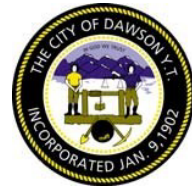


DAWSON CITY, YUKON

WASTE ATTENDANT

Permanent Position



The City of Dawson – Public Works department is seeking applications for a Waste Attendant. Reporting to the Waste Management Supervisor, the Waste Attendant is responsible for supporting the daily operations of the landfill, collections, and waste diversion centre, interacting with the public and ensuring a safe, healthy and enjoyable environment. This position is responsible for operation of any systems in place for receiving waste, which may include weigh scales, fee collection, refunds, and data gathering. The incumbent is responsible for managing the City's Free Store, including operations and maintenance.

If this position interests you, please submit your resume and cover letter clearly demonstrating the qualifications outlined below, as selection for further consideration will be based solely on the information you provide.

Certifications:

- Certification, training, or professional development in waste management operations would be considered an asset
- Standard First Aid
- WHMIS
- Valid Class 5 Driver's Licence

Education, Knowledge & Skills:

- Highschool Graduation
- Strong experience and knowledge of waste management operations
- Experience working with heavy equipment, ability to operate a backhoe/loader
- Experience working in customer service or dealing with the public
- Working knowledge of household hazardous waste and the ability to handle material properly
- Computer literacy
- Courteous and pleasant manner in dealing with staff and citizens
- Strong communication skills, both oral and written
- Organisational and time management skills
- Problem solving and conflict resolution skills
- Ability to prioritise and organize work commitments and deal with pressures of day to day workload
- Discretion, tact, compassion, good judgement, and cultural sensitivity
- Ability to work with minimal supervision
- Ability to work effectively as part of a team
- Ability to maintain confidentiality

A job description is available upon request.

Closing Date:

A current resume and cover letter must be received at the City of Dawson Administration Building by **2pm, Monday, May 8, 2023**. Applications to this position may be submitted by mail or email to the following:

Jill Johnson, Public Works Administrative Officer

PO Box 308
Dawson City, Yukon Y0B 1G0
pwadmin@cityofdawson.ca

Salary & Benefits:

This is a Union position, salary and benefits shall be in accordance with the Collective Agreement. The position is classified as level 3 with a salary range of **\$60,579-\$72,693** plus benefits.

**In accordance with the Collective Agreement, internal candidates will be given first consideration.
We thank all applicants, but only those selected for further consideration will be contacted.**

To learn more about our community and what we have to offer please visit our website at www.cityofdawson.ca