



THE CITY OF DAWSON

COUNCIL MEETING #C19-20

AGENDA

MONDAY, OCTOBER 7, 2019

7:00 p.m.

Council Chambers, City of Dawson Office

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C19-20
- 3. PUBLIC HEARING**
- 4. DELEGATIONS AND GUESTS**
 - a) Bill Kendrick RE: Water and Sewer Connections, North End Lots
- 5. BUSINESS ARISING FROM DELEGATIONS**
- 6. ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes C19-17 of September 9, 2019
 - b) Council Meeting Minutes C19-18 of September 23, 2019
- 7. BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes C19-17 of September 9, 2019
 - b) Council Meeting Minutes C19-18 of September 23, 2019
- 8. FINANCIAL AND BUDGET REPORTS**
 - a) 2019 Accounts Payable Report #19-19 RE: Cheques #54242 – 54291
 - b) 2019 Accounts Payable Report #19-20 RE: Cheques #54292 – 54353
- 9. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Request for Decision RE: Lot 40, Dome Subdivision Expired Agreement
 - b) Request for Decision RE: Lot 33, Dome Subdivision Caveat Removal
 - c) Request for Decision RE: AMFRC Concession Services Award
 - d) Schedule Change RE: Council and Committee of the Whole Regular Meeting Dates
 - e) Proposed Resolution RE: Climate Change
 - f) Request for Decision RE: Community and Recreation Grants
- 10. BYLAWS AND POLICIES**
 - a) *Heritage Bylaw #2019-04* - Second Reading
 - b) *Single Use Plastics Bylaw #2019-10* – First Reading
- 11. CORRESPONDENCE**
 - a) RCMP, Dawson Detachment, “M” Division – August Policing Report
 - b) Committee of Whole Meeting Minutes #CW19-23 & CW19-24
- 12. PUBLIC QUESTIONS**
- 13. INCAMERA**
 - a) Land matter
- 14. ADJOURNMENT**

MINUTES OF COUNCIL MEETING #C19-17 of the council of the City of Dawson held on Monday, September 9, 2019 at 7 p.m. in the City of Dawson Council Chambers.

PRESENT:	Mayor	Wayne Potoroka
	Councillor	Natasha Ayoub
	Councillor	Stephen Johnson
	Councillor	Bill Kendrick
	Councillor	Molly Shore

ALSO PRESENT:	CAO	Cory Bellmore
	EA	Heather Favron
	CDO	Clarissa Huffman

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-17 to order at 7:00 p.m.

Agenda Item: Agenda

C19-17-01 Moved by Mayor Potoroka, seconded by Councillor Shore that the agenda for council meeting # C19-17 of September 9, 2019 be adopted as presented.
Motion Carried 4-0

Agenda Item: Delegations

C19-17-02 Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 4-0

Councillor Kendrick joined council at 7:02 p.m.

- a) Jorn Meier, Project Manager, Parks Canada RE: Klondike Adaptive Realty Project and Adaptive Reuse of Heritage Buildings Workshop

Jorn Meier was in attendance to introduce council to the Klondike Adaptive Realty Project that he was working on for Parks Canada. The project was born out of the Klondike National Historic Sites (KNHS) Strategic Plan. The intent of the project is to look at adaptive reuse for some or many of their buildings and properties. Many of the buildings are not in best and highest use. Over the long term, funding has not been adequate to maintain and upgrade the buildings and there has been continuous decline of some properties. The Office of the Auditor General 2018 Report states, "because of the lack of additional funding for conservation work, more buildings may fall into disrepair".

One of the challenges faced is how to prioritize with two incompatible designation systems. Many buildings are Federal Heritage Building Review Office classified or recognized heritage buildings. Others carry no national designation and are considered of "other heritage value" and thus not really a KNHS concern as a federal agency.

Questions they are currently working towards finding answers for are:

- Should the community have a stake in what happens during this project?
- How do we feel about "dead buildings" in central locations?

- What do we care to protect?
- How do we honour buildings of “other heritage value”?
- How do we maintain protection for federal surplus buildings?
- What impact could federal disposal of properties have on economy, other real estate, and community development?

C19-17-03 Moved by Councillor Shore, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C19-16 of August 12, 2019

C19-17-04 Moved by Councillor Kendrick, seconded by Councillor Ayoub that the minutes of council meeting #C19-16 of August 12, 2019 be approved as presented. Motion Carried 5-0

Agenda Item: Business Arising from Minutes

Page 2: Council asked for an update on the Barry Fargey jersey. The A/CAO informed council the Recreation Board had met earlier in the evening and would report back to council with the outcome.

Page 2: Council inquired when they could expect the requested communication update from the Project Manager. The A/CAO informed council the report had been completed and was scheduled for the next council meeting.

Agenda Item: Financial and Budget Reports

a) Variance Report for the period ending July 31, 2019

Under the Summary Report, Protective Services:

- surplus/deficit lines seem to show a surplus in parenthesis where it should show a deficit not in parenthesis.

Under the Cable and Planning sub-department reports:

- the final lines read “CABLE OPERATING SURPLUS/DEFICIT”. These lines should read the appropriate sub-department.

The Acting CAO assured council that it was the opinion of Administration that the variance report as a whole showed that the City is in good financial shape without too many items of concern.

Council requested the report be included for the next committee of the whole for a discussion regarding methodology and format.

C19-17-05 Moved by Mayor Potoroka, seconded by Councillor Ayoub that council acknowledges receipt of the Variance Report for the period ending July 31, 2019; provided for informational purposes. Motion Carried 5-0

b) 2019 Accounts Payable Report #19-15 RE: Cheques #54047 – 54104

Council informed the A/CAO an email was sent to the CAO with questions regarding the cheque runs.

Council requested an accounting of total pool upgrade expenditures for this year.

- C19-17-06** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-15 RE: Cheques #54047 – 54104; provided for informational purposes.
Motion Carried 5-0

c) 2019 Accounts Payable Report #19-16 RE: Cheques #54105 – 54139

Further information	Cheque #	Vendor Name
Council requested to know what the payment represented. The A/CAO informed council the payment represented the 2nd quarter diversion credits.	54115	Conservation Klondike Society

- C19-17-07** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-16 RE: Cheques #54105 – 54139; provided for informational purposes.
Motion Carried 5-0

d) 2019 Accounts Payable Report #19-17 RE: Cheques #54140 – 54199

Further information	Cheque #	Vendor Name
Council asked how many chimneys were cleaned, how often inspections are done and if the City receives an inspection report. The A/CAO informed council 20 chimneys were cleaned as well as 7 boilers, inspections are annual, and a report is provided.	54197	Yukon Chimney Sweep

- C19-17-08** Moved by Councillor Shore, seconded by Councillor Johnson that council acknowledges receipt of the Accounts Payable Report #19-17 RE: Cheques #54140 – 54199; provided for informational purposes.
Motion Carried 5-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Direction RE: Playground Resurfacing

- C19-17-09** Moved by Mayor Potoroka, seconded by Councillor Shore that council waive the procurement methodology that requires a formal public tender and directs administration to solicit quotes for the supply of the rubber playground surface material.
Motion Carried 5-0

b) Request for Decision RE: Block 5, Days Addition Alley: Request to Purchase

- C19-17-10** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council direct administration to contact the remaining owners of Block 5, Days Addition to determine if they are interested in purchasing adjacent portions of the alley to avoid creating undevelopable part lots where possible, invoking the *Encroachment Policy* where necessary; and prepare a land sale bylaw disposing of the alley in Block 5, Days Addition, subject to confirmation that Yukon Energy has no interest in the land.
Motion Carried 5-0

c) Request for Decision RE: Lot 40, Dome Subdivision Expired Agreement

- C19-17-11** Moved by Councillor Johnson, seconded by Mayor Potoroka that Council confirm the agreement to purchase for lot 40, Dome Subdivision is null and void, and directs administration to bring forward a budget amendment to return the purchase price less deposit and rerelease the lot via new lottery.
- C19-17-12** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of speaking with the CDO. Carried 5-0
- C19-17-13** Moved by Councillor Johnson, seconded by Mayor Potoroka that committee of whole revert to council to proceed with the agenda. Carried 5-0
- C19-17-14** Moved by Councillor Johnson, seconded by Mayor Potoroka move to postpone to next cow.
Motion Carried 5-0

d) Request for Council Input RE: Association of Yukon Communities September Board Meeting

Council held discussion on agenda items for the upcoming AYC Board meeting and provided feedback regarding the draft AYC Code of Conduct and a hotel tax.

- C19-17-15** Moved by Mayor Potoroka, seconded by Councillor Shore that council provide input to Councillor Shore for the AYC Board Meeting.
Motion Carried 5-0

Agenda Item: Bylaws and Policies

a) *Development Incentives Policy #2019-02*

- C19-17-16** Moved by Councillor Shore, seconded by Councillor Ayoub that council adopt the *Development Incentive Policy #2019-02* as amended.
- C19-17-17** Moved by Councillor Shore, seconded by Councillor Kendrick that council move to committee of the whole for the purposes of holding discussion with the CDO.
Carried 4-1
- C19-17-18** Moved by Councillor Ayoub, seconded by Mayor Potoroka that committee of the whole revert to council to proceed with the agenda. Carried 5-0
- C19-17-19** Moved by Mayor Potoroka, seconded by Councillor Johnson that section 7.3 of the policy be amended to “is revoked, cancelled, or allowed to expire or lapse”. Carried 5-0
Main Motion Carried 4-1

b) *Heritage Bylaw #2019-04 – Second Reading*

Council raised the following questions:

How much money is currently in the heritage reserve fund?
How much is contributed to the heritage reserve fund annually? Will we be contributing 20k per year?
going forward or just deplete what is in the fund first?
How soon will administration be able to bring forward an amendment to the Reserves Bylaw?
Has council or administration ever discussed an honorarium for HAC members?

- C19-17-20** Moved by Mayor Potoroka, seconded by Councillor Johnson that bylaw #2019-04 being the *Heritage Bylaw* be given second reading.
- C19-17-21** Moved by Councillor Kendrick, seconded by Mayor Potoroka that council refer to next committee of whole meeting.
Motion Carried 5-0

c) *Zoning Bylaw Amendment No. 3 RE: Cannabis Retail Service Regulations – Second Reading*

Council informed that an email submission was received after the Public Hearing that was related to timing and open hours, which had already previously been addressed.

- C19-17-22** Moved by Councillor Shore, seconded by Councillor Kendrick that bylaw #2019-08 being the *Zoning Bylaw Amendment No. 3* be given second reading.
Motion Carried 5-0

d) *Zoning Bylaw Amendment No. 3 RE: Cannabis Retail Service Regulations – Third and Final Reading*

- C19-17-23** Moved by Councillor Shore, seconded by Councillor Kendrick that bylaw #2019-08 being the *Zoning Bylaw Amendment No. 3* be given third and final reading.
Motion Carried 5-0

Agenda Item: Correspondence

Council requested a status update in regards to the North End Development Agreement and partnership as noted in Minister Streicker's letter.

- C19-17-24** Moved by Councillor Kendrick, seconded by Councillor Shore that council acknowledge receipt of the following correspondence:
- Minister Frost RE: Requesting Feedback on the Draft of Yukon Parks Strategy
 - Minister Streicker RE: Dawson City North End Development
 - RCMP, Dawson Detachment, "M" Division – July Policing Report
 - L. Knol RE: Bylaw Ticket
 - Heritage Advisory Committee Minutes #HAC19-11 & HAC19-12
 - Committee of the Whole Minutes #CW19-16, CW19-21, CW19-22
- For informational purposes.
Motion Carried 5-0

Agenda Item: Public Questions

- C19-17-25** Moved by Mayor Potoroka, seconded by Councillor Shore that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 5-0

Ben Shore was in attendance to ask council about the state of the grade between the road and his property left from the sewer line replacement project. There is a drastic grade that is not functional or aesthetically pleasing at all. He explained he contacted the Project Manager for YG and was informed that it would be up to the City to decide if they were going to do any further remediation this year. He is looking to have a softer grade put in before winter in order to access his boardwalk without a set of stairs and access his off-street parking. It is currently about a four to one grade that has been created where there used to be a flat grade. In previous extensive conversations with YG and city staff he had suggested he would rather them dig farther back into his yard and is more inclined to see more done to allow for a softer grade. He has been having a hard time getting a response back from YG and it sounds like the project proponent are saying it's the other one's purview. His questions of council are

Does the City think its current state is finished for this year? He hopes the answer is no.
If the answer is no then, who's responsibility is it?
What's the time line for doing so?

Council noted the question is also when will the redevelopment plan come in that was agreed would be done. Council informed that the CAO has also been have similar difficulties with obtaining responses from YG but apparently Rick Kent is coming up in a couple of weeks and can make it part of the discussion. The A/CAO explained the reason for the delay is they are trying to get the contractor out of there as they have fulfilled a vast majority of their obligations under the contract. Some of the redevelopment and re-sloping has had to be moved into a separate contract, but to do that work the first contractor has to be totally off the site. There is no funding in place that they can do work on private property so it has to be done under a different and separate funding stream.

Ben Shore voiced his frustration that he has been asking for a month and no one could tell him what the plan was. If someone can tell him the grade is going to be taken down to a softer grade that he can plan around that and move forward with some work he would like to do on his property before winter.

The A/CAO confirmed to try to get some communication to him about that in the near future and hopes to have the work done in 2019 but is unable to give a guarantee. The second contract to fix the grade would fall under YG.

Ben Shore asked if the full re-development can't be completed before winter, could the City staff or a hired private contractor do some of the re-sloping before winter as the work would not be that difficult and would alleviate safety issues arising from snow and ice on the steep grade? The A/CAO informed that they could not commit to that at the moment.

Council noted it would be good to touch base with the CAO to sort out the plan going forward.

Councillor Kendrick departed council at 9:47 p.m.

C19-17-26 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with agenda.
Motion Carried 4-0

Agenda Item: Adjournment

C19-17-27 Moved by Mayor Potoroka, seconded by Councillor Johnson that council meeting #C19-17 be adjourned at 9:48 p.m. with the next regular meeting of council being September 23, 2019.
Motion Carried 4-0

**THE MINUTES OF COUNCIL MEETING C19-17 WERE APPROVED BY COUNCIL RESOLUTION
#C19-__-__ AT COUNCIL MEETING #C19-__ OF SEPTEMBER 23, 2019.**

Wayne Potoroka, Mayor

Mark Dauphinee, A/CAO

MINUTES OF COUNCIL MEETING #C19-18 of the council of the City of Dawson held on Monday, September 23, 2019 at 7 p.m. in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Stephen Johnson
Councillor Bill Kendrick

REGRETS: Councillor Molly Shore

ALSO PRESENT: A/CAO Marta Selassie
EA Heather Favron

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting #C19-18 to order at 7 p.m.

Mayor Potoroka passed the Chair to Councillor Ayoub at 7:01 p.m.

Agenda Item: Agenda

C19-18-01 Moved by Councillor Kendrick, seconded by Councillor Johnson that the agenda for council meeting # C19-18 of September 23, 2019 be adopted as presented.
Motion Carried 4-0

Agenda Item: Financial and Budget Reports

a) 2019 Accounts Payable Report #19-18 RE: Cheques #54200 – 54241

Further information	Cheque #	Vendor Name
Council requested further details. The A/CAO explained the purchase was for Dawson Dollars that were used as parade prizes for kids on bikes.	54210	DC Chamber of Commerce

C19-18-02 Moved by Councillor Kendrick, seconded by Mayor Potoroka that council acknowledges receipt of the Accounts Payable Report #19-18 RE: Cheques #54200 – 54241; provided for informational purposes.
Motion Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision RE: Administration Building Interior Painting RFQ Award

Council inquired what the budget amount was for the project. The A/CAO confirmed to obtain requested information and report back.

- C19-18-03** Moved by Councillor Kendrick, seconded by Councillor Johnson that Council award the Administration Interior Painting contract to Big B Paint Contracting for \$38,300.00 (plus GST) as per their submitted bid.
Motion Carried 4-0

b) Information Report: Water and Sewer Infrastructure Upgrades: Summary of Communications

Council thanked Administration for the information provided. Council would like to know what the plan is going forward in regards to the redevelopment of that street and promises made to residences.

- C19-18-04** Moved by Councillor Johnson, seconded by Mayor Potoroka that council acknowledges receipt of the Information Report RE: Water and Sewer Infrastructure Upgrades: Summary of Communications; provided for informational purposes.
- C19-18-05** Moved by Councillor Kendrick, seconded by Councillor Ayoub to add topic of municipal involvement at YESAB stage to the next CoW meeting agenda. Carried 3-1
Main Motion Carried 4-0

c) Request for Decision RE: Playground Surface Material RFQ Award

- C19-18-06** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council award the Playground Surface Material Supply and Delivery contract to Play Systems North for \$59,475.00 (plus GST).
Carried 4-0

Agenda Item: Correspondence

- C19-18-07** Moved by Councillor Kendrick, seconded by Mayor Potoroka that council acknowledge receipt of the following correspondence:
- Minister Frost RE: Model for Counselling Services
 - Minister Pillai RE: Mining within Municipal Boundaries
 - Recreation Board Meeting Minutes #R19-04
- For informational purposes.
Motion Carried 4-0

Agenda Item: Public Questions

- C19-18-08** Moved by Councillor Kendrick, seconded by Councillor Johnson that council move to committee of the whole for the purposes of hearing public questions.
Motion Carried 3-1
- C19-18-09** Moved by Councillor Johnson, seconded by Councillor Ayoub that committee of the whole revert to council to proceed with agenda.
Motion Carried 4-0

Agenda Item: In Camera RE: Land Related Matter

- C19-18-10** Moved by Councillor Johnson, seconded by Councillor Kendrick that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a land related matter.
Motion Carried 4-0

- C19-18-11** Moved by Councillor Ayoub, seconded by Councillor Johnson That committee of the whole revert to an open session of council to proceed with the agenda.
Motion Carried 4-0
- C19-18-12** Moved by Councillor Ayoub, seconded by Councillor Johnson that council does not support the sale of Block Q, Ladue Estate to the leasee, Goldrush Campground and RV.
Motion Carried 4-0

Agenda Item: Adjourn

- C19-18-13** Moved by Councillor Johnson, seconded by Councillor Kendrick that council meeting #C19-18 be adjourned at 7:58 p.m. with the next regular meeting of council being October 7, 2019.
Motion Carried 4-0

THE MINUTES OF COUNCIL MEETING C19-18 WERE APPROVED BY COUNCIL RESOLUTION #C19-19-__ AT COUNCIL MEETING #C19-19 OF OCTOBER 7, 2019.

Wayne Potoroka, Mayor

Marta Selassie, A/CAO

The City of Dawson
Cheque Run 19-20
09/13/2019

Cheque Number	Vendor Name	Cheque Amount	Dept.	Detail
54242	911 Supply	\$197.15	PS	Uniforms&Utility Belt
54243	A-1 Delivery	\$309.23	ADM	Freight
54244	AGF Investments Inc.	\$1,416.00	ADM	RRSP Program
54245	Arctic Star Printing Inc.	\$44.10	PS	Bcrds-Fchief
54246	Assante In Trust	\$1,440.00	ADM	RRSP Program
54247	BHB Mini Storage	\$105.00	ADM	Archive Storage
54248	BMO Nesbitt Burns	\$1,577.00	ADM	RRSP Program
54249	Bonanza Market	\$335.19	\$302.27 ADM	Staff Golf Tourney
			\$32.92 REC	DiscoDaze ProgSupp
			\$335.19	
54250	Cambrian Credit Union	\$1,736.96	ADM	RRSP Program
54251	Chief Isaac Incorporated	\$597.98	REC	Janitorial Svs
54252	Chunara, Firoz	\$908.88	ADM	Dawson Creek Reimbursement
54253	Dawson Chamber of Commerce	\$78.75	ADM M&C	Membership Fee
54254	Dawson Hardware Ltd	\$1,171.61	\$61.65 REC	OpSupplies
			\$249.53 REC	Balloons & Party Gear
			-\$35.55 REC	CREDIT overcharge Balloons
			\$23.61 PW	SafetySupplies
			\$152.47 REC	Shop Vac & Accessories
			\$37.79 REC	Stove Element
			\$13.09 PS	OpSupplies
			\$314.09 PW	Carpentry Tools
			\$49.57 PW	Tools
			\$7.53 PW	OpSupplies
			\$27.55 PW	OpSupplies
			\$18.41 REC	Garden Tools
			\$23.61 PW	Dayplanner
			\$29.27 PW	OpSupplies
			\$27.39 PW	SafetySupplies
			\$79.37 PW	HvyEquip R&M
			\$32.12 PW	OpSupplies
			\$45.96 ADM	Bldg R&M
			\$9.44 REC	OpSupplies
			\$4.71 PW	OpSupplies
			\$1,171.61	
54255	DC Mud Bog Association	\$1,500.00	REC	CommunityGrant
54256	Darren Dar	\$40.00	REC	Fob Deposit Return
54257	Derks	\$6,454.68	\$1,312.50 PS	Patches for Uniforms
			\$5,142.18 PS	Uniforms
			\$6,454.68	
54258	Diamond Municipal Solutions	\$790.13	ADM	ProFees
54259	The Drunken Goat	\$294.00	M&C	Pizza for Pride
54260	Egov Solutions, Inc.	\$1,781.14	PW	IT Svs-Asset Man
54261	Endurance Automotive	\$139.14	PW	Vehicle R&M
54262	Gillespie, Rick	\$1,869.29	PW	ProFees-Reimburse for Water-Sewer Install
54263	Grenon Enterprises Ltd.	\$16,065.02	\$1,701.00 PW	Grader Jul28-Aug3
			\$131.25 PW	ProFees-diagnose issue with Vac Truck
			\$157.50 PW	HoldTnkPumpout-Quigley
			\$7,985.27 PW	Water Delivery
			\$2,047.50 PW	Vac Truck Svs
			\$1,338.75 PW	Vac Truck Svs
			\$105.00 PW	Pumpout Crocus Bluff
			\$1,417.50 PW	Vac Truck Svs-5th Ave
			\$1,181.25 PW	Vac Truck-SwrMains
			\$16,065.02	
54264	Griffin Emergency Vehicle Service	\$4,557.00	\$2,173.50 PS	Fire Truck Inspections
			\$2,383.50 PS	Fire Truck Inspections
			\$4,557.00	
54265	Groundswell Industries Inc.	\$11,557.68		Trail Building
54266	Infosat Communications	\$437.85	\$81.28 PS	Safety Communications
			\$77.70 PS	Safety Communications
			\$121.92 PS	Safety Communications
			\$156.95 PS	Safety Communications
			\$437.85	
54267	Investors Group Financial Services Inc.	\$3,300.08	ADM	RRSP Program
54268	ivari	\$1,900.00	ADM	RRSP Program
54269	L.Kirby In Trust	\$170.75	ADM	Petty Cash - Admin
54270	Klondike Business Solutions	\$202.01	\$145.26 PW	Copy Count
			\$56.75 ADM	Copy Count
			\$202.01	

54271	Klondike Visitor's Association	\$2,500.00	ADM	C Grant
54272	Klondike Sun Newspaper	\$1,438.50	\$582.75 ADM	Advertising-Full Page
			\$52.50 Cable	Advertising
			\$168.00 Cable	Advertising
			\$582.75 ADM	Advertising-Full Page
			\$52.50 Cable	Advertising
			<hr/>	
			\$1,438.50	
54273	Lucity Inc.	\$332.38	PW	Asset Mgmt Program
54274	Manitoulin Transport	\$200.31	\$135.61 REC	Freight-Pool Chems
			\$32.35 REC	Freight-Pool Equip
			\$32.35 ADM	Freight-OffSupplies
			<hr/>	
			\$200.31	
54275	Master Pools Alta Ltd.	\$16,254.00	REC	Pool Repairs
54276	Maximillian's Gold Rush Eporium	\$62.01	\$18.73 REC	ProgSupplies
			\$43.28 REC	ProgSupplies
			<hr/>	
			\$62.01	
54277	Northern Industrial Sales	\$93.53	\$11.83 REC	OpSupplies
			\$49.56 REC	OpSupplies
			\$6.43 PW	Bldg R&M
			\$22.10 PW	Tools
			\$3.61 ADM	Bldg R&M
			<hr/>	
			\$93.53	
54278	Northern Superior Mechanical	\$261.27	\$4.08 PW	Vehicle R&M
			\$30.07 PW	Vehicle R&M
			\$7.90 PW	HvyEquip R&M
			\$138.39 PW	Vehicle R&M
			\$38.88 PW	SafetySupp & Vehicle R&M
			\$41.95 PW	NonCap Equip
			<hr/>	
			\$261.27	
54279	Pop Stop Etc.	\$304.00	ADM	Bottled Water
54280	Raven's Nook	\$92.40	PW	Safety Gear
54281	Scotia Securities	\$6,129.60	ADM	RRSP Program
54282	Simplii Financial	\$1,900.00	ADM	RRSP Program
54283	Southern Lakes Forest Services	\$375.00	REC	Trail Building
54284	Sunnydale Landscaping	\$4,672.50	REC	Landscaping Svs
54285	Total North Communications Ltd	\$582.75	ADM	PhoneSystem
54286	Trinus Technologies Inc.	\$2,154.66	\$114.19 ADM	IT Support
			\$609.00 ADM	IT Support
			\$1,431.47 ADM	ContSvs
			<hr/>	
			\$2,154.66	
54287	Unbeatable Printing	\$105.00	PW	Ewaste Sign
54288	Winston, Debbie	\$200.00	ADM	Snr's HOG
54289	Yukon College	\$2,919.00	\$1,459.50 REC	ConfSp-Kfranks&Cchin
			\$729.75 PW	ConfSp-Planglois
			\$729.75 PW	ConfSp-Bklemm
			<hr/>	
			\$2,919.00	
54290	Air North	\$465.37	\$86.28 PW	Freight-Wtr Samples
			\$91.53 PW	Freight-Wtr Samples
			\$102.12 PW	Freight-Wtr Samples
			\$185.44 PS	Freight-Uniforms
			<hr/>	
			\$465.37	
54291	Arctic Inland Resources Ltd.	\$887.87	\$216.93 PW	Boardwalk Matls
			\$605.83 PW	Tools
			\$65.11 REC	Bleachers at Crocus
			<hr/>	
			\$887.87	

The City of Dawson
Cheque Run 19-20
27/09/2019

Cheque Number	Vendor Name	Cheque Amount		Dept	Detail
54292	536042 Yukon Inc - Hummingbird Mobile Health	\$892.50		PW-REC-PS	Audiometric Testing
54293	536006 Yukon DBA The Bunkhouse	\$23.71		PW	Reimbursement of W&S work order
54294	Acklands -Grainger Inc.	\$1,244.49		PW	Safety Supplies
54295	Advance North Mechanical	\$68.25		PW	Service Call to Start Truck
54296	Arctic Inland Resources Ltd.	\$1,015.04	\$17.90	REC	Decking
			\$142.38	REC	Decking & Wood
			\$165.27	REC	Mat's for Ice Plant Door
			\$211.05	PW	Bldg R&M Tools
			\$75.52	PW	Bldg R&M
			\$246.31	PS	Training Mat'ls
			\$216.93	PW	Boardwalk Mat'ls
			-\$60.32	REC	Credit for Returned Goods
			\$1,015.04		
54297	Bonanza Market	\$131.25		REC	Program Supplies
54298	Brenntag Canada Inc.	\$1,041.66		PW	Chemicals
54299	Canadian Red Cross	\$412.56		REC	Kids Swim Program
54300	Canadian Freightways	\$1,393.99		PW	Freight for Chemicals
54301	Chief Isaac Incorporated	\$206.85	\$131.25	REC-PW-PS	Safety Line
			\$75.60	PW	Remedial Janitorial
			\$206.85		
54302	Conservation Klondike Society	\$5,167.96		REC	Community Grant
54303	Cotter Enterprises	\$14,807.83	\$4,866.75	CABLE	July Contract Svs
			\$3,730.33	CABLE	August 01 Contract Svs
			\$6,210.75	CABLE	August 30 Contract Svs
			\$14,807.83		
54304	Crain Ventures	\$220.50		REC	R&M-Arena - Air Handler
54305	Curzon, Lambert	\$200.00		ADM	Snr HOG
54306	Dawson Chamber of Commerce	\$30.00		REC	Dawson Dollars
54307	Dawson City General Store	\$288.21	\$44.24	REC	Pool ProgSupp
			\$175.69	REC	Pool ProgSupp
			\$49.29	ADM	Office Supplies
			\$18.99	PW	Office Supplies
			\$288.21		
54308	Dawson City Minor Hockey	\$1,417.50		REC	Correcting-Reimbursing on Tourny Rates
54309	Dawson Hardware Ltd	\$1,290.01	\$28.60	REC	OpSupplies
			\$9.44	REC	OpSupplies-therometer
			\$33.64	REC	OpSupplies-Hose
			\$44.39	REC	OpSupplies-Hardware
			\$15.10	REC	OpSupplies-Sink Plugs
			\$22.67	PW	Boardwalk - Tools
			\$117.08	REC	NonCapEquip ShopVac & Access
			\$25.67	PW	OpSupplies - Bleach
			\$29.28	PW	Bldg R&M - Fuel Valve
			\$92.59	PW	OpSupplies-Gbags
			\$16.53	PW	SafetySupplies-Gloves
			\$2.73	ADM	AdminBldg R&M
			\$52.90	PW	Bldg R&M - Tools
			\$10.94	PW	Bldg R&M
			\$10.38	PW	OpSupplies - Bug Dope
			\$736.34	REC	OpSupplies - RV Anti-freeze
			\$18.12	PW	Bldg R&M - Tools
			\$23.61	ADM	Bldg R&M - 8th Ave
			\$1,290.01		
54310	Dawson City Slo-pitch Association	\$1,500.00		REC	Ump Fees
54311	Duncan's Limited	\$387.45		REC	1/2hp motor
54312	Duncan, Rory	\$28.87		REC	Reimburse-ProgSupplies
54313	Ed Repair & Services	\$65,835.00	\$31,815.00	PW	Garbage P-U Svs July
			\$34,020.00	PW	Garbage P-U Svs August
			\$65,835.00		
54314	English, Katie	\$895.91		REC	Reimburse-ProgSupplies
54315	Gammie Trucking Ltd.	\$252.00		PW	Pit Run Gravel for 6thAve&Princess
54316	Gearailt, Daithi Mac	\$40.00		REC	Fob Security Return
54317	Grenon Enterprises Ltd.	\$9,481.50	\$1,953.00	PW	ContSvs-Roads Aug11-17
			\$3,029.25	PW	ContSvs-Roads Aug18-24
			\$1,260.00	PW	ContSvs-SWR
			\$561.75	PW	ContSvs-Roads Aug25-31
			\$262.50	REC	Steam-Snake plugged line at Minto Concession
			\$131.25	PW	ContSvs-SWR
			\$1,023.75	PW	ContSvs-Roads Sep01-07
			\$1,260.00	PW	VacTrk-Qun&2ndAve
			\$9,481.50		
54318	Grenon, Gerry	\$200.00		ADM	Snr HOG
54319	Hardie, Gordon	\$200.00		ADM	Snr HOG
54320	Yukon Housing Corporation	\$2,465.52		ADM	Reimburse-Overpaymt of PropTx
54321	Ben Howie	\$150.00		REC	Parade Prize Winner

54322	Huffman, Clarissa	\$1,170.00		PL&Dev	Learning Supports
54323	Humane Society	\$7,300.00	\$3,650.00	PS	Apr-June Brding
			\$3,650.00	PS	Jul-Sept Brding
			\$7,300.00		
54324	VOID	\$0.00			Mis print
54325	KBL Environmental Ltd.	\$2,908.50		PW	ContSvs
54326	Manitoulin Transport	\$144.60	\$64.79	REC	Freight
			\$47.46	ADM	Freight-Staples
			\$32.35	ADM	Freight-Staples
			\$144.60		
54327	Harvey McIntyre	\$40.00		REC	Fob Security Return
54328	Nordique Fire Protection	\$5,255.83	\$3,237.15	ALL	Fire Extinguisher Inspect&Cert
			\$1,617.00	PS	Safety Supplies
			\$110.30	PS	NonCapEquip Pen Lights
			\$291.38	PS	Safety Supplies-Burn Kits
			\$5,255.83		
54329	North 60 Petro	\$6,881.58	\$381.06	REC	BldgFuel-Pool
			\$889.32	REC	BldgFuel-Pool
			\$2,600.23	ALL	Vehicle Fuel
			\$1,769.31	ALL	Vehicle Fuel
			\$400.16	PW	BldgFuel-Quigley
			\$272.79	ADM	BldgFuel-CAO's hse
			\$85.17	PS	BldgFuel-Fire Chief's Res
			\$200.04	PW	BldgFuel-Garage
			\$283.50	PW	BldgFuel-Wood Shop
			\$6,881.58		
54330	Northern Industrial Sales	\$1,940.33	\$276.09	REC	OpSupplies-Wildfires
			\$219.58	REC	OpSupplies-Wildfires
			\$62.97	REC	OpSupplies-Wildfires
			\$399.17	PW	Safety Supplies
			\$3.54	PW	Safety Supplies
			\$160.06	PW	Bldg R&M - Tools
			\$240.74	PW	OpSupplies
			\$73.67	PW	Bldg R&M - Tools
			\$67.29	PW	Safety Supplies
			\$43.95	PW	HvyEquip R&M
			\$125.77	PW	Safety Supplies
			\$267.50	REC	OpSupplies
			\$1,940.33		
54331	Northern Superior Mechanical	\$143.82	\$67.86	PW	OpSupplies
			\$23.71	PW	Bldg R&M - Tools
			\$52.25	PW	Vehicle R&M
			\$143.82		
54332	Northwestel Inc	\$5,279.10		ALL	Sept Phone Bill
54333	Pacific Tier Solutions Inc.- Book King Sol.	\$2,053.64	\$1,988.36	REC	Quarterly Oct01-Dec31
			\$154.28	REC	Module Upgrade
			\$2,142.64		
54334	Percy De Wolfe Memorial Race	\$1,200.00		REC	CommGrnt-Race Expenses
54335	Public Service Alliance of Canada	\$5,007.91	\$2,642.89	ADM	Union Dues PP16&17
			\$2,365.02	ADM	Union Dues PP18&19
			\$5,007.91		
54336	Red Cap Landscaping	\$2,060.00	\$700.00	REC	August Mow-Weed
			\$1,360.00	REC	Sept Mow-Weed
			\$2,060.00		
54337	Rocky Mountain Phoenix	\$44.63		PS	OpSupp-Engine #3
54338	RPAY	\$300.00		REC	Spring Aquatics WrkShop
54339	Stantec Architecture Ltd.	\$11,096.06	\$9,793.01	REC	ProFees-Future Plan Rec
			\$1,303.05	PL&D	ProFees-Change Order #3
			\$11,096.06		
54340	Staples #251 Whitehorse	\$1,683.42	\$1,273.95	ALL	Office Supplies
			\$409.47	ALL	Office Supplies
			\$1,683.42		
54341	Sunnydale Landscaping-Miriam Haveman	\$2,436.00		PW	ContSvs-Boardwalks
54342	Superior Propane Inc	\$2,585.65		REC	Propane
54343	The Chickweeders	\$4,623.67		REC	Horticultural Svs
54344	Total North Communications Ltd	\$220.50		PW	Asset Management
54345	Tsunami Solutions - 61267	\$170.10		var	Safety Line - Staff after hours
54346	Unline Canada Corporation	\$578.03		PW	NonCap Equip
54347	Woolner, Carly	\$40.00		REC	Fob Security Return
54348	Wynker Electric & Controls Ltd.	\$6,375.39		PW	ContSvs
54349	Young, Kimiko	\$3,000.00		REC	WSI Course & Expenses
54350	Yukon Energy Corporation	\$20,743.81	\$2,710.70	PW	Street Lights Sep
			\$18,033.11	ALL	Electric Bill Sep
			\$20,743.81		
54351	Yukon Government-Finance	\$491.00	\$450.00	PW	Water License
			\$7.00	ADM	Registrar of Land Titles
			\$34.00	ADM	Registrar of Land Titles
			\$491.00		
54352	Air North	\$551.31	\$103.17	PW	Freight-Wtr Samples
			\$81.03	PW	Freight-Wtr Samples
			\$103.17	PW	Freight-Wtr Samples
			\$263.94	PW	Freight-Safety Gear
			\$551.31		
54353	Potoroka, Wayne	\$722.28		REC	Reimburse-ProgSupplies

Request for Decision



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	Lot 40 Expired Agreement	
PREPARED BY:	Libby Macphail, Acting CDO	ATTACHMENTS: 1. Copy of Extension Amendment
PREPARED FOR:	Cory Bellmore, CAO	
DATE:	October 2 nd , 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	n/a	

RECOMMENDATION

It is respectfully recommended that Council enter into a signed amendment with the existing purchaser, requiring the building requirement to be fulfilled by March 31, 2020.

ISSUE

The Agreement for Sale for Lot 40 Dome Road is now past the deadline to have completed development and requires a decision from council to extend or declare null & void the Land Sale Agreement.

BACKGROUND SUMMARY

The lot was purchased through the Dome Road lottery in January 2015. The Land Sale Agreement included conditions that was required to be fulfilled before transfer of title could occur, including a building requirement.

Council agreed to an extension to the building requirement, which was issued in October 2017, granting the purchaser an additional year to fulfill the conditions, as per Section 6.1 of the agreement. Current improvements that have been completed to date based on the purchaser's original letter, including clearing, construction of a gravel driveway and pad, and a first draft of building elevations. A septic system was completed and issued an approval from Yukon Government.

Between October 2017 and April 2019, the purchaser made no contact with the City of Dawson to proceed with the construction of their home, and to date no permits have been issued. In April 2019, a letter was issued to the purchaser indicating that their extension had expired, and that action was needed. No response was received to this letter. A representative of the purchaser approached administration in June 2019, indicating that the purchaser was interested in applying for a new extension. Administration received a letter once the August 26 COW package had already been finalized and distributed, thus a letter from the purchaser was provided to Council in person. Based on available information, COW made the following resolution:

Resolution #CW19-23-10: THAT Committee of the Whole recommends council confirms the agreement to purchase for Lot 40, Dome Subdivision is null and void, and directs administration to bring forward a budget amendment to return the purchase price less deposit and re-release the lot via new lottery.

Following this, the purchaser approached the City explaining that they still wanted to pursue the option of an extension and that they had put a down payment on a modular home to place on the lot. Administration explained that modular units still need to be assessed through the appropriate development permit process, but that a permit could not be approved until an extension granted by Council.

On September 30th, Committee of the Whole passed the following resolution:


Resolution #CW19-25-15: THAT Committee of the Whole forwards the request for direction RE: Lot 40, Dome Subdivision to council with a recommendation to proceed with option 1: Enter into a signed amendment with the original purchaser until March 31, 2020.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES
--

Amended Agreement for the Land Sale

The conditions on the amended agreement for the Land Sale are as follows:

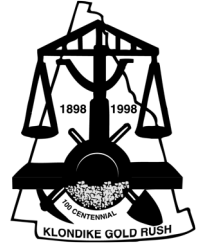
- The extension of the land sale agreement is only until March 31, 2020. This was agreed on by all parties to be a reasonable request. The purchaser expects to have all construction of the pre-fab home to be completed by December, and for the occupancy permit to be signed off during the rest of Winter.
- This extension will be a final extension. If no correspondence is received by the purchaser before March 31, 2020, the agreement is rendered null and void as per Section 6.2 of the land sale agreement.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Oct 4, 2019	



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
PH: (867) 993-7400, FAX: (867) 993-7434



October 7th, 2019

Steven Shatilla
Box 804
Dawson City, YT
Y0B 1G0

Re: NOTICE OF APPROVED REQUEST FOR EXTENSION

Dear Mr. Shatilla,

I am pleased to inform you that your Request for Extension to your Building Requirement for Lot 40 Dome Road Subdivision was approved by Council on October 7th, 2019.

This extension is granted until March 31, 2020. This will be the final extension granted. Your building requirement as stipulated in Section 4.1 of the Land Sale Agreement must now be fulfilled as of this date. If the building requirement is not filled by March 31, 2020, and no correspondence is received from you before this date, the Land Sale Agreement shall be rendered null and void as per Section 6.2.

This extension does not change your obligations as the purchaser under any clause other than the ones mentioned in this letter.

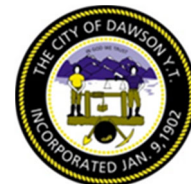
Should you have any further questions, please contact the Community Development Officer, Clarissa Huffman, for assistance.

Sincerely,

Cory Bellmore
CAO

Wayne Potoroka
Mayor

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

AGENDA ITEM:	Dome Lotteries I & II Caveat and Restrictive Covenant Removal	
PREPARED BY:	Libby Macphail, Acting CDO	ATTACHMENTS: 1. Lot 33 Dome Road Subdivision Caveat and Restrictive Covenant
DATE:	October 2, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Land Titles Act	

RECOMMENDATION

THAT Council respectfully direct administration to remove the caveats and restrictive covenants from Dome Lotteries I & II from the Land Titles.

ISSUE / PURPOSE

On September 16, 2019, it was brought to administration's attention that the existing caveat and restrictive covenant for Lot 33 Dome Road Subdivision is still existing. This caveat and restrictive covenant prohibits the land owner from subdividing the lot.

BACKGROUND SUMMARY

On July 15, 2019, Council granted subdivision authority to subdivide Lot 33, Dome Road Subdivision through resolution C19-14-08. The applicant, Melanie Feller, has since completed the requirements for subdivision, but has been halted, as the caveat and restrictive covenant still exists on title. This caveat and restrictive covenant states that: "It is deemed desirable that there be no further subdivision of any of the lots in the Subdivision Area in order to minimize health impacts and protect the aesthetic values relating to the other lots in the Subdivision Area". As caveats and restrictive covenants are territorially legislated, it is not possible to remove a caveat unless it is done by the original registrar (in this case, the City).

ANALYSIS / DISCUSSION

Alignment to OCP and Zoning Bylaw

It is clear that the above caveat and restrictive covenant is no longer desired by the City.

1. Removing the caveat it is in alignment with S. 7.0, Housing. The applicant's desire to subdivide the lot helps "Meet the full spectrum of housing needs in the community" and helps "Provide sufficient land available for residential development".
2. Lots on the Dome have since been zoned R3, which allows for a minimum lot size of 0.40 ha (1 acre).

Remove Any Existing Caveats and Restrictive Covenants from Dome Lotteries I & II

It was believed by administration that all caveats and restrictive covenants had been removed, but this is clearly not the case. In order to be efficient, it would be prudent of council to have administration look at all titles from these lotteries and remove them if they still exist.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Oct 4, 2019	

THE LAND TITLES ACT

C A V E A T

TO THE REGISTRAR, YUKON LAND REGISTRATION DISTRICT

TAKE NOTICE THAT the Town of the City of Dawson, claims an estate or interest in and to the undermentioned lands, under and by virtue of a Restrictive Covenant Agreement, dated the *19th* day of *August*, 19*94*, a copy of which is attached hereto, which lands are described under Certificate of Title number 92Y39, namely:

94Y912
Lot Thirty-three (33),
Dome Road Subdivision
City of Dawson
Yukon Territory ✓
Plan 91-92

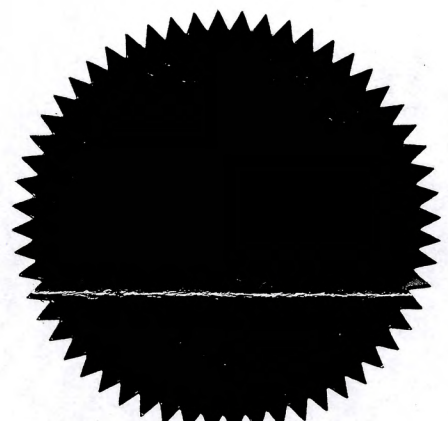
AND FORBIDS the registration of any Transfer affecting such lands or the granting of a Certificate of Title hereto, except subject to the claim herein set forth.

Address of the Caveator is: Box 308, Dawson City, Yukon Y0B 1G0 ✓

DATED at Dawson City, Yukon Territory, this *19th* day of *August*, 19*94*. ✓

THE TOWN OF THE CITY OF DAWSON
per:

Carol Metz Murray
Agent of the Caveator ✓



CANADA

YUKON TERRITORY

T O W I T

AFFIDAVIT OF CAVEATOR

I, Carol Metz Murray, of Dawson City, in the Yukon Territory, MAKE OATH AND SAY AS FOLLOWS:

1. THAT I am the Agent of the Caveator herein, and as such have personal knowledge of the matters herein deposed to.
2. THAT the allegations in the annexed Caveat are true in substance and fact, as I verily believe.

SWORN BEFORE ME at Dawson City)
in the Yukon Territory)
this 14th day of August, 1994)

Carol Metz Murray

A Notary Public in and for the)
Yukon Territory)

V. Campbell

RESTRICTIVE COVENANT

This Restrictive Covenant dated the 19th day of August, 1994

WHEREAS:

- A. The Town of the City of Dawson (the "Vendor") is the developer of a residential subdivision in the City of Dawson in the Yukon Territory.
- B. The Vendor is transferring to the undersigned, **ROBERT VANRUMPT AND PATRICIA CLAIRE RUSSELL** (the "Purchaser"), the title to a lot (the "Lot") in the Subdivision Area, namely:

Lot Thirty-three (33), Dome Road Subdivision, in the
City of Dawson in the Yukon Territory, Plan 91-92

on the express condition that the Purchaser enter into this Restrictive Covenant:

- C. It is deemed desirable that there be no further subdivision of any of the lots in the Subdivision Area in order to minimize health impacts and protect the aesthetic values relating to the other lots in the Subdivision Area;
- D. It is the Vendor's intention (but the Vendor does not make any covenant, agreement, warranty or representation) that each purchaser of lots in the Subdivision Area is to have the benefit of the stipulations binding on all the other lots forming part of the Subdivision Area whether such lots are sold to the respective purchasers before or after the date on which the vendor transfers the Lot to the purchaser;

NOW THEREFORE the Purchaser hereby covenants with the Vendor, and as a separate covenant with each and every other person now claiming under the Vendor as purchaser of any part or parts of the Subdivision Area, to the intent that the burden of these covenants may run with and bind the Lot and to the intent that the benefit of this Restrictive Covenant may be annexed to and devolve with each and every part of the Subdivision Area, other than the Lot, to observe the following stipulations:

- 1. The Purchaser will not use, or permit to be used, the Lot for any use other than as a single family residential property, the Purchaser will not construct, or permit to be constructed, any residential building on the Lot other than such single family residential building;
- 2. Without limiting the generally of the foregoing, the Purchaser will not subdivide or attempt to subdivide, or make any subdivision application for subdivision of the title to the Lot, whether by formal subdivision or indirectly by lease or otherwise;

Provided that neither the Purchaser nor his personal representative shall be liable for any breach of such stipulations committed upon the Lot after he has parted with all interest of the Lot.

Restrictive Covenant

-2-

AND the Purchaser, on behalf of himself and his successors in title to the Lot, hereby covenants with the said covenantees that the Vendor (or its solicitor) are hereby irrevocably appointed as the agents of the registered owner of the Lot for the sole purpose of executing and registering, on behalf of the registered owner of the Lot as a caveator, caveats against other lots in the Subdivision Area in order to protect the benefits granted to the registered owner of the Lot as covenantee under restrictive covenants in form identical or similar to this Restrictive Covenant, with respect to the remaining lots in the Subdivision Area.

This Restrictive Covenant shall enure to the benefit of and be binding upon parties hereto and their respective personal representatives, successors and assigns.

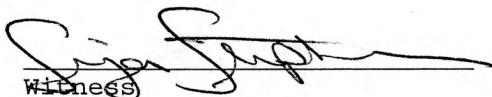
If any provision of this Restrictive Covenant, or any part thereof, is unenforceable or invalid for any reason whatsoever, the remainder of this Restrictive Covenant shall be binding upon the parties and shall be construed as if the unenforceable or invalid provisions or part thereof have been deleted.

Wherever the singular or masculine is used throughout the Restrictive Covenant, the same shall be construed as meaning the plural or feminine or body corporate where the context or the parties thereto so require, and all covenants shall be assumed to be joint and several.

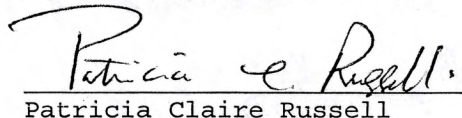
IN WITNESS WHEREOF the Purchaser has executed this Restrictive Covenant as of the date first written above.

SIGNED AND DELIVERED
in the presence of:


Witness


Witness


Robert VanRumpt


Patricia Claire Russell

CANADA)
YUKON TERRITORY)
T O W I T :)


AFFIDAVIT OF EXECUTION

I, Sonja Stephens, of the City of Dawson, in the Yukon Territory,
MAKE OATH AND SAY AS FOLLOWS:

1. I was personally present and did see **ROBERT VANRUMPT AND PATRICIA CLAIRE RUSSELL** named in the within instrument, who identified himself to me to be the person named herein, duly sign and execute the same for the purposes named therein.
2. The said instrument was executed at the City of Dawson, in the Yukon Territory, and I am the subscribing witness thereto.
3. That I know the said party and he is in my belief of the full age of nineteen years.

SWORN BEFORE ME at the City)
of Dawson, the Yukon)
Territory, this 19th day)
of August, 1994.)


Witness


A Notary Public in and for)
the Yukon Territory

DATED this 19th Day of August, 1994

BETWEEN:

THE TOWN OF THE CITY OF DAWSON

AND:

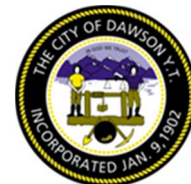
ROBERT VANRUMPT & PATRICIA CLAIRE RUSSELL

CAVEAT

Registered this 24 August 1994
at 3:41 o'clock, P.M.
under No. 116937 C/T No. 941917
dlc

116937

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

AGENDA ITEM:		ATTACHMENTS:
PREPARED BY:	Marta Selassie, Recreation Manager	
DATE:	October 2, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: <ul style="list-style-type: none">- Procurement Policy #14-02- Property Lease Policy 2017-05		

RECOMMENDATION

That Council direct administration to enter into a lease agreement with Triple J Hotel for the provision of Concession Services at the Art & Margaret Fry Recreation Centre for a monthly lease rate of \$900/month year one, \$925/month year two and \$950/month year three.

ISSUE / PURPOSE

To enter into an agreement for the seasonal operation of the concession at the Art & Margaret Fry Recreation Centre (AMFRC) for a term commencing November 2019 and expiring March 31, 2022. Concession services shall be available between November 1 and March 31 of each year with minimum operating hours as follows:

Monday-Friday 11:30 a.m.-2:00 p.m.
Monday-Friday 4:30 p.m.-9:00 p.m.
Saturday 9:30 a.m.-7:30 p.m.

BACKGROUND SUMMARY


The *Property Lease Policy* regulates the leasing of City of Dawson property and facilities for public use for periods in excess of 14 days.

A request for proposals was issued for the operation of seasonal concession services at the AMFRC. Four tender packages were picked up and one compliant bid was received by tender close. The evaluation criteria for proposals were:

Item of Work	Scoring Amount
Monthly Rental Fee	75%
Healthy Menu Options	10%
Menu Variety	10%
Information on completed Bid Forms & within proposal	5%
Total	100%

ANALYSIS / DISCUSSION

The Triple J Hotel was the only compliant proposal in the evaluation review, and their bid submission exceeds the minimum bid requirement of \$850/month plus propane cost. Administration recommends the City of Dawson enter into an agreement with Triple J Hotel for the provision of concession services at the Art & Margaret Fry Recreation Centre.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Oct 4, 2019	

2019 REGULAR COUNCIL & COMMITTEE OF WHOLE MEETINGS

JANUARY						
SU	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
SU	M	T	W	TH	F	S
					1	2
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	Council Meeting
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	Committee of Whole
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Deputy Mayor Appointments	
Councillor Shore	January to March
Councillor Johnson	April to June
Councillor Kendrick	July to September
Councillor Ayoub	October to December

WHEREAS human-generated climate change is an indisputable, scientifically proven reality, and

WHEREAS climate change affects everyone, with northerners particularly susceptible to its impacts, and

WHEREAS greenhouse gas emissions from fossil-fuel combustion is a leading cause of climate change, and

WHEREAS it's up to everyone to respond to the challenge of climate change and all citizens of the City of Dawson are encouraged to find ways to do, and continuing doing, their part in reducing their environmental footprint and greenhouse gas emissions.

THEREFORE BE IT RESOLVED that the City of Dawson Council directs the following:

As part of the upcoming budget-planning process, the CAO determines the municipality's annual average fuel consumption, in litres, and advise how the City of Dawson will reduce that number by at least 3% in 2020 and track the financial savings.

As part of the upcoming budget-planning process, the CAO determines the municipality's annual average electricity consumption and advise how the City of Dawson will reduce that number by at least 3% in 2020 and track the financial savings.

As part of the upcoming budget-planning process, the CAO prioritizes at least one of Council's climate-change ideas generated as part of the climate-strategy planning process and ensure it is in the 2020 budget presented to Council.

That any municipal carbon-tax rebates received from, at a minimum, 2020 to 2025 be directed to a reserve fund with the express purpose of paying for municipal initiatives aimed at limiting environmental impacts and reducing greenhouse gas emissions and that the CAO advise before September 30, 2020, on how that money will be accessed by departments.

That managers continue the practice of calculating carbon emissions in lifecycle costing of vehicle purchases.

That from now on, authors of briefing notes to Council consider, to the best of their ability, climate and environmental impacts and include that information in the "implications" or "analysis" section of those briefing notes.

That before March 31, 2020, the CAO advises on reasonable changes to the Procurement Policy that would give preference to contractors and service providers who limit greenhouse gas emissions and have a demonstrated commitment to green business practices.

That before March 31, 2020, the CAO and managers complete the FCM climate-adaption maturity scale tool and the greenhouse gas emissions reduction maturity scale and report the results back to Council.

That the City of Dawson continue to be a willing and engaged partner in implementing the Yukon's Climate Change Strategy.

That water coolers be removed from all City of Dawson buildings.

That the Mayor write a letter to the Yukon Government Community Services Minister (and forward it to Council) on the first of every month until petroleum hydrocarbon containers are included in the Designated Material Regulations and petroleum products are considered as an item for Extended Producer Responsibility.

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

SUBJECT:	Community and Recreation Grants	
PREPARED BY:	Marta Selassie, Recreation Manager	ATTACHMENTS:
DATE:	October 3, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: Community Grant Policy #16-01, Recreation Grants Policy 2017-06		

RECOMMENDATION

THAT Council approve the Community Grants, as recommended by the Community Grant Committee in the amount of \$5,500 and Council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$3,675.00.

That Council approve the Recreation Grants, as recommended by the Recreation Board in the amount of \$1,050.00.

BACKGROUND SUMMARY

The Recreation Board dispenses two levels of funding under the Recreation Grant Program. Level 1 is intended for individuals or small groups. Level 2 is for community groups, organizations, non-profits and leagues. The 2019-20 Community Lottery Program total funding provided to the City is \$32,368 to date, approximately \$15,100 (inclusive of the recommendation below) has been allocated.

The City of Dawson received six applications for the fall intake of community grants and level 2 recreation grants the request totalling \$11,607. \$30,000 is budgeted for Community Grants annually to be dispersed over the three intakes. Approximately, \$20,000 of the funding received through the Community Lottery Program each year is allocated to Level 2 Recreation Grants.

ANALYSIS / DISCUSSION

The evaluation criteria for Community Grants applications is as follows:

- Provide a lasting infrastructure legacy to the community;
- Demonstrate significant volunteer involvement;
- Generate significant local spending and economic impact;
- Maintain open public access to the event or project
- Demonstrate partnership with other levels of government and community groups;
- Show large event attendance and local involvement;
- Have limited access to alternative funding sources;
- Generate awareness of City of Dawson;
- Create a sustainable public and social benefit;
- Involve youth and seniors
- and the *Recreation Grants Policy* establish the criteria

The evaluation criteria for Recreation Grants is as follows:

- Public benefit (number of participants, large target audience)
- Reduction of barriers (such as low fees, accessibility, reduce social & cultural barriers, location)
- Building capacity (leadership development, instructor training, activity promotion or infrastructure improvement)
- Application (complete, alternative funding sources, partnerships)

Based on the evaluation criteria established in the *Community Grants Policy* and the *Recreation Grants Policy* the respective committees make the following recommendations to Council for approval:

Applicant	Project Name	Request	Rec Board	Comm. Grant	Recommend
Dawson Society for Children & Families	Parent & Educator Resource Library	\$ 907.00	\$ 0	\$	\$
KVA	Thaw Di Gras	\$ 3,000.00	\$ 1,500.00	\$1,500.00	\$3,000.00
KVA	Trek Over the Top	\$ 3,000.00	\$ 800.00	\$1,200.00	\$2,000.00
Tr'odek Hatr'unohthan	Climate Change				
Zho (Yukon College)	Symposium	\$ 2,000.00	\$ 0.00	\$2,000.00	\$2,000.00
Dawson Curling Club	Rocks & Rings	\$ 1,200.00	\$ 1,200.00	\$ 0.00	\$1,200.00
Boardwalk Burlesque	Halloween Show	\$ 1,500.00	\$ 175.00	\$ 800.00	\$1,175.00
	Totals	\$11,607.00	\$3,675.00	\$5,500.00	\$9,375.00

The Recreation Board recommends to Council that the amount below be approved by resolution.

Project / Description	# of participants	Applicant	Request	Rec. Grant	Approved for
Hockey Camp ~ registration fees	1	Cara MacAdam	\$250	\$250	Registration fees
Discovery Days ~ Pipe Band	Community event	Rec Dept.	\$800	\$800	Community performances
TOTALS			\$1050.00	\$1050.00	

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

Report to Council



☒ For Council Decision ☐ For Council Direction ☐ For Council Information

☐ In Camera

SUBJECT:	DRAFT Heritage Bylaw	
PREPARED BY:	Clarissa Huffman, CDO	ATTACHMENTS: 1. DRAFT Heritage Bylaw
DATE:	September 11, 2019	
RELEVANT BYLAWS / POLICY / LEGISLATION: Official Community Plan		

RECOMMENDATION

It is respectfully recommended that Council:

1. Forward Heritage Bylaw 2019-04 to Council for second reading.

ISSUE

The existing Heritage Program is currently challenging to navigate, split between 5 very similar bylaws, and contains outdated programming and interpretation language. Feedback received from HAC and the public indicated that this program required review.

BACKGROUND SUMMARY

In February and March 2019, YG Historic Sites provided funding to review all of the heritage-related bylaws and provide feedback on next steps for improvement to clarity, ease of interpretation, consistency, and removal of duplication. The overall result of this review indicated that the most efficient way to manage the heritage program would be through one bylaw that consolidated the efforts of the current five bylaws. Throughout the June and July, the Heritage Advisory Committee provided feedback on iterations of this DRAFT bylaw and is now satisfied with its contents.

After first reading, the bylaw was sent back to Committee of the Whole to answer additional questions about the contents of the bylaw. This report does not repeat previous analyses and only discusses the questions raised at the most recent COW meeting.

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

S. 4.11- HAC Honorarium

A jurisdictional review was conducted of various municipalities in the Yukon regarding honorariums. Many jurisdictions did not have the information available on their websites regarding Council remuneration. An Emerging trend from the jurisdictions reviewed include the use of flat rates rather than per hour rates.

Government Entity	Honorarium Amount
Yukon Government Boards and Committees	Varies based on decision making level and permeance of committee. If HAC were a YG committee, they would fall under Category B or C due to their level of decision making and impact on government.

	75.00/Day to 125.00/Day
Mayo Councillors	\$100-200/meeting dependent on type and if travel is involved.
Haines Junction Councillors	\$150/Meeting

The above amounts range from \$75.00-\$200. A typical time commitment for a HAC committee member is 3 hours (1 hour to read materials and prepare, 2 hours for the meeting). Given this analysis, a \$75.00/meeting or \$100/meeting is a fair honorarium amount.

For simplicity of administration of this honorarium, it is written in the Bylaw that a HAC committee member shall receive \$200/month.

S. 7.09- Joint Council Meetings

S. 7.09 was reworded to state that “HAC shall submit a report to Council on a biannual basis”. 7.09 (a) continues to state that “the report submission dates shall be determined at the beginning of the calendar year”. This change is to reflect the nature of the Council and HAC relationship, as the committee serves at the pleasure of council. As well, a report allows for flexibility- if HAC wishes to propose council decisions on matters relating to heritage it allows for proper consideration of these matters. As well, a report is less administratively burdensome and does not require extensive scheduling.

Clarification around Signage

At the Committee of the Whole meeting, it was stated that signage was made eligible for funding. New signage continues to be ineligible as the Fund is not intended to assist applicants with the creation of new structures. Rather, it is intended for the restoration and preservation of Dawson’s historic resources.


An applicant could access a Heritage Incentive for a sign under S. 13.02 (f): “Returning the exterior to its original appearance as per photographic evidence or other research as appropriate”. If the original exterior included a historic signage or a painted sign on the façade, it would be appropriate under the *Standards and Guidelines for the Conservation of Historic Places in Canada* to include signage as part of the “original appearance”.

Other Amendments

The bylaw was reviewed for grammatical errors and definitions were updated. Wording was clarified and made consistent for S. 5.03, 13.05, and 13.12.

Next Steps (in approximate order of completion)

1. Amendment to the Reserve Fund Bylaw and the Heritage Management Plan.
2. Development of a municipal Heritage Inventory, a Historic Resources Permit, and a Development & Heritage Guide.
3. Amendment to the Zoning Bylaw.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	Oct 4, 2019	



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 37(1) of the *Historic Resources Act*, RSY 2002, c. 109, and amendments thereto, provides that a municipal council may, by bylaw, designate as a municipal historic site, any site in the municipality that, in the opinion of the council, has sufficient historic significance in accordance with section 15 of the *Act*.

WHEREAS section 15 of the *Historic Resources Act*, RSY 2002, c. 109, and amendments thereto, provides that a municipal council designate any site as a historic site when satisfied that the site is, whether in itself or because of

- a) historic resources or human remains discovered or believed to be at the site, an important illustration of the historic or pre-historic development of the Yukon or a specific locality in the Yukon, or of the peoples of the Yukon or locality and their respective cultures; or
- b) the natural history of the Yukon or a specific locality in the Yukon,

and has sufficient historic significance to be so designated.

WHEREAS section 179 of the *Municipal Act*, RSY 2002, c. 154, section 48(f) of the *Historic Resources Act*, RSY 2002, c. 109, and amendments thereto, provides that a municipal council may establish a committee to advise council on heritage matters.

WHEREAS section 245 of the *Municipal Act*, RSY 2002 c. 154 and amendments thereto, provides that council may by bylaw provide grants as council considers expedient to any person, institution, association, group, government, or body of any kind.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the *Heritage Bylaw*.

2.00 Purpose

2.01 The purpose of this bylaw is to outline:

- (a) The duties and responsibilities of the Heritage Advisory Committee;
- (b) The designation and protection of municipal historic resources; and
- (c) The framework of a Heritage Fund program;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

Table of Contents

PART I - INTERPRETATION	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION.....	4
4.00 Heritage Advisory Committee Structure and Proceedings	4
5.00 Heritage Advisory Committee Duties & Responsibilities	5
6.00 Heritage Advisory Committee Meetings	6
7.00 Heritage Advisory Committee Agendas and Minutes	6
8.00 Municipal Historic Sites	7
9.00 Heritage Inventory	8
10.00 Protection of Historic Sites	8
11.00 Historic Resources Permit	9
12.00 Heritage Fund	9
13.00 Heritage Incentives	10
14.00 Penalties	13
PART III – FORCE AND EFFECT	16
15.00 Severability	16
16.00 Bylaw Repealed.....	16
17.00 Enactment	16
18.00 Bylaw Readings.....	16



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (c) "city" means the City of Dawson;
- (d) "council" means the Council of the City of Dawson.
- (e) "Historic Townsite" means the combined area of the Downtown Heritage Management Area and the Residential Heritage Management Area as defined by the *Zoning Bylaw*.
- (f) "Development Officer" means the Community Development and Planning Officer or their delegate as appointed by the Chief Administrative Officer (CAO).
- (g) "Heritage Inventory" means a listing of historic resources within the City of Dawson that includes relevant information from the Yukon Historic Sites Inventory (YHSI). The Heritage Inventory is intended to complement, not duplicate, the YHSI.
- (h) "Historic Resource" means a historic site, historic object, or any work or assembly of works of nature or human endeavor listed in the Yukon Historic Sites Inventory.
- (i) "Historic Resources Permit" means a permit issued by the Development Officer to authorize any proposed alteration to a historic resource.
- (j) "Minister" means the Minister of the Yukon Legislative Assembly responsible for the Historic Resources Act.
- (k) "Municipal Historic Site" means an area or place, parcel of land, building or structure, or the exterior or interior portion of a building or structure that is by itself, or by reason of containing a historic resource, designated by Council as a Municipal Historic Site.
- (l) "Municipal Historic Sites Inventory" means a listing of the Municipal Historic Sites designated by Council.



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (m) "Registered Owner" means the individual(s) listed as the owner on the current land titled for the property.

PART II – APPLICATION

4.00 Heritage Advisory Committee Structure and Proceedings

- 4.01 Council shall, by resolution, appoint a minimum of three (3) and a maximum of five (5) voting members to the Heritage Advisory Committee (HAC). Members shall be residents of, or be the registered owner of property/properties in, the City of Dawson but are not required to be Canadian citizens.
- 4.02 Terms for voting members shall be of a two-year period and shall be staggered so that the terms of members end in alternate years. Appointments shall be to terms concluding on September 30th of any given year. Members may be reappointed to succeeding terms.
- 4.03 Members serve at the pleasure of Council.
- 4.04 Where a member of HAC has failed to attend three (3) consecutive HAC meetings without the consent of the chair, HAC may, by resolution, recommend to Council that Council revoke the appointment of such member by resolution.
- 4.05 At the first regular meeting following September 30th in any year, HAC shall, by resolution, appoint a chair and deputy chair for a term not exceeding one year.
- (a) Members may volunteer their names for consideration. If no volunteers come forward, chair and deputy chair shall fall to the two longest-standing members of HAC.
- (b) A chair may serve for more than one successive term.
- 4.06 Council shall appoint up to four (4) heritage professional advisory members to HAC, with one (1) each invited from Tr'ondëk Hwëch'in, Parks Canada, Yukon College, and Government of Yukon.
- (a) Each professional advisory member may appoint an alternate who may participate on their behalf should they be unavailable to attend a meeting.
- (b) The Yukon College professional advisory member should be teaching or studying in a relevant building related field such as carpentry.
- (c) Individuals not affiliated with one of the organizations listed in 4.06 may serve as professional advisory members under the following conditions:
- I. There are currently less than four (4) professional advisory members appointed by Council; and
- II. The number of voting members appointed to HAC has already reached the maximum of five (5) members.
- 4.07 Professional advisory members shall:
- (a) Be non-voting members of HAC with participation in all HAC meetings;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (b) Be appointed to a term not exceeding two years, but may be reappointed to succeeding terms; and
- (c) Serve at the pleasure of Council.
- 4.08 Unless otherwise specified in this bylaw, conduct at meetings shall be in accordance with section 11 the *Council Proceedings Bylaw*, and amendments thereto.
- 4.09 Three (3) voting members of HAC shall constitute a quorum at any meeting.
 - (a) If quorum is not present within 30 minutes after the time fixed for a regular or special meeting of HAC, the Development Officer shall ensure the names of members present are recorded and the meeting shall be adjourned until the next regular or special meeting.
 - (b) If a member arrives late, no prior discussion shall be reviewed for that member's benefit except with the unanimous consent of all members present at the meeting.
- 4.10 Members who are in conflict of interest must declare the conflict and step down from the table during discussion and voting for the related agenda item(s).
 - (a) Members are considered to be in conflict where they may be perceived as unable to make an unbiased assessment of the matter at hand due to monetary or other tangible benefits relating to:
 - I. The member or the member's immediate family;
 - II. A corporation in which the member is a shareholder, director, or officer;
 - III. A society in which the person is a member, officer or employee; or
 - IV. A partnership or firm of which the person is a member.
 - (b) The withdrawal and return of the member shall be recorded in the minutes.
- 4.11 Each member of the Heritage Advisory Committee will be compensated with a monthly honorarium of \$200.00.
- 5.00 Heritage Advisory Committee Duties & Responsibilities**
- 5.01 HAC shall:
 - (a) Consider and make recommendations to the Development Officer regarding historic resource permit applications;
 - (b) Consider and make recommendations to the Development Officer regarding heritage aspects of a development permit applications in the historic townsite;
 - (c) Consider and make recommendations to the Development Officer regarding nominations for designation of a Municipal Historic Site based on publicly available evaluation criteria;
 - (d) Provide a list of proposed heritage-related projects once per fiscal year for consideration in the Council annual operating budget process;
 - (e) Provide feedback and input to the Development Officer to assist with the development and maintenance of a development & heritage guide to provide a consistent framework for decision making; and
 - (f) Other duties as delegated to it by council from time to time.



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- 5.02 HAC and its members shall not represent the City of Dawson in a formal or informal capacity unless requested and/or approved by council.
- 5.03 If, after two consecutive meetings, HAC is unable to make a decision on any matter once all information has been received, HAC shall refer the matter to council.
- 5.04 HAC members will be required to attend orientation and ongoing training as recommended by the Development Officer and determined by Council.

6.00 Heritage Advisory Committee Meetings

- 6.01 At the last meeting of each calendar year, HAC shall establish the regular HAC meeting dates for the following year.
- 6.02 All regular meetings shall be scheduled from 7:00pm to 9:00pm. HAC may, by resolution, extend the hours of a regular meeting, not exceeding two periods of thirty (30) minutes.
- 6.03 When the day fixed for a regular meeting of HAC falls on a statutory holiday, the meeting shall be held on the following working day.
- 6.04 The Development Officer may recommend cancellation of a regular meeting if there are no matters referred to HAC.
- 6.05 Notwithstanding s. 6.04 above, HAC shall hold a minimum of one regular meeting per month.
- 6.06 Meetings shall be attended in person wherever possible. A member may participate by electronic means if it is not feasible to attend in person. Electronic participation contributes to the quorum of the meeting.

7.00 Heritage Advisory Committee Agendas and Minutes

- 7.01 Notice for each meeting shall be given in the form of an agenda and meeting package distributed electronically not less than two (2) working days prior to the time of the meeting.
- 7.02 All matters to be considered at a meeting, including development permit and historic resources permit applications, shall be submitted to the Development Officer at least four (4) business days prior to the time of the meeting.
- 7.03 No business other than that stated in the regular meeting agenda shall be heard at that meeting unless all members present pass a resolution unanimously to accept a time-sensitive item.
- 7.04 Upon the meeting being called to order, the following shall be the order of business unless otherwise determined by unanimous consent of the members present at the meeting:
 - (a) Call to Order
 - (b) Adoption of Agenda
 - (c) Delegations
 - (d) Business Arising from Delegations



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (e) Adoption of Minutes
 - (f) Business Arising from Minutes
 - (g) Applications
 - (h) Reports
 - (i) Unfinished Business
 - (j) New Business
 - (k) Correspondence
 - (l) Information
 - (m) Adjournment
- 7.05 Delegates may register an interest in a specific topic, in advance, in order to address HAC about the topic, with a speaking time not to exceed ten (10) minutes.
- 7.06 Notwithstanding s. 7.05 above, delegations on standalone topics that are not associated with an application shall be no longer than ten minutes, and may only be accepted if time permits, at the discretion of the Development Officer.
- 7.07 All recommendations shall be approved by a resolution. Reasons and explanations for a resolution shall be outlined in the minutes.
- 7.08 The Chair, or any two members, may call special meetings as deemed necessary, provided that two (2) working days notice be given to all members prior to the meeting.
- 7.09 HAC shall submit a report to Council on a biannual basis.
- (a) The report submission dates shall be determined at the beginning of the calendar year.
- 7.10 HAC may, by resolution, close a meeting to the public if the matter to be discussed is a matter contemplated by section 213(3)(b) of the *Municipal Act*.
- 7.11 The Development Officer shall ensure that minutes of all proceedings are legibly recorded and approved as accurate by resolution at the next regular meeting.
- (a) When approved as accurate, the Development Officer shall forward the minutes to Council as information.
- 8.00 Municipal Historic Sites**
- 8.01 Council may either, on its own motion, or upon nomination by any person or group of persons, designate any site as a Municipal Historic Site when it has determined, in its opinion, that the site is an important illustration of the historic development of the Klondike Valley, or the natural history or peoples and cultures of the Klondike Valley Cultural Landscape, as delineated in the *Heritage Management Plan*.
- 8.02 Designation of site as a Municipal Historic Site under s. 8.01 above must be in compliance with the requirements listed in Part 5 of the *Historic Resources Act* and amendments thereto.



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- 8.03 When a person or group of persons wishes to designate a site as a Municipal Historic Site, they shall complete a nomination form and submit it to the Development Officer with the prescribed fee as per the *Fees and Charges Bylaw*.
- 8.04 When the Development Officer receives a nomination to designate a Municipal Historic Site, they shall:
- (a) Assess the application for completeness and accuracy;
 - (b) Present the nomination to HAC for evaluation; and
 - (c) Prepare a report including:
 - I. the recommendations of HAC;
 - II. whether the site meets the requirements of this bylaw and of the *Historic Resources Act*; and
 - III. an overall assessment of the nomination with respect to overall planning considerations.
 - (d) Present the report detailed in s. 8.04(b) above for Council consideration.
- 8.05 Prior to passing a bylaw to designate a Municipal Historic Site under s. 8.01 above, Council will give full consideration of the recommendations provided in the report provided under s. 8.04(b).
- 8.06 A bylaw to designate a Municipal Historic Site shall include, at minimum:
- (a) A legal description of the land to be designated, if available, and/or a written description of the land to be designated;
 - (b) A map delineating the land to be designated;
 - (c) Reasons for designation; and
 - (d) Any specific protection measures or prohibitions as determined necessary by Council.
- 8.07 All transfers or sales of Municipal Historic Sites shall be completed in accordance with S. 51 and 52 of the *Historic Resources Act*.

9.00 Heritage Inventory

- 9.01 Council will maintain an inventory of
- (a) all designated Municipal Historic sites in compliance with S. 55 of the *Historic Resources Act*; and
 - (b) all existing historic resources within the municipality, including sites which have historical significance but which have not been designated by Council as a Municipal Historic Site.

10.00 Protection of Historic Sites

- 10.01 As per S. 48, 49, and 50 of the *Historic Resources Act*, the Development Officer is appointed by this bylaw to serve as an inspector for the enforcing of this bylaw and the *Historic Resources Act*.



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- 10.02 No person shall make, demolish, move, or make alterations to a Municipal Historic Site and/or a site listed on the Heritage Inventory unless such alteration is carried out in accordance with a valid development permit or historic resources permit.
- 10.03 In addition to s. 10.01 and 10.02 above, no person shall carry out an activity that will, in the opinion of HAC, alter the character defining elements of a Municipal Historic Site, without a resolution by Council indicating approval.
- 10.04 Upon receipt of an application for a development permit or historic resources permit for an activity that may alter the historic character of a non-designated site listed on the Heritage Inventory, HAC may recommend that the Development Officer bring the application forward to determine if Council wishes to commence the process for designation as a Municipal Historic Site.

11.00 Historic Resources Permit

- 11.01 A historic resources permit is required for any proposed exterior alterations and/or alterations of a character defining element of a Municipal Historic Site and/or to a site listed on the Heritage Inventory that does not meet the threshold for a development permit as defined in the sections 4.1 and 4.2 of the *Zoning Bylaw*.
- 11.02 Historic resources permit will be assessed and approved by the Development Officer, with recommendations from HAC, in accordance with the following, as applicable:
- (a) Development & Heritage Guide;
 - (b) *Design Guidelines for Historic Dawson*;
 - (c) *Standards and Guidelines for the Conservation of Historic Places in Canada*;
 - (d) *Heritage Management Plan*;
 - (e) *Zoning Bylaw*; and
 - (f) Statement of significance and character defining elements.

12.00 Heritage Fund

- 12.01 As per the *Reserves Fund Bylaw* Appendix A, the Heritage Fund may be used to assist with the following:
- (a) Restoration, enhancement, or renovation of Municipal Historic Sites and sites listed on the Heritage Inventory;
 - (b) Acquisition, by the City of Dawson, of Municipal Historic Sites and sites listed on the Heritage Inventory for heritage conservation/restoration purposes;
 - (c) Provision of financial assistance to owners or lessees of Municipal Historic Sites and sites listed on the Heritage Inventory for restoration, enhancement, or renovation of the site;
 - (d) Research to aid with interpretation of the culture and history of the Klondike Valley Cultural Landscape;
 - (e) Development of interpretive media such as signage, panels, or tours;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (f) Increasing public awareness of historic resources and heritage management of the City; and
 - (g) Other heritage purposes as specified by the resolution of Council.
- 12.02 Council shall transfer revenues from historic resources permits and Municipal Historic Site nominations to the Heritage Fund.
- 12.03 The Heritage Fund may be accessed by two project types:
- (a) Municipal projects, not exceeding a value of \$5,000 per fiscal year, that have been identified by HAC but have not been allocated budget funding; and
 - (b) Private projects that have proceeded through the Heritage Incentive application process as outlined in s. 13 of this bylaw.
- 12.04 Where HAC wishes to propose a project that meets the requirements for withdrawal from the Heritage Fund as per s. 12.01 and s. 12.03(a) above, HAC shall work with the Development Officer to devise a scope of work to be considered by Council. Municipal projects accessing the Heritage Fund will only be considered after the Heritage Incentive intake each year.
- 12.05 With respect to s. 12.03 above, Council shall hear project proposals for the Heritage Fund and may decide to:
- (a) Approve the project and transfer the full requested amount out of the Heritage Fund;
 - (b) Approve the project with minor changes transfer a full or partial amount out of the Heritage Fund;
 - (c) Request that changes are made to the project scope and returned with an updated proposal; or
 - (d) Decline the project because it is not eligible and/or is not deemed a project priority.

13.00 Heritage Incentives

- 13.01 Registered owners or lessees (with written authorization from the registered owner) of a Municipal Historic Site or a site listed on the Heritage Inventory may apply to the Heritage Fund as per s. 12.01 above.
- 13.02 Eligible restoration, enhancement, or renovation costs for Tier I and II incentives include the following:
- (a) Repair or replacement of roofs or foundations;
 - (b) Sealing to weather;
 - (c) Stabilization and/or installation of additional bracing;
 - (d) Repair or reproduction of doors and windows;
 - (e) Repair or replacement of cladding;
 - (f) Returning the exterior to its original appearance as per photographic evidence or other research as appropriate;
 - (g) Painting, where it can be demonstrated as a conservation activity;
 - (h) Interpretive signage and/or other publicly available interpretive media;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (i) Alterations that bring a structure into compliance with current bylaws in order to resolve a legal non-conforming status but do not impact the heritage values or character defining elements;
 - (j) Procurement of materials to undertake any of the above; and
 - (k) Procurement of skilled labour to undertake any of the above.
- 13.03 Non-eligible projects include the following:
- (a) Projects where a government is the applicant;
 - (b) Cyclical repair such as cosmetic repainting and landscaping;
 - (c) Private purchase of land or structures;
 - (d) Projects that have already commenced or are already complete;
 - (e) Projects on properties that have received funding under this bylaw within the last five (5) calendar years;
 - (f) Restoration or redevelopment that does not conform with the *Zoning Bylaw*, *Heritage Management Plan* and the *Design Guidelines for Historic Dawson*; and the *Standards and Guidelines for the Conservation of Historic Places in Canada*. Exceptions may be made for structures that are demonstrated to be legal non-conforming and meet the criteria for alterations to a legal non-conforming structure as per the *Municipal Act*.
 - (g) Projects on properties with outstanding property tax or compliance infractions with respect to any municipal bylaw;
- 13.04 Owners or lessees of a Municipal Historic Site are eligible for a Tier I Heritage Incentive, which constitutes up to 50% of an eligible project to a maximum of \$10,000.
- 13.05 Owners or lessees of a non-designated Heritage Resource are eligible for a Tier II Heritage Incentive, which constitutes up to 50% of an eligible project to a maximum of \$5,000.
- 13.06 Tier I and II Heritage Incentives are granted on an annual basis to a combined maximum that is equal to half of the Heritage Reserve Fund or \$20,000 per year, whichever is lesser.
- 13.07 Applications for Tier I and II Heritage Incentives will be considered complete when the following information is submitted to the Development Officer by April 15 of each year:
- (a) Completed application form;
 - (b) Project Proposal detailing:
 - I. Work plan and timeline;
 - II. Rationale for the project;
 - III. Current state of the structure/site (with photographs);
 - IV. Explanation of how the project advances the goals of the *Heritage Management Plan* and preserves the heritage values and/or character defining elements of the site; and
 - V. Explanation of how the project will extend the life of the site and provide heritage value to the broader community;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (c) Project budget, including details on proposed outside funding sources and ability to finance the project;
 - (d) Detailed drawings showing compliance with the *Zoning Bylaw*, *Heritage Management Plan*, *Design Guidelines for Historic Dawson*, and *Standards and Guidelines for the Conservation of Historic Places in Canada* where appropriate;
 - (e) Historical evidence of the site/structure's original use and features, such as historic photos or museum records; and
 - (f) Written approval from the registered owner of the site (where applicable).
- 13.08 Applications that do not meet all of the criteria listed in s. 13.07 above will not be assessed.
- 13.09 Applications for a heritage incentive will be assessed against the following criteria:
- (a) Whether the application is for a Tier I or II incentive, with Tier I being the highest weighted incentive;
 - (b) The degree of deterioration and necessity of restoration;
 - (c) The financial and technical ability of the applicant to complete the work;
 - (d) Ability of the applicant to access other funding for the project;
 - (e) The clarity, accuracy, and credibility of the project proposal;
 - (f) The degree of benefit to the heritage integrity of the site;
 - (g) The degree of community benefit; and
 - (h) Demonstration of commitment to using design features, materials, and styles that meet the *Design Guidelines for Historic Dawson* and the *Standards and Guidelines for the Conservation of Historic Places in Canada*.
- 13.10 Applicants may, upon request to the Development Officer, speak as a delegate to HAC to explain and get feedback on their proposal prior to formal submission of an application for a Heritage Incentive.
- 13.11 Council shall, upon the recommendation of HAC, determine by resolution whether an application, or any part thereof, should be:
- (a) Fully approved;
 - (b) Partially approved;
 - (c) Approved with additional conditions; or
 - (d) Denied.
- 13.12 Successful applications will be required to enter into a Contribution Agreement with the City of Dawson, detailing at minimum, the following conditions:
- (a) The proposed project shall not commence until the proponent has obtained a valid development permit and/or historic resources permit, as applicable.
 - (b) Funds will be released upon the completion of the project based on a site visit conducted by the Development Officer to confirm that the work has been completed to the specifications detailed in the plans submitted;
 - (c) Confirmation that any applicable territorial permits have been approved and closed;



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- (d) The applicant must remain in compliance with all relevant municipal and territorial legislation;
 - (e) The Contribution Agreement may be terminated if, in the opinion of the City of Dawson, the applicant fails to comply with any conditions of the Agreement;
 - (f) Any project-specific conditions as identified by the Development Officer, HAC, or council.
- 13.13 Receipt of an incentive through another funding opportunity does not change the eligibility of a project under this program.

14.00 Penalties

- 14.01 A development officer may enforce the provisions of this bylaw in accordance with the *Yukon Municipal Act*.
- 14.02 Any person who does the following commits an offence:
- (a) contravenes, causes, or permits a contravention of this bylaw or a historic resources permit;
 - (b) neglects or omits anything required under this bylaw or a historic resources permit;
 - (c) fails to comply with an order, direction, or notice given under this bylaw; or
 - (d) fails to provide entry for inspection under this bylaw.
- 14.03 If a development officer finds that a person is committing an offence under this bylaw, the development officer may require the person responsible for the violation to remedy it through a notice of offence order.
- 14.04 A development officer may issue a notice of offence order to:
- (a) the owner of the property;
 - (b) the person in possession of the land or buildings; or
 - (c) the person responsible for the offence.
- 14.05 The notice of offence order must be delivered in person, by registered mail, or by posting the notice in a conspicuous location on the site.
- 14.06 A notice of offence order shall:
- (a) describe the nature of the violation;
 - (b) describe the actions or measures required to remedy the violation, including the removal or demolition of a structure that has been erected or placed;
 - (c) state a time within which the person must comply with the directions or the order; and
 - (d) state that if the person does not comply with the directions within a specified time an offence ticket will be issued and/or the municipality will take action or measure at the expense of the person.
- 14.07 Where a person fails or refuses to comply with the notice of offence order, a development officer may take such action as is necessary to enforce the order.



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

- 14.08 The costs and expenses incurred by the City in carrying out a notice of offence order shall be placed on the tax roll as an additional tax against the property concerned, and that amount shall be collected in the same manner as taxes on the land.
- 14.09 If the corrective measures described in a notice of offence are not completed within the specified time, or if development continues after a permit has been revoked or a fine has been issued, the person to whom the order was issued may be issued an offence ticket by a development officer.
- 14.10 All offence tickets shall be prepared and served in accordance with part 3 of the Yukon *Summary Convictions Act*.
- 14.11 An offence ticket shall be served by registered mail or in person.
- 14.12 Set fines under this section include the following:
- (a) Failure to obtain a historic resources permit - \$250.00
 - (b) Failure to obtain a historic resources permit (second or subsequent offence) - \$500.00
 - (c) Failure to comply with permit conditions - \$250.00
 - (d) Failure to comply with permit conditions (second or subsequent offence) - \$500.00
 - (e) Failure to comply with notice of offence order - \$250.00
 - (f) Failure to comply with notice of offence order (second or subsequent offence) - \$500.00
 - (g) Failure to grant right of entry - \$250.00
 - (h) Failure to grant right of entry (second or subsequent offence) - \$500.00
- 14.13 The costs and expenses incurred by the City in carrying out a notice of offence order shall be placed on the tax roll as an additional tax against the property concerned, and that amount shall be collected in the same manner as taxes on the land.
- 14.14 When a development officer is satisfied that there is a continued contravention of this bylaw and it appears the contravention will not be corrected in a timely manner, the development officer may report such a contravention to Council.
- 14.15 Council may, on finding that any development or use of land or buildings is in contravention of this bylaw:
- (a) direct the development officer to act on the matter;
 - (b) suspend or revoke a development permit with respect to such contravention; and/or
 - (c) apply to the Court for an injunction to restrain such contravention.
- 14.16 A person who fails or refuses to comply with a notice of offence order is liable to sanctions as described in section 343 of the Yukon *Municipal Act*.
- 14.17 In addition to the penalties provided for in this bylaw, a person convicted of an offence may be ordered to remove such development and reclaim the site at that person's own expense.
- 14.18 Should any person owning or occupying real property within the City refuse or neglect to pay any penalties that have been levied pursuant to this bylaw, the development officer may inform such person in default that the charges shall be added to, and shall form part



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

of, the taxes payable in respect of that real property as taxes in arrears if unpaid on December 31 of the same year.

DRAFT



THE CITY OF DAWSON

Heritage Bylaw

Bylaw No. 2019-04

PART III – FORCE AND EFFECT

15.00 Severability

15.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

16.00 Bylaw Repealed

16.01 Bylaw 09-04, 09-06, 14-12, 15-06, and their amendments are hereby repealed.

17.00 Enactment

17.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

17.02 This bylaw shall be reviewed every 5 years.

18.00 Bylaw Readings

Readings	Date of Reading
FIRST	July 29, 2019
SECOND	
THIRD and FINAL	

Original signed by

Name of Presiding Officer, Title
Presiding Officer

Name of CAO (or designate), Title
Chief Administrative Officer



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes respecting

- (a) Nuisance, unsightly property, noise and pollution and waste in or on public or private property;
- (b) Businesses, business activities and persons engage in business and the enforcement of bylaws

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.02 This bylaw may be cited as the ***Single Use Plastics Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is

- (a) to regulate the business use of single use plastics to reduce the creation of waste and associated municipal costs,
- (b) to better steward municipal property, including sewers, streets and parks, and
- (c) to promote responsible and sustainable business practices that are consistent with the values of the community.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

Table of Contents

PART I - INTERPRETATION.....	1
1.00 Short Title	1
2.00 Purpose	1
3.00 Definitions	3
PART II – APPLICATION	4
4.00 Checkout Bag Regulation	4
5.00 Exemptions	5
6.00 Offence	5
7.00 Penalties	6
PART III – FORCE AND EFFECT	7
8.00 Severability	7
9.00 Bylaw Repealed.....	Error! Bookmark not defined.
10.00 Enactment.....	7
11.00 Bylaw Readings	7
PART IV – APPENDIX (APPENDICES)	8



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) "Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "business" means
 - I. any commercial, merchandising, or industrial activity or undertaking, or
 - II. any profession, trade, occupation, calling or employment, or
 - III. any activity providing goods or services for the purpose of gain or profit.
- (d) "checkout bag" means:
 - I. any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or
 - II. bags used to package take-out or delivery of food and includes Paper Bags, Plastic Bags, or Reusable Bags;
- (e) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (f) "city" means the City of Dawson;
- (g) "council" means the Council of the City of Dawson.
- (h) "paper bag" means a bag made out of paper and containing at least 40% post-consumer recycled paper content, and displays the words "recyclable" and "made from 40% post-consumer recycled content" or other applicable amount on the outside of the bag but does not include a Small Paper Bag;
- (i) "plastic drinking straw" means a tube made of plastic, including biodegradable or compostable plastics, used to transfer a beverage from a container to the mouth of the individual drinking the beverage by suction;
- (j) "plastic utensils" means cutlery made of plastic provided with the intention of a single use to consume food



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

- (k) “plastic bag” means any bag made with plastic, including biodegradable plastic or compostable plastic, but does not include a Reusable Bag;
- (l) “polystyrene foam containers” means single use containers intended to transport prepared food and beverages as a takeout container
- (m) “reusable bag” means a bag with handles that is for the purpose of transporting items purchased by the customer from a Business and is
 - (a) designed and manufactured to be capable of at least 100 uses; and
 - (b) primarily made of cloth or other washable fabric;
- (k) “small paper bag” means any bag means any bag made out of paper that is less than 15 centimeters by 20 centimeters when flat.

PART II – APPLICATION

4.00 Checkout Bag Regulation

- 4.01 Except as provided in the Bylaw, no Business shall provide a customer with any of the following items;
 - (a) Checkout Bag
 - (b) Plastic Drinking Straw
 - (c) Plastic utensils
 - (d) Polystyrene foam take out containers or cups
- 4.02 A Business may provide a Checkout Bag to a customer only if:
 - (a) The customer is first asked whether they need a bag;
 - (b) The bag provided is a Paper Bag or a Reusable Bag
- 4.03 For certainty, no Business may;
 - (a) Sell or provide to a customer a Plastic Bag;
- 4.04 No Business shall deny or discourage the use by a customer of their own Checkout Bag for the purpose of transporting items purchased or received by the customer from the Business or discourage the use of the customers own plastic drinking straw.
- 4.05 A Business may provide a Checkout Bag if:
 - (a) the Business meets the requirements of section 4.02;
 - (b) the bag has already been used by a customer; and;



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

(c) the bag has been returned to the Business for the purpose of being re used by another customers

4.06 A Business may provide a plastic drinking straw if:

- (a) For accessibility reasons, the customer requires a straw to consume a beverage and would not be able to if they were not provided a straw.
- (b) The beverage being provided is such that it could not reasonably be consumed by means other than a straw.

5.00 Exemptions

5.01 Section 4.00 does not apply to Small Paper Bags or Plastic Bags used to:

- (a) Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
- (b) Package loose small hardware items such as nails and bolts;
- (c) Contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
- (d) Wrap flowers or potted plants;
- (e) Protect prepared foods or bakery goods that are not pre-packaged;
- (f) Contain prescription drugs received from a pharmacy;
- (g) Protect newspapers or other printed material intended to be left outdoors

5.02 Section 4.00 does not limit or restrict the sale of bags, including Plastic Bags, intended for use at the customer's home or business, provided that they are sold in packages or multiple bags

5.03 Section 4.00 does not limit or restrict the sale of Plastic Drinking Straws intended for use in the customer's home, provided they are sold in packages of multiple straws.

6.00 Offence

6.01 A person who commits an offence and is subject to the penalties imposed by this Bylaw if that person,

- (a) Contravenes a provision of the Bylaw, or;
- (b) Consents to, allows, or permits an act or thing to be done contrary to this Bylaw,

6.02 Each instance that a contravention of a provision of the Bylaw occurs and each day that a contravention continues shall constitute a separate offence.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

7.00 Penalties

- 7.01 Any person who fails to comply with the requirements of this bylaw commits an offence and is liable, upon summary conviction, to:
- (a) a voluntary fine under section 20 of the Summary Convictions Act, issued in respect of an offence specified in Appendix "A" attached hereto and forming part of this bylaw;
 - (b) a fine not less than five hundred dollars (\$500.00) where proceedings are commenced pursuant to the Summary Convictions Act of the Yukon.



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

PART III – FORCE AND EFFECT

8.00 Severability

8.02 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Enactment

9.01 This bylaw shall come into force June 1, 2020.

10.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Original signed by

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



THE CITY OF DAWSON

Single Use Plastics Bylaw

Bylaw No. 2019-10

PART IV – APPENDIX (APPENDICES)

Appendix A – Voluntary Fines

Authority	Ticket Description	Fine – 1 st Offence	Fine – 2 nd and each subsequent offence
4.01	Providing a checkout bag or plastic drinking straw or plastic utensils to a customer except as provided in this bylaw	\$75	\$150
4.02 (a)	Providing a checkout bag or plastic drinking straw or plastic utensils without asking whether a customer wants one	\$75	\$150
4.02 (b)	Providing a checkout bag that is not a paper bag or reusable bag	\$75	\$150
4.03	Selling or providing a plastic bag	\$75	\$150
4.04	Discouraging the use of a customer's own reusable bag or plastic drinking straw or utensils	\$75	\$150

**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
August, 2019**

**Dawson City RCMP Detachment
“M” Division Yukon**



The Dawson City RCMP Detachment responded to a total of 227 calls for service during the month of August, 2019.

OCCURRENCES	<u>August/2019</u>	<u>Year to Date 2019</u>	<u>August/2018</u>	<u>Year Total 2018</u>
Assaults (including common assault, assault with a weapon, assault causing bodily harm etc.)	9	53	3	69
Sexualized Assaults	0	2	0	5
Break and Enters	3	20	3	16
Thefts (all categories)	10	14	7	43
Drugs (all categories)	1	1	4	19
Cause Disturbance	25	92	11	51
Mischief	21	97	14	119
Impaired Driving	6	32	5	49
Vehicle Collisions	12	54	9	73
False Alarms	3	9	1	19
Mental Health Act	6	28	5	25
Assistance to General Public	8	31	7	43
Missing Persons (including SAR)/Requests to Locate/Well Being Checks	13	64	9	57
Other Calls for Service	134	583	96	618
Total Calls for Service	251	1080	174	1264
Total Criminal Code Charges laid	9	57	11	84
Total Territorial Act Charges ie: Liquor Act/Motor Vehicle Act	1 Liquor Act 2 Motor Vehicle Act	5 Liquor Act 16 Motor Vehicle Act	2 Motor Vehicle Act	1 Liquor Act 19 Motor Vehicle Act

	August/ 2019	Year to Date 2019	August/2018	Year Total 2018
Prisoners held locally	10	38	7	80
Prisoners remanded	0	1	1	3
Total Prisoners	10	39	8	83

Justice Reports	August/2019	Year to Date 2019	August/2018	Year Total 2018
Victim Services Referrals Offered	2	22	2	45
Youth Diversions	0	2	n/a	n/a
Adult Diversions	0	1	n/a	n/a



Discovery Days - August, 2019

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Road Safety
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events
- (5) Restorative Justice

(1) Substance Abuse

Dawson City saw a large influx of visitors to the area in August due to the Discovery Days celebrations. During this event, members conducted routine walk-throughs of licensed establishments and around the downtown core for increased visibility, with the goal of deterring alcohol- and drug-related incidents. Members also increased foot patrols around Minto Park during the softball tournament.

Members provided numerous courtesy rides to intoxicated individuals to ensure they got home safely, thereby reducing the potential for calls for service. Members also conducted regular enforcement of the Liquor Control Act, issuing multiple warnings for open liquor. One SOTI was issued to an individual after repeated warnings about open liquor.

(2) Road Safety

Dawson City members continued to conduct proactive enforcement in relation to road safety this month. Check-stops in town and stationary radar enforcement near the airport on the Klondike Highway did not result in any enforcement action taken, but increased public visibility.

With the school year freshly under way, members have increased visibility around Robert Service School to ensure school zone speeds are respected.

Dawson City RCMP responded to a single-vehicle rollover this month. The incident resulted in a youth being served with a SOTI for operating contrary to her restriction as her co-driver was impaired via Marihuana. The youth was also educated on her expectations as a Learner Driver.

(3) Youth Initiatives

Cst. Josh TOWER recently concluded a summer of coaching soccer with kids between the ages of three and five years. As the summer ends, Dawson City Detachment looks forward to increasing involvement with Robert Service School, as well as being part of other youth-targeted community activities.

(4) Attendance at THFN and Community Events

Dawson City RCMP participated in the Discovery Days Parade, with five members marching in Red Serge while a sixth drove in a marked vehicle. Members stayed around for multiple photograph requests with tourists who expressed sincere gratitude and excitement at the opportunity to meet a “Mountie”. Members also attended/patrolled the annual Mud Bog event at the end of Front St, where a sizeable crowd gathered.

Cpl. GRANT and PSE MAGEE stopped by the local Community Centre and called Bingo for the elders. This continues to be an event the members and staff of the Detachment enjoy attending.

Between August 29th and 31st, Dawson City RCMP participated in a joint border surveillance project initiated by Alaska State Troopers on the uncontrolled border crossing on the Yukon River near Eagle, Alaska. Cst. Lee POPESCUL joined a local Conservation officer and two Alaska State Troopers in an operation to intercept Alaskans entering Canada for the purpose of illegally harvesting wildlife. The operation proved to be successful, as multiple individuals were turned around at the border, including one male attempting to enter Canada with a firearm. The RCMP presence was welcomed by the COs and the AST, and due to the tremendous success, discussions about future joint efforts have been discussed.



Above: Cst. Lee POPESCUL with Alaska State Troopers and Yukon Conservation

(5) Restorative Justice

Cst. TREMBLAY has taken preliminary steps in recommending a youth for Restorative Justice from an offence committed earlier this month. All involved parties are on-board with the process, which should begin to take shape next month.

Fun Fact

On August 20, 1901 J.J. Johnson received a warning for having smuggled tobacco in his possession.

"Dawson City RCMP respectfully acknowledges that we work within the Traditional Territory of the Tr'ondek Hwech'in First Nation."

Kindest regards,



Cst. Marc TREMBLAY

For

Sgt. Rob MORIN

Dawson City RCMP-GRC
Box 159
Dawson City, Yukon
Y0B 1G0

/am

MINUTES OF COMMITTEE OF WHOLE MEETING CW19-23 of the council of the City of Dawson called for 7:00 PM on Monday, August 26, 2019 in the City of Dawson Council Chambers.

PRESENT:	Mayor Councillor Councillor Councillor	Wayne Potoroka Natasha Ayoub Stephen Johnson Molly Shore
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REGRETS:	Councillor	Bill Kendrick
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ALSO PRESENT:	A/CAO EA CDO	Mark Dauphinee Heather Favron Clarissa Huffman
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Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 p.m.

Agenda Item: Agenda

CW19-23-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for committee of the whole meeting #CW19-23 be accepted as presented. Carried 4-0

Agenda Item: Public Hearing

a) Zoning Bylaw Amendment RE: Cannabis Retail Service Regulations

The Chair called for submissions.

Anna Radzimirska was present to ensure her business will be able to sell other non-cannabis retail items. The CDO confirmed the bylaw will not prohibit the business from being able to sell non-cannabis retail items but does prohibit individuals under the age of majority from entering the area of the business dedicated to cannabis retail.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

Agenda Item: Adoption of the Minutes

a) Special Committee of Whole Meeting Minutes CW19-16 of June 12, 2019

CW19-23-02 Moved by Mayor Potoroka, seconded by Councillor Shore that the minutes of special committee of the whole meeting #CW19-16 of June 12, 2019 be accepted as presented. Carried 4-0

b) Committee of Whole Meeting Minutes CW19-21 of August 5, 2019

Page 1: Committee requested the minutes be amended to reflect Councillor Ayoub as not present.

CW19-23-03 Moved by Mayor Potoroka, seconded by Councillor Shore that the minutes of committee of the whole meeting #CW19-21 of August 5, 2019 be accepted as amended.
Carried 4-0

c) Special Committee of Whole Meeting Minutes CW19-22 of August 15, 2019

Page 1: Committee requested the minutes be amended by changing the title of agenda item "Draft Development Incentive Policy" to "Land Related Matter".

CW19-23-04 Moved by Councillor Shore, seconded by Mayor Potoroka that the minutes of special committee of the whole meeting #CW19-22 of August 15, 2019 be accepted as amended.
Carried 4-0

Agenda Item: Business Arising from the Minutes

a) Special Committee of Whole Meeting Minutes CW19-16 of June 12, 2019

Committee requested an update on the Recreation Facility planning contract and work. The A/CAO will obtain requested information and report back to committee.

b) Committee of Whole Meeting Minutes CW19-21 of August 5, 2019

At the request of the committee, the A/CAO provided an update regarding what has been taking place with the cable system and the issues subscribers have been experiencing. The A/CAO confirmed subscribers should see the system back to normal in about two weeks time. A \$15 discount was provided to subscribers for the month of August and further discounts are being considered.

The committee requested Administration provide communication to the subscribers about what has been taking place and when they can expect to see the issues resolved.

The committee requested to know why no contract is in place with the cable contractor. The A/CAO confirmed to obtain the history and report back to committee.

Agenda Item: Bylaws and Policies

a) Draft Development Incentive Policy

CW19-23-05 Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of whole forwards the Draft Development Incentive Policy, as presented, to council with a recommendation to approve. Carried 4-0

b) Request for Decision RE: Zoning Bylaw Amendment No. 3 -Cannabis Retail Service Regulations

CW19-23-06 Moved by Councillor Shore, seconded by Councillor Ayoub that committee of whole forwards Zoning Bylaw Amendment No. 3 to council with a recommendation to proceed with second and third reading. Carried 4-0

Agenda Item: Correspondence

Committee raised concerns with enforcement for areas outside the municipality including Bear Creek, Rock Creek, and Henderson Corner. Who will be responding to animal control issues in these areas? If animals are picked up where will they go and who will pay?

Committee requested the matter be included as an agenda item for the upcoming meeting with Minister Streicker.

CW19-23-07 Moved by Councillor Shore, seconded by Councillor Johnson that committee of the whole acknowledges receipt of the following correspondence:
Minister Frost RE: Review of Animal Protection and Control Legislation in Yukon for informational purposes. Carried 4-0

Agenda Item: In Camera Session

CW19-23-08 Moved by Councillor Johnson, seconded by Mayor Potoroka that committee of the whole move into a closed session for the purposes of discussing land related matters as authorized by section 213 (3) of the Municipal Act. Carried 4-0

CW19-23-09 Moved by Councillor Johnson, seconded by Mayor Potoroka that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 4-0

CW19-23-10 Moved by Councillor Shore, seconded by Councillor Ayoub that committee of the whole recommends council waive formal public tender procurement policy requirements and directs administration to solicit quotes for rubber playground surfacing for direct award. Carried 4-0

CW19-23-11 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole recommends council confirms the agreement to purchase for lot 40, Dome Subdivision is null and void, and directs administration to bring forward a budget amendment to return the purchase price less deposit and re-release the lot via new lottery. Carried 4-0

CW19-23-12 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole recommends council direct administration to: Contact the remaining owners of Block 5, Days Addition to determine if they are interested in purchasing adjacent portions of the alley to avoid creating undevelopable part lots where possible, invoking the Encroachment Policy where necessary; and prepare a land sale bylaw disposing of the alley in Block 5, Days Addition, subject to confirmation that Yukon Energy has no interest in the land. Carried 4-0

Agenda Item: Adjournment

CW19-23-13 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole meeting CW19-23 be adjourned at 8:50 p.m. with the next regular meeting of committee of the whole being September 16, 2019. Carried 4-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW19-23 WERE APPROVED BY
COMMITTEE OF WHOLE RESOLUTION #CW19-25-02 AT COMMITTEE OF WHOLE MEETING
CW19-25 OF SEPTEMBER 30, 2019.**

Original signed by:
Wayne Potoroka, Chair

Mark Dauphinee, A/CAO

MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-24 of the council of the City of Dawson called for 6:00 p.m. on Tuesday, September 10, 2019 in the City of Dawson Council Chambers.

PRESENT:

Mayor	Wayne Potoroka
Councillor	Natasha Ayoub
Councillor	Stephen Johnson
Councillor	Bill Kendrick
Councillor	Molly Shore

ALSO PRESENT:

CAO	Cory Bellmore
PW Superintendent	Mark Dauphinee

Agenda Item: Call to Order

The Chair, Mayor Potoroka called the meeting to order at 6:00 p.m.

Agenda Item: Agenda

CW19-24-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for special committee of the whole meeting #CW19-24 be accepted as presented. Carried 3-0

Agenda Item: In Camera

CW19-24-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that committee of the whole move into a closed session for the purposes of discussing a land related matter as authorized by section 213 (3) of the Municipal Act. Carried 3-0

Councillor Kendrick and Councillor Shore joined council at 6:02 p.m.

CW19-24-03 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 5-0

Agenda Item: Adjournment

CW19-24-04 Moved by Mayor Potoroka, seconded by Councillor Shore that committee of the whole meeting CW19-24 be adjourned at 9:04 p.m. with the next regular committee of whole meeting being September 10, 2019. Carried 5-0

THE MINUTES OF SPECIAL COMMITTEE OF WHOLE MEETING CW19-24 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW19-25-03 AT COMMITTEE OF WHOLE MEETING CW19-25 OF SEPTEMBER 30, 2019.

Original signed by:
Wayne Potoroka, Mayor

Cory Bellmore, CAO