



Equipment Rental Form

Please refer to Property and Rental Policy #06-08

CONTACT INFORMATION	
*Name of user group/individual:	Primary contact person (if group):
*Address	
Phone Number(s):	Email:

Terms & Conditions of Equipment Rental

1. Equipment must be returned on due date and in the same condition it was loaned out.
2. Equipment in excess of 30 days overdue will be considered lost. Renter will be billed for replacement cost.
3. I agree to pay a damage deposit of \$20 which will be refunded when equipment is returned in proper working order.

I have read and agree with the terms & conditions of this equipment rental:

Renter's Signature

Date

STAFF USE ONLY	
Date Borrowed	Due Date
Equipment Borrowed (#)	Date Equipment Returned