

DAWSON CITY, YUKON BUILDING MAINTENANCE TECHNICIAN TERM Position- Full-time



The City of Dawson is seeking applications for a TERM Building Maintenance Technician. Reporting to the Asset & Project Manager this position is responsible for performing all the required operations and maintenance of the City of Dawson buildings and building systems and to hire and oversee contractors as needed. This position is 40 hours per week.

This casual position commences September, 2022 and terminates February, 2023, with the possibility of becoming permanent, full-time.

If this position interests you, please submit your resume and cover letter clearly demonstrating the qualifications outlined below, as selection for further consideration will be based solely on the information you provide.

- Grade 12 or GED
- Post-secondary education in the trades sector
- Certification and/or proficiency in carpentry, plumbing, electrical and mechanics
- Certification in the building maintenance field
- Computer literacy and ability to use Microsoft Office
- Good supervisory and organizational skills
- Excellent communication skills
- Discretion, tact, compassion, good judgement and cultural sensitivity
- Ability to resolve conflicts and foster unity
- Ability to work effectively alone and as part of a team
- Ability to establish and maintain professional working relationships with staff, and the public
- Ability to work flexible hours
- Ability to maintain confidentiality
- Valid Drivers Licence
- Certification in Confined Space Entry and Fall Arrest
- Standard First Aid
- WHIMS

Closing Date:

A current resume and cover letter must be received at the City of Dawson Administration Building by **2pm, Monday, October 11, 2022**. Applications to this position may be submitted by mail or email to the following:

Amanda King, Human Resources

PO Box 308
Dawson City, Yukon Y0B 1G0
hro@cityofdawson.ca

Salary & Benefits:

This is a Union position, salary and benefits shall be in accordance with the Collective Agreement. The position is classified as level 4 with a salary range of **\$64,434 – \$77,323** plus benefits.

**In accordance with the Collective Agreement, internal candidates will be given first consideration.
We thank all applicants, but only those selected for further consideration will be contacted.**

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