

MINUTES OF COUNCIL MEETING #C09-28 of the Council of the City of Dawson called for 7:00 p.m. on Tuesday, November 17, 2009 in the Town of the City of Dawson Council Chambers.

PRESENT: Councillor Rick Riemer - CHAIR
Councillor Stephen Johnson
Councillor Wayne Potoroka

VIA TELECONFERENCE:

Mayor Peter Jenkins
Councillor Ashley Doiron

ALSO PRESENT: A/CAO Jackie Olson
Secretary Karen Fischer

ABSENT

CALL TO ORDER: Councillor Riemer called the meeting to order at 7:00PM.

Meeting Chair did not vote on any motion.

AGENDA

C09-28-01 Moved by Councillor Johnson, Seconded by Councillor Potoroka that the agenda for Council Meeting #C09-28 be adopted as amended by removing under Delegations c) Mark Wickham – Klondike Development Organization and add under New Business – Municipal Heritage Site and under New Business remove Yukon Hospital Corp and add Kids Park at Minto and Municipal Heritage Sites

CARRIED 4-0

C09-28-02 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council move into Committee of the Whole for the purpose of hearing Delegations.

CARRIED 4-0

DELEGATIONS

a) Mike Smith – Land application

Mr. Smith advised that he had applied to YG for a parcel of land and had been advised that CoD is not accepting spot land applications. He noted that his application meets the OCP requirements. Mr. Smith noted he is aware of the Zoning Bylaw requirements. He is requesting CoD advise YG that they will move forward with his application.

b) Lambert Curzon/Glen Everitt – 7th Ave Expansion

Mr. Curzon and Mr. Everitt were not present at this meeting

c) Mark Wickham – Yukon Hospital Corp

Mr. Wickham is unavailable. Jim Regimbal, A/CAO Nov 10-14, was present to update Council. A review of the November 10 Special Meeting was provided. It was noted that the City would look after dismantling the playground in the spring time, Community Services will cover the costs. Hospital Corp will require a Change of Use Permit, a Development Permit for foundation work and design. These will be done in the spring. Council inquired if the playground equipment will be sold. It was noted that some of the current equipment does not meet standards and may not be resold.

Suitable equipment will be reused. Council was advised that a bond will not be required as the proponent is no longer responsible for demolition and the only time we require a bond is for demolition. YHC is happy with the way things are progressing.

d) Mike Johnson, Catherine Harwood & Pat Hogan – WWTP

Councillor Johnson advised all present that he is the Construction Manager for Corix on this project and therefore will not be providing comment or direction on this project

Mike Johnson advised they are present here this evening to provide Council with an update on where the project is at and what they are dealing with. Catherine will speak to the overall project and Pat Hogan will speak to biomass district heating.

Catherine continued, noting the YESSA Application is expected to be submitted by the end of November. With max timelines, a decision document is expected by the end of March 2010. With regard to the MOA, they will be meeting with Christine Smith to discuss next steps. Contaminated site clean up has been completed with 1200 m3 removed to the Top of the World site at km 11. Final report is expected back soon. Test holes have been completed. The consultant from EBA has met with Waterboard Secretariat.

Next Steps

- Court date in April/May which may be in Dawson
- Continue to meet with regulators
- Continue to meet with Dawson staff re: Sustainability
- Proceed with sustainability analysis
- Sustainable O&M numbers provide may not be sustainable
- Continue working on breaking out current wastewater cost

Council inquired what % of replacement cost is normally considered sustainable. Mr Hogan replied that this is normally 2-4% with ½ for O&M and ½ for reserves. Mr. Johnson noted that Dawson has extraordinary conditions and no “industry standards” apply to Dawson.

Council inquired re: education. Catherine advised she has received a draft technical memo from AECOM, but it is not yet final.

Force main on Front Street was discussed. Estimated cost to replace would be \$3/4 million. The pump out rate for WWTP will be geared to what the current rate is. Council inquired what a force main failure would mean to plant operation and further inquiry re: overflow bypass on Turner.

Mayor Jenkins stated that the last time the force main was inspected it was fine except at the screen plant, which has since been addressed and further noted that the aroma issue in the area of Front Street and King Street has been eliminated

PWS noted that the bypass is still there, but they would rather not use it and it is not currently licensed for use.

Pat Hogan advised that he has had the file for 2 days, but is excited about the project which involves using waste wood as a fuel for a biomass boiler system that would be used to heat WWTP, reservoir/pumphouse and domestic drinking water. He noted the

increased cost on the city when the waste heat from YEC was no longer available and heating was transferred to hydro-electric. He notes the project uses a waste material to create heat of which some may be sold to other customers as available heat would be more than our needs require. This project is being reviewed to see if it is feasible. Mike Johnson noted that they believe the project is viable and have allocated \$3.5million to it. It falls under the "green" category and as such there are further funding options. The project has been incorporated in the planning document and the YESSA Application. Council inquired about supply of material vs demand for product and was advised that there would have to be a back up plan and further noted that the system come either set to burn wood chips or pellets, but the setting could be changed if for instance wood chips were no longer available.

- C09-28-03** Moved by Councillor Potoroka, Seconded by Councillor Johnson that Committee of the Whole reverts to Council and proceed
CARRIED 4-0

BUSINESS ARISING FROM DELEGATIONS

NONE

ADOPTION OF MINUTES

- a) Council Meeting C09-26

- C09-28-04** Moved by Councillor Doiron, Seconded by Mayor Jenkins that the minutes of Council Meeting C09-26 of November 3, 2009 are approved as amended.
CARRIED 4-0

- b) Recreation Board Meeting R09-11

- C09-28-05** Moved by Councillor Potoroka, Seconded by Mayor Jenkins that the minutes of Recreation Board Meeting R09-11 of September 21, 2009 are approved as presented.
CARRIED 4-0

- c) Recreation Board Meeting R09-12

- C09-28-06** Moved by Councillor Johnson, Seconded by Councillor Potoroka that the minutes of Recreation Board Meeting R09-12 of October 5, 2009 are accepted as presented.
CARRIED 4-0

- d) Recreation Board Meeting R09-13

- C09-28-07** Moved by Mayor Jenkins Seconded by Councillor Doiron that the minutes of Recreation Board Meeting R09-13 of October 19, 2009 are accepted as presented.
CARRIED 4-0

BUSINESS ARISING FROM MINUTES

C09-26 Council inquired re "waste diversion commitment" to which Councillor Riemer noted that while some items identified by the SWMC had been acted upon, many had not.

R09-12 notes the Recreation Board Manual; when will this be coming to Council. A/CAO will inquire with A/Rec Manager.

Council inquired about Rec Board Grants; how are they funded and what criteria. A/CAO advised they are funded through Yukon Lotteries (approx 31k), awarded based on Lotteries criteria and Lotteries and CoD are recognized for funding.

ACCOUNTS PAYABLE

Final Cheque register for AP Batch #495

Clarification was requested on the following items:

A0525	AECOM	GUDI Study for wells (Gas Tax Funding)
C0466	Chilkoot	2 Arena invoices (YG \$4mill)
		Quigley waste oil issue ...\$17,500

Discussion ensued re:108k for the arena...further notation that this is part of the \$4million from YG and the work is directed by the Oversight Committee, not the CoD. Council inquired if there is a total scope of work for Chilkoot and was advised that the Project Manager has provided Council with a review document included in their package. Further question was raised on how the tendering/contracting works for this project. Councillor Riemer noted terms of payment are listed in the Contribution Agreement.

P3027	PBK Architects	Architectural/Structural – Rec Centre
T3797	Taits	Fire Department Trailer
	Conservation Klondike	Landfill Attendant & Coordinator (3 months)
C0489	CnD Landscapes	gravel and board levelling for rec centre and curling club (YG \$4mill)

C09-28-08 Moved by Councillor Doiron, Seconded by Councillor Johnson that the Accounts Payable Final Cheque Register dated November 13, 2009 in the amount of **\$328,310.64** covering AP Batch #495 is approved for payment

CARRIED 4-0

FINANCIAL

- a) Revenue Expense Report
- b) Cash Flow Worksheet

Upon request SFO reviewed the accounting process for YTG Capital Contribution and further confirmed this is the rec centre funding. Clarification was provided re PW revenue, noting that 4th quarter billing has not been recieved (due Nov 30)

C09-28-09 Moved by Councillor Johnson, Seconded by Councillor Doiron that THAT Council acknowledge as received memo dated November 8, 2009, Revenue/Expense Report for September 2009 and Cash Flow worksheet provided by SFO for informational purposes.

CARRIED 4-0

REPORTS

a) Community Development and Planning Officer Report

Council inquired re: HAC and request a meeting in order to ensure everyone is moving in the same direction.

C09-28-10 Moved by Councillor Doiron, Seconded by Councillor Johnson that Council acknowledge as received Community Development and Planning Officer Report for November 13, 2009 for informational purposes.

CARRIED 4-0

BYLAWS

a) Bylaw 09-23 Being the Procedural Bylaw Amendment No. 2 First Reading

Council noted other options should have been included. Bylaw should be updated changing reference to Planning Board to Heritage Advisory Committee.

C09-28-11 Moved by Mayor Jenkins, Seconded by Councillor Johnson that Bylaw 09-23 being the Procedural Bylaw Amendment No. 2 Bylaw be given **First Reading**. Furthermore, Council hereby reschedules the December 1, 2009 Council Meeting to Wednesday December 2, 2009.

CARRIED 4-0

b) Bylaw 09-24 Being the Fee Schedule Bylaw Amendment No. 7 First Reading

Council noted that some of the fees listed are anti-development, some of the fees are cost prohibitive. Why is there a cost to appeal to Council? Council would like this bylaw to go to review committee prior to second reading

C09-28-12 Moved by Councillor Doiron, Seconded by Councillor Johnson that Bylaw 09-24 being the Fee Schedule Bylaw Amendment No. 7 bylaw be given **First Reading**

Amendment Moved by Councillor Doiron, Seconded by Councillor Potoroka that *Council instruct Admin to forward to policy review committee for further review before second reading* be added.

CARRIED 3-1

UNFINISHED BUSINESS

a) CAO Hiring Procedure

Mayor Jenkins reviewed the procedure he envisioned, having a consultant review all applications and shortlist. Council noted they want to see all applications and therefore what they ranked. Consultant will set up questions, score initial resume/cover letter and check references. Lengthy discussion on costing ensued with A/CAO providing clarification on costs provided.

C09-28-13 Moved by Councillor Doiron, Seconded by Councillor Johnson that THAT as per recommendation of memo received at November 3 Council Meeting, Council hereby directs administration to move forward with Option 3 and a budget set at \$6000 for the CAO Hiring Process.

Amendment Moved by Councillor Doiron, Seconded by Councillor Potoroka to insert after "Option 3" *L-T HR Consulting Services.*

CARRIED 4-0

b) Dyke Revitalization Coordinator

Upon request A/CAO / SFO advised that this would have to be addressed within the budget. City would need to provide start up money but the position could be included in funding apps. There is 25K in the draft provisional budget for this. Past Council was supportive of the project.

C09-28-14 Moved by Councillor Doiron, Seconded by Councillor Johnson that Council supports the Dyke Revitalization Project moving forward for work to be done in spring 2010 therefore support a contract be sought to begin in January 2010 and a call for proposals is started as soon as possible.

Amendment Moved by Mayor Jenkins , Seconded by Councillor Doiron that *subject to 2010 budget approval* be inserted.

CARRIED 4-0

c) Kids Park at Minto

It was noted that a location may be required to secure the funding.

C09-28-15 Moved by Councillor Doiron, Seconded by Councillor Johnson that Council instruct admin to initiate contribution agreement for new playground development and bring back to the table along with sites for a new kids playground location.

CARRIED 4-0

d) Solid Waste Management Committee

C09-28-16 Moved by Councillor Potoroka, Seconded by Councillor Riemer that Council acknowledge receipt of memo dated November 17, Re: Solid Waste Management Committee. Council directs administration to re-draft TOR for a Solid Waste Management Committee in order to reinstate the SWMC

CARRIED 4-0

NEW BUSINESS

a) Town Hall

Council noted concern on the admin work required to prepare for such an event. It was noted that in the past such events have been project driven.

C09-28-17 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledges receipt of memo dated November 16, 2009 re: Town Hall Planning. Council directs administration to proceed with scheduling "Town Hall" Meetings on a quarterly basis beginning sometime in January 2010.

Amendment Moved by Councillor Doiron, Seconded by Councillor Potoroka that *quarterly* be removed and replaced with *semi annual*

CARRIED 4-0

b) Quigley Landfill

Mayor noted that the original agreement expired 2007, the license is set to expire Dec 31, 2009. He reviewed the original intention had be for the site to be used by CoD residents and Klondike Valley residents, not for use by Dept of Highways or area water license holders. A new waste metal dump is required. Mayor noted that he has spoken with MLA and the minister responsible on this issue. Council inquired if a new agreement and user fees could move forward at the same time? Notation was made that there should be some mechanism to recover costs. Further research required on proposed costs.

C09-28-18 Moved by Councillor Doiron, Seconded by Councillor Johnson that Council acknowledge receipt of information from PWS re: Quigley Landfill user fees. Council directs administration to proceed with bylaw amendment required to facilitate implementation of user fees at Quigley.

CARRIED 4-0

c) Volunteer Appreciation

C09-28-19 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledges receipt of memo re: Volunteer Appreciation. Council will deliver the Holiday Vouchers to the 2008-2009 volunteers of the Planning Board, Recreation Board and the volunteer Fire Fighters in recognition of their service to the community.

CARRIED 4-0

Councillor Doiron noted she would like to deliver Rec Board vouchers.

d) Holiday Office Schedule

Council noted some negative feedback from last year. A/CAO provided a review and clarification of the bylaw. Council made further notation that this year differs from past years as notice has been served from CIRB and terms and conditions of employment may not be altered. Council requests legal advise.

C09-28-20 Moved by Councillor Johnson, Seconded by Councillor Doiron that Council acknowledge receipt of memo re: Christmas Break. Council approves the office closure as per Bylaw 06-17 section 7.06 for December 29-31, 2009 in recognition of staff dedication and hard work throughout the year.

Amendment Moved by Councillor Potoroka, Seconded by Councillor Johnson that *decision on motion be postponed to further discuss with legal.*

CARRIED 4-0

e) Land Request

It was noted that there has been no Council direction to review OCP, therefore we must continue with the current OCP. The application has been made according to the rules. A/CAO noted the OCP may be interpreted differently and that we should move forward with planned development and growth management, further noting that there are industrial lots coming down the pipe. Notation was made re: 50' frontage requirement in the ZHM bylaw.

C09-28-21 Moved by Councillor Doiron, Seconded by Councillor Potoroka that Council acknowledge receipt of memo and information package re: Land Request. Council directs administration to advise proponent that until a full OCP review has been undertaken, the City of Dawson does not support unplanned spot land applications within the municipal boundary and reminding the proponent that the City of Dawson is currently in the planning and development stage of suitable subdivision land.

0-4 DEFEATED

C09-28-22 Moved by Councillor Potoroka, Seconded by Mayor Jenkins that we direct admin to write a letter to Mike Smith that he may proceed with his permit application.

CARRIED 4-0

f) Municipal Heritage Site Designation

Councillor Potoroka stated he would like information on the procedure and possible liabilities of such a designation.

C09-28-23 Moved by Councillor Potoroka, Seconded by Councillor Johnson that Council direct administration to compile an information package regarding the Municipal Heritage Site Designation process.

CARRIED 4-0

CORRESPONDENCE

NONE

INFORMATION

a) AMF Recreation Centre Project Update

Re: oversight committee meeting May 20, section 5.6 What does council need to do?

C09-28-24 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council acknowledge receipt of AMF Recreation Centre Update provided by Project Manager for informational purposes.

CARRIED 4-0

QUESTION PERIOD

C09-28-25 Moved by Councillor Doiron, Seconded by Councillor Johnson that regular Council Meeting C09-28 be extended from 10PM to 11PM

CARRIED 4-0

C09-28-26 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council move to the Committee of the Whole for the purpose of Question Period.

CARRIED 4-0

Jim Regimbal, Fire Chief noted a very successful Town Hall was held at the Dyke Green space a couple of years ago.

Wanda Roe stated that 2 times per year for town hall meeting is redundant; the semi annual schedule misses the point; too much can happen in 6 months that the community may not know about.

Sylvia Burkhard inquired if YG was offering a different site for the playground? A/CAO advised that land next to Dawson Day-care has been discussed and CoD has first option on this land.

Dan Davidson offered suggestion that if people don't want to stay to the end of the meeting for question period, perhaps Council would consider moving it to the beginning of the meeting. Mr. Davidson inquired about Municipal Historic Sites and was advised that the municipality can designate sites that are worth protecting.

Councillor Potoroka addressed Ms. Roe's concerns with the Town Hall scheduling noting "baby steps" and if the idea is successful they can be scheduled more often. Mr. Davidson commented that the Trustee held monthly meeting to which no one attended.

Wanda Roe noted her disapproval of the green space next to the day-care for kids playground, noting it is a nice piece of green space that should not be disturbed.

C09-28-27 Moved by Councillor Potoroka, Seconded by Councillor Johnson that Committee of the Whole reverts to Council and proceed with the agenda.

CARRIED 4-0

ADJOURNMENT

C09-28-09 Moved by Councillor Johnson, Seconded by Councillor Potoroka that Council Meeting C09-28 be adjourned at 10:05 PM with the next scheduled meeting being Wednesday December 2, 2009 at 7PM in the Council Chambers.

CARRIED 4-0

**THE MINUTES OF COUNCIL MEETING #C09-28 WERE APPROVED BY COUNCIL
RESOLUTION #C09-29- 05 AT COUNCIL MEETING #C09-29 ON DECEMBER 2, 2009.**

Originals Signed by:

Ashley Doiron
Deputy Mayor

Jackie Olson
A/CAO