



# THE CITY OF DAWSON

## Council Remuneration Bylaw

Bylaw No. 2024-10

**WHEREAS** section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

### PART I - INTERPRETATION

#### 1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

#### 2.00 Purpose

2.01 The purpose of this bylaw is to provide for remuneration to be paid to the Mayor and Councillors.

#### 3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



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### PART II – APPLICATION

#### 4.00 Annual Remuneration

- 4.01 The base annual remuneration for the Mayor for the 2024—2028 term of office shall be \$18,000.00 effective from November 1st, 2024, to October 31, 2028.
- 4.02 The base annual remuneration for each Councillor during the 2024—2028 term of office shall be \$12,000.00 effective from November 1st, 2024, to October 31st, 2028.
- 4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov.- Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:
- I. annual increase shall not exceed 2.5% in any given year; and
  - II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.
- (b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.
- 4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

#### 5.00 Remuneration Review

- 5.01 Council must review and pass third reading of the Council Remuneration Bylaw at least three (3) months prior to the Yukon Municipal Election.

#### 6.00 Additional Payments

- 6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation:
- (a) has been approved in advance by council resolution or;



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- (b) When the municipality receives notice of a training session, event or meeting occurring between the date of a council meeting and the event, the Municipal Clerk shall conduct an email poll among the council members to seek approval for a member to attend and represent the City. For the representation to be approved for per diem purposes, a majority of the council must approve the request. This approval process and the results will be reported at the next scheduled council meeting for informational purposes.

6.02 The per diem shall be prorated as follows:

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$300.00
4 hours or less	½ Day	\$200.00

6.03 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:

- (a) represents the City at an approved training session, event or meeting; or
- (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.
- (c) Serves as Deputy Mayor at a community event or function in the absence of the Mayor.

6.04 The per diem shall not be paid for:

- (a) Attendance at community meetings or events where the member is not in an official role.
- (b) Mayoral participation in community meetings, events or functions considered to be part of the Mayoral role.
- (c) Preparatory work for attendance at a meeting or event.

### 7.00 Expenses

7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.

7.02 When the municipality receives late notice of an event or meeting that requires travel, occurring after the last council meeting but before the event itself, the Municipal Clerk may conduct an email poll among the council members to seek approval for a member to attend and represent the City. For the travel to be approved, a majority of the council must respond to the email poll, and a majority of those responding must approve the request. This approval



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process and the results will be reported at the next scheduled council meeting for informational purposes.

- 7.03 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.
- 7.04 Councilors with dependents living in their home who are younger than 13 years of age will be eligible to claim a childcare allowance for all official meetings of council. For the purposes of this bylaw:
- (a) The childcare allowance will be payable for the identified time of the applicable meeting,
  - (b) The childcare allowance will be set at an hourly rate equal to the established Yukon hourly minimum wage at the time the claim is made; and
  - (c) Official meetings include Council Meetings, Committee of the Whole meetings training related to city business, and all local meetings, events or business functions where council or the mayor and CAO requires the attendance of council members.

### PART III – FORCE AND EFFECT

#### 8.00 Severability

- 8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 9.00 Bylaw Repealed

- 9.01 Bylaw 2021-10, and amendments thereto, are hereby repealed.

#### 10.00 Enactment

- 10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



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### 11.00 Bylaw Readings

Readings	Date of Reading
FIRST	October 15, 2024
SECOND	December 17, 2024
THIRD and FINAL	December 17, 2024

**Original signed by:**

*Stephen Johnson, Mayor*  
**Presiding Officer**

*David Henderson, CAO*  
**Chief Administrative Officer**