

# DAWSON CITY, YUKON FACILITY OPERATOR TERM Position

---



The City of Dawson is seeking applications for a TERM Facility Operator. This position is responsible for assisting with the general maintenance of recreation facilities, parks and greenspaces. The incumbent will interact with the public and must ensure a safe, healthy and enjoyable environment is maintained.

This term position commences immediately and terminates in October, 2024.

**If this position interests you, please submit your resume and cover letter clearly demonstrating the qualifications outlined below, as selection for further consideration will be based solely on the information you provide.**

- Grade 12 or GED
- Computer literacy and ability to use Word and Excel
- Experience in maintenance of arena ice, pool systems and green spaces
- Experience in light maintenance duties, such as painting and carpentry
- Experience with participant supervision
- Knowledge of risk management in a recreation setting
- Excellent communication skills, both oral and written
- Discretion, tact, compassion, good judgement and cultural sensitivity
- Ability to resolve conflicts and foster unity
- Ability to work effectively alone and as part of a team
- Ability to work flexible hours including evenings and weekends
- Ability to maintain confidentiality
- Standard First Aid, Level C CPR and AED Training
- Class 5 Driver's Licence
- Pool Operator Level 1 & 2
- Ice Facility Operator or Equivalent
- Confined Space Entry
- Chainsaw Safety
- Transportation of Dangerous Goods
- WHIMS

**Conditions of employment:**

- Clear RCMP Criminal Reference and Vulnerable Sector Check;
- Minimum 18 years of age

A job description is available upon request.

**Closing Date:**

A current resume and cover letter must be received at the City of Dawson Administration Building by **2pm, Monday, April 8<sup>th</sup>, 2024**. Applications to this position may be submitted by mail or email to the following:

**Shelly Musyj, Human Resources**

PO Box 308  
Dawson City, Yukon Y0B 1G0  
[hro@cityofdawson.ca](mailto:hro@cityofdawson.ca)

**Salary & Benefits:**

This is a Union position, salary and benefits shall be in accordance with the Collective Agreement. The position is classified as level 3 with a salary range of **\$61,790 – \$74,146** plus benefits. Evening, weekend and holiday work is required.

**In accordance with the Collective Agreement, internal candidates will be given first consideration.  
We thank all applicants, but only those selected for further consideration will be contacted.**

**To learn more about our community and what we have to offer please visit our website at [www.cityofdawson.ca](http://www.cityofdawson.ca)**