



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
PH: (867) 993-7400, FAX: (867) 993-7434



DEVELOPMENT PERMIT APPLICATION CHECKLIST

1. Cover letter explaining plan. _____
2. Completed application form signed by registered property owner with proof of ownership _____
3. Copy of zoning classification and regulations. _____
4. Site plan locating to scale all property lines, easements, structures, distances and access _____
5. Elevation drawings for all sides of project drawn to scale, min 1:200, indicating grade _____
6. Floor plan and cross section to scale, min 1:200 _____
7. Details of roof pitch, windows, doors, trims, vents, railings, skirting, stairs etc. _____
8. List of visible building materials, i.e. siding, roofing, skirting etc. _____
9. Foundation plan _____
10. Use of all structures including accessory buildings _____
11. Off-street loading and parking as required by bylaw _____
12. Water supply and sewage disposal inc Environmental Health Permit (Yukon Government) _____
13. Payment of application fees _____

Historic Zones Additional Requirements

1. Drawings depicting architectural style, use of building materials, siting and setbacks common in the City during and immediately following the Klondike Gold Rush of 1898, elevations of formations and all stories in commercial districts relative to the crown of the adjacent street, details of all doors, door frames, windows, window frames and eaves of all facades. Suggested colour schemes. _____

Fences

1. Site plan showing streets, buildings, and proposed fence with heights indicated _____
2. Scale drawings showing all fence details of one eight foot span of each type of fence and gates _____

Signs

1. Scale drawing of building façade showing placement and size of sign _____
2. Drawing of sign showing all lettering placement, lettering style examples, borders and colours _____

Applications without all of the above will be considered incomplete and not considered.

If Planning Board approval required, completed applications shall be submitted no later than four working days prior to a meeting. Planning Board meets on 2nd and 4th Monday of each month.

It is strongly suggested that you attend Planning Board meetings to answer questions regarding your application.