

DAWSON CITY, YUKON CUSTODIAN TERM Position- Full-time



The City of Dawson is seeking applications for a TERM Custodian. Reporting to the Asset & Project Manager, the incumbent is expected to work with considerable independence in ensuring the direction of the manager is achieved. The position is held accountable for the quality of custodial services provided. The custodian is required to work after hours and weekends.

This term position commences November, 2023 and terminates May, 2024, with the possibility of becoming permanent, full-time.

If this position interests you, please submit your resume and cover letter clearly demonstrating the qualifications outlined below, as selection for further consideration will be based solely on the information you provide.

- Grade 12 or GED
- Experience in custodial or janitorial work
- Knowledge of custodial work in large facilities, recreation buildings and offices
- Knowledge of use and maintenance of industrial cleaning equipment, appliances and materials
- Knowledge of safe disposal of chemical liquids and other hazardous components
- Ability to lift heavy objects (up to 50 pounds)
- Computer literacy and ability to use Microsoft Office
- Good supervisory and organizational skills
- Excellent communication skills
- Discretion, tact, compassion, good judgement and cultural sensitivity
- Ability to resolve conflicts and foster unity
- Ability to work effectively alone and as part of a team
- Ability to establish and maintain professional working relationships with staff, and the public
- Ability to work flexible hours
- Ability to maintain confidentiality
- Valid Drivers Licence
- Standard First Aid
- WHIMS

Closing Date:

A current resume and cover letter must be received at the City of Dawson Administration Building by **2:00 pm, Tuesday November 14, 2023**. Applications to this position may be submitted by mail or email to the following:

Shelly Musyj, Human Resources Officer

PO Box 308
Dawson City, Yukon Y0B 1G0
hro@cityofdawson.ca

Salary & Benefits:

This is a Union position, salary and benefits shall be in accordance with the Collective Agreement. The position is classified as level 41 with a salary range of **\$50,236 – \$60,284** plus benefits.

In accordance with the Collective Agreement, internal candidates will be given first consideration.

We thank all applicants, but only those selected for further consideration will be contacted.

To learn more about our community and what we have to offer please visit our website at www.cityofdawson.ca