LIEU OF TAXES					
10-100-015-40130	Federal Grants in Lieu - Residential	27,663	27,663	28,000	28,000	28,000
10-100-015-40135	Territorial Grants in Lieu - Residential	10,921	10,921	20,000	10,921	10,921
10-100-015-40140	Federal Grants in Lieu - Non-Residential	159,215	159,215	161,000	159,215	159,215
10-100-015-40145	Territorial Grants in Lieu - Non-Residential	410,511	410,511	514,000	415,000	415,000
10-100-015-40150	Trondek Hwech'in Grants In Lieu	386,439	395,045	395,045	397,000	397,000
	TOTAL GRANTS IN LIEU REVENUES	994,750	1,003,355	1,118,045	1,010,136	1,010,136
	REVENUES: GRANTS					
10-100-020-40210	Comprehensive Municipal Grant	2,387,858	2,387,843	2,419,000	2,512,359	2,512,359
10-100-020-40225	Community Trust Training Grant	4,000	2,386	4,000	4,000	4,000
	Carbon Rebate	12,612	12,612	12,500	12,500	12,500
	Covid restart funding		308,420		150,580	150,580
	TOTAL GRANT REVENUES	2,404,470	2,711,261	2,435,500	2,679,439	2,679,439
	REVENUES: PENALTIES & INTEREST					
10-100-025-40310	Penalties & Interest - Property Taxes	10,000	9,951	10,000	10,000	10,000
10-100-025-40315	Penalties & Interest - Water & Sewer	5,000		3,000	3,000	3,000
10-100-025-40318	Administration Fee - Tax Liens	750		750	500	500
	TOTAL PENALTIES & INTEREST REVENUE	15,750	9,951	13,750	13,500	13,500
	REVENUE: OTHER REVENUE					
10-100-030-40435	Interest on Investments	37,000	65,226	12,500	12,500	12,500
10-100-030-40440	Less Interest Transferred to Reserves	(23,000)	(59,922)	(9,900)	(9,900)	(9,900)
10-100-030-40450	Bad Debt Recovery	1,000		1,000	1,000	1,000
10-100-030-40455	Miscellaneous Revenue	2,200	139	2,500	2,500	10,000
10-100-030-40465	WCB Choice Reward Program	-			20,000	6,000
	Transfer in from Heritage Reserve				-	20,000
	TOTAL OTHER REVENUE:	17,200	5,443	6,100	26,100	39,600
	REVENUE: SALE OF SERVICES					
10-100-035-40510	Business Licence	30,000	39,664	35,000	35,000	35,000
10-100-035-40515	Intermunicipal Business Licence	1,000	85	1,000	1,000	1,000
10-100-035-40520	Certificate and Searches	1,800	1,365	1,000	1,000	1,000
10-100-035-40530	Building Lease/Rental Income	25,000	50,360	40,000	20,000	51,350
10-100-035-40535	Street Vendor Sales	1,000				
	TOTAL SALE OF SERVICES REVENUE	58,800	91,474	77,000	57,000	88,350
	TOTAL GENERAL MUNICIPAL REVENUE	5,605,897	6,032,320	5,784,745	6,040,175	6,085,025
	EXPENDITURES: MAYOR AND COUNCIL					
10-100-110-60010	Wages & Honoraria - Mayor/Council	57,000	54,718	55,000	55,000	55,000
10-100-110-60015	Benefits - Mayor/Council	2,600	1,967	2,000	2,000	2,000
10-100-110-60020	Employee Wages - Council Services Admin.	50,930	41,107	41,107	41,107	41,107
10-100-110-60025	Employee Benefits - Council Services Admin.	10,654	10,451	10,451	10,451	10,451
10-100-110-60610	Membership/Conference Fees	28,000	24,454	30,000	30,000	30,000
10-100-110-60650	Training - Mayor and Council	1,500		4,000	4,000	5,000
10-100-110-60660	Travel - Accommodation and Meals	9,500		2,500	2,500	2,500
10-100-110-60665	Travel - Transportation	8,500		5,000	5,000	5,000
10-100-110-61110	Advertising	500	1,295		now in Communications	
10-100-110-61150	Hospitality	4,000	1,373	2,000	2,000	2,000
10-100-110-62700	Supplies - Office	2,500	759	-	Now in Administration	
10-100-110-62750	Non Capital Equipment/Office Furniture	1,500	460	1,500	1,500	1,500
10-100-110-62770	Photocopier Expense	500			Now in Administration	
10-100-110-65550	Insurance	160	107		Now in Administration	
10-100-110-65560	Janitorial	750				
10-100-110-65590	Telephone	775			Now in Administration	
	TOTAL MAYOR AND COUNCIL EXPENSES	179,369	136,691	153,558	153,558	154,558
	EXPENDITURES: ELECTIONS/REFERENDUMS					
10-100-115-60040	Honoraria - Election	-		10,000	10,000	10,000
10-100-115-62700	Supplies			3,000	Now in Administration	
	TOTAL ELECTIONS/REFERENDUMS EXPENSES	-	-	13,000	10,000	10,000
	EXPENDITURES: GRANTS/SUBSIDY					
10-100-120-72010	Homeowner Senior Tax Grants	24,000	19,680	24,000	22,000	22,000
10-100-120-72011	Development Incentive Grant	40,699	17,787	44,186	44,186	44,186
10-100-120-72025	Water and Sewer - Senior Discount	45,000	59,800	50,000	60,000	60,000
10-100-120-72030	Community Grants	40,000	14,792	30,000	30,000	30,000
	Heritage Fund	20,000		20,000	20,000	20,000
10-100-120-72035	Dawson Ski Hill Grants	6,067	5,631	6,000	6,000	6,000
	KDO Funding	35,000	35,000	35,000	35,000	35,000
	COVID-19 funding - 2021 Business License Rebate	150,000	135,000	150,000		35,000
	TOTAL GRANTS/SUBSIDY EXPENSES	360,766	287,690	359,186	217,186	252,186
	EXPENDITURES: ADMINISTRATION					

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GENERAL MUNICIPAL		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
10-100-150-60010	Wages - Administration	441,077	365,416	457,206	457,206	457,206
10-100-150-60015	Benefits - Administration	87,171	45,000	91,520	94,804	91,520
10-100-150-60510	Professional Fees	90,000	80,456	90,000	40,000	40,000
10-100-150-60515	Audit	30,500	22,000	30,000	30,000	30,000
10-100-150-60520	Legal	150,000	91,540	150,000	150,000	150,000
10-100-150-60525	Human Resource	18,000	5,280	15,000	15,000	15,000
10-100-150-60610	Membership/Conference	2,500		2,500	2,500	2,500
10-100-150-60650	Training	25,000	1,333	10,000	10,000	10,000
10-100-150-60660	Travel - Accomodation and Meals	7,000	375	5,000	5,000	5,000
10-100-150-60665	Travel - Transportation	10,000	4,721	7,500	7,500	7,500
10-100-150-61110	Advertising	11,000	14,120	-	now in Communications	
10-100-150-61115	Promotional Material/Hosting Events	3,000	2,219	3,000	3,000	3,000
10-100-150-61120	Subscriptions & Publications	2,000	3,492	3,500	3,500	3,500
10-100-150-62100	Postage ALL DEPTS	4,600	12,283	12,000	13,500	13,500
10-100-150-62110	Freight	2,000	1,555	2,000	2,000	2,000
10-100-150-62500	Computer Network Charge	40,000	1,118		now in Computer Systems	
10-100-150-62700	Supplies - Office ALL DEPTS	9,000	18,615	29,900	29,900	29,900
10-100-150-62750	Non Capital Equipment	10,000	1,327	4,000	4,000	4,000
10-100-150-62770	Photocopier Expense - ALL DEPTS	2,535	6,991	13,325	9,000	9,000
10-100-150-65550	Insurance - ALL DEPTS	42,000	216,357	250,000	264,392	264,392
10-100-150-65590	Telephone and Fax	15,210	30,772	91,200	33,000	33,000
10-100-150-67000	Bank Charges	2,500	5,032	3,000	3,000	3,000
10-100-150-67005	Payroll Fees	3,500	950	3,000	3,000	3,000
10-100-150-67080	Bad Debt Expense	2,500		4,500	4,500	4,500
10-100-150-67090	Cash Over/Short	240				
10-100-150-70000	Contracted Services	2,000	2,658			
10-100-150-72050	Assessment Fees	36,700	37,559	38,500	38,500	38,500
10-100-150-72055	Tax Liens/Title Searches	203				
10-100-150-72065	Intermunicipal Business Licence	-		1,500	1,000	1,000
TOTAL ADMINISTRATION EXPENSES		1,050,236	971,169	1,318,151	1,224,302	1,221,018
EXPENDITURES: OTHER PROPERTY EXPENSES						
10-100-155-65400	Utility - 8th Ave Residence	3,000	2,105	3,000	3,000	-
10-100-155-65405	Heating - 8th Residence	3,500	3,194	3,500	3,500	-
10-100-155-65410	Repairs and Maintenance - 8th Residence	7,500	358	4,000	7,000	7,000
10-100-155-65420	Utility - 6th Ave. Rental	2,000	1,235			
10-100-155-65425	Heating - 6th Ave. Rental	2,500				
10-100-155-65430	Repairs and Maintenance - 6th Ave. Rental	6,000	3,329	6,000	4,000	4,000
10-100-155-65490	Land Lease /property taxes	4,840				
10-100-155-65495	Land Lease	1,820				
TOTAL OTHER PROPERTY EXPENSES		31,160	10,221	16,500	17,500	11,000
EXPENDITURES: COMPUTER INFORMATION SYSTEMS						
10-100-160-81000	Accounting System Support Plan	22,000	1,455	20,000	40,000	40,000
10-100-160-81010	Network Workstation Support Plan & Updates	20,000	59,195	50,000	50,000	50,000
10-100-160-81020	Network Software and Accessories	8,000	254	30,000	35,000	35,000
10-100-160-81025	Repairs, Maintenance & Non Capital Replacement	30,000	845		25,000	25,000
10-100-160-89800	Cost Recapture	(81,600)				
TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES		-	61,749	100,000	150,000	150,000
EXPENDITURES: COMMUNICATIONS						
10-100-112-60010	Communications - Wages	-		64,000	75,000	75,000
10-100-112-60015	Communications - Benefits	-		9,000	12,000	12,000
10-100-112-61110	Communications - Advertising	-		28,200	28,200	28,200
10-100-165-82015	Supplies	-		5,000	15,000	15,000
10-100-165-82020	Insurance Premiums	2,282			Now in Administration	
10-100-165-82025	Licence Fees		2,513		2,500	2,500
10-100-165-82030	Contracted Services	5,000	5,995	6,000	10,000	10,000
10-100-165-89800	Cost Recapture	(7,282)				
TOTAL COMMUNICATIONS EXPENSES		-	8,508	112,200	142,700	142,700
EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM						
10-100-185-60010	Wages - Safety	4,599	8,437	-	8,500	8,500
10-100-185-60015	Benefits - Safety	860	517	-	550	550
10-100-185-60650	Training	2,000	-			
TOTAL MUNICIPAL HEALTH & SAFETY PROGRAM EXPENSES		7,459	8,954	-	9,050	9,050
TOTAL GENERAL MUNICIPAL EXPENSES		1,628,990	1,484,982	2,072,594	1,924,295	1,950,512
EXPENDITURES: SPECIAL PROJECTS/EVENTS						
10-100-190-76540	Downtown Revitalization	45,000		-	-	-
TOTAL SPECIAL PROJECTS/ EVENTS EXPENSES		45,000	-	-	-	-
TOTAL GENERAL MUNICIPALITY REVENUES:		5,605,897	6,032,320	5,784,745	6,040,175	6,085,025
TOTAL GENERAL MUNICIPALITY EXPENSES:		1,673,990	1,484,982	2,072,594	1,924,295	1,950,512
NET GENERAL MUNICIPALITY EXPENSES		3,931,908	4,547,337	3,712,151	4,115,880	4,134,513

**Budget 2021
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		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
	CABLE					
	REVENUES - CABLE:		Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	Cable Television:					
10-200-200-42000	Analog Basic	190,000	143,527	134,000	140,000	144,083
10-200-200-42100	Digital Basic	54,000	54,566	54,000	54,000	55,575
10-200-200-42200	Additional Packages	18,000	4,441	14,000	14,000	14,000
10-200-200-42600	Reconnects	1,000	1,289	100	100	1,000
10-200-200-42700	New Installations/Reconnects	2,500	135	1,500	1,500	1,500
10-200-200-45000	Fibre Optic Rental	4,200	3,330	3,400	3,400	3,400
	TOTAL REVENUE - CABLE:	356,209	207,288	207,000	213,000	219,558
	EXPENDITURES - CABLE:					
10-200-200-60010	Wages	16,433	18,000	13,937	13,937	13,937
10-200-200-60015	Benefits	2,934	2,642	3,263	3,263	3,263
10-200-200-60510	Professional Fees	5,000				
10-200-200-60660	Travel - Accomodation and Meals	500				
10-200-200-60665	Travel - Transportation	50				
10-200-200-61110	Advertising/Analog Channel Guide	2,228	3,780	5,000	7,080	7,080
10-200-200-62100	Postage	3,300			Now in Administration	
10-200-200-62110	Freight	200				
10-200-200-62500	Computer Network Charge	350			Now in Administration	
10-200-200-62700	Supplies - Office	3,000		3,000	2,500	2,500
10-200-200-62750	Non-capital Equipment/Office Furniture	2,000	5,040	5,000	2,000	2,000
10-200-200-62770	Photocopier Expense	750	-		Now in Administration	
10-200-200-65100	Tower/Equipment Repairs and Mtnc.	14,500	3,005	10,000	5,000	5,000
10-200-200-65500	Electrical	12,000	13,748	14,000	14,000	14,000
10-200-200-65590	Telephone and Fax	3,500	2,181		2,200	2,200
10-200-200-70000	Contracted Services	50,000	54,745	48,000	55,000	55,000
10-200-200-71000	Supplies - Operating	10,000	4,201			
10-200-200-71320	Cable Pole Rental/Site Lease	29,448	33,064	30,000	30,000	30,000
10-200-200-72200	Television Stations	105,000	109,484	88,800	88,800	84,578
	TOTAL EXPENDITURES - CABLE:	261,193	249,890	221,000	223,780	219,558
	TOTAL CABLE REVENUES:	356,209	207,288	207,000	213,000	219,558
	TOTAL CABLE EXPENSES:	261,193	249,890	221,000	223,780	219,558
	NET CABLE EXPENSES	95,016	(42,602)	(14,000)	(10,780)	0

**Budget 2021
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	CEMETERY	2020 Budget	2020	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	REVENUE - CEMETERY PLOTS:					
10-500-500-45000	Sale of Cemetery Plots	3,000	2,723	3,000	3,000	3,000
10-500-500-59500	Transfer in from Reserves	-				
	TOTAL CEMETERY REVENUE:	3,000	2,723	3,000	3,000	3,000
	EXPENDITURES - CEMETERY PLOTS:					
10-500-500-70000	Contracted Services	10,000		10,000	8,000	8,000
10-500-500-70100	Landscaping	5,000		5,000	5,000	5,000
10-500-500-78000	Equipment Rentals	-				
	TOTAL CEMETERY EXPENSE:	15,000	-	15,000	13,000	13,000
	TOTAL CEMETERY REVENUES:	3,000	2,723	3,000	3,000	3,000
	TOTAL CEMETERY EXPENSES:	15,000	-	15,000	13,000	13,000
	NET CEMETERY EXPENSES	(12,000)	2,723	(12,000)	(10,000)	(10,000)

**Budget 2021
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		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
	PLANNING & DEVELOPMENT:		Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	REVENUES - PLANNING:					
10-600-600-46000	Development Permits	11,313	16,605	15,000	15,000	25,000
10-600-600-46050	Subdivision Development Fees	4,698	-	5,000	5,000	5,000
10-600-600-46080	Historic Resources Permits	5,000	-	5,000	5,000	5,000
10-600-600-46200	appeals	210	-	200	200	200
10-600-600-46500	Land Sales		840		60,000	60,000
	TOTAL REVENUE - PLANNING:	21,221	17,445	25,200	85,200	95,200
	EXPENDITURES - PLANNING:					
10-600-600-60010	Wages - Planning	139,390	98,612	130,247	130,247	130,247
10-600-600-60015	Benefits - Planning	22,079	11,091	25,279	25,279	25,279
10-600-600-60040	Honoraria	12,000	3,908	12,000	12,000	12,000
10-600-600-60510	Professional Fees	70,000	17,501	50,000	100,000	100,000
10-600-600-60650	Training	5,115	250	5,000	5,000	4,000
10-600-600-60660	Travel - Accomodation and Meals	1,535	-	1,500	1,500	1,500
10-600-600-60665	Travel - Transportation	2,495	-	2,500	2,500	2,500
10-600-600-61110	Advertising	5,500	-	-	now in Communications	
10-600-600-61115	Promotional Material/Special Events	-	49			
10-600-600-61120	Subscriptions & Publications	500		500	500	500
10-600-600-62100	Postage	220			Now in Administration	
10-600-600-62500	Computer Network Charge	309			now in Computer Systems	
10-600-600-62700	Supplies - Office	1,200	750	1,000	1,000	1,000
10-600-600-62750	Non Capital Equipment/Office Furniture	3,000	1,066	3,000	3,000	2,000
10-600-600-62770	Photocopier Expense	447			Now in Administration	
10-100-190-76540	Downtown Revitalization	45,000	-	45,000	20,000	20,000
10-600-600-70000	Contracted services	10,000	525	10,000	20,000	20,000
10-600-600-70100	Land Development Costs	25,000	9,266	15,000	30,000	30,000
	TOTAL EXPENDITURES - PLANNING:	343,790	143,019	301,026	351,026	349,026
	TOTAL PLANNING REVENUES:	21,221	17,445	25,200	85,200	95,200
	TOTAL PLANNING EXPENSES:	343,790	143,019	301,026	351,026	349,026
	NET PLANNING EXPENSES	(322,569)	(125,574)	(275,826)	(265,826)	(253,826)

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		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	PROTECTIVE SERVICES					
	REVENUES - FIRE PROTECTION					
10-300-310-43000	Fire Alarm Monitoring	23,829	13,350	13,800	13,800	13,800
10-300-310-43050	Inspection Services	1,500		1,500	1,500	1,500
10-300-310-43100	Fire Alarm Response	2,000		2,000	2,000	2,000
10-300-310-43150	Emergency Response	500	3,000	3,000	3,000	3,000
10-300-310-43250	Miscellaneous Protective Services	2,500	465	4,000	4,000	4,000
10-300-310-43290	CMG - Fire Suppression	50,000	50,000	50,000	50,000	50,000
10-300-310-40000	Training Facility rental	-		-	500	500
	TOTAL FIRE PROTECTION REVENUES	80,329	66,815	74,300	74,800	74,800
	EXPENSES - FIRE PROTECTION					
10-300-310-60010	Wages - Fire Protection	77,584	87,700	76,980	76,980	76,980
10-300-310-60015	Benefits - Fire Protection	13,757	16,522	16,193	16,193	16,193
10-300-310-60020	Fire Fighter Call Outs	60,000	40,000	40,000	45,000	45,000
10-300-310-60025	Benefits - Fire Fighter Call Outs	18,200	4,981	5,500	5,500	5,500
10-300-310-60510	Professional Fees	2,000	1,800	2,000	2,000	2,000
10-300-310-60610	Membership/Conference	1,500	150	1,000	1,000	1,000
10-300-310-60650	Training/Certificates	20,000	29,850	20,000	40,000	40,000
10-300-310-60660	Travel - Accomodation and Meals	3,000	2,238	2,000	2,000	2,000
10-300-310-60665	Travel - Transportation	2,500	628	1,500	1,500	1,500
10-300-310-61110	Advertising	3,000	917	-	now in Communications	
10-300-310-61115	Promotional Material/Special Events	5,000	-	2,000	5,000	5,000
10-300-310-61120	Subscriptions & Publications	3,000		2,000	2,000	2,000
10-300-310-62100	Postage	500	-	-	Now in Administration	
10-300-310-62110	Freight	2,000		2,000	2,000	2,000
10-300-310-62500	Computer Network Charge	1,251			now in Computer Systems	
10-300-310-62550	Communication Charge	1,151			now in Communications	
10-300-310-62700	Supplies - Office	1,000	98	-	Now in Administration	
10-300-310-62750	Non Capital Equipment	5,300	791	5,000	10,000	10,000
10-300-310-62770	Photocopier Expense	550			Now in Administration	
10-300-310-65510	Cable TV	1,293	783	1,400	1,400	1,400
10-300-310-65550	Insurance (FF additional)		5,083	5,083	5,083	5,083
10-300-310-65590	Telephone and Fax	13,446	6,131		6,500	6,500
10-300-310-70000	Contracted Services	30,000	17,352	20,000	20,000	20,000
10-300-310-71000	Supplies - Operating and safety	16,000	13,562	15,000	22,000	22,000
10-300-310-71010	Supplies - Specialty Clothing	20,000	23,357	15,000	40,000	40,000
10-300-310-71020	Supplies - Safety	5,100	4,935	5,000	5,000	5,000
10-300-310-71030	Smoke/CO Detector Campaign	1,000	221	1,000	1,000	1,000
10-300-310-72310	Software and Support - Fire	2,500			now in Computer Systems	
10-300-310-72320	Training facility	2,000		2,000	5,000	5,000
10-300-310-78000	Equipment rental	1,100		1,500	1,500	1,500
10-300-310-78100	Vehicle Fuel	3,000	2,982	3,000	3,000	3,000
10-300-310-78110	Vehicle Repairs and Maintenance	2,500	824	2,500	2,500	2,500
10-300-310-78500	Heavy Equipment Fuel	1,000	868	1,000	1,000	1,000
10-300-310-78510	Heavy Equipment Repairs and Maintenance	8,000	393	8,000	5,000	5,000
10-300-310-78520	Equipment Lease	2,400	2,316	22,550	22,550	22,550
10-300-310-89500	Contribution to Operating Reserves	-				
	TOTAL FIRE PROTECTION EXPENSES	330,632	264,482	279,207	350,707	350,707
	NET FIRE PROTECTION EXPENSES	(250,303)	(197,667)	(204,907)	(275,907)	(275,907)

**Budget 2021
First Reading**

		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	EMERGENCY MEASURES					
	EXPENSES - EMERGENCY MEASURES:					
10-300-350-60010	Wages - EMO	16,433	18,122	21,033	21,033	21,033
10-300-350-60015	Benefits - EMO	2,934	1,801	4,275	4,275	4,275
10-300-350-60650	Training/Certificates	3,000		3,000	6,000	4,000
10-300-350-60660	Travel - Accomodation and Meals	500	2,777	2,000	2,000	2,000
10-300-350-60665	Travel - Transportation	500		1,500	1,500	1,500
10-300-350-61110	Advertising	500	238	-	now in Communications	
10-300-350-61115	Promotional Material/Special Events	150	26	150	150	150
10-300-350-62700	Supplies	500		500	500	500
10-300-350-62750	Non Capital Equipment	2,500	428	2,500	2,500	2,500
10-300-350-65550	Insurance	1,551			Now in Administration	
10-300-350-70000	Contract Services	-	177			
10-300-350-71020	Safety Kits and Supplies	500	254	500	3,000	3,000
	TOTAL EMERGENCY MEASURES EXPENDITURE	29,068	23,824	35,458	40,958	38,958
	BYLAW ENFORCEMENT					
	REVENUES - BYLAW ENFORCEMENT					
10-300-380-43800	Bylaw Revenue	1,000		1,000	2,000	2,000
10-300-380-43850	Animal Control Fees	3,000	1,435	1,500	3,000	3,000
	TOTAL BYLAW ENFORCEMENT REVENUES	4,000	1,435	2,500	5,000	5,000
	EXPENSES - BYLAW ENFORCEMENT:					
10-300-380-60010	Wages - Bylaw	85,025	79,871	65,536	65,536	65,536
10-300-380-60015	Benefits - Bylaw	18,178	9,424	13,180	18,330	13,180
10-300-380-60510	Professional Fees	2,000	-	-	-	-
10-300-380-60610	Membership/Conference	1,000		1,000	1,000	1,000
10-300-380-60650	Training	2,000		5,000	5,000	5,000
10-300-380-60660	Travel - Accomodation and Meals	2,000	1,794	2,000	2,000	2,000
10-300-380-60665	Travel - Transportation	2,000		1,500	1,500	1,500
10-300-380-61110	Advertising	850		-	now in Communications	
10-300-380-61115	Promotional Material/Special Events	750		750	750	750
10-300-380-62110	Freight	300		300	300	300
10-300-380-62700	Signs/Supplies	1,500	6	1,500	3,000	3,000
10-300-380-62750	Non Capital Equipment	500		500	500	500
10-300-380-65550	Insurance	1,561			Now in Administration	
10-300-380-70000	Contracted Services	1,500	45	1,500	3,500	3,500
10-300-380-70005	Animal Control - Humane Society	16,000	18,250	14,600	14,600	14,600
10-300-380-71000	Operating Supplies/Signs/Animal control	800	54	500	3,000	3,000
10-300-380-71010	Specialty Clothing	800	1,682	1,000	1,000	1,000
10-300-380-78100	Vehicle Fuel	750	645	750	750	750
10-300-380-78110	Vehicle Repairs and Maintenance	1,000	173	1,000	1,000	1,000
	TOTAL BYLAW ENFORCEMENT EXPENDITURE	138,514	111,944	110,616	121,766	116,616
	NET BYLAW ENFORCEMENT EXPENDITURES	(134,514)	(110,509)	(108,116)	(116,766)	(111,616)
	TOTAL PROTECTIVE SERVICES REVENUES:	84,329	68,250	76,800	79,800	79,800
	TOTAL PROTECTIVE SERVICES EXPENSES:	498,214	400,250	425,281	513,431	506,281
	NET PROTECTIVE SERVICES EXPENSES	(413,885)	(332,000)	(348,481)	(433,631)	(426,481)

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
		REVENUE - PUBLIC WORKS:				O&M Draft #2
		WATER SERVICE REVENUE:				
10-400-455-44000		Water Utility Fee	799,300	826,416	800,000	820,000
10-400-455-44100		Water Service Call	3,085			
10-400-455-44080		New Installation		31,355		
10-400-455-44200		Coin Operated Truck Fill	15,000	8,766	15,000	15,000
10-400-495-44600		Water Delivery	67,800	61,266	60,000	60,000
10-400-495-44750		Disconnect/Reconnect Water Services	14,641	8,970	10,000	10,000
		Funding from YG - for added electrical costs	-		15,000	
		TOTAL WATER SERVICE REVENUE:	899,826	936,773	900,000	905,000
						926,000
		SEWER SERVICE REVENUE:				
10-400-460-44300		Sewer Utility Fee	644,231	618,932	640,000	617,675
10-400-460-44350		Sewer Service Calls	514		500	500
10-400-465-48010		YG Charge for WWTP	-	62,473		
		TOTAL SEWER SERVICE REVENUE:	644,745	681,405	640,500	618,175
						618,175
		WASTE MANAGEMENT REVENUE:				
10-400-480-44500		Waste Management Fees	232,599	244,342	242,000	242,000
10-400-480-44600		YG Funding for Waste Management	75,000	62,473	75,000	75,000
10-400-480-44800		Ground Water Monitoring	20,000	35,000		20,000
		TOTAL WASTE MANAGEMENT REVENUE:	327,599	341,815	317,000	337,000
						337,000
		OTHER REVENUE:				
10-400-495-44700		New Installation Fee - Labour	35,660	37,330	20,000	20,000
10-400-495-44710		Sale of Gravel	3,060	1,259	3,000	3,000
10-400-495-44715		Sale of Inventory/Cost Recovery Contracted Servies		45,924	15,000	15,000
10-400-495-44715		New Installation Fee - Sale of Inventory	35,660		35,000	35,000
10-400-495-44725		Load Capacity	24,480	6,150	25,000	25,000
10-400-495-44730		Development Charge/Frontage Charge	-			
10-400-495-44800		Misc Services	-			
10-400-495-44825		Grant - Training	5,000	3,839	5,000	5,000
		Transfer in from Reserves	45,000			
10-400-495-44850		Lease Income - Dock	9,450			
		TOTAL OTHER REVENUE:	158,310	94,502	103,000	103,000
		TOTAL REVENUE - PUBLIC WORKS:	2,030,480	2,054,495	1,960,500	1,963,175
						2,032,175

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
		EXPENDITURES - PUBLIC WORKS:				O&M Draft #2
		COMMON:				
10-400-410-60010		Wages - PW Common	114,592	194,000	114,197	114,506
10-400-410-60015		Benefits - PW Common	25,260	24,893	24,937	25,713
10-400-410-60510		Professional Fees	1,000	3,774	1,000	1,000
10-400-410-60610		Membership/Conference	150		3,000	3,000
10-400-410-60650		Training	15,000	5,996	10,000	10,000
10-400-410-60660		Travel - Accomodation and Meals	7,700	4,114	4,000	5,000
10-400-410-60665		Travel - Transportation	2,000	259	2,000	2,000
10-400-410-61110		Advertising	400			now in Communications
10-400-410-61115		Promotional Material/Special Events	800	1,274	800	800
10-400-410-61120		Subscriptions & Publications	300		500	500
10-400-410-62100		Postage	750	32		Now in Administration
10-400-410-62110		Freight	2,000	3,247	2,500	2,500
10-400-410-62500		Computer Network Charge/Alarm Systems	2,500			now in Computer Systems
10-400-410-62550		Communication Charge	250			now in Communications
10-400-410-62700		Supplies - Office	3,200	1,288		Now in Administration
10-400-410-62750		Non Capital Equipment	21,500	3,109	20,000	20,000
10-400-410-62770		Photocopier Expense (lease)	1,800	2,550	1,388	1,388
10-400-410-65100		Building Repairs and Maintenance				Building Maintenance
10-400-410-65500		Electrical				Building Maintenance
10-400-410-65520		Heating				Building Maintenance
10-400-410-65550		Insurance		39		Now in Administration
10-400-410-65560		Janitorial - Public Works Blding				Building Maintenance
10-400-410-65590		Telephone and Fax	16,000	12,610		13,000
10-400-410-70000		Contract Services - Common	3,000	11,053	6,000	6,000
10-400-410-71000		Supplies - Common Operating	7,000	9,540	5,000	5,000
10-400-410-71020		Supplies - Safety	15,000	15,572	15,000	15,000
10-400-410-78100		Vehicle Fuel	4,300	15,572	24,750	24,750
10-400-410-78110		Vehicle Repairs and Maintenance	4,200	16,303	32,250	32,250
10-400-410-78500		Heavy Equipment Fuel		10,821	8,200	8,200
10-400-410-78510		Heavy Equipment R&M		18,318	24,500	24,500
10-400-495-70000		Mosquito Control	22,000	16,262	16,000	20,000
10-400-495-72450		New Installation Costs	45,630	37,853	40,000	40,000
		TOTAL COMMON EXPENDITURES:	316,332	408,479	356,022	375,107
		TRANSPORTATION:				
		ROADS AND STREETS - SUMMER:				
10-400-420-60010		Wages - PW Roads Summer	36,925	32,000	40,729	40,729
10-400-420-60015		Benefits - PW Roads Summer	8,071	2,566	8,564	8,564
10-400-420-61110		Advertising	500			now in Communications
10-400-420-62110		Freight	500	639	1,000	1,000
10-400-420-62500		Computer Network Charge	1,500			now in Computer Systems
10-400-420-62550		Communication Charge	250			now in Communications
10-400-420-65550		Insurance	1,575			Now in Administration
10-400-420-70000		Contracted Services	68,000	54,290	60,000	60,000
10-400-420-71000		Supplies - Operating	500	48	500	500
10-400-420-71200		Chemicals	6,000	5,434	6,000	6,000
10-400-420-71240		Cold Mix	3,100		3,000	3,000
10-400-420-71250		Gravel	10,500		10,000	10,000
10-400-420-71270		Signs	5,100	1,183	5,000	5,000
10-400-420-71280		Street Lights	13,000	20,520	14,000	21,000
10-400-420-78000		Equipment Rental	-			Now in Administration
10-400-420-78100		Vehicle Fuel	500			
10-400-420-78110		Vehicle Repairs and Maintenance	500			
10-400-420-78500		Heavy Equipment Fuel	1,100			
10-400-420-78510		Heavy Equipment Repairs and Maintenance	3,100			
		TOTAL ROADS AND STREETS - SUMMER:	160,721	116,680	148,793	155,793

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
						O&M Draft #2
		ROADS AND STREETS - WINTER:				
10-400-425-60010		Wages - PW Roads Winter	60,596	62,500	68,063	68,063
10-400-425-60015		Benefits - PW Roads Winter	13,400	7,238	14,378	14,378
10-400-425-61110		Advertising	500			now in Communications
10-400-425-62110		Freight	500	5,034	2,500	2,500
10-400-425-62750		Non capital equipment		5,724		
10-400-425-62500		Computer Network Charge	1,500			now in Computer Systems
10-400-425-62550		Communication Charge	250			
10-400-425-65550		Insurance	1,600			Now in Administration
10-400-425-70000		Contracted Services	180,000	237,660	205,000	205,000
10-400-425-71000		Supplies	500	318	500	500
10-400-425-71240		3/8 Minus Sand Mix	15,000	13,440	15,000	15,000
10-400-425-71270		Signs	500		500	500
10-400-425-71280		Street Lights	18,000	14,619	19,000	19,000
10-400-425-78100		Vehicle Fuel	1,300			
10-400-425-78110		Vehicle Repairs and Maintenance	1,300	4,974		
10-400-425-78500		Heavy Equipment Fuel	2,000	234		
10-400-425-78510		Heavy Equipment Repairs and Maintenance	6,100	2,948		
		TOTAL ROADS AND STREETS - WINTER	303,046	354,689	324,941	324,941
		SIDEWALKS:				
10-400-430-60010		Wages - PW Sidewalks	24,475	11,800	28,162	28,162
10-400-430-60015		Benefits - PW Sidewalks	5,498	1,397	5,983	5,983
10-400-430-62110		Freight	-	756		
10-400-430-62500		Computer Network Charge	750			now in Computer Systems
10-400-430-65550		Insurance	800			Now in Administration
10-400-430-70000		Contracted Services	20,000	13,178	20,000	20,000
10-400-430-71000		Supplies - Material	22,000	15,108	20,000	20,000
10-400-430-71240		Gravel	1,200		1,200	1,200
10-400-430-71250		Equipment Rental	-			
10-400-430-78100		Vehicle Fuel	500			
10-400-430-78110		Vehicle Repairs and Maintenance	500			
10-400-430-78500		Heavy Equipment Fuel	500			
10-400-430-78510		Heavy Equipment Repairs and Maintenance	1,500			
		TOTAL SIDEWALKS:	77,723	42,238	75,346	75,346
		FLOATING DOCK:				
10-400-435-65100		Repair and Maintenance	5,000	1,795	2,500	2,500
10-400-435-65550		Insurance	900			Now in Administration
10-400-435-70000		Contracted Services	13,500	473	500	12,000
10-400-435-71000		Supplies	-			Now in Administration
10-400-435-71320		Marine Lease	150	150	150	150
10-400-435-78000		Equipment Rental	-			
		TOTAL FLOATING DOCK:	19,550	2,418	3,150	14,650
		SURFACE DRAINAGE:				
10-400-450-60010		Wages - PW Surface Drainage	37,298	59,500	41,667	41,667
10-400-450-60015		Benefits - PW Surface Drainage	8,227	6,694	8,761	8,761
10-400-450-62110		Freight	500	161	500	500
10-400-450-62500		Computer Network Charge	750	-		now in Computer Systems
10-400-450-62750		General Operat-Non Capital Equipment	1,000	2,495	2,500	2,500
10-400-450-65500		Electrical	1,050	957		1,100
10-400-450-65550		Insurance	900			Now in Administration
10-400-450-70000		Contracted Services	15,500	11,908	15,000	15,000
10-400-450-71000		Supplies	5,000	222	5,000	5,000
10-400-450-78100		Vehicle Fuel	1,750			
10-400-450-78110		Vehicle Repairs and Maintenance	1,750	455		
10-400-450-78500		Heavy Equipment Fuel	1,600			
10-400-450-78510		Heavy Equipment Repairs and Maintenance	4,600	12,985		
		TOTAL SURFACE DRAINAGE	79,925	95,375	73,428	74,528

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
						O&M Draft #2
		ENVIRONMENTAL USE AND PROTECTIONS:				
		WATER SERVICES:				
10-400-455-60010		Wages - PW Water Services	377,466	475,000	392,451	404,331
10-400-455-60015		Benefits - PW Water Services	85,319	51,466	86,185	86,744
10-400-455-60510		Professional Fees	40,000	43,129	40,000	40,000
10-400-455-60515		Professional Fees - Water Licence	15,000	2,354	20,000	20,000
10-400-455-60610		Membership/Conference/Certificates	350		500	4,000
10-400-455-60650		Training	12,000	3,801	10,000	10,000
10-400-455-60660		Travel - Accomodation and Meals	7,000	1,346	5,000	5,000
10-400-455-60665		Travel - Transportation	2,000	795	2,500	2,500
10-400-455-61110		Advertising	200	84		now in Communications
10-400-455-62110		Freight	20,000	16,424	20,000	20,000
10-400-455-62500		Computer Network Charge	5,900			now in Computer Systems
10-400-455-62550		Communication Charge	1,200			now in Communications
10-400-455-62750		Non Capital Equipment	8,300	5,442	8,000	8,000
10-400-455-65100		Repairs and Maintenance				Building Maintenance
10-400-455-65500		Electrical				Building Maintenance
10-400-455-65520		Heating				Building Maintenance
10-400-455-65550		Insurance		-		Now in Administration
10-400-455-65590		Telephone	2,500	14,290		15,000
10-400-455-70000		Contract Services	25,000	56,805	50,000	50,000
10-400-455-71000		Supplies - Operating	20,000	12,856	20,000	70,000
10-400-455-71020		Supplies - Safety	5,000	1,413	5,000	5,000
10-400-455-71200		Chemicals	4,000	7,281	5,000	5,000
10-400-455-72400		Water Sampling/Testing	7,200	8,901	9,000	9,000
10-400-455-78000		Equipment Rental	-	340		
10-400-455-78100		Vehicle Fuel	7,000	2,446		
10-400-455-78110		Vehicle Repairs and Maintenance	8,000	3,563		
10-400-455-78500		Heavy Equipment Fuel	1,000			
10-400-455-78510		Heavy Equipment Repairs	3,000			
10-400-495-70100		Water Delivery	80,000	89,430	108,000	108,000
		TOTAL WATER SERVICES:	737,435	797,165	781,636	862,575
						861,913
		SEWER SERVICES:				
10-400-460-60010		Wages - PW Sewer Services	171,393	155,200	181,507	181,610
10-400-460-60015		Benefits - PW Sewer Services	38,215	16,357	39,050	39,508
10-400-460-60510		Professional Fees	15,000		15,000	
10-400-460-60610		Membership/Conference/Dues	350		500	1,000
10-400-460-60650		Training	6,900		5,000	5,000
10-400-460-60660		Travel - Accomodation and Meals	4,000		3,000	3,000
10-400-460-60665		Travel - Transportation	1,000		1,500	1,500
10-400-460-61110		Advertising	250			now in Communications
10-400-460-62110		Freight	5,050	143	1,000	1,000
10-400-460-62500		Computer Network Charge	3,800			now in Computer Systems
10-400-460-62550		Communication Charge	900			now in Communications
10-400-460-62750		Non Capital Equipment	3,042		3,000	3,000
10-400-460-65100		Repairs and Maintenance	10,000			Building Maintenance
10-400-460-65500		Electrical				Building Maintenance
10-400-460-65520		Heating	-			Building Maintenance
10-400-460-65550		Insurance	7,000	(7,514)		Now in Administration
10-400-460-70000		Contracted Services	20,280	7,015	10,000	10,000
10-400-460-71000		Supplies	12,168	1,734	8,000	8,000
10-400-460-71020		Supplies - Safety	5,000	1,191	5,000	5,000
10-400-460-71200		Chemicals	3,042		3,000	3,000
10-400-460-78100		Vehicle Fuel	4,000	-		
10-400-460-78110		Vehicle repair and maintenance PW Sewer	4,000			
10-400-460-78500		Heavy Equipment Fuel	1,000			
10-400-460-78510		Heavy Equipment R&M	3,000	2,039		
		TOTAL SEWER SERVICES:	319,390	176,166	275,557	261,618
						261,057

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
						O&M Draft #2
		WASTE WATER TREATMENT PLANT:				
10-400-465-60010		Wages - PW WWTP	-	496		
10-400-465-60015		Benefits - PW WWTP	-	12		
10-400-465-65100		Repairs and Maintenance - WWTP related	-	383		
10-400-465-71020		Supplies - Safety	-	691		
10-400-465-72100		YG Payment towards Operating WWTP	220,000	218,311	223,911	223,911
		TOTAL WASTE WATER TREATMENT PLANT:	220,000	219,892	223,911	223,911
		WASTE MANAGEMENT:				
10-400-480-60010		Wages - PW Waste Management	238,954	123,247	285,158	248,276
10-400-480-60015		Benefits - PW Waste Management	43,837	13,008	42,312	44,546
10-400-480-60510		Professional Fees	20,000	2,925	20,000	20,000
10-400-480-60650		Training	4,000		4,000	4,000
10-400-480-60660		Travel - Accomodation and Meals	2,000		2,000	2,000
10-400-480-60665		Travel - Transportation	2,000		1,500	1,500
10-400-480-61110		Advertising	1,000			now in Communications
10-400-480-62110		Freight	800		1,000	1,000
10-400-480-62500		Computer Network Charge	3,500			now in Computer Systems
10-400-480-62550		Communication Charge	1,000			now in Communications
10-400-480-62750		Non-Capital Equipment	3,600	58	3,000	3,000
10-400-480-65100		Building Repairs and Maintenance				Building Maintenance
10-400-480-65500		Electrical				Building Maintenance
10-400-480-65520		Heating				Building Maintenance
10-400-480-65550		Insurance	9,000			Now in Administration
10-400-480-65560		Janitorial Supplies	200			Building Maintenance
10-400-480-65590		Telephone and Fax	2,500	-		
10-400-480-70000		Contracted Services	70,000	52,029	45,000	45,000
10-400-480-70100		Waste Diversion CKS	100,000	100,000	100,000	100,000
10-400-480-70200		Waste Diversion Planning & Implementation	25,000			
10-400-480-71000		Supplies	1,500	6,100	1,500	1,500
10-400-480-71020		Supplies - Safety	4,000	899	5,000	5,000
10-400-480-72400		Sampling/Testing	30,000	62,299	30,000	40,000
10-400-480-78000		Equipment Rental	-			
10-400-480-78100		Vehicle Fuel (including garbage truck)	10,000	145	10,000	10,000
10-400-480-78110		Vehicle Repairs and Maintenance	8,000	5,038	8,000	8,000
10-400-480-78115		Water Delivery/Septic	1,200	225	1,000	1,000
10-400-480-78500		Heavy Equipment Fuel	3,500	2,389	3,500	3,500
10-400-480-78510		Heavy Equipment Repairs and Maintenance	10,000	16,733	15,000	15,000
10-400-495-70200		Waste Collection	180,000	261,340	-	-
		TOTAL WASTE MANAGEMENT:	775,591	646,435	577,970	553,322
						587,970

**Budget 2021
First Reading**

		PUBLIC WORKS	2020 Budget	2020 Actuals	2021 Budget	2021 Budget
				Unaudited	Provisional	O&M Draft #1
						O&M Draft #2
		BUILDING MAINTENANCE				
10-400-495-60010		Wages - PW Other	225,165	196,000	231,969	231,969
10-400-495-60015		Benefits - PW Other	47,200	20,219	47,141	47,141
		ADMIN BLDG				
10-100-150-65100		Building Repairs and Maintenance	40,000	6,668	40,000	40,000
10-100-150-65500		Electrical	11,000	13,605	15,000	15,000
10-100-150-65520		Heating	20,300	16,304	15,000	18,000
10-100-150-65560		Janitorial - City Hall	3,077	4,657	10,000	-
		CABLE				
10-200-200-65560		Janitorial - City Hall	450			
		PROTECTIVE SVS				
10-300-310-65100		Building Repairs and Maintenance	4,000	596	4,000	4,000
10-300-310-65500		Electrical	5,430	6,105	5,500	5,500
10-300-310-65520		Heating	9,309	6,988	7,500	7,500
10-300-310-65560		Janitorial - Fire Hall	1,034	152	2,000	-
		PUBLIC WORKS				
10-400-410-65100		Building Repairs and Maintenance	8,200	5,087	8,000	8,000
10-400-410-65500		Electrical	5,500	7,289	6,500	6,500
10-400-410-65520		Heating	15,000	16,659	15,000	18,000
10-400-410-65560		Janitorial - ALL DEPTS	760	1,020	5,000	41,000
		WTP				
10-400-455-65100		Repairs and Maintenance	15,000	42,234	45,000	75,000
10-400-455-65500		Electrical	100,000	163,633	150,000	175,000
10-400-455-65520		Heating	250,000	250,768	250,000	200,000
		Sewer Services				
		Electrical	22,000	28,875		30,000
		WASTE MGMT				
10-400-480-65100		Building Repairs and Maintenance	2,000		2,000	12,000
10-400-480-65500		Electrical	-		6,000	6,000
10-400-480-65520		Heating	2,000	3,865	3,500	4,000
		AMFRC				
10-700-720-65100		Building R & M - AMFRC	100,000	74,020	60,000	75,000
10-700-720-65500		Electrical - AMFRC	90,000	116,856	95,000	120,000
10-700-720-65515		Propane - AMFRC	1,000	1,606	1,000	1,000
10-700-720-65520		Heating - AMFRC	135,000	107,213	100,000	130,000
10-700-720-65560		Janitorial - AMFRC	12,000	9,104	12,000	-
		WATERFRONT				
10-700-740-65100		Building R & M	40,000	14,500	15,000	15,000
10-700-740-65500		Electrical	6,000	4,775	6,000	6,000
10-700-740-65520		Heating	5,000	4,052	5,000	5,000
10-700-740-65560		Janitorial	15,000	7,555	9,000	-
		POOL				
10-700-760-65100		Building Repairs and Maintenance	50,000	5,048	30,000	45,000
10-700-760-65500		Electrical	15,000	3,444	15,000	17,000
10-700-760-65520		Heating	34,000	1,253	34,000	34,000
		GREENSPACE				
10-700-770-65100		Repairs & Maintenance - Minto	2,500	10,906	3,000	3,000
10-700-770-65105		Repairs & Maintenance - Other	7,000	1,474	5,000	5,000
10-700-770-65500		Electric - Minto	4,000	7,131	7,000	8,000
10-700-770-65520		Electric - Other	3,200	3,083	3,000	3,000
10-700-770-65560		Greenspace Janitorial	6,000	2,331	3,000	
		TOTAL Building Maintenance:	1,313,125	1,165,075	1,272,110	1,411,669
		TOTAL PUBLIC WORKS REVENUE	2,030,480	2,054,495	1,960,500	1,963,175
		TOTAL PUBLIC WORKS EXPENDITURES	4,322,838	2,859,539	4,112,863	4,342,710
		NET PUBLIC WORKS EXPENDITURES	(2,292,358)	(805,044)	(2,152,363)	(2,379,535)

**Budget 2021
First Reading**

	RECREATION:	2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	REVENUE - RECREATION COMMON					
10-700-750-47050	Lotteries - Yukon	43,051	43,051	40,000	43,051	43,051
10-700-750-47805	Equipment Rental	3,000	(160)	3,000	1,500	1,500
10-700-750-47890	Miscellaneous Revenue		3,280	5,000	5,000	5,000
	TOTAL REVENUES-RECREATION COMMON	46,051	46,171	48,000	49,551	49,551
	EXPENDITURES - COMMON SERVICES:					
10-700-750-60010	Wages - Recreation	140,914	179,082	145,471	231,856	232,165
10-700-750-60015	Benefits - Recreation	28,723	20,115	31,660	29,626	31,660
10-700-750-60510	Professional Fees		8,032	5,000	20,000	20,000
10-700-750-60650	Training	5,000	2,343	5,000	5,000	5,000
10-700-750-60660	Travel - Accomodation and Meals	5,000		3,000	3,000	3,000
10-700-750-60665	Travel - Transportation	4,000		2,000	2,000	2,000
10-700-750-61110	Advertising	1,000	186		see Communications	
10-700-750-62100	Postage	500			Now in Administration	
10-700-750-62110	Freight	200	31	200	200	200
10-700-750-62500	Computer Network Charge	12,000	5,811		now in Computer Systems	
10-700-750-62700	Supplies - Office	6,000	2,578		Now in Administration	
10-700-750-62750	Non Capital Equipment/Office Furniture	6,000	3,073	5,000	8,000	8,000
10-700-750-62770	Photocopier Expense (lease)	1,000	465	2,148	2,148	2,148
10-700-750-65550	Insurance	60,000			Now in Administration	
10-700-750-65590	Telephone and Fax	15,000	5,436		5,400	5,400
10-700-750-67000	Bank Service Charges/Debit Machine Exp.	2,500		2,500	2,500	2,500
10-700-750-70000	Contracted Services	20,000	4,236	5,000	20,000	20,000
10-700-750-71025	Supplies - Safety	4,000	14,396	6,000	10,000	10,000
10-700-750-75000	Lottery Grants	43,051	15,380	40,000	43,051	43,051
10-700-750-78100	Vehicle Fuel	3,000	9,761	5,000	10,000	7,673
10-700-750-78110	Vehicle Repairs and Maintenance	3,000	5,499	5,000	5,000	5,000
	TOTAL REC. COMMON/CENTER EXPENSES:	360,888	276,424	262,979	397,781	397,797
	REVENUE - PROGRAMS AND EVENTS					
10-700-710-47000	YLAP Grant/Youth Summer Activity Grant	12,500	10,400	5,000	12,500	12,500
10-700-710-47500	Programs - Under 14 yrs of age	20,000		5,000	15,000	15,000
10-700-710-47505	Programs - 15 yrs +	6,000		3,000	10,000	10,000
10-700-710-47600	Canada Day Grant	2,400		2,500	2,500	2,500
	TOTAL REVENUES - PROGRAMS AND EVENTS	40,900	10,400	15,500	40,000	40,000
	EXPENDITURES - PROGRAMS AND EVENTS					
10-700-710-60010	Wages - Programs and Events	175,985	160,900	181,043	181,558	181,043
10-700-710-60015	Benefits - Programs and Events	36,907	17,613	36,947	36,956	36,947
10-700-710-60055	WCB - Instructors	500		500	500	500
10-700-710-60610	Membership/Conference Fees	200	50	200	200	200
10-700-710-60650	Training	1,000	574	1,000	1,000	1,000
10-700-710-60660	Travel - Accomodation & Transportation	2,000		2,000	2,000	2,000
10-700-710-62110	Freight	500	32	500	500	500
10-700-710-62750	Non Capital Equipment	2,000		2,000	8,000	8,000
10-700-710-70000	Contracted Services - Instructors	22,000	11,753	15,000	25,000	25,000
10-700-710-71000	Supplies Programming	12,000	6,314	7,500	12,000	12,000
10-700-710-71050	Supplies - YLAP	12,500	1,600	5,000	12,500	12,500
10-700-710-71330	Rental Space	250	5,000	10,000	10,000	10,000
10-700-710-76500	Canada Day	4,600	328	1,000	2,500	2,500
10-700-710-76505	Discovery Day	3,000	1,142	1,000	2,500	2,500
10-700-710-76508	Celebration of Lights	7,500	1,904	5,000	7,500	7,500
	TOTAL PROGRAMS & EVENTS EXPENSES:	280,942	207,211	268,689	302,714	302,189
	NET - PROGRAMS & EVENTS EXPENSES	(240,042)	(196,811)	(253,189)	(262,714)	(262,189)

**Budget 2021
First Reading**

		2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
	RECREATION:		Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	REVENUE - AMFRC					
10-700-720-47400	Public Skating	3,000		3,000	4,500	4,500
10-700-720-47405	Ice Fees	40,000	(718)	5,000	30,000	30,000
10-700-720-47700	Curling Club Lease	4,000	4,000	4,000	4,000	4,000
10-700-720-47705	Recreation Facility Rental	4,000	1,543	4,000	4,000	4,000
	TOTAL REVENUES - AMFRC	51,000	4,825	16,000	42,500	42,500
	EXPENDITURES - AMFRC					
10-700-720-60010	Wages - AMFRC	89,025	123,130	92,225	152,615	152,640
10-700-720-60015	Benefits - AMFRC	17,026	13,728	17,120	17,124	17,120
10-700-720-62110	Freight - AMFRC	2,000	1,333	2,000	3,000	3,000
10-700-720-65300	Equipment R & M	20,000	14,279	10,000	15,000	15,000
10-700-720-70000	Contracted Services	-	820		35,000	20,000
10-700-720-71000	Supplies Operating - AMFRC	3,000	4,940	3,500	4,500	4,500
10-700-720-78500	Equip Fuel - AMFRC	2,000	2,574	2,000	2,500	2,500
	TOTAL AMFRC EXPENSES:	133,051	160,805	126,845	229,739	214,761
	NET - AMFRC EXPENSES	(82,051)	(155,980)	(110,845)	(187,239)	(172,261)
	REVENUE - WATERFRONT					
10-700-740-47460	Fitness Passes	38,000	(476)	10,000	10,000	10,000
	TOTAL REVENUES - WATERFRONT	38,000	(476)	10,000	10,000	10,000
	EXPENDITURES - WATERFRONT					
10-700-740-60010	Wages - Waterfront	4,130		4,510	13,861	13,861
10-700-740-60015	Benefits - Waterfront	927		976	976	976
10-700-740-62110	Freight	250	699	250	500	500
10-700-740-65300	Equipment R & M	5,000	2,589	3,000	5,000	5,000
10-700-740-71000	Supplies Operating	2,000	1,793	2,000	2,500	2,500
	TOTAL WATERFRONT EXPENSES:	12,307	5,081	10,736	22,837	22,837
	NET - WATERFRONT EXPENSES	25,693	(5,557)	(736)	(12,837)	(12,837)
	REVENUE - POOL					
10-700-760-47020	Pool Training Funding	500				
10-700-760-47300	Public Swim	15,000		5,000	17,000	17,000
10-700-760-47305	Swimming Lessons 14-	10,000		2,000	10,000	10,000
10-700-760-47310	Swimming Lessons 15+	1,500		2,000	2,000	2,000
10-700-760-47350	Merchandise	200		200	-	-
10-700-760-47460	Swim Club	1,500		1,500	1,000	1,000
10-700-760-47705	Rentals	250		250	250	250
	TOTAL REVENUES - POOL	28,950	-	10,950	30,250	30,250
	EXPENDITURES - POOL					
10-700-760-60010	Wages - Pool	112,453	1,922	116,616	121,292	121,317
10-700-760-60015	Benefits - Pool	11,388	208	11,535	11,535	11,535
10-700-760-60610	Membership/Conference	200		200	200	200
10-700-760-60650	Training	5,000		5,000	5,000	5,000
10-700-760-60660	Travel - Accomodation and Meals	2,000		2,000	2,000	2,000
10-700-760-60665	Travel - Transportation	1,500		1,500	1,500	1,500
10-700-760-62110	Freight	1,500		1,500	1,500	1,500
10-700-760-65560	Janitorial Supplies	2,000	886		Building Maintenance	
	Supplies - lesson materials				1,000	1,000
10-700-760-71000	Supplies - Operational	5,000		5,500	5,500	5,500
10-700-760-71050	Swim Club Expenditures	1,000		500	500	500
10-700-760-71100	Supplies - Lesson Material	1,000		-	-	-
10-700-760-71200	Chemicals	2,500		2,500	2,500	2,500
	TOTAL POOL EXPENSES:	145,541	3,016	146,851	152,527	152,553
	NET - POOL EXPENSES	(116,591)	(3,016)	(135,901)	(122,277)	(122,303)

**Budget 2021
First Reading**

	RECREATION:	2020 Budget	2020 Actuals	2021 Budget	2021 Budget	2021 Budget
			Unaudited	Provisional	O&M Draft #1	O&M Draft #2
	REVENUE - GREEN SPACE					
10-700-770-44705	Rentals - Minto	7,000		3,500	3,500	3,500
10-700-770-44710	Vendor Stalls	1,000	2,000	1,000	1,000	1,000
10-700-770-44720	Commemorative Parks Program Donations	3,000		1,000	1,000	1,000
10-700-770-47010	Growing Forward Grant	2,500				
10-700-770-47715	Rentals - Parks & Greenspaces	10,000	(2,529)	5,000	2,500	2,500
10-700-770-47890	Miscellaneous Revenue				10,000	10,000
	TOTAL REVENUES - GREEN SPACE	23,500	(529)	10,500	18,000	18,000
	EXPENDITURES - GREEN SPACE					
10-700-770-60010	Wages	106,883	55,801	90,541	122,878	123,033
10-700-770-60015	Benefits	17,952	5,675	17,203	18,001	17,203
10-700-770-60650	Training	500		1,000	1,000	1,000
10-700-770-62110	Freight	600	31	600	600	600
10-700-770-62750	Non Capital Equipment	2,000	1,042	2,000	5,000	5,000
10-700-770-65200	Commemorative Parks Program	3,000	275	1,000	1,000	1,000
10-700-770-65300	Equipment Repairs & Maintenance	1,500	219	1,500	10,000	10,000
10-700-770-70000	Contracted Services	30,000	24,414	25,000	35,000	35,000
10-700-770-70100	Parks & Greenspace Maintenance	40,000	765	25,000	30,000	10,000
10-700-770-70200	Trail Maintenance - Green Space	8,000	979	8,000	8,000	8,000
10-700-770-71320	Land Lease	500	150	500	500	500
10-700-770-71325	Golf Course - Operating Lease	50,000	49,000	50,000	50,000	50,000
10-700-770-72040	DC Minor Soccer	7,000	6,869	7,000	8,000	7,000
10-700-770-75000	Community Garden	10,000	596	5,000	15,000	15,000
10-700-770-78500	Equipment Fuel	500	93	500	500	500
	TOTAL GREEN SPACE & PARK MTNCE EXPENSE	278,435	145,908	234,844	305,479	283,836
	NET GREEN SPACE EXPENSES	(254,935)	(146,437)	(224,344)	(287,479)	(265,836)
	TOTAL RECREATION REVENUES:	228,401	60,391	110,950	190,301	190,301
	TOTAL RECREATION EXPENSES:	1,211,164	798,445	1,050,945	1,411,077	1,373,973
	NET RECREATION EXPENSES	(982,763)	(738,054)	(939,995)	(1,220,776)	(1,183,672)

City of Dawson
Administration - Technology
10 Year Equipment Replacement Plan 2021-2029

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Communications											
Council Chamber AV System	2021	30,000									
Prometheum Board	2021	14,000									
Phone System	2013			5,000							
Website Upgrade	2018								15,000		
Server System											
Diamond Server	2016						15,000				
General Server	2015	24,462									
Backup Server	2015	20,000									
Asset Management Server	2019				20,000						
Other required Hardware	2021	10,000					10,000				
Software and licensing	2016	27,370					27,370				
Workstations and Computers											
CAO and EA (computers and laptops)	2020				2,000	5,000				2,000	
Front Cash	2021					4,000					
Finance department (4)	2016	6,800					11,200				
Planning department (2)	2019				4,000					4,000	
Portective Services (2)	2013-2019	2,800			2,000		2,000			2,000	
Public Works (8)	2018-2019	6,200			6,000	4,500	6,000			6,000	
Recreation (7)	2014-2019	12,400			2,000		12,000			2,000	
Self-isolating/Work from home	2020					5,000					
Total Expenditure		\$ 154,032	\$ -	\$ 5,000	\$ 36,000	\$ 18,500	\$ 83,570			\$ 16,000	\$ -

Administration Equipment Reserve Opening Balance	\$104,243	\$ 61,263	\$ 91,263	\$116,263	\$110,263	\$121,763	\$ 68,193	\$ 98,193	\$128,193
Current Year Equipment Expenditures	154,032	-	5,000	36,000	18,500	83,570	-	-	16,000
Administration Equipment Reserve	55,000								
Administration Reserve Contribution									
Covid Restart Funding	56,052	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Administration Equipment Reserve YE Balance	\$ 61,263	\$ 91,263	\$116,263	\$110,263	\$121,763	\$ 68,193	\$ 98,193	\$128,193	\$142,193

City of Dawson
Protective Services
10 Year Equipment Replacement Plan 2021-2029

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Vehicles											
Bylaw Truck - electric	2013		54,000								
Rescue Truck	1999	60,000									
Command Vehicle	2016									45,000	
Rescue Trailer	2009										9,000
Heavy Equipment											
Fire Engine	2015										400,000
Fire Engine	1998			450,000							
Ladder Truck Upgrades					20,000						
West Dawson Fire Truck upgrades	2020	20,000									
Other Equipment											
Fire Alarm Monitoring System	2002										30,000
Fire Extinguisher Training Unit	2014										35,000
Jordair Air Compressor											35,000
Positive Pressure Fans	2020	8,000									
Extrication Equipment	2002									47,000	
Extrication Equipment	2018										55,000
Extrication Jack Struts	2020	18,000									
SCBA Gear	2016			90,000							
Helmets	2000	8,000				5,000					
Total Expenditure		\$ 114,000	\$ 54,000	\$ 540,000	\$ 20,000	\$ 5,000	\$ -			\$ 92,000	\$ 564,000

Protective Services Equipment Opening Balance	\$162,868	\$113,868	\$109,868	\$19,868	\$49,868	\$ 94,868	\$144,868	\$194,868	\$244,868
Current Year Equipment Expenditures	114,000	54,000	540,000	20,000	5,000	-	-	-	92,000
Protective Services Reserve Contribution	65,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Outside Financing/Sale of equipment			400,000						
Protective Services Equipment Reserve YE Balance	\$113,868	\$109,868	\$ 19,868	\$49,868	\$94,868	\$144,868	\$194,868	\$244,868	\$202,868

City of Dawson

Public Works

10 Year Equipment Replacement Plan 2021-2029

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Vehicles											
Nissan Rogue	2017							35,000			
Pumphouse Service Truck	2012		70,000								
On Call truck	2018								45,000		
PW Truck	2009										45,000
Plow Truck	2009									70,000	
PW Van	2016						50,000				
Building Maintenance Van	2015					50,000					
Landfill Truck	1997										45,000
PW 1/2 ton truck	1993	36,000									
4x4 Pickup	1997	36,000									
4x4 Pickup	2007										25,000
PW 3/4 ton truck	1990										20,000
PW 1/2 ton truck	1989										60,000
Heavy Equipment											
Crane - 5 Ton	1990	70,000									
IMT Boom Crane	1989	90,000									
Dump Truck	2000							120,000			
Steam Trailer	2013									125,000	
In-Town Backhoe (Caterpillar)	2016						175,000				
Landfill Backhoe (Caterpillar)	2007										105,000
Backhoe (Rubber Tire)	2017							20,000			
Vactor Truck	1996			150,000							
Garbage Collection Truck	2020	-									
Loader/Backhoe (Caterpillar)	1998										105,000
PW Equipment											
Mobile Generator (York Street Lift Station)	1994										30,000
Mobile Generator (Bonanza Gold Lift Station)	1998			10,000							
Electrofusion Machine	2018								6,000		
Pipe Threader	2014										11,000
Plate Tamper	2015					8,000					
Main Lift	2015										15,000
Dri Prime Pump	2015										40,000
Snow Removal Equipment	2017							15,000			
Total Expenditure		\$ 232,000	\$ 70,000	\$ 160,000	\$ -	\$ 58,000	\$ 225,000	\$ 190,000	\$ 51,000	\$ 195,000	\$ 501,000

PW Equipment Reserve Opening Balance	\$ 286,572	\$ 104,572	\$ 84,572	\$ 4,572	\$ 39,572	\$ 16,572	\$ 1,572	\$ 1,572	\$ 5,572
Current Year Equipment Expenditures	232,000	70,000	160,000	-	58,000	225,000	190,000	51,000	195,000
Outside Financing	-								
Public Works Reserve Contribution	50,000	50,000	80,000	35,000	35,000	210,000	190,000	55,000	190,000
PW Equipment Reserve Ending Balance	\$ 104,572	\$ 84,572	\$ 4,572	\$ 39,572	\$ 16,572	\$ 1,572	\$ 1,572	\$ 5,572	\$ 572

City of Dawson
Recreation Department
10 Year Equipment Replacement Plan 2021-2029

Description	Model Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	Future
Vehicles											
GMC	2011	45,000									
Toyota Tacoma	2013			45,000							
Ford E350XL Van	2007										60,000
Chev Express Van	2019									60,000	
Arena Equipment											
Ice Resurfacing Machine - Electric	1994	180,000									
Skate Sharpener	-	5,000									
Parks/Landscaping Equipment											
Trailer	2013					10,000					
Riding Mower	2013				16,500						
Husqvarna Roto-tiller	2010										5,000
Husqvarna Aerator	2008		5,000								
Minto Park Playground	2010						75,000				75,000
Waterfront Interpretive Panels	2009				15,000						
Pool Lockers	2019										35,000
Arena Kitchen Equipment Replacement											
Gas Oven/Stovetop	2001										16,000
Curling Stand Up Freezer	2001										5,000
Curling Stand Up Cooler	2001										8,000
Weight Room Equipment Replacement											
Precor Treadmill	2018				10,000						
Precor Treadmill	2010	10,000									
Precor Recumbent Bike	-			5,000							
Precor Bike	2013			5,000							
Precor Treadmill	2013		10,000								
Precor AMT	2013			8,000							
Precor AMT	2013					8,000					
Rowing Machine	2019									5,000	
Total Expenditure		\$ 240,000	\$ 15,000	\$ 63,000	\$ 41,500	\$ 18,000	\$ 75,000			\$ 65,000	\$ 204,000

Recreation Equipment Reserve Opening Balance	\$123,555	\$333,555	\$368,555	\$340,555	\$349,055	\$361,055	\$316,055	\$346,055	\$376,055
Current Year Equipment Expenditures	240,000	15,000	63,000	41,500	18,000	75,000	-	-	65,000
Outside Financing				15,000					
Recreation Facilities Reserve	350,000								
Recreation Reserve Contribution	100,000	50,000	35,000	35,000	30,000	30,000	30,000	30,000	30,000
Recreation Equipment Reserve YE Balance	\$333,555	\$368,555	\$340,555	\$349,055	\$361,055	\$316,055	\$346,055	\$376,055	\$341,055

City of Dawson
2021 - 2023 Capital Project Plan
Administration

Projects:	Project Value	Funding Source	2021	2022	2023	Future
Expenses:						
Restoration of CBC Building	1,227,000	A/B/E	526,500	326,500	200,000	
OCP Review	150,000	B				150,000
Records Management CP14	50,000	B	50,000			
Land Purchase	100,000	E				100,000
Total Capital Projects	\$ 1,527,000		\$ 576,500	\$ 326,500	\$ 200,000	\$ 250,000
Funding:						
A - Reserves			150,000			150,000
B - Gas Tax Funding			426,500	326,500	200,000	
E - Other Grant Funding						100,000
Total Funding			\$ 576,500	\$ 326,500	\$ 200,000	\$ 250,000

City of Dawson
2021 - 2023 Capital Project Plan
Protective Services

Projects:	Project Value	Funding Source	2021	2022	2023	Future
Expenses:						
Backup Generator for City Office/Emergency operations	30,000	B	30,000			
Convert fire training facility to propane	220,000	E/G	220,000			
Upgrades to Training Facility	100,000	B	100,000	100,000	100,000	
Signage and installation (including Han)				25,000		
Space Needs Assessment (PS & PW)	40,000	B	40,000			
Total Capital Projects	\$ 390,000		\$ 390,000	\$ 125,000	\$ 100,000	-
Funding:						
B - Gas Tax Funding			170,000	100,000	100,000	
E - Other Grant Funding			170,000			
G - YG Contribution Agreement			50,000	25,000		
Total Funding			\$ 390,000	\$ 125,000	\$ 100,000	-

City of Dawson
2021 - 2023 Capital Project Plan
Public Works

Projects:	Project Value	Funding Source	2021	2022	2023	Future
Expenses:						
Water Treatment Plant Demolition	2,000,000	G				2,000,000
Phase 2 - Reservoir Construction	4,000,000	G	4,000,000			
Upsize Loop 4 Water Main	4,000,000	G			4,000,000	
5th Ave Sewer Replacement Craig St to Harper St	2,825,000	G	1,412,500			
5th Ave Sewer Replacement King St to Albert St	2,825,000	G		1,412,500		
Solid Waste Management program design	40,000	A				40,000
Diversion Centre	1,864,000	B	1,864,000			
Garbage Collection Truck	320,000	B	320,000			
Household Collection Bins	67,000	B	67,000			
In House Upgrades to Water/Sewer/Drainage	350,000	A				350,000
Total Capital Projects	\$ 18,291,000		\$ 7,663,500	\$ 1,412,500	\$ 4,000,000	\$ 2,390,000
Funding:						
A - Reserves						390,000
B - Gas Tax Funding			2,251,000			
G - YG Contribution Agreement			5,412,500	1,412,500	4,000,000	2,000,000
Total Funding			\$ 7,663,500	\$ 1,412,500	\$ 4,000,000	\$ 2,390,000

City of Dawson
2021 - 2023 Capital Project Plan
Recreation

Projects:	Project Value	Funding Source	2021	2022	2023	Future
Expenses:						
New Recreation Centre Planning	100,000	A.1	100,000			
Geodetic and Datum Surveys	210,000	A	70,000	70,000	70,000	
Glycol Flushing and Replacement	30,000	B	30,000			
Pool - Main Drain	75,000	B	75,000			
Pool Floor - slopes and drains	75,000	B	75,000			
Front Street/9th Ave to Millenium Trail Connectors	25,000	B		25,000		
Trail Connections to Dome/other unfinished trails	50,000	I	50,000			
New Trails Creation and Upgrades	100,000	B		50,000	50,000	
Resurface Millenium Trail	50,000	I			50,000	
Trail Map - Signage	25,000	E/I	12,500	12,500		
Clock Replacement (Waterfront)	10,000	A	10,000			
Interpretive Panels	10,000	I		10,000		
Gazebo Roof Replacement	25,000	I		25,000		
Wood Mulch - Playground	25,000	I		25,000		
Minto Park Playground Resurfacing	20,000	A	20,000			
Concession Upgrades	20,000	A	20,000			
Minto Park Sign	5,000	A	5,000			
Safety Netting - Minto park	10,000	I		10,000		
BMX/Pump Track	60,000	A/E	100,000			
Gaw Field Sign	5,000	A	5,000			
Skate Park Upgrades	50,000	I			50,000	
Redesign Skatepark/Basketball Courts	27,500	I	30,000	25,000		
Basketball nets	5,000	I	5,000			
Crocus Bluff Parkette	25,000	I			25,000	
Outdoor Workout Equipment - Crocus Bluff	7,500				7,500	
Bike Racks in Parks	10,000	I	5,000	5,000		
Front Street Banners	10,000	I	5,000	5,000		
Total Capital Projects	\$ 1,065,000		\$ 617,500	\$ 262,500	\$ 252,500	\$ -
Funding:						
A - Equipment Reserves			160,000	70,000	70,000	
A.1 - Recreation Facility Reserves			100,000			
B - Gas Tax Funding			180,000			
E - Other Grant Funding			82,500			
I - Project Dependant on funding Source Secured			95,000	192,500	182,500	
Total Funding			\$ 617,500	\$ 262,500	\$ 252,500	\$ -

Committee Minutes

THURSDAY 21st JANUARY 2021

19:00

Meeting Type: Regular

Meeting: # HAC 21-02

Facilitators: Charlotte Luscombe, Planning Assistant

Attendees: Angharad Wenz, Eve Dewald (Chair), Rebecca Jansen, Patrik Pikálek, Jim Williams, Stephanie Pawluk (CDO)

Regrets: Megan Gamble

Meeting Called to order at 7:07 PM.

Minutes

Agenda Item: Agenda Adoption

Presenter: Eve Dewald

Resolution: #21-02-01

Second: Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting 21-02 has been adopted.

Discussion:

- None

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest

Resolution: #21-02-02

Discussion:

- Jim Williams recused himself from Duncan Spriggs' façade proposal as he had provided advice and ideas

Agenda Item: Committee of the Whole

Resolution: #21-02-03

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations

Presenter: Eve Dewald

Resolution: #21-02-04

Second: Angharad Wenz

Discussion:

- Rick Gillespie came to discuss Development Permit 21-001 and Demolition Permit 21-002
- HAC confirmed with applicant that the tin exterior needs to be ½-1in, and that the cornerboards and detailing must be wooden (1x6 for the cornerboards); Bombay Peggy's was suggested as a good example
- HAC confirmed that there will be board and batten on the gable ends
- HAC advised that the windows could be vinyl or wood (not aluminium), and that the railings must be suspended between two horizontal bars

Agenda Item: Delegations

Presenter: Eve Dewald

Resolution: #21-02-05

Second: Angharad Wenz

Discussion:

- Duncan Spriggs came to discuss the façade proposal for the property at Lot 16 Block J Ladue Estate
- The façade will be a false front for the old TH Youth Centre that was moved onto the property as part of Development Permit 20-075; condition two of this permit required that a false façade be erected by May 1st 2021 and be reviewed by HAC in advance
- HAC advised the proposal was good but just clarified 2 items:
 - The windows and door must be trimmed in 1 x 4
 - The lettering must be in all capitals and the font be selected from the approved fonts guidelines

Agenda Item: Revert to Heritage Advisory Committee
Resolution: #21-02-06

Presenter: Eve Dewald
Seconded: Jim Williams

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Agenda Item: Business Arising from Delegations
Resolution: #21-02-07

Presenter: Eve Dewald
Seconded: Jim Williams

Discussion: None.

Agenda Item: Adoption of the Minutes
Resolution: #21-02-08

Presenter: Eve Dewald
Seconded: Jim Williams

THAT the Minutes for HAC meeting 21-01 are accepted as amended.

Discussion:

- Resolution 21-01-10 (Eliza Building Discussion)
 - Rebecca Jansen asked to clarify the points made by neoclassical style, asking it to be recorded that this style is not appropriate for a commercial building; administration advised that they will amend the minutes.

Votes For: 4

Votes Against: 0

Abstained: 0
CARRIED

Agenda Item: Business Arising from the Minutes
Resolution: #21-02-09

Presenter: Eve Dewald
Seconded: Megan Gamble

Discussion:

- HAC asked about the Yukon U signage applications (20-129 and 20-130) and whether the conditions had been met; administration advised that 20-129 was issued and 20-130 was withdrawn by the applicant.

Agenda Item: Applications
Resolution: #21-02-10

Presenter: Eve Dewald
Seconded: Angharad Wenz

THAT the Heritage Advisory Committee move to APPROVE development permit 21-001 with conditions.

Discussion:

- Conditional upon:
 - The corner boards must be accentuated and constructed in 1" x 6" wooden boards;

- No aluminum windows are permitted.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: #21-02-11

Presenter: Eve Dewald

Second: Angharad Wenz

THAT the Heritage Advisory Committee move to APPROVE the proposal for a false façade for the property located at Lot 16 Block J Ladue Estate with conditions.

Discussion:

- Jim Williams recused himself as per resolution 21-02-02
- Conditional upon:
 - The trim on the windows and door must be trimmed with 1" x 4" wood;
 - The lettering must be capitalized and use an approved font.

Votes For: 3

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: #21-02-12

Presenter: Eve Dewald

Second: Angharad Wenz

THAT the Heritage Advisory Committee move to APPROVE the Request for Decision 'January 14th 2021 Proposal for C19-012 Compliance File'.

Discussion:

- Jim Williams noted that a transom window would have been preferable than the neoclassical door proposed (agrees that it is out of place) but that there is now a grander entrance which is most important.
- Patrik Pikalik expressed concerns about the final proposal and questioned whether it did meet the minimum standards as per the Design Guidelines.
- Concern that HAC were expected to make proposals to Chief Isaac Incorporated for approval and this is not the role that HAC should play; the reverse is true and this situation is unique.
- HAC noted that if new signage is eventually proposed, it must be reviewed by them.

Votes For: 3

Votes Against: 0

Abstained: 1

CARRIED

Agenda Item: New Business

Resolution: #21-02-13

Presenter: Eve Dewald

Second: Angharad Wenz

Discussion:

- Administration advised that HAC will no longer receive a printed package. Instead, the package will be projected and members must bring their own device if required. This is to reduce paper wastage and printing costs.

Agenda Item: Unfinished Business

Resolution: #21-02-14

Presenter: Eve Dewald

Second: Angharad Wenz

Discussion:

- HAC asked if development permit 20-124 would be returning; administration advised that the applicant was preparing for HAC meeting 21-03 on February 4th 2021.

- HAC asked about the trailers on 7th and 6th Avenue and whether there was any update on the work that had been performed without a permit; administration advised they would pick up this work again and continue to look into the issue.

Agenda Item: Adjournment

Resolution: #21-02-15

Presenter: Eve Dewald

Seconded: Angharad Wenz

That Heritage Advisory Committee meeting HAC 21-02 be adjourned at 8:23pm on January 21st, 2021.

Discussion: None.

Minutes accepted on: 4th February

Committee Minutes

THURSDAY 4th February 2021
19:00

Meeting Type: Regular**Meeting: # HAC 21-03****Facilitators:** Charlotte Luscombe, Planning Assistant**Attendees:** Angharad Wenz, Eve Dewald (Chair), Rebecca Jansen, Megan Gamble, Jim Williams**Regrets:** Patrik Pikálek

Meeting Called to order at 7:07 PM.

Minutes

Agenda Item: Agenda Adoption**Presenter:** Eve Dewald**Resolution:** #21-03-01**Second:** Angharad Wenz

THAT the Agenda for Heritage Advisory Committee Meeting 21-03 has been adopted.

Discussion:

- None

Discussion: None.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Conflict of Interest**Resolution:** #21-03-02**Discussion:**

- None

Agenda Item: Committee of the Whole**Resolution:** #21-03-03

THAT the Heritage Advisory Committee move into the Committee of the Whole to hear delegations.

Discussion: None

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Delegations**Presenter:** Eve Dewald**Resolution:** #21-03-04**Second:** Angharad Wenz**Discussion:**

- Greg Hakonson came to discuss Development Permit 21-005
- HAC confirmed that the structure will be 30' x 40' with a sloped roof all the way around, Greg advised he took inspiration from the North End hospital
- JW confirmed zoning – administration advised that Lot 8 Block R Ladue is zoned for multi-unit residential and a zoning assessment has confirmed that the building will conform with the ZBL standards.
- Greg will confirm the railing spindles from the 6 options – the client will make the final choice. Noted that he will confirm with administration and the file will be updated.
- Greg confirmed the steps will land on a boardwalk (Public Works will install this separately) and that there will be a 3ft high picket fence around the property

In Camera Session – Travis Weber, Parks Canada

Discussion:

- Parks Canada are undertaking a review of their Klondike sites including consultation around what they consider core and non-core to their mandate, part of an overall Adaptive Realty project
- Jim Williams asked about what the criteria is for keep / do not keep, Travis advised:
 - Based on a quantified model, if a structure didn't reach a certain point, it would be moved to non-core.
 - Condition does play some influence in determining what the options are for adaptively reusing or stabilising it. E.g. St Andrews falls within cost prohibitive element to adaptively reuse the building
- Angharad Wenz was concerned that from heritage perspective, 3rd avenue has an iconic streetscape. If these structures can't be reused by Parks, then who can maintain them and who would take them on?
 - St Andrews and Third Avenue complex – both are stabilised as is, and St Andrews is even marked for possible demolition. Strong advocacy against though and continuing on road for stabilisation. DDN and Ruby's usurped all the funds so future work on St Andrews and Third Avenue complex not within realms of funding. Acknowledged these are iconic structures but when originally purchased, neither were designated being of national historic significance. Sustainability not in mind when Parks started buying properties. As building codes and policies progress, it becomes more and more expensive.
- HAC asked about buildings that can have some adaptive reuse. Is there a plan for disposing for reuse by someone else to have them finished to a certain level or expectation someone else will pick up the restoration?
 - Example of Courthouse, Parks are looking for potential tenants for occupancy of property but so far they have not been successful. Yukon Govt been reached out to, no success. There has been substantial hazmat, stripped out finishing and going out to tender for structural adjustments to bring it up to level 3 of building code.
 - Municipal Designation to be considered for buildings disposed of so HAC still has oversight of the buildings and their restoration.
- HAC particularly concerned about Third avenue – there is risk of losing the transition and atmosphere of the street.
 - Travis hopes though that it won't be lost, and protections put in place are sufficient.
- Administration asked about vacant buildings, and how Parks will mitigate new owners doing nothing
 - Travis acknowledged that Park's concerns have mostly been about what might happen vs what might NOT happen. There has been a lot of consideration about disposal and process. Generally, they are cautioned against about disposing to a private entity. Ideal scenario is to dispose to an organisation at a minimum (wants a board), higher level of government? Most level of security?
 - Not a question Travis has looked at in detail, but is something he notes will need to be considered from now on.
- Travis advised that this project has been ongoing since the fall of 2018. The advisory committee is external and has multiple stakeholders including KVA, KDO, COD, TH, Chief Isaac, Yukon Government, Museum's Association and the Yukon Heritage Resources Board. In terms of timeline, Parks are aiming for public engagement before the end of March but no real expectation for when final decisions will be made. Overall, this project will be subject to SWOC of Parks and will feed into the next Parks planning cycle that ends in 2028.
 - Public engagement will be in-person and online, considering a survey model but requires a lot of context.
- Jim Williams asked when someone could expect to buy a property, but this is exactly what Travis is trying to determine. They've determined the 'what' but need to determine the 'how'. If organisations or non-profits are not able to take buildings on, routine disposal would be an RFP and the building put out to tender.

- HAC advised they will provide comments to administration who will compile a summary for their next meeting to review before submitting to Travis.

Agenda Item: Revert to Heritage Advisory Committee
Resolution: #21-03-06

Presenter: Eve Dewald
Seconders: Megan Gamble

THAT the Committee of the Whole revert to the Heritage Advisory Committee.

Discussion: None.

Agenda Item: Business Arising from Delegations
Resolution: #21-03-07

Presenter: Eve Dewald
Seconders: Megan Gamble

Discussion:

- HAC believe that Parks Canada have a responsibility – they have owned many of the buildings for decades.
- Also noted that it is unlikely a private owner would be able to obtain insurance for some buildings. Some buildings such as Maccaulay is possible to offload as they could be taken on functionally, but places like St Andrews and the Third Avenue complex are architecturally unsound and therefore need protection.
- Concern about what happens when this disposal occurs, concern that next owner will also be unable to maintain them.
- Related to this, noted that the Heritage Act has the ability to protect. Rebecca Jansen advised that Municipal designation is a requirement for protection and that the Minister responsible can then undertake work on the building, i.e. an owner can't undertake demolition by neglect.
- Concern around divestment of St Andrews and the Third Avenue complex as there are no designations for these, it's therefore possible to demolish these without any consultation beyond what is being done here. The case needs to be made for high level of territorial or municipal significance.

Agenda Item: Adoption of the Minutes
Resolution: #21-03-08

Presenter: Eve Dewald
Seconders: Angharad Wenz

THAT the Minutes for HAC meeting 21-02 are accepted as amended.

Discussion:

- Megan Gamble is listed as a Seconder despite being absent, Administration to amend.

Votes For: 4

Votes Against: 0

Abstained: 0
CARRIED

Agenda Item: Business Arising from the Minutes
Resolution: #21-03-09

Presenter: Eve Dewald
Seconders: Megan Gamble

Discussion:

- Jim Williams wanted to clarify the temporary façade ruling that HAC made regarding DP 20-075, i.e. we don't want to allow people to 'store buildings'. Administration advised that the permit was temporary and valid for a maximum of 2 years; if no work is undertaken then the City can take steps to have it removed.
- Other members advised that it's not simply moving a building on to a gravel pad, even temporarily this building would interrupt the streetscape. There were extra considerations that had to be made but it may well be applicable in future scenarios.

Agenda Item: Applications
Resolution: #21-03-10

Presenter: Eve Dewald
Seconders: Angharad Wenz

THAT the Heritage Advisory Committee move to APPROVE development permit 21-005.

Discussion:

- Angharad Wenz advised that Patrik Pikálek had advised her the building may be on the same site as Jan Eskymo Welzl's cabin; the providence is going to be reviewed and confirmed but if accurate, the building will be named 'Welzl House'

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: Applications

Resolution: #21-03-11

Presenter: Eve Dewald

Second: Angharad Wenz

THAT the Heritage Advisory Committee move to TABLE development permit 21-006.

Discussion:

- Jim Williams had major concerns that none of the windows meet heritage guidelines, i.e. casement windows are not approved.
- Administration to ask applicant to attend as a delegate.

Votes For: 4

Votes Against: 0

Abstained: 0

CARRIED

Agenda Item: New Business

Resolution: #21-03-12

Presenter: Eve Dewald

Second: Angharad Wenz

Discussion:

- None

Agenda Item: Unfinished Business

Resolution: #21-03-13

Presenter: Eve Dewald

Second: Angharad Wenz

Discussion:

- None

Agenda Item: Adjournment

Resolution: #21-03-14

Presenter: Eve Dewald

Second: Angharad Wenz

That Heritage Advisory Committee meeting HAC 21-03 be adjourned at 8:39pm on February 4th, 2021.

Discussion: None.

Minutes accepted on: 11th March 2021



Wildland Fire Management
Department of Community Services
P.O. Box 2703 C-19, Whitehorse, Yukon Y1A 2C6



January 18, 2021

Re: Wildland Fire Management's 2020 Fire Season in Review

As we mark the start of a new year, I would like to share a copy of our year-in-review with you to highlight our successes in 2020.

While the last summer did not present many wildfire challenges, Wildland Fire Management's work expanding our preventative activity near communities took on new energy. We are also proud of the preparatory work that we did to minimize potential COVID-19 exposure should crews have had to deploy for extended periods of time to a community other than their own.

I would like to take this opportunity to thank our wildland fire crews for their work and dedication to initial attack excellence this season. Wildland Fire Management is excited to continue to improve our operational excellence in fire response.

If you have any questions regarding the contents of this report, please reach out to let me know.

Yours sincerely,

Julie Stinson
Director
Wildland Fire Management
Julie.stinson@yukon.ca
867-332-3037

Fireline

Yukon Wildland Fire Management's
2020 fire season in review

Building wildfire-resilient
Yukon communities

Mental wellness training
that's helping crews
support each other

Notable wildfires —
and historic rainfall!

Fighting fires during
a global pandemic

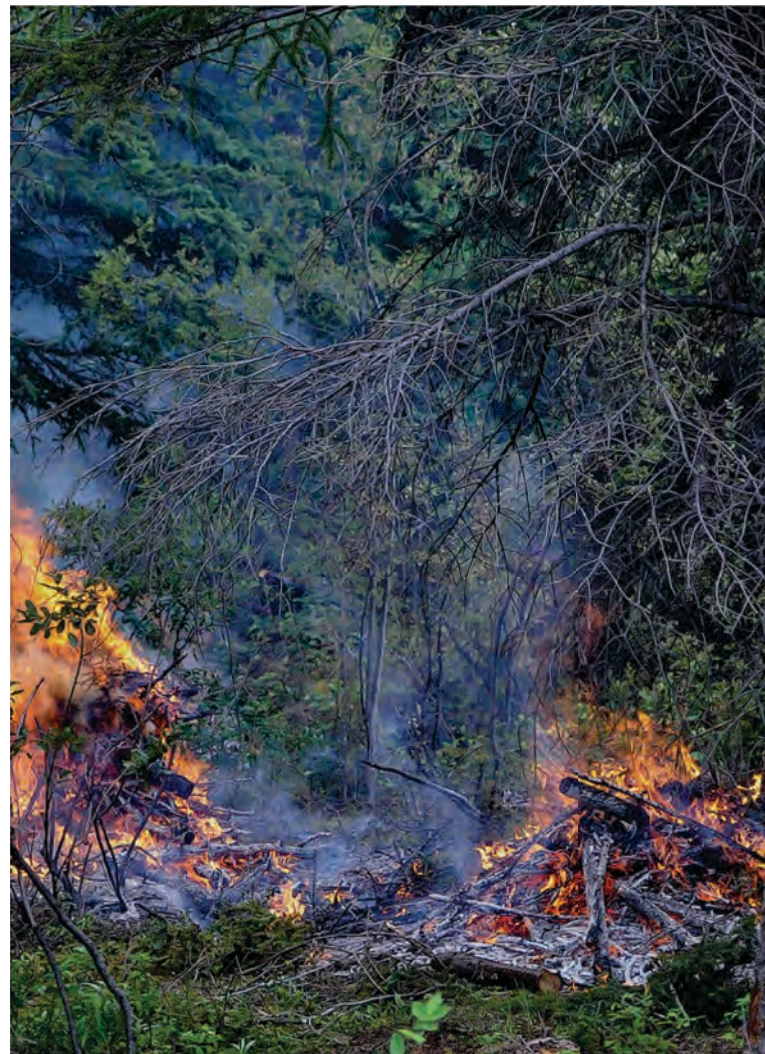
Meet the women
who fight fire

On the Fireline

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Cover: a burn-off operation removes fuels between the Eagle Plains Lodge and a wildfire.





Fireline

Fireline is the Government of Yukon's Wildland Fire Management Branch year-in-review magazine.

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[Yukon.ca/Wildfires](https://www.yukon.ca/Wildfires)

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From the Director's Desk

I write this letter in appreciation of all the hard work that each and every one of us at Wildland Fire Management branch has put in this season. While the 2020 wildfire season was generally tame both in Yukon and across Canada, the challenges of maintaining business continuity during the global COVID-19 pandemic were many. I was impressed, but not surprised, at the ability of our branch to step up and be ready despite the challenges we faced. I am also thankful to all of those who have stepped in to support the Government of Yukon pandemic response. Well done everyone, and thank you.

As we move into the fall and winter, we must look to the future of this amazing and dedicated branch. The way fires are managed is evolving. Yukon communities and infrastructure must become more resilient and must become better prepared against wildfires. As we adapt to the consequences of climate change, the fire season will become longer and more intense.

Through the development of Community Wildfire Protection Plans, renewed initiatives and increased funding for FireSmart and forest fuel management work, we are expanding our work from wildfire suppression to community safety. This new strategic vision is on full display as the Whitehorse South Hazard Reduction project, which will help protect the territorial capital from potentially catastrophic wildfires once it is complete, began to take shape this summer.

As we look ahead to 2021, we know that we must remain focused on initial attack excellence, and continue to build our suppression capabilities. We also look forward to the development of a 5-year strategic plan to help us chart the course and vision of the future.

Thank you once again to the hard working staff of this branch. Your contribution to the Government of Yukon and to wildfire resilient Yukon communities is appreciated.



Damien Burns
Director, Wildland Fire Management

The 2020 fire season in review

To help determine whether a fire requires suppression, or will be monitored as it plays its natural role in the forest, Yukon is divided into five fire management zones. The table below provides an overview of the area burned in each zone by this year's 23 wildfires.

In addition to tracking what zone fires occur in, it is helpful to understand what percentage of fires are human-caused versus lightning-caused. This year in Yukon, there were a higher percentage of lightning-caused fires than our ten-year average.

Response zone	Area burned (hectares)	Percent of total area burned
1 - Critical	.54	0.003
2 - Full	.18	0.001
3- Strategic	17.30	.11
4 - Transitional	0	0
5 - Wilderness	15,472.93	99.89
Total	15,493	100

How the fires started



Notable 2020 wildfires

The 2020 wildfire season was notable for decreased wildfire activity, both in Yukon and across Canada. Within the territory, a number of factors such as fewer lightning strikes and greater precipitation – both as snow during the preceding winter and as sustained rainfall during the summer – had a hand in reducing wildfire risk. As a result, Yukon had 23 wildfires this year, burning a total of 15,493 hectares.

Eagle Plains fire (Old Crow fire #1)

A fire located seven kilometres southwest of Eagle Plains was reported on Saturday, June 12th. By the next day, it had grown to 161 hectares in size.

Wildfire crews from Dawson City and Old Crow installed structure protection equipment at the Eagle Plains lodge and a plan to burn off fuels between the Dempster Highway and the fire was developed. The successful burn took place on Monday, June 15th, leaving behind a medium-term fireguard that will reduce future wildfire risk to the Eagle Plains lodge.

The fire was declared under control on Wednesday, June 17th at 6,268 hectares in size. Later that week, the fire received about 90 millimetres of rainfall over a three-day period, which further decreased wildfire activity inside its perimeter.

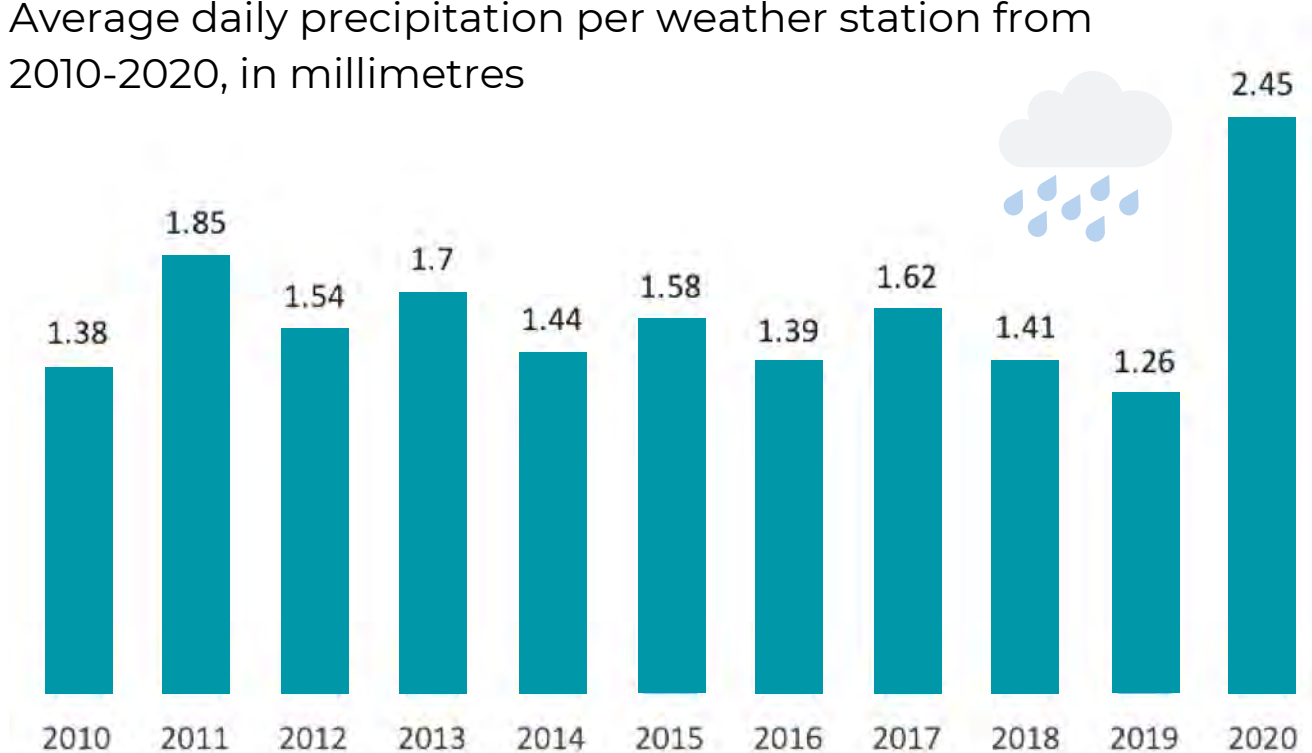


Record rainfall keeps wildfires at bay

This summer, data from our weather stations measured record amounts of precipitation. Our average 2020 station reading was 2.4 millimetres per day. This is the most rain we have measured since 1953. The second highest rainfall since the was in 1974!

In contrast, the territory received almost 50% less rainfall, in 2019.

Average daily precipitation per weather station from 2010-2020, in millimetres



Wildland Fire Management staff work a hot spot at a wildfire near Moose Lake.

Hummingbird Network partners with Wildland Fire Management

The Government of Yukon partners with the Hummingbird Network to monitor a network of cameras across Yukon that support a network of dedicated lookout tower observers and heat detection satellites. These cameras, located on Horse Camp mountain, Paint Mountain, Crow Mountain and Ptarmigan Mountain, will soon be joined by another in the Kusawa area.

The Hummingbird Network offers a modern solution to wildfire detection. Hummingbirds remote detection system helps Wildland Fire Management spot wildfires early.

Cameras are set up on the landscape and take images for volunteers to inspect for any signs of smoke or fire. A confirmed smoke report is flagged with Wildland Fire Management within in minutes, helping wildfire officers respond to incidents as quickly as possible.

In 2019, over 180 volunteers analyzed almost 16,000 images for smoke in Yukon. Thanks to those volunteers, last year's wildfire near Bear Creek was spotted from Paint Mountain. As soon as public calls started, we also had network notifications of smoke and a visual of the fire.

Anyone can volunteer their time to detect wildfires by signing up at Volunteer.HummingbirdNetwork.com, and Wildland Fire Management is excited to continue building on this innovative partnership to increase our wildfire response capacity.

Tailgate news

Historic fire tower receives a modern-day upgrade

In 1983, the federal government built the Kusawa lookout fire cabin. From its perch 5,120 feet in the sky, the tower has a prime view over the Kusawa Valley and the nearby Alaska Highway.

Designed by Christian Klein, the tower was last used in 2005 and served as a valuable lookout before the advent of tools like heat-detecting satellite networks. Now, it's a publicly-accessible site for adventurous hikers.

Wildland Fire Management is installing cameras at the Kusawa Tower to better monitor the area for potential wildfires. The sooner fires are spotted, the faster firefighters can be deployed.



The Kusawa Tower under construction in 1983.

Headquarters entrance gets an overhaul



On June 10th, Dan Baikie raised the territorial flag at the Yukon Forest Fire Centre as the final step in our team's front-of-building renewal project. Dan is Wildland Fire Management's Manager of Logistics and Capital Assets. On a typical day, he works on safety and training, telecommunications, logistics and takes care of Wildland Fire Management's capital assets.

Dan and the team decided to spruce up the front of the office after the long winter months left the front area looking a bit rough. This team included warehouse staff Shawn Kinsella, Tristan Sparks, Griffin Stinson-Schroff, and Avery Bridges.

Telecommunications Officer Vern Marshall helped with a well-placed rock anchor. The team's hard work included cutting the grass, fixing the plant area and installing a vintage water tender.

We are proud of how this project boosted office morale and gave our staff some team-building challenges, Displaying the type of culture that Wildland Fire Management is all about: determination and persistence.

How it happened: fighting fires during a global pandemic

The COVID-19 pandemic has had a huge impact on almost every aspect of life. Faced with an initial wave of infections months before the start of fire season, wildfire agencies across Canada had to think quickly to create safe working conditions for wildfire crews while staying prepared to fight fires.

Wildland Fire Management, along with its partner provincial and territorial wildfire agencies across Canada, regularly coordinate best practices and operations as members of the Canadian Inter-agency Forest Fire Centre (CIFFC).

Luckily, due to a generally slow wildfire season, firefighter travel to help other jurisdictions was limited until historic wildfire activity on the American West Coast triggered some Canadian crew travel through the Northwest Compact resource-sharing agreement.

Early on in the pandemic, some agencies took unprecedented steps to both reduce the potential for human-caused fires and protect firefighters during wildfire operations.

Substantial burning bans were put in place for most of the summer in British Columbia, Alberta and Quebec.



Wildland firefighters from the Southern Lakes Fire Centre wearing face masks at the air tanker base. Special personal protective equipment rules were created to keep people safe from COVID-19.

Similar to Yukon, Ontario's Ministry of Natural Resources and Forestry recalibrated their wildfire suppression strategy. By fighting fires more aggressively, they hoped to reduce the odds that a wilderness fire could grow into a fire of note. This plan made aircraft a key component of wildfire response, both through increased air attack and initial-attack crew delivery. More fire detection flights were also dispatched to find new fires as soon as possible.

Wildland firefighters know that once on the fireline, practising physical distancing is easy - it is actually important to stay at least three metres apart when building fire guards because people are swinging hand tools around! Things get more complicated when it comes to transporting crews and living in fire camps. Many CIFFC agencies introduced measures to deal with these challenges, including mandatory mask use in vehicles and installing dividers in aircraft. Crews in

camp received mandatory daily temperature checks and stuck to their crew 'bubbles' to reduce the potential for infectious outbreak.

In Yukon, Wildland Fire Management's COVID-19 response drew on conversations with both CIFFC partners and the territorial Chief Medical Officer of Health. Operating procedures were developed to ensure that both operational preparedness, worker safety and community protection were balanced.

Here are some highlights of Wildland Fire Management's COVID-19 response:

- Fire centres across Yukon increased the frequency they were cleaned and more sanitization products were made available. Access to these buildings was closed to the public.
- Spring firefighter training, normally held over a week in Whitehorse, was adapted so that large portions of material were taught online, then confirmed through in-person performance assessments.
- Firefighters were organized into 'bubbles' so that potential COVID-19 exposure could be more easily identified and limited.
- Initial-attack crews were deployed with 24 hours of provisions so they could be self-sufficient until camp could be set up.
- Helicopters had polymer dividers installed between the pilot and passengers, and masks were worn during all vehicle travel. Both helicopters and vehicles were

sanitized between uses.

- Non-essential travel was cancelled to better protect Yukon communities from infection.

Looking ahead to 2021, Wildland Fire Management plans to continue learning from the work done by partner CIFFC agencies and refine these best practices as the COVID-19 pandemic evolves.



Plexiglass dividers were installed in helicopters to reduce contamination during flights.

The Game of Fire challenges online amateur (and professional) fire behaviour experts

A new drive to teach Yukoners about wildfire behaviour took shape this summer as Wildland Fire Management expands its focus to increase wildfire resiliency in Yukon communities.

Which part of a slope will be under the greatest threat of a fire's spread? (Uphill of the fire; the flames pre-heat upslope fuels more easily.)

Do coniferous trees or deciduous trees burn more easily? (Coniferous trees contain less moisture, so they are more flammable.)



Over the course of three weeks, Wildland Fire Management leveraged its sizeable Facebook audience to share seven pieces of basic fire behaviour knowledge and quiz people with scenarios. Participants sent in their answers as direct messages or post comments.

Fire Information Officer Kat Hallett, who developed the campaign, says "we were so excited to launch The Game of Fire. It was especially gratifying to see so many Yukoners interested in learning about fire ecology and behaviour.

By the end of the contest over 180 people, including participants from Yukon, Canada and around the world weighed in with answers to the campaign. Due to unexpected

participation by many of Canada's top fire behaviour experts, a more complex bonus question was posted mid-campaign.

Engaging community outreach projects like this one are an important part of how Wildland Fire Management plans to continue ensuring that Yukoners have knowledge to understand the fire landscape, when faced with information about a fire and when making plans year-round about keeping their properties safe.

Initial attack crews gear up for deployment

Initial-attack firefighters use lots of specialized gear to fight wildfires.

This photo shows Golf Crew with a typical helicopter load, which is everything they need to quickly get water to a fire, build basic guard and survive without extra support while more help arrives.

How many pieces of gear do you recognize?



Golf Crew is employed by Yukon First Nations Wildfire in partnership with Carcross/Tagish First Nation. They are trained, certified, and deployed as initial-attack firefighters by the Government of Yukon's Wildland Fire Management branch, who manage Yukon's wildfire response program.

Fire Behaviour Specialist Kris Johnson reports from his export to Australia

After Canada's 2019 wildfire season tapered off, conditions were shaping up for a historic year in Australia. Wildland Fire Management's Kris Johnson and Linda Brandvold were exported to Australia through Yukon's agreement with the Australian government and the Canadian Inter-agency Forest Fire Centre (CIFFC).

While in Australia, Kris provided a handful of updates. This one paints a picture of the extreme fire behaviour he witnessed overseas:

My team has been repositioned to Orbost to garner experience working with Greg MacArthur, an Australian fire behaviour analyst with 50 years of service.

While at today's operational field briefing, ember showers were reported in Greg's hometown so we went to confirm. They

were not viable embers, so we traveled east along the coast to source them; they turned out to be from a burn from the previous night.

We watched the fire skunk around for a bit before doing some experiments with a green island along the road. We did weather fuel moisture, and Greg showed us how different vegetation types burned. At this point, I think I may have been the first Canadian impacted by the fauna. I thought I was stung in the bush (I am allergic). Lots of jumping jack ants in the area; it was likely one of them.



Fire behaviour specialist Kris Johnson in the field in Australia.

We continued east, stopping in with different crews and meeting locals. They do a stunningly good job of communication here. By mid-afternoon the fires became convective. We made more fire behaviour, weather and fuel moisture observations and also spent some time with the army assessing the viability of a highway as a fuel break.

Afterwards, we went and assisted with a burn through fuel moisture analysis and documentation. The crews were so efficient. Stripping the roads at night, running heavy equipment to push over danger tress... we learned a lot. The rhythm was smooth, the drip torch wands are crazy long (making it easier to burn) and the ember transport was stunning.

The first pyrocumulus cloud went into a community called Tamboon. It was sobering listening to the radio: "it is too late to evacuate – shelter in place" was the last we heard as we got in late last evening.

Heading back into the office to run projections, then back out to assess the effectiveness of last evening's burns. Heading back to Traralgon this afternoon so we are in place for our day off. No plans other than laundry.

P.S. It sounds like Tamboon is still standing.

2016 following complications from a helicopter incident.

David was "an exceptional pilot that worked in and around the territory for many years. We could always rely on Dave for anything when it came to fire behaviour predictions or air attack expertise," said Trudeau.

David will always be known for being an exceptional pilot and a friend to the wildfire community. The helicopter blade, now on display in the Mayo Fire Centre, is from a Bell 204 helicopter that David flew on wildfire missions.

The blade is an important reminder to Wildland Fire staff that our helicopter partners are an essential part of wildfire responses.

Unique donation salutes wildland fire helicopter pilots

Late last fire season, the Mayo Fire Centre was gifted a helicopter blade with a distinctive past. Dave Trudeau, who manages the fire centre, says it holds a special place in the hearts of pilots and coworkers of the late David Wood – a longtime helicopter pilot who flew many wildfire missions. David passed away in



The helicopter blade took two crews to install in the Mayo Fire Centre warehouse.

Yukon First Nations Wildfire



This summer, the Government of Yukon further developed its partnership with Yukon First Nations Wildfire Limited (YFNW).

Building on our annual support for YFNW's Beat The Heat experience program, this year Wildland Fire Management provided YFNW with financial and instructor support.

For the second year in a row, Wildland Fire Management has certified Beat the

Heat graduates with type-2 firefighter recognition – the only certification of its kind in Canada.

Over the course of the summer, the government looked for ways to partner with Yukon First Nations Wildfire in light of decreased wildfire activity. We hired YFNW's crews to help build the Mary Lake Shaded Fuel Break. We also activated our new type-2 Unit Crew Agreement to perform 14 days of additional fuel management.

The Government of Yukon's 2020 partnership with Yukon First Nations Wildfire includes the following financial support:

- \$50,000 and instructor resources for Beat the Heat
- \$93,000 to treat 6.2 hectares of the Mary Lake Shaded Fuel Break
- \$340,722 to call-up 2 20-person unit crews for additional fuel management work
- \$75,000 to support capacity development and youth mentorship programming

Meet the women who fight fire

Celine Theriault was a Parks Canada employee when she learned about wildland firefighting. Now, in her fifth year fighting fire as a crew leader at the Klondike Fire Centre in Dawson, Celine is inspiring new firefighters herself in a traditionally male-dominated environment.

"My first year was challenging through the recruitment process," she said. The most notorious part of this process is the WFX-Fit assessment – a rigorous, nationally-mandated fitness test that involves repeatedly hauling a 55-pound pack over a ramp while wearing a weighted belt, among other strenuous tasks. Now a seasoned veteran, Celine says that fighting fire "just gets easier".

Wildland Fire Management trains and deploys a tightly-knit community of about 75 wildland firefighters each summer. WFM believes a diverse leadership team gives these firefighters the best possible workplace. By encouraging and mentoring a diversity of leaders that better reflect the community, the organization benefits from broader decision-making perspectives. A more gender balanced leadership team can also provide alternative perspectives, leading to safer outcomes during sensitive situations.

This leadership is found off the fireline, too. You would be hard-pressed to find someone who has done business with the WFM Duty Room who has not gleaned some form of institutional knowledge from Marlene Crawford and Catherine Spence,



Tombstone crew's Celine Theriault (right) and Angeline Sullivan are part of a new generation of female wildland firefighters.

two operations team personnel who collectively bring decades of wildfire management experience to the organization. Marlene joined WFM just after wildfire management was devolved to the Government of Yukon in 2004. From her post in the duty room, Marlene explains that her work has been good to her because the collaborative working environment has let her learn about the universe of programs in the fire world. As an operations veteran, Marlene was exported to Alberta in 2011 to work the Slave Lake fire as a radio dispatcher.

But it isn't always a job focused on fighting fires. Marlene notes that "while this season has been comparatively slow to past years,

we've been able to fill our summer with chances to grow outside of emergency responses" and expand our community wildfire resiliency programs.

Back on base, Angeline Sullivan is one of Celine's crewmembers in Dawson. Her motivation to work in wildfire management comes from a place that's closer to home.

"For me it was my family members in Ontario who are firefighters that inspired me to become one," Angeline said, who had five Ontario fire seasons under her belt before relocating to Yukon. "It's super cool working at the base in Dawson. It's been a really awesome experience, everyone is really welcoming, and it is just an overall good work environment."

At the end of the day, most firefighters are just excited to have a good day on the fireline. Angeline and Celine's crew were deployed to the Eagle Plains fire this summer, where they were able to see the impact of fire in the far north up close.

"Fighting fire in the permafrost was very different for me, which made for a highlight of the 2020 fire season," said Angeline.



Wildland Fire Management on social media

Wildland Fire Management shares the Yukon Protective Services' social media accounts. Here are some of the ways that WFM was able to use its Facebook account to spread the word about wildfire operations and fire ecology over the summer.



8,733 followers

The Yukon Protective Services Facebook page is one of the largest in the governments digital ecosystem, right behind the main Government of Yukon page's 9,219 followers.

1,579 shares this year

Every time somebody shares one of our posts, we automatically reach a broader audience. This helps us educate more people. It's also a great sign that our audience likes what they see!



29,011 engagements

As of September 11, 2020, this many people had engaged with our content by liking, sharing, or commenting on wildfire-related posts. In general, posts related to wildfire activity generated the highest engagement.

5,466 average impressions

An impression is when content is displayed on someone's feed. This year we had an average of 5,466 impressions per post.



Our top post of 2020

Our most popular post this summer was this dramatic image showing a burn-off operation at the Eagle Plains fire. Striking visuals help us tell the story of our work and clearly have an impact on the public's ability to understand what we do.

- 2,746 reactions
- Shared 457 times
- 10,686 post clicks
- 86,578 individuals reached

In pictures: training to move around



While most of this summer's firefighter training took place online, certain performance-based tasks had to be checked through in-person training. Learning how to safely drive off-road vehicles, as well as how to safely enter and exit a helicopter while it hovers off the ground ensures that firefighters can safely travel to and from the fireline. Later in the season, crews challenged the WFX-Fit test to ensure that they met the national wildland firefighter fitness standard.

A stronger focus on community wildfire protection helps communities become more wildfire resilient

After decades of fighting all wildfires, many Yukon communities are now circled by dense forest. Wildland Fire Management is meeting this challenge by more actively managing the forests near communities. This approach increases communities' wildfire resiliency, while also providing merchantable fuels for Yukon's budding biomass industry.



Pile burning at the Mary Lake Shaded Fuel Break.

This summer, the Government of Yukon began work on a 400-hectare fire risk reduction project south of the City of Whitehorse. The Whitehorse South Hazard Reduction project represents the launch of Wildland Fire Management's new strategic vision to increase wildfire resiliency in Yukon communities. Together with the City of Whitehorse and in collaboration with Ta'an

Kwäch'än Council and Kwanlin Dün First Nation, this project underwent an assessment under the Yukon and Socio-economic Assessment Act.

This landscape-level project is supported by a wider commitment to community safety. This year, Wildland Fire Management is investing \$2.1 million towards building community wildfire resiliency. These investments include \$1.27 million in new annual funding and \$850,000 through the FireSmart Funding Program.

Yukon First Nations Wildfire Limited unit crews were hired to treat a 6.2-hectare portion of the Mary Lake Shaded Fuel Break. This contract ensured that YFNW's crews could continue to perform meaningful work despite a lack of wildfire suppression activity this year.



Yukon Member of Parliament Larry Bagnell, Yukon Minister of Community Services John Streicker and City of Whitehorse Mayor Dan Curtis announce federal funding for the Copper Haul Road Fuel Break with Wildland Fire Management crew leaders on September 3, 2020.

This spring, over 40 Local FireSmart Representatives from communities across the territory were trained to assess neighbourhoods for fire danger.

This funding also includes support for the creation of Community Wildfire Protection Plans. By 2026, every Yukon community will develop an action plan with support from WFM's Prevention and Mitigation unit that identifies priority treatment areas and local FireSmart outreach tactics. This year, work on Community Wildfire Protection Plans started in Haines Junction, Teslin, Watson Lake, Carmacks, Mayo, Dawson, and Old Crow.

Through this new strategic approach, Wildland Fire Management is using fuel management as a tool to reduce the risk of extreme fire behaviour while allowing forest fires to fulfill their natural and ecological role.



Wildland Fire Management Director Damien Burns speaks at a Community Wildfire Protection Plan meeting in Teslin.

Mental wellness training helps firefighters recognize stress, reduce stigma



Safety and Training Manager Hyder Bos-Jabbar presents a Working Mind workshop in Mayo

As first responders, Yukon's wildland firefighters are likely to encounter stressful situations that could have a long-term impact on their wellbeing. From working in the wildland-urban interface to helping another agency save lives, Wildland Fire staff show up for work knowing that their mental resiliency could be put to the test.

For many years, talking about critical incident stress and emotional trauma were poorly understood by many emergency services as a sign of weakness – but nothing is braver than knowing when it's time to ask for help. In January, several Wildland Fire Management staff certified as The Working Mind: First Responders instructors. This program is designed to be accessible – it's a half-day course for workers and a full-day for supervisors – and supports reduced barriers to getting help at work. This year, we offered the course to all WFM staff from every region.

WFM's Safety and Training Manager Hyder Bos-Jabbar is one of the branch's instructors. According to Hyder, "the course addresses the very real issue of mental health in the first responder community and provides a way for people to assess themselves and their colleagues of degrading mental health due to work and personal life stressors."

The Working Mind First Responders' course teaches students about mental health and shared language. With this common frame of reference, workers can effectively check-in with each other and feel safe knowing how to ask for help.

Mental wellness training

Mental Health Continuum Model

HEALTHY	REACTING	INJURED	ILL
Signs and Indicators			
Normal mood fluctuations	Nervousness, irritability	Anxiety, anger, pervasive sadness, hopelessness	Excessive anxiety, panic attacks, easily enraged, aggressive
Calm/confident	Sadness, overwhelmed	Negative attitude	Depressed mood, numb
Good sense of humour	Displaced sarcasm	Recurrent intrusive thoughts/images	Non compliant
Takes things in stride	Distracted, loses focus	Difficulty concentrating	Cannot concentrate, loss of cognitive ability
Can concentrate/focus	Intrusive thoughts	Restless, disturbed sleep	Suicidal thoughts/intent
Consistent performance	Trouble sleeping, low energy	Increased fatigue, aches and pain	Cannot fall asleep/stay asleep
Normal sleep patterns	Changes in eating patterns, some weight gain/loss	Fluctuations in weight	Constant fatigue, illness
Energetic, physically well, stable weight	Decreased social activity	Avoidance, tardiness, decreased performance	Extreme weight fluctuations
Physically and socially active	Procrastination	Frequent alcohol consumption, binge drinking	Withdrawal, absenteeism
Performing well	Regular to frequent alcohol consumption, limited binge drinking	Struggles to control addictive behaviours	Can't perform duties
Limited alcohol consumption, no binge drinking	Some to regular addictive behaviours	Increased trouble/impact due to substance use	Regular to frequent binge drinking
Limited/no addictive behaviours	Limited to some trouble/impact due to substance use		Addiction
No trouble/impact due to substance use			Significant trouble/impact due to substance use
Actions to Take at Each Phase of the Continuum			
Focus on task at hand	Recognize limits, take breaks	Talk to someone, ask for help	Follow care recommendations
Break problems into manageable tasks	Get enough rest, food, exercise	Tune into own signs of distress	Seek consultation as needed
Controlled, deep breathing	Reduce barriers to seeking help	Make self-care a priority	Respect confidentiality
Nurture a support system	Identify and resolve problems early	Get help sooner, not later	Know resources and how to access them
Example of personal accountability			

The Big 4

GOAL SETTING	SELF TALK
<ul style="list-style-type: none"> Specific: your behaviour Measurable: see progress Attainable: challenging and realistic Relevant: want it or need it Time-bound: set finish time 	<ul style="list-style-type: none"> Become aware of self-talk Stop the negative messages Replace with positive Practice thought stopping: "I can do this," "I am trained and ready," "I will focus on what I can do"
VISUALIZATION	TACTICAL BREATHING
<ul style="list-style-type: none"> Be calm and relaxed Use all senses See positive mental images Keep it simple Use movement 	<ul style="list-style-type: none"> Rule of 4: Inhale to count of 4 Exhale for count of 4 Practice for 4 minutes Breathe into the diaphragm

AIR: Ad-Hoc Incident Review

ACKNOWLEDGE that something has happened, and listen.
INFORM: Check in and apply the Mental Health Continuum Model.
RESPOND: observe and follow up.

If you are concerned about signs of poor or declining mental health in yourself or a buddy, get it checked out. Resources include:

- Buddies
- Mental Health Team
- Chaplains
- Leaders/Supervisors
- Crisis or Help Lines
- Community Mental Health Services
- Family Doctor



Commission de la santé mentale du Canada

The Working Mind First Responders

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"The Guide" was created through a collaboration between the Department of National Defence, Military Police Service, and the Mental Health Commission of Canada. The Mental Health Continuum Model and program, on which TWMR is based, were originally created by the Department of National Defence. For more info about TWMR, please visit www.workingmind.ca.
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The Working Mind program uses a handful of simple core elements that are easy to apply at work.

One Wildland Fire Management employee used their training to ask a co-worker for help during the challenging first phase of the COVID-19 pandemic. The worker says that thanks to The Working Mind,

"I had the confidence and trust to talk to a colleague about the hurdles I was facing as a result of the pandemic. Thanks to my Working Mind training, I went into the conversation with the basic tools to express my stress to a peer, and the knowledge that they were able to listen and help me talk about my coping strategies."

The course's techniques have strong backing. Originally designed for armed forces members, it was adapted for first-response use by the Mental Health Commission of Canada. The science and techniques anchoring the program have been thoroughly researched by sports scientists and neurologists.

For Hyder, speaking the same language will pay dividends. "The Working Mind gives everyone the same lexicon, making speaking about mental health easier and more understandable. It's a huge asset to our organization."

Yukon's topography and climate



The historic Kusawa lookout tower.

Fire is a type of natural disturbance through much of Canada. It fills a necessary role in maintaining the health and vitality in our northern forests. Most of Yukon is located in the Boreal Cordillera and Taiga Cordillera ecozones, both of which regularly experience forest fires. With the acceleration of climate change, we will likely see more fires burning larger areas.

Climate

The interior of Yukon is considered semi-arid, with less than 250 millimetre of precipitation annually. Average July temperatures are around 15°C, but daily highs can reach 35°C. Due to its high latitude, day length can exceed 20 hours during mid-summer and the burning period can extend past 10 p.m. Summer precipitation usually arrives as air mass showers; continuous frontal systems are relatively rare. As a result, we often do not receive precipitation in the steady, consistent manner that we need to

have an impact on our fire danger. Nights can be cold, even during mid-summer, and nighttime firefighting shifts are rare. Like most agencies, Wildland Fire Management employs meteorologists who distribute daily forecasts. Its regional duty officers use this information to deploy our resources in a safe and cost-effective way. A changing climate is increasing Yukon's wildfire risk. The Canadian Council of Forest Ministers recognizes this; after the challenging 2018 wildland fire season, they agreed to accelerate the implementation of the Canadian Wildland First Strategy and Priority Actions for Increasing Wildland Fire Resiliency in Canada. In Yukon, these changes became clear as the fire season started with an early snow melt and an increase in potential for large fires.

How fire weather and fire danger are measured

Wildfire agencies, including Wildland Fire Management, use the Fire Weather Index

Yukon's topography and climate

(FWI) to assess fire danger and predict the chance of new starts. The index uses information collected at 36 weather stations across Yukon to create a snapshot of fire danger. It is both detailed enough to inform wildfire operations and public burn permitting, but simple enough to be used as a plain-language roadside fire danger rating for motorists. The Fire Weather Index also allows wildfire agencies to use the Canadian Forest Fire Behaviour Prediction (CFBP) system, which draws on FWI and other data to provide guidelines for methodically predicting a specific fire's potential behaviour. Since the Fire Weather Index measures organic fuel moisture of different sizes and at different surface depths, it accounts for the differing effect of rainfall on an area. For instance, small twigs, leaves and grasses (represented by the Fine Fuel Moisture



An aspen shoot in Mary Lake.

Code) can be influenced by 0.5 millimetre of rain over a 24-hour period. 1.5 millimetre of rain is needed to register change to larger sticks and topsoil (represented by the Duff Moisture Code), and 2.8 millimetre of precipitation is needed to make any impact on the fire danger of larger logs and deep organic soil (represented by the Drought Code). These organic fuels also lose or retain moisture over increasing periods of time as they increase in size: FFMC fuels need 16 hours, DMC fuels need 12 days, and DC fuels need 52 days of sustained rainfall to saturate, or the same amount of time without rain to dry out.

In the event that there is not enough overwinter precipitation to remoisten deep organic layers, the spring drought code must be adjusted accordingly, and it continues to rise unless there is a high amount of rainfall.



Wildfire zonation balances community protection with forest health

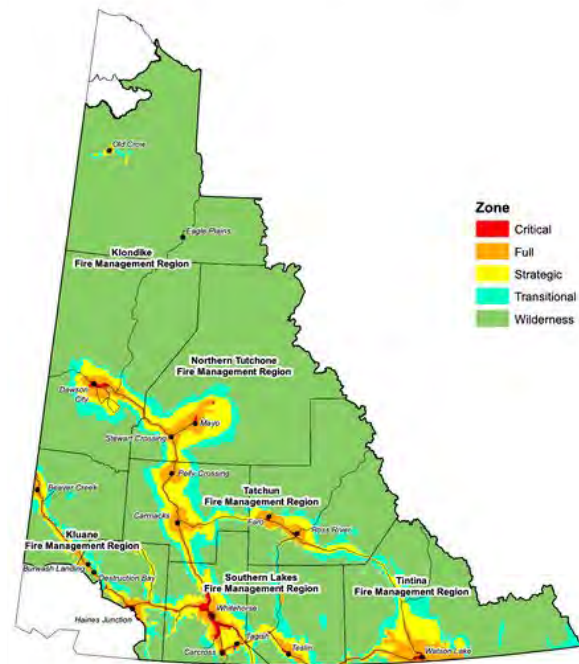
Yukon's Fire Management Zonation Directive (2003) provides strategic area-based fire management direction on a priority basis and governs Yukon's wildfire responses. The system divides the territory into five fire management zones:

1. Critical zone: The area within and immediately around communities. Fires within this zone are immediately and aggressively attacked and are usually worked on until fully extinguished.

2. Full Zone: The area that typically forms a larger barrier around communities, as well as along roads and power (hydro) lines. In this zone, the protection of people, community and property takes precedence over ecological values. Fires in this zone are actioned provided there are no other higher-priority fires requiring resources.

3. Strategic Zone: This area has a moderate density of structural values such as seasonal cabins and hunting camps. WFM's response is subject to a management analysis, accounting for time of year, current and forecast fire behaviour and values at risk. Subject to a risk management analysis showing a consistent decrease in fire danger, this zone may convert to Wilderness Zone status as of July 15th,

4. Transitional Zone: Areas of low-density human values and low-to-moderate



resource values. The response is subject to risk analysis each year, similar to fires in the Strategic Zone. Subject to a risk management analysis showing a consistent decrease in fire danger, this zone may convert to Wilderness Zone status as of July 15th.

5. Wilderness Zone: This area has few-to-no structural or response values and where ecological values dominate the landscape. Fires in this zone are usually monitored and allowed to burn naturally, but in some cases, may be actioned following a wildland fire analysis. The most common response to a Wilderness Zone fire is to monitor its progress and provide structural protection on nearby values.

2020-2021 FireSmart funding summary

Yukon continues to have Canada's longest-running FireSmart funding program. This local distribution of financial support is an important way that we help build wildfire resilient Yukon communities.



The FireSmart Funding Program supports forest fuel reduction projects led by local government and non-profit groups. Launched in 1998, the program has supported Yukon organizations with almost \$21 million.

FireSmart project funding is based on whether a project is shown to effectively reduce wildfire hazards in the community through variables like its locations and type of treatment, the clear identification of values at risk, which projects have the greatest benefits to the greatest amount of community members, the geographical distribution of funds throughout the territory and the past performance of the project's proponent.

As projects are completed, the Government of Yukon re-allocates unused funds to ensure the most effective and efficient use of available financial supports.

The following organizations have received program funding for 2020-2021:

- Porter Creek Secondary School (\$15,000)
- Elijah Smith School (\$15,000)
- Hidden Valley School (\$15,000)
- Friends of Mt Sima (\$20,000)
- Mary Lake Community Association (\$20,000)
- Copper Ridge Neighbourhood Association (\$20,000)
- Wolf Creek Community Association (\$20,000)
- Pine Ridge Neighbourhood Association (\$20,000)
- McLean Lake Residents' Association (\$15,000)
- Ta'än Kwäch'än Council (\$25,000)
- Lorne Mountain Community Association (\$20,000)
- Kwanlin Dün First Nation (\$25,000)
- Spruce Hill Community Association (\$20,000)
- Ibex Valley Volunteer Firefighters Society (\$15,000)
- Porter Creek Community Association (\$20,000)
- Riverdale Community Association (\$20,000)
- South McClintock Citizens' Association (\$20,000)
- Marsh Lake Emergency Services Society (\$15,000)
- Carcross/Tagish First Nation (\$20,000)
- Tagish Volunteer Fire Department Society (\$20,000)
- Teslin Tlingit Council (\$25,000)
- Village of Teslin (\$25,000)
- Village of Haines Junction (\$25,000)
- Junction Arts and Music Society (\$20,000)
- Kluane First Nation (\$25,000)
- Champagne & Aishihik First Nations (\$25,000)
- White River First Nation (\$20,000)
- Village of Carmacks (\$25,000)
- Little Salmon Carmacks First Nation (\$20,000)
- Selkirk First Nation (\$20,000)
- Town of Faro (\$20,000)
- Ross River Dena Council (\$20,000)
- Dawson City Fire Department (\$20,000)
- Klondike Valley Firefighters Association (\$20,000)
- Tr'ondëk Hwëch'in (\$25,000)
- Vuntut Gwitchin Government (\$35,000)
- First Nation of Na-Cho Nyak Dun (\$25,000)
- Keno Community Club (\$20,000)
- Liard First Nation (\$35,000)
- Watson Lake Volunteer Fire Fighters Association (\$20,000)

How much it all cost



The Wildland Fire Management budget was overhauled this year to better reflect how the branch devises its annual budget.

In the past, the budget was broken down into suppression, pre-suppression and FireSmart program costs:

- Suppression costs are what is spent actually fighting a fire, including incident preparedness costs
- Pre-suppression costs are those associated with day-to-day operations such as regular worker pay and vehicle use outside of the fire season
- The FireSmart program funds the branches fuel reduction program.

The chart below shows spending on pre-suppression, suppression and FireSmart programs over the last six years.

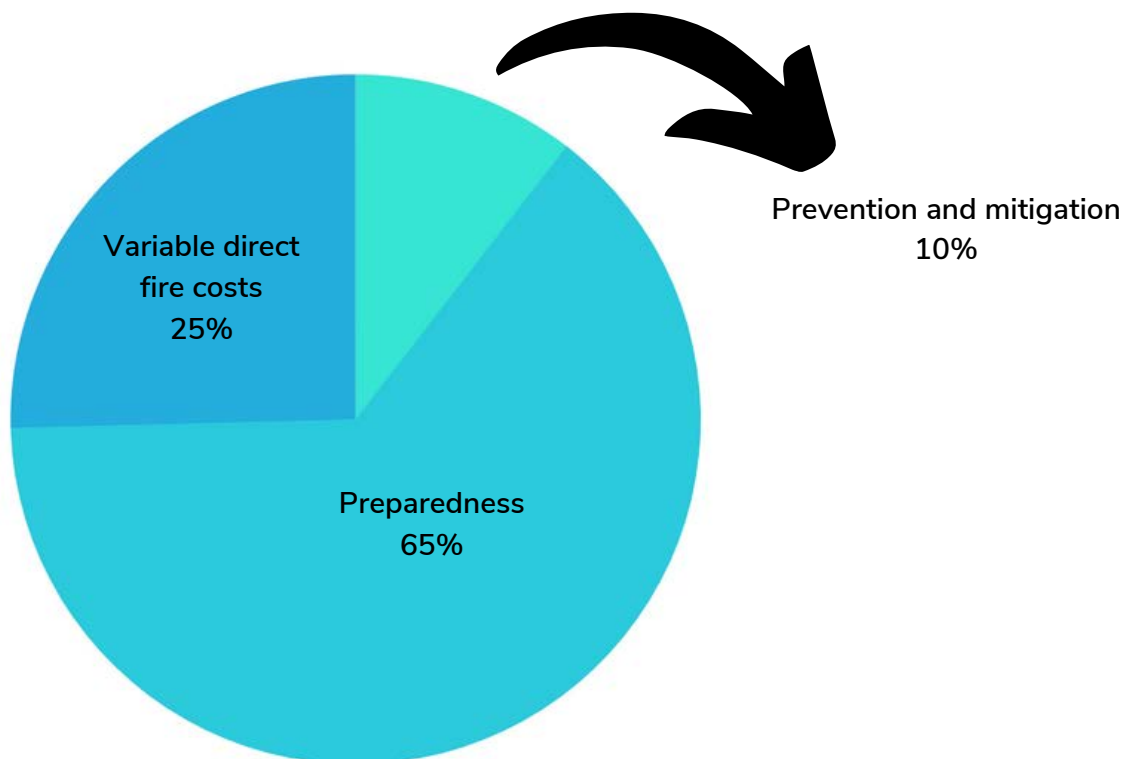
<i>Year</i>	<i>FireSmart</i>	<i>Pre-suppression</i>	<i>Suppression</i>	<i>Annual Total</i>
<i>2020/21 (Forecasted)</i>	2,367,220	\$9,710,204	\$9,731,950	\$21,809,374
<i>2019/20</i>	\$975,240	\$8,788,967	\$30,679,039	\$40,443,246
<i>2018/19</i>	\$942,653	\$8,164,890	\$16,009,189	\$25,116,732
<i>2017/18</i>	\$938,350	\$8,458,388	\$11,799,996	\$21,196,734
<i>2016/17</i>	\$990,771	\$7,875,917	\$6,689,955	\$15,556,643
<i>2015/16</i>	\$949,965	\$7,725,339	\$16,376,043	\$25,051,347
6-year Average	\$959,395.80	\$8,202,700.20	\$16,310,844.40	\$25,472,940.40

Wildland Fire Management's new budget structure will be introduced in the upcoming fiscal year. The budget's three new categories will clearly split between fixed and variable cost activities:

- Prevention and mitigation: costs associated with reducing community wildfire hazard, including FireSmart programs, Yukon government led large scale projects and implementing Community Wildfire Protection Plans.
- Preparedness costs: day-to-day operations, including salaries and readiness costs.
- Variable direct fire costs: what is spent actually fighting fires.

In the upcoming year, we anticipate the following estimates for Wildland Fire Management's annual budget. These costs are based on the 5-year direct fire costs' rolling average. It is likely that there will be fewer actual preparedness costs due to limited wildfire activity this summer.

- Prevention and mitigation: \$2,681,886
- Preparedness: \$16,434,131
- Variable Direct Fire Costs: \$6,506,119



Meet our 2020 wildfire crews



Alpha crew (top left): Allan Lee, Ted MacDonald, Riley Pettitt

Bravo crew (top right): Mac Prawdzik, Shawn Perry, Rob Westberg

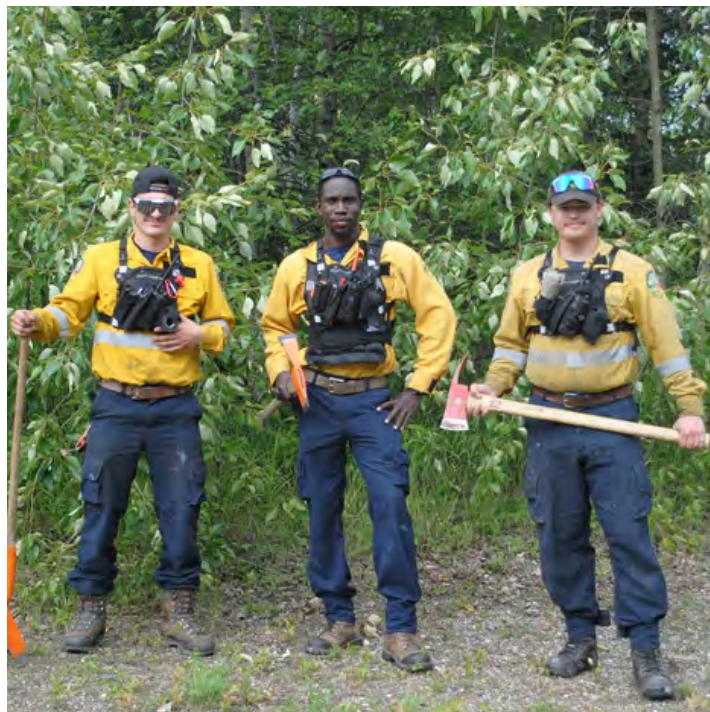
Ta'an Kwäch'än Council Charlie crew (bottom left): Delaney Paul, Mackenzie Cameron,
Jack Blisner, Andrew Pike

Delta crew (bottom right): Roan Evans-Ehrich, Andrew Skingle, Cole Dewhurst



Teslin Tlingit Council Echo crew (top left): Tommy Dewhurst, Trenton Dupont, Kevin Whelin
 Carcross/Tagish First Nation Golf crew (top right): Howard Johnston, Ethan Lavallee,
 Malachi Lavallee, Eddie Porter-Jim
 Kwanlin Dün First Nation Hotel crew (bottom left): Adam Robinson, Joey Mewett,
 Daniel Cletheroe
 Champagne and Aishihik First Nations crew (bottom right): Anthony Primoizic, Will Klassen,
 Bo Williams

Crew gallery



Firestone crew (top left): Adam Leary, Jake Urquhart, Josh Austin

Na-Cho Nyäk Dun First Nation Grey Hunter crew (top right): Tyrell Genier, Eaton Ricketts, Caleb Marsh

Little Salmon Carmacks First Nation crew (bottom left): Travis Mortimer, Brandon Smith, Sacho Billy Jack

Selkirk First Nation Pelly crew (bottom right): Duran Simon, Samuel Christopherson, Gavin Albert Joe, Miles Blattmann



Berdoe crew (top left): Clint Wheeler, Julius Skookum, Joseph Powell
 Hyland crew (top right): Keith Hobbis, Tyson Cole, Carter Hobbis
 Taiga crew (bottom left): Guy Couture, Benoit Cote, Alexander Klubi
 Tr'ondëk Hwëch'in Eagle crew (bottom right): Elijah Stevens, Brandon Callison,
 Lulu Bartholomeus, Joaquin McWatters



Tombstone crew (top left): Carl Gaumond, Angeline Sullivan, Celine Theriault

Ross River Dena Council Dragon crew (top right): Jordan Vallevand, Anthony Caesar, Morgan Blattmann

Liard First Nation crew (bottom left): Ronan Hopkins, Vanessa Chaput, Aaron Chaput



Missing crews: Haines Junction Alpha and Bravo, Kluane First Nation crew, Vuntut Gwitchin First Nation Raven crew

Wildland Fire Management Staff

Damien Burns, Director
Cheryl Noble, Office Manager
Mike Sparks, Senior Operations Advisor

Business Services

Melanie Magnuson, Business & Air Operations Supervisor
Nicole Charbonneau, Finance & Administration Clerk
Coleen O'Hagen, Finance & Administration Clerk

Program Delivery

Mark Hill, A/ Manager of Operations, Program Delivery

Incident Management

Caleb Tomlinson, A/ Manager of Operations, Incident Management
Alex Soloviev, Meteorology Analyst
Kris Johnson, Fire Behaviour Risk Specialist
Chris Boland, Air Operations Supervisor
Walter Nehring, Air Attack Officer
Joe Sapiano, Air Tanker Base Supervisor
Emily Dorosz, Aviation Operations Contract Officer
Ashley Harris, Aviation Assistant

Yukon Duty Office

Catherine Spence, Wildfire Operations Centre Supervisor
Marlene Crawford, Wildfire Operations Centre Assistant
Kira Beukeboom, Wildfire Operations Centre Assistant

Logistics and Capital Assets

Dan Baikie, Manager, Logistics & Capital Assets
David Johnson, Logistics Coordinator
Shawn Kinsella, Warehouse Supervisor
Doug Burnett, Storesperson
Avery Bridges, Storesperson
Tristan Sparks, Storesperson
Griffin Stinson-Schroff, Storesperson
Chris Locke, Power Equipment Technician
Vern Marshall, Telecommunications Officer
Jeff Lister, Telecommunications Technician
Hyder Bos-Jabbar, Safety and Training Program Manager
Lexie Braden, Safety and Training STEP

Prevention and Mitigation

Colin Urquhart, A/ Manager, Prevention & Mitigation
Luc Bibeau, FireSmart Coordinator
John Wright, Spatial Database Coordinator
Leigh Relkoff, GIS STEP
Mike Fancie, Community Engagement Officer
Kathryn Hallett, Communications Officer
Emma MacDonald, Communications Assistant
Catherine Welsh, Fuels Management Forester

Southern Lakes Region

Keith Fickling, Regional Protection Manager
Doug Cote, Emergency Response Officer
Jim Kathrein, Regional Protection Officer
Dan Adamson, Regional Protection Officer
Linda Brandvold, Regional Finance & Administrative Assistant
Stephen Trudeau, Warehouse
Robert Stitt, Tagish Lookout

Teslin Initial-Attack base

Conner Lee, A/Regional Protection Officer

Tintina Region

Peter Wright, Regional Protection Manager
Dave Leegstra, Regional Protection Officer
Louyse Mongeon, Regional Finance & Administrative Assistant
Kai Widdecke, Tanker Base
Bruno Grunder, Warehouse
Simon Grunder, Tom Creek Lookout

Kluane Region

Brian Hoover, A/Regional Protection Manager
Lorne Burnett, A/Emergency Response Officer
Shane Oakley, A/Regional Protection Officer
Laura MacKinnon, Regional Finance & Administrative Assistant
Nick Van Vliet / Marlo Hodge, Warehouse

WFM staff

Tatchun Region

Gerry Trudeau, Regional Protection Manager
Brian Murrell, Regional Protection Officer
Christine Spencer, Regional Finance & Administration Assistant
Ken Dovich, Warehouse
Bobby Gage, Carmacks Lookout
Milada Pardovicova, Tanker Base

Ross River Initial-Attack base

Jeffrey Melnychuk, Regional Protection Officer

Klondike Region

Brian Douglas, A/Regional Protection Manager
Sadie Jabbar, Regional Protection Officer
Kyle MacDougall, A/Regional Protection Officer
Cal Read, A/Regional Protection Officer
Caylyn DeWindt, Regional Finance & Administrative Assistant
Markus Lenzin, Dawson Lookout
Robert Farr, Warehouse
Marcel Michon, Tanker Base

Northern Tutchone Region

David Trudeau, Regional Protection Manager
Mark Staub, A/Regional Protection Officer
Kissel Reid, Regional Finance & Administrative Assistant
Brian McDonald, Ferry Hill Lookout
Shyenne Sparvier-Kinney, Tanker Base
Brad Hoogland, Warehouse



Southern Lakes Fire Centre overhead staff



Southern Lakes crews



Yukon Forest Fire Centre staff



Minister's Office
PO Box 2703, Whitehorse, Yukon Y1A 2C6

March 5, 2021

Chief Superintendent Scott Sheppard
Commanding Officer
RCMP "M" Division
4100 4th Avenue
Whitehorse, Yukon Y1A 1H5

Dear Chief Superintendent Sheppard,

Re: Yukon's Policing Priorities for 2021-22

I am writing to communicate Yukon's policing priorities for 2021-22. As in previous years, communication and collaboration between the Department of Justice, the Yukon Police Council and community partners provide the foundation for these policing priorities.

The Yukon Police Council spent the past year engaging with diverse community groups, stakeholders and the public by way of meetings and through the Community Perceptions of the RCMP in Yukon Survey. The key messages garnered from the survey are reflected in the following policing priorities as well as key recurring themes that the Yukon Police Council and the Department of Justice heard through interactions with stakeholders throughout the year and echoes those communicated in 2020-21.

How Yukon's RCMP represent a national symbol of law enforcement must be reflected in each and every interaction with Yukoners despite the challenges members face in carrying out their duties. The efforts and achievements of the RCMP in realising many components of 2020's policing priorities are noted.

In the upcoming year, the priorities build on those of previous years and challenges members to be mindful, respectful and compassionate in their interactions with Yukoners particularly with youth, visible minorities, Elders, the LGBTQ2S+ community and other vulnerable populations.

1. Increase public trust.

Yukon RCMP must make additional efforts to provide consistent levels of service to victims of crime, no matter the severity of the crime, to ensure victims feel their concerns are heard.

In addition, primary objectives to increase trust include the following.

- Adopting system-wide and measurable strategies to improve relations with youth; Black, Indigenous, Persons of Colour (BIPOC); vulnerable populations; and LGBTQ2S+ demographics.
- Building trust through meaningful and respectful interactions between the RCMP and the public. These interactions must include responding to all crimes, regardless of their perceived severity, and conducting proactive outreach patrols in a manner that is meaningful and effective within Yukon communities.
- Members receiving training in trauma informed practices and utilize these skills to approach policing with kindness and empathy.
- Members working to identify their personal biases and to acknowledge the power and privilege inherent to their position to ensure each interaction with the public is compassionate, respectful and culturally sensitive/competent.
- Building diversity within the RCMP to ensure that the territorial police service is more representative of the populations served. This includes not only recruitment of Indigenous, women, members of the LGBTQ2S+ community, and members that self-identify as BIPOC, but also a commitment to maintaining a workplace that is healthy and supportive to all members. Members must be assisted to access mental wellness services as an essential component of self-care.

2. Build on previous successes through increased policing efforts targeted at the opioid and hard drug crisis, as well as responses to serious and organized crime.

To continue successes achieved in 2020, the RCMP must maintain their efforts to collaborate with health care partners to increase the safety of Yukoners. Ongoing efforts must include prevention programs that focus on reaching children and youth. Targeted prevention programs funded by the Government of Yukon helped to decrease Yukon's youth crime rate by 30 per cent in 2019, as reported in Statistics Canada's 2019 report on crime rates.

The primary objectives to support this recommendation include the following.

- Continuing investigations, through the Historical Case Unit, that demonstrate progress towards solving historical homicides and missing person's cases within Yukon.
- Ensuring ongoing training is available to members to support effective and timely criminal investigations.
- Recognizing that drugs and gang related crimes contribute to a number of other criminal activities that concern Yukon citizens.
- Working to increase communications to the public through available channels such as social media.

3. Engage with and support children and youth.

There is a need to engage young people in a positive, formative manner, before they become justice involved. Children and youth in Yukon require exposure to consistent, positive policing experiences to develop meaningful and respectful relationships with law enforcement. Stakeholders have reported that the termination of the youth liaison role has had a negative impact on the youth population. Until this liaison is re-established and normalized, there will be missed opportunities within the youth demographic that have far-reaching effects, potentially increasing costs to Yukon in both the justice and health care systems.

Primary objectives to engage young people include the following.

- Building trusting relationships with children and youth, through consistent, proactive engagement in collaboration with community partners, to prevent, deter or divert youth involvement with drugs and organized crime.
- Partnering with inter-agency stakeholders to prevent, investigate, and respond to instances of youth exploitation, youth-sexualized assault and cyberbullying.
- Enhancing community-policing initiatives, local engagement activities and youth-focussed programming that aligns with each community's cultural needs. This must include identifying a dedicated liaison program.

4. Strengthen relationships with First Nations, including Elders and youth.

While the efforts towards engagement and reconciliation with First Nations have been ongoing, there remains a need for continued attention in order to foster relationships for the future.

Primary objectives to build on relationships with First Nations include the following.

- Participating in the development and implementation of local Letters of Expectation through the First Nations Policing Program that align with the accountability provisions of the Community Tripartite Agreements.
- Providing community-specific orientations as well as broad training related to the historical experiences of Yukon's First Nations through proactive engagement with local First Nations.
- Ensuring that members integrate with host communities through positive personal interactions and respectful communication with children, youth, Elders and community leaders.
- Collaborating with First Nations Community Safety Officers to build effective relationships and trust within host communities.
- Exploring options to keep members in communities for longer periods of time so there are improved opportunities to invest in trusting relationships that offer additional consistency to communities, upon agreement by both the member and community.

5. Collaborate with community and justice partners to maximize the use of Restorative Justice.

As the Government of Yukon coordinates the territory's approach to offering restorative justice services, it is imperative that these services are available to those who are eligible. Recommendations regarding the need for restorative justice practices are not new and the RCMP remain essential partners in the advancement of restorative justice initiatives within Yukon.

The primary objectives include the following.

- Actively engaging in and supporting community-led safety initiatives.
- Ensuring the implementation of pre and post-charge diversion processes in all communities and that appropriate matters are diverted with the necessary support and follow-up.
- Proactively engaging with First Nations Community Justice workers, Government of Yukon's restorative justice program and community programs to collaborate in community-led restorative justice initiatives.
- Working towards the Government of Yukon's commitment to increasing the use of restorative justice by five per cent.
- Providing of statistical data on restorative justice practices by community as well as a report on RCMP involvement in each process.

6. Enhance prevention, investigation and enforcement activities related to violence against women, girls and the LGBTQ2S+ population.

This final priority is arguably the most vital in the year to come and will require significant investments from the RCMP. Rates of sexualized assaults in Yukon are unacceptably high. It is imperative that the RCMP continue to focus efforts towards decreasing all violence against women, girls and members of the LGBTQ2S+ population as well as sexualized violence that affects all populations. Investigations must be timely, sensitive and effective to manage reporting requirements, to ensure all cases are pursued and victims are supported. In light of the termination of the Yukon Advocate Case Review, enhanced efforts to collaborate with women's advocacy groups regarding sexualized violence in Yukon must be made.

The primary objectives identified to realize this priority include the following.

- Implementing Yukon's MMIWG2S+ People Strategy in a meaningful way, particularly as it relates to Section 2 - Community Safety & Justice subsections 2.1; 2.2; 2.5; and 2.6, and Section 4 - Community Action & Accountability, subsections 4.1; 4.2; 4.6 and 4.7.
- Collaborating and liaising with prosecutors and other support agencies to ensure that the RCMP's investigative approach aligns with the justice system requirements so that prosecutions are successful, transparent, timely, effective and conclusive.
- Developing internal policies that includes a focused training schedule for the Specialized Response Unit (SRU).
- The SRU has the responsibility to guide all sexualized assault files, not simply those considered internally to be complex in nature. Designated investigators and the SRU must work collaboratively

with all partner and stakeholder agencies to address sexualized violence and with First Nations and communities by securing safe spaces within each community to interview victims.

- As recommended in section 2.2 of the MMIWG2S+ Strategy, participating in a third party evaluation of the status of implementation of recommendations of the Sharing Common Ground – Yukon's Police Force Review (2010). The results must be made available to the public.

The exceptional work accomplished during the past year speaks to how capable and effective Yukon's RCMP are in delivering services in complex situations and throughout the pandemic. I am confident that the upcoming year will offer similar opportunities for Yukon's RCMP to excel in addressing the policing priorities for 2021-22.

I look forward to receiving updates throughout the year on the implementation of the policing priorities designed to protect the safety and well-being of Yukon's residents. Once again, I thank you for your commitment to law enforcement and your work with multiple stakeholders to realize these diverse priorities.

Yours truly,



Tracy-Anne McPhee
Minister of Justice and Attorney General



March 16, 2021

Attn: Mayor and Council,
City of Dawson,
Box 308,
Dawson City, Yukon, Y0B1G0

Recreation Board Recommendations For Future Facility

Following a review and discussion on the Feasibility Plan, Geo-technical Studies, and the Concept Plans provided to the board, The **City of Dawson Recreation Board recommends that the City pursue building the community's future recreation facility at the Dome Road Site, with preference given to Option 1 or 2.** This recommendation is based on affordability, ground conditions, room to grow in the future, and the features of the concept plans presented.

We also recommend that the following items be considered in the building of this facility:

1. Local building expertise be consulted throughout project
2. Consultation and inclusion of First Nation Community be a priority throughout project
3. No phases should be considered in building of facility
4. Building should be single story
5. Storage needs to be much larger and include enough space for user groups and City of Dawson
6. Indoor walking feature be included
7. Stands be revised to accommodate approximately 100 people and be accessible
8. Should Dome Road site be chosen, Heat Pumps should be investigated

Finally, the board stresses that it is crucial to begin building as soon as possible to avoid any disruption to facility provision for community members.

Thanks for your consideration,

City of Dawson Recreation Board