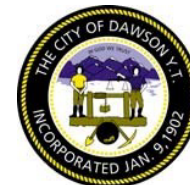


DAWSON CITY, YUKON

AQUATICS COORDINATOR

Seasonal Position



The City of Dawson is seeking applications for a full-time Aquatics Coordinator.

Reporting to the Recreation Manager, this position is responsible for the organization, monitoring and supervision of the Dawson City Swimming Pool in accordance with all applicable regulations, laws, industry standards, recommendations, and as directed. The Aquatics Coordinator will be responsible for coordinating the effective delivery of safe and enjoyable aquatic opportunities, hiring, supervision of pool staff and training. This is a full-time (40 hours/week) seasonal position, starting in April ending with the pool closure in September. Evening, weekend and holiday work is required.

If this position interest you, please submit your resume, cover letter, and copies of current certifications clearly demonstrating the required qualifications outlined below, as selection for further consideration will be based solely on the information you provide.

Certifications:

- Current National Lifeguard Pool Option & Water Safety Instructor
- Pool Operators 1 & 2 or willingness to obtain
- Standard First Aid and CPR Level C
- WHMIS

Knowledge & Skills:

- Grade 12 or GED
- Computer literacy and ability to use Microsoft Suite
- 2 years supervisory experience, preferably in a unionized environment
- 3 years lifeguard and instructor experience in a pool setting would be an asset
- Ability to plan, direct, develop, implement and evaluate pool programs, policies and procedures
- Experience in risk management in an aquatic environment, personnel management, event planning and community planning
- Experience in and knowledge of pool operations including water quality & pool water chemistry
- Experience with pool operations, water chemistry and monitoring
- Excellent communication skills, both oral and written
- Ability to deal tactfully and respectfully with staff, and the public
- Ability to resolve conflicts and foster unity
- Ability to work effectively alone and as part of a team
- Ability to work flexible hours
- Ability to maintain confidentiality

Conditions of employment:

- Clear RCMP Criminal Reference and Vulnerable Sector Check;
- Minimum 18 years of age

A job description is available upon request.

Closing Date: This posting will remain open until filled; however, first consideration will be given to applications received before **2pm, Thursday April 10th, 2025.**

Paul Robitaille, Parks & Recreation Manager

PO Box 308

Dawson City, Yukon Y0B 1G0

recmanager@cityofdawson.ca

Salary & Benefits:

This is a Union position; salary and benefits shall be in accordance with the Collective Agreement. The position is classified as level 5 with a salary ranging from \$37.83 to \$45.40 per hour, depending on qualifications and experience.

In accordance with the Collective Agreement, internal candidates will be given first consideration.

We thank all applicants, but only those selected for further consideration will be contacted.

To learn more about our community and what we have to offer please visit our website at www.cityofdawson.ca